

1. 7:00 P.M. Agenda

Documents: [AGENDA 20150113.PDF](#)

2. 7:00 P.M. Complete Packet

Documents: [COMPLETE PACKET.PDF](#)



Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200
Fax: (608) 270-4212
www.fitchburgwi.gov

**AGENDA
FINANCE COMMITTEE
JANUARY 13, 2015
7:00 P.M. **NOTE TIME CHANGE**
CITY HALL**

NOTICE IS HEREBY GIVEN that the Fitchburg Finance Committee will meet at 7:00 p.m. on Tuesday, January 13, 2015 in the **MEETING ROOM** of the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 for the purpose of:

(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://www.fitchburgwi.gov/677/Government-Channel>.)

1. **Call to Order**
2. **Approval of Minutes of:**
December 9, 2014 Regular Meeting
3. **Public Appearances – Non Agenda Items**
4. **Review of Bills Under \$25,000 or Previously Pre-Approved**
 - a. **Checks** 108514 – 108897 12/10/14 – 1/2/15 Total \$ 754,942.45
5. **Review of Bills between \$10,000 and \$25,000** Total \$ 187,310.07
6. **Approval of Bills for \$25,000 or more** Total \$ 295,332.28
 - a. Batch Dated January 8, 2015
7. **Resolution R-108-14** – Approving an Agreement with Wisconsin Southern Railroad Co. for the Construction of Warning Devices at the Lacy Road and E. Cheryl Parkway Railroad Crossings in The City of Fitchburg
8. **Resolution R-113-14** – Approval of 2015 Contract with Dane County Human Services
9. **Financial Report**
10. **Announcements**
 - a. Next Regular Meeting is January 27, 2015
11. **Adjourn**



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Finance Committee DRAFT Minutes
December 9, 2014

Present: Richard Bloomquist Patrick Stern

Absent with Excuse: Dan Carpenter

Also Present: Tony Roach, City Administrator
Misty Dodge, Finance Director

1. **Call to Order Regular Meeting of Finance** – 7:00 p.m. by Bloomquist
 2. **Approval of Minutes of:**
 - a. November 25, 2014 Regular Meeting
 1. Moved by Stern to approve
 2. Motion carried
 3. **Public Appearances – Non Agenda Items** – None
 4. **Review of Bills Under \$25,000 or Previously Pre-Approved**
 - a. **Checks** 108397 – 108513 11/20/14 – 12/3/14 Total: \$ 219,423.16
 1. Committee reviewed and asked questions
 5. **Review of Bills between \$10,000 and \$25,000** Total: \$ 70,247.90
 - a. Committee reviewed and asked questions
 6. **Approval of Bills for \$25,000 or more** – batch dated December 3, 2014 Total: \$ 1,137,012.13
 1. Moved by Stern to approve
 2. Committee reviewed and asked questions
 3. Motion carried
 7. **Financial Report**
 - a. Dodge reviewed the tax insert and updated the committee on:
 1. Preliminary Audit will take place December 10, 2014
 2. Tax bills should be mailed by Monday, December 15, 2014
 3. Changes in grant compliance
 4. Inventory software update – Fire Dept. will be completed by 1/31/2015
 8. **Fixed Asset Disposition**
 - a. Public Works
 1. Moved by Stern to approve the three disposition requests
 2. Motion carried
 9. **Announcements**
 - a. Next Regular Meeting is January 13, 2015
 10. **Adjourn** – Moved by Stern to adjourn. Motion carried. Meeting adjourned at 7:17 p.m.
-

<u>FUND</u>	<u>DESCRIPTION</u>	<u>GENERAL FUND ACCOUNT GROUPS</u>	
100	GENERAL FUND	100-4XXX-XXX	REVENUES
202	PARK DEDICATION		
207	CABLE	100-5XXX-XXX	EXPENDITURES
213	RECYCLING	-51	GENERAL GOVERNMENT
221	POLICE TRAINING	-511	MAYOR & COUNCIL
222	DRUG ENFORCEMENT	-512	MUNICIPAL COURT
225	CEDA	-513	LEGAL & PROFESSIONAL SERVICES
250	LIBRARY	-5141	ADMINISTRATION & HUMAN RESOURCES
		-5142	CLERKS OFFICE
300	DEBT SERVICE	-5145	INFORMATION SYSTEMS
		-5146	MPSISC - POLICE INFO SYSTEMS
400	CAPITAL PROJECTS	-5152	FINANCE
404	TID #4 - PROMEGA/KELLY	-5153	ASSESSING
406	TID #6 - ORCHARD POINTE	-5154	INSURANCE
407	TID #7 - NO. FISH HATCHERY ROAD	-516	BUILDINGS & GROUNDS
408	TID #8 - BROWN DEVELOPMENT	-519	INTERDEPARTMENTAL
600	WATER & SEWER UTILITY	-52	PUBLIC SAFETY
601	STORMWATER UTILITY	-521	POLICE
		-522	FIRE
		-524	BUILDING INSPECTION
		-529	OTHER PUBLIC SAFETY
		-53	PUBLIC WORKS
		-530	PUBLIC WORKS
		-535	MASS TRANSIT
		-54	HEALTH & HUMAN SERVICES
		-546	SENIOR CITIZENS PROGRAMS
		-55	CULTURE, RECREATION & EDUCATION
		-551	COMMUNITY CENTER
		-552	PARKS
		-553	RECREATION & LEISURE
		-56	CONSERVATION & DEVELOPMENT
		-563	PLANNING & ZONING
		-567	ECONOMIC DEVELOPMENT
		-59	OTHER FINANCING SOURCES
		-592	TRANSFERS TO OTHER FUNDS

AECOM	Architectural and Engineering Company
AIIM INC	Association for Information and Image Management, Inc
AMS	Auto Marketing Services
APWA	American Public Works Association
ASPE	American Society of Professional Education
BTCI	BioPharmaceutical Technology Center Institute
CGC, INC	Construction-Geotechnical Consulting Engineering/Testing
CWAG	Coalition of Wisconsin Aging Groups
DATCP - DAH	Department of Agriculture, Trade and Consumer Protection/Division of Animal Health
DCARI	Dane County Arson Response Initiative
DCCVA	Dane County Cities and Villages Association
DWD-UI	Division of Workforce Development - Division of Unemployment Insurance
ECCS, INC	Environmental Chemistry Consulting Services
ESRI	Environmental Systems Research Institute
FDIC 2011/PENNWELL	Fire Department Instructors Conference
FHETS	Firehouse Education & Training Seminar
GIPAW	Government Information Processing Association of Wisconsin
GMASHRM	Greater Madison Area Society for Human Resource Management, Inc
GWAAR, INC	Greater Wisconsin Agency on Aging Resources, Inc
IAAI	International Association of Arson Investigators, Inc
IAAO	International Association of Assessing Officers
IAAP	International Association of Administrative Professionals
IACP	International Association of Chiefs of Police
IAEI	International Association of Electrical Inspectors
IAFC	International Association of Fire Chiefs
ICC	International Code Council
ICLEI USA MEMBERSHIP	International Council for Local Environmental Initiatives-Local Governments for Sustainability
ICMA	International City/County Management Association
IEDC	International Economic Development Council
IFSI	Illinois Fire Service Institute
IIMC	International Institute of Municipal Clerks
INR	Institute for Natural Resources
IPMBA	International Police Mountain Bike Association
LEAP	Law Enforcement Administrative Professionals
MABAS Wisconsin	Mutual Aid Box Alarm System
MCD MEDIA SERVICES	Matthew C. Darling Media Services
MSA PROFESSIONAL SERVICES INC	Mid-State Associates Professional Services, Inc
MTAW	Municipal Treasurers of Wisconsin, Inc
MWITE	Midwest Institute of Transportation Engineers
NAPWDA	North American Police Work Dog Association
NASECA	North American Stormwater & Erosion Control Association of Wisconsin
NASW WI	National Association of Social Workers
NEIS	National Elevator Inspection Services, Inc

NFPA	National Fire Protection Association
NPELRA	National Public Employer Labor Relations Association
NRC Restorations	Natural Resources Consulting Restorations
NUCPS ALUMNI ASSOCIATION	Northwestern University Center for Public Safety
OCPA	Oak Creek Professional Police Officers Association
PVP Communications	Could not find information
SCAN NATOA	States of California & Nevada Chapter/National Assoc of Telecommunications Officers and Advisors
SWNI	Southern Wisconsin & Northern Illinois Fire/Rescue Association
SWWBIA	Southwest Wisconsin Building Inspectors Association
SWWEIA	Southwest Wisconsin Electrical Inspectors Association
TAPCO	Traffic & Parking Control Co, Inc
UPS	United Parcel Service
URISA	Urban and Regional Information Systems Association
UWHC	University of Wisconsin Health Center
VFIS	Volunteer Firemen's Insurance Services
WAAO	Wisconsin Association of Assessing Officers
WACOP	Wisconsin Association of Community Oriented Police Association
WAPC	Wisconsin Association of Peg Access Channels
WAPL	Wisconsin Association of Public Libraries
WASC	Wisconsin Association of Senior Centers, Inc
WAWP	Wisconsin Association of Women Police
WCPA	Wisconsin Chiefs of Police Association
WDATCP	Wisconsin Department of Agriculture, Trade and Consumer Protection
WDM INC	Western Data Memories, Inc
WEDA	Wisconsin Economic Development Association
WFCFA FIRE SERVICE BOOKSTORE	Western Fire Chiefs Association Fire Service Bookstore
WGFOA	Wisconsin Government Finance Officers Association
WI IAAI CHAPTER 25	Wisconsin Chapter of the International Association of Arson Investigators
WISCONSIN CHAPTER IAEI	Wisconsin Chapter International Association of Electrical Inspectors
WISCONSIN STATE SHRM COUNCIL	Wisconsin State Society for Human Resources Management
WMC FOUNDATION	Wisconsin Manufacturers & Commerce Foundation
WMCA	Wisconsin Municipal Clerks Association
WPELRA	Wisconsin Public Employer Labor Relations Association
WPRA	Wisconsin Parks and Recreation Association
WWA	Wisconsin Water Association



Report Criteria:
Invoice Detail.Input Date = 12/10/2014

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/10/2014							
3572 ACADEMY OF HRD - FITCHBURG							
		<i>#44.00 City Share</i>					
12052014	3572	1 HWA RANG DO TIGERS - NOV (INSTRUCTOR)	12/05/2014	140.00	12/14	100-5530-290	0
12052014	3572	2 HWA RANG DO - NOV (INSTRUCTOR)	12/05/2014	36.00	12/14	100-5530-290	0
Total ACADEMY OF HRD - FITCHBURG:				176.00			
12/10/2014							
50 ALLIANT ENERGY/WPL							
455539-010	10/16	1 2377 S FISH HATCHERY RD ST LIGHT	12/03/2014	467.53	12/14	100-5300-220	0
455539-010	11/16	1 2377 S FISH HATCHERY RD ST LIGHT	11/17/2014	467.53	12/14	100-5300-220	0
593923-001	11/14	1 NESBITT SIGNAL	11/17/2014	20.38	12/14	100-5300-220	0
593923-001	11/14	2 NESBITT SIGNAL 1/2 DANE COUNTY	11/17/2014	20.37	12/14	100-5139-290	0
656429-001	11/14	1 MCKEE ROAD	11/17/2014	135.53	12/14	100-5300-220	0
667708-001	11/14	1 KAPEC ROAD LIGHTS	11/17/2014	44.23	12/14	100-5300-220	0
675969-001	OCT 14	1 1913 FISH HATCHERY RD/SIREN	11/26/2014	11.61	12/14	100-5300-220	0
675969-001	11/14	1 1913 FISH HATCHERY RD/SIREN	11/26/2014	9.63	12/14	100-5300-220	0
691838-001	11/14	1 2956 FITCHRONA RD - STREET LIGHT	11/17/2014	107.85	12/14	100-5300-220	0
691839-001	11/14	1 2956 FITCHRONA RD - SIGNAL	11/17/2014	14.63	12/14	100-5300-220	0
691839-001	11/14	2 2956 FITCHRONA RD - SIGNAL 1/2 DANE CNTY	11/17/2014	14.63	12/14	100-5139-290	0
694649-001	11/14	1 6334 NESBITT RD ST LITES/FITCHRONA	11/17/2014	64.86	12/14	100-5300-220	0
700854-001	11/14	1 2957 HARDROCK RD - STREET LIGHTS	11/17/2014	90.23	12/14	100-5300-220	0
722096-001	11/14	1 2920E FITCHRONA RD	11/19/2014	15.52	12/14	100-5300-220	0
Total ALLIANT ENERGY/WPL:				1,484.53			
12/10/2014							
3329 B.R.S. RADIATOR MACHINE & FABRICATION							
4200	1	REBUILD CLAM RAM FOR VOLVO	11/20/2014	260.08	12/14	100-5300-350	0
4221	1	REBUILD WING RAM TRUCK #26	12/01/2014	192.03	12/14	100-5300-350	0
Total B.R.S. RADIATOR MACHINE & FABRICATION:				452.11			
12/10/2014							
3290 BAKER AND TAYLOR							
2030039688	1	ADULT PRINT	11/25/2014	10.42	12/14	250-5511-387	0
2030039689	1	ADULT PRINT	11/25/2014	27.72	12/14	250-5511-387	0
2030039690	1	ADULT PRINT	11/25/2014	4.77	12/14	250-5511-387	0
2030039691	1	ADULT PRINT	11/25/2014	22.86	12/14	250-5511-387	0
2030039692	1	ADULT PRINT	11/25/2014	42.56	12/14	250-5511-387	0
2030039693	1	ADULT PRINT	11/25/2014	48.48	12/14	250-5511-387	0
2030039694	1	ADULT PRINT	11/25/2014	11.68	12/14	250-5511-387	0
2030039695	1	ADULT PRINT	11/25/2014	16.74	12/14	250-5511-387	0
2030039696	1	ADULT PRINT	11/25/2014	7.30	12/14	250-5511-387	0
2030039697	1	ADULT PRINT	11/25/2014	28.88	12/14	250-5511-387	0
2030039698	1	ADULT PRINT	11/25/2014	505.21	12/14	250-5511-387	0
2030039699	1	ADULT PRINT	11/25/2014	36.14	12/14	250-5511-387	0
2030039700	1	ADULT PRINT	11/25/2014	32.34	12/14	250-5511-387	0
2030039701	1	ADULT PRINT - NAH	11/25/2014	66.60	12/14	250-5511-387	0
2030045108	1	ADULT PRINT	11/26/2014	157.50	12/14	250-5511-387	0
2030045109	1	ADULT PRINT	11/26/2014	109.96	12/14	250-5511-387	0
2030045110	1	ADULT PRINT	11/26/2014	16.09	12/14	250-5511-387	0
2030045111	1	ADULT PRINT	11/26/2014	287.91	12/14	250-5511-387	0
2030045112	1	ADULT PRINT	11/26/2014	113.26	12/14	250-5511-387	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
2030045113	1	ADULT PRINT	11/26/2014	13.59	12/14	250-5511-387	0
2030045114	1	ADULT PRINT	11/26/2014	16.74	12/14	250-5511-387	0
2030045115	1	ADULT PRINT	11/26/2014	16.12	12/14	250-5511-387	0
2030045116	1	ADULT PRINT	11/26/2014	35.00	12/14	250-5511-387	0
2030045117	1	ADULT PRINT	11/26/2014	17.35	12/14	250-5511-387	0
2030045118	1	ADULT PRINT	11/26/2014	141.66	12/14	250-5511-387	0
2030045119	1	ADULT PRINT - NAH	11/26/2014	99.93	12/14	250-5511-387	0
M56174000	1	CD - DVD	11/25/2014	540.51	12/14	250-5511-387	0
Total BAKER AND TAYLOR:				2,427.32			
12/10/2014							
83 BAKER TILLY VIRCHOW KRAUSE LLP							
BT782714	1	AUDIT EXPENSE - SERVICES/12-31-14 FINANCI	11/26/2014	1,895.00	12/14	100-5139-212	0
Total BAKER TILLY VIRCHOW KRAUSE LLP:				1,895.00			
12/10/2014							
263 BURKE TRUCK & EQUIPMENT							
17766	1	CURB SHOES FOR TRUCK #21	11/26/2014	343.66	12/14	100-5300-335	0
Total BURKE TRUCK & EQUIPMENT:				343.66			
12/10/2014							
6391 CAPITAL NEWSPAPERS							
1209222	1	NOTICE OF PUBLIC HEARING	11/11/2014	27.21	12/14	100-5142-250	0
1209222	2	NOTICE OF PUBLIC HEARING	11/11/2014	20.71	12/14	100-5142-250	0
1209464	1	MINUTES FITCHBURG COMMON 12/28/14	11/19/2014	162.60	12/14	100-5142-250	0
1211176	1	NOTICE OF SPRING ELECTION	11/25/2014	115.24	12/14	100-5142-390	0
Total CAPITAL NEWSPAPERS:				325.76			
12/10/2014							
7572 CARQUEST AUTO PARTS							
2239-473464	1	WIPER BLADES	11/21/2014	13.14	12/14	100-5520-335	0
Total CARQUEST AUTO PARTS:				13.14			
12/10/2014							
5125 CDW GOVERNMENT INC							
QK08506	1	MOUSE PADS FOR VOTING	10/28/2014	22.40	12/14	400-5711-028	0
QK10065	1	MICE FOR VOTING	10/28/2014	100.20	12/14	400-5711-028	0
QK11314	1	MICE FOR VOTING	10/28/2014	300.60	12/14	400-5711-028	0
QK21396	1	SURGE SUPPRESSORS FOR VOTING	10/28/2014	175.28	12/14	400-5711-028	0
QK40343	1	NETWORK CABLES FOR VOTING	10/28/2014	47.92	12/14	400-5711-028	0
QR21833	1	WASP LONG RANGE SCAN USB EL	11/11/2014	184.78	12/14	400-5711-028	0
QT58010	1	TOTAL MICRO RAM PD	11/17/2014	138.09	12/14	400-5722-105	0
QV11466	1	FLASHDRIVES PD	11/18/2014	134.35	12/14	400-5722-105	0
Total CDW GOVERNMENT INC:				1,103.62			
12/10/2014							
769 CGC INC							
40026	1	50% MCKEE RD RECONSTRUCTION TESTING	11/19/2014	1,567.58	12/14	400-5733-351	0
40026	2	50% TO BE REIMBURSED BY DANE COUNTY	11/19/2014	1,567.57	12/14	100-5139-290	0



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Total CGC INC:				3,135.15			
12/10/2014							
2319 CHARTER COMMUNICATIONS							
8245117650013020	12	1 FACTV DEC MONTHLY CHARTER BILL	11/23/2014	107.59	12/14	207-5570-290	0
8245117650013020	12	2 SENIOR CENTER DEC MONTHLY CHARTER BIL	11/23/2014	18.64	12/14	100-5460-290	0
8245117650013020	12	3 POLICE DEPT DEC MONTHLY CHARTER BILL	11/23/2014	36.60	12/14	100-5210-290	0
8245117650013020	12	4 WORKOUT ROOM DEC MONTHLY CHARTER BIL	11/23/2014	18.64	12/14	100-5165-290	0
Total CHARTER COMMUNICATIONS:				181.47			
12/10/2014							
336 COMDATA CORPORATION							
110613	1	CITIZENS ACADEMY GRADUATION FOOD	11/06/2014	191.42	12/14	100-5210-345	0
112019	1	KID'S PROGRAM SUPPLIES	11/20/2014	34.48	12/14	250-5511-340	0
Total COMDATA CORPORATION:				225.90			
12/10/2014							
3987 CTACCESS							
0111314	1	STAFF LUNCH LASERFICHE TOUR/WORKING L	11/13/2014	48.00	12/14	100-5145-325	0
Total CTACCESS:				48.00			
12/10/2014							
3332 DAN POWERS COMPANY LLC							
306	1	FIRESTATION 1 MAJOR ALARM WORK	11/17/2014	130.00	12/14	400-5711-016	0
Total DAN POWERS COMPANY LLC:				130.00			
12/10/2014							
367 DANE COUNTY REGISTER OF DEEDS							
12012014	367	1 FIRST AMENDMENT TO THE AGRMT FOR SUBD	12/01/2014	30.00	12/14	100-5139-290	0
Total DANE COUNTY REGISTER OF DEEDS:				30.00			
12/10/2014							
262 DANE COUNTY TREASURER							
NOV 2014	1	MONTHLY ASSESSMENT	11/30/2014	2,824.26	12/14	100-4510-000	0
Total DANE COUNTY TREASURER:				2,824.26			
12/10/2014							
73 DECKER SUPPLY CO INC							
884906	1	BRACKETS FOR STREET SIGNS	11/20/2014	53.10	12/14	100-5300-370	0
884907	1	STREET NAME SIGNS FOR SPOKE/SPROCKET	11/20/2014	861.45	12/14	406-5730-010	0
Total DECKER SUPPLY CO INC:				914.55			
12/10/2014							
678 DIMENSION IV-MADISON							
7513	1	SPACE NEEDS AND FACILITIES STUDY	11/30/2014	14,550.00	12/14	400-5711-019	0
Total DIMENSION IV-MADISON:				14,550.00			



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/10/2014							
444 DORN HARDWARE							
66928/1	1	SUPPLIES TO MOUNT EYES ON FIXTURES	12/05/2014	27.24	12/14	100-5300-225	0
Total DORN HARDWARE:				27.24			
12/10/2014							
2534 DURBIN, JEFFREY							
11252014 #1	1	DESIGN OF DAWLEY HUB KIOSK DISPLAY	11/25/2014	2,750.00	12/14	400-5733-427	0
Total DURBIN, JEFFREY:				2,750.00			
12/10/2014							
204 ELECTRIC MOTORS UNLIMITED INC							
190263	1	NEW HEATER MOTOR	11/20/2014	77.71	12/14	600-5614-100	0
Total ELECTRIC MOTORS UNLIMITED INC:				77.71			
12/10/2014							
8774 EMPATHIA INC							
16973	1	EAP SERVICES - DEC 2014	11/01/2014	320.00	12/14	100-5141-290	0
Total EMPATHIA INC:				320.00			
12/10/2014							
3733 ENGELHART							
1430898	1	CHAINSAW PARTS	10/07/2014	12.97	12/14	100-5520-340	0
Total ENGELHART:				12.97			
12/10/2014							
3190 EVENT ESSENTIALS							
105221	1	TABLECLOTH RENTAL	11/21/2014	168.00	12/14	225-5610-360	0
Total EVENT ESSENTIALS:				168.00			
12/10/2014							
6859 FASTENAL COMPANY							
WIMA245962	1	HARDWARE	11/26/2014	16.24	12/14	100-5520-350	0
WIMA245973	1	HARDWARE	11/26/2014	8.60	12/14	100-5520-350	0
Total FASTENAL COMPANY:				24.84			
12/10/2014							
3988 FEHR GRAHAM							
62739	1	SAFETY PLAN SERVICES	10/31/2014	2,193.15	12/14	100-5300-325	0
62739	2	SAFETY PLAN SERVICES	10/31/2014	731.05	12/14	100-5520-325	0
62739	3	SAFETY PLAN SERVICES	10/31/2014	731.05	12/14	600-5925-100	0
Total FEHR GRAHAM:				3,655.25			
12/10/2014							
5461 FIRST SUPPLY MADISON							
2826369-01	1	VACUUM BREAKERS	11/06/2014	1,806.10	12/14	600-5678-101	0
2837704-00	1	VALVE BOX REPAIR PARTS	11/13/2014	2,218.00	12/14	600-5673-100	0

(A)

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total FIRST SUPPLY MADISON:				4,024.10			
12/10/2014							
1357 FLEET ONE LLC							
4291540058	1	CAR WASHES	11/30/2014	42.00	12/14	100-5210-335	0
Total FLEET ONE LLC:				42.00			
12/10/2014							
3481 FOOTVILLE ROCK AND LIME							
14/15-302	1	BALL DIAMOND LIME FOR WWS	11/20/2014	600.38	12/14	100-5520-340	0
Total FOOTVILLE ROCK AND LIME:				600.38			
12/10/2014							
2113 FREY, JOYCE							
11262014 2113	1	TOLLS/PARKING	11/26/2014	47.20	12/14	225-5610-330	0
Total FREY, JOYCE:				47.20			
12/10/2014							
210 FULL COMPASS SYSTEMS LTD							
5351431	1	HEAD PHONES, AUDIO CABLES, REPL MICS, SH	11/28/2014	1,061.32	12/14	207-5570-355	0
5351828	1	HEAD PHONES, AUDIO CABLES, REPL MICS, SH	11/28/2014	66.70	12/14	207-5570-355	0
Total FULL COMPASS SYSTEMS LTD:				1,128.02			
12/10/2014							
1320 G & K SERVICES							
1019259619	1	UNIFORMS RENTAL - UTILITY	11/27/2014	12.32	12/14	600-5926-100	0
1019259619	2	UNIFORMS RENTAL - UTILITY	11/27/2014	12.31	12/14	600-5854-200	0
1019259619	3	UNIFORMS RENTAL - PARKS	11/27/2014	42.45	12/14	100-5520-323	0
1019259619	4	UNIFORMS RENTAL - STREETS	11/27/2014	60.27	12/14	100-5300-323	0
1019262706	1	TOWEL AND MAT	12/04/2014	108.98	12/14	100-5164-350	0
1019262707	1	UNIFORMS RENTAL - UTILITY	12/04/2014	12.32	12/14	600-5926-100	0
1019262707	2	UNIFORMS RENTAL - UTILITY	12/04/2014	12.31	12/14	600-5854-200	0
1019262707	3	UNIFORMS RENTAL PARKS	12/04/2014	42.45	12/14	100-5520-323	0
1019262707	4	UNIFORMS RENTAL - STREETS	12/04/2014	60.27	12/14	100-5300-323	0
Total G & K SERVICES:				363.68			
12/10/2014							
274 GALLS/QUARTERMASTER							
002686732	1	NITZSCHE - UNIFORM	11/12/2014	194.94	12/14	100-5210-323	0
002695674	1	EISENZIMMER - UNIFORM	11/13/2014	53.89	12/14	100-5210-323	0
002703509	1	HILBELINK - UNIFORM	11/14/2014	155.99	12/14	100-5210-323	0
Total GALLS/QUARTERMASTER:				404.82			
12/10/2014							
1099 GENERAL COMMUNICATIONS							
202992	1	MONTHLY COMMUNICATION CTR MAINT AGRM	11/18/2014	775.00	12/14	100-5210-363	0
Total GENERAL COMMUNICATIONS:				775.00			



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12/10/2014							
2363 GOVCONNECTION INC							
52022399	1	C9723A TONER - 2ND FL WEST	11/19/2014	241.19	12/14	100-5190-310	0
52022399	2	C9720A TONER - 2ND FL WEST	11/19/2014	178.03	12/14	100-5190-310	0
52022399	3	C9721A TONER - 2ND FL WEST	11/19/2014	241.19	12/14	100-5190-310	0
52022399	4	C9722A TONER - 2ND FL WEST	11/19/2014	241.19	12/14	100-5190-310	0
52022399	5	Q7553A TONER - PW	11/19/2014	80.43	12/14	100-5190-310	0
52022399	6	CE505A TONER - STREETS DEPT	11/19/2014	90.99	12/14	100-5300-310	0
52022399	7	Q6470A TONER - SENIOR CENTER	11/19/2014	132.25	12/14	100-5460-310	0
Total GOVCONNECTION INC:				<u>1,205.27</u>			
12/10/2014							
2740 GOVERNMENTJOBS.COM INC							
07-13774	1	2015 INSIGHT LICENSE	12/04/2014	5,320.00	12/14	100-16200	0
Total GOVERNMENTJOBS.COM INC:				<u>5,320.00</u>			
12/10/2014							
1405 GRUDZINSKI, MIKE							
12042014 1405	1	MILEAGE REIMBURSEMENT - OCT/NOV 2014	12/04/2014	91.84	12/14	100-5153-330	0
Total GRUDZINSKI, MIKE:				<u>91.84</u>			
12/10/2014							
932 H J PERTZBORN PLUMBING							
169364	1	SPRINKLER INSPECTION	11/25/2014	120.00	12/14	100-5165-360	0
169365	1	SPRINKLER INSPECTION	11/25/2014	85.00	12/14	100-5514-360	0
Total H J PERTZBORN PLUMBING:				<u>205.00</u>			
12/10/2014							
114 HAMMERSLEY STONE CO INC							
010250	1	PW COMPOST FACILITY GRADING	11/26/2014	5,250.00	12/14	213-5362-290	0
10179	1	GRAVEL TO REPAIR SHOULDERS 89.19 TON	11/07/2014	579.73	12/14	100-5300-370	0
10205	1	GRAVEL TO REPAIR SHOULDERS 37.59 TON	11/14/2014	244.33	12/14	100-5300-370	0
10205	2	GRAVEL FOR UTILITY 73.27 TON	11/14/2014	476.27	12/14	600-5673-100	0
Total HAMMERSLEY STONE CO INC:				<u>6,550.33</u>			
12/10/2014							
6395 HARBOR FREIGHT TOOLS							
68851	1	TIRE GAUGES FOR APPARATUS, REPL BULBS	11/30/2014	11.97	12/14	100-5220-335	0
68851	2	REPL WELDING BLANKETS FOR CHIMNEY FIRE	11/30/2014	50.38	12/14	100-5220-355	0
Total HARBOR FREIGHT TOOLS:				<u>62.35</u>			
12/10/2014							
22 HARDER CORP							
M126956	1	ICEMELT	11/17/2014	248.25	12/14	100-5165-360	0
Total HARDER CORP:				<u>248.25</u>			
12/10/2014							
1411 HD SUPPLY WATERWORKS LTD							
C248413	1	162 - MIUS	09/26/2014	16,038.00	12/14	600-10722	0
D053934	1	160 - 3/4" IPERLS	10/02/2014	16,800.00	12/14	600-10722	0

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D063140	1	40 - 3/4" IPERLS	10/06/2014	4,200.00	12/14	600-10722	0
D131689	1	160 - 3/4" IPERL METERS	10/20/2014	16,800.00	12/14	600-10722	0
D267818	1	METER PARTS	11/18/2014	1,044.67	12/14	600-5676-100	0
Total HD SUPPLY WATERWORKS LTD:				54,882.67			
12/10/2014							
202 IIMC							
09222014 202	1	ANNUAL MEMBERSHIP FEE - ANDERSON	09/22/2014	185.00	12/14	100-16200	0
09222014 202	2	ANNUAL MEMBERSHIP FEE - OLDENBURG	09/22/2014	85.00	12/14	100-16200	0
Total IIMC:				270.00			
12/10/2014							
15069 INTERSTATE ALL BATTERY CENTER							
1905101005574	1	BATTERIES FOR SCBA VOICE AMPS	12/04/2014	16.80	12/14	100-5220-340	0
Total INTERSTATE ALL BATTERY CENTER:				16.80			
12/10/2014							
139 INTERSTATE BILLING SERVICE							
440107	1	#55 - REPAIRED MOULDING	12/03/2014	103.16	12/14	100-5210-335	0
943960P	1	BULBS FOR SQUADS	12/03/2014	25.44	12/14	100-5210-335	0
Total INTERSTATE BILLING SERVICE:				128.60			
12/10/2014							
997 KUSTOM SIGNALS INC							
313723	1	RADAR UNIT	12/02/2014	2,152.00	12/14	100-5210-355	0
Total KUSTOM SIGNALS INC:				2,152.00			
12/10/2014							
1038 MADISON COLLEGE							
37697	1	REGISTRATION FEE - COPPERSMITH "BUSINES	12/03/2014	41.12	12/14	100-5220-325	0
Total MADISON COLLEGE:				41.12			
12/10/2014							
40 MADISON GAS & ELECTRIC CO							
10974707 11-14	1	MCGAW	12/05/2014	48.22	12/14	100-5520-365	0
11027869 11-14	1	2377 FISH HATCHERY RD	12/03/2014	44.81	12/14	100-5165-365	0
11034154 11-14	1	5791 LACY ROAD	12/03/2014	1,266.80	12/14	100-5162-365	0
11104056 11-14	1	TOWER HILL PARK	12/05/2014	25.80	12/14	100-5520-365	0
11457595 11-14	1	WILDWOOD SOUTH	12/05/2014	9.19	12/14	100-5520-365	0
12017919 11-14	1	5510 LACY RD	12/03/2014	1,942.04	12/14	100-5514-365	0
15031149 11-14	1	5415 KING JAMES WAY	12/03/2014	515.22	12/14	100-5163-365	0
15539539 11-14	1	BIKE PATH	12/05/2014	53.22	12/14	100-5520-365	0
16298325 11-14	1	MCKEE SHELTER	12/05/2014	497.18	12/14	100-5520-365	0
16456683 11-14	1	GREENFIELD	12/05/2014	31.78	12/14	100-5520-365	0
16503849 11-14	1	QUARRY RIDGE	12/05/2014	30.06	12/14	100-5520-365	0
17147885 11-14	1	2373 S FISH HATCHERY RD	12/03/2014	1,217.15	12/14	100-5164-365	0
17545294 11-14	1	5520 LACY RD	12/03/2014	7,207.51	12/14	100-5161-365	0
19450394 11-14	1	CHAPEL VALLEY SERVICE	12/05/2014	236.58	12/14	100-5520-365	0
22605513 11-14	1	6091 MCKEE RD SIGN	12/03/2014	30.90	12/14	400-5731-201	0
22959977 11-14	1	CHAPEL VALLEY LIGHTS	12/05/2014	360.04	12/14	100-5520-365	0
23378375 11-14	1	2353 S FISH HATCHERY RD	12/03/2014	300.38	12/14	100-5166-365	0

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23488158 11-14	1	SWAN CREEK SHELTER	12/05/2014	16.28	12/14	100-5520-365	0
23-6485-5-14	1	STREET LIGHT REINSTALLATION DUE TO RR XI	12/01/2014	1,645.96	12/14	404-5730-107	0
24106973 11-14	1	2687 OSMUNDSEN RD	12/03/2014	30.93	12/14	100-5162-365	0
24719684 11-14	1	5530 LACY ROAD	12/03/2014	6,296.79	12/14	250-5511-365	0
25756073011-14	1	5785 MCKEE RD 911	12/03/2014	231.34	12/14	100-5290-269	0
26397091 11-14	1	5236E LACY RD PATH	12/05/2014	54.22	12/14	100-5520-365	0
26499723 11-14	1	3041 S SEMINOLE HY PATH	12/05/2014	20.26	12/14	100-5520-365	0
26799981 11-14	1	5236 LACY RD BALL	12/05/2014	222.04	12/14	100-5520-365	0
MGE11_14	1	NOVEMBER BILLS	12/04/2014	15,069.32	12/14	600-5623-100	0
NOV 2014 BILLS	1	PUBLIC WORKS LIGHTS & SIGNALS	12/03/2014	11,403.10	12/14	100-5300-220	0
NOV 2014 BILLS	2	COUNTY SHARE/LIGHTS & SIGNALS	12/03/2014	264.88	12/14	100-5139-290	0
Total MADISON GAS & ELECTRIC CO:				49,072.00			
12/10/2014							
573 MEDICAL ENVIRONMENTAL RECOVERY INC							
2386	1	SHARPS COLLECTION (FROM HYVEE)	12/03/2014	62.00	12/14	213-5362-290	0
Total MEDICAL ENVIRONMENTAL RECOVERY INC:				62.00			
12/10/2014							
151 MENARDS CASHWAY LUMBER -MONONA							
60688	1	WEATHER STRIPING FOR CONTROL CABINETS	11/20/2014	12.60	12/14	100-5300-225	0
61565	1	SUPPLIES TO REPAIR MAILBOXES	12/01/2014	186.75	12/14	100-5300-370	0
Total MENARDS CASHWAY LUMBER -MONONA:				199.35			
12/10/2014							
55 MERITER HOSPITAL							
1034619200	1	OWI BLOOD DRAW - FP14-17002	11/19/2014	31.00	12/14	100-5210-384	0
Total MERITER HOSPITAL:				31.00			
12/10/2014							
278 METRO TRANSIT SYSTEM							
50900137	1	INVESTMENT PARTNER SHARE -4TH QTR 2014	11/26/2014	106,600.00	12/14	100-5352-200	0
Total METRO TRANSIT SYSTEM:				106,600.00			
12/10/2014							
3989 MILWAUKEE BUCKS CHARITABLE TICKET PRO							
11242014 3989	1	KEYNOTE SPEAKER DONATION	11/24/2014	1,000.00	12/14	225-5610-360	0
Total MILWAUKEE BUCKS CHARITABLE TICKET PRO:				1,000.00			
12/10/2014							
700 NAPA AUTO PARTS-DIV OF MPEC							
374498	1	TWO GALLONS ANTI-FREEZE FOR LADDER #93	12/03/2014	51.98	12/14	100-5220-335	0
Total NAPA AUTO PARTS-DIV OF MPEC:				51.98			
12/10/2014							
3667 NASSCO INC							
S1857171.01	1	FOAM CUPS - HOLIDAY PARTY	12/03/2014	65.47	12/14	100-5520-340	0
Total NASSCO INC:				65.47			

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12/10/2014							
3931 OCCUPATIONAL HEALTH CENTERS OF ILLINOIS							
102297803	1	PRE-EMPLOYMENT DRUG TEST - PW/IGL	10/30/2014	55.00	12/14	100-5141-252	0
Total OCCUPATIONAL HEALTH CENTERS OF ILLINOIS:				55.00			
12/10/2014							
435 OFFICE DEPOT							
741619546001	1	WALL MOUNT SYSTEM FOR COMPUTER	11/20/2014	593.99	12/14	100-5460-340	0
742938870	1	CREDIT FOR WALL MOUNT SYSTEM FOR COMP	11/20/2014	119.00	12/14	100-5460-340	0
Total OFFICE DEPOT :				474.99			
12/10/2014							
3986 PAC PACKAGING AIDS							
2021738	1	EVIDENCE SUPPLIES	11/14/2014	90.47	12/14	100-5210-384	0
Total PAC PACKAGING AIDS:				90.47			
12/10/2014							
15105 PAUL RONYAK-DISTRIBUTOR							
1018	1	HYDRANT MARKERS	11/19/2014	807.14	12/14	600-5677-100	0
Total PAUL RONYAK-DISTRIBUTOR:				807.14			
12/10/2014							
4904 PENNWELL							
139254	1	OUTDATED VHS COPIES IN TRAINING DEPT	11/21/2014	1,954.05	12/14	100-5220-325	0
Total PENNWELL:				1,954.05			
12/10/2014							
96 PETTY CASH							
379	1	PARKING FEE	11/18/2014	2.25	12/14	100-5300-330	0
381	1	GIFT BAGS & TISSUE PAPER	12/02/2014	6.39	12/14	100-5190-380	0
382	1	SYMPATHY CARD	12/02/2014	4.74	12/14	100-5190-380	0
383	1	SYMPATHY & GET WELL CARDS	12/05/2014	18.39	12/14	100-5190-380	0
Total PETTY CASH:				31.77			
12/10/2014							
380 PHILS TRACTOR SUPPLY							
189562	1	PARTS TO REPAIR LIQUID STORAGE TANK	11/21/2014	197.92	12/14	100-5300-350	0
189565	1	REFUND/PARTS TO REPAIR LIQUID STORAGE T	11/21/2014	.99	12/14	100-5300-350	0
Total PHILS TRACTOR SUPPLY:				196.93			
12/10/2014							
457 POMPS TIRE SERVICE							
80065239	1	TIRES FOR 2001 GMC PICK UP	10/24/2014	706.48	12/14	100-5300-335	0
80065919	1	STEER TIRES FOR STREET SWEEPER	10/31/2014	543.36	12/14	601-5601-305	0
Total POMPS TIRE SERVICE:				1,249.84			
12/10/2014							
2626 PURPLE COW ORGANICS							
5190	1	BRUSH/YARDWASTE TIP FEE	11/24/2014	183.94	12/14	213-5362-290	0

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Total PURPLE COW ORGANICS:				183.94			
12/10/2014							
2242 QUICKFUEL							
803977	1	1443.0 GAL DIESEL @ \$3.44 AVG	12/03/2014	4,973.05	12/14	100-5300-335	50
803977	2	1780.0 GAL GASOLINE @ \$2.68 AVG	12/03/2014	4,773.38	12/14	100-5300-335	50
Total QUICKFUEL:				9,746.43			
12/10/2014							
76 REINDERS INC							
1559909-00	1	ZERO TURN MOWER	11/24/2014	8,900.00	12/14	400-5733-101	0
Total REINDERS INC:				8,900.00			
12/10/2014							
385 RENNERTS FIRE EQUIPMENT SERV							
31857	1	ENGINE 11A - REPAIR POWER STEERING	12/02/2014	683.53	12/14	100-5220-335	0
31858	1	LADDER 93 - PREV MAINTENANCE AND AIR DR	12/02/2014	767.39	12/14	100-5220-335	0
Total RENNERTS FIRE EQUIPMENT SERV:				1,450.92			
12/10/2014							
2745 ROWEKAMP							
2014393	1	SIMPLESIGNS & ROWEMAP MAINTENANCE & S	12/01/2014	400.00	12/14	100-16200	0
Total ROWEKAMP:				400.00			
12/10/2014							
15122 SHORT ELLIOTT HENDRICKSON INC							
290307	1	REVIEW T-MOBILE DRAWINGS & STUDIES FOR	10/14/2014	1,200.00	12/14	600-5923-100	0
Total SHORT ELLIOTT HENDRICKSON INC:				1,200.00			
12/10/2014							
495 SLOAN IMPLEMENT							
222627	1	SCRAPER FOR JD SNOWBLOWER	12/02/2014	139.75	12/14	100-5520-350	0
223977	1	SCRAPER FOR JD SNOWBLOWER	12/04/2014	121.65	12/14	100-5520-350	0
223979	1	RETURN SCRAPER FOR JD SNOWBLOWER	12/04/2014	139.75	12/14	100-5520-350	0
Total SLOAN IMPLEMENT:				121.65			
12/10/2014							
52 SPRINT PRINT							
39314	1	DECEMBER SC NEWSLETTER + INSERT	11/24/2014	182.34	12/14	100-5460-345	0
39333	1	APPLICATION FOR PET LICENSE CARDS	11/25/2014	296.54	12/14	100-5152-340	0
Total SPRINT PRINT:				478.88			
12/10/2014							
2262 STANTEC CONSULTING SERVICES INC							
854094	1	LACY ROAD RAIN GARDEN & BIOSWALE VEG M	11/25/2014	238.83	12/14	601-5923-303	0
Total STANTEC CONSULTING SERVICES INC:				238.83			

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12/10/2014							
1826 STAPLES ADVANTAGE							
3247965316	1	ENVELOPES FOR TAX BILLS	11/07/2014	232.54	12/14	100-5152-340	0
3247965318	1	STAPLER - EDC	11/07/2014	16.87	12/14	100-5670-310	0
3247965319	1	COFFEE FILTERS & CHALK	11/07/2014	11.00	12/14	100-5190-310	0
3248315759	1	OFFICE SUPPLIES	11/11/2014	43.49	12/14	600-5921-100	0
3248315759	2	OFFICE SUPPLIES	11/11/2014	43.49	12/14	600-5851-200	0
3248315759	3	OFFICE SUPPLIES	11/11/2014	43.49	12/14	601-5921-300	0
3248315760	1	OFFICE SUPPLIES	11/11/2014	40.62	12/14	600-5921-100	0
3248315760	2	OFFICE SUPPLIES	11/11/2014	40.62	12/14	600-5851-200	0
3248315760	3	OFFICE SUPPLIES	11/11/2014	40.61	12/14	601-5921-300	0
3248896700	1	OFFICE SUPPLIES	11/18/2014	121.68	12/14	100-5190-310	0
3248896700	2	BADGE INSERTS - CLERK	11/18/2014	19.12	12/14	100-5142-310	0
3249106835	1	HEATER - CLERKS	11/21/2014	111.03	12/14	100-5142-310	0
3249106835	2	FILE FOLDERS - GENERAL	11/21/2014	70.28	12/14	100-5190-310	0
3249106837	1	MISC OFFICE SUPPLIES	11/21/2014	39.35	12/14	100-5220-310	0
Total STAPLES ADVANTAGE:				874.19			
12/10/2014							
1702 SVENSSON, FRED							
12042014	1702	1 INTERPRET FOR COURT	12/04/2014	80.00	12/14	100-5120-290	0
Total SVENSSON, FRED:				80.00			
12/10/2014							
2267 SYMDON MOTORS INC							
139120	1	DOOR HANDLE FOR 97 GMC	12/04/2014	55.00	12/14	100-5520-335	0
139121	1	DOOR HANDLE FOR SMALL BUCKET TRUCK	12/04/2014	55.00	12/14	100-5300-350	0
Total SYMDON MOTORS INC:				110.00			
12/10/2014							
556 SYNCHRONY BANK							
11282014	556	1 ASSORTED REPLACEMENT TOOLS & SNOW BR	11/28/2014	68.19	12/14	100-5220-355	0
11282014	556	2 40# BAGS OF OIL-DRY FOR LIQUID CLEAN-UP (11/28/2014	281.40	12/14	100-5220-340	0
2282	1	ROASTER OVEN	11/20/2014	24.99	12/14	400-5700-341	0
Total SYNCHRONY BANK:				374.58			
12/10/2014							
3990 TEASDALE, TERRY							
11302014	3990	1 WELL ABANDONMENT REBATE	11/30/2014	350.00	12/14	600-5930-100	0
Total TEASDALE, TERRY:				350.00			
12/10/2014							
1120 THERMO/DYNAMICS							
57568	1	WELL 11 BOILER REPAIR	11/20/2014	955.00	12/14	600-5631-100	0
Total THERMO/DYNAMICS:				955.00			
12/10/2014							
3876 TRANSUNION RISK & ALTERNATIVE							
369283	11/14	1 INVESTIGATIVE CREDIT SEARCH BY PERSON	12/01/2014	3.50	12/14	100-5210-384	0

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Total TRANSUNION RISK & ALTERNATIVE:				3.50			
12/10/2014							
84 U S POSTAL SERVICE							
12012014 84	1	U.S. POSTAL SERVICE - POSTAGE BY PHONE	12/01/2014	6,000.00	12/14	100-5142-310	0
Total U S POSTAL SERVICE:				6,000.00			
12/10/2014							
6392 UPS STORE, THE							
24949	1	SHIPPING - BARCODE SCAN	11/20/2014	12.72	12/14	100-5145-310	0
9763	1	BUSINESS LUNCHEON SIGNS	11/21/2014	69.46	12/14	225-5610-360	0
Total UPS STORE, THE:				82.18			
12/10/2014							
3991 URBAN TREE ALLIANCE							
12032014 3991	1	SEMINOLE GLEN WOOD LOT MGMT	12/03/2014	1,950.00	12/14	400-5766-221	0
Total URBAN TREE ALLIANCE:				1,950.00			
12/10/2014							
2326 VARITECH INDUSTRIES INC							
0660-1003465	1	LIQUID VALVE TRUCK #20	11/17/2014	36.49	12/14	100-5300-350	0
Total VARITECH INDUSTRIES INC:				36.49			
12/10/2014							
62 VERIZON WIRELESS							
9735837160	1	CELL PHONES - AMI	11/21/2014	9.08	12/14	600-10722	0
9735837160	2	CELL PHONES - ASSESSING	11/21/2014	.44	12/14	100-5153-363	0
9735837160	3	CELL PHONES - BLDG MAINTENANCE	11/21/2014	551.40	12/14	100-5165-363	0
9735837160	4	CELL PHONES - CLERK	11/21/2014	5.75	12/14	100-5142-390	0
9735837160	5	CELL PHONES - FACTV	11/21/2014	32.93	12/14	207-5570-363	0
9735837160	6	CELL PHONES - IT	11/21/2014	344.12	12/14	100-5145-363	0
9735837160	7	CELL PHONES - PARKS	11/21/2014	74.50	12/14	100-5520-363	0
9735837160	8	CELL PHONES - POLICE	11/21/2014	361.64	12/14	100-5210-363	0
9735837160	9	CELL PHONES - PUBLIC WORKS	11/21/2014	.80	12/14	100-5300-363	0
9735837160	10	CELL PHONES - RECREATION	11/21/2014	172.84	12/14	100-5530-363	0
9735837160	11	CELL PHONES - SEWER	11/21/2014	57.89	12/14	600-5851-200	0
9735837161	1	CELL PHONES - BLDG INSP	11/21/2014	279.42	12/14	100-5240-363	0
9735837161	2	CELL PHONES - LIBRARY	11/21/2014	41.53	12/14	100-5165-363	0
9735837162	1	CELL PHONES - FIRE	11/21/2014	861.45	12/14	100-5220-363	0
9735837163	1	CELL PHONES - IT	11/21/2014	481.54	12/14	100-5145-363	0
9735837164	1	CELL PHONES - POLICE	11/21/2014	450.96	12/14	100-5210-363	0
9735837165	1	CELL PHONES - PUBLIC WORKS	11/21/2014	296.57	12/14	100-5300-363	0
9735837165	2	CELL PHONES - WATER	11/21/2014	41.51	12/14	600-5921-100	0
9735837166	1	CELL PHONES - SENIOR CENTER	11/21/2014	51.64	12/14	100-5460-363	0
9736056302	1	CLERK - CRADLEPOINT	11/23/2014	5.02	12/14	100-5142-390	0
Total VERIZON WIRELESS:				4,121.03			
12/10/2014							
485 VISA - 6107							
07399	1	BASKETBALL SHIRTS	10/21/2014	1,600.00	12/14	100-5530-387	0
31	1	NUTRITION PROGRAM SUPPLIES	11/03/2014	35.97	12/14	100-5460-386	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
3169890	1	BACKUUP SERVICE/LINODE	11/02/2014	25.00	12/14	100-5145-245	0
4167	1	EMERGENCY LIGHTS	10/28/2014	57.39	12/14	100-5165-360	0
4816	1	MINI SPRING TRI - T-SHIRT	11/11/2014	16.98	12/14	100-5460-387	0
500003022	1	STREET SWEEPER CONTROL MODULES	10/28/2014	416.38	12/14	601-5601-305	0
5310	1	TARGET - DANCE COSTUMES	11/02/2014	177.34	12/14	100-5530-387	0
5411	1	LUNCH-HOSTING DANE COUNTY LOCAL ACCES	11/14/2014	4.52	12/14	207-5570-325	0
5546274	1	MR EXCEL REGISTRATION - SHELTON	11/11/2014	85.00	12/14	100-5220-325	0
5546277	1	MR EXCEL REGISTRATION - DODGE	11/11/2014	85.00	12/14	100-5152-325	0
557	1	RIVERS EDGE FLORAL - MEMORIAL FLOWERS/	11/03/2014	50.00	12/14	100-5190-380	0
5641	1	ALWAYS UNDER PAY - DANCE COSTUMES	10/31/2014	66.32	12/14	100-5530-387	0
5641	2	HALO HEAVEN - DANCE COSTUMES	10/31/2014	59.50	12/14	100-5530-387	0
5814	1	LUNCH-HOSTING DANE COUNTY LOCAL ACCES	11/14/2014	66.80	12/14	207-5570-325	0
58834602834	1	RETURNED UNUSED RACKING	11/13/2014	33.98	12/14	100-5300-350	0
5941	1	VICTORY TAILGATE DOOR PRIZE - BUSINESS L	11/06/2014	195.00	12/14	225-5610-360	0
5999	1	HALLOWEEN DECORATIONS	10/23/2014	113.87	12/14	207-5570-340	0
6447	1	TONER CARTRIDGE - ELECTIONS	11/04/2014	327.98	12/14	100-5142-310	0
668295851	1	ORIENTAL TRADING - DECORATIONS/BUSINES	11/04/2014	98.84	12/14	225-5610-360	0
8220	1	WGFOA REGISTRATION - DODGE	10/28/2014	110.00	12/14	100-5152-325	0
9352086056	1	RACKING FOR BANNERS	11/11/2014	209.68	12/14	100-5300-350	0
AMAZON 10/28/2014	1	AMAZON - TRAINING BOOKS FOR FIREHOUSES	10/28/2014	2,035.07	12/14	100-5220-325	0
AMAZON 10/28/2014	2	AMAZON - TRAINING BOOKS FOR FIREHOUSES	10/28/2014	67.88	12/14	100-5220-325	0
Total VISA - 6107:				5,870.54			
12/10/2014							
8540 WERNER ELECTRIC SUPPLY							
S4340468.001	1	CUBICLE PLATE - ARCE/CLERKS	11/19/2014	11.20	12/14	100-5142-310	0
S4340468.001	2	CUBICLE PLATE - IGL/PW	11/19/2014	11.20	12/14	100-5300-310	0
Total WERNER ELECTRIC SUPPLY:				22.40			
12/10/2014							
1971 WI DEPT OF JUSTICE							
G3345 11/14	1	BACKGROUND CHECKS - IT	11/30/2014	7.00	12/14	100-5141-252	0
G3345 11/14	2	BACKGROUND CHECKS - CLERKS	11/30/2014	7.00	12/14	100-5141-252	0
L1370T 11/14	1	BACKGROUND CHECKS	12/01/2014	126.00	12/14	100-5210-384	0
Total WI DEPT OF JUSTICE:				140.00			
12/10/2014							
3273 WI POLICE LEADERSHIP FOUNDATION							
12042014 3273	1	WI CHIEF'S OF POLICE CONF - BLATTER	12/04/2014	135.00	12/14	221-16200	0
12042014 3273	2	WI CHIEF'S OF POLICE CONF - BATES	12/04/2014	135.00	12/14	221-16200	0
Total WI POLICE LEADERSHIP FOUNDATION:				270.00			
12/10/2014							
28 WIEDENBECK INC							
804989	1	STEEL TO BRACE PLOWS & CURB SHOES	12/01/2014	403.01	12/14	100-5300-370	0
Total WIEDENBECK INC:				403.01			
12/10/2014							
1073 WISCONSIN, STATE OF							
NOV 2014	1	MONTHLY ASSESSMENTS	11/30/2014	6,898.29	12/14	100-4510-000	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total WISCONSIN, STATE OF:				6,898.29			
Grand Totals:				329,059.76			

Report GL Period Summary

Vendor number hash: 427406
Vendor number hash - split: 511272
Total number of invoices: 229
Total number of transactions: 280

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	329,059.76	329,059.76
Grand Totals:	329,059.76	329,059.76

Report Criteria:

Invoice Detail.Input Date = 12/10/2014

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Report Criteria:

Invoice Detail.Input Date = 12/11/2014

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/11/2014							
3985 BASS, LYNN							
216006 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total BASS, LYNN:				27.07			
12/11/2014							
2174 BERMAN, DAVID							
222008 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	81.21	12/14	100-5190-380	0
Total BERMAN, DAVID:				81.21			
12/11/2014							
7367 BIZJAK, AHNARAY							
244004 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	54.14	12/14	100-5190-380	0
Total BIZJAK, AHNARAY:				54.14			
12/11/2014							
1648 BRANDL, ANDREW							
222004 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	108.28	12/14	100-5190-380	0
Total BRANDL, ANDREW:				108.28			
12/11/2014							
4451 BRECKLIN, CHAD							
211003 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	81.21	12/14	100-5190-380	0
Total BRECKLIN, CHAD:				81.21			
12/11/2014							
12691 DUNN, EDWARD							
243003 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	189.50	12/14	100-5190-380	0
Total DUNN, EDWARD:				189.50			
12/11/2014							
945 ESSER, ERIKA							
190006 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	54.14	12/14	100-5190-380	0
Total ESSER, ERIKA:				54.14			
12/11/2014							
1410 FOSS, TRACY							
800015 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	81.21	12/14	100-5190-380	0
Total FOSS, TRACY:				81.21			
12/11/2014							
1405 GRUDZINSKI, MIKE							
190008 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total GRUDZINSKI, MIKE:				27.07			

(B)

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/11/2014							
2237 HALE, LUCAS							
214037 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total HALE, LUCAS:				27.07			
12/11/2014							
1449 HARTWICK, EDWARD							
212013 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total HARTWICK, EDWARD:				27.07			
12/11/2014							
7083 JORDAN, AMY							
250016 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	54.14	12/14	100-5190-380	0
Total JORDAN, AMY:				54.14			
12/11/2014							
2929 JOSEPH, NICOLAS							
600009 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total JOSEPH, NICOLAS:				27.07			
12/11/2014							
1806 LOPEZ, CESAR							
214055 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	54.14	12/14	100-5190-380	0
Total LOPEZ, CESAR:				54.14			
12/11/2014							
1450 MARTHE, JASON							
214032 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total MARTHE, JASON:				27.07			
12/11/2014							
15074 PETERSON, KARI							
800013 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	54.14	12/14	100-5190-380	0
Total PETERSON, KARI:				54.14			
12/11/2014							
3604 PROCKNOW, MICHAEL							
190004 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	81.21	12/14	100-5190-380	0
Total PROCKNOW, MICHAEL:				81.21			
12/11/2014							
6996 PROUGH, MATTHEW							
600002 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	54.14	12/14	100-5190-380	0
Total PROUGH, MATTHEW:				54.14			
12/11/2014							
2702 RICHMOND, KEVIN							
200008 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total RICHMOND, KEVIN:				27.07			
12/11/2014							
15132 SHACKLETON, TIM							
800002 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	162.43	12/14	100-5190-380	0
Total SHACKLETON, TIM:				162.43			
12/11/2014							
1880 TRACY, LONNIE							
243014 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total TRACY, LONNIE:				27.07			
12/11/2014							
1879 WIPPERFURTH, ROB							
243015 2014	1	EMPLOYEE SERVICE AWARD	12/11/2014	27.07	12/14	100-5190-380	0
Total WIPPERFURTH, ROB:				27.07			
Grand Totals:				1,353.52			

Report GL Period Summary

Vendor number hash: 100297
 Vendor number hash - split: 100297
 Total number of invoices: 22
 Total number of transactions: 22

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,353.52	1,353.52
Grand Totals:	1,353.52	1,353.52

Report Criteria:

Invoice Detail.Input Date = 12/11/2014



Report Criteria:

Invoice Detail.Input Date = 12/17/2014

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/17/2014							
492 5 ALARM							
144561-1	1	HURST EQUIPMENT MAINTENANCE	12/02/2014	145.00	12/14	100-5220-240	0
Total 5 ALARM:				145.00			
12/17/2014							
8553 A T & T							
608Z16113312 12/14	1	MONTHLY CHARGE FOR DECEMBER, 2014	12/01/2014	274.28	12/14	100-5220-365	0
608Z16113312 12/14	2	PREVIOUS BILL BALANCE	12/01/2014	3,206.96	12/14	100-5220-365	0
Total A T & T:				3,481.24			
12/17/2014							
8377 A T & T CAPITAL SERVICES INC							
2938874	1	MONTHLY LEASE PAYMENT FOR VIDEO CONF	12/01/2014	451.64	12/14	100-5220-363	0
Total A T & T CAPITAL SERVICES INC:				451.64			
12/17/2014							
1903 ACTION HEATING & AIR CONDITIONING INC							
127728	1	REPLACE FURNACES - FS#1	10/17/2014	19,200.00	12/14	400-5722-220	0
Total ACTION HEATING & AIR CONDITIONING INC:				19,200.00			
12/17/2014							
3938 ADAMS APPLIANCE REPAIR							
697544	1	REFRIGERATOR REPAIR FS#2	12/06/2014	90.00	12/14	100-5163-240	0
Total ADAMS APPLIANCE REPAIR:				90.00			
12/17/2014							
1991 ALERE TOXICOLOGY SERVICES INC							
919083	1	RANDOM DOT TESTING - HODEL	11/30/2014	62.75	12/14	100-5141-253	0
919083	2	RANDOM DOT TESTING - FRYDENLUND	11/30/2014	62.75	12/14	100-5141-253	0
919083	3	RANDOM DOT TESTING - T SHACKLETON	11/30/2014	62.75	12/14	100-5141-253	0
919083	4	RANDOM DOT TESTING - A SHACKLETON	11/30/2014	62.75	12/14	100-5141-253	0
Total ALERE TOXICOLOGY SERVICES INC:				251.00			
12/17/2014							
3050 AMERICAN CANCER SOCIETY							
12082014 3050	1	MEMORIAL DONATION/PATRICIA CRAVEN	12/08/2014	50.00	12/14	100-5190-380	0
Total AMERICAN CANCER SOCIETY:				50.00			
12/17/2014							
1908 AMERICAN LEAK DETECTION							
6577	1	WATER MAIN BREAK - VERONA RD	10/29/2014	575.00	12/14	600-5673-100	0
Total AMERICAN LEAK DETECTION:				575.00			
12/17/2014							



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
8066 ARING EQUIPMENT CO INC							
261680	1	CLAM SLEEVE FOR VOLVO	12/08/2014	95.74	12/14	100-5300-350	0
Total ARING EQUIPMENT CO INC:				95.74			
12/17/2014							
525 AXLEY BRYNELSON							
606106	1	LABOR MATTERS - POLICE	12/05/2014	41.00	12/14	100-5130-203	0
Total AXLEY BRYNELSON:				41.00			
12/17/2014							
3290 BAKER AND TAYLOR							
M56753730	1	CD - DVD	12/02/2014	827.26	12/14	250-5511-387	0
M56848700	1	CD - DVD	12/03/2014	416.48	12/14	250-5511-387	0
M57480010	1	CD - DVD	12/05/2014	17.36	12/14	250-5511-387	0
M58005840	1	CD - DVD	12/08/2014	207.04	12/14	250-5511-387	0
Total BAKER AND TAYLOR:				1,468.14			
12/17/2014							
2976 BARFIELD, JEFF							
23	1	TOILET REBATE	12/04/2014	100.00	12/14	600-5856-200	0
Total BARFIELD, JEFF:				100.00			
12/17/2014							
641 BAULDRY ENTERPRISES							
12122014	641	1 SANTA HOLIDAY PARTY	12/12/2014	200.00	12/14	207-5570-210	0
Total BAULDRY ENTERPRISES:				200.00			
12/17/2014							
63 BENJAMIN PLUMBING INC							
123765	1	REPAIR LEAK NEAR WATER HEATER AT STA#2	12/02/2014	211.77	12/14	100-5163-240	0
Total BENJAMIN PLUMBING INC:				211.77			
12/17/2014							
2558 BIBLIOTHECA							
SI0007608-US	1	RFID TAGS	11/26/2014	306.00	12/14	250-5511-340	0
Total BIBLIOTHECA:				306.00			
12/17/2014							
3292 BRODART							
B3735926	1	YOUTH PRINT	11/21/2014	43.96	12/14	250-5511-387	0
B3735927	1	YOUTH PRINT	11/21/2014	9.46	12/14	250-5511-387	0
B3735928	1	YOUTH PRINT	11/21/2014	41.90	12/14	250-5511-387	0
B3735929	1	YOUTH PRINT	11/21/2014	25.73	12/14	250-5511-387	0
B3735930	1	YOUTH PRINT	11/21/2014	18.48	12/14	250-5511-387	0
B3735931	1	YOUTH PRINT	11/21/2014	23.75	12/14	250-5511-387	0
B3735932	1	YOUTH PRINT	11/21/2014	91.77	12/14	250-5511-387	0
B3735933	1	YOUTH PRINT	11/21/2014	29.36	12/14	250-5511-387	0
B3735934	1	YOUTH PRINT	11/21/2014	47.96	12/14	250-5511-387	0
B3735935	1	YOUTH PRINT	11/21/2014	89.83	12/14	250-5511-387	0
B3735936	1	YOUTH PRINT	11/21/2014	101.14	12/14	250-5511-387	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
B3735937	1	YOUTH PRINT	11/21/2014	70.70	12/14	250-5511-387	0
B3735938	1	YOUTH PRINT	11/21/2014	73.22	12/14	250-5511-387	0
B3735939	1	YOUTH PRINT	11/21/2014	8.64	12/14	250-5511-387	0
B3735940	1	YOUTH PRINT	11/21/2014	4.39	12/14	250-5511-387	0
B3735941	1	YOUTH PRINT	11/21/2014	49.87	12/14	250-5511-387	0
B3735942	1	YOUTH PRINT	11/21/2014	86.25	12/14	250-5511-387	0
B3735943	1	YOUTH PRINT	11/21/2014	37.25	12/14	250-5511-387	0
B3737604	1	YOUTH PRINT	11/24/2014	72.25	12/14	250-5511-387	0
B3737605	1	YOUTH PRINT	11/24/2014	12.18	12/14	250-5511-387	0
B3737606	1	YOUTH PRINT	11/24/2014	13.79	12/14	250-5511-387	0
B3737607	1	YOUTH PRINT	11/24/2014	66.24	12/14	250-5511-387	0
B3737608	1	YOUTH PRINT	11/24/2014	89.57	12/14	250-5511-387	0
B3737609	1	YOUTH PRINT	11/24/2014	25.78	12/14	250-5511-387	0
B3737610	1	YOUTH PRINT	11/24/2014	24.35	12/14	250-5511-387	0
B3738603	1	YOUTH PRINT	11/25/2014	14.56	12/14	250-5511-387	0
B3738604	1	YOUTH PRINT	11/25/2014	23.80	12/14	250-5511-387	0
B3738605	1	YOUTH PRINT - NAH	11/25/2014	14.12	12/14	250-5511-387	0
B3738606	1	YOUTH PRINT	11/25/2014	14.59	12/14	250-5511-387	0
B3738607	1	YOUTH PRINT	11/25/2014	24.49	12/14	250-5511-387	0
B3740877	1	YOUTH PRINT	12/01/2014	6.09	12/14	250-5511-387	0
B3740878	1	YOUTH PRINT	12/01/2014	280.87	12/14	250-5511-387	0
B3740879	1	YOUTH PRINT	12/01/2014	25.92	12/14	250-5511-387	0
B3742498	1	YOUTH PRINT	12/02/2014	43.56	12/14	250-5511-387	0
B3742499	1	YOUTH PRINT	12/02/2014	12.89	12/14	250-5511-387	0
B3742500	1	YOUTH PRINT	12/02/2014	26.60	12/14	250-5511-387	0
B3742501	1	YOUTH PRINT	12/02/2014	19.99	12/14	250-5511-387	0
B3742502	1	YOUTH PRINT	12/02/2014	14.11	12/14	250-5511-387	0
B3742503	1	YOUTH PRINT	12/02/2014	7.76	12/14	250-5511-387	0
B3742504	1	YOUTH PRINT	12/02/2014	41.24	12/14	250-5511-387	0
B3743197	1	YOUTH PRINT	12/03/2014	23.80	12/14	250-5511-387	0
B3743198	1	YOUTH PRINT	12/03/2014	12.86	12/14	250-5511-387	0
B3743199	1	YOUTH PRINT	12/03/2014	149.15	12/14	250-5511-387	0
B3743200	1	YOUTH PRINT	12/03/2014	36.37	12/14	250-5511-387	0
Total BROADART:				1,950.59			
12/17/2014							
6391 CAPITAL NEWSPAPERS							
1210242	1	SPLASHPAD SHADE STRUCTURE PN	11/25/2014	75.29	12/14	100-5520-250	0
1210948	1	INSTALLMENT ASSESSMENT	11/24/2014	41.41	12/14	100-5142-250	0
1214718	1	ORDINANCE NO 2014-O-37 ZONING	12/03/2014	91.65	12/14	100-5142-250	0
1215112	1	MINUTES FITCHBURG COMMON 11/11/14	12/04/2014	584.08	12/14	100-5142-250	0
Total CAPITAL NEWSPAPERS:				792.43			
12/17/2014							
7572 CARQUEST AUTO PARTS							
2239-475349	1	OIL FILTERS	12/10/2014	9.71	12/14	100-5520-335	0
633391	1	FILTERS FOR VOLVO	12/11/2014	16.34	12/14	100-5300-350	0
Total CARQUEST AUTO PARTS:				26.05			
12/17/2014							
5125 CDW GOVERNMENT INC							
PW48434	1	AEROHIVE NETWORKING EQUIPMENT	10/06/2014	7,311.47	12/14	400-5711-012	0
PW48434	2	AEROHIVE NETWORKING EQUIPMENT	10/06/2014	7,000.00	12/14	400-5722-105	0

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Total CDW GOVERNMENT INC:				14,311.47			
12/17/2014							
769 CGC INC							
	40025	1 SPOKE & SPROCKET DRIVE	11/19/2014	4,043.29	12/14	406-5730-010	0
Total CGC INC:				4,043.29			
12/17/2014							
2286 CHILDERS, JACK							
	12132014 2286	1 BASKETBALL SCOREKEEPER	12/13/2014	40.00	12/14	100-5530-290	0
Total CHILDERS, JACK:				40.00			
12/17/2014							
12621 CHILDERS, MICHAEL							
	12132014 12621	1 BASKETBALL REFEREE	12/13/2014	75.00	12/14	100-5530-290	0
Total CHILDERS, MICHAEL:				75.00			
12/17/2014							
1258 CHILDERS, PATRICK							
	12132014 1258	1 BASKETBALL REFEREE	12/13/2014	50.00	12/14	100-5530-290	0
Total CHILDERS, PATRICK:				50.00			
12/17/2014							
3993 CHILDERS, TIM							
	12132014 3993	1 BASKETBALL SCOREKEEPER	12/13/2014	18.00	12/14	100-5530-290	0
Total CHILDERS, TIM:				18.00			
12/17/2014							
3992 DANE BUY LOCAL							
	4600	1 2015 DUES	12/08/2014	625.00	12/14	100-16200	0
Total DANE BUY LOCAL:				625.00			
12/17/2014							
367 DANE COUNTY REGISTER OF DEEDS							
	12092014 367	1 GRANTING GENERAL IMPLEMENTATION PLAN	12/09/2014	30.00	12/14	100-5139-290	0
Total DANE COUNTY REGISTER OF DEEDS:				30.00			
12/17/2014							
29 DANE COUNTY TREASURER							
	12022014 29	1 MEAL DONATIONS - NOV 2014	12/02/2014	1,538.75	12/14	100-24311	0
Total DANE COUNTY TREASURER:				1,538.75			
12/17/2014							
5892 DEAN CLINIC							
	41038621 11/14	1 RYAN MAYNARD 11/14/2014	12/04/2014	41.00	12/14	100-5139-290	0
	44591981 11/14	1 MIRKO CANICOBA 11/8/2014	12/04/2014	41.00	12/14	100-5139-290	0
	7395301 11/14	1 DEANDRE D SCOTT 10/21/2014	12/04/2014	41.00	12/14	100-5139-290	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total DEAN CLINIC:				123.00			
12/17/2014							
73 DECKER SUPPLY CO INC							
885082	1	BRIDGE MARKER SIGNS & HARDWARE	12/05/2014	265.05	12/14	100-5300-370	0
885105	1	25 MPH SIGNS FOR SPOKE & SPROCKET	12/08/2014	67.60	12/14	406-5730-010	0
Total DECKER SUPPLY CO INC:				332.65			
12/17/2014							
3609 DEFOREST PUBLIC LIBRARY							
12112014	3609	1 PAY FOR ITEM LOST OFF FCH HOLD SHELF	12/11/2014	25.00	12/14	250-5511-390	0
Total DEFOREST PUBLIC LIBRARY:				25.00			
12/17/2014							
5020 DELGADO, VICTOR							
864461	1	INTERPRET FOR COURT	12/11/2014	30.00	12/14	100-5120-290	0
Total DELGADO, VICTOR:				30.00			
12/17/2014							
2935 DOBSON, SEAN M							
12132014	2935	1 BASKETBALL SCOREKEEPER	12/13/2014	60.00	12/14	100-5530-290	0
Total DOBSON, SEAN M:				60.00			
12/17/2014							
3939 DODGE, MISTY							
12172014	3939	1 WFGOA MILEAGE	12/17/2014	162.40	12/14	100-5152-325	0
12172014	3939	2 WFGOA MEALS	12/17/2014	71.00	12/14	100-5152-325	0
Total DODGE, MISTY:				233.40			
12/17/2014							
444 DORN HARDWARE							
207204/2	1	MISC SUPPLIES	12/03/2014	17.97	12/14	600-5665-100	0
Total DORN HARDWARE:				17.97			
12/17/2014							
6859 FASTENAL COMPANY							
WIMA246168	1	HARDWARE	12/04/2014	6.86	12/14	100-5520-350	0
Total FASTENAL COMPANY:				6.86			
12/17/2014							
3999 FINICKI AUTO ELECTRIC							
3802	1	CHIPPER STARTER REPAIR	12/08/2014	94.96	12/14	100-5520-350	0
Total FINICKI AUTO ELECTRIC:				94.96			
12/17/2014							
5461 FIRST SUPPLY MADISON							
2866203-00	1	REPAIR CLAMP	12/02/2014	105.00	12/14	600-5673-100	0



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Total FIRST SUPPLY MADISON:				105.00			
12/17/2014							
8288 FOLKERS, SARAH							
12042014	8288	1 MILEAGE REIMBURSEMENT	12/04/2014	96.88	12/14	100-5460-330	0
Total FOLKERS, SARAH:				96.88			
12/17/2014							
331 FRONEK, DIANE							
112014		1 NOVEMBER EXERCISE	12/01/2014	812.00	12/14	100-5460-387	0
Total FRONEK, DIANE:				812.00			
12/17/2014							
210 FULL COMPASS SYSTEMS LTD							
5353398		1 WINDSCREEN	12/01/2014	47.22	12/14	207-5570-340	0
Total FULL COMPASS SYSTEMS LTD:				47.22			
12/17/2014							
5136 GARMAN, DON							
12122014	5136	1 ADULT OPEN VOLLEYBALL	12/12/2014	681.60	12/14	100-5530-290	0
Total GARMAN, DON:				681.60			
12/17/2014							
1099 GENERAL COMMUNICATIONS							
203378		1 #141 & #142 SQUAD CHANGEOVERS	11/26/2014	18,439.50	12/14	100-5210-335	0
Total GENERAL COMMUNICATIONS:				18,439.50			
12/17/2014							
4480 GENERAL HEATING							
279225		1 FALL PLANNED SERVICE	12/04/2014	1,975.00	12/14	250-5511-290	0
279450		1 COMPRESSOR REPAIR	12/08/2014	191.70	12/14	250-5511-240	0
Total GENERAL HEATING:				2,166.70			
12/17/2014							
2829 GFC LEASING							
193630		1 COPY MACHINE LEASE PAYMENT 12/25-1/24/15	12/05/2014	845.00	12/14	100-16200	0
I00193630		1 COPY MACHINE LEASE PAYMENT 12/25-1/24/15	12/05/2014	422.09	12/14	100-16200	0
Total GFC LEASING:				1,267.09			
12/17/2014							
115 GORDON FLESCH							
10981168		1 COPIER LEASE 11/17 - 12/16/14	12/04/2014	53.00	12/14	100-5460-240	0
IN11000788		1 COPIER METER CHARGES	12/06/2014	34.69	12/14	100-5210-355	0
Total GORDON FLESCH:				87.69			
12/17/2014							
137 GRAYBAR ELECTRIC CO INC							
976189832		1 TECHLANDS PLAT-12 STREET LIGHT PHOTO EY	12/03/2014	219.24	12/14	100-5139-290	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
976189833	1	FUSES FOR STREET LIGHTS	12/03/2014	179.40	12/14	100-5300-371	0
976266286	1	NORTH PARK PLAT -3 STREET LIGHT PHOTO E	12/09/2014	54.81	12/14	100-5139-290	0
976266286	2	NORTH PARK PLAT-3 STREET LIGHT PHOTO EY	12/09/2014	54.81	12/14	100-5139-290	0
Total GRAYBAR ELECTRIC CO INC:				508.26			
12/17/2014							
4001 H.H.H. INCORPORATED							
23609	1	5000 REFUSE TAGS	12/08/2014	393.00	12/14	213-5362-290	0
Total H.H.H. INCORPORATED:				393.00			
12/17/2014							
22 HARDER CORP							
M126957	1	ICEMELT	11/17/2014	248.25	12/14	250-5511-350	0
Total HARDER CORP:				248.25			
12/17/2014							
1552 HASENSTEIN, JASON							
12132014	1552	1 BASKETBALL REFEREE	12/13/2014	125.00	12/14	100-5530-290	0
Total HASENSTEIN, JASON:				125.00			
12/17/2014							
15063 HAWKINS INC							
3672681	1	CHEMICALS	12/03/2014	2,587.36	12/14	600-5641-100	0
Total HAWKINS INC:				2,587.36			
12/17/2014							
1411 HD SUPPLY WATERWORKS LTD							
D295143	1	160 - 3/4" IPERLS	11/25/2014	16,800.00	12/14	600-10722	0
D320691	1	81 - DP MIUS	12/05/2014	10,125.00	12/14	600-10722	0
Total HD SUPPLY WATERWORKS LTD:				26,925.00			
12/17/2014							
6718 HEBERLING, GARY							
12112014	6718	1 REIMBURSE/8-PACK OF REPLACEMENT VACUU	12/11/2014	24.99	12/14	100-5220-340	0
Total HEBERLING, GARY:				24.99			
12/17/2014							
3226 HILL, DAVID							
12042014	3226	1 MILEAGE REIMBURSEMENT	12/02/2014	34.89	12/14	100-5460-330	0
Total HILL, DAVID:				34.89			
12/17/2014							
3851 HY-VEE ACCOUNTS RECEIVABLE							
11142014	3851	1 SODA - BUSINESS LUNCH	11/14/2014	30.00	12/14	225-5610-360	0
11142014	3851	1 SODA AND WATERS-DCCVA MEETING	11/14/2014	16.76	12/14	100-5110-340	0
11142014	3851	2 30 BOX LUNCHES	11/14/2014	220.00	12/14	100-5110-340	0
11182014	3851	1 INSPECTORS MEETING HOSTED AT FS#1	11/18/2014	66.17	12/14	100-5220-340	0
11182014	3851	2 CREDIT FOR TAXABLE ITEMS RETURNED	11/18/2014	43.23-	12/14	100-5220-340	0
11182014	3851	3 TAXABLE ITEMS RECHARGED/TAX EXEMPT	11/18/2014	40.98	12/14	100-5220-340	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
11212014 3851	1	FLOWERS, COOKIES, WATER, SODA-BUSINESS	11/21/2014	641.19	12/14	225-5610-360	0
11242014 3851	1	FOOD FOR VOLUNTEER PARTY	11/24/2014	720.00	12/14	100-5460-391	0
Total HY-VEE ACCOUNTS RECEIVABLE:				1,691.87			
12/17/2014							
139 INTERSTATE BILLING SERVICE							
435450	1	#68 - OIL CHANGE	10/13/2014	32.00	12/14	100-5210-335	0
435824	1	#63 - AC SYSTEM REPAIR	11/03/2014	983.85	12/14	100-5210-335	0
440223	1	#67 - REPLACED BATTERY/REPAIRED AIR CLEA	11/18/2014	236.01	12/14	100-5210-335	0
442837	1	#67 - REPAIRED POWER STEERING	12/05/2014	561.48	12/14	100-5210-335	0
Total INTERSTATE BILLING SERVICE:				1,813.34			
12/17/2014							
39 JEFFERSON FIRE & SAFETY							
21770	1	REPAIR TO SCOTT VOICE AMP	12/07/2014	115.85	12/14	100-5220-340	0
Total JEFFERSON FIRE & SAFETY:				115.85			
12/17/2014							
7780 LAWSON PRODUCTS INC							
9302897353	1	SHOP SUPPLIES - STREETS	11/20/2014	413.44	12/14	100-5300-350	0
9302897353	2	SHOP SUPPLIES - PARKS	11/20/2014	206.71	12/14	100-5520-350	0
Total LAWSON PRODUCTS INC:				620.15			
12/17/2014							
40 MADISON GAS & ELECTRIC CO							
147712	1	MCKEE SHELTER IMPROVEMENTS	01/25/2014	3,796.00	12/14	400-5766-212	0
654336651	10/14	2201 TRACEWAY NSGC	10/30/2014	176.19	12/14	100-5520-365	0
Total MADISON GAS & ELECTRIC CO:				3,972.19			
12/17/2014							
1988 MADISON MAILING EQUIPMENT							
354438	1	SERVICE ON PF75 NEOPOST FOLDING MACHIN	12/10/2014	162.40	12/14	100-5142-240	0
Total MADISON MAILING EQUIPMENT:				162.40			
12/17/2014							
2748 MADISON PUBLIC LIBRARY - CENTRAL							
12022014 2748	1	REFUND LIBRARY FOR LOST-PAID-FOUND ITE	12/02/2014	25.00	12/14	250-5511-390	0
Total MADISON PUBLIC LIBRARY - CENTRAL:				25.00			
12/17/2014							
6188 MANDT SANDFILL							
22381	1	PEA GRAVEL FOR MANHOLE TARING	11/03/2014	20.00	12/14	100-5300-370	0
Total MANDT SANDFILL:				20.00			
12/17/2014							
151 MENARDS CASHWAY LUMBER -MONONA							
61713	1	SCALE TO WEIGH SALT	12/03/2014	19.97	12/14	100-5300-350	0
61713	2	MAILBOX POSTS	12/03/2014	24.89	12/14	100-5300-370	0
61713	3	BOARDS AND SUPPLIES FOR NEW TRUCK	12/03/2014	56.63	12/14	400-5733-101	0



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Total MENARDS CASHWAY LUMBER -MONONA:				101.49			
12/17/2014							
3998 METAMORFACES							
12072014	3998	1 HOLIDAY PARTY/FACEPAINTING	12/07/2014	150.00	12/14	400-5700-341	0
Total METAMORFACES:				150.00			
12/17/2014							
3526 MIDWEST TAPE							
92386572	1	AUDIOBOOKS	11/25/2014	62.24	12/14	250-5511-387	0
92392518	1	AUDIOBOOKS	12/01/2014	42.24	12/14	250-5511-387	0
92400812	1	AUDIOBOOKS	12/03/2014	94.48	12/14	250-5511-387	0
Total MIDWEST TAPE:				198.96			
12/17/2014							
6642 MINNESOTA LIFE INS CO							
JAN-14	1	LIFE INS PREM - AUG 2014	12/12/2014	4,397.30	12/14	100-21750	0
Total MINNESOTA LIFE INS CO:				4,397.30			
12/17/2014							
1380 MSA PROFESSIONAL SERVICES INC							
R07729022.0	5	1 SPOKE/SPROCKET CONSTRUCTION OBSERVA	12/05/2014	8,616.06	12/14	406-5730-010	0
Total MSA PROFESSIONAL SERVICES INC:				8,616.06			
12/17/2014							
421 NOTARY BOND RENEWAL SERVICE							
12022014	421	1 BOND SERVICE - YESENIA ARCE NOTARY	12/02/2014	25.00	12/14	100-5142-340	0
Total NOTARY BOND RENEWAL SERVICE:				25.00			
12/17/2014							
239 OCTOPUS CAR WASH							
11302014	239	1 CAR WASHES	11/30/2014	239.92	12/14	100-5210-335	0
Total OCTOPUS CAR WASH:				239.92			
12/17/2014							
435 OFFICE DEPOT							
1738132130	1	CALENDARS (2)	12/04/2014	45.92	12/14	100-5460-310	0
Total OFFICE DEPOT :				45.92			
12/17/2014							
983 OLSON TOON LANDSCAPING INC							
66686	1	MEDIAN MAINTENANCE	10/31/2014	2,725.00	12/14	100-5520-290	0
Total OLSON TOON LANDSCAPING INC:				2,725.00			
12/17/2014							
386 OREGON FARM CENTER INC							
82827	1	WINTER WHEAT FOR COMPOST AREA	12/11/2014	45.00	12/14	213-5362-290	0



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Total OREGON FARM CENTER INC:				45.00			
12/17/2014							
1822 PERKINS OIL							
0415980-IN	1	5-30 ENGINE OIL - STREETS	12/05/2014	357.77	12/14	100-5300-335	0
0415980-IN	2	5-30 ENGINE OIL - PARKS	12/05/2014	178.88	12/14	100-5520-335	0
Total PERKINS OIL:				536.65			
12/17/2014							
3604 PROCKNOW, MICHAEL							
12072014 3604	1	MILEAGE REIMBURSEMENT OCT-NOV MILEAGE	12/07/2014	120.40	12/14	100-5153-330	0
Total PROCKNOW, MICHAEL:				120.40			
12/17/2014							
3732 PROVIDENT LIFE & ACCIDENT INS							
6437 JAN 2015	1	LIFE INS PREMIUM - JAN 2015	12/09/2014	43.40	12/14	100-21770	0
Total PROVIDENT LIFE & ACCIDENT INS:				43.40			
12/17/2014							
1999 RAWSON, WENDY							
12052014 1999	1	REIMBURSE/STATIONARY	12/05/2014	22.87	12/14	250-5511-310	0
Total RAWSON, WENDY:				22.87			
12/17/2014							
4569 RAY O HERRON CO INC							
1469438-IN	1	GLOCKS AND NIGHT SIGHTS	12/09/2014	850.78	12/14	100-5210-383	0
Total RAY O HERRON CO INC:				850.78			
12/17/2014							
7104 RAYMOND P. CATTELL INC							
14-SW-101-0 2	1	RETAINAGE - CONCRETE SIDEWALK REPL PRO	09/05/2014	2,506.45	12/14	400-5733-427	0
Total RAYMOND P. CATTELL INC:				2,506.45			
12/17/2014							
6880 RED THE UNIFORM TAILOR							
00W58671	1	DEPT COST - BIOHAZARD REPL CASE 14-14186	11/10/2014	89.55	12/14	100-5210-323	0
00W58769	1	DEPT COST - BIOHAZARD REPL CASE 14-15652	11/20/2014	133.45	12/14	100-5210-323	0
00W58810	1	UNIFORM - STETZER	11/26/2014	298.93	12/14	100-5210-323	0
Total RED THE UNIFORM TAILOR:				521.93			
12/17/2014							
385 RENNERTS FIRE EQUIPMENT SERV							
31911	1	ENGINE 11A - REPAIR LINER/REPAIR COOLANT	12/08/2014	195.32	12/14	100-5220-335	0
Total RENNERTS FIRE EQUIPMENT SERV:				195.32			
12/17/2014							
3995 RICHTER, RICHARD							
12082014	1	2816 LYMAN LANE/DRIVEWAY REPAIR REIMBU	07/15/2014	2,432.50	12/14	600-5675-100	0



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Total RICHTER, RICHARD:				<u>2,432.50</u>			
12/17/2014							
4719 ROACH, ANTHONY							
12172014	4719	1 MILEAGE REIMBURSEMENT JULY-DEC 2014	12/17/2014	110.88	12/14	100-5141-330	0
12172014	4719	2 PARKING REIMBURSEMENT - DANECOM	12/17/2014	3.00	12/14	100-5141-330	0
Total ROACH, ANTHONY:				<u>113.88</u>			
12/17/2014							
1344 ROPEL, TIM							
12132014	1344	1 BASKETBALL REFEREE	12/13/2014	125.00	12/14	100-5530-290	0
Total ROPEL, TIM :				<u>125.00</u>			
12/17/2014							
3997 ROWE DESIGN AND CONSTRUCTION INC							
R#1.8224/PERMIT	1	REFUND CD RR DEPOSIT	12/09/2014	50.00	12/14	213-23160	0
Total ROWE DESIGN AND CONSTRUCTION INC:				<u>50.00</u>			
12/17/2014							
8383 S S LINGARD INC							
3970	1	TREES FOR SPLASHPAD	11/24/2014	7,800.00	12/14	400-5766-221	0
Total S S LINGARD INC:				<u>7,800.00</u>			
12/17/2014							
1935 SCHULTZ, R SAM							
RES R-107-13 12/14	1	GOLF COURSE LEASE PAYMENT 12/14	12/15/2014	1,666.66	12/14	100-5520-289	0
Total SCHULTZ, R SAM:				<u>1,666.66</u>			
12/17/2014							
15124 SOUTH CENTRAL CONTRACTING INC							
1076	1	WATER MAIN BREAK (VERONA RD)	12/10/2014	1,720.00	12/14	600-5673-100	0
Total SOUTH CENTRAL CONTRACTING INC:				<u>1,720.00</u>			
12/17/2014							
4577 SPORTS WORLD							
127607	1	CLOTHING/DOOR PRIZES/LUNCH	11/17/2014	1,612.30	12/14	225-5610-360	0
127766	1	CLOTHING/DOOR PRIZES/LUNCH	12/01/2014	35.99	12/14	225-5610-360	0
Total SPORTS WORLD:				<u>1,648.29</u>			
12/17/2014							
1826 STAPLES ADVANTAGE							
3249106833	1	OFFICE SUPPLIES	11/21/2014	37.64	12/14	250-5511-310	0
3249106834	1	LIBRARY SUPPLIES	11/21/2014	7.19	12/14	250-5511-310	0
Total STAPLES ADVANTAGE:				<u>44.83</u>			
12/17/2014							
32 STRAND ASSOCIATES							
0108219	1	VERONA RD - UTILITY RELOCATIONS DESIGN	12/08/2014	5,860.21	12/14	600-10727	0



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1275.013	1	E CHERYL & LACY RD RAIL CROSSING	07/10/2014	211.26	12/14	404-5730-107	0
Total STRAND ASSOCIATES:				6,071.47			
12/17/2014							
2287 SWENSON, TOM							
12132014 2287	1	BASKETBALL REFEREE	12/13/2014	125.00	12/14	100-5530-290	0
Total SWENSON, TOM:				125.00			
12/17/2014							
3669 SWIMWEST							
12142014 3669	1	REIMBURSE/HOLIDAY PARTY SUPPLIES	12/14/2014	103.95	12/14	400-5700-341	0
Total SWIMWEST:				103.95			
12/17/2014							
6202 ULINE							
63750840	1	DVD CASES	12/09/2014	115.26	12/14	250-5511-340	0
Total ULINE:				115.26			
12/17/2014							
1756 UNDERWRITERS LAB							
72020058972	1	ANNUAL UL INSPECTION OF AERIAL LADDER/G	12/04/2014	2,367.80	12/14	100-5220-240	0
Total UNDERWRITERS LAB:				2,367.80			
12/17/2014							
3994 UNITED CEREBRAL PALSY							
12082014 3994	1	MEMORIAL DONATION/DANIEL CARPENTER FA	12/08/2014	50.00	12/14	100-5190-380	0
Total UNITED CEREBRAL PALSY:				50.00			
12/17/2014							
3991 URBAN TREE ALLIANCE							
12022014 SEMINOLE GL	1	SEMINOLE GLEN WOODLOT TREE MAINT	12/03/2014	1,540.00	12/14	400-5766-221	0
Total URBAN TREE ALLIANCE:				1,540.00			
12/17/2014							
62 VERIZON WIRELESS							
9736086526	1	MODEM SERVICE THRU 11/23/14	11/23/2014	53.99	12/14	600-5921-100	0
9736086526	2	MODEM SERVICE THRU 11/23/14	11/23/2014	53.99	12/14	600-5851-200	0
Total VERIZON WIRELESS:				107.98			
12/17/2014							
3996 VOGT, ANDREA							
	22	TOILET REBATE	12/01/2014	100.00	12/14	600-5856-200	0
Total VOGT, ANDREA:				100.00			
12/17/2014							
8540 WERNER ELECTRIC SUPPLY							
S4351034.001	1	CUBICLE PLATE - L LORENTZ	12/05/2014	11.20	12/14	100-5520-310	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total WERNER ELECTRIC SUPPLY:				11.20			
12/17/2014							
2648 WI DEPT OF FINANCIAL INST.- NOTARY							
12022014	2648	1 NOTARY PUBLIC - YESENIA ARCE	12/02/2014	20.00	12/14	100-5142-340	0
Total WI DEPT OF FINANCIAL INST.- NOTARY:				20.00			
12/17/2014							
28 WIEDENBECK INC							
805472	1	STEEL FOR NEW TRUCK BOARDS	12/09/2014	171.35	12/14	400-5733-101	0
Total WIEDENBECK INC:				171.35			
12/17/2014							
3749 WISCONSIN INDEPENDENT NETWORK							
20829	1	INTERNET SERVICE - CITY HALL	12/03/2014	130.41	12/14	100-16200	0
20829	2	INTERNET SERVICE - FIRE	12/03/2014	164.22	12/14	100-16200	0
20829	3	INTERNET SERVICE - LIBRARY	12/03/2014	4.83	12/14	250-16200	0
20829	4	INTERNET SERVICE - FACT	12/03/2014	14.49	12/14	207-16200	0
20829	5	INTERNET SERVICE - POLICE	12/03/2014	144.90	12/14	100-16200	0
20829	6	INTERNET SERVICE - RECYCLING	12/03/2014	4.83	12/14	213-16200	0
20829	7	INTERNET SERVICE - STORM UD	12/03/2014	4.83	12/14	600-11650	0
20829	8	INTERNET SERVICE - UTILITY WATER	12/03/2014	9.66	12/14	600-11650	0
20829	9	INTERNET SERVICE - UTILITY SEWER	12/03/2014	4.83	12/14	600-11650	0
20829	10	INTERNET SERVICE - MPSIS	12/03/2014	483.00	12/14	100-5139-290	0
Total WISCONSIN INDEPENDENT NETWORK:				966.00			
12/17/2014							
7753 WOLF PAVING & EXCAVATING INC							
52384	1	WATER MAIN REPAIR - APACHE	12/01/2014	209.90	12/14	600-5673-100	0
Total WOLF PAVING & EXCAVATING INC:				209.90			
12/17/2014							
3354 WOODWARD COMMUNITY MEDIA							
OCTOBER UPDATE	1	POSTAGE & PRINTING - 50%	11/30/2014	1,580.21	12/14	100-5530-345	0
OCTOBER UPDATE	2	POSTAGE & PRINTING - 25%	11/30/2014	790.11	12/14	213-5362-345	0
OCTOBER UPDATE	3	POSTAGE & PRINTING - 25%	11/30/2014	790.11	12/14	601-5930-302	0
Total WOODWARD COMMUNITY MEDIA:				3,160.43			
12/17/2014							
358 WUNDER, KEVIN							
12132014	358	1 MILEAGE REIMBURSEMENT	12/13/2014	37.63	12/14	100-5145-330	0
Total WUNDER, KEVIN:				37.63			
12/17/2014							
8728 YMCA OF DANE COUNTY							
1203204	8728	1 NOVEMBER YMCA MEMBERSHIPS	12/03/2014	588.00	12/14	100-5210-324	0
Total YMCA OF DANE COUNTY:				588.00			

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/17/2014							
4000 YURS, DARYL							
DEC-14_1	1	REFUND CREDIT ON ACCT	12/12/2014	12.37	12/14	001-11105	0
Total YURS, DARYL:				12.37			
12/17/2014							
2742 ZWIEG, DELL							
12082014 2742	1	MILEAGE REIMBURSEMENT. 11/1-12/8/14	12/08/2014	90.16	12/14	100-5153-330	0
Total ZWIEG, DELL:				90.16			
Grand Totals:				166,854.29			

Report GL Period Summary

Vendor number hash: 615938
Vendor number hash - split: 706352
Total number of invoices: 181
Total number of transactions: 208

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	166,854.29	166,854.29
Grand Totals:	166,854.29	166,854.29

Report Criteria:

Invoice Detail.Input Date = 12/17/2014



Report Criteria:
 Invoice Detail.Input Date = 12/19/2014

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/19/2014							
29 DANE COUNTY TREASURER							
JUNE 2014	1	COUNTY SHARE OF MANAGED FOREST TAX RE	06/17/2014	1.32	12/14	100-4362-000	0
Total DANE COUNTY TREASURER:				1.32			
12/19/2014							
2951 STATE OF WI-DSPS							
362273	1	ELEVATOR PERMIT CC	11/13/2014	50.00	12/14	100-5514-360	0
Total STATE OF WI-DSPS:				50.00			
12/19/2014							
3767 WEX BANK							
38980829	1	FUEL - BLGS INSP	11/30/2014	92.60	12/14	100-5240-335	0
38980829	2	FUEL - REC DEPT	11/30/2014	102.06	12/14	100-5530-335	0
38980829	3	FUEL - FIRE	11/30/2014	586.01	12/14	100-5220-335	0
Total WEX BANK:				780.67			
Grand Totals:				831.99			

Report GL Period Summary

Vendor number hash: 6747
 Vendor number hash - split: 14281
 Total number of invoices: 3
 Total number of transactions: 5

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	831.99	831.99
Grand Totals:	831.99	831.99



Report Criteria:
Invoice Detail.Input Date = 12/26/2014

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/26/2014							
3662 A T & T MOBILITY							
DEC 2014	1	UTILITY TABLET 608-556-8176	12/02/2014	34.61	12/14	600-5921-100	0
DEC 2014	2	UTILITY TABLET 608-609-8735	12/02/2014	34.60	12/14	600-5921-100	0
DEC 2014	3	PD TABLET 608-609-3760	12/02/2014	34.60	12/14	100-5210-365	0
Total A T & T MOBILITY:				103.81			
12/26/2014							
50 ALLIANT ENERGY/WPL							
530845-001 NOV 2014	1	ELECTRIC FIRE STATION #2	12/12/2014	1,034.41	12/14	100-5163-365	0
715006-001 NOV 2014	1	ELECTRIC FOR TOWER ON COUNTY HWY MM	12/20/2014	284.57	12/14	100-5290-269	0
Total ALLIANT ENERGY/WPL:				1,318.98			
12/26/2014							
1982 AMAZON							
129452974211	1	VIDEO GAME	12/05/2014	39.99	12/14	250-5511-387	0
129453615829	1	VIDEO GAMES	12/06/2014	554.79	12/14	250-5511-387	0
129454343694	1	VIDEO GAMES	12/06/2014	231.23	12/14	250-5511-387	0
130645010773	1	ADULT PRINT	12/04/2014	22.46	12/14	250-5511-387	0
130645947837	1	ADULT PRINT	12/04/2014	13.14	12/14	250-5511-387	0
130646383459	1	CASES FOR STAFF TECHNOLOGY	12/04/2014	41.96	12/14	250-5511-340	0
172940013091	1	VIDEO GAMES	11/24/2014	136.17	12/14	250-5511-387	0
175875693125	1	BINGO CARDS	12/01/2014	77.70	12/14	250-5511-340	0
196661986271	1	TECHNOLOGY CASE	12/05/2014	13.99	12/14	250-5511-340	0
196664500279	1	STAFF TECHNOLOGY	12/03/2014	1,070.92	12/14	250-5511-340	0
196665456361	1	ROKUS	11/25/2014	184.94	12/14	250-5511-387	0
251447660176	1	TWEEZERS	11/11/2014	4.88	12/14	250-5511-340	0
295222137418	1	CHAIRS FOR TORNADO SHELTER	11/14/2014	308.25	12/14	250-5511-350	0
O37542856360	1	EASEL FOR MEETING ROOM	11/11/2014	98.99	12/14	250-5511-340	0
O52964572500	1	CRAFT SUPPLIES	12/05/2014	21.61	12/14	250-5511-340	0
O52964587234	1	CRAFT SUPPLIES - PROG. KIDS	12/02/2014	65.29	12/14	250-5511-340	0
O52966859079	1	BINGO GAME - PROG KIDS	12/03/2014	43.99	12/14	250-5511-340	0
O52968510576	1	CRAFT SUPPLIES	12/06/2014	3.59	12/14	250-5511-340	0
O52969301324	1	CRAFT SUPPLIES	12/06/2014	57.38	12/14	250-5511-340	0
OO6382421980	1	WEATHER RADIO	11/24/2014	52.93	12/14	250-5511-340	0
Total AMAZON:				3,044.20			
12/26/2014							
2517 AVI SYSTEMS INC							
41075701	1	DIGITAL SIGNAGE PROJECT INTEGRATION	06/30/2014	1,592.00	12/14	400-5711-710	0
42267700	1	SUPPORT CONTRACT	11/21/2014	3,350.00	12/14	250-5511-290	0
Total AVI SYSTEMS INC:				4,942.00			
12/26/2014							
3290 BAKER AND TAYLOR							
2030099078	1	ADULT PRINT	12/11/2014	164.90	12/14	250-5511-387	0
2030099079	1	ADULT PRINT	12/11/2014	278.41	12/14	250-5511-387	0
2030099080	1	ADULT PRINT	12/11/2014	9.82	12/14	250-5511-387	0
2030099081	1	ADULT PRINT	12/11/2014	253.48	12/14	250-5511-387	0
2030099082	1	ADULT PRINT	12/11/2014	7.29	12/14	250-5511-387	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
2030099083	1	ADULT PRINT	12/11/2014	20.60	12/14	250-5511-387	0
2030099084	1	ADULT PRINT	12/11/2014	35.19	12/14	250-5511-387	0
2030100656	1	ADULT PRINT	12/11/2014	184.78	12/14	250-5511-387	0
2030100657	1	ADULT PRINT	12/11/2014	263.27	12/14	250-5511-387	0
2030100658	1	ADULT PRINT	12/11/2014	158.09	12/14	250-5511-387	0
2030100659	1	ADULT PRINT	12/11/2014	16.11	12/14	250-5511-387	0
2030100660	1	ADULT PRINT	12/11/2014	27.18	12/14	250-5511-387	0
2030100661	1	ADULT PRINT	12/11/2014	15.56	12/14	250-5511-387	0
2030100662	1	ADULT PRINT	12/11/2014	10.99	12/14	250-5511-387	0
2030100663	1	ADULT PRINT	12/11/2014	15.56	12/14	250-5511-387	0
2030100664	1	ADULT PRINT	12/11/2014	136.96	12/14	250-5511-387	0
M58081212	1	CD-DVD	12/11/2014	387.65	12/14	250-5511-387	0
Total BAKER AND TAYLOR:				1,985.84			
12/26/2014							
4003 BEADLES, RICHARD							
3805	1	BUILDING PERMIT 612-14 REFUND	12/09/2014	62.00	12/14	100-4430-000	0
Total BEADLES, RICHARD:				62.00			
12/26/2014							
3292 BRODART							
B3745406	1	YOUTH PRINT	12/05/2014	86.58	12/14	250-5511-387	0
B3745407	1	YOUTH PRINT	12/05/2014	36.96	12/14	250-5511-387	0
B3745408	1	YOUTH PRINT	12/05/2014	10.34	12/14	250-5511-387	0
B3745409	1	YOUTH PRINT	12/05/2014	63.64	12/14	250-5511-387	0
B3745410	1	YOUTH PRINT	12/05/2014	22.81	12/14	250-5511-387	0
B3745411	1	YOUTH PRINT	12/05/2014	9.46	12/14	250-5511-387	0
B3745412	1	YOUTH PRINT	12/05/2014	6.39	12/14	250-5511-387	0
B3745413	1	YOUTH PRINT	12/05/2014	12.01	12/14	250-5511-387	0
B3745414	1	YOUTH PRINT - NAH	12/05/2014	71.40	12/14	250-5511-387	0
B3745415	1	YOUTH PRINT	12/05/2014	19.04	12/14	250-5511-387	0
B3745416	1	YOUTH PRINT	12/05/2014	6.09	12/14	250-5511-387	0
B3745670	1	YOUTH PRINT	12/06/2014	35.06	12/14	250-5511-387	0
B3745671	1	YOUTH PRINT	12/06/2014	10.34	12/14	250-5511-387	0
B3745672	1	YOUTH PRINT	12/06/2014	31.39	12/14	250-5511-387	0
B3745673	1	YOUTH PRINT	12/06/2014	19.58	12/14	250-5511-387	0
B3745674	1	YOUTH PRINT	12/06/2014	86.16	12/14	250-5511-387	0
B3745675	1	YOUTH PRINT	12/06/2014	66.62	12/14	250-5511-387	0
B3745716	1	YOUTH PRINT	12/06/2014	124.14	12/14	250-5511-387	0
B3745717	1	YOUTH PRINT	12/06/2014	89.69	12/14	250-5511-387	0
B3745718	1	YOUTH PRINT	12/06/2014	47.11	12/14	250-5511-387	0
B3745719	1	YOUTH PRINT	12/06/2014	50.71	12/14	250-5511-387	0
B3745720	1	YOUTH PRINT	12/06/2014	60.90	12/14	250-5511-387	0
B3747125	1	YOUTH PRINT	12/06/2014	57.91	12/14	250-5511-387	0
B3747126	1	YOUTH PRINT	12/06/2014	65.08	12/14	250-5511-387	0
B3747127	1	YOUTH PRINT	12/06/2014	10.34	12/14	250-5511-387	0
B3747128	1	YOUTH PRINT	12/06/2014	7.76	12/14	250-5511-387	0
B3747129	1	YOUTH PRINT	12/06/2014	27.05	12/14	250-5511-387	0
B3748115	1	YOUTH PRINT	12/09/2014	81.33	12/14	250-5511-387	0
B3748116	1	YOUTH PRINT	12/09/2014	21.53	12/14	250-5511-387	0
B3748117	1	YOUTH PRINT	12/09/2014	15.41	12/14	250-5511-387	0
B3748118	1	YOUTH PRINT	12/09/2014	17.96	12/14	250-5511-387	0
B3748119	1	YOUTH PRINT	12/09/2014	94.27	12/14	250-5511-387	0
B3748120	1	YOUTH PRINT	12/09/2014	25.92	12/14	250-5511-387	0
B3748896	1	YOUTH PRINT	12/10/2014	147.06	12/14	250-5511-387	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
B3748897	1	YOUTH PRINT	12/10/2014	68.52	12/14	250-5511-387	0
B3748898	1	YOUTH PRINT	12/11/2014	21.78	12/14	250-5511-387	0
B3748899	1	YOUTH PRINT	12/12/2014	112.37	12/14	250-5511-387	0
Total BRODART:				1,740.71			
12/26/2014							
6391 CAPITAL NEWSPAPERS							
1216090	1	NOTICE PUBLIC HEARING 12/16/2014	12/08/2014	35.95	12/14	100-5630-250	0
1216214	1	NOTICE PUBLIC HEARING 12/16/2014	12/02/2014	32.67	12/14	100-5630-250	0
1216214	2	NOTICE PUBLIC HEARING 12/16/2014	12/02/2014	25.02	12/14	100-5630-250	0
1216220	1	NOTICE PUBLIC HEARING 12/16/14	12/02/2014	28.31	12/14	100-5630-250	0
1216220	2	NOTICE PUBLIC HEARING 12/16/2014	12/02/2014	21.57	12/14	100-5630-250	0
Total CAPITAL NEWSPAPERS:				143.52			
12/26/2014							
3439 CARDINAL CONSTRUCTION CO INC							
7	1	DAWLEY PARK SHELTER CONSTRUCTION	10/31/2014	6,273.35	12/14	400-5766-234	0
Total CARDINAL CONSTRUCTION CO INC:				6,273.35			
12/26/2014							
7572 CARQUEST AUTO PARTS							
2239-475851	1	OIL FILTERS	12/15/2014	17.61	12/14	100-5520-350	0
2239-476115	1	BEACON BULB	12/17/2014	32.18	12/14	100-5520-350	0
Total CARQUEST AUTO PARTS:				49.79			
12/26/2014							
2286 CHILDERS, JACK							
DEC 20 2014	1	BASKETBALL SCOREKEEPER	12/20/2014	40.00	12/14	100-5530-290	0
Total CHILDERS, JACK:				40.00			
12/26/2014							
1258 CHILDERS, PATRICK							
DEC 20 2014	1	BASKETBALL REFEREE	12/20/2014	50.00	12/14	100-5530-290	0
Total CHILDERS, PATRICK:				50.00			
12/26/2014							
3993 CHILDERS, TIM							
DEC 20 2014	1	BASKETBALL SCOREKEEPER	12/20/2014	18.00	12/14	100-5530-290	0
Total CHILDERS, TIM:				18.00			
12/26/2014							
15032 CITY TREASURER - MADISON							
29926 NOV 2014	1	WATER CONSUMPTION	11/28/2014	368.80	12/14	600-5602-100	0
39927 NOV 2014	1	FLATE RATE WATER	11/28/2014	77.50	12/14	600-5602-100	0
Total CITY TREASURER - MADISON:				446.30			
12/26/2014							
207 CONNEY SAFETY PRODUCTS							
4832478	1	JANITORIAL SUPPLIES	12/10/2014	81.10	12/14	250-5511-360	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total CONNEY SAFETY PRODUCTS:				81.10			
12/26/2014							
4005 DANIELSEN, JOANNE E							
R0464240	1	CITATION R0464240 DISMISSED	12/19/2014	98.80	12/14	100-4510-000	0
Total DANIELSEN, JOANNE E:				98.80			
12/26/2014							
5020 DELGADO, VICTOR							
864463	1	INTERPRET FOR COURT	12/18/2014	30.00	12/14	100-5120-290	0
Total DELGADO, VICTOR:				30.00			
12/26/2014							
6105 DELTA DENTAL							
755223	1	DENTAL INS PREM - JAN 2015	12/17/2014	12,579.67	12/14	100-21740	0
758034	1	VISION INS PREM - JAN 2015	12/17/2014	676.68	12/14	100-21780	0
Total DELTA DENTAL:				13,256.35			
12/26/2014							
2935 DOBSON, SEAN M							
DEC 20 2014	1	BASKETBALL SCOREKEEPER	12/20/2014	40.00	12/14	100-5530-290	0
Total DOBSON, SEAN M:				40.00			
12/26/2014							
444 DORN HARDWARE							
207367/2	1	MISC SUPPLIES	12/12/2014	13.98	12/14	600-5665-100	0
67101/1	1	ZAMBONI PARTS	12/16/2014	4.85	12/14	100-5520-350	0
67176/1	1	ZAMBONI PARTS	12/19/2014	1.99	12/14	100-5520-350	0
Total DORN HARDWARE:				20.82			
12/26/2014							
3534 DOUBLE D SERVICES							
59811	1	LIGHTS FOR SEWER TRUCK	12/18/2014	9.67	12/14	600-5828-200	0
59812	1	HITCH PINS FOR SIGN BOARDS	12/18/2014	12.00	12/14	100-5300-350	0
Total DOUBLE D SERVICES:				21.67			
12/26/2014							
2421 EMC INSURANCE COMPANIES							
48450531	1	FINAL INSURANCE PAYMENT	12/15/2014	66,013.86	12/14	100-5154-512	0
Total EMC INSURANCE COMPANIES:				66,013.86			
12/26/2014							
945 ESSER, ERIKA							
122114	1	TRAINING X 2 WI ASSESS LAW & RE FUNDAME	12/21/2014	784.42	12/14	100-5153-325	0
Total ESSER, ERIKA:				784.42			
12/26/2014							

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
3865 FINDAWAY WORLD LLC							
142461	1	PLAYAWAYS	12/14/2014	56.23	12/14	250-5511-387	0
142644	1	PLAYAWAYS	12/15/2014	194.19	12/14	250-5511-387	0
Total FINDAWAY WORLD LLC:				250.42			
12/26/2014							
4006 FINLEY, JACKIE							
DEC 2014	1	ZUMBA GOLD INSTRUCTIONS	12/05/2014	350.00	12/14	100-5460-387	0
Total FINLEY, JACKIE:				350.00			
12/26/2014							
5461 FIRST SUPPLY MADISON							
2839283-00'	1	WATER BOTTLE FILLER	11/18/2014	603.49	12/14	250-5511-350	0
Total FIRST SUPPLY MADISON:				603.49			
12/26/2014							
15030 FITCHBURG, CITY OF							
DEC 14_3	1	REFUND CREDIT ON ACCT	12/12/2014	976.26	12/14	001-11105	0
Total FITCHBURG, CITY OF:				976.26			
12/26/2014							
4480 GENERAL HEATING							
279154	1	REPAIR RADIANT HEATER	12/02/2014	323.08	12/14	100-5164-240	0
279546	1	REPLACE FUSES	12/11/2014	738.85	12/14	250-5511-240	0
Total GENERAL HEATING:				1,061.93			
12/26/2014							
115 GORDON FLESCH							
IN11000203	1	MAINT AND COPY CHARGE FOR 2ND FLOOR C	12/05/2014	47.71	12/14	100-5142-355	0
IN11001025	1	COPY OVERAGES	12/07/2014	125.99	12/14	250-5511-355	0
IN11003429	1	COPY OVERAGES	12/09/2014	112.89	12/14	250-5511-355	0
Total GORDON FLESCH:				286.59			
12/26/2014							
1758 GROW INTO SPANISH LLC							
11/5/14 - 12/17/14	1	WELCOME TO SPANISH	11/05/2014	324.80	12/14	100-5530-290	0
2-20	1	HOLIDAY PARTY	12/14/2014	117.38	12/14	400-5700-341	0
Total GROW INTO SPANISH LLC:				442.18			
12/26/2014							
932 H J PERTZBORN PLUMBING							
170104	1	REPAIR WATER SOFTENER	12/16/2014	483.81	12/14	250-5511-240	0
Total H J PERTZBORN PLUMBING:				483.81			
12/26/2014							
1552 HASENSTEIN, JASON							
DEC 20 2014	1	BASKETBALL REFEREE	12/20/2014	50.00	12/14	100-5530-290	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total HASENSTEIN, JASON:				50.00			
12/26/2014							
3226 HILL, DAVID							
121214	1	FOOD FOR PACKER PARTY	12/12/2014	37.88	12/14	400-5700-303	0
Total HILL, DAVID:				37.88			
12/26/2014							
4007 HOLUBAR CONSTRUCTION CO, INC							
4054	1	HAUL 7 LOADS OF RR TIES FROM FITCHBURG	12/15/2014	3,500.00	12/14	400-5733-463	0
Total HOLUBAR CONSTRUCTION CO, INC:				3,500.00			
12/26/2014							
110 HOVEL, THOMAS							
JAN - DEC 2014	1	MILEAGE & PARKING FOR 2014	12/18/2014	50.40	12/14	100-5630-330	0
Total HOVEL, THOMAS:				50.40			
12/26/2014							
39 JEFFERSON FIRE & SAFETY							
209065	1	DUTY SHORTS, BILLABLE TO THE FIRE RESCU	08/19/2014	618.53	12/14	100-5139-290	0
212094	1	LABOR TO REPAIR AIR COMPRESSOR FRO SC	12/16/2014	165.00	12/14	100-5220-240	0
Total JEFFERSON FIRE & SAFETY:				783.53			
12/26/2014							
3600 JL RICHARDS CATERING							
12162014	1	EMPLOYEE LUNCHEON	12/17/2014	1,203.95	12/14	100-5190-380	0
Total JL RICHARDS CATERING:				1,203.95			
12/26/2014							
7083 JORDAN, AMY							
OCT 2014	1	OCT MILEAGE	01/29/2014	126.35	12/14	100-5460-330	0
Total JORDAN, AMY:				126.35			
12/26/2014							
5944 KAVANAUGH REST SUPPLY							
138601	1	DISH SOAP	12/12/2014	21.89	12/14	400-5700-303	0
Total KAVANAUGH REST SUPPLY:				21.89			
12/26/2014							
844 KESSENICHS LTD							
1179263	1	DISH DETERGENT	12/16/2014	204.53	12/14	400-5700-303	0
Total KESSENICHS LTD:				204.53			
12/26/2014							
4010 LUCEY-DURRANI, GEORGETTE							
12122014	1	LIBRARY REFUND PATRON FOR LOST-PAID-FO	12/12/2014	6.99	12/14	250-5511-390	0
12122014	2	LIBRARY REFUND PATRON FOR LOST-PAID-FO	12/12/2014	16.00	12/14	250-5511-390	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total LUCEY-DURRANI, GEORGETTE:				22.99			
12/26/2014							
15082 LW ALLEN INC							
97847	1	SCADA RADIO UPGRADE - WELL 7 & 8 RADIO S	12/03/2014	500.00	12/14	600-10730	0
Total LW ALLEN INC:				500.00			
12/26/2014							
2555 MAC TOOLS							
103426	1	SOCKETS FOR UTILITY CURB BOX	12/18/2014	20.16	12/14	600-5665-100	0
Total MAC TOOLS:				20.16			
12/26/2014							
8315 MADISON COMMUNITY FOUNDATION							
121614	1	FITCHBURG LIBRARY ENDOWMENT FUND - ME	12/16/2014	1,800.00	12/14	250-4850-000	0
Total MADISON COMMUNITY FOUNDATION:				1,800.00			
12/26/2014							
2952 MADISON PUBLIC LIBRARY - SEQUOYA BR							
110614	1	FORWARD PAYMENT TO OWNING LIBRARY	11/06/2014	16.99	12/14	250-5511-390	0
Total MADISON PUBLIC LIBRARY - SEQUOYA BR:				16.99			
12/26/2014							
935 MADISON TOP CO							
32344	1	VOLLEYBALL SHIRTS	12/12/2014	126.00	12/14	100-5530-387	0
Total MADISON TOP CO:				126.00			
12/26/2014							
60 MASTERGRAPHICS INC							
100156	1	PLOTTER PAPER 4 ROLLS	11/21/2014	168.00	12/14	100-5190-310	0
Total MASTERGRAPHICS INC:				168.00			
12/26/2014							
573 MEDICAL ENVIRONMENTAL RECOVERY INC							
2415	1	SHARPS COLLECTION FROM WALGREENS	12/18/2014	62.00	12/14	213-5362-290	0
Total MEDICAL ENVIRONMENTAL RECOVERY INC:				62.00			
12/26/2014							
4008 MENA, ALBERTO							
2002536.002	1	CC ROOM DEPOSIT	12/17/2014	55.00	12/14	100-4820-200	0
Total MENA, ALBERTO:				55.00			
12/26/2014							
151 MENARDS CASHWAY LUMBER -MONONA							
61693	1	CLEANING SUPPLIES	12/03/2014	48.34	12/14	100-5514-360	0
62209	1	BUILDING SUPPLIES	12/09/2014	37.33	12/14	100-5165-360	0
62209	2	BUILDING SUPPLIES	12/09/2014	22.98	12/14	250-5511-360	0
62209	3	BUILDING SUPPLIES	12/09/2014	11.39	12/14	100-5514-360	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total MENARDS CASHWAY LUMBER -MONONA:				120.04			
12/26/2014							
5115 NATIONAL ELEVATOR INSPECTION							
175541	1	ELEVATOR INSPECTION	12/09/2014	180.00	12/14	250-5511-290	0
Total NATIONAL ELEVATOR INSPECTION:				180.00			
12/26/2014							
435 OFFICE DEPOT							
6549	1	2015 CALENDARS & PENS	12/11/2014	48.16	12/14	100-5460-310	0
Total OFFICE DEPOT :				48.16			
12/26/2014							
3008 OREGON PUBLIC LIBRARY							
110714	1	FORWARD PAYMENT TO OWNING LIBRARY	11/07/2014	17.00	12/14	250-5511-390	0
Total OREGON PUBLIC LIBRARY:				17.00			
12/26/2014							
4904 PENNWELL							
139574	1	TRAINING DVD THAT WAS BACK-ORDERED	12/11/2014	67.15	12/14	100-5220-325	0
139574	2	TRAINING DVD THAT WAS BACK-ORDERED	12/11/2014	2.00	12/14	100-5220-310	0
Total PENNWELL:				69.15			
12/26/2014							
4009 PIPER, LUCAS							
2002535.002	1	REC PROGRAM REFUND - SKI TRIP	12/17/2014	40.00	12/14	100-4672-100	0
Total PIPER, LUCAS:				40.00			
12/26/2014							
3435 PLACON							
8670	1	IBS, INCE 50% DOWN	10/13/2014	4,863.00	12/14	406-5730-010	0
8689	1	IBS, INCE 50% FINAL	10/24/2014	4,863.00	12/14	406-5730-010	0
8728	1	CHANGE ORDER	11/01/2014	1,787.00	12/14	406-5730-010	0
Total PLACON:				11,513.00			
12/26/2014							
457 POMPS TIRE SERVICE							
80069792	1	RIM FOR TRUCK 24	12/09/2014	115.43	12/14	100-5300-350	0
Total POMPS TIRE SERVICE:				115.43			
12/26/2014							
3947 PORTAGE COUNTY PUBLIC LIBRARY							
121114	1	PAY FOR ITEM DESTROYED BY SORTER	12/11/2014	10.00	12/14	250-5511-390	0
Total PORTAGE COUNTY PUBLIC LIBRARY:				10.00			
12/26/2014							
3768 PREMIUM WATERS							
506298-11-14	1	DRINKING WATER (STREETS)	11/30/2014	94.06	12/14	100-5164-365	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
506298-11-14	2	DRINKING WATER (PARKS)	11/30/2014	47.02	12/14	100-5520-360	0
506298-11-14	3	CREDIT FOR LATE PAYMENT PARKS	11/30/2014	3.33	12/14	100-5520-360	0
506298-11-14	4	CREDIT FOR LATE PAYMENT STREETS	11/30/2014	6.67	12/14	100-5164-365	0
Total PREMIUM WATERS:				131.08			
12/26/2014							
6996 PROUGH, MATTHEW							
DEC 2014	1	MILEAGE REIMBURSEMENT 2014	12/18/2014	409.36	12/14	100-5139-290	0
Total PROUGH, MATTHEW:				409.36			
12/26/2014							
2242 QUICKFUEL							
813864	1	797.4 GAL DIESEL @3.10 AVG	12/18/2014	2,476.60	12/14	100-5300-335	0
813864	2	1610.8 GAL GASOLINE @ 2.43 AVG	12/18/2014	3,930.14	12/14	100-5300-335	0
Total QUICKFUEL:				6,406.74			
12/26/2014							
2650 R.N.O.W. INC							
2014-47074	1	FAN SEAL FOR THE SWEEPER	12/17/2014	129.08	12/14	601-5601-305	0
Total R.N.O.W. INC:				129.08			
12/26/2014							
76 REINDERS INC							
2239224-00	1	MULCH FOR COMPOST AREA	12/11/2014	105.50	12/14	213-5362-290	0
Total REINDERS INC:				105.50			
12/26/2014							
385 RENNERTS FIRE EQUIPMENT SERV							
31896	1	TENDER 08B PARTS & LABOR TO REPLACE MA	12/04/2014	910.00	12/14	100-5220-335	0
Total RENNERTS FIRE EQUIPMENT SERV:				910.00			
12/26/2014							
903 RICOH USA INC							
93715926	1	MONTHLY RENT CHARGE 12/22/14 - 1/21/15	12/03/2014	370.95	12/14	100-5300-355	0
Total RICOH USA INC:				370.95			
12/26/2014							
1344 ROPEL, TIM							
DEC 20 2014	1	BASKETBALL REFEREE	12/20/2014	50.00	12/14	100-5530-290	0
Total ROPEL, TIM :				50.00			
12/26/2014							
1046 SEILER INSTRUMENT & MFG CO							
317675	1	TRIMBLE DESKTOP SOFTWARE	12/16/2014	459.00	12/14	400-5712-014	0
317676	1	TRIMBLE SLATE GPS RECEIVER & PARTS	12/16/2014	1,000.00	12/14	600-13912	0
317676	2	TRIMBLE SLATE GPS RECEIVER & PARTS	12/16/2014	1,000.00	12/14	600-13724	0
317676	3	TRIMBLE SLATE GPS RECEIVER & PARTS	12/16/2014	12,302.57	12/14	400-5712-014	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total SEILER INSTRUMENT & MFG CO:				14,761.57			
12/26/2014							
15122 SHORT ELLIOTT HENDRICKSON INC							
290837	1	FVATA-PLAN REVIEW	12/10/2014	1,500.00	12/14	400-5722-200	0
Total SHORT ELLIOTT HENDRICKSON INC:				1,500.00			
12/26/2014							
1477 SOUTH CENTRAL LIBRARY SYSTEM							
11-2879	1	LIBRARY COMPUTERS	11/12/2014	14,706.33	12/14	400-5715-201	0
Total SOUTH CENTRAL LIBRARY SYSTEM:				14,706.33			
12/26/2014							
52 SPRINT PRINT							
39438	1	ANNUAL TAX LETTER	12/08/2014	671.98	12/14	100-5152-340	0
Total SPRINT PRINT:				671.98			
12/26/2014							
4004 SRF CONSULTING GROUP INC							
08679.00-1	1	TRANSIT STUDY, PERIOD ENDING 11/30/14	11/30/2014	1,266.64	12/14	400-5711-019	0
Total SRF CONSULTING GROUP INC:				1,266.64			
12/26/2014							
1826 STAPLES ADVANTAGE							
3250982605	1	LABEL TAPE	12/10/2014	11.47	12/14	100-5220-310	0
Total STAPLES ADVANTAGE:				11.47			
12/26/2014							
32 STRAND ASSOCIATES							
108220	1	50% MCKEE RD RECONSTRUCTION DESIGN	12/08/2014	294.59	12/14	400-5733-351	0
108220	2	50% TO BE REIMBURSED BY DANE COUNTY	12/08/2014	294.59	12/14	100-5139-290	0
Total STRAND ASSOCIATES:				589.18			
12/26/2014							
2287 SWENSON, TOM							
DEC 20 2014	1	BASKETBALL REFEREE	12/20/2014	50.00	12/14	100-5530-290	0
Total SWENSON, TOM:				50.00			
12/26/2014							
362 TAPCO INC							
1475433	1	2 SMC MESSAGE BOARDS STREETS	12/15/2014	17,845.00	12/14	400-5733-101	0
1475433	2	2 SMC MESSAGE BOARDS UTILITY	12/15/2014	3,000.00	12/14	600-5673-100	0
1475433	3	2 SMC MESSAGE BOARDS UTILITY	12/15/2014	3,000.00	12/14	600-5834-200	0
Total TAPCO INC:				23,845.00			
12/26/2014							
15139 USA BLUEBOOK							
5111004	1	SAMPLING TAPS	12/04/2014	42.71	12/14	600-5652-100	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
515210	1	SAMPLING TAPS	12/05/2014	45.26	12/14	600-5652-100	0
Total USA BLUEBOOK:				87.97			
12/26/2014							
1197 VITAL SIGNS							
14933	1	STICKERS FOR NEW PLOW TRUCK	12/16/2014	110.00	12/14	400-5733-101	0
Total VITAL SIGNS:				110.00			
12/26/2014							
15150 WI STATE LABORATORY OF HYGIENE							
395696-1	1	WATER TESTING	12/10/2014	80.00	12/14	600-5642-100	0
Total WI STATE LABORATORY OF HYGIENE:				80.00			
12/26/2014							
7753 WOLF PAVING & EXCAVATING INC							
52447	1	3.14 TON COLD PATCH	12/15/2014	313.84	12/14	100-5300-370	0
Total WOLF PAVING & EXCAVATING INC:				313.84			
12/26/2014							
244 ZEP SALES & SERVICE							
9001354246	1	SHOP SUPPLIES STREETS	12/05/2014	66.03	12/14	100-5300-350	0
9001354246	2	SHOP SUPPLIES PARKS	12/05/2014	33.01	12/14	100-5520-350	0
Total ZEP SALES & SERVICE:				99.04			
Grand Totals:				192,488.38			

Report GL Period Summary

Vendor number hash: 585309
 Vendor number hash - split: 631269
 Total number of invoices: 172
 Total number of transactions: 190

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	192,488.38	192,488.38
Grand Totals:	192,488.38	192,488.38

Report Criteria:

Invoice Detail.Input Date = 12/26/2014



Report Criteria:
Invoice Detail.Input Date = 12/31/2014

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/31/2014							
2479 ARNOLD, STEVE							
09132014	1	REIMBURSE TRAVEL - STRONG TOWNS	09/13/2014	40.00	12/14	100-5110-325	0
09132014	2	REIMBURSE REG FEE - STRONG TOWNS	09/13/2014	75.00	12/14	100-5110-325	0
Total ARNOLD, STEVE:				115.00			
12/31/2014							
3290 BAKER AND TAYLOR							
2030100666	1	AUDIO BOOKS	12/16/2014	29.23	12/14	250-5511-387	0
2030100667	1	AUDIO BOOKS	12/16/2014	45.74	12/14	250-5511-387	0
2030132294	1	ADULT PRINT	12/22/2014	16.15	12/14	250-5511-387	0
2030132295	1	ADULT PRINT	12/22/2014	28.55	12/14	250-5511-387	0
2030132296	1	ADULT PRINT	12/22/2014	191.77	12/14	250-5511-387	0
2030132297	1	ADULT PRINT	12/22/2014	14.97	12/14	250-5511-387	0
2030132298	1	ADULT PRINT	12/22/2014	130.15	12/14	250-5511-387	0
2030132299	1	ADULT PRINT	12/22/2014	20.03	12/14	250-5511-387	0
2030132300	1	ADULT PRINT	12/22/2014	4.78	12/14	250-5511-387	0
2030132301	1	ADULT PRINT	12/22/2014	88.41	12/14	250-5511-387	0
2030132302	1	ADULT PRINT	12/22/2014	16.72	12/14	250-5511-387	0
2030132303	1	ADULT PRINT	12/22/2014	27.79	12/14	250-5511-387	0
2030132304	1	ADULT PRINT	12/22/2014	17.77	12/14	250-5511-387	0
2030132305	1	ADULT PRINT	12/22/2014	89.07	12/14	250-5511-387	0
2030132306	1	ADULT PRINT	12/22/2014	80.41	12/14	250-5511-387	0
2030132307	1	ADULT PRINT	12/22/2014	138.43	12/14	250-5511-387	0
2030132308	1	ADULT PRINT	12/22/2014	23.40	12/14	250-5511-387	0
2030132309	1	ADULT PRINT	12/22/2014	20.60	12/14	250-5511-387	0
2030132310	1	ADULT PRINT	12/22/2014	14.97	12/14	250-5511-387	0
2030132311	1	ADULT PRINT	12/22/2014	55.07	12/14	250-5511-387	0
2030132312	1	ADULT PRINT - NAH	12/22/2014	215.20	12/14	250-5511-387	0
2030132313	1	ADULT PRINT - NAH	12/22/2014	49.00	12/14	250-5511-387	0
2030132314	1	ADULT PRINT	12/22/2014	9.81	12/14	250-5511-387	0
2030132315	1	ADULT PRINT	12/22/2014	163.28	12/14	250-5511-387	0
2030132316	1	ADULT PRINT	12/22/2014	47.07	12/14	250-5511-387	0
2030132317	1	ADULT PRINT	12/22/2014	31.95	12/14	250-5511-387	0
2030132318	1	ADULT PRINT	12/22/2014	11.70	12/14	250-5511-387	0
2030132319	1	ADULT PRINT	12/22/2014	38.95	12/14	250-5511-387	0
2030132320	1	ADULT PRINT	12/22/2014	583.31	12/14	250-5511-387	0
2030132321	1	ADULT PRINT	12/22/2014	149.96	12/14	250-5511-387	0
2030132322	1	ADULT PRINT	12/22/2014	19.00	12/14	250-5511-387	0
2030132323	1	ADULT PRINT	12/22/2014	256.53	12/14	250-5511-387	0
2030132324	1	ADULT PRINT	12/22/2014	22.21	12/14	250-5511-387	0
2030132325	1	ADULT PRINT	12/22/2014	144.23	12/14	250-5511-387	0
2030132326	1	ADULT PRINT	12/22/2014	27.53	12/14	250-5511-387	0
2030132327	1	ADULT PRINT	12/22/2014	184.55	12/14	250-5511-387	0
2030132328	1	ADULT PRINT	12/22/2014	93.30	12/14	250-5511-387	0
2030132329	1	ADULT PRINT	12/22/2014	30.44	12/14	250-5511-387	0
2030132330	1	ADULT PRINT	12/22/2014	12.33	12/14	250-5511-387	0
2030132331	1	ADULT PRINT	12/22/2014	197.58	12/14	250-5511-387	0
2030132332	1	ADULT PRINT	12/22/2014	33.29	12/14	250-5511-387	0
2030132333	1	ADULT PRINT - NAH	12/22/2014	46.12	12/14	250-5511-387	0
2030132334	1	ADULT PRINT - NAH	12/22/2014	48.45	12/14	250-5511-387	0
2030132335	1	ADULT PRINT - NAH	12/22/2014	28.97	12/14	250-5511-387	0
M59915690	1	CD-DVD	12/18/2014	101.52	12/14	250-5511-387	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total BAKER AND TAYLOR:				3,600.29			
12/31/2014							
83 BAKER TILLY VIRCHOW KRAUSE LLP							
BT785959	1	FINANCIAL AUDIT SERVICES THRU 12/17/2014	12/18/2014	3,301.00	12/14	100-5139-212	0
Total BAKER TILLY VIRCHOW KRAUSE LLP:				3,301.00			
12/31/2014							
63 BENJAMIN PLUMBING INC							
123963	1	MAINTENANCE OF SERVICES REPAIR LEAKING	12/15/2014	150.63	12/14	600-5675-100	0
Total BENJAMIN PLUMBING INC:				150.63			
12/31/2014							
6391 CAPITAL NEWSPAPERS							
1218074	1	ADVERTISEMENT FOR BIDS STORMWATER PO	12/16/2014	34.71	12/14	601-10724	0
1218074	2	ADVERTISEMENT FOR BIDS STORMWATER PO	12/16/2014	34.72	12/14	601-10725	0
Total CAPITAL NEWSPAPERS:				69.43			
12/31/2014							
266 DANE COUNTY CLERK OF COURTS							
12182014	1	SOPHIA S SARATE #94637	12/18/2014	290.00	12/14	100-4510-000	0
Total DANE COUNTY CLERK OF COURTS:				290.00			
12/31/2014							
444 DORN HARDWARE							
67269/1	1	BOILER DRAIN	12/26/2014	14.98	12/14	100-5520-350	0
Total DORN HARDWARE:				14.98			
12/31/2014							
26 FITCHBURG UTILITIES							
2323040000001214	1	3040 S SEMINOLE - DAWLEY BIKE HUB	12/19/2014	436.75	12/14	100-5520-365	0
348293000001214	1	2930 CHAPEL VALLEY-MCKEE FARMS PARK	12/19/2014	1,775.31	12/14	100-5520-365	0
3513001000001214	1	3001 CAHILL MAIN - NVG	12/19/2014	28.91	12/14	100-5520-365	0
4522789000001214	1	2789 FLORANN DR - TOWER HILL	12/19/2014	81.80	12/14	100-5520-365	0
4555175000001214	1	5175 CHERYL PKWY - SWAN CREEK	12/19/2014	499.75	12/14	100-5520-365	0
4825425000001214	1	5425 QUARRY HILL DR - QUARRY HILL PARK	12/19/2014	27.78	12/14	100-5520-365	0
6712740000001214	1	2740 FITCHRONA RD - QUARRY RIDGE	12/19/2014	148.73	12/14	100-5520-365	0
9075187000001214	1	5187 GREENFIELD PARK RD	12/19/2014	98.16	12/14	100-5520-365	0
9950003000001214	1	STORMWATER BILL	12/19/2014	216.24	12/14	601-5930-300	0
9955118000001214	1	5118 LACY RD	12/19/2014	19.50	12/14	100-5520-365	0
9959007000001214	1	2201 TRACEWAY DR - NSGC	12/19/2014	19.42	12/14	100-5520-365	0
9959008000001214	1	2992 RIMROCK RD - RIMROCK PARK	12/19/2014	17.94	12/14	100-5520-365	0
9959009000001214	1	5236 LACY RD - MAGAW PARK	12/19/2014	764.68	12/14	100-5520-365	0
Total FITCHBURG UTILITIES:				4,134.97			
12/31/2014							
15030 FITCHBURG, CITY OF							
2252902	1	0609-082-0027-1 FIRE STATION LAND	12/31/2014	9,866.32	12/14	400-5722-249	0
2255506	1	0609-142-8591-2	12/31/2014	8.67	12/14	100-5190-735	0
2256682	1	0609-164-9831-0 5564 IRISH LN	12/31/2014	8.67	12/14	100-5190-735	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
2256845	1	0609-211-8170-2	12/31/2014	17.34	12/14	100-5190-735	0
2257126	1	0609-232-8210-0 5187 GRFLD PARK RD	12/31/2014	8.67	12/14	100-5190-735	0
Total FITCHBURG, CITY OF:				9,909.67			
12/31/2014							
4015 HEARTWOOD CONSTRUCTION							
R1.8496	1	CDRR DEPOSIT REFUND BP536-14 #14-188	10/23/2014	50.00	12/14	213-23160	0
Total HEARTWOOD CONSTRUCTION:				50.00			
12/31/2014							
4016 HENRY, JOSH							
123114	1	REIMBURSEMENT FOR SUPPLIES - QUARRY RI	12/31/2014	984.44	12/14	400-5766-223	0
Total HENRY, JOSH:				984.44			
12/31/2014							
3952 HORTON, CORY							
12192014	1	RELOCATION REIMBURSEMENT FOR CORY HO	12/19/2014	1,833.90	12/14	100-5300-290	0
Total HORTON, CORY:				1,833.90			
12/31/2014							
139 INTERSTATE BILLING SERVICE							
444548	1	#63 WINDOW CONTROL REPAIR & TIRE REPAIR	12/17/2014	50.88	12/14	100-5210-335	0
444634	1	#64 TIRE REPAIR & NEW SERPENTINE BELT	12/18/2014	113.04	12/14	100-5210-335	0
444659	1	#65 BATTERY REPLACEMENT	12/18/2014	129.85	12/14	100-5210-335	0
944458P	1	SQUAD BULBS	12/15/2014	40.44	12/14	100-5210-335	0
Total INTERSTATE BILLING SERVICE:				334.21			
12/31/2014							
4012 IOD INCORPORATED							
30065079	1	MEDICAL FILES FOR CASE #14-16951	12/09/2014	51.05	12/14	100-5210-384	0
Total IOD INCORPORATED:				51.05			
12/31/2014							
113 KAYSER FORD INC							
L3666	1	SQUAD LEASES - DECEMBER	11/30/2014	8,115.00	12/14	100-5210-260	0
Total KAYSER FORD INC:				8,115.00			
12/31/2014							
1038 MADISON COLLEGE							
37513	1	2014 CITIZENS ACADEMY FIREARMS USE	12/09/2014	158.31	12/14	100-5210-345	0
Total MADISON COLLEGE:				158.31			
12/31/2014							
4013 MANKE, DEBBY							
11052014	1	TRANSCRIPT SERVICES CASE #14-14924	11/05/2014	36.00	12/14	100-5210-384	0
Total MANKE, DEBBY:				36.00			

(F)

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
12/31/2014							
151 MENARDS CASHWAY LUMBER -MONONA							
62827	1	4 X 4 SIGN POSTS	12/17/2014	142.16	12/14	100-5300-370	0
62827	2	HOSE END FOR SHOP WATER HOSE	12/17/2014	14.98	12/14	100-5300-350	0
Total MENARDS CASHWAY LUMBER -MONONA:				<u>157.14</u>			
12/31/2014							
55 MERITER HOSPITAL							
1036589500	1	OWI BLOOD DRAW - FP14-17454	11/29/2014	31.00	12/14	100-5210-384	0
Total MERITER HOSPITAL:				<u>31.00</u>			
12/31/2014							
700 NAPA AUTO PARTS-DIV OF MPEC							
375811	1	VEHICLE SUPPLIES	12/11/2014	41.64	12/14	100-5210-335	0
Total NAPA AUTO PARTS-DIV OF MPEC:				<u>41.64</u>			
12/31/2014							
380 PHILS TRACTOR SUPPLY							
189833	1	EVIDENCE SUPPLIES	12/16/2014	12.99	12/14	100-5210-384	0
Total PHILS TRACTOR SUPPLY:				<u>12.99</u>			
12/31/2014							
4011 SANFORD, LISA							
122014	1	REIMBURSE PURCHASE - FLOWERS FOR JAN	12/20/2014	39.04	12/14	100-5190-380	0
Total SANFORD, LISA:				<u>39.04</u>			
12/31/2014							
3958 SATHASIVAM, SHIVA							
2002540.002	1	CC ROOM DEPOSIT	12/23/2014	55.00	12/14	100-4820-200	0
Total SATHASIVAM, SHIVA:				<u>55.00</u>			
12/31/2014							
140 SCHMIDTS AUTO INC							
341670	1	TOW - CASE 14-18359(FATALITY ACCIDENT)	12/12/2014	825.75	12/14	100-5210-384	0
341671	1	TOW - CASE 14-18359(FATALITY ACCIDENT)	12/12/2014	825.75	12/14	100-5210-384	0
Total SCHMIDTS AUTO INC:				<u>1,651.50</u>			
12/31/2014							
247 SHOE BOX, THE							
59175	1	BOOTS FOR MIKE MAHAL	12/07/2014	118.80	12/14	100-5520-323	0
59199	1	SAFETY BOOTS - PAUL	12/10/2014	124.20	12/14	100-5240-323	0
Total SHOE BOX, THE:				<u>243.00</u>			
12/31/2014							
6779 SHRED-IT WI							
081175330	1	SHREDDING - POLICE	12/17/2014	76.00	12/14	100-5210-240	0
081175330	2	SHREDDING - HR	12/17/2014	30.00	12/14	100-5142-290	0

(F)

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total SHRED-IT WI:				106.00			
12/31/2014							
808 SPRECHER, PAM							
122614	1	HOLIDAY PARTY SUPPLIES	12/26/2014	49.58	12/14	400-5700-341	0
Total SPRECHER, PAM:				49.58			
12/31/2014							
1826 STAPLES ADVANTAGE							
3250872003	1	OFFICE SUPPLIES	12/06/2014	1,242.52	12/14	100-5210-310	0
Total STAPLES ADVANTAGE:				1,242.52			
12/31/2014							
238 STREICHERS PROFESSIONAL							
I1124658	1	AMMUNITION	12/01/2014	1,181.25	12/14	100-5210-383	0
I1127500	1	AMMUNITION	12/15/2014	9,842.00	12/14	100-5210-383	0
I1127502	1	AMMUNITION	12/15/2014	759.33	12/14	100-5210-383	0
Total STREICHERS PROFESSIONAL:				11,782.58			
12/31/2014							
3020 VISA - 4821							
121614	1	TARGET - KIDS PROGRAM	11/17/2014	9.48	12/14	250-5511-340	0
121614	2	GLASS NICKEL - TEEN PROGRAM	11/17/2014	32.70	12/14	250-5511-340	0
121614	3	TARGET - STAFF SUPPLIES	11/17/2014	55.20	12/14	250-5511-340	0
121614	4	WALGREENS - STRAT PLAN	11/17/2014	27.30	12/14	250-5511-340	0
121614	5	TARGET - STAFF SUPPLIES	11/17/2014	30.34	12/14	250-5511-340	0
121614	6	TARGET - KIDS PROGRAM	11/17/2014	23.59	12/14	250-5511-340	0
121614	7	TARGET - RETURN	11/17/2014	30.34	12/14	250-5511-340	0
121614	8	MICHAELS - KIDS PROGRAM	11/17/2014	27.80	12/14	250-5511-340	0
121614	9	B&N - KIDS PROGRAM	11/17/2014	20.00	12/14	250-5511-340	0
121614	10	OASIS CAFE - ADULT PROGRAM	11/17/2014	28.00	12/14	250-5511-340	0
121614	11	GREAT DANE - STAFF	11/17/2014	121.33	12/14	250-5511-340	0
121614	12	TARGET - VIDEO GAME	11/17/2014	64.96	12/14	250-5511-387	0
121614	13	HOBBY LOBBY - TEEN	11/17/2014	76.61	12/14	250-5511-340	0
121614	14	GLASS NICKEL - TEEN	11/17/2014	32.70	12/14	250-5511-340	0
121614	15	BENVENUTOS - STAFF	11/17/2014	128.90	12/14	250-5511-340	0
121614	16	ITUNES - IPAD APP	11/17/2014	6.32	12/14	250-5511-245	0
Total VISA - 4821:				654.89			
12/31/2014							
339 WALMART COMMUNITY							
8381	1	VOLUNTEER GIFTS	11/18/2014	214.78	12/14	100-5460-391	0
8381	2	CREAM	11/18/2014	25.50	12/14	400-5700-303	0
Total WALMART COMMUNITY:				240.28			
12/31/2014							
2590 ZEBRADOG							
6408	1	PROFESSIONAL SERVICE FEES FOR GRAPHIC	12/19/2014	2,100.00	12/14	250-5511-290	0
Total ZEBRADOG:				2,100.00			

(F)

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Grand Totals:				<u>51,556.04</u>			

Report GL Period Summary

Vendor number hash: 281084
Vendor number hash - split: 342523
Total number of invoices: 99
Total number of transactions: 119

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<u>51,556.04</u>	<u>51,556.04</u>
Grand Totals:	<u>51,556.04</u>	<u>51,556.04</u>

Report Criteria:

Invoice Detail.Input Date = 12/31/2014

(6)

Report Criteria:
Invoice Detail.Input Date = 01/02/2015

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
01/02/2015							
13944 ANDERSON, DANNY F & LISA A							
2257257 14	1	REFUND TAX OVERPAYMENT	01/02/2015	218.65	01/15	100-21910	0
Total ANDERSON, DANNY F & LISA A:				218.65			
01/02/2015							
12166 BAILEY, JEFFREY							
2253777 14	1	REFUND TAX OVERPAYMENT	01/02/2015	79.87	01/15	100-21910	0
Total BAILEY, JEFFREY:				79.87			
01/02/2015							
12827 BENJAMIN, JOHN							
2251003 14	1	REFUND TAX OVERPAYMENT	01/02/2015	155.58	01/15	100-21910	0
Total BENJAMIN, JOHN:				155.58			
01/02/2015							
12019 BENZ JT REV TR, WILLIAM & SARA							
2253896 14	1	REFUND TAX OVERPAYMENT	01/02/2015	122.45	01/15	100-21910	0
Total BENZ JT REV TR, WILLIAM & SARA:				122.45			
01/02/2015							
13437 BHARGAVA, ASHOK							
2251168 14	1	REFUND TAX OVERPAYMENT	01/02/2015	10.72	01/15	100-12100	0
Total BHARGAVA, ASHOK:				10.72			
01/02/2015							
12469 BOHLMAN, DIANE C							
2252871 14	1	REFUND TAX OVERPAYMENT	01/02/2015	274.56	01/15	100-21910	0
Total BOHLMAN, DIANE C:				274.56			
01/02/2015							
13946 BUCKLEY, ALISON J							
2255998 14	1	REFUND TAX OVERPAYMENT	01/02/2015	85.65	01/15	100-21910	0
Total BUCKLEY, ALISON J:				85.65			
01/02/2015							
13955 CRAIG, JOHN P & LAUREN H							
2256082 14	1	REFUND TAX OVERPAYMENT	01/02/2015	99.87	01/15	100-21910	0
Total CRAIG, JOHN P & LAUREN H:				99.87			
01/02/2015							
12829 CREAGER & ROSENBLUM REF LIV TR							
2257471 14	1	REFUND TAX OVERPAYMENT	01/02/2015	3,592.72	01/15	100-21910	0
Total CREAGER & ROSENBLUM REF LIV TR:				3,592.72			



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
01/02/2015							
13603 DINTELMAN, COREY L							
2252617 14	1	REFUND TAX OVERPAYMENT	01/02/2015	157.70	01/15	100-21910	0
Total DINTELMAN, COREY L:				157.70			
01/02/2015							
13517 FLOWERS, MATTHEW & JESSICA							
2251696 14	1	REFUND TAX OVERPAYMENT	01/02/2015	186.20	01/15	100-21910	0
Total FLOWERS, MATTHEW & JESSICA:				186.20			
01/02/2015							
13118 FRISCH, DAVID A							
2253363 14	1	REFUND TAX OVERPAYMENT	01/02/2015	93.14	01/15	100-21910	0
Total FRISCH, DAVID A:				93.14			
01/02/2015							
13161 GERSICH, JAMES & LOIS							
2250657 14	1	REFUND TAX OVERPAYMENT	01/02/2015	139.98	01/15	100-21910	0
Total GERSICH, JAMES & LOIS:				139.98			
01/02/2015							
12623 GILROY, SIMON							
2256746 14	1	REFUND TAX OVERPAYMENT	01/02/2015	269.61	01/15	100-21910	0
Total GILROY, SIMON:				269.61			
01/02/2015							
13769 GONZALEZ, AUDELINO MORENO							
2254594 14	1	REFUND TAX OVERPAYMENT	01/02/2015	52.12	01/15	100-21910	0
Total GONZALEZ, AUDELINO MORENO:				52.12			
01/02/2015							
12891 GRADY, PATRICK & RUPALI							
2256143 14	1	REFUND TAX OVERPAYMENT	01/02/2015	133.55	01/15	100-21910	0
Total GRADY, PATRICK & RUPALI:				133.55			
01/02/2015							
13956 GRITTNER, KIM							
2250053 14	1	REFUND TAX OVERPAYMENT	01/02/2014	1.08	01/15	100-21910	0
Total GRITTNER, KIM:				1.08			
01/02/2015							
12587 GROTE, KURT							
2256426 14	1	REFUND TAX OVERPAYMENT	01/02/2015	174.54	01/15	100-21910	0
Total GROTE, KURT:				174.54			
01/02/2015							
12003 HENDRICKSON, AMY							
2251149014	1	REFUND TAX OVERPAYMENT	01/02/2015	44.69	01/15	100-21910	0

G

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total HENDRICKSON, AMY:				44.69			
01/02/2015							
12181 HILSENHOFF, DENNIS							
2254340 14	1	REFUND TAX OVERPAYMENT	01/02/2015	131.39	01/15	100-21910	0
Total HILSENHOFF, DENNIS:				131.39			
01/02/2015							
13951 HOSTASCH, CLAUS M & DONNA M							
2252172 14	1	REFUND TAX OVERPAYMENT	01/02/2015	157.27	01/15	100-21910	0
Total HOSTASCH, CLAUS M & DONNA M:				157.27			
01/02/2015							
13947 KERSTEN, ERIC A & TORILYNNE V							
2254387 14	1	REFUND TAX OVERPAYMENT	01/02/2015	229.55	01/15	100-21910	0
Total KERSTEN, ERIC A & TORILYNNE V:				229.55			
01/02/2015							
13942 KLANDERMAN, TIMOTHY							
2251716 14	1	REFUND TAX OVERPAYMENT	01/02/2015	174.84	01/15	100-21910	0
Total KLANDERMAN, TIMOTHY:				174.84			
01/02/2015							
13957 KOBERSTEIN, JOSEPH P							
2256946 14	1	REFUND TAX OVERPAYMENT	01/02/2015	86.19	01/15	100-12100	0
Total KOBERSTEIN, JOSEPH P:				86.19			
01/02/2015							
13728 LARSON LIVING TR, KATHLEEN R							
2251166 15	1	REFUND TAX OVERPAYMENT	01/02/2015	58.49	01/15	100-21910	0
Total LARSON LIVING TR, KATHLEEN R:				58.49			
01/02/2015							
13002 MABRA, CHARLES W & CHERYL J							
22511367 14	1	REFUND TAX OVERPAYMENT	01/02/2015	131.77	01/15	100-21910	0
Total MABRA, CHARLES W & CHERYL J:				131.77			
01/02/2015							
13952 MALTSEVA, NATALIA							
2253454 14	1	REFUND TAX OVERPAYMENT	01/02/2015	115.69	01/15	100-21910	0
Total MALTSEVA, NATALIA:				115.69			
01/02/2015							
12024 MCGUIRE, SIMONETTE							
225664014	1	REFUND TAX OVERPAYMENT	01/02/2015	86.75	01/15	100-21910	0
Total MCGUIRE, SIMONETTE:				86.75			

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
01/02/2015							
13950 MILLER, KYLE R							
2253885	14	1 REFUND TAX OVERPAYMENT	01/02/2015	1,928.62	01/15	100-21910	0
Total MILLER, KYLE R:				<u>1,928.62</u>			
01/02/2015							
13953 MOCHOCKI, BEN C & REBECCA							
2255607	14	1 REFUND TAX OVERPAYMENT	01/02/2015	231.07	01/15	100-21910	0
Total MOCHOCKI, BEN C & REBECCA:				<u>231.07</u>			
01/02/2015							
13954 MUENICH, JILL M							
2256183	14	1 REFUND TAX OVERPAYMENT	01/02/2015	248.19	01/15	100-21910	0
Total MUENICH, JILL M:				<u>248.19</u>			
01/02/2015							
12471 NEMETH, COLIN & CRYSTAL							
2256023	14	1 REFUND TAX OVERPAYMENT	01/02/2015	119.75	01/15	100-21910	0
Total NEMETH, COLIN & CRYSTAL:				<u>119.75</u>			
01/02/2015							
2429 PALMER, ROBERT & DEBORAH A							
2253715	14	1 REFUND TAX OVERPAYMENT	01/02/2015	90.36	01/15	100-21910	0
Total PALMER, ROBERT & DEBORAH A:				<u>90.36</u>			
01/02/2015							
13949 ROBERTS, JEFFREY BRIAN & HEATHER E							
2253068	14	1 REFUND TAX OVERPAYMENT	01/02/2015	298.76	01/15	100-21910	0
Total ROBERTS, JEFFREY BRIAN & HEATHER E:				<u>298.76</u>			
01/02/2015							
13948 RUF III, JOSEPH							
2253257	14	1 REFUND TAX OVERPAYMENT	01/02/2015	468.80	01/15	100-21910	0
Total RUF III, JOSEPH:				<u>468.80</u>			
01/02/2015							
13941 SCHMIDT, ERIC R							
2250971	14	1 REFUND TAX OVERPAYMENT	01/02/2015	100.06	01/15	100-21910	0
Total SCHMIDT, ERIC R:				<u>100.06</u>			
01/02/2015							
13945 SCHOENFELDT, JEFFREY S							
2254422	14	1 REFUND TAX OVERPAYMENT	01/02/2015	91.47	01/15	100-21910	0
Total SCHOENFELDT, JEFFREY S:				<u>91.47</u>			
01/02/2015							
12774 TAYLOR, JENNIFER							
2252373	14	1 REFUND TAX OVERPAYMENT	01/02/2015	93.06	01/15	100-21910	0



Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total TAYLOR, JENNIFER:				93.06			
01/02/2015							
12237 TROPMAN, PETER J & VIRGINIA L							
2253427	14	1 REFUND TAX OVERPAYMENT	01/02/2014	125.67	01/15	100-21910	0
Total TROPMAN, PETER J & VIRGINIA L:				125.67			
01/02/2015							
13943 WAHLGREN, KIM M							
2257621	1014	1 REFUND TAX OVERPAYMENT	01/02/2015	179.12	01/15	100-21910	0
Total WAHLGREN, KIM M:				179.12			
01/02/2015							
13557 WALLACE, ANTHONY							
2256076	14	1 REFUND TAX OVERPAYMENT	01/02/2015	140.31	01/15	100-21910	0
Total WALLACE, ANTHONY:				140.31			
01/02/2015							
12807 WENGERT, EUGENE & BARBARA							
2253585	14	1 REFUND TAX OVERPAYMENT	01/02/2015	111.62	01/15	100-21910	0
Total WENGERT, EUGENE & BARBARA:				111.62			
01/02/2015							
13573 WHITFORD, JARED							
2255763	14	1 REFUND TAX OVERPAYMENT	01/02/2015	91.64	01/15	100-21910	0
Total WHITFORD, JARED:				91.64			
01/02/2015							
778 ZIMMER, JEFFREY J OR KELLY A							
2255644	14	1 REFUND TAX OVERPAYMENT	01/02/2015	1,415.35	01/15	100-21910	0
Total ZIMMER, JEFFREY J OR KELLY A:				1,415.35			
Grand Totals:				12,798.47			

Report GL Period Summary

Vendor number hash: 561713
Vendor number hash - split: 561713
Total number of invoices: 44
Total number of transactions: 44

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	12,798.47	12,798.47
Grand Totals:	12,798.47	12,798.47

Terms Description

Invoice Amount

Net Invoice Amount

Report Criteria:

Invoice Detail.Input Date = 01/02/2015

Purchase Order

(A-3)

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Planning

Prepared by: T Hovel

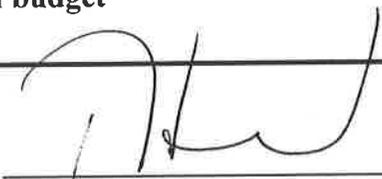
P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
			12/8/2014

Vendor # <u>678</u>	SUBMITTED FOR APPROVAL
Dimension IV	
6515 Grand Teton Plaza, Suite 120 Madison, WI 53719	
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 < ^{25,000} \$10,000 <input checked="" type="checkbox"/> FINANCE COMMITTEE Over ^{25,000} \$10,000 <input checked="" type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
7513	11/30/2014	Space needs and facilities Study	400	5711	019		\$14,550.00

<input checked="" type="checkbox"/> Above items are within budget	TOTAL	\$14,550.00
	Finance Initial	<u>MAD</u>

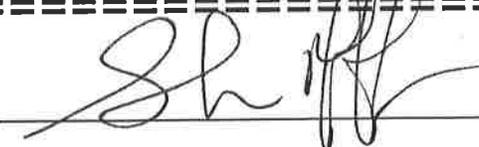
Signatures Required:

Department Head 

Date Approved 12/8/2014

Comptroller/Administrator _____

Date Approved _____

Over \$2,500:
 Mayor 

Date Approved 12/19/14

Comments or special arrangements (if required)

Contract: \$48,000

Previous: 13,372.50 + current 14,550 = 27922.50; Remaining \$20,077.5

A-3

REC'D DEC 05 2014

City of Fitchburg
 Fitchburg City Hall
 5520 Lacy Road
 Fitchburg, WI 53711

Invoice number 7513
 Date 11/30/2014

Project 14091 Fitchburg Space Need Analysis &
 Project Bldg Program

BILL

Invoice total **14,550.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
7513	11/30/2014	14,550.00	14,550.00				
	Total	14,550.00	14,550.00	0.00	0.00	0.00	0.00

*TERMS: Payment is due within 30 days of the date on this invoice.
 Finance Charges will apply to invoices past due.*

Billing Questions: Contact Sheila Ace at 608-829-4444 x11.

Purchase Order

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CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works

Prepared by: Tracy Foss

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/2/2014	10/1/2014	

Vendor # <u>1411</u> HD Supply Waterworks, LTD. PO Box 91036 Chicago, IL 60693-1036	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 \$25,000 <input checked="" type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
C248413	9/26/2014	162 - MIUs	600		10722		\$16,038.00
<input type="checkbox"/> Above items are within budget						TOTAL	
						\$16,038.00	
						Finance Initial <u>MFO</u>	

Signatures Required:

Department Head Cory Kortan / Date Approved 12/4/2014

Comptroller/Administrator AG / Date Approved _____

=====
 Over \$2,500:
 Mayor [Signature] / Date Approved 12/9/14

Comments or special arrangements (if required):

Total invoices date including this invoice:	\$825,794.16
Estimated Total:	\$1,453,200.00
Estimated Total Remaining:	\$627,405.84

Percent Complete: 57%

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/08/14	9/25/14	SEE BELOW	2012 METER PROJ	2012MP		FED EX	C248413
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN510MWSPHRLD	CUSTOMER PO#- OCT 2014 METERS HD SUPPLY WATERWORKS PO#- 6477068 510M S/POINT M2 WIRED SP HR&LD	162	162		99.0000	EA	16,038.00
4307GPIPERL25173W	3/4S IPERL MTR 1 GAL 25' CBL ***12-X-5GB-XX***	160		160	105.0000	EA	.00

AG

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	16,038.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL
						\$16,038.00

MADISON WI
Branch - 233
2804 LaRue Fields Lane
Sun Prairie WI 53590

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE: C248413

Purchase Order

A/b

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works **Prepared by:** Tracy Foss *TF*

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/2/2014	10/6/14 & 10/9/14	

<p>Vendor # <u>1411</u> <u>HD Supply Waterworks, LTD.</u> <u>PO Box 91036</u> <u>Chicago, IL 60693-1036</u></p>	<p>SUBMITTED FOR APPROVAL</p> <p>ADMINISTRATOR Under \$2,500 <input type="checkbox"/></p> <p>MAYOR \$2,500 \$25,000 <input checked="" type="checkbox"/></p> <p>FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/></p>
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Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
D053934	10/2/2014	160 - 3/4" iPerls	600		10722		\$16,800.00
D063140	10/6/2014	40 - 3/4" iPerls	600		10722		\$4,200.00
<input type="checkbox"/> Above items are within budget						TOTAL	\$21,000.00
						Finance Initial	<i>MFD</i>

Signatures Required:

Department Head *Cory Gordon* **Date Approved** 12/4/2014

Comptroller/Administrator *AD* **Date Approved** _____

Over \$2,500:

Mayor *Seiff* **Date Approved** 11/9/14

Comments or special arrangements (if required):

Total invoices date including this invoice:	\$849,794.16
Estimated Total:	\$1,453,200.00
Estimated Total Remaining:	\$603,405.84

Percent Complete: 58%

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
We appreciate your prompt payment.

A-6

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/08/14	9/30/14	SEE BELOW	2012 METER PROJ	2012MP		FED EX	D053934
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
4307GPIPERL25173W	CUSTOMER PO#- SEPT 2014 METERS HD SUPPLY WATERWORKS PO#- 6477054 3/4S IPERL MTR 1 GAL 25' CBL ***I2-X-5GB-XX***	160	160		105.0000	EA	16,800.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	16,800.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	\$16,800.00

MADISON WI
Branch - 233
2804 LaRue Fields Lane
Sun Prairie WI 53590

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE: D053934

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
We appreciate your prompt payment.

A-6

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
10/03/14	10/03/14		2012 METER PROJ	2012MP		UPS	D063140
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
4307GPIPERLM75TS	3/4 IPERL MTR 1000G TERM-SCREW ****REPROGRAM TO 1 GAL NORMAL MODE*****	40	40		105.0000	EA	4,200.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	4,200.00

4,200.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL
90.06						\$4,290.06

TMF

MINNEAPOLIS-W MN
Branch - 230
15800 W 79th St
Eden Prairie MN 55344

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE: D063140

Purchase Order

A-7

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works

Prepared by: Tracy Foss *TF*

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/2/2014	10/23/2014	

Vendor # <u>1411</u> <u>HD Supply Waterworks, LTD.</u> <u>PO Box 91036</u> <u>Chicago, IL 60693-1036</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 \$25,000 <input checked="" type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
D131689	10/20/2014	160 - 3/4" iPerls	600		10722		\$16,800.00

<input type="checkbox"/> Above items are within budget	TOTAL	\$16,800.00
	Finance Initial	<i>TF</i>

Signatures Required:

Department Head *Cory Barber* Date Approved 12/4/2014

Comptroller/Administrator *AM* Date Approved _____

Over \$2,500: Mayor *Shreff* Date Approved 12/9/14

Comments or special arrangements (if required):

Total invoices date including this invoice:	\$863,594.16
Estimated Total:	\$1,453,200.00
Estimated Total Remaining:	\$589,605.84

Percent Complete: **59%**

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
4/08/14	10/16/14	SEE BELOW	2012 METER PROJ	2012MP		FED EX	D131689
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
307GPIPERL25173W	CUSTOMER PO#- OCT 2014 METERS HD SUPPLY WATERWORKS PO#- 6477068 /4S IPERL MTR 1 GAL 25' CBL 3-WIRE, 7.5"LL, 7-WHEEL ***12-X-5GB-XX***	160	160		105.0000	EA	16,800.00

A-7

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	16,800.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL
						\$16,800.00

TME

MADISON WI
Branch - 233
2804 LaRue Fields Lane
Sun Prairie WI 53590

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE:	D131689
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Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Utility Prepared by: Kari P

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/4/2014		

Vendor # <u>1411</u>	SUBMITTED FOR APPROVAL ADMINISTRATOR Under \$2,500 <input checked="" type="checkbox"/> MAYOR \$2,500 < \$10,000 <input type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>
<u>HD Supply Waterworks, Ltd</u>	
<u>PO Box 91036</u>	
<u>Chicago, IL 60693-1036</u>	

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
D267818	11/18/2014	Meter Parts	600	5676	100		\$1,044.67

<input type="checkbox"/> Above items are within budget	TOTAL	\$1,044.67
	Finance Initial	<i>Kari P</i>

Signatures Required:
 Department Head *Cory Hartman* Date Approved 12/4/2014
 Comptroller/Administrato *AP* Date Approved _____

Over \$2,500:
 Mayor _____ Date Approved _____

Comments or special arrangements (if require) _____

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
11/18/14	11/18/14	TIM VERBAL	2012 METER PROJ	2012MP		UPS	D267818

Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
4407C382325NL	C38-23-2.5NL 5/8X3/4 MTR CPLG NO LEAD	100	100		10.2500	EA	1,025.00

AG

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	1,025.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	
19.67							\$1,044.67

MADISON WI
Branch - 233
2804 LaRue Fields Lane
Sun Prairie WI 53590

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE:	D267818
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Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

2-1

Department: Building Inspection Prepared by: John Crook

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval

Vendor # <u>1903</u> <u>Action Heating + AC</u>	SUBMITTED FOR APPROVAL ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>
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Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
127728	10-17-14	Replace Furnaces Fire Station #1	400	5722 4902	220		\$19,200-

<input type="checkbox"/> Above items are within budget	TOTAL \$19,200-
	Finance Initial <u>MFC</u>

Signatures Required:

Department Head [Signature] Date Approved 12-12-14

Comptroller/Administrator [Signature] Date Approved _____

=====
 Over \$2,500: Mayor [Signature] Date Approved 12/16/14

Comments or special arrangements (if required) _____

ACTION

HEATING & AIR CONDITIONING, INC.

P.O. Box 44523 · Madison, WI 53744-4523

608-273-1900

①

Invoice

Date	Invoice #
10/17/2014	127728

Bill To
City of Fitchburg Attn: John Crook 5250 Lacy Road Fitchburg, WI. 53711

Terms
Due on receipt

Description	Amount
Provide & install three(3) Heil furnaces-as per quote Provide & install three(3) Heil a/c units-as per quote Total amount due as per quote dated 7/19/2014	19,200.00
Job site: 5791 Lacy Road	
Thank you-over 30 days-2% charge per month	Total \$19,200.00

ACTION

HEATING & AIR CONDITIONING

8120 Cottonwood Drive • Madison, WI 53719

608-273-1900



PROPOSAL

Page No. 1 of 1 Pages

DESCRIPTION OF JOB

ARCHITECT	DATE OF PLANS		
JOB			
ADDRESS		5791 Lacy Road	
CITY	Fitchburg	WI	ZIP
PHONE	608-270-4240	DATE	7/19/2014

PROPOSAL SUBMITTED TO:

City of Fitchburg

5520 Lacy Road
Fitchburg, WI. 53711

Provide & install two (2) Heil Model N8MSE090 natural gas furnace – 90,000BTU input, efficiency of 80 PLUS
 Provide & install one (1) Heil Model N8MSE135 natural gas furnace 135,000BTU input - efficiency of 80 PLUS
 Provide & install two (2) Heil Model N4A336 air conditioners – 3 ton units w/seer of 13.00
 Provide & install one (1) Heil Model N4A360 air conditioner – 5 ton unit w/seer of 13.00

Includes all labor, metal, A-coils above furnace, flushing of freon linesets, install filter rack for 1” replacement filters, removal of humidifier, removal of UV light, cold weather operating equipment for a/c units, gas piping, electrical, removal of existing equipment and start up on new equipment

WARRANTY ON HEAT EXCHANGERS IN FURNACES IS TWENTY(20) YEARS
WARRANTY ON ALL OTHER PARTS FOR FURNACE AND A/C UNITS IS FIVE(5) YEARS
WARRANTY ON LABOR IS ONE(1) YEAR

Note: City of Fitchburg Permit by others

We hereby propose to furnish material and labor, complete in accordance with above specifications, for the

sum of Nineteen thousand two hundred dollars (\$) 19,200.00

with payment to be made as follows: *Total billed upon completion of job-terms: net(30) days*

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized John Mackesey

Signature _____
Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: 10/7/2014

Signature [Handwritten Signature]

Signature _____

Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

(C-6)

Department: Police Prepared by: Dana Schmidt

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval

Vendor # <u>1099</u> <u>General Communications</u> <u>2880 Commerce Park Drive</u> <u>Madison, WI 53719</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
203378	11/26/2014	#141 & #142 Squad changeovers including new equipment and labor	100	5210	335		\$ 18,439.50
		See attached sole source memo					
						TOTAL	\$ 18,439.50
<input type="checkbox"/> Above items are within budget						Finance Initial	<i>MFD</i>

Signatures Required:

Department Head *Thomas Blitt* Date Approved 12-12-14

Comptroller/Administrator *[Signature]* Date Approved _____

Over \$2,500:

Mayor *[Signature]* Date Approved 12/16/14

Comments or special arrangements (if required) _____



Thomas A. Blatter | Chief of Police
5520 Lacy Road, Fitchburg, Wisconsin 53711
Ph: 608.270.4300 | Fx: 608.270.4349 | fitchburgwi.gov

C.B.

To: Finance Department
From: Lieutenant Todd Stetzer *TJS*
Ref: Sole Source General Communications
Date: 12/12/2014

General Communication supplies and installs the wide variety of police specific equipment necessary to equip City of Fitchburg Police vehicles. General Communication is utilized as the sole source provider and installer of the various components. General communication has purchasing contracts with Gamber Johnson, Setina, Pro-Guard, and Whalen allowing purchase of the variety of components utilized in our police vehicles.

General Communications, ability to provide consistent methods of installation, prior performance, history quality of service and local accessibility further direct utilization of General Communications as the sole source for purchase and installation of equipment in police department vehicles.

Attached are invoices related to purchase and installation of emergency warning lights, video cameras, and related police equipment and electrical components for two marked squad cars.



GENERAL COMMUNICATIONS
your safety is our business

INVOICE

2880 Commerce Park Drive, Madison, WI 53719
 608-271-4848 Madison · 262-439-2000 Milwaukee
 608-661-2935 Fax · 262-439-2009 Fax
 www.gencomm.com

Invoice No: 203378
Date: 11/26/2014
Account No: 73

Bill To: Fitchburg Police Department
 5520 Lacy Road
 Fitchburg, WI 53711
 USA

Ship To: Fitchburg Police Department
 5520 Lacy Road
 Fitchburg, WI 53711
 USA

Sales Order No	P. O. Number	Ship Method	Payment Terms				Payment Due		
200137		INSTALL	NET 30 Days				12/26/2014		
Remarks						Sales Person			
Call Jason Wenzell at 270-4330 for installation.						Ron Sampson			
Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
IONR	Whelen - ION Lighthouse, Red, Black Housing		2.0	2.0	0.0	Each	\$120.40		\$240.80
IONB	Whelen- ION Lighthouse, Blue, Black Housing		2.0	2.0	0.0	Each	\$120.40		\$240.80
LINZ65	Whelen Horizontal Mount, Red/Red Split		2.0	2.0	0.0	Each	\$108.50		\$217.00
LINZ62	Whelen Horizontal Mount, Blue/Blue Split		2.0	2.0	0.0	Each	\$108.50		\$217.00
RGROMMET	Whelen Grommet Mount Kit for TIR3™ and LIN3™		4.0	4.0	0.0	Each	\$7.00		\$28.00
TOGGLE SWITCH	Metra Toggle Switch		2.0	2.0	0.0	Each	\$15.00		\$30.00
VTX609B	Whelen Vertex series Blue		4.0	4.0	0.0	Each	\$81.25		\$325.00
VTX609R	Whelen Vertex Series LED Red		4.0	4.0	0.0	Each	\$81.25		\$325.00
MBFX11RB	Whelen Ion Mirror-Beam Explorer R/B		2.0	2.0	0.0	Each	\$264.75		\$529.50
SA315P	Whelen 123dB Speaker, Nylon Composite		2.0	2.0	0.0	Each	\$199.00		\$398.00
SAK44	Whelen Ford Explorer, 2011-2014 and 2013-2014 Ford Police Interceptor Utility		2.0	2.0	0.0	Each	\$0.00		\$0.00
VTX609C	Whelen Vertex Series Clear		2.0	2.0	0.0	Each	\$81.25		\$162.50
VTXFB	Whelen Flange Kit, Surface Mount, Black		2.0	2.0	0.0	Each	\$6.80		\$13.60
7160-0431	Gamber Filler Panel Assembly - Ford Utility PI		2.0	2.0	0.0	Each	\$71.10		\$142.20
7160-0220	Gamber Mongoose 9" locking slide arm with 360 degree clevis		2.0	2.0	0.0	Each	\$265.50		\$531.00
MCS-INTCUP	Gamber Internal dual cup holder to be used with any EPIC console box		2.0	2.0	0.0	Each	\$48.60		\$97.20
C-SBX-101	Havis Truck Mount Universal Storage Box for Utility Vehicles		2.0	2.0	0.0	Each	\$566.05		\$1,132.10
STPKT76L	Whelen Lightbar Strap Kit #76 LongTaurus / 2010-2015 and 2013-2015 Police Interceptor / 48"-50"		2.0	2.0	0.0	Each	\$85.50		\$171.00
S4702UINT13	Pro-Gard Charcoal Grey ABS, Standard Transpt Seat (straight back) w/ 1/4" Poly. Window Cargo Barrier &		2.0	2.0	0.0	Each	\$1,035.00		\$2,070.00
HRP1	GCI Custom Headset Printer Mount		2.0	2.0	0.0	Each	\$120.00		\$240.00
MZL-100	Tessco Ignition Sensing Delay Timer, 12 VDC, 75 Amp, Delay from 15 sec. to 8 hours		2.0	2.0	0.0	Each	\$129.00		\$258.00



2880 Commerce Park Drive, Madison, WI 53719
 608-271-4848 Madison · 262-439-2000 Milwaukee
 608-661-2935 Fax · 262-439-2009 Fax
 www.gencomm.com

Invoice No: 203378
Date: 11/26/2014
Account No: 73

Bill To: Fitchburg Police Department
 5520 Lacy Road
 Fitchburg, WI 53711
 USA

Ship To: Fitchburg Police Department
 5520 Lacy Road
 Fitchburg, WI 53711
 USA

Sales Order No	P. O. Number	Ship Method	Payment Terms	Payment Due
200137		INSTALL	NET 30 Days	12/26/2014

Remarks	Sales Person
Call Jason Wenzell at 270-4330 for installation.	Ron Sampson

Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
5026	EII 12-Circuit W/Cover Fuse Block		4.0	4.0	0.0	Each	\$40.00		\$160.00
7187	EII 100 Amp Reset Circuit Breaker - 7187B		2.0	2.0	0.0	Each	\$45.00		\$90.00
9012	EII BL-9012B LSeries 250 Amp Solenoid Switch		2.0	2.0	0.0	Each	\$150.00		\$300.00
NMOQW152	Tessco VHF Antenna, w/o cables 152-162MHz, 200 W. No connector supplied		2.0	2.0	0.0	Each	\$14.00		\$28.00
NMO58UCP	PCTEL Brass Mount for 3/4" hole. 0-960MHz, 17 ft, PL-259, RG58/U		2.0	2.0	0.0	Each	\$25.00		\$50.00
PCTCN8090	Tessco Antenna w/o cables. 806-960MHz, 150 Watts. 17-7PH Stainless Steel.		2.0	2.0	0.0	Each	\$14.00		\$28.00
NMO58UCP	PCTEL Brass Mount for 3/4" hole. 0-960MHz, 17 ft, PL-259, RG58/U		2.0	2.0	0.0	Each	\$25.00		\$50.00
GPSCWCP00	Tessco Dual/Multi Band Antenna, 824-894/1850-1990/1575.42 MHz, 3/4" hole bolt mount, black		2.0	2.0	0.0	Each	\$120.00		\$240.00
BK2019ITU12	Setina PB450L4 - WHELEN ION Lighted Push Bumpers - 4 Total Lights		2.0	2.0	0.0	Each	\$669.00		\$1,338.00
7160-0412	Gamber 2011+ Console Box -Ford - Utility PI. Includes 3 faceplates and 3 filler panels.		2.0	2.0	0.0	Each	\$315.00		\$630.00
WK0595ITU12	Setina Window VS Barrier Poly 12-15 Interceptor Utility		2.0	2.0	0.0	Each	\$225.00		\$450.00
PK0355ITU12SCA	Setina #10VS RP Coated Poly Partition 12-15 Interceptor Utility W/SCA		2.0	2.0	0.0	Each	\$728.00		\$1,456.00
LABORINSTALL	Tear Down Labor		2.0	2.0	0.0	Each	\$500.00		\$1,000.00
LABORINSTALL	Installation Labor		2.0	2.0	0.0	Each	\$2,250.00		\$4,500.00
SEF	Setina Freight		1.0	1.0	0.0	Each	\$146.00		\$146.00
HAF	Havis Freight		1.0	1.0	0.0	Each	\$105.00		\$105.00
PGF	Pro-Gard Freight		1.0	1.0	0.0	Each	\$105.00		\$105.00
SAK52	Whelen Ford Utility Siren Speaker Bracket		2.0	2.0	0.0	Each	\$37.00		\$74.00
STPKT83	Whelen Lightbar Strap Kit #83 Explorer / 2011-2015 and 2013-2015 Police Interceptor Utility / 48"-55		2.0	2.0	0.0	Each	\$95.00		\$190.00
C-MCB	Havis Mic Clip Bracket		4.0	4.0	0.0	Each	\$14.70		\$58.80
LF12TRB	Fedsig Littlità 12" GooseNeck Map Light W/Rheostat Control		1.0	1.0	0.0	Each	\$65.00		\$65.00

Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

C-7

Department: Public Works Prepared by: Tracy Foss

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/12/2014	12/8/2014	

Vendor # <u>1411</u> <u>HD Supply Waterworks, LTD.</u> <u>PO Box 91036</u> <u>Chicago, IL 60693-1036</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 \$25,000 <input checked="" type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
D320691	12/5/2014	81 - DP MIUs	600		10722		\$10,125.00

<input type="checkbox"/> Above items are within budget	TOTAL	\$10,125.00
	Finance Initial	<i>mf</i>

Signatures Required:

Department Head *Tracy Foss* Date Approved 12/12/14

Comptroller/Administrator *AM* Date Approved _____

Over \$2,500: Mayor *Se [Signature]* Date Approved 12/16/14

Comments or special arrangements (if required):

Total invoices date including this invoice:	\$923,357.16
Estimated Total:	\$1,453,200.00
Estimated Total Remaining:	\$529,842.84

Percent Complete: 64%

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
12/03/14	12/03/14	VERBAL TIM S	2012 METER PROJ	2012MP		UPS	D320691
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN510MWDPHRLD	510M S/POINT M2 WIRED DP HR&LD W/HOURLY READ & LEAK DETECT	81	81		125.0000	EA	10,125.00

(Handwritten circled mark)

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	10,125.00 <i>JM</i>

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	\$40,174.59
49.50							

MILWAUKEE WI
Branch - 227
15655 West Rogers Dr
New Berlin WI 53151

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE:	D320691
-----------------	---------

Purchase Order

0-7

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works Prepared by: Tracy Foss

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/12/2014	11/28/2014	

Vendor # <u>1411</u> <u>HD Supply Waterworks, LTD.</u> <u>PO Box 91036</u> <u>Chicago, IL 60693-1036</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 \$25,000 <input checked="" type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
D295143	11/25/2014	160 - 3/4" iPerls	600		10722		\$16,800.00

<input type="checkbox"/> Above items are within budget	TOTAL	\$16,800.00
	Finance Initial	<i>mf</i>

Signatures Required:

Department Head *Cory Gordon* Date Approved 12/12/14

Comptroller/Administrator *AM* Date Approved _____

Over \$2,500: _____

Mayor *Seiff* Date Approved 12/16/14

Comments or special arrangements (if required):

Total invoices date including this invoice:	\$880,394.16
Estimated Total:	\$1,453,200.00
Estimated Total Remaining:	\$572,805.84

Percent Complete: **61%**

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
9/17/14	11/21/14	SEE BELOW	2012 METER PROJ	2012MP		FED EX	D295143
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
4307GPIPERL25173W	CUSTOMER PO#- NOV 2014 METERS HD SUPPLY WATERWORKS PO#- 6723695 3/4S IPERL MTR 1 GAL 25' CBL 3-WIRE, 7.5"LL, 7-WHEEL ***I2-X-5GB-XX***	160	160		105.0000	EA	16,800.00



This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	16,800.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	
						\$16,800.00	

MADISON WI
Branch - 233
2804 LaRue Fields Lane
Sun Prairie WI 53590

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE:	D295143
-----------------	---------

Purchase Order

E-9

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works

Prepared by: Felipe Avila

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/19/2014	12/19/2014	

Vendor # <u>1046</u>	SUBMITTED FOR APPROVAL
Seiler Instruments	
9755 Airways Ct	
Franklin, WI 53132	
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
317676	12/16/14	Trimble Slate GPS Receiver and parts	600	13912			\$1,000.00
			600	13724			\$1,000.00
			400	5740	014		\$12,302.57
317675	12/16/14	Trimble Desktop software	400	5740	014		\$459.00

<input type="checkbox"/> Above items are within budget	TOTAL	\$14,761.57
	Finance Initial	<u>MAF</u>

Signatures Required:

Department Head Tracy M. Foss Date Approved 12-19-14

Comptroller/Administrator [Signature] Date Approved _____

Over \$2,500:
 Mayor [Signature] Date Approved 12/23/14

Comments or special arrangements (if required) _____



INSTRUMENT & MFG. CO. INC.

INSTRUMENTS OF PRECISION: MILITARY, SURVEYING, LABORATORY
 3433 Tree Court Industrial
 St. Louis, MO 63122
 Phone 314.968.2282
 Fax 314.968.2637
 http://www.seilerinst.com

E-9

INVOICE

Invoice No.: **INV-317676**
 Date: **12/16/14**
 Order No.: **CO-292886**
 Page No.:

Bill To
 CITY OF FITCHBURG-ENG DEPT
 5520 LACY RD
 FITCHBURG, WI 53711-5318

Ship To
 CITY OF FITCHBURG-ENG DEPT
 5520 LACY RD
 FITCHBURG, WI 53711-5318

CUSTOMER ID	CUSTOMER PO	PAYMENT TERMS		F.O.B.			
121124	GUS VANDER WEGEN	NET 30		ORIGIN			
SALES REP		SHIPPING METHOD	SHIP DATE	INVOICE DUE DATE			
URBAIN, HOLLY		DELIVERED	12/16/14	01/15/15			
Line	QUANTITY			DESCRIPTION	U/M	UNIT	EXTENDED
	ORD	SHIP	BACK			PRICE	PRICE
1	1	1	0	R4-003-66 TRIMBLE R4-3, INTERNAL 450-470 MHZ RADIO SERIAL NUMBER: 5417463788 SN-5417463788	EA	\$10,995.00	10,995.00
2	1	1	0	52426-82 TRIMBLE R4 GLONASS UPGRADE (FACTORY) TRIMBLE R4 GLONASS UPGRADE (FACTORY)	EA	\$1,000.00	1,000.00
3	1	1	0	SLT-01-1000 TRIMBLE SLATE CONTROLLER, W/TRIMBLE ACCE SN-18885321028	EA	\$3,225.00	3,225.00
4	1	1	0	90601-00 TRIMBLE SLATE ACCESSORY - POLE MOUNT	EA	\$210.00	210.00
5	1	1	0	SI-TNL-DISCOUNT DISCOUNT ON TRIMBLE PRODUCT	EA	(\$1,622.43)	-1,622.43
6	1	1	0	SUR: TS-SURVEY TECHNICAL SUPPORT - SURVEY		\$495.00	495.00

SUB TOTAL: \$14,302.57
 FREIGHT CHARGES: \$0.00
 PRE-INVOICED AMOUNT: \$0.00
 SALES TAX: \$0.00
TOTAL AMOUNT DUE: \$14,302.57

WE THANK YOU FOR YOUR BUSINESS AND LOOK FORWARD TO SERVING YOU AGAIN.

PLEASE REFERENCE INVOICE NUMBER ON YOUR CHECK AND REMIT TO:

Seiler Instrument & Mfg. Co. Inc.
 3433 Tree Court Industrial
 St. Louis, MO 63122



INSTRUMENT & MFG. CO. INC.

INSTRUMENTS OF PRECISION: MILITARY, SURVEYING, LABORATORY
 3433 Tree Court Industrial
 St. Louis, MO 63122
 Phone 314.968.2282
 Fax 314.968.2637
 http://www.seilerinst.com

EA

INVOICE

Invoice No.: **INV-317675**
 Date: **12/16/14**
 Order No.: **CO-292884**
 Page No.:

Bill To
 CITY OF FITCHBURG-ENG DEPT
 5520 LACY RD
 FITCHBURG, WI 53711-5318

Ship To
 CITY OF FITCHBURG-ENG DEPT
 5520 LACY RD
 FITCHBURG, WI 53711-5318

CUSTOMER ID	CUSTOMER PO	PAYMENT TERMS		F.O.B.			
121124	GUS VANDER WEGEN	NET 30		ORIGIN			
SALES REP		SHIPPING METHOD	SHIP DATE	INVOICE DUE DATE			
URBAIN, HOLLY		UPS GRND	12/16/14	01/15/15			
Line	QUANTITY			DESCRIPTION	U/M	UNIT PRICE	EXTENDED PRICE
	ORD	SHIP	BACK				
1	1	1	0	63608-00 TRIMBLE BUSINESS CENTER BASE- DONGLE LIC SERIAL NUMBER: TBC-SB-9972767 SN-TBC-SB-9972767	EA	\$449.00	449.00
2	1	1	0	SUR-WI: FREIGHT FREIGHT		\$10.00	10.00

SUB TOTAL: \$459.00
FREIGHT CHARGES: \$0.00
PRE-INVOICED AMOUNT: \$0.00
SALES TAX: \$0.00
TOTAL AMOUNT DUE: \$459.00

vtinvmfg
 WE THANK YOU FOR YOUR BUSINESS AND LOOK FORWARD TO SERVING YOU AGAIN.

PLEASE REFERENCE INVOICE NUMBER ON YOUR CHECK AND REMIT TO:

Seller Instrument & Mfg. Co. Inc.
 3433 Tree Court Industrial
 St. Louis, MO 63122

Purchase Order

EJO

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

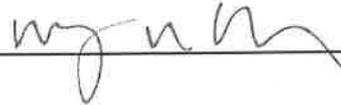
Department: Library **Prepared by:** Kate Liu

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	11/17/2014		

<p>Vendor # <u>1477</u> <u>South Central Library Services</u> <u>4610 S Biltmore Ln #101</u> <u>Madison, WI 53718</u></p>	<p style="text-align: center;">SUBMITTED FOR APPROVAL</p> <p>LIBRARY DIRECTOR Under \$2,500 <input checked="" type="checkbox"/></p> <p>LIB. TREASURER \$2,500 < \$25,000 <input type="checkbox"/></p> <p>LIBRARY BOARD Over \$25,000 <input type="checkbox"/></p>
---	---

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
11-2879	11/12/2014	Library Computers	400	5715	201		\$14,706.33
<input type="checkbox"/> Above items are within budget						TOTAL	\$14,706.33
						Finance Initial	EJO

Signatures Required:

LIBRARY DIRECTOR  **Date Approved** 11-17-14

=====

Over \$2,500:

LIB. TREASURER  **Date Approved** 12/17/14

Comments or special arrangements (if required) _____

South Central Library System

4610 S. Biltmore Lane
 Suite 101
 Madison, WI 53718

Invoice

DATE	INVOICE NO.
11/12/2014	11-2879

608-246-7972

BILL TO
Fitchburg Public Library Attn: Wendy Rowson City of Fitchburg 5520 Lacy Road Fitchburg, WI 53711

Euro

P.O. NO.	TERMS	DUE DATE
14-110,110b	Net 30	12/12/2014

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
8040 Technology ...	20 Dell Optiplex 7020 Small Form Factor PCs and 5 Latitude 5000 series laptops for FCH. PO FCH 14-110 is for \$13,797.43 and PO# FCH 14-110b is for \$908.90	1	14,706.33	14,706.33

PLEASE PAY FROM THIS INVOICE AND INCLUDE A COPY OF THIS INVOICE WITH YOUR PAYMENT. THANK YOU!

Total	\$14,706.33
--------------	-------------

Balance Due	\$14,706.33
--------------------	-------------

Purchase Order

E-10

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Streets

Prepared by: Mark Hodel

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
146271	29-Oct-14		

Vendor # <u>362</u> Tapco <u>5100 W. Brown Deer Road</u> <u>Brown Deer, WI 53223</u>	SUBMITTED FOR APPROVAL ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>
--	---

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
1475433	15-Dec-14	2 SMC message boards STREETS	400	5733	101		\$17,845.00
1475433	15-Dec-14	2 SMC message boards UTILITY	600	5673	100		\$3,000.00
1475433	15-Dec-14	2 SMC message boards UTILITY	600	5834	200		\$3,000.00
							TOTAL
<input checked="" type="checkbox"/> Above items are within budget							\$23,845.00
							Finance Initial
							<i>MHD</i>

Signatures Required:

Department Head *Tracy M. Fass*

Date Approved 12-19-14

Comptroller/Administrator *AR*

Date Approved _____

Over \$2,500:
 Mayor *Sh...*

Date Approved 12/13/14

Comments or special arrangements (if required) _____



INVOICE

5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
 Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

E-10

Customer Copy	
Number	475433
Date	12/15/2014
Page	1

Bill To Customer # C3265	City Of Fitchburg Mark Hodel Public Works Department 5520 Lacy Road Fitchburg, WI 53711			USA	Ship To: City of Fitchburg Mark Hodel Public Works Department 2373 S Fish Hachery Rd Fitchburg, WI 53711	
	Your Reference	Shipped	Salesperson	Terms		Sales Order #
146271	12/15/2014	Aaron Guilbault	Net 30 DAYS	SO453984	Freight Quoted	FLATBED

Item	Item/Description	Ordered	Shipped	UM	Price	Extension
1415-30000	Solar Message Board, 48"H x 96"W, Basic Model, SMC 4000 Mini Message Center Trailer, 850 lbs Includes 6V Battery bank, and steel battery box, 3" Pintle Ring	2	2	EA	11,280.00	22,560.00
FREIGHT	Freight Thank you- Aaron Guilbault #920-728-1792 aaron@tapconet.com #888-806-8885 US Communities Contract # - 2013-100	1	1	EA	1,285.00	1,285.00

Merchandise	Discount	Tax	DownPayment	Total Due
\$23,845.00	\$0.00	\$0.00		\$23,845.00



5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

SHIPMENT NOTIFICATION

Our Order No.: SO453984

Shipment Number: SS120336

Shipment Date: 12/15/2014

Page: 1



Bill

To: City Of Fitchburg
Mark Hodel
Public Works Department
5520 Lacy Road
Fitchburg, WI 53711
USA

Ship

To: City of Fitchburg
Mark Hodel
Public Works Department
2373 S Fish Hachery Rd
Fitchburg, WI 53711
USA

P.O. Number 146271
Ship Via FLATBED
Tracking No.

Customer ID C3265
Order Date 10/29/2014
SalesPerson Aaron Guilbault

Item No.	Description	Unit	Shipped	Ordered	Back Ordered
1415-30000	Solar Message Board, 48"H x 96"W, Basic Model, SMC 4000 Mini Message Center Trailer,850 lbs Includes 6V Battery bank, and steel battery box, 3" Pintle Ring Thank you- Aaron Guilbault #920-728-1792 aaron@tapconet.com #888-806-8885	Each		2	

US Communities Contract # - 2013-100



5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
 Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331



SHIPMENT NOTIFICATION

Our Order No.: SO453984

Shipment Number: SS120227

Shipment Date: 12/12/2014

Page: 1

Bill

To: City Of Fitchburg
 Mark Hodel
 Public Works Department
 5520 Lacy Road
 Fitchburg, WI 53711
 USA

Ship

To: City of Fitchburg
 Mark Hodel
 Public Works Department
 2373 S Fish Hachery Rd
 Fitchburg, WI 53711
 USA

P.O. Number 146271
 Ship Via FLATBED
 Tracking No.

Customer ID C3265
 Order Date 10/29/2014
 SalesPerson Aaron Guilbault

Item No.	Description	Unit	Shipped	Ordered	Back Ordered
1415-30000	Solar Message Board, 48"H x 96"W, Basic Model, SMC 4000 Mini Message Center Trailer, 850 lbs Includes 6V Battery bank, and steel battery box, 3" Pintle Ring	Each	2	2	



INVOICE

5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
 Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

E-10

Customer Copy	
Number	1475433
Date	12/15/2014
Page	1

Bill To Customer # C3265	City Of Fitchburg Mark Hodel Public Works Department 5520 Lacy Road Fitchburg, WI 53711			USA	Ship To: City of Fitchburg Mark Hodel Public Works Department 2373 S Fish Hachery Rd Fitchburg, WI 53711	
	Your Reference	Shipped	Salesperson	Terms		Sales Order #
146271	12/15/2014	Aaron Guilbault	Net 30 DAYS	SO453984	Freight Quoted	FLATBED

Item	Item/Description	Ordered	Shipped	UM	Price	Extension
1415-30000	Solar Message Board, 48"H x 96"W, Basic Model, SMC 4000 Mini Message Center Trailer, 850 lbs Includes 6V Battery bank, and steel battery box, 3" Pintle Ring	2	2	EA	11,280.00	22,560.00
FREIGHT	Freight Thank you- Aaron Guilbault #920-728-1792 aaron@tapconet.com #888-806-8885 US Communities Contract # - 2013-100	1	1	EA	1,285.00	1,285.00

Merchandise	Discount	Tax	DownPayment	Total Due
\$23,845.00	\$0.00	\$0.00		\$23,845.00



5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

E-10

SHIPMENT NOTIFICATION

Our Order No.: SO453984

Shipment Number: SS120336

Shipment Date: 12/15/2014

Page: 1

Bill
To: City Of Fitchburg
Mark Hodel
Public Works Department
5520 Lacy Road
Fitchburg, WI 53711
USA

Ship
To: City of Fitchburg
Mark Hodel
Public Works Department
2373 S Fish Hachery Rd
Fitchburg, WI 53711
USA

P.O. Number 146271
Ship Via FLATBED
Tracking No.

Customer ID C3265
Order Date 10/29/2014
SalesPerson Aaron Guilbault

Item No.	Description	Unit	Shipped	Ordered	Back Ordered
1415-30000	Solar Message Board, 48"H x 96"W, Basic Model, SMC 4000 Mini Message Center Trailer,850 lbs Includes 6V Battery bank, and steel battery box, 3" Pintle Ring Thank you- Aaron Guilbault #920-728-1792 aaron@tapconet.com #888-806-8885	Each		2	

US Communities Contract # - 2013-100



E-10

SHIPMENT NOTIFICATION

5100 West Brown Deer Road, Brown Deer, Wisconsin 53223
Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

Our Order No.: SO453984

Shipment Number: SS120227

Shipment Date: 12/12/2014

Page: 1

Bill
To: City Of Fitchburg
Mark Hodel
Public Works Department
5520 Lacy Road
Fitchburg, WI 53711
USA

Ship
To: City of Fitchburg
Mark Hodel
Public Works Department
2373 S Fish Hachery Rd
Fitchburg, WI 53711
USA

P.O. Number 146271
Ship Via FLATBED
Tracking No.

Customer ID C3265
Order Date 10/29/2014
SalesPerson Aaron Guilbault

Item No.	Description	Unit	Shipped	Ordered	Back Ordered
1415-30000	Solar Message Board, 48"H x 96"W, Basic Model, SMC 4000 Mini Message Center Trailer,850 lbs Includes 6V Battery bank, and steel battery box, 3" Pintle Ring	Each	2	2	

DATE: JANUARY 8, 2015

TO: FINANCE COMMITTEE

FROM: FINANCE DEPT

FOR FINANCE APPROVAL: OVER \$25,000

	<u>ACC NO</u>	<u>AMOUNT</u>
HD SUPPLY WATERWORKS, LTD		
160 - 3/4 iPerls & 162 Mius	600-10722	\$32,838.00
		\$32,838.00
MADISON TRUCK EQUIPMENT		
Plow, Wing, Hoist, Pre Wet, Lighting for 2015 plow truck #27	400-5733-101	\$71,332.00
		\$71,332.00
PAYNE & DOLAN INC		
McKee Road Reconstruction Design (Seminole Hwy to Fish Hatchery Rd) - 50% paid by City of Fitchburg	400-5733-351	\$37,935.75
50% to be reimbursed by Dane County	100-5139-290	\$36,277.57
		\$74,213.32
TRANSCENDENT		
N5-300 SAN - Network Storage	400-5711-012	\$67,338.75
		\$67,338.75
WI DEPARTMENT OF TRANSPORTATION		
Haight Farm Rd Bridge Construction	400-5733-462	\$49,610.21
		\$49,610.21
	TOTAL	\$295,332.28

Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works

Prepared by: Tracy Foss

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/12/2014	12/1/2014	

Vendor # <u>1411</u> <u>HD Supply Waterworks, LTD.</u> <u>PO Box 91036</u> <u>Chicago, IL 60693-1036</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 \$25,000 <input type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
C981159	11/26/2014	160 - 3/4 iPerls & 162 Mius	600		10722		\$32,838.00
<input type="checkbox"/> Above items are within budget						TOTAL	\$32,838.00
						Finance Initial	<i>MF</i>

Signatures Required:

Department Head *[Signature]*

Date Approved 12/12/14

Comptroller/Administrator *[Signature]*

Date Approved _____

Over \$2,500:

Mayor _____

Date Approved _____

Comments or special arrangements (if required):

Total invoices date including this invoice:	\$913,232.16
Estimated Total:	\$1,453,200.00
Estimated Total Remaining:	\$539,967.84

Percent Complete: 63%

HDSUPPLY®

WATERWORKS

Local Service, Nationwide

P.O. Box 1419
Thomasville, GA 31799-1419

INVOICE

BRANCH ADDRESS
MADISON WI
Branch - 233
2804 LaRue Fields Lane
Sun Prairie WI 53590
608/834-1311

INVOICE #	C981159
INVOICE DATE	11/26/14
ACCOUNT #	098062
SALESPERSON	TIM WEST
BRANCH #	233
Total Amount Due	\$32,838.00

Remit To:

HD SUPPLY WATERWORKS, LTD.
PO BOX 91036
CHICAGO, IL 60693-1036

856 1 MB 0.435 E0353X I0558 D1160007374 P2286753 0001:0001



FITCHBURG UTILITY DIST 1
5520 LACY RD
FITCHBURG WI 53711-5318

Shipped to:

2373 FISH HATCHERY RD
FITCHBURG, WI

CUSTOMER JOB- 2012MP 2012 METER PROJ

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
9/17/14	11/25/14		2012 METER PROJ	2012MP		FED EX	C981159
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
42SN510MWSPHRLD	HD SUPPLY WATERWORKS PO#- 6723708 510M S/POINT M2 WIRED SP HR&LD W/HOURLY READ & LEAK DETECT	162	162		99.0000	EA	16,038.00
4307GPIPERL25173W	3/4S IPERL MTR 1 GAL 25' CBL 3-WIRE, 7.5"LL, 7-WHEEL ****I2-X-5GB-XX****	160	160		105.0000	EA	16,800.00

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	SubTotal
NET 30	32,838.00

Freight	Delivery	Handling	Restock	Misc.	Tax	INVOICE TOTAL	\$32,838.00
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MADISON WI
Branch - 233
2804 LaRue Fields Lane
Sun Prairie WI 53590

THANK YOU FOR YOUR ORDER
VISIT
WATERWORKS.HDSUPPLY.COM
FOR OTHER SERVICES OFFERED

INVOICE:	C981159
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Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Streets

Prepared by: Mark Hodel

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
146358	26-Dec-14		

Vendor # Madison Truck Equipment Inc. 2410 South Stoughton Road Madison, WI 53716-2898	SUBMITTED FOR APPROVAL ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 < \$25,000 <input type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>
---	---

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
16014	23-Dec-14	Plow, Wing, Hoist, Pre Wet, Lighting for 2015 IH plow truck 27 Vin:3HAWDAZR8FL638705	400	5733	101		\$71,332.00

<input checked="" type="checkbox"/> Above items are within budget	TOTAL	\$71,332.00
	Finance Initial	<i>MH</i>

Signatures Required:
 Department Head *Mark Hodel* Date Approved 12/26/14
 Comptroller/Administrator *ADP* Date Approved _____

Over \$2,500:
 Mayor _____ Date Approved _____

Comments or special arrangements (if required) _____



E-mail: sales@madisontruckequipment.com
 Website: www.madisontruckequipment.com



Workhorse Fire Apparatus
 A Madison Truck Equipment, Inc. Company
 E-mail: sales@workhorsefire.com
 Website: www.workhorsefire.com

MADISON STORE: 2410 SOUTH STOUGHTON ROAD • MADISON, WISCONSIN 53716-2898
 TELEPHONE: (608) 222-5591 • FAX: (608) 222-3644

MILWAUKEE STORE: 21122 OMEGA CIRCLE • FRANKSVILLE, WISCONSIN 53126
 TELEPHONE: (262) 895-6200 • FAX: (262) 895-6235

CUSTOMER ORIGINAL INVOICE

16014

To: **Fitchburg Pubic Works**
 Address: 5520 E Lacy RD
 City: Fitchburg, WI 53711
 Attention: **Mark Hodel**
 Telephone #: 278-7860
 VIN# 3HAWDAZR8FL638705

DATE:
TERMS: NET ON DELIVERY
PURCHASE ORDER#:
SALES PERSON:

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION
ONE	HEIL-DuraClass SL 316 10' DuraClass dump box and hoist CROSSMEMBERSLESS 7 Ga. 304 Stainless steel sides, front, Tailgate, and cab Guard 1/4" Hi-Tensile Steel Floor with Crossmemberless understructure Standard Steel Hardware, and understructure; Mounted Complete		
ONE	Force America Load Sensing Central hydraulic system Mounted Complete as per specifications		
ONE	Universal UTA 1143 TE Power reversing snow plow, Including Pin & Loop Quick Hitch, Mounted and painted complete as per specifications Moldboard 43" High without Cutting edge, Burke Carbide Cutting Edge with Poly Insert		
ONE	Universal Uni Glide (March 1st 2014 Design) 8' front mount patrol wing with trip edge, Mounted & painted complete as per specifications, Burke Carbide Edge with Poly Insert		
ONE	Swenson SAD SS 201 Stainless steel tailgate spreader Mounted complete as per specification (not painted)		
ONE	Safety Lighting System Mounted complete per specifications, Hella Plow Lights with Turn Signals, Federal Signal LED Mini Hi-Lighter 3 Alternating L.E.D. Flashing Lights In 3 Oval Light Box per Side, on rear corner posts		
ONE	Holland PH 30 Pintle hitch mounted, including 6 prong wiring outlet		
ONE	Vari-Tech Pre-Wet System Tailgate Mounted Mounted as per specifications		
		TOTAL	\$71,332.00

By signing below I acknowledge that I have received instruction on the above equipment and understand how to use it properly and safely.

Thank you for your business!

Subtotal	\$71,332.00
Tax 5.5%	\$0.00
F.E.T. 12%	\$0.00
TOTAL	\$71,332.00

Shawn Pfaff, Mayor
Introduced by

Public Works
Prepared by

Board of Public Works and Finance
Referred to

May 27, 2014
Date

**RESOLUTION R-67-14
AUTHORIZING PURCHASE OF
PLOW TRUCK EQUIPMENT**

WHEREAS, the 2014 Capital Equipment Budget included funding for the replacement of a plow truck; and

WHEREAS, by Resolution R-26-14, the Common Council approved the purchase of a International Diamond Spec Cab and Chassis; and

WHEREAS, the Public Works staff prepared equipment specifications for a plow, wing, hitch, tailgate spreader, box, pre wet, hoist and hydraulic system for the previously approved cab and chassis; and

WHEREAS, a legal notice was placed in the Wisconsin State Journal, and potential bidders were notified through DemandStar; and

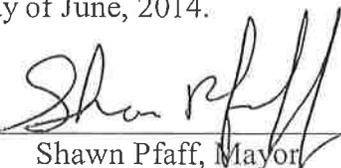
WHEREAS, on May 21, 2014, at 11:00 a.m., four bids were received and opened; and

WHEREAS, the third lowest bid from Madison Truck Equipment with the addition of the alternate meets the specifications;

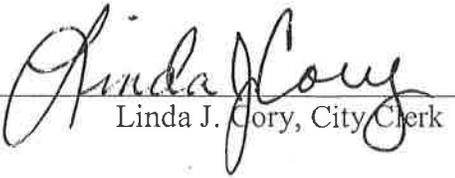
NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Common Council of the City of Fitchburg, Dane County, Wisconsin, hereby approves the purchase of the 11 foot reversible plow and front hitch, 8 foot patrol wing, rear hitch, tailgate spreader, box & hoist, pre wet and hydraulic system from Madison Truck Equipment in the amount of \$71,332.00.

Adopted this 10th day of June, 2014.

Approved By:


Shawn Pfaff, Mayor

Attested By:


Linda J. Cory, City Clerk

Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works Prepared by: Rick Eilertson

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/17/2014	12/5/2014	

Vendor # <u>00</u> <u>Payne & Dolan, Inc.</u> <u>6295 Lacy Road</u> <u>Fitchburg, WI 53593</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 < \$25,000 <input type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount	
Pay Request #4	12/3/2014	McKee Road Reconstruction Design (Seminole Hwy to Fish Hatchery Rd) ~50% paid by City of Fitchburg	400	5733	351		\$37,935.75	
		~50% to be Reimbursed by Dane County	100	5139	290		\$36,277.57	
							TOTAL	\$74,213.32
<input type="checkbox"/> Above items are within budget							Finance Initial	<u>MEP</u>

Signatures Required:

Department Head Tracy M. Foss Date Approved 12-19-14

Comptroller/Administrator AMZ Date Approved _____

Over \$2,500:

Mayor _____ Date Approved _____

Comments or special arrangements (if required)

Total Invoices to date including this invoice: \$2,618,580.25 Total Contract Approved: \$2,623,580.25

Amount of Contract Remaining: \$5,000.00 (As of Change Order #3)

Note to Finance Dept: Please create invoice to "Dane County" and send to:

"Dane County Dept. of PW, Hwy, and Trans., Attn: Greggar Petersen, 2302 Fish Hatchery Rd, Madison, WI 53713" with attached Strand invoice as backup.

REQUEST AND CERTIFICATE FOR PAYMENT

REQUEST NO. 4

PROJECT: McKee Road Reconstruction

ENGINEER: City of Fitchburg

ENGINEER'S PROJECT NO: 14-SR-104-0

TO (Owner)

City of Fitchburg
5520 Lacy Road
Fitchburg, WI 53711

CONTRACTOR: Payne & Dolan, Inc.

CONTRACT FOR: McKee Road Reconstruction

REQUEST DATE: 12/1/2014

ATTN:

PERIOD FROM: 10/11/2014 TO: 12/2/2014

CHANGE ORDER SUMMARY

Change Orders approved previously		ADDITIONS \$ \$38,650.75	DEDUCTIONS \$
TOTAL			
Subsequent Change Orders			
Number	Approved (date)		
		\$0.00	
TOTALS		\$0.00	\$0.00
Net change by Change Orders		\$38,650.75	

Request is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, is attached.

The present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM.....	\$2,667,342.00
Net change by Change Orders..... 1 & 2	\$38,650.75
CONTRACT SUM TO DATE.....	\$2,705,992.75
TOTAL COMPLETED & STORED TO DATE.....	\$2,623,580.25
RETAINAGE (5% OF 1" 50%)	\$5,000.00
TOTAL EARNED LESS RETAINAGE.....	\$2,618,580.25
LESS PREVIOUS CERTIFICATES FOR PAYMENT....	\$2,544,366.93
CURRENT PAYMENT DUE.....	\$74,213.32

State of: Wisconsin County of: Dane

The undersigned Contractor certifies that the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid for by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

Contractor:

By: [Signature] Date: 12/3/2014

Subscribed and sworn to before me this 3 day of December, 2014
Notary Public: Margaret M. Skladanek
My Commission expires: 03/06/16



In accordance with the Contract and this Application for Payment the Contractor is entitled to payment in the amount shown above.

Recommended by Engineer: [Signature]

Approved by Owner: [Signature]

This Certificate is not negotiable. It is payable only to the payee named herein and its issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under their Contract

CONTINUATION SHEET

REQUEST AND CERTIFICATION FOR PAYMENT, containing
CONTRACTOR'S signed Certification is attached.

REQUEST NO. 4

ENGINEERS PROJECT NO:

ITEM #	DESCRIPTION OF WORK	SCHEDULED QUANTITY	UNITS	UNIT PRICE	PREVIOUS REQUEST		THIS REQUEST		TOTAL REQUEST		% OF WORK COMPLETED	SCHEDULED PAYMENT
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT		
101	TRAFFIC CONTROL	1	LS	\$75,000.00	1.00	\$75,000.00	0.00	\$0.00	1.00	\$75,000.00	100.00%	\$75,000.00
102	MOBILIZATION	1	LS	\$35,000.00	1.00	\$35,000.00	0.00	\$0.00	1.00	\$35,000.00	100.00%	\$35,000.00
201	INLET PROTECTION TYPE D	90	EA	\$125.00	90.00	\$11,250.00	0.00	\$0.00	90.00	\$11,250.00	100.00%	\$11,250.00
202	STONE TRACKING PAD	10	EA	\$450.00	5.00	\$2,250.00	0.00	\$0.00	5.00	\$2,250.00	50.00%	\$4,500.00
301	EXCAVATION COMMON	1	LS	\$517,000.00	1.00	\$517,000.00	0.00	\$0.00	1.00	\$517,000.00	100.00%	\$517,000.00
302	EXCAVATION BELOW SUBGRADE	2500	CY	\$10.00	212.00	\$2,120.00	0.00	\$0.00	212.00	\$2,120.00	8.48%	\$25,000.00
303	GEOTEXTILE FABRIC	7500	SY	\$2.85	900.00	\$2,565.00	0.00	\$0.00	900.00	\$2,565.00	12.00%	\$21,375.00
304	SAWING ASPHALT	650	LF	\$0.95	1625.00	\$1,543.75	0.00	\$0.00	1625.00	\$1,543.75	250.00%	\$617.50
305	TURF RESTORATION, TOPSOIL, SEE & HYDROMULCH	1	LS	\$10,000.00	1.00	\$10,000.00	0.00	\$0.00	1.00	\$10,000.00	100.00%	\$10,000.00
306	CO1 - REMOVING ASPHALTIC SURFACE BUTT JOINT	200	SY	\$24.50	522.00	\$12,789.00	0.00	\$0.00	522.00	\$12,789.00	261.00%	\$4,900.00
401	CONCRETE CURB & GUTTER 30" TYPE A	65	LF	\$43.00	317.00	\$13,631.00	24.00	\$1,032.00	341.00	\$14,663.00	524.62%	\$2,795.00
402	CONCRETE CURB & GUTTER 30" SPECIAL	2150	LF	\$34.00	2240.00	\$76,160.00	87.00	\$2,958.00	2327.00	\$79,118.00	108.23%	\$73,100.00
403	CONCRETE CURB & GUTTER 65" SPECIAL	1450	LF	\$59.50	1489.00	\$88,595.50	69.00	\$4,105.50	1558.00	\$92,701.00	107.45%	\$86,275.00
404	CONCRETE SIDEWALK 5"	185	SF	\$9.50	380.00	\$3,610.00	0.00	\$0.00	380.00	\$3,610.00	205.41%	\$1,757.50
405	STAMPED COLOR CONCRETE SIDEWALK 5"	2500	SF	\$10.75	2118.00	\$22,768.50	0.00	\$0.00	2118.00	\$22,768.50	84.72%	\$26,875.00
406	DETECTABLE WARNING FIELDS NATURAL PATINA	32	LF	\$38.00	64.00	\$2,432.00	0.00	\$0.00	64.00	\$2,432.00	200.00%	\$1,216.00
501	BREAKER RUN	5000	TN	\$12.00	263.00	\$3,156.00	0.00	\$0.00	263.00	\$3,156.00	5.26%	\$60,000.00
502	BASE AGGREGATE DENSE 1 1/4"	23500	TN	\$12.00	24160.00	\$289,920.00	289.00	\$3,468.00	24449.00	\$293,388.00	104.04%	\$282,000.00
503	SELECT CRUSHED MATERIAL	16500	TN	\$12.00	12264.00	\$147,168.00	74.00	\$888.00	12264.00	\$147,168.00	74.33%	\$198,000.00
504	TACK COAT	1215	GA	\$2.25	3250.00	\$7,312.50	0.00	\$0.00	3250.00	\$7,312.50	267.49%	\$2,733.75
505	ASPHALTIC CONCRETE PAVEMENT E-10 BINDER 19MM	10950	TN	\$60.00	11043.15	\$662,589.00	0.00	\$0.00	11043.15	\$662,589.00	100.85%	\$657,000.00
506	ASPHALTIC CONCRETE PAVEMENT E-10 SURFACE 12.5MM	6575	TN	\$70.00	6565.52	\$459,586.40	0.00	\$0.00	6565.52	\$459,586.40	99.86%	\$460,250.00
507	PAVEMENT MARKING EPOXY 4" WHITE	16400	LF	\$0.75	16209.00	\$12,156.75	0.00	\$0.00	16209.00	\$12,156.75	98.84%	\$12,300.00
508	PAVEMENT MARKING EPOXY 4" YELLOW	750	LF	\$0.75	2125.00	\$1,593.75	0.00	\$0.00	2125.00	\$1,593.75	283.33%	\$562.50
509	PAVEMENT MARKING CROSS WALK EPOXY 12"	2614	LF	\$6.25	2614.00	\$16,337.50	0.00	\$0.00	2614.00	\$16,337.50	100.00%	\$16,337.50
510	PAVEMENT MARKING EPOXY 8" WHITE	980	LF	\$0.95	935.00	\$888.25	0.00	\$0.00	935.00	\$888.25	95.41%	\$931.00
511	PAVEMENT MARKING EPOXY 12" YELLOW	60	LF	\$7.50	50.00	\$375.00	0.00	\$0.00	50.00	\$375.00	83.33%	\$450.00
512	PAVEMENT MARKING STOP LINE EPOXY 24"	596	LF	\$9.25	596.00	\$5,513.00	0.00	\$0.00	596.00	\$5,513.00	100.00%	\$5,513.00
513	PAVEMENT MARKING ARROWS BIKE LANE EPOXY	10	EA	\$75.00	13.00	\$975.00	0.00	\$0.00	13.00	\$975.00	130.00%	\$750.00
514	PAVEMENT MARKING SYMBOLS BIKE LANE EPOXY	10	EA	\$95.00	5.00	\$475.00	0.00	\$0.00	5.00	\$475.00	50.00%	\$950.00
515	PAVEMENT MARKING ISLAND NOSE EPOXY	9	EA	\$150.00	11.00	\$1,650.00	0.00	\$0.00	11.00	\$1,650.00	122.22%	\$1,350.00
516	PAVEMENT MARKING ARROWS EPOXY	10	EA	\$275.00	10.00	\$2,750.00	0.00	\$0.00	10.00	\$2,750.00	100.00%	\$2,750.00
517	PAVEMENT MARKING WORDS EPOXY	9	EA	\$325.00	9.00	\$2,925.00	0.00	\$0.00	9.00	\$2,925.00	100.00%	\$2,925.00
518	CO2 - OSMUNDSEN ASPHALT	1	LS	\$6,600.00	1.00	\$6,600.00	0.00	\$0.00	1.00	\$6,600.00	100.00%	\$6,600.00
601	ADJUST INLET CASTING	10	EA	\$450.00	58.00	\$26,100.00	0.00	\$0.00	58.00	\$26,100.00	580.00%	\$4,500.00
602	DUAL WALL PERFORATED HDPE UNDERDRAIN	2600	LF	\$4.50	2415.00	\$10,867.50	0.00	\$0.00	2415.00	\$10,867.50	92.88%	\$11,700.00
603	CONNECT TO EXISTING STRUCTURE	52	EA	\$450.00	47.00	\$21,150.00	0.00	\$0.00	47.00	\$21,150.00	90.38%	\$23,400.00
604	CO2 - SADDLE INLET	1	LS	\$2,560.00	1.00	\$2,560.00	0.00	\$0.00	1.00	\$2,560.00	100.00%	\$2,560.00
901	ADJUST MANHOLE CASTINGS	10	EA	\$450.00	5.00	\$2,250.00	0.00	\$0.00	5.00	\$2,250.00	50.00%	\$4,500.00
902	ADJUST WATER VALVE BOX	12	EA	\$400.00	1.00	\$400.00	0.00	\$0.00	1.00	\$400.00	8.33%	\$4,800.00
903	CONDUIT RIGID NONMETALLIC SCHEDULE 40 2"	1100	LF	\$6.00	1109.00	\$6,654.00	0.00	\$0.00	1109.00	\$6,654.00	100.82%	\$6,600.00
904	CONDUIT LOOP DETECTOR	2300	LF	\$3.25	2904.00	\$9,438.00	0.00	\$0.00	2904.00	\$9,438.00	126.26%	\$7,475.00
905	LOOP DETECTOR LEAD IN CABLE	14000	LF	\$0.95	13415.00	\$12,744.25	0.00	\$0.00	13415.00	\$12,744.25	95.82%	\$13,300.00
906	LOOP DETECTOR WIRE	7000	LF	\$0.80	10432.00	\$8,345.60	0.00	\$0.00	10432.00	\$8,345.60	149.03%	\$5,600.00
907	PULL BOX TYPE 3	9	EA	\$300.00	9.00	\$2,700.00	0.00	\$0.00	9.00	\$2,700.00	100.00%	\$2,700.00
908	INSTALL CONDUIT INTO EXISTING ITEM	16	EA	\$100.00	18.00	\$1,800.00	0.00	\$0.00	18.00	\$1,800.00	112.50%	\$1,600.00
909	CO1 - CONDUIT RIGID SCHEDULE 80 3"	200	LF	\$10.00	121	\$1,210.00	0.00	\$0.00	121.00	\$1,210.00	60.50%	\$2,000.00
910	CO1 - BORING CONDUIT	250	LF	\$27.50	247	\$6,792.50	0.00	\$0.00	247.00	\$6,792.50	98.80%	\$6,875.00
911	CO2 - STREET LIGHT CONDUIT REPAIR	1	LS	\$319.00	1.00	\$319.00	0.00	\$0.00	1.00	\$319.00	100.00%	\$319.00
	Subtotal:					\$2,612,016.75		\$11,563.50		\$2,623,580.25		\$2,705,992.75
	Total Change Orders:					\$0.00		\$0.00		\$0.00	0.00%	
	Total:					\$2,612,016.75		\$11,563.50		\$2,623,580.25		\$2,705,992.75

Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: IT Prepared by: KATIE EVERS

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/13/2014	various dates	

Vendor # <u>4002</u> <u>Transcendent</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 < \$25,000 <input type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
8945	12/8/2014	N5-300 SAN	400	5714	02		\$ 67,338.75
Above items are within budget						TOTAL	\$ 67,338.75
						Finance Initial	<u>MFD</u>

Signatures Required:

IT Director *KW* Date Approved 12/13/2014

Department Head *ARR* Date Approved _____

Comptroller/Administrator *ARR* Date Approved _____

=====
 Mayor _____ Date Approved _____

Comments or special arrangements (if required) _____



Suite 300
Hartland, WI 53029

Phone: 262-953-2750 Fax: 262-953-2751
accounting@t-llc.com

Invoice

Date	Invoice #
12/8/2014	8945

Bill To
City of Fitchburg 5520 Lacy Road. Fitchburg, WI 53711

Ship To
City of Fitchburg Attn: Kevin Wunder 5520 Lacy Road. Fitchburg, WI 53711

P.O. Number	Terms	Rep	Ship
	Net 15	RS	12/5/2014

Quantity	Item Code	Description	Price Each	Amount
1	XN50-2664-11E	N5-300 2.6TB Flash 64TB HDD 4X1GBE SFP + DATA 2x1GBE MGMT	50,890.00	50,890.00T
1	XN50-30GO-05Y	5YR 7x24 SUP Onsite N5-300 Replacement Parts	16,448.75	16,448.75T
1	Installation	Installation	0.00	0.00T
1	Shipping & Handling	Shipping & Handling	0.00	0.00T
		Sales Tax Charged by Vendor - Varies by State / County	0.00%	0.00

Thank You for your business!	Total	\$67,338.75
	Payments/Credits	\$0.00
	Balance Due	\$67,338.75

Accounts not paid within terms are subject to a 1.5% monthly finance charge

Shawn Pfaff, Mayor
Introduced By

IT
Drafted By

Finance Committee
Committee

October 14, 2014
Date

RESOLUTION R-105-14

**AUTHORIZING ACCEPTANCE OF THE
NETWORK STORAGE PROPOSAL FROM TRANSCENDENT SYSTEMS**

WHEREAS, the Information Technology Department was given authorization in the Capital Improvement Plan to replace and upgrade information systems; and

WHEREAS, the Multijurisdictional Public Safety Information Systems group and the City of Sun Prairie both recently released Requests for Proposals, and subsequently awarded purchases for similar storage systems to Transcendent Systems; and

WHEREAS, the City has in-house expertise with use of ioFusion network storage devices; and

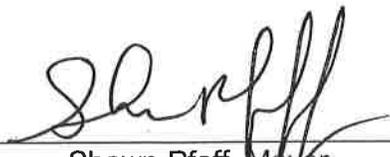
WHEREAS, the total cost of the Network Storage equipment is \$67,338.75.

NOW THEREFORE, BE IT RESOLVED, the Common Council of the City of Fitchburg, that it approves the purchase of a Network Storage device from Transcendent Systems.

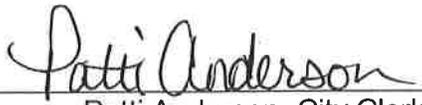
BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign the contracts with Transcendent Systems for Network Storage.

Adopted by the Common council of the City of Fitchburg this 28th day of October, 2014

Approved By: _____


Shawn Pfaff, Mayor

Approved By: _____


Patti Anderson, City Clerk

Memo

To: Tony Roach, City Administrator
Finance Committee

From: Kevin Wunder, IT Director

Date: 10/9/2014

Re: Network Storage Purchase

Attached is Resolution R-105-14, authorizing the purchase of an ioFusion network data storage device from Transcendent Systems, LLC for the amount of \$67,338.75. The 2014 Budget includes \$80,000 for Information Technology Upgrades and Replacement.

Recent Requests for Proposals

Last year, MPSIS released a Request for Proposals for network data storage. The subsequent purchase was awarded to Transcendent Systems for the purchase of an ioFusion Hybrid SAN, and five years of support.

In June 2014, Sun Prairie released an RFP for network storage, and awarded the subsequent purchase to Transcendent Systems for the purchase of an ioFusion Hybrid SAN.

History

Over the last eight years, the City has moved from storage hosted directly on the disk drives in servers to storing data on a dedicated storage platform, or Storage Area Network (SAN). A SAN is a dedicated network separate from the local area network, interconnecting storage-related resources used by file servers.

ioFusion SAN devices in particular, and SAN devices in general, are characterized by very fast interconnection data rates between member storage peripherals; having a scalable architecture; and include specialized software for management, monitoring and configuration.

Storage Area Networks provide many benefits that the City has experienced over the last eight years:

- Centralized data storage operations and management
- Improved administration of storage resources in high-growth and mission-critical environments
- Dramatically reduced management costs and complexity of data storage
- Improved system availability
- Improved ability for disaster recovery through volume snapshots
- Allowed dramatic system consolidation through use of virtual server technology

Recommendation

As the MPSIS System Administrator has experience with the ioFusion product, and because Transcendent Systems have recently been awarded two local government purchases, staff is recommending that the City purchase a similar storage array from Transcendent Systems.

Purchase Order

CITY OF FITCHBURG
 5520 Lacy Road
 Fitchburg, WI 53711
 608-270-4200
 Fax: 608-270-4212

Department: Public Works Prepared by: Gus VanderWegen

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	12/16/2014	12/9/2014	

Vendor # 233 <u>WI Dept of Transportation</u> <u>PO Box 7366</u> <u>Madison, WI 53707-7366</u>	SUBMITTED FOR APPROVAL
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 \$25,000 <input type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
L34508	12/4/2014	Haight Farm Rd Bridge Construction	400	5733	462		\$49,610.21
<input type="checkbox"/> Above items are within budget						TOTAL	
						\$49,610.21	
						Finance Initial <u>MED</u>	

Signatures Required:

Department Head Tracy M. Foss Date Approved 12-19-14

Comptroller/Administrator [Signature] Date Approved _____

Over \$2,500:

Mayor _____ Date Approved _____

Comments or special arrangements (if required) _____

Total Invoices to date including this invoice: \$60,833.49

Estimated Total: \$74,200.00

Estimated Total Remaining: \$13,366.51

Percent Complete: 82.0%



DIVISION OF BUSINESS MANAGEMENT
 Bureau Of Business Services
 PO Box 7366
 Madison, WI 53707-7366

**PROGRESS INVOICE - THIS IS NOT A FINAL BILL
 SOUTHWEST REGION**

FOR ADDITIONAL INFORMATION CONTACT THE REGION OFFICE (608) ~~246-5624~~

Theresa 608 246-5347
 DECEMBER 4, 2014

To: PATTI ANDERSON
 CITY OF FITCHBURG
 5520 LACY RD
 FITCHBURG WI 53711-5318

Invoice: L34508

State Project No.: 5849-00-74
 C OF FITCHBURG, HAIGHT FARM ROAD
 SWAN CREEK BRIDGE B-13-0676
 CONST OPS/BRIDGE REPLACEMENT

FEDERAL PROJECT NO.: WISC 2014190
Local Unit ID : 13225
Local Appropriation : 275

CITY OF FITCHBURG:	\$49,610.21
PREVIOUS PAYMENTS AND WORK CREDITS:	\$0.00
Balance Due:	\$49,610.21

***** BALANCE DUE - PAYMENT DUE WITHIN 30 DAYS OF RECEIPT *****

(Please refer to the above state project number and invoice number for all inquiries)
 (Please detach the part below & return with your payment - Retain the rest for your records)

=====Detach Here=====Detach Here=====Detach Here=====

Invoice Number: L34508 **Balance Due:** \$49,610.21 **Amount Paid:** _____
 Date: 2014-12-04

Make Checks Payable To:
 WISCONSIN DEPT. OF TRANSPORTATION

Mail To:
 WISCONSIN DEPT. OF TRANSPORTATION
 Bureau of Business Services
 P.O. Box 7366
 Madison, WI 53707-7366

***** BALANCE DUE - PAYMENT DUE WITHIN 30 DAYS OF RECEIPT *****
 **** FOR PROPER CREDIT, RETURN THIS PART WITH YOUR REMITTANCE ****

Category # 0010

ROADWAY ITEMS

Including Engineering	Category To Date	Funding	Limit	Pty	%W/In Pty	Fed Appr
\$58,132.69	\$52,174.49	FEDERAL	UNLIMITED	1	80.000 %	L1CE
\$14,533.17	\$13,043.62	CITY OF FITCHBURG	UNLIMITED	1	20.000 %	
<u>\$72,665.86</u>	<u>\$65,218.11</u>					

Category # 0020

BRIDGE REPLACEMENT B-13-0676

Including Engineering	Category To Date	Funding	Limit	Pty	%W/In Pty	Fed Appr
\$140,308.16	\$125,927.55	FEDERAL	UNLIMITED	1	80.000 %	L1CE
\$35,077.04	\$31,481.89	CITY OF FITCHBURG	UNLIMITED	1	20.000 %	
<u>\$175,385.20</u>	<u>\$157,409.44</u>					

DISTRIBUTION OF COSTS TO DATE

Including Engineering	Category Costs To Date	Funding	Federal Appr
\$198,440.85	\$178,102.04	FEDERAL	L1CE
\$49,610.21	\$44,525.51	CITY OF FITCHBURG	
<u>\$248,051.06</u>	<u>\$222,627.55</u>		

City of Fitchburg

Committee or Commission Referral

Direct Referral Initiated by:
 Direct Referral Approved by:

Date Referred: **November 25, 2014** Ordinance Number:
 Date to Report Back: **December 9, 2014** Resolution Number: R-108-14

Sponsored by: Mayor Drafted by: Public Works

TITLE: APPROVING AN AGREEMENT WITH WISCONSIN & SOUTHERN RAILROAD CO. FOR THE CONSTRUCTION OF WARNING DEVICES AT THE LACY ROAD AND E. CHERYL PARKWAY RAILROAD CROSSINGS IN THE CITY OF FITCHBURG

Background: The final order from the Commission of Rails requires the provision of warning devices at Lacy Road and E. Cheryl Parkway. The City of Fitchburg is responsible for the costs associated with those improvements. Wisconsin & Southern Railroad Co. is willing to be the lead agency for the design, engineering, and construction of these improvements. This resolution authorizes the City to enter into an agreement with WSOR for the improvements at Lacy Road and E. Cheryl Parkway. The final dollar amount for the project is still being verified for the crossing improvements. The agreement will be finalized prior to action by the Board of Public Works and the Finance Committee. It is anticipated that this would come back to council at either the Dec. 9 meeting.

Order	Referred To	Staff Contact	Place on Agenda For	Action Taken On Referral
1	Board of Public Works	Horton	12/15/2014	Approved
2	Finance Committee	Roach	1/13/2015	
3				
4				

Amendments:

City of Fitchburg

Committee or Commission Referral

Direct Referral Initiated by:

Direct Referral Approved by:

Date Referred: **November 25, 2014**

Ordinance Number:

Date to Report Back: **December 9, 2014**

Resolution Number: R-108-14

Sponsored by: Mayor

Drafted by: Public Works

TITLE: APPROVING AN AGREEMENT WITH WISCONSIN & SOUTHERN RAILROAD CO. FOR THE CONSTRUCTION OF WARNING DEVICES AT THE LACY ROAD AND E. CHERYL PARKWAY RAILROAD CROSSINGS IN THE CITY OF FITCHBURG

Background: The final order from the Commission of Rails requires the provision of warning devices at Lacy Road and E. Cheryl Parkway. The City of Fitchburg is responsible for the costs associated with those improvements. Wisconsin & Southern Railroad Co. is willing to be the lead agency for the design, engineering, and construction of these improvements. This resolution authorizes the City to enter into an agreement with WSOR for the improvements at Lacy Road and E. Cheryl Parkway. The final dollar amount for the project is still being verified for the crossing improvements. The agreement will be finalized prior to action by the Board of Public Works and the Finance Committee. It is anticipated that this would come back to council at either the Dec. 9 meeting.

Order	Referred To	Staff Contact	Place on Agenda For	Action Taken On Referral
1	Board of Public Works	Horton	12/1/2014	
2	Finance Committee	Roach	12/9/2014	
3				
4				

Amendments:

**AGREEMENT
CONSTRUCTION OF WARNING DEVICES AT
THE LACY ROAD AND E. CHERYL PARKWAY RAILROAD CROSSINGS
IN THE CITY OF FITCHBURG**

THIS AGREEMENT, made and entered into by and between the City of Fitchburg, a municipal corporation in the State of Wisconsin (hereinafter referred to as "FITCHBURG"); and the Wisconsin & Southern Railroad Co. (hereinafter referred to as "RAILROAD");

WITNESSETH:

WHEREAS, FITCHBURG and RAILROAD have determined that construction of the warning devices at Lacy Road and E. Cheryl Parkway (hereinafter referred to as the "crossings") are ordered by the Office of the Commissioner of the Railroads; and

WHEREAS, the cost of the installation of the crossings will be financed by FITCHBURG funds; and

WHEREAS, FITCHBURG and RAILROAD wish to formalize a partnership for the design, engineering and construction of the crossings;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, FITCHBURG and RAILROAD do agree as follows:

1. The Project shall consist of design, engineering and construction of the railroad signals at Lacy Road and E. Cheryl Parkway.
2. FITCHBURG shall be responsible for reimbursement of the costs of installing the crossings and warning devices including labor and materials at the E. Cheryl Parkway and Lacy Road Crossings.
3. Costs shall not exceed \$ [REDACTED] for Lacy Road and \$ [REDACTED] for the E. Cheryl Crossing without prior written authorization from FITCHBURG. All costs shall be exempt from sales taxes.
4. Requests for reimbursement of costs shall include itemized invoices, RAILROAD certification that work was completed in compliance with the Office of the Commissioner of Railroads requirements, and signed lien waivers.
5. The RAILROAD shall coordinate and supply an AC meter service at both crossings to provide 220-volt commercial power to the control box as needed.
6. The RAILROAD shall install and maintain 12" LED automatic flashing lights with gates, constant warning time circuitry and other appropriate appurtenances in accordance with such plans as are filed with and approved by the Office of Commissioner of Railroads at the E. Cheryl Parkway and Lacy Road Crossings by July 31, 2015. Said crossings shall be designed and installed to be quiet zone compliant or easily modifiable to be quiet zone compliant.

7. The RAILROAD shall ensure that the locations and sizes of gates signals and equipment are appropriate given the necessary roadway width, sidewalk (with appropriate separation from the road), and modifications necessary for roadway center island construction for quiet zone compliance.
8. The RAILROAD shall be responsible for obtaining all necessary permits.
9. The RAILROAD shall submit to the Office of the Commissioner of Railroads signal and circuit plans with the cost estimate of its proposed installation and upon completion of the signal project, a detailed statement of the actual cost to the Office and to the Wisconsin Department of Transportation.
10. The RAILROAD shall notify the Office of the Commissioner of Railroads upon completion of the crossings.
11. The RAILROAD will be responsible for project oversight and coordination and will provide opportunity for FITCHBURG input on process.
12. Each party shall be responsible for injuries, claims, or losses arising from, or caused by, the acts or omissions of its agents or employees. The obligations of the parties under this paragraph shall survive the expiration or termination of this Agreement.

FOR FITCHBURG

Date Signed: _____

Mayor

Date Signed: _____

City Clerk

Date Signed: _____

City Comptroller

Date Signed: _____

City Attorney

FOR WISCONSIN & SOUTHERN RAILROAD CO.

Date Signed: _____

Shawn Pfaff, Mayor
Introduced By

Public Works
Drafted By

Board of Public Works & Finance
Referred to

November 25, 2014
Date

Resolution R-108-14

**APPROVING AN AGREEMENT WITH WISCONSIN & SOUTHERN RAILROAD CO.
FOR THE CONSTRUCTION OF WARNING DEVICES AT THE LACY ROAD AND E.
CHERYL PARKWAY RAILROAD CROSSINGS IN THE CITY OF FITCHBURG**

WHEREAS, the final Order from the Office of the Commission of Rails, dated June 13, 2014, requires Wisconsin & Southern Railroad Co. to install and maintain 12" LED automatic flashing lights with gates at the Lacy Road and E. Cheryl Parkway railroad crossings (hereinafter referred to as the "crossings"); and

WHEREAS, the final Order requires the City of Fitchburg to bear all costs for installing warning devices, including labor and materials, at both crossings; and

WHEREAS, by this agreement, Wisconsin & Southern Railroad Co. shall serve as the lead agency for this project; and

WHEREAS, the City of Fitchburg will reimburse Wisconsin & Southern Railroad Co. for the design, engineering, and construction of the warning devices at the crossings including labor and materials;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Common Council of the City of Fitchburg, Dane County, Wisconsin, that it approves the agreement with Wisconsin & Southern Railroad Co. for the design, engineering, and construction of warning devices at the Lacy Road and E. Cheryl Parkway crossings.

BE IT FURTHER RESOLVED, that the Fitchburg Common Council authorizes the City Clerk and Mayor to sign the agreement.

Adopted by the Common Council of the City of Fitchburg this ____ day of _____, 2014.

Approved By: _____
Shawn Pfaff, Mayor

Attested By: _____
Patti Anderson, City Clerk

**AGREEMENT
CONSTRUCTION OF WARNING DEVICES AT
THE LACY ROAD AND E. CHERYL PARKWAY RAILROAD CROSSINGS
IN THE CITY OF FITCHBURG**

THIS AGREEMENT, made and entered into by and between the City of Fitchburg, a municipal corporation in the State of Wisconsin (hereinafter referred to as "FITCHBURG"); and the Wisconsin Southern Railroad, LLC. (hereinafter referred to as "RAILROAD");

WITNESSETH:

WHEREAS, FITCHBURG and RAILROAD have determined that construction of the warning devices at Lacy Road and E. Cheryl Parkway (hereinafter referred to as the "crossings") are ordered by the Office of the Commissioner of the Railroads; and

WHEREAS, the cost of the installation of the crossings will be financed by FITCHBURG funds; and

WHEREAS, FITCHBURG and RAILROAD wish to formalize a partnership for the design, engineering and construction of the crossings;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, FITCHBURG and RAILROAD do agree as follows:

1. The Project shall consist of design, engineering and construction of the railroad signals at Lacy Road and E. Cheryl Parkway.
2. FITCHBURG shall be responsible for reimbursement of the costs of installing the crossings and warning devices including labor and materials at the E. Cheryl Parkway and Lacy Road Crossings.
3. Costs shall not exceed \$184,407.00 for Lacy Road and \$235,676.00 for the E. Cheryl Crossing without prior written authorization from FITCHBURG. All costs directly paid for by the City shall be exempt from sales taxes.
4. Requests for reimbursement of costs shall include itemized invoices, RAILROAD certification that work was completed in compliance with the Office of the Commissioner of Railroads requirements, and signed lien waivers.
5. The RAILROAD shall coordinate and supply an AC meter service at both crossings to provide 220-volt commercial power to the control box as needed.
6. The RAILROAD shall install and maintain 12" LED automatic flashing lights with gates, constant warning time circuitry and other appropriate appurtenances in accordance with such plans as are filed with and approved by the Office of Commissioner of Railroads at the E. Cheryl Parkway and Lacy Road Crossings by July 31, 2015. Said crossings shall be designed and installed to be quiet zone compliant or easily modifiable to be quiet zone compliant.

7. The RAILROAD shall ensure that the locations and sizes of gates signals and equipment are appropriate given the necessary roadway width, sidewalk (with appropriate separation from the road), and modifications necessary for roadway center island construction for quiet zone compliance.
8. The RAILROAD shall be responsible for obtaining all necessary permits.
9. The RAILROAD shall submit to the Office of the Commissioner of Railroads signal and circuit plans with the cost estimate of its proposed installation and upon completion of the signal project, a detailed statement of the actual cost to the Office and to the Wisconsin Department of Transportation.
10. The RAILROAD shall notify the Office of the Commissioner of Railroads upon completion of the crossings.
11. The RAILROAD will be responsible for project oversight and coordination and will provide opportunity for FITCHBURG input on process.
12. Each party shall be responsible for injuries, claims, or losses arising from, or caused by, the acts or omissions of its agents or employees. The obligations of the parties under this paragraph shall survive the expiration or termination of this Agreement.

FOR FITCHBURG

Date Signed: _____

Mayor

Date Signed: _____

City Administrator

Date Signed: _____

Treasurer

Date Signed: _____

City Attorney

FOR WISCONSIN SOUTHERN RAILROAD LLC.

Date Signed: _____

City of Fitchburg

Committee of Commission Referral

Direct Referral Initiated by:

Direct Referral Approved by: Mayor

Date Referred: December 9, 2014

Ordinance Number:

Date to Report Back: January 13, 2015

Resolution Number: R-113-14

Sponsored by:

Drafted by: Jill McHone

**TITLE: APPROVAL OF 2015 CONTRACT WITH DANE COUNTY
HUMAN SERVICES**

Background: Dane County Human Services is offering \$46,347 for the following services to be provided by the Senior Center in 2015: Nutrition, Case Management and MA Case Management.

Order	Referred To	Staff Contact	Place on Agenda For	Action Taken On Referral
1	Commission on Aging	McHone	December 11, 2014	Approved
2	Finance	Roach	January 13, 2015	
3	Public Safety	Anderson	January 13, 2015	

Amendments:

DCDHS - COUNTY OF DANE
Purchase of Services Agreement

Agreement No: 82916
Begin Date: 1/1/2015
Expiration Date: 12/31/2015
Authority: Res. NA
Maximum Cost: \$ 46,347.⁰⁰
Number of Pages: 45
Corporation Counsel Approval: _____

THIS AGREEMENT is made and entered into by and between the County of Dane (hereafter referred to as "COUNTY") and City of Fitchburg (hereafter, "PROVIDER"), as of the respective dates representatives of both parties have affixed their respective signatures.

WHEREAS COUNTY, whose address is 1202 Northport Drive, Madison, WI 53704, desires to purchase services from PROVIDER, whose address is 5520 E Lacy Rd, Madison WI 53711 for the purpose of:

- Congregate Meals (SPC 401)
- Case Management (SPC 604)

These services are more particularly described in Section 1 of Schedule A.

AND WHEREAS Provider is able and willing to provide such services;

NOW, THEREFORE, in consideration of the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, COUNTY and PROVIDER do agree as follows:

[End of Page]

I. **TERM.**

The term of this Agreement shall commence as of the *Begin Date* and shall end as of the *Expiration Date*, both of which are set forth on page one (1) hereof. PROVIDER shall complete its service obligations under this Agreement not later than the *Expiration Date*. COUNTY shall not be liable for any services performed by PROVIDER other than during the term of this Agreement. COUNTY shall never pay more than the *Maximum Cost* as stated above for all services.

II. **SERVICES.**

- A. PROVIDER agrees to provide the services detailed in the bid specifications, if any; the request for proposals (RFP) and PROVIDER's response thereto, if any; and on the attached *Schedule A*, which is fully incorporated herein by reference. In the event of a conflict between or among the bid specifications, the RFP or responses thereto, or the terms of *Schedule A* or any of them, it is agreed that the terms of *Schedule A*, to the extent of any conflict, are controlling.
- B. PROVIDER shall furnish the services contained in and comply with the performance and productivity requirements contained in the *Program Summary* document, which is attached hereto and fully incorporated herein by reference. PROVIDER shall complete its obligations under this Agreement in a sound, economical and efficient manner in accordance with this Agreement and all applicable laws.
- C. COUNTY will make payments for services rendered under this Agreement as and in the manner specified herein and in *Schedule B*, which, if attached, is fully incorporated herein by reference.
- D. PROVIDER agrees to make such reports as are required by this Agreement and in the attached *Schedule C*, which is fully incorporated herein by reference.
- E. PROVIDER agrees to secure at PROVIDER's own expense all personnel necessary to carry out PROVIDER's obligations under this Agreement. Such personnel shall not be deemed to be employees of COUNTY. PROVIDER shall ensure PROVIDER's personnel are instructed that they will not have any direct contractual relationship with COUNTY. COUNTY shall not participate in or have any authority over any aspect of PROVIDER's personnel policies and practices, and shall not be liable for actions arising from such policies and practices.
- F. COUNTY shall have the right to request replacement of personnel. PROVIDER shall comply where such personnel are deemed by COUNTY to present a risk to consumers. In other instances, PROVIDER and COUNTY shall cooperate to reach a reasonable resolution of the issue.
- G. PROVIDER warrants that it has complied with all necessary requirements to do business in the State of Wisconsin.
- H. PROVIDER shall notify COUNTY immediately, in writing, of any change in its registered agent, his or her address, and/or PROVIDER's legal status. For a partnership, the term 'registered agent' shall mean a general partner.
- I. PROVIDER understands that time is of the essence.
- J. Unless specified differently herein, a PROVIDER shall maintain a consistent volume of service delivery throughout the months of the Agreement as determined by COUNTY.

SECTION A
(Non-Discrimination)

III. **NON-DISCRIMINATION.**

- A. During the term of this Agreement, PROVIDER agrees not to discriminate on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or

political beliefs against any person, whether a recipient of services (actual or potential) or an employee or applicant for employment. Such equal opportunity shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, and any other form of compensation or level of service(s).

- B. PROVIDER agrees to post in conspicuous places, available to all employees, service recipients and applicants for employment and services, notices setting forth the provisions of this paragraph. The listing of prohibited bases for discrimination shall not be construed to amend in any fashion state or federal law setting forth additional bases, and exceptions shall be permitted only to the extent allowable in state or federal law.

IV. AFFIRMATIVE ACTION.

- A. If PROVIDER has twenty (20) or more employees and receives \$20,000 in annual contracts with COUNTY, PROVIDER shall file an Affirmative Action Plan with the Dane County Contract Compliance Officer in accord with Chapter 19 of the Dane County Code of Ordinances. Such plan must be filed within fifteen (15) days of the effective date of this Agreement and failure to do so by said date shall constitute grounds for immediate termination of this Agreement by COUNTY.
- B. PROVIDER shall also, during the term of this Agreement, provide copies of all announcements of employment opportunities to COUNTY's Contract Compliance office, and shall report annually the number of persons, by race, ethnicity, gender, and disability, status, who apply for employment and, similarly classified, the number hired and the number rejected.
- C. PROVIDER agrees to furnish all information and reports required by COUNTY's Contract Compliance Officer as the same relate to affirmative action and nondiscrimination, which may include any books, records, or accounts deemed appropriate to determine compliance with Chapter 19, D. C. Ords., and the provisions of this Agreement.

V. AMERICANS WITH DISABILITIES ACT COMPLIANCE.

- A. PROVIDER and all Subcontractors agree not to discriminate on the basis of disability in accordance with The Americans with Disabilities Act (ADA) of 1990, the Wisconsin Statutes secs. 111.321 and 111.34, and Chapter 19 of the Dane County Code of Ordinances. PROVIDER agrees to post in conspicuous places, available to employees, service recipients, and applicants for employment and services, notices setting forth the provisions of this paragraph.
- B. PROVIDER shall give priority to those methods that offer programs and activities to disabled persons in the most integrated setting. Where service or program delivery is housed in an inaccessible location, and accessible alterations are not readily achievable, PROVIDER agrees to offer "programmatically accessibility" to recipients (real or potential) of said services and programs (e.g. change time/location of service).
- C. PROVIDER agrees that it will employ staff with special translation and sign language skills appropriate to the needs of the client population, or will purchase the services of qualified adult interpreters who are available within a reasonable time to communicate with hearing impaired clients. PROVIDER agrees to train staff in human relations techniques and sensitivity to persons with disabilities. PROVIDER agrees to make programs and facilities accessible, as appropriate, through outstations, authorized representatives, adjusted work hours, ramps, doorways, elevators, or ground floor rooms. PROVIDER agrees to provide, free of charge, all documents necessary to its clients' meaningful participation in PROVIDER's programs and services in alternative formats and languages appropriate to the needs of the client population, including, but not limited to, Braille, large print and verbally transcribed or translated taped information. The PROVIDER agrees that it will train its staff on the content of these policies and will invite its applicants and clients to identify themselves as persons needing additional assistance or accommodations in order to apply for or participate in PROVIDER's programs and services.

VI. BILINGUAL SERVICES.

PROVIDER agrees to maintain comprehensive policies to ensure compliance with Title VI of the Civil Rights Act of 1964, as updated to address the needs of employees and clients with limited English proficiency. PROVIDER agrees that it will employ staff with bilingual or special foreign language translation skills appropriate to the needs of the client population, or will purchase the services of qualified adult interpreters who are available within a reasonable time to communicate with clients who have limited English proficiency. PROVIDER will provide, free of charge, all documents necessary to its clients' meaningful participation in PROVIDER's programs and services in alternative languages appropriate to the needs of the client population. PROVIDER agrees that it will train its staff on the content of these policies and will invite its applicants and clients to identify themselves as persons needing additional assistance or accommodations in order to apply or participate in PROVIDER's programs and services.

VII. CIVIL RIGHTS COMPLIANCE.

- A. If PROVIDER has twenty (20) or more employees and receives \$20,000 in annual contracts with COUNTY, the PROVIDER shall submit to the COUNTY a current Civil Rights Compliance Plan (CRC) for Meeting Equal Opportunity Requirements under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title VI and XVI of the Public Service Health Act, the Age Discrimination Act of 1975, the Omnibus Budget Reconciliation Act of 1981 and Americans with Disabilities Act (ADA) of 1990. PROVIDER shall also file an Affirmative Action (AA) Plan with COUNTY in accordance with the requirements of Chapter 19 of the Dane County Code of Ordinances. PROVIDER shall submit a copy of its discrimination complaint form with its CRC/AA Plan. The CRC/AA Plan must be submitted prior to the effective date of this Agreement and failure to do so by said date shall constitute grounds for immediate termination of this Agreement by COUNTY. If an approved plan has been received during the previous CALENDAR year, a plan update is acceptable. The plan may cover a two-year period. Providers who have less than twenty employees, but who receive more than \$20,000 from the COUNTY in annual contracts, may be required to submit a CRC Action Plan to correct any problems discovered as the result of a complaint investigation or other Civil Rights Compliance monitoring efforts. If PROVIDER submits a CRC/AA Plan to a Department of Workforce Development Division or to a Department of Health Services Division that covers the services purchased by Dane County, a verification of acceptance by the State of PROVIDER's Plan is sufficient.
- B. PROVIDER agrees to comply with the COUNTY's civil rights compliance policies and procedures. PROVIDER agrees to comply with civil rights monitoring reviews performed by the COUNTY, including the examination of records and relevant files maintained by the PROVIDER. PROVIDER agrees to furnish all information and reports required by the COUNTY as they relate to affirmative action and non-discrimination. The PROVIDER further agrees to cooperate with the COUNTY in developing, implementing, and monitoring corrective action plans that result from any reviews.
- C. PROVIDER shall post the Equal Opportunity Policy, the name of the PROVIDER's designated Equal Opportunity Coordinator and the discrimination complaint process in conspicuous places available to applicants and clients of services, and applicants for employment and employees. The complaint process will be according to COUNTY's policies and procedures and made available in languages and formats understandable to applicants, clients and employees. PROVIDER shall supply to the Dane County Contract Compliance Officer upon request a summary document of all client complaints related to perceived discrimination in service delivery. These documents shall include names of the involved persons, nature of the complaints, and a description of any attempts made to achieve complaint resolution.
- D. PROVIDER shall provide copies of all announcements of new employment opportunities to the Dane County Contract Compliance Officer when such announcements are issued.
- E. If PROVIDER is a government entity having its own compliance plan, PROVIDER's plan shall govern PROVIDER's activities.

VIII. EQUAL BENEFITS REQUIREMENT.

PROVIDER will comply with section 25.016 of Dane County Code of Ordinances by providing the same economic benefits to all of its employees with domestic partners as it does to employees with spouses or the cash equivalent if such a benefit cannot reasonably be provided. PROVIDER agrees to make available for inspection by COUNTY the PROVIDER's payroll records relating to employees providing services under this Agreement. If PROVIDER's payroll records contain any false, misleading, or fraudulent information, or if PROVIDER fails to comply with the provision of s. 25.016 of the Dane County Code of Ordinances, COUNTY's Contract Compliance Officer may withhold payments; terminate, cancel, or suspend this Agreement in whole or in part; or, after a due process hearing, deny PROVIDER the right to participate in bidding on future county contracts for a period of one year after a first violation is found and for a period of three years after a second or subsequent violation is found. Contracts only involving the purchase of goods, or contracts with a school district, municipality or other unit of government are exempt from the requirements of this section.

IX. EQUAL OPPORTUNITY NOTICE.

In all solicitations for employment placed on PROVIDER's behalf during the term of this Agreement, PROVIDER shall include a statement to the effect that PROVIDER is an "Equal Opportunity Employer".

**SECTION B
(General Terms)**

X. ASSIGNMENT AND TRANSFER.

PROVIDER shall neither assign nor transfer any interest or obligation in this Agreement without the prior written consent of COUNTY, unless otherwise provided herein. Claims for money due to PROVIDER from COUNTY under this Agreement may be assigned to a bank, trust company or other financial institution without COUNTY consent if and only if the instrument of assignment provides that the right of the assignee in and to any amounts due or to become due to PROVIDER shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this Agreement. PROVIDER shall furnish COUNTY with notice of any such assignment or transfer.

XI. CONFIDENTIALITY.

- A. PROVIDER agrees to comply with all pertinent federal and state statutes, rules, regulations and county ordinances related to confidentiality. Further, COUNTY and PROVIDER agree that:
1. Client specific information, including, but not limited to, information which would identify any of the individuals receiving services under this Agreement, shall at all times remain confidential and shall not be disclosed to any unauthorized person, forum, or agency except as permitted or required by law.
 2. PROVIDER knows and understands it is not entitled to any client specific information unless it is released to persons who have a specific need for the information which is directly connected to the delivery of services to the client under the terms of this Agreement and only where such persons require the requested information to carry out official functions and responsibilities.
 3. Upon request from COUNTY, client specific information, including but not limited to treatment information, shall be exchanged between PROVIDER and COUNTY, consistent with applicable federal and state statutes, for the following purposes:
 - a. Research (names and specific identifying information not to be disclosed);
 - b. Fiscal and clinical audits and evaluations;
 - c. Coordination of treatment or services; and
 - d. Determination of conformance with court-ordered service plans.
- B. Health Insurance Portability and Accountability Act of 1996 (HIPAA) Applicability.

1. The PROVIDER agrees to comply with the federal regulations implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all relevant regulations as from time to time amended, to the extent those regulations apply to the services the PROVIDER provides or purchases with funds provided under this Agreement.
2. In addition, certain functions included in this Agreement may be covered within HIPAA rules. As such, the COUNTY must comply with all provisions of the law. If COUNTY has determined that PROVIDER is a "Business Associate" within the context of the law, PROVIDER will sign and return the attached Business Associate Agreement, which will be included and made part of this Agreement.

XII. COOPERATION.

- A. PROVIDER agrees to cooperate with departments, agencies, employees and officers of COUNTY in providing the services described herein.
- B. Where PROVIDER furnishes counseling, care, case management, service coordination or other client services and COUNTY requests PROVIDER or any of PROVIDER's employees to provide evidence in a court or other evidentiary proceeding regarding the services provided to any named client or regarding the client's progress given services provided, services purchased under this Agreement include PROVIDER making itself or its employees available to provide such evidence requested by COUNTY as authorized by law.

XIII. COUNTY LOGO. PROVIDER agrees to display the Dane County Department of Human Services (DCDHS) logo in its waiting rooms and incorporate the logo in all PROVIDER publications and stationery that pertain to services funded by COUNTY. Costs associated with display of the logo are the responsibility of COUNTY.

XIV. DELIVERY OF NOTICES.

Notices, bills, invoices and reports required by this Agreement shall be deemed delivered as of the date of postmark if deposited in a United States mailbox, first class postage attached, addressed to a party's address as set forth in this Agreement. Any party changing its address shall notify the other party in writing within five (5) business days.

XV. DISPUTE RESOLUTION.

- A. **Good Faith Efforts.** In the event of a dispute between PROVIDER and COUNTY involving the interpretation or application of the contents of this Agreement, PROVIDER and COUNTY agree to make good faith efforts to resolve grievances informally.
- B. **Formal Procedure.** In the event informal resolution is not achieved, COUNTY and PROVIDER shall follow the following procedure to resolve all disputes:

Step 1: PROVIDER's Chief Executive Officer shall present a description of the dispute and PROVIDER's position, in writing, to COUNTY's Division Manager within fifteen (15) working days of gaining knowledge of the issue. The description shall cite the provision or provisions of this Agreement that are in dispute and shall present all available factual information supporting PROVIDER's position. Failure to timely provide said document constitutes a waiver of PROVIDER's right to dispute the item.

Step 2: Both parties shall designate representatives, who shall attempt to reach a mutually satisfactory resolution within the fifteen (15) working days after mailing of the written notice.

Step 3: If resolution is not reached in Step 2, COUNTY's Division Manager shall provide in writing by mail, an initial decision. Said decision shall be binding until and unless a different decision is reached as outlined below.

Step 4: PROVIDER's Chief Executive Officer or equivalent may request a review of the initial decision by mailing a written request to COUNTY's Human Services Director within fifteen (15) working days of the receipt of the initial decision. Failure to timely provide said request constitutes a waiver of PROVIDER's right to dispute the item.

Step 5: COUNTY's Human Services Director shall respond to the request for review by mailing a final written decision to PROVIDER within fifteen (15) working days of receipt of the request.

Step 6: PROVIDER's Chief Executive Officer or equivalent may request a review by the County Executive of the final decision by mailing said request within fifteen (15) working days of the postmarked date of the final decision. Failure to timely provide said request constitutes a waiver of PROVIDER's right to dispute the item.

Step 7: The County Executive shall provide a final decision by mailing it to PROVIDER within fifteen (15) working days following the postmarked date of the request for a review. The decision of the County Executive is final and binding on the parties.

C. Client Grievance Procedure.

1. PROVIDER shall have a written client grievance procedure approved by COUNTY, posted in its service area, at all times during the term of this Agreement.
2. Where clients may be entitled to an administrative hearing concerning eligibility, PROVIDER will cooperate with COUNTY in providing notice of said eligibility to clients.

XVI. EMERGENCY PLANNING.

- A. In order for PROVIDER and the people PROVIDER serves to be prepared for an emergency such as a tornado, flood, blizzard, electrical blackout, pandemic and/or other natural or man-made disaster, PROVIDER shall develop a written plan that at a minimum addresses:
1. The steps PROVIDER has taken or will be taking to prepare for an emergency;
 2. Which of PROVIDER's services will remain operational during an emergency;
 3. The role of staff members during an emergency;
 4. PROVIDER's order of succession, evacuation and emergency communications plans, including who will have authority to execute the plans and/or to evacuate the facility;
 5. Evacuation routes, means of transportation and use of alternate care facilities and service providers, (such as pharmacies) with which PROVIDER has emergency care agreements in place;
 6. How PROVIDER will assist clients/consumers to individually prepare for an emergency; and
 7. How essential care records will be protected, maintained and accessible during an emergency.
- A copy of the written plan should be kept at each of PROVIDER's office(s).
- B. Providers who offer case management or residential care for individuals with substantial cognitive, medical, or physical needs shall assure at-risk clients/consumers are provided for during an emergency.

XVII. FAIR LABOR STANDARDS COMPLIANCE.

- A. **Reporting Adverse Findings.** During the term of this Agreement, PROVIDER shall report to the County Contract Compliance Officer, within ten (10) days, any allegations to, or findings by the National Labor Relations Board (NLRB) or Wisconsin Employment Relations Commission (WERC) that PROVIDER has violated a statute or regulation regarding labor standards or relations. If an investigation by the Contract Compliance Officer results in a final determination that the matter adversely affects PROVIDER's responsibilities under this Agreement, and which recommends termination, suspension or cancellation of this Agreement, COUNTY may take such action.
- B. **Appeal Process.** PROVIDER may appeal any adverse finding by the Contract Compliance Officer as set forth in sec. 25.015(11)(c) through (e), D.C. Ords.
- C. **Notice Requirement.** PROVIDER shall post the following statement in a prominent place visible to employees: "As a condition of receiving and maintaining a contract with Dane

County, this employer shall comply with federal, state and all other applicable laws prohibiting retaliation for union organizing."

XVIII. INDEMNIFICATION BY PROVIDER.

- A. To the fullest extent permitted by law, PROVIDER shall indemnify, hold harmless and defend COUNTY, its boards, commissions, agencies, officers, agents, volunteers, employees and representatives against any and all liability, claims, losses (including, but not limited to, property damage, bodily injury and loss of life), damages, costs or expenses (including, but not limited to, court costs, as well as fees and charges of attorney(s)) which COUNTY, its officers, employees, agencies, boards, commissions and representatives may sustain, incur or be required to pay by reason of PROVIDER furnishing the services or goods required to be provided under this Agreement, provided, however, that the provisions of this paragraph shall not apply to liabilities, claims, damages, losses, charges, costs, or expenses caused by or arising from the acts or omissions of COUNTY, its agencies, boards, commissions, officers, agents, volunteers, employees or representatives. The obligations of PROVIDER under the paragraph shall apply to liability, claims, losses, damages, costs or expenses arising from any aspect of PROVIDER's personnel policies or practices, because, except as otherwise provided herein, it is understood that COUNTY assumes no control over PROVIDER's business operations, methods or procedures.
- B. COUNTY reserves the right, but not the obligation, to participate in defense without relieving PROVIDER of any obligation under this paragraph.
- C. The obligations of PROVIDER under this paragraph shall survive the expiration or termination of this Agreement.
- D. The requirements of this section are waived where PROVIDER is the State of Wisconsin.

XIX. INSURANCE.

- A. In order to protect itself and COUNTY, its officers, boards, commissions, agencies, agents, volunteers, employees and representatives under the indemnity provisions of *paragraph XV*, PROVIDER shall, at PROVIDER's own expense, obtain and at all times during the term of this Agreement keep in full force and effect the insurance coverages, limits, and endorsements listed below. Neither these requirements nor the COUNTY's review or acceptance of PROVIDER's certificates of insurance is intended to limit or qualify the liabilities or obligations assumed by the PROVIDER under this Agreement.
 - 1. Commercial General Liability.
PROVIDER agrees to maintain Commercial General Liability at a limit of not less than \$1,000,000 per occurrence. Coverage shall include, but not be limited to, Bodily Injury and Property Damage to Third Parties, Contractual Liability, Personal Injury and Advertising Injury Liability, Premises-Operations, Independent PROVIDERS and Subcontractors, and Fire Legal Liability. The policy shall not exclude Explosion, Collapse, and Underground Property Damage Liability Coverage. The policy shall list DANE COUNTY as an Additional Insured.
 - 2. Commercial/Business Automobile Liability.
PROVIDER agrees to maintain Commercial/Business Automobile Liability at a limit of not less than \$1,000,000 Each Occurrence. PROVIDER further agrees coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event PROVIDER does not own automobiles, PROVIDER agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.
 - 3. Professional Liability.
PROVIDER agrees to maintain Professional Liability at a limit of not less than \$1,000,000 per claim with a \$1,000,000 aggregate for all PROVIDER's professional employees. The coverage shall include Unintentional

Errors/Omissions Endorsement. There shall be an extended reporting period provision of not less than two years.

4. Workers' Compensation.
PROVIDER agrees to maintain Workers Compensation insurance at Wisconsin statutory limits.

5. Umbrella or Excess Liability.
PROVIDER may satisfy the minimum liability limits required above for Commercial General Liability and Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for the Commercial General Liability and Business Auto Liability. PROVIDER agrees to list DANE COUNTY as an "Additional Insured" on its Umbrella or Excess Liability policy.

B. PROVIDER Prohibited from Waiving COUNTY's Right to Subrogation: When obtaining required insurance under this Agreement and otherwise, PROVIDER agrees to preserve COUNTY's subrogation rights in all such matters that may arise that are covered by PROVIDER's insurance.

C. Upon execution of this Agreement, PROVIDER shall furnish COUNTY with a Certificate of Insurance listing COUNTY as an additional insured and, upon request, certified copies of the required insurance policies. If PROVIDER's insurance is underwritten on a Claims-Made basis, the Retroactive Date shall be prior to or coincide with the date of this Agreement, the Certificate of Insurance shall state that professional malpractice or errors and omissions coverage, if the services being provided are professional services coverage is Claims-Made and indicate the Retroactive Date, PROVIDER shall maintain coverage for the duration of this Agreement and for six (6) years following the completion of this Agreement. PROVIDER shall furnish COUNTY, annually on the policy renewal date, a Certificate of Insurance as evidence of coverage. It is further agreed that PROVIDER shall furnish the COUNTY with a 30-day notice of aggregate erosion, in advance of the Retroactive Date, cancellation, or renewal. It is also agreed that on Claims-Made policies, either PROVIDER or COUNTY may invoke the tail option on behalf of the other party and that the Extended Reporting Period premium shall be paid by PROVIDER. In the event any action, suit or other proceeding is brought against COUNTY upon any matter herein indemnified against, COUNTY shall give reasonable notice thereof to PROVIDER and shall cooperate with PROVIDER's attorneys in the defense of the action, suit or other proceeding. PROVIDER shall furnish evidence of adequate Worker's Compensation Insurance. In case of any sublet of work under this Agreement, PROVIDER shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of PROVIDER.

D. COUNTY, acting at its sole option and through its Risk Manager, may waive any and all insurance requirements. Waiver is not effective unless in writing. Such waiver may include or be limited to a reduction in the amount of coverage required above. The extent of waiver shall be determined solely by COUNTY's Risk Manager taking into account the nature of the work and other factors relevant to COUNTY's exposure, if any, under this Agreement.

E. In case of any sublet of work under this Agreement, PROVIDER shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of PROVIDER.

F. The requirements of this section are waived where PROVIDER is the State of Wisconsin.

XX. LICENSE, CERTIFICATION AND STANDARD COMPLIANCE.

A. **Service Standards.** PROVIDER shall meet State and Federal service standards as expressed by State and Federal statutes, rules, and regulations applicable to the services covered by this Agreement, including all regulations applicable to the expenditure and reporting of funds for services purchased by this Agreement.

- B. **Licenses and Certifications.** Where required by law, PROVIDER must, at all times, be licensed or certified by either the State or County as a qualified provider of the services purchased hereby. PROVIDER shall fully cooperate with licensing and certification authorities. PROVIDER shall submit copies of the required licenses or certifications upon request by COUNTY. PROVIDER shall promptly notify COUNTY in writing of any citation PROVIDER receives from any licensing or certification authority, including all responses and correction plans.
- C. **County Standards.** Where COUNTY wants to apply a specific set of standards to PROVIDER not contrary to state and federal regulations, the same are specified or are specifically referred to in this Agreement.
- D. **Background Checks.** PROVIDER agrees to do background checks for all employees having regular contact with children, the elderly or vulnerable adults, including caregiver background checks where required by law.
- E. **Notification.** PROVIDER shall notify the COUNTY promptly, in writing, if it is unable to comply with any of the above requirements.

XXI. LIVING WAGE.

- A. PROVIDER agrees to pay all workers employed by PROVIDER in the performance of this Agreement, whether on a full-time or part-time basis, the prevailing living wage as defined in section 25.015(1)(f), Dane County Ordinances. PROVIDER agrees to make available for COUNTY inspection PROVIDER's payroll records relating to employees providing services under this Agreement or a subcontract.
- B. If any payroll records of PROVIDER contain any false, misleading or fraudulent information, or if PROVIDER fails to comply with the provisions of section 25.015 of the Dane County Code of Ordinances, COUNTY may withhold payments on the Agreement, terminate, cancel or suspend the Agreement in whole or in part, or, after a due process hearing, deny PROVIDER the right to participate in bidding on future county contracts for a period of one year after the first violation is found and for a period of 3 years after a second violation is found.
- C. PROVIDER agrees to submit a certification as required in section 25.015(7) of the Dane County Code of Ordinances.
- D. PROVIDER agrees to display COUNTY's current living wage poster in a prominent place where it can be easily seen and read by persons employed by PROVIDER.
- E. PROVIDER shall ensure that any subcontractors conform to the provisions of this section.
- F. The following are exemptions from the requirements of this section:
 1. When the *Maximum Cost* of the Agreement is less than \$5,000;
 2. When the provider is a school district, a municipality, or other unit of government;
 3. When the County is purchasing residential services at an established per bed rate;
 4. When employees are persons with disabilities working in employment programs and the provider holds a current sub-minimum wage certificate issued by the U.S. Department of Labor or where such a certificate could be issued but for the fact that the employer is paying a wage higher than the minimum wage;
 5. When an individual receives compensation for providing services to a family member;
 6. When employees are student interns;
 7. When the provider meets any other criteria for exemption outlined in section 25.015(1)(d) of the Dane County Code of Ordinances;
 8. Where this Agreement is funded by a government agency requiring a different living wage, the higher wage requirement shall prevail.
- G. COUNTY at its sole discretion may fund all, part or none of PROVIDER's obligation to pay its employees living wages under section 25.015 of the Dane County Code of Ordinances. If PROVIDER fails to provide COUNTY living wage survey information by the due date set

by COUNTY, it shall forfeit any funds COUNTY may have otherwise provided for this purpose.

XXII. NO WAIVER OF RIGHT OF RECOVERY.

In no event shall the making of any payment or acceptance of any service or product required by this Agreement constitute or be construed as a waiver by COUNTY of any breach of the covenants of this Agreement or a waiver of any default of PROVIDER. The making of any such payment or acceptance of any such service or product by COUNTY while any such default or breach shall exist shall in no way impair or prejudice the right of COUNTY with respect to recovery of damages or other remedy as a result of such breach or default.

XXIII. PATENTS AND INVENTIONS. PROVIDER may elect to retain the entire right, title and interest to any invention conceived or first actually reduced to practice in the performance of this Agreement as provided by 37 CFR 401. In the event any invention results from work performed jointly by PROVIDER and COUNTY, the invention(s) shall be jointly owned.

XXIV. PENALTIES.

- A. PROVIDER shall provide immediate notice in the event it will be unable to meet any deadline, including deadlines for filing reports, set by COUNTY. Concurrent with notification, PROVIDER shall submit either a request for an alternative deadline or other course of action or both. COUNTY may grant or deny the request. COUNTY has the prerogative to withhold payment to PROVIDER upon denial of request or until any condition set by COUNTY is met. In the case of contracts that have been renewed or continued from a previous contractual period, COUNTY may withhold payment in the current period for failures that occurred in a previous period.
- B. If COUNTY is liable for damages sustained as a result of breach of this Agreement by PROVIDER, COUNTY may withhold payments to PROVIDER as set off against said damages.
- C. If, through any act of or failure of action by PROVIDER, COUNTY is required to refund money to a funding source or granting agency, PROVIDER shall pay to COUNTY within ten (10) working days, any such amount along with any interest and penalties.

XXV. RECORDS.

- A. **Open Records Requests.** PROVIDER agrees to assist COUNTY in promptly fulfilling or answering any open records request, in the manner determined by COUNTY, of a record not protected by a law requiring confidentiality that PROVIDER keeps or maintains on behalf of COUNTY.
- B. **Records Retention.** PROVIDER shall retain any record required to be kept on behalf of COUNTY for a period of not less than seven (7) years unless a shorter period of retention is authorized by applicable law or for a longer period of time if required by law.
- C. **Records Ownership.**
 - 1. It is understood that in the event this Agreement terminates for any reason, COUNTY, at its option may take ownership of all records created for the purpose of providing and facilitating provision of services under the Agreement.
 - 2. If, as the result of the expiration or termination of this Agreement, PROVIDER discontinues services provided under this Agreement to any client who continues to require such service, COUNTY shall have the right to take immediate physical custody of any of the client's records that are necessary to facilitate the transition of services to another provider of such service, including, but not limited to, all documents, electronic data, products and services prepared or produced by PROVIDER under this Agreement.

XXVI RENEGOTIATION.

- A. This Agreement or any part thereof, may be renegotiated at the option of COUNTY in the case of: 1) increased or decreased volume of services; 2) changes required by Federal or

State law or regulations or court action; 3) cancellation, increase or decrease in funding; 4) changes in service needs identified by COUNTY; 5) PROVIDER's failure to provide monthly services purchased; or 6) upon any mutual agreement. PROVIDER agrees to renegotiate in good faith if COUNTY exercises this option.

- B. Any agreement reached pursuant to renegotiation shall be acknowledged through a written Agreement addendum signed by COUNTY and PROVIDER.
- C. Changes to the number of units purchased under this Agreement pursuant to renegotiation shall be reflected by amendment to the *Program Summary*.
- D. If PROVIDER refuses to renegotiate in good faith as required by this section, COUNTY may either terminate the Agreement or unilaterally adjust payments downward to reflect COUNTY's best estimate of the volume of services actually delivered by PROVIDER under this Agreement.

XXVII. TERMINATION, SUSPENSION AND/OR MODIFICATION.

This Agreement may be terminated and/or its terms may be modified or altered as follows:

- A. Either party may terminate the Agreement, for any reason, at any time upon ninety (90) days written notice.
- B. Failure of PROVIDER to fill any of its obligations under the Agreement in a timely manner or violation by PROVIDER of any covenants or stipulations contained in this Agreement shall constitute grounds for COUNTY to terminate this Agreement upon ten (10) days written notice of the effective date of termination.
- C. The following shall constitute grounds for immediate termination:
 - 1. Violation by PROVIDER of any state, federal or local law, or failure by PROVIDER to comply with any applicable state and federal service standards, as expressed by applicable statutes, rules and regulations.
 - 2. Failure by PROVIDER to carry applicable licenses or certifications as required by law.
 - 3. Failure of PROVIDER to comply with reporting requirements contained herein.
 - 4. Inability of PROVIDER to perform the work provided for herein.
 - 5. Exposure of a client to immediate danger when interacting with PROVIDER.
- D. In the event of cancellation or reduction of state, federal or county funding upon which COUNTY relies to fulfill its obligations under this Agreement, PROVIDER agrees and understands that COUNTY may take any of the following actions:
 - 1. COUNTY may terminate this Agreement, upon thirty (30) days written notice.
 - 2. COUNTY may suspend this Agreement without notice for purposes of evaluating the impact of changed funding.
 - 3. COUNTY may reduce funding to PROVIDER upon thirty (30) days written notice. If COUNTY opts to reduce funding under this provision, COUNTY may, after consultation between PROVIDER and COUNTY's contract manager or designee, specify the manner in which PROVIDER accomplishes said reduction, including, but not limited to, directing PROVIDER to reduce expenditures on designated goods, services and/or costs.
- E. Failure of the Dane County Board of Supervisors or the State or Federal Governments to appropriate sufficient funds to carry out COUNTY's obligations hereunder or failure of PROVIDER to timely commence the contracted for services, shall result in automatic termination of this Agreement as of the date funds are no longer available, without notice.
- F. Termination or reduction actions taken by COUNTY under this Agreement are not subject to the review process set forth in Section XV B of this document.

SECTION C
(Financial Terms)

XXVIII. FINANCIAL PROVISIONS.

A. **Accounting.** The *Wisconsin Allowable Cost Policy Manual* shall determine eligible reimbursable expenses. PROVIDER shall adhere to the *State of Wisconsin's Allowable Cost Policy Manual*, including revisions and updates and return to COUNTY any funding paid in excess of allowable costs.

B. **Method of Payment.** PROVIDER shall be paid for its services as indicated below.

1. **Monthly Expense Reimbursement:** Expenses incurred by PROVIDER shall be reimbursed by COUNTY on a monthly basis. Requests for payment shall be made on COUNTY's Payment Voucher (Form 014-64-05) and submitted to COUNTY within twenty-five (25) days after the month of service. This provision will be applicable to the following programs:

2. **Unit of Service Reimbursement:** Units of service provided shall be paid by COUNTY on a monthly basis. Requests for payment shall be made on COUNTY's Payment Voucher (Form 014-64-05) or a monthly billing statement and submitted to COUNTY within twenty-five (25) days after the month of service. This provision will be applicable to the following programs:

3. **Monthly Advance Payment with Year End Reconciliation:** PROVIDER shall be advanced equal monthly payments consisting of the annual Agreement amount divided by the number of months covered under this Agreement. The last monthly payment to PROVIDER may be adjusted to actual expenses anticipated for the Agreement term. Request for payment shall be made on COUNTY's Payment Voucher (Form 014-64-05) and submitted to COUNTY by the first of the month previous to the month the payment is to be issued. This provision will be applicable to the following programs:

All except MA Case Management

4. **Other Method of Payment:** This method is described in Schedule B for the following programs:

MA Case Management

C. **Alternate Method of Payment.** Notwithstanding the agreed upon method of payment stated above, COUNTY may at its option refuse to advance all or part of any unearned payment otherwise due to PROVIDER if COUNTY reasonably suspects any of the following:

1. PROVIDER has mismanaged any funds provided by COUNTY.
2. Funds in PROVIDER's possession are at risk of being seized by PROVIDER's creditors or other adverse interest.
3. PROVIDER appears incapable of maintaining itself as a going business concern.
4. PROVIDER fails to meet reporting requirements.

- D. **Administrative Cost Ceiling.** PROVIDER agrees to keep administrative costs for each program at or below the percentage approved by COUNTY. The approved administrative cost is that percentage most recently approved by COUNTY, whether governed by this year's Agreement or by a previous year's Agreement. No variance in excess of the approved administrative percentage will be allowed unless approved by COUNTY in advance and in writing. In no event will COUNTY approve an administrative cost percentage in excess of 15% of the cost of each program.
- E. **Exemptions from Administrative Cost Ceiling.** At the discretion of COUNTY, programs will be exempt from the prescribed ceiling if any of the following applies:
1. The program is 100% administrative, or
 2. The program is paid monthly under the unit of service reimbursement method of payment, or
 3. The program is 100% funded from medical assistance or another federal source; in such case the administrative expense shall be limited to the requirements of the funding source.
- F. **Bond.** At all times during the term of this Agreement PROVIDER shall maintain an employee dishonesty bond in an amount sufficient to hold PROVIDER harmless in the event of employee fraud or defalcation. Said bond shall insure PROVIDER against the loss of funds provided through this Agreement and the loss of client funds to which the PROVIDER or its employees has access through the services provided through this Agreement. PROVIDER shall furnish evidence of having met this requirement upon request by COUNTY.
- G. **Budgets and Personnel Schedules.**
1. Programs paid under the unit of service reimbursement method of payment shall be exempt from the requirements of this section.
 2. For each program funded by COUNTY, PROVIDER shall prepare a program budget and supporting personnel schedule and submit it to COUNTY for approval within fifty-six (56) days after the effective date of this Agreement. PROVIDER agrees to submit its program budgets and personnel schedules on forms provided by COUNTY and according to guidelines provided by COUNTY. Program budgets and personnel schedules shall be considered approved when signed by both PROVIDER and COUNTY. Upon approval by COUNTY, both the program budget and personnel schedule shall be made a part of this Agreement.
 3. Variances in any program account category (categories are: Personnel, Operating, Space, Special Costs, and Other Expense) in excess of \$5,000.00 or 10%, whichever is less, shall not be allowed unless PROVIDER obtains written approval of COUNTY at COUNTY's discretion for good cause shown. Overall program under-spending is not considered a variance.
 4. Funds allocated to each program must be used as allocated in accordance with the approved program budget and may not be transferred between programs without the written agreement of COUNTY at COUNTY's discretion for good cause shown.
 5. If there is a change in program funding under this Agreement, PROVIDER shall submit a revised budget and personnel schedule, unless waived in writing by COUNTY.
 6. In performing services required under this Agreement, PROVIDER shall not exceed either the approved program budget or the staffing level indicated in the approved personnel schedule.
- H. **Client Accounts.**
1. Under no circumstances is PROVIDER permitted to commingle funds belonging to clients with PROVIDER's funds. Client funds shall be kept in separate accounts ("Client Accounts") such that all monies can be accounted for at all times.
 2. Client Accounts established pursuant to this section shall be subject to audit at any time during normal business hours and without prior notice.

3. If COUNTY discovers a deficiency in any Client Account or if a formal complaint is filed pertaining to such an account, COUNTY or its representative may withhold from PROVIDER funds equivalent to the sum in dispute until settlement is reached.

I. **Collection of Client Fees.**

1. COUNTY shall determine which programs operated by PROVIDER are required under Wis. Stats. 46.03(18) to participate in the Wisconsin Administrative Code (DHS 1) Uniform Fee System of charging clients for services provided and inform PROVIDER. PROVIDER shall assume responsibility for the billing and collection of fees, unless specified otherwise in this Agreement.
2. PROVIDER shall not delegate collection of fees to private collection firms without written permission from COUNTY.

J. **Deadline for Requesting Cost Variances and Transfers of Funds Between Programs.** Requests for approval of cost variances and transfers of funds between programs must be made in writing to COUNTY no later than January 25 of the year following the Agreement year. COUNTY will not consider written requests for further revisions unless they are the result of auditing adjustments detailed in a letter from PROVIDER's auditor and submitted prior to or with the annual audit report.

K. **Deposits in FDIC-Insured Account.** Any payments of monies to PROVIDER by COUNTY for services provided under this Agreement shall be deposited in a financial institution with Federal Deposit Insurance Corporation (FDIC) insurance coverage. For any balance exceeding FDIC coverage PROVIDER must obtain additional insurance.

L. **Donations.** PROVIDER shall account for donations in accordance with the State of Wisconsin's Allowable Cost Policy Manual (Section III, item 12) and other applicable law.

M. **Expense Reports.** PROVIDER shall submit expense reports on the form provided by COUNTY. The report shall be submitted on a quarterly basis and is due no later than the 25th of the month following the end of the quarter. COUNTY may require reports more frequently upon thirty (30) day notice. Programs paid under the unit of service reimbursement method of payment shall be exempt from submitting the expense reports described in this paragraph.

N. **Financial and Compliance Audit by PROVIDER.**

1. PROVIDER, if it receives departmental funding over \$25,000, shall submit a copy of its agency-wide annual audit to COUNTY within one hundred eighty (180) days of the end of its fiscal year. The audit shall be performed on behalf of PROVIDER by an independent certified public accountant and shall be conducted in accordance with the applicable state and federal regulations and guidelines, including, but not limited to: *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Chapters 1 and 2*; the *State of Wisconsin's Department of Health Services Audit Guide*; and the *State of Wisconsin's Allowable Cost Policy Manual*. If PROVIDER receives department funding less than \$100,000, it may request a waiver of this requirement. When required, the audit shall include the following items:
 - a. The auditor's opinion on the financial statements.
 - b. A supplementary schedule identifying expenses and revenues by funding source and by program. This schedule shall be presented in worksheet format with programs and funding sources as columns, revenues and expenses as line items, with expenditures reflected by category as defined by COUNTY (i.e., Personnel, Operating, Space, Special Costs, and Other Expenses) as allocated between "administrative" and "program" categories, and an excess or deficit computed at the foot of each column.
 - c. For each program funded by COUNTY, a supplementary schedule in the form of a final expense report as prescribed by COUNTY.
 - d. The auditor's opinion on the supplementary schedules.

- e. The auditor's Report on Compliance and Internal Control over Financial Reporting based on an audit of financial statements performed according to Government Auditing Standards.
 - f. The auditor's Report on Compliance with requirements applicable to each major program and Internal Control over Compliance in Accordance with *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, 2 CFR Chapters 1 and 2 and the State Single Audit Guidelines.
 - g. A Schedule of Questioned Costs, if any.
 - h. The auditor's Letter to Management, as applicable.
 - i. The auditor's Summary of Audit Results.
2. COUNTY shall identify in writing to PROVIDER those findings or recommendations in the audit which shall require a written response and plan of corrective action by PROVIDER.
 3. Where the Agreement period and PROVIDER's fiscal year do not coincide, the audit shall include a bridging schedule by program identifying expenses to the Agreement period. "By program" means that the bridging schedule must show each program individually.
 4. COUNTY shall accept its allocated share of the audit cost as indicated in the approved budget. COUNTY shall comment on the audit in writing to PROVIDER within one hundred eighty (180) days of when the audit is due or received whichever is later.
 5. PROVIDER understands and acknowledges that all auditing requirements survive the *Expiration Date* of this Agreement. If this contract terminates or is assigned with COUNTY's permission to another entity before the expiration date, these audit provisions shall be due within 120 days of the termination or assignment.

O. Final Settlement Where County Pays PROVIDER's Costs.

If this Agreement employs Method of Payment under sub term B., paragraphs 1., 3. or 4. above, COUNTY shall pay the lesser of net audited expenses or the annual Agreement amount on a per program basis. Net audited expenses shall be determined as follows:

1. As required by the terms of this Agreement, PROVIDER shall submit an audit, which shall include a supplementary schedule identifying expenses and revenues by funding source and by program. Where there are other revenues in COUNTY program columns of the audit, except for interest and dividends, the revenues shall be deducted from the expenses in those columns to give the net expense to COUNTY.
2. In the event the audit requirement is waived by COUNTY, PROVIDER shall provide COUNTY an unaudited supplementary schedule by program showing net county-funded expenditures by category (i.e., Personnel, Operating, Space, Special Costs, and Other Expense) compared to the most recently approved program budget for this Agreement, which shall be submitted to COUNTY no later than January 25 of the year following the Agreement year. Said schedule shall include an actual vs. budget analysis of expenditures as allocated between "administrative" and "program". The percentage actual expenses vary from the budget shall be calculated and displayed for each account category. This schedule shall be submitted on the form provided by COUNTY and COUNTY shall pay the lesser of unaudited expenses or the annual Agreement amount on a per program basis.
3. On a per program basis, any account category or administrative cost variance not approved by COUNTY will be considered an overpayment and PROVIDER shall reimburse any such amount to COUNTY within ten (10) working days of notification. Overall program under spending is not considered a variance issue.
4. If PROVIDER is a nonprofit organization, it may not keep excess revenue over the approved program budget described in Section C, term XXVIII, sub term G.2.
5. If PROVIDER is a profit organization, Final Settlement on a per program basis, excluding Systems Management programs, shall be the lesser of audited expenses plus four percent (4%) of audited expenses less related revenue or the *Maximum Cost* as stated on page one of this Agreement.

6. PROVIDER must claim any alleged underpayment by COUNTY by the time of final settlement or such claims are waived.

P. **Notice of Financial Instability.** PROVIDER shall give COUNTY immediate notice of any of the following events:

1. That PROVIDER is unable to meet its financial obligations to its employees, to the state or federal governments, or to any creditor.
2. That PROVIDER has written a check drawn on insufficient funds.
3. That PROVIDER has received notice that it has been sued or that a lawsuit against PROVIDER is pending.
4. That PROVIDER has filed a bankruptcy action.
5. That PROVIDER has sustained or will sustain a loss for which it has insufficient financial resources.
6. Any other event that impedes PROVIDER's ability to perform under this Agreement.

Q. **Overpayment.** Any overpayment due COUNTY shall be paid within ten (10) working days of notification. PROVIDER understands that time is of the essence with respect to repayments and agrees that if PROVIDER fails to timely submit repayment, COUNTY may withhold payment due from either a previous year Agreement or the current year Agreement.

R. **Purchased Equipment.**

1. The *State of Wisconsin's Allowable Cost Policy Manual* requires that any asset with an acquisition cost in excess of \$5,000 be capitalized. PROVIDER shall make requests for any exceptions to this policy in writing to the appropriate Division Manager for COUNTY. These requests shall be made prior to the purchase of any such asset.
2. If COUNTY approves an exception under sub. (1), above, and any assets are expensed to COUNTY, said assets shall become the property of COUNTY upon termination or non-renewal of this or any extension or future Agreement.
3. Any item capitalized on PROVIDER's books and depreciated to COUNTY shall remain the property of PROVIDER.
4. PROVIDER agrees to maintain records that clearly identify all items expensed or depreciated to COUNTY and shall provide those records to COUNTY upon request. Where the records are unclear, it shall be assumed that COUNTY is the owner of the property upon termination or non-renewal of the Agreement.

S. **Purchase of Computer Equipment.**

1. Any of PROVIDER's hardware intended to link with the COUNTY network, shall meet Dane County Department of Administration, Management Information Services standards in effect at the time the linkage is desired.
2. PROVIDER shall be responsible for the costs associated with connectivity hardware and software, including, but not limited to, installation of data lines and associated monthly costs, port patch panels (hubs), patch cables, network interface cards and network software.
3. PROVIDER shall be responsible for all maintenance of its computer equipment. Dane County Department of Administration, Management Information Services shall be responsible for maintenance of the network.
4. PROVIDER shall be responsible for completing and submitting current and accurate COUNTY Security Access forms to the COUNTY Security Officer for all staff who will be logging on to a Dane County network. It is PROVIDER's responsibility to ensure accuracy of said Security Access forms. COUNTY has the discretion to refuse access to the network for any reason.

SECTION D
(Reporting and Evaluation Requirements)

XXIX. REPORTS AND EVALUATION.

- A. **Audits and Contract Reviews.** PROVIDER agrees to submit to such random audits by COUNTY as COUNTY may request. Unless a violation of State, Federal or local law is alleged, COUNTY will give no less than ten (10) working days notice before a review or monitoring procedure. COUNTY's review and monitoring responsibilities under the terms of this Agreement may include, but are not limited to: Agreement compliance, certification status, financial expenditures, reporting requirements, units of service provided, Affirmative Action Plan, Civil Rights Compliance Plan, American Disability Act Compliance, on-site visits by COUNTY staff and/or county board members, or both, interviews with program consumers, families and guardians, interviews with direct service and management personnel. The State and/or Federal government may also conduct program reviews in connection with their financial oversight functions. PROVIDER agrees to cooperate with COUNTY, State and Federal governments in these reviews.
- B. **Client Reporting.** PROVIDER shall submit monthly client registration and/or client service participation reports in a format provided by COUNTY. Reports for January through November are due on the tenth of the following month. The December report is due no later than January 5.
- C. **Copies to be Supplied.** Copies of any evaluative information obtained by PROVIDER during the year, such as, outside evaluation or accreditation will be submitted to COUNTY at the time received.
- D. **Data Gathering.** PROVIDER will cooperate with COUNTY and other providers to define common data elements to be reported to COUNTY to assist in developing baseline data about program delivery, efficiency, and effectiveness.
- E. **Evaluation Compliance.** PROVIDER will comply with all COUNTY requirements regarding program evaluation COUNTY deems required under Wis. Stats. 46.23(6m)(g).
- F. **Quarterly Report.** PROVIDER will report, in a format as required by COUNTY, to COUNTY's designee on a quarterly basis, beginning on May 1. The final report shall be provided on April 1 of the following year. Reports shall include:
1. Information on client waiting lists.
 2. Quantity of services by Agreement/client category.
 3. Progress or problems in achieving Agreement goals and performance outcomes.
 4. Progress or problems associated with overall PROVIDER operations.
 5. Other information as may reasonably be required by COUNTY.
 6. The fourth quarter report will also include a description of:
 - a. Agency and program objectives for that year;
 - b. Achievement of or progress toward those objectives;
 - c. Problems encountered in meeting the objectives.
 7. Reports on services provided in specific geographical areas as identified to PROVIDER by COUNTY.
- G. **Timeliness.** PROVIDER understands that time is of the essence with respect to all reports and agrees to make all reports in a timely manner as provided below, and agrees that if PROVIDER fails to timely submit any report due under the terms of this Agreement, COUNTY may withhold payment until such report is provided, including payment due from either a previous year or the current year.
- H. **Provider.** Understands and acknowledges that all reporting requirements survive the *Expiration Date* of this Agreement.

SECTION E
(Contract Construction and Legal Process)

XXX. CONTRACT CONSTRUCTION AND LEGAL PROCESS.

- A. **Choice of Law.** It is expressly understood and agreed to by the parties hereto that in the event of any disagreement or controversy between the parties, Wisconsin law shall be controlling.
- B. **Construction.** This Agreement shall not be construed against the drafter.
- C. **Counterparts.** The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.
- D. **Entire Agreement.** The entire agreement of the parties is contained herein and this Agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. The parties expressly agree that this Agreement shall not be amended in any fashion except in writing, executed by both parties.
- E. **Execution.** This Agreement has no effect until signed by both parties. The submission of this Agreement to PROVIDER for examination does not constitute an offer. PROVIDER warrants that the persons executing this Agreement on its behalf are authorized to do so.
- F. **Limitation of Agreement.** This Agreement is intended to be an agreement solely between the parties hereto and for their benefit only. No part of this Agreement shall be construed to add to, supplement, amend, abridge or repeal existing duties, rights, benefits or privileges of any third party or parties, including but not limited to employees or subcontractors of either of the parties. Except, where PROVIDER intends to meet its obligations under this or any part of this Agreement through a subcontract with another entity, PROVIDER shall first obtain the written permission of COUNTY; and further, PROVIDER shall ensure that it requires of its subcontractor the same obligations incurred by PROVIDER under this Agreement.
- G. **Severability.** The invalidity or un-enforceability of any particular provision of this Agreement shall not affect the other provisions herein, and this Agreement shall be construed, in all respects, as though all such invalid or unenforceable provisions were omitted.
- H. **Venue.** Venue for any legal proceedings shall be in the Dane County Circuit Court.

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this Agreement and its Schedules to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER:

Date Signed: _____

Print Name and Title: _____

Date Signed: _____

Print Name and Title: _____

Registered Agent's Name: _____

Agent's Address: _____

FOR COUNTY:

Date Signed: _____

LYNN M. GREEN, Director of Human Services
(when applicable)

Date Signed: _____

JOE PARISI, County Executive
(when applicable)

Date Signed: _____

SCOTT MCDONELL, County Clerk
(when applicable)

rev. 03/03; 6/18/03; 7/29/03; 8/19/03; 8/21/03; 10/15/03; 9/22/04; 10/05/05; 10/31/06, 9/27/07; 10/03/08;
6/29/09; 9/22/09; 9/7/10; 8/2/11; 9/16/11; 7/11/12; 8/27/13; 6/11/14

Program Summary Form

Created: 10/2/2014	Contract #: 82916	Provider: City of Fitchburg
Revised:	Division: Adult Community Services	Funding Period: January 1, 2015 through December 31, 2015

Contract Maximum Service Costs: Subject to the provisions specified elsewhere in this contract, the following summarizes and sets forth the rates and maximum payments available for services under this contract.

Program Number	Program Group	Org. #	Obj. #	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting
a. 1225	1225	ACBCLFSC	CLSMAA	Nutrition	401	357		16.50	1000	\$ 16,500		\$ 16,500	Nut.Report
b.										\$ -	\$ -	\$ -	SAMS
c.										\$ -	\$ -	\$ -	
d.										\$ -	\$ -	\$ -	
e.										\$ -	\$ -	\$ -	
f.										\$ -	\$ -	\$ -	
g.										\$ -	\$ -	\$ -	
h.										\$ -	\$ -	\$ -	
i.										\$ -	\$ -	\$ -	
j.										\$ -	\$ -	\$ -	
Total										\$ 16,500	\$ -	\$ 16,500	

18

*Other Revenue-Include here the source and related amount for each program:

The section below is to be used to further define the information above.

a.	A "unit" is equivalent to one hour of staff work on activities related to meal site management, home delivered meals, and related activities.	
b.		
c.		
d.		
e.		
f.		
g.		
h.		
i.		
j.		

Standard Program Category (SPC) Code Description:

a. 401=Congregate Meals
b.

c.
d.

e.
f.

g.
h.

j.
k.

Contract Manager(s)/Programs:

Velasquez

Accountant(s)/Programs:

Sue Perry

City of Fitchburg Senior Center
2015 SCHEDULE A PROGRAM REQUIREMENTS
Nutrition Services
Program 1225

- A. Description of Services to be Purchased:** This program is intended to provide Older American Act (OAA) Senior Nutrition Program (SNP) Site Management of congregate and home-delivered meal (HDM) services in accordance with: (1) Chapter 8. Nutrition Program Operations of the Manual of Policies, Procedures and Technical Assistance for the Wisconsin Aging Group (Wisconsin Bureau of Aging and Disability Resources); (2) Wisconsin Food Code; and (3) Area Agency on Aging of Dane County's Senior Nutrition Program Policies and Procedures.

Senior Nutrition Program Site Management includes coordination and oversight of the following: (1) program outreach targeting low-income, minority, and rural seniors; (2) supervision of a safe and sanitary facility; (3) service of meals in a congregate setting and the delivery of meals to homebound seniors by trained volunteers; (4) collection and data entry of required participant registration and service delivery data; (5) utilization of a meal reservation system to accurately and timely order meals through the County contracted Caterer; and (6) the provision of nutrition education and isolation reducing activities for senior adults.

1. **Service Location:** Congregate meals are offered at one location within the PROVIDER's service area as approved by the COUNTY: Fitchburg Senior Center, 5510 E. Lacy Road, Fitchburg, WI 53711. Home-delivered meals are portioned and packaged at this same location and delivered by volunteers in the PROVIDER's service area.
2. **Persons to be Served:**
 - a. **Target Population:** As required by the OAA, the PROVIDER shall target adults (age 60+) who have the greatest economic or social need with particular attention to low-income minority and rural individuals. PROVIDER will attempt to serve these target populations in the same proportion as their incidence in the population of the service area served by the PROVIDER.
 - b. **Eligibility Requirements:**
 - 1) For Congregate Meals
 - Any individual age 60 and older

- The spouse of an age 60 and over congregate participant—the spouse can be of any age
- A person with a disability, under age 60 who resides in housing facilities occupied primarily by older individuals at which congregate nutrition services are provided
- A disabled individual who resides at home with and accompanies an older individual to the site
- Any nutrition services staff over the age of 60
- Volunteers under or over age 60

2) For Home-Delivered Meals (HDM)

- Any individual age 60 and over who is frail and essentially homebound by reason of illness, disability, or isolation
- A spouse of a person eligible for a HDM as described above, regardless of age or condition, if an assessment concludes that it is in the best interest of the homebound older individual
- An individual with a disability who resides at home with older individuals if an assessment concludes that it is in the best interest of the homebound older individual
- Non-elderly individuals with disabilities who reside at home with older individuals are eligible to receive home delivered meals on a contribution basis

3. **Funding Source:** PROVIDER shall comply with all federal, state, and COUNTY requirements related to the funding source(s) for this program.

4. **Units of Service:** A unit of service is defined as one hour of paid staff time working on the provision of meals at congregate meals sites and/or for home-delivered meals.

B. Program Specifications

1. **Service Specifications:**

- a. The meals for this program will be provided by a caterer as decided by the COUNTY unless otherwise specified in this contract.
- b. PROVIDER shall coordinate and oversee daily nutrition program operation at the congregate site as well as the packaging and delivery of home-delivered meals subject to COUNTY contracts with caterers in accordance with Chapter 8: Nutrition Program Operations and the Wisconsin Food Code.

- c. PROVIDER is responsible for ordering congregate and home-delivered meals from the caterer contracted by the COUNTY the weekday before the meal is to be provided. Individual consumers can reserve their meal by calling a local number operated by PROVIDER that is publicized in the community.
- d. PROVIDER shall work cooperatively with the caterer under contract for the site on the following activities:
 - 1) Reserving the meal in advance of serving, as agreed upon by the caterer;
 - 2) Contacting caterer by telephone prior to 7:30 am on any day the meal needs to be cancelled due to weather or other emergencies;
 - 3) Monitoring and recording temperatures as taken by the catering staff upon food delivery to ensure food safety at time of delivery;;
 - 4) Determining the level of consumer satisfaction with quality of food, special diet requests, special menus for special occasions, and other issues as they arise which are related to the meal; and
 - 5) Administering COUNTY approved customer satisfaction surveys as requested.
- e. Immediate problems requiring resolution, such as food shortages or preparation issues, shall be discussed by the PROVIDER directly with the caterer. PROVIDER shall report immediately, in writing via email to the COUNTY contracted Nutritionist, all instances of food shortages, improper temperatures, food waste, or complaints regarding the quality of the food received from the COUNTY contracted caterer so that these issues can be proactively addressed by the COUNTY with the caterer. If these issues are not resolved, the PROVIDER should bring the matter to the attention of the COUNTY nutrition program contract manager.
- f. PROVIDER shall ensure the site's kitchen, dining area, utensils, dishware, HDM carriers, and food storage facilities are maintained in a sanitized condition at all times.
- g. PROVIDER shall ensure food handling and storage is conducted in accordance with food safety regulations of the Wisconsin Food Code, Chapter 8 Nutrition Program Operations and additional Dane County Senior Nutrition Program policies and procedures. PROVIDER will cooperate with all required on-site inspections and make needed corrections required by the COUNTY contracted Nutritionist or by the Public Health Department, depending on the type of license or certification held by the site's kitchen.
- h. PROVIDER shall:

- 1) Employ a ServSafe certified Food Service Manager (certification must be received within first 90 days of employment);
 - 2) Require any other nutrition program staff to be certified in Serving Safe Food;
 - 3) Require all staff complete a minimum of six (6) hours of annual food safety training as described by Chapter 8: Senior Nutrition Program Operation guidelines and approved by the COUNTY; volunteers in direct contact with food shall complete a minimum of six (6) hours of annual food safety training as well; and
 - 4) Require staff attendance at regional annual training as convened by the COUNTY. A representative of the PROVIDER and/or site must attend the four regularly scheduled Nutrition Program Site Manager/Directors meetings during the year. Training records for staff and volunteers must be kept by PROVIDER.
- i. PROVIDER shall encourage all participants to contribute toward the cost of the meal and a confidential mechanism shall be established by the PROVIDER that provides a person the privacy to make the donation they determine that they can afford (including none); all signs regarding donations or other signs required by the COUNTY will be maintained and posted in a visible manner. Persons under the age of 60 must pay full cost of meal and a record of under 60 meals must be kept (see Requirements and Exceptions in 2004 Donation Best Practice document).
- j. PROVIDER shall initially interview all home-delivered meal participants to assess:
- 1) Eligibility for home-delivered meals;
 - 2) Need for other services and/or information; and
 - 3) Level of nutritional risk
- An in person visit and written personal assessment shall be completed no later than four (4) weeks from the beginning of meal service. If eligible, participants shall have their eligibility reassessed at least once per year and more frequently if the meal provision is indicated for less than one year at the time of assessment.
- k. PROVIDER shall have all meal program participants complete a program registration and nutrition risk assessment at the onset of participation and PROVIDER shall enter this information in the SAMS data system within the first 30-days of service.

- I. PROVIDER shall regularly offer programs that are educational and/or entertaining at congregate meal sites and shall maintain a record of such activities to report to the COUNTY at the end of the year. Congregate and home-delivered meal participants shall also receive reputable information about nutrition at least four (4) times (once per quarter) during the year and a record of such activities shall be reported to the COUNTY Nutritionist each month.
2. **Service Hours/Days:** PROVIDER shall maintain program service hours of Monday through Friday. The congregate meal shall be served at a consistent time during the middle of the day as determined by the PROVIDER. Home-delivered meals shall be delivered between the hours of 11:00 am and 1:00 pm.
3. **Service Termination:** PROVIDER shall terminate service when an individual voluntarily withdraws from the program or when the participant no longer meets eligibility criteria.
4. **Transportation:** This contract provides no COUNTY-funded transportation for program participants. Home-delivery of meals is arranged by the PROVIDER through the COUNTY-funded Retired Senior Volunteer Program.
5. **Capacity/Waiting List:** PROVIDER shall use the nutrition risk assessment provided by the COUNTY for determining the number of home-delivered meals provided to eligible participants. If PROVIDER believes a waitlist may be necessary due to funding limitations, the PROVIDER shall seek approval from the COUNTY prior to implementing a waitlist.

C. Program Evaluation

1. **Goals:** The goals of the Senior Nutrition Program are:
 - a. To reduce hunger and food insecurity;
 - b. To promote socialization of older individuals; and
 - c. To promote the health and well-being of older individuals by assisting such individuals to gain access to nutrition and other disease prevention/health promotion services to delay the onset of adverse health conditions resulting from poor nutritional health or sedentary behavior.
2. **Performance Indicators:** The following measures shall be used to evaluate Nutrition Site Management effectiveness:

- a. Number of Senior Nutrition Program safety, sanitation, and program standard violations requiring corrective action during annual site inspection by COUNTY contracted Nutritionist shall indicate compliance with Chapter 8: Nutrition Program Operations and Wisconsin Food Code.
- b. Cost effectiveness shall be measured by the COUNTY by: (1) considering the total program budget and catering contract allowances for meals ordered divided by the number of meals served annually; and, (2) the percent of wasted meals as determined by the COUNTY based on a comparison of the number of meals ordered by the PROVIDER and the number of meals served by the PROVIDER.
- c. PROVIDER outreach to targeted populations shall be measured by the total number of participants, total number of meals served to eligible participants, average number of total and congregate meals served per day, and the proportion of those served that are of low-income, minority, and/or rural to the total number of persons served.
- d. Chapter 8 reporting compliance shall be measured by: (1) the number of instances wherein required data is not entered by the PROVIDER into the SAMS data collection software within 30-days of service provided; and, (2) timely submission of required monthly reports as described in Schedule C.

D. Reporting: Refer to Schedule C.

E. Other Requirements:

1. Requests for special diet accommodations, with medical orders, and special occasion meals are to be submitted to the COUNTY contracted Nutritionist prior to making arrangements with the COUNTY contracted caterer. The COUNTY contracted Nutritionist shall approve/deny special diet requests and special occasion meals.
2. PROVIDER shall clearly post or periodically distribute cards provided by the COUNTY that identify the telephone numbers for the Elder Abuse Helpline.
3. The mission of the Aging and Disability Resource Center of Dane County (ADRC) is to support older adults, adults with disabilities, their families and caregivers by providing useful information, assistance, and education on community services and long term care options.
 - a. PROVIDER is invited to refer individuals seeking information on adult services and long term care options to the ADRC;

- b. When asked by the ADRC, PROVIDER shall cooperate with ADRC staff in developing referral protocols, memorandum of understanding and other areas related to the ADRC's mission; and
 - c. If PROVIDER has services listed in the database jointly managed by the ADRC and United Way 2-1-1, PROVIDER shall assure that the data is accurate and shall update the data whenever necessary.
4. The PROVIDER shall participate in meetings, as requested by the COUNTY, for the purpose of planning, coordinating, or improving the provision of congregate or home-delivered meal services.
 5. PROVIDER shall solicit congregate and home-delivered meal consumer satisfaction using the approved Statewide survey provided by the COUNTY at least one time per year.

SCHEDULE C REPORTING REQUIREMENTS

The Agreement requires some reports to be filed upon request and other reports to be filed at a particular time. The following reports for Nutrition Site Management have specific due dates as provided below:

Client Registration/Client Services Data Entry (Nutrition)	Client Registration/Nutrition Risk Assessment and ADL & IADL Assessment is entered in the SAMS data-entry system within 30 days of the onset of congregate or home delivered meals. Client Services (number of meals received each month) are entered into SAMS data-entry system by the 20 th of the month following service.	20 th of Each Month
Monthly Nutrition Report	Submitted Electronically to: aaa@countyofdane.com	20 th of Each Month
Client Nutrition Education Report	Submitted Electronically to: browning.mary@countyofdane.com	20 th of Each Month
Food Service Licensing & Inspection Reports	Submitted Electronically to: browning.mary@countyofdane.com	Within 10 days of Receipt

Program Summary Form

Created: 10/6/2014	Contract #: 82916	Provider: City of Fitchburg
Revised:	Division: Adult Community Services	Funding Period: January 1, 2015 through December 31, 2015

Contract Maximum Service Costs: Subject to the provisions specified elsewhere in this contract, the following summarizes and sets forth the rates and maximum payments available for services under this contract.

Program Number	Program Group	Org. #	Obj. #	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting
a. 4367	4367	ACBAAFSC	CMCAA	Case Management	604	112	0	\$ 22.18	1,111	\$ 24,643	\$ -	\$ 24,643	Monthly 610
b.													& Qtr Rpt
c.													
d.													
e.													
f.													
g.													
h.													
i.													
j.													
Total										\$ 24,643	\$ -	\$ 24,643	

*Other Revenue-Include here the source and related amount for each program:

The section below is to be used to further define the information above.

a. # of Clients and Unit Quantity are estimates based upon available baseline data. Funding reflects allocation based on Case Management formula using 2010 census data. A Unit of Service = one hour of case management services.	
b. Funding: Tax Levy	
c. Contract also includes \$1,225 State Health Insurance Program (SHIP) funding for one year pilot program.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	

Standard Program Category (SPC) Code Description:

a. 604=Case Management	c.	e.	g.	j.
b.	d.	f.	h.	k.

Contract Manager(s)/Programs: Cheryl Batterman

Accountant(s)/Programs: Sue Perry

City of Fitchburg
2015 SCHEDULE A PROGRAM REQUIREMENTS
Client-Centered Case Management Services
Program 4367

A. **Description of Services to be Purchased:** This program funds client-centered case management services for low-income adult clients, age 60+ that live in Dane County. Low-income is determined as falling below 240% of the Federal Poverty Level. This program shall assess the needs of the client and the client's family, when appropriate, and arrange, coordinate, monitor, evaluate, and advocate for multiple services to meet specific complex needs and preferences. Client-centered case management is based on the recognition that a trusting and empowering direct relationship between case manager and client is essential to facilitate a client's use of services along a continuum of care and to restore or maintain independent functioning to the fullest extent possible. It requires the case manager to develop and maintain a professional relationship with the client, which may include linking the client with systems that provide needed advocacy, services, resources, and opportunities. The focus of case management is client centered, recognizing the importance of each client's interests, worth, and right to self-determination and confidentiality.

1. **Service Location:** PROVIDER shall provide Client-Centered Case Management Services in the residence of the senior adult. Clients may also receive the service over the telephone or walk into the PROVIDER'S office at 5510 E. Lacey Rd, Fitchburg, WI 53711.
2. **Persons to be Served:**
 - a. **Target Population:** To be eligible for this service, a client must reside in the City of Fitchburg.
 - b. **Eligibility Requirements:** The client must be age 60 (or older), live in his/her own home, apartment, or home of a family member, and fall below 240% of the Federal Poverty Level. Clients eligible for Medical Assistance case management or for case management paid for by COP or any other Waiver/Partnership program are not eligible for case management under this program.
3. **Funding Source:** PROVIDER shall comply with all federal, state, and COUNTY requirements related to the funding source(s) for this program.
4. **Units of Service:** A unit of service is defined as one hour of paid staff time providing Client-Centered Case Management Services.

B. Program Specifications

1. Service Specifications:

- a. **Referrals:** Referrals to the client-centered case management program will come from individual older adults and their families, neighbors and friends, social service agencies (to include the ADRC), medical clinics, clergy, hospitals, and other professionals. During the referral process, the case manager shall attempt to gather initial information from the client in order to determine what assistance is needed.
- b. **Assessment:** Assessment shall be conducted during face-to-face meetings with the client and information shall be gathered to determine whether the person needs on-going case management services. If appropriate, the Client Intake and Functional Assessment forms shall be initiated. Requests for services shall be followed-up in a timely manner to determine eligibility for client-centered case management services.
- c. **Open Case:** PROVIDER shall open a case by completing the following:
 1. The case manager has a face-to-face meeting with the client;
 2. The case manager determines on-going case management is required;
 3. The Client Intake and Functional Assessment Forms are complete;
 4. A Case Management Service Plan is developed; and
 5. A course of action for service is initiated.

PROVIDER shall provide proof of client services through case notes. Case notes are documented proof the client has received service from the case manager. Case notes shall reflect the service plan developed with the client. A case shall remain open as long as the needs of the client are being met with the service plan. An open case shall involve continued contact with the case manager to include an annual reassessment.

- d. **Reportable Hours:** PROVIDER shall report specific, identifiable services for each client on the Dane County Monthly Client Service Report (610 Form). All reportable activities shall also be documented in case notes and shall include the amount of time spent on the activity to the nearest quarter of an hour. (The client doing something for himself/herself is not reportable client-centered case management time.) Examples of case manager reportable services include time spent:
 - Traveling to and from a client's home
 - Arranging for medical services
 - Arranging for meals on wheels

- Assisting in the completion of forms of some type
 - Arranging for client transportation
 - Arranging for home chore service
 - Providing specific information
 - Acting as an advocate on behalf of the client
 - Contacting family members and/or professionals to gather information
 - Assessing and enrolling clients for benefits
 - Coordinating housing for clients
 - Activities directly related to meeting the goals of the client's service plan
- e. **Reporting:** PROVIDER shall report specific, identifiable services for each client on the Dane County Monthly Client Service Report (610 Form). This form shall be completed and emailed to Dane County Human Services by the tenth (10th) day of the following month. Electronic documents sent by email shall include the standard confidentiality statement. Case managers shall securely maintain appropriate and up-to-date documentation in support of the monthly reports requested by the COUNTY. The hours reported on the monthly 610 form for each client shall match/equal the hours of service documented in case notes.
- f. **Closed Case:** The client-centered case management program has no time limit for a person to receive the service. In each case, the file shall be closed and be removed from the open case history count until reopened, or shall be archived for a period no less than seven (7) years. A case manager making a yearly phone call to a client to see how he/she is doing shall not be used to keep the case file open. The case manager shall close the file when the client withdraws from the program and/or the client's needs have been met. Cases shall be closed by the PROVIDER when any of the following events occurs:
1. There is no activity on a client file for a period of one year; or
 2. The client withdraws from the program or no longer needs client-centered case management services; or
 3. The client enrolls in a Medicaid Waiver Long-Term Care Program (e.g., COP, CIP, Partnership); or
 4. The client enters a nursing home or CBRF; or
 5. The client moves to a residence outside of Dane County; or
 6. The event of the client's death.
- g. **Information & Assistance (I&A):** This program provides information to the general public about services, resources, and programs in areas such as: disability and long-term care related services and living arrangements, health, adult protective services, employment and training for people with disabilities, transportation, home maintenance, and nutrition. While it is the preference of the COUNTY to refer consumers seeking I&A to the Aging and Disability

Resource Center (ADRC) of Dane County, the COUNTY is aware consumers may access this type of assistance through the PROVIDER. This activity outside of on-going client-centered case management is not funded by the COUNTY. ADRC I&A activities are not to exceed a period of 90 days and are thus not considered on-going client-centered case management services.

2. **Frequency of Contact:** PROVIDER shall maintain and document contact with each client at least once during the year.
3. **Service Hours/Days:** PROVIDER shall maintain program service hours Monday through Friday, 8:30 am-4:30 pm, and other hours by appointment.
4. **Length of Service:** This program has no time limit for a client to receive the service.
5. **Service Termination:** PROVIDER shall terminate services to the client when:
 - a. There is no activity on a client file for a period of one year; or
 - b. The client withdraws from the program or no longer needs client-centered case management services; or
 - c. The client enrolls in a Medicaid Waiver Long-Term Care Program (e.g., COP, CIP, Partnership); or
 - d. The client enters a nursing home or CBRF; or
 - e. The client moves to a residence outside of Dane County; or
 - f. The event of the client's death.
6. **Referral/Application Process:** Referrals to the program come from individual senior adults and their families, neighbors and friends, social service agencies (to include the Aging & Disability Resource Center of Dane County), medical clinics, clergy, hospitals, and other professionals. Referrals are received by contacting the PROVIDER'S office Monday through Friday. During the referral process, the PROVIDER shall gather initial information from the client in order to determine what assistance is needed.
7. **Capacity/Waiting List:** PROVIDER shall give priority to senior adults most at risk. This includes victims of elder abuse and neglect and persons with dementia. PROVIDER shall maintain a waiting list including a description of the person's current situation.
8. **PROVIDER Responsibilities:** During the term of this Agreement, PROVIDER shall:
 - a. Require case management staff to adhere to the National Association of Social Worker's Code of Ethics, Dane County Client-Centered Management Standards, and Dane County Client-Centered Case Management Policy & Procedures;

- b. Require at least one case manager in attendance at each COUNTY coordinated case management training;
 - c. Require PROVIDER director (or designated staff member) to attend COUNTY coordinated Focal Point Director meetings;
 - d. Report specific, identifiable services for each client/consumer on the Dane County Monthly Client Service Report (610 Form). All reportable activities shall also be documented in case notes and shall include the amount of time spent on the activity to the nearest quarter of an hour. This form is to be completed and emailed to Dane County Human Services by the 10th day of the following month. The hours reported on the monthly 610 form for each client/consumer shall match/equal the hours of service documented in case notes;
 - e. Require case management staff to include the standard confidentiality statement in all electronic documents sent by email;
 - f. Require case management staff to offer their clients an opportunity to receive an injury prevention/home safety check and assistance in eliminating home safety dangers;
 - g. Require case management staff to provide their clients a directory that includes the telephone numbers for the Aging and Disability Resource Center of Dane County, Dane County Emergency Management's Disaster Preparedness Registry, Elder Abuse Helpline, and Senior Focal Points;
 - h. Require case management staff to conduct home-delivered meal eligibility assessments within four (4) weeks of start of service. Reassessments will be completed annually for ongoing participants and more frequently as necessary to determine continued eligibility. The assessment/reassessment will be forwarded to the appropriate home-delivered meal provider;
 - i. Collaborate with DCDHS staff to distribute a satisfaction survey annually for Client-Centered Case Management clients to complete;
 - j. Require case management staff to refer MA eligible clients whenever he/she appears to meet the criteria for MA Case Management; and
 - k. Require case management staff to collect, record, and submit State Health Insurance Program (SHIP) participant data during this pilot-year program. Data shall be submitted to AAA by the 20th of each month.
9. **COUNTY Responsibilities:** During the term of this Agreement COUNTY agrees to:
- a. Facilitate case management trainings for PROVIDER's case management staff;
 - b. Provide all standardized client-centered case management forms and reporting mechanisms to the PROVIDER;
 - c. Collaborate with agency staff to distribute a satisfaction survey annually for Client-Centered Case Management clients to complete and provide results/findings of the survey by January 15, 2016; and
 - d. Provide funding for this program (as indicated on the Program Summary).

C. Program Evaluation

1. **Goals:** The goal of the client-centered case management program is to provide senior adults in Dane County the support they need to achieve and maintain optimum independence in their community through the assessment of need and the coordination and monitoring of community-based services. Client-centered case management optimizes client functioning by a thorough assessment of needs. Using this assessment, the case manager, with the client's input, develops a plan that provides services in the most efficient and effective manner. Client-centered case management rests on a foundation of professional training, values, knowledge, theory, and skills used in the service of attaining goals that are established in conjunction with the client and the client's family and/or significant individuals, when appropriate. Client-centered case management is ongoing, and includes the following specific goals:
 - a. To promote and enhance, when possible, the skills of the client in accessing and utilizing supports and services
 - b. To develop the capacities of social networks and relevant human services providers to promote the functioning and well-being of the client to enable their independence
 - c. To promote service effectiveness while providing services and supports in the most efficient manner possible
 - d. To link, create, and promote formal and informal systems to provide the client with resources, services, and opportunities

2. **Performance Indicators:** The following measures shall be used to evaluate program effectiveness:
 - a. PROVIDER shall serve a minimum of 112 unduplicated clients with client-centered case management services in 2015; and
 - b. PROVIDER shall provide a minimum of 1,111 service hours of client-centered case management services in 2015.
 - c. Compliance shall also be measured by timely submission of required monthly reports as described in Schedule C.

D. Other Requirements:

1. COUNTY may withhold monthly payment in the event of contract non-compliance.
2. The mission of the Aging and Disability Resource Center of Dane County (ADRC) is to support older adults, adults with disabilities, their families and caregivers by

providing useful information, assistance, and education on community services and long term care options.

- a. PROVIDER may refer individuals seeking information on adult services and long term care options to the ADRC;
 - b. PROVIDER shall cooperate with ADRC staff in developing referral protocols, memorandum of understanding, and other areas related to the ADRC's mission; and
 - c. If PROVIDER has services listed in the database jointly managed by the ADRC and United Way 2-1-1, PROVIDER shall ensure the data is accurate and shall update the data whenever necessary.
3. PROVIDER understands the system of care for its consumers that may include court oversight. PROVIDER is responsible for knowing which of its consumers are subjects of Wisconsin Statutes Chapter 51 Commitments or Settlement Agreements, Chapter 54 Guardianship, Chapter 55 Protective Placement and/or Protective Services and any Probation and Parole orders/rules.
- a. If PROVIDER is a residential provider or case manager, PROVIDER has the following responsibilities:
 - i. PROVIDER shall maintain the following information in the individual's file or chart as is applicable:
 1. The guardian's name, current address, phone number, and e-mail address.
 2. A copy of the current Determination and Order for Protective Services/Protective Placement, or other specific court order/rules. PROVIDER shall confidentially maintain these documents.
 3. A copy of the Letters of Guardianship specifying the consumer's rights retained and the extent of the guardian's responsibility.
 - ii. Nonemergency transfer of protective placement. If PROVIDER initiates a transfer/change of residential placement of a person under a protective placement order, it shall provide notice of transfer to the Probate Office, the guardian(s), the case manager/broker, COUNTY's Adult Protective Services Unit, and the consumer with 10 days prior written notice. PROVIDER must obtain written consent of the guardian prior to transfer. PROVIDER must have a safe discharge plan.
 - iii. Emergency transfer of protective placement. If PROVIDER initiates an emergency residential transfer of a person under a protective placement order, it shall no later than 48-hours after the transfer provider notice of transfer to the Probate Office, the guardian(s), COUNTY's Adult Protective Services Unit and the consumer. PROVIDER must have a safe discharge plan.

- iv. Discharge or transfer of consumer not under protective placement. When a consumer who is not under a protective placement order is discharged or transferred to another service or residence, PROVIDER shall give at least 24-hours prior written notice to the guardian, the case manager/broker, unless an emergency event prevents this, in which case PROVIDER shall provide such notice within 48-hours of the transfer.
 - v. The PROVIDER, when requested, shall submit on a timely basis a complete, clear, and signed Watts Annual Review Form.
 - vi. The PROVIDER shall prepare a Report to the Court when ordered by the Court or requested by the COUNTY.
 - vii. Unless instructed otherwise, the PROVIDER shall transport and accompany its consumers to all Court Hearings or otherwise assure the consumer's presence at them.
 - viii. When requested, PROVIDER shall provide testimony in court hearings.
 - ix. To facilitate the acquisition of medical reports required for Court Hearings, the PROVIDER, when requested shall schedule an appointment with the appropriate physician or psychologist and shall take the consumer to the appointment or otherwise assure the consumer's presence at the appointment.
- b. The COUNTY'S Adult Protective Services Unit will, at the PROVIDER'S request, assist the PROVIDER in identifying individuals under Chapters 51, 54, and 55.
 - c. PROVIDER is responsible for meeting any Adult at Risk or Elder Adult at Risk reporting obligations it has pursuant to Wisconsin Statutes Chapters 46 and 55. In addition upon request of the COUNTY, PROVIDER will assist the COUNTY in investigating Adult at Risk or Elder Adult at Risk referrals received by the COUNTY regarding any consumer the PROVIDER serves in consultation with the COUNTY Contract Manager or designee and the COUNTY's Adult Protective Services Unit.

10/6/14
CLB

SCHEDULE C REPORTING REQUIREMENTS

The Agreement requires some reports to be filed upon request and other reports to be filed at a particular time. The following report for **Case Management** is provided below:

NOTE: There are two corrections to Schedule C, page 1:

1. Client Registration/Client Services Reports should be changed to:

REPORT	WHERE SUBMITTED	DUE DATE
Dane County Human Services Monthly Client Service Report (610 Form)	Submitted electronically to: smith.robin@countyofdane.com	10th of Each Month

2. Quarterly Client Services Reports should be changed to:

REPORT	WHERE SUBMITTED	DUE DATE
Quarterly Client-Centered Case Management Report	Submitted electronically to: aaa@countyofdane.com	10 April, 10 July, and 10 October 2015; and 10 January 2016

In addition, the following report is added:

REPORT	WHERE SUBMITTED	DUE DATE
State Health Insurance Program (SHIP) Participant Data	Area Agency on Aging 2865 N Sherman Ave Madison, WI 53704	20 th of Each Month

Program Summary Form

Created: 10/20/2014	Contract #: 82916	Provider: City of Fitchburg
Revised:	Division: Adult Community Services	Funding Period: January 1, 2015 through December 31, 2015

Contract Maximum Service Costs: Subject to the provisions specified elsewhere in this contract, the following summarizes and sets forth the rates and maximum payments available for services under this contract.

Program Number	Program Group	Org. #	Obj. #	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting
a. 4385	4385	ACCCLFSC	CMMAAA	MA Case Management	604	4	0	25.20	207	\$ 5,204	\$ -	\$ 5,204	600/610
b.											\$ -		
c.										\$ -	\$ -	\$ -	
d.										\$ -	\$ -	\$ -	
e.										\$ -	\$ -	\$ -	
f.										\$ -	\$ -	\$ -	
g.										\$ -	\$ -	\$ -	
h.										\$ -	\$ -	\$ -	
i.										\$ -	\$ -	\$ -	
j.										\$ -	\$ -	\$ -	
Total										\$ 5,204	\$ -	\$ 5,204	

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*Other Revenue-include here the source and related amount for each program:

The section below is to be used to further define the information above.

a. Staff hours defined as unit of service. Restricted revenue: \$5204 Medical Assistance.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	

Standard Program Category (SPC) Code Description:

- a. 604 Case Management
- b.

Contract Manager(s)/Programs: Sandei Sanders

Accountant(s)/Programs: srp

2015 SCHEDULE A
City of Fitchburg
Program Number: 4385

SPC 604 Case Management

The provision of services by providers whose responsibility is to enable clients and when appropriate clients' families to gain access to and receive a full range of appropriate services in a planned, coordinated, efficient, and effective manner. Case managers are responsible for locating, managing, coordinating, and monitoring all services and informal community supports needed by clients and their families. Services may include, but are not limited to: assessment/diagnosis; case planning, monitoring and review; advocacy; and referral.

- A. Description of Services to be Purchased:** To provide older adults the support they need to remain safe in their own homes and community by identifying resources, coordinating supportive services, and assisting the older adult in developing a safety plan.
1. **Service Location:** The service is provided in the home of the older person, or at the PROVIDER'S OFFICE.
- B. Performance Indicators:**
PROVIDER shall cooperate with COUNTY in 2015 to develop a program logic model, outcomes, and indicators to evaluate the case management program. A base survey of Aging Focal Points case management providers' for older adults was conducted in 2014 using the Administration for Community Living Performance Outcome Measurement Project (POMP) case management survey instrument.
- C. Persons to be Served:**
- a. **Target Population/Eligibility Guidelines:** To be eligible for this service an individual must be age 60 and over, eligible for Medical Assistance, and reside in the City of Fitchburg.
- b. **Funding Source:** Federal and State Medical Assistance funds.
- c. **Units of Services:** Annual units billed to the Medical Assistance program.
- D. Program Specifications:**
1. **Referral Process:** Referrals to the program come from individual older adults and their families, neighbors and friends, social service agencies, medical clinics, clergy, hospitals and other helping professions. Referrals are received by contacting the PROVIDER'S OFFICE during normal business hours.
2. **Capacity/Waiting List:** When staff capacity has reached its maximum limit, the PROVIDER agrees to give priority to older adults at risk. The PROVIDER should keep a waiting list, including a description of the current situation.
3. **Service Hours/Days:** Service is offered primarily Monday through Friday during the normal business hours.
4. **Length of Service:** There is no limit to the length of time a person may receive the service.
5. **Service Termination:** The service will terminate when an individual terminates the service or when the individual dies or placed in a nursing home or CBRF, or when the PROVIDER determines the program no longer is able to respond to individual needs.
- E. Other Features and Reporting Requirements**
1. To bill Medical Assistance for the provision of case management services.
2. To submit billing claims to the COUNTY'S contacting agency no later than 25th day of each month.

3. To attend case management and billing trainings offered by the COUNTY.
4. To meet the Medical Assistance and State requirements for providing Case Management services.
5. At a minimum contact each MA client once per month and develop an assessment and case plan once per year.
6. Case Management services is reported on the COUNTY's Monthly Client Services Report (600/610), and submitted to the COUNTY no later than the tenth (10th) working day of each month.
7. PROVIDER is responsible for meeting any Adults at Risk reporting obligations it has pursuant to Wisconsin Statutes Chapters 46 and 55. Upon request of the COUNTY, PROVIDER will assist the COUNTY in investigating Adults at Risk referrals received by the COUNTY regarding the consumers, age 18 – 59, whom the PROVIDER serves. In some situations, the COUNTY will assign a lead investigator and request that the PROVIDER assist in the investigation. In other situations, the COUNTY will assign the PROVIDER as the lead investigator, with consultation available from the COUNTY Contract Manager or designee and the COUNTY's Adult Protective Services Unit.
8. Aging and Disability Resource Center
The mission of the Aging and Disability Resource Center of Dane County (ADRC) is to support seniors, adults with disabilities, their families and caregivers by providing useful information, assistance and education on community services and long term care options. PROVIDER is invited to refer individuals seeking information on adult services and long term care options to the ADRC; When asked by the ADRC, PROVIDER shall cooperate with ADRC staff in developing referral protocols, memorandums of understanding and other areas related to the ADRC's mission; and If PROVIDER has services listed in the database jointly managed by the ADRC and United Way 2-1-1, PROVIDER shall assure that the data is accurate and shall update the data whenever necessary.

Fitchmacm:ts:10/2014

SCHEDULE B - FISCAL

CITY OF FITCHBURG

NUTRITION PROGRAM #1225

As required by the Older Americans Act and the Wisconsin Bureau on Aging, the PROVIDER shall collect nutrition donations from persons who participate in the nutrition program. Persons age 60 and over are not obligated to make a contribution and shall not be required to do so. However, persons age 60 and over should be encouraged to contribute what they can reasonably afford to help defray the cost of the meal. Efforts may be made to increase the average donations, but such efforts should be positive in nature and should not discourage the participation of individuals who are unable to increase the amount of their donation.

All donations collected are the property of the COUNTY and shall be submitted monthly to the COUNTY. Per Wisconsin Bureau on Aging and Disability Resources requirements, collected donations shall be counted daily by two persons, both of whom should sign daily a register verifying the amount collected. The full amount of the collected donations shall be deposited in a bank or savings institution daily in an account designated for nutrition donations only. The deposited donations should be forwarded to the COUNTY monthly.

MA CASE MANAGEMENT PROGRAM #4385

METHOD OF PAYMENT 4 – OTHER:

1. Funding for this program will be paid to PROVIDER, up to the contract amount, only if PROVIDER earns the funding through billing the Wisconsin Medical Assistance Program.
2. PROVIDER shall submit monthly vouchers to COUNTY for the amount of MA Case Management services paid by the State to the COUNTY based on Remittance and Status Advice reports received by PROVIDER that indicate the amount paid (which may or may not equal the amount billed).
3. COUNTY will pay PROVIDER, on a cash basis; meaning PROVIDER payments will be based on the dates COUNTY receives payment from the State rather than the dates of billed services. In the event PROVIDER no longer delivers MA Case Management services due to the conclusion of the contractual relationship, PROVIDER shall continue to be paid, under this agreement and only up to the contracted amount for the program, for up to three months for MA Case Management revenue earned by PROVIDER and paid to COUNTY.
4. PROVIDER shall be exempt from the requirements in Section C, XXVIII – Financial Provisions, Item G – Budgets and Personnel Schedules
5. PROVIDER shall be exempt from the requirements in Section C, XXVIII – Financial Provisions, Item M – Expense Reports.

WISCONSIN MEDICAID COST REPORTING (WIMCR)
ADDENDUM

This Addendum sets forth a new reporting requirement for all programs where PROVIDER provides one or more of the following Medicaid services:

- A. Case Management (CM)
- B. Community Support Program (CSP)
- C. Crisis Intervention – Hourly (CI)
- D. Outpatient Mental Health and Substance Abuse in the Home or Community (OPMHSA)
- E. Personal Care (PC)

PROVIDER agrees to submit monthly, in the format requested by COUNTY, direct employee names, job titles, credentials, costs and hours. This report is due by the 10th of each month following the month of service.

October 2014

SCHEDULE C REPORTING REQUIREMENTS

The Agreement requires some reports to be filed upon request and other reports to be filed at a particular time. The following reports have specific due dates as provided below:

REPORT	WHERE SUBMITTED	DUE DATE
Affirmative Action Plan (Unless PROVIDER is exempt.)	Contract Compliance Officer Office of Equal Opportunity 210 Martin Luther King, Jr. Blvd. Rm. 421 Madison, WI 53703	January 15, 2015 (15 days after Agreement effective date.)
Civil Rights Compliance Plan (Unless PROVIDER is exempt.)	Contract Compliance Officer Office of Equal Opportunity 210 Martin Luther King, Jr. Blvd. Rm. 421 Madison, WI 53703	On or before the effective date of the Agreement.
NLRB or WERC complaints or findings that PROVIDER has violated labor standards.	Contract Compliance Officer Office of Equal Opportunity 210 Martin Luther King, Jr. Blvd. Rm. 421 Madison, WI 53703	Within 10 days of complaint or findings.
Certificate of Insurance listing Dane County as additional insured.	Dane County Department of Human Services Contract Coordination Assistant 1202 Northport Dr. Madison, WI 53704	At the time the Agreement is signed.
Living Wage Survey	Dane County Department of Human Services Program Analyst 1202 Northport Dr. Madison, WI 53704	June 15, 2015
Certification of Compliance with Dane County's Living Wage Ordinance.	Dane County Department of Human Services Contract Coordination Assistant 1202 Northport Dr. Madison, WI 53704	March 24, 2015
Program Budget and Supporting Personnel Schedule (Unless PROVIDER is exempt.)	Dane County Department of Human Services Accounting, Ground Floor 1202 Northport Dr. Madison, WI 53704	February 25, 2015 (56 days after Agreement effective date.) Final Revisions due January 25, 2016
Quarterly Expense Reports (Unless PROVIDER is exempt.)	Dane County Department of Human Services Accounting, Ground Floor 1202 Northport Dr. Madison, WI 53704	April 25, July 25, and October 25, 2015; and January 25, 2016
Annual Audit (Unless PROVIDER is exempt.)	Dane County Department of Human Services Accounting, Ground Floor 1202 Northport Dr. Madison, WI 53704	June 30, 2016, or 180 days after the end of PROVIDER's fiscal year.
Notice of Financial Instability	Dane County Department of Human Services Accounting, Ground Floor 1202 Northport Dr. Madison, WI 53704	Upon triggering event occurring that requires notice.
Client Registration/Client Services Reports.	Client Registration is faxed to 242-6288. Client Services Reports are submitted electronically to your assigned keyer.	February 10, March 10, April 10, May 10, June 10, July 10, August 10, September 10, October 10, November 10, December 10, 2015 and January 5, 2016
Quarterly Client Services Reports	County Designee	May 1, 2015, August 1, 2015, November 1, 2015 and final quarter due April 1, 2016
Certification of Compliance with Dane County's Equal Benefits Requirement	Dane County Department of Human Services Ground Floor 1202 Northport Dr. Madison, WI 53704	December 31, 2015

HIPAA BUSINESS ASSOCIATE ADDENDUM

This Addendum amends and is hereby incorporated into the existing Purchase of Service Agreement No. **82916** ("Agreement"), entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and **City of Fitchburg** (hereinafter "PROVIDER").

COUNTY and PROVIDER mutually agree to modify the Agreement to incorporate the terms of this Addendum to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009 ("HITECH"), and HIPAA's implementing regulations, Title 45, Parts 160 and 164 of the Code of Federal Regulations ("Security and Privacy Rules"), as amended, dealing with the security, confidentiality, integrity and availability of Protected Health Information as well as breach notification requirements. If any conflict exists between the terms of the original Agreement and this Addendum, the terms of this Addendum shall govern.

This Addendum is specific to those services and programs included in the Agreement in which PROVIDER may create, access, receive, maintain or transmit Protected Health Information on behalf of COUNTY and where it has been concluded that PROVIDER is performing specific functions on behalf of COUNTY that have been determined to be covered under the HIPAA Security and Privacy Rules. PROVIDER's activities within the Agreement may include, but are not limited to the following: (i) claims processing or administration, (ii) data analysis, processing or administration, (iii) utilization review, (iv) quality assurance, (v), billing, (vi) benefit management, (vii) practice management, (viii) other management or administrative functions, including legal, actuarial, accounting, consulting, or data management functions, or (ix) where PROVIDER is a health provider not otherwise subject to the Security and Privacy Rules, including other health service functions. PROVIDER is responsible for securely maintaining Protected Health Information on behalf of COUNTY, and for complying with the HIPAA Security and Privacy Rules, including, but not limited to breach notification rules, to the same extent as COUNTY.

1. Definitions:

- a. Protected Health Information (PHI) means any information, unless excluded from protection under the Security and Privacy Rules, whether oral or recorded in any form or medium, including Electronic Health Records, that: (i) relates to the past, present or future physical or mental condition of any Individual; the provision of health care to an Individual; or the past, present or future payment of the provision of health care to an Individual; and (ii) identifies the Individual, or with respect to which there is a reasonable basis to believe the information can be used to identify the Individual. PHI includes demographic information.
- b. Individual means the person who is the subject of PHI, and shall include a person who qualifies under the Security and Privacy Rules as a personal representative of the Individual.
- c. Breach means the unauthorized acquisition, access, use or disclosure of Unsecured PHI in a manner not permitted under the Privacy Rule that creates a significant risk of financial, reputational or other harm to the Individual.

- d. Unsecured Protected Health Information means PHI that is not rendered unusable, unreadable or indecipherable through the use of technology or methodology specified by the U.S. Secretary of Health and Human Services (“Secretary”) that compromises the security or privacy of the PHI. Unsecured PHI is presumed to be compromised unless following a risk assessment that fairly considers the nature and extent of the breach and potential injury to affected Individuals, it is determined that the PHI has not been compromised.
 - e. Security Incident means the attempted or successful unauthorized access, use, disclosure, modification or destruction of information or interference with system operations in an information system.
 - f. Capitalized terms used in this Addendum, but not otherwise defined, shall have the same meaning as those terms in the Security and Privacy Rules, as amended.
2. Prohibition on Unauthorized Use or Disclosure of PHI: PROVIDER shall not access, transmit, maintain, retain, modify, record, store, destroy, hold, use or disclose any PHI received from or on behalf of COUNTY except as permitted or required by the Agreement or this Addendum, as required by law, or as otherwise authorized in writing by COUNTY.
3. Use and Disclosure of Protected Health Information: PROVIDER may create, use or disclose PHI only for the following purposes:
- a. For the proper management and administration of the functions and activities related to the provision of healthcare services specified within the Purchase of Services Agreement.
 - b. For meeting its obligations as set forth in any agreements between the parties evidencing their business relationship.
 - c. As would be permitted by the Security and Privacy Rules if such use or disclosure were made by COUNTY or as required by applicable law, rule or regulation.
 - d. For Data Aggregation purposes for the Health Care Operations of COUNTY.
 - e. For use in PROVIDER's operations as outlined in paragraph 4. below.
- Disclosures of PHI shall, to the extent practicable, be limited to the applicable limited data set and to the minimum necessary information to accomplish the intended purpose of the use, disclosure or request.
4. Use of PHI for PROVIDER's Operations: PROVIDER may use and/or disclose PHI it creates for, or receives from, COUNTY to the extent necessary for PROVIDER's proper management and administration, or to carry out PROVIDER's legal responsibilities, only if:
- a. The disclosure is required by law, and only to the extent required by law.
 - b. PROVIDER obtains reasonable assurances, evidenced by written contract, from any person or organization to which PROVIDER shall disclose such PHI that such person or organization shall:
 - (i) Hold such PHI in confidence and use or further disclose it only for the purpose for which PROVIDER disclosed it to the person or organization, or as required by law; and
 - (ii) Agree to the same restrictions and conditions as imposed on PROVIDER by this Addendum.

- (iii) Notify PROVIDER, who shall in turn promptly notify COUNTY, of any Security Incident or Breach of PHI.
 - c. PROVIDER keeps COUNTY informed of the identities of all such persons or organizations having access to PHI created, received, maintained or transmitted on behalf of COUNTY.
- 5. Notice of Privacy Practices: For the purpose of PHI created or maintained for COUNTY covered by this Agreement, PROVIDER will not maintain Notice of Privacy Practices providing less protection than stated in COUNTY's Notice of Privacy Practices.
- 6. Safeguarding of PHI: PROVIDER shall develop, implement, maintain, use and regularly review appropriate administrative, technical, and physical safeguards to protect the confidentiality, integrity and availability of all PHI, in any form or media, including electronic storage and transmission, received from, created, received, maintained or transmitted by PROVIDER on behalf of COUNTY. PROVIDER will maintain policies and procedures to protect against the identity theft of client/consumer information. PROVIDER shall document, periodically review and keep these security measures current, consistent with the Security and Privacy Rules. PROVIDER shall cooperate and respond in good faith to any reasonable request from COUNTY to discuss and review PROVIDER's safeguards.
- 7. Subcontractors and Agents. If PROVIDER provides any PHI received from, created or maintained on behalf of COUNTY to a subcontractor or agent, PROVIDER shall require in writing the same safeguards and restrictions no less stringent than required by this Addendum. PROVIDER will also inform such subcontractors and agents that they are subject to the Security and Privacy Rules by virtue of this Addendum.
- 6. Compliance with Electronic Transactions and Code Set Standards: If PROVIDER conducts any Standard Transaction for, or on behalf, of COUNTY, PROVIDER shall comply, and shall require any subcontractor or agent conducting such Standard Transaction to comply, with each applicable requirement of Title 45, Part 162 of the Code of Federal Regulation. PROVIDER shall not enter into, or permit its subcontractors or agents to enter into, any Agreement in connection with the conduct of Standard Transactions for or on behalf of COUNTY that:
 - a. Changes the definition, Health Information condition, or use of a Health Information element or segment in a Standard.
 - b. Adds any Health Information elements or segments to the maximum defined Health Information Set.
 - c. Uses any code or Health Information elements that are either marked "not used" in the Standard's Implementation Specification(s) or are not in the Standard's Implementation Specifications(s).
 - d. Changes the meaning or intent of the Standard's Implementations Specification(s).
- 7. Access to PHI: At the direction of COUNTY, PROVIDER agrees to provide access to PHI held by PROVIDER which COUNTY has determined to be part of COUNTY's Designated Record Set, in the time and manner designated by COUNTY. This access will be provided to COUNTY or, upon advance notice to COUNTY, to an Individual, in order to meet the requirements under the Security and Privacy Rules.

8. Amendment or Correction to PHI: At the direction of COUNTY, PROVIDER agrees to amend or correct PHI held by PROVIDER and which COUNTY has determined to be part of COUNTY's Designated Record Set, in the time and manner designated by COUNTY.
9. Reporting of Security Incidents Involving PHI: PROVIDER shall report to COUNTY the discovery of any Breach of or Security Incident involving PHI. PROVIDER shall make the report to COUNTY's Privacy Official not less than one (1) business day after PROVIDER learns of such Breach or Security Incident. PROVIDER's report of a Breach shall identify as applicable: (i) each individual protected by the Agreement whose PHI has been, or is reasonably believed by PROVIDER to have been breached, accessed, acquired or disclosed, (ii) the nature of the unauthorized use or disclosure, (iii) the PHI used or disclosed, (iv) who made the unauthorized use or received the unauthorized disclosure, (v) PROVIDER's risk analysis of financial, reputational or other harm that may result, (vi) what PROVIDER has done or shall do to mitigate any deleterious effect of unauthorized use or disclosure, (vii) what notifications PROVIDER has or shall make resulting from a Breach of Unsecured PHI, and (viii) what corrective action PROVIDER has taken or shall take to prevent future similar unauthorized use or disclosure. PROVIDER shall provide such other information, including a written report, as reasonably requested by COUNTY's Privacy Official.
10. Mitigating Effect of Unauthorized Disclosure or Misuse of PHI: PROVIDER agrees to mitigate, to the extent practicable, any harmful effect that is known to PROVIDER of a Breach, including, if necessary, payment of the cost of credit monitoring. PROVIDER will cooperate with COUNTY's efforts to seek corrective and mitigation actions.
11. Notification Requirements In Event of Unauthorized Disclosure or Misuse of PHI received, maintained or transmitted on behalf of COUNTY: PROVIDER agrees, at its own cost and after obtaining consultation and agreement from COUNTY, to no later than 60 days following a Breach to:
 - a. Provide written notice to the Individual or next of kin if the Individual is deceased, as required by law.
 - b. If contact information is insufficient to provide notice to an individual, provide a substitute form of notice; and, where there are 10 or more Individuals with insufficient contact information, make a conspicuous posting as required by the Secretary as provided on the Secretary's official web site.
 - c. If breach involves the PHI of more than 500 Individual residents of the state, notify prominent media outlets.
 - d. Include in notice to Individuals: (i) a brief description of what happened; (ii) a description of the type of information involved; (iii) steps Individuals should take to protect themselves from potential harm resulting from the Breach; a description of what is being done to investigate the Breach, mitigate losses and protect against further breaches; and (iv) contact procedures for Individuals to obtain further information.
 - e. Comply with any other notice requirements of the Security and Privacy Rules, or guidance statements of the Secretary, as from time to time amended.
 - f. Reporting all actions taken to COUNTY.

12. Log of Unauthorized Disclosure or Misuse of PHI: PROVIDER shall maintain a log of any Breach of PHI covered by this Addendum and shall annually submit such log to the Secretary and to COUNTY. PROVIDER shall provide immediate notice to the Secretary and COUNTY of any breach of the PHI of 500 or more Individuals.
13. Tracking and Accounting of Disclosures: So that COUNTY may meet its accounting obligations under the Security and Privacy Rules,
 - a. Disclosure Tracking. Unless excepted under subsection (b) below, PROVIDER will record for each disclosure of PHI it makes that PROVIDER creates or receives for or from COUNTY (i) the disclosure date, (ii) the name and (if known) address of the person or entity to whom PROVIDER made the disclosure, (iii) a brief description of the PHI disclosed, and (iv) a brief statement of the purpose of the disclosure. For repetitive disclosures which PROVIDER makes to the same person or entity, including the COUNTY, for a single purpose, PROVIDER may provide (i) the disclosure information for the first of these repetitive disclosures, (ii) the frequency, periodicity or number of these repetitive disclosures, and (iii) the date of the last of these repetitive disclosures. PROVIDER will make this log of disclosure information available to the COUNTY within five (5) business days of the COUNTY's request.
 - b. Disclosure Tracking Time Periods. PROVIDER must have available for the Individual and COUNTY the disclosure information required by this section for the six-year period preceding the request for the three-year period preceding a request for the disclosures of Electronic Health Records made for purpose of Treatment, Payment and Health Care Operations.
14. Accounting to COUNTY and to Government Agencies: PROVIDER shall make its internal practices, books, and records relating to the use and disclosure of PHI received from or on behalf of or created for COUNTY available to COUNTY, or at the request of COUNTY, to the Secretary or his/her designee, in a time and manner designated by COUNTY or the Secretary or his/her designee, for the purpose of determining COUNTY's compliance with the Security and Privacy Rules. PROVIDER shall promptly notify COUNTY of communications with the Secretary regarding PHI provided by or created by COUNTY and shall provide COUNTY with copies of any information PROVIDER has made available to the Secretary under this provision.
15. Prohibition on Sale of Protected Health Information: PROVIDER shall not receive remuneration in exchange for any PHI of an Individual received from or on behalf of COUNTY.
16. Response to Subpoena: In the event that PROVIDER receives a subpoena or similar requirement for the production of PHI received from, or created on behalf of COUNTY, PROVIDER shall promptly forward a copy of such subpoena to the Director of the Dane County Department of Human Services to afford COUNTY the opportunity to timely respond to the demand for its PHI as COUNTY determines appropriate.
17. Termination:

In addition to the rights of the parties established by the underlying Agreement, if COUNTY reasonably determines in good faith that PROVIDER has materially

breached any of its obligations under this Addendum, COUNTY, in its sole discretion, shall have the right to:

- a. Exercise any of its rights to reports, access and inspection under this Addendum; and/or
- b. Require PROVIDER to submit to a plan of monitoring and reporting, as COUNTY may determine necessary to maintain compliance with this Addendum, and/or
- c. Provide PROVIDER with a reasonable period to cure the breach; or
- d. Terminate the Agreement immediately.

17. Return or Destruction of PHI: Upon termination, cancellation, expiration or other conclusion of PROVIDER's contractual relationship with COUNTY, PROVIDER shall:

- a. Return to COUNTY or, if return is not feasible, destroy all PHI and all Health Information in whatever form or medium that PROVIDER received from or created on behalf of COUNTY. This provision shall also apply to all PHI that is in the possession of subcontractors or agents of PROVIDER. In such case, PROVIDER shall retain no copies of such information, including any compilations derived from and allowing identification of PHI. PROVIDER shall complete such return or destruction as promptly as possible, but not less than thirty (30) days after the effective date of the conclusion of PROVIDER's contractual relationship with COUNTY. Within such thirty- (30) day period, PROVIDER shall certify on oath in writing to COUNTY that such return or destruction has been completed.
- b. If PROVIDER destroys PHI, it shall render the PHI completely unusable, unreadable, and undecipherable to unauthorized persons using approved methods. Electronic redaction is an insufficient method of destruction.
- c. If PROVIDER believes that the return or destruction of PHI is not feasible, upon mutual agreement of the Parties, PROVIDER shall extend the protections of this Addendum to PHI received from or created on behalf of COUNTY, and limit further uses and disclosures of such PHI, for so long as PROVIDER maintains the PHI.

18. Miscellaneous:

- a. Automatic Amendment. Upon the effective date of any amendment to the regulations promulgated by the Secretary with regard to PHI, this Addendum shall automatically amend so that the obligations imposed on PROVIDER remain in compliance with such regulations.
- b. Interpretation. Any ambiguity in this Addendum shall be resolved in favor of a meaning that permits COUNTY to comply with the Security and Privacy Rules.
- c. Indemnification. PROVIDER shall defend and hold COUNTY harmless from all costs, including attorney fees, resulting from PROVIDER's failure to meet any of its obligations under this Addendum.
- d. Independent Contractor Status. Nothing in this Agreement shall be interpreted to alter PROVIDER's independent contractor status with COUNTY.

IN WITNESS WHEREOF, the undersigned has caused this Addendum to be duly executed in its name and on its behalf.

For PROVIDER:

By: _____

(Print or type name)

Title: _____

Date: _____

Mayor Shawn Pfaff
Introduced By

Jill McHone
Drafted by

Commission on Aging, Finance and Public Safety
and Human Services
Referred to

December 1, 2014
Date

RESOLUTION R-113-14

APPROVAL OF 2015 CONTRACT WITH DANE COUNTY HUMAN SERVICES

WHEREAS, the County of Dane wishes to purchase services specifically described in the Purchase of Services Agreement; and

WHEREAS, the Fitchburg Senior Center is able and willing to provide such services;

NOW THEREFORE, BE IT RESOLVED by the Fitchburg City Council that such an agreement be entered into for the year 2015

Adopted this 13th day of January, 2015.

Patti Anderson, City Clerk

Shawn Pfaff, Mayor

Approved: _____

ADDENDUM

THIS ADDENDUM is made and entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and City of Fitchburg (hereinafter "PROVIDER") as of the date representatives of both parties have affixed their respective signatures.

WHEREAS the COUNTY and PROVIDER have previously entered into a Purchase of Service Agreement No. 82916 (hereinafter the "Master Agreement"), pursuant to which PROVIDER has agreed to provide the COUNTY certain services more fully described in the Master Agreement; and

WHEREAS COUNTY and PROVIDER now wish to amend said Master Agreement,

NOW, THEREFORE, in consideration of the above premise and the mutual covenants of the parties the receipt and sufficiency of which is hereby acknowledged by each party for itself, the COUNTY and PROVIDER do agree that the Master Agreement shall continue in full force and effect unchanged in any matter by this addendum, except as specifically set forth herein. This addendum consists of two (2) pages.

This Addendum is for language change only.

<u>Current Cost for 2015</u>	<u>Addendum Amount</u>	<u>Revised Maximum Cost for 2015</u>
\$46,347	\$0	\$46,347

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this addendum and its attachments, if any, to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER:

Date Signed: _____

Signature

Print Name and Title of Signer

Date Signed: _____

Signature

Print Name and Title of Signer

FOR COUNTY:

Date Signed: _____

JOE PARISI, County Executive
(when applicable)

Date Signed: _____

LYNN GREEN, Director,
Department of Human Services
(when applicable)

WISCONSIN MEDICAID COST REPORTING (WIMCR)
ADDENDUM

This Addendum sets forth a new reporting requirement for all programs where PROVIDER provides one or more of the following Medicaid services:

- A. Case Management (CM)
- B. Community Support Program (CSP)
- C. Crisis Intervention – Hourly (CI)
- D. Outpatient Mental Health and Substance Abuse in the Home or Community (OPMHSA)
- E. Personal Care (PC)

PROVIDER agrees to submit monthly, in the format requested by COUNTY, direct employee names, job titles, credentials, costs and hours. **This report is due by the 30th of each month following the month of service.**

October 2014

Revised December 2014