

1. Agenda

Documents: [PARK_20140319_AG.PDF](#)

2. Agenda Packet March 19, 2015

Documents: [PARK_20140319_PK.PDF](#)

AGENDA
PARKS COMMISSION
THURSDAY, March 19th, 2015
7:00 P.M.

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, March 19th, 2015 in the Meeting Room at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://www.fitchburgwi.gov/677/Government-Channel>)

- 1. Call to Order**
- 2. Approval of Minutes – February 5th, 2015 meeting**
- 3. Public Appearances - Non Agenda Items**
- 4. Communication**
 - A. Community Forestry Survey – Ed Bartell – Forester/Naturalist
 - B. 2014 PRF Annual Report
 - C. Huegel/Jamestown Park Master Plan update
 - D. Recognition – Mr. Tom Darcy
- 5. Review and Approve Agenda**
- 6. Discussion/Action Tennis Court Maintenance Bids – Swan Creek**
- 7. Discussion/Action Approval of 2015 Median Landscape & Mowing Maintenance Proposal**
- 8. Discussion/Action Resolution R-10-15 - Resolution Transferring Sole Ownership of the Nine Springs Golf Course LLC from Sam Schultz to Dan Larsen**
- 9. Discussion/Action Resolution R-107-14 A Resolution Authorizing Purchase and Installation of Three Shade Structures and Other Improvements at McKee Farms Park Splashpad**
- 10. Discussion/Action Resolution R-07-15 Authorizing Acceptance of McKee and McGaw Park Shelter Renovation Bids**
- 11. Staff Reports/Updates**
 - A. Recreation
 - B. Forestry
 - C. Parks
- 12. Future Agenda Items**
 - A. Adopt a Bike Trail Proposal
 - B. Concession operation – Splashpad
 - C. 2016 – 2020 CIP Proposals
- 13. Announcements As Allowed By Law**
 - A. The next 2 Park Commission Meetings will be held on April 2nd, and May 7th.
- 14. Adjournment**

AGENDA
PARKS COMMISSION
THURSDAY, March 19th, 2015
7:00 P.M.

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, March 19th, 2015 in the Meeting Room at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://www.fitchburgwi.gov/677/Government-Channel>)

- 1. Call to Order**
- 2. Approval of Minutes – February 5th, 2015 meeting**
- 3. Public Appearances - Non Agenda Items**
- 4. Communication**
 - A. Community Forestry Survey – Ed Bartell – Forester/Naturalist
 - B. 2014 PRF Annual Report
 - C. Huegel/Jamestown Park Master Plan update
 - D. Recognition – Mr. Tom Darcy
- 5. Review and Approve Agenda**
- 6. Discussion/Action Tennis Court Maintenance Bids – Swan Creek**
- 7. Discussion/Action Approval of 2015 Median Landscape & Mowing Maintenance Proposal**
- 8. Discussion/Action Resolution R-10-15 - Resolution Transferring Sole Ownership of the Nine Springs Golf Course LLC from Sam Schultz to Dan Larsen**
- 9. Discussion/Action Resolution R-107-14 A Resolution Authorizing Purchase and Installation of Three Shade Structures and Other Improvements at McKee Farms Park Splashpad**
- 10. Discussion/Action Resolution R-07-15 Authorizing Acceptance of McKee and McGaw Park Shelter Renovation Bids**
- 11. Staff Reports/Updates**
 - A. Recreation
 - B. Forestry
 - C. Parks
- 12. Future Agenda Items**
 - A. Adopt a Bike Trail Proposal
 - B. Concession operation – Splashpad
 - C. 2016 – 2020 CIP Proposals
- 13. Announcements As Allowed By Law**
 - A. The next 2 Park Commission Meetings will be held on April 2nd, and May 7th.
- 14. Adjournment**



Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200
Fax: (608) 270-4212
www.city.fitchburg.wi.us

AGENDA

PARKS COMMISSION THURSDAY, February 5, 2015 Minutes

DRAFT DRAFT

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, February 5th, 2015 in the Council Chambers at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

1. Call to Order

Tom Darcy, Chair called the meeting to order 7:00 P.M.

In attendance: Terra Theim, Zyronia Mims, Jacob Johnson, Alder Jason Gonzalez, Mark Almond, City Forester/Naturalist Ed Bartell, Recreation/Community Center Director Chad Sigl, Recreation Aide Tony King, and Director Scott Endl.

Others in attendance: Patrick Cheney and Courtney Saxler.

Absent: Mark Vivian.

2. Approval of Minutes –December 4th, 2014 – January 8th, 2015 meeting cancelled due to weather

Terra Theim moved to approve, as amended – item #8, Jason Gonzalez 2nd. Motion Carried.

3. Public Appearances - Non Agenda Items

Courtney Saxler, 2679 Dungarvan Road, Fitchburg, spoke to the Commission in regards to their work in trying to place a natural playground in Quarry Hill Park. The Commission felt that this playground should be placed in a location that would benefit all current and future Quarry Hill Park users.

4. Communication

A. Tree Advisory Committee Update

Ed provided an update including the work that the TAC is doing as part of the Update to the Urban Forestry Tree Management Plan.

B. Community Forestry Survey

Ed provided an update on the number of responses that were received for this community survey 500+. He and Laura are working to provide a report on the results. He will work with the TAC and report back to the Commission their findings and recommendations.

C. EAB Report – COW meeting in July

No additional information regarding this report at this time.

D. Huegel/Jamestown Park Master Plan update

Scott Endl reported that he met with Madison Parks regarding the thought of placing the bathroom/shelter meter station on City of Fitchburg property. He also reported that there will be an agreement with the City of Madison to allow for the installation and use of a water line and fire plug to fill the skating rink which is on City of Madison park land. A parallel Park Master Plan Update process will be conducted in partnership with Madison Park Planning.

E. Wisconsin Literacy Council – Emily Amudson

Scott Endl provided a brief description of an event that the Wisconsin Literacy Council will be presenting at McKee Farms Park on Sunday March 15th. This event will run from 3:00 – 6:00 p.m. and include outdoor activities, Sing-a-long, and a bonfire. Refreshments will also be provided for sale.

F. Seminole Swim and Dive Team – Ronda Beggs

Ms. Beggs and the Seminole Swim and Dive Team will be hosting a community skating party at McKee Farms Park on Sunday, February 15 starting at 1:00 p.m. and ending at 3:00 p.m. All are invited to attend.

G. Transfer of Sole Ownership of the Nine Springs Golf Course LLC from Sam Schultz to Dan Larsen

Scott Endl reported that Sam Schultz has requested this transfer. Per the lease agreement this can only be done with the approval of the Common Council. This will be placed on the March 19th Park Commission agenda for consideration with final approval by the Common Council on March 24th.

5. Review and Approve Agenda

Jake Johnson moved to approve agenda as written, 2nd by Terra Them. Motion Carried.

6. Discussion/Action Update on Shelter reservation posting procedures – Chad Sigl, Director Recreation Department/Community Center and Tony King, Recreations Aide.

Chad Sigl gave a brief report and 2014 shelter reservations and provided information on how the Recreation Department will be displaying shelter rental information in 2015. Mark Almond moved to approve this action, 2nd by Terra Them. Motion Carried.

7. Discussion/Action Resolution R-01-15: A Resolution Recognizing International Migratory Bird Day City of Fitchburg, Wisconsin

Jason Gonzalez moved to approve R-01-15, 2nd by Mark Almond. Motion Carried.

8. **Discussion/Action Resolution R-07-15: A Resolution Authorizing Acceptance of the McKee and McGaw Park Shelter Renovation Bids.**

No Action was taken on this item. The bid deadline was extended to February 17th. Action will be taken at the March 19th Commission meeting.

9. **Discussion/Action Resolution R-107-14: A Resolution Authorizing Purchase and Installation of Three Shade Structures and other improvements at McKee Farms Park Splashpad**

Jason Gonzalez moved to reject all bids for this project, 2nd by Terra Theim. Motion Carried. This project will be rebid and appear on the March 19th Commission meeting agenda.

10. **Staff Reports/Updates**

- A. Recreation**
- B. Forestry**
- C. Parks – 2015 Project Plan Schedule**

11. **Future Agenda Items**

- A. Adopt a Bike Trail Proposal**
- B. Concession operation – Splashpad**
- C. Median Landscape/Mowing maintenance bids**
- D. Swan Creek Tennis Court repainting bids**

12. **Announcements As Allowed By Law**

- A. The next 2 Park Commission Meetings will be held on March 19th, 2015 and April 2nd, 2015.**

13. **Adjournment**

Terra Theim moved to adjourn, 2nd by Jake Johnson. Motion Carried. 7:55 pm

Minutes provided by Scott Endl

2015 FITCHBURG URBAN FOREST SURVEY RESULTS

Tree Advisory
Committee
February 23rd,
2015

SURVEY RESPONSE

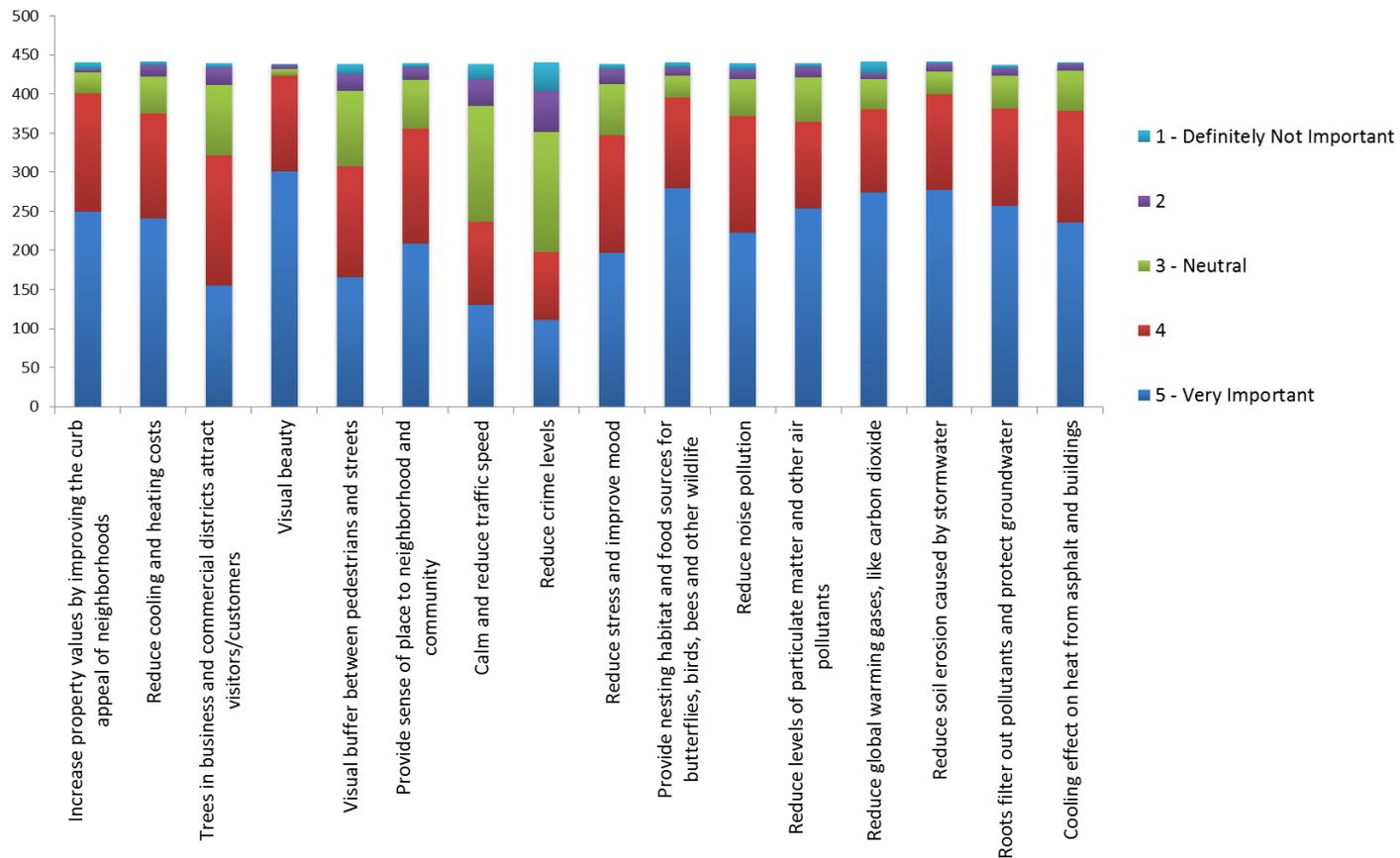
- **534 responses in total**
 - **507 online**
 - **2 surveys completed in Spanish**
 - **27 hardcopy**

PLEASE RATE THE IMPORTANCE TO YOU OF THE FOLLOWING ECONOMIC, SOCIAL AND ENVIRONMENTAL BENEFITS PROVIDED BY OUR PUBLIC TREES:

| Answer Options | 1 - Definitely Not Important | 2 | 3 - Neutral | 4 | 5 - Very Important | Response Count |
|---|------------------------------|----|-------------|-----|--------------------|----------------|
| Increase property values by improving the curb | 9 | 4 | 27 | 152 | 249 | 441 |
| Reduce cooling and heating costs | 5 | 15 | 47 | 134 | 241 | 442 |
| Trees in business and commercial districts attract | 6 | 22 | 91 | 166 | 155 | 440 |
| Visual beauty | 1 | 5 | 9 | 122 | 301 | 438 |
| Visual buffer between pedestrians and streets | 12 | 22 | 97 | 141 | 166 | 438 |
| Provide sense of place to neighborhood and | 6 | 16 | 62 | 148 | 208 | 440 |
| Calm and reduce traffic speed | 20 | 34 | 149 | 106 | 130 | 439 |
| Reduce crime levels | 37 | 52 | 154 | 87 | 111 | 441 |
| Reduce stress and improve mood | 7 | 19 | 66 | 150 | 197 | 439 |
| Provide nesting habitat and food sources for | 7 | 10 | 28 | 117 | 279 | 441 |
| Reduce noise pollution | 9 | 12 | 47 | 149 | 223 | 440 |
| Reduce levels of particulate matter and other air | 5 | 14 | 57 | 110 | 254 | 440 |
| Reduce global warming gases, like carbon dioxide | 15 | 8 | 39 | 106 | 274 | 442 |
| Reduce soil erosion caused by stormwater | 4 | 9 | 29 | 123 | 277 | 442 |
| Roots filter out pollutants and protect groundwater | 4 | 10 | 41 | 125 | 257 | 437 |
| Cooling effect on heat from asphalt and buildings | 3 | 8 | 52 | 143 | 235 | 441 |
| <i>answered question</i> | | | | | | 443 |
| <i>skipped question</i> | | | | | | 91 |

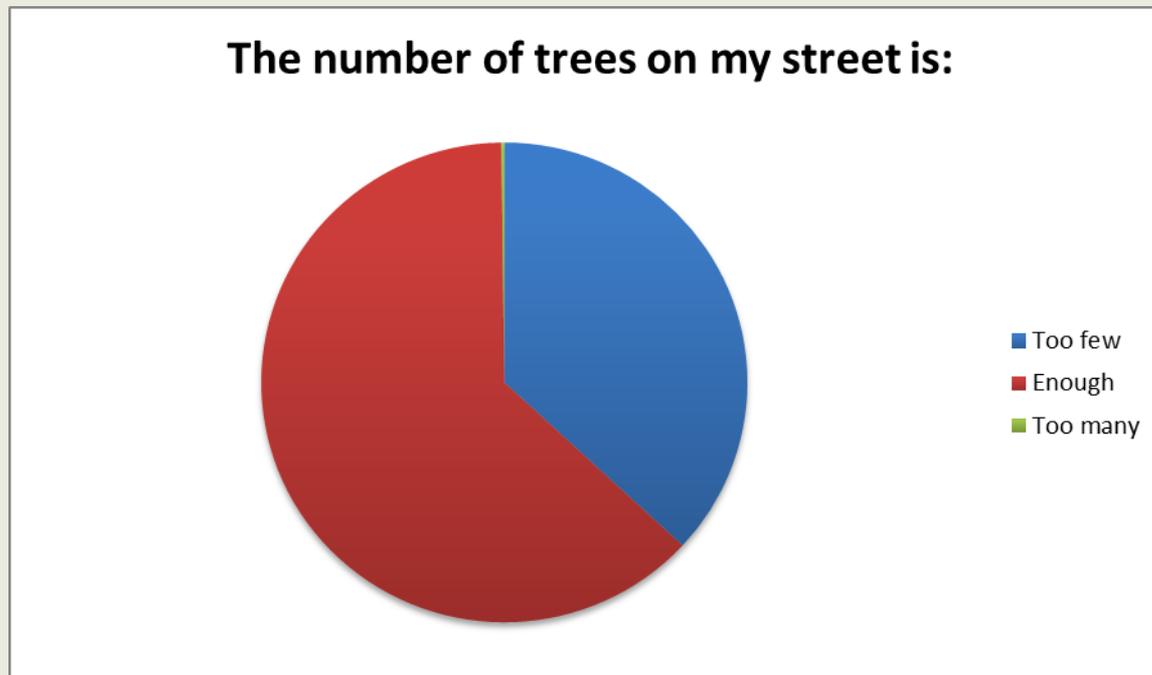
PLEASE RATE THE IMPORTANCE TO YOU OF THE FOLLOWING ECONOMIC, SOCIAL AND ENVIRONMENTAL BENEFITS PROVIDED BY OUR PUBLIC TREES:

Please rate the importance to you of the following economic, social and environmental benefits provided by our public trees:

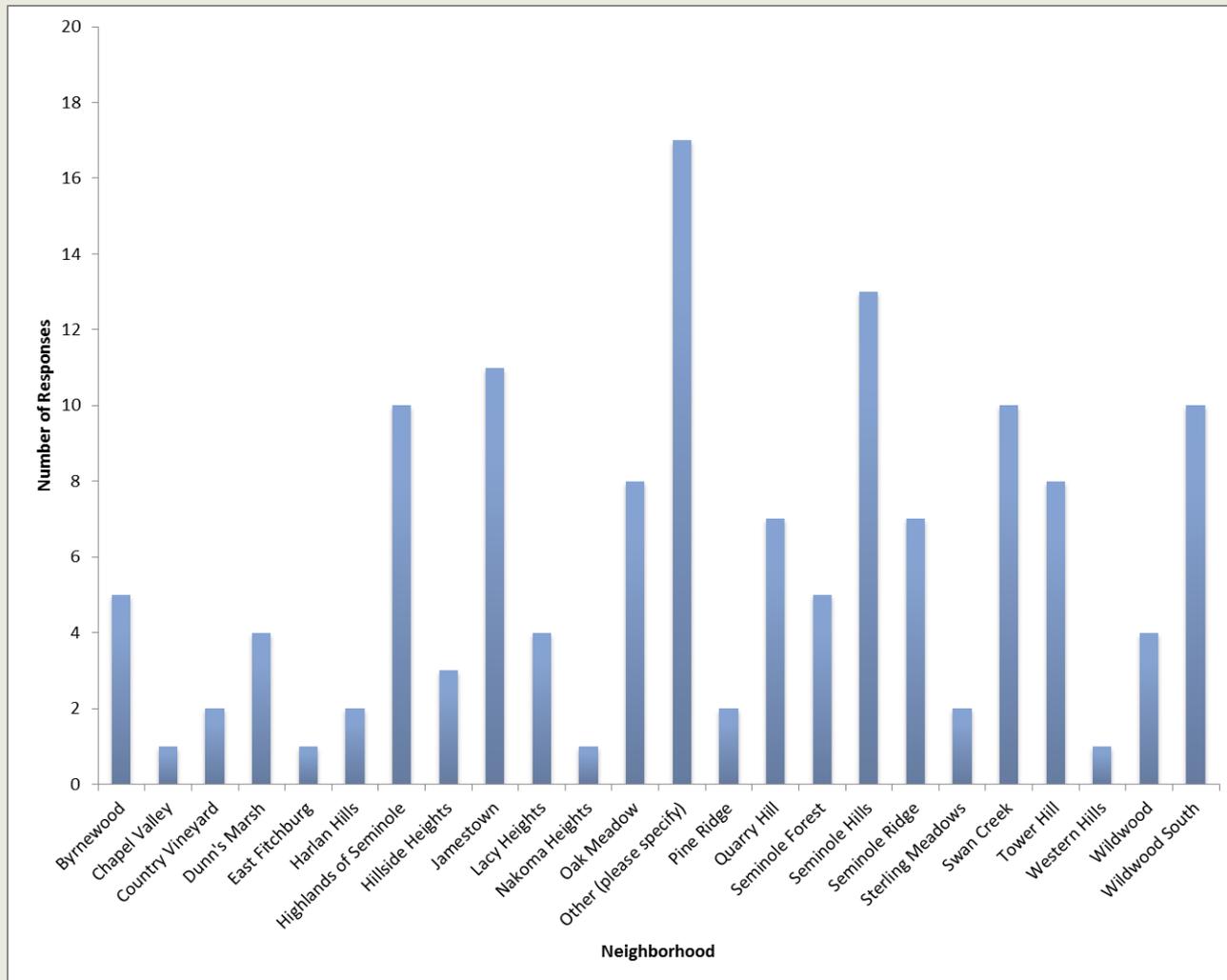


THE NUMBER OF TREES ON MY STREET IS:

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Too few | 36.9% | 159 |
| Enough | 62.9% | 271 |
| Too many | 0.2% | 1 |
| <i>answered question</i> | | 431 |
| <i>skipped question</i> | | 103 |



THE NUMBER OF TREES ON MY STREET IS 'TOO FEW':

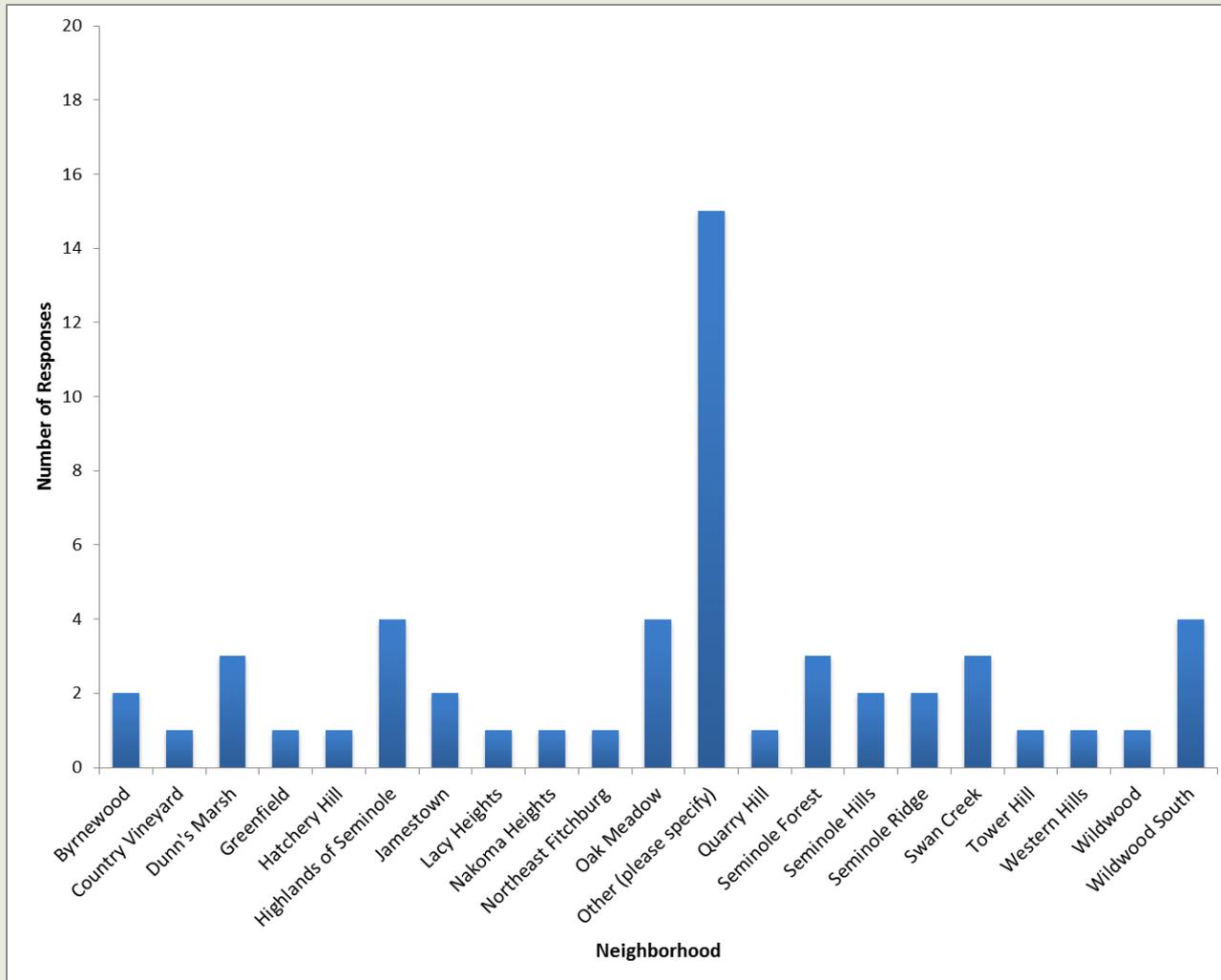


THE TREES ON MY STREET ARE:

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Not cared for | 15.1% | 65 |
| Adequately cared for | 67.7% | 291 |
| Well cared for | 17.2% | 74 |
| <i>answered question</i> | | 430 |
| <i>skipped question</i> | | 104 |



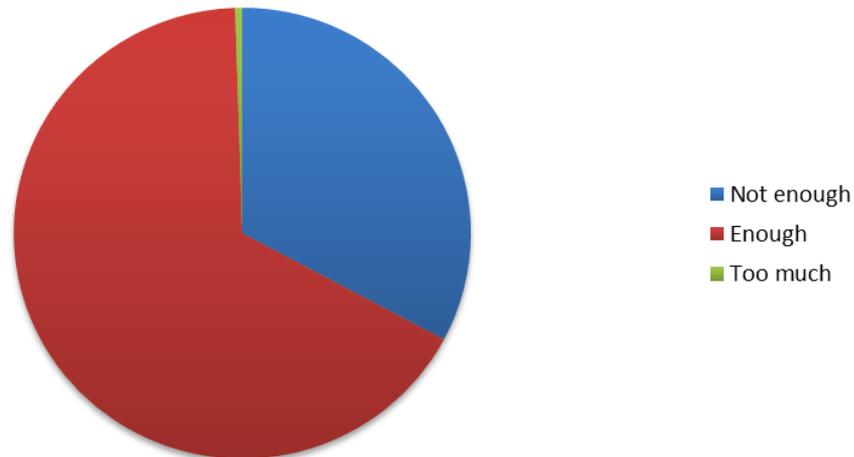
THE TREES ON MY STREET ARE 'NOT CARED FOR':



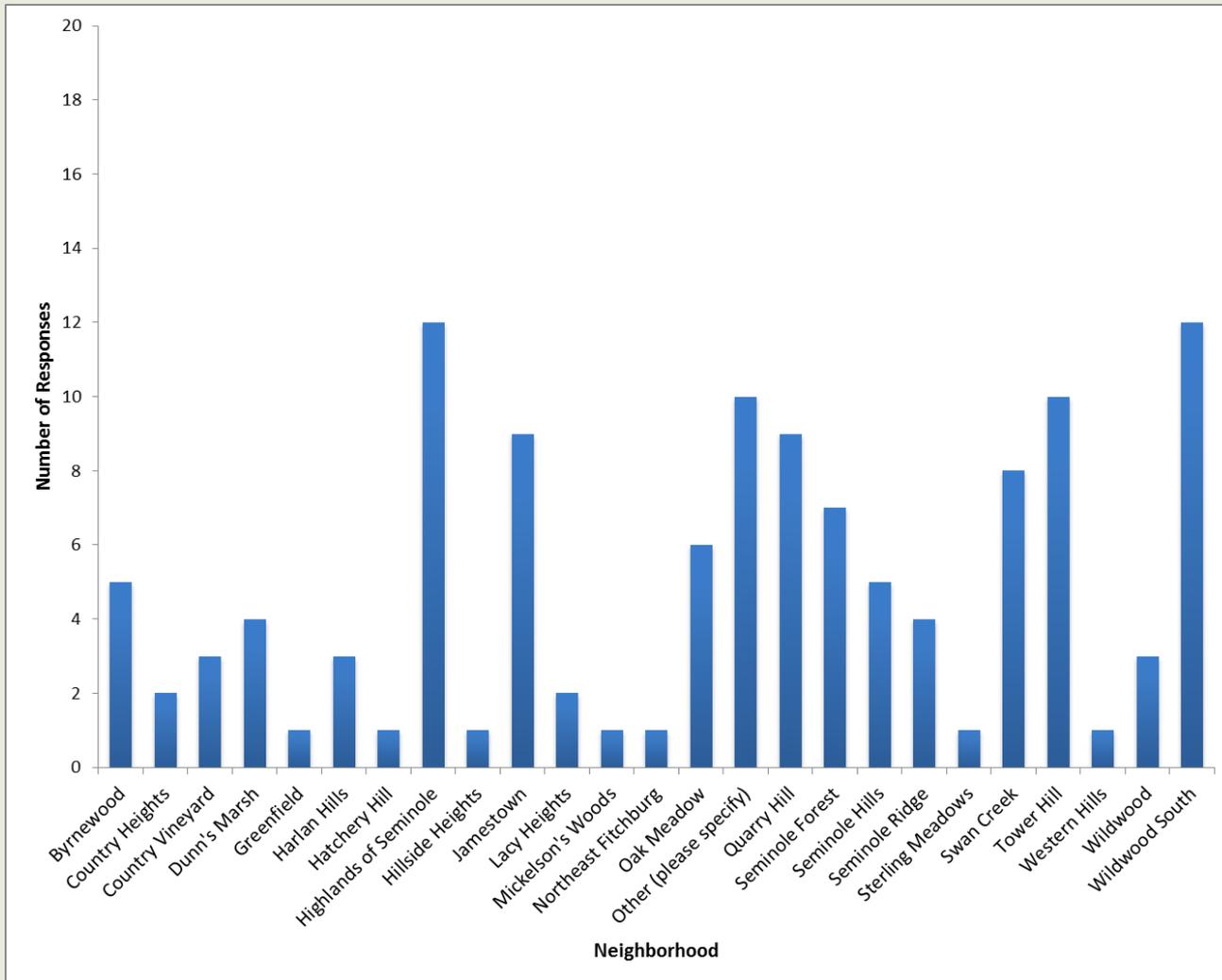
THE VISUAL DIVERSITY OF TREES ON MY STREET IS:

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Not enough | 32.8% | 141 |
| Enough | 66.7% | 287 |
| Too much | 0.5% | 2 |
| <i>answered question</i> | | 430 |
| <i>skipped question</i> | | 104 |

The visual diversity of trees on my street is:



THE VISUAL DIVERSITY OF TREES ON MY STREET IS 'NOT ENOUGH':



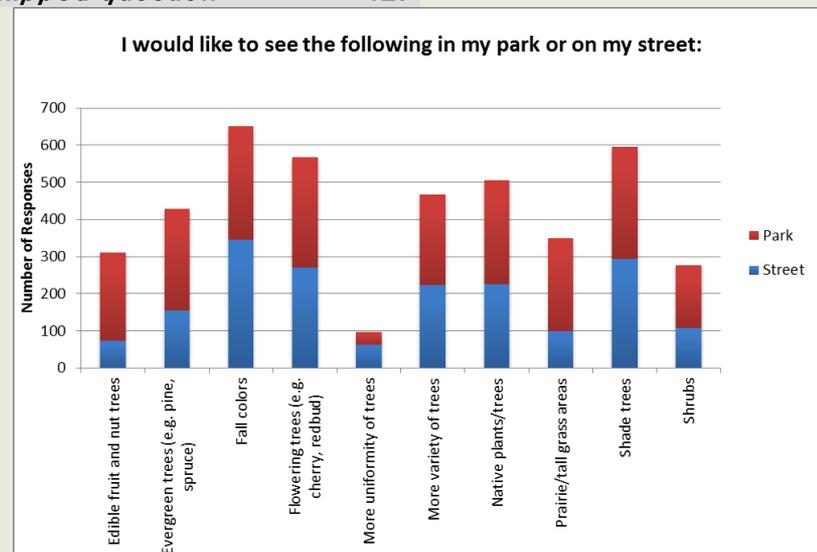
PARK NAME:

| Answer Options | Response Percent | Response Count |
|-----------------------------|--------------------------|----------------|
| Arrowhead | 0.0% | 0 |
| Belmar Hills | 0.6% | 2 |
| Briarwood | 0.3% | 1 |
| Byrne | 6.3% | 21 |
| Chicory Meadow | 8.0% | 27 |
| Clayton | 0.0% | 0 |
| Commerce Park Hillside | 0.0% | 0 |
| Country Vineyard | 0.9% | 3 |
| Curry Court | 0.0% | 0 |
| Dawley Conservancy | 0.0% | 0 |
| Dunn's Marsh | 0.6% | 2 |
| Fitchburg Center | 0.3% | 1 |
| Fitchburg Springs | 0.6% | 2 |
| Gorman Wayside | 0.0% | 0 |
| Greenfield | 3.0% | 10 |
| Gunflint Trail | 0.0% | 0 |
| Harlan Hills | 1.5% | 5 |
| Hatchery Hill | 0.0% | 0 |
| Hawk Ridge | 1.8% | 6 |
| Hillside Heights | 1.5% | 5 |
| Huegel-Jamestown | 7.7% | 26 |
| McGaw | 5.7% | 19 |
| McKee Farms | 16.1% | 54 |
| Nannyberry | 3.3% | 11 |
| Nevin Village Green | 0.6% | 2 |
| Nobel Woods | 0.3% | 1 |
| Oak Meadow | 3.9% | 13 |
| Orchard Pointe Natural Area | 0.0% | 0 |
| Perry J. Schappe | 0.0% | 0 |
| Pine Ridge | 0.9% | 3 |
| Quarry Hill | 5.7% | 19 |
| Quarry Ridge | 0.3% | 1 |
| Rimrock | 0.0% | 0 |
| Rosecommon | 3.6% | 12 |
| S. Johnson | 0.0% | 0 |
| Seminole Glen | 6.8% | 23 |
| Stoner Prairie | 2.7% | 9 |
| Tower Hill | 2.4% | 8 |
| Western Hills | 1.2% | 4 |
| Wildwood | 2.1% | 7 |
| Wildwood South | 3.6% | 12 |
| Other (please specify) | 8.0% | 27 |
| | answered question | 336 |
| | skipped question | 198 |

I WOULD LIKE TO SEE THE FOLLOWING IN MY PARK OR ON MY STREET:

I would like to see the following in my park or on my street:

| Answer Options | Park | Street | Response Count |
|---------------------------------------|--------------------------|--------|----------------|
| Edible fruit and nut trees | 237 | 74 | 249 |
| Evergreen trees (e.g. pine, spruce) | 274 | 154 | 306 |
| Fall colors | 306 | 346 | 378 |
| Flowering trees (e.g. cherry, redbud) | 297 | 270 | 356 |
| More uniformity of trees | 35 | 62 | 82 |
| More variety of trees | 245 | 223 | 286 |
| Native plants/trees | 280 | 225 | 309 |
| Prairie/tall grass areas | 251 | 98 | 264 |
| Shade trees | 303 | 293 | 364 |
| Shrubs | 169 | 107 | 204 |
| | answered question | | 407 |
| | skipped question | | 127 |

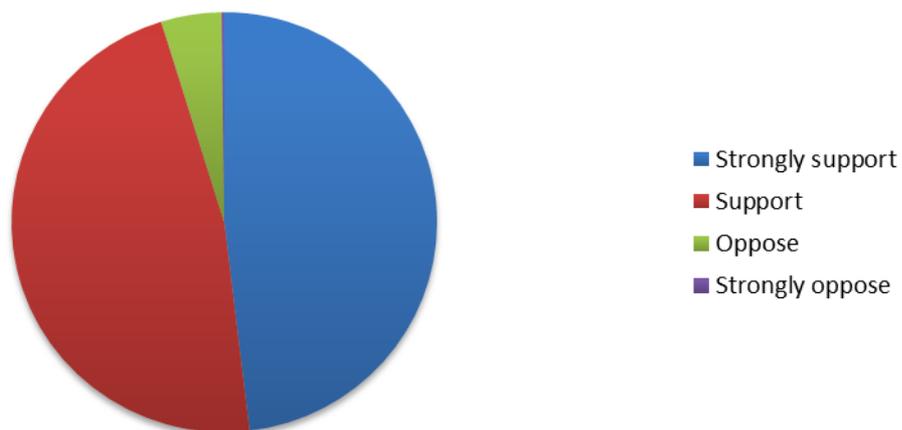


HOW STRONGLY WOULD YOU SUPPORT OR OPPOSE RESTORATION AND MAINTENANCE OF NATIVE TREES AND UNDERSTORY PLANTS ON PUBLIC LANDS?

refer to handout for comments

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Strongly support | 48.1% | 199 |
| Support | 47.1% | 195 |
| Oppose | 4.6% | 19 |
| Strongly oppose | 0.2% | 1 |
| <i>answered question</i> | | 414 |
| <i>skipped question</i> | | 120 |

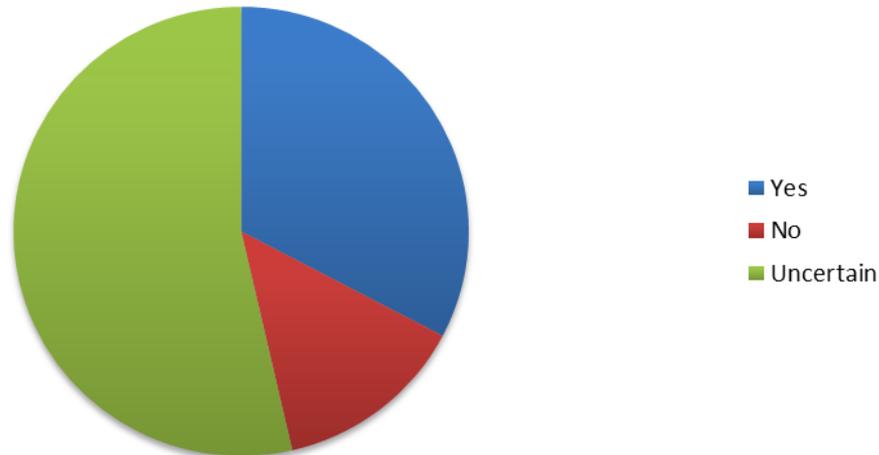
How strongly would you support or oppose restoration and maintenance of native trees and understory plants on public lands?



DO YOU FEEL THAT INVASIVE PLANT SPECIES ARE A PROBLEM IN FITCHBURG PARKS?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes | 32.7% | 136 |
| No | 13.7% | 57 |
| Uncertain | 53.6% | 223 |
| <i>answered question</i> | | 416 |
| <i>skipped question</i> | | 118 |

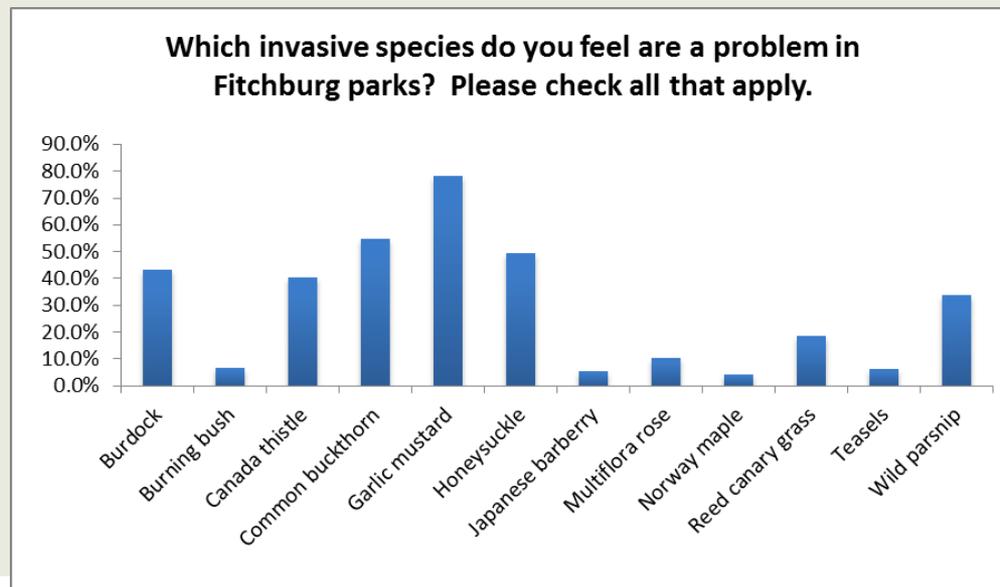
Do you feel that invasive plant species are a problem in Fitchburg parks?



WHICH INVASIVE SPECIES DO YOU FEEL ARE A PROBLEM IN FITCHBURG PARKS?

refer to handout for comments

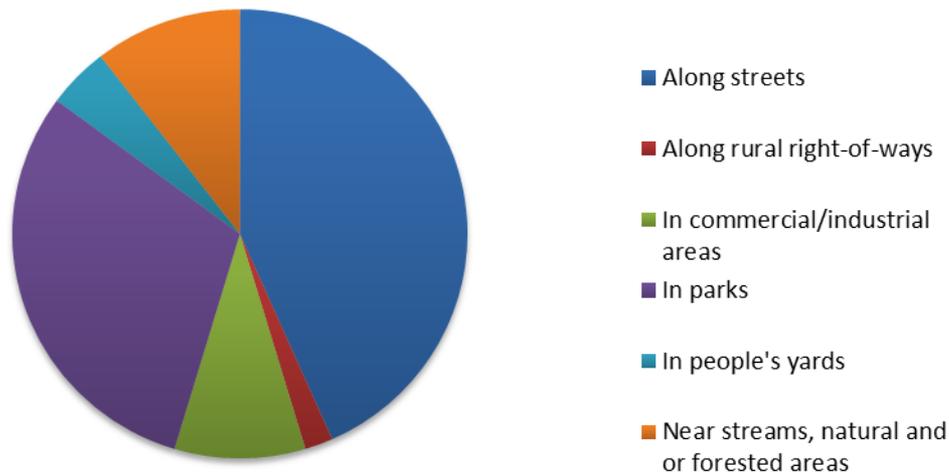
| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Burdock | 43.4% | 72 |
| Burning bush | 6.6% | 11 |
| Canada thistle | 40.4% | 67 |
| Common buckthorn | 54.8% | 91 |
| Garlic mustard | 78.3% | 130 |
| Honeysuckle | 49.4% | 82 |
| Japanese barberry | 5.4% | 9 |
| Multiflora rose | 10.2% | 17 |
| Norway maple | 4.2% | 7 |
| Reed canary grass | 18.7% | 31 |
| Teasels | 6.0% | 10 |
| Wild parsnip | 33.7% | 56 |
| <i>answered question</i> | | 166 |
| <i>skipped question</i> | | 368 |



WHICH OF THE FOLLOWING WOULD BE YOUR FIRST CHOICE OF WHERE THE CITY SHOULD PLANT TREES?

| Answer Options | Response Percent | Response Count |
|---|------------------|----------------|
| Along streets | 43.4% | 178 |
| Along rural right-of-ways | 2.0% | 8 |
| In commercial/industrial areas | 9.3% | 38 |
| In parks | 30.5% | 125 |
| In people's yards | 4.4% | 18 |
| Near streams, natural and or forested areas | 10.5% | 43 |
| <i>answered question</i> | | 410 |
| <i>skipped question</i> | | 124 |

Which of the following would be your first choice of where the city should plant trees?

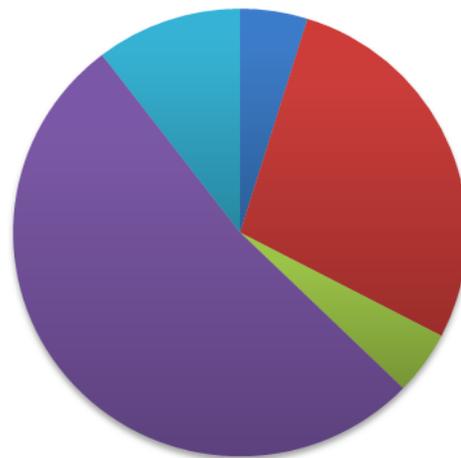


WHICH OF THE FOLLOWING STATEMENTS MOST CLOSELY REPRESENTS YOUR OPINION ABOUT TREES?

** refer to handout for comments **

| Answer Options | Response Percent | Response Count |
|--|------------------|----------------|
| Allow individuals to remove trees as they wish | 4.8% | 20 |
| Preserve as many as possible | 27.8% | 115 |
| Preserve only large or unique trees | 4.6% | 19 |
| When trees are removed, replace them | 52.3% | 216 |
| Other (please specify) | 10.4% | 43 |
| <i>answered question</i> | | 413 |
| <i>skipped question</i> | | 121 |

Which of the following statements most closely represents your opinion about trees?

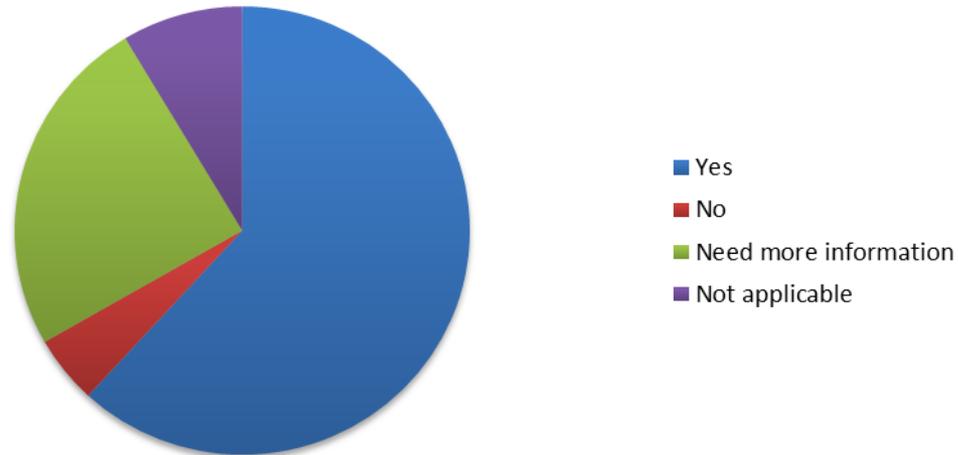


- Allow individuals to remove trees as they wish
- Preserve as many as possible
- Preserve only large or unique trees
- When trees are removed, replace them
- Other (please specify)

WOULD YOU PLANT TREES ON YOUR PROPERTY IF OFFERED A MONETARY INCENTIVE?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes | 61.9% | 253 |
| No | 4.9% | 20 |
| Need more information | 24.7% | 101 |
| Not applicable | 8.6% | 35 |
| <i>answered question</i> | | 409 |
| <i>skipped question</i> | | 125 |

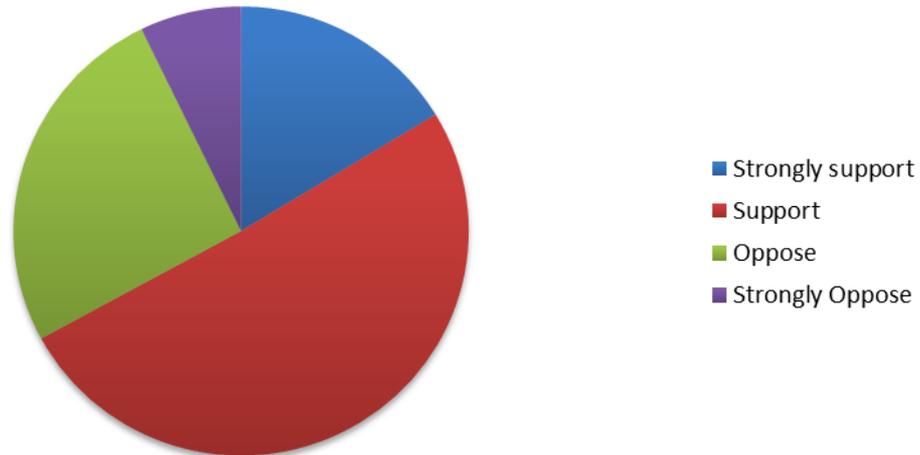
Would you plant trees on your property if offered a monetary incentive?



HOW STRONGLY WOULD YOU SUPPORT OR OPPOSE PAYING MORE IN PROPERTY TAXES TO BETTER MAINTAIN AND PROTECT EXISTING CITY TREES?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Strongly support | 16.3% | 66 |
| Support | 50.7% | 205 |
| Oppose | 25.7% | 104 |
| Strongly Oppose | 7.2% | 29 |
| <i>answered question</i> | | 404 |
| <i>skipped question</i> | | 130 |

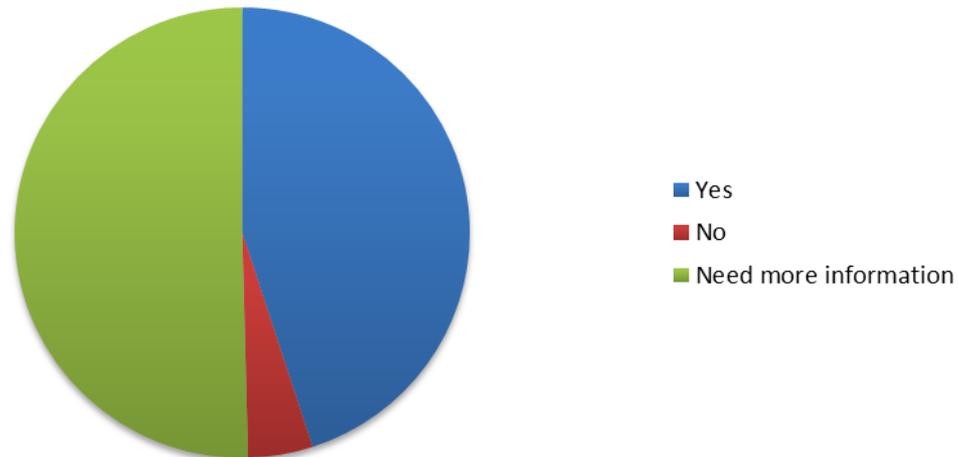
How strongly would you support or oppose paying more in property taxes to better maintain and protect existing city trees?



SHOULD THE CITY REALLOCATE EXISTING RESOURCES TO BETTER MAINTAIN AND PROTECT EXISTING CITY TREES WITHOUT RAISING PROPERTY TAXES?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes | 45.0% | 184 |
| No | 4.6% | 19 |
| Need more information | 50.4% | 206 |
| <i>answered question</i> | | 409 |
| <i>skipped question</i> | | 125 |

Should the City reallocate existing resources to better maintain and protect existing city trees without raising property taxes?



HOW STRONGLY WOULD YOU SUPPORT OR OPPOSE CITY REGULATIONS THAT WOULD REQUIRE SOME TREES BE PRESERVED AND NEW ONES PLANTED ON SITES THAT ARE BEING DEVELOPED?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Strongly support | 46.4% | 187 |
| Support | 44.9% | 181 |
| Oppose | 6.9% | 28 |
| Strongly oppose | 1.7% | 7 |
| <i>answered question</i> | | 403 |
| <i>skipped question</i> | | 131 |

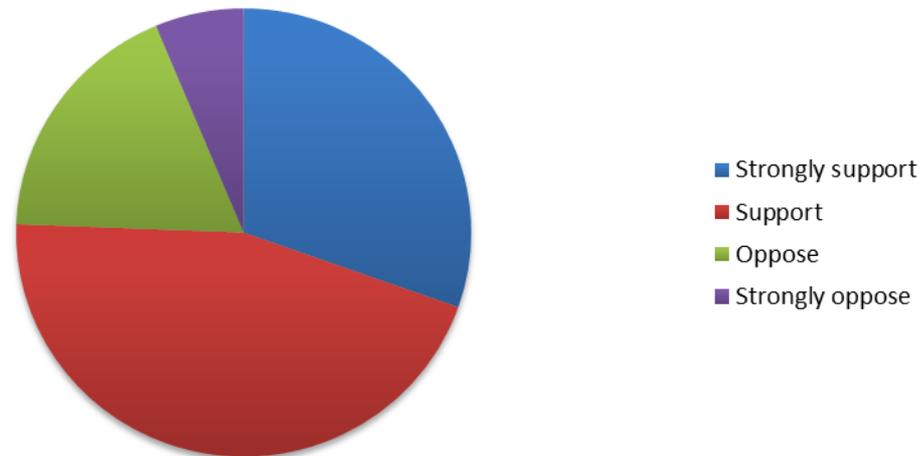
How strongly would you support or oppose city regulations that would require some trees be preserved and new ones planted on sites that are being developed?



HOW STRONGLY WOULD YOU SUPPORT OR OPPOSE TREE REMOVAL REGULATIONS DURING PROPERTY DEVELOPMENT?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Strongly support | 30.4% | 121 |
| Support | 45.2% | 180 |
| Oppose | 18.1% | 72 |
| Strongly oppose | 6.3% | 25 |
| <i>answered question</i> | | 398 |
| <i>skipped question</i> | | 136 |

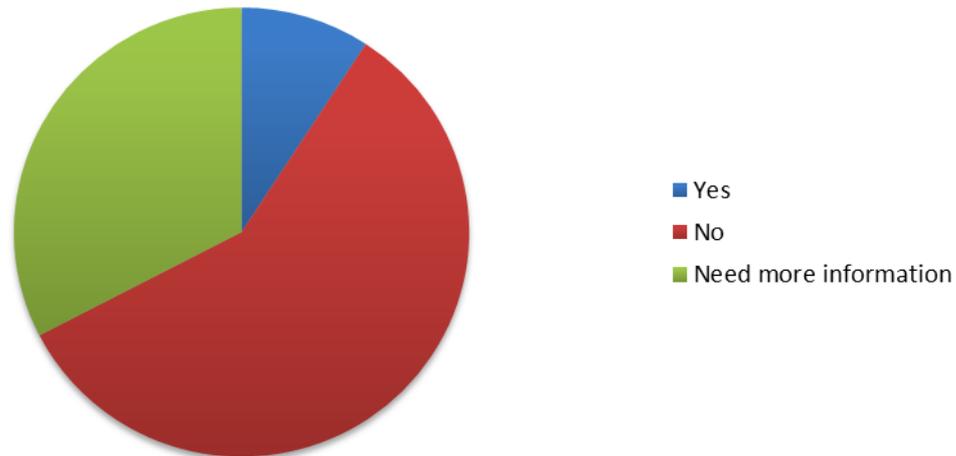
How strongly would you support or oppose tree removal regulations during property development?



SHOULD THE CITY ALLOW THE DECISION TO PRESERVE EXISTING TREES TO BE LEFT UP TO THE DEVELOPER?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes | 9.2% | 37 |
| No | 58.2% | 234 |
| Need more information | 32.6% | 131 |
| <i>answered question</i> | | 402 |
| <i>skipped question</i> | | 132 |

Should the City allow the decision to preserve existing trees to be left up to the developer?



HOW STRONGLY WOULD YOU SUPPORT OR OPPOSE CITY REGULATIONS THAT WOULD PROVIDE SOME LEVEL OF PROTECTION TO PRESERVE LARGE, HEALTHY TREES ON PRIVATE PROPERTY (E.G. 200+ YEAR OLD HERITAGE OAKS)?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Strongly support | 47.8% | 193 |
| Support | 42.6% | 172 |
| Oppose | 7.4% | 30 |
| Strongly oppose | 2.2% | 9 |
| <i>answered question</i> | | 404 |
| <i>skipped question</i> | | 130 |

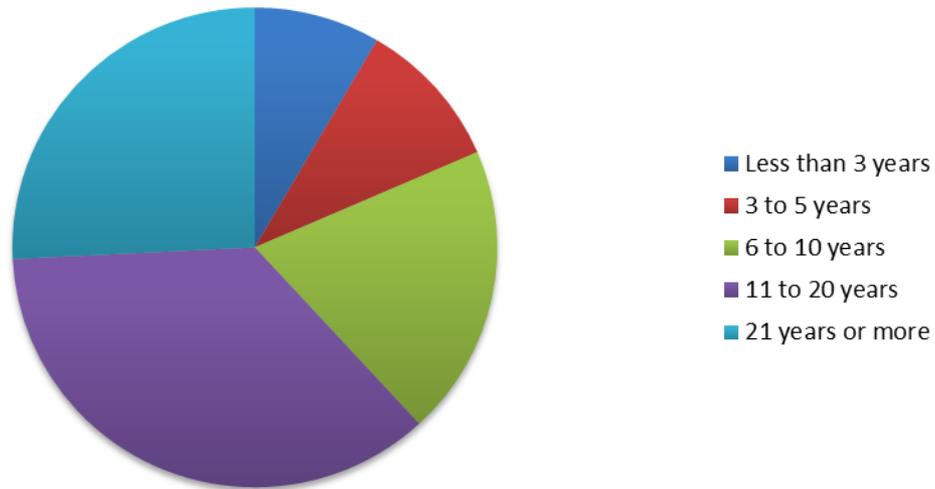
How strongly would you support or oppose city regulations that would provide some level of protection to preserve large, healthy trees on private property (e.g. 200+ year old heritage oaks)?



HOW LONG HAVE YOU LIVED IN FITCHBURG?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Less than 3 years | 8.4% | 34 |
| 3 to 5 years | 10.1% | 41 |
| 6 to 10 years | 19.7% | 80 |
| 11 to 20 years | 36.1% | 147 |
| 21 years or more | 25.8% | 105 |
| <i>answered question</i> | | 407 |
| <i>skipped question</i> | | 127 |

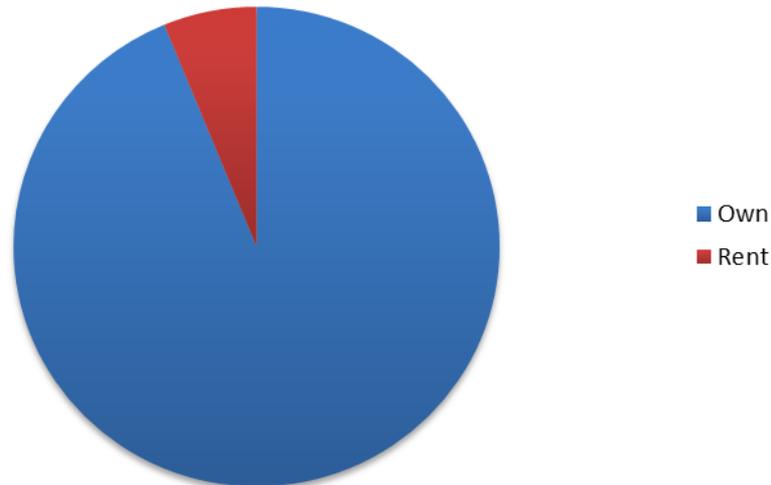
How long have you lived in Fitchburg?



DO YOU RENT OR OWN THE PLACE WHERE YOU LIVE?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Own | 93.8% | 378 |
| Rent | 6.2% | 25 |
| <i>answered question</i> | | 403 |
| <i>skipped question</i> | | 131 |

Do you rent or own the place where you live?



WHAT NEIGHBORHOOD DO YOU LIVE IN?

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Braeger Court | 0.0% | 0 |
| Briarwood | 0.5% | 2 |
| Byrnewood | 4.5% | 17 |
| Chapel Valley | 1.0% | 4 |
| Country Heights | 1.0% | 4 |
| Country Vineyard | 1.0% | 4 |
| Dunn's Marsh | 1.6% | 6 |
| East Fitchburg | 1.6% | 6 |
| Forsythe Downs | 0.0% | 0 |
| Greenfield | 3.4% | 13 |
| Harlan Hills | 3.4% | 13 |
| Hatchery Hill | 0.3% | 1 |
| Highlands of Seminole | 9.4% | 36 |
| Hillside Heights | 2.1% | 8 |
| Jamestown | 7.3% | 28 |
| Lacy Heights | 2.4% | 9 |
| Leopold | 0.0% | 0 |
| Maple Lawn heights | 0.0% | 0 |
| Mickelson's Woods | 0.3% | 1 |
| Morning Sun | 0.0% | 0 |
| Nakoma Heights | 0.3% | 1 |
| Nesbitt Heights | 0.0% | 0 |
| Northeast Fitchburg | 0.8% | 3 |
| Oak Meadow | 3.9% | 15 |
| Pine Ridge | 0.5% | 2 |
| Quarry Hill | 3.4% | 13 |
| Seminole Forest | 8.1% | 31 |
| Seminole Hills | 4.7% | 18 |
| Seminole Ridge | 3.4% | 13 |
| Sterling Meadows | 0.5% | 2 |
| Swan Creek | 7.3% | 28 |
| Timber Lake Knolls | 0.0% | 0 |
| Tower Hill | 4.7% | 18 |
| Western Hills | 0.5% | 2 |
| Wildwood | 3.4% | 13 |
| Wildwood South | 7.3% | 28 |
| Willow Run | 0.0% | 0 |
| Other (please specify) | 11.0% | 42 |
| answered question | | 381 |
| skipped question | | 153 |

I WOULD LIKE TO LEARN ABOUT/ATTEND TRAININGS ON:

refer to handout for comments

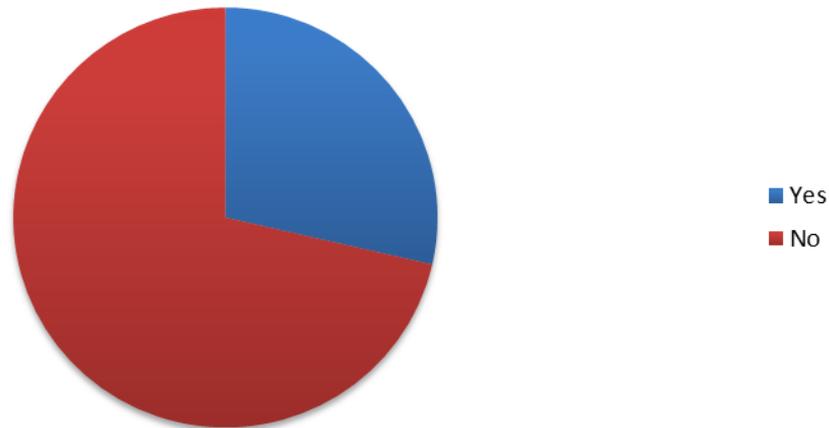
| Answer Options | Response Percent | Response Count |
|------------------------------------|------------------|----------------|
| City-wide tree preservation | 37.6% | 86 |
| Emerald ash borer | 22.3% | 51 |
| Disease and insect issues of trees | 31.9% | 73 |
| Invasive species | 31.0% | 71 |
| Tree identification | 40.6% | 93 |
| Tree maintenance (pruning) | 57.6% | 132 |
| Tree/shrub selection and planting | 55.9% | 128 |
| Other (please specify) | 6.1% | 14 |
| answered question | | 229 |
| skipped question | | 305 |



WOULD YOU LIKE TO VOLUNTEER FOR URBAN FOREST AND PARK IMPROVEMENT PROJECTS? COORDINATION AND TRAINING WILL BE PROVIDED AS NECESSARY.

| Answer Options | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes | 28.6% | 106 |
| No | 71.4% | 265 |
| <i>answered question</i> | | 371 |
| <i>skipped question</i> | | 163 |

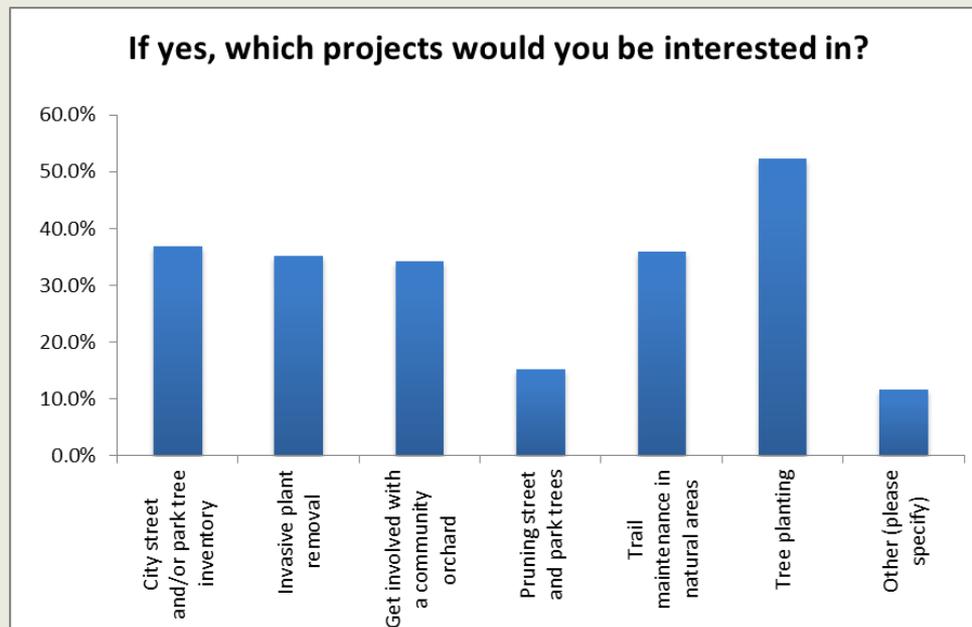
Would you like to volunteer for urban forest and park improvement projects? Coordination and training will be provided as necessary.



IF YES, WHICH PROJECTS WOULD YOU BE INTERESTED IN?

refer to handout for comments

| Answer Options | Response Percent | Response Count |
|--|------------------|----------------|
| City street and/or park tree inventory | 36.9% | 41 |
| Invasive plant removal | 35.1% | 39 |
| Get involved with a community orchard | 34.2% | 38 |
| Pruning street and park trees | 15.3% | 17 |
| Trail maintenance in natural areas | 36.0% | 40 |
| Tree planting | 52.3% | 58 |
| Other (please specify) | 11.7% | 13 |
| answered question | | 111 |
| skipped question | | 423 |



Park, Recreation & Urban Forestry Department

2014 Annual Report



February, 2015



Dawley Park Bike Hub

Park, Recreation & Urban Forestry Department Highlights – 2014

Park Projects

Park Commission

- Serving on the Park Commission: Mark Almond, Mark Vivian, Terra Theim, Jacob Johnson, Jason Gonzalez (Council Representative), Zyronia Mims, and Tom Darcy as Commission Chair.

Planning

- Nine Springs Golf Course Park Alternative Plan Alternative was approved by the Common Council on March 25th.

Landscaping

- Continuing to work towards the goal of mulch around all park ID signs and trees within the park system.
- Bill Hust continued his work on maintaining the landscape on City Hall Campus including the Library.
- Landscaped medians on McKee/PD, Fish Hatchery, Fitchrona Road, Uptown development along with roundabouts in Uptown are maintained thru contractual services.

Paths

- Paved trail was replaced on east/west path that path adjacent to Seminole HWY to the Badger State Trail.
- Paved trail was replaced on the southern and western portions of the trail loop in McKee Farms Park.

Park Signs

-

Contracted Median Mowing/Landscape maintenance

- Contracted the mowing of several island medians along Fish Hatchery, PD/McKee Road, Fitchrona Road, Uptown development along with 2 new roundabouts.

Playground Equipment

- Playground equipment was updated with the inclusion of new recycled rubber mulch at Hawk Ridge and Wildwood South Parks. Recycled rubber mulch as also added to Belmar Hills Park.

Ball Diamond Improvements

- Wildwood South ball diamond received make over including the removal of existing ball field material (very rocking and not desirable) and replacement with new material.

Nine Springs Golf Course

- Extended lease for 2015 with Mr. Sam Schultz. This new lease provided provisions for public use outside of the game of golf including disc golf, winter sledding, snow shoeing, summer programming and 2 community events.

Volunteers

- Nobel Woods -- Garlic mustard pull and burdock treatment; buckthorn, box elder, and black locust removal; tree planting by the by Jeremy Hecht over several days.
- McKee Farms Park-- Arbor Day/Earth Day/International Migratory Bird Day Celebration and Community Spring Clean Up Day - General parks cleanup Headquarters at McKee Farms Park Shelter
 - Tree Advisory Committee and volunteers planted 1 London plane tree McKee Farms Park.
 - REGI raptor rehabilitators and education group presentation.
 - Bird feeder building activities for kids

- Pruning demonstration
- Refreshments, T-shirts and reusable grocery bags for volunteers.
- 60-80 attendees.
- Friends of McGaw Park – Cleaned up the trails in McGaw park under the leadership of Patrick Cheney.
- Gunflint Park -- Students of Eagle School led my Maggie pulled honeysuckle and other invasives from the meadow.
- Swan Creek Park & Nannyberry Park – Earth Day/Arbor Day Celebration and Community Spring Clean-Up Day neighborhood volunteers spread resilient surface for playground, and cleaned up the park under the leadership of neighborhood volunteer, Randy Smith.
- Seminole Glen Park – neighborhood volunteers continued to remove invasive honey suckle and buckthorn and planted over 20 native understory trees and shrubs in the woodlot under the direction of Adam Tierney.
- PLACON on McKee Road – Earth Day/Arbor Day Celebration and Community Spring Clean-Up Day volunteers from PLACON cleaned up the right-of-way along McKee Road under the leadership of Carmen Crook.
- American Printing -- Earth Day/Arbor Day Celebration and Community Spring Clean-Up Day volunteers from American Printing cleaned up the right-of-way along Syene Road under the leadership of Barb Waters.
- City Hall, Community Center, Library -- Fitchburg Fireflies 4-H Group under the direction of Ed Kinney planted 10 fruit trees to create a community orchard behind the Sr. Center. Funded in part by the Alliance of Community Trees.
- Harlan Hills Neighborhood Association – Planted over 230 prairie plants in this phase of the prairie restoration effort.
- Quarry Hill Park -- Members of the Quarry Hill and Waterford Glen neighborhoods planted over 20 native understory shrub trees as part of the restoration plan for the east fenceline of Quarry Hill Park coordinated by Christine Koth.
- Eagle School – Students under the direction of educator Tina Hammell cleaned up the Capital City Trail and Gunflint Park.
- Dane County Bar Association, the Urban Tree Alliance and Dane County Boys and Girls Club Orchard – These organizations teamed up to plant an orchard and several shade trees in Belmar Park next to the B & G Club. Baraboo Woodworks donated 4 Leopold Benches to be auctioned off at the event with the money going to support the club.

2014 Highlights by Park

McGaw Park

- Continued work on implementation of McGaw Park Master Plan including relocation of field light transformer, completion of path and parking lot lighting, and park shelter project.

McKee Farms Park

- The southern and eastern portions of the internal paved trail path was replaced.
- Work continues and the renovation of large shelter at McKee with the goal of getting work completed in 2015.

Quarry Ridge Recreation Facility

- Installation of new park directional signage.
- Creation and of “Three Sisters Plan” see attached in picture report.
- Update of trail map – see enclosed picture report.

Oak Hall Cemetery

-

Oak Meadow Park

-

Nevin Village Green

-

Gorman Wayside Park

- Restoration of the oak savannah was continued with a spring prescribed burn and the treatment of invasive plants and the removal of invasive plant seed heads.

Black Walnut Preserve

-

Greenfield Park

- Installed additional street lighting adjacent to the shelter and parking lot.

Rosecommon Park

-

Swan Creek Park

-

Big Bluestem Park

-

Jamestown Park

- Continued our work to create updated Park Master Plan

Gunflint

-

Western Hills Park

-

Hatchery Hill

-

Quarry Hill

- Quarry Hill Park -- Members of the Quarry Hill and Waterford Glen neighborhoods planted over 20 native understory shrub trees as part of the restoration plan for the east fenceline of Quarry Hill Park coordinated by Christine Koth.

Byrne Park

-

Perry J. Schappe

-

Seminole Glen

- Seminole Glen Park – neighborhood volunteers continued to remove invasive honey suckle and buckthorn and planted over 20 native understory trees and shrubs in the woodlot under the direction of Adam Tierney.
- Prescribed burn on small prairie in north section of park.

Belmar Hills

- Installed recycled rubber mulch in playground.
- Dane County Bar Association, the Urban Tree Alliance and Dane County Boys and Girls Club Orchard – These organizations teamed up to plant an orchard and several shade trees in Belmar Park next to the B & G Club. Baraboo Woodworks donated 4 Leopold Benches to be auctioned off at the event with the money going to support the club.

Tower Hill

-

Wildwood South

- Updated ball field material on diamond
- Updated playground including the installation of recycled rubber mulch.

Chicory Meadow Park

-

Wildwood Park

- Installed new lighting under the open air shelter.

Country Vineyard

-

Harlan Hills

- Prescribed burn of prairie.

Nannyberry

-

Hawk Ridge

- Updated playground including the installation of recycled rubber mulch.

Briarwood

- Prescribed burn of prairie area in W section of park in April

Dawley Conservancy

- Prescribed burn of prairie area W of Seminole Hwy and N of parking lot in April
- Bike Hub construction was completed.

2014 Events

- Fitchburg Days held at McKee Farms Park in May.
- Fiesta Italia held at McKee Farms Park in June.
- Memorial Ceremony at Gorman Wayside/Veterans Memorial.
- Concert Series held at McKee Farms Park in July and August (Sponsored by the Senior Department).
- Pack the Park at McKee.
- Community Day at Nine Springs Golf Course on Saturday, August 23rd including the movie "Frozen".
- Holiday Party held at the Community Center in December.
- Numerous volunteer events including
 - McKee Farms Park-- Arbor Day/Earth Day/International Migratory Bird Day Celebration and Community Spring Clean Up Day - General parks cleanup Headquarters at McKee Farms Park Shelter
 - Tree Advisory Committee and volunteers planted 1 London plane tree McKee Farms Park.
 - REGI raptor rehabilitators and education group presentation.
 - Bird feeder building activities for kids
 - Pruning demonstration
 - Refreshments, T-shirts and reuseable grocery bags for volunteers.
 - 60-80 attendees.
 - City Hall, Community Center, Library -- Fitchburg Fireflies 4-H Group under the direction of Ed Kinney planted 10 fruit trees to create a community orchard behind the Sr. Center. Funded in part by the Alliance of Community Trees.
 - McGaw Park -- Friends of McGaw Park – Cleaned up the trails in McGaw park under the leadership of Patrick Cheney.

- Seminole Glen Park – neighborhood volunteers continued to remove invasive honey suckle and buckthorn and planted over 20 native understory trees and shrubs in the woodlot under the direction of Adam Tierney.
- Swan Creek Park -- Members of Memorial Church of Christ and Evan Slocum of Urban Tree Alliance planted 10 oaks along the path in Swan Creek Park.
 - Ihlenfelt family planted commemorative oak at bench in park.
- PLACON on McKee Road – Earth Day/Arbor Day Celebration and Community Spring Clean-Up Day volunteers from PLACON cleaned up the right-of-way along McKee Road under the leadership of Carmen Crook.
- American Printing -- Earth Day/Arbor Day Celebration and Community Spring Clean-Up Day volunteers from American Printing cleaned up the right-of-way along Syene Road under the leadership of Barb Waters.
- Gunflint Park -- Students of Eagle School led my Maggie pulled honeysuckle and other invasives from the meadow
- Nobel Woods -- Garlic mustard pull and treatment, buckthorn and box elder removal by the Friends of Fitchburg parks led by Jeremy Hecht over several days.
- Quarry Hill Park -- Members of the Quarry Hill and Waterford Glen neighborhoods planted over 20 native understory shrub trees as part of the restoration plan for the east fenceline of Quarry Hill Park coordinated by Christine Koth.
- Dane County Bar Association, the Urban Tree Alliance and Dane County Boys and Girls Club Orchard – These organizations teamed up to plant an orchard and several shade trees in Belmar Park next to the B & G Club. Baraboo Woodworks donated 4 Leopold Benches to be auctioned off at the event with the money going to support the club.

New Initiatives for 2015

- Continued improvements to ball diamonds.
- Plant over 100 trees in various parks and street terraces and boulevards.
- Oak savannah restoration at Gorman Wayside with invasives control measures.
- Work on Nobel Woods Restoration project.
- McKee Farms Park -- Arbor Day/Earth Day/International Migratory Bird Day Celebration and Community Spring Clean-Up Day, scheduled for Saturday, May 3rd.
- Treat all public ash trees in parks, terraces and boulevards over 3 years: ~255 in 2014.
- Restore Tower Hill Greenway: trees and understory shrubs.
- Revise Urban Forest Strategic Management Plan including plans for tree preservation and species restrictions
- McGaw Park Master Plan implementation to include development of a woods management plan along with work on a new/renovated McGaw Park shelter.
- Construct McKee Farms Park projects including: Splash Pad shade structure installation, park shelter facility upgrades including new heating system for indoor area, construction of parking stalls adjacent to the access road and Splashpad, installation of new Spanish rules sign.
- Park system maintenance including resurfacing and painting tennis courts in Swan Creek Park, maintenance of Pine Ridge, Quarry Ridge, Wildwood and Swan Creek shelters along with playground updates in Byrne, S. Johnson, McGaw and Clayton Road Parks.
- Path maintenance adjacent to E. Cheryl Parkway east of Fish Hatchery.

Forestry Highlights of 2014

- Fitchburg continues to manage its urban forest to maintain healthy trees and forests, minimize the risk of injury and property damage and to maximize the benefits that the urban forest provides to the community and its citizens.
- The Urban Forestry Management program officially has been in effect for 18 years and has been awarded Tree City designation each year and has received the Growth Award for 10 years.
- **Grants**
 - Received an extension for the DNR Urban Forestry matching grant of \$39,157 for 2014.
 - DNR approved an application for an Urban Forestry matching grant for 2015 of \$21,575.
- **Planted 170 Street, Park and Orchard Trees**
 - A tree planting contract was signed with Herman Landscape for trees in new developments, parks and as replacements.
 - Herman Landscape planted

- 19 street trees in various developments
 - 79 parks trees and street tree replacements.
 - Another 73 native trees and shrubs were planted in parks
 - Two orchards were planted with 18 fruit (16 apple; 2 pear) trees
- **Earth Day /Arbor Day/International Migratory Bird Day/Clean-Up Day celebrations**
 - See volunteer events above.
- **Miscellaneous Accomplishments**
 - Urban Forester responded to more than 400 phone calls, e-mail, and other inquiries regarding urban forestry issues from residents, contractors, and developers.
 - More than 2280 trees were pruned, 40 hazardous or declining trees were removed, and 54 work orders completed.
 - Extended Tree Advisory Ad hoc Committee.
 - Managed numerous volunteer groups during the City's Arbor Day/Earth Day/International Migratory Bird Day and Community Clean-Up Day events, Friends of Fitchburg Parks at Nobel Woods; and Wisconsin American Bar Association Tree Planting.
 - Contracted prescribed burns at 7 prairies and tall grass natural areas.
 - Continued implementation of Emerald Ash Borer Readiness and Response Plan.
 - Implemented ash treatment program.
 - Held 2 EAB workshops for residents.
 - Completed approximately 90% of the urban tree inventory in ArcGIS with the assistance of LTE Landscape Architect, Dana Dentice.
 - Continued update of tree inventory including Heritage and Specimen trees on GIS.
 - Continued development of new tree inventory software and hardware that streamlines data acquisition and processing.
 - Attended training sessions including: WAA Annual Meeting, South Central Region Urban Foresters working group meeting regarding EAB in Dane County.

2014 Park Projects
Wildwood South Park Projects



Playground update

McGaw Park Projects



Full Court hoops striping



Tennis Court striping



Moving light transformers from shelter to outside

Hawk Ridge Park Projects – Playground update



Belmar Park Playground Recycled rubber chips installation



New Park/Forestry Vehicles/Equipment



Seminole HWY Restored bike path



**Quarry Hill Park projects
South fence line**



**Dawley Park
Bike Hub**



Greenfield Park new light



Forestry

Arbor Day Tree Planting Celebration with Cub Scout Pack 177



Fitchburg Arbor Day, Earth Day and International Migratory Bird Day Celebrations Saturday, May 3, 2014





Fitchburg Fireflies Planting a Community Orchard behind the Community Center



Nobel Woods – Invasives Removal and Treatment



Prairie Prescribed Burn – Harlan Hills Park



The Church and Neighborhood Volunteers Tree Planting in Quarry Park



Seminole Glen -- Wood Lot Invasives Project: Neighborhood Association Volunteers Invasive Honeysuckle and Buckthorn Removal



Fitchburg Recreation / Community Center 2014 Annual Report

The Recreation Department strives to provide the citizens of Fitchburg with quality recreation programs for all ages. In addition, the Recreation Dept. also manages the Community Center which is designed to provide facilities for governmental meetings, civic meetings and social events/activities. The Department employs two full time staff members, seasonal staff members, and countless, instructors and officials who provide various recreational opportunities to the community.

The Fitchburg Recreation Dept. again participated in the Wisconsin Parks & Recreation Association's (WPRA) Discount Ticket Program. This program provided people the opportunity to purchase discounted tickets (Prices are set by the WPRA) to various attractions. These attractions included; Mt. Olympus, Noah's Ark, Great America, and the Milwaukee County Zoo. By participating in this program, the Recreation Dept. received \$.75 per ticket sold. A total of 284 tickets were sold in 2014.

Community Center

The following rooms were available for rental during 2014.

Oak Hall/Greenfield Rm

The Oak Hall is a 2400 sq. ft. room that is great for larger gatherings. The room seats up to 250 people. The Greenfield Room is a small kitchen space. The room features a refrigerator/freezer, oven, dishwasher, and access window to the Oak Hall Room.



Fitchburg Room

The Fitchburg Room is a great space for business meetings, presentations, and club activities. The room seats 30-45 people with tables and approximately 60 people with chairs only. This carpeted room also features a projection screen.



Prairie View Room

The Prairie View Room is located in the upper level of the Community Center and is a medium size conference room. The room is carpeted and also features a large dry erase board. The Prairie View Room can accommodate approximately 30 people.



Stoner Prairie Dining Room

The Stoner Prairie Dining Room is in the lower level of the Community Center. This room is used by the Fitchburg Senior Center Monday - Friday from 7:30 am - 4:30 pm. The area is available for rentals on weeknights and weekends for groups up to 75 people and features a large projection screen.



Swan Creek Room

The Swan Creek Room accommodates up to 30 people. This room is used by the Fitchburg Senior Center Monday - Fridays from 7:30 am - 4:30 pm. During evening hours and on weekends this room is great for craft parties, children's birthday parties and bridal showers.



2014 Fitchburg Community Center Facility Usage

| Room Name | Days Reserved | Hours Reserved | Usage By Day | Usage By Hour |
|-----------------------|---------------|----------------|--------------|---------------|
| Oak Hall | 319 | 1384 | 88% | 28% |
| Fitchburg | 180 | 922 | 50% | 19% |
| Prairie View | 177 | 493 | 49% | 10% |
| Stoner Prairie Dining | 273 | 2305 | 75% | 46% |
| Swan Creek | 282 | 2315 | 78% | 46% |

Recreation Programs & Financials - Fall 2014

| | Participants | Revenue | Direct Expenses | % of Recovery |
|-------------------------------------|------------------|------------|-----------------|---------------|
| Contractual Programs | | | | |
| Youth Dance | 36 | \$1,953.50 | \$1,562.80 | 125% |
| Adult Volleyball Int-Low Power | 11 | \$292.00 | \$233.60 | 125% |
| Adult Dance Class | 6 | \$390.00 | \$312.00 | 125% |
| Advanced Skills Basketball | 11 | \$800.00 | \$640.00 | 125% |
| Burn Fitness (2) | 43 | \$2,775.00 | \$2,220.00 | 125% |
| Everyday Yoga | 10 | \$711.00 | \$568.80 | 125% |
| Hwa Rang Do Tigers | 8 | \$280.00 | \$224.00 | 125% |
| Hwa Rang Do | 7 | \$355.00 | \$284.00 | 125% |
| McGaw Flea Market | 10 | \$850.75 | \$680.60 | 125% |
| Pilates | 11 | \$660.00 | \$528.00 | 125% |
| Pilates Yoga Fusion | 23 | \$1,380.00 | \$1,104.00 | 125% |
| Sport Foundations - Basketball Camp | 15 | \$750.00 | \$600.00 | 125% |
| Henna Art | 5 | \$100.00 | \$80.00 | 125% |
| Open Volleyball | 32 | \$1,140.00 | \$912.00 | 125% |
| Spanish for Preschoolers | 14 | \$812.00 | \$649.60 | 125% |
| Zumba | 33 (86 Drop-ins) | \$2,676.00 | \$2,140.80 | 125% |
| | 242 | | | |

| | | | | |
|----------------------------|----------|-------------|------------|------|
| Recreation Programs | | | | |
| NFL Flag Football | 167 | \$10,350.00 | \$7,959.00 | 130% |
| Youth Soccer | 53 | \$1,645.00 | \$1,148.00 | 143% |
| Adult Volleyball Leagues | 24 Teams | \$5,750.00 | \$3,276.00 | 176% |
| Instructional Sports | 59 | \$1,085.00 | \$390.00 | 278% |
| NFL Punt, Pass, & Kick | 63 | \$0.00 | \$0.00 | 0% |



Recreation Programs & Financials - Winter 2014

| | Participants | Revenue | Direct Expenses | % of Recovery |
|---------------------------------|------------------|------------|-----------------|---------------|
| Contractual Programs | | | | |
| Burn Fitness | 25 | \$2,845.00 | \$2,276.00 | 125% |
| Youth Dance | 77 | \$4,326.00 | \$3,460.80 | 125% |
| Bellydance | 2 | \$120.00 | \$96.00 | 125% |
| Adult Dance | 9 | \$585.00 | \$468.00 | 125% |
| LEGO Classes | 16 | \$1,780.00 | \$1,424.00 | 125% |
| Open Basketball | 12 | \$448.00 | \$358.40 | 125% |
| Open Volleyball - Int/Low Power | 9 | \$532.00 | \$425.60 | 125% |
| Hatha Yoga Fusion | 10 | \$555.00 | \$444.00 | 125% |
| Hwa Rang Do Tigers | 5 | \$175.00 | \$140.00 | 125% |
| Hwa Rang Do | 7 | \$435.00 | \$348.00 | 125% |
| Everyday Yoga | 6 | \$60.00 | \$48.00 | 125% |
| Nurtured Heart | 6 | \$450.00 | \$360.00 | 125% |
| Relax & Release | 3 | \$45.00 | \$36.00 | 125% |
| Pilates | 6 | \$360.00 | \$288.00 | 125% |
| Pilates Yoga Fusion | 12 | \$720.00 | \$576.00 | 125% |
| Coed Open Volleyball | 11 | \$852.00 | \$618.60 | 125% |
| Youth Volleyball | 62 | \$4,695.50 | \$3,844.23 | 122% |
| Spanish for Preschoolers | 27 | \$1,557.00 | \$1,245.60 | 125% |
| Zumba | 22 (52 Drop-ins) | \$1,752.00 | \$1,401.60 | 125% |
| Holiday Basketball Camp | 37 | \$915.00 | \$732.00 | 125% |
| Recreation Programs | | | | |
| Ski Trip - Devil's Head | 79 | \$2,980.00 | \$2,762.00 | 108% |
| Ski Trip - Tyrol Basin | 63 | \$2,240.00 | \$2,236.00 | 100% |
| Ski Trip - Cascade | 109 | \$4,230.00 | \$3,258.38 | 130% |
| Instructional Basketball (3) | 64 | \$1,199.00 | \$390.00 | 307% |
| Fly Tying Class | 48 | \$0.00 | \$0.00 | 0% |
| Youth Basketball | 205 | \$8,409.75 | \$5,899.00 | 143% |
| Daddy-Daughter Formal | 129 | \$2,431.00 | \$1,724.00 | 141% |
| Holiday Party | 275 | \$0.00 | \$625.00 | |



Recreation Programs & Financials - Spring 2014

| | Participants | Revenue | Direct Expenses | % of Recovery |
|-------------------------------------|------------------|------------|-----------------|---------------|
| Contractual Programs | | | | |
| Basketball Shooting Camps | 39 | \$1,365.00 | \$1,092.00 | 125% |
| Hatha Yoga Fusion | 6 | \$495.00 | \$396.00 | 125% |
| Adult Open Basketball | 6 | \$135.00 | \$108.00 | 125% |
| Adult Coed Int-Low Power Volleyball | 42 | \$210.00 | \$168.00 | 125% |
| Bellydance | 2 | \$120.00 | \$96.00 | 125% |
| Chess Tournament | 51 | \$1,985.00 | \$1,588.00 | 125% |
| Freezer Meal Workshop | 5 | \$315.80 | \$252.64 | 125% |
| Hwa Rang Do Tigers | 5 | \$175.00 | \$140.00 | 125% |
| Hwa Rang Do | 5 | \$225.00 | \$180.00 | 125% |
| McGaw Flea Market | 10 | \$1,020.00 | \$816.00 | 125% |
| Pilates | 6 | \$360.00 | \$288.00 | 125% |
| Pilates Yoga Fusion | 10 | \$600.00 | \$480.00 | 125% |
| Burn Fitness | 14 | \$920.00 | \$736.00 | 125% |
| Relax & Release | 5 | \$75.00 | \$60.00 | 125% |
| Volleyball Techniques | 6 | \$300.00 | \$240.00 | 125% |
| Youth Volleyball | 66 | \$3,403.00 | \$2,556.80 | 112% |
| Spanish for Preschoolers | 15 | \$870.00 | \$696.00 | 125% |
| Zumba | 15 (77 Drop-ins) | \$1,482.00 | \$1,185.60 | 125% |
| Recreation Programs | | | | |
| Adult Volleyball Leagues (3) | 24 Teams | \$5,750.00 | \$3,360.00 | 171% |
| Youth Soccer (3) | 122 | \$3,603.75 | \$1,632.35 | 221% |



Recreation Programs & Financials - Summer 2014

| | Participants | Revenue | Direct Expenses | % of Recovery |
|-----------------------------|-------------------|------------|-----------------|---------------|
| Contractual Programs | | | | |
| Babysitter Training | 24 | \$2,430.00 | \$2,140.00 | 114% |
| Basic Aid Training | 12 | \$0.00 | \$0.00 | - |
| Art Cart | 23 | \$0.00 | \$0.00 | - |
| Youth Lacrosse Camp | 47 | \$1,410.00 | \$1,128.00 | 125% |
| Dance | 6 | \$152.00 | \$121.60 | 125% |
| Hatha Yoga Fusion | 13 | \$460.00 | \$368.00 | 125% |
| Jiu-Jitsu | 2 | \$160.00 | \$128.00 | 125% |
| Hwa Rang Do Tigers | 3 | \$135.00 | \$108.00 | 125% |
| Hwa Rang Do | 6 | \$270.00 | \$216.00 | 125% |
| Junior Engineering | 6 | \$1,020.00 | \$816.00 | 125% |
| Open Lacrosse | 50 | \$1,725.00 | \$1,536.90 | 112% |
| LEGO Robotics | 7 | \$1,292.00 | \$1,033.60 | 125% |
| McGaw Flea Market | 12 | \$1,805.00 | \$1,444.00 | 125% |
| Pilates Yoga Fusion | 10 | \$600.00 | \$480.00 | 125% |
| Burn Fitness | 15 | \$1,879.00 | \$1,503.20 | 125% |
| Sport Foundation Camps | 85 | \$8,998.75 | \$7,199.00 | 125% |
| Henna Art | 5 | \$100.00 | \$80.00 | 125% |
| Youth Volleyball | 51 | \$2,505.00 | \$2,053.29 | 122% |
| Zumba | 10 (119 Drop-ins) | \$1,359.00 | \$1,087.20 | 125% |
| Recreation Programs | | | | |
| Youth Baseball / Softball | 206 | \$6,409.00 | \$4,231.98 | 151% |
| Adventure Camps | 140 | \$2,900.00 | *** | |
| Tennis | 137 | \$4,201.00 | *** | |
| Archery | 36 | \$1,355.00 | *** | |
| Pre-K Playground | 10 | \$250.00 | *** | |
| Half Day Camps | 92 | \$4,605.00 | *** | |
| Meet me @ the Park | 76 | \$216.00 | *** | |
| Instructional Sports | 81 | \$1,998.75 | *** | |
| Dodgeball | 42 | \$1,245.00 | *** | |
| Arts & Crafts | 19 | \$572.50 | *** | |
| Pack N the Park | 300 | \$0.00 | \$1,068.16 | |



*** Summer Exp = \$1,690.45

Recreation Programs & Financials - Yearly 2014

| | Participants | Revenue | Expenses |
|-----------------------------|--------------------|---------------------|--------------------------|
| Contractual Programs | | | |
| Fall | 275 + 86 Drop-ins | \$15,925.25 | \$12,740.20 |
| Winter | 364 + 52 Drop-ins | \$23,207.50 | \$18,590.83 |
| Spring | 308 + 77 Drop-ins | \$14,055.80 | \$11,079.04 |
| Summer | 378 + 119 Drop-ins | \$26,300.75 | \$21,442.79 |
| Recreation Programs | | | |
| Fall | 366 | \$18,830.00 | \$12,773.00 |
| Winter | 972 | \$21,498.75 | \$16,894.38 |
| Spring | 146 | \$9,353.75 | \$4,992.35 |
| Summer | 1139 | \$23,752.25 | \$6,990.59 |
| | | | \$105,503.18 |
| | | | Summer Staff \$23,631.00 |
| | | \$152,924.05 | \$129,134.18 |

The percentage of direct expenses collected for 2014, including summer staff is 118%.

Rec fee policy approved by the Common Council is 108%.

2013 direct expenses collected was 115% - Revenue was \$146,546

2012 direct expenses collected was 120% - Revenue was \$146,521.

2011 direct expenses collected was 112% - Revenue was \$ 128,842.

2010 direct expenses collected was 103% - Revenue was \$124,039.

2009 direct expenses collected was 101% - Revenue was \$117,955.

Direct Expenses – Costs directly related to the operation of a program.

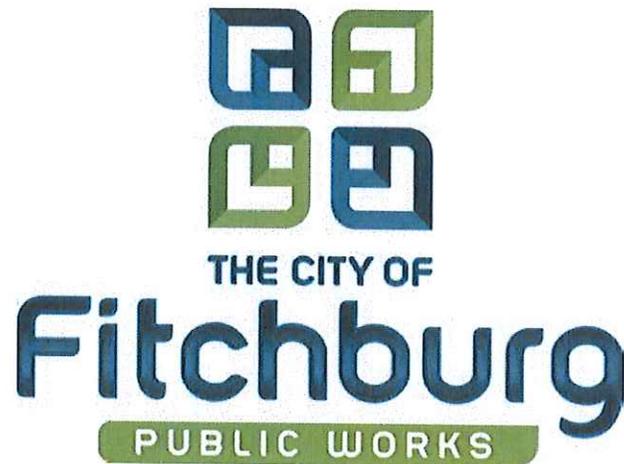
These costs include instructors in contractual programs, summer recreational staff and supplies/equipment.

Indirect Expenses – Costs indirectly related to the operation of a program. These costs include:

Full-Time Recreation and Park maintenance staff along with recreational facility preparation materials, etc.

Administrative Expenses – General cost of administrating programs such as clerical staff, legal counsel, administrative overhead, payroll and finance functions, capital improvements, etc.

A
REQUEST FOR PROPOSAL (RFP)
FOR
PROFESSIONAL SERVICES
FOR
HUEGEL-JAMESTOWN PARK SHELTER



Issued By
City of Fitchburg Public Works Department
March 11, 2015

For further information regarding this RFP,
Contact Tracy M. Foss
Utility Project Engineer
(608) 270-4272

Proposals must be submitted
9:00 a.m.
March 20, 2015

LATE PROPOSALS WILL BE REJECTED

1.5 Proposal Schedule

| <u>Huegel-Jamestown Park Shelter</u> | |
|---|--|
| <u>Request for Proposal</u> | |
| March 11, 2015 | RFP document made available. |
| March 20, 2015 | To be considered for this work, please submit a proposal to the City of Fitchburg by 9:00 a.m. on March 20, 2015. Proposals received before the submittal date will be securely kept, unopened. Proposals shall be sent to the Project Engineer. |
| March 31, 2015 | Possible interview date. |
| April 14, 2015 | Award contract. |
| June 14, 2015 | Submit 50% plans and specifications to Public Works for review. |
| June 21, 2015 | Submit required documents for architectural review. |
| July 6, 2015 | Board of Public Works Review. |
| July 9, 2015 | Parks Commission Review. |
| July 21, 2015 | Plan Commission Approval. |
| July 28, 2015 | Submit 90% plans and specifications for City review and approval. |
| August 11, 2015 | Release plans and specifications for bid. |
| September 1, 2015 | Bid opening. |
| September 8, 2015 | Council award of construction contract. |
| September 23, 2015 | Start construction. |
| May 31, 2016 | Shelter construction complete and accepted. |

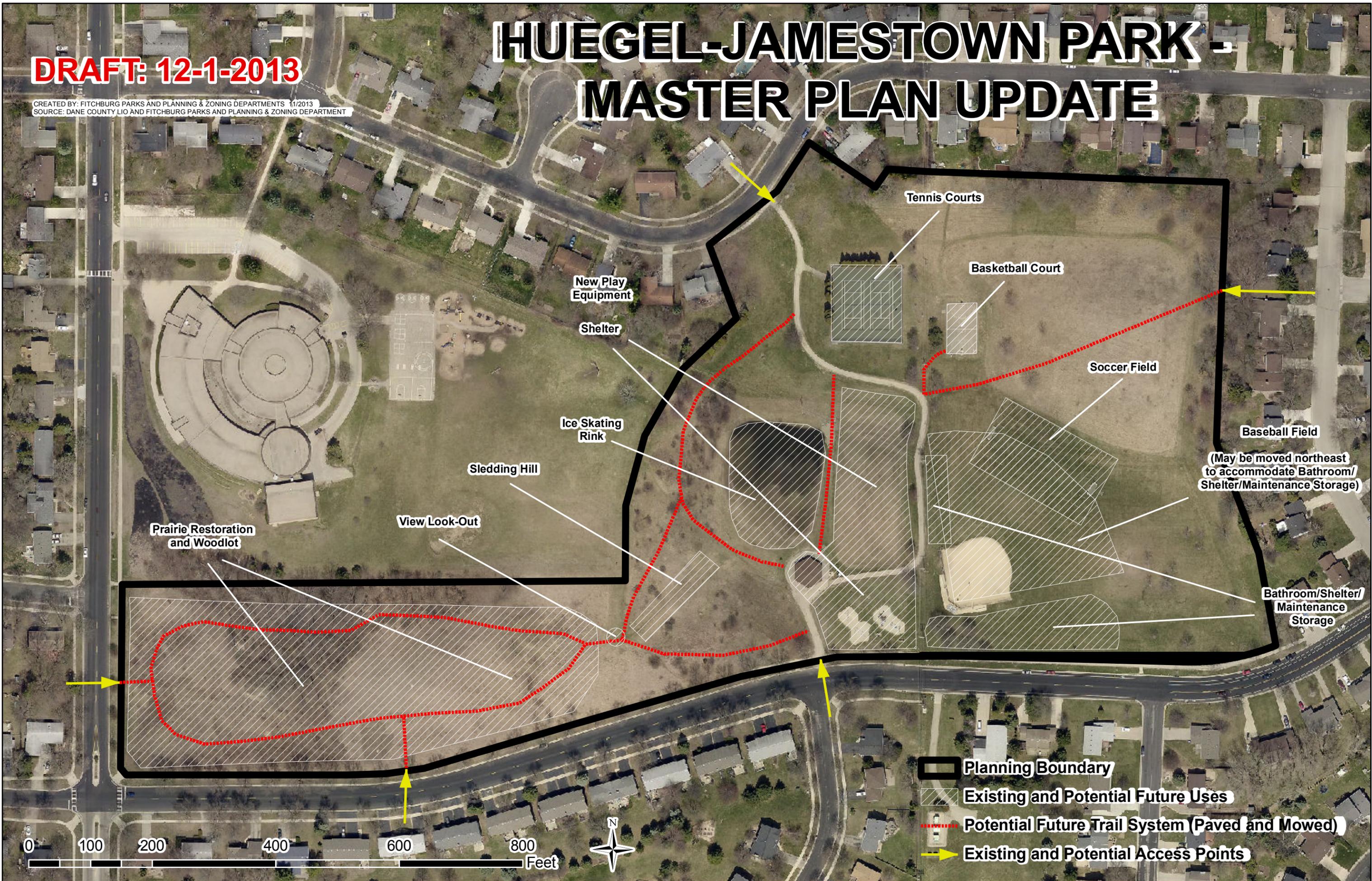
1.6 Clarification and Revisions

Any questions concerning the RFP shall be directed to Tracy M. Foss, Utility Project Engineer, in written form via e-mail or mail. Responses to all questions and any revisions/amendments and/or supplements to the RFP will be provided to all recipients of this RFP.

DRAFT: 12-1-2013

HUEGEL-JAMESTOWN PARK MASTER PLAN UPDATE

CREATED BY: FITCHBURG PARKS AND PLANNING & ZONING DEPARTMENTS 11/2013
SOURCE: DANE COUNTY LIO AND FITCHBURG PARKS AND PLANNING & ZONING DEPARTMENT



- Planning Boundary
- Existing and Potential Future Uses
- Potential Future Trail System (Paved and Mowed)
- Existing and Potential Access Points



**Scott Endl, Director
Parks, Recreation and Forestry**

Memo

To: Mayor Pfaff

From: Endl – PRF

Ref.: Swan Creek Tennis Courts maintenance

Date: March 27, 2015

Included in this packet is a bid tabulation along with the low bid sheet provided by Tennis Courts Unlimited of Watervliet, MI. The Parks Department Operational Budget has \$8,000 budgeted for this project in account #100-5520-290.

This project was advertised by legal notice in the Wisconsin State Journal on February 6th, 2015 and posted on www.demandstar.com.

On February 24, 2015, at 3:30 p.m., the bid opening was held and 5 qualified bids were received for this work. The low bidder was from Tennis Courts Unlimited of Watervliet, MI with a bid of \$7,900.00.

Tennis Courts Unlimited has provided this service for Fitchburg Parks the past 3 years with similar projects at McGaw Park, Chicory Meadow Park, and McKee Farms Park. Parks has been satisfied with their prior work.

Thank you.

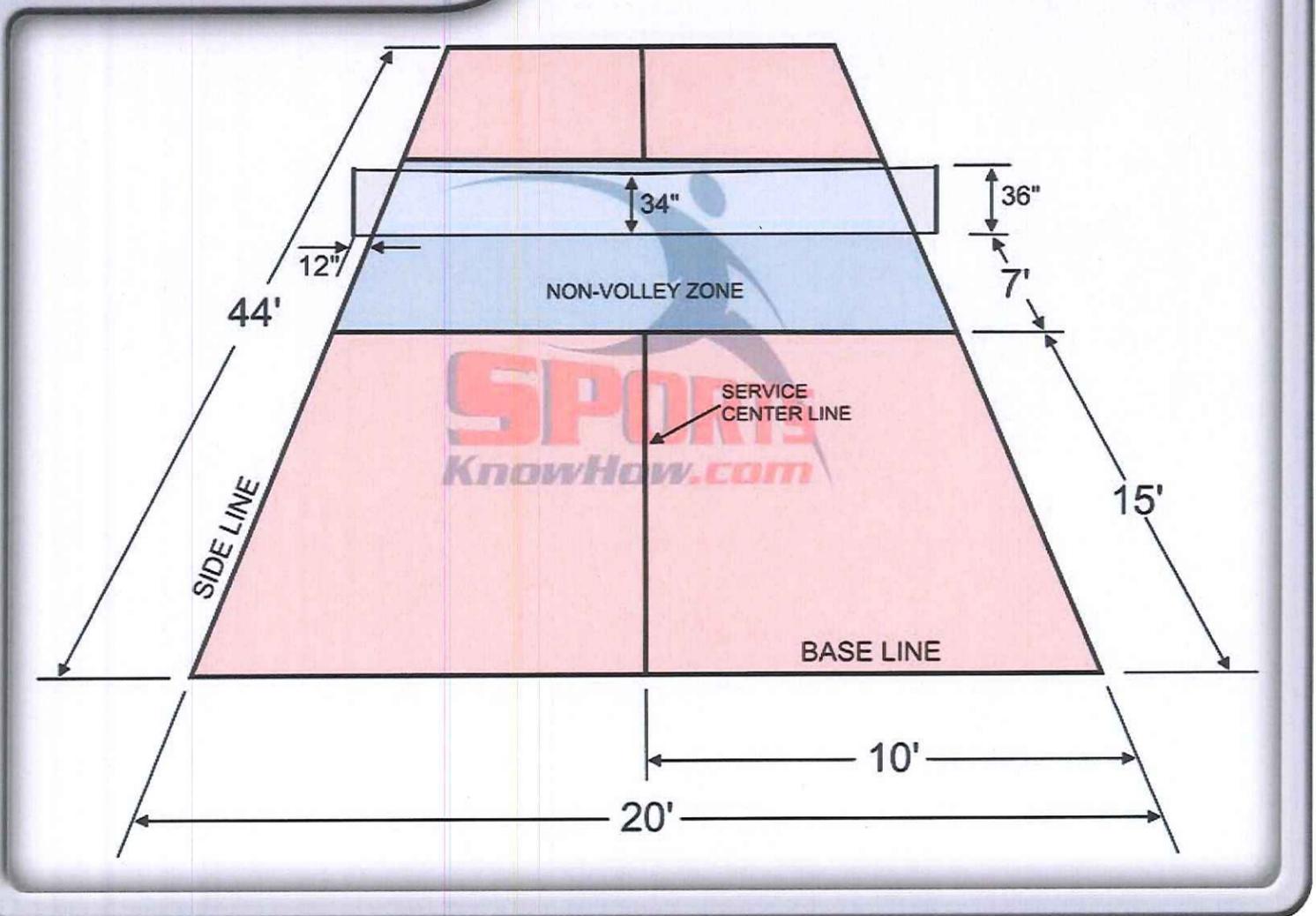


Bid tab Swan Creek Park Tennis Courts
Tuesday, February 24th, 2015 3:30 p.m.

| Bidder | Tennis Courts |
|---|---------------|
| Frank Armstrong Enterprises, Milwaukee, WI | \$11,882 |
| Upper Midwest Athletic Construction, Anoka, MN | \$10,870 |
| Tennis Courts Unlimited, Watervliet, MI | \$7,900 |
| Midwest Sealcoat, Dodgeville, WI | \$8,000 |
| 10-S Court Surface, Lake Forest, IL | \$10,700 |

Swan Creek Tennis Courts





The information and diagrams on SportsKnowHow.com are intended for general information purposes only and should not be considered to represent official or sanctioned specifications. Please consult your league, organization or sanctioning body for their specific dimensions and/or diagrams. Information and diagrams on SportsKnowHow.com may be reproduced in electronic or written form only with written permission from SportsKnowHow.com and IMUCorp.





MEMO

City of Fitchburg Department of Public Works

5520 Lacy Road
Fitchburg, WI 53711
Phone (608) 270-4260
Fax (608) 270-4275

| | |
|----------|--|
| To: | Board of Public Works, Parks Commission & Finance Committee |
| From: | Cory Horton - Director of Public Works/City Engineer Scott Endl PRF |
| Date: | March 10 th , 2015 |
| Subject: | Approval of 2015 Median Landscape & Mowing Maintenance Proposal |

Attached is the bid tabulation for the Median Landscape & Mowing Maintenance work for 2015. The Parks Department Operating budget has funds available for this work (\$35,000 budgeted). This work includes a spring and fall clean up of all landscaped areas in the medians with mulching of said areas. Mowing the grass portion of these medians is also included. Additionally all trees in these median boulevards will be mulched.

This project was advertised by legal notice in the Wisconsin State Journal and posted on www.demandstar.com. Demand Star notifies suppliers statewide who are registered on their system. The City adds "Supplemental" suppliers, which are local suppliers who perform this type of work in the area.

On February 26th, 2015, at 1:30 p.m., the bids were opened. A total of 4 qualified bids were received.

In evaluating the 4 bids staff considered which company would provide the most service for the lowest price. In taking this approach staff is recommending to award Norstra Terra of Oregon this work. It is further our recommendation to have Norstra Terra weed the landscaped boulevards 2 times a month. This total contract, with an anticipation of 20 total mowing's through the summer, would total \$34,725.

2015 Median Landscape Maintenance Bid Tab

| | Barnes | Nostra Terra | Messner | A&G |
|--|---------------------|---------------------|---------------------|---------------------|
| Spring Cleanup | | | | |
| Nine Springs Roundabouts | \$ 1,100.00 | \$ 400.00 | \$ 600.00 | \$ 400.00 |
| Fish Hatchery Medians | \$ 3,800.00 | \$ 400.00 | \$ 600.00 | \$ 500.00 |
| McKee Road Medians | \$ 2,400.00 | \$ 400.00 | \$ 600.00 | \$ 480.00 |
| Fitchrona Road Medians | \$ 1,200.00 | \$ 400.00 | \$ 600.00 | \$ 400.00 |
| Lacy Rd at HWY 14 | \$ 2,400.00 | \$ 450.00 | \$ 600.00 | \$ 420.00 |
| Total: | \$ 10,900.00 | \$ 2,050.00 | \$ 3,000.00 | \$ 2,200.00 |
| 2 Visits per Month (11 Weeding's) | | | | |
| Nine Springs Roundabouts | \$ 4,000.00 | \$ 1,375.00 | \$ 4,400.00 | \$ 810.00 |
| Fish Hatchery Medians | \$ 9,000.00 | \$ 1,375.00 | \$ 4,400.00 | \$ 1,800.00 |
| McKee Road Medians | \$ 6,000.00 | \$ 1,375.00 | \$ 4,400.00 | \$ 1,650.00 |
| Lacy Rd at HWY 14 | \$ 3,360.00 | \$ 1,375.00 | \$ 4,400.00 | \$ 1,440.00 |
| Fitchrona Rd Medians | \$ 1,000.00 | \$ 1,375.00 | \$ 4,400.00 | \$ 1,800.00 |
| Total: | \$ 23,360.00 | \$ 6,875.00 | \$ 22,000.00 | \$ 7,500.00 |
| 1 Visit per Month (6 Weeding's) | | | | |
| Nine Springs Roundabouts | \$ 2,400.00 | \$ 1,500.00 | \$ 3,600.00 | \$ 540.00 |
| Fish Hatchery Medians | \$ 6,750.00 | \$ 1,500.00 | \$ 3,600.00 | \$ 1,200.00 |
| McKee Road Medians | \$ 4,080.00 | \$ 1,500.00 | \$ 3,600.00 | \$ 1,100.00 |
| Fitchrona Rd Medians | \$ 1,000.00 | \$ 1,500.00 | \$ 3,600.00 | \$ 960.00 |
| Lacy Rd at HWY 14 | \$ 2,160.00 | \$ 1,500.00 | \$ 3,600.00 | \$ 1,200.00 |
| Total: | \$ 16,390.00 | \$ 7,500.00 | \$ 18,000.00 | \$ 5,000.00 |
| Fall Clean Up | | | | |
| Nine Springs Roundabouts | \$ 1,500.00 | \$ 300.00 | \$ 600.00 | \$ 350.00 |
| Fish Hatchery Medians | \$ 4,500.00 | \$ 300.00 | \$ 600.00 | \$ 500.00 |
| McKee Road Medians | \$ 2,400.00 | \$ 300.00 | \$ 600.00 | \$ 520.00 |
| Fitchrona Road Medians | \$ 1,020.00 | \$ 100.00 | \$ 600.00 | \$ 350.00 |
| Lacy Rd at HWY 14 | \$ 1,320.00 | \$ 300.00 | \$ 600.00 | \$ 480.00 |
| Total: | \$ 10,740.00 | \$ 1,300.00 | \$ 3,000.00 | \$ 2,200.00 |
| Alternate #1 Watering | | | | |
| Nine Springs Roundabouts | 45/hr | 38/hr | 45/hr | 75/hr |
| Fish Hatchery Medians | 45/hr | 38/hr | 45/hr | 75/hr |
| McKee Road Medians | 45/hr | 38/hr | 45/hr | 75/hr |
| Fitchrona Road Medians | 45/hr | 38/hr | 45/hr | 75/hr |
| Lacy Rd at HWY 14 | 45/hr | 38/hr | 45/hr | 75/hr |
| Alternate # 2 Deadheading | | | | |
| Nine Springs Roundabouts | NA | \$ 200.00 | \$ 300.00 | \$ 220.00 |
| Fish Hatchery Medians | NA | \$ 200.00 | \$ 300.00 | \$ 325.00 |
| McKee Road Medians | NA | \$ 200.00 | \$ 300.00 | \$ 240.00 |
| Lacy Rd at HWY 14 | NA | \$ 200.00 | \$ 300.00 | \$ 220.00 |
| Fitchrona Road Medians | NA | \$ 180.00 | \$ 300.00 | \$ 210.00 |
| Total: | | \$ 980.00 | \$ 1,500.00 | \$ 1,215.00 |
| Landscape Total With 1 Visit no alternates | \$ 38,030.00 | \$ 10,850.00 | \$ 24,000.00 | \$ 9,400.00 |
| Landscape Total With 2 Visits no alternates | \$ 45,000.00 | \$ 10,225.00 | \$ 28,000.00 | \$ 11,900.00 |

2015 Turf Maintenance Bid Tab

| Area | Barnes | Nostra Terra | Messner | A&G |
|---|---------------------|---------------------|---------------------|---------------------|
| 1 | \$ 70.00 | \$ 50.00 | \$ 80.00 | \$ 70.00 |
| 2 | \$ 69.00 | \$ 45.00 | \$ 70.00 | \$ 70.00 |
| 3 | \$ 50.00 | \$ 45.00 | \$ 100.00 | \$ 60.00 |
| 4 | \$ 78.00 | \$ 120.00 | \$ 150.00 | \$ 100.00 |
| 5 | \$ 165.00 | \$ 120.00 | \$ 120.00 | \$ 100.00 |
| 6 | \$ 60.00 | \$ 80.00 | \$ 50.00 | \$ 50.00 |
| 7 | \$ 48.00 | \$ 75.00 | \$ 50.00 | \$ 50.00 |
| 8 | \$ 70.00 | \$ 120.00 | \$ 95.00 | \$ 70.00 |
| 9 | \$ 60.00 | \$ 30.00 | \$ 80.00 | \$ 60.00 |
| 10 | \$ 70.00 | \$ 48.00 | \$ 70.00 | \$ 50.00 |
| 11 | \$ 50.00 | \$ 45.00 | \$ 70.00 | \$ 50.00 |
| 12 | \$ 145.00 | \$ 45.00 | \$ 120.00 | \$ 80.00 |
| 13 | \$ 125.00 | \$ 35.00 | \$ 80.00 | \$ 60.00 |
| 14 | \$ 230.00 | \$ 45.00 | \$ 120.00 | \$ 90.00 |
| 15 | \$ 230.00 | \$ 48.00 | \$ 80.00 | \$ 90.00 |
| 16 | \$ 95.00 | \$ 65.00 | \$ 100.00 | \$ 100.00 |
| 17 | \$ 95.00 | \$ 80.00 | \$ 100.00 | \$ 70.00 |
| Total: | \$ 1,710.00 | \$ 1,096.00 | \$ 1,535.00 | \$ 1,220.00 |
| Total with 20 mowing's per year: | \$ 34,200.00 | \$ 21,920.00 | \$ 30,700.00 | \$ 24,400.00 |

Mulching Alternate

| Area | Barnes | Nostra Terra | Messner | A&G |
|---------------|--------------------|--------------------|--------------------|--------------------|
| 1 | \$ 220.00 | \$ 180.00 | \$ 100.00 | \$ 80.00 |
| 2 | \$ 400.00 | \$ 100.00 | \$ 300.00 | \$ 50.00 |
| 3 | \$ 310.00 | \$ 290.00 | \$ 130.00 | \$ 70.00 |
| 4 | \$ 380.00 | \$ 290.00 | \$ 180.00 | \$ 270.00 |
| 5 | \$ 280.00 | \$ 190.00 | \$ 180.00 | \$ 200.00 |
| 6 | \$ 110.00 | \$ 400.00 | \$ 60.00 | \$ 70.00 |
| 7 | \$ 95.00 | \$ 100.00 | \$ 100.00 | \$ 90.00 |
| 8 | \$ 150.00 | \$ 110.00 | \$ 60.00 | \$ 90.00 |
| 9 | \$ 180.00 | \$ 90.00 | \$ 100.00 | \$ 80.00 |
| 10 | \$ 180.00 | \$ 80.00 | \$ 60.00 | \$ 80.00 |
| 11 | \$ 315.00 | \$ 80.00 | \$ 80.00 | \$ 240.00 |
| 12 | \$ 220.00 | \$ 100.00 | \$ 80.00 | \$ 70.00 |
| 13 | | \$ 110.00 | \$ 200.00 | \$ 80.00 |
| 14 | \$ 600.00 | \$ 90.00 | \$ 60.00 | \$ 80.00 |
| 15 | \$ 1,260.00 | \$ 90.00 | \$ 80.00 | \$ 90.00 |
| 16 | \$ 600.00 | \$ 90.00 | \$ 100.00 | \$ 220.00 |
| 17 | \$ 350.00 | \$ 190.00 | \$ 100.00 | \$ 60.00 |
| Total: | \$ 5,650.00 | \$ 2,580.00 | \$ 1,970.00 | \$ 1,920.00 |

| | | | | |
|--|---------------------|---------------------|---------------------|---------------------|
| Overall Total With 1 Visit per Month W/ Mulching ALT | \$ 77,880.00 | \$ 35,350.00 | \$ 56,670.00 | \$ 35,720.00 |
| Overall Total With 2 Visits per Month W/ Mulching ALT | \$ 84,850.00 | \$ 34,725.00 | \$ 60,670.00 | \$ 38,220.00 |



Sam Schultz

P.G.A. Golf Professional

*Making your golf game better
Making golf a better game*

January 23, 2015

Dear Mr. Sewell,

It is my desire to retire and turn over the operation and management of the Nine Springs Golf Course to Mr. Dan Larsen, Nine Springs Golf Course, LLC.

The Mayor, Shawn Pfaff, is fully aware of this desired change. All conditions of the current lease should remain in force and will be the responsibility of Mr. Larsen and the Nine Springs Golf Course, LLC. Please make all future payments under the current lease to Nine Springs Golf Course, LLC in care of Mr. Dan Larsen.

Thank you for your consideration in this matter.


Sam Schultz
Nine Springs G.C. LLC

City of Fitchburg

Committee or Commission Referral

Direct Referral Initiated by:
 Direct Referral Approved by:

Date Referred: **February 10, 2015** Ordinance Number:
 Date to Report Back: **March 24, 2015** Resolution Number: **R-10-15**

Sponsored by: Mayor Drafted by: PRF Department

TITLE: Resolution Transferring Sole Ownership of the Nine Springs
 Golf Course LLC from Sam Schultz to Dan Larsen

Background: Mr. Sam Schultz has requested the transfer of sole ownership of the 2015 Nine Springs Golf Course LLC from himself to Dan Larsen. Under the lease agreement, approved by the Common Council (R-103-14) on November 11, 2014, Section 21- Assignment and Subleasing, this can only be completed with approval of the Common Council.

Please find as part of this referral the January 23rd, 2015 letter requesting this transfer.

| Order | Referred To | Staff Contact | Place on Agenda For | Action Taken On Referral |
|-------|-----------------|---------------|---------------------|--------------------------|
| 1 | Park Commission | Endl | March 19, 2015 | |
| 2 | Finance | Roach | March 24, 2015 | |
| 3 | | | | |
| 4 | | | | |

Amendments:

Shawn Pfaff, Mayor
Introduced By

PRF Department
Prepared by

Board of Public Works and Finance
Referred to

February 24, 2015
Date

RESOLUTION R-10-15
Resolution transferring sole ownership of the Nine Springs Golf Course LLC
from Sam Schultz to Dan Larsen

WHEREAS, the 2015 Nine Springs Golf Course Lease Agreement, approved by the Common Council with Resolution R-103-14 on November 11, 2014;and

WHEREAS, this lease agreement has Section number 21 named “Assignment and Subleasing”; and

WHEREAS, this Section 21 reads - Lessee warrants that R. Samuel Schultz (“Schultz”) is Lessee’s sole member. Schultz shall not transfer any interest in lessee nor shall lessor mortgage, hypothecate, pledge or otherwise encumber or assign the leasehold herein created; neither shall Lessee sublet the leased premises, in whole or in part, without prior written consent of the City Council; and

WHEREAS, Sam has submitted a request letter to transfer sole ownership from himself to Mr. Dan Larsen;

NOW THEREFORE BE IT HEREBY RESOLVED, by the Fitchburg Common Council that it this transfer of ownership is approved; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign this amended lease with Dan Larsen the length of this 2015 lease.

Adopted by the Common council of the City of Fitchburg this 24th day of March, 2015

Approved By: _____
Shawn Pfaff, Mayor

Attested By: _____
Patti Anderson, City Clerk

Dan Larsen

2325 Traceway Dr. #103

Fitchburg, WI

53713

(608)-335-8944

Firestone_dj@hotmail.com

Education

St. Croix High School Solon Springs, WI 54873
Graduated in May 04

4 Years Completed

Madison Media Institute, Madison, WI
Graduated in May 07
Degree in Video Production and 3D animation

2 Years Completed

I have worked at Nine Springs Golf Course since April 2007. My responsibilities have been a number of things, include the following;

- Course Management
- Business Management
- Irrigation
- Irrigation repair and conservation measures
- Fertilizing/Controlled spraying, review of fertilizing techniques in accordance with changing laws
- Turf repair and turf management
- Evaluate and constructed tee boxes and greens
- Preparations for tournaments and working with the community to coordinate events
- Worked with Sam Schultz to run the Nine Springs junior programs to progress youths involvement in the pleasures and etiquette of golf

I have been working with Fitchburg's parks and recreation departments to develop more activities and amenities for all Fitchburg's residents to enjoy. Currently, I am working on designing a nine hole disk golf course. I believe will be enjoyed by people of all ages regardless of skill.

I am certain with my skill and innovative nature, we can and will make Nine Springs Golf Course a source of pride for not only Fitchburg, but for all of Dane county.

I am proud and excited to accept the position of operations and management for the Nine Springs Golf Course from Sam Schultz. Furthermore, I accept all conditions of the current lease



MEMO

**City of Fitchburg
Department of Public Works**

5520 Lacy Road
Fitchburg, WI 53711
Phone (608) 270-4260
Fax (608) 270-4275

| | |
|----------|--|
| To: | Board of Public Works, Parks Commission & Finance Committee |
| From: | Cory Horton - Director of Public Works/City Engineer Tracy Foss – Project Manager Engineering |
| Date: | March 9 th , 2015 |
| Subject: | Resolution R-107-14 A Resolution Authorizing Purchase and Installation of Three Shade Structures and Other Improvements at McKee Farms Park Splashpad |

Attached is the bid tabulation and resolution R-107-14 for the Installation of Three Shade Structures and Other Improvements at McKee Farms Park Splashpad.

The Park Commission, in partnership with the Fitchburg Optimist Club, is making efforts to address the community's interest in Shade Structures at McKee Farms Park Splashpad for the 2015 season. This partnership includes a \$13,000 commitment from the Fitchburg Optimists.

The 2017 Capital Improvement Budget (Project #400-5766-212) includes funding for these shade structures (\$40,000). In taking into consideration the request from the community along with the contribution from the Optimist Club this improvement would be recommended to be moved up to 2015.

With the total budget allocation of \$53,000 for this project staff is recommending to utilize the Park Dedication Fund to make up the difference of \$12,500. It should be noted that other CIP #400-5766-212 projects for 2014 and 2015 (McKee shelter maintenance and parking lot construction next to Splashpad) are coming in under budget projections.

Construction plans/specifications were prepared by Angus Young and the Public Works Department has obtained competitive bids. This project was advertised by legal notice in the Wisconsin State Journal on February 27th and March 6th, 2015 along with being posted on www.demandstar.com; On March 11, 2015 at 11:00 a.m. (2) sealed bids were received and publicly opened with the results listed on the attached bid tab. The low bidder, Gilbank Construction of Clinton, WI was found to be the lowest responsive bid and in compliance with the bid specifications. The low base bid from Gilbank was \$65,500. Staff is recommending acceptance of this low base bid with no acceptance of the Voluntary Alternates.

**City of Fitchburg
Committee or Commission Referral**

Direct Referral Initiated by:
Direct Referral Approved by:

Date Referred: **November 11, 2014**
Date to Report Back: **March 24, 2015**

Ordinance Number:
Resolution Number: **R-107-14**

Sponsored by: Mayor

Drafted by: Park, Recreation &
Forestry

TITLE: A Resolution Authorizing Purchase and Installation of Three Shade Structures and Other Improvements at McKee Farms Park Splashpad

Background: The Park Commission, in partnership with the Fitchburg Optimist Club, is making efforts to address the community's interest in Shade Structures at McKee Farms Park Splashpad for the 2015 season. This partnership includes a \$13,000 commitment from the Fitchburg Optimists.

The 2017 Capital Improvement Budget (Project #400-5766-212) includes funding for these shade structures (\$40,000). In taking into consideration the request from the community along with the contribution from the Optimist Club this improvement would be recommended to be moved up to 2015.

With the total budget allocation of \$53,000 for this project staff is recommending to utilize the Park Dedication Fund to make up the difference of \$12,500. It should be noted that other CIP #400-5766-212 projects for 2014 and 2015 (McKee shelter maintenance and parking lot construction next to Splashpad) are coming in under budget projections.

Construction plans/specifications were prepared by Angus Young and the Public Works Department has obtained competitive bids. This project was advertised by legal notice in the Wisconsin State Journal on February 27th, 2015 and March 6th, 2015 along with being posted on www.demandstar.com; On March 11th, 2015 at 11:00 a.m. (2) sealed bids were received and publicly opened with the results listed on the attached bid tab. Gilbank Construction of Clinton, WI was found to be the lowest responsive bid and in compliance with the bid specifications. The low base bid from Gilbank was \$65,500. Staff is recommending acceptance of this low bid with no acceptance of the Voluntary Alternates.

| Order | Referred To | Staff Contact | Place on Agenda For | Action Taken On Referral |
|-------|-----------------------|---------------|-------------------------------|--------------------------|
| 1 | Board of Public Works | Horton | March 16 th , 2015 | |
| 2 | Parks Commission | Endl | Match 19 th , 2015 | |
| 3 | Finance Committee | Roach | March 24 th , 2015 | |

Amendments:

hawn Pfaff, Mayor
Introduced By

Parks, Recreation & Forestry
Drafted By

Field Code Changed

Park Commission, Board of Public Works & Finance
Committee

November 11, 2014
Date

Resolution R-107-14

**AUTHORIZING PURCHASE AND INSTALLATION OF THREE SHADE STRUCTURES
AND OTHER IMPROVEMENTS AT MCKEE FARMS PARK SPLASHPAD**

WHEREAS, the 2017 Capital Improvement Budget includes debt funding in the amount of \$40,000 for the Installation of two shade structures at the McKee Farms Park Splashpad: and

WHEREAS, the Fitchburg Optimist Club as committed \$13,000 towards an additional shade structure; and

WHEREAS, the cost of this work will total \$65,500; and

WHEREAS, staff is recommending the use of Park Dedication Funds to make up the difference of \$12,500: and

WHEREAS, it has been recommended to move this improvement project up to 2015 due to the community's request for these Shade Structures; and

WHEREAS, construction plans/specifications were prepared by Angus Young and the Public Works Department has obtained competitive bids; and

WHEREAS, the project was advertised by legal notice in the Wisconsin State Journal on November 14, 2014 February 27, 2015 -and November 21, 2014 March 6, 2015 and was posted on www.demandstar.com; and

WHEREAS, on December 1, 2014 March 11, 2015 -at 11:00 a.m. ~~(xx (2))~~ sealed bids were received and publicly opened with the results listed on the attached bid tab; and

WHEREAS, the low bidder, ~~(xxx)~~ Gilbank Construction was found to be the lowest responsive bid and in compliance with the bid specifications.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Fitchburg Common Council that it approves the award of the McKee Farms Park Splashpad installation in the amount of ~~(xxx)~~ \$65,500 – with no acceptance of Voluntary Alternates.

BE IT FURTHER RESOLVED that the 2015 Capital Fund budget be amended to authorize funding for this project.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign the contracts with ~~(xxx)~~ Gilbank Construction -for this McKee Farms Park Splashpad work.

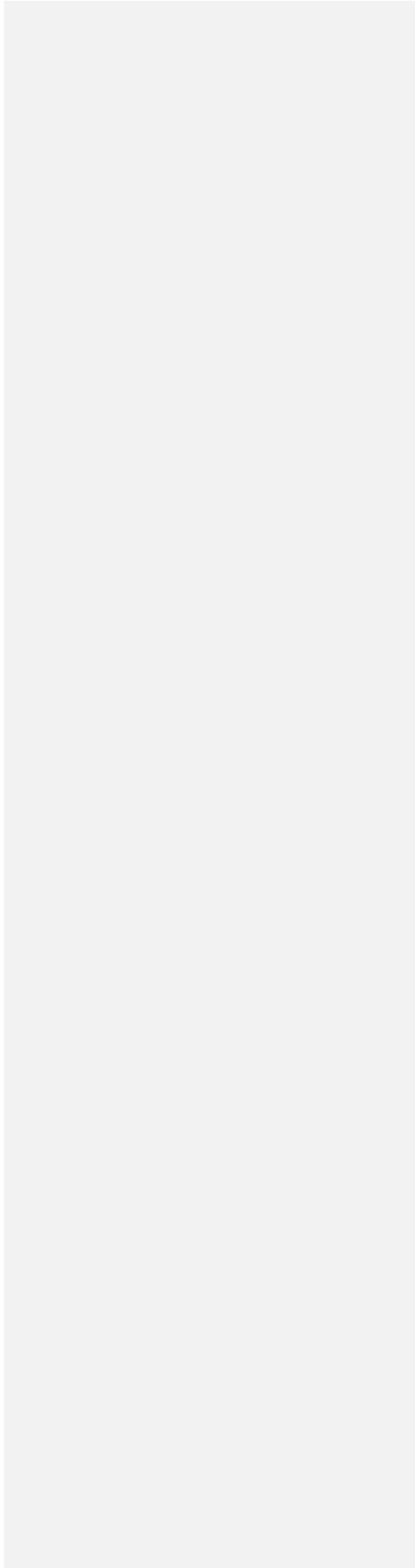
Adopted by the Common council of the City of Fitchburg this 9th 24th -day of December, March 2015-2014

Formatted: Superscript

Approved By: _____

Shawn Pfaff, Mayor

Approved By: _____
Patti Anderson, City Clerk





BID TALLY
CITY OF FITCHBURG - McKEE FARMS PARK - SPLASH PAD SITE WORK
ADDITIONS
 AYA Project Number 55570
 March 11th, 2015

| Bidding Contractors | Addendum No. 1 (If Applicable) | Bid Bond | Base Bid General Construction - All Work Defined in the Drawings and Project Specifications | VOLUNTARY ALTERNATE BID NO. 01 Provide shade device graphic logos, as described in the special provisions, item #10. | VOLUNTARY ALTERNATE BID NO. 02 Provide and install prefabricated trench drains, storm piping and outfalls as shown on the plan C102 and specified herein. | VOLUNTARY ALTERNATE BID NO. 03 Provide split rail fence modifications, perimeter landscaping stone, geotech fabric and metal edging. |
|---------------------|-----------------------------------|----------|--|--|---|--|
| GILBANK CONST. | | X | \$ 65,500 | \$ 2,500 | \$ 28,000 | \$ 13,000 |
| ADVANCED BUILDING | | X | \$ 66,000 | \$ 1,800 | \$ 23,500 | \$ 12,000 |
| | | | | | | |
| | | | | | | |
| | | | | | | |



MEMO

City of Fitchburg Department of Public Works

5520 Lacy Road
Fitchburg, WI 53711
Phone (608) 270-4260
Fax (608) 270-4275

| | |
|----------|--|
| To: | Board of Public Works, Parks Commission & Finance Committee |
| From: | Cory Horton - Director of Public Works/City Engineer Tracy Foss – Project Manager Engineering |
| Date: | March 9 th , 2015 |
| Subject: | Resolution R-07-15 - Authorizing Acceptance of McKee and McGaw Park Shelter Renovation Bids |

Attached is the bid tabulation and resolution R-07-15 for the McKee and McGaw Park shelter renovation bids. The Parks Department Capital budget has funds available for these projects with \$210,000 available in CIP Project #6211 (McGaw Park) and \$115,000 available in CIP #6212 (McKee Farms Park).

This project was advertised by legal notice in the Wisconsin State Journal and posted on www.demandstar.com. Demand Star notifies suppliers statewide who are registered on their system. The City adds “Supplemental” suppliers, which are local suppliers who perform this type of work in the area.

On February 17, 2015, at 11:00 a.m., the bid opening was held and four qualified bids were received for this work. The low bidder was Bauer & Raether Builder, Inc. with a base bid for both projects of \$225,902.00. The bid also included 4 alternate items with Alternate 1 related to McKee Farms Park and Alternates 2, 3, and 4 related to McGaw Park. Three Unit price bids for work at McKee Farms Park were also included. The total of all 4 alternates and 3 unit prices added \$15,997.00 to the project cost for a grand total of \$241,899.00 (\$166,781.00 for McGaw and \$75,118 for McKee Farms Park).

Bauer & Raether Builders, Inc. is a local contractor and has provided work for the City in the past including the renovation of the Community Center. Staff’s recommendation is to award the McKee and McGaw Park Shelter Renovation Bids to Bauer & Raether Builders, Inc. including base bids, all 4 alternates, and 3 unit prices for a total project cost of \$241,899.00.

City of Fitchburg

Committee or Commission Referral

Direct Referral Initiated by:
Direct Referral Approved by:

Date Referred: **February 10, 2015**
Date to Report Back: **March 24, 2015**

Ordinance Number:
Resolution Number: **R-07-15**

Sponsored by: Mayor

Drafted by: Park, Recreation & Forestry

TITLE: Authorizing Acceptance of McKee and McGaw Park Shelter Renovation Bids

Background: The Park Commission, in an effort to continue the implementation of the January 2012 adopted “McGaw Park Master Plan”, are proposing a renovation plan for the McGaw Park shelter. This renovation plan was discussed with McGaw Park neighbors along with the East Fitchburg Neighborhood Executive Committee. Changes from the original plan were included as a result of these meetings.

The McKee Farms Park shelter renovations are the result of general maintenance and upgrades to a facility that was originally constructed in 1998.

The Capital Improvement Budget includes funding for the renovation of the McKee and McGaw Parks Shelters. Construction plans/specifications were prepared by Angus Young and the Public Works Department has obtained competitive bids. This project was advertised by legal notice in the Wisconsin State Journal on January 16, 2015 and January 23, 2015 and was posted on www.demandstar.com; On February 17, 2015 at 11:00 a.m. four (4) sealed bids were received and publicly opened with the results listed on the attached bid tab, there were two (2) base bids, four (4) alternate bid, and 3 unit price items between the two projects that may be awarded depending on the bid prices. The low bidder, Bauer & Raether Builders, Inc. was found to be the lowest responsive bid and in compliance with the bid specifications with a bid, which includes base bids 1 & 2, alternates 1, 2, 3, and 4, and unit prices 1, 2, and 3. The total amount of the project will be \$241,899.00.

| Order | Referred To | Staff Contact | Place on Agenda For | Action Taken On Referral |
|-------|-----------------------|---------------|---------------------|--------------------------|
| 1 | Parks Commission | Endl | March 19, 2015 | |
| 2 | Board Of Public Works | Horton | March 16, 2015 | |
| 3 | Finance Committee | Roach | March 24, 2015 | |

Amendments:

Shawn Pfaff, Mayor
Introduced By

Parks, Recreation & Forestry
Drafted By

Field Code Changed

Park Commission, Board of Public Works & Finance
Committee

March 24, 2015
Date

Resolution R-07-15

**AUTHORIZING ACCEPTANCE OF THE
MCKEE AND MCGAW PARK SHELTER RENOVATION BIDS**

WHEREAS, the Capital Improvement Budget includes funding for the renovation of the McKee and McGaw Parks Shelters; and

WHEREAS, construction plans/specifications were prepared by Angus Young and the Public Works Department has obtained competitive bids; and

WHEREAS, the project was advertised by legal notice in the Wisconsin State Journal on January 16, 2015 and January 23, 2015 and was posted on www.demandstar.com; and

WHEREAS, on February 17, 2015 at 11:00 a.m. four (4) sealed bids were received and publicly opened with the results listed on the attached bid tab; and

WHEREAS, there were two (2) base bids, four (4) alternate bid, and three (3) unit price items between the two projects that may be awarded depending on the bid prices; and

WHEREAS, the low bidder, Bauer & Raether Builders, Inc. was found to be the lowest responsive bid and in compliance with the bid specifications.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Fitchburg Common Council that it approves the award of the McKee and McGaw Park shelter renovation projects, includes base bids 1 & 2, alternates 1, 2, 3, and 4, and unit price items 1, 2, and 3 in the amount of \$241,899.00.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign the contracts with Bauer Raether Builders, Inc. for this McKee and McGaw Park shelter work.

Adopted by the Common council of the City of Fitchburg this 24th day of March, 2015

Approved By: _____
Shawn Pfaff, Mayor

Approved By: _____
Patti Anderson, City Clerk



BID TALLY
CITY OF FITCHBURG PARK SHELTER RENOVATIONS - McKEE AND McGAW
 AYA Project Number 53611
 February 17th, 2015 @ 11:00 AM

| <u>Bidding Contractors</u> | Addendum No. 1 | Bid Bond | Base Bid No. 1 General Construction - Drawings and Divisions 0-33 of the Project Manual McGAW SHELTER | Base Bid No. 2 General Construction - Drawings and Divisions 0-33 of the Project Manual McKEE SHELTER | Alternate No. 1 McKee Shelter ceiling painting and light fixture replacment, rooms 102, 103, and 104 | Alternate No. 2 McGaw Toilet Room Epoxy Resinous Flooring | Alternate No. 3 McGaw Shelter Solid Polymer Toilet Partitions | Alternate No. 4 McGaw Shelter - Concrete slab replacement in picnic area | Unit Price No. 1 McKee Women's Toilet Room #102 Anti-Graffiti Wall Coating | Unit Price No. 2 McKee Men's Toilet Room #103 Anti-Graffiti Wall Coating | Unit Price No. 3 McKee Vestibule Room #101 Anti- Graffiti Wall Coating |
|--------------------------------|----------------|----------|---|--|---|---|--|---|--|--|--|
| Bauer & Raether Builders, Inc. | x | x | \$154,907.00 | \$70,995.00 | \$1,245.00 | \$4,940.00 | \$1,480.00 | \$5,454.00 | \$1,184.00 | \$982.00 | \$712.00 |
| Gilbank Construction, Inc. | x | x | \$229,000.00 | \$173,000.00 | \$4,000.00 | \$3,700.00 | \$11,400.00 | \$4,200.00 | \$680.00 | \$560.00 | \$400.00 |
| McKee Associates Inc. | x | x | \$95,640.00 | \$193,037.00 | \$2,081.00 | \$3,845.00 | \$10,929.00 | \$5,280.00 | \$1,085.00 | \$1,198.00 | \$920.00 |
| Advance Building Corporation | x | x | \$175,000.00 | \$133,000.00 | \$1,711.00 | \$4,124.00 | \$13,139.00 | \$7,752.00 | \$1,050.00 | \$852.00 | \$624.00 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |