

1. Agenda

Documents: [PSHS_20150512_AG.PDF](#)

2. Complete Packet

Documents: [PSHS_20150512_PK.PDF](#)



Administrative
Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200 Fax: (608) 270-4212
www.fitchburgwi.gov

**AGENDA
PUBLIC SAFETY & HUMAN SERVICES COMMITTEE
TUESDAY, MAY 12, 2015
6:00 P.M.
FITCHBURG CITY HALL**

NOTICE IS HEREBY GIVEN that the Fitchburg Public Safety & Human Services Committee will hold a meeting at **6:00 P.M.** on **May 12, 2015** in the Conference Room at the Fitchburg City Hall, 5520 Lacy Rd., Fitchburg, WI for the purpose of:

(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://factv.fitchburgwi.gov/Cablecast/Public/Main.aspx?ChannelID=3>)

- 1. Call to Order**
- 2. Approval of Minutes – April 28, 2015**
- 3. Public Appearances – Non-Agenda Items**
- 4. Temporary Operator Licenses: (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg)** Fitchburg Days - Jay Allen, Amy Gordon, and Valerie Wyss. Reach-A-Child - Rachael Dauman, Alissa Kochaver, Courtney Mielke, and Eric Salzwedel.
- 5. Consideration of the Following Application for Street Use Permit**
 - a. Wisconsin Soap Box Derby, Inc., 5284 E. Lacy Road, Fitchburg, WI to hold a Soap Box Derby, Saturday, June 13, 2015 with a rain date of Sunday, June 14, 2015 from 6:00 a.m. to 9:00 p.m. using Research Park Drive, Sparkle Stone Crescent, Castle Rock Drive, Quarry Hill Drive and Gallagher Drive, Fitchburg, WI 53711.
 - b. Girls on the Run of Dane County, Inc., 901 Deming Way, Madison, WI for a 5K Race to be held on Saturday, June 6, 2015 from 9:00 a.m. to 10:15 a.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI using various city streets.
 - c. Stoughton Chamber of Commerce, 532 E. Main St, to hold its annual Syttende Mai Run/Walk on Saturday, May 16, 2015 from 8:00 a.m. to 9:00 a.m. using part of Rimrock Rd, Hwy MM, E Clayton Rd, Larson Rd and Goodland Park Rd.
- 6. Consideration of the Following Application for Temporary Class “B”/”Class B” Retailers License “Picnic License” (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg) – For Sale of Fermented Malt Beverages only**
 - a. Fitchburg Days, 2881 Commerce Park Drive #E, Fitchburg, WI to hold “Fitchburg Days” from Friday, May 15, 6:00 p.m. to Midnight, Saturday, May 16, 6:00 p.m. to Midnight and Sunday, May 17, 2015, Noon to 7:00 p.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI 53711.

- b. Reach-A-Child, 8030 Excelsior Drive #307, Madison, WI to hold a Charity Softball Tournament from Saturday, May 16, 9:00 a.m. to 9:00 p.m. and Sunday, May 17, 2015, 11:00 a.m. to 4:00 p.m. at McGaw Park, 5236 Lacy Road, Fitchburg, WI 53711.

7. Public Hearing for Consideration of the Following Applications for a Sound Amplification Permit

- a. City of Fitchburg, 5520 Lacy Road, Fitchburg, WI for a Memorial Day Observance to be held on Monday, May 25, 2015 from 12:30 p.m. to 2:30 p.m. at the Fitchburg Senior Center, 5510 Lacy Road, Fitchburg, WI with Speaker System.
- b. Fitchburg Days, 2881 Commerce Park Drive #E, Fitchburg, WI for a Community Festival held Friday, May 15, and Saturday, May 16, 2015 from 6:00 p.m. to Midnight, Sunday, May 17, 2015 from Noon to 5:00 p.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI with Amplified Live Music.
- c. Reach-A-Child, 8030 Excelsior Drive #307, Madison, WI for a Charity Softball Tournament to be held, Saturday, May 16 and Sunday, May 17, 2015 from 8:00 a.m. to 9:00 p.m. at McGaw Park, 5236 Lacy Road, Fitchburg, WI with Speaker System and Amplified Music.
- d. Wisconsin Soap Box Derby, Inc., 5284 E. Lacy Road, Fitchburg, WI for a Soap Box Derby Race to be held Saturday, June 13, 2015 from 9:00 a.m. to 6:00 p.m. at the 2600 block of Research Park Drive, Fitchburg, WI with Speaker System.
- e. Girls on the Run of Dane County, Inc., 901 Deming Way, Madison, WI for a 5K Race to be held on Saturday, June 6, 2015 from 7:30 a.m. to 11:00 a.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI with Speaker System and Amplified Music.

8. Staff Report- Operator license update

9. Announcements

- a. Next meeting date is May 26, 2015

10. Adjournment

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FITCHBURG CITY HALL**

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(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://factv.fitchburgwi.gov/Cablecast/Public/Main.aspx?ChannelID=3>)

- 1. Call to Order**
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- 6. Consideration of the Following Application for Temporary Class “B”/”Class B” Retailers License “Picnic License” (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg) – For Sale of Fermented Malt Beverages only**
 - a. Fitchburg Days, 2881 Commerce Park Drive #E, Fitchburg, WI to hold “Fitchburg Days” from Friday, May 15, 6:00 p.m. to Midnight, Saturday, May 16, 6:00 p.m. to Midnight and Sunday, May 17, 2015, Noon to 7:00 p.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI 53711.

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7. Public Hearing for Consideration of the Following Applications for a Sound Amplification Permit

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- b. Fitchburg Days, 2881 Commerce Park Drive #E, Fitchburg, WI for a Community Festival held Friday, May 15, and Saturday, May 16, 2015 from 6:00 p.m. to Midnight, Sunday, May 17, 2015 from Noon to 5:00 p.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI with Amplified Live Music.
- c. Reach-A-Child, 8030 Excelsior Drive #307, Madison, WI for a Charity Softball Tournament to be held, Saturday, May 16 and Sunday, May 17, 2015 from 8:00 a.m. to 9:00 p.m. at McGaw Park, 5236 Lacy Road, Fitchburg, WI with Speaker System and Amplified Music.
- d. Wisconsin Soap Box Derby, Inc., 5284 E. Lacy Road, Fitchburg, WI for a Soap Box Derby Race to be held Saturday, June 13, 2015 from 9:00 a.m. to 6:00 p.m. at the 2600 block of Research Park Drive, Fitchburg, WI with Speaker System.
- e. Girls on the Run of Dane County, Inc., 901 Deming Way, Madison, WI for a 5K Race to be held on Saturday, June 6, 2015 from 7:30 a.m. to 11:00 a.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI with Speaker System and Amplified Music.

8. Staff Report- Operator license update

9. Announcements

- a. Next meeting date is May 26, 2015

10. Adjournment

Note: It is possible that members of and possibly a quorum of members of other government bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Fitchburg City Hall, 5520 Lacy Road, Fitchburg WI 53711, (608) 270-4200.



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**MINUTES
PUBLIC SAFETY & HUMAN SERVICES COMMITTEE
TUESDAY, APRIL 28, 2015
6:30 P.M.
FITCHBURG CITY HALL**

1. Chairperson Poole called the meeting to order at 6:30 p.m.
2. **Approval of Minutes** – April 14, 2015. Motion by Gonzalez to **approve** minutes.
Motion carried (3-0).
3. **Public Appearances – Non-Agenda Items** - None
4. Motion by Gonzalez to **approve** the **Temporary Operator Licenses: (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg)** Italian Workmen's Club - Frank Alfano, Rosario DePaola, Daniel Dyer, and David Rizzo. Fitchburg Chamber (Agora Art Fair), Angela Kinderman, Steven Leverentz, and Kathryn Wicker.
Motion carried (3-0).
5. Motion by Gonzalez to **approve** the **Application for Temporary Class “B”/”Class B” Retailers License “Picnic License” (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg) – For Sale of Fermented Malt Beverages and Wine**
 - a. Italian Workmen's Club, 914 Regent Street, Madison, WI for Festa Italia to be held Friday, May 29, 2015 5:00 p.m. to 11:00 p.m., Saturday, May 30, 2015 11:00 a.m. to 11:00 p.m. and Sunday, May 31, 2015 11:00 a.m. to 7:00 p.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI 53711

David Rizzo was present and spoke regarding the Festa Italia event.
 - b. Fitchburg Chamber of Commerce, 5540 Research Park Drive, Fitchburg, WI to hold an Agora Art Fair on Saturday, August 15, 2015 from 10:00 a.m. to 5:00 p.m. at Agora Grounds, 5500 East Cheryl Parkway, Fitchburg, WI

Steve Leverentz was present and spoke regarding the Art Fair event.

Motion carried (3-0).
6. Chairman Poole opened **Public Hearing** for Consideration of the Following Applications for a Sound Amplification Permit at 6:43 p.m.
 - a. Kids Building Wisconsin, 2625 Research Park Drive, Fitchburg, WI to hold a Children's Event on Saturday, May 9, 2015 at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI with Amplified Music from 10:00 a.m. to 4:00 p.m.

Pat Stern was present and spoke regarding the Kids Building Wisconsin event.

- b. Italian Workmen's Club, 914 Regent Street, Madison, WI for Festa Italia to be held Friday, May 29, 2015 5:00 p.m. to 11:00 p.m., Saturday, May 30, 2015 11:00 a.m. to 11:00 p.m. and Sunday, May 31, 2015 11:00 a.m. to 7:00 p.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI 53711 with Amplified Live Music.

David Rizzo was present and spoke regarding the music lineup for their event.

- c. Fitchburg Center, 5500 E. Cheryl Parkway, Suite 110, Fitchburg, WI for Farmers Market Music to be held at Agora Pavilion, 5511 East Cheryl Parkway, every Thursday of the month from May 2015 through October 2015 from 3:00 p.m. to 7:00 p.m. with Amplified Live Music.
- d. Fitchburg Center, 5500 East Cheryl Parkway, Suite 110, Fitchburg, WI for the Agora Art Fair, Saturday, August 15, 2015 from 10:00 a.m. to 5:00 p.m. at Agora Grounds, 5500 East Cheryl Parkway, Fitchburg, WI with Amplified Live Music.

Steve Leverentz was present and spoke regarding both the Farmers Market event as well as the Agora Art Fair event.

Public Hearing closed at 6:58 p.m. Motion by Hartmann to **approve** all sound permits.
Motion carried (3-0).

7. Consideration of the Following Application for Street Use Permit

- a. Fitchburg Center, 5500 East Cheryl Parkway County, Fitchburg, WI for a Art Fair, Saturday, August 15, 2015 from 6:00 a.m. to 7:00 p.m. at Agora Grounds, 5500 East Cheryl Parkway, Fitchburg, WI with closure to the 5500 block of East Cheryl Parkway.

Steve Leverentz registered and spoke regarding the street closure of the 5500 block of East Cheryl Parkway.

- b. Ecco Salon, 5500 E. Cheryl Parkway - Suite 120, Fitchburg, WI, to hold a 4 Mile Run/Walk on Sunday, May 3, 2015 from 10:00 a.m. to 12:30 p.m. using parts of Woods Hollow Rd, Capital City Bicycle Trail, Syene Rd, E. Cheryl, Sunflower Drive, and Hollyhock St. Crossing.

Elisha Reynolds was present and spoke regarding the route of the 4 mile run/walk.

Motion by Gonzales to **approve** all Street Use permits.
Motion carried (3-0).

8. Announcements

- a. Next meeting date is May 12, 2015

- 9. Motion by Gonzalez to **adjourn. Motion carried (3-0).**
Time 7:08 p.m.

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CITY OF FITCHBURG
Temporary Operator License Application
 For one (1) to fourteen (14) consecutive days. One (1) per calendar year

Temporary \$10

Date Rec'd: 4-28-15 Cash Check # 487934

Receipt # L-9452

Applicant Rec'd City Policy Guidelines: _____

Note: Application fee will **NOT** be refunded if denied or withdrawn. A Police check will be completed. Please read carefully and answer honestly. Falsification and/or misrepresentation may be grounds for denial of license/permit. **APPLICANT CANNOT REAPPLY FOR A 6 MONTH PERIOD FROM DATE OF DENIAL**

1. Legal Name: Valerie L Wyss Sex M F

Address: 2971 Index Rd, #214 Phone: 608-206-7744

City: Fitchburg State: WI Zip: 53713

Driver's License # _____ Date of Birth _____

Have you held a temporary license this year? Yes No

Sponsoring Organization: _____

Event: Fitchburg Days Event Date(s) 5/15 - 5/17, 2015

2. Have you ever been convicted of a felony? Yes No

3. Within the past ten (10) years, have you been arrested for, received a summons to appear in court for, or paid a fine for any of the following?

- a) Any underage alcohol violation? YES NO
- b) Operating a motor vehicle while intoxicated? YES NO
- c) Selling or furnishing alcoholic beverages to underage person? YES NO
- d) Permitting underage person on licensed premises? YES NO
- e) Allowing persons on licensed premises after closing? YES NO
- f) Any alcohol related violation other than a, b, c, d, and e? YES NO
- g) Sale or possession of drugs of any kind? YES NO
- h) Fighting, disorderly conduct, assault, or battery? YES NO
- i) Resisting arrest or obstructing an officer? YES NO

4. For each YES response in #3, you must identify all violations below. Attach additional sheets if necessary or continue on the back of this application. For OWI charge in the last 2 years, proof of alcohol assessment program required.

Type of Arrest, Summons, Violation or Charge	Month/Year	City	State

5. **CERTIFICATION:** I do hereby swear, under penalty of perjury, that I am the person who made and signed the foregoing application for an operator's license, and that all statements herein are complete, true and correct. I further understand a full background investigation may be conducted by the Fitchburg Police Department prior to consideration of this application. Additionally, I understand that this application may be denied if it contains any falsification and that I will not be able to renew my application, if it was previously falsified, for a 6 month period. I do further agree to comply with all laws, resolutions, ordinances, and regulations, federal, state or local - affecting the sale of fermented malt beverages and intoxicating liquors.

Signature: Valerie L. Wyss

Printed Name: Valerie L. Wyss

Date: 4-26-15

INVESTIGATION:

Case # 15-7248 Date: 04-29-15

APPROVED **DENIED**

Police Department Signature: P.O. [Signature]

Denied based on guideline # _____



Fitchburg

CITY OF FITCHBURG

Temporary Operator License Application

For one (1) to fourteen (14) consecutive days. One (1) per calendar year

Temporary

\$10

Date Rec'd: 4-10-15

Cash

Check # 487934

Receipt # 19452

Applicant Rec'd City Policy Guidelines: _____

Note: Application fee will NOT be refunded if denied or withdrawn. A Police check will be completed. Please read carefully and answer honestly. Falsification and/or misrepresentation may be grounds for denial of license/permit. **APPLICANT CANNOT REAPPLY FOR A 6 MONTH PERIOD FROM DATE OF DENIAL**

1. Legal Name: JAY R ALLOW Sex M F

Address: 2871 COMMERCIAL PARK DR #6 Phone: 608 438 9261

City: FITCHBURG State: WI Zip: 53719

Driver's License # _____ Date of Birth _____

Have you held a temporary license this year? Yes No

Sponsoring Organization: FITCHBURG DAYS INC

Event: FITCHBURG DAYS Event Date(s) MAY 15-17 2015

2. Have you ever been convicted of a felony? Yes No

3. Within the past ten (10) years, have you been arrested for, received a summons to appear in court for, or paid a fine for any of the following?

- a) Any underage alcohol violation? YES NO
b) Operating a motor vehicle while intoxicated? YES NO
c) Selling or furnishing alcoholic beverages to underage person? YES NO
d) Permitting underage person on licensed premises? YES NO
e) Allowing persons on licensed premises after closing? YES NO
f) Any alcohol related violation other than a, b, c, d, and e? YES NO
g) Sale or possession of drugs of any kind? YES NO
h) Fighting, disorderly conduct, assault, or battery? YES NO
i) Resisting arrest or obstructing an officer? YES NO

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Table with 4 columns: Type of Arrest, Summons, Violation or Charge, Month/Year, City, State

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Signature: [Handwritten Signature]

Printed Name: JM ALLOW

Date: 4/1/15

INVESTIGATION: Case # 15-6556

Date: 4-17-15

APPROVED / DENIED

Police Department Signature: [Handwritten Signature]

Denied based on guideline # _____



CITY OF FITCHBURG
Temporary Operator License Application
 For one (1) to fourteen (14) consecutive days. One (1) per calendar year

Temporary

\$10

Date Rec'd: 4-10-15 Cash Check # 487934
 Receipt # 19452
 Applicant Rec'd City Policy Guidelines: _____

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1. Legal Name: Amy R Gordon Sex M F
First Middle Last
 Address: 753 E Johnson St Phone: 608-577-6895
 City: Madison State: WI Zip: 53703
 Driver's License # _____ Date of Birth _____

Have you held a temporary license this year? Yes No

Sponsoring Organization: Fitchburg Days
 Event: Fitchburg Days Event Date(s) May 15, 16, 17

2. Have you ever been convicted of a felony? Yes No

3. Within the past ten (10) years, have you been arrested for, received a summons to appear in court for, or paid a fine for any of the following?

- a) Any underage alcohol violation? YES NO
- b) Operating a motor vehicle while intoxicated? YES NO
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Type of Arrest, Summons, Violation or Charge	Month/Year	City	State
<u>DUI Evansville</u>	<u>7/2012</u>	<u>Evansville</u>	<u>WI</u>

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Signature: Amy R Gordon

Printed Name: Amy R Gordon

Date: 4/6/2015

INVESTIGATION:
 Case # 15-6555 Date: 4-2-15
 Police Department Signature: [Signature]

APPROVED / DENIED
 Denied based on guideline # _____

11. I do hereby swear, under penalty of perjury, that I am the person who made and signed the foregoing application for an operator's license, and that all statements herein are complete, true and correct. I further understand a full background investigation may be conducted by the Fitchburg police department prior to consideration of this application. Additionally, I understand that this application may be denied if it contains any falsification and that I will not be able to renew my application, if it was previously falsified, for a 6 month period. I do further agree to comply with all laws, resolutions, ordinances, and regulations -- federal, state or local -- affecting the sale of fermented malt beverages and intoxicating liquors.

RACHAEL R. DAUMAN

Printed Name of Applicant

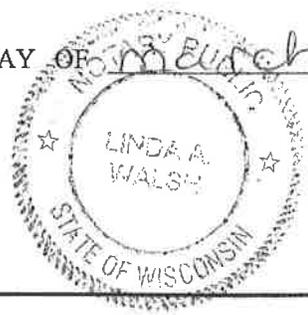
Rachael R. Daur

Applicant Signature (To be signed in the presence of a Notary Public)

SUBSCRIBED AND SWORN TO BEFORE ME THIS 27 DAY OF March, 2015.

Linda A. Walsh

Notary Public - State of Wisconsin, County of Dane



OFFICIAL USE ONLY

Rec # 1-9486

FEE\$ 10.00 CASH _____ CHECK # 6336 DATE REC. IN OFFICE 4-15-15

NEW APPLICATION _____ RECEIVED COPY OF CITY POLICY GUIDELINES
(New Applicants Initial Here)

RENEWAL APPLICATION RECEIPT # _____
(Or yearly applications received after 6-1)

INVESTIGATION:

Investigator finds no reason why this license should not be granted

Investigator cannot recommend this application for the reasons in attached report

CASE NUMBER 15-6543 DATE 04-18-15 INVESTIGATOR P. O. [Signature]

APPROVED / DENIED _____
Chief of Police



APPLICATION FOR TEMPORARY
OPERATORS LICENSE
CITY OF FITCHBURG

1. APPLICANT NAME KOCHAVER ALISSA M. D.O.B. [REDACTED]
Last First Middle

2. ADDRESS 418 E. JAMES ST. PHONE # 920.318.6124
COLUMBUS WI 53925
[City] [State] [Zip Code]

DriversLic.# [REDACTED]

3. ORGANIZATION REACH-A-child

4. EVENT Grand Slam 4 Kids

[Sponsoring Organization]
DATE[s] May 16th + 17th

5. HAVE YOU HAD A TEMPORARY LICENSE THIS YEAR YES

6. HAVE YOU EVER BEEN CONVICTED OF THE FOLLOWING VIOLATIONS?
BE SPECIFIC. INCLUDE TRAFFIC. CIRCLE APPROPRIATE ANSWER.

- ALL FELONIES YES NO
- ALL MISDEMEANORS YES NO
- ALL TRAFFIC & LOCAL ORDINANCE OFFENSES [PAST 5 YEARS] YES NO
- ANY PENDING CITATIONS OR ARRESTS YES NO

DATE, LOCATION, AND DISPOSITION OF ALL ABOVE STATED VIOLATIONS (Including pending violations)

BE SPECIFIC AND ATTACH ADDITIONAL PAGE IF NECESSARY

VIOLATION	DATE	LOCATION	DISPOSITION

[IF APPLICANT HAS HAD AN OWI CHARGE IN THE LAST TWO YEARS, THE APPLICANT MUST ATTEND THE NEXT MEETING OF THE PUBLIC SAFETY & HUMAN SERVICES COMMITTEE.]

7. APPROVED BY PUBLIC SAFETY & HUMAN SERVICES _____

8. REPORTED TO COUNCIL _____

9. APPROVED _____ DENIED _____

10. ISSUED _____

[For one [1] to fourteen [14] consecutive days. One [1] each year.

(Over)

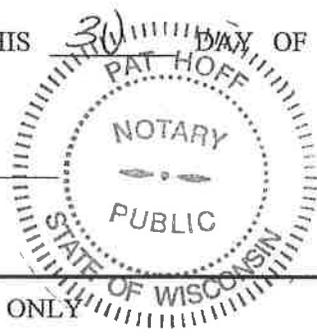
11. I do hereby swear, under penalty of perjury, that I am the person who made and signed the foregoing application for an operator's license, and that all statements herein are complete, true and correct. I further understand a full background investigation may be conducted by the Fitchburg police department prior to consideration of this application. Additionally, I understand that this application may be denied if it contains any falsification and that I will not be able to renew my application, if it was previously falsified, for a 6 month period. I do further agree to comply with all laws, resolutions, ordinances, and regulations -- federal, state or local -- affecting the sale of fermented malt beverages and intoxicating liquors.

ALISSA KOCHAUER
Printed Name of Applicant

Alissa Kochauer
Applicant Signature (To be signed in the presence of a Notary Public)

SUBSCRIBED AND SWORN TO BEFORE ME THIS 30 DAY OF March, 2015.

[Signature] 1-21-18
Notary Public - State of Wisconsin, County of Dane



OFFICIAL USE ONLY

FEES \$ 10.00 CASH CHECK # 6336 DATE REC. IN OFFICE 4-14-18 Rec # 1948

 NEW APPLICATION RECEIVED COPY OF CITY POLICY GUIDELINES
(New Applicants Initial Here)

 RENEWAL APPLICATION RECEIPT #
(Or yearly applications received after 6-1)

INVESTIGATION:

(X) Investigator finds no reason why this license should not be granted

 Investigator cannot recommend this application for the reasons in attached report

CASE NUMBER 15-6542 DATE 04-18-15 INVESTIGATOR P.O. [Signature]

APPROVED / DENIED _____
Chief of Police



APPLICATION FOR TEMPORARY
OPERATORS LICENSE
CITY OF FITCHBURG

1. APPLICANT NAME Salzwedel Eric Myron D.O.B. [REDACTED]
Last First Middle

2. ADDRESS 702 Bear Claw way #211 PHONE # 920-210-8843
Madison WI 53717
[City] [State] [Zip Code]
DriversLic.# [REDACTED]

3. ORGANIZATION REACH-A-child
4. EVENT Grand Slam 4 Kids

[Sponsoring Organization]
DATE[s] May 16th + 17th

5. HAVE YOU HAD A TEMPORARY LICENSE THIS YEAR No

6. HAVE YOU EVER BEEN CONVICTED OF THE FOLLOWING VIOLATIONS?
BE SPECIFIC. INCLUDE TRAFFIC. CIRCLE APPROPRIATE ANSWER.

- ALL FELONIES YES NO
- ALL MISDEMEANORS YES NO
- ALL TRAFFIC & LOCAL ORDINANCE OFFENSES [PAST 5 YEARS] YES NO
- ANY PENDING CITATIONS OR ARRESTS YES NO

DATE, LOCATION, AND DISPOSITION OF ALL ABOVE STATED VIOLATIONS (Including pending violations)
BE SPECIFIC AND ATTACH ADDITIONAL PAGE IF NECESSARY

VIOLATION	DATE	LOCATION	DISPOSITION
<u>N/A</u>			

[IF APPLICANT HAS HAD AN OWI CHARGE IN THE LAST TWO YEARS, THE APPLICANT MUST ATTEND THE NEXT MEETING OF THE PUBLIC SAFETY & HUMAN SERVICES COMMITTEE.]

- 7. APPROVED BY PUBLIC SAFETY & HUMAN SERVICES _____
- 8. REPORTED TO COUNCIL _____
- 9. APPROVED _____ DENIED _____
- 10. ISSUED _____
[For one [1] to fourteen [14] consecutive days. One [1] each year.]

(Over)

11. I do hereby swear, under penalty of perjury, that I am the person who made and signed the foregoing application for an operator's license, and that all statements herein are complete, true and correct. I further understand a full background investigation may be conducted by the Fitchburg police department prior to consideration of this application. Additionally, I understand that this application may be denied if it contains any falsification and that I will not be able to renew my application, if it was previously falsified, for a 6 month period. I do further agree to comply with all laws, resolutions, ordinances, and regulations -- federal, state or local -- affecting the sale of fermented malt beverages and intoxicating liquors.

Eric Salzwedel
Printed Name of Applicant



[Signature]
Applicant Signature (To be signed in the presence of a Notary Public)

SUBSCRIBED AND SWORN TO BEFORE ME THIS 21 DAY OF April, 2015.

[Signature]
Notary Public - State of Wisconsin, County of Dane

OFFICIAL USE ONLY

FEE\$ 10.00 CASH CHECK # 6340 DATE REC. IN OFFICE 4/22/15

 NEW APPLICATION RECEIVED COPY OF CITY POLICY GUIDELINES
(New Applicants Initial Here)

 RENEWAL APPLICATION RECEIPT # 1.009549
(Or yearly applications received after 6-1)

INVESTIGATION:

X Investigator finds no reason why this license should not be granted

 Investigator cannot recommend this application for the reasons in attached report

CASE NUMBER 15-6871 DATE 4-23-15 INVESTIGATOR [Signature]

APPROVED/DENIED
Chief of Police



APPLICATION FOR TEMPORARY
OPERATORS LICENSE
CITY OF FITCHBURG

1. APPLICANT NAME Milke, Courtney Rae D.O.B. [REDACTED]
Last First Middle

2. ADDRESS 308 Gifford St. PHONE # 608 931-2287
Orfordville WI 53576
[City] [State] [Zip Code]

DriversLic.# [REDACTED]

3. ORGANIZATION REACH-A-child

4. EVENT Grand Slam 4 Kids

[Sponsoring Organization]
DATE[s] May 16th + 17th

5. HAVE YOU HAD A TEMPORARY LICENSE THIS YEAR ~~NO~~ yes

6. HAVE YOU EVER BEEN CONVICTED OF THE FOLLOWING VIOLATIONS?
BE SPECIFIC. INCLUDE TRAFFIC. CIRCLE APPROPRIATE ANSWER.

- ALL FELONIES YES NO
- ALL MISDEMEANORS YES NO
- ALL TRAFFIC & LOCAL ORDINANCE OFFENSES [PAST 5 YEARS] YES NO
- ANY PENDING CITATIONS OR ARRESTS YES NO

DATE, LOCATION, AND DISPOSITION OF ALL ABOVE STATED VIOLATIONS (Including pending violations)

BE SPECIFIC AND ATTACH ADDITIONAL PAGE IF NECESSARY

VIOLATION	DATE	LOCATION	DISPOSITION

[IF APPLICANT HAS HAD AN OWI CHARGE IN THE LAST TWO YEARS, THE APPLICANT MUST ATTEND THE NEXT MEETING OF THE PUBLIC SAFETY & HUMAN SERVICES COMMITTEE.]

7. APPROVED BY PUBLIC SAFETY & HUMAN SERVICES _____

8. REPORTED TO COUNCIL _____

9. APPROVED _____ DENIED _____

10. ISSUED _____

[For one [1] to fourteen [14] consecutive days. One [1] each year.

(Over)

11. I do hereby swear, under penalty of perjury, that I am the person who made and signed the foregoing application for an operator's license, and that all statements herein are complete, true and correct. I further understand a full background investigation may be conducted by the Fitchburg police department prior to consideration of this application. Additionally, I understand that this application may be denied if it contains any falsification and that I will not be able to renew my application, if it was previously falsified, for a 6 month period. I do further agree to comply with all laws, resolutions, ordinances, and regulations -- federal, state or local -- affecting the sale of fermented malt beverages and intoxicating liquors.

Courtney Milke
Printed Name of Applicant

Courtney Milke
Applicant Signature (To be signed in the presence of a Notary Public)

SUBSCRIBED AND SWORN TO BEFORE ME THIS 20th DAY OF March, 2015.

Quinn Ludwig - Rock County - Wisconsin - Expires 7-31-16
Notary Public - State of Wisconsin, County of Dane

OFFICIAL USE ONLY

FEE\$ 10.00 CASH 6286 CHECK # 6336 DATE REC. IN OFFICE 4-15-15 Rec# 1-9486

NEW APPLICATION RECEIVED COPY OF CITY POLICY GUIDELINES
(New Applicants Initial Here)

RENEWAL APPLICATION RECEIPT # _____
(Or yearly applications received after 6-1)

INVESTIGATION:

Investigator finds no reason why this license should not be granted

Investigator cannot recommend this application for the reasons in attached report

CASE NUMBER 15-6541 DATE 04-18-15 INVESTIGATOR P.O. [Signature]

APPROVED/DENIED
Chief of Police

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 4-10-15

Town Village City of FITCHBURG County of DANE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning MAY 15 and ending MAY 17 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

F-6-mid Sa-6-mid Su-noon-7p.m.

- 1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name FITCHBURG DAYS
(b) Address 2881 COMMERCIAL PARK DR SUITE E FITCHBURG WI 53719
(c) Date organized 2002
(d) If corporation, give date of incorporation 2002

(e) Names and addresses of all officers:
President JIM ALLON MI: R DOB:
Vice President AMY GORDON MI: R DOB:
Secretary LAURA MI: S DEVRIES DOB:
Treasurer AMY GORDON

(f) Name and address of manager or person in charge of affair: JIM ALLON
Phone #608 438 9261 E-Mail: fitchburgjay@gmail.com

- 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:
(a) Street number 2930 CHARLES VALLEY RD - MCKOS FARMS PARK
(b) Lot Block
(c) Do premises occupy all or part of building? SHED
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Please provide sketch of Serving area

- 3. NAME OF EVENT
(a) List name of the event FITCHBURG DAY # of Years for event: >10
(b) Dates of event MAY 15-17, 2015 # of Bartenders/Servers: 3

DECLARATION

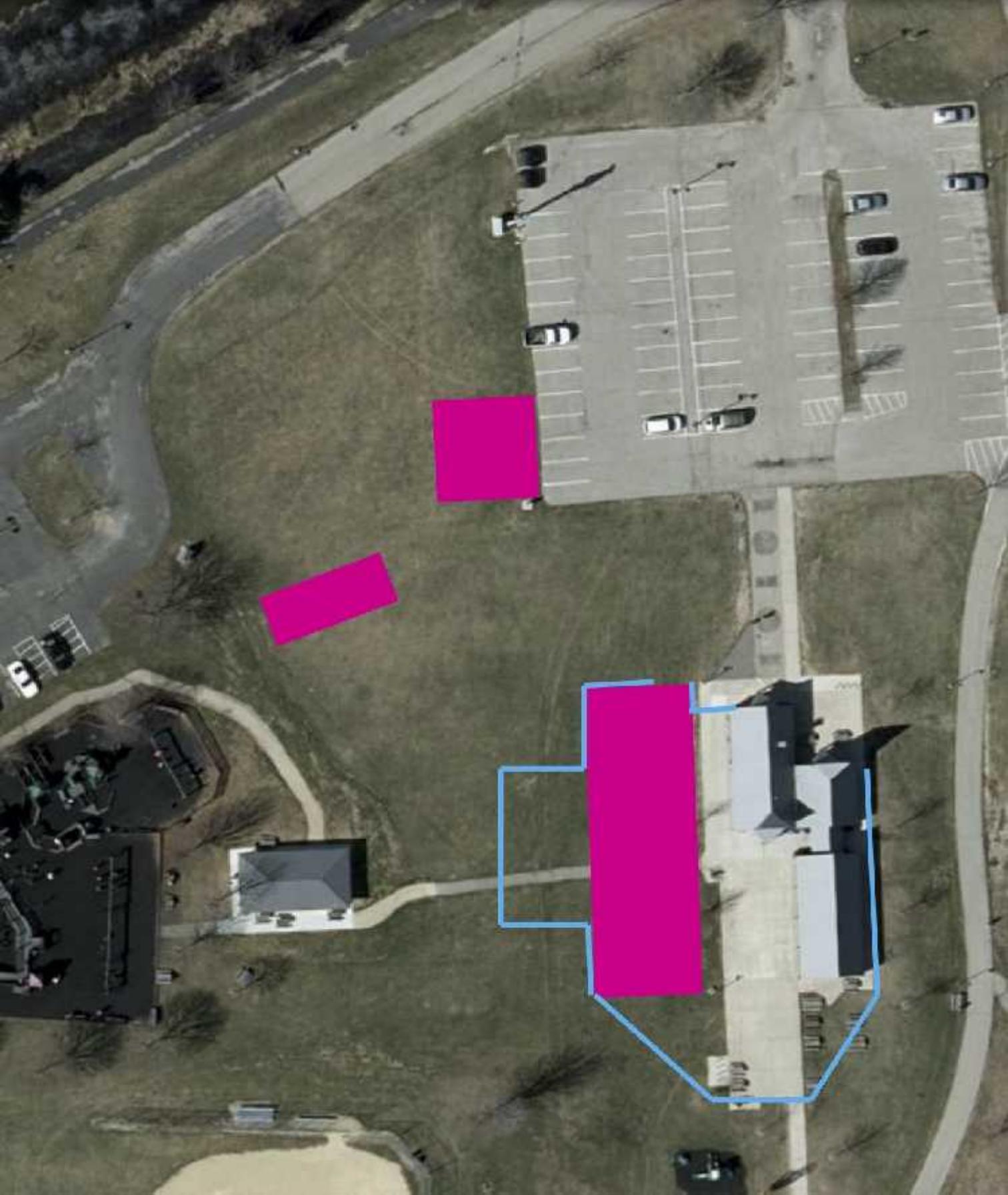
The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] FITCHBURG DAYS (Name of Organization)
Officer (Signature/date)

Officer (Signature/date) Officer (Signature/date)

Date Filed with Clerk 4-10-2015 Date Reported to Council or Board 5-12-15

Date Granted by Council License No.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/28/2015

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com	THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Fitchburg Days Committee Jay Allen 2881 Commerce Park Drive Fitchburg, WI 53719	INSURER A: Essex Insurance Company	39020
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A Y	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	3DS5402-M764601	05/15/2015	05/18/2015	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 1,000,000 DEDUCTIBLE \$ 1,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	3DS5402-M764601	05/15/2015	05/18/2015	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER Event Cancellation Insurance	EC1001-LC764602	04/28/2015	05/18/2015	\$35,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 28 07 04.
 Attendance: 5000, Event Type: Festival & Cultural Event - Outdoor.

CERTIFICATE HOLDER

City of Fitchburg
 5520 Lacy Road
 Fitchburg, WI 53711

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Tracy Oldenburg

From: Chad Brecklin
Sent: Friday, May 08, 2015 9:25 AM
To: Tracy Oldenburg
Subject: RE: Fitchburg Days

Good Morning,

I have spoken with Jay regarding the event and also received requested information from him. As such, the police department has no concerns regarding the approval of the permits for the event.

If you have any questions, please feel free to contact me.

Regards,

Chad

From: Tracy Oldenburg
Sent: Friday, May 8, 2015 8:33 AM
To: Chad Brecklin
Subject: Fitchburg Days

Chad,

Do you have an approval e-mail for Fitchburg days for me listing any stipulations you may have?

Thank you,

Tracy Oldenburg

Deputy City Clerk
City of Fitchburg
5520 Lacy Road
Fitchburg, WI 53711
Phone: 608-270-4202 Fax: 608-270-4212



Tracy Oldenburg

From: Scott Endl
Sent: Thursday, April 16, 2015 1:28 PM
To: Tracy Oldenburg
Subject: FW: Fitchburg Days event

Scott Endl
City of Fitchburg Parks, Recreation & Forestry
608-270-4288
Scott.endl@fitchburgwi.gov



From: Scott Endl
Sent: Thursday, April 16, 2015 12:47 PM
To: Tracy Foss
Subject: Fitchburg Days event

Hi Tracy,

Parks is ok with Fitchburg Days event.

Thank you.

Scott Endl
City of Fitchburg Parks, Recreation & Forestry
608-270-4288
Scott.endl@fitchburgwi.gov



APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 4/13/15

Town Village City of FITCHBURG County of DANE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 5/16/15 and ending 5/17/15 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name REACH-A-Child, Inc

(b) Address 8030 Excelsior Drive #307 Madison, WI 53717 (Street)

(c) Date organized 8/16/2007

(d) If corporation, give date of incorporation 8/16/2007

(e) Names and addresses of all officers:

President Kay-Tee Franke MI: T 3064 Bull Run Sun Prairie DOB: [redacted]
Vice President Ric Hoerz MI: D 2825 Century Harbor Middleton DOB: [redacted]
Secretary John Mennell MI: E 21 N. Butler St. Madison DOB: [redacted]
Treasurer Michele Wettstein MI: M 4318 Red Tail Park Middleton DOB: [redacted]

(f) Name and address of manager or person in charge of affair: Eric Salzwedel, 8030 Excelsior Drive, Madison WI #307
Phone # 920-210-8843 E-Mail: eric.salzwedel@reachachild.org

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 5236 Lacy Road McGaw Park

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

Please provide sketch of serving area

Serving Time: Saturday, May 16, 2015, 9am - 9pm
Sunday, May 17, 2015, 11am - 4pm

3. NAME OF EVENT

(a) List name of the event Grand Slam 4 Kids!

of Years for event: 1

(b) Dates of event May 16, 17, 2015

of Bartenders/Servers: 003

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

REACH-A-child (Name of Organization)

Officer Kay-tee Franke 2/19/15 (Signature/date)

Officer [Signature] 2/23/15 (Signature/date)

Officer [Signature] 2/19/15 (Signature/date)

Officer [Signature] 2-23-15 (Signature/date)

Date Filed with Clerk 4-14-15

Date Reported to Council or Board 5-10-15

Date Granted by Council

License No.



DOMMERS DR

Soccer/
Lacrosse
Field

Youth
Ball Field

Parking

Softball Field

Shelter &
Restrooms

Parking

Sand
Volleyball
Courts

Softball Field

Parking

Half
Basketball
Court

Softball Field

Play
Area

Softball Field

Tennis
Courts

Serving Area

WILL

S.

* *Serving Area will be at the shelter*

Tracy Oldenburg

From: Scott Endl
Sent: Thursday, April 16, 2015 1:29 PM
To: Tracy Oldenburg
Subject: FW: May 16 and April 17 Reach-A-Child softball tournament

Scott Endl
City of Fitchburg Parks, Recreation & Forestry
608-270-4288
Scott.endl@fitchburgwi.gov



From: Scott Endl
Sent: Thursday, April 16, 2015 12:26 PM
To: Tracy Foss
Subject: May 16 and April 17 Reach-A-Child softball tournament

Hi Tracy,

Parks is ok with this May 16th and 17th event.

Thank you.

Scott Endl
City of Fitchburg Parks, Recreation & Forestry
608-270-4288
Scott.endl@fitchburgwi.gov



Tracy Oldenburg

From: Chad Brecklin
Sent: Thursday, April 30, 2015 8:00 AM
To: Tracy Oldenburg
Cc: Scott Endl
Subject: Reach A Child Event

Tracy,

The police department has no concerns regarding the Reach A Child softball tournament. In conjunction with the feelings of the Parks Department, we also are not placing any fencing requirements on the alcohol sales/consumption area.

Regards,

Chad

Chad A. Brecklin
Lieutenant
City of Fitchburg Police
5520 Lacy Road
Fitchburg, WI 53711
608-270-4361



Street Use Permit Application For Large Scale Events

(Three (3) or more City Blocks, or More than 1,200 feet)

\$60.00 NONREFUNDABLE application fee is required at time of filing

Sponsoring Agency (if applicable) WISCONSIN SOAP BOX DERBY LLC.
Street Address: 5281 E LACY RD. FITCHBURG 53711
Web Site and e-mail address: paul@ganshert.com
Phone # 608 209 9960 Fax # 608 277 1560

Contact Person PAUL GANSHERT
Street address if different than above _____
E-mail address paul@ganshert.com
Phone # 608 209 9960 Fax # 277 1560

Street name and block numbers (attach map and diagram) Research Park Drive
Between Tri North + just past Sparkle Drive.

Date(s) of Closure/Use 6/13/15 Rain Date? 6/14/15
Hours of Closure/Use 6:00 AM - 9:00 AM Estimated Attendance 90

Describe Event (include time table indicating hours of set up and tear down if applicable)
set up early AM, Racing by 9:00 or so til ~ 5:00 immediately followed by tear down.

Additional permits are required for the following activities - applications available at the City Clerk's office:

Use of amplified music - Sound Permit - \$50 - only for announcements - NO MUSIC
(Applicant may apply for both street & sound permits, but do not qualify for a discount)

Sale of beer and/or wine - Class "B" Picnic Beer/Wine License \$10

Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application.

If traffic control devices are required for this event, the City may have a supply available for community events. These signs and barricades are designed to be light weight to be handled easily by an adult. The sponsor of the event is responsible for picking up the required equipment and placing at the locations of the approved traffic control plan. The equipment is available at the City maintenance facility at 2373 S. Fish Hatchery Rd from 7 AM to 3 PM. **To Reserve Barricades:** Contact Community & Economic Development at joyce.frey@city.fitchburg.wi.us - please include "Special Events Barricades" in the subject line.

Signature of Applicant [Signature] Date 3/2/15
(Falsification of information will result in denial of permit)

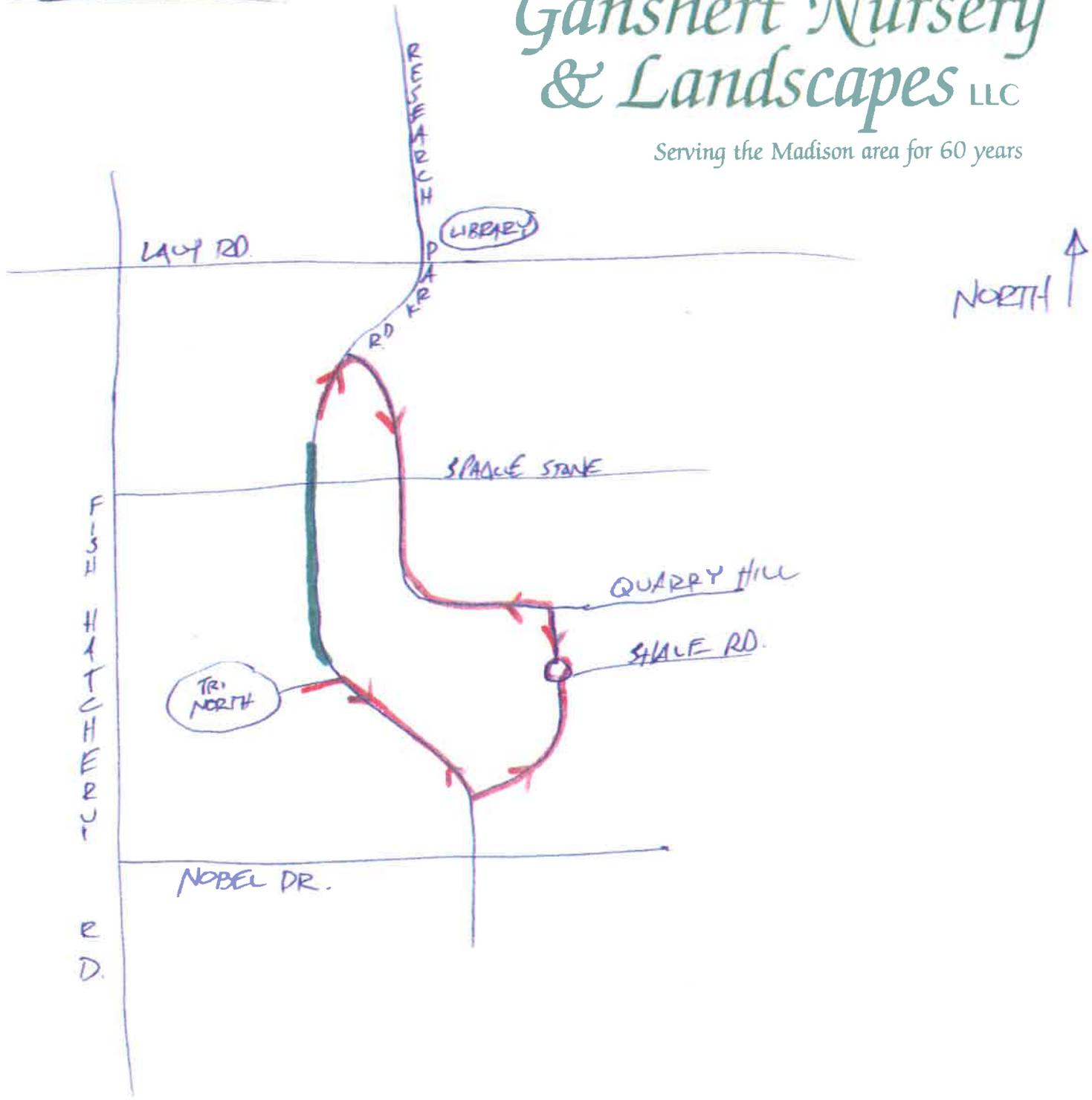
**Return completed application and \$60 application fee to:
Fitchburg City Clerk Office, 5520 Lacy Road, Fitchburg, WI 53711**

DATE RECEIVED 3-6-15 CHECK # 1500 CASH _____ R# 1.9271
ACTION: APPROVED _____ DENIED _____ DATE _____

TO: JOYCE FEY
SOAP BOX DERBY COURSE:

Ganshert Nursery & Landscapes LLC

Serving the Madison area for 60 years



SOAP BOX DERBY
— RACE COURSE
→ TRUCK + TRAILER COURSE TO PICK UP KIDS @ BOTTOM OF HILL'S RETURN THEM TOPSIDE & THEN RETURN TO THE BOTTOM OF THE HILL.

Sit back and enjoy the view!

Tracy Oldenburg

From: Chad Brecklin
Sent: Tuesday, April 21, 2015 4:04 PM
To: Tracy Oldenburg
Subject: Soap Box Derby

Tracy,

The police department has no concerns with the Soap Box Derby.

Please let me know if you have any questions.

Regards,

Chad

Chad A. Brecklin
Lieutenant
City of Fitchburg Police
5520 Lacy Road
Fitchburg, WI 53711
608-270-4361



Street Use Permit Application For Large Scale Events

(Three (3) or more City Blocks, or More than 1,200 feet)
\$60.00 NONREFUNDABLE application fee is required at time of filing

Sponsoring Agency (if applicable) Girls on the Run of Dane County
Street Address: 901 Deming Way, Ste 102, Madison, WI 53717
Web Site and e-mail address: www.girlsontherundaneco.org
Phone # 608-831-4687 **Fax #** _____

Contact Person Kris Simon
Street address if different than above _____
E-mail address kris.simon@girlsontherun.org
Phone # 608-444-7823 **Fax #** _____

Street name and block numbers (attach map and diagram) _____
See attached map. Same route as used in 2014.

Date(s) of Closure/Use June 6, 2015 **Rain Date?** none
Hours of Closure/Use 9:00-10:15 a.m. **Estimated Attendance** 975

Describe Event (include time table indicating hours of set up and tear down if applicable)
4th Annual Girls on the Run 5K at McKee Farms Park. See attached event description.
General liability insurance will be obtained.

Additional permits are required for the following activities - applications available at the City Clerk's office:

Use of amplified music - Sound Permit – \$50
(Applicant may apply for both street & sound permits, but do not qualify for a discount)

Sale of beer and/or wine - Class "B" Picnic Beer/Wine License \$10

Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application.

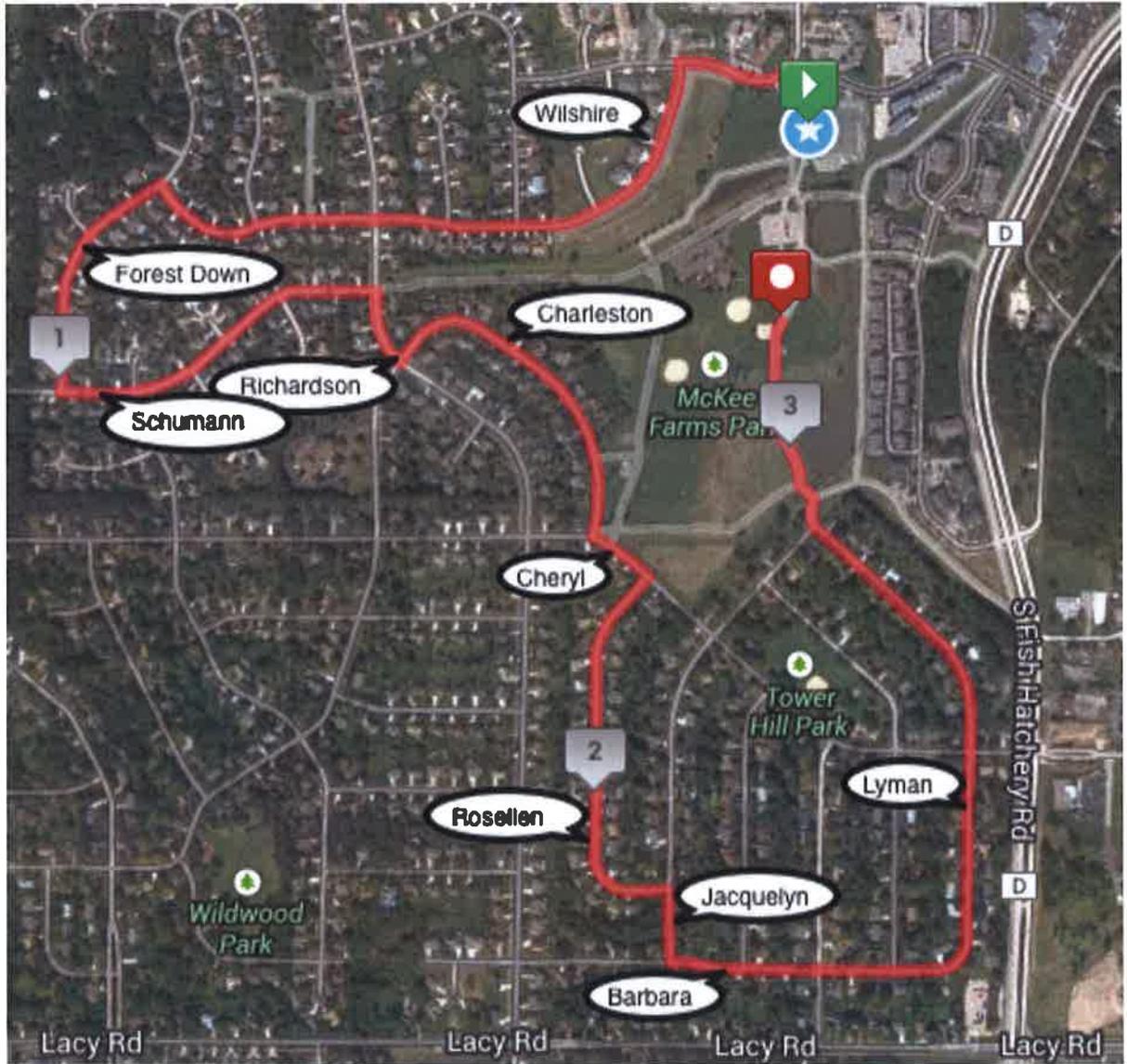
If traffic control devices are required for this event, the City may have a supply available for community events. These signs and barricades are designed to be light weight to be handled easily by an adult. The sponsor of the event is responsible for picking up the required equipment and placing at the locations of the approved traffic control plan. The equipment is available at the City maintenance facility at 2373 S. Fish Hatchery Rd from 7 AM to 3 PM. **To Reserve Barricades:** Contact Community & Economic Development at joyce.frey@city.fitchburg.wi.us – please include "Special Events Barricades" in the subject line.

Signature of Applicant [Handwritten Signature] **Date** 2/15/15
(Falsification of information will result in denial of permit)

Return completed application and \$60 application fee to:
Fitchburg City Clerk Office, 5520 Lacy Road, Fitchburg, WI 53711

DATE RECEIVED 2-17-15 CHECK # 2432 CASH _____
ACTION: APPROVED _____ DENIED _____ DATE _____

Rec # 1-9096



Narrative:

Case Number: Developed by Next Level Sports

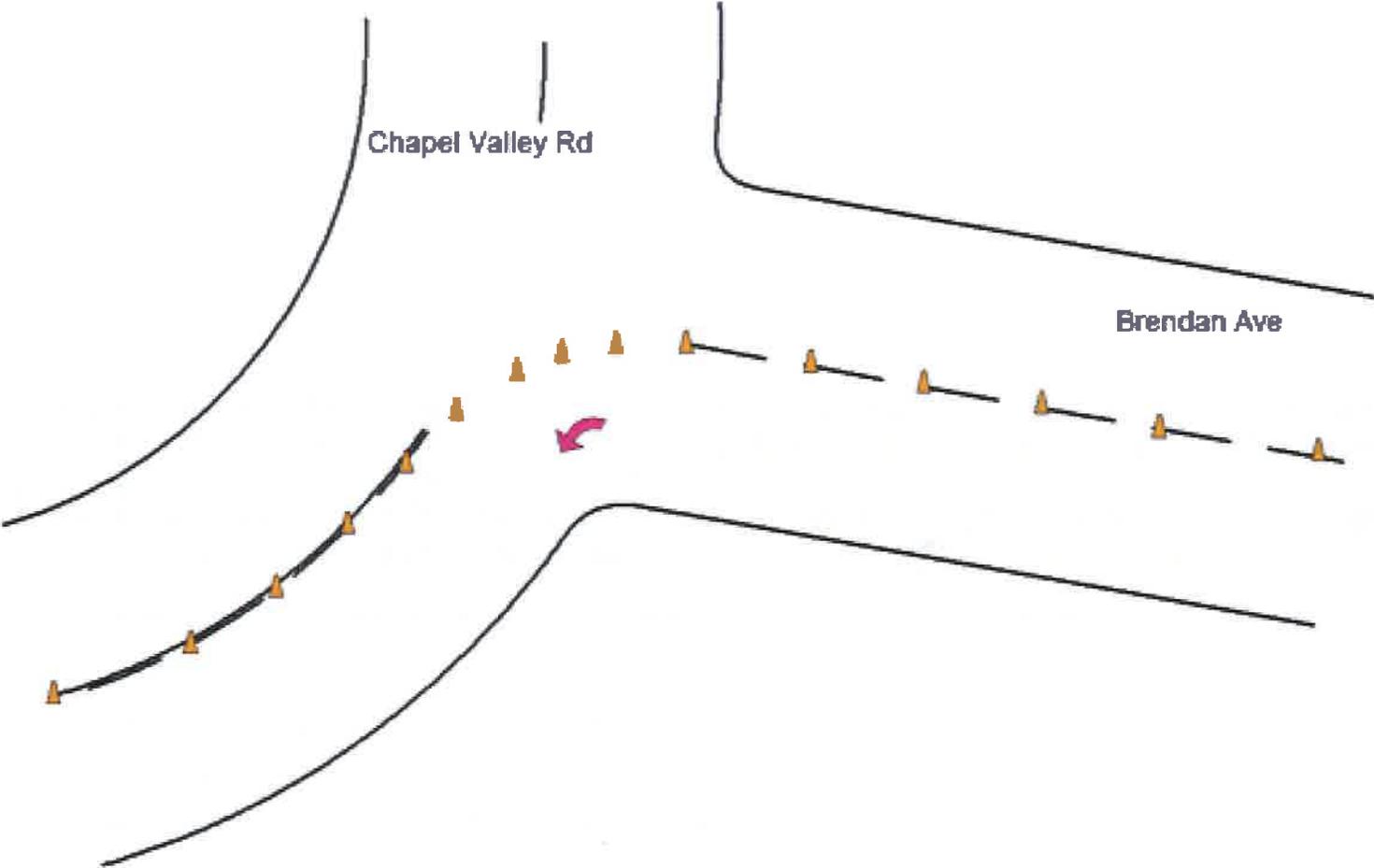
Date: 06/07/2014

Location: Girls on the Run - Spring 2014

The Girls on the Run Spring event is based out of McKee Park. Held on June 6th, the staff will begin set up in the park in the pre-dawn hours and then move to stage the course signage and equipment. Participants anticipated to begin arriving by 7:00 am. First wave starts on the course at 9:00am and waves continue until complete, approximately 9:45am. Last participant anticipated to be off the roadways by 10:30am. Roadways cleared of equipment immediately following last participant. Volunteer and/or staff will trail last participant communicating with officers and volunteers along the way.

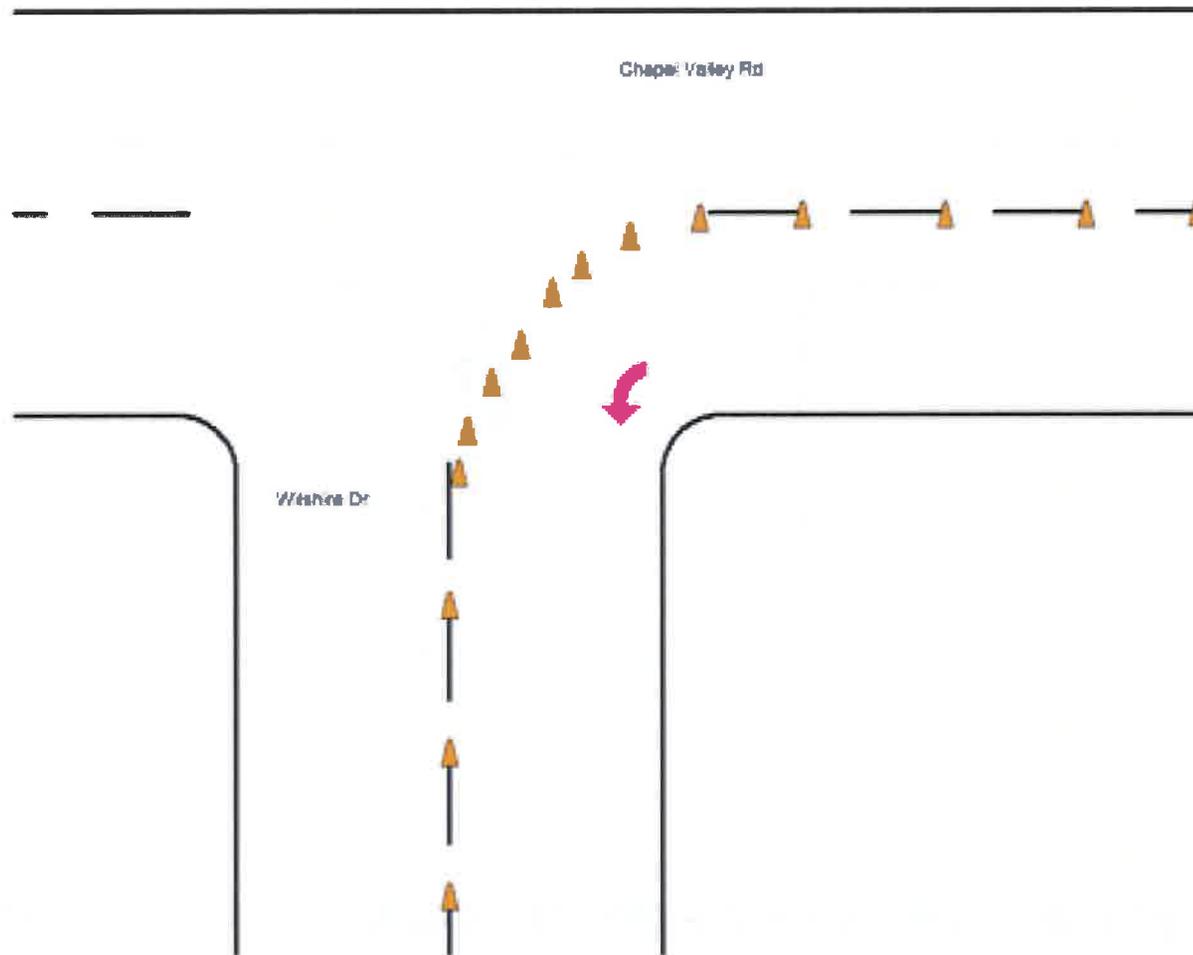
Brendan Left on Chapel Valley

Participants come out of the McKee Park driveway and turn left on Chapel Valley. Remain in place until last wave and last participant passes. Cones used to create the turn can be removed and stacked



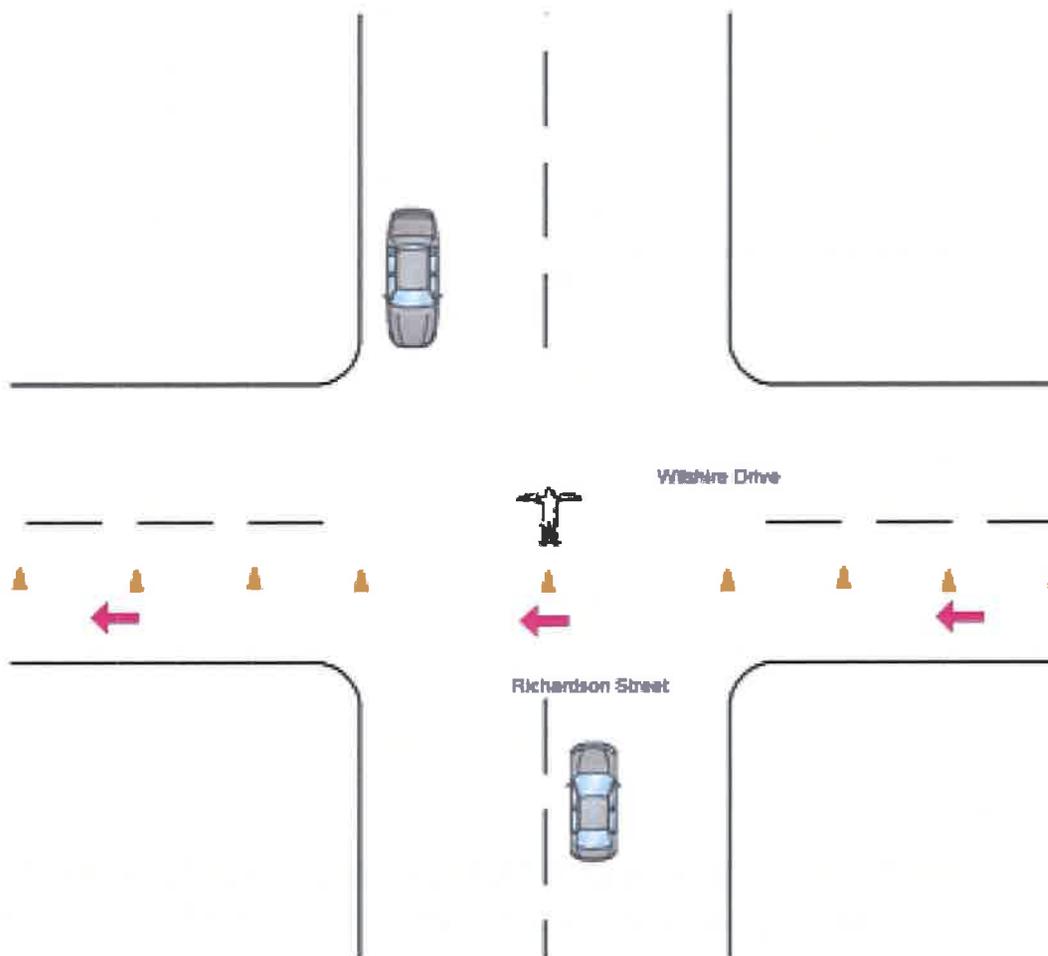
Chapel Valley Left on Wilshire

Participants on the counter flow side of the road and turn left on Wilshire, continue on counter flow side of the road. Cones used to create turn can be removed and stacked once last person passes.



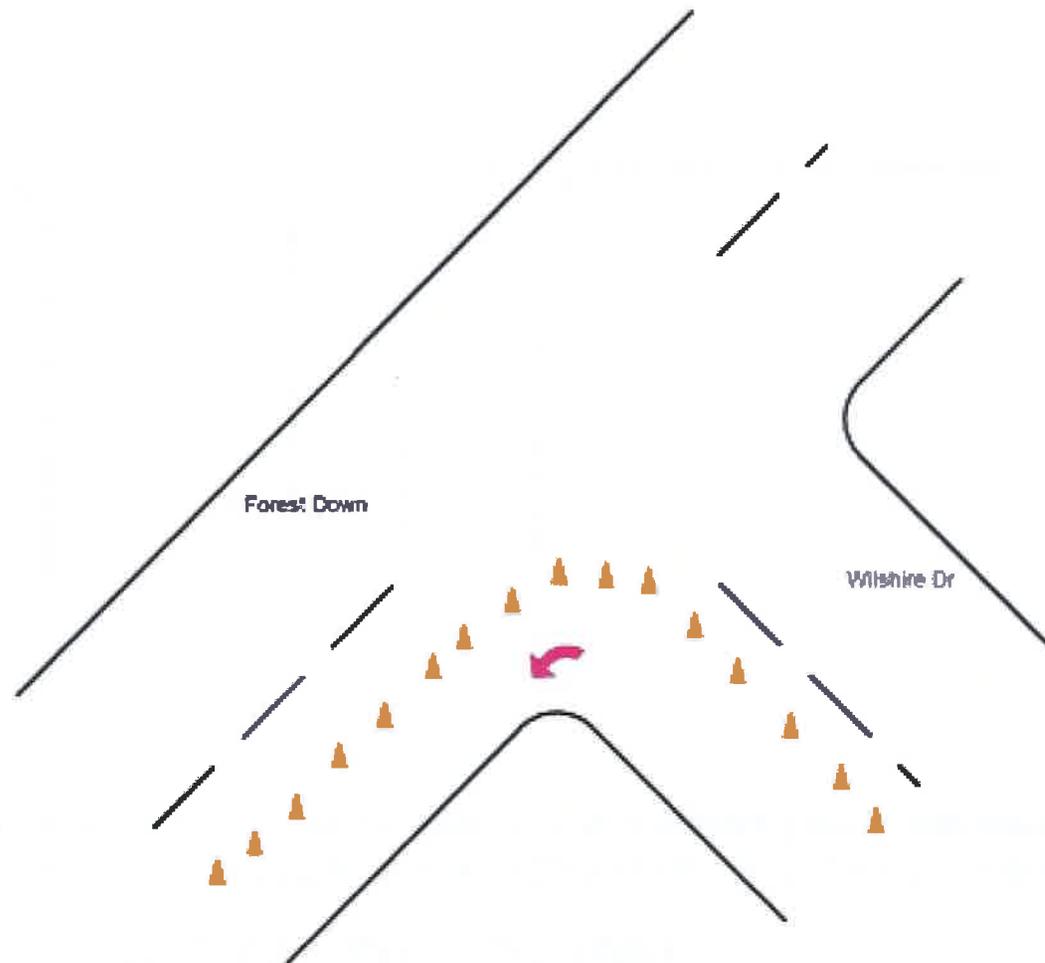
Wilshire crossing Richardson

Police managed intersection, participants straight across Richardson with vehicles allowed to pass as safety warrants.



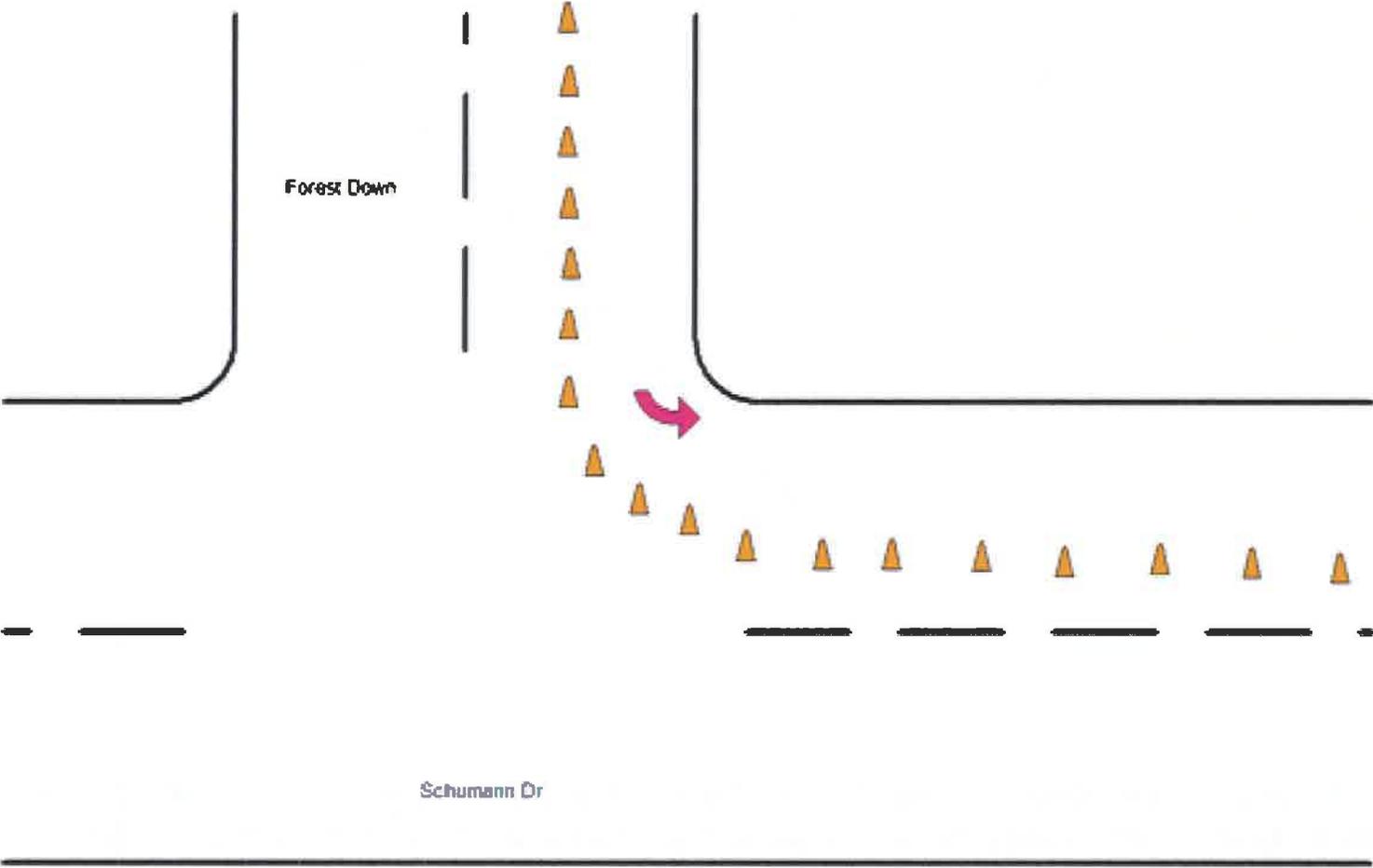
Wilshire Left on Forest Down

Participants on the counter flow side of the road and turn left on Forest Down, continue on counter flow side of the road. Cones used to create turn can be removed and stacked once last person passes.



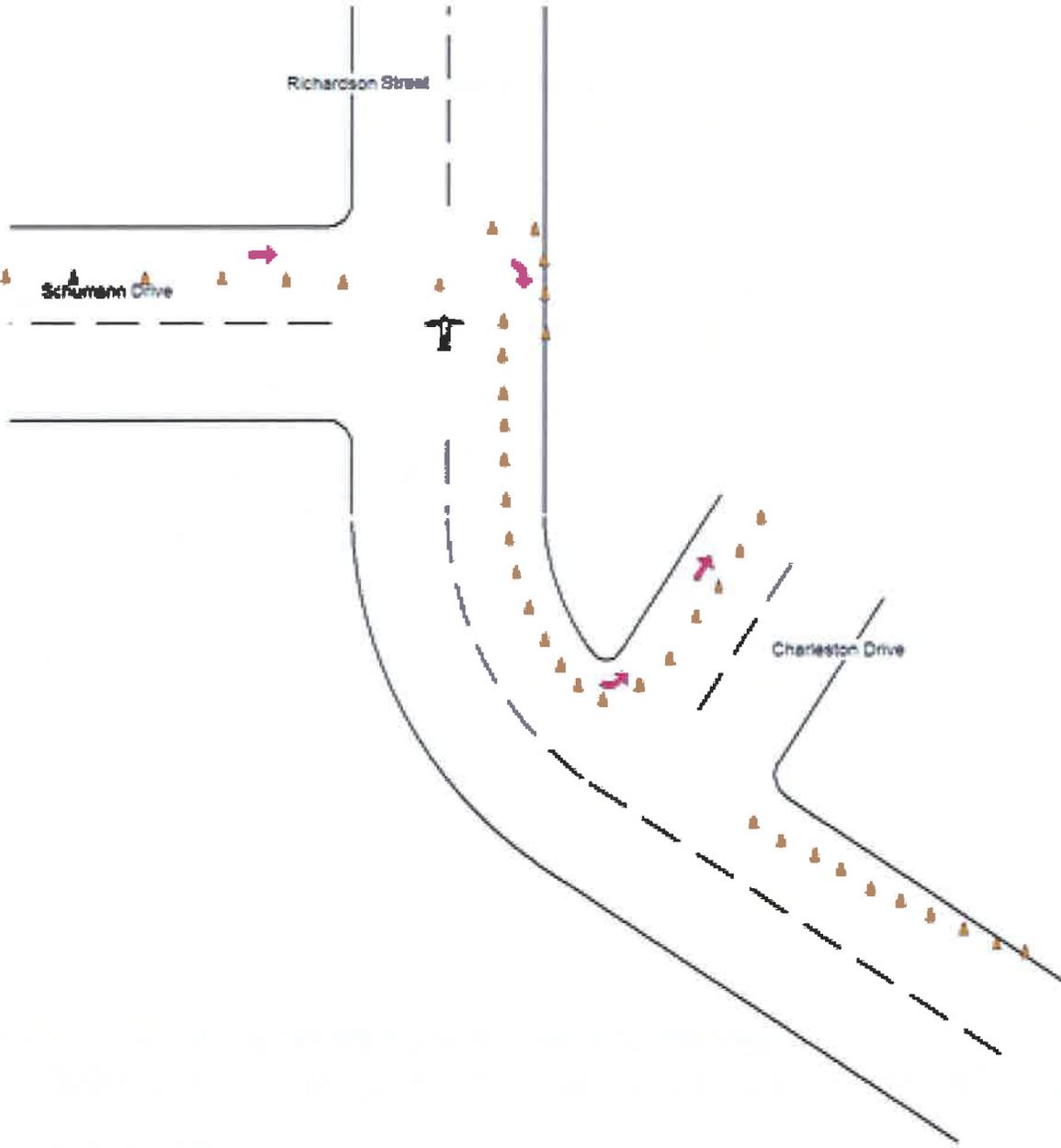
Forest Down Left on Schumann

Participants on the counter flow side of the road and turn left on Schumann, continue on counter flow side of the road. Cones used to create turn can be removed and stacked once last person passes.



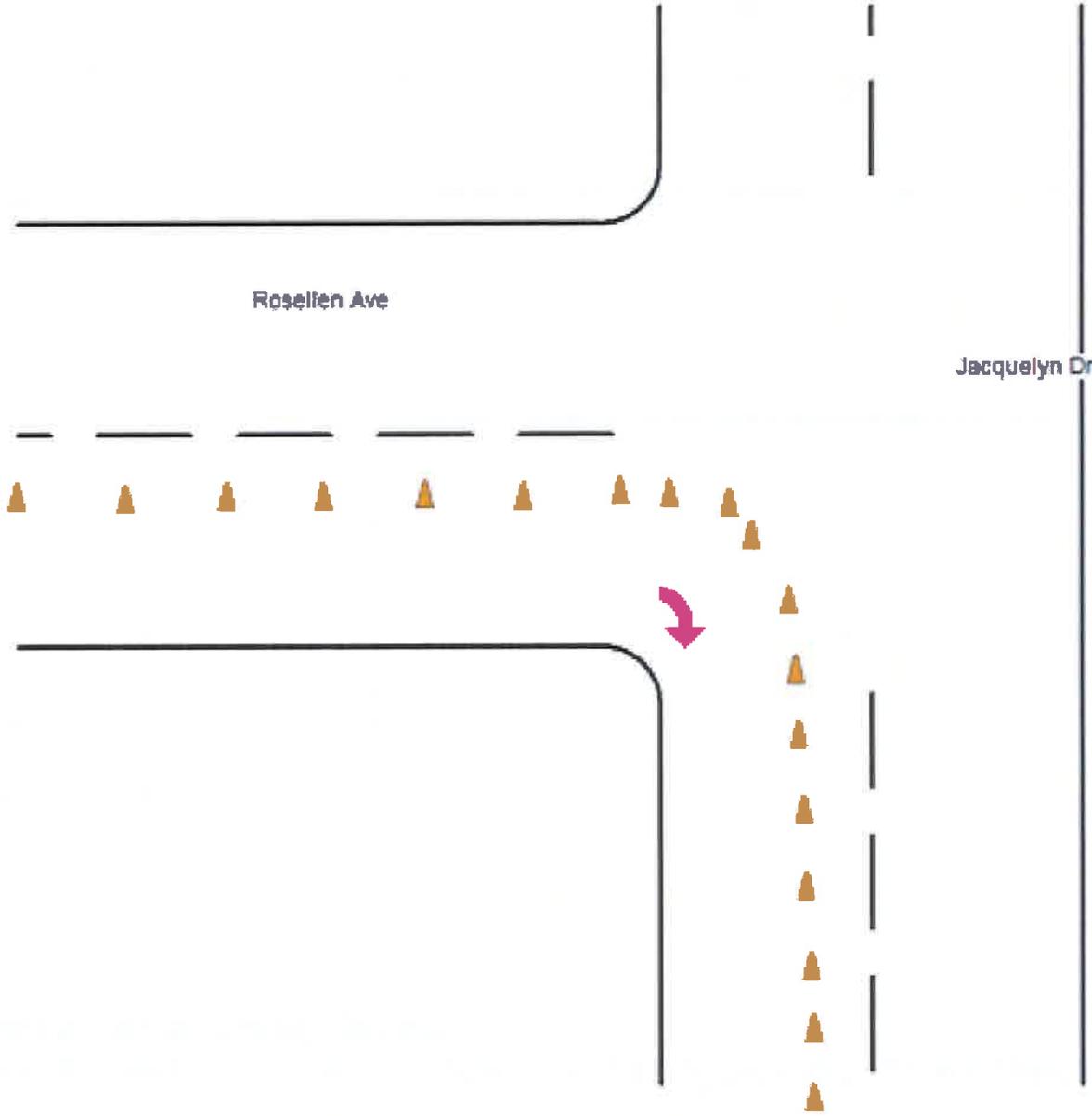
Schumann at Richardson

Counter flow side of the road
turn right on Richardson and left
on Charleston, continue on
counter flow side of the road.
Cones used to create turn can
be removed and stacked once
last person passes.



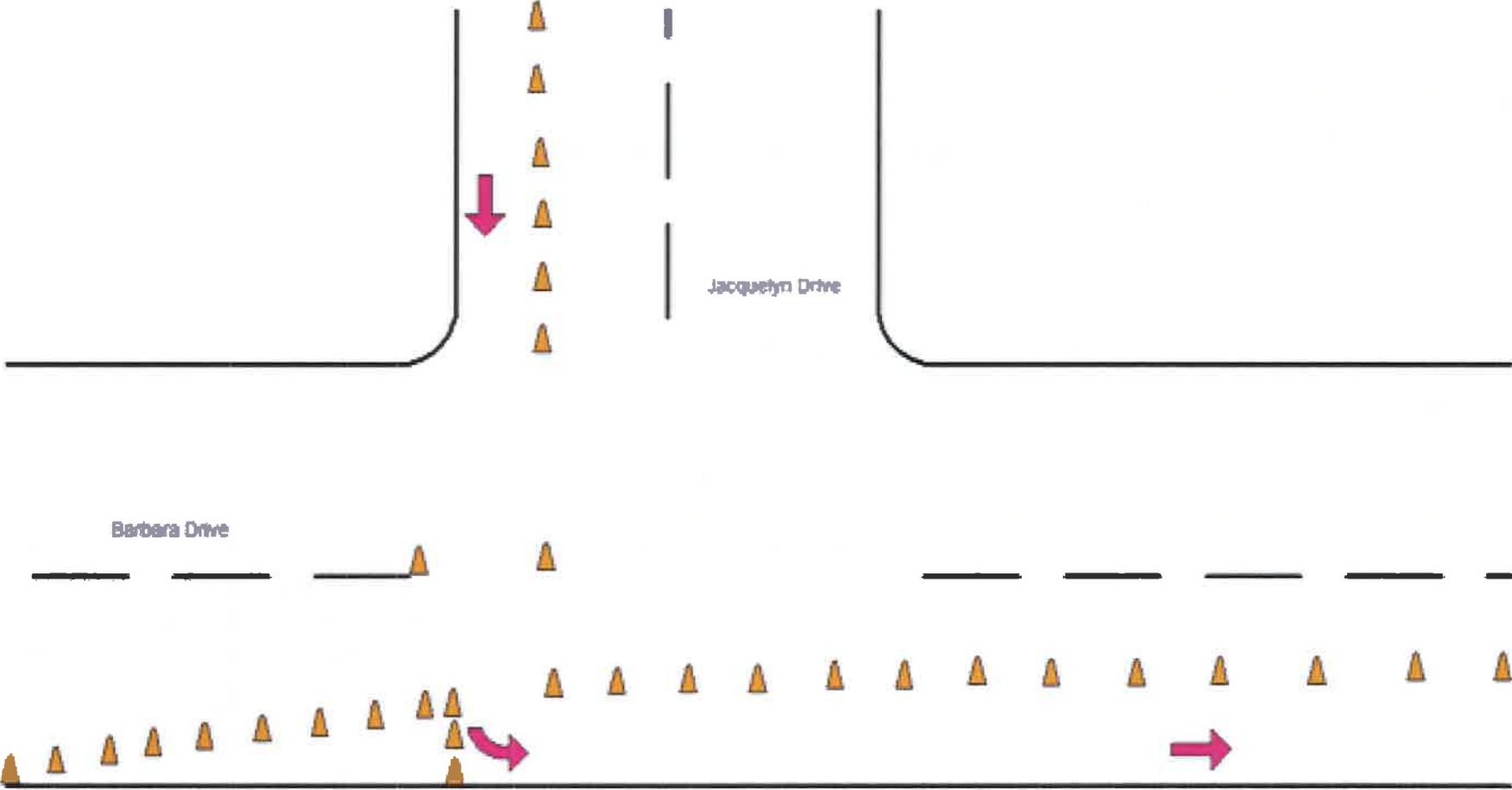
Rosellen Right on Jacquelyn

Counter flow side of the road
turn right on Jacquelyn, continue
on counter flow side of the road.
Cones used to create turn can
be removed and stacked once
last person passes.



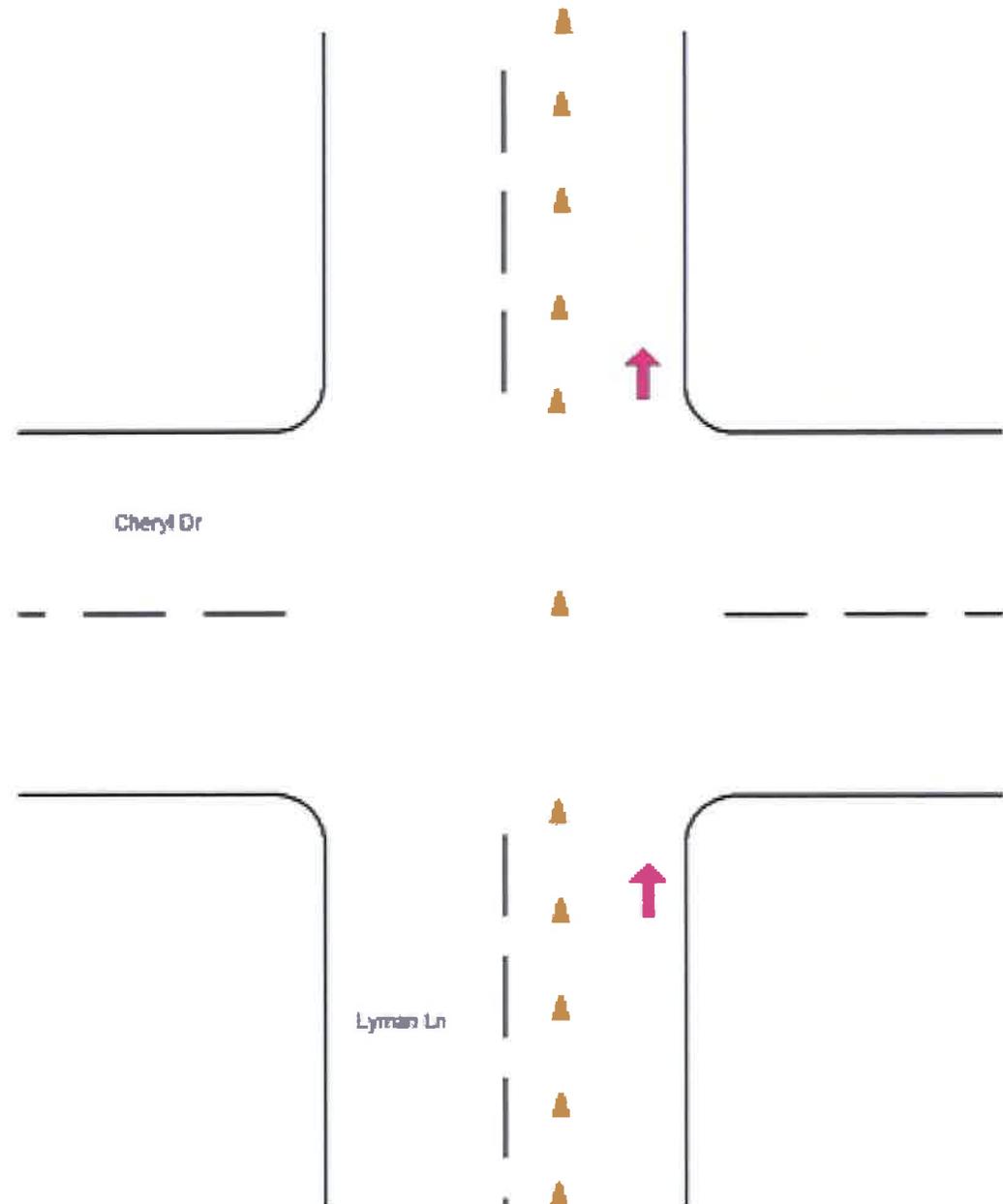
Jacquelyn at Barbara

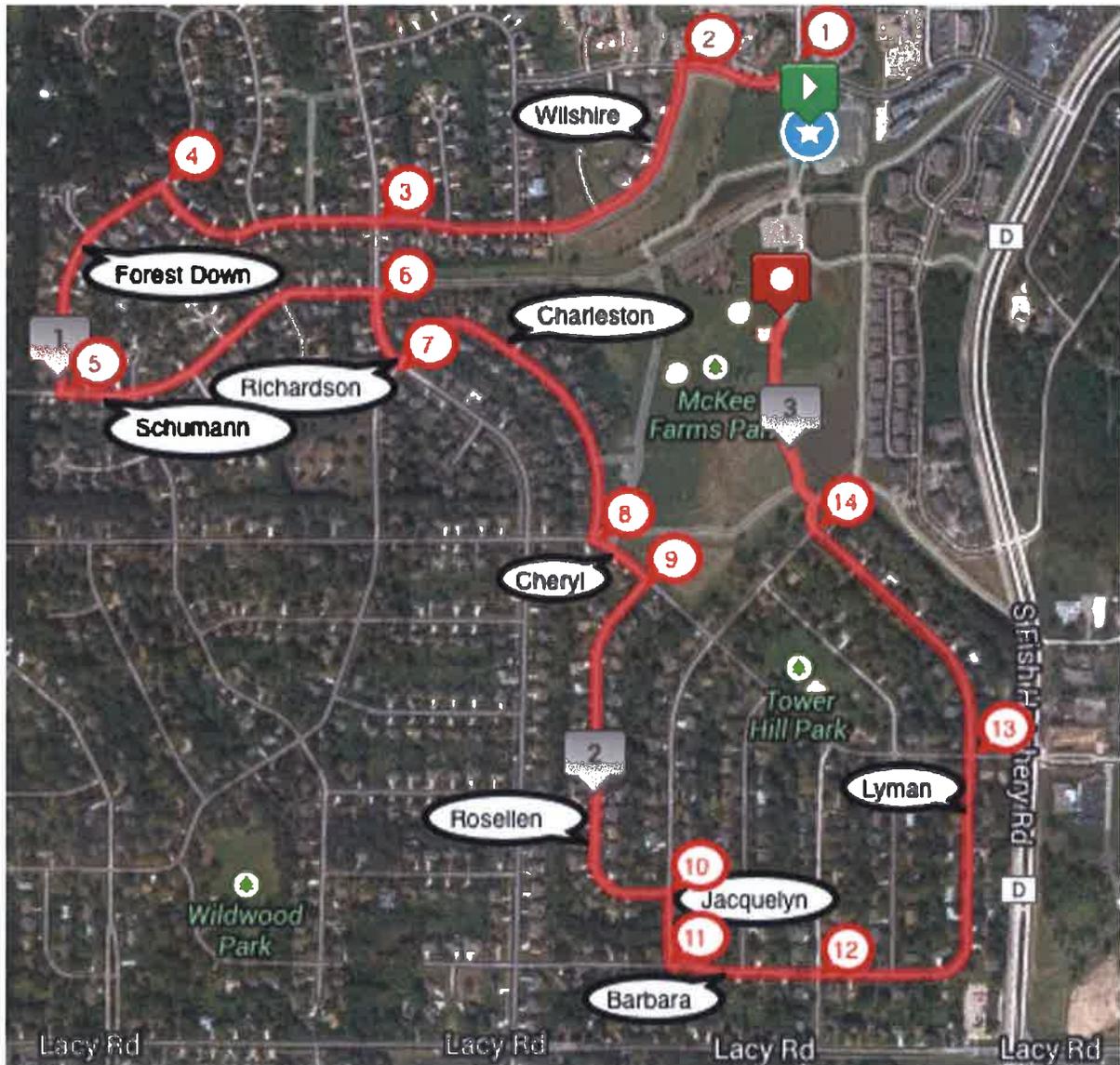
Counter flow side of the road turn left on Barbara, continue on proper flow side of the road. Cones used to create turn can be removed and stacked once last person passes.



Lyman Crossing Cheryl

Police managed intersection,
participants straight across
Cheryl with vehicles allowed to
pass as safety warrants.





1. Brendan Ave/Chapel Valley (1 volunteer making sure everyone stays within cones)
2. Chapel Valley/Wilshire (1 for the turn)
3. Wilshire/Richardson (2 ideally, to assist the officer as needed)
4. Wilshire/Forest Down (1 for the turn)
5. Forest Down/Schumann (1 for the turn)
6. Schumann/Richardson (2 ideally, to assist the officer as needed)
7. Richardson/Charleston (1 for the turn)
8. Charleston/Cheryl (1 for the turn)
9. Cheryl/Rosellen (1 for the turn)
10. Rosellen/Jacquelyn (1 for the turn)
11. Jacquelyn/Barbara (1 for the turn)
12. Barbara/Tower Hill (2 to watch for cars)
13. Lyman/Cheryl (1 to assist officer as needed)
14. Lyman at path (1 to make sure they enter path to finish)

All of these are simply additional eyes/ears and serve as “talking traffic cones” to deal with any confused drivers and keep everyone safe. Most of the time, they will just be cheering!

Tracy Oldenburg

From: Scott Endl
Sent: Thursday, April 16, 2015 1:28 PM
To: Tracy Oldenburg
Subject: FW: Girls on the Run June 7th event

Shipped to wrong Tracy.

Thank you.

Scott Endl
City of Fitchburg Parks, Recreation & Forestry
608-270-4288
Scott.endl@fitchburgwi.gov



From: Scott Endl
Sent: Thursday, April 16, 2015 12:49 PM
To: Tracy Foss
Subject: Girls on the Run June 7th event

Hi Tracy,

Parks is ok with June 7th Girls on the Run event.

Thank you.

Scott Endl
City of Fitchburg Parks, Recreation & Forestry
608-270-4288
Scott.endl@fitchburgwi.gov



Tracy Oldenburg

From: Chad Brecklin
Sent: Tuesday, April 21, 2015 4:01 PM
To: Tracy Oldenburg
Subject: Girls on the Run Event

Tracy,

The police department has no concerns regarding the proposed Girls on the Run event.

If you have any questions, please let me know.

Regards,

Chad

Chad A. Brecklin
Lieutenant
City of Fitchburg Police
5520 Lacy Road
Fitchburg, WI 53711
608-270-4361

**There's a run
in your
neighborhood!**



presented by

summit
ACTIVE

**3rd Annual
Girls on the Run
5K**

Saturday, June 7, 2014⁵

**This community event will take place on this
street. Traffic may be restricted
from approximately 9-10 a.m.**

**We apologize for any
inconvenience this may cause.**

**For course and run information visit:
www.girlsontherundaneco.org
(Click on the Spring Girls on the Run 5K link)**

**"Educating and preparing girls for a lifetime of
self-respect and healthy living"**



Street Use Permit Application For Large Scale Events

(Three (3) or more City Blocks, or More than 1,200 feet)
\$60.00 NONREFUNDABLE application fee is required at time of filing

Sponsoring Agency (if applicable) Stoughton Chamber of Commerce
Street Address: 532 E. Main St, Stoughton, WI 53589
Web Site and e-mail address: www.stoughtonwi.com
Phone # 608-873-7912 **Fax #** 608-873-7743

Contact Person Jim McNulty
Street address if different than above 364 Stoney Ridge Trail, Stoughton, WI 53589
E-mail address jmcnulty@oakbankonline.com
Phone # 608-444-4404 **Fax #** 608-441-6001

Street name and block numbers (attach map and diagram) Rimrock, MM, Clayton, Larson, Goodland Park (see map)

Date(s) of Closure/Use 5/16/2015, approximately 8:00 -9:00 am **Rain Date?** n/a
Hours of Closure/Use none **Estimated Attendance** 1000

Describe Event (include time table indicating hours of set up and tear down if applicable)
Annual Syttende Mai Run/Walk

Additional permits are required for the following activities - applications available at the City Clerk's office:

Use of amplified music - Sound Permit – \$50
(Applicant may apply for both street & sound permits, but do not qualify for a discount)

Sale of beer and/or wine - Class "B" Picnic Beer/Wine License \$10

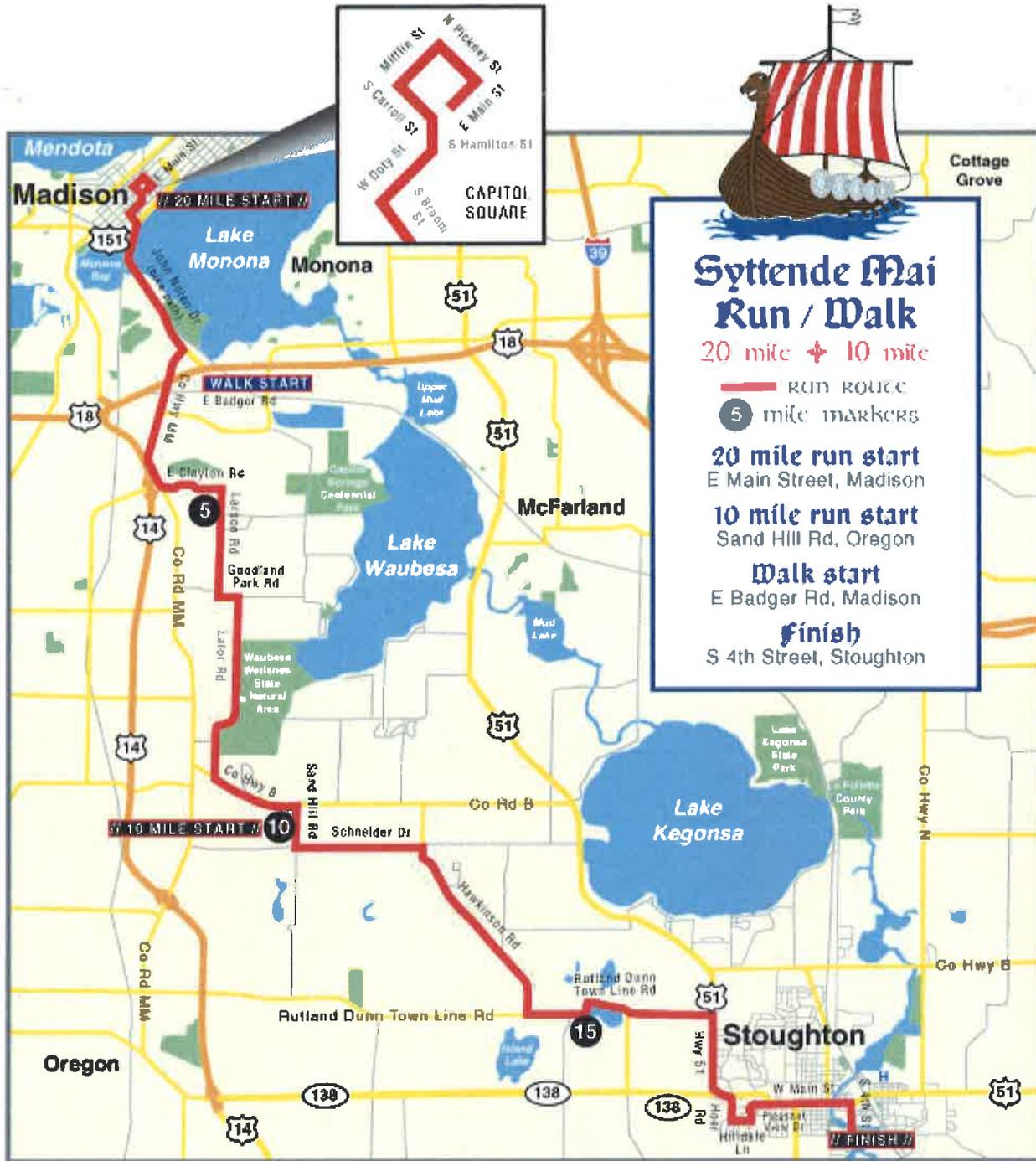
Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application.

If traffic control devices are required for this event, the City may have a supply available for community events. These signs and barricades are designed to be light weight to be handled easily by an adult. The sponsor of the event is responsible for picking up the required equipment and placing at the locations of the approved traffic control plan. The equipment is available at the City maintenance facility at 2373 S. Fish Hatchery Rd from 7 AM to 3 PM. **To Reserve Barricades; Contact Community & Economic Development at joyce.frey@city.fitchburg.wi.us – please include "Special Events Barricades" in the subject line.**

Signature of Applicant  **Date** 3/6/15
(Falsification of information will result in denial of permit)

**Return completed application and \$60 application fee to:
Fitchburg City Clerk Office, 5520 Lacy Road, Fitchburg, WI 53711**

DATE RECEIVED 3-13-2015 CHECK # 7842 CASH _____ Recpt # 1-9248
ACTION: APPROVED _____ DENIED _____ DATE _____



Tracy Oldenburg

From: Chad Brecklin
Sent: Tuesday, April 21, 2015 4:03 PM
To: Tracy Oldenburg
Subject: Syttende Mai Run

Tracy,

The police department has no concerns regarding the Syttende Mai event.

Please let me know if you have any questions.

Regards,

Chad

Chad A. Brecklin
Lieutenant
City of Fitchburg Police
5520 Lacy Road
Fitchburg, WI 53711
608-270-4361



Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200 Fax: (608) 270-4212
www.fitchburgwi.gov

May 1, 2015

Stoughton Chamber of Commerce
Attn: Jim McNulty
364 Stoney Ridge Trail
Stoughton, WI 53589

Dear Jim,

This is a reminder to attend the Public Safety & Human Services Committee Meeting for Tuesday, May 12, 2015 at 6:30 P.M. in the Conference Room at City Hall, 5520 Lacy Road, Fitchburg, WI.

It will be necessary for you, or someone representing your organization to attend this meeting as you will need to be available to answer any questions the committee may have in regards to your event. Please arrive no later than 6:30 p.m.

If you have any questions, please give us a call at 270-4200. Thank you.

Sincerely,

Tracy Oldenburg
Deputy City Clerk
City of Fitchburg

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City of Fitchburg Public Safety & Human Services Committee will hold a Public Hearing on Tuesday, May 12, 2015 at 6:30 p.m. In the Conference Room at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI for the purpose of receiving comments on the following application for a Sound Amplification Permit:

City of Fitchburg, 5520 Lacy Road, Fitchburg, WI for a Memorial Day Observance to be held on Monday, May 25, 2015 from 12:30 p.m. to 2:30 p.m. at the Fitchburg Senior Center, 5510 Lacy Road, Fitchburg, WI with Speaker System.

Fitchburg Days, 2881 Commerce Park Drive #E, Fitchburg, WI for a Community Festival to be held on Friday, May 15, and Saturday, May 16, 2015 from 6:00 p.m. to Midnight, Sunday, May 17, 2015 from Noon to 5:00 p.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI with Amplified Live Music.

Reach-A-Child, 8030 Excelsior Drive #307, Madison, WI for a Charity Softball Tournament to be held Saturday, May 16 and Sunday, May 17, 2015 from 8:00 a.m. to 9:00 p.m. at McGaw Park, 5236 Lacy Road, Fitchburg, WI with Speaker System and Amplified Music.

Wisconsin Soap Box Derby, Inc., 5284 E. Lacy Road, Fitchburg, WI for a Soap Box Derby Race to be held Saturday, June 13, 2015 from 9:00 a.m. to 6:00 p.m. at the 2600 block of Research Park Drive, Fitchburg, WI with Speaker System.

Girls on the Run of Dane County, Inc., 901 Deming Way, Madison, WI for a 5K Race to be held on Saturday, June 6, 2015 from 7:30 a.m. to 11:00 a.m. at McKee Farms Park, 2930 Chapel Valley Road, Fitchburg, WI with Speaker System and Amplified Music.

Patti Anderson
City Clerk

Published: May 1, 2015



FITCHBURG OUTDOOR SOUND AMPLIFICATION APPLICATION

City of Fitchburg Clerk's Office
5520 Lacy Road
Fitchburg, WI 53711

PART I TO BE COMPLETED BY APPLICANT - PLEASE PRINT

DATE April 16, 2015

NAME (INDIVIDUAL OR ORGANIZATION) City of Fitchburg

ADDRESS 5520 Lacy Road

CITY Fitchburg STATE WI ZIP 53711 PHONE # 270-4200

E-MAIL ADDRESS

DATE OF EVENT 5/25/15 HOURS FOR SOUND: FROM 12:30 TO 2:30

TYPE OF EVENT Memorial Day Observance

LOCATION W/ADDRESS Senior Center / City Hall 5520 Lacy Road

Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application. If you are serving/selling beer and/or wine, you must also apply for a Class "B" Picnic Beer/Wine License - \$10

ESTIMATED ATTENDANCE 150

PLEASE DESCRIBE EQUIPMENT THAT WILL BE USED Sound system

I, Lisa Sanford (APPLICANT OR AGENT) DECLARE UNDER PENALTIES OF LAW THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE Lisa Sanford

PART II TO BE COMPLETED BY CITY OF FITCHBURG STAFF

RECEIVED BY Clerk's Dept DATE 4-16-15 FEE \$50.00 CHECK # N/A

DATE PUBLISHED May 1, 2015 HEARING DATE May 12, 2015

ACTION: APPROVED DENIED DATE

IF DENIED, REASON(S) FOR DENIAL:
CC: Parks/Recreation Department



FITCHBURG OUTDOOR SOUND AMPLIFICATION APPLICATION

City of Fitchburg Clerk's Office
5520 Lacy Road
Fitchburg, WI 53711

PART I TO BE COMPLETED BY APPLICANT - PLEASE PRINT

DATE 4/1/15

NAME (INDIVIDUAL OR ORGANIZATION) FITCHBURG DMS

ADDRESS 2881 COMMERCE PARK DR #E

CITY FITCHBURG STATE WI ZIP 53719 PHONE # 608 438 9261

E-MAIL ADDRESS fitchburg_jay@gmail.com

DATE OF EVENT May 15-17, 2015 HOURS FOR SOUND: FROM 6PM - MIDNIGHT TO 6PM - MIDNIGHT Fri Sat 10:00 - 5:00 P.M. - Sun.

TYPE OF EVENT COMMUNITY FESTIVAL

LOCATION W/ADDRESS MCLOS FARMS PARK

Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application. If you are serving/selling beer and/or wine, you must also apply for a Class "B" Picnic Beer/Wine License - \$10

ESTIMATED ATTENDANCE 5000

PLEASE DESCRIBE EQUIPMENT THAT WILL BE USED STANDARD FESTIVAL

SOUND EQUIPMENT WITHIN TENT

I, JAY ALLEN (APPLICANT OR AGENT) DECLARE UNDER PENALTIES OF LAW THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE [Signature]

PART II TO BE COMPLETED BY CITY OF FITCHBURG STAFF

RECEIVED BY [Signature] DATE 4-10-15 FEE \$50.00 CHECK # 487934

DATE PUBLISHED May 1, 2015 HEARING DATE May 12, 2015 RCP# 19452

ACTION: APPROVED DENIED DATE

IF DENIED, REASON(S) FOR DENIAL:

CC: Parks/Recreation Department



Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200 Fax: (608) 270-4212
www.fitchburgwi.gov

May 1, 2015

Fitchburg Days
Attn: Jay Allen
2881 Commerce Park Drive #E
Fitchburg, WI 53719

Dear Jay,

This is a reminder to attend the Public Safety & Human Services Committee Meeting for Tuesday, May 12, 2015 at 6:30 P.M. in the Conference Room at City Hall, 5520 Lacy Road, Fitchburg, WI.

It will be necessary for you, or someone representing your organization to attend this meeting as you will need to be available to answer any questions the committee may have in regards to your event. Please arrive no later than 6:30 p.m.

If you have any questions, please give us a call at 270-4200. Thank you.

Sincerely,

Tracy Oldenburg
Deputy City Clerk
City of Fitchburg

R# 1.009487

4-14-15

RS



FITCHBURG OUTDOOR SOUND AMPLIFICATION APPLICATION City of Fitchburg Clerk's Office 5520 Lacy Road Fitchburg, WI 53711

PART I TO BE COMPLETED BY APPLICANT - PLEASE PRINT A APPLICATION MUST BE FILED AT LEAST 30 DAYS PRIOR TO THE EVENT

DATE 4/3/15

NAME (INDIVIDUAL OR ORGANIZATION) REACH-A-child

ADDRESS ~~6000 Lacy~~ 8030 Excelsior Dr. #307

CITY Madison STATE WI ZIP 53717 PHONE # 920-210-8843

E-MAIL ADDRESS eric.saltzweid@reachchild.org

DATE OF EVENT Charity Softball Tournament HOURS FOR SOUND: FROM 8am TO 9pm

TYPE OF EVENT May 16+17th 2015 ↑

LOCATION W/ADDRESS 5236 Lacy Rd. McGaw Park Fitchburg

Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application. If you are serving/selling beer and/or wine, you must also apply for a Class "B" Picnic Beer/Wine License - \$10

ESTIMATED ATTENDANCE 150-200

PLEASE DESCRIBE EQUIPMENT THAT WILL BE USED PA System possibly with Music

I, Eric Saltzweid (APPLICANT OR AGENT) DECLARE UNDER PENALTIES OF LAW THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE [Signature]

PART II TO BE COMPLETED BY CITY OF FITCHBURG STAFF

RECEIVED BY Clerks Dept DATE 4-14-15 FEE \$50.00 CHECK # 6335

Rec # 1-9487

DATE PUBLISHED May 1, 2015 HEARING DATE May 12, 2015

ACTION: APPROVED DENIED DATE

IF DENIED, REASON(S) FOR DENIAL:



Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200 Fax: (608) 270-4212
www.fitchburgwi.gov

May 1, 2015

Reach-A-Child
Attn: Eric Salzwedel
8030 Excelsior Drive #307
Madison, WI 53717

Dear Eric,

This is a reminder to attend the Public Safety & Human Services Committee Meeting for Tuesday, May 12, 2015 at 6:30 P.M. in the Conference Room at City Hall, 5520 Lacy Road, Fitchburg, WI.

It will be necessary for you, or someone representing your organization to attend this meeting as you will need to be available to answer any questions the committee may have in regards to your event. Please arrive no later than 6:30 p.m.

If you have any questions, please give us a call at 270-4200. Thank you.

Sincerely,

Tracy Oldenburg
Deputy City Clerk
City of Fitchburg



FITCHBURG OUTDOOR SOUND AMPLIFICATION APPLICATION

City of Fitchburg Clerk's Office
5520 Lacy Road
Fitchburg, WI 53711

PART I TO BE COMPLETED BY APPLICANT - PLEASE PRINT

DATE 3/2/15

NAME (INDIVIDUAL OR ORGANIZATION) WISCONSIN SOAPBOX DEEBY LLC. (PAUL GANSHERT)

ADDRESS 5284 E LACY RD.

CITY FITCHBURG STATE WI ZIP 53711 PHONE # 608 209 9960

E-MAIL ADDRESS paul@ganshert.com

DATE OF EVENT 6/13/15 HOURS FOR SOUND: FROM 9:00 AM TO 6:00 PM

TYPE OF EVENT SOAPBOX DEEBY FOR KIDS - GRAVITY RACING

LOCATION W/ADDRESS RESEARCH PARK DR 2600 Block

Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application. If you are serving/selling beer and/or wine, you must also apply for a Class "B" Picnic Beer/Wine License - \$10

ESTIMATED ATTENDANCE 90

PLEASE DESCRIBE EQUIPMENT THAT WILL BE USED small microphone and speaker to let kids know who will race next.

I, PAUL GANSHERT (APPLICANT OR AGENT) DECLARE UNDER PENALTIES OF LAW THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE [Signature]

PART II TO BE COMPLETED BY CITY OF FITCHBURG STAFF

RECEIVED BY Checks Dept DATE 3-5-15 FEE \$50.00 CHECK # 1502 + 1503 R# 1.9271

CASH DATE PUBLISHED May 1, 2015 HEARING DATE May 12, 2015

ACTION: APPROVED DENIED DATE

IF DENIED, REASON(S) FOR DENIAL: CC: Parks/Recreation Department



Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200 Fax: (608) 270-4212
www.fitchburgwi.gov

May 1, 2015

Wisconsin Soap Box Derby
Attn: Paul Ganshert
5284 E Lacy Road
Fitchburg, WI 53711

Dear Paul,

This is a reminder to attend the Public Safety & Human Services Committee Meeting for Tuesday, May 12, 2015 at 6:30 P.M. in the Conference Room at City Hall, 5520 Lacy Road, Fitchburg, WI.

It will be necessary for you, or someone representing your organization to attend this meeting as you will need to be available to answer any questions the committee may have in regards to your event. Please arrive no later than 6:30 p.m.

If you have any questions, please give us a call at 270-4200. Thank you.

Sincerely,

Tracy Oldenburg
Deputy City Clerk
City of Fitchburg



FITCHBURG OUTDOOR SOUND
AMPLIFICATION APPLICATION
City of Fitchburg Clerk's Office
5520 Lacy Road
Fitchburg, WI 53711

PART I TO BE COMPLETED BY APPLICANT - PLEASE PRINT

DATE 2/5/15

NAME (INDIVIDUAL OR ORGANIZATION) Girls on the Run of Dane County

ADDRESS 901 Deming Way, Ste. 102

CITY Madison STATE WI ZIP 53717 PHONE # 608-831-4687

E-MAIL ADDRESS kris.simon@girlsontherun.org

DATE OF EVENT 6/6/15 HOURS FOR SOUND: FROM 7:30 a.m. TO 11:00 a.m.

TYPE OF EVENT 4th Annual Girls on the Run 5K

LOCATION W/ADDRESS McKee Farms Park

Please note: If you are using a City of Fitchburg Park, you must attach a copy of your Park Reservation Confirmation to this Application. If you are serving/selling beer and/or wine, you must also apply for a Class "B" Picnic Beer/Wine License - \$10

ESTIMATED ATTENDANCE 975

PLEASE DESCRIBE EQUIPMENT THAT WILL BE USED Microphone amplification and sound system for music and announcements.

I, Kris Simon (APPLICANT OR AGENT) DECLARE UNDER PENALTIES OF LAW THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE Kris Simon 2/5/15

PART II TO BE COMPLETED BY CITY OF FITCHBURG STAFF

RECEIVED BY Cheek's Dept. DATE 2-17-15 FEE \$50.00 CHECK # 24320 Rec# 1-9092

DATE PUBLISHED May 1, 2015 HEARING DATE May 12, 2015

ACTION: APPROVED DENIED DATE

IF DENIED, REASON(S) FOR DENIAL:
CC: Parks/Recreation Department



Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200 Fax: (608) 270-4212
www.fitchburgwi.gov

May 1, 2015

Girls on the Run of Dane County
Attn: Kris Simon
901 Deming Way - Suite 102
Madison, WI 53717

Dear Kris,

This is a reminder to attend the Public Safety & Human Services Committee Meeting for Tuesday, May 12, 2015 at 6:30 P.M. in the Conference Room at City Hall, 5520 Lacy Road, Fitchburg, WI.

It will be necessary for you, or someone representing your organization to attend this meeting as you will need to be available to answer any questions the committee may have in regards to your event. Please arrive no later than 6:30 p.m.

If you have any questions, please give us a call at 270-4200. Thank you.

Sincerely,

Tracy Oldenburg
Deputy City Clerk
City of Fitchburg