

1. Agenda

Documents: [FIN\\_20150825\\_AG.PDF](#)

2. Complete Packet

Documents: [FIN\\_20150825\\_PK.PDF](#)



Administrative Offices  
5520 Lacy Road  
Fitchburg, WI 53711-5318  
Phone: (608) 270-4200  
Fax: (608) 270-4212  
[www.fitchburgwi.gov](http://www.fitchburgwi.gov)

**AGENDA  
FINANCE COMMITTEE  
AUGUST 25, 2015  
6:30 P.M.  
CITY HALL**

**NOTICE IS HEREBY GIVEN** that the Fitchburg Finance Committee will meet at 6:30 p.m. on Tuesday, AUGUST 25, 2015 in the **MEETING ROOM** of the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 for the purpose of:

*(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://www.fitchburgwi.gov/677/Government-Channel>.*

1. **Call to Order**
2. **Approval of Minutes of:**  
July 28 & August 11, 2015 Regular Meetings
3. **Public Appearances – Non Agenda Items**
4. **Review of Bills Under \$25,000 or Previously Pre-Approved**
  - a. **Checks 111776 – 111867 8/12/15 – 8/19/15** Total \$ 729,917.59
5. **Review of Bills between \$10,000 and \$25,000** Total \$ 241,990.86
6. **Approval of Bills for \$25,000 or more** Total \$ 670,743.16
  - a. Batch Dated August 20, 2015
7. **Discuss Account Balance Write-off Process**
8. **Resolution R-78-15** Approving Transit Service Agreement Between the City of Madison and the City of Fitchburg
9. **Resolution R-83-15** Amending 2015 Capital Projects, CEDA, and General Fund Budgets
10. **Finance Director Report**
11. **Announcements**
  - a. Next regular meeting is September 8, 2015
12. **Adjourn**



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Finance Committee DRAFT Minutes  
July 28, 2015

Present: Patrick Stern Dan Carpenter

Absent with Excuse: Julia Arata-Fratta

Also Present: Misty Dodge, Finance Director

1. **Call to Order Regular Meeting of Finance** – 7:00 p.m. by Stern
  2. **Approval of Minutes of:**
    - a. July 14, 2015 Regular Meeting
      1. Moved by Carpenter to approve
      2. Motion carried
  3. **Public Appearances – Non Agenda Items** – None
  4. **Review of Bills Under \$25,000 or Previously Pre-Approved**
    - a. **Checks** 111596 – 111687 7/15/2015 – 7/22/2015 Total:\$ 410,478.49
      1. Committee reviewed and had no questions
    - b. **P-Card Charges** 6/5/2015 – 7/4/2015 Total \$ 1,279.12
      1. Committee reviewed and asked questions
  5. **Review of Bills between \$10,000 and \$25,000** Total: \$ 344,091.31
    1. Committee reviewed and asked questions
  6. **Approval of Bills for \$25,000 or more** Total: \$ 120,336.41
    - a. Batch Dated July 22, 2015
      1. Moved by Carpenter to approve
      2. Committee reviewed and had no questions
      3. Motion carried
  7. **Resolution 72-15** Authorizing Approval of the Microsoft Enterprise License Agreement Renewal
    - a. Moved by Carpenter to approve
    - b. Committee reviewed and had no questions
    - c. Motion carried
  8. **Ordinance 2015-O-23** An Ordinance Amending Chapter 70, Section 70-309 Forfeiture Schedule
    - a. Moved by Carpenter to approve
    - b. Committee reviewed and asked questions
    - c. Motion carried
  9. **Finance Director Report**
    - a. June Treasurer's Reports will be presented at the next meeting
  10. **Fitchburg Days Update**
    - a. Fitchburg Days invoices remain outstanding
    - b. Committee asked questions and discussed options for the future
  11. **Announcements**
    - a. Next regular meeting is August 11, 2015
  12. **Adjourn**

Moved by Carpenter to adjourn. Motion carried. Meeting adjourned at 7:14 p.m.
-

Finance Committee DRAFT Minutes  
August 11, 2015

Present: Patrick Stern Julia Arata-Fratta

Absent with Excuse: Dan Carpenter

Also Present: Misty Dodge, Finance Director

1. **Call to Order Regular Meeting of Finance** – 7:00 p.m. by Stern
  2. **Approval of Minutes of:**
    - a. July 28, 2015 Regular Meeting
      1. Moved by Arata-Fratta to table approval of minutes
      2. Motion to table carried
  3. **Public Appearances – Non Agenda Items** – None
  4. **Review of Bills Under \$25,000 or Previously Pre-Approved**
    - a. **Checks** 111690 – 111748 7/30/2015 – 8/5/2015 Total:\$ 216,873.56
      1. Committee reviewed and asked questions
  5. **Review of Bills between \$10,000 and \$25,000** Total: \$ 149,342.67
    1. Committee reviewed and asked questions
  6. **Approval of Bills for \$25,000 or more** Total: \$ 452,284.49
    - a. Batch Dated August 6, 2015
      1. Moved by Arata-Fratta to approve
      2. Committee reviewed and asked questions
      3. Motion carried
  7. **Resolution R-79-15** Approving a Contract for Construction Observation Services for Quarry Vista Plat
    - a. Moved by Arata-Fratta to table pending a request for further information
    - b. Committee reviewed and had questions
    - c. Motion to table carried
  8. **Resolution R-80-15** Hooper Corporation Parking Agreement for Maintenance Facility
    - a. Moved by Arata-Fratta to approve
    - b. Committee reviewed and asked questions
    - c. Motion carried
  9. **Pre-Approval Items Under \$50,000**
    - a. Guide Lines Pavement Marking LLC, \$30,284.40
      1. Moved by Arata-Fratta to approve
      2. Committee reviewed and had no questions
      3. Motion carried
  10. **Finance Director Report**
    - a. Dodge reported on June Treasurer's Report along with June Debt Service & Capital Projects Fund
    - b. Current property insurance renewal includes a 65% increase; working with M3 for additional quotes
  11. **Announcements**
    - a. Next regular meeting is August 25, 2015
  12. **Adjourn**

Moved by Arata-Fratta to adjourn. Motion carried. Meeting adjourned at 7:26 p.m.
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<b>ABBREVIATION</b>	<b>FULL NAME OR DESCRIPTION</b>
AECOM	Architectural and Engineering Company
AIIM INC	Association for Information and Image Management, Inc
AMS	Auto Marketing Services
APWA	American Public Works Association
ASPE	American Society of Professional Education
BTCI	BioPharmaceutical Technology Center Institute
CGC, INC	Construction-Geotechnical Consulting Engineering/Testing
CWAG	Coalition of Wisconsin Aging Groups
DATCP - DAH	Department of Agriculture, Trade and Consumer Protection/Division of Animal Health
DCARI	Dane County Arson Response Initiative
DCCVA	Dane County Cities and Villages Association
DWD-UI	Division of Workforce Development - Division of Unemployment Insurance
ECCS, INC	Environmental Chemistry Consulting Services
ESRI	Environmental Systems Research Institute
FDIC 2011/PENNWELL	Fire Department Instructors Conference
FHETS	Firehouse Education & Training Seminar
GFOA	Government Finance Officers Association
GIPAW	Government Information Processing Association of Wisconsin
GMASHRM	Greater Madison Area Society for Human Resource Management, Inc
GWAAR, INC	Greater Wisconsin Agency on Aging Resources, Inc
IAAI	International Association of Arson Investigators, Inc
IAAO	International Association of Assessing Officers
IAAP	International Association of Administrative Professionals
IABPFF	International Association of Black Professional Fire Fighters
IACP	International Association of Chiefs of Police
IAEI	International Association of Electrical Inspectors
IAFC	International Association of Fire Chiefs
ICC	International Code Council
ICLEI USA MEMBERSHIP	International Council for Local Environmental Initiatives-Local Governments for Sustainability
ICMA	International City/County Management Association
IEDC	International Economic Development Council
IFSI	Illinois Fire Service Institute
IIMC	International Institute of Municipal Clerks
INR	Institute for Natural Resources
IPMBA	International Police Mountain Bike Association
LEAP	Law Enforcement Administrative Professionals
MABAS Wisconsin	Mutual Aid Box Alarm System
MCD MEDIA SERVICES	Matthew C. Darling Media Services
MSA PROFESSIONAL SERVICES INC	Mid-State Associates Professional Services, Inc
MTAW	Municipal Treasurers of Wisconsin, Inc

MWITE	Midwest Institute of Transportation Engineers
MXU	* <b>Description:</b> radio unit for water meter
NAPWDA	North American Police Work Dog Association
NASECA	North American Stormwater & Erosion Control Association of Wisconsin
NASW WI	National Association of Social Workers
NEIS	National Elevator Inspection Services, Inc
NFPA	National Fire Protection Association
NPELRA	National Public Employer Labor Relations Association
NRC Restorations	Natural Resources Consulting Restorations
NUCPS ALUMNI ASSOCIATION	Northwestern University Center for Public Safety
OCPA	Oak Creek Professional Police Officers Association
P-Card	Purchasing card; procurement card
PVP Communications	Could not find information
REGI	Raptor Education Group Inc
SCAN NATOA	States of California & Nevada Chapter/National Assoc of Telecommunications Officers and Advisors
SWNI	Southern Wisconsin & Northern Illinois Fire/Rescue Association
SWWBIA	Southwest Wisconsin Building Inspectors Association
SWWEIA	Southwest Wisconsin Electrical Inspectors Association
TAPCO	Traffic & Parking Control Co, Inc
UPS	United Parcel Service
URISA	Urban and Regional Information Systems Association
UWHC	University of Wisconsin Health Center
VFIS	Volunteer Firemen's Insurance Services
WAAO	Wisconsin Association of Assessing Officers
WACOP	Wisconsin Association of Community Oriented Police Association
WAPC	Wisconsin Association of Peg Access Channels
WAPL	Wisconsin Association of Public Libraries
WASC	Wisconsin Association of Senior Centers, Inc
WAWP	Wisconsin Association of Women Police
WCPA	Wisconsin Chiefs of Police Association
WDATCP	Wisconsin Department of Agriculture, Trade and Consumer Protection
WDM INC	Western Data Memories, Inc
WEDA	Wisconsin Economic Development Association
WFCA FIRE SERVICE BOOKSTORE	Western Fire Chiefs Association Fire Service Bookstore
WGFOA	Wisconsin Government Finance Officers Association
WI IAAI CHAPTER 25	Wisconsin Chapter of the International Association of Arson Investigators
WISCONSIN CHAPTER IAEI	Wisconsin Chapter International Association of Electrical Inspectors
WISCONSIN STATE SHRM COUNCIL	Wisconsin State Society for Human Resources Management
WMC FOUNDATION	Wisconsin Manufacturers & Commerce Foundation

<b><u>FUND</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>GENERAL FUND ACCOUNT GROUPS</u></b>	
100	GENERAL FUND	<b>100-4XXX-XXX</b>	<b>REVENUES</b>
202	PARK DEDICATION		
207	CABLE	<b>100-5XXX-XXX</b>	<b>EXPENDITURES</b>
213	RECYCLING	<b>-51</b>	<b>GENERAL GOVERNMENT</b>
221	POLICE TRAINING	-511	MAYOR & COUNCIL
222	DRUG ENFORCEMENT	-512	MUNICIPAL COURT
225	CEDA	-513	LEGAL & PROFESSIONAL SERVICES
250	LIBRARY	-5141	ADMINISTRATION & HUMAN RESOURCES
		-5142	CLERKS OFFICE
300	DEBT SERVICE	-5145	INFORMATION SYSTEMS
		-5146	MPSISC - POLICE INFO SYSTEMS
400	CAPITAL PROJECTS	-5152	FINANCE
404	TID #4 - PROMEGA/KELLY	-5153	ASSESSING
406	TID #6 - ORCHARD POINTE	-5154	INSURANCE
407	TID #7 - NO. FISH HATCHERY ROAD	-516	BUILDINGS & GROUNDS
408	TID #8 - BROWN DEVELOPMENT	-519	INTERDEPARTMENTAL
600	WATER & SEWER UTILITY	<b>-52</b>	<b>PUBLIC SAFETY</b>
601	STORMWATER UTILITY	-521	POLICE
		-522	FIRE
		-524	BUILDING INSPECTION
		-529	OTHER PUBLIC SAFETY
		<b>-53</b>	<b>PUBLIC WORKS</b>
		-530	PUBLIC WORKS
		-535	MASS TRANSIT
		<b>-54</b>	<b>HEALTH &amp; HUMAN SERVICES</b>
		-546	SENIOR CITIZENS PROGRAMS
		<b>-55</b>	<b>CULTURE, RECREATION &amp; EDUCATION</b>
		-551	COMMUNITY CENTER
		-552	PARKS
		-553	RECREATION & LEISURE
		<b>-56</b>	<b>CONSERVATION &amp; DEVELOPMENT</b>
		-563	PLANNING & ZONING
		-567	ECONOMIC DEVELOPMENT
		<b>-59</b>	<b>OTHER FINANCING SOURCES</b>
		-592	TRANSFERS TO OTHER FUNDS

**DATE:** 8/20/2015  
**TO:** FINANCE COMMITTEE  
**FROM:** FINANCE DEPARTMENT  
**RE:** CASH DISBURSEMENTS

<u>Checks</u>	<u>Description</u>		<u>Batch</u>	<u>Amount</u>
<u>Dated</u>			<u>Check Nos.</u>	
8/6/2015	Reissue of voided checks	A	111776-111777	\$0.00
8/12/2015	Weekly Batch	B	111778-111824	\$125,204.10
8/11/2015	Reissue of returned chk #111756 dated 8/5/15	C	111825-111827	\$0.00
8/13/2015	Finance approval on 8/11/2015	D	111828	\$400,589.76
8/19/2015	Weekly Batch	E	111829-111867	\$204,123.73
			<b>Check Total</b>	<b>\$729,917.59</b>

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CITY OF FITCHBURG

Check Register  
Check Issue Dates: 8/1/2015 - 8/31/2015

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check Amount
<b>08/06/2015</b>					
08/15	08/06/2015	111656	4051	ARCE, YESENIA	289.65- V
08/15	08/06/2015	111683	410	STOP-N-GO	20.53- V
08/15	08/06/2015	111776	4051	ARCE, YESENIA	289.65
08/15	08/06/2015	111777	410	STOP-N-GO	20.53
Total 08/06/2015:					.00
Grand Totals:					.00

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Report Criteria:  
Invoice Detail.Input Date = 08/12/2015

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
<b>08/12/2015</b>							
<b>7377 BERGSTROM CADILLAC-HUMMER INC</b>							
403903	1	2008 GMC SIERRA TRUCK REPAIR COVERED B	07/29/2015	458.41	08/15	100-5190-349	0
Total BERGSTROM CADILLAC-HUMMER INC:				458.41			
<b>08/12/2015</b>							
<b>4215 BURCHARD WELDING LLC</b>							
84-15	1	SEWER TRUCK REPAIR	07/30/2015	400.00	08/15	600-5828-200	0
Total BURCHARD WELDING LLC:				400.00			
<b>08/12/2015</b>							
<b>3034 CALKINS, CARRIE</b> <i>#15.00 City Share</i>							
08032015	1	ITS A PARTY	08/03/2015	60.00	08/15	100-5530-290	0
Total CALKINS, CARRIE:				60.00			
<b>08/12/2015</b>							
<b>336 COMDATA CORPORATION</b>							
RF169-08012015	1	7/27/15 - PROGRAM SUPPLIES	08/01/2015	27.83	08/15	100-5530-387	0
RF169-08012015	2	7/31/15 - PROGRAM SUPPLIES	08/01/2015	19.04	08/15	100-5530-387	0
RF169-08012015	3	7/18/15 - FOOD FOR TEEN PROGRAM	08/01/2015	27.59	08/15	250-5511-340	0
RF169-08012015	4	7/20/15 - PROGRAM SUPPLIES	08/01/2015	38.17	08/15	100-5530-387	0
RF169-08012015	5	7/14/2015 - TEEN PROGRAM SUPPLIES	08/01/2015	22.03	08/15	250-5511-340	0
RF169-08012015	6	7/17/15 -DISC GOLF NIGHT ICE & LEMONADE	08/01/2015	9.47	08/15	100-5530-387	0
RF169-08012015	7	7/13/15 - PROG SUPPLIES	08/01/2015	100.90	08/15	100-5530-387	0
RF169-08012015	8	7/6/15 - SUMMER PROG SUPPLIES	08/01/2015	44.09	08/15	100-5530-387	0
RF169-08012015	9	7/1/15 - SUMMER PROGRAM SUPPLIES	08/01/2015	14.17	08/15	100-5530-387	0
Total COMDATA CORPORATION:				303.29			
<b>08/12/2015</b>							
<b>29 DANE COUNTY TREASURER</b>							
73115	1	MEAL DONATIONS - JULY 2015	07/31/2015	2,990.00	08/15	100-24311	0
<b>5390 DANE COUNTY TREASURER</b>							
27044	1	DANE COM COSTS JAN-JUN 2015	07/20/2015	12,695.00	08/15	100-5290-269	0
Total DANE COUNTY TREASURER:				15,685.00			
<b>08/12/2015</b>							
<b>15045 ECCS INC</b>							
1100.57	1	MONITORING SERVICES - 2ND QTR	07/30/2015	1,410.00	08/15	600-5923-100	0
Total ECCS INC:				1,410.00			
<b>08/12/2015</b>							
<b>3605 FABCO EQUIPMENT INC</b>							
C244231	1	ARM REST FOR TRACTOR BACKHOE	07/29/2015	62.89	08/15	100-5300-350	0
Total FABCO EQUIPMENT INC:				62.89			
<b>08/12/2015</b>							

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
4209 GAMERDUBGER, RITA							
MCKEE KEY DEPOSIT	1	MCKEE KEY DEPOSIT	08/06/2015	40.00	08/15	100-4672-200	0
Total GAMERDUBGER, RITA:				40.00			
<b>08/12/2015</b>							
<b>956 IOD INCORPORATED</b>							
31728147	1	MEDICAL RECORDS FOR CASE 15-7087	05/07/2015	46.10	08/15	100-5210-384	0
3218033	1	MEDICAL RECORDS FOR CASE 15-7087	06/10/2015	28.22	08/15	100-5210-384	0
Total IOD INCORPORATED:				74.32			
<b>08/12/2015</b>							
<b>1511 JANKE GENERAL CONTRACTORS INC</b>							
	6	1 CANNONBALL PATH IMPROVEMENTS - FINAL	08/04/2015	10,976.20	08/15	400-5733-463	0
Total JANKE GENERAL CONTRACTORS INC:				10,976.20			
<b>08/12/2015</b>							
<b>4210 JEVNE, BYRON</b>							
AUG 15_1	1	REFUND CREDIT ON ACCT	08/04/2015	46.18	08/15	001-11105	0
Total JEVNE, BYRON:				46.18			
<b>08/12/2015</b>							
<b>7083 JORDAN, AMY</b>							
MILEAGE_MAY-JUNE201	1	MILAGE MAY 2015	08/03/2015	119.60	08/15	100-5460-330	0
MILEAGE_MAY-JUNE201	2	MILAGE JUNE 2015	08/03/2015	201.25	08/15	100-5460-330	0
Total JORDAN, AMY:				320.85			
<b>08/12/2015</b>							
<b>3449 KNIGHT BARRY TITLE SERVICES</b>							
AUG 15_2	1	CREDIT ON ACCT 2527 VALLEY FORGE DR	08/04/2015	102.96	08/15	001-11105	0
Total KNIGHT BARRY TITLE SERVICES:				102.96			
<b>08/12/2015</b>							
<b>997 KUSTOM SIGNALS INC</b>							
516797	1	REPLACEMENT LASER/RADAR	07/29/2015	1,448.00	08/15	100-5210-355	0
Total KUSTOM SIGNALS INC:				1,448.00			
<b>08/12/2015</b>							
<b>456 LEAGUE OF WI MUNICIPALITIES</b>							
SEPT292015	1	MIKE GRUDZINKI & DELL ZWEIG REGISTRATIO	08/04/2015	300.00	08/15	100-5153-325	0
Total LEAGUE OF WI MUNICIPALITIES:				300.00			
<b>08/12/2015</b>							
<b>40 MADISON GAS &amp; ELECTRIC CO</b>							
10974707 7-15	1	MCGAW	07/05/2015	88.97	08/15	100-5520-365	0
11027869 7-15	1	2377 FISH HATHCERY RD (OLD CITY HALL)	06/05/2015	64.23	08/15	100-5161-365	0
11034154 7-15	1	5791 LACY RD (FS #1)	06/05/2015	1,711.78	08/15	100-5162-365	0
11104056 7-15	1	TOWER HILL PARK	07/05/2015	62.84	08/15	100-5520-365	0
11457595 7-15	1	WILDWOOD SOUTH	07/05/2015	25.11	08/15	100-5520-365	0
12017919 7-15	1	5510 LACY RD (COMM CTR)	06/05/2015	3,003.27	08/15	100-5514-365	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
15031149 7-15	1	5415 KING JAMES WAY (FS #2)	06/05/2015	54.21	08/15	100-5163-365	0
15539539 7-15	1	BIKE PATH	07/05/2015	65.32	08/15	100-5520-365	0
16298325 7-15	1	MCKEE SHELTER	07/05/2015	1,025.74	08/15	100-5520-365	0
16456683 7-15	1	GREENFIELD	07/05/2015	57.75	08/15	100-5520-365	0
16503849 7-15	1	QUARRY RIDGE	07/05/2015	54.02	08/15	100-5520-365	0
17147885 7-15	1	2373 S FISH HATCHERY RD (MAINT BLDG)	06/05/2015	1,518.24	08/15	100-5164-365	0
17545294 7-15	1	5520 LACY RD (CITY HALL)	06/05/2015	10,484.66	08/15	100-5165-365	0
19450394 7-15	1	CHAPEL VALLEY SERVICE	07/05/2015	185.07	08/15	100-5520-365	0
22605513 7-15	1	6091 MCKEE RD SIGN	08/05/2015	43.48	08/15	400-5731-201	0
22959977 7-15	1	CHAPEL VALLEY LIGHTS	07/05/2015	638.71	08/15	100-5520-365	0
23378375 7-15	1	2353 S FISH HATCHERY RD (EVID BLDG)	06/05/2015	363.72	08/15	100-5166-365	0
23488158 7-15	1	SWAN CREEK SHELTER	07/05/2015	38.22	08/15	100-5520-365	0
24106973 7-15	1	2687 OSMUNDSEN RD	06/05/2015	41.80	08/15	100-5162-365	0
24719684 7-15	1	5530 LACY RD	08/05/2015	8,855.18	08/15	250-5511-365	0
25756073 7-15	1	5785 MCKEE RD 911	06/05/2015	377.17	08/15	100-5290-269	0
26397091 7-15	1	5236E LACY RD PATH	07/05/2015	53.37	08/15	100-5520-365	0
26499723 7-15	1	3041 S SEMINOLE HY PATH	07/05/2015	36.47	08/15	100-5520-365	0
JULY 2015 BILLS	1	PUBLIC WORKS LIGHTS/SIGNALS & SIRENS	08/05/2015	12,311.81	08/15	100-5300-220	0
JULY 2015 BILLS	2	COUNTY SHARE/LIGHTS & SIGNALS	08/05/2015	363.73	08/15	100-13100	13
MGE7_15	1	JULY BILLS	08/07/2015	22,794.79	08/15	600-5623-100	0
Total MADISON GAS & ELECTRIC CO:				64,319.66			
<b>08/12/2015</b>							
<b>151 MENARDS CASHWAY LUMBER -MONONA</b>							
78368	1	MAINTENANCE/REPAIR SUPPLIES	07/21/2015	58.73	08/15	100-5210-350	0
79041	1	WOOD SIGN POSTS	07/30/2015	223.08	08/15	100-5300-370	0
79041	2	TOOLS	07/30/2015	13.89	08/15	100-5300-350	0
79142	1	PROGRAM SUPPLIES	07/31/2015	6.52	08/15	100-5530-387	0
79315	1	WOOD TO REPAIR DOOR JAM ON SALT SHED	08/03/2015	58.95	08/15	100-5164-240	0
Total MENARDS CASHWAY LUMBER -MONONA:				361.17			
<b>08/12/2015</b>							
<b>3494 MIDWEST POOL SUPPLIES</b>							
57736	1	SPLASH PAD CHEMICALS	07/14/2015	99.96	08/15	100-5520-360	0
Total MIDWEST POOL SUPPLIES:				99.96			
<b>08/12/2015</b>							
<b>3526 MIDWEST TAPE</b>							
93061756	1	CD-DVD	07/27/2015	9.99	08/15	250-5511-387	0
93074184	1	CD - DVD	07/30/2015	32.24	08/15	250-5511-387	0
Total MIDWEST TAPE:				42.23			
<b>08/12/2015</b>							
<b>6642 MINNESOTA LIFE INS CO</b>							
SEPT-15	1	LIFE INS PREM - SEPT 2015	08/06/2015	4,162.41	08/15	100-21750	0
Total MINNESOTA LIFE INS CO:				4,162.41			
<b>08/12/2015</b>							
<b>578 NINE SPRINGS GOLF COURSE LLC</b>							
1003	1	DISC GOLF NIGHT AT NSGC	07/22/2015	77.52	08/15	100-5530-387	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total NINE SPRINGS GOLF COURSE LLC:				77.52			
<b>08/12/2015</b>							
<b>421 NOTARY BOND RENEWAL SERVICE</b>							
2015_BONDRENEW	1	BOND SERVICE - PATTI ANDERSON NOTARY R	08/04/2015	25.00	08/15	100-5142-340	0
Total NOTARY BOND RENEWAL SERVICE:				25.00			
<b>08/12/2015</b>							
<b>405 OSTHOFF RESORT</b>							
2015_ASSESSOR	1	ROOM RESERVATIONS FOR MIKE GRUDZINSKI	08/04/2015	750.00	08/15	100-5153-325	0
Total OSTHOFF RESORT:				750.00			
<b>08/12/2015</b>							
<b>3441 OWENS, DERRICK</b>							
MCKEE KEY DEPOSIT	1	MCKEE KEY DEPOSIT	08/06/2015	40.00	08/15	100-4672-200	0
Total OWENS, DERRICK:				40.00			
<b>08/12/2015</b>							
<b>2707 PEAK SYSTEMS GROUP INC</b>							
07292015	1	AV UPGRADES / DEPOSIT 1 OF 2	06/23/2015	4,305.00	08/15	400-5716-351	0
Total PEAK SYSTEMS GROUP INC:				4,305.00			
<b>08/12/2015</b>							
<b>3768 PREMIUM WATERS</b>							
381055343	1	DRINKING WATER (STREETS)	07/31/2015	6.00	08/15	100-5164-365	0
381055343	2	DRINKING WATER (PARKS)	07/31/2015	3.00	08/15	100-5520-360	0
Total PREMIUM WATERS:				9.00			
<b>08/12/2015</b>							
<b>4170 PROCKNOW, MICHAEL A</b>							
JULY-2015(2)	1	ASSESSMENT CONSULT SERVICE	08/03/2015	687.50	08/15	100-5153-290	0
JULY-2015(2)	2	ASSESSMENT CONSULT SERVICE	08/03/2015	250.00	08/15	406-5732-002	0
JULY-2015(2)	3	ASSESSMENT CONSULT SERVICE	08/03/2015	281.25	08/15	404-5730-002	0
Total PROCKNOW, MICHAEL A:				1,218.75			
<b>08/12/2015</b>							
<b>4216 RAO, POONAM</b>							
8/20/2015	1	PERFORMER FEE - HENNA FOR TEENS	07/10/2015	100.00	08/15	250-5511-291	0
Total RAO, POONAM:				100.00			
<b>08/12/2015</b>							
<b>4211 REINSTAD, EMILY &amp; CHRIS</b>							
20	1	2015 TOILET REBATE	07/22/2015	100.00	08/15	600-5856-200	0
Total REINSTAD, EMILY & CHRIS:				100.00			
<b>08/12/2015</b>							
<b>979 ROBBINS MD MPH, KENNETH</b>							
8/1/15_INTERVIEWS	1	PSYCH EXAMS MILLER & MCDONNELL	08/02/2015	1,050.00	08/15	100-5141-251	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total ROBBINS MD MPH, KENNETH:				1,050.00			
<b>08/12/2015</b>							
<b>4212 ROSCOE, BEN</b>							
	21	1 2015 TOILET REBATE	07/15/2015	100.00	08/15	600-5856-200	0
Total ROSCOE, BEN:				100.00			
<b>08/12/2015</b>							
<b>3485 SEMINOLE BOOSTERS</b>							
		MCKEE KEY DEPOSIT 1 MCKEE KEY DEPOSIT	08/06/2015	40.00	08/15	100-4672-200	0
Total SEMINOLE BOOSTERS:				40.00			
<b>08/12/2015</b>							
<b>81 SHERWIN WILLIAMS</b>							
	4778-0	1 FIELD PAINT	07/23/2015	630.00	08/15	100-5520-340	0
	7933.7	1 PAINT FOR SALT SHED	07/20/2015	472.16	08/15	100-5164-240	0
	7988-1	1 PAINT SCRAPPER	07/21/2015	10.11	08/15	100-5300-350	0
Total SHERWIN WILLIAMS:				1,112.27			
<b>08/12/2015</b>							
<b>12917 SPORTS FOUNDATIONS LLC</b> <i>\$1073.00 City Share</i>							
	6/15-7/29/15	1 SPORT FOUNDATIONS TRAINING AC: 2000.317	08/07/2015	4,292.00	08/15	100-5530-290	0
Total SPORTS FOUNDATIONS LLC:				4,292.00			
<b>08/12/2015</b>							
<b>129 STETZER, TODD</b>							
	7/27-7/30	1 MEAL REIMB 1 MEAL REIMBURSEMENT	07/27/2015	168.00	08/15	100-5141-252	0
Total STETZER, TODD:				168.00			
<b>08/12/2015</b>							
<b>32 STRAND ASSOCIATES</b>							
	0112920	1 VERONA RD - UTILITY RELOCATIONS DESIGN	07/14/2015	6,360.22	08/15	600-10727	0
	112921	1 MCKEE ROAD CORRIDOR STUDY - PHASE 2	07/14/2015	2,512.35	08/15	406-5730-012	0
Total STRAND ASSOCIATES:				8,872.57			
<b>08/12/2015</b>							
<b>62 VERIZON WIRELESS</b>							
	9749604287	1 MODEM SERVICE THRU 7/23/15	07/23/2015	54.02	08/15	600-5921-100	0
	9749604287	2 MODEM SERVICE THRU 7/23/15	07/23/2015	54.01	08/15	600-5851-200	0
Total VERIZON WIRELESS:				108.03			
<b>08/12/2015</b>							
<b>168 VONDRA ENGRAVING INC</b>							
	150747	1 PLAQUE	07/30/2015	174.00	08/15	100-5520-340	0
Total VONDRA ENGRAVING INC:				174.00			
<b>08/12/2015</b>							

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
<b>15143 WATER LEAK LOCATORS LLC</b>							
	3418	1 POSSIBLE LEAK - 2980 ARAPHAO	07/17/2015	200.00	08/15	600-5923-100	0
Total WATER LEAK LOCATORS LLC:				200.00			
<b>08/12/2015</b>							
<b>4213 WAUNAKEE REMODELING</b>							
	PERMIT#15-146	1 REFUND CDRR DEPOSIT 3012 ARAPAHO DR BP	08/06/2015	50.00	08/15	213-23160	0
Total WAUNAKEE REMODELING:				50.00			
<b>08/12/2015</b>							
<b>3767 WEX BANK</b>							
	41751874	1 FUEL - BLDG INSP	07/31/2015	144.87	08/15	100-5240-335	0
	41751874	2 FUEL - REC DEPT	07/31/2015	138.68	08/15	100-5530-335	0
	41751874	3 FUEL - FIRE	07/31/2015	570.08	08/15	100-5220-335	0
	41751874	4 FUEL - CITY HALL BLDG MAINT	07/31/2015	38.56	08/15	100-5165-335	0
	41751874	5 FUEL - CLERKS	07/31/2015	15.24	08/15	100-5142-325	0
Total WEX BANK:				907.43			
<b>08/12/2015</b>							
<b>2648 WI DEPT OF FINANCIAL INST.- NOTARY</b>							
	ANDERSON-8/12/15	1 PATTI ANDERSON - NOTARY PUBLIC	08/12/2015	20.00	08/15	100-5142-340	0
Total WI DEPT OF FINANCIAL INST.- NOTARY:				20.00			
<b>08/12/2015</b>							
<b>8311 WISCONSIN TAXPAYERS ALLIANCE</b>							
	MUNICFACT15	1 MUNICIPAL FACT 15	08/05/2015	21.94	08/15	100-5210-320	0
Total WISCONSIN TAXPAYERS ALLIANCE:				21.94			
<b>08/12/2015</b>							
<b>7753 WOLF PAVING &amp; EXCAVATING INC</b>							
	53792	1 6.02 TON QPR PATCH	07/29/2015	698.02	08/15	100-5300-370	0
Total WOLF PAVING & EXCAVATING INC:				698.02			
<b>08/12/2015</b>							
<b>4214 XIONG, PAULINE</b>							
	TARGET PURCH	1 STORAGE BINS	07/31/2015	23.19	08/15	100-5145-310	0
Total XIONG, PAULINE:				23.19			
<b>08/12/2015</b>							
<b>2742 ZWIEG, DELL</b>							
	MILEAGE_5/1-7/31/15	1 MILEAGE 5/1/15 TO 7/31/15	08/03/2015	67.85	08/15	100-5153-330	0
Total ZWIEG, DELL:				67.85			
Grand Totals:				125,204.10			

Report GL Period Summary

Vendor number hash: 176617

B1

Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split: 213817		
Total number of invoices: 79		
Total number of transactions: 98		

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	125,204.10	125,204.10
Grand Totals:	125,204.10	125,204.10

Report Criteria:  
Invoice Detail.Input Date = 08/12/2015

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CITY OF FITCHBURG

Check Register  
Check Issue Dates: 8/1/2015 - 8/31/2015

Page: 1  
Aug 21, 2015 08:14AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check Amount
<b>08/11/2015</b>					
08/15	08/11/2015	111825	29	DANE COUNTY TREASURER	1.32
08/15	08/11/2015	111826	29	DANE COUNTY TREASURER	13,218.35
08/15	08/11/2015	111827	29	DANE COUNTY TREASURER	1,449.50
Total 08/11/2015:					14,669.17
Grand Totals:					14,669.17

Chk # 111756 Dated 8/5/15 was Returned by  
Dane County Treasurer - Requesting the Check  
be broken up as above.

01

Report Criteria:  
Invoice Detail.Input Date = 08/13/2015

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
<b>08/13/2015</b>							
<b>15086 MADISON METRO SEWERAGE DIST</b>							
IN000011866	1	2ND QTR SERVICE	07/15/2015	399,859.79	08/15	600-5827-200	0
IN000011896	1	CITRUS SYSTEMS - LABS	07/16/2015	657.40	08/15	600-11422	0
IN000011896	2	ECOSTAR - LABS	07/16/2015	72.57	08/15	600-11422	0
Total MADISON METRO SEWERAGE DIST:				<u>400,589.76</u>			
Grand Totals:				<u><u>400,589.76</u></u>			

Report GL Period Summary

Vendor number hash: 30172  
Vendor number hash - split: 45258  
Total number of invoices: 2  
Total number of transactions: 3

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<u>400,589.76</u>	<u>400,589.76</u>
Grand Totals:	<u><u>400,589.76</u></u>	<u><u>400,589.76</u></u>

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Report Criteria:  
Invoice Detail.Input Date = 08/19/2015

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
<b>08/19/2015</b>							
<b>50 ALLIANT ENERGY/WPL</b>							
715006U07162015	1	MONTHLY ELECTRIC SERVICE 5/15-6/15 FOR T	07/16/2015	440.11	08/15	100-5290-269	0
Total ALLIANT ENERGY/WPL:				440.11			
<b>08/19/2015</b>							
<b>7613 BOYS &amp; GIRLS CLUB OF</b>							
1ST&2ND QTR 2015	1	1ST & 2ND QTR PAYMENT 2015	07/31/2015	25,000.00	08/15	100-5190-210	0
2015_BIKE	1	BIKE RIDE SPONSORSHIP	08/04/2015	3,750.00	08/15	225-5610-391	0
Total BOYS & GIRLS CLUB OF:				28,750.00			
<b>08/19/2015</b>							
<b>4217 CAPUEX ROOFING &amp; SIDING LLC</b>							
PERMIT #15-159	1	REFUND CDRR DEPOSIT BP#362-15-5578 WHAL	08/11/2015	50.00	08/15	213-23160	0
Total CAPUEX ROOFING & SIDING LLC:				50.00			
<b>08/19/2015</b>							
<b>7572 CARQUEST AUTO PARTS</b>							
2239-499643	1	SPARK PLUGS	07/14/2015	3.94	08/15	100-5520-350	0
2239-501329	1	FILTERS & OIL	07/28/2015	64.73	08/15	100-5520-350	0
2239-501734	1	BELTS FOR PART WASHER	07/31/2015	13.98	08/15	100-5300-350	0
2239-502024	1	OIL FOR PRESSURE WASHER	08/03/2015	11.58	08/15	100-5300-350	0
2239-5026880	1	AIR FILTERS	08/07/2015	8.81	08/15	100-5520-350	0
2239-503414	1	TRAILER PLUG	08/13/2015	18.38	08/15	100-5520-350	0
668499	1	FILTERS	07/28/2015	177.66	08/15	100-5300-350	0
Total CARQUEST AUTO PARTS:				299.08			
<b>08/19/2015</b>							
<b>4220 CHOCOLAGE SHOPPE ICE CREAM</b>							
PNP2015ICE	1	ICE CREAM FOR VOLUNTEERS	08/12/2015	99.00	08/15	100-5530-387	0
Total CHOCOLAGE SHOPPE ICE CREAM:				99.00			
<b>08/19/2015</b>							
<b>1102 CITY OF MADISON TREASURER</b>							
1652	1	SHARED CROSSING GUARD WITH MADISON	08/04/2015	4,210.43	08/15	100-5210-290	0
Total CITY OF MADISON TREASURER:				4,210.43			
<b>08/19/2015</b>							
<b>65 DANE COUNTY LANDFILL SITE #2</b>							
775_331125	1	TIRE DISPOSAL .37 TON	08/05/2015	43.29	08/15	213-5362-290	0
Total DANE COUNTY LANDFILL SITE #2:				43.29			
<b>08/19/2015</b>							
<b>1424 DANE COUNTY LIBRARY SERVICE</b>							
JM FCH 2015	1	BOOKS	08/10/2015	16.32	08/15	250-5511-387	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total DANE COUNTY LIBRARY SERVICE:				16.32			
<b>08/19/2015</b>							
<b>5020 DELGADO, VICTOR</b>							
573527-8	1	INTERPRET FOR COURT	08/13/2015	60.00	08/15	100-5120-290	0
Total DELGADO, VICTOR:				60.00			
<b>08/19/2015</b>							
<b>8222 EHLERS &amp; ASSOCIATES INC</b>							
67970	1	2015 TID 9 CREATION SUB ZERO PH 1	07/10/2015	7,300.00	08/15	409-5731-001	0
67970	2	2015 TID 9 CREATION SUB ZERO PH2	07/10/2015	5,200.00	08/15	409-5731-001	0
Total EHLERS & ASSOCIATES INC:				12,500.00			
<b>08/19/2015</b>							
<b>820 EILERTSON, RICK</b>							
JULY2015	1	MILEAGE TO & FROM JOB SITES 7/15-7/17	07/17/2015	9.78	08/15	601-5930-300	0
REIMBURSE-JUNE2015	1	MILEAGE TO AND FROM ASHLAND FOR GREEN	06/29/2015	324.88	08/15	601-5930-300	0
REIMBURSE-JUNE2015	2	LODGING @ PRENTICE PARK - ASHLAND	06/29/2015	15.00	08/15	601-5930-300	0
REIMBURSE-JUNE2015	3	MEALS	06/29/2015	51.00	08/15	601-5930-300	0
Total EILERTSON, RICK:				400.66			
<b>08/19/2015</b>							
<b>2743 FIELD &amp; STREAM RESTORATIONS LLC</b>							
TOWERHILL GREENWAY	1	TOWER HILL GREENWAY PROJECT	08/14/2015	690.00	08/15	400-5766-221	0
Total FIELD & STREAM RESTORATIONS LLC:				690.00			
<b>08/19/2015</b>							
<b>44 FITCHBURG OPTIMIST CLUB</b>							
08072015	1	FOOD VOUCHERS FOR PACK N PARK VOLUNT	08/10/2015	142.00	08/15	100-5530-387	0
Total FITCHBURG OPTIMIST CLUB:				142.00			
<b>08/19/2015</b>							
<b>4219 GELANDER, JENNIFER</b>							
REC FEE REFUND	1	REC PROGRAM REFUND	08/14/2015	16.55	08/15	100-4820-200	0
Total GELANDER, JENNIFER:				16.55			
<b>08/19/2015</b>							
<b>114 HAMMERSLEY STONE CO INC</b>							
010763	1	GRAVEL FOR RESEARCH PARK PATH	07/31/2015	465.86	08/15	400-5766-259	0
Total HAMMERSLEY STONE CO INC:				465.86			
<b>08/19/2015</b>							
<b>539 INTOXIMETERS INC</b>							
505559	1	REPLACEMENT PBT UNITS - 3	07/31/2015	1,395.00	08/15	100-5210-355	0
Total INTOXIMETERS INC:				1,395.00			
<b>08/19/2015</b>							

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
<b>113 KAYSER FORD INC</b>							
L3740	1	SQUAD LEASES - AUGUST 2015	07/31/2015	8,115.00	08/15	100-5210-260	0
Total KAYSER FORD INC:				8,115.00			
<b>08/19/2015</b>							
<b>12053 KOHNKE, MATTHEW</b>							
REC FEE REFUND	1	REC PROGRAM REFUND	08/14/2015	16.55	08/15	100-4820-200	0
Total KOHNKE, MATTHEW:				16.55			
<b>08/19/2015</b>							
<b>4021 M&amp;M OFFICE INTERIORS CORP</b>							
201569-1	1	NEW OFFICE DESKS - FINAL	06/08/2015	9,162.53	08/15	400-5711-012	0
2015716-1	1	CHAIR	07/16/2015	340.00	08/15	100-5145-245	0
Total M&M OFFICE INTERIORS CORP:				9,502.53			
<b>08/19/2015</b>							
<b>4076 M3 INSURANCE SOLUTIONS INC</b>							
10387	1	PARKS - ADDED 2015 JEEP WRANGLER 7/29/15	08/07/2015	158.00	08/15	100-5154-512	0
8238	1	WORKER COMP - 3RD - GENERAL	07/31/2015	62,623.69	08/15	100-5154-595	0
8238	2	WORKER COMP - 3RD - WATER	07/31/2015	1,150.26	08/15	600-5925-100	0
8238	3	WORKER COMP - 3RD - SEWER	07/31/2015	1,737.61	08/15	600-5853-200	0
8238	4	WORKER COMP - 3RD - STORM	07/31/2015	1,279.57	08/15	601-5924-300	0
8238	5	WORKER COMP - 3RD - LIBRARY	07/31/2015	406.87	08/15	250-5511-590	0
8238	6	GENERAL LIABILITY REVISE PREM - NINE SPRI	07/31/2015	93.00	08/15	100-5154-512	0
8238	7	AUTO REVISED PREM - SWEEPER REPLACE &	07/31/2015	106.00	08/15	100-5154-512	0
8238	8	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-GE	07/31/2015	25,716.60	08/15	100-5154-512	0
8238	9	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-WA	07/31/2015	2,830.29	08/15	600-5925-100	0
8238	10	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-SE	07/31/2015	2,586.00	08/15	600-5853-200	0
8238	11	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-ST	07/31/2015	1,397.19	08/15	601-5924-300	0
8238	12	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-LIB	07/31/2015	2,664.92	08/15	250-5511-590	0
Total M3 INSURANCE SOLUTIONS INC:				102,750.00			
<b>08/19/2015</b>							
<b>40 MADISON GAS &amp; ELECTRIC CO</b>							
18-1372-5-15	1	STREET LIGHT KNOCK DOWN	07/29/2015	2,227.83	08/15	100-5300-371	0
Total MADISON GAS & ELECTRIC CO:				2,227.83			
<b>08/19/2015</b>							
<b>6849 MENARDS</b>							
6176	1	SPRAYERS PAINT	07/30/2015	51.61	08/15	100-5520-350	0
Total MENARDS:				51.61			
<b>08/19/2015</b>							
<b>3526 MIDWEST TAPE</b>							
93080766	1	CD-DVD	08/03/2015	19.98	08/15	250-5511-387	0
Total MIDWEST TAPE:				19.98			
<b>08/19/2015</b>							
<b>1119 MILLER &amp; ASSOCIATES</b>							
216404	1	BASKETBALL HOOP FOR HATCHERY HILL	07/30/2015	1,465.00	08/15	400-5766-259	0

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Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
Total MILLER & ASSOCIATES:				1,465.00			
<b>08/19/2015</b>							
<b>871 NEENAH FOUNDRY</b>							
130489	1	STORM SEWER INLET FRAMES & GRATES	07/30/2015	2,708.95	09/15	601-5601-306	0
130489	2	SANITARY MANHOLE ADJUSTERS & LID	07/30/2015	927.65	08/15	600-5831-200	0
Total NEENAH FOUNDRY:				3,636.60			
<b>08/19/2015</b>							
<b>578 NINE SPRINGS GOLF COURSE LLC</b> <i>#501.20 City Share</i>							
1005	1	JR GOLF PROGRAM	08/05/2015	2,004.80	08/15	100-5530-290	0
1005	2	FOOD FOR JR GOLF PROGRAM	08/05/2015	215.20	08/15	100-5530-290	0
RES.R-103-14	1	GOLF COURSE LEASE PAYMENT PER RES R-10	08/14/2015	1,666.66	08/15	100-5520-289	0
Total NINE SPRINGS GOLF COURSE LLC:				3,886.66			
<b>08/19/2015</b>							
<b>4148 NOSTRA TERRA LANDSCAPING</b>							
1048	1	MEDIAN MAINTENANCE	08/03/2015	3,442.00	08/15	100-5520-290	0
Total NOSTRA TERRA LANDSCAPING:				3,442.00			
<b>08/19/2015</b>							
<b>3732 PROVIDENT LIFE &amp; ACCIDENT INS</b>							
6437_AUG2015	1	LIFE INS PREM - AUG 2015	08/10/2015	16.54	08/15	100-21770	0
Total PROVIDENT LIFE & ACCIDENT INS:				16.54			
<b>08/19/2015</b>							
<b>81 SHERWIN WILLIAMS</b>							
8349-5	1	PAINT BRUSH	07/28/2015	11.13	08/15	100-5300-350	0
8564-9	1	PAINT FOR SALT SHED	08/03/2015	245.00	08/15	100-5164-350	0
Total SHERWIN WILLIAMS:				256.13			
<b>08/19/2015</b>							
<b>15122 SHORT-ELLIOTT-HENDRICKSON INCORPORATED</b>							
301372	1	WEST FIRE STATION DESIGN & CONSTRUCTIO	08/10/2015	3,965.07	08/15	400-5722-249	0
Total SHORT-ELLIOTT-HENDRICKSON INCORPORATED:				3,965.07			
<b>08/19/2015</b>							
<b>6779 SHRED-IT USA LLC</b>							
081195942	1	SHREDDING SERVICE - POLICE	07/29/2015	119.20	08/15	100-5210-240	0
081195942	2	SHREDDING SERVICE - HR	07/29/2015	31.00	08/15	100-5142-290	0
081200143	1	SHREDDING SERVICE - POLICE	07/08/2015	132.50	08/15	100-5210-240	0
Total SHRED-IT USA LLC:				282.70			
<b>08/19/2015</b>							
<b>4149 SLOAN, MALINDA CHARLENE</b>							
AUG22015	1	FLEA MARKET 8/2/15	08/02/2015	444.00	08/15	100-5530-290	0
Total SLOAN, MALINDA CHARLENE:				444.00			

E5

Invoice	Seq	Description	Invoice Date	Total Cost	Period	GL Account	Act#
08/19/2015							
<b>238 STREICHERS PROFESSIONAL</b>							
I1163360	1	MARTHE - UNIFORM	07/29/2015	16.99	08/15	100-5210-323	0
Total STREICHERS PROFESSIONAL:				16.99			
08/19/2015							
<b>2060 TENNIS COURTS UNLIMITED</b>							
2156	1	SWAN CREEK TENNIS COURTS	08/06/2015	7,900.00	08/15	100-5520-290	0
2156	2	PICKLEBALL COURTS AT SC	08/06/2015	650.00	08/15	100-5520-290	0
2156	3	MCKEE HOOPS COURTS	08/06/2015	5,200.00	08/15	100-5520-290	0
Total TENNIS COURTS UNLIMITED:				13,750.00			
08/19/2015							
<b>1971 WI DEPT OF JUSTICE</b>							
G3345-AUG2015	1	BACKGROUND CHECKS - GENERAL	07/31/2015	14.00	08/15	100-5141-250	0
G3345-AUG2015	2	BACKGROUND CHECKS - LIBRARY	07/31/2015	7.00	08/15	250-5511-290	0
Total WI DEPT OF JUSTICE:				21.00			
08/19/2015							
<b>128 WILSON, JAY</b>							
CRIME PICNIC	1	REIMBURSE FOR CORN - CRIME PICNIC	08/01/2015	50.00	08/15	100-5210-345	0
CRIME PICNIC	2	REIMBURSE FOR CHARCOAL - CRIME PICNIC	08/01/2015	11.91	08/15	100-5210-345	0
CRIME PICNIC	3	REIMBURSE FOR POPCORN - CRIME PICNIC	08/01/2015	29.33	08/15	100-5210-345	0
Total WILSON, JAY:				91.24			
08/19/2015							
<b>8728 YMCA OF DANE COUNTY</b>							
JULY2015	1	OFFICER MEMBERSHIPS - JULY 2015	08/03/2015	588.00	08/15	100-5210-324	0
Total YMCA OF DANE COUNTY:				588.00			
Grand Totals:				204,123.73			

Report GL Period Summary

Vendor number hash: 197766  
 Vendor number hash - split: 267039  
 Total number of invoices: 50  
 Total number of transactions: 72

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	204,123.73	204,123.73
Grand Totals:	204,123.73	204,123.73

Payee	Check Issue Date	Check Number	Amount	Description
DANE COUNTY TREASURER	08/12/15	111783	12,695.00	DANE COM COSTS JAN-JUN 2015
Total 111783:			12,695.00	
JANKE GENERAL CONTRACTORS INC	08/12/15	111788	10,976.20	CANNONBALL PATH IMPROVEMENTS - FINAL
Total 111788:			10,976.20	
MADISON GAS & ELECTRIC CO	08/12/15	111794	88.97	MCGAW
MADISON GAS & ELECTRIC CO	08/12/15	111794	64.23	2377 FISH HATCHERY RD (OLD CITY HALL)
MADISON GAS & ELECTRIC CO	08/12/15	111794	1,711.78	5791 LACY RD (FS #1)
MADISON GAS & ELECTRIC CO	08/12/15	111794	62.84	TOWER HILL PARK
MADISON GAS & ELECTRIC CO	08/12/15	111794	25.11	WILDWOOD SOUTH
MADISON GAS & ELECTRIC CO	08/12/15	111794	3,003.27	5510 LACY RD (COMM CTR)
MADISON GAS & ELECTRIC CO	08/12/15	111794	54.21	5415 KING JAMES WAY (FS #2)
MADISON GAS & ELECTRIC CO	08/12/15	111794	8,855.18	5530 LACY RD
MADISON GAS & ELECTRIC CO	08/12/15	111794	43.48	6091 MCKEE RD SIGN
MADISON GAS & ELECTRIC CO	08/12/15	111794	1,025.74	MCKEE SHELTER
MADISON GAS & ELECTRIC CO	08/12/15	111794	638.71	CHAPEL VALLEY LIGHTS
MADISON GAS & ELECTRIC CO	08/12/15	111794	185.07	CHAPEL VALLEY SERVICE
MADISON GAS & ELECTRIC CO	08/12/15	111794	54.02	QUARRY RIDGE
MADISON GAS & ELECTRIC CO	08/12/15	111794	57.75	GREENFIELD
MADISON GAS & ELECTRIC CO	08/12/15	111794	38.22	SWAN CREEK SHELTER
MADISON GAS & ELECTRIC CO	08/12/15	111794	65.32	BIKE PATH
MADISON GAS & ELECTRIC CO	08/12/15	111794	363.72	2353 S FISH HATCHERY RD (EVID BLDG)
MADISON GAS & ELECTRIC CO	08/12/15	111794	1,518.24	2373 S FISH HATCHERY RD (MAINT BLDG)
MADISON GAS & ELECTRIC CO	08/12/15	111794	377.17	5785 MCKEE RD 911
MADISON GAS & ELECTRIC CO	08/12/15	111794	41.80	2687 OSMUNDSEN RD
MADISON GAS & ELECTRIC CO	08/12/15	111794	10,484.66	5520 LACY RD (CITY HALL)
MADISON GAS & ELECTRIC CO	08/12/15	111794	22,794.79	JULY BILLS
MADISON GAS & ELECTRIC CO	08/12/15	111794	12,311.81	PUBLIC WORKS LIGHTS/SIGNALS & SIRENS
MADISON GAS & ELECTRIC CO	08/12/15	111794	363.73	COUNTY SHARE/LIGHTS & SIGNALS
MADISON GAS & ELECTRIC CO	08/12/15	111794	53.37	5236E LACY RD PATH
MADISON GAS & ELECTRIC CO	08/12/15	111794	36.47	3041 S SEMINOLE HY PATH
Total 111794:			64,319.66	
EHLERS & ASSOCIATES INC	08/19/15	111838	7,300.00	2015 TID 9 CREATION SUB ZERO PH 1
EHLERS & ASSOCIATES INC	08/19/15	111838	5,200.00	2015 TID 9 CREATION SUB ZERO PH2
Total 111838:			12,500.00	
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	158.00	PARKS - ADDED 2015 JEEP WRANGLER 7/29/15
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	62,623.69	WORKER COMP - 3RD - GENERAL
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	1,150.26	WORKER COMP - 3RD - WATER
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	1,737.61	WORKER COMP - 3RD - SEWER
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	1,279.57	WORKER COMP - 3RD - STORM
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	406.87	WORKER COMP - 3RD - LIBRARY
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	93.00	GENERAL LIABILITY REVISE PREM - NINE SPRINGS
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	106.00	AUTO REVISED PREM - SWEEPER REPLACE & NEW FIRE VEHI
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	25,716.60	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-GENERAL
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	2,830.29	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-WATER
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	2,586.00	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-SEWER
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	1,397.19	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-STORM
M3 INSURANCE SOLUTIONS INC	08/19/15	111848	2,664.92	LIAB/AUTO/PD/LINE/DATA/UMB/CRIME - 3RD-LIBRARY
Total 111848:			102,750.00	

Payee	Check Issue Date	Check Number	Amount	Description
TENNIS COURTS UNLIMITED	08/19/15	111862	7,900.00	SWAN CREEK TENNIS COURTS
TENNIS COURTS UNLIMITED	08/19/15	111862	650.00	PICKLEBALL COURTS AT SC
TENNIS COURTS UNLIMITED	08/19/15	111862	5,200.00	MCKEE HOOPS COURTS
Total 111862:			<u>13,750.00</u>	
BOYS & GIRLS CLUB OF	08/19/15	111866	25,000.00	1ST & 2ND QTR PAYMENT 2015
Total 111866:			<u>25,000.00</u>	
Grand Totals:			<u><u>241,990.86</u></u>	

# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: Administration Prepared by: Misty Dodge

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval

Vendor # <u>5390</u> <u>Dane County Treasurer</u> <u>210 Martin Luther King Jr. Blvd.</u> <u>Room 462 Attn: Sue Klett; Madison WI 53703</u>	<b>SUBMITTED FOR APPROVAL</b>
	ADMINISTRATOR Under \$2,500 <input checked="" type="checkbox"/> MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
27044	7/20/2015	DaneCom Costs Jun - June 2015	100	5290	269		\$12,695.00

<input type="checkbox"/> Above items are within budget	<b>TOTAL</b>	\$12,695.00
	<b>Finance Initial</b>	<i>[Signature]</i>

**Signatures Required:**

Department Head *[Signature]*

Date Approved 8-5-15

Comptroller/Administrator *[Signature]*

Date Approved 8-10-15

Over \$2,500:

Mayor *[Signature]*

Date Approved 8-11-2015

Comments or special arrangements (if required) \_\_\_\_\_

# INVOICE



Dane County  
 210 Martin Luther King Jr. Blvd.  
 Room 426 - Attn: Sue Klett  
 Madison WI 53703  
 Tel: (608) 266-1793

Invoice Date	Invoice No.
07/20/2015	27044
Customer Number	
20554	
Invoice Total Due	
\$12,695.00	
Payment Terms	
DUE 8/20/15	

CITY OF FITCHBURG TREASURER  
 5520 LACY RD  
 MADISON, WI 53711



REMIT TO: DANE COUNTY TREASURER  
 210 MARTIN LUTHER KING JR BLVD  
 Room 426 - ATTN: Sue Klett  
 MADISON, WI 53703, (608) 266-1793

Description	Quantity	Price	Original Bill	Adjustment	Paid	Amount Due
DANECOM COSTS FOR JAN. - JUNE 2015. TOTAL JAN. - JUNE COSTS: \$188,604.00. TOTAL COUNTY SHARE: \$56,581.00.	1.00	\$12,695.00	\$12,695.00	\$0.00	\$0.00	\$12,695.00

<b>Invoice Total:</b>	<b>\$12,695.00</b>
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REC'D JUL 23 2015

~~100-5722-200~~

100-5290-269



# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: Public Works Prepared by: Gus VanderWegen

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	8/6/2015	8/5/2015	

Vendor # <u>1511</u> <u>Janke General Contractors</u> <u>1223 RIVER VIEW LANE</u> <u>ATHENS, WI 54411</u>	<b>SUBMITTED FOR APPROVAL</b> ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 \$25,000 <input checked="" type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>
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Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
6	8/7/2015	Cannonball Path Improvements - Final	400	5733	463		10,976.20
						<b>TOTAL</b>	\$10,976.20
<input type="checkbox"/> Above items are within budget						<b>Finance Initial</b>	<i>[Signature]</i>

Signatures Required:

Department Head Tracy M. Foss Date Approved 8-7-15

Comptroller/Administrator [Signature] Date Approved \_\_\_\_\_

Over \$2,500:  
 Mayor [Signature] Date Approved 8-11-2015

Comments or special arrangements (if required)  
 Invoices to date including this invoice: \$732,012.87  
 Project Contract Approved: \$756,366.70  
 Amount of Contract Remaining: \$0.00  
**Percent Complete: 100.0%**

**REQUEST AND CERTIFICATE FOR PAYMENT**

REQUEST No.6  
PROJECT: CANNONBALL PATH PHASES 2 & 4

ENGINEER: City of Fitchburg  
ENGINEER'S PROJECT NO: 5849-00-08  
CONTRACTOR: Janke General Contractors  
CONTRACT FOR: City of Fitchburg  
REQUEST DATE: Tuesday, August 04, 2015

TO (Owner)  
City of Fitchburg  
5520 Lacy Road  
Fitchburg, WI 53711

ATTN: Gus VanderWegen

PERIOD FROM: 11/21/2015 TO: 8/4/2015

Request is made for Payment, as shown below, in connection with the Contract Continuation Sheet, is attached. The present status of the account for this Contract is as follows:

**CHANGE ORDER SUMMARY**

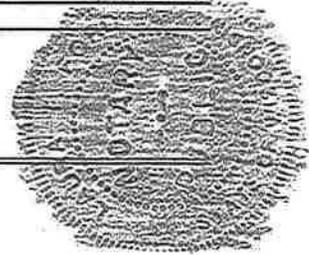
Change Orders approved previously		ADDITIONS \$	DEDUCTIONS \$
TOTAL			
Subsequent Change Orders			
Number	Approved (date)		
1		\$0.00	
2		\$54,112.50	
3			
4		\$3,430.00	
5		\$6,080.00	
TOTALS		\$63,622.50	\$0.00
Net change by Change Orders		<b>\$63,622.50</b>	

ORIGINAL CONTRACT SUM.....	\$692,744.20
Net change by Change Orders.....	\$63,622.50
CONTRACT SUM TO DATE.....	\$756,366.70
<b>TOTAL COMPLETED &amp; STORED TO DATE.....</b>	<b>\$732,012.87</b>
RETAINAGE (5% OF 1 <sup>st</sup> 50%)	\$0.00
TOTAL EARNED LESS RETAINAGE.....	\$732,012.87
LESS PREVIOUS CERTIFICATES FOR PAYMENT....	\$721,036.67
CURRENT PAYMENT DUE.....	\$10,976.20

State of: Wisconsin County of: Dane  
The undersigned Contractor certifies that the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid for by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

Contractor:  
By: [Signature] Date: 8/4/15

Subscribed and sworn to before me this 4th day of August, 2015  
Notary Public: [Signature]  
My Commission expires: May 4, 2018



In accordance with the Contract and this Application for Payment the Contractor is entitled to payment in the amount shown above.

Recommended by Engineer: [Signature]  
Approved by Owner: Travis M. Foss

321	Restoration FP	1	LS	\$7,000.00	0.50	\$3,500.00	0.5	\$3,500.00	1.00	\$7,000.00	100.00%	\$7,000.00
322	Tie-Removal	0	FN	\$134.96	0.00	\$0.00		\$0.00	0.00	\$0.00	#DIV/0!	\$0.00
323	Heavy Rip Rap	6	CY	\$72.00	6.00	\$432.00		\$0.00	6.00	\$432.00	100.00%	\$432.00
324	Additional Grading	1	LS	\$6,080.00	0.00	\$0.00	1	\$6,080.00	1.00	\$6,080.00	100.00%	\$6,080.00
401	Colored Stamped Concrete 5-Inch	240	SF	\$11.00	237.50	\$2,612.50		\$0.00	237.50	\$2,612.50	98.96%	\$2,640.00
402	Curb and Gutter 24-Inch	120	LF	\$22.85	76.00	\$1,736.60		\$0.00	76.00	\$1,736.60	63.33%	\$2,742.00
403	Curb and Gutter 30-Inch	715	LF	\$25.00	475.00	\$11,875.00		\$0.00	475.00	\$11,875.00	66.43%	\$17,875.00
404	Barrier Curb 12-Inch	50	LF	\$24.00	46.00	\$1,104.00		\$0.00	46.00	\$1,104.00	92.00%	\$1,200.00
405	Concrete Sidewalk 5-Inch	150	SF	\$5.00	365.00	\$1,825.00		\$0.00	365.00	\$1,825.00	243.33%	\$750.00
406	Concrete Sidewalk 6-Inch Ramps	293	SF	\$5.40	494.00	\$2,667.60		\$0.00	494.00	\$2,667.60	168.60%	\$1,582.20
407	Concrete Driveway 7-Inch	460	SF	\$7.75	210.00	\$1,627.50		\$0.00	210.00	\$1,627.50	45.65%	\$3,565.00
408	Concrete Median Nose, Type I	2	EA	\$803.00	2.00	\$1,606.00		\$0.00	2.00	\$1,606.00	100.00%	\$1,606.00
409	Concrete Pad	190	SF	\$5.30	157.00	\$832.10		\$0.00	157.00	\$832.10	82.63%	\$1,007.00
410	Concrete Boardwalk Abutment	2	EA	\$7,500.00	2.00	\$15,000.00		\$0.00	2.00	\$15,000.00	100.00%	\$15,000.00
411	Detectable Warning Fields Natural Patina	96	SF	\$34.50	100.00	\$3,450.00		\$0.00	100.00	\$3,450.00	104.17%	\$3,312.00
501	Base Aggregate Dense 3/4-Inch	7980	T	\$12.30	6537.59	\$80,412.36		\$0.00	6537.59	\$80,412.36	81.92%	\$98,154.00
502	Base Aggregate Dense 1-1/4-Inch	100	T	\$14.00	303.79	\$4,253.06		\$0.00	303.79	\$4,253.06	303.79%	\$1,400.00
503	Base Aggregate Dense 3-Inch	155	T	\$12.30	323.17	\$3,974.99		\$0.00	323.17	\$3,974.99	208.50%	\$1,906.50
504	Asphaltic Concrete Pavement Binder 3-Inch	50	T	\$95.00	106.93	\$10,158.35		\$0.00	106.93	\$10,158.35	213.86%	\$4,750.00
505	Asphaltic Concrete Pavement Surface 2-1/4-Inch	285	T	\$68.90	265.59	\$18,299.15		\$0.00	265.59	\$18,299.15	93.19%	\$19,636.50
506	Asphaltic Concrete Pavement Surface 3-Inch	1740	T	\$68.90	2216.59	\$152,723.05	-220.89	-\$15,219.32	1995.70	\$137,503.73	114.70%	\$119,886.00
507	Tack Coat	375	GAL	\$1.00	125.00	\$125.00		\$0.00	125.00	\$125.00	33.33%	\$375.00
508	Pavement Marking Epoxy 4-Inch	2810	LF	\$1.15	2506.00	\$2,881.90	201	\$231.15	2707.00	\$3,113.05	96.33%	\$3,231.50
509	Pavement Marking Crosswalk Epoxy 12-Inch White	72	LF	\$8.25	74.00	\$610.50		\$0.00	74.00	\$610.50	102.78%	\$594.00
510	Pavement Marking Diagonal Epoxy 12-Inch Yellow	210	LF	\$5.25	131.00	\$687.75		\$0.00	131.00	\$687.75	62.38%	\$1,102.50
511	Pavement Marking Diagonal Epoxy 24-Inch White	80	LF	\$8.80	64.00	\$563.20		\$0.00	64.00	\$563.20	80.00%	\$704.00
512	Pavement Marking Island Nose Epoxy	2	EA	\$83.00	2.00	\$166.00		\$0.00	2.00	\$166.00	100.00%	\$166.00
513	Pavement Marking Curb Epoxy	50	LF	\$6.75	0.00	\$0.00	52	\$351.00	52.00	\$351.00	104.00%	\$337.50
514	High Friction Colored Surface	240	SF	\$27.00	310.00	\$8,370.00		\$0.00	310.00	\$8,370.00	129.17%	\$6,480.00
601	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	128	LF	\$38.00	21.00	\$798.00		\$0.00	21.00	\$798.00	16.41%	\$4,864.00
602	Storm Sewer Pipe Reinforced Concrete Class III 18-Inch	0	LF		0.00	\$0.00		\$0.00	0.00	\$0.00	#DIV/0!	\$0.00
603	Apron Endwalls for Culvert Pipe 18-Inch	0	EA		0.00	\$0.00		\$0.00	0.00	\$0.00	#DIV/0!	\$0.00
604	Storm Sewer Pipe Reinforced Concrete Class III 48-Inch	36	LF	\$83.00	36.00	\$2,988.00		\$0.00	36.00	\$2,988.00	100.00%	\$2,988.00
605	Apron Endwalls for Culvert Pipe Reinforced Concrete 48"	2	EA	\$451.00	2.00	\$902.00		\$0.00	2.00	\$902.00	100.00%	\$902.00
606	Culvert Pipe Corrugated Steel 48-Inch	24	LF	\$163.00	24.00	\$3,912.00		\$0.00	24.00	\$3,912.00	100.00%	\$3,912.00
607	Apron Endwalls for Culvert Pipe Steel 48-Inch	2	EA	\$1,329.00	2.00	\$2,658.00		\$0.00	2.00	\$2,658.00	100.00%	\$2,658.00
608	Concrete Horizontal Elliptical Apron 45-Inch x 30-Inch	49	LF	\$234.00	49.00	\$11,466.00		\$0.00	49.00	\$11,466.00	100.00%	\$11,466.00
609	Reinforced Concrete Horizontal Elliptical 45-Inch	4	EA	\$5,516.00	4.00	\$22,064.00		\$0.00	4.00	\$22,064.00	100.00%	\$22,064.00

J0000D4  
CK 20877

WAIVER OF CONSTRUCTION LIEN

For value received, the undersigned hereby waives all rights to or claim for a lien on the property hereafter described, for any and all work \$600.74 through 8/31/14.

Said Improvements being done for the City of Fitchburg (Owner), by Janke General Contractors, Inc. (Contractor). Improvements are done on the property described as Cannonball Path Phases 2 & 4 (Location).

The labor furnished and materials furnished for said job consists of \$600.74. The right to assert construction lien rights for work done or materials furnished in excess of the said amount is hereby expressly reserved through 8/31/14.

This waiver furnished is a waiver of lien rights only, and not any contract rights of the claimant otherwise existing.

Date Signed: 7/22/15

Company Name: Mega Rentals

Signature: Kelli Chate

# FULL WAIVER OF CONSTRUCTION LIEN

§779.05, Wis. Stats.

Date: July 28, 2015

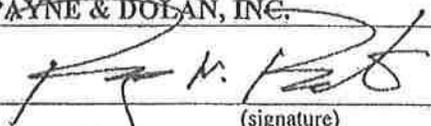
1. Claimant's Name: Payne & Dolan, Inc.  
Claimant's Address: 6295 Lacy Road, Fitchburg, WI 53593
2. Property Improved by Contractor's Work (check one):  
 Street address: C/O Fitchburg - Cannonball Path 2 & 4  
 Legal description attached.
3. Contractor's Work furnished at the request of: (name of party which requested or contracted for work)

**JANKE GENERAL CONTRACTORS, INC.**  
1223 River View Lane  
Waukesha, WI 53187

4. Waiver of lien rights, contingent upon receipt of payment, is made for (select one):  
 The following work:  
(insert description of type of labor, services, material, plans or specifications supplied by Contractor, including percentage performed dollar value, and dates as necessary to accurately describe the Work being waived, stating exceptions, if any)  
 All past Work, including labor, services, material, plans or specifications performed or furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.
5. Title Companies, Lenders or others may require disclosure of the Contractor's subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:

(Attach additional sheets if necessary)

CONTRACTOR NAME: PAYNE & DOLAN, INC.

By: 

(signature)

Authorized Agent's Name: Douglas W. Buth

(print name of person signing above)

Title: Area Manager

Address: 6295 Lacy Road, Fitchburg, WI 53593

Telephone Number: 608-845-8900

NOTE: This waiver is dependent upon the actual receipt of payment. If the check issued is returned "NSF" or payment stopped, this waiver of lien is void.

§779.05 Waivers of Lien. Provides, in part "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor, services, material, plans or specifications performed, furnished or procured, or to be performed, furnished or procured by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor, services, material, plans or specifications. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the labor, services, material, plans or specifications to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: Finance

Prepared by: Misty Dodge

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval

Vendor # <u>8222</u> <u>Ehlers &amp; Associates Inc</u> <u>3060 Centre Pointe Drive</u> <u>Roseville, MN 55113</u>	<b>SUBMITTED FOR APPROVAL</b>
	ADMINISTRATOR Under \$2,500 <input type="checkbox"/>
	MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/>
	FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
67970	7/10/2015	2015 TID 9 Creation (Sub Zero) - Phase 1	409	5731	001		\$7,300.00
67970	7/10/2015	2015 TID 9 Creation (Sub Zero) - Phase 2	409	5731	001		\$5,200.00

<input type="checkbox"/> Above items are within budget	<b>TOTAL</b>	\$12,500.00 ✓
	<b>Finance Initial</b>	<i>MFD</i>

**Signatures Required:**

Department Head

*Misty Dodge*  
*MD*

Date Approved

8-11-15

Comptroller/Administrator

Date Approved

Over \$2,500:

Mayor

*Steph L. Caldwell*

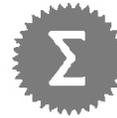
Date Approved

8-18-2015

Comments or special arrangements (if required) \_\_\_\_\_

Use remittance address \_\_\_\_\_

Ehlers & Associates, Inc.  
 3060 Centre Pointe Drive  
 Roseville, Minnesota 55113  
 Phone: 651-697-8500



Invoice #: 67970

Invoice date: 7/10/2015  
 Terms: Due Upon Receipt

Misty Dodge  
 City of Fitchburg  
 5520 Lacy Rd  
 Fitchburg, Wisconsin, USA  
 53711-5318

REC'D JUL 13 2015

Description	Quantity	Rate	Amount
<b>Project: 2015 TID 9 Creation ("Sub-Zero" Project)</b>			
<b>Charges:</b>			
Phase I			7,300.00
Phase II			5,200.00
<b>Total Charges:</b>			<b>12,500.00</b>

Subtotal: \$ 12,500.00  
 NO TAX: \$ 0.00  
 Total: \$ 12,500.00

409-5731-001

# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: PRF Prepared by: Endl

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval

Vendor # <u>Tennis Courts Unlimited</u> 364 N. Main P.O. Box 156 Watervliet, MI 49098	#2060 <b>SUBMITTED FOR APPROVAL</b> ADMINISTRATOR Under \$2,500 <input checked="" type="checkbox"/> MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>
--	---

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
2156	8/6/2015	Swan Creek Tennis Courts	100	5520	290		\$7,900.00
		Pickleball courts at SC	↓	↓	↓		\$650.00
		McKee hoops courts	↓	↓	↓		\$5,200.00
						<b>TOTAL</b>	\$13,750.00 ✓
<input type="checkbox"/> Above items are within budget						<b>Finance Initial</b>	<i>MFD</i>

Signatures Required:

Department Head *[Signature]*

Date Approved 8/14/15

Comptroller/Administrator *[Signature]*

Date Approved \_\_\_\_\_

Over \$2,500:

Mayor *[Signature]*

Date Approved 8-18-2015

Comments or special arrangements (if required) \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_



TENNIS COURTS UNLIMITED

364 N. MAIN  
P.O. Box 156  
Watervliet, MI 49098  
Phone: 269-463-7103  
Email: tenniscourtsunli  
mited@gmail.com

**Invoice**

Invoice #: 2156  
Invoice Date: 08/06/15

Bill To:

City of Fitchburg  
Scott Endl  
5520 Lacy Road  
Fitchburg, WI 53711

Date	Your Order #	Our Order #	Sales Rep.	FOB	Ship Via	Terms	Tax ID
08/06/15			C.THURMAN			Paid in Full Upon Completion	

Quantity	Item	Units	Description	Discount %	Taxable	Unit Price	Total
2			Crack fill, and color coat two existing tennis courts located @Swan Creek Park.				\$7,900.00
2			Stripe two pickleball courts @ Swan Creek Park.				\$650.00
1			Crack fill, and color coat one existing basketball court located @ McKee Park.				\$5,200.00

Subtotal	\$13,750.00
Tax	N/A
Shipping	0
Miscellaneous	0
Balance Due	\$13,750.00



Bid tab Swan Creek Park Tennis Courts  
Tuesday, February 24<sup>th</sup>, 2015 3:30 p.m.

Bidder	Tennis Courts
Frank Armstrong Enterprises, Milwaukee, WI	\$11,882
Upper Midwest Athletic Construction, Anoka, MN	\$10,870
Tennis Courts Unlimited, Watervliet, MI	\$7,900
Midwest Sealcoat, Dodgeville, WI	\$8,000
10-S Court Surface, Lake Forest, IL	\$10,700

# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: Administration Prepared by: Lisa Sanford

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	8/17/2015		

Vendor # <u>7613</u> <u>Boys &amp; Girls Club of Dane County</u> <u>1818 W. Beltline Hwy</u>	<b>SUBMITTED FOR APPROVAL</b> ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 < \$25,000 <input checked="" type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input type="checkbox"/>
--	---

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
<u>1st &amp; 2nd Qtr 2015</u>	7/31/2015	1st & 2nd Quarter Payment 2015	100	5190	210		\$25,000.00

<input type="checkbox"/> Above items are within budget	<b>TOTAL</b>	\$25,000.00 ✓
	<b>Finance Initial</b>	<u>MSF</u>

**Signatures Required:**

Department Head \_\_\_\_\_ Date Approved \_\_\_\_\_

Comptroller/Administrator [Signature] \_\_\_\_\_ Date Approved 8-17-15

---

Over \$2,500:

Mayor [Signature] \_\_\_\_\_ Date Approved 8-18-2015

Comments or special arrangements (if required) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**BOYS & GIRLS CLUB**  
OF DANE COUNTY

**Great Futures Start Here.**

**BOARD MEMBERS**

Chris Fortune  
*President*

Steve Lipton  
*President Elect*

Beth Korth  
*Treasurer*

Astrid Vaccaro  
*Secretary*

Amos Anderson

Julie Bauer

Darrell Bazzell

Terry Bolz

Mike Dillis

Dave Florin

Joyce Gilmer

Joe Hildebrandt

Rev. Richard Jones

Scott Jones

Isadore Knox, Jr.

Beth Korth

Carl Kugler

Jay Loewi

Gordon Meicher

Annette Miller

Matt Prescott

Dean Pribbenow

Dr. Floyd Rose

Randy Sproule

Addrena Squires

Paul Tonnesen

Julia Voss

Michael Weiden

Chief Noble Wray

Michael Johnson

*Chief Executive Officer*

7/31/2015

Mr. Anthony Roach  
City of Fitchburg  
5520 Lacy Road  
Fitchburg, WI 53711

Dear Anthony,

I am writing on behalf of the Boys & Girls Club of Dane County, Inc. to request the fourth quarter (January through June 2015) of the funding granted to our Allied Drive location for 2015 of \$25,000.00 for the combine 1<sup>st</sup> and 2<sup>nd</sup> quarter (\$50,000.00 X 25%). Enclosed is the Program Status Report for the Allied Drive Boys & Girls Club for January through June 2015. Please note that instead of having three different reports we have consolidated to one report due to the changes within our Finance department. The Program Status Report does have the funding from the City of Fitchburg included.

The Club currently served 540 Youth Members for 2015 at our Allied Location:

- 246 Madison Male Members
- 166 Madison Female Members
- 56 Fitchburg Male Members
- 72 Fitchburg Female Member

The Club served Adults 1731 (unduplicated) for 2015:

- 532 Madison Males
- 476 Madison Females
- 239 Fitchburg Males
- 290 Fitchburg Females
- 194 Unreported Addresses

Thank you for your support of the Boys & Girls Club. Please feel free to call me if you have any questions or require any further information regarding our Allied Drive location at 608-257-2606, ext. 731.

Sincerely,

Laisha Rowell,  
Employee Engagement Manager



**BOYS & GIRLS CLUB OF DANE COUNTY**  
**Program Status Report**  
**3 Months Ending March 31, 2015**  
**400 - ALLIED CLUB**

	<u>Monthly</u> <u>Activity</u>	<u>Y.T.D.</u> <u>Activity</u>
<b>REVENUES:</b>		
4025 Van Support Revenue	2,497.	2,497.
4240 Ciommunity Outreach	0.	0.
4800 General Grants	0.	0.
4801 General Grants-Second Harvest	636.	636.
5201 Government Grants-CDBG	10,751.	32,253.
5202 Government Grants-City of Fitchburg	4,167.	12,500.
6000 Memberships & Program Fees	70.	380.
6010 Building Rental	(200.)	4,531.
<b>Total Revenues</b>	<u>17,921.</u>	<u>52,797.</u>
<b>EXPENDITURES:</b>		
7002 Professional Salaries - Salaried	2,511.	8,788.
7004 Professional Salaries - Hourly	14,201.	40,782.
7110 401K Employer Contribution	0.	0.
7201 FICA	1,278.	3,791.
7202 Unemployment Insurance	0.	0.
7203 Workers Compensation	444.	786.
8110 Program Supplies	184.	192.
8115 Program Activities & Events	38.	38.
8505 Van Maintenance & Repair	88.	88.
8510 Depreciation	5,060.	15,181.
8707 Staff Mileage	0.	75.
8905 Food & Beverage Expense	332.	332.
8906 Food Service Supplies	0.	184.
9100 Operation Allocation	3,810.	10,178.
9200 Administrative Allocation	11,596.	29,021.
9805 Community Outreach	0.	0.
<b>Total Expenditures</b>	<u>39,542.</u>	<u>109,435.</u>
<b>Surplus/(Deficit)</b>	(21,621.)	(56,638.)

**BOYS & GIRLS CLUB OF DANE COUNTY**  
**Program Status Report**  
**6 Months Ending June 30, 2015**  
**400 - ALLIED CLUB**

	<u>Monthly</u> <u>Activity</u>	<u>Y.T.D.</u> <u>Activity</u>
<b>REVENUES:</b>		
4010 General & Individual Donations	500.	500.
4025 Van Support Revenue	0.	4,041.
4240 Ciommunity Outreach	150.	150.
4800 General Grants	0.	0.
4801 General Grants-Second Harvest	318.	1,591.
5201 Government Grants-CDBG	10,751.	64,506.
5202 Government Grants-City of Fitchburg	4,167.	25,000.
6000 Memberships & Program Fees	150.	813.
6010 Building Rental	0.	9,068.
<b>Total Revenues</b>	<u>16,036.</u>	<u>105,668.</u>
<b>EXPENDITURES:</b>		
7002 Professional Salaries - Salaried	(628.)	13,182.
7004 Professional Salaries - Hourly	12,566.	81,003.
7110 401K Employer Contribution	0.	0.
7201 FICA	913.	7,202.
7202 Unemployment Insurance	0.	0.
7203 Workers Compensation	244.	1,507.
8106 Office Expenses	23.	23.
8110 Program Supplies	93.	729.
8115 Program Activities & Events	181.	916.
8503 Repairs & Maintenance	0.	960.
8504 Cleaning Service	0.	1,892.
8505 Van Maintenance & Repair	2,171.	2,491.
8507 Van Fuel	1,483.	3,187.
8510 Depreciation	5,060.	30,361.
8707 Staff Mileage	35.	220.
8801 Conferences & Meetings	0.	43.
8905 Food & Beverage Expense	985.	2,119.
8906 Food Service Supplies	346.	618.
9100 Operation Allocation	3,051.	22,235.
9200 Administrative Allocation	8,386.	57,108.
9805 Community Outreach	72.	72.
9998 Credit Card Exp Missing Receipts	64.	64.
<b>Total Expenditures</b>	<u>35,044.</u>	<u>225,933.</u>
<b>Surplus/(Deficit)</b>	(19,008.)	(120,265.)



# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: Public Works

Prepared by: Ahna Bizjak

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval

Vendor # <u>Mead &amp; Hunt</u> <i>New</i> 2440 Deming Way Middleton, WI 53562-1562	<b>SUBMITTED FOR APPROVAL</b> ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 < \$25,000 <input type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>
---	---

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
253191	7/14/15	Lacy Road Reconstruction - Design	400	5733	468		\$41,599.99
<input type="checkbox"/> Above items are within budget						<b>TOTAL</b>	\$41,599.99
						<b>Finance Initial</b>	<i>MB</i>

**Signatures Required**

Department Head *Cory Sherwin* Date Approved 8/16/15

Comptroller/Administr *MB* Date Approved \_\_\_\_\_

Over \$2,500:

Mayor *Steph Colak* Date Approved 8-18-2015

Comments or special arrangements (if require) \_\_\_\_\_

Total Invoices processed to date: \$41,599.99  
 Total Contract Approved: \$658,208.88  
 Amount of Contract Remaining: \$616,608.89  
 Percent Complete 6%



Remit payment to:  
 Mead & Hunt | Accounts Receivable  
 2440 Deming Way | Middleton, WI 53562-1562  
 1-888-364-7272 | AccountsReceivable@meadhunt.com

**Invoice**

Ahnaray Bizjak  
 City of Fitchburg  
 5520 Lacy Road  
 Fitchburg, Wisconsin 53711-5318

July 14, 2015  
 Project No: R0604100-151061.01  
 Invoice No: 253191

Project R0604100-151061.01 WI SW Lacy Rd Reconstruct Fitchburg

06/24/2015 - Contract

Professional Services from June 01, 2015 to June 30, 2015

Phase 00001A Administration

**Professional Personnel**

	Hours	Amount
Senior Associate	2.50	473.70
Senior Engineer	12.00	1,775.88
Technical Editor	2.00	146.55
Administrative Assistant	2.00	138.52
Totals	18.50	2,534.65
<b>Total Labor</b>		<b>2,534.65</b>

**Total this Phase \$2,534.65**

Phase 00001B Design Rpts

**Professional Personnel**

	Hours	Amount
Engineer I	5.25	436.33
Totals	5.25	436.33
<b>Total Labor</b>		<b>436.33</b>

**Total this Phase \$436.33**

Phase 00001C Environ Doc

**Professional Personnel**

	Hours	Amount
Senior Project Planner	3.00	431.70
Senior Scientist	6.00	668.56
Planner II	2.00	147.74
Scientist I	42.00	2,954.29
Totals	53.00	4,202.29
<b>Total Labor</b>		<b>4,202.29</b>

**Reimbursable Expenses**

Employee Vehicle Mileage	32.78	
<b>Total Reimbursables</b>	<del>32.78</del>	<del>32.78</del> 0

**Total this Phase                    \$4,235.07**

Phase                    00001D                    Agency/Utility Coord  
**Professional Personnel**

	Hours	Amount	
Engineer I	4.00	304.60	
Administrative Assistant	2.00	138.52	
Totals	6.00	443.12	
<b>Total Labor</b>			<b>443.12</b>
			<b>Total this Phase                    \$443.12</b>

Phase                    00001E                    Public Involvement  
**Professional Personnel**

	Hours	Amount	
Senior Associate	2.00	378.96	
Senior Project Planner	1.00	143.90	
Senior Engineer	29.50	4,365.71	
Planner II	22.75	1,680.54	
Engineering Technician I	29.25	1,530.65	
Administrative Assistant	4.00	268.52	
Totals	88.50	8,368.28	
<b>Total Labor</b>			<b>8,368.28</b>
			<b>Total this Phase                    \$8,368.28</b>

Phase                    00001F                    Surveying  
**Professional Personnel**

	Hours	Amount	
Senior Engineer	10.00	1,479.90	
Senior Engineer Technician	22.50	2,903.18	
Registered Land Surveyor	66.50	5,813.10	
Engineer I	28.50	2,170.28	
Engineering Technician I	36.25	2,454.85	
Totals	163.75	14,821.31	
<b>Total Labor</b>			<b>14,821.31</b>

**Reimbursable Expenses**

Supplies		1,088.00	
Employee Vehicle Mileage		<del>239.80</del>	
<b>Total Reimbursables</b>		<b>1,327.80</b>	<del>1,327.80</del>
		<del>1,088.00</del>	<del>1,088.00</del>

**Unit Billing**

M&H Vehicle Mileage	48.0 Miles @ 0.75	<del>36.00</del>	
<b>Total Units</b>		<del>36.00</del>	<del>36.00</del> 0
			<b>Total this Phase                    \$16,185.11</b>

Phase                    00001G                    Prelim Road Design  
**Professional Personnel**

	Hours	Amount
Senior Engineer	41.50	6,141.59

Project	R0604100-151061.01	WI SW Lacy Rd Reconstruct Fitchburg	Invoice	253191
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Engineer III	1.00	113.05	
Engineer II	1.00	89.17	
Engineer I	2.00	152.30	
<b>Totals</b>	<b>45.50</b>	<b>6,496.11</b>	
<b>Total Labor</b>			<b>6,496.11</b>
		<b>Total this Phase</b>	<b>\$6,496.11</b>

Phase 00001K Right - of - Way  
**Professional Personnel**

	Hours	Amount	
Senior Engineer	1.50	221.99	
Senior Engineer Technician	8.50	1,096.76	
<b>Totals</b>	<b>10.00</b>	<b>1,318.75</b>	
<b>Total Labor</b>			<b>1,318.75</b>
		<b>Total this Phase</b>	<b>\$1,318.75</b>

Phase 00001Q Meetings & Conferences  
**Professional Personnel**

	Hours	Amount	
Senior Project Planner	8.00	1,151.20	
Senior Engineer	5.00	739.95	
<b>Totals</b>	<b>13.00</b>	<b>1,891.15</b>	
<b>Total Labor</b>			<b>1,891.15</b>
		<b>Total this Phase</b>	<b>\$1,891.15</b>

**Total this invoice**      ~~\$41,908.57~~  
**\$41,599.99**

<b>Billings to Date</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>41,908.57</b>	<b>0.00</b>	<b>41,908.57</b>

# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: Public Works Prepared by: Gus VanderWegen

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	8/6/2015	8/5/2015	

Vendor # <u>1776</u> <u>SPEEDWAY SAND &amp; GRAVEL</u> <u>8500 GREENWAY BLVD SUITE 202</u> <u>MIDDLETON, WI 53562</u>	<b>SUBMITTED FOR APPROVAL</b> ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 \$25,000 <input type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>
--	---

Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount
6	8/5/2015	Spoke/Sprocket - Paving, Sidewalk, Lighting	406	5730	010		551,690.36
		Retainage Held	400	21123			(\$84,228.59)
<input type="checkbox"/> Above items are within budget						<b>TOTAL</b>	\$467,461.77
						<b>Finance Initial</b>	<i>MFD</i>

Signatures Required:

Department Head *Tracy M. Foss* Date Approved 8-7-15

Comptroller/Administrator *[Signature]* Date Approved 8-10-15

Over \$2,500:

Mayor *Steve Child* Date Approved 8-18-2015

Comments or special arrangements (if required) \_\_\_\_\_

Invoices to date including this invoice: \$3,256,911.10

Project Contract Approved: \$3,369,143.51

Amount of Contract Remaining: \$112,232.41

Percent Complete: 96.7%

<b>SPOKE DRIVE &amp; SPROCKET DRIVE</b>					Pay Est No	6				
<b>CITY OF FITCHBURG</b>					Pay Est To	07/31/15				
<b>SPEEDWAY JOB NO 3423</b>										
Item	Description		Qty.	Unit	Unit Bid Price	Extension	Qty this Est	Dollars this Estimate	Qty to Date	Dollars to Date
100	General									
101	Traffic Control	BFS	1	LS	15,000.00	\$ 15,000.00	0.20	\$ 3,000.00	1.00	\$ 15,000.00
102	Construction Staking and Survey	Burse Sur	1	LS	24,000.00	\$ 24,000.00	0.05	\$ 1,200.00	1.00	\$ 24,000.00
103	Mobilization		1	LS	200,000.00	\$ 200,000.00	0.20	\$ 40,000.00	1.00	\$ 200,000.00
104	Building Demolition and Disposal		1	LS	80,000.00	\$ 80,000.00		\$ -	1.00	\$ 80,000.00
105	Building Site Clearing and Disposal		1	LS	5,000.00	\$ 5,000.00		\$ -	1.00	\$ 5,000.00
200	Erosion Control									
201	Silt Fence	Iverson	4,485	LF	1.85	\$ 8,297.25		\$ -	3,025.00	\$ 5,596.25
202	Stone Tracking Pad		2	EA	1,500.00	\$ 3,000.00		\$ -	1.00	\$ 1,500.00
203	Erosion Mat, Class I, Type B, Urban (Swales & Steep Slopes)	Iverson	5,145	SY	1.88	\$ 9,672.60		\$ -	6,946.00	\$ 13,058.48
204	Erosion Mat, Class III, Type A	Iverson	1,200	SY	4.40	\$ 5,280.00	549.00	\$ 2,415.60	875.00	\$ 3,850.00
205	Inlet Protection Type D	Iverson	32	EA	80.00	\$ 2,560.00		\$ -	18.00	\$ 1,440.00
206	Erosion Mat, Class I, Type B, Urban (Ponds)	Iverson	7,500	SY	1.98	\$ 14,850.00	3,509.50	\$ 6,948.81	6,454.50	\$ 12,779.91
300	Grading/Removal									
301	Clearing and Grubbing	Homer	1	LS	84,000.00	\$ 84,000.00		\$ -	1.00	\$ 84,000.00
302	Maintenance of Existing Driveways		3	EA	500.00	\$ 1,500.00		\$ -	3.00	\$ 1,500.00
303	Topsoil Stripping		54,040	SY	0.67	\$ 36,206.80		\$ -	54,040.00	\$ 36,206.80
304	Common Excavation		1	LS	257,000.00	\$ 257,000.00		\$ -	1.00	\$ 257,000.00
305	Removal of Pavement		3,550	SY	1.25	\$ 4,437.50		\$ -	6,536.00	\$ 8,170.00
306	Removal of Curb & Gutter		445	LF	5.00	\$ 2,225.00		\$ -	383.00	\$ 1,915.00
307	Remove Curb Head		50	LF	30.00	\$ 1,500.00		\$ -	32.00	\$ 960.00
308	Excavation Below Subgrade		1,530	CY	15.00	\$ 22,950.00		\$ -	1,098.00	\$ 16,470.00
308	CO#2 - Excavation Below Subgrade-Include below Tunnel		175	CY	15.00	\$ 2,625.00		\$ -	0.00	\$ -
309	Geotextile Fabric Type R		1,465	SY	2.00	\$ 2,930.00		\$ -	0.00	\$ -
310	Borrow Trucked In Select Fill		5,000	CY	1.00	\$ 5,000.00		\$ -	4,200.00	\$ 4,200.00
311	Restoration, Fine Grade, Topsoil, Seed, Fertilizer (SSG-Topsoil)	Iverson	1	LS	142,000.00	\$ 142,000.00	0.30	\$ 42,600.00	0.50	\$ 71,000.00
312	Utility Line Opening		11	EA	450.00	\$ 4,950.00		\$ -	17.00	\$ 7,650.00
313	Sawcut Asphaltic Pavement		260	LF	1.75	\$ 455.00		\$ -	1,129.00	\$ 1,975.75
314	CO#2-Ditching along Cannonball		1	LS	11,000.00	\$ 11,000.00	1.00	\$ 11,000.00	1.00	\$ 11,000.00
315	CO#2-Grading extra along Certco		543	CY	7.12	\$ 3,866.16	543.00	\$ 3,866.16	543.00	\$ 3,866.16
316	CO#2-Grading extra along Placon		1	LS	1,300.00	\$ 1,300.00	1.00	\$ 1,300.00	1.00	\$ 1,300.00
317	CO#2-Sand Removed from Pond		1469	CY	(5.00)	\$ (7,345.00)	1,469.00	\$ (7,345.00)	1,469.00	\$ (7,345.00)
400	Concrete									
401	Colored Stamped Concrete 5-Inch (Medians)		379	SF	14.00	\$ 5,306.00	436.00	\$ 6,104.00	436.00	\$ 6,104.00
402	Curb and Gutter 24-Inch		250	LF	22.00	\$ 5,500.00	77.00	\$ 1,694.00	207.00	\$ 4,554.00
403	Curb and Gutter 30-Inch		6,130	LF	14.00	\$ 85,820.00	(139.00)	\$ (1,946.00)	5,773.00	\$ 80,822.00
404	Concrete Sidewalk 5-Inch		26,900	SF	3.25	\$ 87,425.00	27,629.00	\$ 89,794.25	27,629.00	\$ 89,794.25

<b>SPOKE DRIVE &amp; SPROCKET DRIVE</b>					Pay Est No	6			
<b>CITY OF FITCHBURG</b>					Pay Est To	07/31/15			
<b>SPEEDWAY JOB NO 3423</b>									
Item	Description	Qty.	Unit	Unit Bid Price	Extension	Qty this Est	Dollars this Estimate	Qty to Date	Dollars to Date
520	Selected Crushed Material	1,530	CY	25.00	\$ 38,250.00		\$ -	923.00	\$ 23,075.00
<b>600 Storm Sewer</b>									
601	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	522	LF	35.00	\$ 18,270.00		\$ -	586.00	\$ 20,510.00
602	Storm Sewer Pipe Reinforced Concrete Class III 15-Inch	306	LF	37.00	\$ 11,322.00		\$ -	290.00	\$ 10,730.00
603	Storm Sewer Pipe Reinforced Concrete Class III 18-Inch	311	LF	40.00	\$ 12,440.00		\$ -	402.00	\$ 16,080.00
604	Storm Sewer Pipe Reinforced Concrete Class III 24-Inch	1,191	LF	45.00	\$ 53,595.00		\$ -	1,115.00	\$ 50,175.00
605	Storm Sewer Pipe Reinforced Concrete Class III 27-Inch	35	LF	50.00	\$ 1,750.00		\$ -	38.00	\$ 1,900.00
606	Storm Sewer Pipe Reinforced Concrete Class III 30-Inch	63	LF	55.00	\$ 3,465.00		\$ -	235.00	\$ 12,925.00
607	Storm Sewer Pipe Reinforced Concrete Class III 33-Inch	164	LF	69.00	\$ 11,316.00		\$ -	172.00	\$ 11,868.00
608	Storm Sewer Pipe Reinforced Concrete Class III 36-Inch	307	LF	75.00	\$ 23,025.00		\$ -	323.00	\$ 24,225.00
609	Storm Sewer Pipe Reinforced Concrete Class III 42-Inch	21	LF	93.00	\$ 1,953.00		\$ -	36.00	\$ 3,348.00
610	Storm Sewer Pipe Reinforced Concrete Class IV 42-Inch	199	LF	101.00	\$ 20,099.00		\$ -	191.00	\$ 19,291.00
611	Storm Sewer Pipe Reinforced Concrete Class III 48-Inch	505	LF	106.00	\$ 53,530.00		\$ -	496.00	\$ 52,576.00
612	Storm Sewer Pipe Reinforced Concrete Class IV 48-Inch	385	LF	114.00	\$ 43,890.00		\$ -	391.00	\$ 44,574.00
613	12-Inch RCP Apron Endwall	3	EA	750.00	\$ 2,250.00		\$ -	2.00	\$ 1,500.00
614	15-Inch RCP Apron Endwall	1	EA	1,300.00	\$ 1,300.00		\$ -	1.00	\$ 1,300.00
615	18-Inch RCP Apron Endwall	2	EA	1,000.00	\$ 2,000.00		\$ -	3.00	\$ 3,000.00
616	30-Inch RCP Apron Endwall	1	EA	2,100.00	\$ 2,100.00		\$ -	1.00	\$ 2,100.00
617	36-Inch RCP Apron Endwall	1	EA	2,600.00	\$ 2,600.00		\$ -	1.00	\$ 2,600.00
618	48-Inch RCP Apron Endwall	2	EA	3,200.00	\$ 6,400.00		\$ -	2.00	\$ 6,400.00
619	Riprap Medium	115	TON	40.00	\$ 4,600.00		\$ -	196.55	\$ 7,862.00
620	Inlets 2x3-FT	27	EA	1,000.00	\$ 27,000.00		\$ -	26.00	\$ 26,000.00
621	Saddle Inlet	1	EA	1,000.00	\$ 1,000.00		\$ -	1.00	\$ 1,000.00
622	Field Inlet	1	EA	800.00	\$ 800.00		\$ -	1.00	\$ 800.00
623	Trench Drain with Casting	1	LF	20,000.00	\$ 20,000.00		\$ -	0.00	\$ -
co#1	Trench Drain with Casting - delete item	-1	lf	20,000.00	\$ (20,000.00)		\$ -	0.00	\$ -

SPOKE DRIVE & SPROCKET DRIVE					Pay Est No	6				
CITY OF FITCHBURG					Pay Est To	07/31/15				
SPEEDWAY JOB NO 3423										
Item	Description		Qty.	Unit	Unit Bid Price	Extension	Qty this Est	Dollars this Estimate	Qty to Date	Dollars to Date
717	Adjust Existing Hydrant Vertically		1	EA	1,000.00	\$ 1,000.00		\$ -	3.00	\$ 3,000.00
718	Abandonment of Watermain		1	LS	8,000.00	\$ 8,000.00		\$ -	1.00	\$ 8,000.00
719	Utility Offset		3	EA	13,500.00	\$ 40,500.00		\$ -	1.00	\$ 13,500.00
co1-720	Copper Service 1" - added item		1	ea	1,600.00	\$ 1,600.00		\$ -	1.00	\$ 1,600.00
721	CO#2 - 1" Copper Pipe Extension		8	LF	50.00	\$ 400.00	8.00	\$ 400.00	8.00	\$ 400.00
722	CO#2 - 6-in DI Water Main		20	LF	60.00	\$ 1,200.00	20.00	\$ 1,200.00	20.00	\$ 1,200.00
800	Sanitary Sewer									
801	8-Inch PVC Sanitary Sewer SDR 26		1,955	LF	55.50	\$ 108,502.50		\$ -	1,997.00	\$ 110,833.50
802	Type 1, 4 Foot Dia. Sanitary MH		8	EA	2,000.00	\$ 16,000.00		\$ -	9.00	\$ 18,000.00
803	Type 1, 4 Foot Dia. Sanitary MH with Inside Drop		1	EA	3,000.00	\$ 3,000.00		\$ -	0.00	\$ -
804	Chimney Seals		10	EA	425.00	\$ 4,250.00		\$ -	0.00	\$ -
805	Manhole Covers		9	EA	900.00	\$ 8,100.00		\$ -	9.00	\$ 8,100.00
806	Connection to Existing Sanitary		2	EA	1,200.00	\$ 2,400.00		\$ -	3.00	\$ 3,600.00
807	Granular Backfill Sanitary Sewer		1,955	TF	0.10	\$ 195.50		\$ -	0.00	\$ -
808	Adjust Existing MMSD Manhole and Casting		1	LS	1,800.00	\$ 1,800.00		\$ -	1.00	\$ 1,800.00
809	Abandonment of Sanitary Sewer		1	LS	24,000.00	\$ 24,000.00		\$ -	0.50	\$ 12,000.00
900	Miscellaneous Construction									
901	Conduit Rigid Nonmetallic SCH 40 1-1/4-IN	Forward	63	LF	9.00	\$ 567.00	0.00	\$ -	63.00	\$ 567.00
902	Conduit Rigid Nonmetallic SCH 40 2-IN	Forward	4,825	LF	7.00	\$ 33,775.00	338.00	\$ 2,366.00	5,114.00	\$ 35,798.00
903	Conduit Rigid Nonmetallic SCH 80 2-IN	Forward	445	LF	8.00	\$ 3,560.00	27.00	\$ 216.00	395.00	\$ 3,160.00
904	Conduit Rigid Nonmetallic SCH 80 3-IN	Forward	910	LF	9.00	\$ 8,190.00	356.00	\$ 3,204.00	956.00	\$ 8,604.00
904	Conduit sch 80 3-In reduced	Forward	-280	LF	9.00	\$ (2,520.00)	0.00	\$ -	0.00	\$ -
905	Electrical Wire Lighting 8 AW	Forward	14,500	LF	0.90	\$ 13,050.00	14,978.00	\$ 13,480.20	14,978.00	\$ 13,480.20
906	Electrical Wire Lighting 12 AW	Forward	150	LF	1.00	\$ 150.00	278.00	\$ 278.00	278.00	\$ 278.00
907	Concrete Base Type Madison LB-8	Forward	14	EA	700.00	\$ 9,800.00		\$ -	13.00	\$ 9,100.00
908	Handhole Flared 17"x30"x24"	Forward	10	EA	850.00	\$ 8,500.00		\$ -	10.00	\$ 8,500.00
909	Pole W/Single Head Luminaire LED Fixture	Forward	13	EA	3,378.00	\$ 43,914.00	13.00	\$ 43,914.00	13.00	\$ 43,914.00
910	Single Head Luminaire LED Fixture Attached to Signal Pole	Forward	2	EA	1,612.00	\$ 3,224.00	0.00	\$ -	0.00	\$ -
911	Lighting Control Cabinet	Forward	1	EA	14,000.00	\$ 14,000.00		\$ -	1.00	\$ 14,000.00
912	Connection to Grid	Forward	1	LS	2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	1.00	\$ 2,000.00
913	Relocate Existing Light, Single-Head Luminaire	Forward	1	EA	800.00	\$ 800.00	0.00	\$ -	0.00	\$ -
914	Relocate Existing Light, Multi-Head Luminaire	Forward	1	EA	800.00	\$ 800.00	1.00	\$ 800.00	1.00	\$ 800.00
915	Remove Existing Light Fixture, Complete	Forward	1	EA	300.00	\$ 300.00	1.00	\$ 300.00	3.00	\$ 900.00
916	Bridge Tunnel Recessed Lights, Complete	Forward	1	LS	6,000.00	\$ 6,000.00	1.00	\$ 6,000.00	1.00	\$ 6,000.00
917	Concrete Base Madison Type LB-3	Forward	1	EA	850.00	\$ 850.00		\$ -	3.00	\$ 2,550.00
918	Concrete Base Madison Type G	Forward	5	EA	700.00	\$ 3,500.00		\$ -	5.00	\$ 3,500.00
919	Concrete Base WisDOT Type 10	Forward	2	EA	4,500.00	\$ 9,000.00	2.00	\$ 9,000.00	2.00	\$ 9,000.00
920	Handhole Madison Type I	Forward	4	EA	750.00	\$ 3,000.00		\$ -	4.00	\$ 3,000.00

**REQUEST AND CERTIFICATE FOR PAYMENT**

REQUEST No.6

PROJECT: Spoke and Sprocket Dr

ENGINEER: City of Fitchburg

ENGINEER'S PROJECT NO: 14-SR-101-0

CONTRACTOR: Speedway Sand & Gravel

CONTRACT FOR: City of Fitchburg

REQUEST DATE: Tuesday, August 04, 2015

TO (Owner)

City of Fitchburg  
5520 Lacy Road  
Fitchburg, WI 53711

ATTN: Gus VanderWegen

PERIOD FROM: 1/1/2015 TO: 7/31/2015

**CHANGE ORDER SUMMARY**

Change Orders approved previously		ADDITIONS \$	DEDUCTIONS \$
TOTAL			
Subsequent Change Orders			
Number	Approved (date)		
1	11/17/14		\$91,100.00
2	03/11/15	\$23,333.96	
TOTALS		\$23,333.96	\$91,100.00
Net change by Change Orders		<b>-\$67,766.04</b>	

Request is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, is attached.

The present status of the account for this Contract is as follows:

ORIGINAL CONTRACT SUM.....	\$3,436,909.55
Net change by Change Orders.....	-\$67,766.04
CONTRACT SUM TO DATE.....	\$3,369,143.51
TOTAL COMPLETED & STORED TO DATE.....	<u>\$3,341,139.69</u>
RETAINAGE (5% OF 1 <sup>st</sup> 50%)	\$84,228.59
TOTAL EARNED LESS RETAINAGE.....	\$3,256,911.10
LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$2,789,449.33
CURRENT PAYMENT DUE.....	<u>\$467,461.77</u>

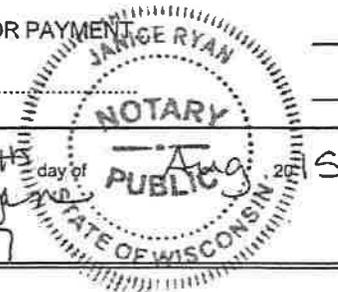
State of: Wisconsin County of: Dane

The undersigned Contractor certifies that the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid for by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

Contractor: Speedway Sand & Gravel

By: [Signature] Date: 8/5/15

Subscribed and sworn to before me this 5<sup>th</sup> day of Aug, 2015  
Notary Public: Janice Ryan  
My Commission expires: 10-22-17



In accordance with the Contract and this Application for Payment the Contractor is entitled to payment in the amount shown above.

Recommended by Engineer: [Signature]

Approved by Owner: \_\_\_\_\_

This Certificate is not negotiable. It is payable only to the payee named herein and its issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under their Contract

# Purchase Order

CITY OF FITCHBURG  
 5520 Lacy Road  
 Fitchburg, WI 53711  
 608-270-4200  
 Fax: 608-270-4212

Department: Public Works Prepared by: Tracy Foss

P.O. Number	P.O. Date	Department Rec'd Date	Date submitted for approval
	8/14/2015	8/5/2015	

Vendor # <u>2330</u> <u>TechLands, LLC</u> <u>4605 Dovetail Drive</u> <u>Madison, WI 53704</u>	<p align="center"><b>SUBMITTED FOR APPROVAL</b></p> ADMINISTRATOR Under \$2,500 <input type="checkbox"/> MAYOR \$2,500 \$25,000 <input type="checkbox"/> FINANCE COMMITTEE Over \$25,000 <input checked="" type="checkbox"/>
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Invoice Number	Invoice Date	Description	Fund	Dept	Acct	Job	Amount	
5180	8/4/2015	TechLands - T.I.F. Reimbursements	404	5730	101		\$161,681.40	
<input type="checkbox"/> Above items are within budget							<p align="right"><b>TOTAL</b></p> <p align="right">Finance Initial <u>TF</u></p>	<p align="right">\$161,681.40</p>

Signatures Required:

Department Head Cory [Signature] Date Approved 8/16/15

Comptroller/Administrator [Signature] Date Approved \_\_\_\_\_

=====  
 Over \$2,500:

Mayor [Signature] Date Approved 8-18-2015

Comments or special arrangements (if required)

Total invoices to date including this invoice:	\$1,760,196.86
Estimated Total:	\$2,000,000.00
Estimated Total Remaining:	

Percent Complete: **88%**

# TECH LANDS, LLC

4605 Dovetail Drive

Madison, WI 53704

## Contract Invoice

Invoice#: 5180

Date: 08/04/2015

**Billed To:** CITY OF FITCHBURG  
ATTN: CORY HORTON  
5520 LACY ROAD  
FITCHBURG WI 53711

**Project:** TECH LANDS ROADS  
Nobel Drive  
Fitchburg WI 53711

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**Due Date:** 08/04/2015

**Terms:**

**Order#**

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Description	Amount
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CONTRACT INVOICE	161,681.40
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**Notes:**

T.I.D. reimbursement invoice, Pay Application No. 4:

Nobel West, Nobel East, and Mica North: \$151,197.14

Mica South: \$10,484.26

TOTAL DUE: \$161,681.40

*A service charge of 18.00% per annum will be charged on all amounts overdue on regular statement dates.*

*Thank you for your prompt payment!*

Non-Taxable Amount:	161,681.40
Taxable Amount:	0.00
Sales Tax:	0.00
<b>Amount Due</b>	<b>161,681.40</b>

T.M.F

# City of Fitchburg

## Committee or Commission Referral

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Direct Referral Initiated by:  
 Direct Referral Approved by:

Date Referred: **July 28, 2015** Ordinance Number:  
 Date to Report Back: **August 25, 2015** Resolution Number: **R-78-15**

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Sponsored by: Mayor Drafted by: Public Works

**TITLE: Approving Transit Service Agreement Between the City of Madison and the City of Fitchburg**

**Background:** Metro Transit is going through the process of updating all contracts with contracting partners, including Fitchburg. Here is a brief overview of the changes that have been incorporated. Please refer to the attached memo for a more detailed explanation of the changes and the reasons for them.

1. This is a one year automatically renewable contract.
2. Routes and schedules are not specified. Service levels are in Attachment A and will be changed by MOU if significant.
3. Contract is standard for all partners with type of service (fixed route and paratransit, commuter, etc.) checked for each partner.
4. The methodology has changed to include divvying up deadhead time.
5. The contingency fund has been added.
6. Some disadvantaged business enterprise language that is irrelevant has been removed and that section now contains only non-discrimination language.

Order	Referred To	Staff Contact	Place on Agenda For	Action Taken On Referral
1	Transportation and Transit Commission	Bizjak	August 13, 2015	Approved
2	Finance	Dodge	August 25, 2015	
3				
4				

Amendments:



## Memo

5520 Lacy Road  
 Fitchburg, WI 53711  
 (608) 270-4260  
 Fax: (608) 270-4275

To:	Mayor and Fitchburg Common Council
From:	Ahna Bizjak, P.E. – Transportation Project Engineer
Date:	July 23, 2015
Subject:	Transit Service Agreement update

Metro Transit has been working on an update to the transit service agreements that are in place with each of the contracting partners. This has been a long process and has included input from the members of the Contracting Services Oversight Subcommittee (CSOS). The representative from Fitchburg is Steve Arnold and I serve as the alternate. Although I'm the alternate, I attend the meetings as often as my schedule allows.

There were three (3) primary goals for proceeding with an update to the service agreements:

- 1) Create a standard contract to ensure consistency between and among contracting partners,
- 2) Update the Payment Method to be fair and equitable, and
- 3) Update Attachment A to reflect current transit service arrangements and eliminate outdated sections of the agreement that are no longer relevant.

### **Goal 1 – Standard Contract**

At several CSOS meetings, there was general consensus to develop a contract that could serve as a template for each contracting partner, based on the type of service that was being provided. The specifics for each contracting partner would be identified in Attachment A but the contract itself would have consistent expectations, requirements, and payment methods. Each contracting partner is going through the process of updating their service agreement to this revised version.

### **Goal 2 – Update to Payment Method**

There have been 3 changes to the payment method with this updated agreement.

- 1) Allocating a percentage of “other revenue” that is received by Metro to the contracting partners (revenue received from advertising, scrap metal, etc).
- 2) Requiring contracting partners to maintain a minimum contingency fund balance to offset unknown fluctuations in cost for transit services.
- 3) Allocating a percentage of deadhead time to each contracting partner.

Items 1) and 2) above have already been in effect for several years. Metro Transit has been sharing proceeds from “other revenue” with the contracting partners for several years. But it hasn't been explicitly written into the service agreement.

During CSOS meetings, Metro explained that the contingency reserve fund, which was used to fund unforeseen cost overruns for transit service (increase in fuel prices, etc.), had been depleted. Historically, the City of Madison was the only agency who contributed towards the contingency reserve. However, that fund was also covering cost overruns for each of the contracting partners. It didn't seem reasonable, or fair, to have the City of Madison covering the full cost of all cost overruns throughout the system. In 2009, Metro Transit began to include a contribution of 4% from each contracting partner to begin to replenish the contingency reserve fund. Over a period of 4 years, the contingency reserve was replenished to the full 15% threshold. This updated contract formalizes the requirement for each contracting partner to maintain that 15% amount in their contingency reserve fund.

Item 3) is a new change that does have an impact to the 2015 Metro Transit budget. Deadhead time is the amount of time used for a driver to get to/from the storage garage to the start/end of the bus route. This is non-revenue drive time associated with each route. Historically, the City of Madison was paying for a majority, if not all, of the deadhead time through the entire system. Once again, it didn't seem equitable for Madison to bear the full burden of the deadhead time. This contract changes the payment method to allocate a portion of deadhead time to the contracting partner based on the percentage that each route operates within that community.

The deadhead time that has been allocated to Fitchburg is 525 annual vehicle hours. The financial impact of this change is ~\$10,000.

The additional deadhead time also increases the value of each partner's investment in Metro Services which means that there is a need to contribute towards the Contingency Reserve to reach the required 15% threshold. The contingency reserve contribution for 2015 is \$7,582.

Taking all of these changes into account, the 2015 Metro Transit estimate for transit services in Fitchburg is a total of \$446,915. The approved Fitchburg budget for 2015 services is \$425,000; a difference of \$21,915.

### **Goal 3 – Update Attachment A and eliminate irrelevant sections**

Attachment A has been updated to reflect the current routes, number of trips, distance, speed, time, days of operation, and annual operating hours for each route that enters Fitchburg. It provides a breakdown of the percentage of the route that is assigned to Fitchburg along with the deadhead time associated with each route. In all, the City currently contracts for 10,546.77 hours, annually, of bus transit service.

The contract was also updated to remove some disadvantaged business enterprise language that is irrelevant. That section now contains only non-discrimination language.

Staff has reviewed the contract including Attachment A and has found the information to be correct and accurate. Staff's recommendation is to approve the updated contract with the City of Madison for transit services.

**TRANSIT SERVICE AGREEMENT  
BETWEEN THE CITY OF MADISON and  
THE CITY OF FITCHBURG**

This AGREEMENT, executed by the City of Madison, Wisconsin, a municipal corporation (hereinafter referred to as "MADISON"), and the City of Fitchburg (hereinafter referred to as "FITCHBURG"), is effective as of the date by which both parties have signed hereunder.

WITNESSETH:

WHEREAS, MADISON and FITCHBURG agree it would be to the mutual benefit of the PARTIES for MADISON to continue to provide transit service to FITCHBURG; and

WHEREAS, pursuant to Section 66.0301 Wis. Stats., MADISON and FITCHBURG wish to formalize terms and conditions of the provision of transit services to FITCHBURG.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements hereinafter set forth, MADISON and FITCHBURG do, pursuant to the provisions of Wisconsin Statutes, agree as follows:

**I. TERM**

- A. Term and Renewals. The PARTIES agree that MADISON will provide transit service to FITCHBURG as described in this AGREEMENT from and including January 1, 2015 through December 31, 2015. If neither PARTY gives written notice of non-renewal to the other PARTY on or before August 1, 2015 or August 1 of each succeeding year, this AGREEMENT shall be automatically renewed for an additional one year period under the same terms and conditions, unless otherwise modified according to the procedures provided below. If timely notice of non-renewal is given according to this paragraph, neither PARTY shall incur any costs.

**II. TRANSIT AND PARATRANSIT SERVICE OPERATIONS**

- A. MADISON will provide the following transit services to FITCHBURG (check the one that applies):

Fixed route and complementary Paratransit

Commuter Bus Service only

Contracted Paratransit Service only

B. MADISON will provide the transit services selected above to FITCHBURG at the service level set forth in Attachment A. During the term of this AGREEMENT, the PARTIES may administratively modify the service level in Attachment A by executing a Memorandum of Understanding (MOU). The MOU must include the newly agreed upon service level. The METRO TRANSIT General Manager on behalf of MADISON and an individual authorized by FITCHBURG on behalf of FITCHBURG must execute the MOU. The parties understand that no service level changes can be implemented until there is a duly signed MOU. The PARTIES further understand that any other modification of this AGREEMENT can only be accomplished by the individuals duly authorized to execute this AGREEMENT.

C. The PARTIES agree that specific routes, stops, and schedules for the above transit services may change during the course of this AGREEMENT, and that it is not the intention of this AGREEMENT to memorialize specific routes, stops, or schedules.

D. MADISON will at all times provide and use buses which are clean and in good safe mechanical condition. MADISON shall be solely responsible for ensuring the safety of all passengers of the bus service in the course of transit.

E. FITCHBURG will have no control over MADISON'S operations in connection with providing said bus service, and FITCHBURG will have no control or supervision over the drivers of the buses used in said service by MADISON. Said drivers do not constitute agents or employees of FITCHBURG and will be subject solely to MADISON'S supervision and control.

F. MADISON will provide FITCHBURG with additional standard METRO TRANSIT bus stop signs (if necessary), which FITCHBURG will install as necessary to ensure that such signs are present at all established stops. FITCHBURG must install and maintain its bus stops in a safe condition and in compliance with any applicable provisions of the Americans with Disabilities Act. MADISON reserves the right to decline to stop at any bus stop not properly maintained. FITCHBURG must provide notice to MADISON of any road construction, road repair, special events or other like circumstances, which occur along or may impact the commuter bus route as soon as possible, together with a good faith estimate as to the duration of such change.

### **III. FITCHBURG'S PAYMENT FOR TRANSIT SERVICE OPERATIONS**

A. Payment for Transit Service. In consideration for providing the above transit service, FITCHBURG will pay MADISON the actual proportional cost of providing the service to FITCHBURG in each calendar year as calculated by MADISON. The actual proportional cost of providing service will be paid as follows:

i. In each calendar year, MADISON will bill FITCHBURG quarterly for the estimated proportional cost of providing transit service to FITCHBURG for that calendar year. FITCHBURG's estimated proportional cost for transit service will be calculated by MADISON according to the Methodology in Attachment B. The PARTIES agree that any service level

changes made by MOU to Attachment A may alter FITCHBURG's estimated proportional cost of service. In such a case, the quarterly billing will be adjusted to reflect the cost of those changes.

ii. During each calendar year, MADISON will collect authorized fares from passengers using FITCHBURG's contractually provided transit service. Fares shall be established and paid according to the Fare Tariff in effect for METRO TRANSIT service, as approved and from time-to-time amended by the Madison Transit and Parking Commission. Fares collected must be credited against FITCHBURG's actual proportional cost of providing services.

iii. At the conclusion of each calendar year, following an annual independent audit of transit system revenues and expenses as required by federal law, FITCHBURG's actual proportional cost of service will be determined to assure that FITCHBURG pays MADISON the actual proportional cost of service to FITCHBURG. If the actual proportional cost of service differs from the estimated proportional cost, any adjustments will be credited or billed to FITCHBURG in a supplemental billing. Within forty-five (45) days after submission of an invoice by Madison, FITCHBURG will either pay any adjusted amount or provide written notice to Madison that FITCHBURG wishes the difference to be paid from FITCHBURG's contingency reserve account. **Checks for invoices for this service shall be made payable to the City of Madison and sent to Metro Transit, 1245 East Washington Avenue, Madison, WI 53703, Attn: Accounts Receivable.** MADISON will furnish a copy of the independent audit report within thirty (30) days of the City's receipt of the report. FITCHBURG has the right at its sole cost to select a firm to conduct a separate, additional independent audit.

B. Contingency Reserve Account. The PARTIES agree that MADISON will continue to maintain a "Contingency Reserve Account" in order to fund unanticipated increases in transit service expenses such as fuel costs. The PARTIES agree that throughout the life of this AGREEMENT, FITCHBURG will maintain a Contingency Reserve Account at or above 15% of its estimated proportional cost of service. Therefore, the PARTIES agree that if at any time during the life of this AGREEMENT FITCHBURG's Contingency Reserve Account falls below 15%, FITCHBURG's payments under III.A.i. above will include a pro-rated contribution to FITCHBURG'S Contingency Reserve Account in an amount as described in Section II.A. of Attachment B, Payment Method. If at any time FITCHBURG's Contingency Reserve Account meets or exceeds 15% of its estimated proportional share, FITCHBURG's payment under III.A.i. will not include a contribution to the Contingency Reserve Account. At the end of the calendar year, if FITCHBURG's Contingency Reserve Account is at or above 15% of its estimated proportional cost of service, FITCHBURG can elect to leave the funds in its Contingency Reserve Account or request the excess be refunded within 45 days of the request.

#### **IV. PERFORMANCE**

The PARTIES agree that MADISON may assign the performance of this AGREEMENT to an independent operating company or other entity of MADISON'S choosing. FITCHBURG will be notified prior to any such assignment. It is understood that the service performed and equipment used under any such assignment will be equal to or better than that provided hereunder. However, MADISON will remain primarily responsible for performance of the service provided for herein.

In no event will MADISON be deemed to be in default of any provision of this AGREEMENT for failure to perform where such failure is due to strikes, walkouts, riots, civil insurrections or disorders, acts of God, adverse weather conditions, lawful State budgeting restrictions, or for any other cause or causes beyond the control of MADISON.

Notwithstanding any other provision of this AGREEMENT to the contrary, MADISON'S obligations to perform hereunder must first be conditioned upon its ability to do so in compliance with all applicable laws governing the conduct of MADISON'S business and operations and its budgetary process.

#### **V. NON-DISCRIMINATION**

A. In the performance of services under this Contract, both PARTIES agree not to discriminate against any employee or applicant for employment because of race, religion, marital status, age, color, sex, handicap, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, gender identity, political beliefs or student status. Both PARTIES further agree not to discriminate against any subcontractor or person who offers to subcontract on this contract because of race, religion, color, age, disability, sex, sexual orientation, gender identity or national origin.

#### **VI. INDEMNIFICATION AND HOLD HARMLESS**

Each PARTY will be responsible for the consequences of its own acts, errors, or omissions and those of its employees, officers, officials, agents, boards, committees, commissions, agencies, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. In situations including joint liability, each PARTY will be responsible for the consequences of its own acts, errors, or omissions and those of its employees, officers, officials, agents, boards, commissions, committees, agencies, and representatives. It is not the intent of the PARTIES to waive any statutory protections or impose liability beyond that imposed by state statutes.

## **VII. TERMINATION**

- A. In the event of default by FITCHBURG in its payments for more than forty-five (45) days from the date of the initial billing, service may be suspended or terminated at MADISON'S option. In the event of suspension or termination of this AGREEMENT either initiated by FITCHBURG or caused by default in its payments, FITCHBURG will pay the prorated FITCHBURG Expenses, i.e., FITCHBURG'S total actual cost of services incurred by MADISON through the early termination date of this AGREEMENT. The obligation to pay FITCHBURG Expenses, i.e., total proportional cost of services under this Section shall not apply, if this AGREEMENT is suspended or terminated for cause arising out of the unlawful acts of MADISON.
- B. In the event that FITCHBURG experiences the loss of substantial funding for this service, which could materially affect its ability to provide required funding for this service as described in Section II and Attachment A of this AGREEMENT, it will notify MADISON within ten (10) working days of notification of the loss of said funds. In the event of suspension or termination of this AGREEMENT either initiated by FITCHBURG or caused by default in its payments due to the loss of said funds, FITCHBURG will pay the prorated FITCHBURG Expenses, i.e., FITCHBURG'S actual proportional cost of services, incurred by MADISON through the early termination date of this AGREEMENT. The obligation to pay FITCHBURG Expenses, i.e., FITCHBURG total actual cost of services under this Section shall not apply, if this AGREEMENT is suspended or terminated for cause arising out of the unlawful acts of MADISON.
- C. Notwithstanding the above paragraphs A and B, MADISON may in its sole discretion and without any reason terminate this AGREEMENT at any time by furnishing FITCHBURG with sixty (60) days' written notice of termination. In the event of termination under this subsection, MADISON will reimburse FITCHBURG for any prepayment of transit costs for services not provided by MADISON due to termination under this paragraph D.

## **VIII. NOTICES**

All notices to be given under the terms of this AGREEMENT must be in writing and signed by the person serving the notice and must be sent registered or certified mail, return receipt requested, postage prepaid, or hand-delivered to the addresses of the PARTIES listed below:

If to the City of Madison:

Charles Kamp  
Metro Transit General Manager  
1101 East Washington Avenue  
Madison, WI 53703

If to City of Fitchburg:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

or to such other address that either PARTY will designate by written notice.

IN WITNESS WHEREOF, the PARTIES hereto have caused this AGREEMENT to be executed by their proper officers.

**CITY OF MADISON, WISCONSIN**  
A WI Municipal Corporation

\_\_\_\_\_  
Paul Soglin, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maribeth Witzel-Behl, City Clerk

\_\_\_\_\_  
Date

**APPROVED:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Eric T. Veum, Risk Manager

\_\_\_\_\_  
Michael P. May, City Attorney

\_\_\_\_\_  
David Schmiedicke, City Finance Director

**CITY OF FITCHBURG, WISCONSIN**

\_\_\_\_\_  
Shawn Pfaff, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patti Anderson, City Clerk

\_\_\_\_\_  
Date

Attachment A

FITCHBURG ESTIMATE--2015

"RH" = Revenue Hour

Pattern	Dist. Fitchburg	Trips				Distance				Speed				Time				Days				Annual				Fitchburg RH Total	Route RH Total	Fitchburg RH %age	Route Ddhead	Fitchburg Ddhead	Fitchburg TOTAL HRS
		Wkday	Sat	Sun	Hol	Wkday	Sat	Sun	Hol	Wkday	Sat	Sun	Hol	Wkday	Sat	Sun	Hol	Wkday	Sat	Sun	Hol	Wkday	Sat	Sun	Hol						
16E	0.25	24	17	17	12	6.00	4.25	4.25	3.00	15.22	15.60	15.62	15.63	0.39	0.27	0.27	0.19	255	52	52	6	100.50	14.17	14.14	1.15						
16s	0.25	24	17	16	12	6.00	4.25	4.00	3.00	15.22	15.60	15.62	15.63	0.39	0.27	0.26	0.19	255	52	52	6	100.50	14.17	13.31	1.15						
b16s	0.25	2				0.50				15.22				0.03				255				8.38				267.48	12,370.54	2%	538.88	11.65	279.13
18M	0.60	20	16	16	11	12.02	9.61	9.61	6.61	14.67	15.02	15.07	14.94	0.82	0.64	0.64	0.44	255	52	52	6	208.87	33.29	33.17	2.65						
18R	0.67	7				4.69				14.67				0.32				255				81.54									
18RC	1.00	8	16	15	12	8.00	15.99	14.99	11.99	14.67	15.02	15.07	14.94	0.54	1.06	0.99	0.80	255	52	52	6	138.96	55.38	51.72	4.82						
cr18	0.69	7	17	15	12	4.84	11.76	10.37	8.30	14.67	15.02	15.07	14.94	0.33	0.78	0.69	0.56	255	52	52	6	84.13	40.71	35.79	3.33						
fl18	0.43	1				0.43				14.67				0.03				255				7.52									
m18	0.60	21	15	15	11	12.64	9.03	9.03	6.62	14.67	15.02	15.07	14.94	0.86	0.60	0.60	0.44	255	52	52	6	219.68	31.27	31.15	2.66						
r18	0.43	7				3.03				14.67				0.21				255				52.63				1,119.28	12,934.91	9%	685.45	59.31	1,178.59
ac19	0.38	2				0.76				11.29				0.07				255				17.16									
p19	0.60	9				5.42				11.29				0.48				255				122.32									
pc19	0.56	5				2.80				11.29				0.25				255				63.14									
19A	0.60	6				3.61				11.29				0.32				255				81.55									
19AC	0.79	5				3.93				11.29				0.35				255				88.73									
19P	0.05	8				0.37				11.29				0.03				255				8.31									
19PC	0.35	3				1.06				11.29				0.09				255				23.98				405.20	7,586.25	5%	688.50	36.77	441.97
40G	2.46	16	17	16	12	39.35	41.81	39.35	29.51	13.01	12.67	12.67	12.73	3.02	3.30	3.11	2.32	255	52	52	6	770.99	171.64	161.54	13.91						
40T	1.72	16				27.51				13.01				2.11				255				538.95				1,657.04	5,074.08	33%	365.12	119.24	1,776.27
47Oa	0.22	4				0.88				12.78				0.07				255				17.54									
47Og	2.46	2				4.92				12.78				0.38				255				98.15									
47Op	1.10	5				5.50				12.78				0.43				255				109.68									
47la	2.61	6				15.63				12.78				1.22				255				311.90									
47lp	1.46	5				7.31				12.78				0.57				255				145.91				683.18	3,070.20	22%	405.45	90.22	773.40
49										5.16								255								1,315.80	1,315.80	100%			1,315.80
52										12.15								255				3,098.25				3,098.25	3,098.25	100%			3,098.25
59										15.80	15.13	12.50						52	52	6					1,683.36	1,683.36	100%			1,683.36	
																								<b>10,230</b>			<b>10,546.77</b>				

**ATTACHMENT B  
PAYMENT METHOD**

**I. CALCULATION OF PARTNER ESTIMATED PROPORTIONAL COST**

A. Method. The calculation to determine the PARTNER's estimated proportional cost to METRO TRANSIT service will be as follows:

- 1) The PARTNER's total annual fixed route vehicle hours times total annual system operating expense per fixed route vehicle hour equals the PARTNER's share of total annual operating expenses. In the case of a PARTNER that receives only fixed route commuter service (i.e. no paratransit service) the calculation will be to multiply the PARTNER's total annual fixed route vehicle hours by the total annual fixed route operating expense per fixed route vehicle hour.  
In the case of a Partner that receives only paratransit service the calculation will be to multiply the number of annual paratransit trips provided to the PARTNER by the total annual paratransit operating expense per total system paratransit trips.
- 2) The PARTNER's share of total annual operating expenses less the PARTNER's share of total annual operating revenue equals the PARTNER's annual gross investment.
- 3) The PARTNER's annual gross investment less the PARTNER's share of capital aid, Federal aid, and State aid equals the PARTNER's annual net investment. A PARTNER which applies for and receives State aid directly for transit services that are provided by Metro will not receive State aid as part of this contract.

B. Definitions. The following are definitions of the terms used above and the components of each of the calculation terms.

**Total system fixed route vehicle hours:** Actual vehicle hours (includes revenue service hours, scheduled time and recovery time at transfer points and deadhead hours) for all of METRO TRANSIT's fixed routes.

**PARTNER's total annual fixed route vehicle hours:** Actual vehicle hours (includes revenue service hours, scheduled time and recovery time at transfer points and deadhead hours) attributed to fixed route service provided to the PARTNER on the applicable routes.

**Total annual system operating expense:** All costs, including depreciation and interest expense, incurred by METRO TRANSIT for all transit services. Fixed asset purchases and principal debt repayment are not included.

**Total annual system operating expense per fixed route vehicle hour:** Total annual system operating expense divided by total system fixed route vehicle hours.

**Total annual fixed route operating expense:** All costs, including depreciation and interest expense, incurred by METRO TRANSIT for fixed route services only. Fixed asset purchases and principal debt repayment are not included.

**Total annual fixed route operating expense per fixed route vehicle hour:** Total annual fixed route operating expense divided by total system fixed route vehicle hours.

**Total annual paratransit operating expense:** All costs, including depreciation and interest expense, incurred by METRO TRANSIT for paratransit services only. Fixed asset purchases and principal debt repayment are not included.

**Total system paratransit trips:** Actual paratransit trips provided by METRO TRANSIT.

**Total annual paratransit operating expense per total system paratransit trips:** Total annual paratransit operating expense divided by total system paratransit trips.

**PARTNER's share of total annual operating revenue:** The sum of the PARTNER's share of fixed route passenger revenue, the PARTNER's share of paratransit service revenue and the PARTNER's share of other revenue. A PARTNER that does not receive paratransit service will not receive any paratransit service revenue and a PARTNER that is only charged for paratransit service will not receive any fixed route passenger revenue or other revenue.

**PARTNER's share of fixed route passenger revenue:** For each applicable fixed route the percentage of vehicle hours attributable to the PARTNER is multiplied by the passenger revenue associated with that route to arrive at the PARTNER's share of each route's revenue. The sum of these determines the PARTNER's share of fixed route passenger revenue.

**Fixed route passenger revenue:** Fares as recorded by fare collection equipment on fixed routes at the time of passenger boarding.

**PARTNER's share of paratransit revenue:** The percentage of total annual system fixed route vehicle hours attributable to the PARTNER multiplied by total paratransit revenue.

**Total paratransit revenue:** All passenger revenue associated with providing paratransit service plus Dane County paratransit subsidies including DDS Medicaid waiver.

**PARTNER's share of other revenue:** The percentage of total annual system fixed route vehicle hours attributable to the PARTNER multiplied by total other revenue.

**Total other revenue:** All non-service related revenue including sales of advertising, scrap metal, etc.

**PARTNER's share of capital aid:** The percentage of total operating expense attributable to the PARTNER multiplied by total capital aid.

**Total capital aid:** As noted above, depreciation expense on the full purchase price of all capital assets is included in the calculation of total system operating expense per vehicle hour. However, a portion of the purchase price of most capital assets is funded by Federal Capital Grants and so the benefit of that funding needs to be allocated to each PARTNER. Depreciation expense for each capital asset is multiplied by the percentage of the original purchase price funded by a Federal Capital Grant to arrive at the capital aid by asset and the sum of this figure for all assets yields total capital aid.

**PARTNER's share of Federal aid:** The percentage of total gross investment attributable to the PARTNER multiplied by total Federal aid.

**Total Federal aid:** Federal government grant funding used for operating budget costs (i.e. grants for capital asset purchases are not included).

**PARTNER's share of State aid:** The percentage of total operating expense attributable to the PARTNER multiplied by total State aid.

**Total State aid:** Funding from any State of Wisconsin transportation assistance program.

## II. **CALCULATION OF PARTNER CONTINGENCY RESERVE ACCOUNT CONTRIBUTION AND OFFSET**

- A. **Contribution.** The total amount due from the PARTNER to METRO TRANSIT in any given year will equal the PARTNER's annual estimated proportional share (calculation shown in part I of attachment B) plus a contribution to the PARTNER's contingency reserve fund (described in Section III.B. of this agreement). The annual contribution to the contingency reserve fund will equal 4% of the PARTNER's annual net

investment. The balance in the PARTNER's fund will be capped at 15% of the PARTNER's annual net investment.

- B. **Offset.** In years where the PARTNER's final calculated annual net investment exceeds the total of the quarterly payments made by the PARTNER during the year, METRO TRANSIT shall apply the PARTNER's accumulated contingency reserve to the difference. If the difference exceeds the available reserve balance, then the remainder will be billed by METRO TRANSIT to the PARTNER. The ability to offset will only be allowed when, prior to the offset, the PARTNER's contingency reserve balance is at least 12% of the PARTNER's net investment for the current year.
- C. **Interest.** Interest will be accrued to each PARTNER's contingency balance once per year at the prevailing rate. The prevailing rate will be defined as the average rate of return earned by the City of Madison on its investments during the preceding year.
- D. **Termination.** If PARTNER terminates its transit service agreement with MADISON, PARTNER shall be reimbursed the balance of its Contingency Reserve Account on hand at the time of termination, including interest, within 45 days of the request.

Steve Arnold, Mayor  
Introduced by

Public Works  
Prepared by

Finance and Transportation and Transit Commission  
Referred to

July 28, 2015  
Date

**RESOLUTION R-78-15  
APPROVING THE TRANSIT SERVICE AGREEMENT BETWEEN THE  
CITY OF MADISON AND THE CITY OF FITCHBURG**

**WHEREAS**, the City of Fitchburg contracts with the City of Madison to provide bus transit service throughout the urban areas of Fitchburg; and

**WHEREAS**, the existing Transit Service Agreement between the City of Madison and the City of Fitchburg was last amended in February 2003 and has become outdated; and

**WHEREAS**, the Contracted Services Oversight Subcommittee (CSOS), in which Fitchburg has one representative, has been involved in reviewing and providing feedback on the contract updates; and

**WHEREAS**, the update agreement provides a standard template for the provision of transit services that is consistent to all of the contracting partners with Attachment A providing the specific service arrangements in Fitchburg; and

**WHEREAS**, the agreement will automatically renew for an additional one year period under the same terms and conditions, unless otherwise modified; and

**WHEREAS**, the 2015 approved budget for Metro Transit services is \$425,000. The total liability for Fitchburg under the updated agreement would amount to \$446,915 including a \$7,600 contribution towards the contingency reserve, a difference of ~\$22,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Fitchburg Common Council hereby approves the attached Transit Service Agreement, dated January 1, 2015, with the City of Madison, subject to technical corrections approved by the City Engineer and City Attorney and authorizes the Mayor and City Clerk to sign the documents.

**BE IT FURTHER RESOLVED**, by the Fitchburg Common Council to approve an increase of \$22,000 to the 2015 Metro Transit budget to maintain current transit service levels and cover the additional costs associated with providing transit service in the City.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Stephen L. Arnold, Mayor

Approved:

\_\_\_\_\_  
Patti Anderson, City Clerk

# City of Fitchburg

## Committee or Commission Referral

Direct Referral by Mayor to:

Date Referred: **August 11, 2015** Ordinance Number:  
 Date to Report Back: **August 25, 2015** Resolution Number: **R-83-15**  
 Sponsored by: Mayor Arnold Drafted by: Dodge

**TITLE: AMENDING 2015 CAPITAL PROJECTS, CEDA, AND GENERAL FUND BUDGETS**

### Background:

There are three budget amendments included in the resolution:

- 1) Lacy Road Design Costs – funded by additional debt (budget amendment previously acknowledged by Board of Public Works; contract previously approved by BPW and Council)
- 2) Fitchburg Ag Route (FAR) Signage – funded by County grant and CEDA (use of funds previously approved by CEDA)
- 3) City Hall Campus Signage – funded by library capital campaign funds and excess funds from a different Senior Center project

Staff memos are included to provide additional details on each of the proposed budget amendments.

According to Sec. 10-47(c), a 2/3 vote of the council is required when an amendment alters total revenue and expenditures in any particular fund.

Order	Referred To	Staff Contact	Place on Agenda For	Action Taken On Referral
1	Finance Committee	Dodge	August 25, 2015	
2	Library Board	Rawson	August 19, 2015	Approved
3				
4				

Amendments:

  x   **EXHIBITS NEED TO BE ATTACHED TO RESOLUTION/ORDINANCE**

**City of Fitchburg**  
**Budget Amendments Presented to Council**  
**8/25/2015**

	<b>2015 Adopted Budget</b>	<b>Proposed Amendment</b>	<b>2015 Amended Budget</b>
400-4903-468 DEBT-LACY RD COMM CTR TO SYENE	\$ 300,000	\$ 389,633	\$ 689,633
400-5733-468 LACY RD COMM CTR TO SYENE RD	\$ 300,000	\$ 389,633	\$ 689,633
Subtotal Lacy Road Design Contract	<u>\$ 600,000</u>	<u>\$ 779,266</u>	<u>\$ 1,379,266</u>
100-5630-345 PUBLIC INFORMATION & EDUCATION	\$ 900	\$ 5,240	\$ 6,140
100-4377-100 MISC GRANTS	\$ (19,578)	\$ (2,620)	\$ (22,198)
100-4922-225 TRANSFER FROM CEDA	\$ 50,141	\$ 2,620	\$ 52,761
225-5922-100 TRANSFER TO GENERAL FUND	\$ (51,641)	\$ (2,620)	\$ (54,261)
225-5610-391 OTHER PROMOTIONAL EXPENSES	\$ 49,821	\$ (120)	\$ 49,701
Subtotal FAR Signage	<u>\$ 29,643</u>	<u>\$ 2,500</u>	<u>\$ 32,143</u>
400-5711-030 LOGO IMPLEMENT & WAYFINDING	\$ 10,000	\$ 14,110	\$ 24,110
400-5716-351 SR CTR/COMM CTR FURNISHINGS	\$ 40,000	\$ (4,404)	\$ 35,597
400-4981-030 INTER-PROJ TRANS #1030	\$ -	\$ 14,110	\$ 14,110
400-5991-010 TRX OUT #1010 TO OTHER PROJ	\$ -	\$ (9,706)	\$ (9,706)
400-5996-351 TRX OUT #6351 TO OTHER PROJ	\$ -	\$ (4,404)	\$ (4,404)
Subtotal Campus Signage Project	<u>\$ 50,000</u>	<u>\$ 9,706</u>	<u>\$ 59,706</u>
	<b>Revenue Changes</b>	<b>Expenditure Changes</b>	<b>Use of Fund Balance</b>
General Fund	\$ 5,240	\$ 5,240	\$ -
CEDA Fund	\$ -	\$ 2,500	\$ (2,500)
Capital Projects Fund	\$ 403,743	\$ 413,449	\$ (9,706)
	<u>\$ 408,983</u>	<u>\$ 421,189</u>	<u>\$ (12,206)</u>



## Memo

City of Fitchburg  
5520 Lacy Road  
Fitchburg, WI 53711  
608-270-4264  
[www.fitchburgwi.gov](http://www.fitchburgwi.gov)

<b>To:</b>	Fitchburg Common Council, Mayor, and Finance Committee
<b>From:</b>	Cory Horton, Director of Public Works/City Engineer
<b>Date:</b>	July 27, 2015
<b>Subject:</b>	Budget Amendment for Lacy Road Project

The design contract for the Lacy Road project with Mead and Hunt was recommended for approval at the June 1, 2015 Board of Public Works and June 9, 2015 by Common Council. The base design fee is \$655,018 and additional "if authorized" costs were \$34,615 – for a total not to exceed design fee of \$689,633.

During the Board of Public Works approval, the Board discussed the current budget of \$300,000 and discussed that Finance would need to approve a 2015 budget amendment to cover the current design costs of \$689,633.

Therefore, a budget amendment in the amount of \$389,633 is needed to cover the additional design costs. This additional funding would come from borrowing for the project.

The capital project is #3468



**Economic Development**  
5520 Lacy Road  
Fitchburg, WI 53711-5318  
Phone: (608)270-4245  
Fax: (608)270-4212  
[www.fitchburgwi.gov](http://www.fitchburgwi.gov)

Date: July 21, 2015  
To: Misty Dodge  
From: Michael Zimmerman  
Subject: CEDA Funds for Fitchburg Ag Bike Tour Signage

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In the 2014 CEDA budget, \$2,500 was approved for the Fitchburg Ag Bike Tour Signage. The funds were never disbursed in 2014 as they were working on final design details. In 2015, Wade Thompson is requesting at the July 23, 2015 meeting an additional \$120 is needed to purchase the signage for a total cost of \$2,620. The \$120 will be used to purchase photos to be used on the signs. Please make the appropriate transfer and budget amendment from CEDA account number 225-5922-100 to the general fund account number 100-5630-345 for the purchase of the signage. I have included a copy of the 2014 for your reference along with the 2015 CEDA request for the additional funds.



PLEASE RETURN COMPLETED FORM TO:  
 Mr. Mike Zimmerman, Economic Development Director  
 c/o City of Fitchburg  
 5520 Lacy Road  
 Fitchburg WI 53711  
 (608) 270-4245  
[michael.zimmerman@city.fitchburg.wi.us](mailto:michael.zimmerman@city.fitchburg.wi.us)

**CITY OF FITCHBURG  
 ROOM TAX FUNDING REQUEST**

**Included with this application must be a Financial Report for your organization.**

**A Summary Report must be submitted to the Fitchburg Community and Economic Development Authority within thirty (30) days of your event.**

Request Date: July 23, 2015

Organization: City of Fitchburg Planning and Zoning Department on behalf of the City Agriculture and Rural Affairs Committee

Mission Statement: The City's Agriculture and Rural Affairs Committee oversees various agricultural issues in the City as well as other issues affecting the City's rural areas and its residents.

Board/Committee Members: Ed Kinney, Roger Cohee, Tony Hartmann, Bill Horns, Tom O'Brien, Tom Thrall, and George Vroman

**Contact Information**

Name(s): Wade Thompson, Resource/Project Planner, City of Fitchburg Planning and Zoning Department

Mailing Address: 5520 Lacy Road, Fitchburg, WI 53711  
 (Please include City, State, and Zip Code)

Phone Number(s): 608.270.4258 Fax Number(s): \_\_\_\_\_

E-Mail Address(es): wade.thompson@fitchburgwi.gov

**Event**

Date(s): \_\_\_\_\_ Time: \_\_\_\_\_ Location: Badger State Trail

Description of Activity: The City's Agriculture and Rural Affairs Committee is in the initial stages of exploring the feasibility of "developing" the Badger State Trail corridor, as it runs through the southern half of the City, for diverse agricultural-related uses and enterprises. The Committee has developed an interpretive trail sign proposal to begin to create an identity for this corridor, known as the Fitchburg Agriculture Route (FAR).

Targeted Audience: City of Fitchburg residents and City visitors/tourists Projected Audience: City of Fitchburg residents and City visitors/tourists

Requested Amount: \$120.00 Specific Use of Funds: Fitchburg Agriculture Route (FAR) Interpretive Signs - CEDA has already allocated \$2,500 towards the FAR signs. Dane County, through their Partners in Recreation and Conservation (PARC) Program has allocated matching funds. The additional requested amount of \$120.00 will be used to cover costs to buy photos to be used in sign design. The photo cost was not identified in the initial bid submitted by the sign designer.

How does this request fulfill the guidelines of City Ordinance 2.17(19)(f) ". . . the hotel room tax retained by the Authority shall be utilized for marketing, tourism, and promotion development activities . . .": "Development" of the Fitchburg Agriculture Route (FAR), could potentially enhance the City's identify and draw both tourists and new agriculture-related enterprises to the City. The interpretive signs are an initial step in FAR "development". As the Chamber positions the City to be a destination for biking enthusiasts, there is potential for this tourist attraction to generate hotel room night stays.

**Office Use Only**

Date Received: \_\_\_\_\_ Date Denied: \_\_\_\_\_

Date Granted: \_\_\_\_\_ Reason for Denial: \_\_\_\_\_

Financial Report Received: \_\_\_\_\_ Date: \_\_\_\_\_

Summary Report Received: \_\_\_\_\_ Date: \_\_\_\_\_

**2014 Budget  
CEDA FUND 225**

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
<b>CONTRACTUAL SERVICES</b>				
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	<b>Zoom Prospector Maintenance</b> <b>Business Link Maintenance</b> <b>Civics Plus Header Page</b> <b>(30% FUNDS)</b>	<b>\$1000</b> <b>\$700</b> <b>\$920</b>
			<b>2013 \$1700</b>	<b>2014 \$2620</b>
<b>OPERATING SUPPLIES &amp; EXPENSE</b>				
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	<b>Fitchburg CVBB Dues</b> <b>Greater Madison Chamber Dues</b> <b>MadREP Dues</b> <b>BioFoward Dues</b> <b>SMBA Dues</b> <b>WIN Dues</b>	<b>\$1300</b> <b>\$250</b> <b>\$1975</b> <b>\$750</b> <b>\$160</b> <b>\$2500</b>
			<b>2013 6935</b>	<b>2014 \$6935</b>
-325	<b>Training &amp; Staff Development</b> - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	<b>IEDC Conference</b> <b>(30% FUNDS)</b>	<b>\$0</b>
			<b>2013 \$3000</b>	<b>2014 \$0</b>
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	<b>Fitchburg Chamber Guide Ad</b> <b>FTN Marketing Material</b> <b>In Business Advertising</b> <b>2014 Bio Conference (San Diego)</b>	<b>\$1265</b> <b>\$3500</b> <b>\$1000</b> <b>\$6500</b>
			<b>2013 \$12200</b>	<b>2014 \$12265</b>
-360	Business Appreciation Luncheon	Annual Business Appreciation Program for Fitchburg Businesses includes annual luncheon	<b>Luncheon Speaker</b> <b>Expenses (stage, decorations, flowers)</b> <b>Promotional Items</b> <b>Invitations</b> <b>Food and Beverages</b> <b>(30% FUNDS)</b>	<b>\$3000</b> <b>\$1000</b> <b>\$1000</b> <b>\$1800</b> <b>\$6300</b>
			<b>2013 \$13100</b>	<b>2014 \$13100</b>
-388	Room Tax Payment to <b>MASC</b>	70% of 1% per agreement	<b>2013 \$31500</b>	<b>2014 \$32433</b>
-389	Room Tax Payment to <b>GMCVB</b>	Disbursement of 10% of the 70% of the hotel room tax mandated by State for tourism and marketing per investment agreement	<b>2013 \$15750</b>	<b>2014 \$16217</b>
-390	Room Tax Payment to <b>FCVBB</b>	Disbursement of 30% of hotel room tax revenue to Fitchburg Chamber Visitor and Business Bureau	<b>2013 \$67680</b>	<b>2014 \$69500</b>

**2014 Budget  
CEDA FUND 225**

-391	<b>Eligible</b> Promotional Expenses	Other Promotional and marketing activities, projects and expenses	<b>Stem Cell Sponsorship</b> \$1000 <b>BioEthics Sponsorship</b> \$2500 <b>Human Proteomics</b> \$1000 <b>Madison Jazz Society Sponsorship</b> \$1000 <b>Fitchburg Days Sponsorship</b> \$12000 <b>Taste of Fitchburg Sponsorship</b> \$1000 <b>City in Motion Implementation</b> \$13077 <b>Bioscience Vision Summit Sponsorship</b> \$1500 <b>SMBA Business Expo</b> \$50 <b>Hickory Knoll Events</b> \$2500 <b>Event Sponsorships/Advertising</b> \$10000 <b>Promotional Items: (pens, bags etc)</b> \$3000 <b>(70% FUNDS)</b>  <b>2013 \$60675</b> <span style="float:right"><b>2014 \$48627</b></span>
225-5922-100 Transfer to General Fund			<b>Marketing Salary Allocation</b> \$41,680 <b>Fitchburg Ag Bike Tour Signage</b> \$2500  <b>2013 \$42,440</b> <span style="float:right"><b>2014 \$44,180</b></span>
-392	Other Promotional Expenses		<b>Holiday Lighting</b> \$1054 <b>Memorial Day Observance</b> \$600 <b>(30% FUNDS)</b>  <b>2013 -0-</b> <span style="float:right"><b>2014 \$1654</b></span>
-393	Signage Improvements – from designated fund balance for signs		<b>Balance in Account</b> <span style="float:right"><b>2014 \$92,728</b></span>
-394	Sports Related Promotional Expense		<b>New for 2014 – to segregate 30% funding of the</b> <b>1% Room Tax</b> <span style="float:right"><b>2014 \$13,900</b></span>
Total CEDA Budget			<b>2013 \$254,980</b> <span style="float:right"><b>2014 \$354,159</b></span>



**Fitchburg Senior Center**  
5510 Lacy Road  
Fitchburg, WI 53711-5318  
Phone: (608)270-4290 ☐  
Fax: (608)270-4296  
[www.city.fitchburg.wi.us](http://www.city.fitchburg.wi.us)

Date: July 24, 2015  
To: Finance Committee  
Cc: Misty Dodge, Finance Director  
Mike Zimmerman, Economic Development Director  
Wendy Rawson, Library Director  
From: Jill McHone, Senior Center Director  
Subject: City Signage



Over a year ago, when the City formed a committee to explore campus signage and way finding, there were no budget figures available. An estimate for this expense was included in CIP Project #1030 (Logo Implementation & Wayfinding Signs). Unfortunately bids came in higher than anticipated. Signage on the Senior/Community Center and on the Library is critical, particularly for our program participants. We would like to ensure the project continues to move forward.

The total cost of the city campus building sign project is \$22,215. Below is a breakdown of how this expense is projected to be funded:

CIP Project #1010 – Library Capital Campaign	\$9,706.00
CIP Project #6351 – Senior Center/Community Center Furnishings	\$4,403.50
CIP Project #1030 – Logo Implementation & Wayfinding Signage	<u>\$8,105.50</u>
Total Project	\$22,215.00

The Library Capital Campaign was created and funded during the construction of the new library building. This signage project is believed to be a good use of remaining funds. With this transfer, the Library Capital Campaign would pay for all costs associated with the signage on the Library.

The remaining balance in Project #6351 is due to the expense of the acoustic panel installation in the Oak Hall room coming in under budget. \$20,000 was allocated. The expense totaled \$15,240. With this transfer, the Senior Center project would pay for the lettering on the lower level of the building.

We request that a budget amendment and project fund balance transfer be authorized as described above.

Mayor Steve Arnold  
Introduced By

Misty Dodge  
Drafted By

Finance, Library  
Referred to

August 11, 2015  
Date

**RESOLUTION R-83-15**  
**AMENDING 2015 CAPITAL PROJECTS, CEDA, AND GENERAL FUND BUDGETS**

**WHEREAS**, the City Council, as recommended by the Board of Public Works, approved the design contract for the Lacy Road project with Mead and Hunt that was over the current budget; and

**WHEREAS**, the Fitchburg Agricultural Route (FAR) signage project was included in the 2014 budget as funded by the Community Economic Development Authority (CEDA) and a grant from the County but was not completed until 2015; and

**WHEREAS**, CEDA has reviewed the FAR signage project and approved the transfer of funds in 2015; and

**WHEREAS**, the bids for the City Hall campus signage and way finding project were higher than expected; and

**WHEREAS**, the bids for the acoustic panel installation in the Oak Hall room at the Senior Center were lower than expected; and

**WHEREAS**, the Library Board has reviewed the signage and approved the budget amendment to pay for the Library signage out of the capital campaign;

**NOW THEREFORE, BE IT RESOLVED** by the Fitchburg City Council that it hereby amends the 2015 Capital Projects Fund, CEDA Fund, and General Fund budgets as attached.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Patti Anderson, City Clerk

\_\_\_\_\_  
Stephen L. Arnold, Mayor