



Administrative Offices  
5520 Lacy Road  
Fitchburg, WI 53711-5318  
Phone: (608) 270-4200 Fax: (608) 270-4212  
www.fitchburgwi.gov

**AGENDA  
PUBLIC SAFETY & HUMAN SERVICES COMMITTEE  
TUESDAY, OCTOBER 27, 2015  
7:00 P.M.  
FITCHBURG CITY HALL**

**NOTICE IS HEREBY GIVEN** that the Fitchburg Public Safety & Human Services Committee will hold a meeting at **7:00 P.M.** on **October 27, 2015** in the Conference Room at the Fitchburg City Hall, 5520 Lacy Rd., Fitchburg, WI for the purpose of:

*(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://factv.fitchburgwi.gov/Cablecast/Public/Main.aspx?ChannelID=3>)*

1. **Call to Order**
2. **Approval of Minutes – October 13, 2015**
3. **Public Appearances – Non-Agenda Items**
4. **Consideration of the Following Fermented Malt Beverage and Intoxicating Liquor Licenses: (Issuance Contingent upon Payment of all Fees owed to The City of Fitchburg) All are renewal applications.**  
**“CLASS A” CIDER LICENSE**  
Stop-N-Go of Madison, Inc., 2932 Fish Hatchery Road – DBA Stop-N-Go #285 – Andrew J. Bowman, Agent
5. **Operator Licenses needing special attention where applicant must be present: (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg – Notes: N = New, All Others = Renewal) Imani Satterfield - N**
6. **Staff Report- Operator license update**
7. **Announcements**
  - a. Next meeting date is November 10, 2015
8. **Adjournment**

Note: It is possible that members of and possibly a quorum of members of other government bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Fitchburg City Hall, 5520 Lacy Road, Fitchburg WI 53711, (608) 270-4200.



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**DRAFT MINUTES  
PUBLIC SAFETY & HUMAN SERVICES COMMITTEE  
TUESDAY, OCTOBER 13, 2015  
7:00 P.M.  
FITCHBURG CITY HALL**

**PRESENT:** Chairperson Carol Poole, Alder Tony Hartmann. Alder Jason Gonzalez  
Others present, Lt. Chad Brecklin, and Patti Anderson, City Clerk.

1. **Call to Order-** Chairperson Poole called the meeting to order at 7:00 p.m.
2. **Approval of Minutes** –Motion by Hartmann to approve the September 22, 2015 minutes.  
Motion carried.
3. **Public Appearances – Non-Agenda Items** - None
4. Motion by Gonzalez to **approve all Temporary Operator Licenses: (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg)** MadCity Velo - Erik D. Jensen, Peter C. Biermeier  
  
Motion carried.
5. Motion by Hartmann to **approve the Application for Temporary Class “B”/”Class B” Retailers License “Picnic License” (Issuance Contingent upon Payment of all Fees Owed to City of Fitchburg)** - MadCity Velo, 311 Wind Poppy Way, Waunakee, WI to hold a Cyclocross Bicycle Event on Sunday, October 25, 2015 from 10:00 a.m. to 4:30 p.m. at McGaw Park, 5236 Lacy Road, Fitchburg, WI - **For Sale of Fermented Malt Beverages only**  
  
Erick Jensen, representing MadCity Velo was present and answered questions regarding the set-up and security within the beer tent area.  
  
Motion carried.
6. Chairman Poole opened **Public Hearing for Consideration of the Following Applications for a Sound Amplification Permit** at 7:05 p.m.  
MadCity Velo, 311 Wind Poppy Way, Waunakee, WI to hold a Cyclocross Bicycle Event on Sunday, October 25, 2015, at McGaw Park, 5236 Lacy Road, Fitchburg, WI with Amplified Music and Announcements from 9:00 a.m. to 4:30 p.m.  
  
Erick Jensen, representing MadCity Velo was present and answered questions regarding the placement of the DJ equipment.  
  
Berbee Derby, P.O. Box 44787, Madison, WI for a 10K/5K Run/Walk on Thursday, November 26, 2015 at The Fitchburg Center, 5500 E. Cheryl Parkway, Fitchburg, WI with Amplified Music and Announcements from 6:00 a.m. to Noon.

Jessica Benson, representing the Berbee Derby was present and answered questions regarding the event.

Poole closed the public hearing at 7:08 p.m. Motion by Gonzalez to **approve** all sound permits.

Motion carried.

7. Motion by Hartmann to **approve** the following Application for Street Use Permit: Berbee Derby, P.O. Box 44787, Madison, WI to hold a 10K/5K Run/Walk on Thursday, November 26, 2015 from 5:00 a.m. to Noon at the Fitchburg Center, 5500 E. Cheryl Parkway, Fitchburg, WI using East Cheryl Parkway and various Fitchburg streets.

Jessica Benson was present and answered questions regarding the street use permit, noting that the route is exactly the same as last year's event. Advanced registration for the event can be done on the website at: [www.berbeederby.com](http://www.berbeederby.com).

Motion carried.

8. **Staff Report- Operator license update** – Anderson reported that 6 new applications have been approved.
9. Motion by Gonzalez to **approve Resolution R-107-15** A Resolution Establishing a Police and Municipal Building Oversight Committee to be Appointed by the Council President

Mayor, Steve Arnold registered to speak in opposition to the proposed resolution.

Poole explained the proposed resolution and the reasons for bringing the resolution forward.

There was discussion regarding the resolution and possible changes in language.

Lt. Chad Brecklin was present and answered questions from the committee regarding the space needs of the Police Dept.

Voice vote: Ayes: Poole and Gonzalez. Hartmann abstained.

Motion carried.

10. **Announcements**
  - a. Next meeting date is October 27, 2015
11. Motion by Gonzalez to **adjourn**. Motion carried.  
Time 7:37 p.m.

Note: It is possible that members of and possibly a quorum of members of other government bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Fitchburg City Hall, 5520 Lacy Road, Fitchburg WI 53711, (608) 270-4200.

**CITY OF FITCHBURG  
LIQUOR LICENSE APPLICATIONS  
October 27, 2015  
7:00 P.M.**

**NOTICE IS HEREBY GIVEN** that the following applications have been filed in the Office of the City Clerk of Fitchburg for the sale of beer and/or liquor in said City for such premises as indicated. The applications will be considered by the Public Safety and Human Services Committee at 7:00 p.m. on Tuesday, October 27, 2015 at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI. The Common Council will take action on these applications the same night at 7:30 p.m.

**“CLASS A” CIDER LICENSE**

Stop-N-Go of Madison, Inc., 2932 Fish Hatchery Road – DBA Stop-N-Go #285 – Andrew J. Bowman, Agent

Patti Anderson  
City Clerk

Publish: October 19, 20, 21

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 07/01 20 15 ;  
ending 06/30 20 16

TO THE GOVERNING BODY of the:  Town of }  
 Village of } FITCHBURG  
 City of }

County of DANE Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

Applicant's WI Seller's Permit No.: <u>456000015686103</u>		FEIN Number: _____	
LICENSE REQUESTED ▶			
TYPE		FEE	
<input type="checkbox"/> Class A beer		\$	
<input type="checkbox"/> Class B beer		\$	
<input type="checkbox"/> Class C wine		\$	
<input type="checkbox"/> Class A liquor		\$	
<input checked="" type="checkbox"/> Class A liquor (cider only)		\$	N/A
<input type="checkbox"/> Class B liquor		\$	
<input type="checkbox"/> Reserve Class B liquor		\$	
<input type="checkbox"/> Class B (wine only) winery		\$	
Publication fee		\$	55
<b>TOTAL FEE</b>		\$	55

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION  
hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): STOP-N-GO OF MADISON, INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>ANDREW J. BOWMAN</u>	<u>4213 SOMERSET LANE</u>	<u>MADISON, WI 53711</u>
Vice President/Member			
Secretary/Member	<u>KEVIN O'BRIEN</u>	<u>405 W HAVEN DR</u>	<u>ARLINGTON HTS, IL 60005</u>
Treasurer/Member	<u>ANDREW J. BOWMAN</u>	<u>4213 SOMERSET LANE</u>	<u>MADISON, WI 53711</u>
Agent ▶	<u>ANDREW J. BOWMAN</u>	<u>4213 SOMERSET LANE</u>	<u>MADISON, WI 53711</u>
Directors/Managers	<u>ANDREW J. BOWMAN</u>	<u>4213 SOMERSET LANE</u>	<u>MADISON, WI 53711</u>

3. Trade Name ▶ STOP-N-GO #285 Business Phone Number 608-274-7510  
4. Address of Premises ▶ 2932 FISH HATCHERY ROAD Post Office & Zip Code ▶ MADISON, WI 53713

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 09/14/62 of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 40'X60' STORE IN BACKROOM, SOLD OUT OF COOLER

10. Legal description (omit if street address is given above): \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? SAME
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

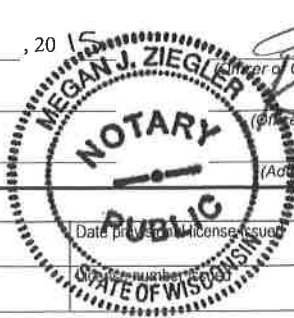
**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 28<sup>th</sup> day of September, 20 15

Megan J. Ziegler (Clerk/Notary Public)  
My commission expires 01/21/2018

[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
[Signature] (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)



TO BE COMPLETED BY CLERK <u>Rec 1-10416</u>			
Date received and filed with municipal clerk <u>10-7-15</u>	Date reported to council/board	Date printed license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued		



**CITY OF FITCHBURG**  
**Operator License Application**  
 (2 Year License) - Expires June 30 of every odd year

<input checked="" type="checkbox"/> <b>New</b>	<b>\$70</b>	Date Rec'd: <u>8/27/15</u>	Cash <input checked="" type="checkbox"/>	Check # _____
<input type="checkbox"/> <b>Renewal</b>	\$70	Receipt # <u>1-10278</u>		
<input type="checkbox"/> <b>Provisional</b>	\$15	Applicant Rec'd City Policy Guidelines: <u>SSS</u>		

Note: Application fee will NOT be refunded if denied or withdrawn. A Police check will be completed. Please read carefully and answer honestly. Falsification and/or misrepresentation may be grounds for denial of license/permit. **APPLICANT CANNOT REAPPLY FOR A 6 MONTH PERIOD FROM DATE OF DENIAL.**

1. Legal Name: Imani J Satterfield Sex M (F)  
First Middle Last

Address: 1401 Langley Ln Phone: 608-395-4706  
 City: Madison State: Wisconsin Zip: 53718 Date of Birth \_\_\_\_\_

How long have you lived at above address? 6 months in WI \_\_\_\_\_ Driver's Lic. # NIA

Former Names: \_\_\_\_\_ Place of Employment: Kelleys Market

Prior Street Address if Above Address is Less Than 5 Years	City	State	Zip	From	To
<u>213 Deer Valley Rd #3</u>	<u>Madison</u>	<u>WI</u>	<u>53713</u>	<u>6/10</u>	<u>8/15</u>

2. Have you ever been convicted of a felony? Yes  No

3. Within the past ten (10) years, have you been arrested for, received a summons to appear in court for, or paid a fine for any of the following?

a) Any underage alcohol violation?	YES	<input checked="" type="radio"/> NO
b) Operating a motor vehicle while intoxicated?	YES	<input checked="" type="radio"/> NO
c) Selling or furnishing alcoholic beverages to underage person?	YES	<input checked="" type="radio"/> NO
d) Permitting underage person on licensed premises?	YES	<input checked="" type="radio"/> NO
e) Allowing persons on licensed premises after closing?	YES	<input checked="" type="radio"/> NO
f) Any alcohol related violation other than a, b, c, d, and e?	YES	<input checked="" type="radio"/> NO
g) Sale or possession of drugs of any kind?	YES	<input checked="" type="radio"/> NO
h) Fighting, disorderly conduct, assault, or battery?	YES	<input checked="" type="radio"/> NO
i) Resisting arrest or obstructing an officer?	YES	<input checked="" type="radio"/> NO

4. For each YES response in #3, you must identify all violations below. Attach additional sheets if necessary or continue on the back of this application. For OWI charge in the last 2 years, proof of alcohol assessment program required.

Type of Arrest, Summons, Violation or Charge	Month/Year	City	State

5. Within the last two (2) years, did you have or complete one of the following:

<input checked="" type="checkbox"/> Successfully completed a Responsible Alcohol Servers Course	<input type="checkbox"/> Completion of alcohol assessment program - attached
<input type="checkbox"/> Held an Operator's License issued in Wisconsin	<input type="checkbox"/> An alcohol agent for a retail alcohol license
	<input type="checkbox"/> The sole proprietor of retail alcohol license

6. CERTIFICATION: I do hereby swear, under penalty of perjury, that I am the person who made and signed the foregoing application for an operator's license, and that all statements herein are complete, true and correct. I further understand a full background investigation may be conducted by the Fitchburg Police Department prior to consideration of this application. Additionally, I understand that this application may be denied if it contains any falsification and that I will not be able to renew my application, if it was previously falsified, for a 6 month period. I do further agree to comply with all laws, resolutions, ordinances, and regulations, federal, state or local - affecting the sale of fermented malt beverages and intoxicating liquors.

Signature: [Signature]

Printed Name: Imani Satterfield Date: 8/27/15

INVESTIGATION: Case # 15-14283 Date: 10-14-15 APPROVED  DENIED   
 Police Department Signature: [Signature] Denied based on guideline # 6



CITY OF FITCHBURG

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October 16, 2015

**Imani J. Satterfield**  
1401 Langley Lane  
Madison, WI 53718

**Dear Ms. Satterfield:**

This letter is to inform you that your recent Application for Operators License was denied by the Police Department based on Guideline #6. This matter will be put on the **Tuesday, October 27, 2015** Agenda for Public Safety & Human Services. If you wish to address this denial, the meeting will be held at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI Tuesday, October 27, 2015 at 7:00 p.m.

**Guideline 6.** Any person who materially falsifies an application for an alcohol beverage license will not be eligible to re-apply for an alcohol beverage license for a period of six (6) months from the **date of denial** of such application. The Committee may waive the provisions of this paragraph, allow the applicant to submit a corrected application, with the appropriate fee, and grant an alcohol beverage license to the person, if it appears to the Committee that any falsifications on the application were the result of inadvertence, excusable neglect, or mistake.

Please contact our office at 270-4200 if you have any questions.

Sincerely,

Ruth M. Becker, Administrative Receptionist  
Clerk's Office, City of Fitchburg

cc Mobil Mart