

Finance Committee APPROVED Minutes
March 24, 2015

Present: Richard Bloomquist Patrick Stern Dan Carpenter
Also Present: Tony Roach, City Administrator Alder Jason Gonzalez (arrived 7:20)
Misty Dodge, Finance Director Scott Endl, Parks & Rec Director
Michael Zimmerman, Economic Development Director

1. **Call to Order Regular Meeting of Finance** – 6:03 p.m. by Bloomquist
 2. **Approval of Minutes of:**
 - a. March 10, 2015 Regular Meeting
 1. Moved by Carpenter to approve
 2. Motion carried
 3. **Public Appearances – Non Agenda Items** – None
 4. **Review of Bills Under \$25,000 or Previously Pre-Approved**
 - a. **Checks** 110179 – 110257 3/11/2015 – 3/18/2015 Total: \$ 637,451.82
 1. Committee reviewed and had no questions
 5. **Review of Bills between \$10,000 and \$25,000** Total: \$ 417,559.43
 6. **Approval of Bills for \$25,000 or more** – batch dated March 18, 2015 Total: \$ 434,310.22
 - a. Moved by Carpenter to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried
 7. **Pre-Approval Items Under \$50,000**
 - a. Approval of 2015 Median Landscape Mowing & Maintenance Proposal Nostra Terra Landscapes, \$34,725
 1. Moved by Stern to approve
 2. Endl answered questions
 3. Motion carried
 8. **DaneCom Maintenance Costs July-December, 2014** – Approval of Purchase Order to Dane County Treasurer for Fitchburg's Share of Maintenance Costs, \$10,431.00
 - a. Moved by Carpenter to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried
- Moved by Carpenter to take Item #18
Motion carried
18. **Resolution R-10-15** Resolution Transferring Sole Ownership of the Nine Springs Golf Course, LLC from Sam Schultz to Dan Larsen
 - a. Moved by Carpenter to approve
 - b. Sam Schultz and Dan Larsen registered and available to answer questions
 - c. Committee reviewed and asked questions; thanks given to Sam Schultz on behalf of City
 - d. Motion carried
 9. **Resolution R-17-15** – Approving Offer to Purchase Property for Northeast Fire Station Site
 - a. Moved by Stern to approve
 - b. Committee reviewed
 - c. Motion carried

10. **Resolution R-26-15** – Authorizing Acceptance of 2015 Concrete Contract Bid (Recommended action – motion to reject the bids, project will be rebid)
 - a. Moved by Carpenter to reject and rebid
 - b. Committee reviewed and asked questions
 - c. Motion carried
11. **Resolution R-27-15** – Approving Agreement for the Resurfacing of CTH MM Consisting of 600 Foot Sections both north and South of the Interchange with USH 14 in the City of Fitchburg
 - a. Moved by Stern to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried

Moved by Carpenter to take Item #17
Motion carried

17. **Resolution R-07-15** – Authorizing Acceptance of the McKee and McGaw Park Shelter Renovation Bids
 - a. Moved by Stern to approve
 - b. Resident Pat Cheney registered to ask a question
 - c. Committee reviewed and asked questions
 - d. Motion carried
12. **Resolution R-29-15** – Authorizing Acceptance of the 2015 Crack Sealing Contract
 - a. Moved by Carpenter to approve
 - b. Motion carried
13. **Resolution R-30-15** – Adopting the Syene Sanitary Sewer Interceptor – Phase I 2015 Charge Adjustments
 - a. Moved by Stern to approve
 - b. Motion carried
14. **Resolution R-31-15** – Authorizing Purchase of Diamond Spec 7400 SFA 4x2 (SA525) Plow Truck
 - a. Moved by Stern to approve
 - b. Motion carried with Bloomquist abstaining
15. **Resolution R-33-15** – Preliminary Assessment Resolution for 2015 Curb and Gutter Replacement
 - a. Moved by Carpenter to approve
 - b. Motion carried.
16. **Resolution R-34-15** – Authorizing Acceptance of the 2015 Street and Park and Novation Campus Improvements Contract Bids
 - a. Moved by Carpenter to approve
 - b. Motion carried
19. **Resolution R-25-15** – A Resolution Amending the City of Fitchburg Fee Schedule Relating to Changes to Chapter 60 Alcohol Beverages
 - a. Moved by Stern to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried

Moved by Carpenter to take Items #23, 24 & 25
Motion carried

23. **Resolution R-43-15** – Accepting Proposal From Ehlers Inc. For Financial Consulting Services For Proposed Sub Zero Tax Increment District – ***direct referral to Finance***
 - a. Moved by Stern to approve
 - b. Mike Harrigan (Ehlers) presented proposal for TID creation consulting services
 - c. Kevin Unbehaun and Tony Fox (Sub Zero) registered in support of item and available for background information and questions

- d. Kate Crowley (Baker Tilly) registered and presented an informational power point on proposal and timeline. Joined by Unbehaun and Fox for presentation.
 - e. Resident Steve Arnold registered to speak and ask a question
 - f. Committee reviewed and asked questions
 - g. Motion carried
24. **Resolution R-44-15** A Resolution Authorizing the Issuance and Sale of \$3,240,000 General Obligation Promissory Notes, Series 2015A – **direct referral to Finance**
- a. Moved by Stern to approve
 - b. Mike Harrigan handed out materials was available for questions
 - c. Committee reviewed and asked questions
 - d. Motion carried
25. **Resolution R-45-15** – A Resolution Awarding the Sale of \$5,085,000 General Obligation Corporate Purpose Bonds, Series 2015B – **direct referral to Finance**
- a. Moved by Carpenter to approve
 - b. Committee reviewed and asked questions, Mike Harrigan answered
 - c. Motion carried
20. **Resolution R-35-15** – Amending 2015 General Fund, Utilities and Stormwater Budgets and Modifying Pay Plan Implementation for Non-Represented Employees
- a. Moved by Carpenter to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried
21. **Resolution R-36-15** – Amending 2015 Library, Cable, Debt Service and Capital Projects Fund Budgets
- a. Moved by Carpenter to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried as amended by Library Board and changes in debt service amounts as a result of the previously approved debt issuance adjustments.
22. **Resolution R-107-14** – A Resolution Authorizing Purchase and Installation of Three Shade Structures and Other Improvements at McKee Farms Park Splashpad
- a. Moved by Carpenter to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried
26. **Finance Director Report**
- a. No report; postponed to next month
27. **Announcements**
- a. Next Regular Meeting is April 14, 2015
28. **Adjourn** – Moved by Carpenter to adjourn. Motion carried. Meeting adjourned at 7:32 p.m.
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