



Administrative Offices  
5520 Lacy Road  
Fitchburg, WI 53711-5318  
Phone: (608) 270-4200  
Fax: (608) 270-4212  
[www.city.fitchburg.wi.us](http://www.city.fitchburg.wi.us)

## AGENDA

### PARKS COMMISSION THURSDAY, July 9<sup>th</sup>, 2015 Minutes

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, July 9<sup>th</sup>, 2015 in the Council Chambers at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

#### 1. Call to Order

Terra Them called the meeting to order 7:07 P.M.

In attendance:, Alder Jake Johnson, Karen Lawrence, Andrew McClannahan, Forester/Naturalist Ed Bartell, Park/Forestry Assistant Philip Krahn, and Director Scott Endl.

Others in attendance: Patrick Cheney

Absent: Mark Vivian, Zyronia Mims

#### 2. Approval of Minutes – June 4<sup>th</sup>, 2015 meeting

Jake Johnson moved to approve as written, Terra Them 2<sup>nd</sup>. Motion Carried.

#### 3. Election of Park Commission Chair

Jake Johnson moved to elect Terra Them as Chair, Karen Lawrence 2<sup>nd</sup>. Motion Carried  
Terra Them is Park Commission Chair. Terra Them continued to run this meeting.

#### 4. Public Appearances - Non Agenda Items\

Jake Johnson presented the Park Commission with a “Supporters of a Fitchburg Dog Park” petition that included 10 signatures.

#### 5. Communication

##### A. Shade Structures installed at Splashpad

Scott Endl provided an update that the shade structures at the Splashpad have been installed and have been received with positive feedback.

**B. Family Disc Golf Night at NSGC – Sunday, July 19<sup>th</sup> 6:00 p.m.**

Scott Endl invited all Park Commission members to attend this upcoming NSGC Park activity.

**C. Pack N' the Park Event**

Scott Endl shared with the Park Commission a flyer advertising this Friday, August 7<sup>th</sup> event and invited everyone to attend.

**D. Splashpad Birthday Party event**

Jake Johnson informed Park Commission of this upcoming Fitchburg Optimist event which will be held on Saturday, July 25<sup>th</sup> from 11 AM – 1 PM. Everyone is invited to attend – there will be free birthday cake provided.

**6. Review and Approve Agenda**

Jake Johnson moved to approve, 2<sup>nd</sup> by Andrew McClannahan. Motion Carried.

**7. Discussion/Action Dane County Velodrome – Michael Gustavson**

Michael Gustavson, 115 East Wilson Street, Madison was in attendance and ran through his presentation. There was a questions and answer period. No official action was taken.

**8. Discussion/Action 2010 – 2015 Comprehensive Park, Open Space, and Recreation Plan Survey– Wade Thompson, City Planning**

Wade Thompson reviewed the updated Comprehensive Park, Open Space, and Recreation Plan Survey with the Park Commission. There was a brief question and answer period. Karen Lawrence moved to approve the survey, 2<sup>nd</sup> by Jake Johnson. Motion Carried.

**9. Discussion/Action on Community Gardens Survey– Wade Thompson, City Planning**

Wade Thompson reviewed the updated Community Gardens Survey with the Park Commission. There was a brief question and answer period. Jake Johnson moved to approve the survey, 2<sup>nd</sup> by Karen Lawrence. Motion Carried.

**10. Discussion/Action Huegel-Jamestown Park Master Plan Update and Preliminary Design of Shelter facility.**

Scott Endl recapped this Park Master Planning process to date including design of the new Park Shelter/bathroom/meter facility. Andrew McClannahan moved to approve the Park Master Plan as amended from comments received during this planning process along with the design of the Park Shelter/bathroom/meter facility building. 2<sup>nd</sup> by Jake Johnson. Motion Carried.

Note: the Huegel/Jamestown Park Master Plan update will go to the Common Council for referral back to the Park Commission for comments and final approval by the Common Council.

11. Discussion/Action Comprehensive Development Plan Request CDP-2045-14A by Tony Heinrichs, agent for Fahey Land LLC, for a residential development for the Fahey Fields development project, on property located near Nobel Drive.

Scott Endl introduced Mr. Ron Klaas to go over the updated plat for Fahey Fields. After questions and answers Jake Johnson moved to approve contingent on the below listed recommendation, 2<sup>nd</sup> by Karen Lawrence. Motion Carried.

- FF and Fitchburg Park and Forestry Staff will work together to evaluate wooded fence lines on the western, northern, and eastern borders of development with the goal of creating areas that are free of invasive plant and tree species along with saving desirable species.
- FF will delineate property lines that interface with public property with 4x4 decorative posts.
- All paved paths will be located in the field to ensure good placement as it relates to neighboring properties and storm water facilities
- OL 6 will be dedicated in Phase 1 of this project.
- FF and Parks Department will work to ensure that OL 7 will be of ample size and appropriate grade to accommodate the McGaw Park Master Plan's western addition planned amenities and uses.
- The storm water facility on the northern boarder of OL 7 is approved – this facility will need to be a separate outlot and will not be credited towards parkland dedication.
- FF and Park Department will work together to ensure:
  - Fees for parkland dedication deficiencies will be calculated as final size of parkland dedications are realized.
  - Fees for parkland improvements will be calculated as final plat is realized.
  - Fee in lieu of dedication will be calculated as final plat is realized.
- Lots #95 and #96 shall be converted to additional parkland dedication.

Patrick Cheney, 5211 Kittycrest, registered to speak in opposition of this matter.

12. Discussion/Action Preliminary Plat request PP-2054-15A by Ronald Klaas, agent for Fahey Land LLC, for approval of the revised Fahey Fields Preliminary Plat.

Scott Endl introduced Mr. Ron Klaas to go over the updated plat for Fahey Fields. After questions and answers Jake Johnson moved to approve contingent on the below listed recommendation, 2<sup>nd</sup> by Karen Lawrence. Motion Carried.

- FF and Fitchburg Park and Forestry Staff will work together to evaluate wooded fence lines on the western, northern, and eastern borders of development with the goal of creating areas that are free of invasive plant and tree species along with saving desirable species.

- FF will delineate property lines that interface with public property with 4x4 decorative posts.
- All paved paths will be located in the field to ensure good placement as it relates to neighboring properties and storm water facilities
- OL 6 will be dedicated in Phase 1 of this project.
- FF and Parks Department will work to ensure that OL 7 will be of ample size and appropriate grade to accommodate the McGaw Park Master Plan's western addition planned amenities and uses.
- The storm water facility on the northern boarder of OL 7 is approved – this facility will need to be a separate outlot and will not be credited towards parkland dedication.
- FF and Park Department will work together to ensure:
  - Fees for parkland dedication deficiencies will be calculated as final size of parkland dedications are realized.
  - Fees for parkland improvements will be calculated as final plat is realized.
  - Fee in lieu of dedication will be calculated as final plat is realized.
- Lots #95 and #96 shall be converted to additional parkland dedication.

Patrick Cheney, 5211 Kittycrest, registered to speak in opposition of this matter.

**13. Discussion/Action Sewer Easement McGaw Park Entrance**

Scott Endl explained this request. Andrew McClannahan moved to approve, 2<sup>nd</sup> by Karen Lawrence. Motion Carried.

Patrick Cheney, 5211 Kittycrest, registered in support of this matter.

**14. Staff Reports/Updates**

- A. Recreation
- B. Forestry
- C. Parks

**15. Future Agenda Items**

- A. 2016 Operating Budget Proposal
- B. Eagle Scout Project – Gold Addition

**16. Announcements As Allowed By Law**

- A. The next 2 Park Commission Meetings will be held on August 6<sup>th</sup> and October 1<sup>st</sup>, 2016

**17. Adjournment**

Karen Lawrence moved to adjourn, 2<sup>nd</sup> by Jake Johnson. Motion Carried 9:38 pm

Minutes provided by Scott Endl