

City of Fitchburg
Police and Fire Commission
Minutes
Wednesday, September 23, 2015

Members Present: Tom Marquardt, Greg Jones, Denise Solie (arrived at 4:45 p.m.), Mariam Maldonado
Members Absent: Tom Darcy
Also Present: Lisa Sigurslid, Human Resources Manager; Donald Bates, Deputy Police Chief

1. Call to order

The Police and Fire Commission meeting was called to order by Jones at 4:33 p.m.

2. Approval of Minutes of the Wednesday, August 12, 2015 meeting.

Motion by Marquardt, second by Maldonado, to approve the minutes of the August 12, 2015 meeting.

Motion Carried

3. Open Session

a. Public Appearances – Non-Agenda items

None

4. Closed Session

*Pursuant to Section 19.85(1)(c), Wisc. Stats., the commission will move into **CLOSED SESSION** for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically, to consider the probationary status of a Police Officer.*

Motion by Marquardt, second by Maldonado to move into Closed Session. Motion carried by roll call vote at 4:33 p.m., 3-0.

Reconvene into Open Session – Action may be taken on matters discussed in closed session.

Motion by Marquardt, second by Solie to reconvene into Open Session. Motion carried by roll call vote at 5:00 p.m., 4-0

Motion by Marquardt, second by Maldonado to extend the probationary period of a Police Officer for three months, until January 14, 2016, as recommended by Deputy Chief Bates. Motion Carried.

5. Announcements

a. Update on Fire Chief Recruitment Process.

Sigurslid informed the Commission that the application process for Fire Chief recently closed. Deputy Chief Grossen and Sigurslid are currently reviewing applications. Panel interviews are tentatively set for October 9. Police Officer applications are due by October 11, 2015. We currently have 120 applications.

b. Schedule date for Fire Chief Interviews.

The Commission will conduct Fire Chief Interviews on Thursday, November 5th, beginning at approximately 1:00 p.m. A public reception for the Chief candidates will be held the same evening at approximately 4:00 p.m.

6. Adjournment

Motion by Marquardt, second by Solie to adjourn at 5:11 p.m. Motion Carried