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AGENDA

PARKS COMMISSION THURSDAY, February 5, 2015 Minutes

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, February 5th, 2015 in the Council Chambers at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

1. Call to Order

Tom Darcy, Chair called the meeting to order 7:00 P.M.

In attendance: Terra Theim, Zyronia Mims, Jacob Johnson, Alder Jason Gonzalez, Mark Almond, City Forester/Naturalist Ed Bartell, Recreation/Community Center Director Chad Sigl, Recreation Aide Tony King, and Director Scott Endl.

Others in attendance: Patrick Cheney and Courtney Saxler.

Absent: Mark Vivian.

2. Approval of Minutes –December 4th, 2014 – January 8th, 2015 meeting cancelled due to weather

Terra Theim moved to approve, as amended – item #8, Jason Gonzalez 2nd. Motion Carried.

3. Public Appearances - Non Agenda Items

Courtney Saxler, 2679 Dungarvan Road, Fitchburg, spoke to the Commission in regards to their work in trying to place a natural playground in Quarry Hill Park. The Commission felt that this playground should be placed in a location that would benefit all current and future Quarry Hill Park users.

4. Communication

A. Tree Advisory Committee Update

Ed provided an update including the work that the TAC is doing as part of the Update to the Urban Forestry Tree Management Plan.

B. Community Forestry Survey

Ed provided an update on the number of responses that were received for this community survey 500+. He and Laura are working to provide a report on the results. He will work with the TAC and report back to the Commission their findings and recommendations.

C. EAB Report – COW meeting in July

No additional information regarding this report at this time.

D. Huegel/Jamestown Park Master Plan update

Scott Endl reported that he met with Madison Parks regarding the thought of placing the bathroom/shelter meter station on City of Fitchburg property. He also reported that there will be an agreement with the City of Madison to allow for the installation and use of a water line and fire plug to fill the skating rink which is on City of Madison park land. A parallel Park Master Plan Update process will be conducted in partnership with Madison Park Planning.

E. Wisconsin Literacy Council – Emily Amudson

Scott Endl provided a brief description of an event that the Wisconsin Literacy Council will be presenting at McKee Farms Park on Sunday March 15th. This event will run from 3:00 – 6:00 p.m. and include outdoor activities, Sing-a-long, and a bonfire. Refreshments will also be provided for sale.

F. Seminole Swim and Dive Team – Ronda Beggs

Ms. Beggs and the Seminole Swim and Dive Team will be hosting a community skating party at McKee Farms Park on Sunday, February 15 starting at 1:00 p.m. and ending at 3:00 p.m. All are invited to attend.

G. Transfer of Sole Ownership of the Nine Springs Golf Course LLC from Sam Schultz to Dan Larsen

Scott Endl reported that Sam Schultz has requested this transfer. Per the lease agreement this can only be done with the approval of the Common Council. This will be placed on the March 19th Park Commission agenda for consideration with final approval by the Common Council on March 24th.

5. Review and Approve Agenda

Jake Johnson moved to approve agenda as written, 2nd by Terra Them. Motion Carried.

6. Discussion/Action Update on Shelter reservation posting procedures – Chad Sigl, Director Recreation Department/Community Center and Tony King, Recreations Aide.

Chad Sigl gave a brief report and 2014 shelter reservations and provided information on how the Recreation Department will be displaying shelter rental information in 2015. Mark Almond moved to approve this action, 2nd by Terra Them. Motion Carried.

7. Discussion/Action Resolution R-01-15: A Resolution Recognizing International Migratory Bird Day City of Fitchburg, Wisconsin

Jason Gonzalez moved to approve R-01-15, 2nd by Mark Almond. Motion Carried.

8. **Discussion/Action Resolution R-07-15: A Resolution Authorizing Acceptance of the McKee and McGaw Park Shelter Renovation Bids.**

No Action was taken on this item. The bid deadline was extended to February 17th. Action will be taken at the March 19th Commission meeting.

9. **Discussion/Action Resolution R-107-14: A Resolution Authorizing Purchase and Installation of Three Shade Structures and other improvements at McKee Farms Park Splashpad**

Jason Gonzalez moved to reject all bids for this project, 2nd by Terra Theim. Motion Carried. This project will be rebid and appear on the March 19th Commission meeting agenda.

10. **Staff Reports/Updates**
 - A. Recreation
 - B. Forestry
 - C. Parks – 2015 Project Plan Schedule

11. **Future Agenda Items**
 - A. Adopt a Bike Trail Proposal
 - B. Concession operation – Splashpad
 - C. Median Landscape/Mowing maintenance bids
 - D. Swan Creek Tennis Court repainting bids

12. **Announcements As Allowed By Law**
 - A. The next 2 Park Commission Meetings will be held on March 19th, 2015 and April 2nd, 2015.

13. **Adjournment**

Terra Theim moved to adjourn, 2nd by Jake Johnson. Motion Carried. 7:55 pm

Minutes provided by Scott Endl