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## AGENDA

### PARKS COMMISSION THURSDAY, MARCH 19<sup>th</sup>, 2015 Minutes

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, March 19<sup>th</sup>, 2015 in the Council Chambers at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

#### 1. Call to Order

Tom Darcy, Chair called the meeting to order 7:00 P.M.

In attendance: Mark Vivian, Zyronia Mims, Jacob Johnson, Alder Jason Gonzalez, Mark Almond, City Forester/Naturalist Ed Bartell, and Director Scott Endl.

Others in attendance: Dan Larsen, Sam Schultz, and Patrick Cheney.

Absent: Terra Theim

#### 2. Approval of Minutes – February 5th, 2015 meeting

Mark Almond moved to approve as written Jason Gonzalez 2<sup>nd</sup>. Motion Carried.

#### 3. Public Appearances - Non Agenda Items

Jake Johnson thanked Mr. Tom Darcy for his dedicated service to the City of Fitchburg and Park Commission. He further mentioned that Mr. Darcy is a great example of how government should work. Fair, honest, respectful, and encouraging to residents, who appeared before the Park Commission, to offer their input and thoughts.

#### 4. Communication

##### A. Community Forestry Survey – Ed Bartell – Forester/Naturalist

Ed provided a brief summary of findings from this survey. This information will be utilized to guide the development of the 5 year Strategic Urban Forestry Management Plan.

##### B. 2014 PRF Annual Report

Scott Endl reviewed this annual report drawing attention to work completed in the Parks this past year along with the final financial report of the Recreation Departments program offerings.

### **C. Huegel/Jamestown Park Master Plan update**

Scott Endl provided a brief update on this project and timeline for implementation. Further details to be presented in near future.

### **D. Recognition – Mr. Tom Darcy**

Park Commission members echoed previous thoughts provided by Jake Johnson in Public Appearances. Tom Darcy was appreciative of this recognition. A plaque was presented to Mr. Darcy from the City of Fitchburg.

#### **5. Review and Approve Agenda**

Jason Gonzalez moved to approve agenda as written, 2<sup>nd</sup> by Mark Almond. Motion Carried.

#### **6. Discussion/Action Tennis Court Maintenance Bids – Swan Creek**

Scott Endl reviewed the bid tab for this work. He also discussed the idea of painting pickleball lines on these courts. Jake Johnson moved to approve this work, including the inclusion of pickleball lines – contingent on approval from the Swan Creek Neighborhood Association – 2<sup>nd</sup> by Mark Almond. Motion Carried.

#### **7. Discussion/Action Approval of 2015 Median Landscape & Mowing Maintenance Proposal**

Scott Endl reviewed the work included in this proposal. Mark Almond moved to approve the proposal submitted by Norstra Terra with a not to exceed price of \$34,725, 2<sup>nd</sup> by Jake Johnson. Motion Carried.

#### **8. Discussion/Action Resolution R-10-15 - Resolution Transferring Sole Ownership of the Nine Springs Golf Course LLC from Sam Schultz to Dan Larsen**

Jason Gonzalez moved to approve Resolution R-10-15, 2<sup>nd</sup> by Mark Almond. Motion Carried.

Dan Larsen, 2325 Traceway Drive #103 registered in support of this matter along with being available for questions.

Sam Schultz, 5723 McKee Road registered being available for questions.

#### **9. Discussion/Action Resolution R-107-14 A Resolution Authorizing Purchase and Installation of Three Shade Structures and Other Improvements at McKee Farms Park Splashpad**

Jake Johnson moved to approve Resolution R-107-14, 2<sup>nd</sup> by Mark Almond. Motion Carried.

**10. Discussion/Action Resolution R-07-15 Authorizing Acceptance of McKee and McGaw Park Shelter Renovation Bids**

Jason Gonzalez moved, Mark Almond 2<sup>nd</sup> to approve Resolution R-07-15, 2<sup>nd</sup> by Mark Almond. Motion Carried.

Patrick Cheney, 5211 Kittycrest registered in support of this item. He further suggested that the Park Commission consider keeping the existing concrete slab under the open air shelter and using the savings to remove brown stain from the 4 walls of the shelter and finishing it clear.

**11. Staff Reports/Updates**

- A. Recreation
- B. Forestry
- C. Parks

**12. Future Agenda Items**

- A. Adopt a Bike Trail Proposal
- B. Concession operation – Splashpad
- C. 2016 – 2020 CIP Proposals

**13. Announcements As Allowed By Law**

- A. The next 2 Park Commission Meetings will be held on April 2<sup>nd</sup>, and May 7<sup>th</sup>.

**14. Adjournment**

Jason Gonzalez moved to adjourn, 2<sup>nd</sup> by Mark Almond. Motion Carried. 7:58 pm

Minutes provided by Scott Endl