

Finance Committee APPROVED Minutes
May 26, 2015

Present: Patrick Stern Dan Carpenter Julia Arata-Fratta

Also Present: Tony Roach, City Administrator
Misty Dodge, Finance Director
Vicky Hellenbrand, Baker Tilly
Gary Heberling, Fitchburg Fire Department

1. **Call to Order Regular Meeting of Finance** – 6:30 p.m. by Stern
2. **Approval of Minutes of:**
 - a. May 12, 2015 Regular Meeting
 1. Moved by Carpenter to approve
 2. Motion carried
3. **Public Appearances – Non Agenda Items** – None
4. **Review of Bills Under \$25,000 or Previously Pre-Approved**
 - a. **Checks** 110871 – 111047 5/13/15 – 5/20/15 Total: \$ 1,012,491.17
 1. Committee reviewed and asked questions
5. **Review of Bills between \$10,000 and \$25,000** Total: \$ 34,541.05
 1. Committee reviewed and asked questions
6. **Approval of Bills for \$25,000 or more** – batch dated May 21, 2015 Total: \$ None
7. **Pre-Approval for Emergency Repairs to Well 10 – CTW Corp, \$112,450**
 - a. Moved by Carpenter to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried
8. **Resolution R-57-15 – Authorizing Acceptance of the Fitchrona Road Water Main Bid Improvements**
 - a. Moved by Carpenter to approve
 - b. Committee reviewed and asked no questions
 - c. Phil Sveum provided background information on subdivision and project
 - d. Motion carried
9. **Resolution R-58-15 – Preliminary Assessment Resolution for Water Main Improvements on Fitchrona and Lacy Road**
 - a. Moved by Arata-Fratta to approve
 - b. Committee reviewed and asked questions
 - c. Motion carried
10. **Resolution R-52-16 – Replacement of Hurst Extrication Equipment, CIP #2256**
 - a. Moved by Carpenter to approve
 - b. Committee reviewed and Gary Heberling answered questions
 - c. Motion carried
11. **Disposition of Fire Department PPE**
 - a. Moved by Carpenter to approve
 - b. Committee reviewed and Gary Heberling provided information
 - c. Motion carried
12. **2014 Audit Presentation – Baker Tilly Virchow Krause, LLP, Vicki Hellenbrand, CPA**
 - a. Hellenbrand presented a summary of the 2014 Audit, reviewed audit findings and answered questions.
13. **Finance Director Report**
 - a. Dodge Reported on April Treasurer's Report

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14. **Announcements**
 - a. Next Regular Meeting is June 9, 2015
 - b. Joint meeting with Board of Public Works to review 2016-2020 CIP is June 15, 2015
 15. **Adjourn**

Moved by Arata-Fratta to adjourn. Motion carried. Meeting adjourned at 7:27 p.m.
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