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## AGENDA

### PARKS COMMISSION THURSDAY, August 6<sup>th</sup>, 2015 Minutes

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, August 6<sup>th</sup>, 2015 in the Council Chambers at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

#### 1. Call to Order

Chair Person Terra Them called the meeting to order 7:00 P.M.

In attendance: Alder Jake Johnson, Karen Lawrence, Andrew McClannahan, Eric Wilcots, Forester/Naturalist Ed Bartell, Park/Forestry Assistant Philip Krahn, and Director Scott Endl.

Others in attendance: Patrick Cheney

Absent: Mark Vivian, Zyronia Mims

#### 2. Approval of Minutes – July 9<sup>th</sup>, 2015 meeting

Jake Johnson moved to amend agenda items #11 and #12 to spell “ensure” correctly, which was included in the 3<sup>rd</sup> and 5<sup>th</sup> bullet of both agenda items, Andrew McClannahan 2<sup>nd</sup>. Eric Wilcots abstained. Motion Carried.

#### 3. Public Appearances - Non Agenda Items

None

#### 4. Communication

##### A. Pack N’ the Park event – August 7<sup>th</sup>, 2015

Scott Endl shared with the Commission information regarding the upcoming Pack N’ the Park event – he invited everyone to stop down if they have the time.

##### B. Fitchburg Fields Community Gardening Class proposals

Scott Endl shared with the Commission upcoming Community Garden programs. These programs will be run by the Fitchburg Fields organization.

### **C. 2016 Urban Forestry Grant Application – Ed Bartell**

Ed Bartell shared with the Park Commission details of the 2016 Urban Forestry Grant application including the need for a Common Council Resolution. The Resolution that is needed will be approved by the Common Council at their September 22, 2015 meeting. Once this Resolution is received the 2016 Grant application will be submitted to the DNR.

### **D. McGaw Park Forestry Management Plan – Capstone Project – Kevin Short**

Ed Bartell reported that Mr. Kevin Short, a UW Landscape Architecture student will be conducting his Capstone Project as part of the McGaw Park Forestry Management Plan. Mr. Short was present and gave a brief report to introduce himself and talk about this project.

### **E. Gold Addition Eagle Scout project – Hans Granroth**

Scott Endl shared with the Commission this Eagle Scout project which includes work to create a path in this Gold Addition park parcel. Letters will be sent to neighbors informing them of this work along with gathering their thoughts and comments.

### **F. CIP Update – Dog Park/NSGC Clubhouse Additional Activity Area and Patio**

Scott Endl updated the Commission on the 2016-2020 CIP proposals.

#### **5. Review and Approve Agenda**

Eric Wilcots moved to approve agenda, 2<sup>nd</sup> by Jake Johnson. Motion Carried.

#### **6. Discussion/Action Congratulations Mr. Bartell's Retirement**

Scott Endl read the text on an appreciation plaque thanking Mr. Bartell for his dedicated service to the City and its Parks and Forestry Department's. Ed's last day of work will be September 18<sup>th</sup>. All wish him well in his retirement.

#### **7. Discussion/Action 2016 Crohn's & Colitis Walk – Leslie Del Ponte**

Ms. Del Ponte shared with the Commission details of this June 11, 2016 event along with answering Commission questions.

Jake Johnson moved to approve this event, 2<sup>nd</sup> by Karen Lawrence. Motion Carried.

#### **8. Discussion/Action Little Free Library Black Walnut Preserve – Rebecca Ahl**

Ms. Ahl and her son Henry spoke regarding this project. Park Commission members asked questions.

Andrew McClannahan moved to approve this proposal, Jake Johnson 2<sup>nd</sup>. Motion Carried.

#### **9. Discussion/Action Steele Benefit – Michelle Merrill**

Karen Hettenbach spoke on behalf of this September 27, 2015 event which will be held in McKee Farms Park. Commission members asked questions.

Karen Lawrence moved to approve this event, Jake Johnson 2<sup>nd</sup>. Motion Carried.

**10. Discussion/Action Pivot Demo Day at Quarry Ridge Recreational Area – Jeffrey Leonard**

**Mr. Leonard spoke of this August 16<sup>th</sup> event that will be held at Quarry Ridge Recreational Area. Commission members asked questions.**

**Eric Wilcots moved for approval, 2<sup>nd</sup> by Andrew McClannahan. Motion Carried.**

**11. Discussion/Action Comprehensive Development Plan Request CDP-2072-15 by Debbie Hatfield, Montgomery Associates, Chris Ehlers, Agent for William Ryan Homes (O'Brien Property) and James Spahr, Agent for Lionshare Group, LLC (Dunn Property), for a Residential and Industrial Development in the North Stoner Prairie Neighborhood (O'Brien and Dunn properties)**

**Debbie Hatfield and Chris Ehlers presented this concept plan to the Park Commission. Questions were asked by the Park Commission with answers provided by Ms. Hatfield and her team.**

**Eric Wilcots moved to approve the parkland and locations along with inclusion of Scott Endl's memo on this CDP along with the below listed Park Commission comments, 2<sup>nd</sup> by Jake Johnson. Motion Carried.**

- **Park Improvement Fee:** There are 177 dwelling units proposed in the CDP (146 single families, 31 multi-families). Based off the 2015 park improvement fees, these 177 units require \$96,475.00. If not paid in 2015 this amount would be adjusted to the year that it is being paid.
- **Parkland Dedication:** As noted in Section 3.10 of the CDP document, the full proposed CDP with 177 dwelling units requires 11.8 acres of parkland dedication; the development is providing a 3.8 acre park (Proposed Outlot 1), leaving a deficiency of 8 acres, or \$519,600 in fee in-lieu of parkland dedication (2015 \$).
- **Parkland Street Frontage:** This will be calculated at the platting stage as there is not enough detail in the CDP to calculate how much street frontage is being provided.
- **20' mid block easements need to be outlots**
- **Encroachment issue needs to be discussed and worked on**
- **East West connection of Bike path on North side of Lacy Road**
- **Parks will work in partnership with developer as it relates to the design of the park**
- **Investigate naming rights of park to the O'Brien family**

**12. Discussion/Action 2016 PRF Operating Budget**

**Scott Endl presented the 2016 PRF Operating Budget Proposal. Commission members asked questions.**

**Jake Johnson moved to approve recommended budget, including the addition of the opportunity to rent the space under a Shade Structure at the Splashpad. 2<sup>nd</sup> by Eric Wilcots. Motion Carried.**

**13. Staff Reports/Updates**

**A. Recreation**

**B. Forestry**

**C. Parks**

**14. Future Agenda Items**

**A.**

**15. Announcements As Allowed By Law**

**A. The next 2 Park Commission Meetings will be held on October 1<sup>st</sup> and December 3<sup>rd</sup>, 2015.**

**16. Adjournment**

**Eric Wilcots moved to adjourn, 2<sup>nd</sup> by Jake Johnson. Motion Carried 10:05 pm**

**Minutes provided by Scott Endl**