



## **Exhibit and Display Policy**

The Fitchburg Public Library schedules exhibits and displays of interest, information, and enlightenment to the community. The primary purpose of exhibits in the Library is to extend the Library's role as a cultural, educational, and community-centered institution.

1. All exhibits are to be approved by appropriate Library staff prior to set-up.
2. Exhibits will be displayed for up to one month.
3. Individuals and representatives of organizations are responsible for planning, transporting, installing, and removing their exhibits, following guidelines provided by Library staff.
4. Contact information may be posted along with any displayed materials, but any information involving the sale, advertisement, solicitation or promotion of commercial products is not allowed.
5. The Library is not responsible for any items that are lost, damaged, or stolen while on exhibit or display.
6. The presentation of any display or exhibit does not imply endorsement by the Fitchburg Public Library.

*Approved by the Fitchburg Public Library Board October 17, 2018*