Mayor's Proposed 2018 Budget

9.22.17

THE CITY OF
Fitchburg
WISCONSIN

Office of the Mayor

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September 22, 2017

Dear Colleagues, Property Owners, and Citizens:

The Mayor's Proposed 2018 Operating Budget is available on the City's website. This document is important to the City and our citizens because it outlines the priorities of the City and funding of those priorities for the next year. When putting together the proposed budget, I considered the following items to be the most important:

1. Maintain a stable assessed value (AV) tax rate. This rate is used to calculate each property's individual tax bill. The estimated AV tax rate, as a result of this budget, is a decrease of .3% for the City's portion of the property tax bill.

2. Retain levy limit capacity for the expected addition of a third ambulance crew in 2019. The total cost, including operating and capital, of the third ambulance addition is approximately $350,000. The 2017 budget retained $202,000 of levy limit capacity for this future cost. This proposed 2018 budget increases the amount that is retained for this addition item by another $101,000. The remaining amount of $47,000 is expected to be absorbed in the 2019 budget.

3. Continue to qualify for the expenditure restraint program (ERP) through the State. This budget as presented does not currently qualify for the aid; however, once final numbers are known for both the State calculated threshold and the amendments approved by the Council, an Omnibus amendment will be prepared by the Finance Director to ensure our compliance with this important program. As a result of our participation in ERP, the City will receive approximately $650,000 as an aid payment from the State, which is used to lower the property tax burden for our citizens in future years.

Process

The budget before you is largely the result of staff input and cost-to-continue operations. The process used to develop this budget is similar to the Capital Improvement Plan (CIP) in that Department Heads provide recommendations, a draft budget is compiled to include the adopted CIP and existing debt service schedules, and meetings are held to learn more about the requests and ask questions. It is then my responsibility, as Mayor, to assess the priority of requests to both the departments and to the community and then determine which items are included in the final draft budget presented to Council.

There were a few changes made from the adopted 2018 – 2027 CIP in this proposed budget that are required to be specifically mentioned:

- CIP #2127: Additional $30,000 of funding for repairs to the roof of the Police Evidence Facility. This project was originally included in the 2017 budget but when bids were solicited it was determined there was not sufficient funding to complete the project. This is an important building and an important project. A roof failure will be especially problematic considering the contents held in this building.

- CIP #3429: Removal of $897,990 for the paved shoulders project. Due to the sizeable cost, I do not believe this is a priority of the City.

- CIP #6269: Removal of the design funding for the Fitchburg Depot project. While this project does not affect property taxes, I believe the remaining park fee funding could be better spent on a different project.

- CIP #9999: The $420,000 transfer from the General Fund's fund balance was applied to specific projects. These projects meet the criteria of our fund balance policy and the use of fund balance is considered appropriate due to the unique gap in the ERP aid.

New Staffing Proposals

There are several, but not all, new staffing proposals included in this proposed budget. The full list of requests is available in the summary section of the budget and the details of each request are included within the department information for Council's reference. My priorities were as follows:

- A 2% cost of living adjustment (COLA) is included in this budget for all permanent non-union employees. This increase is consistent with surrounding municipalities and is important for retention of existing employees and recruitment of new employees. No COLA has been included since the City's new pay plan was adopted in 2015.

- Four of the eight new staff proposals included in this budget cost less than $30,000 in total but will significantly enhance the capabilities of primarily administrative departments through the use of interns, LTE staff, and some additional hours for existing part-time employees.

- An additional part-time utility billing assistant is needed to address the increased number of utility customers. This part-time position is funded solely though the Utilities and does not affect the property tax levy.

- During the budget process the library is provided with an allocation of property taxes to fund their next year's operations. The amount allocated is based off of net new construction, similar to levy limits. The Library was able to include two new staffing proposals within their allocation. One is a transition from a part-time to a full-time employee. The other is for seasonal workers to help with outreach functions and is funded by the Friends of the Fitchburg Library.

- The only full-time new staffing position included in this budget is for an additional Parks/Forestry Maintenance Worker. This employee will assist with park maintenance, including mowing of our parks, and is needed to address the additional park acreage the City has accumulated over the past several years and acreage expected to be obtained in the very near future.

Next Steps

I look forward to working with you to develop a final budget that will meet the needs of the citizens of the City of Fitchburg while balancing the financial constraints of both the City and our citizens. I encourage all Council members to attend the departmental presentations at the special Finance Committee meetings on Tuesday, October 3rd and Wednesday, October 4th. Council proposed amendments to this budget are due on Thursday, October 12th.

Sincerely,

Jason C. Gonzalez
Mayor

NOTICE OF PUBLIC HEARING - 2018 CITY OF FITCHBURG BUDGET - OCTOBER 10, 2017

Public notice is hereby given that on October 10, 2017, the City Council of the City of Fitchburg will meet in the City Council Chambers, 5520 Lacy Rd., at 7:30 p.m. for the purpose of hearing any citizen or taxpayer comments on the Proposed Budget for 2018. A summary of the Proposed Budget is published herewith, and a copy of the complete budget is available for public inspection at the Fitchburg City Hall.

CITY OF FITCHBURG
2018 BUDGET SUMMARY

GENERAL FUND	AMENDED BUDGET 2017	PROPOSED 2018	Expenditure Percent Change	Levy Percent Change	2017 Rate per 1,000***	Rate Percent Change
REVENUES						
Property Taxes	$ 14,279,560	$ 14,856,610		4.04%	5.060	-1.96%
Other Taxes	832,235	711,740				
Intergovernmental Revenues	2,528,215	2,708,500				
Regulation & Compliance	757,700	738,695				
Intergovernmental Chgs for Services	212,440	226,140				
Public Charges for Service	285,100	323,700				
Commercial Revenues	194,667	170,400				
Miscellaneous Revenues	94,900	48,565				
Other Financing Sources	118,241	86,055				
Fund Balance Applied	391,541	420,000				
TOTAL REVENUES	$ 19,694,599	$ 20,290,405				
EXPENDITURES						
General Government	$ 3,338,976	$ 3,127,018				
Public Safety	10,998,245	11,594,407				
Public Works	2,283,697	2,408,297				
Senior Services	551,355	608,138				
Culture, Rec & Education	1,348,227	1,485,612				
Planning & Development	599,984	646,933				
TOTAL EXPENDITURES	$ 19,120,484	$ 19,870,405	3.92%			
Other Financing Uses	574,115	420,000				
TOTAL EXPENDITURES & OFU	$ 19,694,599	$ 20,290,405	3.03%			

ALL FUNDS COMBINED	Fund Bal Jan. 1, 2017	Revenues	Expenditures	Est Fund Bal Jan. 1, 2018	2017 Property Tax Contribution	2017 (TID OUT) Rate Per $1,000	Rate % Change	Total Levy % Change
General Fund					$14,856,610	5.060	-1.96%	4.04%
Non Spendable	$385,407			$385,407				
Restricted	56,484			56,484				
Assigned	1,087,438			1,115,897				
Unassigned	5,978,234	$19,133,392	$19,390,947	5,692,220				
Special Revenue Funds (incl library)	3,613,829	4,501,030	3,870,559	4,244,300	1,784,887	0.608	-2.84%	3.10%
Debt Service Funds	224,393	6,683,414	6,385,787	522,020	4,358,568	1.484	1.18%	7.37%
Capital Projects Funds (excl TID)	10,102,321	12,169,553	15,954,748	6,317,126	1,538,763	0.524	1.31%	7.51%
TID Capital Projects Funds	9,329,416	7,908,172	1,959,204	15,278,384				
Internal Service Fund	30,656	1,289,474	1,277,087	43,043				
Enterprise Funds	61,099,977	7,124,498	6,347,397	61,877,078				
TOTAL *	$91,908,155	$58,809,533	$55,185,729	$95,531,959	$22,538,828	7.676	-1.22%	4.83%

* Tax Incremental District information related to Property Tax Contribution not available at the time of this report.

***At the time this report was prepared, the City did not have a final assessed value. The estimated total assessed value is $2,936,147,000

CITY OF FITCHBURG
SUMMARY OF BUDGET AND TAX LEVY

estimated

PURPOSE	Actual 2016	Adopted 2017	Projected 2017	Proposed 2018
Expenditures:				
General Government	3,076,264	3,307,050	3,257,837	3,127,018
Public Safety	10,326,298	10,998,245	11,016,390	11,594,407
Public Works	2,096,647	2,287,447	2,198,750	2,408,297
Health & Human Service	507,750	548,755	552,821	608,138
Culture, Rec. & Education	1,236,814	1,351,977	1,354,026	1,485,612
Conservation & Development	571,480	599,984	601,508	646,933
Other Financing Uses	1,067,195	409,615	409,615	420,000
Total General Fund	18,882,448	19,503,073	19,390,947	20,290,405
Library Fund Tax Levy Transfer	1,663,679	1,731,219	1,731,219	1,784,887
Debt Service Fund Tax Levy Transfer	3,607,587	4,059,220	4,059,220	4,358,568
Capital Projects Fund Tax Levy Transfer	723,888	1,431,215	1,431,215	1,538,763
Total City Expenditures	24,877,602	26,724,727	26,612,601	27,972,623
Total City Expenditures (ERP Calc)		22,665,507		23,614,055
Revenues:				
General Fund Tax Levy	13,774,091	14,279,560	14,279,560	14,856,610
General Fund Other Revenue	4,975,023	5,223,513	5,213,447	5,433,795
Total General Fund	18,749,114	19,503,073	19,493,007	20,290,405
Library Tax Levy	1,663,679	1,731,219	1,731,219	1,784,887
Library Other Revenue	545,568	67,569	109,796	106,830
Total Library	2,209,247	1,798,788	1,841,015	1,891,717
Debt Service Tax Levy	3,607,587	4,059,220	4,059,220	4,358,568
Debt Service Other Revenue	2,319,231	2,302,037	2,684,868	2,380,954
Total Debt Service Fund	5,926,818	6,361,257	6,744,088	6,739,522
Total City Non-Capital Revenues	26,885,180	27,663,118	28,078,110	28,921,644
Total City Levy	19,769,245	21,501,214	21,501,214	22,538,828
City Portion Of TID Levy	2,261,232	2,127,395	2,127,395	2,461,546
Total Tax Levy Including TID	22,030,477	23,628,609	23,628,609	25,000,374
Assessed Value	2,657,971,530	2,766,790,100		2,936,147,000
Tax Rate - City	5.1822	5.1611		5.0599
Tax Rate - Library	0.6259	0.6257		0.6079
Tax Rate - Debt	1.3573	1.4671		1.4845
Tax Rate - Capital Project	0.2723	0.5173		0.5241
Tax Rate - Other (TID)	0.8508	0.7689		0.8384
Tax Rate - Total City	8.2885	8.5401		8.5148
Equalized Value	2,711,401,700	2,830,645,500		2,954,018,100
Tax Rate - City	5.0801	5.0446		5.0293
Tax Rate - Library	0.6136	0.6116		0.6042
Tax Rate - Debt	1.3305	1.4340		1.4755
Tax Rate - Capital Project	0.2670	0.5056		0.5209
Tax Rate - Other (TID)	0.8340	0.7516		0.8333
Equalized Tax Rate - Total City	8.1252	8.3474		8.4632

CITY OF FITCHBURG
2017 PROPERTY TAX LEVIES - 2018 BUDGET

estimated

Purpose	Levy Amount	Tax Rates Per $1,000	Levy Inc/(Dec)	Rate Inc/(Dec)	Percent Total
General City	14,856,610	5.0599	4.04%	-1.96%	20.85%
Library	1,784,887	0.6079	3.10%	-2.84%	2.51%
Debt	4,358,568	1.4845	7.37%	1.19%	6.12%
Capital Projects	1,538,763	0.5241	7.51%	1.31%	2.16%
TID Allocation	2,461,546	0.8384	15.71%	9.04%	3.46%
Total City	25,000,374	8.5148	5.81%	-0.30%	35.09%

Assessed Valuation	2016	2017	Percent of Total	Increase	Percent Increase
City of Fitchburg (Total)	2,766,790,100	2,936,147,000	100.00%	169,356,900	6.12%
Madison School District	1,408,678,800	1,463,885,900	49.86%	55,207,100	3.92%
Oregon School District	300,089,100	335,147,500	11.41%	35,058,400	11.68%
Verona School District	1,058,022,200	1,137,113,600	38.73%	79,091,400	7.48%

CITY OF FITCHBURG
COMPARISON OF TAXES PAID

estimated

Budget Year	**2014**	**2015**	**2016**	**2017**	**2018**
Equalized Value (TID in)	2,503,773,000	2,623,964,200	2,711,401,700	2,830,645,500	2,954,018,100
Percent increase (decrease)	2.31%	4.80%	3.33%	4.40%	4.36%
Assessed Value	2,514,568,400	2,592,798,500	2,657,971,530	2,766,790,100	2,936,147,000
Percent increase (decrease)	2.63%	3.11%	2.51%	4.09%	6.12%
Average Residential Assessed Value	256,900	262,448	262,800	272,800	282,000
Percent increase (decrease)	-2.47%	2.16%	0.13%	3.81%	3.37%
Tax Rate per 1,000 for City Purposes (TID in)	7.84	7.95	8.29	8.54	8.51
Percent increase (decrease)	3.70%	1.37%	4.28%	3.04%	-0.30%
City Taxes Paid on Average Residential	2,014	2,086	2,178	2,330	2,401
Dollar increase (decrease)	23	72	92	152	71
Percent increase (decrease)	1.16%	3.57%	4.41%	6.98%	3.05%
Other Charges/Credits:					
Utility Fire Protection	-	-	-	-	-
Rubbish/Recycling	152.00	142.00	150.00	158.00	161.00

Notes:

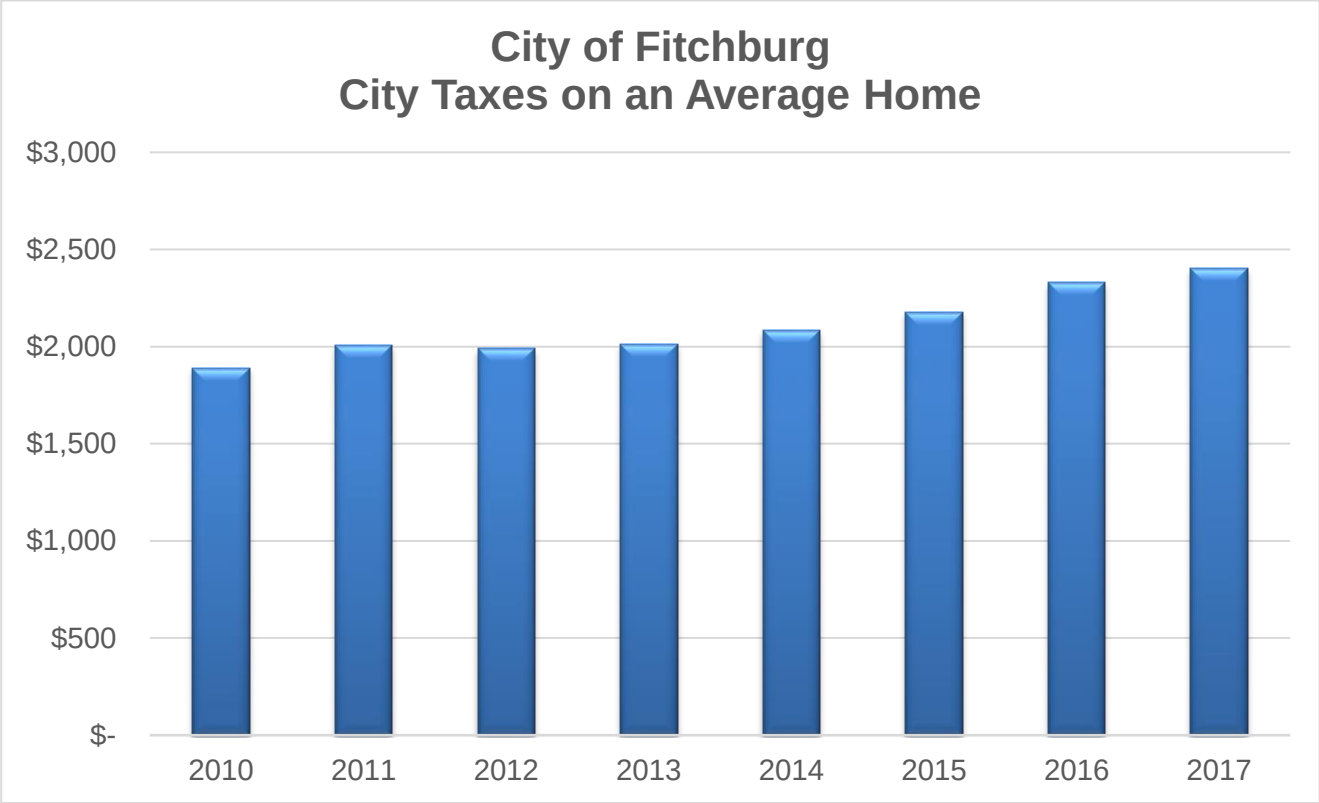
1) In 2009 the Utility Fire Protection Charge was removed from the tax bill and replaced by a quarterly charge on utility bills.
2) First Dollar Credit was established by 2007 Wisconsin Act 20, first appearing on tax bills for 2009.
3) Total taxes paid represent the amount before lottery credit, first dollar credit or rubbish charge.

CITY OF FITCHBURG
TAX IMPACT ANALYSIS

estimated

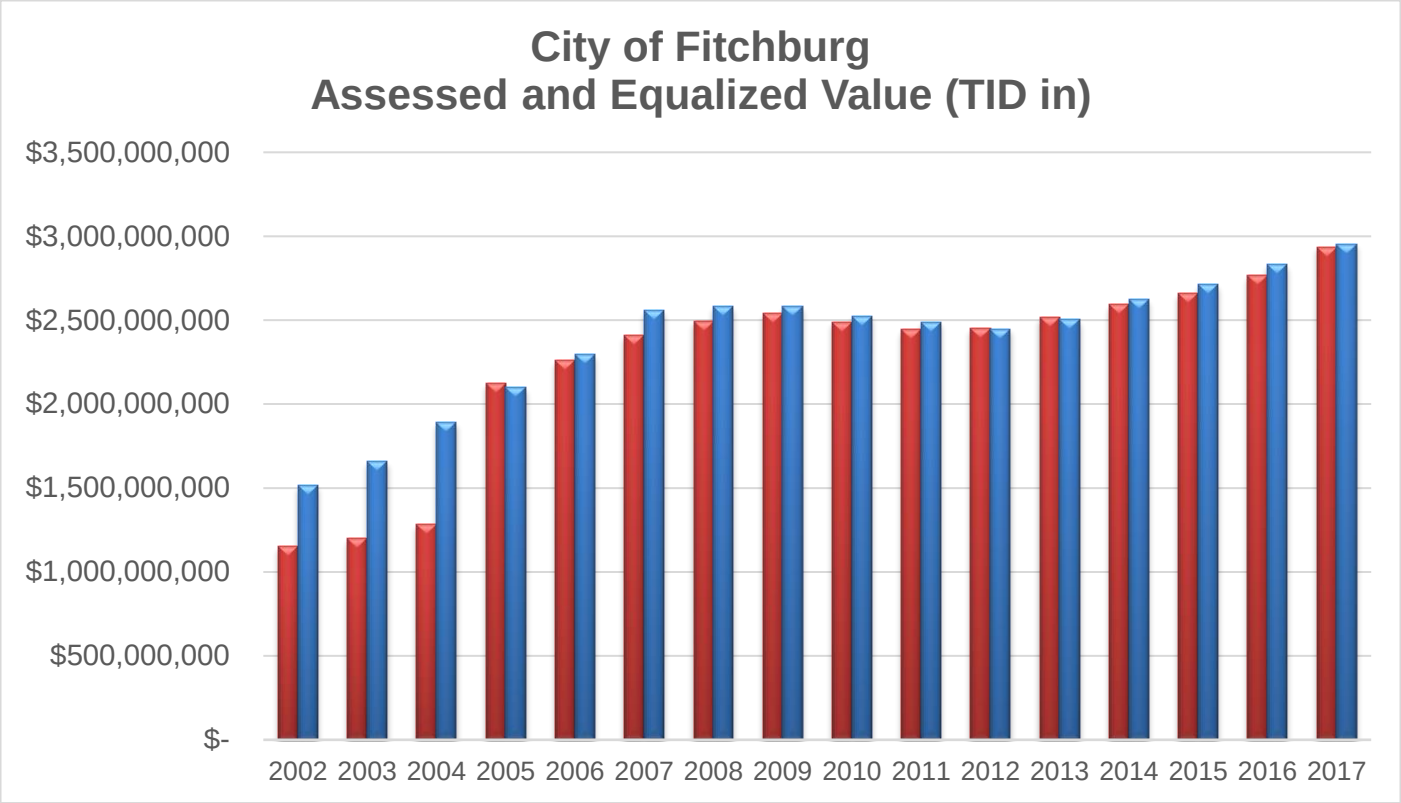
	Budget 2016		Budget 2017		Budget 2018	
General Fund Tax Levy	13,774,089		14,279,560		14,856,610	
General Fund Budget	19,684,246		19,503,073		20,290,405	
Assessed Value	2,657,971,530		2,766,790,100		2,936,147,000	
Average Home Assessed Value		262,800		272,800		282,000
Service Area:						
General Government:						
Mayor & Council	88,828	6.15	90,730	6.55	78,095	5.49
Municipal Court	175,388	12.13	170,149	12.28	174,591	12.28
Administration, Legal, HR	677,108	46.85	654,674	47.26	664,578	46.74
Clerk	431,301	29.84	399,454	28.84	423,209	29.76
Finance	337,442	23.35	350,336	25.29	416,247	29.27
Assessing	429,544	29.72	448,251	32.36	482,320	33.92
Public Safety:						
Police (including MPSIS)	6,983,457	483.16	7,189,417	519.01	7,616,476	535.62
Fire	2,629,737	181.94	2,761,840	199.38	2,936,599	206.51
Other Public Safety	583,461	40.37	690,792	49.87	669,148	47.06
Building Inspection	362,429	25.08	356,196	25.71	372,184	26.17
Mass Transit	475,000	32.86	557,000	40.21	552,000	38.82
Public Works	1,776,703	122.92	1,730,447	124.92	1,856,297	130.54
Senior Center	491,602	34.01	548,755	39.61	608,138	42.77
Parks Department:						
Parks	855,408	59.18	917,331	66.22	1,041,436	73.24
Recreation	311,056	21.52	345,613	24.95	344,527	24.23
Zoning & Planning	351,658	24.33	364,912	26.34	393,784	27.69
Economic Development	226,523	15.67	235,072	16.97	253,149	17.80
Other General Fund	2,497,601	172.80	1,692,104	122.15	1,407,627	98.99
Total General Fund	19,684,246	1,361.88	19,503,073	1,407.92	20,290,405	1,426.90
Library		164.49		170.69		171.43
Debt Service		356.70		400.22		418.63
Capital Projects		71.56		141.12		147.80
Tax Increment District		223.59		209.76		236.43
City Tax on Average Home		2,178.22		2,329.71		2,401.19

Notes:
1) In 2009 the Utility Fire Protection Charge was removed from the tax bill and replaced by a quarterly charge on utility bills.
2) First Dollar Credit was established by 2007 Wisconsin Act 20, first appearing on tax bills for 2009.

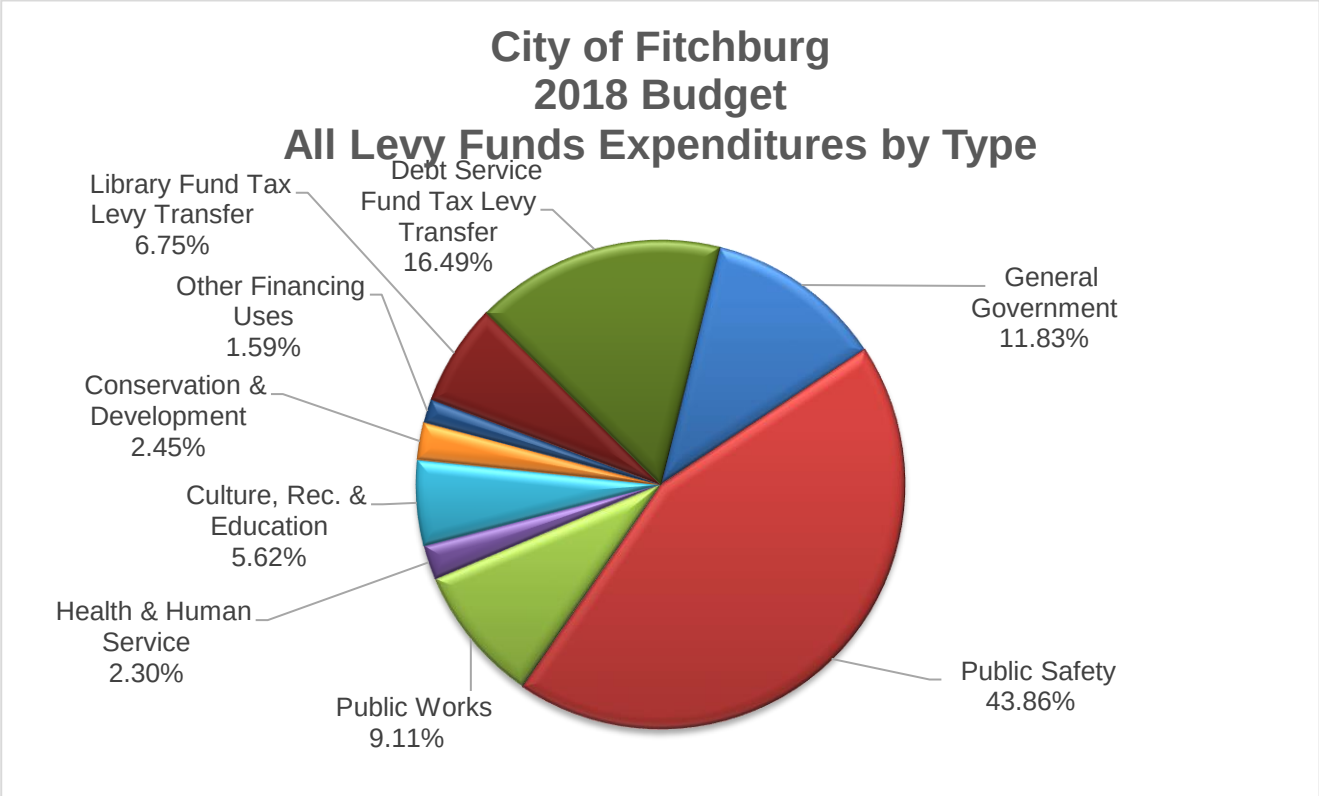


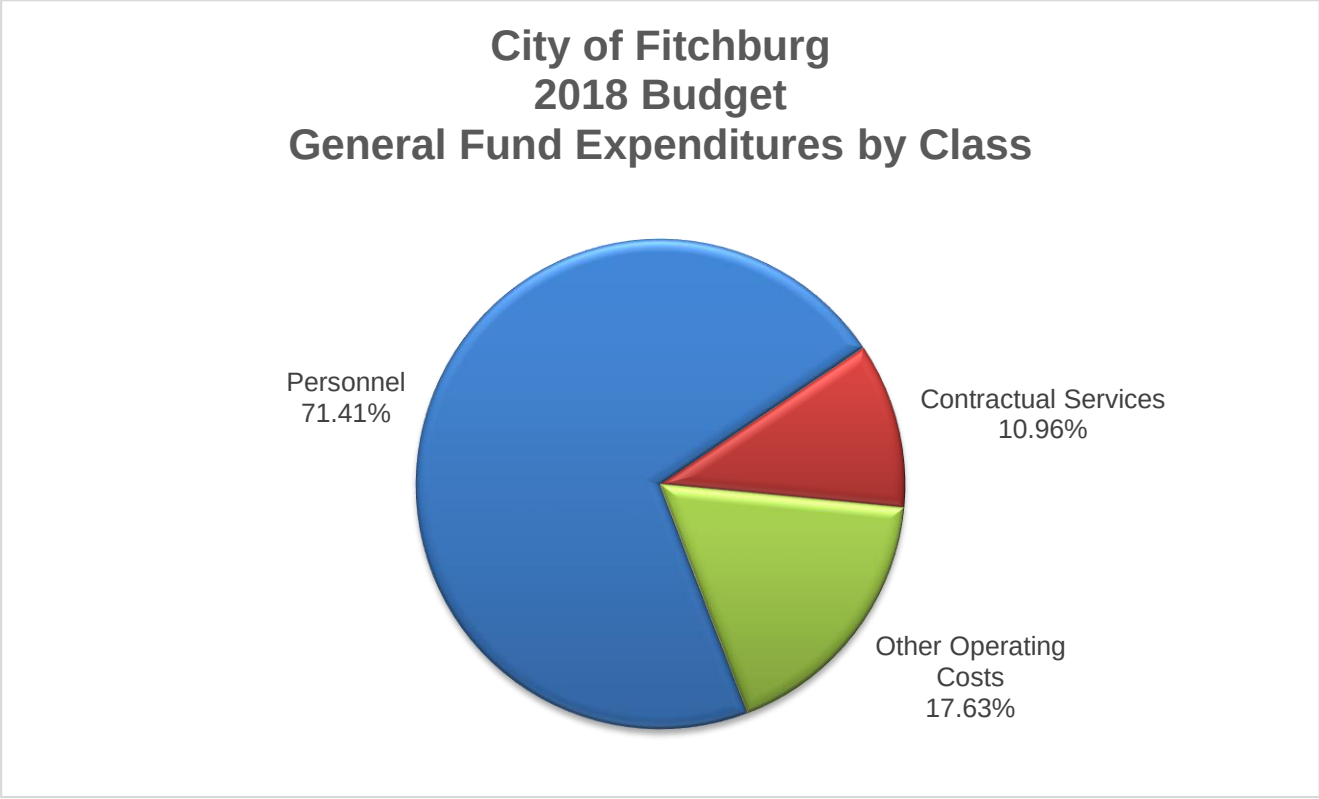
Tax Roll Year	Average Home Value	City Tax on Average Home
2010	265,100	1,890
2011	265,000	2,008
2012	263,400	1,991
2013	256,900	2,014
2014	262,448	2,086
2015	262,800	2,178
2016	272,800	2,330
2017	282,000	2,401

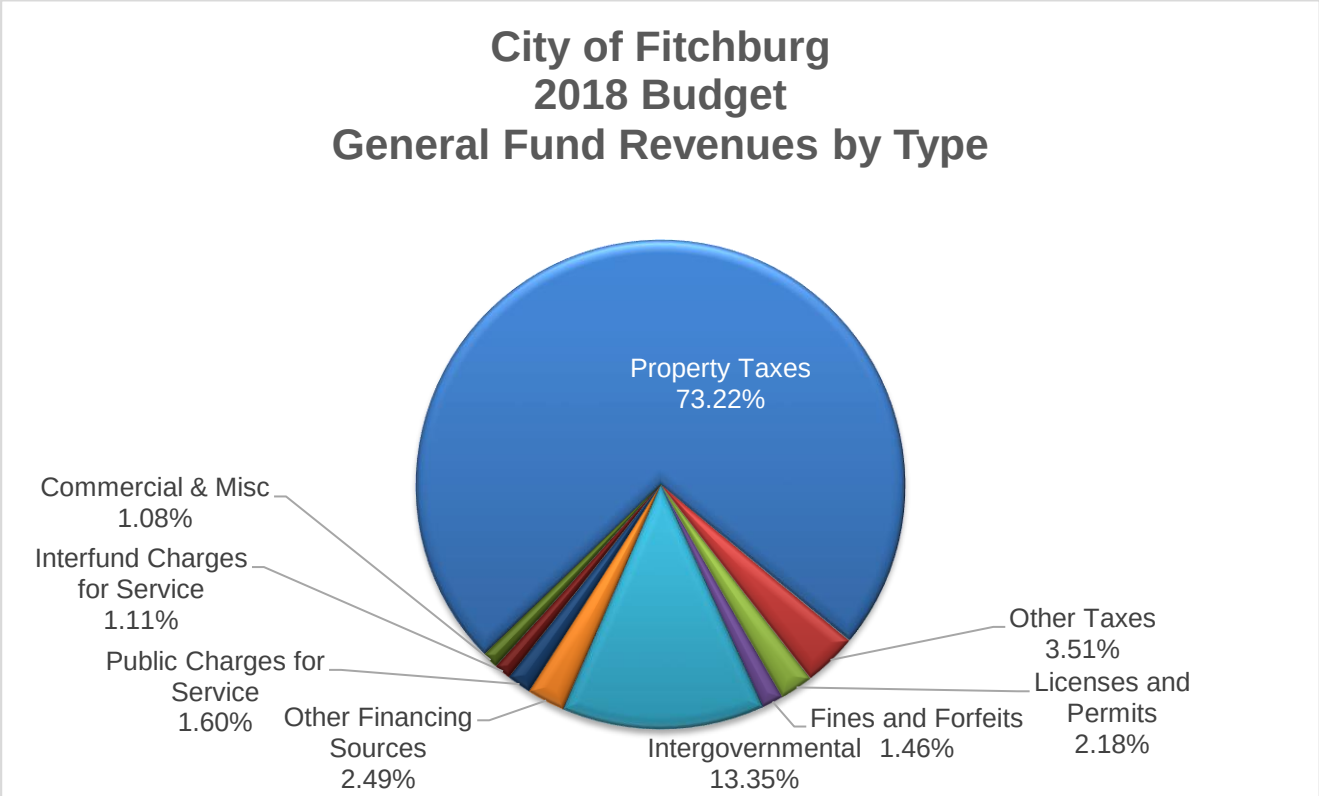
estimated

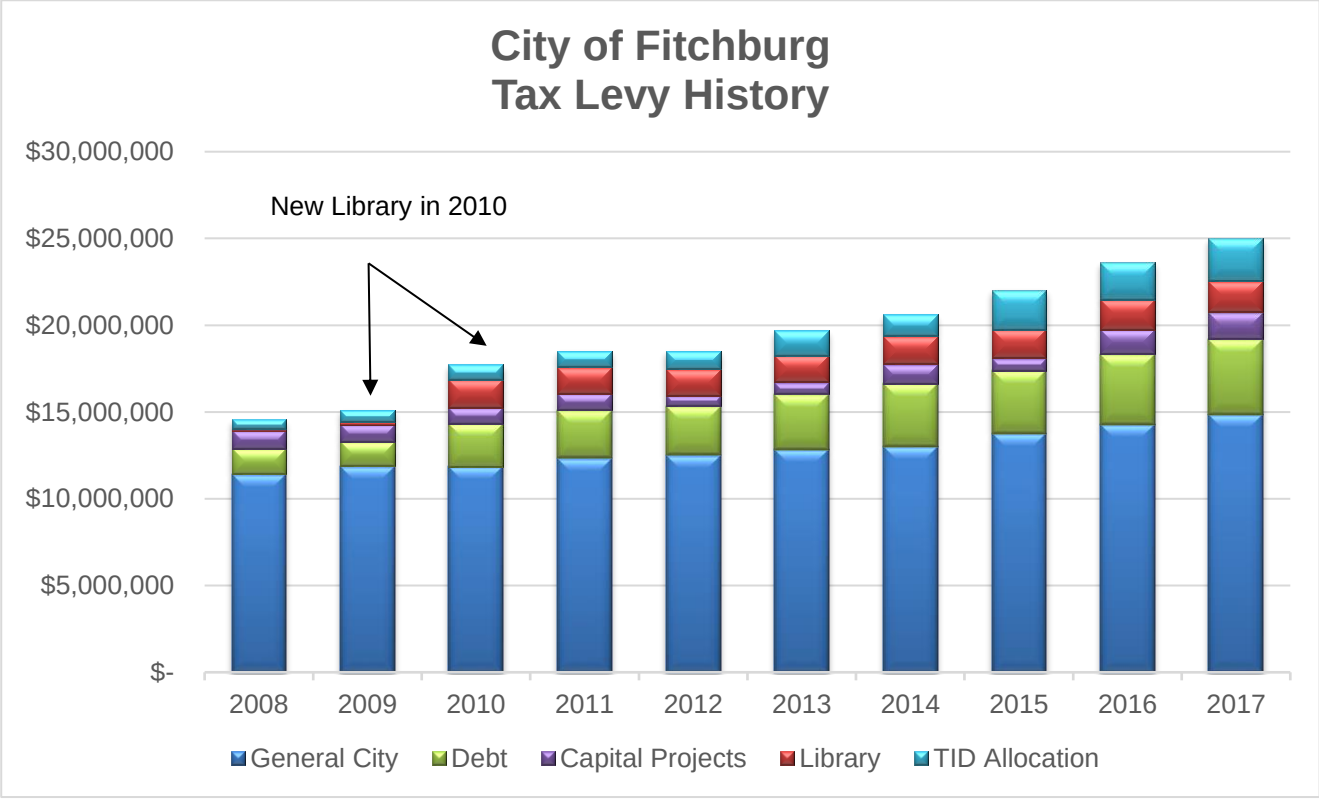


Tax Roll Year	Assessed Value	Equalized Value	
2002	1,152,718,125	1,516,111,600	
2003	1,198,870,065	1,659,614,900	
2004	1,283,840,895	1,892,988,500	
2005	2,125,066,172	2,098,978,800	*Revaluation
2006	2,258,755,020	2,296,882,600	
2007	2,410,192,040	2,557,266,700	
2008	2,495,173,890	2,582,601,800	
2009	2,539,792,799	2,582,226,200	
2010	2,490,026,800	2,524,627,800	
2011	2,444,146,000	2,489,764,900	
2012	2,450,235,700	2,447,132,400	
2013	2,514,568,400	2,503,773,000	
2014	2,592,798,500	2,623,964,200	
2015	2,657,971,530	2,711,401,700	
2016	2,766,790,100	2,830,645,500	
2017	2,936,147,000	2,954,018,100	
estimated			


City of Fitchburg
2018 Budget
All Levy Funds Expenditures by Type
Library Fund Tax Levy Transfer 6.75%
Debt Service Fund Tax Levy Transfer 16.49%
General Government 11.83%
Other Financing Uses 1.59%
Conservation & Development 2.45%
Culture, Rec. & Education 5.62%
Health & Human Service 2.30%
Public Works 9.11%
Public Safety 43.86%


City of Fitchburg
2018 Budget
General Fund Expenditures by Class
Personnel 71.41%
Contractual Services 10.96%
Other Operating Costs 17.63%


City of Fitchburg
2018 Budget
General Fund Revenues by Type
Property Taxes
73.22%
Commercial & Misc
1.08%
Interfund Charges
for Service
1.11%
Public Charges for
Service
1.60%
Other Financing
Sources
2.49%
Intergovernmental
13.35%
Fines and Forfeits
1.46%
Licenses and
Permits
2.18%
Other Taxes
3.51%


City of Fitchburg
Tax Levy History
$30,000,000
$25,000,000
$20,000,000
$15,000,000
$10,000,000
$5,000,000
$-
New Library in 2010
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
General City
Debt
Capital Projects
Library
TID Allocation

City of Fitchburg
Levy Limit Calculation

Mayor's Proposed

	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget		
PY Adjusted Levy							
Municipal Levy - PY	17,473,266	18,273,843	19,377,342	19,769,243	21,501,214		
Less: PY levy for unreimb emergency	-	-	-	-	-		
Less: PY levy for new GO after 7/1/05	(1,313,372)	(1,712,701)	(2,315,227)	(2,374,076)	(3,586,279)		
Adjusted PY Levy	16,159,894	16,561,142	17,062,115	17,395,167	17,914,935		
Initial Allowed Levy							
Terminated TID % adjustment (3 decimals)	-	-	-	-	0.091%	TID 7 & TID 8	TI #7 only
Terminated TID levy increase	-	-	-	-	16,303	max allowable levy	1,791
Net new construction (3 decimals)	2.483%	3.025%	1.952%	2.988%	3.096%		
Net new construction levy increase	401,250	500,975	333,052	519,768	554,646	adjusted PY levy	
Levy prior to adjustments	16,561,144	17,062,117	17,395,167	17,914,935	18,485,884		
Adjustments - Other than c/o & post 2005 DS							
Decrease in prior to 7/1/05 debt (n/a)	-	-	-	-	-		
Increase in prior to 7/1/05 debt (n/a)	-	-	-	-	-		
Increase City's share refunded or rescinded taxes	-	-	-	-	-		
Increase from referendum	-	-	-	-	-		
CY levy to pay unreimb emergency exp	-	-	-	-	-		
Intergovernmental cooperation agreement	-	-	-	-	-		
Charges assessed by joint fire department	-	-	-	-	-		
Transfer of service to/from other gov't	-	-	-	-	-		
Land annexation	-	-	-	-	-		
Lease payment for lease rev bond prior to 7/1/05	-	-	-	-	-		
Levy for debt shortfall in rev bond/SA B bond	-	-	-	-	-		
Loss of water rev to mfg discontinued ops	-	-	-	-	-		
New fee or fee increase for prior levy services	-	-	-	-	-		
Total Adjustments	-	-	-	-	-		
Unused Levy Carryover Calculation							
PY allowable	17,473,266	18,273,845	19,377,344	19,769,243	21,501,214		
PY actual	17,473,266	18,273,843	19,377,342	19,769,243	21,501,214		
PY unused	-	2	2	-	-		
Allowed % of carryover	1.5%	1.5%	1.5%	1.5%	1.5%		
Max carryover allowed	262,099	274,108	290,660	296,539	322,518		
Allowable Increase (lesser)	-	2	2	-	-		
Taken carryover adjustment	-	-	-	-	-		
Additional Adjustment Allowed	-	2	2	-	-		
Debt Service Adjustment Calculation							
Total debt service (I&P)	4,584,652	5,075,652	5,709,018	6,285,107	6,674,072		
Less: paid by other funds (TID, util) - recommended	(1,084,853)	(1,189,245)	(1,827,551)	(1,934,248)	(1,833,645)		
Less: SA payments applied to levy	(232,293)	(209,472)	(191,700)	(179,416)	(165,640)		
Less: Premium applied to interest payments	-	-	(73,621)	(120,674)	(257,679)		
Less: BAB rebate	(71,927)	(70,703)	(67,909)	(64,999)	(60,990)		
Less: BY debt interest payment	-	-	-	(197,500)	(124,500)		
Allowed Adjustment	3,195,579	3,606,232	3,548,237	3,788,270	4,356,118		
Taken Adjustment	1,712,701	2,315,227	2,374,076	3,586,279	4,052,944		
Additional Adjustment Allowed	1,482,878	1,291,005	1,174,161	201,991	303,174		
Final Calculation - Allowed							
Allowable Levy Prior to Adjustments	16,561,144	17,062,117	17,395,167	17,914,935	18,485,884		
Adjustments	3,195,579	3,606,234	3,548,239	3,788,270	4,356,118	Allowed ↑	
Total Allowable Levy	19,756,723	20,668,351	20,943,406	21,703,205	22,842,002	6.2%	1,340,788
Final Calculation - Actual							
Allowable Levy Prior to Adjustments	16,561,144	17,062,117	17,395,167	17,914,935	18,485,884		
Adjustments	1,712,701	2,315,227	2,374,076	3,586,279	4,052,944		
Total Allowable Levy	18,273,845	19,377,344	19,769,243	21,501,214	22,538,828		
Actual Levy	18,273,843	19,377,344	19,769,243	21,501,214	22,538,828	4.8%	1,037,614

Current Status of Levy (9/17/17)	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget		
General Fund	12,832,472	13,009,593	13,774,089	14,279,560	14,856,610	577,050	4.0%
Library Fund	1,557,433	1,604,134	1,663,679	1,731,219	1,784,887	53,668	3.1%
Debt Service	3,214,036	3,618,232	3,607,587	4,059,220	4,358,568	299,348	7.4%
Capital	620,500	1,145,386	723,888	1,431,215	1,538,763	107,548	7.5%
Total	18,224,441	19,377,345	19,769,243	21,501,214	22,538,828	1,037,614	4.8%
Levy Limits	19,756,723	20,668,351	20,943,406	21,703,205	22,842,002		
Available/(overspent)	1,532,282	1,291,006	1,174,163	201,991	303,174		

City of Fitchburg
Expenditure Restraint Calculation
400-436_-___

			new DOR interpretation		Mayor's Proposed	
Net new/EV year	**2012**	**2013**	**2014**	**2015**	**2015**	
CPI year ending 9/30	**2013**	**2014**	**2015**	**2016**	**2016**	
Calculated Based on Budget Year	**2014**	**2015**	**2016**	**2017**	**2017**	
Aid Received in Year	**2015**	**2016**	**2017**	**2018**	**2018**	
Base Amount						
Prior Year Amended General Fund Budget	16,760,166	17,116,610	17,697,346	19,684,246	19,503,073	
Library Tax Levy			1,604,133	1,663,679	1,731,219	
Capital Tax Levy			1,145,386	723,888	1,431,215	
P&I Payments			3,618,232	3,607,587	4,059,220	
PY Line 1			24,065,097	25,679,400	26,724,727	
Less: Debt Tax Levy			(3,618,232)	(3,607,587)	(4,059,220)	
Adjusted GF Expenditures (debt excluded)			20,446,865	22,071,813	22,665,507	
Growth Factor Allowed						
Net new construction	60,774,500	75,728,200	51,214,800	81,012,600	87,645,200	
Total EV	2,447,132,400	2,503,773,000	2,623,964,200	2,711,401,700	2,830,645,500	
Percent increase (not equal to net new)	2.483%	3.025%	1.952%	2.988%	3.096%	
Adjustment factor	60%	60%	60%	60%	60%	
Adjusted percent increase	1.490%	1.815%	1.171%	1.793%	1.858%	
Minimum inflation factor (2011 & 2012)	n/a	n/a	n/a	n/a	n/a	
Maximum allowable increase	2%	2%	2%	2%	2%	
Growth factor for ERP allowed	1.490%	1.815%	1.171%	1.793%	1.858%	
CPI (increase from 10/1 through 9/30)	1.6%	1.6%	0.3%	0.9%	2.0%	est
Total limit (nearest .10%)	3.1%	3.4%	1.5%	2.70%	3.90%	
Rounded down by nearest .01%				2.69%	3.89%	
Allowed General Fund Amount	17,279,731	17,698,575	20,753,568	22,665,545	23,547,195	
Actual Amount						
Actual General Fund Budget	17,116,610	17,697,346	19,684,246	19,503,073	20,290,405	4.0%
Library Tax Levy			1,663,679	1,731,219	1,784,887	3.1%
Capital Tax Levy			723,888	1,431,215	1,538,763	7.5%
P&I Payments Paid By Levy			3,607,587	4,059,220	4,358,568	7.4%
PY Line 1			25,679,400	26,724,727	27,972,623	4.7%
Less: Debt Tax Levy			(3,607,587)	(4,059,220)	(4,358,568)	7.4%
Adjusted GF Expenditures (debt excluded)			22,071,813	22,665,507	23,614,055	4.2%
Increase Allowed / (Overage)	163,121	1,229	(1,318,245)	38	(66,860)	(a)
Total Increase Allowed Under Calculation	519,565	581,965	3,056,222	593,732	881,688	
			24.72%	2.69%	4.18%	

(a) adjustment to be made to qualify as part of omnibus once amendments decided and final CPI released.

FUND BALANCE PROJECTIONS

FUND	ACCOUNT	Audited Fund Balance 12/31/16	Estimated 2017 Revenues	Estimated 2017 Expenditures	Estimated Fund Balance 12/31/17	Increase/ (Decrease)
100	General Fund	$ 7,507,563	$ 19,133,392	$ 19,390,947	$ 7,250,008	$ (257,555)
	2018 Budgeted General Fund Expenditures (excluding transfers)					$ 19,870,405
	Estimated Fund Balance Percentage					36.49%
SPECIAL REVENUE FUNDS						
200	Grants/Donations	$ 43,134	$ 90,500	$ 69,494	$ 64,140	$ 21,006
202	Park Dedication	$ 1,423,930	$ 700,560	$ 71,500	$ 2,052,990	$ 629,060
207	FACTv (Cable)	$ 522,024	$ 326,444	$ 378,419	$ 470,049	$ (51,975)
213	Refuse & Recycling	$ 342,065	$ 994,474	$ 993,484	$ 343,055	$ 990
221	Police Training	$ 10,292	$ 17,720	$ 28,012	$ -	$ (10,292)
222	Police Drug Enforcement	$ -	$ -	$ -	$ -	$ -
225	CEDA	$ 805,745	$ 423,350	$ 448,635	$ 780,460	$ (25,285)
226	Affordable Housing	$ -	$ 127,008	$ 40,000	$ 87,008	$ 87,008
227	Cemetery	$ 14,448	$ 6,565	$ -	$ 21,013	$ 6,565
250	Library	$ 452,191	$ 1,814,409	$ 1,841,015	$ 425,585	$ (26,606)
DEBT SERVICE						
300	Debt Service	$ 224,393	$ 6,683,414	$ 6,385,787	$ 522,020	$ 297,627
CAPITAL PROJECTS						
400	Capital Projects	$ 10,114,783	$ 12,169,553	$ 15,967,210	$ 6,317,126	$ (3,797,657)
430	Municipal Bldg (closed '17)	$ (12,462)	$ -	$ (12,462)	$ -	$ 12,462
TAX INCREMENT DISTRICTS						
404	TID 4	$ 6,063,010	$ 4,689,766	$ 717,890	$ 10,034,886	$ 3,971,876
406	TID 6	$ 3,778,093	$ 1,926,640	$ 553,650	$ 5,151,083	$ 1,372,990
407	TID 7	$ 509,351	$ 141,813	$ 651,164	$ -	$ (509,351)
408	TID 8	$ (25,469)	$ -	$ 20,000	$ (45,469)	$ (20,000)
409	TID 9	$ (973,613)	$ 1,149,953	$ 10,500	$ 165,840	$ 1,139,453
410	TID 10	$ (21,956)	$ -	$ 6,000	$ (27,956)	$ (6,000)
OTHER						
700	Technology ISF (new '16)	$ 30,656	$ 866,340	$ 886,630	$ 10,366	$ (20,290)
710	Insurance ISF (new '17)	$ -	$ 423,134	$ 390,457	$ 32,677	$ 32,677
	TOTAL	$ 30,808,178	$ 51,685,035	$ 48,838,332	$ 33,654,881	$ 22,717,108

FUND	ACCOUNT	Audited Net Assets 12/31/16	Estimated 2017 Revenues	Estimated 2017 Expenses	Estimated Net Assets 12/31/17	Increase/ (Decrease)
UTILITIES						
602	Water Utility	$ 28,374,851	$ 3,383,613	$ 2,676,473	$ 29,081,991	$ 707,140
	Capital Improvements			$ 3,781,822		
603	Sewer Utility	$ 15,010,453	$ 2,532,112	$ 2,593,054	$ 14,949,511	$ (60,942)
	Capital Improvements			$ 3,493,817		
604	Stormwater Utility (SUD)	$ 17,714,673	$ 1,208,773	$ 1,077,870	$ 17,845,576	$ 130,903
	Capital Improvements			$ 228,337		
		$ 61,099,977	$ 7,124,498	$ 6,347,397	$ 61,877,078	$ 777,101

2017 FUND BALANCE PROJECTIONS

The Financial Plan adopted by the City has a goal of reserving between 15-25% of the General Fund Budgeted Expenditures PLUS the amount of state shared revenue received during the previous year as the targeted fund balance. These funds are used as "working capital" and as a funding source for emergencies.

General Fund Balance at December 31, 2016 per Audit			$	7,507,563
Non spendable	$	385,407		
Restricted	$	56,484		
Assigned	$	1,087,438		
Unassigned	$	5,978,234		
	$	7,507,563		
Budgeted Use of Fund Balance for 2017	$	391,541	(amended)	
Estimated Surplus (Use) at December 31, 2017			**$**	**(257,555)**
Estimated General Fund Balance at December 31, 2017			$	7,250,008
Non spendable	$	385,407		
Restricted	$	56,484		
Assigned	$	1,115,897		
Unassigned	$	5,692,220		
	$	7,250,008		
Use of Fund Balance approved in 2018 budget (detail follows)			$	420,000
Estimated Adjusted General Fund Balance at December 31, 2017			**$**	**6,830,008**

Estimated Unassigned Portion of Fund Balance

Estimated Unassigned General Fund Balance at 12/31/2017			$	5,692,220
2017 State Shared Revenues			$	(493,578)
TOTAL FUND BALANCE & STATE SHARED REVENUES			$	5,198,642
2018 Adopted Optg Budget (excl transfers)	$	19,870,405		
Estimated 12/31/2017 Undesignated/Unreserved Fund Balance as a % of 2018 Budgeted Expenditures plus prior year state shared revenues				**26.16%**

2018 PROPOSED USE OF FUND BALANCE/EXPENDITURE RESTRAINT FUNDS

Criteria for Use of Fund Balance or Expenditure Restraint:

1 Not an annually recurring expenditure
2 Vehicle purchase or repair projects
3 Equipment or repair projects related to facilities
4 Other office, operating or personal equipment - non recurring
5 Use of consultants - non-recurring
6 To be applied from the amount in excess of 25% to cover mid-year unbudgeted reductions in revenue collections or expenditure increases

FUND BALANCE USE - General Fund

2141	Public Safety Building Improvements	$	100,000
2163	Portable Public Safety Cameras	$	35,000
3101	Public Works Equipment Replacement	$	285,000
	Total (Transfer to Capital Projects for ERP Aid Gap)	**$**	**420,000**

EXPENDITURE RESTRAINT - Capital Projects Fund

Project Number	Description	Approved Expense
	No ERP payment received; based on 2016 budget	None

City of Fitchburg
2018 New Proposals
Adopted Budget

(a) - Position becomes WRS eligible with this change so additional cost is based on full wages, not just increased wages
(b) - Assumes that an increase in hours would not trigger a change in insurance elections.

NP #	Dept	Description		Account Number	Expense: Recurring Expense	Expense: One Time Expense	Expense: Proposed Personnel	Funding: Other Source	Funding: Property Taxes	Mayor's Budget: Other Source	Mayor's Budget: Property Taxes
1	Admin	**Intern for Admin, Finance, Economic Development Special Projects**									
		LTE/Seasonal Wages		100-5115-120			10,000				
		FICA		100-5115-131			765				
		Computer Equipment & Licenses		100-5115-570	250	1,350					
		Worker's Compensation		100-5115-572			21				
		Training		100-5115-325	500						
		HR - Recruitment		100-5143-250	250						
		Total Proposal - Year 1	**13,136**						13,136		13,136
2	Clerk	**LTE/OT Election Assistance**									
		Overtime		100-5142-115			1,482				
		LTE/Seasonal Wages		100-5142-120			1,325				
		FICA		100-5142-131			215				
		WRS		100-5142-132			99				
		Life		100-5142-161			4				
		Worker's Compensation		100-5142-572			6				
		Total Proposal - Year 1	**3,131**						3,131		3,131
3	Admin HR	**Increase Hours for HR Specialist - Recruitment (.5 to .65 FTE)**									
		Salaries & Wages		100-5143-110			7,323				
		FICA		100-5143-131			560				
		WRS (a)		100-5143-132			2,126				
		Health (b)		100-5143-160			-				
		Life (a)		100-5143-161			84				
		Disability (a)		100-5143-162			197				
		Dental (b)		100-5143-163			-				
		Worker's Compensation		100-5143-572			15				
		Total Proposal - Year 1	**10,305**						10,305		10,305

City of Fitchburg
2018 New Proposals
Adopted Budget

(a) - Position becomes WRS eligible with this change so additional cost is based on full wages, not just increased wages
(b) - Assumes that an increase in hours would not trigger a change in insurance elections.

NP #	Dept	Description		Account Number	Expense: Recurring Expense	Expense: One Time Expense	Expense: Proposed Personnel	Funding: Other Source	Funding: Property Taxes	Mayor's Budget: Other Source	Mayor's Budget: Property Taxes
4	Fire	**Restore Division Chief - Prevention/ Inspection**									
		Salaries & Wages		100-5220-110			71,573				
		FICA		100-5220-131			5,475				
		WRS		100-5220-132			7,823				
		Health		100-5220-160			18,240				
		Life		100-5220-161			103				
		Disability		100-5220-162			400				
		Dental		100-5220-163			1,332				
		Publications, Dues, & Subscrip		100-5220-320	700						
		Uniforms & Protective Gear		100-5220-323	400	4,800					
		Training		100-5220-325	1,500						
		Computer Equipment & Licenses		100-5220-570	850	1,800					
		Worker's Compensation		100-5220-572			3,242				
		HR - Recruitment		100-5143-252		1,350					
		Total Proposal - Year 1	**119,588**						119,588		-
5	EMS	**Seven Paramedics to Staff 3rd Front-Line Ambulance**									
		Fitchrona EMS Contribution		100-5290-270	10,612	10,470	329,316				
		Total Proposal - Year 1	**350,398**						350,398		-
6	Sr Center	**Case Manager (.8 to 1.0 FTE)**									
		Salaries & Wages		100-5460-110			11,868				
		FICA		100-5460-131			908				
		WRS		100-5460-132			2,181				
		Health		100-5460-160			3,838				
		Life		100-5460-161			11				
		Disability		100-5460-162			74				
		Dental		100-5460-163			1,332				
		Vehicle Use Reimbursement		100-5460-330	270						
		Worker's Compensation		100-5460-572			504				
		Total Proposal - Year 1	**20,986**						20,986		-
8	Parks	**Parks/Forestry Maintenance Worker**									
		Salaries & Wages		100-5520-110			37,939				
		FT Overtime		100-5520-115			1,368				
		FICA		100-5520-131			3,007				
		WRS		100-5520-132			2,634				
		Health		100-5520-160			19,200				
		Life		100-5520-161			57				
		Disability		100-5520-162			244				

City of Fitchburg
2018 New Proposals
Adopted Budget

(a) - Position becomes WRS eligible with this change so additional cost is based on full wages, not just increased wages
(b) - Assumes that an increase in hours would not trigger a change in insurance elections.

NP #	Dept	Description		Account Number	Expense: Recurring Expense	Expense: One Time Expense	Expense: Proposed Personnel	Funding: Other Source	Funding: Property Taxes	Mayor's Budget: Other Source	Mayor's Budget: Property Taxes
		Dental		100-5520-163			1,332				
		Uniforms & Protective Gear		100-5520-323	500	1,000					
		Training		100-5520-325	250						
		Computer Equipment & Licenses		100-5520-570	25						
		Worker's Compensation		100-5520-572			1,671				
		HR - Recruitment		100-5143-250		275					
		Total Proposal - Year 1	**69,502**						69,502		69,502
9	Planning	**OT for Comprehensive Plan Update**									
		FT Overtime		100-5520-115			970				
		FICA		100-5520-131			74				
		WRS		100-5520-132			65				
		Life		100-5520-161			1				
		Disability		100-5520-162			6				
		Worker's Compensation		100-5520-572			2				
		Total Proposal - Year 1	**1,118**						1,118		1,118
		GENERAL FUND TOTAL	**588,164**		**16,107**	**21,045**	**551,012**	**-**	**588,164**	**-**	**97,192**

City of Fitchburg
2018 New Proposals
Adopted Budget

(a) - Position becomes WRS eligible with this change so additional cost is based on full wages, not just increased wages
(b) - Assumes that an increase in hours would not trigger a change in insurance elections.

NP #	Dept	Description		Account Number	Expense: Recurring Expense	Expense: One Time Expense	Expense: Proposed Personnel	Funding: Other Source	Funding: Property Taxes	Mayor's Budget: Other Source	Mayor's Budget: Property Taxes	
10	Lib	**Convert LA I (.5 FTE) to LA III (1 FTE)**										
		FT - Salaries & Wages		250-5511-110			37,939					
		PT - Salaries & Wages		250-5511-110			(15,070)					
		FICA		250-5511-131			1,749					
		WRS (a)		250-5511-132			2,542					
		Health (a)		250-5511-160			19,200					
		Life (a)		250-5511-161			55					
		Disability (a)		250-5511-162			235					
		Dental (a)		250-5511-163			1,332					
		HR - Recruitment		250-5511-290		290						
		Worker's Compensation		250-5511-572			48					
		Total Proposal - Year 1	**48,320**						48,320		48,320	within allocation
11	Lib	**Seasonal Outreach Program Assistants/Coordinators**										
		PT - Salaries & Wages		250-5511-120			8,630					
		FICA		250-5511-131			660					
		HR - Recruitment		250-5511-290	300							
		Worker's Compensation		250-5511-572			367					
		Total Proposal - Year 1	**9,957**					9,957	-	9,957		donation
		LIBRARY FUND TOTAL	**58,277**		**300**	**290**	**57,687**	**9,957**	**48,320**	**9,957**	**48,320**	
7	Fin Util	**Add Part-Time Utility Billing Assistant (various splits)**										
		Salaries & Wages		60x-5920-110			16,276					
		FICA		60x-5920-131			1,245					
		Health		60x-5920-160			9,600					
		Disability		60x-5920-162			101					
		Dental		60x-5920-163			666					
		Training		60x-5930-325	400							
		Computer Equipment & Licenses		60x-5921-570	250	1,350						
		Worker's Compensation		60x-5924-572			34					
		HR - Recruitment, etc		60x-5923-290		640						
		Total Proposal - Year 1	**30,562**					30,562		30,562		
		WATER FUND TOTAL	**10,391**	**34%**	**221**	**677**	**9,493**	**10,391**	**-**	**10,391**	**-**	
		SEWER FUND TOTAL	**10,086**	**33%**	**215**	**657**	**9,214**	**10,085**	**-**	**10,085**	**-**	
		STORMWATER FUND TOTAL	**10,086**	**33%**	**215**	**657**	**9,214**	**10,085**	**-**	**10,085**	**-**	
		GRAND TOTAL	**677,004**		**17,058**	**23,326**	**636,620**	**40,518**	**636,484**	**40,518**	**145,512**	

City of Fitchburg
Report on General Fund Major Changes
2017 Adopted Budget vs. 2018 Proposed Budget

The purpose of this report is to provide additional information on the major changes in the general fund between the proposed 2018 budget and the adopted 2017 budget. The general fund serves as the primary operating fund of the City and accounts for the majority of the services provided including general government, public safety, public works, health & human services, culture & recreation, and conservation & development.

New Staffing Proposals

Included at the beginning of the proposed budget document is a listing of all of the new staffing proposals that were submitted. After review of these requests, and based on the Mayor's consideration of the priorities for the City, several staffing changes were made to the general fund resulting in a levy increase of approximately $98,000 in the general fund.

Wages and Benefits

The majority of the City's general fund is spent on wages and benefits. This is not surprising considering that at the heart of what a local government is, we are a service provider. There are several items, outside of new staffing proposals, that are significantly different in the 2018 proposed budget as compared to the 2017 adopted budget.

Non-represented City employees, as outlined in the adopted pay plan, are eligible for annual steps up until the control point (aka market rate). After the employee has reached the control point, he/she is eligible for an annual pay for performance increase. A cost of living adjustment (COLA) or across the board (ATB) increase is included in the 2018 budget. The represented, public safety employees have a ratified contract in place for 2018. The cost in 2018 of all of these items is approximately $357,000.

The health insurance premiums paid by the City as a benefit to the employees is based on a percentage of the total premiums. For general employees, the City pays 88% of the average cost of eligible health insurance plans in Dane County, as described in Act 10 adopted by the State legislature. Employer and employee share of health insurance premiums for protective employees is based on the ratified contracts. The police union follows the same methodology as the general employees. For employees in the fire union, and their supervisors, 95% of the lowest cost eligible health insurance plan in Dane County is paid by the City. The 2018 monthly premiums have been released by the State and the City saw an increase in the City's share of the general employee and police union premiums of 1.6% for the most common plan. The City's share of the fire employee premiums increased approximately 4.4% for the same plan due to the different methodology of calculating City vs. employee share. For the general fund, these changes totaled approximately $34,000.

The City and employees contribute towards the Wisconsin Retirement System (WRS) benefit. The City's share of the required contributions for most employees decreased from 6.8% to 6.7%. The City's share of protective employees increased from 10.8% to 10.93%. For the general fund, these changes netted approximately a $3,000 increase.

There were several long-term employees that retired after the 2017 budget was completed who are receiving employee retirement payouts for accumulated sick, sabbatical, etc leave. The 2018 budget is based on expected payments for currently known retirees.

Other Operating Expenditure Changes

There were several other significant expenditure changes in the general fund.

Operating costs for the newly constructed West Fire Station (Marketplace Drive) are included in the 2018 budget for the first time. Two months of operating costs are budgeted for the new East Fire Station (South Syene Road) that is expected to open at the end of 2018. The sale of the prior Fire Station #2 (King James Way) is expected to be completed in 2017 so no operating costs are included in this budget. Fire Station #1 (Lacy Road) is expected to be retained.

The City invested $594,000 in solar panels to be placed on the roof of various City buildings. The electricity savings of approximately $50,000 (including the library) is reflected in the 2018 budget.

The $60,000 allocated to the private charitable partners was removed from the 2018 budget. The $50,000 in property tax funding for the CEDA community grant program was also removed.

A new internal service fund for insurance and risk management costs was implemented in the 2017 budget. However, due to the timing of the change, all of the allocations to the different funds was based on the prior year budget and not allocated by individual departments. Instead, the total amount allocated to the general fund was included in a consolidated account number. For the 2018 budget, the allocation method was reviewed and individual departments were allocated their share of the cost. The total insurance cost for the general fund decreased.

An increase of $68,000 is expected in 2018 for road salt due to the equal decrease from 2016 to 2017. Last year an ample reserve of material accumulated during the prior year so the budget was decreased for 2017 to reflect using the excess inventory. The budget amount for 2018 was returned to the historical amounts needed in other years.

Revenue Changes

There are also some significant changes in the general fund revenues included in the proposed 2018 budget. The largest change is an increase in revenue for the general transportation aid (GTA) the City receives from the State that is based on actual road expenditures and is capped at a 15% increase from the prior year (↑$96,000). A BEAT Patrol grant was awarded to the City and was used to hire an additional officer in 2018. This grant funding of $69,000 will end in 2019.

General Fund Balance Applied to Capital Project Fund

The 2018-2027 Adopted Capital Improvement Plan (CIP) included the use of $420,000 in fund balance to be transferred from the general fund to the capital projects fund. This transfer was needed to fill the gap in lost Expenditure Restraint Program (ERP) aid experienced as a result of the 2016 budget. The Adopted 2018 Budget reduced the amount of the transfer in 2018 to $_____ as a strategy to qualify for ERP with this budget. The difference will be transferred during 2017.

It is important to note that this is a one-time, planned use of fund balance in the general fund to keep our fund balance levels within our internal policy limits. It is also important to note that transfers out are specifically included in the calculation for expenditure restraint qualification.

Funding of Police Training, Elimination of Fund 221

Over the past few years all of the police training has been funded through a separate fund. During 2017, the remaining fund balance within that fund is expected to be depleted and the 2018 revenues will not be sufficient to fund the mandatory officer training. Beginning in 2018, all police training will be funded through the general fund.

City of Fitchburg
Mayor's Proposed Personnel Budget

	2017 Budget			2018 Budget		
	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours	Permanent FT/PT FTE	On Call/ Seasonal/ LTE Hours	Overtime Hours
Administration	2.00	-	-	2.00	800	-
Municipal Court (a)	1.50	760	-	1.50	760	-
Legal	1.40	-	-	1.00	-	-
Clerk's Office	4.00	1,100	110	4.00	1,200	140
Human Resources	1.50	-	-	1.65	-	-
Finance	6.00	520	25	5.50	520	25
Assessing	4.00	-	24	4.00	-	24
Bldg. Inspection	3.50	-	60	3.50	-	60
Bldg & Grounds	5.00	750	150	5.00	750	150
Senior Center	5.80	250	-	5.80	250	-
Parks	5.60	3,820	306	6.60	3,820	326
Recreation	2.00	3,527	60	2.00	3,527	60
Planning & Zoning	3.00	660	90	3.00	660	110
Economic Development	2.00	-	-	2.00	-	-
Police Department	61.00	3,213	3,670	62.00	3,213	3,670
Fire Department	23.00	49,350	2,580	24.00	49,350	2,580
Public Works	14.20	940	730	14.20	940	730
TOTAL - General	145.50	64,890	7,805	147.75	65,790	7,875
Library	14.50	4,680	-	15.00	5,550	-
FACTv	3.00	1,560	-	3.00	1,560	-
Water/Sewer Utilities	6.00	2,619	300	6.00	2,619	300
Stormwater Utility	2.00	840	60	2.00	840	60
Technology	5.00	900	120	5.00	900	120
TOTAL - Other	30.50	10,599	480	31.00	11,469	480
Grand total	176.00	75,489	8,285	178.75	77,259	8,355

Notes

(a) FTE amounts do not include Mayor/Council/Judge (elected officials).

(b) Employees are shown based on the department worked within, not where the hours are allocated.

Changes from 2017 to 2018

1) Added Administrative Intern position (800 hours).
2) Eliminated Assistant City Attorney position and moved City Attorney to full time (net decrease .4 FTE).
3) Added LTE staff (100 hours) and overtime (30 hours) in Clerks Department for elections.
4) Added hours to existing part-time HR Specialist - Recruitment (.5 to .65 FTE)
5) Fire Business Manager returned to Fire Department from Finance Department.
6) Added part-time Utility Billing Assistant position in Finance Department (.5 FTE).
7) Combined two part-time Senior Center Office Assistant positions into one full-time position
8) Added Parks/Forestry Maintenance Worker.
9) Added overtime hours in Planning Department for Comprehensive Plan update.
10) Added Police Officer funded by BEAT Patrol grant.
11) Replaced part-time Library Assistant I position with a full-time Library Assistant III position.
12) Added Library LTE to assist with summer outreach efforts.

City of Fitchburg, WI
2018 Adopted General Fund Budget

	2016 Prior Year Actual	2017 Current Year Budget	6/30/2017 Current Year Actual	2017 Current Year Estimate	2018 Proposed Budget	Increase/ (Decrease) '17 - '18 Bud	% Change '17 - '18 Bud
GENERAL GOVERNMENT							
MAYOR & COMMON COUNCIL	$ 84,824	$ 90,730	$ 43,687	$ 86,046	$ 78,095	$ (12,635)	-13.93%
ADMINISTRATOR	$ 234,326	$ 238,893	$ 112,519	$ 244,993	$ 267,696	$ 28,803	12.06%
MUNICIPAL COURT	$ 151,456	$ 170,149	$ 73,779	$ 167,887	$ 174,591	$ 4,442	2.61%
LEGAL SERVICES	$ 193,775	$ 216,954	$ 93,308	$ 198,781	$ 183,106	$ (33,848)	-15.60%
CLERK	$ 418,313	$ 399,454	$ 193,292	$ 396,133	$ 423,209	$ 23,755	5.95%
HR	$ 190,682	$ 198,827	$ 95,464	$ 185,651	$ 213,776	$ 14,949	7.52%
SUSTAINABILITY	$ 4,530	$ 9,238	$ 289	$ 9,356	$ 14,830	$ 5,592	60.53%
FINANCE & TREASURY	$ 332,452	$ 350,336	$ 169,541	$ 352,078	$ 416,247	$ 65,911	18.81%
ASSESSING	$ 424,665	$ 448,251	$ 202,291	$ 448,817	$ 482,320	$ 34,069	7.60%
INSURANCE	$ 376,626	$ 416,737	$ 234,063	$ 412,445	$ -	$ (416,737)	-100.00%
BLDGS & GRNDS - SAFETY BLDG	$ 34,120	$ 45,700	$ 13,480	$ 41,000	$ 49,850	$ 4,150	9.08%
BLDGS & GRNDS - FIRE STN #2	$ 34,233	$ 47,400	$ 14,707	$ 30,200	$ -	$ (47,400)	-100.00%
BLDGS & GRNDS - MAINT FACILITY	$ 36,052	$ 53,700	$ 19,425	$ 49,500	$ 55,625	$ 1,925	3.58%
BLDGS & GRNDS - NEW CITY HALL	$ 349,650	$ 385,258	$ 158,433	$ 370,098	$ 393,962	$ 8,704	2.26%
BLDGS & GRNDS - PD EVIDENCE	$ 10,344	$ 10,000	$ 6,161	$ 10,000	$ 11,000	$ 1,000	10.00%
BLDGS & GRNDS - FIRE STN #2 MRKTPLC	$ -	$ -	$ -	$ 2,000	$ 86,400	$ 86,400	100.00%
BLDGS & GRNDS - FIRE STN #1 UPTOWN	$ -	$ -	$ -	$ -	$ 17,200	$ 17,200	100.00%
INTERDEPARTMENTAL OTHER	$ 200,216	$ 225,423	$ 91,808	$ 252,852	$ 259,111	$ 33,688	14.94%
TOTAL GENERAL GOVERNMENT	**$ 3,076,264**	**$ 3,307,050**	**$ 1,522,247**	**$ 3,257,837**	**$ 3,127,018**	**$ (180,032)**	**-5.44%**
PUBLIC SAFETY							
LAW ENFORCEMENT	$ 6,924,170	$ 7,189,417	$ 3,417,507	$ 7,200,171	$ 7,616,476	$ 427,059	5.94%
FIRE DEPARTMENT	$ 2,544,440	$ 2,761,840	$ 1,271,071	$ 2,782,407	$ 2,936,599	$ 174,759	6.33%
BUILDING INSPECTION	$ 310,182	$ 356,196	$ 154,496	$ 343,603	$ 372,184	$ 15,988	4.49%
OTHER PUBLIC SAFETY	$ 547,506	$ 690,792	$ 313,787	$ 690,209	$ 669,148	$ (21,644)	-3.13%
TOTAL PUBLIC SAFETY	**$ 10,326,298**	**$ 10,998,245**	**$ 5,156,861**	**$ 11,016,390**	**$ 11,594,407**	**$ 596,162**	**5.42%**
PUBLIC WORKS							
PUBLIC WORKS	$ 1,637,268	$ 1,730,447	$ 593,642	$ 1,709,550	$ 1,856,297	$ 125,850	7.27%
MASS TRANSIT	$ 459,379	$ 557,000	$ (28,232)	$ 489,200	$ 552,000	$ (5,000)	-0.90%
TOTAL PUBLIC WORKS	**$ 2,096,647**	**$ 2,287,447**	**$ 565,410**	**$ 2,198,750**	**$ 2,408,297**	**$ 120,850**	**5.28%**
HUMAN SERVICES							
SENIOR CITIZENS PROGRAMS	**$ 507,750**	**$ 548,755**	**$ 254,536**	**$ 552,821**	**$ 608,138**	**$ 59,383**	**10.82%**
CULTURE, RECREATION & EDUCATION							
COMMUNITY CENTER	$ 53,412	$ 89,033	$ 28,893	$ 83,699	$ 99,649	$ 10,616	11.92%
PARKS	$ 842,349	$ 917,331	$ 424,299	$ 923,810	$ 1,041,436	$ 124,105	13.53%
RECREATION & LEISURE	$ 341,053	$ 345,613	$ 155,740	$ 346,517	$ 344,527	$ (1,086)	-0.31%
TOTAL CULTURE, RECREATION & EDUCATION	**$ 1,236,814**	**$ 1,351,977**	**$ 608,932**	**$ 1,354,026**	**$ 1,485,612**	**$ 133,635**	**9.88%**
COMMUNITY DEVELOPMENT							
ZONING & PLANNING	$ 342,683	$ 364,912	$ 160,975	$ 363,444	$ 393,784	$ 28,872	7.91%
ECONOMIC DEVELOPMENT	$ 228,797	$ 235,072	$ 111,035	$ 238,064	$ 253,149	$ 18,077	7.69%
TOTAL COMMUNITY DEVELOPMENT	**$ 571,480**	**$ 599,984**	**$ 272,010**	**$ 601,508**	**$ 646,933**	**$ 46,949**	**7.83%**
GENERAL FUND OPERATING	**$ 17,815,253**	**$ 19,093,458**	**$ 8,379,996**	**$ 18,981,332**	**$ 19,870,405**	**$ 776,947**	**4.07%**
TRANSFERS TO OTHER FUNDS							
OTHER TRANS TO FUND 400	$ 1,067,195	$ 409,615	$ 7,500	$ 409,615	$ 420,000	$ 10,385	2.54%
TOTAL TRANSFERS TO OTHER FUNDS	**$ 1,067,195**	**$ 409,615**	**$ 7,500**	**$ 409,615**	**$ 420,000**	**$ 10,385**	**2.54%**
TOTAL GENERAL FUND	**$ 18,882,448**	**$ 19,503,073**	**$ 8,387,496**	**$ 19,390,947**	**$ 20,290,405**	**$ 787,332**	**4.04%**

2018 PROPOSED

POLICE

POLICE

OTHER PUBLIC SAFETY

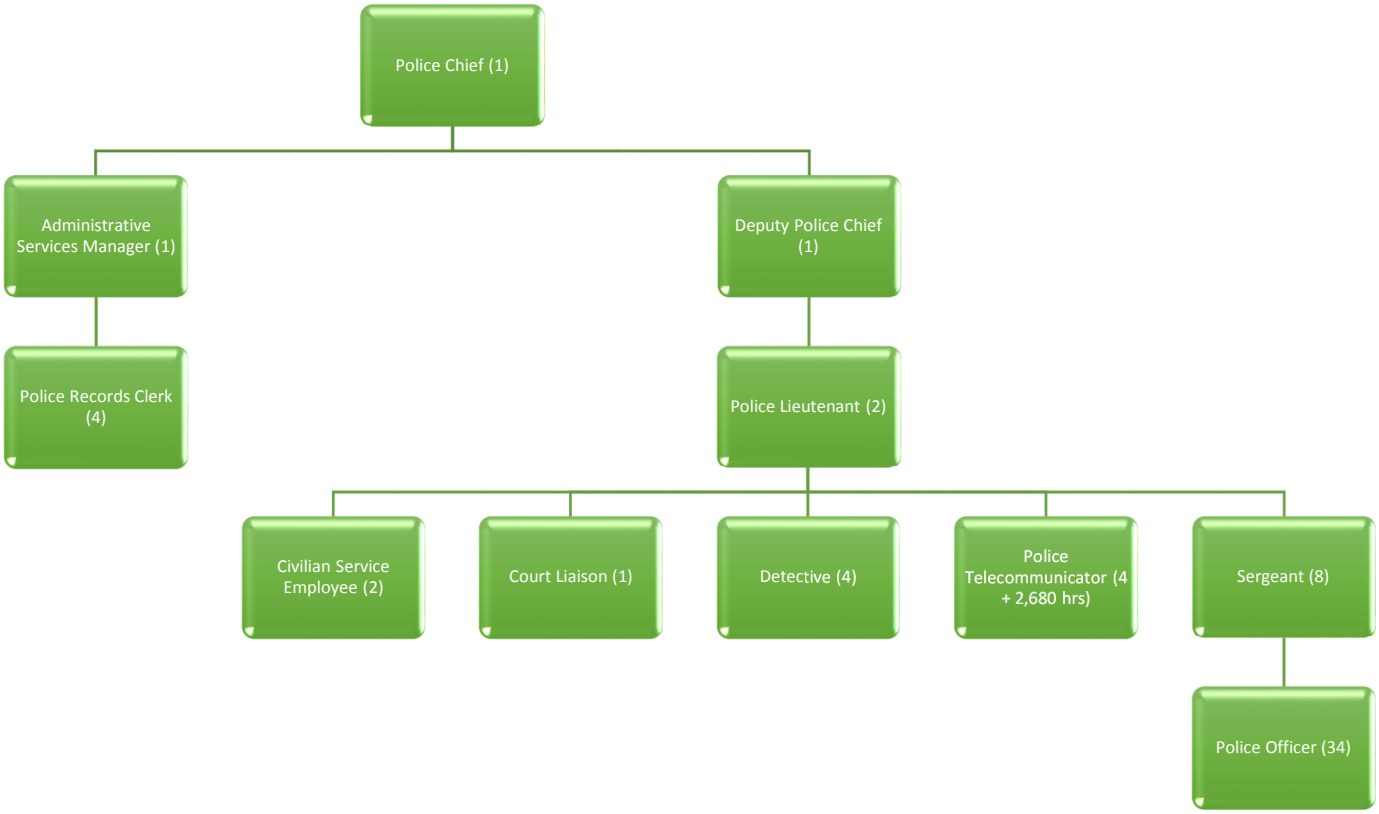
EVIDENCE FACILITY

POLICE TRAINING (Fund 221)

DRUG ENFORCEMENT (Fund 222)

Department Mission:

As members of the Fitchburg Police Department, our mission is to provide a professional community-oriented police service. We are committed to creating and maintaining an active community partnership and assisting citizens in identifying and solving problems to improve the quality of lives in our neighborhoods. We are dedicated to protecting life, property and maintaining order while assuring fair and equal treatment to everyone.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Police Chief	1.0	1.0	1.0	1.0	1.0
Deputy Police Chief	1.0	1.0	1.0	1.0	1.0
Lieutenant	2.0	2.0	2.0	2.0	2.0
Sergeant	7.0	8.0	8.0	8.0	8.0
Detective	4.0	4.0	4.0	4.0	4.0
Officer	32.0	32.5	33.0	33.0	34.0
Civilian Service Employee	2.0	2.0	2.0	2.0	2.0
Court Liaison	1.0	1.0	1.0	1.0	1.0
Telecommunicator	5.3	5.3	5.3	5.3	5.3
Administrative Services Manager	1.0	1.0	1.0	1.0	1.0
Records Clerk	4.0	4.0	4.0	4.0	4.0

Major Responsibilities & Services Provided:

- Public Safety
- Community Outreach

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
FBI Uniform Crime Reporting (UCR)	490	457	499	550	575
Fitchburg Police Calls for Service	19,289	20,530	19,194	19,600	20,000
Arrests	874	814	708	1,140	1,200
Referrals to the Dane County District Attorney's Office (referred for criminal charges)	440	478	500	720	750

Significant Accomplishments in 2017:

- Narcan Implementation
- Body-Worn Camera Project
- New K9 Team
- Community Restorative Court

New Initiatives for 2018:

- Staffing Plan Update
- Evidence Room Space Needs

Financial Summary:

Police Department (-5210-)

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$6,156,381	$6,281,097	$2,892,497	$6,291,759	$6,520,981	$239,884
Contractual Services	124,784	137,700	69,322	138,291	151,300	13,600
Operating Expenses	290,383	346,110	156,345	345,610	389,975	43,865
Allocated Benefits	352,623	424,510	299,343	424,511	554,220	129,710
Transfers to Other Funds	-	-	-	-	-	-
Total	$6,924,171	$7,189,417	$3,417,507	$7,200,171	$7,616,476	$427,059

Significant Budget Changes from 2017 to 2018:

- 245 – Telestaff software upgrade, squad video camera software support, body-worn camera software support and licensing. Increase of $12,625
- 323 – Ballistic helmet and rifle plate replacements. Increase of $19,080
- 325 – Training. Increase of $11,800 and shift all to General Fund
- 355 – Mobile Video Camera replacements. Increase of $14,000
- 383 – No Electronic Control Device replacements. Decrease of $21,000
- BEAT Patrol grant to pay for cost of additional officer in 2017 & 2018
- Retirement of Police Chief after 40 years of service

City of Fitchburg
General Fund #100
2018 Oerating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5166-240	REPAIRS & MAINT - BY OTHERS	$ 3,088	$ 3,312	$ 3,105	$ 5,023	$ 5,954	$ 4,096	$ 5,000	$ 4,353	$ 5,000	$ 6,000	$ -	$ 6,000	$ 1,000	20.0%
	Contractual Services Total	**$ 3,088**	**$ 3,312**	**$ 3,105**	**$ 5,023**	**$ 5,954**	**$ 4,096**	**$ 5,000**	**$ 4,353**	**$ 5,000**	**$ 6,000**	**$ -**	**$ 6,000**	**$ 1,000**	**20.0%**
100-5166-350	REPAIR & MAINT SUPPLIES	$ 168	$ 231	$ 90	$ 129	$ -	$ 124	$ 500	$ 89	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5166-365	UTILITIES	$ 414	$ 546	$ 3,859	$ 4,268	$ 4,390	$ 2,695	$ 4,500	$ 1,719	$ 4,500	$ 4,500	$ -	$ 4,500	$ -	0.0%
	Operating Exp Total	**$ 582**	**$ 777**	**$ 3,949**	**$ 4,397**	**$ 4,390**	**$ 2,819**	**$ 5,000**	**$ 1,808**	**$ 5,000**	**$ 5,000**	**$ -**	**$ 5,000**	**$ -**	**0.0%**
	Police Evidence Total	**$ 3,670**	**$ 4,089**	**$ 7,054**	**$ 9,420**	**$ 10,344**	**$ 6,915**	**$ 10,000**	**$ 6,161**	**$ 10,000**	**$ 11,000**	**$ -**	**$ 11,000**	**$ 1,000**	**10.0%**
100-5210-110	SALARIES & WAGES - POLICE	$ 3,483,955	$ 3,571,815	$ 3,730,427	$ 3,958,989	$ 4,094,560	$ 3,767,949	$ 4,229,401	$ 1,881,803	$ 4,218,961	$ 4,338,893	$ 32,885	$ 4,371,778	$ 142,377	3.4%
100-5210-115	OVERTIME	$ 266,586	$ 203,599	$ 257,152	$ 271,733	$ 293,661	$ 258,546	$ 197,242	$ 121,790	$ 197,242	$ 201,186	$ -	$ 201,186	$ 3,944	2.0%
100-5210-120	PT/LTE/SEASONAL WAGES	$ 55,358	$ 47,629	$ 47,190	$ 45,815	$ 62,112	$ 51,621	$ 58,625	$ 25,923	$ 58,625	$ 58,625	$ 1,032	$ 59,657	$ 1,032	1.8%
100-5210-125	SHIFT DIFFERENTIAL	$ 22,994	$ 18,698	$ 20,895	$ 19,344	$ 25,014	$ 21,389	$ 21,024	$ 10,423	$ 21,024	$ 21,024	$ -	$ 21,024	$ -	0.0%
100-5210-130	DIRECT FRINGE BENEFITS	$ 920,046	$ 901,172	$ 801,406	$ 726,989	$ -	$ 669,923	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-131	FICA	$ -	$ -	$ -	$ -	$ 341,540	$ 68,308	$ 346,705	$ 157,274	$ 347,913	$ 357,213	$ 2,598	$ 359,811	$ 13,106	3.8%
100-5210-132	WRS	$ -	$ -	$ -	$ -	$ 407,890	$ 81,578	$ 463,775	$ 210,687	$ 466,467	$ 483,296	$ 3,191	$ 486,487	$ 22,712	4.9%
100-5210-135	LONGEVITY	$ 23,490	$ 24,495	$ 25,185	$ 27,780	$ 27,885	$ 25,767	$ 26,520	$ 25,755	$ 25,755	$ 22,965	$ -	$ 22,965	$ (3,555)	-13.4%
100-5210-160	HEALTH INS	$ 634,746	$ 598,545	$ 681,856	$ 768,505	$ 809,354	$ 698,601	$ 826,130	$ 411,800	$ 865,183	$ 880,942	$ -	$ 880,942	$ 54,812	6.6%
100-5210-161	LIFE INS	$ 3,870	$ 5,757	$ 5,813	$ 6,382	$ 6,405	$ 5,645	$ 6,429	$ 3,262	$ 6,478	$ 6,615	$ 69	$ 6,684	$ 255	4.0%
100-5210-162	DISABILITY INS	$ 3,105	$ -	$ -	$ -	$ -	$ 621	$ 22,174	$ -	$ -	$ 22,614	$ 65	$ 22,679	$ 505	2.3%
100-5210-163	DENTAL INS	$ 49,472	$ 49,076	$ 50,548	$ 54,653	$ 56,531	$ 52,056	$ 56,796	$ 27,698	$ 57,835	$ 60,967	$ -	$ 60,967	$ 4,171	7.3%
100-5210-190	HOLIDAY PREMIUM	$ 27,771	$ 26,360	$ 29,188	$ 31,116	$ 31,428	$ 29,173	$ 26,276	$ 16,082	$ 26,276	$ 26,757	$ 44	$ 26,801	$ 525	2.0%
	Personnel Costs Total	**$ 5,491,393**	**$ 5,447,146**	**$ 5,649,660**	**$ 5,911,306**	**$ 6,156,380**	**$ 5,731,177**	**$ 6,281,097**	**$ 2,892,497**	**$ 6,291,759**	**$ 6,481,097**	**$ 39,884**	**$ 6,520,981**	**$ 239,884**	**3.8%**
100-5210-210	PROFESSIONAL SERVICES	$ -	$ -	$ 300	$ -	$ -	$ 60	$ 2,500	$ -	$ 2,500	$ -	$ -	$ -	$ (2,500)	-100.0%
100-5210-240	REPAIRS & MAINT - BY OTHERS	$ 11,730	$ 8,139	$ 12,865	$ 10,354	$ 8,068	$ 10,231	$ 12,080	$ 6,755	$ 12,080	$ 11,200	$ -	$ 11,200	$ (880)	-7.3%
100-5210-245	COMPUTER RELATED - REP & MAINT	$ 26,378	$ 29,452	$ 43,259	$ 34,960	$ 6,225	$ 28,055	$ 9,325	$ 6,000	$ 9,325	$ 21,950	$ -	$ 21,950	$ 12,625	135.4%
100-5210-250	PUBLIC NOTICES/ADS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ 20	$ -	$ -	$ -	$ -	100.0%
100-5210-260	POLICE VEHICLE LEASE PROGRAM	$ 89,456	$ 93,468	$ 95,467	$ 98,532	$ 106,429	$ 96,670	$ 109,395	$ 55,976	$ 109,395	$ 113,750	$ -	$ 113,750	$ 4,355	4.0%
100-5210-290	OTHER CONTRACTUAL/CROSS GUARDS	$ 6,314	$ 4,358	$ 4,384	$ 4,472	$ 4,063	$ 4,718	$ 4,400	$ 571	$ 4,971	$ 4,400	$ -	$ 4,400	$ -	0.0%
	Contractual Services Total	**$ 133,878**	**$ 135,417**	**$ 156,275**	**$ 148,318**	**$ 124,785**	**$ 139,735**	**$ 137,700**	**$ 69,322**	**$ 138,291**	**$ 151,300**	**$ -**	**$ 151,300**	**$ 13,600**	**9.9%**
100-5210-310	OFFICE SUPPLIES & POSTAGE	$ 10,683	$ 11,509	$ 13,088	$ 12,256	$ 11,073	$ 11,722	$ 13,000	$ 4,920	$ 13,000	$ 13,000	$ -	$ 13,000	$ -	0.0%
100-5210-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 1,304	$ 1,037	$ 1,127	$ 817	$ 1,237	$ 1,104	$ 1,500	$ 996	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
100-5210-323	UNIFORMS & PROTECTIVE GEAR	$ 39,177	$ 36,396	$ 38,130	$ 32,148	$ 38,259	$ 36,822	$ 36,800	$ 6,877	$ 36,800	$ 59,905	$ -	$ 59,905	$ 23,105	62.8%
100-5210-324	YMCA MEMBERSHIP	$ 10,800	$ 7,332	$ 7,938	$ 7,056	$ 4,827	$ 7,591	$ 7,765	$ 2,703	$ 7,765	$ 7,000	$ -	$ 7,000	$ (765)	-9.9%
100-5210-325	TRAINING & TRAVEL	$ -	$ 50	$ -	$ -	$ -	$ 10	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000	$ 30,000	100.0%
100-5210-326	TUITION REIMBURSEMENT	$ 10,132	$ 19,160	$ (7,761)	$ 11,087	$ 2,092	$ 6,942	$ 6,075	$ -	$ 6,075	$ 7,440	$ -	$ 7,440	$ 1,365	22.5%
100-5210-330	VEHICLE USE REIMBURSEMENT	$ 144	$ -	$ 368	$ -	$ -	$ 102	$ 200	$ -	$ -	$ 200	$ -	$ 200	$ -	0.0%
100-5210-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 207,329	$ 188,732	$ 162,225	$ 147,839	$ 132,584	$ 167,742	$ 132,980	$ 51,466	$ 132,980	$ 123,480	$ -	$ 123,480	$ (9,500)	-7.1%
100-5210-340	OPERATING MATERIALS & SUPPLIES	$ 13,009	$ 15,173	$ 12,830	$ 12,152	$ 12,401	$ 13,113	$ 11,500	$ 3,128	$ 11,500	$ 11,500	$ -	$ 11,500	$ -	0.0%
100-5210-345	PUBLIC INFORMATION & EDUCATION	$ 5,742	$ 6,799	$ 7,308	$ 8,456	$ 9,087	$ 7,478	$ 9,000	$ 3,794	$ 9,000	$ 10,000	$ -	$ 10,000	$ 1,000	11.1%
100-5210-350	REPAIR & MAINT SUPPLIES	$ 1,378	$ 3,037	$ 1,885	$ 3,047	$ 2,124	$ 2,294	$ 3,000	$ 191	$ 3,000	$ 700	$ -	$ 700	$ (2,300)	-76.7%
100-5210-355	EQUIPMENT EXPENSE	$ 12,574	$ 14,465	$ 13,326	$ 14,917	$ 15,494	$ 14,155	$ 35,080	$ 24,199	$ 35,080	$ 53,760	$ -	$ 53,760	$ 18,680	53.2%
100-5210-360	BUILDING REPAIRS & MAINTENANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-361	COMMUNICATIONS CENTER EQUIP	$ -	$ 165	$ 156	$ 636	$ 574	$ 306	$ 500	$ 125	$ 500	$ -	$ -	$ -	$ (500)	-100.0%
100-5210-363	COMMUNICATIONS EXPENSE	$ 27,786	$ 23,077	$ 25,916	$ 19,389	$ 7,473	$ 20,728	$ 3,000	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
100-5210-365	TELEPHONE & UTILITIES	$ 5,824	$ 5,546	$ 7,227	$ 5,987	$ -	$ 4,917	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5210-382	DANE CO JAIL - PRISONER BOARD	$ 80	$ -	$ -	$ -	$ -	$ 16	$ 300	$ -	$ -	$ -	$ -	$ -	$ (300)	-100.0%
100-5210-383	FIREARMS & AMMUNITION	$ 24,695	$ 21,530	$ 40,944	$ 48,482	$ 23,337	$ 31,798	$ 56,820	$ 45,052	$ 56,820	$ 39,900	$ -	$ 39,900	$ (16,920)	-29.8%
100-5210-384	INVESTIGATIVE SUPPLIES	$ 22,824	$ 19,870	$ 38,198	$ 23,498	$ 29,368	$ 26,752	$ 27,590	$ 12,720	$ 27,590	$ 27,590	$ -	$ 27,590	$ -	0.0%
100-5210-392	K-9 UNIT	$ 1,838	$ 1,127	$ 1,688	$ 2,880	$ 452	$ 1,597	$ 1,000	$ 173	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5210-395	EQUIPMENT REPLACEMENT RESERVE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 395,319**	**$ 375,005**	**$ 364,593**	**$ 350,647**	**$ 290,382**	**$ 355,189**	**$ 346,110**	**$ 156,344**	**$ 345,610**	**$ 389,975**	**$ -**	**$ 389,975**	**$ 43,865**	**12.7%**
100-5210-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 195,695	$ 39,139	$ 250,335	$ 125,168	$ 250,335	$ 273,220	$ -	$ 273,220	$ 22,885	9.1%
100-5210-571	MPSIS ALLOCATION	$ -	$ -	$ -	$ -	$ 156,928	$ 31,386	$ 174,175	$ 174,176	$ 174,176	$ 164,510	$ -	$ 164,510	$ (9,665)	-5.5%
100-5210-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 116,490	$ -	$ 116,490	$ 116,490	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 352,623**	**$ 70,525**	**$ 424,510**	**$ 299,344**	**$ 424,511**	**$ 554,220**	**$ -**	**$ 554,220**	**$ 129,710**	**30.6%**
	Police Total	**$ 6,020,590**	**$ 5,957,568**	**$ 6,170,528**	**$ 6,410,271**	**$ 6,924,170**	**$ 6,296,625**	**$ 7,189,417**	**$ 3,417,507**	**$ 7,200,171**	**$ 7,576,592**	**$ 39,884**	**$ 7,616,476**	**$ 427,059**	**5.9%**
100-5290-265	WEIGHTS & MEASURES	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ -	$ 3,600	$ -	0.0%
100-5290-269	DANE COM/ANALOG TACTICAL	$ 15,761	$ 18,681	$ 10,508	$ 45,843	$ 46,829	$ 27,524	$ 179,305	$ 56,801	$ 179,305	$ 186,520	$ -	$ 186,520	$ 7,215	4.0%
100-5290-270	FITCHRONA EMS CONTRIBUTION	$ 431,385	$ 450,984	$ 460,769	$ 464,355	$ 495,794	$ 460,657	$ 506,287	$ 253,144	$ 506,287	$ 477,428	$ -	$ 477,428	$ (28,859)	-5.7%
	Contractual Services Total	**$ 450,746**	**$ 473,265**	**$ 474,877**	**$ 513,798**	**$ 546,223**	**$ 491,782**	**$ 689,192**	**$ 313,545**	**$ 689,192**	**$ 667,548**	**$ -**	**$ 667,548**	**$ (21,644)**	**-3.1%**
100-5290-131	FICA	$ -	$ -	$ -	$ -	$ 83	$ 17	$ 100	$ 17	$ 17	$ 100	$ -	$ 100	$ -	0.0%
100-5290-132	WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5290-142	PER DIEMS - POLICE & FIRE COMM	$ 795	$ 875	$ 990	$ 1,175	$ 765	$ 920	$ 1,000	$ 125	$ 500	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5290-143	PER DIEMS-EMS COMMISSION	$ 500	$ 400	$ 250	$ 275	$ 325	$ 350	$ 500	$ 100	$ 500	$ 500	$ -	$ 500	$ -	0.0%
	Personnel Costs Total	**$ 1,394**	**$ 1,376**	**$ 1,327**	**$ 1,561**	**$ 1,173**	**$ 1,366**	**$ 1,600**	**$ 242**	**$ 1,017**	**$ 1,600**	**$ -**	**$ 1,600**	**$ -**	**0.0%**
100-5290-265	WEIGHTS & MEASURES	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ 3,600	$ -	$ 3,600	$ -	0.0%
100-5290-269	DANE COM/ANALOG TACTICAL	$ 15,761	$ 18,681	$ 10,508	$ 45,843	$ 46,829	$ 27,524	$ 179,305	$ 56,801	$ 179,305	$ 186,520	$ -	$ 186,520	$ 7,215	4.0%
100-5290-270	FITCHRONA EMS CONTRIBUTION	$ 431,385	$ 450,984	$ 460,769	$ 464,355	$ 495,794	$ 460,657	$ 506,287	$ 253,144	$ 506,287	$ 477,428	$ -	$ 477,428	$ (28,859)	-5.7%
	Contractual Services Total	**$ 450,746**	**$ 473,265**	**$ 474,877**	**$ 513,798**	**$ 546,223**	**$ 491,782**	**$ 689,192**	**$ 313,545**	**$ 689,192**	**$ 667,548**	**$ -**	**$ 667,548**	**$ (21,644)**	**-3.1%**
100-5290-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ -	$ 110	$ 22	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 110**	**$ 22**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
	Other Public Safety Total	**$ 452,140**	**$ 474,641**	**$ 476,204**	**$ 515,359**	**$ 547,506**	**$ 493,170**	**$ 690,792**	**$ 313,787**	**$ 690,209**	**$ 669,148**	**$ -**	**$ 669,148**	**$ (21,644)**	**-3.1%**

City of Fitchburg
Police Training Fund #221
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
221-4510-000	TRAINING PORTION OF FINES	$ (2,697)	$ 30,412	$ 13,014	$ 11,884	$ 9,340	$ 12,391	$ 9,000	$ 7,790	$ 11,000	$ -	$ -	$ -	$ (9,000)	-100.0%
221-4800-000	OTHER REVENUE	$ 7,245	$ 7,720	$ 7,985	$ 8,230	$ 6,880	$ 7,612	$ 7,840	$ -	$ 6,720	$ -	$ -	$ -	$ (7,840)	-100.0%
221-4810-000	INTEREST ON TEMP INVESTMENTS	$ -	$ -	$ 23	$ 34	$ 48	$ 21	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
221-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ 72	$ 14	$ -	$ 275	$ -	$ -	$ -	$ -	$ -	100.0%
221-4930-221	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,160	$ -	$ 10,292	$ -	$ -	$ -	$ (3,160)	-100.0%
		$ 4,548	$ 38,132	$ 21,022	$ 20,147	$ 16,340	$ 20,038	$ 20,000	$ 8,066	$ 28,012	$ -	$ -	$ -	$ (20,000)	-100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
221-5210-130	DIRECT FRINGE BENEFITS	$ 96	$ 48	$ -	$ 3	$ -	$ 29	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
221-5210-131	FICA	$ -	$ -	$ -	$ -	$ 10	$ 2	$ -	$ 17	$ -	$ -	$ -	$ -	$ -	100.0%
221-5210-160	HEALTH INS	$ 201	$ 77	$ -	$ 8	$ 39	$ 65	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
221-5210-161	LIFE INS	$ 1	$ 1	$ -	$ 0	$ 0	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
221-5210-163	DENTAL INS	$ 16	$ 6	$ -	$ 1	$ 2	$ 5	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
221-5210-325	TRAINING & TRAVEL	$ 28,201	$ 30,910	$ 30,732	$ 17,451	$ 25,295	$ 26,518	$ 20,000	$ 18,805	$ 28,012	$ -	$ -	$ -	$ (20,000)	-100.0%
		$ 28,515	$ 31,042	$ 30,732	$ 17,463	$ 25,347	$ 26,620	$ 20,000	$ 18,822	$ 28,012	$ -	$ -	$ -	$ (20,000)	-100.0%
	Net Surplus/(Deficit)	$ (23,967)	$ 7,090	$ (9,709)	$ 2,684	$ (9,007)	$ (6,582)	$ (3,160)	$ (10,756)	$ (10,292)	$ -	$ -	$ -	$ 3,160	
	Beginning Fund Balance	$ 43,200	$ 19,234	$ 26,324	$ 16,614	$ 19,299		$ 15,161	$ 10,292	$ 10,292	$ (0)		$ (0)		
	Annual Activity	$ (23,967)	$ 7,090	$ (9,709)	$ 2,684	$ (9,007)		$ (3,160)	$ (10,756)	$ (10,292)	$ -		$ -		
	Estimated Ending Fund Balance	$ 19,234	$ 26,324	$ 16,614	$ 19,299	$ 10,292		$ 12,001	$ (465)	$ (0)	$ (0)		$ (0)		
	% of Expenditures	67.5%	84.8%	54.1%	110.5%	40.6%		60.0%		0.0%	0.0%		0.0%		

City of Fitchburg
Drug Enforcement Fund #222
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
222-4310-100	FED EQUITABLE SHARING FUNDS	$ -	$ 8,404	$ 3,124	$ -	$ -	$ 2,306	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
222-4530-000	DRUG ENFORCEMENT REVENUE	$ (15,336)	$ 1,003	$ -	$ -	$ -	$ (2,867)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
222-4810-000	INTEREST ON FED EQUIT FUNDS	$ 15	$ 9	$ 8	$ 5	$ -	$ 8	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
		$ (15,321)	$ 9,416	$ 3,132	$ 5	$ -	$ (554)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
222-5210-355	EQUIPMENT EXPENSE	$ 3,110	$ 14,226	$ -	$ 69	$ 917	$ 3,665	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
222-5922-222	FUND BALANCE ADDED	$ (0)	$ -	$ -	$ -	$ -	$ (0)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
		$ 3,110	$ 14,226	$ -	$ 69	$ 917	$ 3,665	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
	Net Surplus/(Deficit)	$ (18,431)	$ (4,810)	$ 3,132	$ (64)	$ (917)	$ (4,218)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Beginning Fund Balance	$ 21,090	$ 2,659	$ (2,151)	$ 981	$ 917		$ 917	$ (0)	$ (0)	$ (0)		$ (0)	
	Annual Activity	$ (18,431)	$ (4,810)	$ 3,132	$ (64)	$ (917)		$ -	$ -	$ -	$ -		$ -	
	Estimated Ending Fund Balance	$ 2,659	$ (2,151)	$ 981	$ 917	$ (0)		$ 917	$ (0)	$ (0)	$ (0)		$ (0)	
	% of Expenditures	n/a	n/a	n/a	n/a	n/a		n/a	n/a	n/a	n/a		n/a	

2018 Budget Expenditure Detail

Department: Police Department

100-5166 Police Evidence Facility

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	Generator, Fire Suppression, & Furnace Maintenance Repairs not covered by maintenance agreement. **$6,000**
OPERATING SUPPLIES & EXPENSE			
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	**$500**
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	**$4,500**

100-5210 Police Department

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	**TOTAL $0**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Lease/Maintenance agreement for master recorder **$5,250** Maintenance for mobile filing system **$450** Repairs of dictating equipment, radars, cameras, squad video, patrol bikes **$4,100** Shred-It Services **$1,400** **TOTAL $11,200**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Evidence label software and Polycom Video Conference System Support **$2,200** Dane County Spillman Access **$1,125** Scheduling software upgrade and maint. **$10,500** Squad video software support **$4,125** Body-worn camera licensing & software **support $4,000** **TOTAL $21,950**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-260	**Police Vehicles**	Police vehicle lease costs	Police Vehicle Lease **$104,000** Registration and License Renewals **$450** Title/Transfer Fees **$300** Motorcycle purchase **$9,000** **TOTAL $113,750**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Crossing Guard (Shared with Madison) **$4,400** Post Road at Leopold School **TOTAL $4,400**
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Office supplies, paper, postage, and shipping **TOTAL $13,000**

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Professional publications, subscriptions and dues **TOTAL $1,500**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Uniform costs set by Collective Bargaining Agreements and employee handbook. Biohazard protective equipment (OSHA Regulations). Uniform patches, ballistic vests, bike patrol and motorcycle, Honor Guard, bike patrol, SET uniforms. **$40,825** Ballistic Helmets **$12,600** Rifle Plates **$6,480** **TOTAL $59,905**
-324	YMCA Membership	Collective Bargaining Agreement	11 employees x $53/month = $7,000 Charges can fluctuate as people join and cancel memberships throughout the year. **TOTAL $7,000**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Civilian training 12 x $200 = $2,400 Sworn officer training 50 x $552 = $27,600 (Note: eliminate separate PD training fund 221) **TOTAL $30,000**
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	Educational Reimbursement College courses for 1 employee **TOTAL $7,440**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Personal vehicle use reimbursement 370 miles @ $.54 **TOTAL $200**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Vehicle repairs, parts, tows **$16,000** Gas (32,040 gallons x $2.45) **$78,500** Vehicle Equipment Changeovers **$15,000** Car Wash **$2,300** Tires **$8,000** Wheel Balance, flat repair, tire install **$3,680** **TOTAL $123,480**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Printing of forms (includes letterhead, business cards, property tags, internal departmental forms, case folders and labels) **$5,000** Oxygen tank refills for squad cars. **$200** Batteries, keys, and toner cartridges. **$6,300** **TOTAL $11,500**

-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	Youth programs, crime prevention supplies, neighborhood meetings, community events, daycare and school visits, Halloween safety, Citizen's Academy, Boys and Girls Club basketball game, Award Ceremony, Black Youth and Latino Youth Police Academy, National Night Out Celebration, and basketballs, footballs, soccer balls to interact with neighborhood residents. **TOTAL $10,000**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Maintenance supplies **TOTAL $700**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Copy Machine Lease **$7,000** Animal Control Equipment **$700** Graphics for squad cars **$5,680** Siren System/Control Boxes **$2,400** Replacement Trauma Kits **$400** Squad Flashlights **$1,080** S.E.T. Equipment **$1,000** Mobile Video Cameras **$35,000** Communication Center Equipment **$500** (moved from 361) **TOTAL $53,760**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-361	Communication Center Equipment	Dispatch equipment	Moved to 355 **TOTAL $0**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	Mobile & Portable Radio Maintenance **$3,000** **TOTAL $3,000**
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-370	Roadway Supplies	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc	
Other: Departmental Specific Items			
-382	Prisoner Board		Moved to 384 **TOTAL $0**

-383	Firearms	Ammo & supplies (rifle, handgun, .22, and shotgun) **$23,900** Range fees **$5,000** OC Spray **$400** Simunitions, protective gear, Less Lethal **$3,100** Taser supplies **$5,000** Active Shooter Supplies/Equipment **$2,500** **TOTAL $39,900**
-384	Investigative Supplies	Crime scene processing, investigative/evidence supplies, towing, trial expenses, OWI blood draws, Charter teleconferencing connection, and debriefing. **$19,950** Criminal History Checks (per City Ordinance 11.04. includes alcohol license checks) **$4,000** LEADS/Pawn Shop Tracking **$2,240** Narcan **$1,400** **TOTAL $27,590**
-392	K-9 Expenses	Dog supplies **TOTAL $1,000**
-571	MPSIS Allocation	Fitchburg's share of the MPSIS budget **TOTAL $164,510**

100-5290 Other Public Safety

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
142	Per Diem for Commission & Committees	Includes Per Diem for citizen members of committees and commissions	Police & Fire Commission **TOTAL $1,000**
143	Per Diem for Commission & Committees	Includes Per Diem for citizen members of committees and commissions	EMS Commission **TOTAL $500**
CONTRACTUAL SERVICES			
265	Weights & Measures	Professional services paid to DATCP for weights and measures monitoring of Fitchburg businesses	**TOTAL $3,600**
269	Dane Com/Analog Tactical	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Radio System Annual Operating & Maint. **$52,300** McKee/WMGN Tower Operating & Maint. **$67,500** GenCom Maintenance Contract for Analog Radio System **$51,720** Utilities and HVAC and Generator maint. **$10,000** Non-contract contingency funds for repairs not covered under maintenance agreements **$5,000** **TOTAL $186,520**

Note: The 'other public safety' accounts benefit multiple departments but are housed in the Police budget worksheets so that they are in a single location.

2018 PERSONNEL SUMMARY

E= Existing Position
N = New Position - Please indicate new proposal (NP) number
Please list all existing first, followed by new proposals for personnel

DEPARTMENT:_Police_____ Prepared by:__Blatter_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Blatter	Chief	5-9-77	2080			
	E	Bates	Deputy Chief	7-11-86	2080			
	E	Brecklin	Lieutenant	4-5-99	2080			
	E	Bomkamp	Lieutenant	9-9-02	2080			
	E	Schmit	Sergeant	12-9-83	1950			
	E	Michels	Sergeant	9-29-03	1950			
	E	Laha	Sergeant	8-1-05	1950			
	E	Hartwick	Sergeant	1-15-09	1950			
	E	McCarthy	Sergeant	6-4-12	1950			
	E	Marthe	Sergeant	1-15-09	1950			
	E	Varriale	Sergeant	5-19-08	1950			
	E	Johnston	Sergeant	5-18-10	1950			
	E	Coffey	Detective	7-31-95	1950			
	E	Aguirre	Detective	3-15-02	1950			
	E	Wissink	Detective	11-18-96	1950			
		Total This Page	15					
		Total from Previous Pages	0					
		TOTAL ALL PAGES	15					

2018 PERSONNEL SUMMARY

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Wiza	Detective	7-18-05	1950			
	E	Heimerl	Police Officer	8-28-95	1950			
	E	Thain	Police Officer	10-7-96	1950			
	E	Eisenzimmer	Police Officer	11-18-96	1950			
	E	Rettler	Police Officer	4-14-97	1950			
	E	Larson	Police Officer	11-27-00	1950			
	E	Jacobson	Police Officer	3-15-02	1950			
	E	Lopez	Police Officer	12-13-04	1950			
	E	Hilbelink	Police Officer	7-25-05	1950			
	E	Trundle	Police Officer	6-18-07	1950			
	E	Parker	Police Officer	5-11-10	1950			
	E	Buri	Police Officer	3-21-11	1950			
	E	Walker	Police Officer	9-7-11	1950			
	E	Clemens	Police Officer	8-6-12	1950			
	E	Hodermann	Police Officer	5-1-13	1950			
		Total This Page	15					
		Total from Previous Pages	15					
		TOTAL ALL PAGES	30					

2018 PERSONNEL SUMMARY

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Dretske	Police Officer	4-14-14	1950			
	E	Frias	Police Officer	5-16-14	1950			
	E	Aschenbrenner	Police Officer	5-16-14	1950			
	E	Gonzalez	Police Officer	5-16-14	1950			
	E	McDonnell	Police Officer	9-10-15	1950			
	E	Miller, E.	Police Officer	9-10-15	1950			
	E	Hannah	Police Officer	12-28-15	1950			
	E	Hinojos	Police Officer	1-7-16	1950			
	E	Saffold	Police Officer	1-7-16	1950			
	E	Khilji	Police Officer	2-15-16	1950			
	E	Thao	Police Officer	4-25-16	1950			
	E	Topel	Police Officer	7-18-16	1950			
	E	Vakos	Police Officer	8-11-16	1950			
	E	Heitman	Police Officer	5-25-17	1950			
	E	Singh	Police Officer	8-16-17	1950			
		Total This Page	15					
		Total from Previous Pages	30					
		TOTAL ALL PAGES	45					

2018 PERSONNEL SUMMARY

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Guzman-Rodriguez	Police Officer	8-16-17	1950			
	E	O'Dell	Police Officer	8-16-17	1950			
	E	Bartelt	Police Officer	8-16-17	1950			
	E	Eicher	Police Officer	8-16-17	1950			
	E	Ranallo	Police Officer	8-16-17	1950			
	E	James	Telecommunicator	8-22-02	1950			
	E	Marsh	Telecommunicator	4-10-17	1950			
	E	Arneson	Telecommunicator	3-1-11	1950			
	E	Jones	Telecommunicator	8/1/16	1950			
	E	Part-time (Casual)	Telecommunicator				2680	
	E	Ruhland	Records Clerk	7-13-98	2080			
	E	Clement	Records Clerk	4-8-98	2080			
	E	Reimer	Records Clerk	9-3-13	2080			
	E	Friedl	Records Clerk	6-23-08	2080			
	E	Schmidt	Admin. Svs. Mgr.	3-24-03	2080			
		Total This Page	15					
		Total from Previous Pages	45					
		TOTAL ALL PAGES	60					

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR

2018 PERSONNEL SUMMARY

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Shunk	Court Liaison	2-5-07	2080			
	E	Xiong	Comm Serv Emp	5-15-17	2080			
	E	VACANT	Comm Serv Emp		2080			
	E	Gavigan	Grossing Guard	11-4-03			533	
		VARIOUS	Officer Overtime			3670		
		VARIOUS Officers, Sergents	Holiday Premium					1344
		VARIOUS Dispatch	Holiday Premium					192
		VARIOUS Officers, Sergeants	Shift Differential					46,720
		VARIOUS Dispatch	Shift Differential					5840
		Total This Page	4					
		Total from Previous Pages	60					
		TOTAL ALL PAGES	64					

Note: Need confirmation from the State on which office is assigned to the BEAT grant. Once finalized, will update this sheet.

2018 Estimated Revenues – POLICE

Public Safety Charges 2017

Reports/Other Fees	$5,000
Festa Italia	$2,000 (reimbursed officer overtime)
Fitchburg Days	$5,081 (reimbursed officer overtime)
Berbee Derby	$2,835 (reimbursed officer overtime)
Ironman	$7,030 (reimbursed officer overtime)
Race for the Cure	$3,088 (reimbursed officer overtime)
TOTAL	**$25,034 (rounding to $25,000 for 2017 estimate)**

Budgeting $25,000 for 2018.

Police Grant Revenue 2017

Seatbelt Traffic Grant	$5,000
Ballistic Vest Grant	$4,000
Total	**$9,000**

Budgeting $0 for 2018.

DaneCom Reimbursement 2018

Verona	$5,100
Epic	$11,040
Total	**$16,140**

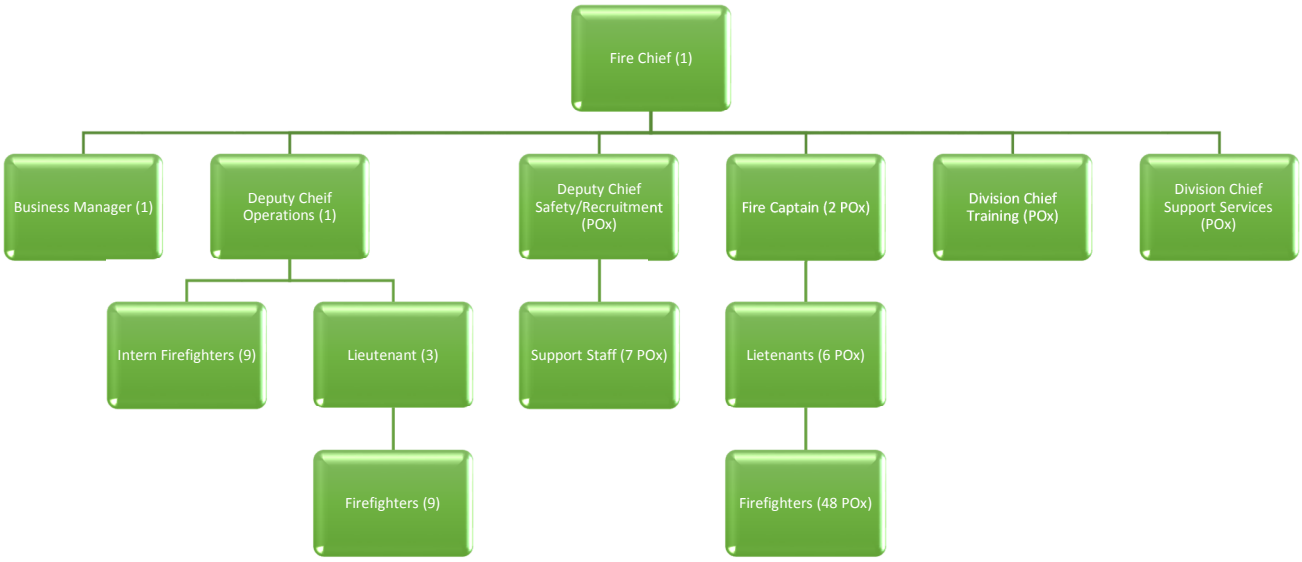
2018 PROPOSED

FIRE

FIRE

Department Mission:

The Fitchburg Fire Department strives to serve by providing care through a dedicated and dependable response; to learn by exercising readiness through repetition and vigilance we will train to our limits as we work toward competence and confidence; to respect by exhibiting teamwork, honor, and accountability at all levels continually treating others in a way that we would want to be treated; and to lead through initiative and service excellence, we are committed to be an example in our profession and in our community.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Career					
Fire Chief [(b)]	-	.3	1.0	1.0	1.0
Business Manager [(a)]	-	-	-	1.0	1.0
Deputy Chief Operations	1.0	1.0	1.0	1.0	1.0
Division Chief Inspection/Prevention	1.0	-	-	-	-
Lieutenant	-	-	3.0	3.0	3.0
Firefighters	10.0	10.0	9.0	9.0	9.0
Interns	9.0	9.0	9.0	9.0	9.0
Paid on Call/Paid on Premise/POx					
Fire Chief	.5	.3	-	-	-
On-Call Firefighters	20.7	18.9	20.0	20.0	20.0
On-Call Drivers [(c)]	6.9	8.1	-	-	-
On-Call Officer in Charge	-	4.2	3.8	3.8	3.8

(a) Fire Department Business Manager assigned to Finance Department between 2013 and 2016. Other years assigned to Fire Department.
(b) Paid on Call Fire Chief converted to Full-time Fire Chief effective September 1st, 2015.
(c) New paid on call pay structure implemented in 2016

Major Responsibilities & Services Provided:

- Emergency response to fire and rescue situations/incidents
- Initial response to emergency medical incidents and initiate patient contact and care
- Fire prevention, fire inspection, code enforcement, and cause/origin investigation
- Community risk reduction through purposeful outreach and education

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Total Calls for Service	1,809	2,010	2,033	2,040	2,100
Public Education Hours	411	618	633	950	1,200
Routine Fire Inspections	2,211	2,521	2,790	2,800	2,900
Training Hours	923	1,377	1,821	2,200	2,600

Significant Accomplishments in 2017:

- Truck 1 (Aerial Platform) placed in service
- Marketplace Fire Station commissioned
- Land acquisition for East Fire Station
- Emergency Medical Responder (EMR) Operational Plan approved by State

New Initiatives for 2018:

- East Side (Syene Rd) Fire Station construction
- Equip, plan, and implement Rescue Task Force (RTF) response with Police Department
- Provide departmental contributions to EMS study (3rd party facilitator)
- Develop partnership with private non-profit (safety organization) at Lacy Road location
- Review vehicle maintenance options for possible new vehicle, fleet reduction, and/or use of City mechanics
- Revisit video conferencing to determine best and most economical option

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$2,134,848	$2,303,805	$1,032,323	$2,327,947	$2,388,444	$84,639
Contractual Services	23,859	30,570	9,749	29,250	31,200	630
Operating Expenses	281,927	326,185	178,359	323,930	328,070	1,885
Allocated Benefits	103,805	101,280	50,640	101,280	188,885	87,605
Transfers to Other Funds	-	-	-	-	-	-
Total	$2,544,439	$2,761,840	$1,271,071	$2,782,407	$2,936,599	$174,759

Significant Budget Changes from 2017 to 2018:

- Reduction in uniform budget due to supply of POx uniforms in storage
- Additional costs for new station including office supplies, pictures/art, etc.
- Increase in EMS supplies due to EMR scope of practice
- Increase in public information budget for anticipated outreach/community risk reduction

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5220-110	SALARIES & WAGES - FIRE DEPT	$ 768,512	$ 751,053	$ 764,610	$ 771,155	$ 951,031	$ 801,272	$ 1,036,444	$ 475,277	$ 1,041,676	$ 1,068,053	$ 5,089	$ 1,073,142	$ 36,698	3.5%
100-5220-115	OVERTIME	$ 50,493	$ 81,378	$ 124,933	$ 66,061	$ 80,539	$ 80,681	$ 92,937	$ 32,852	$ 92,937	$ 95,707	$ -	$ 95,707	$ 2,770	3.0%
100-5220-120	PT/LTE/SEASONAL WAGES	$ 56,858	$ 56,582	$ 28,889	$ 27,553	$ 30,895	$ 40,155	$ 35,100	$ 16,320	$ 35,100	$ 35,100	$ -	$ 35,100	$ -	0.0%
100-5220-130	DIRECT FRINGE BENEFITS	$ 293,520	$ 287,429	$ 265,549	$ 228,799	$ -	$ 215,059	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5220-131	FICA	$ -	$ -	$ -	$ -	$ 122,011	$ 24,402	$ 133,167	$ 57,380	$ 133,567	$ 135,811	$ 389	$ 136,200	$ 3,033	2.3%
100-5220-132	WRS	$ -	$ -	$ -	$ -	$ 133,984	$ 26,797	$ 180,351	$ 71,499	$ 180,895	$ 186,131	$ 510	$ 186,641	$ 6,290	3.5%
100-5220-135	LONGEVITY	$ 4,935	$ 5,610	$ 6,120	$ 6,165	$ 6,660	$ 5,898	$ 7,155	$ 7,155	$ 7,155	$ 7,245	$ -	$ 7,245	$ 90	1.3%
100-5220-150	POC SERVICES	$ 497,394	$ 455,721	$ 526,726	$ 606,460	$ 557,110	$ 528,682	$ 564,546	$ 234,669	$ 564,546	$ 564,546	$ -	$ 564,546	$ -	0.0%
100-5220-160	HEALTH INS	$ 145,333	$ 127,797	$ 121,990	$ 157,188	$ 229,998	$ 156,461	$ 225,747	$ 125,255	$ 249,506	$ 260,251	$ -	$ 260,251	$ 34,504	15.3%
100-5220-161	LIFE INS	$ 723	$ 498	$ 719	$ 647	$ 873	$ 692	$ 1,861	$ 498	$ 1,868	$ 2,124	$ 7	$ 2,131	$ 270	14.5%
100-5220-162	DISABILITY INS	$ 751	$ -	$ -	$ -	$ -	$ 150	$ 5,800	$ -	$ -	$ 5,880	$ 7	$ 5,887	$ 87	1.5%
100-5220-163	DENTAL INS	$ 10,849	$ 11,145	$ 10,259	$ 11,319	$ 14,696	$ 11,654	$ 16,134	$ 8,404	$ 16,134	$ 16,940	$ -	$ 16,940	$ 806	5.0%
100-5220-190	HOLIDAY PREMIUM	$ 5,760	$ 6,507	$ 5,113	$ 6,490	$ 7,051	$ 6,184	$ 4,563	$ 3,013	$ 4,563	$ 4,654	$ -	$ 4,654	$ 91	2.0%
	Personnel Costs Total	**$ 1,835,128**	**$ 1,783,720**	**$ 1,854,908**	**$ 1,881,837**	**$ 2,134,848**	**$ 1,898,088**	**$ 2,303,805**	**$ 1,032,322**	**$ 2,327,947**	**$ 2,382,442**	**$ 6,002**	**$ 2,388,444**	**$ 84,639**	**3.7%**
100-5220-240	REPAIRS & MAINT - BY OTHERS	$ 18,848	$ 16,946	$ 16,653	$ 15,276	$ 14,051	$ 16,355	$ 17,300	$ 6,538	$ 17,000	$ 16,000	$ -	$ 16,000	$ (1,300)	-7.5%
100-5220-245	COMPUTER RELATED - REP & MAINT	$ 5,688	$ 14,815	$ 37,231	$ 38,172	$ 7,629	$ 20,707	$ 9,250	$ 3,211	$ 9,750	$ 11,200	$ -	$ 11,200	$ 1,950	21.1%
100-5220-250	PUBLIC NOTICES/ADS	$ 1,894	$ -	$ 596	$ 386	$ 179	$ 611	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5220-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ -	$ 2,633	$ 2,000	$ 927	$ 3,520	$ -	$ 2,000	$ 3,500	$ -	$ 3,500	$ (20)	-0.6%
	Contractual Services Total	**$ 26,430**	**$ 31,761**	**$ 54,480**	**$ 56,467**	**$ 23,859**	**$ 38,599**	**$ 30,570**	**$ 9,749**	**$ 29,250**	**$ 31,200**	**$ -**	**$ 31,200**	**$ 630**	**2.1%**
100-5220-310	OFFICE SUPPLIES & POSTAGE	$ 2,510	$ 1,751	$ 2,367	$ 3,685	$ 2,081	$ 2,479	$ 2,500	$ 1,019	$ 2,500	$ 3,000	$ -	$ 3,000	$ 500	20.0%
100-5220-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 6,293	$ 6,380	$ 5,774	$ 7,180	$ 5,037	$ 6,133	$ 7,990	$ 6,778	$ 7,500	$ 7,415	$ -	$ 7,415	$ (575)	-7.2%
100-5220-323	UNIFORMS	$ 14,658	$ 12,110	$ 16,336	$ 14,825	$ 15,326	$ 14,651	$ 18,100	$ 11,760	$ 16,100	$ 16,300	$ -	$ 16,300	$ (1,800)	-9.9%
100-5220-324	PROTECTIVE GEAR	$ 59,632	$ 33,030	$ 29,984	$ 32,321	$ 54,376	$ 41,869	$ 58,140	$ 36,018	$ 58,140	$ 58,000	$ -	$ 58,000	$ (140)	-0.2%
100-5220-325	TRAINING & TRAVEL	$ 41,484	$ 20,946	$ 23,468	$ 16,659	$ 21,161	$ 24,744	$ 39,515	$ 13,559	$ 39,000	$ 39,515	$ -	$ 39,515	$ -	0.0%
100-5220-326	TUITION REIMBURSEMENT	$ 11,800	$ 14,065	$ 8,355	$ 13,339	$ 14,831	$ 12,478	$ 20,400	$ 8,613	$ 19,400	$ 20,400	$ -	$ 20,400	$ -	0.0%
100-5220-330	VEHICLE USE REIMBURSEMENT	$ 736	$ 253	$ 161	$ 78	$ 73	$ 260	$ 190	$ 127	$ 190	$ 190	$ -	$ 190	$ -	0.0%
100-5220-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 90,607	$ 106,437	$ 104,462	$ 99,681	$ 118,606	$ 103,959	$ 115,000	$ 73,335	$ 115,000	$ 115,000	$ -	$ 115,000	$ -	0.0%
100-5220-340	OPERATING MATERIALS & SUPPLIES	$ 11,335	$ 7,375	$ 5,589	$ 4,205	$ 4,906	$ 6,682	$ 5,000	$ 3,247	$ 6,500	$ 6,000	$ -	$ 6,000	$ 1,000	20.0%
100-5220-341	MEDICAL/EMS SUPPLIES	$ 1,145	$ 326	$ 1,743	$ 3,034	$ 3,122	$ 1,874	$ 3,000	$ 1,036	$ 3,000	$ 4,000	$ -	$ 4,000	$ 1,000	33.3%
100-5220-345	PUBLIC INFORMATION & EDUCATION	$ 5,464	$ 3,345	$ 1,969	$ 3,009	$ 4,153	$ 3,588	$ 4,200	$ 846	$ 4,200	$ 5,000	$ -	$ 5,000	$ 800	19.0%
100-5220-350	REPAIR & MAINT SUPPLIES	$ 1,242	$ 691	$ 1,091	$ 563	$ 417	$ 801	$ 2,000	$ 1,188	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5220-355	EQUIPMENT EXPENSE	$ 17,916	$ 33,818	$ 27,187	$ 24,257	$ 23,670	$ 25,370	$ 30,000	$ 9,155	$ 30,000	$ 31,000	$ -	$ 31,000	$ 1,000	3.3%
100-5220-363	COMMUNICATIONS EXPENSE	$ 23,226	$ 28,308	$ 25,545	$ 12,327	$ 4,361	$ 18,753	$ 10,900	$ 6,913	$ 10,900	$ 11,000	$ -	$ 11,000	$ 100	0.9%
100-5220-365	TELEPHONE	$ 17,689	$ 17,145	$ 21,442	$ 17,158	$ 9,808	$ 16,648	$ 9,250	$ 4,766	$ 9,500	$ 9,250	$ -	$ 9,250	$ -	0.0%
	Operating Exp Total	**$ 305,737**	**$ 285,980**	**$ 275,473**	**$ 252,321**	**$ 281,928**	**$ 280,288**	**$ 326,185**	**$ 178,360**	**$ 323,930**	**$ 328,070**	**$ -**	**$ 328,070**	**$ 1,885**	**0.6%**
100-5220-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 103,805	$ 20,761	$ 101,280	$ 50,640	$ 101,280	$ 104,145	$ -	$ 104,145	$ 2,865	2.8%
100-5220-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,740	$ -	$ 84,740	$ 84,740	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 103,805**	**$ 20,761**	**$ 101,280**	**$ 50,640**	**$ 101,280**	**$ 188,885**	**$ -**	**$ 188,885**	**$ 87,605**	**86.5%**
	Fire Department Total	**$ 2,167,295**	**$ 2,101,461**	**$ 2,184,861**	**$ 2,190,625**	**$ 2,544,440**	**$ 4,454,712**	**$ 2,761,840**	**$ 1,271,071**	**$ 2,782,407**	**$ 2,930,597**	**$ 6,002**	**$ 2,936,599**	**$ 174,759**	**6.3%**

2018 Budget Expenditure Detail

Department: Fire Department

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES **2.1% overall increase to annual request = $31,200**			
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	Annual testing of equipment and preventative maintenance = $8,000 Annual repairs to equipment = $8,000 **7.5% reduction to annual request = $16,000**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	Annual Fire Dept. specific software support agreements: IAMResponding alerting subscription = $850 Firehouse Software (Cloud support) = $5,100 FIREManger scheduling site = $2,750 TriTech CAD Support Agreement = $2,500 **21.1% increase to annual request = $11,200**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Recruitment materials **No change to annual request = $500**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Cost of continuation for firefighter respiratory protection program (88 members x $40) **0.6% reduction to annual request = $3,500**
OPERATING SUPPLIES & EXPENSE **0.7% overall increase to annual request = $328,605**			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Office supplies, copies, paper = $1,500 Business Cards, misc. printing = $1000 Shipping, including City meter charges = $500 **20% increase to annual request = $3,000**

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Subscriptions: Firehouse Magazine FH 1 & 2 $60 NFPA electronic $1,350 NFPA print $1,350 FD training network $240 National Volunteer Fire Council $50 Fire Engineering Magazine FH 1 & 2 $60 Memberships: National Information Officers Association $90 WI Fire Service Admin Association (2 @ $55) $110 WI State Fire Chiefs Association (4 @ $95) $380 Dane County Fire Chiefs Association $450 WI State Fire Inspectors Association (14 @ $40) $560 Int'l Assoc of Arson Investigators (4 @ $100) $400 Glacier's Edge Council – Explorer Post $330 WI State Emergency Service Instructors (3 @ $30) $90 NFPA $175 South WI & North IL Fire/Rescue Association $30 Int'l Assoc of Fire Chiefs (4 @ varies) $1,045 Dane County Clerk $20 Int'l Soc Fire Service Instructors (3 @ $125) $375 Dane County Hazmat contract $250 **7.2% decrease to annual request = $7,415**
-323	Uniforms	Uniform allowance set by union contract or common council.	Uniform allowance per collective bargaining agreement = $4,800 Chief & Deputy Chief clothing allowance = $800 POC/POP/Intern annual clothing allowance = $7,700 Class B & Brass purchases = $3,000 **9.9% decrease to annual request = $16,300**
-324	Protective Gear	Personal protective equipment provided to reduce exposure to hazards or infectious substances.	Annual replacement of turnout gear = $26,000 New member turnout gear = $31,000 Repairs to turnout gear = $1,000 **0.2% decrease to annual request = $58,000**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Externally delivered training = $23,000 Madison College = $8,575 Materials for in-house training (incl books, videos, extrication cars, equipment) = $6,590 CPR Certification expenses = $350 Operations & Leadership Initiatives = $1,000 ($5,000 cost offset by $4,000 in fees collected from other agencies) **No change to annual request = $39,515**
-326	Tuition Reimbursements	Includes reimbursements to Firefighter-Interns as part of the Department's Intern program	Intern Program tuition reimbursement **No change to annual request = $20,400**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Mileage for use of personal vehicles 350 miles @ $0.54 **No change to annual request = $190**

-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Annual fuel costs = $32,145 Diesel: 8,765 gallons @ $2.95 = $25,860 Gas: 2,565 gallons @ $2.45 = $6,285 Labor and materials for vehicle repairs = $67,920 Labor and materials for preventative maintenance = $14,935 **No change to annual request = $115,000**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Meals while hosting regional committee meetings, interview panels = $2,000 Misc. operating supplies, including batteries = $4,000 **20% increase to annual request = $6,000**
-341	Medical/EMS Supplies	Includes typical medical and EMS supplies necessary to carry out the emergency medical first response functions of the department. Includes refilling oxygen bottles and miscellaneous EMS supplies such as bandages, splints, etc.,	New and replacement medical/EMS supplies used on emergency calls, including oxygen tank refill EMR equipment and supplies needed for scope of practice Post fire incident decontamination supplies (gloves) **33.3% increase to annual request = $4,000**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	Public education materials Citizens CERT Academy one week summer program. **19.9% increase to annual request = $5,000**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Misc. hardware and tools for general maintenance and repairs to both stations **No change to annual request = $2,000**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	New and replacement firefighting and rescue equipment carried on fire apparatus = $26,000 Monthly copier lease payment (station 1/station 2) = $5,000 **3.3% increase to annual request = $31,000**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense and video conferencing expenses.	Repairs to communications equipment = $3,275 Replacement emergency pagers = $7,500 Dane Com $225 **0.9% increase to annual request = $11,000**
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Monthly cable payment (station 1 & 2) = $3,190 Monthly payment for IP video circuit = $6,060 Badgernet **2.7% increase to annual request = $9,250**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT:____Fire Department_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Other
	E	Joe Pulvermacher	Fire Chief (Day)	01/26/16	2080	0		
	E	Meredith Shelton	Business Manager	10/13/08	2080	0		
	E	Chad Grossen	Deputy Chief (Day)	10/04/96	2080	0		
	N	Vacant	Division Chief Prevention/Inspection (Day)		0	0		
	E	Dave Berman	Lieutenant (Shift)	07/26/99	2712	215		
	E	Rob Kunze	Lieutenant (Shift)	01/06/03	2712	215		
	E	Dale Struckmeyer	Lieutenant (Shift)	03/03/03	2712	215		
	E	Andrew Brandl	Firefighter (Shift)	09/26/94	2712	215		
	E	Wayne Aeschbach	Firefighter (Shift)	10/20/97	2712	215		
	E	Jason Ladwig	Firefighter (Shift)	09/21/98	2712	215		
	E	Jon Engelhart	Firefighter (Shift)	11/06/06	2712	215		
	E	Jeremy Brueggemann	Firefighter (Shift)	05/07/07	2712	215		
	E	Adam Dorn	Firefighter (Shift)	11/06/06	2712	215		
	E	Julie Griessmeyer	Firefighter (Shift)	9/3/13	2712	215		
	E	David Zuehlke	Firefighter (Shift)	7/1/16	2712	215		
	E	Daniel Ramirez	Firefighter (Shift)	7/1/16	2712	215		
		Total This Page			36,704	2,580		

2018 PERSONNEL SUMMARY

	E	Drew Adams (1st Yr) Trevor Aebly (1st Yr) (Vacant) (1st Yr) Marshall Angst (2nd Yr) Ben Brees (2nd Yr) Jordan Larson (2nd Yr) Lucas Knipfer (3rd Yr) Spencer Rindfliesch (3rd Yr)	Firefighter - Intern	-	-	-		$23,400 Annual stipends (1st & 2nd Yrs only)
	E	Various Fill-in (60 POX)	Paid-on-Call Paid-on-Premises	-	-	3,300	26,150	
	E	Various Emergency Response		-	-	1,200	3,200	
	E	Various Training		-	-	1,300	3,800	
	E	Various Officer in Charge (OIC) aka car coverage		-	-	600	7,200	
	E	Various Other		-	-	700	1,900	
	E	Acting Company Officer Stipends (Career, per contract)	1 per shift, 2 shifts per day @ $10 per shift, plus additional 20% shift coverage					$8,760 Annual Stipends
	E	Holiday Premium	(7 full & 2 half day holidays) * 4 FF * 12 hr shifts					384 hrs
		Total This Page		-	-	7,100	42,250	$32,160 + 384 hrs holiday premium
		Total from Previous Pages			36,704	2,580	-	
		TOTAL ALL PAGES			**36,704**	**9,250**	**42,250**	$32,160 + 384 hrs holiday premium

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2018 Operating Budget	Proposal # 4
Department:	Fire
Position Title:	Division Chief- Inspection/Prevention – New Proposal
Brief Justification:	The Division Chief of Inspection/ Prevention is a critical fire department position- directly responsible for the coordination of fire inspections, organization of prevention programs, and the determination of fire cause and origin. This position also insures that the Fitchburg Fire Department meets all requirements of SPS 314 (operationally and administratively). Prevention and Inspection are pivotal to the development of any municipality. This position would coordinate with building inspection and would be directly responsible for plan review (identifying components of new construction/renovation that have a direct impact on fire safety and fire suppression. The DC of Inspection/Prevention would monitor and revise municipal code and local ordinance to reflect directives identified through State Statute/Administrative Rule.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$108,188	$108,188	$	$
Non Personnel Recurring Costs	$7,950	$7,950	$	$
Non Personnel One-Time Costs	$3,450	$3,450	$	$
Total Year One Costs	$119,588	$119,588	$	$

Projected Cost Calculation Details

Hours	Annual Hours	2,080	Overtime Hours	0	Other Hours	Flexed hours for Dept. Drills/Meeting
Salary/ Wages	Estimated Wage/ Salary	$71,573	Source of Rate	Pay Plan	Other Payments (i.e. stipends, tuition)	N/A
Benefits	Retirement	Protective Service	Health Insurance	Family	Workers Comp Class	Mgmt
Uniforms	Initial Issue Uniform	$800	Annual Uniform Allowance	$400	Protective Gear/ PPE	$4,000
Misc.	Office Equipment	N/A	Training	$1,500	Dues	$700
Technology	Computer	Laptop $1800	Microsoft License	Office $250	Cell Phone	City Plan $600/ yr.
HR	Recruitment	$1000	Drug Test/ Background	$100	Position Classification	$250
Vehicles	Mileage	N/A	Capital Cost Vehicle	$0	Operating Cost Vehicle	$0

JOB DESCRIPTION
Division Chief – Inspection/Prevention

Job Title:	Division Chief – Inspection/Prevention	**Reports To:**	Deputy Chief – Operations
Department:	Fire	**FLSA Status:**	Exempt
Division:	Fire	**EEO Code:**	
Salary Grade:		**Employee Group:**	
Created:		**Last Revision:**	

Position Summary:
Under the general direction of the Fire Chief, this position involves responsible administrative and supervisory work related to the development and delivery of fire service programs involving fire inspection, review of fire alarm and suppression systems plans, fire investigation, and fire safety education activities both directly and indirectly through the work of subordinate fire officers and firefighters with assignments in these areas. The employee in this position must exercise considerable judgment and discretion in planning, developing, implementing, and evaluating departmental programs and services related to fire investigation, fire inspection, and fire safety education. The work involves considerable emphasis on supervising employees with inspection responsibilities and integrating and coordinating inspection and fire prevention activities with other departmental and inter-departmental programs and activities.

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Essential Duties and Responsibilities:

- Establish and maintain a safe and harmonious work environment that ensures that the department and any company under the control of the Division Chief – Inspection/Prevention is ready to safely and efficiently respond to a request for service in an expeditious manner and without uncontrollable delay.
- Respond to fires and other calls for emergency assistance when requested and in compliance with all department procedures and operational guidelines.
- As required, serve as the "Officer-in-charge" when scheduled.
- Initiate the National Incident Management System and/or incident command system and serve as the "Incident Commander" when scheduled or as required.
- Collect information, complete reports related administrative tasks.
- Assist and/or lead the development of policies, procedures, and standards in order to enhance the overall operations and functions of the fire department and assigned program area(s) of responsibilities.
- Plan for, lead and/or participate in platoon-level training activities for an assigned platoon or event.
- Develop systems and approaches to define and meet community fire service needs with respect to fire inspection, fire prevention, and fire safety education.
- Conduct regular evaluations and assessments of fire inspections performed by employees.
- Ensure that all fire inspections are scheduled, performed, and properly documented per department guidelines and State requirements.
- Serve as the first-line supervisor for career employees.

Additional Duties and Responsibilities:

- Be prepared and able to fill the role of a company officer as assigned or required.
- Assist in the development of the annual fire department operating budget.

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- Assist in the development and annual review of the fire department capital improvement plan.
- Represent the Fire Chief and departmental interests in a wide variety of inter-departmental and inter-agency initiatives and activities, as assigned or required.

Supervisory Requirements:

- Fire Lieutenant/Inspectors and Firefighter/Inspectors.

Minimum Qualifications

Education and/or Experience Requirements:

- Three years of fire service experience with a minimum of two years leadership experience. Such leadership experience may be with the City of Fitchburg Fire Department or with other employer(s), and would normally be gained after attaining the licenses or certifications listed below and graduation from an accredited technical college with an associate's degree in fire science or graduation from an accredited university with a bachelor's degree in fire management, public administration or related field.
- A thorough and complete knowledge of Federal, Sate, and Local fire prevention, building, and fire inspection codes; the plan review process; and code enforcement.
- Other combinations of training and/or experience which can be demonstrated to result in the knowledge, skills, and abilities necessary to perform the duties of this position will also be considered.

Certifications:

- Valid Wisconsin Drivers License (or ability to obtain upon appointment).
- Emergency Medical Technician – Basic (State of Wisconsin Certification or equivalent).
- Firefighter II (State of Wisconsin Certification or equivalent).
- Driver/Operator – Pumper (State of Wisconsin Certification or equivalent).
- Driver/Operator – Aerial (State of Wisconsin Certification or equivalent).
- Fire Inspector I (State of Wisconsin Certification or equivalent).
- Fire Instructor I (State of Wisconsin Certification or equivalent) prior to or during probationary period.
- Fire Officer I (State of Wisconsin Certification or equivalent) prior to or during probationary period.

Necessary Knowledge Skills and Abilities:

- Knowledge of accepted firefighting tactics and rescue protocols.
- Knowledge of hazardous materials management strategies.
- Knowledge of the National Incident Management System and the incident command system.
- Knowledge of fire inspection practices, codes, and fire alarm/suppression systems.
- Strong organizational and Problem-solving skills.
- Ability to effectively communicate orally and in writing; Ability to instruct others.
- Ability to supervise others.
- Ability to positively interact with the public.
- Ability to think clearly and react effectively in emergencies.
- Ability to understand and follow oral or written instructions.
- Ability to use reason and good judgment in dealing with all kinds of people.
- Ability to climb ladders and work at considerable heights.
- Ability to work in personal protective clothing that restricts movement and vision.
- Ability to wear self-contained breathing apparatus and work in hazardous environments.

In evaluating candidates for this position, the City may consider a combination of education, training, and experience which provides the necessary knowledge, skills and abilities to perform the essential duties of this position.

Supplemental Information:

Tools and Equipment Used:

Personal computer, including word processing and spreadsheet software; phone; copy machine; fax machine

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Physical Demands:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Very heavy work: exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Work Environment:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Both inside and outside. A job is considered "both" if the activities occur inside or outside in approximately equal amounts. Routinely exposed to weather, elevated temperatures, and wet or humid conditions. Occasionally exposed to extreme heat, freezing cold or other hazards that pose a risk of bodily injury. Occasional exposure to smoke, odors, toxic conditions, dust, poor ventilation, vibrations, and noise.

Selection Guidelines
Formal application, rating of education and experience; oral interview and background check; job related tests may be required.

Acknowledgement
All requirements of the described position are subject to change over time. The employee may be required to perform other duties as requested by the City.

Supervisor's Signature: _____ Date: _____

I acknowledge that this job description is neither an employment contract nor a legal document. I have received, read, and understand the expectations for the successful performance of this job.

Printed Name: _____

Signature: _____ Date: _____

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2018 PROPOSED

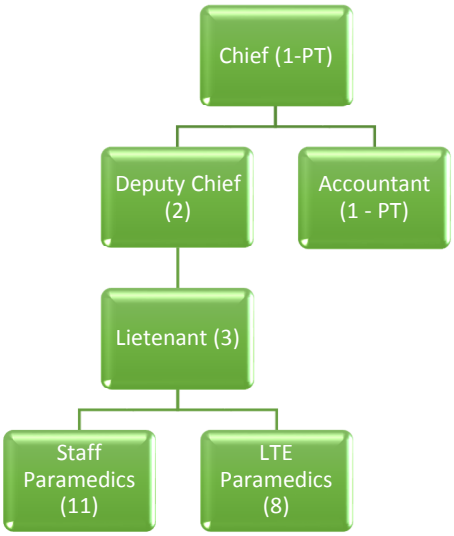
EMERGENCY MEDICAL SERVICES

FITCHRONA

Department Mission:

Fitch-Rona EMS is committed to the compassionate delivery of professional pre-hospital healthcare to the residents, neighbors and visitors of the Fitchburg-Verona area.

Note: All amounts below are for the entire EMS district.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
EMS Chief	.5	.5	.5	.5	.5
Deputy Chief	1.0	1.0	2.0	2.0	2.0
Lieutenant	-	-	2.0	3.0	3.0
Staff Paramedics	14.0	14.0	12.0	11.0	11.0
Accountant	.4	.4	.4	.4	.4
LTE Paramedics [(a)]	1.5	1.5	1.5	1.6	1.6

(a) Additional LTE authorized in 2017 budget for Community Paramedicine program.

Major Responsibilities & Services Provided:

- Emergent and Non-emergent pre-hospital medical care for the residents and guest in the municipalities of Fitchburg, Verona, and Town of Verona.
- Mobile Integrated Health Care - working in a proactive approach for selected citizens to reduce the need for emergency care.
- Medical support for large gatherings and athletic events throughout the Fitch-Rona EMS District.
- Education and training for area public safety departments and the citizens of the District.

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Annual Run Volume	2,709	2,712	2,894	3,154	3,250
Calls in Fitchburg	1,725	1,687	1,799	1,900	1,925
Total Revenue (in millions)	$2.00	$2.06	$2.15	$2.34	$2.40
Total Net Cost	$821,596	$862,827	$929,690	$981,649	$957,624
Fitchburg Allocation of District Net Cost	56.1%	53.8%	53.3%	51.6%	49.9%
Average Total Task Time (in minutes:seconds) [(a)]	54:49	51:03	52:50	51:30	51:00
Lost Time Injuries on the job	-	-	-	-	-
Enroute Time (in minutes)	1.58	0.58	1.61	1.25	1.10

(a) Time the call was generated to the time ambulance is available for another call.

Significant Accomplishments in 2017:

- Implementation of the Community Paramedic program
- Expanded Training Opportunities
- Implementation of online inventory management system
- Occupying new Fitchburg station

New Initiatives for 2018:

- Third front-line ambulance operational
- Hire and train additional staff members
- Plan and execute for third station in northeast Fitchburg
- Begin contract negotiations with Local 311

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$1,312,231	$1,346,927	$673,300	$1,363,759	$1,388,033	+$41,106
Operating Expenses	$414,638	$372,846	$198,757	$407,488	$394,810	+$21,964
Allocated Benefits	$536,733	$617,255	$269,457	$570,676	$619,577	+$2,322
Total	$2,230,602	$2,337,028	$1,141,514	$2,341,923	$2,402,420	+$65,392

Significant Budget Changes from 2017 to 2018:

- Increase wages according to union contract (3%)

Fitch-Rona EMS District
2018 Operating Budget-No 3rd Line

	2017 Forecast as of 7/31/2017	2017 Budget	2018 Operating Budget	Difference 2018 Budget vs. 2017 Budget	Percent Change
Revenues					
Run Income	1,306,784	$ 1,337,438	$ 1,426,887	$ 89,449	6.7%
Services Sub-Total	1,306,784	$ 1,337,438	$ 1,426,887	$ 89,449	6.7%
				$ -	
City of Fitchburg	506,287	$ 506,287	$ 477,428	$ (28,859)	-5.70%
City of Verona	424,592	$ 424,592	$ 431,499	$ 6,907	1.63%
Town of Verona	50,769	$ 50,769	$ 48,697	$ (2,072)	-4.08%
Municipalities Sub-Total	981,648	$ 981,648	$ 957,624	$ (24,024)	-2.45%
				$ -	
Community Paramedicine	1,000	$ 1,000	$ 1,000	$ -	
Interest Income	3,550	$ 3,057	$ 3,024	$ (33)	-1.1%
Misc. Income	9,885	$ 9,885	$ 9,885	$ -	0.0%
Funds Applied from Assigned Account	4,000	$ 4,000	$ 4,000	$ -	0.0%
Misc. Sub-Total	18,435	$ 17,942	$ 17,909	$ (33)	-0.2%
				$ -	
Total Revenues	2,306,867	$ 2,337,028	$ 2,402,420	$ 65,392	2.8%
				$ -	
Expenses				$ -	
Salaries & Wages	1,020,518	$ 1,037,196	$ 1,067,545	$ 30,349	2.9%
Scheduled Overtime	227,368	$ 235,095	$ 232,542	$ (2,553)	-1.1%
Unscheduled Overtime	113,122	$ 74,636	$ 87,946	$ 13,310	17.8%
Soc.Sec.&Medicare Taxes	104,117	$ 103,922	$ 107,276	$ 3,354	3.2%
Retirement Plan	143,859	$ 142,341	$ 143,669	$ 1,328	0.9%
Miscellaneous Benefits	5,325	$ 3,400	$ 3,400	$ -	0.0%
Health & Dental Ins.	234,520	$ 291,487	$ 286,966	$ (4,521)	-1.6%
Worker's Comp. Ins.	73,705	$ 73,705	$ 75,866	$ 2,161	2.9%
Income Continuation	-	$ 2,400	$ 2,400	$ -	0.0%
Assigned Fund - Sick Time/Insurance	-	$ -	$ -	$ -	
Medical Director Annual Fee	33,000	$ 33,000	$ 33,000	$ -	0.0%
Salary Sub-Total	1,955,534	$ 1,997,182	$ 2,040,610	$ 43,428	2.2%
				$ -	
Oil, Gas & Lube	18,300	$ 18,350	$ 19,850	$ 1,500	8.2%
Tune-up & Repair	24,946	$ 19,800	$ 19,800	$ -	0.0%
Medical Supplies	70,000	$ 52,000	$ 71,200	$ 19,200	36.9%
Office Supplies	2,200	$ 1,750	$ 2,100	$ 350	20.0%
Postage	525	$ 525	$ 525	$ -	0.0%
Public Education	575	$ 750	$ 1,200	$ 450	60.0%
Staff Training	9,422	$ 15,100	$ 17,500	$ 2,400	15.9%
Staff Support	4,378	$ 3,600	$ 5,880	$ 2,280	63.3%
Uniforms	24,500	$ 24,500	$ 19,280	$ (5,220)	-21.3%
Personnel Recruitment	7,343	$ 1,250	$ 10,000	$ 8,750	700.0%
Subscriptions & Dues	700	$ 700	$ 700	$ -	0.0%
Admin Space Lease	7,125	$ 7,125	$ 7,125	$ -	0.0%
Facilities Furnishings	350	$ 800	$ 950	$ 150	18.8%
Utilities	1,000	$ 1,200	$ 900	$ (300)	-25.0%
Telephone	14,433	$ 12,750	$ 12,650	$ (100)	-0.8%
Radio Equipment	7,000	$ 7,000	$ 2,400	$ (4,600)	-65.7%
Radio Maintenance	3,250	$ 1,450	$ 3,275	$ 1,825	125.9%
Medical Equipment	20,800	$ 25,600	$ 8,750	$ (16,850)	-65.8%
Medical Equipment Maint.	3,300	$ 3,450	$ 5,250	$ 1,800	52.2%
EMT Safety Equipment	1,850	$ 900	$ 900	$ -	0.0%
Training Equipment	550	$ 1,500	$ 1,100	$ (400)	-26.7%
Office Equipment	3,631	$ 1,300	$ 1,300	$ -	0.0%
Office Equipment Maint.	-	$ -	$ -	$ -	#DIV/0!
Computer Support	11,265	$ 16,150	$ 16,075	$ (75)	-0.5%
FAP Project Expenses	17,000		$ -	$ -	
Accounting Fees	11,990	$ 10,500	$ 12,250	$ 1,750	16.7%
Legal Fees General	5,000	$ 3,800	$ 3,800	$ -	0.0%
Legal Fees-Labor Contract	-	$ -	$ -	$ -	#DIV/0!
Assigned Funds - Labor Contract	8,000	$ 8,000	$ 8,000	$ -	0.0%
Property Insurance	16,000	$ 12,750	$ 16,137	$ 3,387	26.6%
Billing Service	78,407	$ 80,246	$ 85,613	$ 5,367	6.7%
Paramedic Intern Program	7,000	$ 7,000	$ 7,000	$ -	0.0%
Community Paramedicine	408	$ -	$ 300	$ 300	#DIV/0!
Misc. Expense Sub-Total	381,248	$ 339,846	$ 361,810	$ 21,964	6.5%
TOTAL EXPENSES	**2,336,782**	$ 2,337,028	$ 2,402,420	$ 65,392	2.8%
Net Gain (or Loss)	(29,915)	$ -	$ -	$ -	

City of Fitchburg 2018 Operating Budget	Proposal # 5
Department:	Fitch-Rona EMS
Position Title:	Seven Paramedics to Staff Third Front-Line Ambulance
Brief Justification:	To reduce response times, particularly in the eastern portions of Fitchburg, and to add needed capacity for emergency medical calls, a second ambulance is required in the City of Fitchburg. Twenty-four hour staffing, seven days a week, requires seven fulltime staff. Currently EMS response into NE Fitchburg takes 8-10 minutes if the ambulance coming out of Station 2 is available. If that ambulance is not available response from Verona can take up to 15 minutes and response from outside the Fitch-Rona District can take even longer. These response times are inadequate. The costs listed here are Fitchburg's portion of the total costs. The costs are divided between the Municipalities of the district according to equalized valuation. City of Fitchburg pays 49.8555% City of Verona pays 45.0594% Town of Verona pays 5.0851%

Projected Costs Summary – Fitchburg's Allocation

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$329,316	$329,316	$	$
Non Personnel Recurring Costs	$10,612	$10,612	$	$
Non Personnel One-Time Costs	$10,470	$10,470	$	$
Total Year One Costs	$350,398	$350,398	$	$

Projected Cost Calculation Details – Total District Costs for 7 Paramedics

Hours	Annual Hours	17,472	Overtime Hours	2912	Other Hours	
Salary/ Wages	Estimated Wage/ Salary	$58,907 each $412,349 total	Source of Rate	Union Contract	Other Pmts (i.e. stipends, tuition)	$
Benefits	Retirement	Protective $48,209	Health Insurance	4 Single;3 Fam $95,616	Workers Comp Class	Paramedic $24,830
Uniforms	Initial Issue Uniform	$500 each $3,500 total	Annual Uniform Allowance	$300 each $2,100 total	Protective Gear/ PPE	$2,500 each $17,500 total
Misc.	Office Equipment	$	Training	$4,626 Total	Dues	$
Technology	Computer	$	Microsoft License	$	Cell Phone	$
HR	Recruitment	$	Drug Test/ Background	$	Position Classification	$
Vehicles Medic 43	Mileage		Capital Cost Vehicle	$32,415 (Fitchburg)	Operating Cost Vehicle	Fuel $3,288 Maintenance $3,063 (Fitchburg)

2018 PROPOSED

PARKS

PARKS

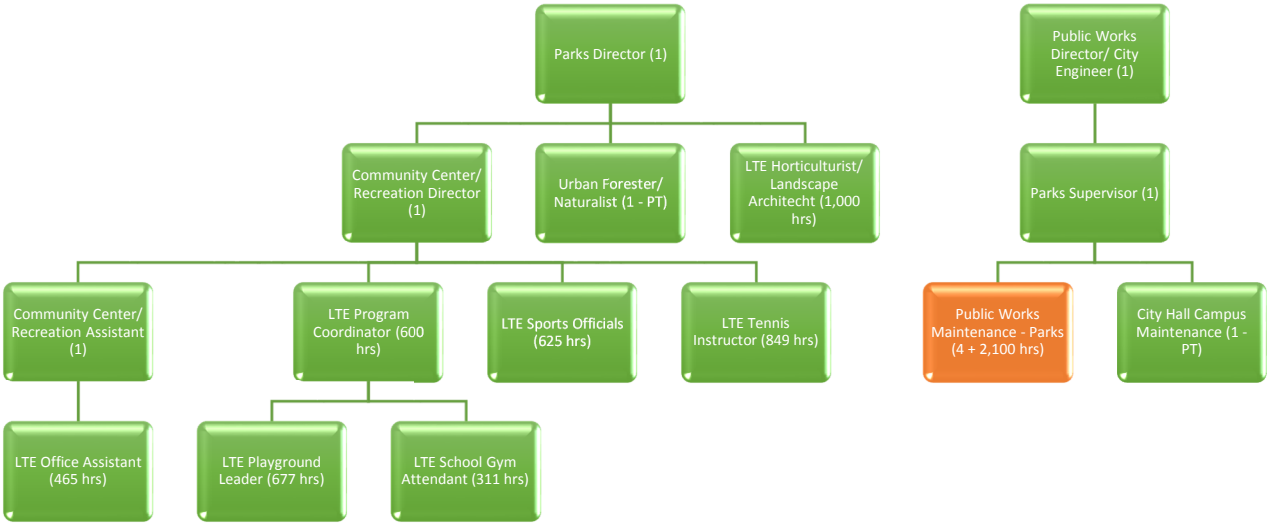
RECREATION

PARKS DEDICATION FEES (Fund 202)

CEMETERY (Fund 227)

Department Mission:

Create an ideal system of parks, open spaces, trails, forest, and other natural areas, along with high quality recreational opportunities, that will enhance the health and quality of life for all ages and interests and promote a strong sense of community.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Reports to Parks Director					
Parks Director	1.0	1.0	1.0	1.0	1.0
Community Center/Recreation Director	1.0	1.0	1.0	1.0	1.0
Community Center/Recreation Assistant	1.0	1.0	1.0	1.0	1.0
Urban Forester/Naturalist	.6	.6	.6	.6	.6
LTE Horticulturist/Landscape Artist	.2	.2	.5	.5	.5
LTE Landscape Architect	.2	.2	-	-	-
LTE Weekend Park Attendant	-	.1	-	-	-
LTE Office Assistant	.3	.2	.2	.2	.2
LTE Program Coordinator	.3	.3	.3	.3	.3
LTE Playground Leader	.4	.3	.3	.3	.3
LTE School Gym Attendant	.2	.1	.1	.1	.1
LTE Sports Officials	-	-	.3	.3	.3
LTE Tennis Instructor	.5	.4	.4	.4	.4
Reports to Public Works Director					
Public Works Supervisor – Parks	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance – Parks	3.0	3.0	3.0	3.0	4.0
LTE Public Works Maintenance – Parks	1.5	1.6	1.7	1.0	1.0
City Hall Campus Maintenance	-	.3	.3	.3	.3

Major Responsibilities & Services Provided:

- Provide an exceptional and diverse system of trails, parks, open spaces, and recreational facilities that are safe, accessible, affordable, well-planned and maintained, which meet the needs of the community.
- Enhance the quality of life for Fitchburg residents of all ages by offering a variety of affordable and lifelong recreational opportunities and special events.
- Understand the environment of the urban forest and use best management practices to assure that the urban forest is maintained in good health, that risk of injury and property damage is minimized, and to maximize the benefits that the urban forest provides to the community and its citizens through diversity and function.
- Conserve, protect and enhance Fitchburg's most valued natural, cultural, and historical resources for generations to come.

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Recreation program revenue	$156,122	$157,305	$173,105	$165,000	$165,000
Community Center rental revenue	$12,387	$17,141	$20,126	$22,000	$22,000
Park shelter/Athletic field revenue	$31,855	$33,900	$35,660	$37,000	$37,000
Tree plantings	113	132	184	327	250+
Athletic field uses	2,662	2,740	2,920	3,110	3,200

Significant Accomplishments in 2017:

- Completed addition and remodeling of Nine Springs Golf course club house
- Upgrade ball field lighting on McGaw East field
- Continue with bike path maintenance including repaving and crack filling select paths
- Offered comprehensive year round youth and adult recreation program opportunities
- Hosted 45+ teams for NFL Flag Football tournament at McKee Farms Park
- Increased marketing through the Fitchburg Rec Facebook Page, currently have 1,069 "likes."
- Developed partnership with ACE Soccer Club to enhance youth soccer programming
- Continue with right-of-way pruning and train pruning techniques to employees throughout City
- Continue implementation of 5-year Emerald Ash Bore Readiness Plan with the fourth year of treatments
- Continuing neighborhood Park improvements with an emphasis on playground resilient surfacing
- Managed spring tree planting plan with a total of 327 plantings
- Continue work on McGaw Park woodlot management plan including planting of oak trees in Stand 1 and working to create a nursery for future plantings
- Continue to develop private/public relationships in maintaining and developing new and existing parklands
- Continue collecting data for urban tree inventory
- Continue prairie restoration efforts (with volunteers) in Harlan Hills Prairie Park, Gorman Wayside and Briarwood Park
- Continue work to implement Huegel/Jamestown Park Master Plan including the construction of new shelter building and new ball field
- Begin implementation of the KJW Park Master Plan including the installation of a new playground structure and basketball court
- Installation of new playground and swing set in County Vineyard Park
- Continue forest and savanna restoration projects in Tower Hill Greenway and south end of Quarry Hill Park.

New Initiatives for 2018:

- Work in partnership with IT and the Police Department to install security cameras in McKee Farms Park
- Add new youth and adult recreational programming
- Continue path lighting addition to McGaw Park – from shelter to east parking lot
- Continue lighting of interior loop at McKee Farms Park – west path
- Work on development and construction of Dog Park

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$758,859	$811,034	$384,435	$817,927	$907,990	$96,956
Contractual Services	200,635	209,800	88,745	209,900	209,000	(800)
Operating Expenses	197,209	215,985	93,556	216,135	213,590	(2,395)
Allocated Benefits	26,700	26,125	13,303	26,365	55,383	29,258
Transfers to Other Funds	-	-	-	-	-	-
Total	$1,183,403	$1,262,944	$580,039	$1,270,327	$1,385,963	$123,019

Significant Budget Changes from 2017 to 2018:

- Creating Spanish version of main recreation, community center, and shelter rental forms.
- Implement Tree Advisory Committee, which has per diem cost to participants
- Increased splashpad maintenance from $2,500 to $12,500 based on recent experience
- Removal of Healthy Neighborhoods funding ($15,000)
- Additional maintenance crew employee (NP #8)

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5520-110	SALARIES & WAGES - PARKS DEPT	$ 276,152	$ 284,219	$ 330,390	$ 337,521	$ 351,334	$ 315,923	$ 370,601	$ 186,383	$ 380,074	$ 383,255	$ 45,604	$ 428,859	$ 58,258	15.7%
100-5520-115	OVERTIME	$ 10,530	$ 11,094	$ 10,090	$ 11,105	$ 13,698	$ 11,303	$ 12,563	$ 4,030	$ 12,022	$ 11,408	$ 1,596	$ 13,004	$ 441	3.5%
100-5520-120	PT/LTE/SEASONAL WAGES	$ 96,107	$ 96,536	$ 53,765	$ 53,205	$ 41,093	$ 68,141	$ 43,294	$ 17,970	$ 42,856	$ 43,646	$ -	$ 43,646	$ 352	0.8%
100-5520-130	DIRECT FRINGE BENEFITS	$ 56,305	$ 52,299	$ 55,065	$ 55,233	$ -	$ 43,780	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-131	FICA	$ -	$ -	$ -	$ -	$ 29,735	$ 5,947	$ 32,816	$ 15,420	$ 33,476	$ 33,751	$ 3,611	$ 37,362	$ 4,546	13.9%
100-5520-132	WRS	$ -	$ -	$ -	$ -	$ 24,616	$ 4,923	$ 26,225	$ 13,214	$ 26,842	$ 26,636	$ 3,163	$ 29,799	$ 3,574	13.6%
100-5520-135	LONGEVITY	$ 1,674	$ 1,881	$ 2,088	$ 2,295	$ 2,295	$ 2,047	$ 2,505	$ 2,640	$ 2,640	$ 2,888	$ -	$ 2,888	$ 383	15.3%
100-5520-146	PER DIEMS - PARKS COMMISSION	$ 1,525	$ 1,475	$ 1,548	$ 595	$ 375	$ 1,104	$ 1,665	$ 325	$ 700	$ 2,265	$ -	$ 2,265	$ 600	36.0%
100-5520-160	HEALTH INS	$ 63,593	$ 66,500	$ 72,609	$ 68,862	$ 77,741	$ 69,861	$ 89,376	$ 46,245	$ 88,659	$ 89,874	$ 19,200	$ 109,074	$ 19,698	22.0%
100-5520-161	LIFE INS	$ 526	$ 1,035	$ 1,052	$ 1,028	$ 817	$ 892	$ 1,081	$ 482	$ 1,139	$ 1,150	$ 79	$ 1,229	$ 148	13.7%
100-5520-162	DISABILITY INS	$ 298	$ -	$ -	$ -	$ -	$ 60	$ 2,141	$ -	$ -	$ 2,196	$ 271	$ 2,467	$ 326	15.2%
100-5520-163	DENTAL INS	$ 4,899	$ 4,877	$ 4,885	$ 4,860	$ 5,191	$ 4,942	$ 6,119	$ 3,154	$ 6,117	$ 6,423	$ 1,332	$ 7,755	$ 1,636	26.7%
	Personnel Costs Total	**$ 511,609**	**$ 519,916**	**$ 531,492**	**$ 534,704**	**$ 546,895**	**$ 528,923**	**$ 588,386**	**$ 289,863**	**$ 594,525**	**$ 603,492**	**$ 74,856**	**$ 678,348**	**$ 89,962**	**15.3%**
100-5520-240	REPAIRS & MAINT - BY OTHERS	$ -	$ -	$ 384	$ -	$ 15,844	$ 3,246	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-245	COMPUTER RELATED REP & MAINT	$ -	$ -	$ -	$ 251	$ -	$ 50	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-250	PUBLIC NOTICES/ADS	$ 46	$ 54	$ 167	$ 461	$ 96	$ 165	$ 300	$ 337	$ 400	$ 500	$ -	$ 500	$ 200	66.7%
100-5520-289	GOLF COURSE MAINTENANCE	$ 19,995	$ 20,000	$ 20,000	$ 20,000	$ 30,000	$ 21,999	$ 30,000	$ 15,000	$ 30,000	$ 30,000	$ -	$ 30,000	$ -	0.0%
100-5520-290	OTHER CONTRACTUAL	$ 31,402	$ 52,111	$ 55,590	$ 81,671	$ 87,075	$ 61,570	$ 130,000	$ 42,971	$ 130,000	$ 129,000	$ -	$ 129,000	$ (1,000)	-0.8%
	Contractual Services Total	**$ 51,443**	**$ 72,165**	**$ 76,141**	**$ 102,383**	**$ 133,015**	**$ 87,029**	**$ 160,300**	**$ 58,308**	**$ 160,400**	**$ 159,500**	**$ -**	**$ 159,500**	**$ (800)**	**-0.5%**
100-5520-310	OFFICE SUPPLIES & POSTAGE	$ 610	$ 1,192	$ 981	$ 961	$ 1,059	$ 961	$ 750	$ 487	$ 750	$ 750	$ -	$ 750	$ -	0.0%
100-5520-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 590	$ 495	$ 720	$ 717	$ 949	$ 694	$ 750	$ 625	$ 750	$ 750	$ -	$ 750	$ -	0.0%
100-5520-323	UNIFORMS & PROTECTIVE GEAR	$ 2,777	$ 2,021	$ 2,859	$ 3,800	$ 4,081	$ 3,108	$ 3,950	$ 1,994	$ 3,950	$ 3,950	$ 1,500	$ 5,450	$ 1,500	38.0%
100-5520-325	TRAINING & TRAVEL	$ 1,101	$ 2,403	$ 2,411	$ 1,576	$ 2,062	$ 1,911	$ 3,500	$ 920	$ 3,500	$ 3,700	$ 250	$ 3,950	$ 450	12.9%
100-5520-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 41,643	$ 45,294	$ 36,747	$ 25,559	$ 27,572	$ 35,363	$ 32,495	$ 13,361	$ 32,495	$ 32,495	$ -	$ 32,495	$ -	0.0%
100-5520-340	OPERATING MATERIALS & SUPPLIES	$ 19,985	$ 13,429	$ 19,384	$ 18,122	$ 20,637	$ 18,311	$ 20,000	$ 8,610	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
100-5520-345	PUBLIC INFORMATION & EDUCATION	$ -	$ 150	$ -	$ -	$ 167	$ 63	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-350	REPAIR & MAINT SUPPLIES	$ 21,236	$ 25,967	$ 20,112	$ 26,554	$ 24,407	$ 23,655	$ 25,500	$ 10,348	$ 25,500	$ 35,500	$ -	$ 35,500	$ 10,000	39.2%
100-5520-355	EQUIPMENT EXPENSE	$ 1,993	$ 8,145	$ 10,848	$ 4,642	$ 9,046	$ 6,935	$ 12,700	$ 1,572	$ 12,700	$ 12,700	$ -	$ 12,700	$ -	0.0%
100-5520-360	BUILDING REPAIRS & MAINTENANCE	$ 5,578	$ 8,583	$ 15,287	$ 12,565	$ 11,106	$ 10,624	$ 12,800	$ 9,471	$ 12,800	$ 12,800	$ -	$ 12,800	$ -	0.0%
100-5520-363	COMMUNICATION EXPENSE	$ 1,512	$ 1,387	$ 1,843	$ 3,050	$ -	$ 1,558	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5520-365	UTIL (SHELTERS) & TELEPHONE	$ 30,783	$ 35,475	$ 41,693	$ 46,044	$ 45,178	$ 39,835	$ 39,000	$ 19,900	$ 39,000	$ 39,000	$ -	$ 39,000	$ -	0.0%
100-5520-390	OTHER OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ 10	$ 2	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 127,808**	**$ 144,541**	**$ 152,885**	**$ 143,590**	**$ 146,274**	**$ 143,020**	**$ 151,445**	**$ 67,288**	**$ 151,445**	**$ 161,645**	**$ 1,750**	**$ 163,395**	**$ 11,950**	**7.9%**
100-5520-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 16,165	$ 3,233	$ 17,200	$ 8,840	$ 17,440	$ 18,145	$ 25	$ 18,170	$ 970	5.6%
100-5520-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,350	$ 1,673	$ 22,023	$ 22,023	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 16,165**	**$ 3,233**	**$ 17,200**	**$ 8,840**	**$ 17,440**	**$ 38,495**	**$ 1,698**	**$ 40,193**	**$ 22,993**	**133.7%**
	Parks Department Total	**$ 690,860**	**$ 736,622**	**$ 760,518**	**$ 780,677**	**$ 842,349**	**$ 1,521,177**	**$ 917,331**	**$ 424,299**	**$ 923,810**	**$ 963,132**	**$ 78,304**	**$ 1,041,436**	**$ 124,105**	**13.5%**
100-5530-110	SALARIES & WAGES - RECREATION	$ 100,569	$ 101,927	$ 102,946	$ 110,153	$ 115,372	$ 106,193	$ 116,501	$ 53,770	$ 117,057	$ 118,830	$ 2,377	$ 121,207	$ 4,706	4.0%
100-5530-115	OVERTIME	$ 1,595	$ 434	$ 1,831	$ 642	$ 519	$ 1,004	$ 2,141	$ 809	$ 2,155	$ 2,184	$ 44	$ 2,228	$ 87	4.1%
100-5530-120	PT/LTE/SEASONAL WAGES	$ 25,509	$ 26,203	$ 27,071	$ 38,864	$ 38,599	$ 31,249	$ 44,219	$ 11,584	$ 44,219	$ 44,219	$ -	$ 44,219	$ -	0.0%
100-5530-130	DIRECT FRINGE BENEFITS	$ 17,980	$ 16,600	$ 17,413	$ 19,008	$ -	$ 14,200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-131	FICA	$ -	$ -	$ -	$ -	$ 11,694	$ 2,339	$ 12,514	$ 4,667	$ 12,558	$ 12,702	$ 185	$ 12,887	$ 373	3.0%
100-5530-132	WRS	$ -	$ -	$ -	$ -	$ 7,697	$ 1,539	$ 8,117	$ 3,760	$ 8,155	$ 8,162	$ 162	$ 8,324	$ 207	2.6%
100-5530-135	LONGEVITY	$ 180	$ 240	$ 450	$ 540	$ 630	$ 408	$ 720	$ 720	$ 720	$ 810	$ -	$ 810	$ 90	12.5%
100-5530-160	HEALTH INS	$ 19,263	$ 15,066	$ 16,498	$ 16,920	$ 35,235	$ 20,596	$ 35,894	$ 17,947	$ 35,893	$ 36,472	$ -	$ 36,472	$ 578	1.6%
100-5530-161	LIFE INS	$ 52	$ 89	$ 99	$ 100	$ 108	$ 90	$ 108	$ 58	$ 109	$ 111	$ 2	$ 113	$ 5	4.6%
100-5530-162	DISABILITY INS	$ 94	$ -	$ -	$ -	$ -	$ 19	$ 707	$ -	$ -	$ 713	$ 6	$ 719	$ 12	1.7%
100-5530-163	DENTAL INS	$ 1,520	$ 1,520	$ 1,520	$ 1,589	$ 2,110	$ 1,652	$ 1,727	$ 1,258	$ 2,536	$ 2,663	$ -	$ 2,663	$ 936	54.2%
	Personnel Costs Total	**$ 166,762**	**$ 162,079**	**$ 167,828**	**$ 187,816**	**$ 211,964**	**$ 179,290**	**$ 222,648**	**$ 94,573**	**$ 223,402**	**$ 226,866**	**$ 2,776**	**$ 229,642**	**$ 6,994**	**3.1%**
100-5530-240	REPAIRS & MAINT - BY OTHERS	$ -	$ -	$ -	$ 158	$ -	$ 32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-245	COMPUTER RELATED REP & MAINT	$ 3,485	$ 4,851	$ 4,944	$ 3,068	$ -	$ 3,270	$ 4,500	$ -	$ 4,500	$ 4,500	$ -	$ 4,500	$ -	0.0%
100-5530-290	OTHER CONTRACTUAL SERVICES	$ 72,327	$ 74,701	$ 76,391	$ 57,414	$ 67,620	$ 69,691	$ 45,000	$ 30,437	$ 45,000	$ 45,000	$ -	$ 45,000	$ -	0.0%
	Contractual Services Total	**$ 75,812**	**$ 79,552**	**$ 81,335**	**$ 60,640**	**$ 67,620**	**$ 72,992**	**$ 49,500**	**$ 30,437**	**$ 49,500**	**$ 49,500**	**$ -**	**$ 49,500**	**$ -**	**0.0%**
100-5530-310	OFFICE SUPPLIES & POSTAGE	$ 88	$ 264	$ 195	$ 14	$ 156	$ 143	$ 250	$ 501	$ 250	$ 275	$ -	$ 275	$ 25	10.0%
100-5530-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 287	$ 454	$ 1,080	$ 592	$ 252	$ 533	$ 600	$ 714	$ 750	$ 600	$ -	$ 600	$ -	0.0%
100-5530-325	TRAINING & TRAVEL	$ -	$ -	$ 628	$ 36	$ -	$ 133	$ 1,300	$ 738	$ 1,300	$ 1,300	$ -	$ 1,300	$ -	0.0%
100-5530-330	VEHICLE USE REIMBURSEMENT	$ 76	$ -	$ -	$ (36)	$ -	$ 8	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-335	VEHICLE OPERATING EXPENSE	$ 409	$ -	$ 1,010	$ 1,399	$ 593	$ 682	$ 500	$ 123	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5530-340	OPERATING MATERIALS & SUPPLIES	$ -	$ -	$ 307	$ 430	$ 14	$ 150	$ 20	$ -	$ 20	$ -	$ -	$ -	$ (20)	-100.0%
100-5530-345	PUBLIC INFORMATION & EDUCATION	$ 6,803	$ 7,411	$ 16,116	$ 8,050	$ 8,125	$ 9,301	$ 8,400	$ 3,500	$ 8,400	$ 9,050	$ -	$ 9,050	$ 650	7.7%
100-5530-350	REPAIR & MAINT SUPPLIES	$ -	$ 88	$ -	$ -	$ -	$ 18	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-363	COMMUNICATIONS EXPENSE	$ 964	$ 1,310	$ 1,565	$ 1,470	$ -	$ 1,062	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-365	TELEPHONE	$ 155	$ 173	$ 232	$ 161	$ -	$ 144	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-387	RECREATION PROGRAMS EXPENSE	$ 31,610	$ 33,963	$ 33,337	$ 35,602	$ 41,794	$ 35,261	$ 38,470	$ 18,096	$ 38,470	$ 38,470	$ -	$ 38,470	$ -	0.0%
100-5530-388	WPRA TICKET SAFETY PROGRAM	$ 17	$ 8	$ -	$ -	$ -	$ 5	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5530-389	NEIGHBORHOOD ENGAGEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 2,595	$ 15,000	$ 15,000	$ (15,000)	$ -	$ (15,000)	-100.0%
	Operating Exp Total	**$ 40,409**	**$ 43,671**	**$ 54,470**	**$ 47,718**	**$ 50,934**	**$ 47,440**	**$ 64,540**	**$ 26,267**	**$ 64,690**	**$ 65,195**	**$ (15,000)**	**$ 50,195**	**$ (14,345)**	**-22.2%**
100-5530-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 10,535	$ 2,107	$ 8,925	$ 4,463	$ 8,925	$ 9,350	$ -	$ 9,350	$ 425	4.8%
100-5530-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,840	$ -	$ 5,840	$ 5,840	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,535**	**$ 2,107**	**$ 8,925**	**$ 4,463**	**$ 8,925**	**$ 15,190**	**$ -**	**$ 15,190**	**$ 6,265**	**70.2%**
	Recreation & Leisure Total	**$ 282,983**	**$ 285,302**	**$ 303,633**	**$ 296,174**	**$ 341,053**	**$ 601,551**	**$ 345,613**	**$ 155,740**	**$ 346,517**	**$ 356,751**	**$ (12,224)**	**$ 344,527**	**$ (1,086)**	**-0.3%**

City of Fitchburg
Park Dedication Fund #202
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
202-4357-000	DNR GRANTS - PARK IMPROVEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
202-4613-100	FEES IN LIEU-PARK DEDICATION	$ -	$ 51,662	$ 628,283	$ 186,271	$ 135,139	$ 200,271	$ -	$ 94,015	$ 610,000	$ -	$ -	$ -	$ -	100.0%
202-4613-200	FEES IN LIEU-STREET FRONTAGE	$ -	$ 6,259	$ 14,250	$ -	$ 4,320	$ 4,966	$ -	$ 2,160	$ 2,160	$ -	$ -	$ -	$ -	100.0%
	Subtotal Fees in Lieu	$ -	$ 57,921	$ 642,533	$ 186,271	$ 139,459	$ 205,237	$ -	$ 96,175	$ 612,160	$ -	$ -	$ -	$ -	100.0%
202-4672-000	PI-AREA COMMUNITY PARKS	$ -	$ 1,176	$ 610	$ -	$ 650	$ 487	$ -	$ 650	$ 650	$ -	$ -	$ -	$ -	100.0%
202-4672-001	PI FEES-BELMAR PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-002	PI FEES-SEMINOLE HILLS PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-003	PI FEES-JAMESTOWN PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-004	PI FEES-SEMINOLE GLEN PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-005	PI FEES-MCKEE FARMS NORTH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-006	PI FEES-MCKEE FARMS SOUTH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-007	PI FEES-LACY HEIGHTS/STONER PR	$ -	$ -	$ -	$ -	$ 31,200	$ 6,240	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-008	PI FEES-QUARRY RIDGE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-009	PI FEES-HIGHLANDS OF SEMINOLE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-010	PI-NINE SPR/FITCHBURG SPRINGS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-011	PI FEES-MIKELSON WOODS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-012	PI FEES - HATCHERY HILL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-013	PI FEES-PINERIDGE TRAIL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-014	PI FEES-GUNFLINT TRL FITCH CTR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-015	PI FEES-GUNFLINT TRAIL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-016	P I FEES - HARLAN HILLS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-017	PI FEES-QUARRY HILL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-018	PI FEES - SEMINOLE FOREST PK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-019	PI FEES - FITCHBURG CTR S AREA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-020	PI FEES - SWAN CREEK	$ -	$ 12,445	$ 11,840	$ -	$ -	$ 4,857	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-021	PI FEES - TECHNOLOGY CAMPUS	$ -	$ -	$ 2,660	$ -	$ -	$ 532	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-022	PI FEES - OAK MEADOW	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-023	PI FEES - MCGAW PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-024	PI FEES- ORCHARD POINTE	$ -	$ -	$ 5,600	$ 6,090	$ -	$ 2,338	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-025	PI FEES - BRIARWOOD	$ 550	$ -	$ -	$ -	$ -	$ 110	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-026	PI FEES - PINNACLE PARK	$ 36,322	$ -	$ -	$ -	$ -	$ 7,264	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-027	PI FEES-UPTOWN VILLAGE	$ -	$ 38,277	$ -	$ -	$ -	$ 7,655	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-028	PI FEES-NORTH PARK	$ -	$ -	$ 47,600	$ -	$ 1,920	$ 9,904	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-029	PI FEES - QUARRY VISTA	$ -	$ -	$ 42,090	$ (11,230)	$ -	$ 6,172	$ -	$ 28,600	$ 28,600	$ -	$ -	$ -	$ -	100.0%
202-4672-030	PI FEES - Prima Vista Uptown	$ -	$ -	$ -	$ 9,280	$ 8,480	$ 3,552	$ -	$ 15,500	$ 15,500	$ -	$ -	$ -	$ -	100.0%
202-4672-031	PI FEES - Rimrock	$ -	$ -	$ -	$ -	$ 1,920	$ 384	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4672-032	PI FEES - UPTOWN CROSSING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,650	$ 43,650	$ -	$ -	$ -	$ -	100.0%
202-4672-100	PI-TECH LANDS	$ -	$ -	$ 10,370	$ -	$ 4,800	$ 3,034	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Park Improvement Fees	$ 36,872	$ 51,898	$ 120,770	$ 4,140	$ 48,970	$ 52,530	$ -	$ 88,400	$ 88,400	$ -	$ -	$ -	$ -	100.0%
202-4810-000	INTEREST REVENUES	$ 39	$ 24	$ 1,349	$ 2,767	$ 7,263	$ 2,288	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4810-227	INTEREST ON ADVANCE TO CEMETER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4900-227	RESIDUAL EQUITY TRANSFER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4900-400	TRANS FROM CAPITAL PROJECTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4922-227	CEMETERY ADVANCE REPAYMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-4930-202	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000	$ -	$ -	$ 7,500	$ (7,500)	$ -	$ (70,000)	-100.0%
	Subtotal Miscellaneous Revenues	$ 39	$ 24	$ 1,349	$ 2,767	$ 7,263	$ 2,288	$ 70,000	$ -	$ -	$ 7,500	$ (7,500)	$ -	$ (70,000)	-100.0%
	Total Revenues	$ 36,911	$ 109,843	$ 764,652	$ 193,177	$ 195,692	$ 260,055	$ 70,000	$ 184,575	$ 700,560	$ 7,500	$ (7,500)	$ -	$ (70,000)	-100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
202-5520-000	PARK DEDICATION IMPROVEMENTS	$ 123,000	$ 5,874	$ -	$ 5,540	$ 381,509	$ 103,185	$ 50,000	$ -	$ 50,000	$ 149,300	$ -	$ 149,300	$ 99,300	198.6%
202-5520-100	IMPROVE FROM ST FRONTAGE FEE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-000	PARK IMPROVE-AREA COMMUNITY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-001	PARK IMPROVE - BELMAR PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-002	PARK IMPROVE - SEMINOLE HILLS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-003	PARK IMPROVE - JAMESTOWN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-004	PARK IMPROVE - SEMINOLE GLEN	$ 3,610	$ -	$ -	$ -	$ -	$ 722	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-005	PARK IMPROVE - MCKEE FARMS NO	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-006	PARK IMPROVE - MCKEE FARMS SO	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-007	PI - LACY HEIGHTS/STONER PR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-008	PARK IMPROVE - QUARRY RIDGE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-009	PARK IMPROVE - HIGHLANDS/SEMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-010	PI-NINE SPRGS/FITCHBURG SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-011	PARK IMPROVE-MICKELSON WOODS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-012	PARK IMPROVE - HATCHERY HILL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-013	PARK IMPROVE-PINE RIDGE PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-014	PARK IMPROVE-GUNFLINT TRL PARK	$ -	$ -	$ -	$ -	$ 1,766	$ 353	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-016	PARK IMPROVE - HARLAN SPRAGUE	$ 10,000	$ -	$ -	$ -	$ (12,204)	$ (441)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-017	PARK IMPROVE - QUARRY HILL	$ 35,000	$ -	$ -	$ -	$ (560)	$ 6,888	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-018	PARK IMPROVE - SEMINOLE FOREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-019	PARK IMPROVE - FITCH CTR S	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-020	PARK IMPROVE - SWAN CREEK	$ -	$ -	$ -	$ -	$ (857)	$ (171)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-021	PARK IMPROVE - FITCH TECH CAMP	$ -	$ -	$ -	$ 2,264	$ 2,140	$ 881	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-022	PARK IMPROVE - OAK MEADOW	$ 29,000	$ -	$ -	$ -	$ (11,551)	$ 3,490	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-023	PARK IMPROVE - MCGAW PARK	$ -	$ 134,750	$ 81,515	$ -	$ (81,515)	$ 26,950	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-024	PARK IMPROVE - ORCHARD POINTE	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 11,339	$ 11,500	$ 4,894	$ -	$ 4,894	$ (5,106)	-51.1%
202-5762-025	PARK IMPR - BRIARWOOD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-026	PARK IMPROV - PINNACLE PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-027	PARK IMROVE-UPTOWN VILLAGE	$ -	$ -	$ -	$ 25,577	$ 4,223	$ 5,960	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-028	PARK IMROVE-NORTH PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5762-029	PARK IMROVE - QUARRY VISTA	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000	$ -	$ -	$ -	$ (10,000)	-100.0%
202-5921-202	TRANSFER TO GENERAL FUND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
202-5921-400	TRANSFER TO CAPITAL PROJECTS	$ -	$ -	$ -	$ 12,500	$ -	$ 2,500	$ -	$ -	$ -	$ 7,500	$ (7,500)	$ -	$ -	100.0%
202-5922-202	FUND BALANCE ADDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 200,610	$ 140,624	$ 81,515	$ 45,881	$ 282,951	$ 150,316	$ 70,000	$ 11,339	$ 71,500	$ 161,694	$ (7,500)	$ 154,194	$ 84,194	120.3%
	Net Surplus/(Deficit)	$ (163,699)	$ (30,781)	$ 683,137	$ 147,296	$ (87,259)	$ 109,739	$ (70,000)	$ 173,236	$ 629,060	$ (161,694)	$ 7,500	$ (154,194)	$ (84,194)	
	Beginning Fund Balance	$ 875,236	$ 711,536	$ 680,756	$ 1,363,893	$ 1,511,189		$ 1,642,688	$ 1,423,930	$ 1,423,930	$ 2,052,990		$ 2,052,990		
	Annual Activity	$ (163,699)	$ (30,781)	$ 683,137	$ 147,296	$ (87,259)		$ (70,000)	$ 173,236	$ 629,060	$ (161,694)		$ (154,194)		
	Estimated Ending Fund Balance	$ 711,536	$ 680,756	$ 1,363,893	$ 1,511,189	$ 1,423,930		$ 1,572,688	$ 1,597,166	$ 2,052,990	$ 1,891,296		$ 1,898,796		

City of Fitchburg
Cemetery Fund #227
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
227-4810-000	INTEREST FROM INVESTMENTS	$ 30	$ 19	$ 16	$ 16	$ 59	$ 28	$ -	$ -	$ -	$ -	$ -	100.0%
227-4830-101	CEMETERY LOT SALES	$ 1,840	$ 8,320	$ 2,155	$ 2,950	$ 3,925	$ 3,838	$ -	$ 6,565	$ 6,565	$ 2,000	$ 2,000	100.0%
227-4930-227	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues	$ 1,870	$ 8,339	$ 2,171	$ 2,966	$ 3,984	$ 3,866	$ -	$ 6,565	$ 6,565	$ 2,000	$ 2,000	100.0%
	Total Revenues	$ 1,870	$ 8,339	$ 2,171	$ 2,966	$ 3,984	$ 3,866	$ -	$ 6,565	$ 6,565	$ 2,000	$ 2,000	100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
227-5491-201	MAINTENANCE & ADMIN FEE TO GF	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
227-5800-202	INTEREST PAID ON ADVANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
227-5920-202	RESIDUAL EQUITY TRANSFER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Net Surplus/(Deficit)	$ 1,870	$ 8,339	$ 2,171	$ 2,966	$ 3,984	$ 3,866	$ -	$ 6,565	$ 6,565	$ 2,000	$ 2,000	
	Beginning Fund Balance	$ (4,882)	$ (3,012)	$ 5,327	$ 7,498	$ 10,465		$ -	$ 14,448	$ 14,448	$ 21,013		
	Annual Activity	$ 1,870	$ 8,339	$ 2,171	$ 2,966	$ 3,984		$ -	$ 6,565	$ 6,565	$ 2,000		
	Estimated Ending Fund Balance	$ (3,012)	$ 5,327	$ 7,498	$ 10,465	$ 14,448		$ -	$ 21,013	$ 21,013	$ 23,013		

2018 Budget Expenditure Detail

Department: Parks

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
146	Per Diem for Parks Commission	Includes Per Diem for 7 members; estimated 12 meetings	Parks Commission: 6 members * 9 meetings * $25 /meeting = $1,350 Chair * 9 meetings * $35/meeting = $315 TAC: 6 members * 4 meetings *$25 / meeting = $600 **$2,265**
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Bid notification for purchases, public notices on park master plans and other public projects **$500**
-289	Golf course maintenance		Contract payment to Nine Springs Golf Course **$30,000**

-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	This account includes replacement, pruning and removal of street trees. It also includes resurfacing of asphalt paths and parking lots along with contracted mowing of selected highway medians. $4,000 Replacement of dead street trees $45,000 Median mowing and maintenance – will rebid this work in 2018 $0 Shelter Repair $3,500 Maintenance and removal of larger street trees $12,000 Prairie/Long grass burns/Maintenance $8,000 Bike Path maintenance $ 0 Tennis Court maintenance $1,000 Basketball court maintenance - Crackfill/Paint lines on various courts $ 1,000 $55,500 – Neighborhood Forestry **$129,000**
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Miscellaneous office supplies for Parks Director, Landscape Architect, and Horticulturalist interns. There is also an increase in the number of mailing that has been going to neighborhoods related to park projects. $330 Office supplies $420 Postage **$750**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	$250 Wisconsin Parks & Recreation Association $400 WAA Wisconsin Arborist Association $100 Bird City application **$750**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Protective gear for maintenance workers. $2,600 Uniforms $1,100 Safety Gear $200 T-shirts for seasonal employees $50 Gear for additional LTE $1,500 Uniform and gear for new employee (NP #8) **$5,450**
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Includes Wisconsin Parks and Recreation training and Urban Forestry training which maintains necessary professional certifications as well as worker safety and tuition reimbursement for ArcGIS courses. $1,000 WAA Conference $500 WPRA Conference $2,000 Forestry Training – UW Extension $200 – Pesticide Applicator License $250 – New Employee (NP #8) **$3,950**

-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Based on previous years projections for repair of trucks/vehicles. $11,270 = 4,600 gallons unleaded $2.45/gallon $16,225 = 5,500 gallons diesel $2.95/gallon $5,000 Forestry Repairs **$32,495**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$6,000 Ball Field Material $5,000 Sports Field Maintenance Supplies $2,000 Event Volunteer Activities $3,000 Weed Control – Fish Hatchery and PD boulevards, Cemetery, City Hall and Athletic Fields $1,000 Forestry Supplies $1,200 Control of invasive weeds $800 Miscellaneous Supplies $1,000 Porta Potties **$20,000**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Repairs or maintenance on Parks maintenance items performed by parks personnel such as weed trimmers, mowers, chain saws, etc. $500 Signs Repair $500 Survey Supplies $1,000 Chain saw and small engine repair $4,000 Mower Supplies $3,000 Equipment Repair $500 Landscape equipment repair $3,000 Play equipment repair $1,500 Shop Supplies $500 Volleyball court maintenance $8,500 General Park maintenance - Playground mulch $6,000 - Various Maintenance/Supplies $2,500 $12,500 Splashpad Maintenance **$35,500**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Chain saws for forestry operations, shop tools, hand mowers, weed eaters, shovels, and rakes along with miscellaneous tools for staff and volunteers. $250 Hand tools $1,800 Plow Blades $500 Shop tools $500 Replace small engines $250 Volunteer tools $900 Chain Saws $6,500 bucket truck inspection & maintenance $2,000 general maintenance **$12,700**

-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	This area includes the maintenance and repair of park shelters and restrooms. This includes hiring of electricians, plumbers, and septic specialists when necessary. $1,000 Plumbing $1,750 Electric $250 Well and Septic $4,500 Paper products for shelters $1,000 Chemicals Splash Pad $3,750 Shelter repair (painting etc.) $550 Splashpad license **$ 12,800**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	Based on previous years history. This includes the following utilities: $20,000 Electric $2,695 Water & sewer $9,000 Storm water utility district charge $180 Power for aerator at McKee South pond $4,000 Ice rink water (McKee and Jamestown) $500 Dawley Park Utilities $2,625 Splash Pad Unities (water and electric) **$39,000**

2018 - PERSONNEL SUMMARY

E= Existing Position
N = New Position - Please indicate new proposal (NP) number
Please list all existing first, followed by new proposals for personnel

DEPARTMENT:__Parks, Recreation & Forestry_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Scott Endl	Parks Director	11/27/06	2,080			
	E	Johren Frydenlund	Parks/Forestry Maintenance Supervisor	8/16/10 Streets 12/1/03	2,080	60		
	E	Norbert Staizak	Parks Maintenance Worker	5/1/01	2,080	72		
	E	Mike Mahal	Parks Maintenance Worker	5/1/01	2,080	72		
	E	Andy Shackleton	Parks Maintenance Worker	3/30/09	2,080	72		
8	N	Vacant	Parks Maintenance Worker	1/1/18	2,080	50		
	E	Anna Healy	Urban Forester/ Naturalist	1/14/16	1,248			
	E	LTE Parks 3 month seasonal	Parks Maintenance Worker			45	480	
	E	LTE Parks 3 month seasonal	Parks Maintenance Worker			45	480	
	E	LTE Parks 3 month seasonal	Parks Maintenance Worker			45	480	
		Total This Page			13,728	461	1,440	

2018 - PERSONNEL SUMMARY

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	LTE Parks 3 month seasonal	Parks Maintenance Worker			45	480	
	E	Luke Moat	LTE Horticulturist/ Landscape Architect	July 2017			1,000	
	E	Margaret Guse	City Hall Campus Maintenance	June 2012			720	
		Note: Shared Maintenance Worker created in 2017 is listed on Public Works Personnel Summary						
		Total This Page				45	2,200	
		Total from Previous Pages			13,728	461	1,440	
		TOTAL ALL PAGES			13,728	506	3,640	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2018 Operating Budget	Proposal # 8
Department:	Parks, Recreation, & Forestry
Position Title:	Park Maintenance
Brief Justification:	With the park system continuing to grow (Splashpad, Dog Park, new developments including: Quarry Vista, Uptown, North Park, Stoner Prairie, Fahey Fields, King James Way Park and new shelter/bathroom at Huegel Jamestown) and the capacity of the work force to maintain said system being reduced (elimination of 9 month park maintenance position in 2017 – should be noted that there was a Streets/Park worker added in 2017 – which resulted in a net loss of ¼ position) – Parks is requesting an additional maintenance position. Please find support memo from Park/Forestry Maintenance Supervisor Johren Frydenlund wrote regarding the results of the elimination of the 9 month park maintenance position during the 2017 budget process. This gives a more detailed account of Park Maintenance Operation.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$67,452	$67,452	$	$
Non Personnel Recurring Costs	$775	$775	$	$
Non Personnel One-Time Costs	$1,275	$1,275	$	$
Total Year One Costs	$69,502	$69,502	$	$

Projected Cost Calculation Details

Hours	Annual Hours	2,080	Overtime Hours	50	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	$18.84	Source of Rate	Pay Plan	Other Payments (i.e. stipends, tuition)	$-0-
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	$500	Annual Uniform Allowance	$500	Protective Gear/ PPE	$500
Misc.	Office Equipment	$-0-	Training	$250	Dues	$-0-
Technology	Computer	$-0-	Microsoft License	$25	Cell Phone	$-0-
HR	Recruitment	$200	Drug Test/ Background	$75	Position Classification	$-0-
Vehicles	Mileage	$-0-	Capital Cost Vehicle	$-0-	Operating Cost Vehicle	$-0-

Johren Frydenlund, Parks Supervisor
Public Works
5520 Lacy Road
Fitchburg, WI 53711
Phone: 608-729-1750
Johren.Frydenlund@Fitchburgwi.gov

Memo
To: Council
From: Johren Frydenlund
Ref: 9 Month LTE position
Date: November 10, 2016

On November 1st, 2016 the council eliminated the Public Works – Parks 9 month LTE position. I wanted to take some time and explain what this decision means to the Public Works Parks division, as well as Public Works as a whole, including Streets and Utility.

During a typical summer the Parks department workload is very much a set schedule, especially during peak times of the year. There are many things that need to be done daily, and weekly in order to keep visitors and customers happy. Things like this include but are not limited to cleaning and stocking shelters, preparing ball fields for games, empting trash, lining soccer and lacrosse fields, mowing grass and taking care of the splash pad. All of these jobs require people to complete them. Our peak mowing season is typically the beginning of May through July, however this year and other years we continued to mow full time through October. This requires 4 people four to five days a week to keep up with the growing grass. One of those 4 people was this nine month position that was eliminated. The 9 month position was responsible for guiding a 3 month LTE on the 6' trim mowing route, which is depicted in green on the attached map. This consists of mowing around 39.51 acres per week at multiple locations throughout the city. Eliminating this position reduced our capacity by 25%.

During the winter months this 9 month position is responsible for a sidewalk plowing route. This route is Route 5 and depicted in yellow of the attached map. It consisted of plowing around 4.9 miles of sidewalk at multiple locations throughout south eastern half of the city. During a typical snowfall (1-2") our routes were set up to take around 4 hours to complete. With this staff reduction Route 5 (4.9 miles) gets added to Route 1. Route 1 depicted in red of the attached map is around 3.08 miles and is the other sidewalk route. By doing this, Route 1 would almost double, thus taking up to 8 hours to complete. It would not be possible to split this route up evenly among the 4 other routes because of the equipment needed to plow sidewalks. We use smaller equipment on sidewalks than we do on parking lots and paths.

Since the April vacancy of this position staff has advertised, interviewed, and made offers to two applicants, unfortunately both applicants declining due to finding full time work. We have bridged that gap by using Streets and Utility employee's. Doing this resulted in their regular assignments completed in a timely manner.

During the budget process we asked council to convert this position to full time for a couple different reasons. Our city is growing at a pace that is going to require more hands on deck to complete the work. Our job does not get done without people to operate the equipment. By making this position full time it would have made the position a career job that would be much easier to recruit and retain quality employees for an extended period of time. The 9 month position typically requires a lot of staff time for recruiting, training, and money to equip them, all while they typically only stay for a year or two until they are able to find full time work, thus starting the cycle all over.

That being said, we conceded to amendment #10 to remove the parks full time employee and retain the 9 month LTE, but asked council to if there was anything that could be done to make this position more attractive to hire. Either by adding benefits or pay to the position, but understood it may not be possible. It was not our understating that council was looking to remove this position.

The Public Works crew that is employed by the City has a desire to want to do well. We want to mow the grass, ditches, and storm water facilities; prep the ball fields, line the soccer fields, clean the shelters, maintain the splash pad, plow the paths, plow the roads, sweep the streets, shoulder the roads, flush hydrants, clean the sewers, fix the water main breaks, trim the trees, treat the ash trees, fix up old facilities, install new facilities, the list goes on, all while taking on more from new developments as the city grows. We want to do all these things without recognition and without complaints, to a level that exceeds expectations. Please understand it can't be possible to achieve the same maintenance goals in the future while eliminating staff.

Staff recommends that council come up with a budget amendment to reinstate this position as a 9 month LTE position at the same level as it was prior, and look into making this position a full time position as the city grows in the near future.

Thank you,

Johren Frydenlund

2018 Budget Expenditure Detail

Department: Recreation

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
___	Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
___	_Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$4,000 Service Contract for Active Network. (online registration software. $500 Upgrade for software **$4,500**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Program fees pay for these expenses. Payment for independent contractors, including instructors of enrichment programs. These programs use an 80/20 split and generate income. **$45,000**

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Printing & mailing of materials for coaches, instructors, staff & businesses **$275**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Professional Organization Dues $250 WPRA $350 Music License BMI **$600**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$1,150 WPRA Conference (Rec Director & Assistant) $150 Staff Training **$1,300**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Maintenance on two vehicles **$500**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Miscellaneous items
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	1 page ad in Fitchburg Star each month $1,400/month (Recycling & Utilities pay other 1/2) $650 – convert forms to Spanish **$9,050**
-350	Repair & Maintenance Supplies	Supplies required performing repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	

-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-370	Roadway Supplies	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc	
-387	Recreation Program Expense	Expenses to provide programming.	Expenses for youth & adult recreation programs (Equipment). This expense is offset by registration fees collected for programs. **$38,470**
-389	Neighborhood Events	Expenses to provide programming.	

2018 PERSONNEL SUMMARY

E= Existing Position Or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Recreation & Community Center

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Chad Sigl	Recreation Director	11/3/08	2080			
	E	Tony King	Recreation Assistant	9/8/08	2080	60		
	E	(2) LTE Recreation Seasonal	Program Coordinator				600	
	E	(3) LTE Recreation Seasonal	Playground Leader				677	
	E	(3) LTE Recreation Seasonal	Tennis Instructor				849	
	E	(2) LTE Recreation Seasonal	School Gym Attendant				311	
	E	(1) LTE Recreation	Office Assistant				465	
	E*	Youth BB Scorer	Sports Officials				60	
	E*	Youth Referee	Sports Officials				100	
	E*	Adult Referee	Sports Officials				465	
		* Reclassification from contractual to employee based on HR review (effective 1/1/15)						
		Total This Page			4,160	60	3,527	
		Total from Previous Pages						
		TOTAL ALL PAGES			4,160	60	3,527	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

2018 PROPOSED

PUBLIC WORKS

PUBLIC WORKS

MASS TRANSIT

REFUSE & RECYCLING (Fund 213)

WATER UTILITY (Fund 602)

SEWER UTILITY (Fund 603)

STORMWATER UTILITY (Fund 604)

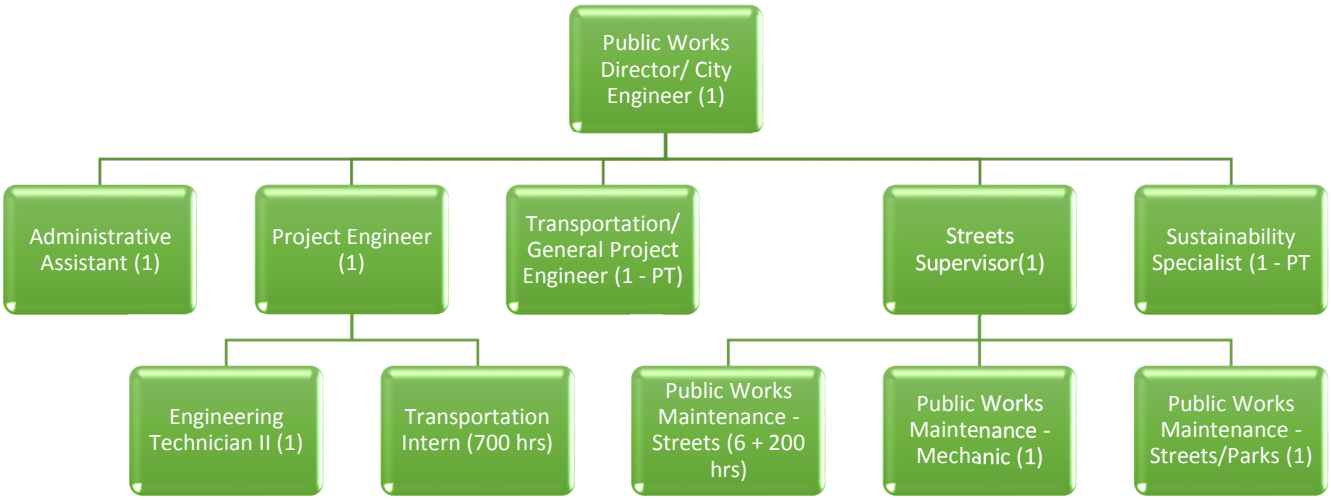
SUSTAINABILITY

BUILDING & GROUNDS

BUILDING INSPECTION

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Note: Building & Grounds, Building Inspection, Parks, Utility, and Solid Waste divisions are not included in this organizational chart though they are part of the Public Works Department.

Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Director of Public Works/City Engineer	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Traffic Engineer	.6	.6	.6	.6	.6
Project Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Transportation Intern	.3	.3	.3	.3	.3
Public Works Supervisor – Streets	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance – Streets	7.0	7.0	7.0	6.0	6.0
Public Works Maintenance – Mechanic	-	-	-	1.0	1.0
Public Works Maintenance – Parks/Streets	-	-	-	1.0	1.0
LTE Public Works Maintenance – Streets	.1	.1	.1	.1	.1
Sustainability Specialist	-	.3	.5	.5	.5
Sustainability Intern	.4	-	-	-	-

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure
- Streets maintenance
- Solid Waste Collection and Recycling
- Park maintenance
- Traffic control
- Bicycle and pedestrian accommodation
- Transit operation and planning
- Sustainability initiatives
- Maintain geographic information system
- Review and issue permits
- Oversee installation of new public infrastructure
- Emergency management

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Lane miles of road maintained	120.89	122.06	122.89	125	128
Miles of path/sidewalk maintained (Plowed)	~24	~25	26.23	30	35
Acres of parking lots plowed	~9.5	~10	10.45	12.5	14
Development reviews	90	111	127	140	150

Significant Accomplishments in 2017:

- Oversaw new developments (Fahey Fields, Nine Springs, North Park, Quarry Vista, Terravessa, Uptown Crossing)
- Equipment replacement
- Took over maintenance of McKee Road
- Street resurfacing
- Paved shoulders on Haight Farm Road
- Lacy Road reconstruction
- Planning for McKee Road improvements from Commerce Park Drive to Seminole Highway
- Bike path and sidewalk resurfacing
- Verona Road utility relocations
- Compost and recycling center improvements
- Byrne Pond stormwater retrofit
- Fitchrona Road culvert replacement south of Verona Road
- Parking lot resurfacing

New Initiatives for 2018:

- Emergency siren installation (Uptown/Northeast Neighborhood)
- Parking lot resurfacing
- Equipment replacement
- Installation of Sub Zero Parkway to Seminole Highway
- Fitchrona/Nesbit intersection signalization
- Street resurfacing
- Traffic calming on East Cheryl Parkway
- Lengthen southbound Fish hatchery turn bay to East Cheryl Parkway
- Land acquisition for McKee Road improvements from Commerce Park Drive to Seminole Highway
- Fish Hatchery Road resurfacing from McKee Road north to City limits

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$933,837	$1,027,107	$406,141	$994,622	$1,027,112	$5
Contractual Services	662,178	773,638	38,181	705,864	785,640	12,002
Operating Expenses	435,171	464,725	105,768	476,405	536,330	71,605
Allocated Benefits	69,990	31,215	15,608	31,215	74,045	42,830
Transfers to Other Funds	-	-	-	-	-	-
Total	$2,101,176	$2,296,685	$565,698	$2,208,106	$2,423,127	$126,442

Significant Budget Changes from 2017 to 2018:

- 100-5300-370 Budget increased $68,615 (mostly due to low salt purchase in 2017 due to reserves of salt from 2016 season). Increased salt and asphalt and retaining wall budget slightly.
- 100-5300-230 Added $5,000 for McKee/Fish Hatchery signal to add a "No Turn on Red" blank out sign and upgrade the pedestrian signals to countdown timers. Added $10,000 for a left turn arrow at the Post Rd/Fish Hatchery Road signal.
- 100-5144-290 Added $2,000 to allow for monitoring and tracking of solar system performance.

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5144-110	SALARIES & WAGES-SUSTAINABILIT	$ -	$ -	$ -	$ -	$ 2,002	$ 400	$ 5,512	$ 231	$ 5,622	$ 5,730	$ 115	$ 5,845	$ 333	6.0%
100-5144-131	FICA	$ -	$ -	$ -	$ -	$ 153	$ 31	$ 422	$ 16	$ 430	$ 438	$ 9	$ 447	$ 25	5.9%
100-5144-132	WRS	$ -	$ -	$ -	$ -	$ 132	$ 26	$ 375	$ 16	$ 382	$ 384	$ 8	$ 392	$ 17	4.5%
100-5144-161	LIFE INS	$ -	$ -	$ -	$ -	$ 3	$ 1	$ 8	$ -	$ 8	$ 15	$ -	$ 15	$ 7	87.5%
100-5144-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 33	$ -	$ -	$ 36	$ -	$ 36	$ 3	9.1%
	Personnel Costs Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,290**	**$ 458**	**$ 6,350**	**$ 263**	**$ 6,442**	**$ 6,603**	**$ 132**	**$ 6,735**	**$ 385**	**6.1%**
100-5144-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 1,438	$ 288	$ 2,888	$ -	$ 2,888	$ 2,890	$ -	$ 2,890	$ 2	0.1%
100-5144-290	OTHER CONTRACTUAL	$ -	$ -	$ -	$ -	$ 78	$ 16	$ -	$ 26	$ 26	$ 2,000	$ -	$ 2,000	$ 2,000	100.0%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,516**	**$ 303**	**$ 2,888**	**$ 26**	**$ 2,914**	**$ 4,890**	**$ -**	**$ 4,890**	**$ 2,002**	**69.3%**
100-5144-320	PUBLICATIONS, DUES & SUBSCRIPT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 120	$ -	$ 120	$ 120	100.0%
100-5144-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ -	$ 724	$ 145	$ -	$ -	$ -	$ 570	$ -	$ 570	$ 570	100.0%
100-5144-340	OPERATING MATERIALS & SUPP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,300	$ -	$ 2,300	$ 2,300	100.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 724**	**$ 145**	**$ -**	**$ -**	**$ -**	**$ 2,990**	**$ -**	**$ 2,990**	**$ 2,990**	**100.0%**
100-5144-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 215	$ -	$ 215	$ 215	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 215**	**$ -**	**$ 215**	**$ 215**	**100.0%**
	Sustainability Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,530**	**$ 1,812**	**$ 9,238**	**$ 289**	**$ 9,356**	**$ 14,698**	**$ 132**	**$ 14,830**	**$ 5,592**	**60.5%**
100-5300-110	SALARIES & WAGES - PUBLIC WKS	$ 546,052	$ 586,899	$ 653,500	$ 657,579	$ 639,766	$ 616,759	$ 690,013	$ 272,625	$ 681,144	$ 688,632	$ 13,773	$ 702,405	$ 12,392	1.8%
100-5300-115	OVERTIME	$ 24,765	$ 27,825	$ 37,775	$ 26,005	$ 25,044	$ 28,283	$ 27,997	$ 12,371	$ 27,776	$ 27,994	$ 542	$ 28,536	$ 539	1.9%
100-5300-120	PT/LTE/SEASONAL WAGES	$ 102,180	$ 71,715	$ 18,492	$ 9,718	$ 13,055	$ 43,032	$ 13,369	$ 3,084	$ 13,194	$ 13,375	$ -	$ 13,375	$ 6	0.0%
100-5300-130	DIRECT FRINGE BENEFITS	$ 115,265	$ 95,427	$ 98,692	$ 102,185	$ -	$ 82,314	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5300-131	FICA	$ -	$ -	$ -	$ -	$ 50,961	$ 10,192	$ 56,224	$ 22,134	$ 55,505	$ 56,133	$ 1,095	$ 57,228	$ 1,004	1.8%
100-5300-132	WRS	$ -	$ -	$ -	$ -	$ 43,582	$ 8,716	$ 49,007	$ 19,562	$ 48,381	$ 48,207	$ 959	$ 49,166	$ 159	0.3%
100-5300-135	LONGEVITY	$ 3,615	$ 4,093	$ 4,367	$ 4,395	$ 3,366	$ 3,967	$ 3,576	$ 3,441	$ 3,441	$ 3,765	$ -	$ 3,765	$ 189	5.3%
100-5300-143	PER DIEMS - BD OF PUBLIC WKS	$ 313	$ 213	$ 350	$ 413	$ 375	$ 333	$ 300	$ 150	$ 300	$ 300	$ -	$ 300	$ -	0.0%
100-5300-144	PER DIEMS - TRANSPORTATION	$ 1,180	$ 1,005	$ 540	$ 650	$ 775	$ 830	$ 1,280	$ 490	$ 1,280	$ 1,280	$ -	$ 1,280	$ -	0.0%
100-5300-160	HEALTH INS	$ 119,782	$ 128,326	$ 144,490	$ 138,073	$ 143,129	$ 134,760	$ 160,386	$ 66,500	$ 145,660	$ 147,958	$ -	$ 147,958	$ (12,428)	-7.7%
100-5300-161	LIFE INS	$ 629	$ 1,241	$ 1,367	$ 1,567	$ 1,347	$ 1,230	$ 1,346	$ 584	$ 1,221	$ 1,410	$ 28	$ 1,438	$ 92	6.8%
100-5300-162	DISABILITY INS	$ 508	$ -	$ -	$ -	$ -	$ 102	$ 4,094	$ -	$ -	$ 4,072	$ 63	$ 4,135	$ 41	1.0%
100-5300-163	DENTAL INS	$ 10,627	$ 10,493	$ 10,298	$ 10,028	$ 10,148	$ 10,319	$ 13,165	$ 4,938	$ 10,278	$ 10,791	$ -	$ 10,791	$ (2,374)	-18.0%
	Personnel Costs Total	**$ 924,916**	**$ 927,237**	**$ 969,871**	**$ 950,613**	**$ 931,548**	**$ 940,837**	**$ 1,020,757**	**$ 405,879**	**$ 988,180**	**$ 1,003,917**	**$ 16,460**	**$ 1,020,377**	**$ (380)**	**0.0%**
100-5300-210	PROFESSIONAL SERVICES	$ 525	$ -	$ 7,055	$ 600	$ 3,065	$ 2,249	$ 2,000	$ 505	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5300-220	STREET LIGHT SERVICE - MG&E	$ 124,656	$ 132,655	$ 146,654	$ 159,766	$ 158,282	$ 144,403	$ 164,000	$ 57,306	$ 164,000	$ 164,000	$ -	$ 164,000	$ -	0.0%
100-5300-225	STREET LIGHT MAINTENANCE	$ 10,033	$ 566	$ 10,033	$ 25,080	$ 8,833	$ 10,909	$ 28,000	$ 4,140	$ 28,000	$ 28,000	$ -	$ 28,000	$ -	0.0%
100-5300-230	TRAFFIC SIGNAL MAINTENANCE	$ 13,239	$ 12,404	$ 3,412	$ 33,656	$ 30,255	$ 18,593	$ 17,250	$ 2,711	$ 17,250	$ 32,250	$ -	$ 32,250	$ 15,000	87.0%
100-5300-245	COMPUTER RELATED REP & MAINT	$ (1,227)	$ 1,496	$ 1,373	$ 1,727	$ 396	$ 753	$ 1,900	$ 1,290	$ 1,900	$ 1,900	$ -	$ 1,900	$ -	0.0%
100-5300-250	PUBLIC NOTICES/ADS	$ -	$ 104	$ 259	$ 561	$ 452	$ 275	$ 600	$ 435	$ 600	$ 600	$ -	$ 600	$ -	0.0%
100-5300-290	OTHER CONTRACTUAL	$ (119)	$ 27,710	$ 2,000	$ -	$ -	$ 5,918	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Total	**$ 147,107**	**$ 174,935**	**$ 170,786**	**$ 221,390**	**$ 201,283**	**$ 183,100**	**$ 213,750**	**$ 66,387**	**$ 213,750**	**$ 228,750**	**$ -**	**$ 228,750**	**$ 15,000**	**7.0%**
100-5300-310	OFFICE SUPPLIES & POSTAGE	$ 1,572	$ 1,166	$ 1,460	$ 1,497	$ 1,002	$ 1,339	$ 1,600	$ 519	$ 1,600	$ 1,600	$ -	$ 1,600	$ -	0.0%
100-5300-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 8,146	$ 9,237	$ 9,315	$ 9,361	$ 10,127	$ 9,237	$ 9,400	$ 1,335	$ 9,400	$ 9,400	$ -	$ 9,400	$ -	0.0%
100-5300-323	UNIFORMS & PROTECTIVE GEAR	$ 5,222	$ 2,366	$ 5,034	$ 7,025	$ 6,629	$ 5,255	$ 9,950	$ 3,785	$ 6,590	$ 9,950	$ -	$ 9,950	$ -	0.0%
100-5300-325	TRAINING & TRAVEL	$ 5,220	$ 4,342	$ 4,722	$ 1,539	$ 2,487	$ 3,662	$ 9,305	$ 1,474	$ 9,305	$ 9,305	$ -	$ 9,305	$ -	0.0%
100-5300-330	VEHICLE USE REIMBURSEMENT	$ 97	$ 14	$ 20	$ -	$ -	$ 26	$ 475	$ 71	$ 250	$ 475	$ -	$ 475	$ -	0.0%
100-5300-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ 80,212	$ 112,971	$ 67,725	$ 64,069	$ 81,844	$ 81,364	$ 103,760	$ 12,759	$ 103,760	$ 103,760	$ -	$ 103,760	$ -	0.0%
100-5300-340	OPERATING MATERIALS & SUPPLIES	$ 1,936	$ 1,622	$ 4,072	$ 1,409	$ 1,470	$ 2,102	$ 1,500	$ 481	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
100-5300-345	PUBLIC INFORMATION & EDUCATION	$ -	$ 401	$ -	$ -	$ 110	$ 102	$ 300	$ -	$ 300	$ 300	$ -	$ 300	$ -	0.0%
100-5300-350	REPAIR & MAINT SUPPLIES	$ 34,861	$ 33,241	$ 27,677	$ 26,199	$ 25,723	$ 29,540	$ 22,000	$ 14,192	$ 20,785	$ 22,000	$ -	$ 22,000	$ -	0.0%
100-5300-355	EQUIPMENT EXPENSE	$ 9,012	$ 11,149	$ 11,702	$ 10,131	$ 6,209	$ 9,641	$ 7,000	$ 3,360	$ 7,000	$ 7,000	$ -	$ 7,000	$ -	0.0%
100-5300-363	COMMUNICATIONS EXPENSE	$ 3,519	$ 3,355	$ 4,785	$ 4,258	$ -	$ 3,183	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5300-365	TELEPHONE EXPENSE	$ 609	$ 606	$ 895	$ 565	$ -	$ 535	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5300-370	ROADWAY SUPPLIES	$ 76,412	$ 125,717	$ 110,200	$ 133,039	$ 143,466	$ 117,767	$ 87,935	$ 47,607	$ 105,850	$ 156,550	$ -	$ 156,550	$ 68,615	78.0%
100-5300-371	POLES & LIGHTS REPLACE STOCK	$ (7,032)	$ 3,308	$ 10,545	$ 7,034	$ 10,809	$ 4,933	$ 11,000	$ 565	$ 9,565	$ 11,000	$ -	$ 11,000	$ -	0.0%
100-5300-375	ROAD MAINTENANCE	$ 190,070	$ 180,896	$ 182,255	$ 190,848	$ 144,571	$ 177,728	$ 200,000	$ 19,620	$ 200,000	$ 200,000	$ -	$ 200,000	$ -	0.0%
100-5300-377	CURB & SIDEWALK REPAIR - MINOR	$ 7,315	$ 4,303	$ 7,781	$ 10,091	$ -	$ 5,898	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 417,171**	**$ 494,694**	**$ 448,188**	**$ 467,065**	**$ 434,447**	**$ 452,313**	**$ 464,725**	**$ 105,768**	**$ 476,405**	**$ 533,340**	**$ -**	**$ 533,340**	**$ 68,615**	**14.8%**
100-5300-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 69,990	$ 13,998	$ 31,215	$ 15,608	$ 31,215	$ 30,345	$ -	$ 30,345	$ (870)	-2.8%
100-5300-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 43,485	$ -	$ 43,485	$ 43,485	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 69,990**	**$ 13,998**	**$ 31,215**	**$ 15,608**	**$ 31,215**	**$ 73,830**	**$ -**	**$ 73,830**	**$ 42,615**	**136.5%**
	Public Works Total	**$ 1,489,194**	**$ 1,596,866**	**$ 1,588,845**	**$ 1,639,068**	**$ 1,637,268**	**$ 3,166,498**	**$ 1,730,447**	**$ 593,642**	**$ 1,709,550**	**$ 1,839,837**	**$ 16,460**	**$ 1,856,297**	**$ 125,850**	**7.3%**
100-5352-200	METRO TRANSIT SERVICES	$ 377,000	$ 384,000	$ 426,400	$ 407,889	$ 459,379	$ 410,934	$ 488,000	$ (29,432)	$ 488,000	$ 483,000	$ -	$ 483,000	$ (5,000)	-1.0%
100-5352-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200	$ 1,200	$ -	$ -	$ -	$ -	100.0%
100-5352-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ 69,000	$ -	$ -	$ 69,000	$ -	$ 69,000	$ -	0.0%
	Contractual Services Total	**$ 377,000**	**$ 384,000**	**$ 426,400**	**$ 407,889**	**$ 459,379**	**$ 410,934**	**$ 557,000**	**$ (28,232)**	**$ 489,200**	**$ 552,000**	**$ -**	**$ 552,000**	**$ (5,000)**	**-0.9%**
	Mass Transit Total	**$ 377,000**	**$ 384,000**	**$ 426,400**	**$ 407,889**	**$ 459,379**	**$ 410,934**	**$ 557,000**	**$ (28,232)**	**$ 489,200**	**$ 552,000**	**$ -**	**$ 552,000**	**$ (5,000)**	**-0.9%**

2018 Budget Expenditure Detail

Department: Public Works

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
143	Per Diem for Board of PW	Includes Per Diem for 2 members; estimated 12 meetings	Half of costs from General Fund; Remainder from Utility Fund. $25 per meeting for citizen members. **$300**
144	Per Diem for TTC	Includes Per Diem for 6 members; estimated 8 meetings	$35 per meeting for the Chairperson and $25 per meeting for citizen members. **$1,280**
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	For outside engineering opinions or assistance from consultants $800 Mandatory bridge inspections 6 @ $200 each = $1,200 **$2,000**
-220	Street Light & Signal Energy	Energy costs associated with City owned street lights	1,320 fixtures, 15 signals, and 5 warning sirens **$164,000**
-225	Street Light and Warning Siren Maintenance	Includes costs to maintain the City's street lights and warning sirens.	For costs associated beyond normal maintenance to include labor and materials for street lights repaired by licensed electricians. Also includes cost for maintaining city warning sirens. Some street light accidents with drivers reimbursed. **$28,000**
-230	Traffic Signal Maintenance	Includes costs to maintain the City's traffic signals.	For our share of costs of maintaining traffic signals on Fish Hatchery Road and McKee Road, $5,000 for No Turn on Red blank out sign and countdown pedestrian signals at McKee/Fish Hatchery signal, $10,000 for left turn arrows on southbound Fish Hatchery Road to turn left onto Post Road **$32,250**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either hardware or software repairs, enhancements or replacement.	1 Civil 3D floating License plus support fee $1,400 Truck diagnostic software maintenance agreement $500 **$1,900**

-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	For notices requiring publication including projects and public information meetings. **$600**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Postage $1,100 General office supplies, (3-Ring binders, letter trays, name plates, engineering supplies, divider tabs, and other misc. supplies) $500 **$1,600**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Madison Area Metropolitan Planning Organization $8,200 Agency membership to American Public Works Association $765 WI Land Information Assoc. $50 1 registration Institute of Transportation Engineers $285 Misc. $100 **$9,400**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Uniforms for Streets Division, including protective gear, also protective clothing for Engineering Division. First aid supplies $200 $500 per person for uniforms $5,700 9 work boots $250 ea = $2,250 2 safety eyeglasses $200 Miscellaneous $1,600 **$9,950**
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Training for Streets (8), Administrative (1) and Engineering Public Works Employees (4). National Institute of Transportation Engineers (1) = $650 North American Surveyors Conference = $1,005 National APWA Conferences (1) = $2,000 State APWA Chapter Conferences 4 @ $125 = $500 Engineering Surveying Certifications/Training (floodplain/surveying/erosion control/etc) 5 @ $400 = $2,000 Admin Assistant (Word/Excel/Etc) $250 Streets Staff (CDL/Safety/Tree/Bucket) 9 @ $222 = $2,000 Snow Plow Rodeo 2 @ $250 = $500 ASE Certifications $400 **$9,305**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate	870 miles @ $.54/mile **$475**

-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	5,800 gallons unleaded gas @ $2.45 = $14,210 14,000 gallons of diesel fuel @ $2.95 = $41,300 truck repairs $20,000 500 gallons of oil @ $12.50=$6,250 Uria 300gal=$1,500 10 tires @ $180 = $1,800 1 plow truck tires @600/ea=$600 8 plow truck tires @ 375/ea = $3,000 2 tractor tires@300/ea=$600 4 tractor tires@500=$4,000 tire repair $500 6 sets plow blades @ 1,000/ea = $6,000 Misc. $4,000 **$103,760**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Engineering supplies such as paint, marking ribbon, hubs and lath, no parking signs, traffic count supplies. Traffic counter supplies $650 Material testing supplies $350 Marking paint $150 Hubs & lath $200 CDL certification renewal $100 Miscellaneous $50 **$1,500**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	Education event supplies – signage – food. Bike /volunteer events. **$300**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Parts for repair of Street equipment, shop supplies and tools. Welding supplies $600 Shop supplies $2,900 Misc. tools and supplies $4,000 Air compressor repairs mower parts $3,500 Truck equipment parts and paint $10,000 Misc. supplies $1,000 **$22,000**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Costs for copier and fax machines on 3rd floor of City Hall for use by Planning & Zoning, Building Inspection, Parks and Public Works. Copier lease $5,500 Misc. Engineering equipment (metal locators) $1,500 **$7,000**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios.	Repairs of radio system **$500**

-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-370	Roadway Supplies	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc.	Supplies to maintain over 125 centerline miles of roadway. 1560 tons of salt @ $70.50/ton = $110,000 40,000 gals of salt brine @ $0.30/gal = $12,000 250 tons of sand @ $10/ton = $2,500 650 tons of gravel @ $7/ton = $4,550 Curb paint = $3,000 Street sign supplies = $6,000 Cold mix asphalt = $6,000 Mailbox replacement=$500 Organic deicer – 2500 gals = $5,000 Manhole Tar = $2,000 Retaining Wall Repair = $5,000 **$156,550**
-371	Poles and Lights/Replace stock	Includes non-capital street lights and poles to be used as needed.	For new street lights and replacement of existing poles and fixtures where needed for stock and accidents. **$11,000**
-375	Road Maintenance	Costs incurred in maintaining the City's road infrastructure. Capital amounts for replacements included in the capital projects fund.	Chip sealing, crack filling of streets per our street maintenance program, and pavement marking replacement. 28,300 lbs of crack filling at $1.20/lbs = $34,000 Pavement markings $26,000 80,000 sq yards of surface sealing @$1.75/sq yd =$140,000 **$200,000**

2018 PERSONNEL SUMMARY

E= Existing Employee

N = New Hire - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Public Works – General Fund

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Cory Horton 34% Public Works 33% Stormwater 33% Water Utility	Director of Public Works & City Engineer	9/29/2014	2,080	0		N/A
	E	Dena Uselman Public Works 50% Building Inspection 25% Refuse Recycling 25%	Administrative Assistant	12/12/2016	2,080	20		N/A
	E	Ahnaray Bizjak	Traffic Engineer	11/22/2004		0	1,250	N/A
	E	Gus Vander Wegen	Project Engineer	3/31/2008	2,080			N/A
	E	Dakota Dorn	Engineering Technician	5/30/2017	2,080	60		N/A
	E	Ramona Fan	Transportation Intern	6/172017		40	700	N/A
	E	Erika Kluetmeier Public Works 39% Refuse Recycling 38% Water Utility 15% Stormwater 8%	Sustainability Specialist	10/6/2014		0	1,040	N/A
	E	Mark Hodel	Streets Supervisor	12/24/1990	2,080	75		N/A
	E	Marc Jones	Streets Maintenance	11/14/2016	2,080	75		N/A
	E	Mike Schulte	Streets Maintenance	3/30/2015	2,080	75		N/A
	E	Todd Sanford	Streets Maintenance	5/15/2006	2,080	75		N/A
	E	Russ Jones	Streets Maintenance	12/22/2008	2,080	75		N/A
	E	Lonnie Tracy	Streets Maintenance	1/5/2009	2,080	75		N/A
	E	Brad Marx	Streets Maintenance	11/28/2016	2,080			N/A
	E	Steve Droster	Streets/Parks Maintenance	11/29/2010	2,080	75		N/A
	E	Robert Wipperfurth	Streets Maintenance/ Mechanic	7/13/2009 in position 1/4/2016	2,080	75		N/A
	E	Ray Manion	PT Streets Maintenance	02/17/2014			200	N/A
		Total This Page			27,040	720	3,190	
		TOTAL ALL PAGES			27,040	720	3,190	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

2018 Budget Expenditure Detail

Department: Public Works – Mass Transit

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-200	Madison Metro Transit Subsidy	Reimbursement to Madison Metro Transit for the provision of transit services throughout the City.	The actual cost to provide the existing level of transit service in Fitchburg is over $1.5 million. After factoring in the revenue for the route and the various aids (capital, federal, and state) that are available for transit, the cost to Fitchburg is reduced. Includes 10,550 vehicle hours of service. **$483,000**
-290	Other Contractual Services	Ride-Share Services	Fixed route ride-sharing from East to West Fitchburg **$69,000**

Madison Metro Transit
Calculation of Partner's Annual Investment in Metro Service

Partner: City of Fitchburg

	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Partner's Annual Vehicle Hours	10,546.8	10,276.6	10,546.8	10,546.8
Total Annual System Costs per Total Annual System Vehicle Hours	$ 135.36	$ 139.76	$ 141.84	$ 134.94
Partner's Share of Total Annual System Costs	$1,427,595	$ 1,436,244	$ 1,495,977	$ 1,423,229
Less Partner's Share of Annual Operating Revenues				
Fixed Route Passenger Revenue	$ 187,680	$ 177,374	$ 180,088	$ 183,144
Paratransit Service Revenue	$ 107,463	$ 112,832	$ 108,906	$ 31,314
Miscellaneous Revenue	$ 13,524	$ 22,446	$ 20,212	$ 24,931
Total Operating Revenue	$ 308,667	$ 312,652	$ 309,206	$ 239,389
Partner's Annual Gross Deficit	$1,118,928	$ 1,123,592	$ 1,186,771	$ 1,183,840
Less Partner's Share of Capital, Federal & State Aid				
Capital Aid	$ 123,572	$ 115,599	$ 126,718	$ 119,177
Federal Aid	$ 162,777	$ 161,421	$ 162,744	$ 166,751
State Aid	$ 411,616	$ 404,512	$ 409,551	$ 414,967
Total Aid	$ 697,965	$ 681,532	$ 699,013	$ 700,895
Partner's Annual Investment in Metro Service	$ 420,963	$ 442,060	$ 487,758	$ 482,945
Quarterly payment			$ 121,940	$ 120,736

2018 Budget Expenditure Detail

Department: Sustainability (General Government)

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees		
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Green Tier Legacy Community energy benchmarking. Continue analyzing energy data, and evaluating opportunities for energy and cost savings. **$2,890**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either hardware or software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Monthly monitoring/tracking services for City Hall (2017), PWMF (2017), West Fire Station & Library to verify solar energy production, compare to estimates, and identify equipment malfunction. **$2,000**
		OPERATING SUPPLIES & EXPENSE	

-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	PY - 0 Membership, International Society of Sustainability **$120**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	PY - 0 Growing Sustainable Communities Conference – $405 Sustain Dane Annual Conference – $125 Spark Sustainability Planning online course (ISSP) – $40 **$570**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Meter equipment for solar monitoring web portal for City Hall (2009) and PWMF ground mount (2011) and two hours of electrician labor for installation. This is a one-time expense for lifetime service. **$2,300**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

Department Mission:

Provide the citizens of Fitchburg with cost effective, environmentally sound management services focused on the diversion of materials from the landfill and promoting sustainability through waste reduction, reuse, recycling, innovative technology, customer service and education.

Authorized Positions (FTE):

	2014	2015	2016	2017	2018
None					

Major Responsibilities & Services Provided:

- Manage refuse, recycling, sharps disposal, brush and yard waste contract services
- Ensure City drop off site is managed effectively
- Ensure City compost site meets permit regulations
- Ensure continued outreach and education measures effectively increase sustainability and reduce waste to landfills.

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Number of Recycling Customers	5,273	5,363	5,400	5,472	5,562
Pounds of Recycling per customer	676	658	651	641	650
Number of Refuse Customers	5,269	5,359	5,396	5,468	5,558
Pounds of Refuse per customer	1,218	1,242	1,258	1,258	1,259
Tons of Recycling	1,783	1,765	1,757	1,753	1,810
Oil Recycling Gallons	n/a	3,025	4,415	4,000	4,300
Tons of Compost Processed/Used	n/a	3,328	3,394	3,440	3,500
Annual Charge per Unit	$152	$142	$150	$158	$161

Significant Accomplishments in 2017:

- Conducted two shred events and one electronic recycling event
- Performed recycling outreach to schools and apartments
- Performed med pickup x2
- Sharps collection at Walgreens and Hometown Pharmacy
- “Recollect” application implemented on Fitchburg website, July 2017

New Initiatives for 2018:

- Organize compost reuse and processing system
- Continued optimization for drop off site compliance

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$97,204	$118,679	$56,948	$108,979	$120,884	$2,205
Contractual Services	763,615	798,386	392,053	798,399	822,423	24,037
Operating Expenses	7,891	31,000	2,716	25,900	31,000	-
Allocated Benefits	6,245	8,570	3,846	7,693	10,215	1,645
Transfers to Other Funds	22,513	52,513	11,257	52,513	22,513	(30,000)
Total	$897,468	$1,009,148	$466,820	$993,484	$1,007,035	$(2,113)

Significant Budget Changes from 2017 to 2018:

- Annual contract and new customer increase for refuse, recycling, brush and yard waste pick up. Rates increased from $158 per unit per year to $161 per unit per year.

City of Fitchburg
Refuse & Recycle Collection Fund #213
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
213-4354-213	RECYCLING GRANT - ST OF WISC	$ 103,331	$ 103,365	$ 103,355	$ 106,524	$ 98,462	$ 103,008	$ 98,000	$ 103,638	$ 103,638	$ 103,638	$ -	$ 103,638	$ 5,638	5.8%
213-4373-213	MISC AID/GRANT - DANE COUNTY	$ -	$ -	$ -	$ 2,222	$ 1,633	$ 771	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-4642-000	REFUSE & RECYCLE COLLECTION	$ 762,064	$ 764,147	$ 820,893	$ 770,343	$ 824,020	$ 788,293	$ 873,222	$ 872,224	$ 872,224	$ 909,457	$ -	$ 909,457	$ 36,235	4.1%
213-4800-000	MISCELLANEOUS REVENUES	$ 1,336	$ 2,232	$ 5,919	$ 6,571	$ 4,535	$ 4,119	$ 3,000	$ 1,966	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
213-4800-001	C&D REUSE/RECYCLE DEP RETAINED	$ -	$ -	$ -	$ 52	$ -	$ 10	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-4810-000	INTEREST ON TEMP INVESTMENTS	$ -	$ -	$ 1,015	$ 1,190	$ 3,100	$ 1,061	$ 1,000	$ -	$ 2,000	$ 1,500	$ -	$ 1,500	$ 500	50.0%
213-4830-100	YARDWASTE POLYBAG SALES	$ 178	$ 96	$ 42	$ 22	$ 395	$ 147	$ 200	$ 36	$ 200	$ 200	$ -	$ 200	$ -	0.0%
213-4830-200	SALE OF RECYCLED MATERIALS	$ 3,811	$ 3,828	$ 3,493	$ -	$ -	$ 2,226	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ 7,785	$ 1,557	$ 8,000	$ 12,912	$ 12,912	$ 12,000	$ -	$ 12,000	$ 4,000	50.0%
213-4890-400	ALLOCATED INSURANCE DIVIDEND	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
213-4930-213	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,226	$ -	$ 990	$ (25,232)	$ 1,972	$ (23,260)	$ (48,486)	-192.2%
	Total Revenues	$ 870,721	$ 873,668	$ 934,717	$ 886,925	$ 939,930	$ 901,192	$ 1,009,148	$ 990,775	$ 995,464	$ 1,005,063	$ 1,972	$ 1,007,035	$ (2,113)	-0.2%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
213-5362-110	SALARIES & WAGES - RECYCLING	$ 53,376	$ 53,717	$ 57,338	$ 66,867	$ 71,007	$ 60,461	$ 82,383	$ 43,187	$ 75,258	$ 83,528	$ 1,670	$ 85,198	$ 2,815	3.4%
213-5362-115	OVERTIME WAGES	$ 468	$ 168	$ 320	$ 120	$ 983	$ 412	$ 1,056	$ 1,346	$ 1,224	$ 1,181	$ 24	$ 1,205	$ 149	14.1%
213-5362-120	PT/LTE/SEASONAL WAGES	$ -	$ -	$ -	$ -	$ 486	$ 97	$ 3,480	$ -	$ 3,532	$ 3,593	$ -	$ 3,593	$ 113	3.2%
213-5362-130	DIRECT FRINGE BENEFITS	$ 8,269	$ 7,625	$ 8,380	$ 9,891	$ -	$ 6,833	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
213-5362-131	FICA	$ -	$ -	$ -	$ -	$ 5,456	$ 1,091	$ 6,635	$ 3,400	$ 6,142	$ 6,760	$ 130	$ 6,890	$ 255	3.8%
213-5362-132	WRS	$ -	$ -	$ -	$ -	$ 4,747	$ 949	$ 5,662	$ 2,492	$ 5,219	$ 5,680	$ 113	$ 5,793	$ 131	2.3%
213-5362-135	LONGEVITY	$ 180	$ 216	$ 270	$ 242	$ 311	$ 244	$ 249	$ 249	$ 273	$ 66	$ -	$ 66	$ (183)	-73.5%
213-5362-140	PER DIEMS - RCC	$ 995	$ 1,015	$ 1,040	$ 1,055	$ 1,055	$ 1,032	$ 1,280	$ 415	$ 2,560	$ 1,280	$ -	$ 1,280	$ -	0.0%
213-5362-160	HEALTH INS	$ 12,582	$ 13,301	$ 13,371	$ 12,695	$ 12,282	$ 12,846	$ 16,254	$ 5,476	$ 13,715	$ 13,930	$ -	$ 13,930	$ (2,324)	-14.3%
213-5362-161	LIFE INS	$ 36	$ 64	$ 75	$ 110	$ 112	$ 79	$ 110	$ 45	$ 124	$ 160	$ 4	$ 164	$ 54	49.1%
213-5362-162	DISABILITY INS	$ 50	$ -	$ -	$ -	$ -	$ 10	$ 475	$ -	$ -	$ 491	$ 6	$ 497	$ 22	4.6%
213-5362-163	DENTAL INS	$ 837	$ 837	$ 764	$ 689	$ 765	$ 778	$ 1,095	$ 337	$ 932	$ 979	$ -	$ 979	$ (116)	-10.6%
213-5362-181	PAY FOR PERFORMANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,264	$ 25	$ 1,289	$ 1,289	100.0%
	Total Personnel Costs	$ 76,792	$ 76,943	$ 81,557	$ 91,669	$ 97,204	$ 84,833	$ 118,679	$ 56,948	$ 108,979	$ 118,912	$ 1,972	$ 120,884	$ 2,205	1.9%
213-5362-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 14	$ 14	$ -	$ -	$ -	$ -	100.0%
213-5362-245	COMPUTER RELATED REP & MAINT	$ 527	$ 2,000	$ 1,135	$ 996	$ 1,570	$ 1,246	$ 2,000	$ 1,999	$ 1,999	$ 2,000	$ -	$ 2,000	$ -	0.0%
213-5362-290	OTHER CONTRACTUAL SERVICES	$ 775,436	$ 815,043	$ 822,100	$ 721,888	$ 762,045	$ 779,302	$ 796,386	$ 390,040	$ 796,386	$ 820,423	$ -	$ 820,423	$ 24,037	3.0%
213-5362-291	OTHER CONTRACTUAL - LEGAL ETC	$ 1,000	$ -	$ -	$ -	$ -	$ 200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Contractual Services	$ 776,964	$ 817,043	$ 823,234	$ 722,884	$ 763,615	$ 780,748	$ 798,386	$ 392,053	$ 798,399	$ 822,423	$ -	$ 822,423	$ 24,037	3.0%
213-5362-310	OFFICE SUPPLIES & POSTAGE	$ 931	$ 994	$ 214	$ 33	$ 7	$ 436	$ 400	$ 56	$ 400	$ 400	$ -	$ 400	$ -	0.0%
213-5362-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 1,005	$ 1,000	$ 900	$ 900	$ -	$ 761	$ 1,000	$ 175	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
213-5362-323	UNIFORMS & PROTECTIVE GEAR	$ -	$ -	$ -	$ -	$ -	$ -	$ 100	$ -	$ -	$ 100	$ -	$ 100	$ -	0.0%
213-5362-325	TRAINING & TRAVEL	$ 700	$ 474	$ 128	$ 459	$ 245	$ 401	$ 550	$ 336	$ 550	$ 550	$ -	$ 550	$ -	0.0%
213-5362-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
213-5362-340	OPERATING MATERIALS & SUPPLIES	$ 159	$ 250	$ 135	$ 15	$ -	$ 112	$ 550	$ 25	$ 550	$ 550	$ -	$ 550	$ -	0.0%
213-5362-345	PUBLIC INFORMATION & EDUCATION	$ 7,275	$ 7,118	$ 8,057	$ 6,155	$ 4,880	$ 6,697	$ 12,500	$ 1,750	$ 12,500	$ 12,500	$ -	$ 12,500	$ -	0.0%
213-5362-380	YARDWASTE POLYBAGS	$ 445	$ 450	$ 591	$ 378	$ 800	$ 533	$ 800	$ -	$ 800	$ 800	$ -	$ 800	$ -	0.0%
213-5362-381	RECYCLING DROP OFF SITE MAINT	$ -	$ 10,319	$ 2,005	$ 697	$ 1,959	$ 2,996	$ 15,000	$ 374	$ 10,000	$ 15,000	$ -	$ 15,000	$ -	0.0%
	Total Operating Expenditures	$ 10,515	$ 20,606	$ 12,030	$ 8,637	$ 7,891	$ 11,936	$ 31,000	$ 2,716	$ 25,900	$ 31,000	$ -	$ 31,000	$ -	0.0%
213-5362-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 6,245	$ 1,249	$ 3,310	$ 1,655	$ 3,310	$ 3,870	$ -	$ 3,870	$ 560	16.9%
213-5362-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,383	$ 2,192	$ 4,383	$ 6,345	$ -	$ 6,345	$ 1,962	44.8%
213-5362-590	ALLOC INSURANCE - BLDG, LI, WC	$ -	$ -	$ -	$ -	$ -	$ -	$ 877	$ -	$ -	$ -	$ -	$ -	$ (877)	-100.0%
	Total Allocated Costs	$ -	$ -	$ -	$ -	$ 6,245	$ 1,249	$ 8,570	$ 3,846	$ 7,693	$ 10,215	$ -	$ 10,215	$ 1,645	19.2%
213-5920-100	TRANSFER TO GENERAL FUND	$ 18,000	$ 18,000	$ 19,643	$ 20,000	$ 20,000	$ 19,129	$ 20,000	$ 10,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
213-5920-300	TRANS TO DEBT SERVICE-RENT	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 1,257	$ 2,513	$ 2,513	$ -	$ 2,513	$ -	0.0%
213-5920-400	TRANSFER TO CAPITAL PROJECTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000	$ -	$ -	$ -	$ (30,000)	-100.0%
	Total Transfers & Other Financing Sources	$ 20,513	$ 20,513	$ 22,156	$ 22,513	$ 22,513	$ 21,642	$ 52,513	$ 11,257	$ 52,513	$ 22,513	$ -	$ 22,513	$ (30,000)	-57.1%
	Total Expenditures	$ 884,784	$ 935,104	$ 938,977	$ 845,703	$ 897,468	$ 900,407	$ 1,009,148	$ 466,820	$ 993,484	$ 1,005,063	$ 1,972	$ 1,007,035	$ (2,113)	-0.2%
	Net Surplus/(Deficit)	$ (14,063)	$ (61,436)	$ (4,260)	$ 41,222	$ 42,462	$ 785	$ (25,226)	$ 523,954	$ 990	$ 25,232	$ (1,972)	$ 23,260	$ 48,486	
	Beginning Fund Balance	$ 338,142	$ 324,079	$ 262,643	$ 258,382	$ 299,604		$ 302,399	$ 342,066	$ 342,066	$ 343,055		$ 343,055		
	Annual Activity	$ (14,063)	$ (61,436)	$ (4,260)	$ 41,222	$ 42,462		$ (25,226)	$ 523,954	$ 990	$ 25,232		$ 23,260		
	Estimated Ending Fund Balance	$ 324,079	$ 262,643	$ 258,382	$ 299,604	$ 342,066		$ 277,173	$ 866,020	$ 343,055	$ 368,287		$ 366,315		
	% of Expenditures	36.6%	28.1%	27.5%	35.4%	38.1%		27.5%		34.5%	36.6%		36.4%		

2018 Budget Expenditure Detail

Department: Public Works – Solid Waste Collection (Refuse, Recycling, Yardwaste, and Brush)

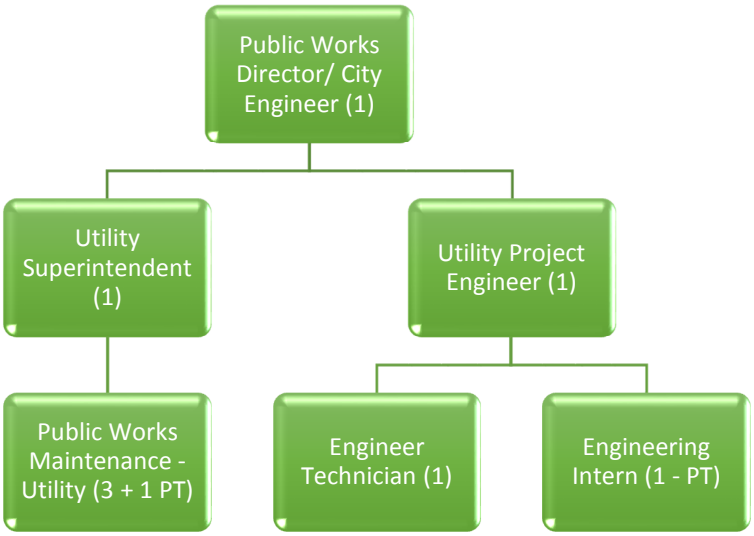
Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees – Resource Conservation Commission	Includes Per Diem for 6 members; estimated 8 meetings, council rep not paid	$35 per meeting for the Chairperson and $25 per meeting for all other members **$1,280**
___	Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
___	_Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Recollect software **$2,000**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	

-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Includes the following, assuming 5460 homes in the first half of the year and 5530 in the 2nd half of the year Refuse collection: $7.15/unit/month Recycling collection: $1.72/unit/month ~10 Recycling Cart Swaps ($150) Yardwaste collection: $2.70/unit/collection* Brush collection: $1.64/unit/collection** Yard Waste Grinding: 3 times/year ($15,000) Brush and Yardwaste disposal fees ($18,250) Sharps collection program ($3,000) MedDrop Supplies and Disposal Costs ($1,650) Tire & Oil filter disposal ($750) Alkaline Battery Recycling ($1,000) Toy/Housewares/Rigid Plastics Recycling ($1,300) Block Polystyrene ($8,600) *Note: there are 4 yard waste collections planned – 2 in Spring and 2 in Fall **Note: There are 14 brush collections planned for the year. Six for the 1st half and eight in the 2nd half of the year. Flexible spending administrative fees $60 **$820,423**
-291	Other Contractual – Legal ET	Legal Advice	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Postage = $250 Recycling packets to new residents = 140 @ 1.60 each ~50 citation and warning letters @ $.45 General office supplies $150 **$400**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Associated Recyclers of Wisconsin $100 Recycling related publications $50 WasteCap sponsor $850 APWA $175 **$1,000**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Engineer Tech Uniform **$100**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	APWA conferences $400 AROW/WCSWMA/NEWCMG conference $150 **$550**

-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	185 miles x $0.54/mile **$100**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Miscellaneous printing and supplies – i.e. Recycling Compliance Assurance Plan, Solid Waste Annual Report - $250 Recycling Supplies - $300 **$550**
-345	Public Information & Education	Quarterly newsletters and other public education materials: production, printing, DVDs or other media, mailing costs	Fitchburg Star advertising – printing and mailing of solid waste information – 12 editions/yr Speakers/Films $150 Food for Green Events $100 **$12,500**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	
-380	Yard Waste Polybag Purchases	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc	~400 Yardwaste Polybags to make available for residents (1 free polybag/residential unit/year available on first come first served basis) **$800**
-381	Recycling Drop off Site Maintenance and Improvements	Non-capital improvements to recycling drop-off site.	Improving camera surveillance system, Bunker Modifications & Relocating Waste Oil Tank **$15,000**

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Utility Superintendent	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance – Utility	3.0	3.0	3.0	3.0	3.0
LTE Public Works Maintenance – Utility	.3	.3	.3	.9	.9
LTE – AMI Meter Installer	.6	.6	.6	-	-
Utility Project Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	-	-	-	1.0	1.0
Engineering Intern	.4	.4	.4	.4	.4

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure
- Water supply and distribution
- Wastewater collection
- Review and issue permits
- Oversee installation of new public infrastructure
- Emergency management

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Feet of water main	508,633	517,493	521,771	535,000	548,000
Feet of sanitary sewer	411,971	415,595	419,270	432,000	445,000
Water customers served	6425	6,481	6,543	6,650	6,750
Sewer customers served	5,806	5,863	5,916	6,020	6,120

Significant Accomplishments in 2017:

- Verona Road utility relocations
- Fitchrona Road water and sanitary installation
- Lacy Road water and sanitary installation
- Seminole Interceptor installation from Marketplace to Lacy Road
- Huegel-Jamestown meter station installation and creation of the Danville Water Service Area
- Removal of King James Booster Station
- AT&T upgrades on Tower E
- Assisted with new West Fire Station construction
- Assisted with the completion of the McKee and McGaw shelter renovations

New Initiatives for 2018:

- Extend Woods Hollow sanitary interceptor
- Extend Syene sanitary interceptor
- Lacy Road water main installation between Hwy 14 and Cty Rd. MM
- Terravessa sanitary installation
- Well 12 construction
- Upgrade water system software (SCADA)
- Planning new water tower D (Uptown)
- Planning for new water loop for Northeast Neighborhood
- Badger Reservoir maintenance

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	n/a	$730,871	$316,387	$731,196	$793,607	$62,735
Contractual Services	n/a	425,253	42,515	384,050	391,624	(33,629)
Operating Expenses	n/a	2,424,200	675,510	2,508,525	2,660,893	236,693
Allocated Benefits	n/a	1,592,313	34,017	1,594,056	1,607,573	15,260
Transfers to Other Funds	n/a	51,700	25,834	51,700	51,700	-
Total	$4,948,861	$5,224,337	$1,094,263	$5,269,527	$5,505,397	$281,059

n/a- Not available - in 2016 the account numbers weren't structured to track this classification of expenses.

Significant Budget Changes from 2017 to 2018:

- 602-5602-340 Purchased Water – We already purchase water in the Rimrock Neighborhood and will be adding the Jamestown Neighborhood with an additional ~60 homes. +$8,500
- 602-5614-240 Maint of Wells (Below Ground) – decrease in wells to be pulled for maintenance - $35,000
- 602-5642-290 Water testing – This account was underestimated in 2017. Increase is for required State and EPA testing. +$24,500
- 603-5827-340 MMSD cost increase +$200,000
- 603-5831-210 Maint of Collection System – increasing televising from 20,000 feet to 30,000 +$5,000
- 603-5831-350 Maint of Collection System – Increase in sewer lining +$10,000

City of Fitchburg
Utility Fund #602 - Water
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-4421-102	602-4421-002	CIAC - From City-W	$ 753,938	$ 4,400	$ 413,204	$ 219,516	$ -	$ 278,212	$ 250,000	$ 11,339	$ 220,000	$ -	$ -	$ -	$ (250,000)	-100.0%
600-4425-100	602-4425-000	Misc Amortization	$ 59,580	$ 59,580	$ 59,580	$ 59,580	$ 59,580	$ 59,580	$ 59,580	$ -	$ 59,580	$ 59,580	$ -	$ 59,580	$ -	0.0%
600-4434-100	602-4434-000	Misc. Credits to Surp	$ 45,343	$ -	$ -	$ -	$ 2,933	$ 9,655	$ -	$ 5,075	$ 5,075	$ -	$ -	$ -	$ -	100.0%
600-4435-100	602-4435-000	Misc. Debits to Surpl	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4460-100	602-4460-000	Unmetered Sales-Ge	$ 6,521	$ 9,784	$ 3,945	$ 3,337	$ 3,404	$ 5,398	$ 4,200	$ 1,360	$ 3,500	$ 3,500	$ -	$ 3,500	$ (700)	-16.7%
600-4461-100	602-4461-000	Metered - Residentia	$ 967,078	$ 769,617	$ 768,392	$ 749,080	$ 824,707	$ 815,775	$ 936,200	$ 392,011	$ 936,200	$ 936,200	$ -	$ 936,200	$ -	0.0%
600-4461-101	602-4461-001	Metered - Commerci	$ 672,359	$ 503,284	$ 173,823	$ 203,478	$ 236,394	$ 357,868	$ 282,000	$ 108,374	$ 282,000	$ 282,000	$ -	$ 282,000	$ -	0.0%
600-4461-102	602-4461-002	Metered - Industrial	$ 60,091	$ 63,087	$ 70,668	$ 69,632	$ 88,492	$ 70,394	$ 94,000	$ 36,011	$ 75,000	$ 94,000	$ -	$ 94,000	$ -	0.0%
600-4461-103	602-4461-003	Metered - Res Irrigat	$ -	$ 56,907	$ 48,750	$ 46,243	$ 49,150	$ 40,210	$ 58,000	$ 13,950	$ 52,000	$ 58,000	$ -	$ 58,000	$ -	0.0%
600-4461-104	602-4461-004	Metered - Comm Irrig	$ -	$ 55,461	$ 35,298	$ 37,055	$ 35,540	$ 32,671	$ 45,000	$ 11,300	$ 40,000	$ 45,000	$ -	$ 45,000	$ -	0.0%
600-4461-105	602-4461-005	Metered - Ind Irrigatic	$ -	$ 4,554	$ 5,519	$ 4,847	$ 4,669	$ 3,918	$ 5,900	$ 3,300	$ 6,300	$ 6,300	$ -	$ 6,300	$ 400	6.8%
600-4461-106	602-4461-006	Metered - Mult Fam I	$ -	$ 85,280	$ 419,886	$ 396,991	$ 496,507	$ 279,733	$ 511,000	$ 238,118	$ 511,000	$ 511,000	$ -	$ 511,000	$ -	0.0%
600-4461-107	602-4461-007	Metered - Mult Fam I	$ -	$ 1,332	$ 4,524	$ 5,807	$ 13,376	$ 5,008	$ 5,700	$ 2,122	$ 10,000	$ 10,000	$ -	$ 10,000	$ 4,300	75.4%
600-4462-100	602-4462-000	Private Fire Protectio	$ 80,833	$ 81,607	$ 84,256	$ 87,152	$ 92,525	$ 85,274	$ 93,000	$ 48,372	$ 96,000	$ 98,000	$ -	$ 98,000	$ 5,000	5.4%
600-4463-100	602-4463-000	Public Fire Protectior	$ 460,793	$ 473,337	$ 479,927	$ 485,844	$ 540,212	$ 488,023	$ 593,000	$ 296,803	$ 593,000	$ 595,000	$ -	$ 595,000	$ 2,000	0.3%
600-4464-100	602-4464-000	Sales to Public Auth	$ 7,834	$ 7,960	$ 5,691	$ 6,815	$ 8,393	$ 7,339	$ 10,500	$ 4,267	$ 8,500	$ 9,000	$ -	$ 9,000	$ (1,500)	-14.3%
600-4464-101	602-4464-001	Irrigation Sales to Pu	$ -	$ 325	$ 5,500	$ 2,680	$ 3,421	$ 2,385	$ 5,900	$ 648	$ 3,500	$ 5,900	$ -	$ 5,900	$ -	0.0%
			$ 3,114,371	$ 2,176,515	$ 2,578,962	$ 2,378,058	$ 2,459,301	$ 2,541,441	$ 2,953,980	$ 1,173,049	$ 2,901,655	$ 2,713,480	$ -	$ 2,713,480	$ (240,500)	-8.1%
600-4470-100	602-4470-000	Forfeited Discounts	$ 2,901	$ 3,209	$ 3,566	$ 4,082	$ 4,327	$ 3,617	$ 3,500	$ 1,882	$ 4,400	$ 4,500	$ -	$ 4,500	$ 1,000	28.6%
600-4419-100	602-4419-000	Interest Income	$ 11,302	$ 12,258	$ 16,013	$ 16,317	$ 40,144	$ 19,207	$ 16,000	$ 273	$ 32,000	$ 32,000	$ -	$ 32,000	$ 16,000	100.0%
600-4421-100	602-4421-000	CIAC-Water	$ 370,358	$ 422,246	$ 342,996	$ 592,475	$ 434,933	$ 432,602	$ 350,000	$ 58,556	$ 60,000	$ 350,000	$ -	$ 350,000	$ -	0.0%
600-4421-101	602-4421-001	CIAC - Impact Fees	$ 180,902	$ 326,137	$ 222,739	$ 526,358	$ 346,936	$ 320,614	$ 250,000	$ 111,986	$ 250,000	$ 250,000	$ -	$ 250,000	$ -	0.0%
600-4471-100	602-4471-000	Misc. Serv Rev-NSF	$ 2,390	$ 2,112	$ 1,926	$ 1,823	$ 1,737	$ 1,998	$ 2,100	$ 1,029	$ 2,000	$ 2,000	$ -	$ 2,000	$ (100)	-4.8%
600-4472-100	602-4472-000	Rents from Water Pr	$ 82,202	$ 85,490	$ 88,909	$ 92,466	$ 96,164	$ 89,046	$ 98,000	$ 65,797	$ 96,000	$ 98,000	$ -	$ 98,000	$ -	0.0%
600-4474-100	602-4474-000	Other Revenues (Jur	$ 13,209	$ 12,307	$ 28,940	$ 31,950	$ 30,679	$ 23,417	$ 30,000	$ 128	$ 30,000	$ 30,000	$ -	$ 30,000	$ -	0.0%
600-4475-100	602-4475-000	P-Card Rebate	$ -	$ -	$ -	$ -	$ 3,978	$ 796	$ 7,000	$ 6,558	$ 6,558	$ 7,000	$ -	$ 7,000	$ -	0.0%
600-4631-100	602-4631-100	Reimb from Projects	$ -	$ -	$ -	$ -	$ 9,655	$ 1,931	$ -	$ 690	$ 1,000	$ -	$ -	$ -	$ -	100.0%
			$ 663,263	$ 863,758	$ 705,090	$ 1,265,470	$ 968,554	$ 893,227	$ 756,600	$ 246,898	$ 481,958	$ 773,500	$ -	$ 773,500	$ 16,900	2.2%
			$ 3,777,634	$ 3,040,273	$ 3,284,052	$ 3,643,528	$ 3,427,855	$ 3,434,668	$ 3,710,580	$ 1,419,947	$ 3,383,613	$ 3,486,980	$ -	$ 3,486,980	$ (223,600)	-6.0%

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5403-100	602-5403-530	Depreciation Expens	$ 320,079	$ 336,149	$ 346,989	$ 345,546	$ 331,327	$ 336,018	$ 350,000	$ -	$ 350,000	$ 350,000	$ -	$ 350,000	$ -	0.0%
600-5403-101	602-5403-531	Depr Exp Contrib Pla	$ 275,226	$ 283,794	$ 288,672	$ 299,188	$ 310,902	$ 291,556	$ 300,000	$ -	$ 300,000	$ 300,000	$ -	$ 300,000	$ -	0.0%
600-5407-100	delete	Loss on Meter Retire	$ -	$ -	$ -	$ 422,653	$ -	$ 84,531	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-5408-100	602-5408-534	Taxes - W	$ 571,171	$ 617,105	$ 600,493	$ 620,778	$ 651,876	$ 612,284	$ 650,000	$ (5)	$ 651,876	$ 660,000	$ -	$ 660,000	$ 10,000	1.5%
600-5425-100	602-5425-533	Misc. Amortization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-5427-100	602-5427-532	Interest on LT Debt	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-5428-100	602-5428-533	Amortization Exp	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-5430-100	602-5430-532	Int on Debt to Munic	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 1,166,476	$ 1,237,049	$ 1,236,154	$ 1,688,164	$ 1,294,105	$ 1,324,390	$ 1,300,000	$ (5)	$ 1,301,876	$ 1,310,000	$ -	$ 1,310,000	$ 10,000	0.8%
600-5600-100	602-5600-110	Oper Supr-SS Wage	$ 607	$ 674	$ 817	$ 3,192	$ 3,438	$ 1,746	$ 3,921	$ 272	$ 3,922	$ 541	$ 11	$ 552	$ (3,369)	-85.9%
new	602-5600-115	Oper Supr-SS OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5600-120	Oper Supr-SS PT/Se	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5600-131	Oper Supr-SS FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 302	$ 20	$ 302	$ 42	$ 1	$ 43	$ (259)	-85.8%
new	602-5600-132	Oper Supr-SS WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 269	$ 18	$ 269	$ 37	$ -	$ 37	$ (232)	-86.2%
new	602-5600-135	Oper Supr-SS Longv	$ -	$ -	$ -	$ -	$ -	$ -	$ 32	$ -	$ 32	$ 5	$ -	$ 5	$ (27)	-84.4%
new	602-5600-160	Oper Supr-SS Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 469	$ 28	$ 469	$ 72	$ -	$ 72	$ (397)	-84.6%
new	602-5600-161	Oper Supr-SS Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 10	$ 1	$ 10	$ 1	$ -	$ 1	$ (9)	-90.0%
new	602-5600-162	Oper Supr-SS Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ -	$ 3	$ 3	100.0%
new	602-5600-163	Oper Supr-SS Denta	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ 30	$ 5	$ -	$ 5	$ 5	100.0%
600-5601-100	602-5601-110	Ck Wells, DNR Rep	$ 19,047	$ 22,593	$ 26,595	$ 21,741	$ 22,973	$ 22,590	$ 22,186	$ 12,365	$ 22,370	$ 24,394	$ 342	$ 24,736	$ 2,550	11.5%
new	602-5601-115	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,955	$ 3,700	$ 4,006	$ 4,070	$ 82	$ 4,152	$ 197	5.0%
new	602-5601-120	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5601-131	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,451	$ 1,224	$ 2,026	$ 2,188	$ 33	$ 2,221	$ 770	53.1%
new	602-5601-132	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,305	$ 1,099	$ 1,801	$ 1,917	$ 28	$ 1,945	$ 640	49.0%
new	602-5601-135	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ 113	$ -	$ 113	$ 144	$ -	$ 144	$ 31	27.4%
new	602-5601-160	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,545	$ 3,324	$ 2,545	$ 3,845	$ -	$ 3,845	$ 1,300	51.1%
new	602-5601-161	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ 52	$ 36	$ 63	$ 57	$ 1	$ 58	$ 6	11.5%
new	602-5601-162	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 106	$ 2	$ 108	$ 108	100.0%
new	602-5601-163	Ck Wells, DNR Rep	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 287	$ 344	$ 366	$ -	$ 366	$ 366	100.0%
600-5602-100	602-5602-340	Purchased Water	$ 5,706	$ 6,990	$ 9,146	$ 7,975	$ 9,742	$ 7,912	$ 8,500	$ 4,560	$ 8,500	$ 17,000	$ -	$ 17,000	$ 8,500	100.0%
600-5603-100	602-5603-110	Misc Exp - Prep map	$ 322	$ 159	$ 306	$ 715	$ 867	$ 473	$ 1,313	$ 1,577	$ 1,324	$ 3,487	$ 70	$ 3,557	$ 2,244	170.9%
new	602-5603-115	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5603-120	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5603-131	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ 101	$ 120	$ 102	$ 268	$ 5	$ 273	$ 172	170.3%
new	602-5603-132	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ 90	$ 107	$ 91	$ 234	$ 5	$ 239	$ 149	165.6%
new	602-5603-135	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ -	$ 8	$ 10	$ -	$ 10	$ 2	25.0%
new	602-5603-160	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ 228	$ 524	$ 227	$ 949	$ -	$ 949	$ 721	316.2%
new	602-5603-161	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ 1	$ 3	$ 5	$ 1	$ 6	$ 3	100.0%
new	602-5603-162	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 22	$ -	$ 22	$ 22	100.0%
new	602-5603-163	Misc Exp - Prep map	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 37	$ 25	$ 82	$ -	$ 82	$ 82	100.0%
600-5610-100	602-5610-110	Maint Suprvsn & Eng	$ 246	$ 434	$ 458	$ 706	$ 489	$ 467	$ 567	$ -	$ 569	$ 739	$ 15	$ 754	$ 187	33.0%
new	602-5610-115	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5610-120	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5610-131	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 44	$ -	$ 44	$ 57	$ 1	$ 58	$ 14	31.8%
new	602-5610-132	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 39	$ -	$ 39	$ 50	$ 1	$ 51	$ 12	30.8%
new	602-5610-135	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ -	$ 5	$ 7	$ -	$ 7	$ 2	40.0%
new	602-5610-160	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 55	$ -	$ 55	$ 56	$ -	$ 56	$ 1	1.8%
new	602-5610-161	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ 2	$ 3	$ -	$ 3	$ 1	50.0%
new	602-5610-162	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ -	$ 5	$ 5	100.0%
new	602-5610-163	Maint Suprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6	$ 10	$ -	$ 10	$ 10	100.0%
600-5614-100	602-5614-110	Maint Well (below) W	$ 12,488	$ 2,359	$ 1,763	$ 56,193	$ 471	$ 14,655	$ 684	$ -	$ 692	$ 701	$ 14	$ 715	$ 31	4.5%
new	602-5614-115	Maint Well (below) O	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5614-120	Maint Well (below) P	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5614-131	Maint Well (below) F	$ -	$ -	$ -	$ -	$ -	$ -	$ 53	$ -	$ 54	$ 54	$ 1	$ 55	$ 2	3.8%
new	602-5614-132	Maint Well (below) W	$ -	$ -	$ -	$ -	$ -	$ -	$ 47	$ -	$ 48	$ 48	$ -	$ 48	$ 1	2.1%
new	602-5614-135	Maint Well (below) Lo	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ -	$ 8	$ 9	$ -	$ 9	$ 1	12.5%
new	602-5614-160	Maint Well (below) H	$ -	$ -	$ -	$ -	$ -	$ -	$ 193	$ -	$ 193	$ 197	$ -	$ 197	$ 4	2.1%
new	602-5614-161	Maint Well (below) Li	$ -	$ -	$ -	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 1	$ -	$ 1	$ -	0.0%
new	602-5614-162	Maint Well (below) D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4	$ -	$ 4	$ 4	100.0%
new	602-5614-163	Maint Well (below) D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 14	$ 14	$ -	$ 14	$ 14	100.0%
new	602-5614-240	Maint Well (below) R	$ -	$ -	$ -	$ -	$ -	$ -	$ 85,000	$ -	$ 70,000	$ 50,000	$ -	$ 50,000	$ (35,000)	-41.2%
new	602-5614-350	Maint Wells below Ro	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
			$ 38,416	$ 33,209	$ 39,085	$ 90,523	$ 37,979	$ 47,842	$ 134,551	$ 29,303	$ 121,312	$ 112,806	$ 613	$ 113,419	$ 13,841	10.3%

City of Fitchburg
Utility Fund #602 - Water
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5620-100	602-5620-110	Oper Sprvsn - Pump	$ 1,062	$ 1,445	$ 1,181	$ 1,499	$ 1,407	$ 1,319	$ 1,941	$ 269	$ 1,941	$ 640	$ 13	$ 653	$ (1,288)	-66.4%
new	602-5620-115	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5620-120	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5620-131	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 150	$ 20	$ 150	$ 49	$ 1	$ 50	$ (100)	-66.7%
new	602-5620-132	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 133	$ 18	$ 133	$ 43	$ 1	$ 44	$ (89)	-66.9%
new	602-5620-135	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 16	$ -	$ 16	$ 6	$ -	$ 6	$ (10)	-62.5%
new	602-5620-160	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 233	$ 25	$ 234	$ 80	$ -	$ 80	$ (153)	-65.7%
new	602-5620-161	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 1	$ 5	$ 2	$ -	$ 2	$ (3)	-60.0%
new	602-5620-162	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4	$ -	$ 4	$ 4	100.0%
new	602-5620-163	Oper Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ 15	$ 5	$ -	$ 5	$ 5	100.0%
600-5623-100	602-5623-365	Power Purch for Pun	$ 221,868	$ 241,966	$ 230,754	$ 243,609	$ 225,841	$ 232,808	$ 260,000	$ 85,379	$ 260,000	$ 260,000	$ -	$ 260,000	$ -	0.0%
600-5624-100	602-5624110	SCADA Alarm Wage	$ 15,414	$ 13,241	$ 8,366	$ 5,174	$ (733)	$ 8,292	$ 5,391	$ 2,909	$ 5,413	$ 5,648	$ 113	$ 5,761	$ 370	6.9%
new	602-5624-115	SCADA Alarm OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 297	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5624-120	SCADA Alarm PT/Se	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5624-131	SCADA Alarm FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 416	$ 242	$ 418	$ 436	$ 9	$ 445	$ 29	7.0%
new	602-5624-132	SCADA Alarm WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 370	$ 217	$ 372	$ 382	$ 7	$ 389	$ 19	5.1%
new	602-5624-135	SCADA Alarm Longv	$ -	$ -	$ -	$ -	$ -	$ -	$ 52	$ -	$ 52	$ 50	$ -	$ 50	$ (2)	-3.8%
new	602-5624-160	SCADA Alarm Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 858	$ 434	$ 858	$ 856	$ -	$ 856	$ (2)	-0.2%
new	602-5624-161	SCADA Alarm Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 13	$ 9	$ 13	$ 14	$ 1	$ 15	$ 2	15.4%
new	602-5624-162	SCADA Alarm Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35	$ -	$ 35	$ 35	100.0%
new	602-5624-163	SCADA Alarm Denta	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 33	$ 64	$ 75	$ -	$ 75	$ 75	100.0%
new	602-5624-245	SCADA Alarm Comp	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
600-5626-100	602-5626-110	Misc Exp Wages	$ 7,458	$ 6,288	$ 7,437	$ 3,914	$ 6,811	$ 6,382	$ 3,772	$ 1,003	$ 3,820	$ 2,293	$ 46	$ 2,339	$ (1,433)	-38.0%
new	602-5626-115	Misc Exp OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5626-120	Misc Exp PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,390	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5626-131	Misc Exp FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 291	$ 259	$ 295	$ 178	$ 3	$ 181	$ (110)	-37.8%
new	602-5626-132	Misc Exp WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 259	$ 68	$ 262	$ 156	$ 3	$ 159	$ (100)	-38.6%
new	602-5626-135	Misc Exp Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 35	$ -	$ 35	$ 33	$ -	$ 33	$ (2)	-5.7%
new	602-5626-160	Misc Exp Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,251	$ 236	$ 1,251	$ 509	$ -	$ 509	$ (742)	-59.3%
new	602-5626-161	Misc Exp Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 3	$ 5	$ 6	$ -	$ 6	$ 1	20.0%
new	602-5626-162	Misc Exp Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 14	$ -	$ 14	$ 14	100.0%
new	602-5626-163	Misc Exp Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 23	$ 92	$ 56	$ -	$ 56	$ 56	100.0%
new	602-5626-323	Misc Exp Protective	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ 140	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5626-340	Misc Exp (MF exp 1/	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ 112	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5626-350	Misc Exp Repair Mai	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
600-5627-100	602-5627-922	Rents (Maint facility	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 5,000	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
600-5630-100	602-5630-110	Maint Sprvsn - Pump	$ 1,042	$ 1,558	$ 1,490	$ 154	$ 574	$ 964	$ 260	$ (0)	$ 261	$ 267	$ 5	$ 272	$ 12	4.6%
new	602-5630-115	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5630-120	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5630-131	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ -	$ 20	$ 21	$ -	$ 21	$ 1	5.0%
new	602-5630-132	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 18	$ -	$ 18	$ 18	$ -	$ 18	$ -	0.0%
new	602-5630-135	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ 2	$ 3	$ -	$ 3	$ 1	50.0%
new	602-5630-160	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 30	$ -	$ 30	$ 31	$ -	$ 31	$ 1	3.3%
new	602-5630-161	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 1	$ -	$ 1	$ -	0.0%
new	602-5630-162	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ 2	$ 2	100.0%
new	602-5630-163	Maint Sprvsn - Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ 3	$ -	$ 3	$ 3	100.0%
new	602-5630-340	Maint Pump Oper St	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
600-5631-100	602-5631-110	Maint Wellhs Booste	$ 12,647	$ 15,947	$ 10,080	$ 12,847	$ 15,635	$ 13,431	$ 11,094	$ 2,506	$ 11,004	$ 10,881	$ 156	$ 11,037	$ (57)	-0.5%
new	602-5631-115	Maint Wellhs Booste	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5631-120	Maint Wellhs Boost	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5631-131	Maint Wellhs Booste	$ -	$ -	$ -	$ -	$ -	$ -	$ 853	$ 191	$ 846	$ 838	$ 12	$ 850	$ (3)	-0.4%
new	602-5631-132	Maint Wellhs Booste	$ -	$ -	$ -	$ -	$ -	$ -	$ 544	$ 170	$ 548	$ 528	$ 10	$ 538	$ (6)	-1.1%
new	602-5631-135	Maint Wellhs Boost	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ -	$ 50	$ 75	$ -	$ 75	$ 25	50.0%
new	602-5631-160	Maint Wellhs Booste	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,691	$ 455	$ 1,690	$ 1,247	$ -	$ 1,247	$ (444)	-26.3%
new	602-5631-161	Maint Wellhs Booste	$ -	$ -	$ -	$ -	$ -	$ -	$ 17	$ 8	$ 17	$ 22	$ -	$ 22	$ 5	29.4%
new	602-5631-162	Maint Wellhs Booste	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 48	$ 1	$ 49	$ 49	100.0%
new	602-5631-163	Maint Wellhs Boost	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 58	$ 149	$ 146	$ -	$ 146	$ 146	100.0%
new	602-5631-240	Maint Wellhs Boost	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 1,596	$ 2,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
new	602-5631-350	Maint-Wellhs, Boost	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ 1,199	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
600-5633-100	602-5633-110	Maint Pump Equip A	$ 16,387	$ 17,751	$ 5,952	$ 8,216	$ 11,378	$ 11,937	$ 3,025	$ 390	$ 3,059	$ 2,128	$ 42	$ 2,170	$ (855)	-28.3%
new	602-5633-115	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5633-120	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5633-131	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ 234	$ 30	$ 237	$ 165	$ 3	$ 168	$ (66)	-28.2%
new	602-5633-132	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ 208	$ 27	$ 211	$ 144	$ 3	$ 147	$ (61)	-29.3%
new	602-5633-135	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ 39	$ -	$ 39	$ 24	$ -	$ 24	$ (15)	-38.5%
new	602-5633-160	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ 699	$ 102	$ 699	$ 324	$ -	$ 324	$ (375)	-53.6%
new	602-5633-161	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 1	$ 7	$ 6	$ -	$ 6	$ (1)	-14.3%
new	602-5633-162	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13	$ -	$ 13	$ 13	100.0%
new	602-5633-163	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9	$ 57	$ 36	$ -	$ 36	$ 36	100.0%
new	602-5633-240	Maint Pump Equip A	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ (20,000)	-80.0%
new	602-5633-355	Maint Pump Above E	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ 216	$ 2,000	$ 3,500	$ -	$ 3,500	$ 1,500	75.0%
600-5633-101	deleted		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 285,878	$ 308,196	$ 275,261	$ 285,413	$ 270,911	$ 285,132	$ 338,483	$ 106,046	$ 319,892	$ 314,542	$ 429	$ 314,971	$ (23,512)	-6.9%

City of Fitchburg
Utility Fund #602 - Water
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5640-100	602-5640-110	Maint Sprvsn Trtmt \	$ 240	$ 440	$ 50	$ 1,363	$ 1,325	$ 684	$ 715	$ 522	$ 715	$ 735	$ 14	$ 749	$ 34	4.8%
new	602-5640-115	Maint Sprvsn Trtmt (	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5640-120	Maint Sprvsn Trtmt F	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5640-131	Maint Sprvsn Trtmt F	$ -	$ -	$ -	$ -	$ -	$ -	$ 55	$ 40	$ 55	$ 57	$ 1	$ 58	$ 3	5.5%
new	602-5640-132	Maint Sprvsn Trtmt \	$ -	$ -	$ -	$ -	$ -	$ -	$ 49	$ 36	$ 49	$ 50	$ 1	$ 51	$ 2	4.1%
new	602-5640-135	Maint Sprvsn Trtmt L	$ -	$ -	$ -	$ -	$ -	$ -	$ 6	$ -	$ 6	$ 6	$ -	$ 6	$ -	0.0%
new	602-5640-160	Maint Sprvsn Trtmt H	$ -	$ -	$ -	$ -	$ -	$ -	$ 84	$ 55	$ 84	$ 85	$ -	$ 85	$ 1	1.2%
new	602-5640-161	Maint Sprvsn Trtmt L	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ 2	$ 2	$ 2	$ -	$ 2	$ -	0.0%
new	602-5640-162	Maint Sprvsn Trtmt L	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ -	$ 5	$ 5	100.0%
new	602-5640-163	Maint Sprvsn Trtmt L	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ 5	$ 6	$ -	$ 6	$ 6	100.0%
600-5641-100	602-5641-340	Chemicals	$ 71,662	$ 53,507	$ 53,064	$ 60,967	$ 56,431	$ 59,126	$ 72,000	$ 24,791	$ 72,000	$ 72,000	$ -	$ 72,000	$ -	0.0%
600-5642-100	602-5642-110	H20 Test, Fill Pump	$ 15,887	$ 16,010	$ 20,423	$ 18,928	$ 22,965	$ 18,842	$ 15,274	$ 7,163	$ 15,385	$ 10,724	$ 214	$ 10,938	$ (4,336)	-28.4%
new	602-5642-115	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,119	$ 83	$ 1,152	$ 1,183	$ 24	$ 1,207	$ 88	7.9%
new	602-5642-120	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5642-131	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,265	$ 545	$ 1,275	$ 919	$ 18	$ 937	$ (328)	-25.9%
new	602-5642-132	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,124	$ 489	$ 1,133	$ 805	$ 15	$ 820	$ (304)	-27.0%
new	602-5642-135	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 132	$ -	$ 132	$ 101	$ -	$ 101	$ (31)	-23.5%
new	602-5642-160	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,007	$ 618	$ 1,007	$ 957	$ -	$ 957	$ (50)	-5.0%
new	602-5642-161	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ 56	$ 27	$ 58	$ 38	$ 1	$ 39	$ (17)	-30.4%
new	602-5642-162	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 66	$ 1	$ 67	$ 67	100.0%
new	602-5642-163	H20 Test, Fill Pump	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 89	$ 228	$ 154	$ -	$ 154	$ 154	100.0%
new	602-5642-290	Water Testing	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ 382	$ 8,000	$ 27,500	$ -	$ 27,500	$ 24,500	816.7%
600-5643-100	602-5643-340	Misc Expenses	$ 79	$ 52	$ -	$ 368	$ 1,591	$ 418	$ 100	$ 191	$ 1,000	$ 1,000	$ -	$ 1,000	$ 900	900.0%
600-5651-100	602-5651-240	Maint Wtr Trtmt Stru	$ -	$ -	$ -	$ -	$ 33	$ 7	$ 50	$ -	$ 50	$ 50	$ -	$ 50	$ -	0.0%
new	602-5651-350	Maint Rep Supp-Wtr	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ -	$ 50	$ 50	$ -	$ 50	$ -	0.0%
600-5652-100	602-5652-110	Maint Wtr Trtmt Plar	$ 18,586	$ 4,379	$ 5,292	$ 5,611	$ 7,320	$ 8,237	$ 2,417	$ 1,412	$ 2,453	$ 3,383	$ 68	$ 3,451	$ 1,034	42.8%
new	602-5652-115	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5652-120	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5652-131	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ 187	$ 107	$ 190	$ 262	$ 5	$ 267	$ 80	42.8%
new	602-5652-132	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ 167	$ 96	$ 169	$ 229	$ 5	$ 234	$ 67	40.1%
new	602-5652-135	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ 31	$ -	$ 31	$ 42	$ -	$ 42	$ 11	35.5%
new	602-5652-160	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ 493	$ 202	$ 493	$ 473	$ -	$ 473	$ (20)	-4.1%
new	602-5652-161	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ 6	$ 5	$ 7	$ 11	$ -	$ 11	$ 5	83.3%
new	602-5652-162	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21	$ -	$ 21	$ 21	100.0%
new	602-5652-163	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 31	$ 54	$ 79	$ -	$ 79	$ 79	100.0%
new	602-5652-240	Maint Wtr Trtmt Plar	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
new	602-5652-350	Maint & Rep Supp-W	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
new	602-5652-355	Maint Wtr Trtmt Equ	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,500	$ -	$ 5,500	$ 5,500	$ -	$ 5,500	$ -	0.0%
			$ 106,453	$ 74,388	$ 78,828	$ 87,237	$ 89,664	$ 87,314	$ 108,889	$ 36,888	$ 115,284	$ 130,492	$ 367	$ 130,859	$ 21,970	20.2%
600-5660-100	602-5660-110	Oper Sprvsn & Eng \	$ 1,095	$ 1,368	$ 1,237	$ 6,067	$ 1,206	$ 2,195	$ 835	$ -	$ 835	$ 826	$ 16	$ 842	$ 7	0.8%
new	602-5660-115	Oper Sprvsn & Eng (	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5660-120	Oper Sprvsn & Eng F	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5660-131	Oper Sprvsn & Eng F	$ -	$ -	$ -	$ -	$ -	$ -	$ 64	$ -	$ 64	$ 64	$ 1	$ 65	$ 1	1.6%
new	602-5660-132	Oper Sprvsn & Eng \	$ -	$ -	$ -	$ -	$ -	$ -	$ 57	$ -	$ 57	$ 56	$ 1	$ 57	$ -	0.0%
new	602-5660-135	Oper Sprvsn & Eng L	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ -	$ 7	$ 7	$ -	$ 7	$ -	0.0%
new	602-5660-160	Oper Sprvsn & Eng H	$ -	$ -	$ -	$ -	$ -	$ -	$ 104	$ -	$ 104	$ 102	$ -	$ 102	$ (2)	-1.9%
new	602-5660-161	Oper Sprvsn & Eng L	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ 2	$ 2	$ -	$ 2	$ -	0.0%
new	602-5660-162	Oper Sprvsn & Eng L	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ -	$ 5	$ 5	100.0%
new	602-5660-163	Oper Sprvsn & Eng L	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 7	$ -	$ 7	$ 7	100.0%
600-5661-100	602-5661-110	Twr & Res, Insp & Lu	$ 1,687	$ 458	$ 364	$ 1,519	$ 696	$ 945	$ 1,690	$ 884	$ 1,694	$ 1,333	$ 27	$ 1,360	$ (330)	-19.5%
new	602-5661-115	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5661-120	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5661-131	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ 130	$ 67	$ 131	$ 103	$ 2	$ 105	$ (25)	-19.2%
new	602-5661-132	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ 116	$ 60	$ 116	$ 90	$ 2	$ 92	$ (24)	-20.7%
new	602-5661-135	Twr & Res Insp & Lo	$ -	$ -	$ -	$ -	$ -	$ -	$ 14	$ -	$ 14	$ 12	$ -	$ 12	$ (2)	-14.3%
new	602-5661-160	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ 186	$ 87	$ 186	$ 143	$ -	$ 143	$ (43)	-23.1%
new	602-5661-161	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 3	$ 5	$ 4	$ -	$ 4	$ (1)	-20.0%
new	602-5661-162	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ -	$ 8	$ 8	100.0%
new	602-5661-163	Twr & Res, Insp & Lu	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 17	$ 14	$ -	$ 14	$ 14	100.0%
600-5662-100	602-5662-110	Flushing - Mains & H	$ 8,729	$ 10,581	$ 5,776	$ 9,839	$ 10,104	$ 9,006	$ 8,652	$ 4,203	$ 8,726	$ 8,037	$ 161	$ 8,198	$ (454)	-5.2%
new	602-5662-115	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 179	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5662-120	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 30	$ -	$ 59	$ -	$ 59	$ 59	100.0%
new	602-5662-131	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ 668	$ 335	$ 673	$ 625	$ 12	$ 637	$ (31)	-4.6%
new	602-5662-132	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ 593	$ 298	$ 599	$ 543	$ 11	$ 554	$ (39)	-6.6%
new	602-5662-135	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ 75	$ -	$ 75	$ 69	$ -	$ 69	$ (6)	-8.0%
new	602-5662-160	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,502	$ 988	$ 1,502	$ 1,773	$ -	$ 1,773	$ 271	18.0%
new	602-5662-161	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ 22	$ 11	$ 23	$ 18	$ -	$ 18	$ (4)	-18.2%
new	602-5662-162	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ 1	$ 51	$ 51	100.0%
new	602-5662-163	Flushing - Mains & H	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 83	$ 153	$ 174	$ -	$ 174	$ 174	100.0%
new	602-5662-340	Mains - Flushing Mai	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
600-5663-100	602-5663-110	Replace Meters Wag	$ 10,018	$ 9,384	$ 12,239	$ 10,738	$ 6,525	$ 9,781	$ 7,598	$ 1,265	$ 7,711	$ 5,132	$ 102	$ 5,234	$ (2,364)	-31.1%
new	602-5663-115	Replace Meters OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5663-120	Replace Meters PT/S	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,843	$ -	$ 4,843	$ 4,843	100.0%
new	602-5663-131	Replace Meters FIC/	$ -	$ -	$ -	$ -	$ -	$ -	$ 588	$ 96	$ 597	$ 768	$ 8	$ 776	$ 188	32.0%
new	602-5663-132	Replace Meters WR:	$ -	$ -	$ -	$ -	$ -	$ -	$ 523	$ 86	$ 530	$ 348	$ 7	$ 355	$ (168)	-32.1%
new	602-5663-135	Replace Meters Long	$ -	$ -	$ -	$ -	$ -	$ -	$ 89	$ -	$ 89	$ 68	$ -	$ 68	$ (21)	-23.6%
new	602-5663-160	Replace Meters Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,022	$ 144	$ 1,021	$ 1,091	$ -	$ 1,091	$ 69	6.8%
new	602-5663-161	Replace Meters Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 25	$ 5	$ 26	$ 13	$ -	$ 13	$ (12)	-48.0%
new	602-5663-162	Replace Meters Disa	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 32	$ 1	$ 33	$ 33	100.0%
new	602-5663-163	Replace Meters Dent	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 24	$ 170	$ 114	$ -	$ 114	$ 114	100.0%
600-5664-100	602-5664-110	Customer Inquiries V	$ 3,681	$ 3,561	$ 3,940	$ 11,482	$ 15,540	$ 7,641	$ 14,564	$ 6,769	$ 14,598	$ 15,568	$ 312	$ 15,880	$ 1,316	9.0%
new	602-5664-115	Customer Inquiries C	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,119	$ 90	$ 1,152	$ 1,183	$ 24	$ 1,207	$ 88	7.9%
new	602-5664-120	Customer Inquiries F	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5664-131	Customer Inquiries F	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,207	$ 517	$ 1,212	$ 1,291	$ 26	$ 1,317	$ 110	9.1%
new	602-5664-132	Customer Inquiries V	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,073	$ 465	$ 1,077	$ 1,131	$ 22	$ 1,153	$ 80	7.5%
new	602-5664-135	Customer Inquiries L	$ -	$ -	$ -	$ -	$ -	$ -	$ 94	$ -	$ 94	$ 123	$ -	$ 123	$ 29	30.9%
new	602-5664-160	Customer Inquiries H	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,455	$ 789	$ 2,454	$ 2,268	$ -	$ 2,268	$ (187)	-7.6%
new	602-5664-161	Customer Inquiries L	$ -	$ -	$ -	$ -	$ -	$ -	$ 34	$ 21	$ 36	$ 42	$ 1	$ 43	$ 9	26.5%
new	602-5664-162	Customer Inquiries D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 96	$ 1	$ 97	$ 97	100.0%
new	602-5664-163	Customer Inquiries D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 52	$ 174	$ 170	$ -	$ 170	$ 170	100.0%

City of Fitchburg
Utility Fund #602 - Water
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5665-100	602-5665-110	Locates, GIS Wages	$ 44,339	$ 52,959	$ 52,054	$ 52,078	$ 65,835	$ 53,453	$ 49,757	$ 20,676	$ 44,724	$ 49,758	$ 995	$ 50,753	$ 996	2.0%
new	602-5665-115	Locates, GIS OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 343	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5665-120	Locates, GIS PT/Sea	$ -	$ -	$ -	$ -	$ -	$ -	$ 22,757	$ 1,336	$ 21,123	$ 14,530	$ -	$ 14,530	$ (8,227)	-36.2%
new	602-5665-131	Locates, GIS FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,560	$ 1,702	$ 5,049	$ 4,936	$ 76	$ 5,012	$ (548)	-9.9%
new	602-5665-132	Locates, GIS WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,395	$ 1,429	$ 3,052	$ 3,350	$ 66	$ 3,416	$ 21	0.6%
new	602-5665-135	Locates, GIS Longvt	$ -	$ -	$ -	$ -	$ -	$ -	$ 169	$ -	$ 159	$ 235	$ -	$ 235	$ 66	39.1%
new	602-5665-160	Locates, GIS Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,877	$ 5,106	$ 12,220	$ 13,656	$ -	$ 13,656	$ 779	6.0%
new	602-5665-161	Locates, GIS Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 75	$ 39	$ 72	$ 80	$ 2	$ 82	$ 7	9.3%
new	602-5665-162	Locates, GIS Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 308	$ 6	$ 314	$ 314	100.0%
new	602-5665-163	Locates, GIS Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 426	$ 1,051	$ 1,172	$ -	$ 1,172	$ 1,172	100.0%
new	602-5665-323	Uniform & Protective	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 965	$ 1,000	$ 2,000	$ -	$ 2,000	$ 1,000	100.0%
new	602-5665-340	Maint Facility Exp (1/	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,000	$ 112	$ 500	$ 500	$ -	$ 500	$ (12,500)	-96.2%
600-5666-100	602-5666-922	Rents - Maint. Facilit	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 5,000	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
600-5667-100	602-5670-110	Maint Supervision &	$ 2,430	$ 2,982	$ 3,993	$ 771	$ 801	$ 2,195	$ 399	$ -	$ 400	$ 319	$ 7	$ 326	$ (73)	-18.3%
new	602-5670-115	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5670-120	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5670-131	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 31	$ -	$ 31	$ 25	$ -	$ 25	$ (6)	-19.4%
new	602-5670-132	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 27	$ -	$ 27	$ 22	$ -	$ 22	$ (5)	-18.5%
new	602-5670-135	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ -	$ 3	$ 3	$ -	$ 3	$ -	0.0%
new	602-5670-160	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 53	$ -	$ 53	$ 37	$ -	$ 37	$ (16)	-30.2%
new	602-5670-161	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 1	$ -	$ 1	$ -	0.0%
new	602-5670-162	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ 2	$ 2	100.0%
new	602-5670-163	Maint Sprvsn & Eng	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3	$ 2	$ -	$ 2	$ 2	100.0%
600-5671-100	602-5671-110	Maint Struct & Imprv	$ 2,400	$ 3,130	$ 2,654	$ 2,646	$ 3,272	$ 2,820	$ 1,114	$ 280	$ 1,132	$ 638	$ 13	$ 651	$ (463)	-41.6%
new	602-5671-115	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5671-120	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5671-131	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ 87	$ 21	$ 88	$ 50	$ 1	$ 51	$ (36)	-41.4%
new	602-5671-132	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ 77	$ 19	$ 78	$ 43	$ 1	$ 44	$ (33)	-42.9%
new	602-5671-135	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ 18	$ -	$ 18	$ 10	$ -	$ 10	$ (8)	-44.4%
new	602-5671-160	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ 368	$ 73	$ 368	$ 201	$ -	$ 201	$ (167)	-45.4%
new	602-5671-161	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ 0	$ 2	$ 1	$ -	$ 1	$ (1)	-50.0%
new	602-5671-162	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4	$ -	$ 4	$ 4	100.0%
new	602-5671-163	Maint Struct & Imprv	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 26	$ 15	$ -	$ 15	$ 15	100.0%
new	602-5671-240	Struc & Imp-Rep by	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,000	$ -	$ 15,000	$ 7,000	$ -	$ 7,000	$ (10,000)	-58.8%
new	602-5671-350	Struct & Imprv-Repa	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
600-5672-100	602-5672-110	Maint Twr & Resvr W	$ 29,644	$ 6,115	$ 7,350	$ 3,364	$ 20,942	$ 13,483	$ 2,705	$ 1,542	$ 2,737	$ 3,651	$ 73	$ 3,724	$ 1,019	37.7%
new	602-5672-115	Maint Twr & Resvr C	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 615	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5672-120	Maint Twr & Resvr P	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 150	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5672-131	Maint Twr & Resvr F	$ -	$ -	$ -	$ -	$ -	$ -	$ 210	$ 173	$ 212	$ 283	$ 5	$ 288	$ 78	37.1%
new	602-5672-132	Maint Twr & Resvr W	$ -	$ -	$ -	$ -	$ -	$ -	$ 186	$ 145	$ 189	$ 248	$ 5	$ 253	$ 67	36.0%
new	602-5672-135	Maint Twr & Resvr L	$ -	$ -	$ -	$ -	$ -	$ -	$ 36	$ -	$ 36	$ 46	$ -	$ 46	$ 10	27.8%
new	602-5672-160	Maint Twr & Resvr H	$ -	$ -	$ -	$ -	$ -	$ -	$ 686	$ 434	$ 686	$ 747	$ -	$ 747	$ 61	8.9%
new	602-5672-161	Maint Twr & Resvr L	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 6	$ 6	$ 9	$ -	$ 9	$ 4	80.0%
new	602-5672-162	Maint Twr & Resvr D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 23	$ -	$ 23	$ 23	100.0%
new	602-5672-163	Maint Twr & Resvr D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 32	$ 52	$ 74	$ -	$ 74	$ 74	100.0%
new	602-5672-240	Maint Twr & Resvr-P	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000	$ 4,377	$ 8,000	$ 4,500	$ -	$ 4,500	$ (3,500)	-43.8%
new	602-5672-350	Twr & Resvr Rep & S	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 352	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
600-5673-100	602-5673-110	Maint of Mains Wage	$ 32,214	$ 37,200	$ 49,867	$ 36,771	$ 90,247	$ 49,260	$ 8,268	$ 5,172	$ 8,348	$ 10,568	$ 211	$ 10,779	$ 2,511	30.4%
new	602-5673-115	Maint of Mains OT	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,955	$ 783	$ 4,006	$ 4,070	$ 82	$ 4,152	$ 197	5.0%
new	602-5673-120	Maint of Mains PT/Se	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 231	$ -	$ 23	$ -	$ 23	$ 23	100.0%
new	602-5673-131	Maint of Mains FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 941	$ 470	$ 951	$ 1,130	$ 22	$ 1,152	$ 211	22.4%
new	602-5673-132	Maint of Mains WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 836	$ 405	$ 845	$ 988	$ 19	$ 1,007	$ 171	20.5%
new	602-5673-135	Maint of Mains Longv	$ -	$ -	$ -	$ -	$ -	$ -	$ 73	$ -	$ 73	$ 104	$ -	$ 104	$ 31	42.5%
new	602-5673-160	Maint of Mains Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,043	$ 1,070	$ 2,043	$ 2,141	$ -	$ 2,141	$ 98	4.8%
new	602-5673-161	Maint of Mains Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 26	$ 17	$ 26	$ 35	$ 1	$ 36	$ 10	38.5%
new	602-5673-162	Maint of Mains Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 66	$ 1	$ 67	$ 67	100.0%
new	602-5673-163	Maint of Mains Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 106	$ 165	$ 218	$ -	$ 218	$ 218	100.0%
new	602-5673-240	Maint & Repair Mains	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ 6,183	$ 30,000	$ 30,000	$ -	$ 30,000	$ -	0.0%
new	602-5673-350	Maint & Repair Supp	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 3,290	$ 15,000	$ 15,000	$ -	$ 15,000	$ -	0.0%
600-5675-100	602-5675-110	Maint of Services Wa	$ 21,323	$ 17,887	$ 29,236	$ 11,116	$ 20,304	$ 19,973	$ 6,135	$ 2,187	$ 4,978	$ 5,045	$ 101	$ 5,146	$ (989)	-16.1%
new	602-5675-115	Maint of Services OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 246	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5675-120	Maint of Services PT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5675-131	Maint of Services FIC	$ -	$ -	$ -	$ -	$ -	$ -	$ 474	$ 184	$ 385	$ 391	$ 7	$ 398	$ (76)	-16.0%
new	602-5675-132	Maint of Services WI	$ -	$ -	$ -	$ -	$ -	$ -	$ 421	$ 165	$ 343	$ 342	$ 7	$ 349	$ (72)	-17.1%
new	602-5675-135	Maint of Services Lo	$ -	$ -	$ -	$ -	$ -	$ -	$ 61	$ -	$ 59	$ 63	$ -	$ 63	$ 2	3.3%
new	602-5675-160	Maint of Services Hlt	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,155	$ 519	$ 1,010	$ 1,020	$ -	$ 1,020	$ (135)	-11.7%
new	602-5675-161	Maint of Services Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 13	$ 7	$ 12	$ 12	$ 1	$ 13	$ -	0.0%
new	602-5675-162	Maint of Services Dis	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 31	$ 1	$ 32	$ 32	100.0%
new	602-5675-163	Maint of Services De	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40	$ 89	$ 95	$ -	$ 95	$ 95	100.0%
new	602-5675-240	Maint & Repair Svcs	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000	$ 6,514	$ 8,000	$ 13,000	$ -	$ 13,000	$ 5,000	62.5%
new	602-5675-340	Oper Matl & Supplies	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 245	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
new	602-5675-350	Repair & Maint Supp	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
600-5676-100	602-5676-110	Maint of Meters Wag	$ 3,953	$ 18,139	$ 11,174	$ 10,621	$ 12,899	$ 11,357	$ 2,672	$ 433	$ 2,707	$ 1,959	$ 40	$ 1,999	$ (673)	-25.2%
new	602-5676-115	Maint of Meters OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5676-120	Maint of Meters PT/S	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5676-131	Maint of Meters FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 206	$ 33	$ 209	$ 151	$ 3	$ 154	$ (52)	-25.2%
new	602-5676-132	Maint of Meters WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 183	$ 29	$ 186	$ 132	$ 3	$ 135	$ (48)	-26.2%
new	602-5676-135	Maint of Meters Long	$ -	$ -	$ -	$ -	$ -	$ -	$ 22	$ -	$ 22	$ 16	$ -	$ 16	$ (6)	-27.3%
new	602-5676-160	Maint of Meters Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 482	$ -	$ 482	$ 492	$ -	$ 492	$ 10	2.1%
new	602-5676-161	Maint of Meters Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 2	$ 8	$ 4	$ -	$ 4	$ (3)	-42.9%
new	602-5676-162	Maint of Meters Disa	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12	$ -	$ 12	$ 12	100.0%
new	602-5676-163	Maint of Meters Dent	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9	$ 63	$ 47	$ -	$ 47	$ 47	100.0%
new	602-5676-240	Maint & Repair Meter	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000	$ -	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
new	602-5676-350	Repair & Maint Supp	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 6,026	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
600-5677-100	602-5677-110	Maint of Hydrants W	$ 21,435	$ 23,335	$ 23,451	$ 14,209	$ 12,613	$ 19,009	$ 5,123	$ 798	$ 5,000	$ 5,486	$ 49	$ 5,535	$ 412	8.0%
new	602-5677-115	Maint of Hydrants OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5677-120	Maint of Hydrants PT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 163	$ -	$ 118	$ -	$ 118	$ 118	100.0%
new	602-5677-131	Maint of Hydrants FI	$ -	$ -	$ -	$ -	$ -	$ -	$ 394	$ 73	$ 384	$ 431	$ 4	$ 435	$ 41	10.4%
new	602-5677-132	Maint of Hydrants W	$ -	$ -	$ -	$ -	$ -	$ -	$ 136	$ 54	$ 138	$ 164	$ 3	$ 167	$ 31	22.8%
new	602-5677-135	Maint of Hydrants Lo	$ -	$ -	$ -	$ -	$ -	$ -	$ 25	$ -	$ 25	$ 30	$ -	$ 30	$ 5	20.0%
new	602-5677-160	Maint of Hydrants Hl	$ -	$ -	$ -	$ -	$ -	$ -	$ 384	$ 143	$ 383	$ 403	$ -	$ 403	$ 19	4.9%
new	602-5677-161	Maint of Hydrants Lif	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 2	$ 5	$ 7	$ -	$ 7	$ 2	40.0%
new	602-5677-162	Maint of Hydrants Di	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15	$ -	$ 15	$ 15	100.0%
new	602-5677-163	Maint of Hydrants De	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 14	$ 42	$ 51	$ -	$ 51	$ 51	100.0%
new	602-5677-240	Maint of Hydrants-by	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,000	$ -	$ 12,000	$ 12,000	$ -	$ 12,000	$ -	0.0%
new	602-5677-350	Repair & Maint Supp	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ 2,255	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%

City of Fitchburg
Utility Fund #602 - Water
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5678-100	602-5678-110	Maint of Misc Plant V	$ 3,888	$ 2,143	$ 4,185	$ 2,410	$ 5,874	$ 3,700	$ 4,575	$ 2,304	$ 4,642	$ 3,518	$ 70	$ 3,588	$ (987)	-21.6%
new	602-5678-115	Maint of Misc Plant C	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5678-120	Maint of Misc Plant F	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 24	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5678-131	Maint of Misc Plant F	$ -	$ -	$ -	$ -	$ -	$ -	$ 354	$ 178	$ 359	$ 272	$ 5	$ 277	$ (77)	-21.8%
new	602-5678-132	Maint of Misc Plant V	$ -	$ -	$ -	$ -	$ -	$ -	$ 315	$ 108	$ 319	$ 238	$ 5	$ 243	$ (72)	-22.9%
new	602-5678-135	Maint of Misc Plnt Lc	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ -	$ 50	$ 37	$ -	$ 37	$ (13)	-26.0%
new	602-5678-160	Maint of Misc Plant H	$ -	$ -	$ -	$ -	$ -	$ -	$ 460	$ 44	$ 461	$ 88	$ -	$ 88	$ (372)	-80.9%
new	602-5678-161	Maint of Misc Plant L	$ -	$ -	$ -	$ -	$ -	$ -	$ 17	$ 8	$ 17	$ 16	$ -	$ 16	$ (1)	-5.9%
new	602-5678-162	Maint of Misc Plant D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 22	$ -	$ 22	$ 22	100.0%
new	602-5678-163	Maint of Misc Plant D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 37	$ 103	$ 86	$ -	$ 86	$ 86	100.0%
new	602-5678-240	Maint of Misc Plant-t	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,000	$ -	$ 84,000	$ 84,000	$ -	$ 84,000	$ -	0.0%
new	602-5678-350	Maint & Rep Supp M	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5678-355	Maint of Misc Plant E	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,000	$ 28	$ 5,000	$ 5,000	$ -	$ 5,000	$ (2,000)	-28.6%
600-5678-101	combined	Cross Connection Co	$ 1,735	$ 11,177	$ 19,981	$ 8,431	$ 4,925	$ 9,250	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 198,570	$ 210,419	$ 237,501	$ 192,062	$ 281,782	$ 224,067	$ 416,022	$ 103,515	$ 392,466	$ 391,523	$ 2,623	$ 394,146	$ (21,876)	-5.3%
600-5901-100	602-5901-110	Oper Cust Supervsn	$ 776	$ 568	$ 797	$ 9,544	$ 2,689	$ 2,875	$ 1,843	$ 542	$ 1,844	$ 1,281	$ 25	$ 1,306	$ (537)	-29.1%
new	602-5901-115	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5901-120	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5901-131	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ 142	$ 41	$ 142	$ 99	$ 2	$ 101	$ (41)	-28.9%
new	602-5901-132	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ 126	$ 37	$ 126	$ 87	$ 1	$ 88	$ (38)	-30.2%
new	602-5901-135	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ 15	$ -	$ 15	$ 11	$ -	$ 11	$ (4)	-26.7%
new	602-5901-160	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ 228	$ 56	$ 228	$ 160	$ -	$ 160	$ (68)	-29.8%
new	602-5901-161	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 2	$ 5	$ 3	$ -	$ 3	$ (2)	-40.0%
new	602-5901-162	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8	$ -	$ 8	$ 8	100.0%
new	602-5901-163	Oper Cust Supervsn	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4	$ 14	$ 11	$ -	$ 11	$ 11	100.0%
600-5902-100	602-5902-110	Meter Read Wages	$ 7,954	$ 7,750	$ 3,675	$ 2,808	$ 2,000	$ 4,837	$ 1,802	$ 217	$ 1,830	$ 911	$ 18	$ 929	$ (873)	-48.4%
new	602-5902-115	Meter Read OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5902-120	Meter Read PT/Sea	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5902-131	Meter Read FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 139	$ 17	$ 141	$ 70	$ 2	$ 72	$ (67)	-48.2%
new	602-5902-132	Meter Read WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 124	$ 15	$ 126	$ 62	$ 1	$ 63	$ (61)	-49.2%
new	602-5902-135	Meter Read Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ -	$ 20	$ 10	$ -	$ 10	$ (10)	-50.0%
new	602-5902-160	Meter Read Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 159	$ 23	$ 160	$ 44	$ -	$ 44	$ (115)	-72.3%
new	602-5902-161	Meter Read Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 1	$ 7	$ 4	$ -	$ 4	$ (3)	-42.9%
new	602-5902-162	Meter Read Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6	$ -	$ 6	$ 6	100.0%
new	602-5902-163	Meter Read Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 41	$ 22	$ -	$ 22	$ 22	100.0%
600-5903-100	602-5903-110	Cust Rec/Collections	$ 35,485	$ 44,329	$ 40,441	$ 43,711	$ 51,617	$ 43,117	$ 43,230	$ 19,801	$ 43,082	$ 40,377	$ 808	$ 41,185	$ (2,045)	-4.7%
new	602-5903-115	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ 168	$ -	$ 167	$ 171	$ 3	$ 174	$ 6	3.6%
new	602-5903-120	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,520	$ 2,360	$ 1,520	$ 1,500	$ -	$ 1,500	$ (20)	-1.3%
new	602-5903-131	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,456	$ 1,675	$ 3,444	$ 3,236	$ 62	$ 3,298	$ (158)	-4.6%
new	602-5903-132	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,968	$ 1,346	$ 2,958	$ 2,734	$ 54	$ 2,788	$ (180)	-6.1%
new	602-5903-135	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ 253	$ -	$ 253	$ 253	$ -	$ 253	$ -	0.0%
new	602-5903-160	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,470	$ 6,632	$ 14,470	$ 13,398	$ -	$ 13,398	$ (1,072)	-7.4%
new	602-5903-161	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ 54	$ 27	$ 54	$ 86	$ 1	$ 87	$ 33	61.1%
new	602-5903-162	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 237	$ 3	$ 240	$ 240	100.0%
new	602-5903-163	Cust Rec/Collections	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 467	$ 1,022	$ 978	$ -	$ 978	$ 978	100.0%
600-5905-100	602-5905-310	Office Supp/Postage	$ 3,200	$ 3,569	$ 5,621	$ 6,173	$ 6,412	$ 4,995	$ 6,500	$ 3,086	$ 6,500	$ 6,500	$ -	$ 6,500	$ -	0.0%
600-5906-100	602-5906-310	Cust Svc:Info Off Su	$ 472	$ 778	$ 1,693	$ 2,842	$ -	$ 1,157	$ 2,000	$ 199	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
			$ 47,887	$ 56,994	$ 52,226	$ 65,077	$ 62,718	$ 56,981	$ 79,229	$ 36,553	$ 80,170	$ 74,259	$ 980	$ 75,239	$ (3,990)	-5.0%
600-5920-100	602-5920-110	Admin & Gen Salarie	$ 61,580	$ 71,968	$ 47,442	$ 54,969	$ 62,618	$ 59,715	$ 74,582	$ 32,034	$ 82,049	$ 92,118	$ 7,487	$ 99,605	$ 25,023	33.6%
600-5920-101	Delete	Salaries New Prop-B	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5920-115	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,166	$ 573	$ -	$ -	$ -	$ -	$ (1,166)	-100.0%
new	602-5920-120	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,983	$ 151	$ 7,983	$ 12,100	$ -	$ 12,100	$ 4,117	51.6%
600-5920-131	602-5920-131	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,436	$ 2,444	$ 6,918	$ 8,008	$ 573	$ 8,581	$ 2,145	33.3%
new	602-5920-132	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,179	$ 2,148	$ 5,606	$ 6,203	$ 124	$ 6,327	$ 1,148	22.2%
new	602-5920-135	Admin & Gen Longvt	$ -	$ -	$ -	$ -	$ -	$ -	$ 412	$ -	$ 397	$ 465	$ -	$ 465	$ 53	12.9%
new	602-5920-160	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,516	$ 7,033	$ 20,738	$ 21,312	$ 3,264	$ 24,576	$ 8,060	48.8%
new	602-5920-161	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 78	$ 34	$ 89	$ 93	$ 10	$ 103	$ 25	32.1%
new	602-5920-162	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 68	$ -	$ -	$ 483	$ 39	$ 522	$ 454	667.2%
new	602-5920-163	Admin & Gen Salarie	$ -	$ -	$ -	$ -	$ -	$ -	$ 254	$ 496	$ 1,512	$ 1,613	$ 226	$ 1,839	$ 1,585	623.0%
600-5137-181	602-5920-181	General Pay for Perf	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,608	$ -	$ -	$ 1,210	$ 24	$ 1,234	$ (1,374)	-52.7%
600-5137-185	602-5920-185	FSA Admin Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
600-5921-100	602-5921-245	Computer Related E	$ 5,285	$ 6,238	$ 6,489	$ 7,646	$ 1,930	$ 5,517	$ 34,500	$ 2,776	$ 34,500	$ 34,500	$ -	$ 34,500	$ -	0.0%
600-5921-101	602-5921-310	Office Supplies & Ex	$ 3,941	$ 10,125	$ 4,703	$ 16,454	$ 25,221	$ 12,089	$ 2,000	$ 1,083	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
new	602-5921-570	Technology ISF Alloc	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,535	$ 5,268	$ 10,535	$ 11,140	$ 540	$ 11,680	$ 1,145	10.9%
600-5923-100	602-5923-210	Professional Service	$ 10,538	$ 18,664	$ 12,083	$ 27,848	$ 42,320	$ 22,291	$ 52,000	$ 5,097	$ 52,000	$ 52,000	$ -	$ 52,000	$ -	0.0%
new	602-5923-290	Outside Services Em	$ -	$ -	$ -	$ -	$ -	$ -	$ 58	$ -	$ -	$ -	$ 218	$ 218	$ 160	275.9%
600-5924-100	602-5924-511	Property Insurance	$ 12,012	$ 13,040	$ 10,592	$ 6,037	$ 3,429	$ 9,022	$ 633	$ -	$ -	$ -	$ -	$ -	$ (633)	-100.0%
new	602-5924-572	INSURANCE ISF AL	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,167	$ 1,584	$ 3,167	$ 5,970	$ 12	$ 5,982	$ 2,815	88.9%
600-5925-100	602-5925-512	Liability Insurance	$ 8,374	$ 10,240	$ 18,547	$ 17,994	$ 18,616	$ 14,754	$ 1,333	$ 2,510	$ 2,510	$ -	$ -	$ -	$ (1,333)	-100.0%
new	602-5925-514	Automobile Insuranc	$ -	$ -	$ -	$ -	$ -	$ -	$ 267	$ 135	$ 135	$ -	$ -	$ -	$ (267)	-100.0%
new	602-5925-572	INSURANCE ISF AL	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,750	$ 7,875	$ 15,750	$ 21,290	$ -	$ 21,290	$ 5,540	35.2%
new	602-5925-595	Worker's Comp Insu	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,550	$ 674	$ 674	$ -	$ -	$ -	$ (1,550)	-100.0%
new	602-5925-596	Unemployment Insur	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-5926-100	Delete	Employee Pensions	$ 93,566	$ 84,073	$ 82,366	$ 77,771	$ 84,299	$ 84,415	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-5926-101	Delete	Benefits New Prop-B	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5926-110	Paid Time Off	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,191	$ -	$ 31,456	$ 629	$ 32,085	$ 32,085	100.0%
new	602-5926-131	PTO FICA/Med	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,056	$ -	$ 2,426	$ 49	$ 2,475	$ 2,475	100.0%
new	602-5926-132	PTO WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,641	$ -	$ 2,125	$ 42	$ 2,167	$ 2,167	100.0%
600-5926-133	602-5926-135	EOY GASB 68 PENS	$ -	$ -	$ -	$ (51)	$ 21,090	$ 4,208	$ -	$ -	$ -	$ 262	$ -	$ 262	$ 262	100.0%
new	602-5926-160	Health Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,934	$ -	$ 6,579	$ -	$ 6,579	$ 6,579	100.0%
new	602-5926-161	Life Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 60	$ -	$ 66	$ 2	$ 68	$ 68	100.0%
new	602-5926-162	Disability Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 184	$ 3	$ 187	$ 187	100.0%
new	602-5926-163	Dental Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 429	$ -	$ 603	$ -	$ 603	$ 603	100.0%
new	602-5926-290	Benefit Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 63	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5926-323	Uniforms	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,100	$ 496	$ 2,100	$ 2,100	$ -	$ 2,100	$ -	0.0%
600-5928-100	602-5928-210	Reg Comm Exp	$ 598	$ -	$ -	$ 1,933	$ 5,067	$ 1,519	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%

City of Fitchburg
Utility Fund #602 - Water
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5930-100	602-5930-110	Misc Gen Wages	$ 46,367	$ 47,269	$ 45,008	$ 46,453	$ 46,890	$ 46,397	$ 13,092	$ 16,949	$ 11,337	$ 11,271	$ 226	$ 11,497	$ (1,595)	-12.2%
new	602-5930-115	Misc Gen OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5930-120	Misc Gen PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ 726	$ -	$ 726	$ -	$ -	$ -	$ (726)	-100.0%
new	602-5930-131	Misc Gen FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,065	$ 1,279	$ 931	$ 871	$ 17	$ 888	$ (177)	-16.6%
new	602-5930-132	Misc Gen WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 897	$ 1,155	$ 778	$ 762	$ 16	$ 778	$ (119)	-13.3%
new	602-5930-135	Misc Gen Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 106	$ -	$ 102	$ 109	$ -	$ 109	$ 3	2.8%
new	602-5930-160	Misc Gen Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,758	$ 3,209	$ 2,539	$ 2,335	$ -	$ 2,335	$ (423)	-15.3%
new	602-5930-161	Misc Gen Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 16	$ 26	$ 15	$ 21	$ -	$ 21	$ 5	31.3%
new	602-5930-162	Misc Gen Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 65	$ 1	$ 66	$ 66	100.0%
new	602-5930-163	Misc Gen Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 219	$ 196	$ 185	$ -	$ 185	$ 185	100.0%
new	602-5930-250	Misc Gen Public Not	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ 14	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5930-320	Publications Dues Su	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,700	$ 1,060	$ 1,700	$ 1,700	$ -	$ 1,700	$ -	0.0%
new	602-5930-325	Training & Staff Deve	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 3,517	$ 5,000	$ 5,000	$ 136	$ 5,136	$ 4,136	413.6%
new	602-5930-330	Vehicle Use Reimb	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ 161	$ 500	$ 500	$ -	$ 500	$ -	0.0%
new	602-5930-365	Utilities	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 432	$ 875	$ 875	$ -	$ 875	$ 875	100.0%
new	602-5930-389	Admin Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,850	$ 11,583	$ 27,900	$ 47,800	$ -	$ 47,800	$ 19,950	71.6%
new	602-5930-350	Misc Gen Rep & Mai	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 716	$ 1,000	$ 3,000	$ -	$ 3,000	$ 2,000	200.0%
600-5931-100	602-5931-922	Rents (Office City Ha	$ 11,667	$ 11,667	$ 11,667	$ 11,667	$ 11,667	$ 11,667	$ 11,700	$ 5,834	$ 11,700	$ 11,700	$ -	$ 11,700	$ -	0.0%
new	602-5932-110	Gen Plant Maint Wa	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,875	$ 2,748	$ 2,899	$ 3,305	$ 66	$ 3,371	$ 496	17.3%
new	602-5932-115	Gen Plant Maint OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5932-120	Gen Plant Maint PT/	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5932-131	Gen Plant Maint FIC	$ -	$ -	$ -	$ -	$ -	$ -	$ 222	$ 209	$ 224	$ 256	$ 5	$ 261	$ 39	17.6%
new	602-5932-132	Gen Plant Maint WR	$ -	$ -	$ -	$ -	$ -	$ -	$ 198	$ 187	$ 199	$ 224	$ 5	$ 229	$ 31	15.7%
new	602-5932-135	Gen Plant Maint Lon	$ -	$ -	$ -	$ -	$ -	$ -	$ 33	$ -	$ 33	$ 41	$ -	$ 41	$ 8	24.2%
new	602-5932-160	Gen Plant Maint Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 575	$ 528	$ 576	$ 703	$ -	$ 703	$ 128	22.3%
new	602-5932-161	Gen Plant Maint Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 4	$ 7	$ 7	$ 1	$ 8	$ 1	14.3%
new	602-5932-162	Gen Plant Maint Disa	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ -	$ 20	$ 20	100.0%
new	602-5932-163	Gen Plant Maint Den	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35	$ 45	$ 56	$ -	$ 56	$ 56	100.0%
600-5932-100	602-5932-335	Maint of Gen Plant V	$ 10,094	$ 5,087	$ 8,949	$ 7,803	$ 9,763	$ 8,339	$ 6,000	$ 2,851	$ 6,000	$ 8,000	$ -	$ 8,000	$ 2,000	33.3%
			$ 264,021	$ 278,371	$ 247,847	$ 276,523	$ 332,910	$ 279,934	$ 312,095	$ 155,547	$ 324,545	$ 415,712	$ 13,715	$ 429,428	$ 117,332	37.6%
new	602-5999-110	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,887	$ -	$ 14,938	$ -	$ -	$ -	$ (14,887)	-100.0%
new	602-5999-115	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5999-120	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	602-5999-131	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,150	$ -	$ 1,154	$ -	$ -	$ -	$ (1,150)	-100.0%
new	602-5999-132	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,022	$ -	$ 1,026	$ -	$ -	$ -	$ (1,022)	-100.0%
new	602-5999-135	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 145	$ -	$ 145	$ -	$ -	$ -	$ (145)	-100.0%
new	602-5999-160	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,410	$ -	$ 3,410	$ -	$ -	$ -	$ (3,410)	-100.0%
new	602-5999-161	Projects-Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 14	$ -	$ 14	$ -	$ -	$ -	$ (14)	-100.0%
new	602-5999-163	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 241	$ -	$ -	$ -	$ -	100.0%
			$ -	$ -	$ -	$ -	$ -	$ -	$ 20,628	$ -	$ 20,928	$ -	$ -	$ -	$ (20,628)	-100.0%
			$ 2,107,702	$ 2,198,626	$ 2,166,903	$ 2,685,000	$ 2,370,070	$ 2,305,660	$ 2,709,897	$ 467,846	$ 2,676,473	$ 2,749,334	$ 18,727	$ 2,768,061	$ 93,137	3.4%
			$ 1,669,932	$ 841,647	$ 1,117,149	$ 958,529	$ 1,057,786	$ 1,129,008	$ 1,000,683	$ 952,101	$ 707,140	$ 737,646	$ (18,727)	$ 718,919	$ (316,737)	

Acct #			As of 2012	As of 2013	As of 2014	As of 2015	As of 2016	2017 Adopted Budget	As of 6/30/2017	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
600-10718	602-10718	Future Glacier Valley	$ 9,776	$ 10,922	$ 7,035	$ 7,035	$ 7,035	$ -	$ 7,035	$ 7,035	$ -	$ -	$ -	$ -
600-10721	#4704	King James Booster	$ 6,563	$ 7,623	$ 8,801	$ 8,827	$ 95,276	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ -
600-10722	#4629	AMI	$ 214,136	$ 273,152	$ 16,800	$ -	$ -	$ -	$ 16,120	$ 26,000	$ -	$ -	$ -	$ -
600-10725	#4530	2014 SYENE WTR M	$ -	$ 112	$ 787	$ 787	$ 787	$ -	$ 787	$ 787	$ -	$ -	$ -	$ -
600-10727	#4630	VERONA RD RELOC	$ -	$ -	$ 40,962	$ 139,297	$ 1,501,119	$ 1,305,703	$ 2,739,349	$ 2,800,000	$ 25,000	$ -	$ 25,000	$ (1,280,703)
600-10732		2015 Well Improvem	$ -	$ -	$ -	$ 9,094	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
600-10736		Well No 4 - Emerger	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
600-10737	#3319	Resurfacing	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 8,000	$ 18,000	$ -	$ 18,000	$ (7,000)
602-10739	#3468	Lacy Rd	$ -	$ -	$ -	$ -	$ -	$ 800,000	$ -	$ 800,000	$ -	$ -	$ -	$ (800,000)
602-10744	#4631	NE WM Loop	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000	$ -	$ 1,100,000	$ 1,100,000
602-10745	#4632	WM Oversizing	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000	$ 60,000	$ -	$ 60,000	$ 30,000
602-10746	#4532	Water Tower D	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 50,000
602-10747	#3488	Fish Hatchery Rd Re	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 550,000	$ -	$ 550,000	$ 550,000
TBD	#4518	Well 12 & Pumphous	$ -	$ -	$ -	$ -	$ -	$ 550,000	$ -	$ -	$ -	$ -	$ -	$ (550,000)
TBD	#2014	GIS	$ -	$ -	$ -	$ -	$ -	$ 1,800	$ -	$ -	$ 250	$ -	$ 250	$ (1,550)
			$ 230,475	$ 291,809	$ 74,385	$ 165,039	$ 1,604,217	$ 2,712,503	$ 2,763,291	$ 3,781,822	$ 1,803,250	$ -	$ 1,803,250	$ (909,253)
TBD	#3101	PW Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,600	$ -	$ 13,600	$ 13,600
			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,600	$ -	$ 13,600	$ 13,600
			$ 230,475	$ 291,809	$ 74,385	$ 165,039	$ 1,604,217	$ 2,712,503	$ 2,763,291	$ 3,781,822	$ 1,816,850	$ -	$ 1,816,850	$ (895,653)

City of Fitchburg
Utility Fund #603 - Sewer
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-4421-200	603-4421-000	CIAC-Sewer	$ 143,030	$ 241,301	$ 201,499	$ 339,208	$ 293,638	$ 243,735	$ 210,000	$ 241,213	$ 242,000	$ -	$ -	$ -	$ (210,000)	-100.0%
600-4421-202	603-4421-001	CIAC - From City-Sewer	$ 564,771	$ -	$ 145,216	$ 107,998	$ -	$ 163,597	$ 145,000	$ -	$ -	$ -	$ -	$ -	$ (145,000)	-100.0%
New	603-4434-000	Misc. Credits to Surplus	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 64,200	$ 64,200	$ -	$ -	$ -	$ -	100.0%
600-4621-200	603-4621-000	Other Sewer Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4621-201	603-4621-001	Unmetered - Residential	$ 8,535	$ 8,722	$ 9,477	$ 9,812	$ 10,324	$ 9,374	$ 10,000	$ 5,362	$ 10,800	$ 10,800	$ -	$ 10,800	$ 800	8.0%
600-4621-202	603-4621-002	Unmetered - Commercial	$ 948	$ 948	$ 1,030	$ 814	$ 902	$ 928	$ 1,000	$ 474	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
600-4621-203	603-4621-003	Unmetered - Industrial	$ 190	$ 190	$ 206	$ 218	$ 226	$ 206	$ 250	$ 119	$ 225	$ 250	$ -	$ 250	$ -	0.0%
600-4621-204	603-4621-004	Public Unmetered Revenue	$ 190	$ 190	$ 206	$ 218	$ 226	$ 206	$ 250	$ 119	$ 225	$ 250	$ -	$ 250	$ -	0.0%
600-4622-200	603-4622-000	Metered - Residential	$ 1,095,921	$ 1,089,790	$ 1,100,326	$ 1,140,275	$ 1,214,530	$ 1,128,168	$ 1,110,000	$ 560,655	$ 1,122,000	$ 1,122,000	$ -	$ 1,122,000	$ 12,000	1.1%
600-4622-201	603-4622-001	Metered - Commercial	$ 715,053	$ 654,421	$ 251,962	$ 290,147	$ 168,494	$ 416,015	$ 260,000	$ 115,151	$ 230,000	$ 260,000	$ -	$ 260,000	$ -	0.0%
600-4622-202	603-4622-002	Metered - Industrial	$ 246,984	$ 274,078	$ 334,065	$ 312,297	$ 354,405	$ 304,366	$ 320,000	$ 104,009	$ 320,000	$ 320,000	$ -	$ 320,000	$ -	0.0%
600-4622-203	603-4622-003	Metered - Public Authority	$ 8,617	$ 9,875	$ 7,190	$ 8,914	$ 10,207	$ 8,961	$ 10,000	$ 4,773	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
600-4622-204	603-4622-004	Metered - MF Residential	$ -	$ 106,553	$ 539,299	$ 514,181	$ 597,238	$ 351,454	$ 525,000	$ 236,564	$ 525,000	$ 525,000	$ -	$ 525,000	$ -	0.0%
600-4623-200	603-4623-000	Public Authority Rev.- Metered	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4625-200	603-4625-000	Miscellaneous Sewer Rev.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 2,784,237	$ 2,386,067	$ 2,590,477	$ 2,724,082	$ 2,650,190	$ 2,627,011	$ 2,591,500	$ 1,332,637	$ 2,525,450	$ 2,249,300	$ -	$ 2,249,300	$ (342,200)	-13.2%
600-4636-200	603-4475-000	P-Card Rebate	$ -	$ -	$ -	$ -	$ 1,657	$ 331	$ 2,000	$ 262	$ 262	$ 500	$ -	$ 500	$ (1,500)	-75.0%
600-4631-200	603-4631-000	Forfeited Discounts	$ 2,647	$ 3,139	$ 3,609	$ 4,478	$ 4,785	$ 3,732	$ 4,500	$ 1,832	$ 4,000	$ 4,500	$ -	$ 4,500	$ -	0.0%
600-4634-200	603-4634-000	Misc. Oper. Rev.- Sewer Conn.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4635-200	603-4635-000	Misc. Operating Revenue	$ 1,302	$ 1,052	$ 3,206	$ 1,100	$ 1,010	$ 1,534	$ 1,200	$ 534	$ 1,100	$ 1,200	$ -	$ 1,200	$ -	0.0%
600-4635-201	603-4635-001	Interceptor Conn Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-4631-201	603-4631-100	Reimb from Projects/Developers	$ -	$ -	$ -	$ -	$ 8,944	$ 1,789	$ -	$ 690	$ 1,300	$ -	$ -	$ -	$ -	100.0%
600-4890-200	n/a	SALE OF FA- Sewer	$ -	$ -	$ -	$ -	$ 1,243	$ 249	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 3,949	$ 4,191	$ 6,816	$ 5,578	$ 17,638	$ 7,634	$ 7,700	$ 3,318	$ 6,662	$ 6,200	$ -	$ 6,200	$ (1,500)	-19.5%
			$ 2,788,187	$ 2,390,258	$ 2,597,292	$ 2,729,660	$ 2,667,828	$ 2,634,645	$ 2,599,200	$ 1,335,955	$ 2,532,112	$ 2,255,500	$ -	$ 2,255,500	$ (343,700)	-13.2%

Acct #			2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5403-200	603-5403-530	Depreciation Expense	$ 194,470	$ 197,680	$ 209,035	$ 204,207	$ 220,158	$ 205,110	$ 220,000	$ -	$ 220,000	$ 220,000	$ -	$ 220,000	$ -	0.0%
600-5408-200	603-5408-534	Taxes	$ 10,120	$ 10,877	$ 10,833	$ 11,182	$ 10,152	$ 10,633	$ 11,500	$ (7)	$ 11,000	$ 11,500	$ -	$ 11,500	$ -	0.0%
600-5430-200	603-5430-532	Interest on Adv from Muni	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 204,590	$ 208,557	$ 219,868	$ 215,390	$ 230,311	$ 215,743	$ 231,500	$ (7)	$ 231,000	$ 231,500	$ -	$ 231,500	$ -	0.0%
600-5827-200	603-5827-340	Other Oper Supp & Exp (MMSD)	$ 1,383,354	$ 1,565,461	$ 1,601,668	$ 1,630,054	$ 1,912,096	$ 1,618,527	$ 1,800,000	$ 496,656	$ 1,900,000	$ 2,000,000	$ -	$ 2,000,000	$ 200,000	11.1%
New	603-5828-110	Transportation Exp Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,875	$ 830	$ 2,899	$ 3,305	$ 66	$ 3,371	$ 496	17.3%
New	603-5828-115	Transportation Exp OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5828-120	Transportation Exp PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5828-131	Transportation Exp FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 222	$ 63	$ 224	$ 256	$ 5	$ 261	$ 39	17.6%
New	603-5828-132	Transportation Exp WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 198	$ 56	$ 199	$ 224	$ 5	$ 229	$ 31	15.7%
New	603-5828-135	Transportation Exp Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 33	$ -	$ 33	$ 41	$ -	$ 41	$ 8	24.2%
New	603-5828-160	Transportation Exp Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 575	$ 275	$ 576	$ 703	$ -	$ 703	$ 128	22.3%
New	603-5828-161	Transportation Exp Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 2	$ 7	$ 7	$ 1	$ 8	$ 1	14.3%
New	603-5828-162	Transportation Exp Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ -	$ 20	$ 20	100.0%
New	603-5828-163	Transportation Exp Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ 45	$ 56	$ -	$ 56	$ 56	100.0%
600-5828-200	603-5828-335	Transportation Exp	$ 12,509	$ 7,708	$ 9,651	$ 10,215	$ 8,134	$ 9,643	$ 7,000	$ 4,163	$ 7,000	$ 7,000	$ -	$ 7,000	$ -	0.0%
600-5830-200	603-5830-355	Meter Exp (Jt Metering)	$ 64,855	$ 63,408	$ 102,412	$ 105,283	$ 84,735	$ 84,139	$ 90,000	$ -	$ 90,000	$ 90,000	$ -	$ 90,000	$ -	0.0%
New	603-5834-110	Gen Plant Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,657	$ 433	$ 2,692	$ 2,654	$ 53	$ 2,707	$ 50	1.9%
New	603-5834-115	Gen Plant OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5834-120	Gen Plant PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5834-131	Gen Plant FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 205	$ 33	$ 208	$ 205	$ 4	$ 209	$ 4	2.0%
New	603-5834-132	Gen Plant WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 182	$ 29	$ 185	$ 179	$ 4	$ 183	$ 1	0.5%
New	603-5834-135	Gen Plant Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 22	$ -	$ 22	$ 23	$ -	$ 23	$ 1	4.5%
New	603-5834-160	Gen Plant Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 476	$ -	$ 477	$ 485	$ -	$ 485	$ 9	1.9%
New	603-5834-161	Gen Plant Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 2	$ 8	$ 7	$ -	$ 7	$ -	0.0%
New	603-5834-162	Gen Plant Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 16	$ -	$ 16	$ 16	100.0%
New	603-5834-163	Gen Plant Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9	$ 62	$ 64	$ -	$ 64	$ 64	100.0%
600-5834-200	603-5834-350	Maint & Repair Supp Gen Plant	$ 3,279	$ 10,585	$ 7,422	$ 3,794	$ 1,556	$ 5,327	$ 2,000	$ 28	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
			$ 1,463,997	$ 1,647,163	$ 1,721,152	$ 1,749,346	$ 2,006,521	$ 1,717,636	$ 1,906,459	$ 502,599	$ 2,006,638	$ 2,107,246	$ 138	$ 2,107,384	$ 200,925	10.5%
New	603-5831-110	Collection System Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,730	$ 2,429	$ 12,917	$ 12,465	$ 249	$ 12,714	$ (16)	-0.1%
New	603-5831-115	Collection System OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5831-120	Collection System PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5831-131	Collection System FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 986	$ 188	$ 1,000	$ 966	$ 19	$ 985	$ (1)	-0.1%
New	603-5831-132	Collection System WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 876	$ 169	$ 889	$ 846	$ 16	$ 862	$ (14)	-1.6%
New	603-5831-135	Collection System Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 159	$ -	$ 159	$ 157	$ -	$ 157	$ (2)	-1.3%
New	603-5831-160	Collection System Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,241	$ 549	$ 2,240	$ 1,914	$ -	$ 1,914	$ (327)	-14.6%
New	603-5831-161	Collection System Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 37	$ 8	$ 38	$ 39	$ 1	$ 40	$ 3	8.1%
New	603-5831-162	Collection System Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 77	$ 1	$ 78	$ 78	100.0%
New	603-5831-163	Collection System Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 61	$ 282	$ 283	$ -	$ 283	$ 283	100.0%
600-5831-200	603-5831-210	Maint of Coll System-by others	$ 85,222	$ 56,823	$ 53,992	$ 34,514	$ 35,699	$ 53,250	$ 15,000	$ 50	$ 15,000	$ 20,000	$ -	$ 20,000	$ 5,000	33.3%
New	603-5831-350	Coll Syst-Maint,Repair,Supp	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 1,187	$ 10,000	$ 20,000	$ -	$ 20,000	$ 10,000	100.0%
			$ 85,222	$ 56,823	$ 53,992	$ 34,514	$ 35,699	$ 53,250	$ 42,029	$ 4,642	$ 42,525	$ 56,747	$ 286	$ 57,033	$ 15,004	35.7%
600-5840-200	603-5903-110	Acctng & Coll Wages	$ 39,049	$ 47,898	$ 43,646	$ 47,166	$ 55,149	$ 46,582	$ 43,223	$ 19,798	$ 43,075	$ 40,370	$ 807	$ 41,177	$ (2,046)	-4.7%
New	603-5903-115	Acctng & Coll OT	$ -	$ -	$ -	$ -	$ -	$ -	$ 168	$ -	$ 167	$ 171	$ 3	$ 174	$ 6	3.6%
New	603-5903-120	Acctng & Coll PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,520	$ 693	$ 1,520	$ 1,500	$ -	$ 1,500	$ (20)	-1.3%
New	603-5903-131	Acctng & Coll FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,455	$ 1,548	$ 3,444	$ 3,236	$ 62	$ 3,298	$ (157)	-4.5%
New	603-5903-132	Acctng & Coll WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,968	$ 1,346	$ 2,958	$ 2,733	$ 55	$ 2,788	$ (180)	-6.1%
New	603-5903-135	Acctng & Coll Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 253	$ -	$ 253	$ 253	$ -	$ 253	$ -	0.0%
New	603-5903-160	Acctng & Coll Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,468	$ 6,631	$ 14,469	$ 13,396	$ -	$ 13,396	$ (1,072)	-7.4%
New	603-5903-161	Acctng & Coll Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 54	$ 27	$ 54	$ 86	$ 1	$ 87	$ 33	61.1%
New	603-5903-162	Acctng & Coll Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 237	$ 3	$ 240	$ 240	100.0%
New	603-5903-163	Acctng & Coll Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 467	$ 1,022	$ 978	$ -	$ 978	$ 978	100.0%
600-5840-201	603-5903-290	PSN Fees	$ -	$ 6,807	$ 10,857	$ 13,369	$ 13,129	$ 8,832	$ 17,000	$ 6,102	$ 13,000	$ 17,000	$ -	$ 17,000	$ -	0.0%
New	603-5903-310	Acctg & Coll-Off Supp/Postage	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500	$ 1,865	$ 2,500	$ 3,000	$ -	$ 3,000	$ 500	20.0%
600-5842-200	603-5902-110	Meter Reading Wages	$ 7,460	$ 7,256	$ 3,675	$ 2,808	$ 1,892	$ 4,618	$ 1,717	$ 217	$ 1,743	$ 1,171	$ 23	$ 1,194	$ (523)	-30.5%
New	603-5902-115	Meter Reading OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5902-120	Meter Reading PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
New	603-5902-131	Meter Reading FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 133	$ 16	$ 135	$ 91	$ 1	$ 92	$ (41)	-30.8%
New	603-5902-132	Meter Reading WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 118	$ 15	$ 120	$ 79	$ 2	$ 81	$ (37)	-31.4%
New	603-5902-135	Meter Reading Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 19	$ -	$ 19	$ 14	$ -	$ 14	$ (5)	-26.3%
New	603-5902-160	Meter Reading Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 156	$ 23	$ 156	$ 131	$ -	$ 131	$ (25)	-16.0%
New	603-5902-161	Meter Reading Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ 1	$ 7	$ 4	$ -	$ 4	$ (3)	-42.9%
New	603-5902-162	Meter Reading Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7	$ -	$ 7	$ 7	100.0%
New	603-5902-163	Meter Reading Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ 39	$ 29	$ -	$ 29	$ 29	100.0%
			$ 46,509	$ 61,961	$ 58,177	$ 63,343	$ 70,170	$ 60,032	$ 87,759	$ 38,754	$ 84,682	$ 84,486	$ 957	$ 85,443	$ (2,316)	-2.6%

City of Fitchburg
Utility Fund #603 - Sewer
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
600-5850-200	603-5920-110	Admin & Gen Wages	$ 60,519	$ 71,968	$ 49,545	$ 60,239	$ 70,235	$ 62,501	$ 85,615	$ 17,269	$ 82,049	$ 76,701	$ 7,012	$ 83,713	$ (1,902)	-2.2%
600-5850-201	603-5920-115	Admin & Gen OT	$ -	$ -	$ -	$ -	$ -	$ -	$ 954	$ 509	$ -	$ -	$ -	$ -	$ (954)	-100.0%
new	603-5920-120	Admin & Gen PT/Seas	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 107	$ -	$ -	$ -	$ -	$ -	100.0%
600-5850-131	603-5920-131	Admin & Gen FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,653	$ 1,376	$ 6,307	$ 5,891	$ 537	$ 6,428	$ (225)	-3.4%
new	603-5920-132	Admin & Gen WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,914	$ 1,211	$ 5,606	$ 5,160	$ 102	$ 5,262	$ (652)	-11.0%
600-5854-133	603-5920-133	EOY GASB 68 Pension Expense	$ -	$ -	$ -	$ (49)	$ 21,094	$ 4,209	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	603-5920-135	Admin & Gen Longvty	$ -	$ -	$ -	$ -	$ -	$ -	$ 402	$ -	$ 397	$ 310	$ -	$ 310	$ (92)	-22.9%
new	603-5920-160	Admin & Gen Hlth	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,747	$ 3,853	$ 20,738	$ 17,798	$ 3,168	$ 20,966	$ (781)	-3.6%
new	603-5920-161	Admin & Gen Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 88	$ 19	$ 89	$ 78	$ 10	$ 88	$ -	0.0%
new	603-5920-162	Admin & Gen Disab	$ -	$ -	$ -	$ -	$ -	$ -	$ 170	$ -	$ -	$ 406	$ 38	$ 444	$ 274	160.9%
new	603-5920-163	Admin & Gen Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ 636	$ 271	$ 1,512	$ 1,356	$ 220	$ 1,576	$ 940	147.8%
new	603-5920-181	Pay for Performance	$ -	$ -	$ -	$ -	$ -	$ -	$ 719	$ -	$ -	$ 729	$ 14	$ 743	$ 24	3.3%
600-5851-200	603-5921-310	Office Supplies & Expense	$ 2,894	$ 4,603	$ 5,436	$ 6,029	$ 4,236	$ 4,640	$ 6,000	$ 2,178	$ 4,500	$ 5,000	$ -	$ 5,000	$ (1,000)	-16.7%
600-5851-201	603-5921-245	Computer Related Expenses	$ 2,845	$ 5,964	$ 5,365	$ 4,424	$ 17,883	$ 7,296	$ 12,000	$ 3,076	$ 8,000	$ 12,000	$ -	$ 12,000	$ -	0.0%
new	603-5921-570	Technology ISF Allocation	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,215	$ 5,607	$ 11,215	$ 11,140	$ 530	$ 11,670	$ 455	4.1%
600-5852-200	603-5923-210	Professional Services	$ 7,837	$ 7,902	$ 9,665	$ 9,575	$ 7,767	$ 8,549	$ 12,000	$ 6,285	$ 10,000	$ 12,000	$ -	$ 12,000	$ -	0.0%
new	603-5923-290	Outside Services Employed	$ -	$ -	$ -	$ -	$ -	$ -	$ 145	$ -	$ -	$ 145	$ 211	$ 356	$ 211	145.5%
600-5853-200	603-5924-511	Property Insurance	$ 8,367	$ 9,763	$ 16,011	$ 16,043	$ 22,350	$ 14,507	$ 633	$ -	$ -	$ -	$ -	$ -	$ (633)	-100.0%
new	603-5924-572	INSURANCE ISF ALLOCATION-PR	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,167	$ 1,584	$ 3,167	$ 50	$ 11	$ 61	$ (3,106)	-98.1%
new	603-5925-512	Liability Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,233	$ 2,294	$ 2,294	$ -	$ -	$ -	$ (1,233)	-100.0%
new	603-5925-514	Automobile Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 267	$ 246	$ 246	$ -	$ -	$ -	$ (267)	-100.0%
new	603-5925-572	INSURANCE ISF ALLOCATION-OT	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,469	$ 5,235	$ 10,469	$ 15,390	$ -	$ 15,390	$ 4,921	47.0%
new	603-5925-595	Worker's Comp Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 594	$ 1,018	$ 1,018	$ -	$ -	$ -	$ (594)	-100.0%
new	603-5925-596	Unemployment Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
600-5854-200	603-5926-110	Paid Time Off	$ 50,562	$ 43,569	$ 43,805	$ 43,100	$ 43,509	$ 44,909	$ -	$ 1,468	$ -	$ 10,396	$ 207	$ 10,603	$ 10,603	100.0%
new	603-5926-131	PTO FICA/Med	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 313	$ -	$ 799	$ 16	$ 815	$ 815	100.0%
new	603-5926-132	PTO WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 279	$ -	$ 700	$ 14	$ 714	$ 714	100.0%
new	603-5926-135	EOY GASB 68 Pension Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 52	$ -	$ 52	$ 52	100.0%
new	603-5926-160	Health Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,796	$ -	$ 2,779	$ -	$ 2,779	$ 2,779	100.0%
new	603-5926-161	Life Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5	$ -	$ 14	$ -	$ 14	$ 14	100.0%
new	603-5926-162	Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 55	$ 1	$ 56	$ 56	100.0%
new	603-5926-163	Dental Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42	$ -	$ 203	$ -	$ 203	$ 203	100.0%
new	603-5926-323	Uniforms	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,050	$ 621	$ 1,500	$ 3,000	$ -	$ 3,000	$ 950	46.3%
600-5854-201	Delete	Benefits New Prop-BUDGET ONLY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	603-5930-325	Training & Staff Development	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 132	$ 132	$ 132	100.0%
600-5856-200	603-5930-340	Misc Gen Operating	$ 39,591	$ 34,685	$ 31,643	$ 34,835	$ 29,016	$ 33,954	$ 14,000	$ 1,578	$ 8,000	$ 14,000	$ -	$ 14,000	$ -	0.0%
new	603-5930-350	Misc Gen Repair & Maint Supp	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 605	$ 1,000	$ -	$ -	$ -	$ -	100.0%
new	603-5930-389	Admin Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,850	$ 11,583	$ 27,900	$ 27,600	$ -	$ 27,600	$ (250)	-0.9%
600-5857-200	603-5930-922	Rents -Maint Facility 1/2	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 10,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
			$ 192,614	$ 198,454	$ 181,470	$ 194,196	$ 236,091	$ 200,565	$ 244,521	$ 80,428	$ 226,007	$ 243,752	$ 12,223	$ 255,975	$ 11,454	4.7%
new	603-5999-110	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,567	$ -	$ 1,572	$ -	$ -	$ -	$ (1,567)	-100.0%
new	603-5999-120	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	603-5999-131	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 121	$ -	$ 121	$ -	$ -	$ -	$ (121)	-100.0%
new	603-5999-132	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 108	$ -	$ 108	$ -	$ -	$ -	$ (108)	-100.0%
new	603-5999-135	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 15	$ -	$ 15	$ -	$ -	$ -	$ (15)	-100.0%
new	603-5999-160	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 359	$ -	$ 359	$ -	$ -	$ -	$ (359)	-100.0%
new	603-5999-161	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ 2	$ -	$ 2	$ -	$ -	$ -	$ (2)	-100.0%
new	603-5999-163	Projects Clearing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25	$ -	$ -	$ -	$ -	100.0%
			$ -	$ -	$ -	$ -	$ -	$ -	$ 2,172	$ -	$ 2,202	$ -	$ -	$ -	$ (2,172)	-100.0%
			$ 1,992,932	$ 2,172,957	$ 2,234,660	$ 2,256,789	$ 2,578,791	$ 2,247,226	$ 2,514,440	$ 626,416	$ 2,593,054	$ 2,723,732	$ 13,604	$ 2,737,335	$ 222,895	8.9%
			$ 795,254	$ 217,300	$ 362,632	$ 472,871	$ 89,037	$ 387,419	$ 84,760	$ 709,539	$ (60,942)	$ (468,232)	$ (13,604)	$ (481,835)	$ (566,595)	

Acct #			As of 2012	As of 2013	As of 2014	As of 2015	As of 2016	2017 Adopted Budget	As of 6/30/2017	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
600-10706	603-10706	Rolfsmeyer Rd Sanitary Sewer	$ 14,067	$ 14,067	$ 14,067	$ 14,067	$ 14,067	$ -	$ 14,067	$ 14,067	$ -	$ -	$ -	$ -
600-10727	#4630	VERONA RD RELOCATES	$ -	$ -	$ 40,962	$ 139,297	$ 1,501,119	$ 775,000	$ 2,691,289	$ 2,700,000	$ -	$ -	$ -	$ (775,000)
600-10737	603-10739 #3319	Resurfacing	$ -	$ -	$ -	$ -	$ -	$ -	$ 802	$ 8,000	$ -	$ -	$ -	$ -
600-10738	603-10738 #4636	Seminole Hwy Interceptor	$ -	$ -	$ -	$ -	$ 24,104	$ 724,500	$ 316,983	$ 724,500	$ -	$ -	$ -	$ (724,500)
603-10740	#4635	Woods Hollow Interceptor	$ -	$ -	$ -	$ -	$ -	$ 47,250	$ 137,002	$ 47,250	$ 47,250	$ -	$ 47,250	$ -
TBD	#2014	GIS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
603-10741	#4638	Syene Interceptor	$ -	$ -	$ -	$ -	$ -				$ 300,000	$ -	$ 300,000	$ 300,000
603-10742	#4639	Terra Vess Lift Station	$ -	$ -	$ -	$ -	$ -				$ 300,000	$ -	$ 300,000	$ 300,000
			$ 14,067	$ 14,067	$ 55,029	$ 153,365	$ 1,539,291	$ 1,546,750	$ 3,160,143	$ 3,493,817	$ 647,250	$ -	$ 647,250	$ (899,500)
TBD	#3101	PW Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,600	$ -	$ 13,600	$ 13,600
			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,600	$ -	$ 13,600	$ 13,600
			$ 14,067	$ 14,067	$ 55,029	$ 153,365	$ 1,539,291	$ 1,546,750	$ 3,160,143	$ 3,493,817	$ 660,850	$ -	$ 660,850	$ (885,900)

2018 Budget Expenditure Detail

Department: Public Works – Water Utility (FUND 602)

WATER REVENUES

Account #		Account Title	Usual Revenues for this Account	Detail of Proposed Revenues
602-4460	**-000**	**Unmetered Sales**	Sales to general customers, included in building permits	**$3,500**
602-4461	**-000**	**Metered Residential**	Measured sales to residential customers	**$936,200**
602-4461	**-001**	**Metered Commercial**	Measured sales to commercial customers	**$282,000**
602-4461	**-002**	**Metered Industrial**	Measured sales to industrial customers	**$94,000**
602-4461	**-003**	**Metered - Res Irrigation**	Measured sales to Residential irrigation customers.	**$58,000**
602-4461	**-004**	**Metered - Comm Irrigation**	Measured sales to Commercial irrigation customers.	**$45,000**
602-4461	**-005**	**Metered - Ind Irrigation**	Measured sales to Industrial irrigation customers.	**$6,300**
602-4461	**-006**	**Metered - Mult Fam Residential**	Measured sales to multi-family residential customers.	**$511,000**
602-4461	**-007**	**Metered - Mult Fam Res IRR**	Measured sales to multi-family residential irrigation customers.	**$10,000**
602-4462	**-000**	**Private Fire Protection**	Billing for the use of fire protection apparatus and water delivered in connection with the sprinklers	**$98,000**
602-4463	**-000**	**Public Fire Protection**	Net billing to municipalities for use of hydrants for the purpose of fire protection to the general public	**$595,000**
602-4464	**-000**	**Sales to Public Authority**	Measured sales to public authority customers	**$9,000**
602-4464	**-001**	**Irrigation Sales to Pub Auth**	Measured sales to Public Authority irrigation customers.	**$5,900**

OTHER WATER REVENUES

602-4470	**-000**	**Forfeited Discounts**	Additional charges imposed due to failure of customers payments not received on due date	**$4,500**
602-4471	**-000**	**Miscellaneous Service Revenues**	Charges collected for reconnecting disconnecting meters, water permit fees, NSF check fees, information collected for title companies	**$2,000**
602-4472	**-000**	**Rents from Water Property**	Rents generated from contracts with cellular companies that lease space for equipment on our water towers.	**$98,000**

602-4474	**-000**	**Other Revenues - Joint Metering**	Charges billed to sewer side of meters, sales of scrap, miscellaneous income	**$30,000**
602-4475	**-000**	**P-Card Rebate**	Rebate from use of company issued credit cards	**$7,000**
602-4631	**-100**	**Reimbursed from Projects/ Developers**	Reimbursement from developers and other parties for staff time spent on non-city projects	**$0**
	INTEREST, CIAC, AND AMORTIZATION			
602-4419	**-000**	**Interest Income**	Interest earned	**$32,000**
602-4421	**-000**	**CIAC – Impact Fees**	Charges to cover the cost of additional water infrastructure from developers	**$350,000**
602-4421	**-001**	**CIAC – Impact Fees**	Charges to cover the cost of additional water infrastructure charged on Building Permits.	**$250,000**
602-4421	**-002**	**CIAC-from Municipality**	Charges to cover the cost of additional water infrastructure from municipality	**$0**
602-4425	**-000**	**Misc Amortization**	PSC Regulatory Liability	**$59,580**

EXPENDITURES

SOURCE OF SUPPLY EXPENSES

Account #	Object Code	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
602-5602	**-340**	**Purchased Water**	Water and Public Fire Protection purchased for Rimrock Road and Jamestown Neighborhoods.	**$17,000**
602-5614	**-240**	**Maintenance of wells (below ground) - by others**	Repair and maintenance of wells contracted by the Utility. Well 10 Chemical Treatment $30,000 General $20,000	**$50,000**
602-5614	**-350**	**Maintenance of Wells (below ground-Repair and Supplies**	Maintenance of wells including supplies for repair	**$1,000**

PUMPING EXPENSES

602-5623	**-365**	**Power purchased for pumping**	Cost of electricity, natural gas, and diesel fuel used directly in operation of pumps	**$260,000**
602-5624	**-245**	**SCADA Computer Maintenance & Repair**		**$2,000**
602-5626	**-323**	**Misc Expenses**	Protective Gear	**$500**
602-5626	**-340**	**Misc Exp**	Part of Maint. Facility Exp	**$500**
602-5626	**-350**	**Misc Exp**	Repair and Maint Supplies	**$1,000**
602-5627	**-922**	**Rents**	Public Works Maintenance Facility Rents	**$10,000**
602-5630	**-340**	**Pumping Operating Supplies**	Maintenance of pumping equipment	**$500**
602-5631	**-240**	**Wellhouse Maint by others**		**$1,000**
602-5631	**-350**		Fire extinguisher protection	**$2,000**
602-5633	**-240**	**Maint of Pumping Equipment by others**	General labor and maintenance expenses of pumping equipment, Including well pump and electrical inspection program, service agreement for maintenance of generators General $5,000	**$5,000**
602-5633	**-355**	**Maint of Pumping Equipment Expense**	Commercial Dehumidifier $1,500 General $2,000	**$3,500**

WATER TREATMENT EXPENSES

602-5641	**-340**	**Chemicals**	Cost of all chemicals in used in the treatment of water	**$72,000**
602-5642	**-290**	**Water testing**	DNR testing, weekly water tests Replace fluoride testing equip $4,500	**$27,500**
602-5643	**-340**	**Miscellaneous Expenses**	Operating materials and supplies	**$1000**
602-5651	**-240**	**Maint of Water Treatment Structure-by others**	Repairs to treatment structures by others	**$50**
602-5651	**-350**	**Maint & Repair Supplies-Water Treatment Structure**	Supplies used in maintaining general maintenance of treatment structures	**$50**
602-5652	**-240**	**Maint Water Treatment Equip-by others**	Chemical pump maintenance by others	**$3,000**
602-5652	**-350**	**Maint & Repair Supplies- Water Treatment Equip**	Supplies for general maintenance of chemical pumps	**$1,000**
602-5652	**-355**	**Maint Water Treatment Equipment Exp**	Equipment Expenses for maintaining chemical pumps General $1,500	**$5,500**

WATER TRANSMISSION AND DISTRIBUTION EXPENSES

602-5662	**-340**	**Transmission & Distribution Mains Expenses**	Supplies used for flushing mains.	**$1,000**
602-5665	**-323**	**Uniforms & Protective Gear**	Cleaning and replacement of uniforms and protective gear RF Monitor $1,000 General $1,000	**$2,000**
602-5665	**-340**	**Maintenance Facility Expense**	¼ Maintenance Facility Expenses	**$500**
602-5666	**-922**	**Rents**	Rent of Public Works Maintenance Facility	**$10,000**
602-5671	**-240**	**Maint of Structures & Improvemts by others**		**$7,000**
602-5671	**-350**	**Maintenance of Structures & Imp repair & supplies**		**$1,000**
602-5672	**-240**	**Maintenance of Reservoirs & Towers-by others**	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of reservoirs/towers, Door Switches B & C $1,500 General $3,000	**$4,500**

602-5672	**-350**	**Maintenance of Reservoirs & Towers Repair & Maint Supplies**	Landscaping and mowing materials.	**$1,000**
602-5673	**-240**	**Maint of Transmission & Distribution Mains-by others**	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of transmission and distribution mains. Including costs to repair water main breaks and parts to repair mains and valves. Manhole & valve adjustments	**$30,000**
602-5673	**-350**	**Maint of Transmission & Distribution Mains-Repair supplies**	Supplies relating to Water main repairs	**$15,000**
602-5675	**-240**	**Maintenance of Services – by others**	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of services.	**$13,000**
602-5675	**-340**	**Maintenance of Services-Operating Materials**	Materials used specifically for the purpose of preventing failure, restoring serviceability or maintaining life of services.	**$1,000**
602-5675	**-350**	**Maintenance of Services-Repair Supplies**	Supplies costs to repair water service leaks and stop boxes.	**$2,000**
602-5676	**-240**	**Maintenance of Meters-by others**	Work performed specifically for meters, meter repairs and transponder installation. Includes supplies to repair water meters	**$4,000**
602-5676	**-350**	**Maintenance of Meters-Repair Supplies**	Supplies to repair water meters	**$10,000**
602-5677	**-240**	**Maintenance of Hydrants-by others**	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of hydrants.	**$12,000**
602-5677	**-350**	**Maintenance of Hydrants**	Includes cost to repair broken hydrants and parts to repair hydrants, including flexi flags.	**$5,000**
602-5678	**-240**	**Maintenance of Misc Plant by others**	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of misc. plant. Cross connection inspections $80,000 General $4,000	**$84,000**
602-5678	**-350**	**Maintenance of Misc Plant Repair Supplies**	Supplies specifically for the purpose of preventing failure, restoring serviceability or maintaining life of misc. plant.	**$500**

602-5678	**-355**	**Maintenance of Misc Plant-Equipment Exp**	Includes cross connection inspections	**$5,000**

WATER CUSTOMER ACCOUNTS EXPENSES

602-5905	**-310**	**Miscellaneous Customer Expenses**	Materials used in communication service & office supplies, printing bills.	**$6,500**
602-5906	**-310**	**Customer Service & Info Expense**	Costs of printing relating to water conservation	**$2,000**

WATER ADMINISTRATIVE & GENERAL EXPENSES

602-5920	**-185**	**FSA Administrative Fees**	Third-party administration fees for the employee flexible spending accounts	**$100**
602-5921	**-245**	**Computer Related Expenses**	Cost incurred for software, support or upgrades Iwater $4,000 Sensus $20,000 CIVIC $2,200 General: $8,300	**$34,500**
602-5921	**-310**	**Office Supplies & Expenses**	Office supplies, communication service (telephones), small office equipment computer related expenses	**$2,000**
602-5923	**-210**	**Professional Services**	Fees & Expenses of professional consultants (Auditors, engineering consultants, attorneys, etc.)	**$52,000**
602-5923	**-290**	**Outside Services Employed**		**$218**
602-5924	**-511**	**Property Insurance**	Moved to internal service fund -572	**$-0-**
602-5924	**-572**	**Allocated Insurance (property)**		**$5,982**
602-5925	**-512**	**Liability Insurance**	Moved to internal service fund -572	**$-0-**
602-5925	**-514**	**Automobile Insurance**	Moved to internal service fund -572	**$-0-**
602-5925	**-572**	**Allocated Insurance (non-property)**		**$21,290**
602-5925	**-595**	**Worker's Comp Insurance**	Moved to internal service fund -572	**$-0-**
602-5925	**-596**	**Unemployment Exp**	Moved to internal service fund -572	**$-0-**
602-5926	**-323**	**Uniforms**	Existing staff uniforms $2,100	**$2,100**

602-5928	**-210**	**Regulatory Commission Expenses**	Expenses incurred by the utility in connection with formal cases before regulatory commissions	**$-0-**
602-5930	**-250**	**Public Ads, Notices**	Advertisements and public notices	**$500**
602-5930	**-320**	**Publications, Dues, Subscriptions**	Professional Organization dues, reference material and publications WRWA Membership $600 WRWA Dues $500 AWWA Member $350 Newspaper $250	**$1,700**
602-5930	**-325**	**Training & Staff Development**	Costs for conferences and seminars (includes NP #7)	**$5,136**
602-5930	**-330**	**Vehicle Use Reimbursement**	Reimb for use of personal vehicle	**$500**
602-5930	**-365**	**Utilities**	Stormwater Charges (Utility Bills)	**$875**
602-5930	**-350**	**Misc Gen repair supplies**	Well abandonment rebates $2,000 General $1,000	**$3,000**
602-5930	**-389**	**Admin Fees**		**$47,800**
602-5931	**-922**	**Rents**	City Hall rent for use of space by Utility	**$11,700**
602-5932	**-335**	**Maint of Vehicle Maint**	Maintenance expenses incurred to repair/maintain vehicles. Fuel costs	**$8,000**

WATER DEPRECIATION & TAX EXPENSES

602-5403	**-530**	**Depreciation Expense**	All classes of depreciable utility plant in service	**$350,000**
602-5403	**-531**	**Depreciation Expense-Contributed Plant**	All classes of depreciable contributed utility plant in service	**$300,000**
602-5408	**-534**	**Taxes**	Includes FICA taxes from payroll, tax equivalent paid to city for services	**$660,000**

2018 Budget Expenditure Detail

Department: Public Works – Sewer Utility (FUND 603)

SANITARY SEWER REVENUES

603-4621	**-001**	**Un-Metered Residential**	Flat rate sales to residential customers	**$10,800**
603-4621	**-002**	**Un-Metered Commercial**	Flat rate sales to commercial customers	**$1,000**
603-4621	**-003**	**Un-Metered Industrial**	Flat rate sales to industrial customers	**$250**
603-4621	**-004**	**Un-Metered Public Authority**	Flat rate sales to public authority customers	**$250**
603-4622	**-000**	**Metered Residential**	Measured sales to residential customers	**$1,122,000**
603-4622	**-001**	**Metered Commercial**	Measured sales to commercial customers	**$260,000**
603-4622	**-002**	**Metered Industrial**	Measured sales to industrial customers	**$320,000**
603-4622	**-003**	**Metered Public Authority**	Measured sales to public authority customers	**$10,000**
603-4622	**-004**	**Metered Multi Family Residential**	Measured sales to multi-family residential customers	**$525,000**

NON-OPERATING SEWER REVENUES

603-4631	**-000**	**Forfeited Discounts**	Additional charges imposed due to failure of customers payments not received on due date	**$4,500**
603-4635	**-000**	**Miscellaneous Revenues**	Charges collected for NSF check fees, information collected for title companies, sewer side of reconnecting meters	**$1,200**
603-4475	**-000**	**P-Card Rebate**	Income from use of P-Card	**$500**

SANITARY SEWER EXPENSES

Account #		Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
603-5827	**-340**	**Other Operating Supplies & Expenses - Includes MMSD**	Costs incurred for services rendered by MMSD, general supplies used	**$2,000,000**
603-5828	**-335**	**Transportation Expense**	Cost of operation and maintenance of transportation equipment	**$7,000**

SEWER MAINTENANCE EXPENSES

603-5830	**-355**	**Meter Expenses**	Joint metering expenses allocated from water for meter costs	**$90,000**
603-5831	**-210**	**Maintenance of Collection System**	Annual televising, in line repairs Televising increase 10,000 feet to 30,000 feet	**$20,000**
603-5831	**-350**	**Maintenance of Collection System**	Materials and expenses incurred in repairing, adding sewer lining, maintaining sewer collection system (back-ups) and road resurfacing projects. Includes cost to repair sewers.	**$20,000**
603-5834	**-350**	**Maintenance of General Plant**	Materials and expenses incurred in maintaining equipment and maintenance facility expenses paid by City.	**$2,000**

SEWER CUSTOMER ACCOUNT EXPENSES

603-5903	**-290**	**Accounting and Collecting Expenses - PSN fees**	Fees paid by Utility for customers using credit card and/or making payment online.	**$17,000**
603-5903	**-310**	**Accounting & Collecting Office Supp/Postage**	Office supplies & Postage	**$3,000**

SEWER ADMINISTRATIVE & GENERAL EXPENSES

603-5921	**-245**	**Computer Related Expenses**	Cost incurred for software, support or upgrades	**$12,000**
603-5921	**-310**	**Office Supplies and Expenses**	Office supplies, communication service (telephones), small office equipment	**$5,000**

603-5923	**-210**	**Professional Services**	Fees & Expenses of professional consultants (Auditors, engineering consultants, attorneys, etc.)	**$12,000**
603-5923	**-290**	**Outside Services Employed**	HR recruitment costs (includes NP #7)	**$356**
603-5924	**-511**	**Property Insurance**	Moved to internal service fund -572	**$-0-**
603-5924	**-572**	**Allocated Insurance (property)**		**$61**
603-5925	**-512**	**Liability Insurance**	Moved to internal service fund -572	**$-0-**
603-5925	**-514**	**Automobile Insurance**	Moved to internal service fund -572	**$-0-**
603-5925	**-572**	**Allocated Insurance (non-property)**		**$15,390**
603-5925	**-595**	**Worker's Comp Insurance**	Moved to internal service fund -572	**$-0-**
603-5926	**-323**	**Uniforms**	Replacement and cleaning of uniforms Existing staff uniforms $2,050	**$3,000**
603-5930	**-325**	**Training & Staff Development**	Costs for conferences and seminars (includes NP #7)	**$132**
603-5930	**-340**		Office rent, training expenses, general expenses Toilet Rebates $10,000 Misc $4,000	**$14,000**
603-5930	**-389**	**Admin Fees**		**$27,600**
603-5930	**-922**	**Rents**	For rent of Public Works Maintenance Facility	**$20,000**

SEWER DEPRECIATION & TAX EXPENSES

600-5403	**-530**	**Depreciation Expense**	All classes of depreciable utility plant in service	**$220,000**
600-5408	**-534**	**Taxes**	Includes FICA taxes from payroll	**$11,500**

2018 PERSONNEL SUMMARY

E= Existing Employee
N = New Hire - Please indicate new proposal (NP) number
Please list all existing first, followed by new proposals for personnel

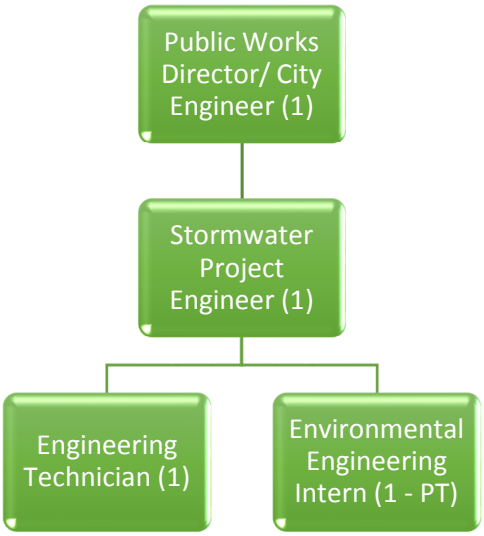
DEPARTMENT: Public Works – UTILITY

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Tracy Foss	Utility Project Engineer	11/01/99	2,080			
	E	Phil Manion	Utility Superintendent	11/7/05	2,080	150		
	E	Jim Sandlin	Utility Maintenance Worker	4/11/05	2,080	50		
	E	Jason Anderson	Utility Maintenance Worker	9/11/13	2,080	50		
	E	T.J. Pelletter	Utility Maintenance Worker	4/2/97	2,080	50		
	E	Spencer Schlimgen	Seasonal Maint. Worker	Summer			600	
	E	Vacant 100% Water	LTE Maintenance Worker	5/12/15			1,199	
		Travis Sigg 50% Water 50% Sewer	Engineering Intern	3/15/16 (in position 4/17/17)			820	
	E	Alysen Tierney 50% Water 50% Sewer	Engineering Technician	5/9/16 (in position 3/22/17)	2,080	50		
		Total This Page			12,480	350	2,619	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Stormwater Project Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Environmental Engineering Intern	.1	.1	.3	.4	.4

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure
- Stormwater management
- Sustainability initiatives
- Maintain geographic information system
- Review and issue permits
- Oversee installation of new public infrastructure
- Ensure State and Federal Environmental permit compliance through effective education and management practices
- Manage over 80 public pond and stormwater greenway facilities throughout the community
- Emergency management

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Erosion Control Permits	29	19	40	25	30
Stormwater Ponds	52	54	56	69	73

Significant Accomplishments in 2017:

- Reviewed and issued stormwater permits (projected 175)
- Update Aerial Imagery and topography
- Equipment replacement
- Verona Road utility relocations
- Byrne Pond stormwater retrofit
- Fitchrona Road culvert replacement south of Verona Road
- Emergency management for flood events

New Initiatives for 2018:

- Complete inventory and evaluation of all public stormwater facilities within Fitchburg to prioritize maintenance planning.
- Emergency siren installation (Uptown/Northeast Neighborhood)
- Triverton greenway restoration and bioretention facilities
- Installation of Uptown stormwater pond
- Complete stormwater study of two area flood issues.
- Complete Stormwater Quality Modeling for City

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	n/a	$196,323	$111,286	$184,594	$209,755	$13,432
Contractual Services	n/a	183,529	125,697	191,500	205,211	21,682
Operating Expenses	n/a	107,850	36,118	98,100	106,182	(1,668)
Allocated Benefits	n/a	590,233	23,754	601,163	559,589	(30,644)
Transfers to Other Funds	n/a	2,600	1,257	2,513	2,513	(87)
Total	$994,343	$1,080,535	$298,112	$1,077,870	$1,083,250	$2,715

n/a- Not available - in 2016 the account numbers weren't structured to track this classification of expenses.

Significant Budget Changes from 2017 to 2018:

- Increased stormwater vegetation management $2,500
- NR216 DNR permit fee $4,000
- Dane County ECSWM reviews $15,000
- Financial audit decrease ($11,000)
- Contracted construction services $10,000 for stormwater repairs
- New software (HydroCad) for design and reviews
- Sweeper fuel ($3,000)
- Education and outreach $750 increase for MaMSWAP DNR permit requirement

City of Fitchburg
Stormwater Utility Fund #604
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
601-4461-300	604-4461-000	Res-Urban Service A	$ 289,799	$ 292,426	$ 314,710	$ 315,929	$ 318,777	$ 306,328	$ 317,000	$ 160,336	$ 320,500	$ 320,500	$ -	$ 320,500	$ 3,500	1.1%
601-4461-301	604-4461-001	Res-Rural ST54/ST5	$ 17,122	$ 17,061	$ 26,189	$ 26,196	$ 26,251	$ 22,564	$ 28,000	$ 240	$ 27,000	$ 28,000	$ -	$ 28,000	$ -	0.0%
601-4461-302	604-4461-002	Rural-Sngl & Dup Qt	$ 4,025	$ 4,013	$ 6,137	$ 6,140	$ 6,167	$ 5,296	$ 6,300	$ 3,106	$ 6,300	$ 6,300	$ -	$ 6,300	$ -	0.0%
601-4462-300	604-4462-000	Non-Res-U Service A	$ 417,212	$ 419,414	$ 471,031	$ 487,577	$ 484,849	$ 456,017	$ 490,000	$ 245,316	$ 490,500	$ 492,000	$ -	$ 492,000	$ 2,000	0.4%
601-4462-301	604-4462-001	Non-Res-Rural ST 5	$ 20,495	$ 21,144	$ 35,307	$ 35,128	$ 34,857	$ 29,386	$ 37,000	$ 17,591	$ 35,000	$ 35,000	$ -	$ 35,000	$ (2,000)	-5.4%
601-4463-300	604-4463-000	Multi-family-U Srv Ar	$ 161,708	$ 161,561	$ 172,951	$ 179,515	$ 188,607	$ 172,868	$ 186,000	$ 95,699	$ 188,000	$ 188,000	$ -	$ 188,000	$ 2,000	1.1%
601-4463-301	604-4463-001	Multi-family-Rural ST	$ 2,024	$ 2,025	$ 3,093	$ 3,087	$ 3,087	$ 2,663	$ 3,200	$ 1,545	$ 3,100	$ 3,100	$ -	$ 3,100	$ (100)	-3.1%
			$ 912,385	$ 917,644	$ 1,029,420	$ 1,053,571	$ 1,062,595	$ 995,123	$ 1,067,500	$ 523,834	$ 1,070,400	$ 1,072,900	$ -	$ 1,072,900	$ 5,400	0.5%
601-4200-300	604-4200-000	Capital Paid in by Mu	$ 1,253,188	$ 154,668	$ 824,874	$ 502,045	$ -	$ 546,955	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4421-300	604-4421-000	CIAC	$ 535,187	$ 112,689	$ 1,250,911	$ 710,298	$ 428,603	$ 607,538	$ -	$ 54,488	$ 60,000	$ -	$ -	$ -	$ -	100.0%
601-4631-100	604-4631-000	Reimb from Projects	$ -	$ -	$ -	$ -	$ 3,102	$ 620	$ -	$ 777	$ 500	$ -	$ -	$ -	$ -	100.0%
			$ 1,788,375	$ 267,357	$ 2,075,785	$ 1,212,343	$ 431,705	$ 1,154,493	$ -	$ 55,264	$ 60,500	$ -	$ -	$ -	$ -	100.0%
601-4419-300	604-4419-000	Interest Income	$ 2,038	$ 1,332	$ 1,580	$ 1,603	$ 4,598	$ 2,230	$ 1,600	$ -	$ 4,600	$ 2,000	$ -	$ 2,000	$ 400	25.0%
601-4425-300	604-4425-000	Misc Amortization	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4434-300	604-4434-000	Misc. Credits to Surp	$ -	$ -	$ -	$ 44,552	$ -	$ 8,910	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4460-300	604-4460-000	Stormwater Grants	$ 22,170	$ 88,606	$ 0	$ 36,025	$ 180,665	$ 65,493	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-4470-300	604-4470-000	Forfeited Discounts	$ 1,719	$ 1,723	$ 2,171	$ 2,686	$ 3,229	$ 2,306	$ 2,700	$ 1,211	$ 2,500	$ 2,500	$ -	$ 2,500	$ (200)	-7.4%
601-4474-300	604-4474-000	Miscellaneous Rever	$ -	$ 200	$ 1,648	$ 1,248	$ (0)	$ 619	$ 1,000	$ -	$ -	$ 1,000	$ -	$ 1,000	$ -	0.0%
601-4474-301	604-4474-001	Permit Revenues	$ 44,303	$ 33,127	$ 51,926	$ 46,578	$ 57,100	$ 46,607	$ 35,000	$ 59,249	$ 68,000	$ 50,000	$ -	$ 50,000	$ 15,000	42.9%
601-4474-302	604-4474-002	Farm Land Lease	$ -	$ 6,977	$ 1,125	$ 2,250	$ 1,125	$ 2,295	$ 2,250	$ 1,125	$ 2,250	$ 2,250	$ -	$ 2,250	$ -	0.0%
601-4475-300	604-4475-000	P-Card Rebate	$ -	$ -	$ -	$ -	$ 143	$ 29	$ 200	$ 523	$ 523	$ 500	$ -	$ 500	$ 300	150.0%
			$ 70,229	$ 131,965	$ 58,450	$ 134,942	$ 246,860	$ 128,489	$ 42,750	$ 62,108	$ 77,873	$ 58,250	$ -	$ 58,250	$ 15,500	36.3%
			$ 2,770,990	$ 1,316,966	$ 3,163,656	$ 2,400,856	$ 1,741,160	$ 2,278,105	$ 1,110,250	$ 641,206	$ 1,208,773	$ 1,131,150	$ -	$ 1,131,150	$ 20,900	1.9%

Acct #		Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
601-5403-300	604-5403-530	Depreciation Exp	$ 432,984	$ 454,806	$ 475,483	$ 505,870	$ 530,103	$ 479,849	$ 500,000	$ -	$ 510,000	$ 510,000	$ -	$ 510,000	$ 10,000	2.0%
601-5430-300	604-5430-532	Interest on Debt to M	$ 27,939	$ 108,048	$ 58,200	$ 65,317	$ 52,830	$ 62,467	$ 75,500	$ 14,928	$ 75,500	$ 31,813	$ -	$ 31,813	$ (43,687)	-57.9%
			$ 460,923	$ 562,854	$ 533,682	$ 571,187	$ 582,933	$ 542,316	$ 575,500	$ 14,928	$ 585,500	$ 541,813	$ -	$ 541,813	$ (33,687)	-5.9%
601-5138-181	601-5138-181	PAY FOR PERFORI	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5601-301	604-5601-110	Hwy Crew Wages	$ 73,039	$ 68,476	$ 43,974	$ 54,816	$ 61,098	$ 60,281	$ -	$ 15,157	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-115	Hwy Crew OT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 85	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-120	Hwy Crew PT/Seasc	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-131	Hwy Crew FICA/Mec	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,152	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-132	Hwy Crew WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,036	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-135	Hwy Crew Longevity	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-160	Hwy Crew Health	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,792	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-161	Hwy Crew Life	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 39	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-162	Hwy Crew Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-163	Hwy Crew Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 335	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5601-240	Maint by Oth-Inlet Re	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5601-302	604-5601-340	Oper Materials & Sup	$ 2,151	$ 2,222	$ 2,160	$ 1,354	$ 3,062	$ 2,190	$ 2,000	$ 1,493	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
601-5601-304	604-5601-350	Maint Supp- Inlet Re	$ 2,100	$ 6,631	$ 12,523	$ 1,756	$ 6,132	$ 5,828	$ 33,000	$ 322	$ 33,000	$ 33,000	$ -	$ 33,000	$ -	0.0%
601-5601-303	604-5601-355	Equipment Expense	$ 68	$ 124	$ 181	$ -	$ -	$ 75	$ 8,500	$ 3,286	$ 8,500	$ 8,500	$ -	$ 8,500	$ -	0.0%
601-5601-305	Delete	Sweeper Maintenanc	$ 6,134	$ 4,880	$ 10,395	$ 2,331	$ 8,314	$ 6,411	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5601-306	Delete	Maint - Inlet Repair, (	$ 20,315	$ 3,434	$ 44,428	$ 38,893	$ 19,094	$ 25,233	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
			$ 103,807	$ 85,767	$ 113,662	$ 99,150	$ 97,700	$ 100,017	$ 43,500	$ 27,696	$ 43,500	$ 43,500	$ -	$ 43,500	$ -	0.0%
601-5408-300	604-5408-131	Social Security Tax	$ 9,392	$ 10,067	$ 9,242	$ 10,261	$ 10,208	$ 9,834	$ -	$ (8)	$ -	$ -	$ -	$ -	$ -	100.0%
601-5902-300	604-5903-110	General Acctg Wag	$ 24,427	$ 25,380	$ 26,571	$ 29,044	$ 30,460	$ 27,176	$ 28,818	$ 25,331	$ 28,719	$ 26,786	$ 536	$ 27,322	$ (1,496)	-5.2%
new	604-5903-115	General Acctg OT	$ -	$ -	$ -	$ -	$ -	$ -	$ 112	$ 1,195	$ 111	$ 114	$ 2	$ 116	$ 4	3.6%
new	604-5903-120	General Acctg PT/S	$ -	$ -	$ -	$ -	$ -	$ -	$ 960	$ 462	$ 960	$ 1,000	$ -	$ 1,000	$ 40	4.2%
new	604-5903-131	General Acctg FICA	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,300	$ 2,050	$ 2,292	$ 2,147	$ 41	$ 2,188	$ (112)	-4.9%
new	604-5903-132	General Acctg WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,979	$ 1,803	$ 1,972	$ 1,814	$ 36	$ 1,850	$ (129)	-6.5%
new	604-5903-135	General Acctg Long	$ -	$ -	$ -	$ -	$ -	$ -	$ 169	$ -	$ 169	$ 168	$ -	$ 168	$ (1)	-0.6%
new	604-5903-160	General Acctg Healt	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,647	$ 6,143	$ 9,646	$ 8,943	$ -	$ 8,943	$ (704)	-7.3%
new	604-5903-161	General Acctg Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 36	$ 29	$ 36	$ 57	$ 1	$ 58	$ 22	61.1%
new	604-5903-162	General Acctg Disal	$ -	$ -	$ -	$ -	$ -	$ -	$ 171	$ -	$ -	$ 158	$ 1	$ 159	$ (12)	-7.0%
new	604-5903-163	General Acctg Dent	$ -	$ -	$ -	$ -	$ -	$ -	$ 682	$ 421	$ 682	$ 653	$ -	$ 653	$ (29)	-4.3%
601-5903-300	604-5905-310	Cust Exp Office Sup	$ 5,890	$ 7,057	$ 5,009	$ 4,201	$ 4,023	$ 5,236	$ 8,000	$ 2,471	$ 5,000	$ 7,000	$ -	$ 7,000	$ (1,000)	-12.5%
601-5920-300	604-5920-110	Admin & Gen Wages	$ 124,795	$ 130,421	$ 83,831	$ 109,487	$ 123,697	$ 114,446	$ 102,746	$ 35,652	$ 95,140	$ 94,520	$ 7,369	$ 101,889	$ (857)	-0.8%
601-5920-301	Delete	Salaries New Prop-B	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5920-115	Admin & Gen OT	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,237	$ 380	$ 1,334	$ 1,341	$ 27	$ 1,368	$ 131	10.6%
new	604-5920-120	Admin & Gen PT/Se	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,850	$ 3,906	$ 8,648	$ 8,797	$ -	$ 8,797	$ (53)	-0.6%
new	604-5920-131	Admin & Gen FICA/M	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,652	$ 2,993	$ 8,064	$ 8,012	$ 566	$ 8,578	$ (74)	-0.9%
new	604-5920-132	Admin & Gen WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,090	$ 1,884	$ 6,580	$ 6,428	$ 128	$ 6,556	$ (534)	-7.5%
new	604-5920-135	Admin & Gen Longev	$ -	$ -	$ -	$ -	$ -	$ -	$ 273	$ -	$ 285	$ 102	$ -	$ 102	$ (171)	-62.6%
new	604-5920-160	Admin & Gen Health	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,874	$ 4,371	$ 18,543	$ 17,183	$ 3,168	$ 20,351	$ 477	2.4%
new	604-5920-161	Admin & Gen Life	$ -	$ -	$ -	$ -	$ -	$ -	$ 106	$ 28	$ 131	$ 145	$ 11	$ 156	$ 50	47.2%
new	604-5920-162	Admin & Gen Disabil	$ -	$ -	$ -	$ -	$ -	$ -	$ 530	$ -	$ -	$ 494	$ 37	$ 531	$ 1	0.2%
new	604-5920-163	Admin & Gen Dental	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,363	$ 282	$ 1,282	$ 1,240	$ 220	$ 1,460	$ 97	7.1%
601-5138-181	604-5920-181	Pay for Perform	$ -	$ -	$ -	$ -	$ -	$ -	$ 728	$ -	$ -	$ 1,389	$ 28	$ 1,417	$ 689	94.6%
601-5921-300	604-5921-310	Office Supp & Exp	$ 1,357	$ 1,553	$ 1,852	$ 3,911	$ 2,551	$ 2,245	$ 4,000	$ 1,132	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
601-5923-300	604-5923-210	Professional Services	$ (891)	$ 33,409	$ 12,036	$ 6,279	$ 4,443	$ 11,055	$ 177,500	$ 115,807	$ 177,500	$ 188,000	$ -	$ 188,000	$ 10,500	5.9%
new	604-5923-290	Outside Services Em	$ -	$ -	$ -	$ -	$ -	$ -	$ 29	$ 5,516	$ 6,000	$ 10,000	$ 211	$ 10,211	$ 10,182	35110.3%
601-5923-301	Delete	STORMWATER MA	$ -	$ 92,034	$ 798	$ 3,240	$ -	$ 19,214	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5923-302	Delete	MMSD ADAPTIVE M	$ -	$ -	$ 17,900	$ 17,900	$ 17,900	$ 10,740	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5923-303	Delete	Vegetation Managem	$ -	$ 2,876	$ 11,370	$ 19,890	$ 9,855	$ 8,798	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5924-300	604-5924-511	Property Insurance	$ 2,833	$ 5,154	$ 8,369	$ 9,722	$ 10,949	$ 7,405	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5925-512	Liability Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ 483	$ 1,239	$ 1,239	$ -	$ -	$ -	$ (483)	-100.0%
new	604-5925-514	Automobile Insuranc	$ -	$ -	$ -	$ -	$ -	$ -	$ 17	$ -	$ -	$ -	$ -	$ -	$ (17)	-100.0%
new	604-5925-572	INSURANCE ISF AL	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,294	$ 2,647	$ 5,294	$ 6,100	$ 11	$ 6,111	$ 817	15.4%
new	604-5925-595	Worker's Comp Insu	$ -	$ -	$ -	$ -	$ -	$ -	$ 559	$ 750	$ 750	$ -	$ -	$ -	$ (559)	-100.0%
new	604-5925-596	Unemployment Insur	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5926-133	604-5926-133	EOY GASB 68 PENS	$ -	$ -	$ -	$ (934)	$ 8,017	$ 1,417	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5926-300	Delete	Employee Pensions (	$ 32,390	$ 34,056	$ 33,355	$ 37,759	$ 38,541	$ 35,220	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-5926-301	Delete	Benefits New Prop-E	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
new	604-5926-110	Paid Time Off	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 442	$ -	$ 11,449	$ 229	$ 11,678	$ 11,678	100.0%
new	604-5926-131	PTO FICA/Med	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45	$ -	$ 878	$ 17	$ 895	$ 895	100.0%
new	604-5926-132	PTO WRS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40	$ -	$ 769	$ 15	$ 784	$ 784	100.0%
new	604-5926-160	Health Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,236	$ -	$ 2,475	$ -	$ 2,475	$ 2,475	100.0%
new	604-5926-161	Life Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1	$ -	$ 19	$ 1	$ 20	$ 20	100.0%
new	604-5926-162	Disability	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 63	$ -	$ 63	$ 63	100.0%
new	604-5926-163	Dental Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4	$ -	$ 178	$ -	$ 178	$ 178	100.0%
601-5930-301	604-5930-245	Computer Related E:	$ 2,848	$ 4,132	$ 4,960	$ 5,021	$ 18,612	$ 7,115	$ 6,000	$ 2,373	$ 6,000	$ 5,000	$ -	$ 5,000	$ (1,000)	-16.7%
new	604-5930-250	Pub Notices, Ads	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,972	$ 2,000	$ 2,000	$ -	$ 2,000	$ 2,000	100.0%
new	604-5930-320	Subscriptions, Dues	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 175	$ 200	$ 200	$ -	$ 200	$ 200	100.0%
new	604-5926-323	Uniforms	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ -	$ 100	$ 100	$ -	$ 100	$ 50	100.0%
601-5930-300	604-5930-325	Misc Training/Staff D	$ 12,976	$ 15,559	$ 13,005	$ 6,736	$ 7,756	$ 11,206	$ 5,000	$ 1,015	$ 5,000	$ 5,000	$ 132	$ 5,132	$ 132	2.6%
new	604-5930-330	Misc Vehicle Use Re	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ -	0.0%
601-5930-302	604-5930-345	Public Education & C	$ 15,588	$ 2,696	$ 10,968	$ 12,091	$ 12,164	$ 10,701	$ 12,500	$ 8,495	$ 12,500	$ 13,250	$ -	$ 13,250	$ 750	6.0%
new	604-5930-389	Admin Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,800	$ 11,584	$ 13,800	$ 15,000	$ -	$ 15,000	$ 1,200	8.7%
new	604-5930-570	Technology ISF Alloc	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,380	$ 4,190	$ 8,380	$ 11,135	$ 530	$ 11,665	$ 3,285	39.2%
601-5931-300	604-5930-922	Rents	$ 1,885	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,387	$ 2,600	$ 1,257	$ 2,513	$ 2,513	$ -	$ 2,513	$ (87)	-3.3%
601-5932-300	604-5932-335	Transportation Exper	$ 6,240	$ 5,901	$ 5,121	$ 4,357	$ 4,383	$ 5,201	$ 5,500	$ 773	$ 5,500	$ 5,500	$ -	$ 5,500	$ -	0.0%
601-5932-301	604-5932-355	Sweeper - Fuel	$ 14,118	$ 10,796	$ 8,282	$ 5,020	$ 7,636	$ 9,170	$ 15,000	$ 5,373	$ 8,000	$ 12,000	$ -	$ 12,000	$ (3,000)	-20.0%
			$ 253,846	$ 383,606	$ 255,183	$ 286,498	$ 313,709	$ 298,569	$ 461,535	$ 255,457	$ 448,870	$ 484,620	$ 13,317	$ 497,937	$ 36,402	7.9%
			$ 818,576	$ 1,032,227	$ 902,527	$ 956,836	$ 994,343	$ 940,902	$ 1,080,535	$ 298,082	$ 1,077,870	$ 1,069,933	$ 13,317	$ 1,083,250	$ 2,715	0.3%
			$ 1,952,414	$ 284,739	$ 2,261,129	$ 1,444,020	$ 746,817	$ 1,337,203	$ 29,715	$ 343,124	$ 130,903	$ 61,217	$ (13,317)	$ 47,900	$ 18,185	
			$ 164,039	$ 17,382	$ 185,343	$ 231,677	$ 315,112	$ 182,711	$ 29,715	$ 287,860	$ 70,403	$ 61,217	$ (13,317)	$ 47,900	$ 18,185	

Acct #			2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
601-22231		2007 BORROWING	$ 550,000	$ 500,000	$ 400,000	$ 275,000	$ 150,000	$ 375,000	$ 150,000	$ -	$ 150,000	$ 166,307	$ -	$ 166,307	$ 16,307	10.9%
601-22230		Advance from FUD	$ 233,750	$ -	$ -	$ -	$ -	$ 46,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
601-22331		Due to Muni -Sodfatl	$ 1,150,000	$ 1,124,646	$ 1,068,707	$ 1,012,767	$ 950,975	$ 1,061,419	$ 56,000	$ -	$ 56,000	$ 56,000	$ -	$ 56,000	$ -	0.0%
			$ 1,933,750	$ 1,624,646	$ 1,468,707	$ 1,287,767	$ 1,100,975	$ 1,483,169	$ 206,000	$ -	$ 206,000	$ 222,307	$ -	$ 222,307	$ 16,307	

City of Fitchburg
Stormwater Utility Fund #604
2018 Operating Budget

Acct #	New Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
Acct #			As of 2012	As of 2013	As of 2014	As of 2015	As of 2016		2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
601-10701		AREA H - 2007	$ 22,337	$ 22,337	$ 22,337	$ 22,337	$ 22,337		$ -	$ 22,337	$ 22,337	$ -	$ -	$ -	$ -
601-10727	604-10731	STREET RESURFA	$ -	$ -	$ -	$ -	$ -		$ 76,000	$ -	$ -	$ 64,750	$ -	$ 64,750	$ (11,250)
601-10728	604-10728	LACY HEIGHTS INF	$ -	$ -	$ -	$ -	$ 107,924		$ -	$ -	$ -	$ -	$ -	$ -	$ -
601-10729	604-10729 #4708	SCHUMANN GRNW	$ -	$ -	$ -	$ -	$ 257,672		$ 15,000	$ -	$ -	$ 10,000	$ -	$ 10,000	$ (5,000)
TBD	604-10732 #4702	Stormwater Pond Dr	$ -	$ -	$ -	$ -	$ -		$ 190,000	$ -	$ -	$ 140,000	$ -	$ 140,000	$ (50,000)
TBD	604-10733 #4705	Uptown Wet Pond	$ -	$ -	$ -	$ -	$ -		$ 35,000	$ -	$ -	$ 350,000	$ -	$ 350,000	$ 315,000
TBD	604-10734 #4711	Traceway Dr Stormw	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -		$ -	$ -	$ -
TBD	604-10735 #4713	Fitchrona Rd Storm	$ -	$ -	$ -	$ -	$ -		$ 30,000	$ -	$ -	$ 30,000	$ -	$ 30,000	$ -
TBD	604-10736 #4714	Drainage/Flood Impr	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ 205,000	$ -	$ 205,000	$ 205,000
			$ 22,337	$ 22,337	$ 22,337	$ 22,337	$ 387,933		$ 346,000	$ 22,337	$ 22,337	$ 799,750	$ -	$ 799,750	$ 453,750
tbd	#3488	Fish Hatchery Rd Re	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ 500,000	$ -	$ 500,000	$ 500,000
			$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ 500,000	$ -	$ 500,000	$ 500,000
			$ 22,337	$ 22,337	$ 22,337	$ 22,337	$ 387,933		$ 346,000	$ 22,337	$ 22,337	$ 1,299,750	$ -	$ 1,299,750	$ 953,750

2018 Budget Expenditure Detail

Department: Public Works – Stormwater Utility (FUND 604)

STORM WATER REVENUES

Account #		Account Title	Usual Revenues for this Account	Detail of Proposed Revenues
604-4461	**-000**	**Res-Urban Service Area**	Single & Duplex family - urban stormwater charges. Billed quarterly.	**$320,500**
604-4461	**-001**	**Res- Rural**	Single & Duplex family - rural stormwater charges. Billed annually.	**$28,000**
604-4461	**-002**	**Rural Single/Duplex**	Single & Duplex units - rural. Billed quarterly.	**$6,300**
604-4462	**-000**	**Non Residential - Urban**	Non-residential - urban billed quarterly. Site specific calculation.	**$492,000**
604-4461	**-001**	**Non Residential- Rural**	Non-residential - rural billed quarterly. Site specific calculation.	**$35,000**
604-4463	**-000**	**Multi-Family - Urban**	Multi-family - urban billed quarterly.	**$188,000**
604-4463	**-001**	**Multi-Family - Rural**	Multi-family - rural billed quarterly	**$3,100**

NON-OPERATING STORM WATER REVENUES

604-4470	**-000**	**Forfeited Discounts**	Additional charges imposed due to failure of customers payments not received on due date	**$2,500**
604-4474	**-000**	**Misc. Revenue**	Sales of scrap, miscellaneous income.	**$1,000**
604-4474	**-001**	**Permit Revenues**	Stormwater permits	**$50,000**
604-4474	**-002**	**Farm Land Lease**		**$2,250**
604-4475	**-000**	**P-Card Rebate**	Rebate from P-Card use	**$500**

INTEREST

604-4419	**-000**	**Interest Income**		**$2,000**

STORM WATER EXPENDITURES

Acct #	Object	Account Title	Typical Expenditures for this Account	Detail of Proposed Expenses
604-5601	**-340**	**Operating Mat'l & Supplies**	Signs, miscellaneous supplies	**$2,000**
604-5601	**-350**	**Maintenance Supplies**	Culverts, pipe and inlet repairs Culverts $13,000 Inlets $20,000	**$33,000**

604-5601	**-355**	**Equipment Expenses**	Maintenance of vehicles, survey equipment, and street sweeper Sweeper Maint $8,000 General Equip $500	**$8,500**
604-5905	**-310**	**Customer Supplies & Expenses**	Postage, office supplies, invoices Postage $3,000 Billing (Envelopes) $3,500 Misc. $500	**$7,000**
604-5921	**-310**	**Office Supplies**	Office supplies	**$4,000**
604-5923	**-210**	**Professional Services**	Fees & expenses of professional consultants (Auditors, engineering consultants, legal, etc.) ▪ Financial Audit $4,000 ▪ Dane County ECSWM Review/Enforcement $15,000 ▪ MMSD adaptive management/Yahara WINS $105,000 ▪ Vegetation management $10,000 ▪ Stormwater System Consulting Improvements $50,000 ▪ Annual DNR NR216 Permit $4,000	**$188,000**
604-5923	**-290**	**Outside Services Employed**	Contracted Construction Services Recruitment costs (NP #7)	**$10,211**
604-5924	**-511**	**Property Insurance**	Moved to internal service fund -572	**$-0-**
604-5924	**-572**	**Allocated Insurance (property)**		**$15,390**
604-5925	**-512**	**Liability Insurance**	Moved to internal service fund -572	**$-0-**
604-5925	**-514**	**Automobile Insurance**	Moved to internal service fund -572	**$-0-**
604-5925	**-572**	**Allocated Insurance (non-property)**		**$6,111**
604-5925	**-595**	**Worker's Comp Insurance**	Moved to internal service fund -572	**$-0-**
604-5925	**-596**	**Unemployment Insurance**	Moved to internal service fund -572	**$-0-**
604-5926	**-323**	**Uniforms**		**$100**
604-5930	**-245**	**Computer Related Expenses**	Software, miscellaneous equipment, toner, etc. Permitrack $3,000 AutoCad Maintenance $650 Hydrocad (New software purchase) $1100, $350 annual Maintenance Miscellaneous $250	**$5,000**
604-5930	**-250**	**Public Notices/Ads**		**$2,000**
604-5930	**-320**	**Subscriptions/Dues**		**$200**
604-5930	**-325**	**Misc Training & Staff Development**	Hotel, conference, seminar fees, meal reimbursements APWA membership $175 (16%) UW – Stormwater Class $1,500, $1,100 APWA Conferences (2x2) $1000 Fox Wolfe Alliance $500 Hotel/Conference Lodging $725 Miscellaneous Training (NP #7) $132	**$5,132**
604-5930	**-330**	**Vehicle Use Reimb**	Mileage on personal vehicle incurred while traveling to conferences, seminars	**$500**
604-5930	**-345**	**Public Education & Outreach**	Flyers, mail stuffers, any outreach programming MaMSWAP $8,750 Advertising FS $4,500	**$13,250**
604-5930	**-389**	**Admin Fees**		**$15,000**

604-5930	**-922**	**Rents**	Rent for use of City Hall space by Stormwater Utility	**$2,513**
604-5932	**-335**	**Transportation Expense**	Vehicle maintenance	**$5,500**
604-5932	**-355**	**Sweeper-Fuel**	Fuel used in Street Sweeper	**$12,000**

2018 PERSONNEL SUMMARY

E= Existing Employee

N = New Hire - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

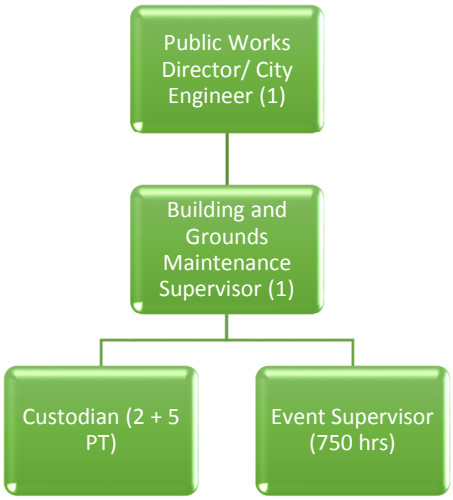
DEPARTMENT: Public Works – Stormwater

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Bill Balke Stormwater 50% Refuse and Recycling 50%	Project Engineer	04/17/17	2,080	0		N/A
	E	Holly Powell Stormwater 50% Refuse and Recycling 40% Public Works 10%	Engineering Technician	5/18/09 (in position 3/21/16)	2,080	60		N/A
	E	Isabel Gunderson 71% Stormwater (600 hrs) 29% Refuse (240 hrs)	Environmental Engineering Intern				840	
		Total This Page			4,160	60	840	
		TOTAL ALL PAGES			4,160	60	840	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Director of Public Works/City Engineer	1.0	1.0	1.0	1.0	1.0
Building & Grounds Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Custodian	4.5	4.5	4.5	4.5	4.5
Event Supervisor	.4	.4	.4	.4	.4

Major Responsibilities & Services Provided:

- Building maintenance
- Custodial Services for City Buildings
- Sustainability initiatives

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Number of Buildings Maintained	7	7	7	7	8

Significant Accomplishments in 2017:

- System Replacement – City Campus Building (water heater, doors, paint)

New Initiatives for 2018:

- Maintain new fire station
- Maintenance Facility septic tank replacement
- HVAC repairs

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$201,391	$231,811	$94,880	$228,797	$238,901	$7,090
Contractual Services	49,846	83,550	21,526	60,200	97,650	14,100
Operating Expenses	253,709	299,380	116,518	281,150	341,290	41,910
Allocated Benefits	12,865	16,350	8,175	16,350	35,845	19,495
Transfers to Other Funds	-	-	-	-	-	-
Total	$517,811	$631,091	$241,099	$586,497	$713,686	$82,595

Significant Budget Changes from 2017 to 2018:

- 100-5165-240 HVAC repairs increased $5,000 security system costs reduced $2,000 (new system)
- 100-ALL-365 Reduced utility costs by total estimated solar savings of $36,000
- 100-5163-ALL. Budget removed – assume fire station 2 will be sold and no expenses will be needed on building.
- 100-5164-240 Increased budget $18,350 for maintenance facility new septic tank, HVAC repairs, and motor replacement
- 100-5514-350 – increased budget by $5,000 for sink and faucet replacement
- 100-5167 and 100-5168 – Added new budgets for maintaining new fire stations

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
100-5161-360	BUILDING REPAIRS & MAINTENANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5161-365	UTILITIES & TELEPHONE	$ 7,615	$ 7,380	$ 2,515	$ -	$ -	$ 3,502	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
	Operating Exp Total	**$ 7,615**	**$ 7,380**	**$ 2,515**	**$ -**	**$ -**	**$ 3,502**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
	Old City Hall	**$ 7,615**	**$ 7,380**	**$ 2,515**	**$ -**	**$ -**	**$ 3,502**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
100-5162-240	REPAIRS & MAINT - BY OTHERS	$ 2,524	$ 769	$ 3,496	$ 11,968	$ 8,311	$ 5,414	$ 10,000	$ 295	$ 7,000	$ 12,000	$ -	$ 12,000	$ 2,000 20.0%
100-5162-290	OTHER CONTRACTUAL SERVICES	$ 500	$ -	$ -	$ -	$ -	$ 100	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
	Contractual Services Total	**$ 3,024**	**$ 769**	**$ 3,496**	**$ 11,968**	**$ 8,311**	**$ 5,514**	**$ 10,000**	**$ 295**	**$ 7,000**	**$ 12,000**	**$ -**	**$ 12,000**	**$ 2,000 20.0%**
100-5162-350	REPAIR & MAINT SUPPLIES	$ 3,385	$ 2,693	$ 485	$ 2,268	$ 1,959	$ 2,158	$ 3,500	$ 480	$ 2,500	$ 4,000	$ -	$ 4,000	$ 500 14.3%
100-5162-355	EQUIPMENT EXPENSE	$ 1,104	$ -	$ -	$ 1,865	$ 30	$ 600	$ 500	$ -	$ 500	$ 500	$ -	$ 500	$ - 0.0%
100-5162-360	BLDG CUSTODIAL SUPPLIES	$ 4,410	$ 3,981	$ 1,715	$ 2,466	$ 1,958	$ 2,906	$ 3,200	$ 1,181	$ 3,000	$ 4,200	$ -	$ 4,200	$ 1,000 31.3%
100-5162-365	UTILITIES	$ 23,704	$ 25,229	$ 26,875	$ 25,667	$ 21,862	$ 24,667	$ 28,500	$ 11,524	$ 28,000	$ 29,150	$ -	$ 29,150	$ 650 2.3%
	Operating Exp Total	**$ 32,603**	**$ 31,903**	**$ 29,075**	**$ 32,266**	**$ 25,809**	**$ 30,331**	**$ 35,700**	**$ 13,185**	**$ 34,000**	**$ 37,850**	**$ -**	**$ 37,850**	**$ 2,150 6.0%**
	Safety Building Total	**$ 35,627**	**$ 32,672**	**$ 32,571**	**$ 44,234**	**$ 34,120**	**$ 35,845**	**$ 45,700**	**$ 13,480**	**$ 41,000**	**$ 49,850**	**$ -**	**$ 49,850**	**$ 4,150 9.1%**
100-5163-240	REPAIRS & MAINT - BY OTHERS	$ 1,993	$ 2,607	$ 4,004	$ 17,331	$ 7,411	$ 6,669	$ 13,700	$ 1,172	$ 1,500	$ 13,700	$ (13,700)	$ -	$ (13,700) -100.0%
100-5163-290	OTHER CONTRACTUAL SERVICES	$ 842	$ 322	$ 65	$ 68	$ 71	$ 274	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
	Contractual Services Total	**$ 2,835**	**$ 2,929**	**$ 4,069**	**$ 17,399**	**$ 7,482**	**$ 6,943**	**$ 13,700**	**$ 1,172**	**$ 1,500**	**$ 13,700**	**$ (13,700)**	**$ -**	**$ (13,700) -100.0%**
100-5163-350	REPAIR & MAINT SUPPLIES	$ 4,124	$ 2,696	$ 1,119	$ 2,668	$ 1,894	$ 2,500	$ 3,500	$ 341	$ 500	$ 3,500	$ (3,500)	$ -	$ (3,500) -100.0%
100-5163-355	EQUIPMENT EXPENSE	$ 963	$ -	$ -	$ -	$ 545	$ 302	$ 1,000	$ -	$ 1,000	$ 1,000	$ (1,000)	$ -	$ (1,000) -100.0%
100-5163-360	BLDG CUSTODIAL SUPPLIES	$ 3,914	$ 1,176	$ 1,389	$ 3,330	$ 2,427	$ 2,447	$ 2,200	$ 2,024	$ 2,200	$ 2,200	$ (2,200)	$ -	$ (2,200) -100.0%
100-5163-365	UTILITIES	$ 20,335	$ 20,867	$ 22,787	$ 23,608	$ 21,885	$ 21,896	$ 27,000	$ 11,170	$ 25,000	$ 27,000	$ (27,000)	$ -	$ (27,000) -100.0%
	Operating Exp Total	**$ 29,336**	**$ 24,739**	**$ 25,295**	**$ 29,606**	**$ 26,751**	**$ 27,145**	**$ 33,700**	**$ 13,535**	**$ 28,700**	**$ 33,700**	**$ (33,700)**	**$ -**	**$ (33,700) -100.0%**
	Fire Station #2 Total	**$ 32,171**	**$ 27,668**	**$ 29,364**	**$ 47,005**	**$ 34,233**	**$ 34,088**	**$ 47,400**	**$ 14,707**	**$ 30,200**	**$ 47,400**	**$ (47,400)**	**$ -**	**$ (47,400) -100.0%**
100-5164-240	REPAIRS & MAINTENANCE BY OTHER	$ 1,305	$ 2,093	$ 7,078	$ 2,739	$ 4,622	$ 3,567	$ 11,750	$ 2,071	$ 9,000	$ 30,100	$ -	$ 30,100	$ 18,350 156.2%
	Contractual Services Total	**$ 1,305**	**$ 2,093**	**$ 7,078**	**$ 2,739**	**$ 4,622**	**$ 3,567**	**$ 11,750**	**$ 2,071**	**$ 9,000**	**$ 30,100**	**$ -**	**$ 30,100**	**$ 18,350 156.2%**
100-5164-350	REPAIR & MAINTENANCE SUPPLIES	$ 2,059	$ 1,545	$ 1,971	$ 4,963	$ 2,199	$ 2,547	$ 3,750	$ 1,823	$ 3,500	$ 3,100	$ -	$ 3,100	$ (650) -17.3%
100-5164-360	BLDG CUSTODIAL SUPPLIES	$ 2,248	$ 8,650	$ 4,660	$ 1,451	$ 1,405	$ 3,683	$ 2,000	$ -	$ 2,000	$ 500	$ -	$ 500	$ (1,500) -75.0%
100-5164-365	UTILITIES	$ 19,019	$ 19,960	$ 34,114	$ 32,065	$ 27,826	$ 26,597	$ 36,200	$ 15,531	$ 35,000	$ 36,925	$ (15,000)	$ 21,925	$ (14,275) -39.4%
	Operating Exp Total	**$ 23,326**	**$ 30,155**	**$ 40,745**	**$ 38,479**	**$ 31,430**	**$ 32,827**	**$ 41,950**	**$ 17,354**	**$ 40,500**	**$ 40,525**	**$ (15,000)**	**$ 25,525**	**$ (16,425) -39.2%**
	Maintenance Building Total	**$ 24,631**	**$ 32,248**	**$ 47,823**	**$ 41,218**	**$ 36,052**	**$ 36,394**	**$ 53,700**	**$ 19,425**	**$ 49,500**	**$ 70,625**	**$ (15,000)**	**$ 55,625**	**$ 1,925 3.6%**
100-5165-110	SALARIES & WAGES-NEW CITY HALL	$ 130,037	$ 130,910	$ 139,092	$ 128,571	$ 132,551	$ 132,232	$ 136,542	$ 60,204	$ 134,491	$ 139,422	$ 2,788	$ 142,210	$ 5,668 4.2%
100-5165-115	OVERTIME	$ 2,960	$ 1,659	$ 1,492	$ 2,912	$ 1,083	$ 2,021	$ 4,369	$ 490	$ 4,394	$ 4,476	$ 90	$ 4,566	$ 197 4.5%
100-5165-130	DIRECT FRINGE BENEFITS	$ 25,855	$ 18,868	$ 20,512	$ 18,239	$ -	$ 16,695	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5165-131	FICA	$ -	$ -	$ -	$ -	$ 9,908	$ 1,982	$ 10,855	$ 4,556	$ 10,700	$ 11,091	$ 220	$ 11,311	$ 456 4.2%
100-5165-132	WRS	$ -	$ -	$ -	$ -	$ 8,755	$ 1,751	$ 8,604	$ 4,157	$ 8,651	$ 8,690	$ 172	$ 8,862	$ 258 3.0%
100-5165-135	LONGEVITY	$ 1,485	$ 1,575	$ 1,665	$ 810	$ 900	$ 1,287	$ 990	$ 990	$ 990	$ 1,080	$ -	$ 1,080	$ 90 9.1%
100-5165-160	HEALTH INS	$ 27,216	$ 30,368	$ 41,094	$ 40,052	$ 38,738	$ 35,494	$ 40,029	$ 20,015	$ 40,029	$ 40,174	$ -	$ 40,174	$ 145 0.4%
100-5165-161	LIFE INS	$ 201	$ 461	$ 421	$ 300	$ 307	$ 338	$ 375	$ 162	$ 378	$ 405	$ 8	$ 413	$ 38 10.1%
100-5165-162	DISABILITY INS	$ 101	$ -	$ -	$ -	$ -	$ 20	$ 749	$ -	$ -	$ 760	$ 7	$ 767	$ 18 2.4%
100-5165-163	DENTAL INS	$ 3,254	$ 3,347	$ 3,227	$ 2,615	$ 2,625	$ 3,014	$ 2,765	$ 1,372	$ 2,765	$ 2,904	$ -	$ 2,904	$ 139 5.0%
	Personnel Costs Total	**$ 191,109**	**$ 187,188**	**$ 207,503**	**$ 193,499**	**$ 194,867**	**$ 194,833**	**$ 205,278**	**$ 91,946**	**$ 202,398**	**$ 209,002**	**$ 3,285**	**$ 212,287**	**$ 7,009 3.4%**
100-5165-240	REPAIR & MAINT - BY OTHERS	$ -	$ 133	$ 873	$ 22,248	$ 19,462	$ 8,543	$ 30,200	$ 9,347	$ 27,000	$ 26,150	$ -	$ 26,150	$ (4,050) -13.4%
100-5165-245	COMPUTER RELATED-REP & MAINT	$ -	$ 8,750	$ 4,375	$ -	$ -	$ 2,625	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5165-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ 150	$ 244	$ 231	$ 125	$ 400	$ 151	$ 400	$ 400	$ -	$ 400	$ - 0.0%
	Contractual Services Total	**$ -**	**$ 8,883**	**$ 5,398**	**$ 22,492**	**$ 19,693**	**$ 11,293**	**$ 30,600**	**$ 9,498**	**$ 27,400**	**$ 26,550**	**$ -**	**$ 26,550**	**$ (4,050) -13.2%**
100-5165-323	UNIFORMS & PROTECTIVE GEAR	$ 1,170	$ 386	$ -	$ 201	$ 172	$ 386	$ 450	$ 212	$ 350	$ 450	$ -	$ 450	$ - 0.0%
100-5165-325	TRAINING & TRAVEL	$ -	$ 69	$ -	$ -	$ -	$ 14	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ - 0.0%
100-5165-335	VEHICLE EXPENSE	$ 580	$ 630	$ 166	$ 319	$ 368	$ 413	$ 1,000	$ 27	$ 500	$ 1,000	$ -	$ 1,000	$ - 0.0%
100-5165-350	REPAIR AND MAINT SUPPLIES	$ 67	$ 112	$ -	$ 2,548	$ 7,212	$ 1,988	$ 11,480	$ 4,914	$ 6,000	$ 8,000	$ -	$ 8,000	$ (3,480) -30.3%
100-5165-355	EQUIPMENT EXPENSE	$ 65	$ -	$ 117	$ -	$ 1,713	$ 379	$ 3,000	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ - 0.0%
100-5165-360	BLDG CUSTODIAL SUPPLIES	$ 30,934	$ 32,022	$ 42,106	$ 24,141	$ 5,674	$ 26,975	$ 10,000	$ 3,772	$ 7,000	$ 9,000	$ -	$ 9,000	$ (1,000) -10.0%
100-5165-363	COMMUNICATIONS EXPENSE	$ 341	$ 852	$ 1,721	$ 2,795	$ -	$ 1,142	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5165-365	UTILITIES	$ 102,199	$ 104,562	$ 119,224	$ 110,764	$ 107,086	$ 108,767	$ 107,000	$ 39,889	$ 107,000	$ 109,140	$ (7,000)	$ 102,140	$ (4,860) -4.5%
	Operating Exp Total	**$ 135,356**	**$ 138,633**	**$ 163,334**	**$ 140,768**	**$ 122,225**	**$ 140,063**	**$ 133,030**	**$ 48,814**	**$ 123,950**	**$ 130,690**	**$ (7,000)**	**$ 123,690**	**$ (9,340) -7.0%**
100-5165-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 12,865	$ 2,573	$ 16,350	$ 8,175	$ 16,350	$ 16,780	$ -	$ 16,780	$ 430 2.6%
100-5165-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,655	$ -	$ 14,655	$ 14,655 100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 12,865**	**$ 2,573**	**$ 16,350**	**$ 8,175**	**$ 16,350**	**$ 31,435**	**$ -**	**$ 31,435**	**$ 15,085 92.3%**
	New City Hall Total	**$ 326,465**	**$ 334,704**	**$ 376,235**	**$ 356,759**	**$ 349,650**	**$ 694,952**	**$ 385,258**	**$ 158,433**	**$ 370,098**	**$ 397,677**	**$ (3,715)**	**$ 393,962**	**$ 8,704 2.3%**
100-5167-240	REPAIRS & MAINT - BY OTHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,000	$ -	$ 7,000	$ 7,000 100.0%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,000**	**$ -**	**$ 7,000**	**$ 7,000 100.0%**
100-5167-350	REPAIR & MAINT SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ 3,000	$ 3,000 100.0%
100-5167-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ 3,000	$ 3,000 100.0%
100-5167-360	BLDG CUSTODIAL SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ 4,400	$ -	$ 4,400	$ 4,400 100.0%
100-5167-365	UTILITIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 83,000	$ (14,000)	$ 69,000	$ 69,000 100.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000**	**$ 93,400**	**$ (14,000)**	**$ 79,400**	**$ 79,400 100.0%**
	Fire Station #2 Marketplace Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,000**	**$ 100,400**	**$ (14,000)**	**$ 86,400**	**$ 86,400 100.0%**
100-5168-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ 3,000	$ 3,000 100.0%
100-5168-360	BLDG CUSTODIAL SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 300	$ -	$ 300	$ 300 100.0%
100-5168-365	UTILITIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,900	$ -	$ 13,900	$ 13,900 100.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 17,200**	**$ -**	**$ 17,200**	**$ 17,200 100.0%**
	Fire Station #3 Uptown Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 17,200**	**$ -**	**$ 17,200**	**$ 17,200 100.0%**
100-5514-110	SALARIES & WAGES	$ -	$ -	$ -	$ -	$ 57	$ 11	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5514-120	PT/LTE/SEASONAL WAGES	$ 8,080	$ 6,971	$ 5,589	$ 5,840	$ 5,892	$ 6,474	$ 24,647	$ 2,725	$ 24,523	$ 24,723	$ -	$ 24,723	$ 76 0.3%
100-5514-130	DIRECT FRINGE BENEFITS	$ 610	$ 541	$ 436	$ 447	$ -	$ 407	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5514-131	FICA	$ -	$ -	$ -	$ -	$ 454	$ 91	$ 1,886	$ 208	$ 1,876	$ 1,891	$ -	$ 1,891	$ 5 0.3%
100-5514-132	WRS	$ -	$ -	$ -	$ -	$ 37	$ 7	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5514-160	HEALTH INS	$ -	$ -	$ 26	$ -	$ 77	$ 21	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5514-161	LIFE INS	$ -	$ -	$ -	$ -	$ 2	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
100-5514-163	DENTAL INS	$ -	$ -	$ 2	$ -	$ 5	$ 1	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
	Personnel Costs Total	**$ 8,690**	**$ 7,512**	**$ 6,053**	**$ 6,287**	**$ 6,524**	**$ 7,013**	**$ 26,533**	**$ 2,933**	**$ 26,399**	**$ 26,614**	**$ -**	**$ 26,614**	**$ 81 0.3%**
100-5514-240	REPAIRS & MAINT - BY OTHERS	$ 8,196	$ 8,783	$ 9,020	$ 16,332	$ 2,808	$ 9,028	$ 12,100	$ 4,038	$ 10,000	$ 15,600	$ -	$ 15,600	$ 3,500 28.9%
100-5514-290	OTHER CONTRACTUAL SERVICES	$ 241	$ 102	$ 1,117	$ 315	$ 975	$ 550	$ 400	$ 100	$ 300	$ 400	$ -	$ 400	$ - 0.0%
	Contractual Services Total	**$ 8,437**	**$ 8,885**	**$ 10,137**	**$ 16,647**	**$ 3,783**	**$ 9,578**	**$ 12,500**	**$ 4,138**	**$ 10,300**	**$ 16,000**	**$ -**	**$ 16,000**	**$ 3,500 28.0%**
100-5514-350	REPAIR & MAINT SUPPLIES	$ -	$ -	$ -	$ 1,601	$ 2,218	$ 764	$ 7,000	$ 3,119	$ 7,000	$ 12,000	$ -	$ 12,000	$ 5,000 71.4%
100-5514-355	EQUIPMENT EXPENSE	$ 174	$ -	$ -	$ 397	$ 351	$ 184	$ 6,000	$ -	$ 6,000	$ 3,000	$ -	$ 3,000	$ (3,000) -50.0%
100-5514-360	BLDG CUSTODIAL SUPPLIES	$ 17,909	$ 17,497	$ 7,108	$ 7,944	$ 6,016	$ 11,295	$ 8,000	$ 4,331	$ 6,000	$ 6,000	$ -	$ 6,000	$ (2,000) -25.0%
100-5514-365	UTILITIES & PAY TELEPHONE	$ 32,166	$ 32,102	$ 33,234	$ 34,435	$ 34,520	$ 33,291	$ 29,000	$ 14,372	$ 28,000	$ 31,625	$ -	$ 31,625	$ 2,625 9.1%
	Operating Exp Total	**$ 50,249**	**$ 49,599**	**$ 40,342**	**$ 44,377**	**$ 43,105**	**$ 45,534**	**$ 50,000**	**$ 21,822**	**$ 47,000**	**$ 52,625**	**$ -**	**$ 52,625**	**$ 2,625 5.3%**
100-5514-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,410	$ -	$ 4,410	$ 4,410 100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,410**	**$ -**	**$ 4,410**	**$ 4,410 100.0%**
	Community Center Total	**$ 67,376**	**$ 65,996**	**$ 56,532**	**$ 67,311**	**$ 53,412**	**$ 124,251**	**$ 89,033**	**$ 28,893**	**$ 83,699**	**$ 99,649**	**$ -**	**$ 99,649**	**$ 10,616 11.9%**

2018 Budget Expenditure Detail

Department: Public Works – Buildings & Grounds

100-5165 City Hall

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	Fitness Machine Maintenance $500 Misc. Building Repairs $5,000 Generator Inspection $1,600 Pest Control $750 Elevator Inspections $2,600 HVAC Repairs $12,000 Sprinkler Inspections $1,300 Fire Testing $2,400 **$26,150**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Cable service for fitness room **$400**
OPERATING SUPPLIES & EXPENSE			

-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Work boots, pants and shirts. This includes maintenance supervisor and 2 custodians. **$450**
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Training for staff on building equipment **$100**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Vehicle expense for building maintenance vehicle. **$1,000**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Bulbs/Ballasts, Tools , Paint , Filters **$8,000**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	New janitorial equipment such as a cart, vacuum cleaner, mops, buckets. Replace as needed. **$3,000**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	Custodial Supplies: paper products, chemicals, etc. **$9,000**

-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	Water, sewer, electric, and natural gas charges for City Hall **$102,140**

100-5162 Public Safety Building (Headquarters) Building & Grounds Budget

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Annual service contract for generator = $1,500 Quarterly sprinkler system test = $1000 Repairs to station appliances = $1,000 Repairs to station heating/cooling = $3,000 Misc. Building Repairs = $5000 Pest Control $500 **$12,000**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Garage door maintenance = $1,500 Misc. materials for facility repair and maintenance = $2,500 **$4,000**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Misc. small station equipment = $500 (kitchen utensils/tools, dorm room items) **$500**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	Paper & cleaning products = $4,000 Water softener salt = $200 **$4,200**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Gas & electric = $25,500 Fitchburg Utility District = $3,650 **$29,150**

100-5163 – Station #2 Building & Grounds Budget

Building expected to be sold by the end of 2017

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Repairs to station appliances Repairs to station heating/cooling Repairs to other station systems Generator Inspections Sprinkler test Propane Pest Control Security System Repairs Garage Door Repairs **$0 (to be sold)**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Garage door maintenance = Misc. materials for facility repair = **$0 (to be sold)**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Misc. small station equipment = (kitchen utensils/tools, dorm room items) **$0 (to be sold)**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	Paper & cleaning products = Water softener salt = **$0 (to be sold)**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Gas & electric = Fitchburg Utility District = **$0 (to be sold)**

100-5164 – Maint. Facility Building & Grounds Budget

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
___	Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
___	_Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Repairs to Service Doors $1,000 Maintenance Alarms $1,000 Qtrly Sprinkler Inspections $600 Annual Sprklr Inpection $800 Misc. Building Repairs $4,000 Fuel Tank Insp. $450 Hoist Insp. $600 Crane Insp. $600 Floor Waxing $2,500 Fire Ext. Inspection $550 HVAC Repairs $3,000 AHU Motor $6,000 Septic Tank Replace $9,000 **$30,100**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	

-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	

-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Shop Towels $900 Floor Mats $800 Light Bulbs , Fixtures, Ballasts $600 Misc. Items $800 **$3,100**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	Misc. Custodial Supplies **$500**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	Electric & Gas $20,290 Drinking Water $900 Storm Water $735 **$21,925**

100-5514 – Comm. Center Building & Grounds Budget

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for_____ members; estimated _____meetings	
___	Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
___	_Per Diem for _____	Includes Per Diem for ____ members; estimated _____ meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Hvac Repairs $7,000 Elevator Inspections $2,400 Pest Control $600 Sprinkler Inspec. $600 Misc. Building Repairs $2,000 Floor Waxing $3,000 **$15,600**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Security for large events (offset by rental revenue) **$400**
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Paint, Ceiling Tiles, Bulbs, Ballasts, HVAC Filters Misc. Building Repair Supplies Sink Replacement/Faucets **$12,000**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$1,000 Vacuum , Cleaning Cart , Misc. Small Equipment $2,000 Senior/Community Center Equipment/Furnishings **$3,000**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	Custodial Supplies **$6,000**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	

-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	MG&E **$31,625**

100-5167 – West Fire Station #2 Building & Grounds Budget

Building operational summer 2017

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Repairs to station appliances = $-0- (new) Repairs to station heating/cooling = $-0- (new) Repairs to other station systems = $-0- (new) Generator Inspections $2,000 Fire System Inspection $2,000 Pest Control $500 Garage Door Repairs $2,500 **$7,000**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Garage door maintenance = $-0- (new) Misc. materials for facility repair = $3,000 **$3,000**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Floor Scrubber and other miscellaneous items **$3,000**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	Paper & cleaning products = $4,000 Water softener salt = $400 **$4,400**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Gas & electric = $66,000 Fitchburg Utility District = $3,000 **$69,000**

100-5168 – East Fire Station #3 Building & Grounds Budget

Building expected to be operational end of 2018/early 2019

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Repairs to station appliances Repairs to station heating/cooling Repairs to other station systems Generator Inspections Sprinkler test Propane Pest Control Security System Repairs Garage Door Repairs $-0- (new)
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services – LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

-325	**Training & Staff Development** – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Garage door maintenance = $-0- (new) Misc. materials for facility repair = $-0- (new) **$-0- (new)**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Floor Scrubber and other miscellaneous items **$3,000**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	Paper & cleaning products = $300 Water softener salt = $-0- (new) **$300**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Gas & electric = $13,400 Fitchburg Utility District = $500 (partial year) **$13,900**

2018 PERSONNEL SUMMARY

E= Existing Employee
N = New Hire - Please indicate new proposal (NP) number
Please list all existing first, followed by new proposals for personnel

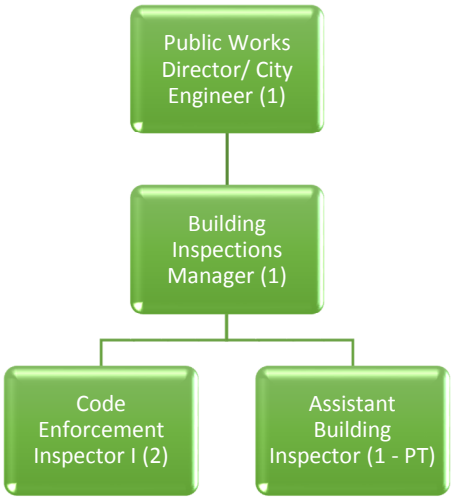
DEPARTMENT: Public Works Building & Grounds

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Richmond	Buildings & Grounds Supervisor	4/2011	2,080	50		
	E	Schlimgen	Custodian	1/2001	2,080	50		
	E	Ohm 50% Library 50% General Fund	Custodian	7/2014	2,080	50		
	E	Dominguez-Brito	Custodian	7/2017			1,040	
	E	Ly 100% Library	Custodian	10/2015			1,040	
	E	Riek 100% Library	Custodian	7/2011			1,040	
	E	Minardi 100% Community Center	Custodian	5/2017			520	
	E	Gundlach 100% Community Center	Custodian	7/2014			520	
	E	Vacant 100% Community Center	Event Supervisor	TBD			750	
		Total This Page			6,240	150	4,910	
		Total from Previous Pages						
		TOTAL ALL PAGES			6,240	150	4,910	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Director of Public Works/City Engineer	1.0	1.0	1.0	1.0	1.0
Building Inspections Manager	1.0	1.0	1.0	1.0	1.0
Code Enforcement Inspector	2	2	2	2	2
Assistant Building Inspector	.5	.5	.5	.5	.5

Major Responsibilities & Services Provided:

- Building inspection
- Property maintenance inspection
- Review and issue permits
- Oversee installation of new public infrastructure

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Building permits issued	644	682	870	700	725
Development reviews	90	111	127	140	150
Building construction value (millions)	$69	$87	$79	$76	$80
Inspections (apartment/lawn/snow/complaints)	877	1,199	1 ,242	1,300	1,300

Significant Accomplishments in 2017:

- Oversaw new developments (Fahey Fields, Nine Springs, North Park, Quarry Vista, Terravessa, Uptown Crossing)

New Initiatives for 2018:

- Oversee new developments

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$282,304	$315,346	$135,269	$312,736	$323,394	$8,048
Contractual Services	-	10,000	-	-	10,000	-
Operating Expenses	11,287	16,855	12,229	16,872	16,855	-
Allocated Benefits	16,590	13,995	6,998	13,995	21,935	7,940
Transfers to Other Funds	-	-	-	-	-	-
Total	$310,181	$356,196	$154,496	$343,603	$372,184	$15,988

Significant Budget Changes from 2017 to 2018:

- None

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5240-110	SALARIES & WAGES - BLDG INSP	$ 259,584	$ 206,347	$ 158,871	$ 201,022	$ 201,271	$ 205,419	$ 205,181	$ 93,943	$ 203,892	$ 206,847	$ 4,137	$ 210,984	$ 5,803	2.8%
100-5240-115	OVERTIME	$ 2,718	$ 7,063	$ 2,448	$ 244	$ 1,159	$ 2,726	$ 2,443	$ 505	$ 2,450	$ 2,424	$ 48	$ 2,472	$ 29	1.2%
100-5240-120	PT/LTE/SEASONAL WAGES	$ -	$ -	$ 13,470	$ -	$ 430	$ 2,780	$ 22,880	$ -	$ 22,880	$ 22,880	$ 458	$ 23,338	$ 458	2.0%
100-5240-130	DIRECT FRINGE BENEFITS	$ 46,136	$ 31,093	$ 25,019	$ 29,618	$ -	$ 26,373	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5240-131	FICA	$ -	$ -	$ -	$ -	$ 15,852	$ 3,170	$ 17,787	$ 7,487	$ 17,689	$ 17,924	$ 355	$ 18,279	$ 492	2.8%
100-5240-132	WRS	$ -	$ -	$ -	$ -	$ 13,500	$ 2,700	$ 14,255	$ 6,559	$ 14,168	$ 14,165	$ 280	$ 14,445	$ 190	1.3%
100-5240-135	LONGEVITY	$ 2,123	$ 2,370	$ 1,946	$ 1,710	$ 1,890	$ 2,008	$ 2,010	$ 2,010	$ 2,010	$ 2,145	$ -	$ 2,145	$ 135	6.7%
100-5240-160	HEALTH INS	$ 60,663	$ 50,712	$ 40,179	$ 52,461	$ 43,943	$ 49,592	$ 45,012	$ 22,506	$ 45,012	$ 45,726	$ -	$ 45,726	$ 714	1.6%
100-5240-161	LIFE INS	$ 407	$ 500	$ 389	$ 452	$ 546	$ 459	$ 736	$ 315	$ 716	$ 727	$ 15	$ 742	$ 6	0.8%
100-5240-162	DISABILITY INS	$ 252	$ -	$ -	$ -	$ -	$ 50	$ 1,123	$ -	$ -	$ 1,134	$ 14	$ 1,148	$ 25	2.2%
100-5240-163	DENTAL INS	$ 4,741	$ 3,719	$ 2,716	$ 3,606	$ 3,714	$ 3,699	$ 3,919	$ 1,944	$ 3,919	$ 4,115	$ -	$ 4,115	$ 196	5.0%
	Personnel Costs Total	**$ 376,624**	**$ 301,804**	**$ 245,038**	**$ 289,113**	**$ 282,305**	**$ 298,977**	**$ 315,346**	**$ 135,269**	**$ 312,736**	**$ 318,087**	**$ 5,307**	**$ 323,394**	**$ 8,048**	**2.6%**
100-5240-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ 5,213	$ -	$ 1,043	$ 10,000	$ -	$ -	$ 10,000	$ -	$ 10,000	$ -	0.0%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ 5,213**	**$ -**	**$ 1,043**	**$ 10,000**	**$ -**	**$ -**	**$ 10,000**	**$ -**	**$ 10,000**	**$ -**	**0.0%**
100-5240-310	OFFICE SUPPLIES & POSTAGE	$ 216	$ 950	$ 489	$ 292	$ 427	$ 475	$ 500	$ 955	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-5240-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 517	$ 961	$ 542	$ 447	$ 371	$ 568	$ 725	$ 645	$ 725	$ 725	$ -	$ 725	$ -	0.0%
100-5240-323	UNIFORMS & PROTECTIVE GEAR	$ 889	$ 573	$ 733	$ 330	$ 343	$ 574	$ 1,000	$ 110	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5240-325	TRAINING & TRAVEL	$ 4,149	$ 4,135	$ 3,266	$ 3,591	$ 5,468	$ 4,122	$ 7,000	$ 3,932	$ 7,000	$ 7,000	$ -	$ 7,000	$ -	0.0%
100-5240-330	VEHICLE USE REIMBURSEMENT	$ 3,270	$ 98	$ 392	$ 1,860	$ 552	$ 1,234	$ 470	$ 155	$ 470	$ 470	$ -	$ 470	$ -	0.0%
100-5240-335	VEHICLE EXPENSE (GAS & OIL)	$ 3,593	$ 3,743	$ 2,694	$ 2,494	$ 1,524	$ 2,810	$ 2,960	$ 715	$ 2,960	$ 2,960	$ -	$ 2,960	$ -	0.0%
100-5240-340	OPERATING MATERIALS & SUPPLIES	$ 2,705	$ 4,454	$ 1,697	$ 3,476	$ 2,116	$ 2,890	$ 4,000	$ 5,717	$ 4,017	$ 4,000	$ -	$ 4,000	$ -	0.0%
100-5240-345	PUBLIC INFORMATION & EDUCATION	$ 159	$ -	$ 140	$ 49	$ -	$ 70	$ 200	$ -	$ 200	$ 200	$ -	$ 200	$ -	0.0%
100-5240-350	REPAIR & MAINT SUPPLIES	$ -	$ -	$ -	$ -	$ 486	$ 97	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5240-363	COMMUNICATIONS EXPENSE	$ 6,738	$ 3,832	$ 5,330	$ 3,057	$ -	$ 3,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 22,236**	**$ 18,746**	**$ 15,283**	**$ 15,596**	**$ 11,287**	**$ 16,630**	**$ 16,855**	**$ 12,229**	**$ 16,872**	**$ 16,855**	**$ -**	**$ 16,855**	**$ -**	**0.0%**
100-5240-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 16,590	$ 3,318	$ 13,995	$ 6,998	$ 13,995	$ 14,345	$ -	$ 14,345	$ 350	2.5%
100-5240-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,590	$ -	$ 7,590	$ 7,590	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 16,590**	**$ 3,318**	**$ 13,995**	**$ 6,998**	**$ 13,995**	**$ 21,935**	**$ -**	**$ 21,935**	**$ 7,940**	**56.7%**
	Building Inspection Total	**$ 398,860**	**$ 320,550**	**$ 260,321**	**$ 309,922**	**$ 310,182**	**$ 636,616**	**$ 356,196**	**$ 154,496**	**$ 343,603**	**$ 366,877**	**$ 5,307**	**$ 372,184**	**$ 15,988**	**4.5%**

2018 Budget Expenditure Detail

Department: Building Inspection

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Contract out large plan reviews. **$10,000**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Office supplies **$500**

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	SWWBIA (3) $100 SCEIA (3) $75 ICC $250 NFSA $100 Code books $200 **$725**
-323	Uniforms & Protective Gear	Uniform allowance, personal protective equipment provided to reduce exposure to hazards or infectious substances.	Used for work boots, safety equipment, work jackets and work shirts for 3 people. **$1,000**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	National Fire Protection Association (3 people) $2,000 League of Wisconsin Municipalities (3 people) $2,000 International Association of Electrical Inspectors (3 people) $3,000 **$7,000**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Building Inspection 3 vehicles. Building Inspector will still be reimbursed at the IRS rate when not able to use a City vehicle. 870 miles @ $.54/mile **$470**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	800 gallons of unleaded gas @ $2.45/gal = $1,960 Oil changes and other maintenance $1,000 **$ 2,960**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Printing three part Building Inspection Application, Building Permit Cards, Inspection Records, and UDC Seals. **$4,000**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	Handouts to the public with permit information. **$200**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	

-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	

2018 PERSONNEL SUMMARY

E= Existing Employee
N = New Hire - Please indicate new proposal (NP) number
Please list all existing first, followed by new proposals for personnel

DEPARTMENT : Building Inspection

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Crook	Bldg. Inspection Manager	12/90	2,080			
	E	Pearson	Building Inspector I	5/00	2,080	30		
	E	Scott	Building Inspector I	4/14	2,080	30		
	E	Vacant	Asst. Bldg. Insp.	3/14	1,040			
		Total This Page			7,280	60		
		Total from Previous Pages						
		TOTAL ALL PAGES			7,280	60		

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

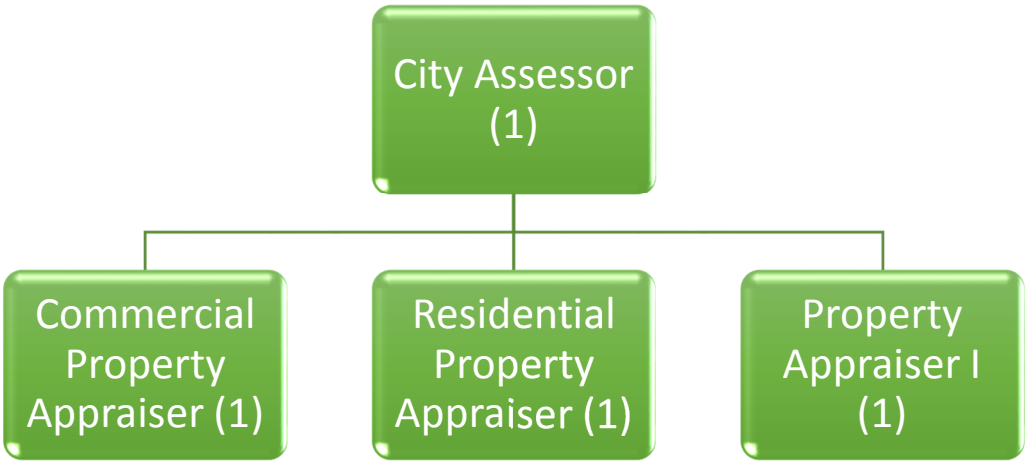
2018 PROPOSED

ASSESSING

ASSESSING

Department Mission:

To produce fair and uniform assessments on all residential, commercial, agricultural real property and business personal property; ensuring equity in the distribution of the tax levy.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
City Assessor	1.0	1.0	1.0	1.0	1.0
Commercial Property Appraiser	1.0	1.0	1.0	1.0	1.0
Residential Property Appraiser	1.0	1.0	1.0	1.0	1.0
Property Appraiser I	-	-	-	1.0	1.0
Assessing Technician	1.0	1.0	1.0	-	-

(a) Assessing Technician position reclassified to Property Appraiser I effective 1/2/17

Major Responsibilities & Services Provided:

- Annual revaluation of all residential, commercial, agricultural and business personal property
- Annual property reviews and market analysis to establish class & neighborhood trending
- Import new split roll from Dane County which adds all new parcels and deletes historical parcels
- Annual building permit and subdivision reviews for establishing net new construction
- Timely mailing of notices; preparation for Open Book and Board of Review
- Completion of Assessment Roll and Statement of Assessments
- Timely filing of all final reports with DOR and assisting Finance with TID increment values
- Monitor ag-use conversion acres and complete report for Dane County Treasurer

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Annual Ratio for DOR Compliance	98.84	98.05	97.72	99.5	99.5
Changed Assessment Notices Sent	2,189	6,404	6,235	7,700	7,500
No. of Parcels Reviewed at Open Book	144	154	230	135	150
Open Book Value Adjustments Granted	30	66	40	51	50

Significant Accomplishments in 2017:

- 2017 Revaluation and Preparation for Successful Open Book & Board of Review
- Timely Filed Exempt Computer, Municipal Assessor's, TID & Annual Assessor's Reports
- Balanced Statement of Assessments Sent to Dane County after Board of Review
- Continued litigation and ultimate settlement agreement on Thermo Electron parcels

New Initiatives for 2018:

- 2018 interim market update/revaluation
- Provide internet access to public for property information requests
- Review 2017 new construction
- Upgrade Market Drive Volume II Tables and convert to SQL Server database; IT Department fully supports the change as it will minimize data base corruption issues and increase efficiency. One-time costs for SQL Server add-on feature and data migration total $8,960; subsequent years would require additional annual support of $1,200
- Implement web access for property data

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$372,230	$392,696	$183,546	$393,262	$406,055	$13,359
Contractual Services	28,373	26,050	3,701	26,050	38,830	12,780
Operating Expenses	10,652	14,940	7,760	14,940	13,590	(1,350)
Allocated Benefits	13,410	14,565	7,283	14,565	23,845	9,280
Transfers to Other Funds	-	-	-	-	-	-
Total	$424,665	$448,251	$202,290	$448,817	$482,320	$34,069

Significant Budget Changes from 2017 to 2018:

- $8,960 - Costs to upgrade Market Drive from Access database to SQL Server database
- $1,200 - Annual maintenance increase for Volume II Update & Market Drive upgrade
- $1,620 - Annual fee for web access to property data

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5153-110	SALARIES & WAGES-ASSESSORS OFC	$ 257,259	$ 258,551	$ 264,240	$ 231,517	$ 259,788	$ 254,271	$ 271,877	$ 125,674	$ 273,666	$ 276,994	$ 5,539	$ 282,533	$ 10,656	3.9%
100-5153-115	OVERTIME WAGES	$ 174	$ 209	$ 344	$ -	$ 78	$ 161	$ 885	$ -	$ 867	$ 885	$ 17	$ 902	$ 17	1.9%
100-5153-120	PT/LTE/SEASONAL	$ -	$ -	$ -	$ 113	$ 1,655	$ 354	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5153-130	DIRECT FRINGE BENEFITS	$ 40,665	$ 37,206	$ 38,903	$ 32,763	$ -	$ 29,907	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5153-131	FICA	$ -	$ -	$ -	$ -	$ 19,557	$ 3,911	$ 20,926	$ 9,505	$ 21,060	$ 21,323	$ 425	$ 21,748	$ 822	3.9%
100-5153-132	WRS	$ -	$ -	$ -	$ -	$ 17,208	$ 3,442	$ 18,601	$ 8,598	$ 18,720	$ 18,675	$ 372	$ 19,047	$ 446	2.4%
100-5153-135	LONGEVITY BENEFIT	$ 855	$ 1,035	$ 1,155	$ 1,440	$ 885	$ 1,074	$ 765	$ 765	$ 765	$ 855	$ -	$ 855	$ 90	11.8%
100-5153-141	PER DIEMS - BOARD OF REVIEW	$ 405	$ 355	$ 120	$ -	$ 50	$ 186	$ 270	$ -	$ 270	$ 270	$ -	$ 270	$ -	0.0%
100-5153-160	HEALTH INS	$ 57,427	$ 60,500	$ 65,990	$ 55,828	$ 67,534	$ 61,456	$ 72,031	$ 36,015	$ 72,031	$ 72,945	$ -	$ 72,945	$ 914	1.3%
100-5153-161	LIFE INS	$ 262	$ 527	$ 552	$ 468	$ 859	$ 534	$ 804	$ 474	$ 811	$ 914	$ 18	$ 932	$ 128	15.9%
100-5153-162	DISABILITY INS	$ 229	$ -	$ -	$ -	$ -	$ 46	$ 1,465	$ -	$ -	$ 1,485	$ 13	$ 1,498	$ 33	2.3%
100-5153-163	DENTAL INS	$ 4,463	$ 4,463	$ 4,463	$ 3,886	$ 4,617	$ 4,378	$ 5,072	$ 2,516	$ 5,072	$ 5,325	$ -	$ 5,325	$ 253	5.0%
	Personnel Costs Total	**$ 361,739**	**$ 362,846**	**$ 375,767**	**$ 326,015**	**$ 372,231**	**$ 359,720**	**$ 392,696**	**$ 183,547**	**$ 393,262**	**$ 399,671**	**$ 6,384**	**$ 406,055**	**$ 13,359**	**3.4%**
100-5153-245	COMPUTER RELATED - REP & MAINT	$ 2,746	$ 3,945	$ 2,961	$ 2,887	$ 5,494	$ 3,607	$ 3,850	$ 3,253	$ 3,850	$ 15,630	$ -	$ 15,630	$ 11,780	306.0%
100-5153-290	OTHER CONTRACTUAL	$ 13,744	$ 917	$ 30,440	$ 31,521	$ 22,879	$ 19,900	$ 22,200	$ 448	$ 22,200	$ 23,200	$ -	$ 23,200	$ 1,000	4.5%
	Contractual Services Total	**$ 16,490**	**$ 4,862**	**$ 33,401**	**$ 34,408**	**$ 28,373**	**$ 23,507**	**$ 26,050**	**$ 3,701**	**$ 26,050**	**$ 38,830**	**$ -**	**$ 38,830**	**$ 12,780**	**49.1%**
100-5153-310	OFFICE SUPPLIES & POSTAGE	$ 3,237	$ 6,386	$ 1,814	$ 4,613	$ 3,637	$ 3,937	$ 5,430	$ 3,632	$ 5,430	$ 5,525	$ -	$ 5,525	$ 95	1.7%
100-5153-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 375	$ 375	$ 944	$ 939	$ 834	$ 693	$ 2,860	$ 2,634	$ 2,860	$ 1,085	$ -	$ 1,085	$ (1,775)	-62.1%
100-5153-323	UNIFORMS & PROTECTIVE GEAR	$ 79	$ 145	$ 56	$ -	$ 34	$ 63	$ 160	$ -	$ 160	$ 160	$ -	$ 160	$ -	0.0%
100-5153-325	TRAINING & TRAVEL	$ 2,592	$ 2,322	$ 2,325	$ 2,047	$ 2,291	$ 2,315	$ 3,200	$ 695	$ 3,200	$ 3,560	$ -	$ 3,560	$ 360	11.3%
100-5153-330	VEHICLE USE REIMBURSEMENT	$ 4,186	$ 3,701	$ 3,157	$ 2,572	$ 2,646	$ 3,252	$ 3,240	$ 794	$ 3,240	$ 3,210	$ -	$ 3,210	$ (30)	-0.9%
100-5153-340	OPERATING MATERIALS & SUPPLIES	$ 37	$ 28	$ -	$ 62	$ 4	$ 26	$ 50	$ 5	$ 50	$ 50	$ -	$ 50	$ -	0.0%
100-5153-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ 1,205	$ 241	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5153-363	COMMUNICATIONS EXPENSE	$ 7	$ 5	$ 5	$ 1	$ -	$ 4	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 10,513**	**$ 12,962**	**$ 8,301**	**$ 10,234**	**$ 10,651**	**$ 10,532**	**$ 14,940**	**$ 7,760**	**$ 14,940**	**$ 13,590**	**$ -**	**$ 13,590**	**$ (1,350)**	**-9.0%**
100-5153-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 13,410	$ 2,682	$ 14,565	$ 7,283	$ 14,565	$ 15,785	$ -	$ 15,785	$ 1,220	8.4%
100-5153-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,060	$ -	$ 8,060	$ 8,060	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 13,410**	**$ 2,682**	**$ 14,565**	**$ 7,283**	**$ 14,565**	**$ 23,845**	**$ -**	**$ 23,845**	**$ 9,280**	**63.7%**
	Assessing Total	**$ 388,742**	**$ 380,670**	**$ 417,469**	**$ 370,657**	**$ 424,665**	**$ 790,199**	**$ 448,251**	**$ 202,291**	**$ 448,817**	**$ 475,936**	**$ 6,384**	**$ 482,320**	**$ 34,069**	**7.6%**

2018 Budget Expenditure Detail

Department: Assessing

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
141	Per Diem for Commission & Committees _____	Includes Per Diem for Board of Review members: estimate 2 meetings	BOR 4 Members @ $25 / meeting * 2 meetings = $200 1 Chair @ $35 / meeting * 2 meetings = $70 **$270**
		CONTRACTUAL SERVICES	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$4,550 Annual support fee for Market Drive assessing software $8,000 Microsoft SQL Server Add-on for Market Drive $ 960 Data Migration $1,620 WEB Access – Property Data $ 500 anticipated incident support *** SQL Server Update, Incr. Annual Maintenance $15,630** ***WEB access to property data**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$22,000. DOR MFG Fee 600. Laredo (Dane County Program for record access) 600. Outsourced Assessment Notice Mailing **$23,200** ***Anticipated Manufacturing Fee increase w/additional Class 3 assessments.**
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	$2,930. Assessment Notices RE (7700@$.38) 460. Personal Property Statement (950@$.48) 1,635. Certified Mail & Sales Letters (250@$6.54) 500. Office Supplies **$5,525**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	$185. Property Drive Listing Subscription 200. WAAO Membership Dues (4@$50) 700. Marshall Swift Commercial Valuation Renewal **$1,085**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Replacement Boots (2 Field Positions @$80/each) **$160**

-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$2,000. Municipal Assessor' Institute 800. Residential/Commercial Appraisal Training 360. WAAO Quarterly Meetings 400. USPAP Update Training **$3,560**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Field Reviews/Conference Meetings 6,000 Miles @ $.535/ mile **$3,210**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Maps/Forms/Printing **$50**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Assessing

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Zwieg	City Assessor	10/24/2011 (date in position 3/6/15)	2,080			
	E	Storm	Commercial Assessor	11/16/2015	2,080			
	E	Mercer	Residential Assessor	5/09/2016	2,080			
	E	Esser	Property Appraiser I	7/6/2004 (date in position 1/1/17)	2,080			
		Total This Page			8,320			
		Total from Previous Pages						
		TOTAL ALL PAGES			8,320			

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

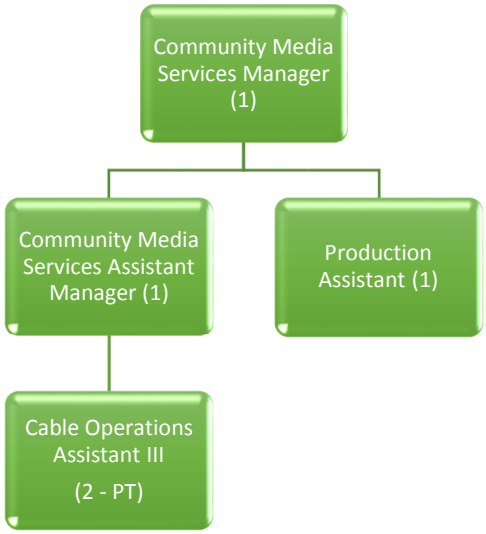
2018 PROPOSED

CABLE – FACTv

FACTv (Fund 207)

Department Mission:

Fitchburg Community Access Television (FACTv) is a Public, Education, and Government (PEG) access television center offering community members the tools and training to produce their own programs for airing on local cable access television in the city of Fitchburg. The FACTv mission is to stimulate community dialog, enhance understanding of government, and the diverse people of our communities, and to encourage civic participation.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Community Media Services Manager	1.0	1.0	1.0	1.0	1.0
Community Media Services Assistant Manager	-	-	-	1.0	1.0
Production Assistant	1.0	1.0	1.0	1.0	1.0
Cable Operations Assistant III	.5	-	.9	.8	.8
Cable Operations Assistant II	1.4	1.3	.4	-	-
Cable Operations Assistant I	.3	-	-	-	-

(a) Re-organization approved effective January 1, 2017

Major Responsibilities & Services Provided:

- Broadcast to 3 channels: F1 Media, F2 Community, F3 Government
- Signal Distribution: Charter (Spectrum), AT&T U-Verse, TDS TV, live streaming, video on demand - VOD, Facebook, YouTube
- Talking Fitchburg: Monday through Friday daily news show for the City of Fitchburg
- Create shows and content, provide multi-media classes, provide community checkout video production gear, assist City staff with multi-media services

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Total Productions - Non Gov. Meetings	271	224	204	230	230
Total Productions - Government Meetings	240	256	280	290	290
FACTv Produced Production Airing on F2 COM Ch.	93%	89%	50%	75%	80%
Facebook Views	n/a	18.1 K	64.9 K	75 K	100 K
Facebook Likes	n/a	40	113	360	400
YouTube Views	7	1,554	4,835	6,000	7,500
YouTube Watched Time (Minutes)	1	3,594	12,800	15,000	18,500

(b) Facebook Reach- June 20th through July 17th 2017- 12,455.
(c) YouTube- We started our account late 2014.
(d) Lifetime Stats YouTube- Views 9,975, Subscribers 40, Watch Time 24,278 Minutes.

Significant Accomplishments in 2017:

- Hiring of new Assistant Manager position authorized in 2017 budget
- Continued success of Talking Fitchburg, which celebrated 300+ shows
- Completed the final stages of promo and commercial implementation process

New Initiatives for 2018:

- Explore new membership structure
- Provide new production services
- Provide local commercial advertising opportunities
- Expand multicultural programing

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$200,348	$268,498	$95,082	$242,467	$285,105	$16,607
Contractual Services	12,636	25,890	13,045	25,100	25,960	70
Operating Expenses	38,672	53,905	32,754	53,380	44,985	(8,920)
Allocated Benefits	15,525	24,707	12,319	25,672	28,305	3,598
Transfers to Other Funds	143,280	32,000	9,750	31,800	44,600	12,600
Total	$410,461	$405,000	$162,950	$378,419	$428,955	$23,955

Significant Budget Changes from 2017 to 2018:

- New revenue stream and fee schedule for advertising, partially offset by additional funding needed to promote new program
- Anticipated decrease in franchise fee revenue
- Purchase of new portable live streaming unit to enhance coverage of off-site events ($15,000)

City of Fitchburg
FACTv Fund #207
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
207-4490-000	CABLE FRANCHISE FEES - CHARTER	$ 217,982	$ 224,880	$ 235,558	$ 240,355	$ 243,812	$ 232,517	$ 242,000	$ 58,624	$ 235,000	$ 230,000	$ -	$ 230,000	$ (12,000)	-5.0%
207-4490-100	CABLE FRANCHISE FEES - AT&T	$ 49,422	$ 72,974	$ 108,799	$ 93,592	$ 84,864	$ 81,930	$ 85,000	$ 17,824	$ 75,000	$ 70,000	$ -	$ 70,000	$ (15,000)	-17.6%
207-4490-200	CABLE FRANCHISE FEES - TDS	$ -	$ -	$ -	$ -	$ 4,099	$ 820	$ 40,000	$ 2,489	$ 10,000	$ 15,000	$ -	$ 15,000	$ (25,000)	-62.5%
207-4690-000	PUBLIC CHARGES	$ 1,396	$ 4,250	$ 1,325	$ 5,219	$ 1,110	$ 2,660	$ 3,500	$ 1,071	$ 2,500	$ 10,000	$ -	$ 10,000	$ 6,500	185.7%
207-4810-000	INTEREST REVENUES	$ 241	$ 152	$ 567	$ 847	$ 2,404	$ 842	$ 400	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ 600	150.0%
207-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ 159	$ 32	$ 200	$ 944	$ 944	$ 500	$ -	$ 500	$ 300	150.0%
207-4890-400	ALLOCATED INSURANCE DIVIDEND	$ -	$ -	$ 263	$ -	$ -	$ 53	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ (1,000)	-100.0%
207-4890-600	SALE OF FIXED ASSETS	$ -	$ -	$ -	$ -	$ 158	$ 32	$ -	$ 1,914	$ 2,000	$ -	$ -	$ -	$ -	100.0%
207-4930-207	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,900	$ -	$ 51,975	$ 98,519	$ 3,936	$ 102,455	$ 69,555	211.4%
	Total Revenues	$ 269,041	$ 302,256	$ 346,511	$ 340,012	$ 336,605	$ 318,885	$ 405,000	$ 82,866	$ 378,419	$ 425,019	$ 3,936	$ 428,955	$ 23,955	5.9%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
207-5570-110	SALARIES & WAGES - CABLE	$ 101,923	$ 84,419	$ 95,342	$ 107,528	$ 109,839	$ 99,810	$ 151,161	$ 51,047	$ 141,823	$ 171,284	$ 3,426	$ 174,710	$ 23,549	15.6%
207-5570-120	PT/LTE/SEASONAL WAGES	$ 50,520	$ 27,317	$ 30,404	$ 27,895	$ 32,827	$ 33,793	$ 30,999	$ 15,108	$ 25,594	$ 21,727	$ -	$ 21,727	$ (9,272)	-29.9%
207-5570-130	DIRECT FRINGE BENEFITS	$ 20,992	$ 15,140	$ 17,926	$ 19,311	$ -	$ 14,674	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-131	FICA	$ -	$ -	$ -	$ -	$ 10,714	$ 2,143	$ 13,956	$ 5,032	$ 12,828	$ 14,789	$ 262	$ 15,051	$ 1,095	7.8%
207-5570-132	WRS	$ -	$ -	$ -	$ -	$ 9,011	$ 1,802	$ 11,867	$ 4,374	$ 11,250	$ 12,953	$ 229	$ 13,182	$ 1,315	11.1%
207-5570-135	LONGEVITY	$ -	$ -	$ 90	$ 120	$ 225	$ 87	$ 270	$ 270	$ 270	$ 315	$ -	$ 315	$ 45	16.7%
207-5570-160	HEALTH INS	$ 37,445	$ 26,366	$ 32,995	$ 33,840	$ 35,235	$ 33,176	$ 55,274	$ 17,947	$ 46,661	$ 54,708	$ -	$ 54,708	$ (566)	-1.0%
207-5570-161	LIFE INS	$ 171	$ 131	$ 65	$ 75	$ 88	$ 106	$ 151	$ 47	$ 237	$ 363	$ 6	$ 369	$ 218	144.4%
207-5570-162	DISABILITY INS	$ 80	$ -	$ -	$ -	$ -	$ 16	$ 1,012	$ -	$ -	$ 1,036	$ 13	$ 1,049	$ 37	3.7%
207-5570-163	DENTAL INS	$ 2,231	$ 1,859	$ 2,231	$ 2,334	$ 2,409	$ 2,213	$ 3,808	$ 1,258	$ 3,804	$ 3,994	$ -	$ 3,994	$ 186	4.9%
207-5570-189	EMPLOYEE RETIREMENT RESERVE	$ 5,849	$ 4,781	$ 5,410	$ 516	$ -	$ 3,311	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Personnel Costs	$ 219,211	$ 160,013	$ 184,464	$ 191,618	$ 200,348	$ 191,131	$ 268,498	$ 95,082	$ 242,467	$ 281,169	$ 3,936	$ 285,105	$ 16,607	6.2%
207-5570-210	PROFESSIONAL SERVICES	$ 5,560	$ -	$ 200	$ 125	$ -	$ 1,177	$ 1,500	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ 500	33.3%
207-5570-240	REPAIRS & MAINT - BY OTHERS	$ 1,707	$ 2,998	$ 1,753	$ 9,090	$ 11,435	$ 5,397	$ 10,360	$ 7,360	$ 10,000	$ 13,360	$ -	$ 13,360	$ 3,000	29.0%
207-5570-245	COMPUTER RELATED REP & MAINT	$ 11,215	$ 6,232	$ 10,968	$ 8,420	$ -	$ 7,367	$ 12,920	$ 4,978	$ 12,000	$ 7,200	$ -	$ 7,200	$ (5,720)	-44.3%
207-5570-250	PUBLIC NOTICES/ADS	$ 70	$ -	$ 58	$ 178	$ -	$ 61	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
207-5570-290	OTHER CONTRACTUAL SERVICES	$ 15,761	$ 17,005	$ 1,388	$ 151	$ 1,201	$ 7,101	$ 1,010	$ 707	$ 1,000	$ 3,300	$ -	$ 3,300	$ 2,290	226.7%
	Contractual Services Costs	$ 34,313	$ 26,235	$ 14,367	$ 17,964	$ 12,636	$ 21,103	$ 25,890	$ 13,045	$ 25,100	$ 25,960	$ -	$ 25,960	$ 70	0.3%
207-5570-310	OFFICE SUPPLIES & POSTAGE	$ 912	$ 1,130	$ 161	$ 66	$ 72	$ 468	$ 1,200	$ 20	$ 1,000	$ 1,000	$ -	$ 1,000	$ (200)	-16.7%
207-5570-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 544	$ 889	$ 1,153	$ 1,209	$ 1,003	$ 960	$ 1,100	$ 907	$ 1,100	$ 1,150	$ -	$ 1,150	$ 50	4.5%
207-5570-323	CLOTHING	$ -	$ 260	$ 311	$ -	$ -	$ 114	$ 200	$ -	$ 200	$ 500	$ -	$ 500	$ 300	150.0%
207-5570-325	TRAINING & TRAVEL	$ 1,915	$ 422	$ 981	$ 2,844	$ 451	$ 1,323	$ 2,650	$ 745	$ 2,650	$ 2,400	$ -	$ 2,400	$ (250)	-9.4%
207-5570-330	VEHICLE USE REIMBURSEMENT	$ 322	$ 41	$ 86	$ 97	$ -	$ 109	$ 30	$ -	$ 30	$ 100	$ -	$ 100	$ 70	233.3%
207-5570-335	VEHICLE EXPENSE	$ -	$ -	$ -	$ -	$ 337	$ 67	$ 3,325	$ 1,094	$ 3,000	$ 3,235	$ -	$ 3,235	$ (90)	-2.7%
207-5570-340	OPERATING MATERIALS & SUPPLIES	$ 7,413	$ 6,347	$ 5,446	$ 6,266	$ 7,034	$ 6,501	$ 6,500	$ 2,698	$ 6,500	$ 5,000	$ -	$ 5,000	$ (1,500)	-23.1%
207-5570-345	PUBLIC INFORMATION & EDUCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 400	$ -	$ 400	$ 5,000	$ -	$ 5,000	$ 4,600	1150.0%
207-5570-350	REPAIRS & MAINT SUPPLIES	$ 147	$ 38	$ 157	$ 1,042	$ 438	$ 364	$ 1,500	$ 1,370	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
207-5570-355	EQUIPMENT EXPENSE	$ 11,251	$ 12,759	$ 4,137	$ 1,317	$ 29,338	$ 11,760	$ 37,000	$ 25,921	$ 37,000	$ 25,100	$ -	$ 25,100	$ (11,900)	-32.2%
207-5570-363	COMMUNICATION EXPENSE	$ 1,834	$ 1,008	$ 412	$ 730	$ -	$ 797	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-365	UTILITIES & TELEPHONE	$ 532	$ 260	$ 347	$ 242	$ -	$ 276	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5570-390	OTHER OPERATING EXPENSE	$ 0	$ -	$ -	$ -	$ -	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Costs	$ 24,869	$ 23,154	$ 13,192	$ 13,815	$ 38,672	$ 22,740	$ 53,905	$ 32,754	$ 53,380	$ 44,985	$ -	$ 44,985	$ (8,920)	-16.5%
207-5570-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 15,525	$ 3,105	$ 16,840	$ 8,420	$ 16,840	$ 18,325	$ -	$ 18,325	$ 1,485	8.8%
207-5570-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,556	$ 3,278	$ 6,556	$ 6,680	$ -	$ 6,680	$ 124	1.9%
207-5570-590	ALLOC INSURANCE - BLDG, LI, WC	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,311	$ -	$ -	$ -	$ -	$ -	$ (1,311)	-100.0%
207-5570-596	UNEMPLOYMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 621	$ 2,276	$ 3,300	$ -	$ 3,300	$ 3,300	100.0%
	Allocated Costs	$ -	$ -	$ -	$ -	$ 15,525	$ 3,105	$ 24,707	$ 12,319	$ 25,672	$ 28,305	$ -	$ 28,305	$ 3,598	14.6%
207-5570-366	CITY ADMINISTRATIVE FEE	$ 16,463	$ 21,100	$ -	$ -	$ -	$ 7,513	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
207-5780-000	TRANS TO CAP PROJECTS	$ -	$ -	$ 46,361	$ 37,000	$ 126,640	$ 42,000	$ 12,500	$ -	$ 12,500	$ 25,000	$ -	$ 25,000	$ 12,500	100.0%
207-5920-100	TRANSFER TO GENERAL FUND	$ -	$ -	$ 21,649	$ 22,200	$ 16,640	$ 12,098	$ 19,500	$ 9,750	$ 19,300	$ 19,600	$ -	$ 19,600	$ 100	0.5%
	Transfers	$ 16,463	$ 21,100	$ 68,010	$ 59,200	$ 143,280	$ 61,611	$ 32,000	$ 9,750	$ 31,800	$ 44,600	$ -	$ 44,600	$ 12,600	39.4%
	Total Expenditures	$ 294,857	$ 230,501	$ 280,033	$ 282,597	$ 410,461	$ 299,690	$ 405,000	$ 162,950	$ 378,419	$ 425,019	$ 3,936	$ 428,955	$ 23,955	5.9%
	Net Surplus/(Deficit)	$ (25,815)	$ 71,755	$ 66,478	$ 57,415	$ (73,856)	$ 19,196	$ (32,900)	$ (80,084)	$ (51,975)	$ (98,519)	$ (3,936)	$ (102,455)	$ (69,555)	
	Beginning Fund Balance	$ 426,046	$ 400,231	$ 471,986	$ 538,464	$ 595,880		$ 519,023	$ 522,024	$ 522,024	$ 470,049		$ 470,049		
	Annual Activity	$ (25,815)	$ 71,755	$ 66,478	$ 57,415	$ (73,856)		$ (32,900)	$ (80,084)	$ (51,975)	$ (98,519)		$ (102,455)		
	Estimated Ending Fund Balance	$ 400,231	$ 471,986	$ 538,464	$ 595,880	$ 522,024		$ 486,123	$ 441,941	$ 470,049	$ 371,530		$ 367,594		
	% of Expenditures	135.7%	204.8%	192.3%	210.9%	127.2%		120.0%		124.2%	87.4%		85.7%		

2018 Budget Expenditure Detail

Department: FACTv

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Consultation on AV, computers, other multi-media projects, advertising, marketing. **$2,000**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	$7,360 AVI Support Agreement $3,000 Video Delivery System Maintenance $3,000 AV Repairs **$13,360**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	$5,000 Tightrope Broadcast License & Maintenance $1,700 Apple Software Licenses $500 Computer Repairs & Maintenance REMOVE- $120 Hootsuite- Social Media Software Moved to 290- $600 Rundown software **$7,200**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Advertisements for FACTv including Print, Web, Other Media Outlets **$100**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$600 Cable Service $100 Audio Blocks- Audio Library $2,000 iStock Essentials 750- Photo Library $600 Rundown software **$3,300**
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	General office supplies & postage. **$1,000**

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	$350 Wisconsin Community Media Yearly Membership $400 Alliance for Community Media Yearly Membership $400 WCM Video Fest Entries & Awards **$1,150**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	FACTv Shirts, Hats, Jackets, Rain Gear **$500**
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	$450 WCM Spring Conference- WI $450 WCM Fall Conference- WI $1,500 NAB Show- Las Vegas, NV **$2,400**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS Rate.	50 miles * $.54/mile **$100**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Fuel: 300 gallons unleaded $2.45/gallon = $735 Repairs & Accessories $2,500 **$3,235**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	$5,000 Production Media- various formats, DVD's, & DVD supplies, storage devices, batteries, power supplies, AV cables and supplies, set design materials, other media, lighting accessories, headphones, parking, refreshments. Moved to 290- $100 Audio Blocks- Audio Library Moved to 290- $2,000 iStock Essentias 750- Photo Library **$5,000**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	FACTv informational materials including printed material, posters, banners, flyers, Facebook advertising, other social media advertising, other promotional materials. **$5,000**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Maintenance & repairs on Tightrope system, encoders, tripods parts, mic parts, camera parts, AV systems. **$1,500**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	$2,000 Replacement of out dated or damaged equipment as needed. (video cameras, AV equipment, DSLR camera, tripods, lights, mic systems, sound boards, microphones) NEW- $15,000 Portable Live Streaming Unit NEW- $5,000 Digital Video Recorder & SSD Drives NEW- $1,500 2 Field Tripods NEW- $300 2 Office Chairs NEW- $1,300 Tricaster Font Program & Laptop Com. **$25,100**

-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	**$0**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	Moved to technology fund in 2016 **$0**
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Moved to technology fund in 2016 **$0**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: FACTv

NP #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Crosby	Manager	2/2010	2,080			
	E	Yarbrough	Assistant Manager	6/2017	2,080			
	E	Bamlett	Production Assistant	7/2013	2,080			
	E	Schmit	Cable Op 3	2/2011			780	
	E	Cole	Cable Op 3 (in position 7/31/ 2017)	8/2011			780	
		(Pool of LTE hours of 1,560)						
		Total This Page			6,240	0	1,560	
		Total from Previous Pages						
		TOTAL ALL PAGES			6,240	0	1,560	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

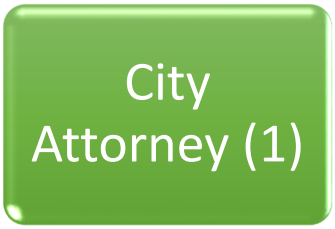
2018 PROPOSED

LEGAL

CITY ATTORNEY

Department Mission:

The City Attorney is the Chief Legal Officer of the City. Under the direction of the Mayor and City Council, the City Attorney provides legal counsel and handles legal matters for the City, including prosecuting municipal citations in municipal court, assisting in the preparation and review of legal documents and legislation, and other matters in which there is a city interest.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
City Attorney	0.8	0.8	0.6	0.4	1.0
Assistant City Attorney	-	-	1.0	1.0	-

(a) Succession planning in anticipation of retirement of City Attorney in 2016.

Major Responsibilities & Services Provided:

- Provides legal counsel to the Common Council, the Mayor, the Administrator, and department heads on a regular basis; attends and advises on issues at City Council meetings, commission meetings, committee meetings, as required.
- Drafts legal opinions, as required.
- Drafts and conducts legal reviews, and provides input regarding various contracts, documents, ordinances, and other legal paperwork; drafts and reviews real estate transactions including offers to purchase, deeds, closing statements, and various buyers or seller documents; reviews leases, easements, covenants, affidavits, and related documents.
- Represents the City of Fitchburg in all aspects of litigation, including the preparation of pleadings and legal research. Represents the City of Fitchburg in administrative hearings before state and federal boards and commissions.
- Prosecutes all municipal citations in Municipal and Circuit Court. Conducts legal research and analysis of statutes, ordinances, contracts, and other documents to render appropriate legal opinions.
- Obtains, hires, and assists outside special legal counsel for selected legal matters.

- Review municipal codes and recommend changes for compliance with state and federal laws, rules and regulations.
- Provides advice regarding parliamentary procedures, as required.
- Attends various board, committee, or departmental meetings providing legal advice or guidance.
- Performs related administrative tasks; advises the Clerk on agendas, minutes, open record requests and related legal issues; responds to media requests and inquiries; responds to citizen inquiries and provides legal explanation regarding laws and policies.

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Municipal Pretrial Hearing Dates	41	45	46	48	50
Municipal Trials/ Hearings	9	14	9	14	15
Dane Court Municipal Decision Appeals and Jury Trials	1	1	1	2	2 -3
Court of Appeals Cases	0	0	0	1	1
Supervising Cases Handled by Outside Counsel	4	5	3	2	5
TIDs Created or Amended	0	2	1	2	2

Significant Accomplishments in 2017:

- Assist insurance defense counsel with Wisconsin Supreme Court litigation on the McKee Case, which resulted in a win for the City.
- Assist insurance defense counsel with Circuit Court trial of Adams Outdoor case, which resulted in a win for the City. This case is pending appeal.
- Attend meetings and negotiate with developers including Uptown, Quarry Vista, Novation Campus, Terravessa, and Fahey Fields.
- Work on several problem properties resulting in renovation or cleanup of those properties.
- Continue to work on the extension of Pike Drive and creation of development agreements for TID #10.
- Elimination of backlog of municipal matters and continue to maintain prompt resolution of cases citation issuance to trial in municipal court.
- Draft template TID Development Agreement.
- Draft Pedestrian and Traffic Safety Ordinance.

New Initiatives for 2018:

- Transition from one full time Assistant City Attorney and one part time City Attorney to a single full time City Attorney with additional support from Outside Legal
- Continue to internally handle circuit court appeals of municipal judgments resulting in jury trials.
- Continue the process to incorporate the Town of Madison into the City.
- Continue to work on the extension of Pike Drive and creation of development agreements for TID #10.
- Continue to review and revise the City Code of ordinances.
- Pursue staggered terms for elected officials.

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$172,465	$179,879	$82,557	$171,706	$129,931	$(49,948)
Contractual Services	11,107	25,000	4,264	15,000	40,000	15,000
Operating Expenses	5,083	5,135	3,016	5,135	4,585	(550)
Allocated Benefits	5,120	6,940	3,470	6,940	8,590	1,650
Transfers to Other Funds	-	-	-	-	-	-
Total	$193,775	$216,954	$93,307	$198,781	$183,106	$(33,848)

Significant Budget Changes from 2017 to 2018:

- Due to change in our insurance provider and coverage, insurance deductibles will no longer be part of the legal budget and will instead be budgeted through a risk management fund.
- Department will go down from one part time City Attorney and one full time Assistant City Attorney to one full time City Attorney, consistent with the retirement succession plan. This transition plan includes an increase in the outside legal budget and a significant savings in the personnel wages budget. As proposed, the net impact of the legal budget will lead to overall savings for the City.

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5130-110	SALARIES & WAGES - LEGAL DEPT	$ -	$ -	$ 105,954	$ 109,406	$ 132,973	$ 69,667	$ 131,113	$ 60,473	$ 124,880	$ 94,210	$ 1,884	$ 96,094	$ (35,019)	-26.7%
100-5130-120	PT/LTE/SEAS - LEGAL DEPT	$ 104,383	$ 104,936	$ -	$ -	$ -	$ 41,864	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5130-130	DIRECT FRINGE BENEFITS	$ 13,726	$ 14,730	$ 15,181	$ 15,432	$ -	$ 11,814	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5130-131	FICA	$ -	$ -	$ -	$ -	$ 9,575	$ 1,915	$ 10,030	$ 4,069	$ 9,553	$ 7,207	$ 144	$ 7,351	$ (2,679)	-26.7%
100-5130-132	WRS	$ -	$ -	$ -	$ -	$ 8,788	$ 1,758	$ 8,916	$ 4,112	$ 8,492	$ 6,312	$ 126	$ 6,438	$ (2,478)	-27.8%
100-5130-160	HEALTH INS	$ 13,767	$ 14,453	$ 15,880	$ 17,232	$ 19,354	$ 16,137	$ 26,723	$ 12,685	$ 26,966	$ 18,236	$ -	$ 18,236	$ (8,487)	-31.8%
100-5130-161	LIFE INS	$ 124	$ 449	$ 587	$ 593	$ 630	$ 477	$ 318	$ 338	$ 40	$ 79	$ 2	$ 81	$ (237)	-74.5%
100-5130-162	DISABILITY INS	$ 67	$ -	$ -	$ -	$ -	$ 13	$ 750	$ -	$ -	$ 400	$ -	$ 400	$ (350)	-46.7%
100-5130-163	DENTAL INS	$ 992	$ 992	$ 992	$ 942	$ 1,145	$ 1,013	$ 2,029	$ 880	$ 1,775	$ 1,331	$ -	$ 1,331	$ (698)	-34.4%
	Personnel Costs Total	**$ 133,059**	**$ 135,560**	**$ 138,594**	**$ 143,605**	**$ 172,465**	**$ 144,657**	**$ 179,879**	**$ 82,557**	**$ 171,706**	**$ 127,775**	**$ 2,156**	**$ 129,931**	**$ (49,948)**	**-27.8%**
100-5130-202	OUTSIDE LEGAL - ORD VIOLATIONS	$ -	$ -	$ -	$ -	$ 10	$ 2	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5130-203	OUTSIDE LEGAL COUNSEL	$ 46,976	$ 22,032	$ 18,795	$ 31,505	$ 11,097	$ 26,081	$ 15,000	$ 4,264	$ 15,000	$ 40,000	$ -	$ 40,000	$ 25,000	166.7%
100-5130-210	OTHER PROFESSIONAL SERVICES	$ -	$ 10,568	$ 10,038	$ 14,125	$ -	$ 6,946	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ (10,000)	-100.0%
	Contractual Services Total	**$ 46,976**	**$ 32,600**	**$ 28,833**	**$ 45,630**	**$ 11,107**	**$ 33,029**	**$ 25,000**	**$ 4,264**	**$ 15,000**	**$ 40,000**	**$ -**	**$ 40,000**	**$ 15,000**	**60.0%**
100-5130-310	OFFICE SUPPLIES & POSTAGE	$ -	$ -	$ -	$ -	$ 25	$ 5	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5130-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 1,216	$ 851	$ 745	$ 1,346	$ 1,670	$ 1,166	$ 2,100	$ 1,453	$ 2,100	$ 1,550	$ -	$ 1,550	$ (550)	-26.2%
100-5130-325	TRAINING & TRAVEL	$ 1,290	$ 285	$ -	$ 612	$ 1,622	$ 762	$ 2,000	$ 1,492	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
100-5130-330	VEHICLE USE REIMBURSEMENT	$ 362	$ 36	$ -	$ -	$ 634	$ 206	$ 435	$ 51	$ 435	$ 435	$ -	$ 435	$ -	0.0%
100-5130-340	OPERATING MATERIALS & SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ 600	$ 21	$ 600	$ 600	$ -	$ 600	$ -	0.0%
100-5130-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ 1,132	$ 226	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 2,868**	**$ 1,172**	**$ 745**	**$ 1,958**	**$ 5,083**	**$ 2,365**	**$ 5,135**	**$ 3,017**	**$ 5,135**	**$ 4,585**	**$ -**	**$ 4,585**	**$ (550)**	**-10.7%**
100-5130-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 5,120	$ 1,024	$ 6,940	$ 3,470	$ 6,940	$ 7,555	$ -	$ 7,555	$ 615	8.9%
100-5130-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,035	$ -	$ 1,035	$ 1,035	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,120**	**$ 1,024**	**$ 6,940**	**$ 3,470**	**$ 6,940**	**$ 8,590**	**$ -**	**$ 8,590**	**$ 1,650**	**23.8%**
	Legal Total	**$ 182,903**	**$ 169,332**	**$ 168,172**	**$ 191,193**	**$ 193,775**	**$ 361,126**	**$ 216,954**	**$ 93,308**	**$ 198,781**	**$ 180,950**	**$ 2,156**	**$ 183,106**	**$ (33,848)**	**-15.6%**

2018 Budget Expenditure Detail

Department: Legal

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-202 Outside Legal (Ordinance Violations)	Outside legal services for jury trials, as needed	-202 Outside Legal (Ordinance Violations)	**$-0-** Now handled internally
-203 Outside Legal	Outside legal services as needed based on projects, issues	-203 Outside Legal	Outside legal services as needed based on projects, issues **$40,000**
-210	Professional Services	Engineering, Auditing Services, or other Professional Service not provided by staff (excludes legal)	Insurance deductibles moved to internal service fund as of 1/1/17
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	State and Local Bar dues ($550) Additional State Bar Publications ($1,000) **$1,550**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Annual trainings for City Attorney including DOJ OWI prosecution seminar, Municipal Attorney Seminar, Ehlers Seminar and other relevant trainings **$2,000**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Travel to and from seminars, significant trips to state law library for online research 800 miles @ $.54/mile **$435**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Filing fees for circuit court actions initiated by the City and e-filing fees for appeals of municipal judgments. **$600**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	

-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Legal_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Zisman, Valerie	City Attorney	6/6/2016 (date in position 11/3/17)	2,080			
		Total This Page			2,080			
		Total from Previous Pages						
		TOTAL ALL PAGES			2,080			

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

2018 PROPOSED

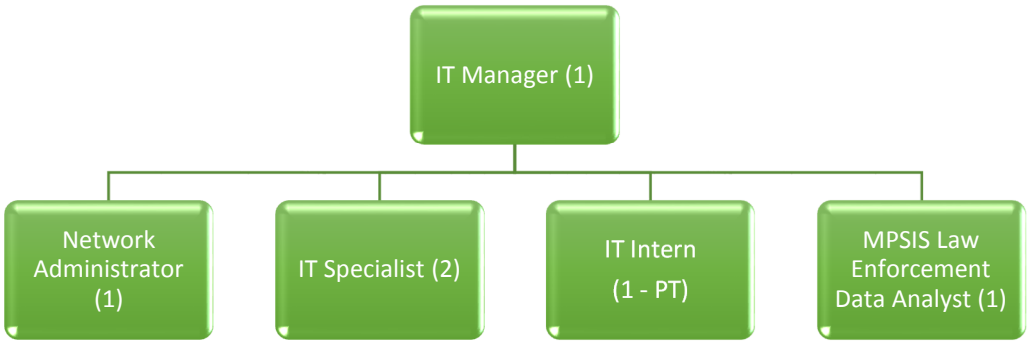
INFORMATION TECHNOLOGY

IT (Fund 700)

MPSISC

Department Mission:

The mission of the City of Fitchburg Information Technology Department is to provide high-quality, secure, and cost-effective information systems and services to all City departments through excellent customer service, continuous improvement, innovative problem-solving, and adherence to industry standards and best practices.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
IT Manager	1.0	1.0	1.0	1.0	1.0
Network Administrator	-	-	1.0	1.0	1.0
IT Specialist	2.0	2.0	2.0	2.0	2.0
IT Intern	.4	.4	.4	.4	.4
IT Coordinator MPSIS	1.0	1.0	-	-	-
MPSIS Law Enforcement Data Analyst	-	-	1.0	1.0	1.0
Total	4.4	4.4	5.4	5.4	5.4

(a) Department re-organization approved by Personnel Committee March 2015.
(b) New MPSIS data analysis position approved by new proposal in 2016 budget.

Major Responsibilities & Services Provided:

- Technical support for City staff for city-supplied technology systems and services
- Installation, configuration, and support of City network servers, systems, and infrastructure
- Strategic planning and direction for City information systems and services
- Management of the shared MPSIS police information system

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Number of I.T. helpdesk tickets submitted	1,674	1,746	2,257	2,766[c]	3,000[d]
Number of staff supported – City[e]	235	237	241	245	245
Number of staff supported – MPSIS	245	250	255	260	265
Number of PC's supported	165	165	180	185	190
Number of Servers	65	67	72	75	75

(c) 1/1/2017 – 6/30/2017: 1,383 helpdesk tickets
(d) The I.T. Department has absorbed the increasing number of tickets without a budget impact
(e) Number based on Microsoft email licenses

Significant Accomplishments in 2017:

- Telephone system replacement
- Door access system replacement
- West Fire Station implementation
- Clerk's Office scanning project
- Thin client replacement with workstations
- Police body-worn camera implementation

New Initiatives for 2018:

- East Fire Station implementation
- Fire Station #1 Reconfiguration/Remodel
- Network backup system replacement
- Finance pre-approval electronic workflow project
- Police laptop replacements

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$450,473	$452,312	$211,992	$500,657	$517,979	$65,667
Contractual Services	176,593	195,290	66,093	195,190	215,825	20,535
Operating Expenses	137,809	195,215	58,252	187,700	189,525	(5,690)
Allocated Benefits	-	3,700	1,542	3,083	4,575	875
Transfers to Other Funds	-	-	-	-	-	-
Total	$764,875	$846,517	$337,879	$886,630	$927,904	$81,387

Significant Budget Changes from 2017 to 2018:

- 23% decrease in cell phone charges due to reconfiguration of cell phone plans for all phones.
- Added $9,000 to professional services to accommodate additional consultant hours in 2018. The I.T. department needs to configure automated computer management tools to make I.T. support staff more efficient, but I.T. staff does not have the expertise to do this work. Current consultant funding level is not adequate to fund the necessary project.
- Additional funds have been added to enhance I.T. security systems, particularly at the desktop level, to better protect against malware attacks.
- Added $5,000 for purchase of online forms system for use by all departments. The system will allow departments to publish online forms that will collect data and provide an online payment option. Some example forms are the Dog License, Operator's License, and Sound Permits. The goal of this project is to make it easier for citizens to interact with City Government via an online portal.

City of Fitchburg
Technology Fund #700
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
700-4760-000	ISF Charges to Other Depts	$ -	$ -	$ -	$ -	$ 643,115	$ 128,623	$ 665,960	$ 333,220	$ 666,200	$ 715,415	$ 3,225	$ 718,640	$ 52,680	7.9%
700-4761-000	ISF Charges to MPSIS	$ -	$ -	$ -	$ -	$ 152,034	$ 30,407	$ 179,683	$ 50,704	$ 195,956	$ 201,506	$ (142)	$ 201,364	$ 21,681	12.1%
700-4800-000	OTHER REVENUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-4810-000	INTEREST ON TEMP INVESTMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ 20	$ -	$ 20	$ 50	$ -	$ 50	$ 30	150.0%
700-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ 381	$ 76	$ 500	$ 4,164	$ 4,164	$ 3,500	$ -	$ 3,500	$ 3,000	600.0%
700-4890-400	ALLOCATED INSURANCE DIVIDEND	$ -	$ -	$ -	$ -	$ -	$ -	$ 200	$ -	$ -	$ -	$ -	$ -	$ (200)	-100.0%
700-4930-000	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 154	$ -	$ 20,290	$ (3,748)	$ 8,098	$ 4,350	$ 4,196	2724.7%
	Total Revenues	$ -	$ -	$ -	$ -	$ 795,530	$ 159,106	$ 846,517	$ 388,088	$ 886,630	$ 916,723	$ 11,181	$ 927,904	$ 81,387	9.6%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
700-5145-110	SALARIES & WAGES-IT	$ -	$ -	$ -	$ -	$ 318,248	$ 63,650	$ 324,069	$ 141,367	$ 336,298	$ 338,573	$ 6,772	$ 345,345	$ 21,276	6.6%
700-5145-115	OVERTIME WAGES	$ -	$ -	$ -	$ -	$ 3,072	$ 614	$ 4,985	$ 109	$ 5,340	$ 5,384	$ 107	$ 5,491	$ 506	10.2%
700-5145-120	PT/LTE/SEASONAL WAGES	$ -	$ -	$ -	$ -	$ 8,666	$ 1,733	$ 11,700	$ 5,575	$ 11,288	$ 11,513	$ -	$ 11,513	$ (187)	-1.6%
700-5145-131	FICA	$ -	$ -	$ -	$ -	$ 24,185	$ 4,837	$ 25,967	$ 10,567	$ 27,075	$ 27,276	$ 526	$ 27,802	$ 1,835	7.1%
700-5145-132	WRS	$ -	$ -	$ -	$ -	$ 20,424	$ 4,085	$ 22,287	$ 9,688	$ 23,299	$ 23,117	$ 461	$ 23,578	$ 1,291	5.8%
700-5145-135	LONGEVITY	$ -	$ -	$ -	$ -	$ 1,170	$ 234	$ 990	$ 990	$ 990	$ 1,080	$ -	$ 1,080	$ 90	9.1%
700-5145-160	HEALTH INS	$ -	$ -	$ -	$ -	$ 69,002	$ 13,800	$ 53,840	$ 40,380	$ 89,734	$ 91,181	$ -	$ 91,181	$ 37,341	69.4%
700-5145-161	LIFE INS	$ -	$ -	$ -	$ -	$ 286	$ 57	$ 288	$ 172	$ 293	$ 295	$ 6	$ 301	$ 13	4.5%
700-5145-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,846	$ -	$ -	$ 1,885	$ 22	$ 1,907	$ 61	3.3%
700-5145-163	DENTAL INS	$ -	$ -	$ -	$ -	$ 5,422	$ 1,084	$ 6,340	$ 3,145	$ 6,340	$ 6,657	$ -	$ 6,657	$ 317	5.0%
700-5145-181	PAY FOR PERFORMANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,062	$ 62	$ 3,124	$ 3,124	100.0%
	Personnel Costs	$ -	$ -	$ -	$ -	$ 450,473	$ 90,095	$ 452,312	$ 211,992	$ 500,657	$ 510,023	$ 7,956	$ 517,979	$ 65,667	14.5%
700-5145-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 7,816	$ 1,563	$ 10,000	$ 2,433	$ 10,000	$ 19,200	$ -	$ 19,200	$ 9,200	92.0%
700-5145-245	COMPUTER REPL & MAINT	$ -	$ -	$ -	$ -	$ 168,653	$ 33,731	$ 185,190	$ 63,409	$ 185,190	$ 196,525	$ -	$ 196,525	$ 11,335	6.1%
700-5145-250	PUBLIC NOTICES & ADVERTISEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ -	$ -	$ 124	$ 25	$ 100	$ 252	$ -	$ 100	$ -	$ 100	$ -	0.0%
	Contractual Services Costs	$ -	$ -	$ -	$ -	$ 176,593	$ 35,319	$ 195,290	$ 66,093	$ 195,190	$ 215,825	$ -	$ 215,825	$ 20,535	10.5%
700-5145-310	OFFICE SUPPLIES & POSTAGE	$ -	$ -	$ -	$ -	$ 121	$ 24	$ 500	$ -	$ 200	$ 500	$ -	$ 500	$ -	0.0%
700-5145-320	PUB, SUBSCRIPTIONS/DUES	$ -	$ -	$ -	$ -	$ 138	$ 28	$ 100	$ 50	$ 100	$ 100	$ -	$ 100	$ -	0.0%
700-5145-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ -	$ 9,997	$ 1,999	$ 12,200	$ 6,058	$ 12,000	$ 14,000	$ -	$ 14,000	$ 1,800	14.8%
700-5145-330	VEHICLE REIMBURSEMENT	$ -	$ -	$ -	$ -	$ 202	$ 40	$ 400	$ 211	$ 400	$ 500	$ -	$ 500	$ 100	25.0%
700-5145-340	OPER MATERIALS & SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
700-5145-355	EQUIPMENT EXPENSE	$ -	$ -	$ -	$ -	$ 56,790	$ 11,358	$ 98,455	$ 23,617	$ 98,000	$ 97,550	$ 3,225	$ 100,775	$ 2,320	2.4%
700-5145-363	COMMUNICATIONS EXPENSE	$ -	$ -	$ -	$ -	$ 46,382	$ 9,276	$ 50,920	$ 14,980	$ 45,000	$ 38,980	$ -	$ 38,980	$ (11,940)	-23.4%
700-5145-365	TELEPHONE EXPENSE	$ -	$ -	$ -	$ -	$ 24,178	$ 4,836	$ 32,640	$ 13,337	$ 32,000	$ 34,670	$ -	$ 34,670	$ 2,030	6.2%
	Operating Costs	$ -	$ -	$ -	$ -	$ 137,809	$ 27,562	$ 195,215	$ 58,252	$ 187,700	$ 186,300	$ 3,225	$ 189,525	$ (5,690)	-2.9%
700-5145-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,083	$ 1,542	$ 3,083	$ 4,575	$ -	$ 4,575	$ 1,492	48.4%
700-5145-590	ALLOC INSURANCE - BLDG, LI, WC	$ -	$ -	$ -	$ -	$ -	$ -	$ 617	$ -	$ -	$ -	$ -	$ -	$ (617)	-100.0%
700-5145-595	WORKER'S COMPENSATION INSUR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Allocated Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,700	$ 1,542	$ 3,083	$ 4,575	$ -	$ 4,575	$ 875	23.6%
	Total Expenditures	$ -	$ -	$ -	$ -	$ 764,875	$ 152,975	$ 846,517	$ 337,879	$ 886,630	$ 916,723	$ 11,181	$ 927,904	$ 81,387	9.6%
	Net Surplus/(Deficit)	$ -	$ -	$ -	$ -	$ 30,655	$ 6,131	$ (154)	$ 50,209	$ (20,290)	$ 3,748	$ (8,098)	$ (4,350)	$ (4,196)	
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -		$ 40,651	$ 30,655	$ 30,655	$ 10,365		$ 10,365		
	Annual Activity	$ -	$ -	$ -	$ -	$ 30,655		$ (154)	$ 50,209	$ (20,290)	$ 3,748		$ (4,350)		
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ 30,655		$ 40,497	$ 80,864	$ 10,365	$ 14,113		$ 6,015		
	% of Expenditures	0.0%	0.0%	0.0%	0.0%	4.0%		4.8%		1.2%	1.5%		0.6%		

2018 Budget Expenditure Detail

Department: Information Technology

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	City-wide printer maintenance: $2,000 Web Site Domain Registration: $400 Consultant fees for network and application upgrades and support: $15,000 Amazon Web Services hosting: $1,800 **$19,200**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	VMware Maintenance: $9,000 GIS Enterprise License Agreement: $27,500 ECM Annual Maintenance: $17,500 Network Antivirus Annual Fee: $8,000 Video Security System Maintenance: $500 Data Backup Maintenance: $4,000 Adobe Creative Cloud Annual Fee: $4,000 Microsoft True-up Licensing: $3,000 Wasp Annual Maintenance: $500 PDF Software: $2,600 HelpDesk Annual Maintenance: $6,150 Web Site Annual Maintenance: $13,850 Microsoft Enterprise License Agreement: $69,000 Microsoft Library/PW Email Licensing: $4,220 Keeper Security: $400 HP Switch Maintenance: $6,700 NetScan Licensing: $150 GoToAssist Annual Fee: $3,500 HP ICM Network Monitor: $2,000 DeepFreeze Utility: $1,700 Misc. I.T. Supplies: $2,000 Social Media Archiving: $5,000 SeamlessGov Online Forms: $5,000 **$196,525**

-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	**$0**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Flexible Spending Account Administration **$100**
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	General office supplies **$500**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Primarily used for purchasing computer-related manuals and publications and association dues: **$100**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Includes: CBT Nuggets Online Training: $2,000 CVMIC Training: $750 OnBase Technical Training: $4,500 Microsoft Training: $3,000 Local Training Events: $750 National Training Conference: $3,000 **$14,000**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	**$500**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	

-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	This account now contains the computer replacement funds that were previously CIP projects, including City Hall Computer replacement, Police Computer and Mobile Computer replacement, Fire Computer replacement, and Election equipment. Computers are on a 3.5 year replacement cycle, monitors and printers are 7 years, and election and meeting laptops are replaced every 4 years. Computer Replacement: $74,500 Election/Meeting Equipment Replacement: $15,140 Printer Replacement: $2,860 Peripherals Replacement: $5,050 Admin Intern (NP #1) $1,600 Utility Billing Assistant (NP #7) $1,600 Parks/Forestry Maintenance (NP #8) $25 **$100,775**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	City-Wide Cell Phone Charges: $32,980 Building Internet Access Charges: $6,000 **$38,980**
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	VOIP Phone System Annual Maintenance: $10,000 City Land Line Phone Charges: $24,670 **$34,670**
-590	Allocated Insurance		Technology's share of the City's insurance cost including property, liability, data compromise, and workers compensation. **$4,575**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT:___Information Technology_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Prough	IT Manager	6/1/2004 (in position 2/16/15)	2,080			
	E	Kersten	Network Administrator	8/22/16	2,080	40		
	E	Evers	IT Specialist	1/3/06	2,080	40		
	E	Xiong	IT Specialist	11/6/14 (in position 5/4/15)	2,080	40		
	E	Howard	Law Enforcement Data Analyst	5/23/2016	2,080	0		
	E	Yim	Intern	11/3/2016			900	
		Total This Page			10,400	120	900	
		Total from Previous Pages						
		TOTAL ALL PAGES			10,400	120	900	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

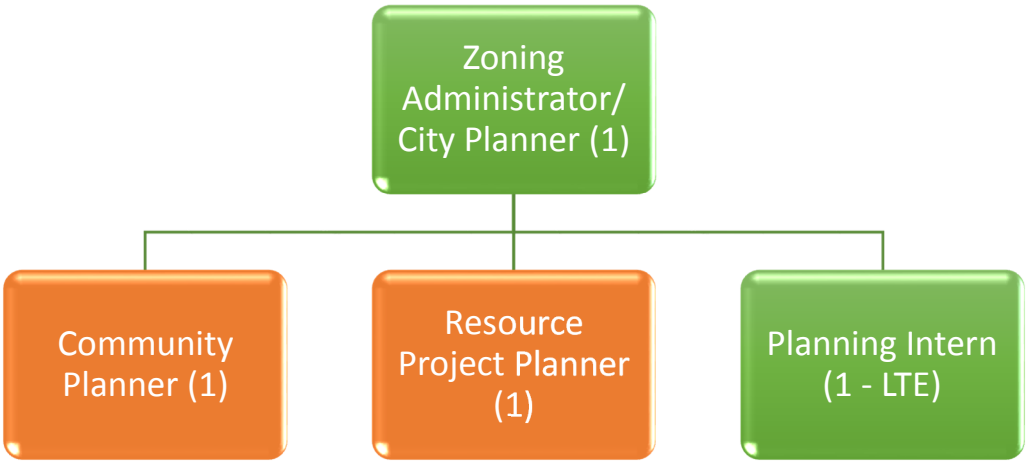
2018 PROPOSED

PLANNING & ZONING

PLANNING

Department Mission:

The Planning and Zoning Department is striving to respect the past, safeguard the present, and assure a vital future. Through the use of innovative land use and planning techniques, the Fitchburg Planning and Zoning Department implements its mission statement.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Zoning Administrator/City Planner	1.0	1.0	1.0	1.0	1.0
Community Planner	1.0	1.0	1.0	1.0	1.0
Resource Project Planner	1.0	1.0	1.0	1.0	1.0
Planning Intern	.3	.3	.3	.3	.3

Major Responsibilities & Services Provided:

- Develop, update, administer and implement: Comprehensive Plan; Neighborhood and Area Plans
- Assess implications and future consequences of present and anticipated future land use patterns
- Oversee and enforce: Zoning, land division, historic preservation, architectural review, sign, telecommunication, and extraterritorial ordinances
- Provide staff assistance to various boards, commissions and to the public. These include, but are not limited to: Plan Commission, Agricultural and rural Affairs, Landmarks Preservation, Zoning Board of Appeals.
- Agricultural planning and food projects
- Assist various departments to improve health, safety, and welfare of residents
- Review of all development proposals

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Plan Commission Items	123	121	79	90	90
Zoning permits	90	111	127	100	150
Sign permits	53	58	66	72	60
SmartCode administrative permits (article 3 and 5)	6	9	12	15	25
Architectural and design review administrative approvals	7	3	14	5	5
Administrative demolition approvals	11	2	6	2	2

Significant Accomplishments in 2017:

- Bicycle and Pedestrian Plan
- Anton Drive Planning Study
- Strategies for distressed neighborhoods
- West Fire Station completion
- Agricultural Plan completion

New Initiatives for 2018:

- East Fire Station
- Begin update to Comprehensive Plan
- Work on implementation of strategies for select distressed neighborhoods
- Agricultural Plan implementation items
- Begin revisions to Geographic Information System (GIS)
- Intensive survey of historic properties in the city (dependent upon funding for State Historic Preservation Office)

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$323,653	$330,357	$149,758	$330,989	$344,274	$13,917
Contractual Services	2,639	8,500	1,840	6,700	8,500	-
Operating Expenses	2,506	11,225	1,962	10,925	22,825	11,600
Allocated Benefits	13,885	14,830	7,415	14,830	18,185	3,355
Transfers to Other Funds	-	-	-	-	-	-
Total	$342,683	$364,912	$160,975	$363,444	$393,784	$28,872

Significant Budget Changes from 2017 to 2018:

- Two postcard mailings for Comprehensive Plan update ($11,000)
- Total of 20 OT hours added for two staff positions to account for work on Comprehensive Plan (NP #9)

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5630-110	SALARIES & WAGES - PLANNING	$ 188,136	$ 199,052	$ 208,221	$ 226,539	$ 229,835	$ 210,357	$ 229,743	$ 105,917	$ 232,583	$ 235,331	$ 4,707	$ 240,038	$ 10,295	4.5%
100-5630-115	OVERTIME	$ 994	$ 803	$ 1,566	$ 1,715	$ 2,362	$ 1,488	$ 4,277	$ 248	$ 4,307	$ 4,363	$ 1,076	$ 5,439	$ 1,162	27.2%
100-5630-120	PT/LTE/SEASONAL WAGES	$ 6,783	$ 5,877	$ 6,719	$ 3,029	$ 8,274	$ 6,136	$ 8,415	$ 2,021	$ 8,250	$ 8,415	$ -	$ 8,415	$ -	0.0%
100-5630-130	DIRECT FRINGE BENEFITS	$ 31,856	$ 29,239	$ 30,777	$ 33,134	$ -	$ 25,001	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5630-131	FICA	$ -	$ -	$ -	$ -	$ 18,208	$ 3,642	$ 18,686	$ 8,285	$ 18,893	$ 19,131	$ 442	$ 19,573	$ 887	4.7%
100-5630-132	WRS	$ -	$ -	$ -	$ -	$ 15,293	$ 3,059	$ 16,038	$ 7,344	$ 16,233	$ 16,191	$ 388	$ 16,579	$ 541	3.4%
100-5630-135	LONGEVITY	$ 1,440	$ 1,290	$ 1,440	$ 1,530	$ 1,710	$ 1,482	$ 1,830	$ 1,830	$ 1,830	$ 1,965	$ -	$ 1,965	$ 135	7.4%
100-5630-147	PER DIEMS - COMMISSIONS & BDS	$ 2,225	$ 2,485	$ 1,780	$ 2,360	$ 2,155	$ 2,201	$ 3,445	$ 695	$ 2,000	$ 3,445	$ -	$ 3,445	$ -	0.0%
100-5630-160	HEALTH INS	$ 27,087	$ 29,419	$ 39,622	$ 40,644	$ 42,319	$ 35,818	$ 43,188	$ 21,594	$ 43,188	$ 43,876	$ -	$ 43,876	$ 688	1.6%
100-5630-161	LIFE INS	$ 165	$ 484	$ 612	$ 623	$ 652	$ 507	$ 698	$ 338	$ 710	$ 727	$ 15	$ 742	$ 44	6.3%
100-5630-162	DISABILITY INS	$ 139	$ -	$ -	$ -	$ -	$ 28	$ 1,042	$ -	$ -	$ 1,052	$ 5	$ 1,057	$ 15	1.4%
100-5630-163	DENTAL INS	$ 1,856	$ 2,042	$ 2,635	$ 2,756	$ 2,845	$ 2,427	$ 2,995	$ 1,486	$ 2,995	$ 3,145	$ -	$ 3,145	$ 150	5.0%
	Personnel Costs Total	**$ 260,681**	**$ 270,691**	**$ 293,372**	**$ 312,330**	**$ 323,653**	**$ 292,145**	**$ 330,357**	**$ 149,758**	**$ 330,989**	**$ 337,641**	**$ 6,633**	**$ 344,274**	**$ 13,917**	**4.2%**
100-5630-210	PROFESSIONAL SERVICES	$ 910	$ -	$ 488	$ 8,000	$ 197	$ 1,919	$ 4,200	$ 620	$ 4,000	$ 4,200	$ -	$ 4,200	$ -	0.0%
100-5630-250	PUBLIC NOTICES/ADS	$ 1,457	$ 2,393	$ 3,182	$ 3,036	$ 2,442	$ 2,502	$ 4,300	$ 1,220	$ 2,700	$ 4,300	$ -	$ 4,300	$ -	0.0%
	Contractual Services Total	**$ 2,367**	**$ 2,393**	**$ 3,670**	**$ 11,036**	**$ 2,639**	**$ 4,421**	**$ 8,500**	**$ 1,840**	**$ 6,700**	**$ 8,500**	**$ -**	**$ 8,500**	**$ -**	**0.0%**
100-5630-310	OFFICE SUPPLIES & POSTAGE	$ 969	$ 1,198	$ 1,164	$ 1,126	$ 689	$ 1,029	$ 1,600	$ 814	$ 1,600	$ 1,600	$ -	$ 1,600	$ -	0.0%
100-5630-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 945	$ 1,047	$ 1,324	$ 642	$ 1,063	$ 1,004	$ 1,995	$ 1,148	$ 1,995	$ 1,995	$ -	$ 1,995	$ -	0.0%
100-5630-325	TRAINING & TRAVEL	$ 510	$ 2,213	$ 40	$ 837	$ 520	$ 824	$ 6,200	$ -	$ 6,000	$ 6,800	$ -	$ 6,800	$ 600	9.7%
100-5630-330	VEHICLE USE REIMBURSEMENT	$ 252	$ 343	$ 112	$ 71	$ 196	$ 195	$ 780	$ -	$ 680	$ 780	$ -	$ 780	$ -	0.0%
100-5630-340	OPERATING MATERIALS & SUPPLIES	$ 215	$ -	$ -	$ -	$ -	$ 43	$ 250	$ -	$ 250	$ 250	$ -	$ 250	$ -	0.0%
100-5630-345	PUBLIC INFORMATION & EDUCATION	$ -	$ -	$ 737	$ 5,195	$ 38	$ 1,194	$ 400	$ -	$ 400	$ 11,400	$ -	$ 11,400	$ 11,000	2750.0%
	Operating Exp Total	**$ 2,891**	**$ 4,801**	**$ 3,377**	**$ 7,871**	**$ 2,506**	**$ 4,289**	**$ 11,225**	**$ 1,962**	**$ 10,925**	**$ 22,825**	**$ -**	**$ 22,825**	**$ 11,600**	**103.3%**
100-5630-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 13,885	$ 2,777	$ 14,830	$ 7,415	$ 14,830	$ 15,910	$ -	$ 15,910	$ 1,080	7.3%
100-5630-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,275	$ -	$ 2,275	$ 2,275	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 13,885**	**$ 2,777**	**$ 14,830**	**$ 7,415**	**$ 14,830**	**$ 18,185**	**$ -**	**$ 18,185**	**$ 3,355**	**22.6%**
	Zoning & Planning Total	**$ 265,939**	**$ 277,885**	**$ 300,419**	**$ 331,237**	**$ 342,683**	**$ 604,488**	**$ 364,912**	**$ 160,975**	**$ 363,444**	**$ 387,151**	**$ 6,633**	**$ 393,784**	**$ 28,872**	**7.9%**

2018 Budget Expenditure Detail

Department: Planning & Zoning

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
147	Per Diem for Commission & Committees _____	Includes Per Diem for 20 members; estimated 25 meetings	Plan Com 13mtg/year @$125/mtg = $1,625 ZBA 2 mtg/yr@$135/mtg = $270 Landmarks 2 mtg/yr@$135/mtg = $270 Ag & Rural 8 mtg/yr@$160/mtg = $1,280 **$3,445**
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	General use for specific planning advice **$4,200**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Public hearing notices for committee/commission items—$4,300 **$4,300**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Office supplies & postage **$1,600**

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Zoning Practice $ 95 APA/WAPA Dues $ 1,350 APA Journal $ 50 Reference $ 500 **$ 1,995**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	APA Upper Midwest Conf (out of state) 2 @ $1,700 each = $3,400 WI APA 2 @ $800 each = $1,600 General Training other/webinars $1,800 **$6,800**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Upper Midwest, travel 500 miles $ 0.54 x rate $270 WI APA travel 240 miles $ 0.54 x rate $130 General use 700 miles $ 0.54 x rate $380 **$ 780**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Forms, reports, and specific program supplies **$ 250**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	Printing of education materials, ordinances and plan, and other items related to public information $400 New: Two color post card mailings for Comp Plan update @ $5,500 each for a total of $11,000 **$11,400**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	

-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT:_____ Prepared by:_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Hovel	Zoning Administrator/ City Planner	06/02/1986	2,080	-		
9	N	Badtke	Community Planner	07/14/2008	2,080	45 +10 =55		
9	N	Thompson	Resource Project Planner	05/17/2012	2,080	45 +10 =55		
	E		Planning Intern			-	660	
		Total This Page			6,240	110	660	
		Total from Previous Pages						
		TOTAL ALL PAGES			6,240	110	660	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2018 Operating Budget	Proposal # 9
Department:	Planning
Position Title:	Community Planner and Resource Project Planner
Brief Justification:	Additional overtime hours to start Comprehensive Plan update, 10 hours to each position. Alternatively this update could be outsourced to a consultant for a much higher cost (approximately $200,000).

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$1,118	$1,118	$	$
Non Personnel Recurring Costs	$-0-	$-0-	$	$
Non Personnel One-Time Costs	$-0-	$-0-	$	$
Total Year One Costs	$1,118	$1,118	$	$

Projected Cost Calculation Details

Hours	Annual Hours	no change	Overtime Hours	20	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	avg $48.48 OT rate	Source of Rate	Pay plan grade I	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	General	Health Insurance	n/a	Workers Comp Class	Clerical Mgmt
Uniforms	Initial Issue Uniform	$-0-	Annual Uniform Allowance	$-0-	Protective Gear/ PPE	$-0-
Misc.	Office Equipment	$-0-	Training	$-0-	Dues	$-0-
Technology	Computer	$-0-	Microsoft License	$-0-	Cell Phone	$-0-
HR	Recruitment	$-0-	Drug Test/ Background	$-0-	Position Classification	$-0-
Vehicles	Mileage	$-0-	Capital Cost Vehicle	$-0-	Operating Cost Vehicle	$-0-

2018 PROPOSED

HUMAN RESOURCES

HUMAN RESOURCES

Department Mission:

Through strategic partnerships and collaboration, the Human Resources Department strives to recruit, select, and retain a high performing and diverse workforce and foster a healthy, safe, and productive work environment for employees, departments, and the public in order to maximize individual and organizational potential and position the City of Fitchburg as an employer of choice.

Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	.50	.50	.50	.50	.65

Major Responsibilities & Services Provided:

- Recruitment and selection activities for all City Departments and positions
- Benefits and compensation administration including job classification
- Policy development and interpretation
- Legal compliance and reporting
- Collective bargaining

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Requisitions Received (Recruitments)	56	47	61	70	70
Applications Received	1,548	1,208	1,160	1,150	1,150
Interviews Administered	406	402	346	475	475
Hires	69	72	69	75	75
Employee Turnover	19%	15%	18%	20%	20%
Worker's Comp – Mod Factor	.88	.79	.68	.57	.75

Significant Accomplishments in 2017:

- Set-up and implement new door access system (with IT and Building Maintenance)
- Implementation of NeoGov Onboard module (paid by CVMIC)
- Assisted with research and selection of new timekeeping/HR/payroll system

New Initiatives for 2018:

- Implementation of new HR system
- Automate FMLA process through implementation of new HR system
- Audit and review of all position descriptions

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$140,034	$141,272	$67,599	$144,586	$161,056	$19,784
Contractual Services	35,705	44,910	19,148	27,700	37,585	(7,325)
Operating Expenses	8,240	5,705	5,248	6,425	6,410	705
Allocated Benefits	6,705	6,940	3,470	6,940	8,725	1,785
Transfers to Other Funds	-	-	-	-	-	-
Total	$190,684	$198,827	$95,465	$185,651	$213,776	$14,949

Significant Budget Changes from 2017 to 2018:

- Added $450 for one year Labor Poster compliance service ($63/year/location – 7 locations)
- Removed $1,600 for HRIS support, product at end of life, no longer being charged support
- Removed $5,500 for NeoGov Insight license, cost paid by CVMIC
- Added $500 to equipment expense for accommodation requests
- Additional recruitment costs included for all new proposals authorized
- Additional hours approved for part-time Human Resources Specialist (NP# 3)

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5143-110	SALARIES & WAGES-HR	$ -	$ -	$ -	$ -	$ 107,402	$ 21,480	$ 106,855	$ 50,668	$ 110,132	$ 112,497	$ 9,719	$ 122,216	$ 15,361	14.4%
100-5143-131	FICA	$ -	$ -	$ -	$ -	$ 8,137	$ 1,627	$ 8,231	$ 3,816	$ 8,481	$ 8,667	$ 744	$ 9,411	$ 1,180	14.3%
100-5143-132	WRS	$ -	$ -	$ -	$ -	$ 5,589	$ 1,118	$ 5,716	$ 2,730	$ 5,898	$ 5,950	$ 2,292	$ 8,242	$ 2,526	44.2%
100-5143-135	LONGEVITY	$ -	$ -	$ -	$ -	$ 675	$ 135	$ 735	$ 735	$ 735	$ 803	$ -	$ 803	$ 68	9.3%
100-5143-160	HEALTH INS	$ -	$ -	$ -	$ -	$ 16,984	$ 3,397	$ 17,946	$ 8,973	$ 17,947	$ 18,236	$ -	$ 18,236	$ 290	1.6%
100-5143-161	LIFE INS	$ -	$ -	$ -	$ -	$ 84	$ 17	$ 121	$ 48	$ 125	$ 128	$ 88	$ 216	$ 95	78.5%
100-5143-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 400	$ -	$ -	$ 400	$ 201	$ 601	$ 201	50.3%
100-5143-163	DENTAL INS	$ -	$ -	$ -	$ -	$ 1,162	$ 232	$ 1,268	$ 629	$ 1,268	$ 1,331	$ -	$ 1,331	$ 63	5.0%
	Personnel Costs Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 140,033**	**$ 28,007**	**$ 141,272**	**$ 67,599**	**$ 144,586**	**$ 148,012**	**$ 13,044**	**$ 161,056**	**$ 19,784**	**14.0%**
100-5143-210	PROFESSIONAL SERVICES	$ -	$ -	$ -	$ -	$ 1,902	$ 380	$ 1,750	$ 605	$ 1,500	$ 1,950	$ -	$ 1,950	$ 200	11.4%
100-5143-245	COMPUTER RELATED REP & MAINT	$ -	$ -	$ -	$ -	$ 14,799	$ 2,960	$ 15,300	$ 8,200	$ 8,200	$ 8,610	$ -	$ 8,610	$ (6,690)	-43.7%
100-5143-250	RECRUITMENT & TEST - GEN	$ -	$ -	$ -	$ -	$ 1,964	$ 393	$ 5,020	$ 505	$ 1,000	$ 4,000	$ 525	$ 4,525	$ (495)	-9.9%
100-5143-251	RECRUITMENT & TEST - PD	$ -	$ -	$ -	$ -	$ 9,204	$ 1,841	$ 10,000	$ 5,635	$ 10,000	$ 10,000	$ -	$ 10,000	$ -	0.0%
100-5143-252	RECRUITMENT & TEST - FD	$ -	$ -	$ -	$ -	$ 1,535	$ 307	$ 5,500	$ 193	$ 500	$ 5,500	$ -	$ 5,500	$ -	0.0%
100-5143-253	RECRUITMENT & TEST - HIGHWAY	$ -	$ -	$ -	$ -	$ 1,197	$ 239	$ 1,340	$ 263	$ 500	$ 1,000	$ -	$ 1,000	$ (340)	-25.4%
100-5143-290	OTHER CONTRACTUAL SERVICES	$ -	$ -	$ -	$ -	$ 5,104	$ 1,021	$ 6,000	$ 3,747	$ 6,000	$ 6,000	$ -	$ 6,000	$ -	0.0%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 35,705**	**$ 7,141**	**$ 44,910**	**$ 19,148**	**$ 27,700**	**$ 37,060**	**$ 525**	**$ 37,585**	**$ (7,325)**	**-16.3%**
100-5143-310	OFFICE SUPPLIES & POSTAGE	$ -	$ -	$ -	$ -	$ 174	$ 35	$ 350	$ 242	$ 500	$ 500	$ -	$ 500	$ 150	42.9%
100-5143-320	PUBLICATIONS, DUES & SUBSCRIPT	$ -	$ -	$ -	$ -	$ 460	$ 92	$ 520	$ 394	$ 520	$ 520	$ -	$ 520	$ -	0.0%
100-5143-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ -	$ 4,224	$ 845	$ 3,200	$ 2,462	$ 3,200	$ 3,200	$ -	$ 3,200	$ -	0.0%
100-5143-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ -	$ 59	$ 12	$ 135	$ 123	$ 150	$ 190	$ -	$ 190	$ 55	40.7%
100-5143-340	OPERATING MATERIALS & SUPP	$ -	$ -	$ -	$ -	$ 664	$ 133	$ 1,000	$ 1,205	$ 1,205	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5143-355	EQUIPMENT OPERATING EXPENSE	$ -	$ -	$ -	$ -	$ 2,658	$ 532	$ 500	$ 821	$ 850	$ 1,000	$ -	$ 1,000	$ 500	100.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 8,239**	**$ 1,648**	**$ 5,705**	**$ 5,247**	**$ 6,425**	**$ 6,410**	**$ -**	**$ 6,410**	**$ 705**	**12.4%**
100-5143-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 6,705	$ 1,341	$ 6,940	$ 3,470	$ 6,940	$ 7,555	$ -	$ 7,555	$ 615	8.9%
100-5143-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,155	$ 15	$ 1,170	$ 1,170	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,705**	**$ 1,341**	**$ 6,940**	**$ 3,470**	**$ 6,940**	**$ 8,710**	**$ 15**	**$ 8,725**	**$ 1,785**	**25.7%**
	HR Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 190,682**	**$ 74,932**	**$ 198,827**	**$ 95,464**	**$ 185,651**	**$ 200,192**	**$ 13,584**	**$ 213,776**	**$ 14,949**	**7.5%**

Department: Human Resources

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Carlson Consulting $ 750 Affordable Care Act Filing $ 750 Labor Poster Compliance $ 450 $1,950
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Perform annual license $ 8,610 Insight annual license (paid by CIVMC) $ 0 Onboard annual license (paid by CIVMC) $ 0 $8,610
-250	Recruitment & Testing – general	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Recruitment Ads $ 2,000 Background Checks $ 250 Selection/Testing $ 250 Medical Testing $ 1,500 Admin Intern (NP #1) $ 250 Parks/Forestry Crew (NP #8) $ 275 $ 4,525
-251	Recruitment & Testing – Police	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Recruitment Ads $ 2,000 Selection/Testing $ 3,000 Medical Testing $ 5,000 $10,000

-252	Change to Recruitment & Testing – Fire	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Recruitment Ads $ 1,500 Selection/Testing $ 2,000 Medical Testing $ 2,000 $5,500
-253	Recruitment/Testing – Streets	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Recruitment Ads $ 250 Background Checks $ 50 Selection/Testing $ 50 Pre-employ Medical Testing $ 200 Random (CDL) Testing $ 450 $1,000
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Employee Assistance Program $ 4,000 Flexible Spending Account Administration $2,000 $6,000
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Recruitment Postage $ 100 Toner $ 250 Misc. Office Supplies $ 150 $ 500
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	NPELRA $ 200 SHRM $ 300 Publications $ 20 $ 520
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	NPELRA Nat'l Conf.(Lisa) $ 2,100 WPELRA State Conf.(Lisa) $ 500 Misc Training $ 600 $ 3,200
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	350 miles @ $.54/mile = $ 190
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Employee Badging Supplies $ 1,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Equipment to satisfy necessary accommodation requests $1000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Human Resources

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Sigurslid, Lisa	HR Manager	10/15/2001	2,080			
3	N	Tracy, Amy	HR Specialist	07/24/2012			1,040 +312 =1,352	
		Total This Page			2,080		1,352	
		Total from Previous Pages						
		TOTAL ALL PAGES			2,080		1,352	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2018 Operating Budget	Proposal # 3
Department:	Human Resources
Position Title:	Human Resources Specialist
Brief Justification:	This proposal is to increase the annual hours for the HR Specialist by 312 hours per year (6 hours per week). The would allow the HR Specialist to be in the office 4 days per week, the position is currently only 3 days per week. These additional hours are needed to meet the continued demand for recruitment assistance from the City's largest departments, primarily Police and Library. Between 2012 and 2016 the HR department has seen a 110% increase the recruitment requests from all departments and a 53% increase in new hires per year over the same timeframe.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$10,305	$10,305	$	$
Non Personnel Recurring Costs	$-0-	$-0-	$	$
Non Personnel One-Time Costs	$-0-	$-0-	$	$
Total Year One Costs	$10,305	$10,305	$	$

Projected Cost Calculation Details

Hours	Annual Hours	312	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	$23.47	Source of Rate	Pay Plan	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	General (eligible w/ add'l hrs)	Health Insurance	n/a	Workers Comp Class	Clerical
Uniforms	Initial Issue Uniform	$-0-	Annual Uniform Allowance	$-0-	Protective Gear/ PPE	$-0-
Misc.	Office Equipment	$-0-	Training	$-0-	Dues	$-0-
Technology	Computer	$-0-	Microsoft License	$-0-	Cell Phone	$-0-
HR	Recruitment	$-0-	Drug Test/ Background	$-0-	Position Classification	$-0-
Vehicles	Mileage	$-0-	Capital Cost Vehicle	$-0-	Operating Cost Vehicle	$-0-

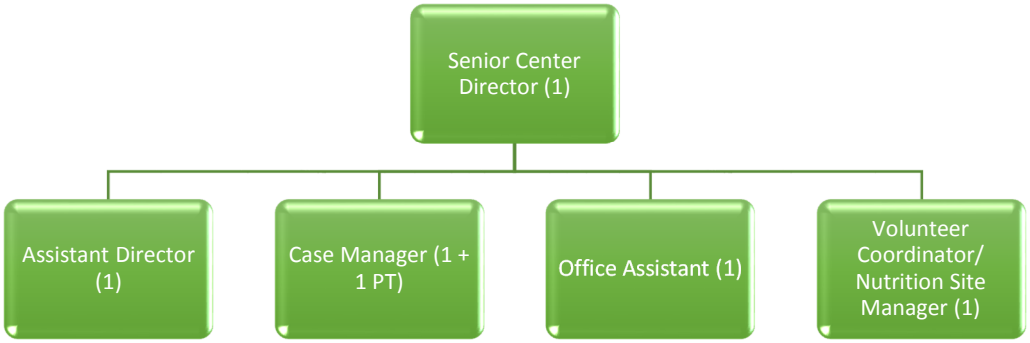
2018 PROPOSED

SENIOR CENTER

SENIOR CENTER

Department Mission:

The mission of the Fitchburg Senior Center is to meet the diverse desires and needs of adults aged 50 years and over with a range of programs and meaningful volunteer opportunities that will enrich their quality of life as well as to offer services and advocacy that will maintain and/or enhance their independence.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Senior Center Director	1.0	1.0	1.0	1.0	1.0
Senior Center Assistant Director	1.0	1.0	1.0	1.0	1.0
Social Worker/Case Manager	1.8	1.8	1.8	1.8	1.8
Volunteer Coordinator/Nutrition Site Manager	1.0	1.0	1.0	1.0	1.0
Office Assistant	.5	.5	.5	1.0	1.0
Aerobics Instructor	-	-	.1	.1	.1

Major Responsibilities & Services Provided:

- Provide social work services that connect older adults to critical programs.
- Implement county congregate and home delivered meal program 5X/week. We will serve approximately 16,000 meals in 2017.
- Using volunteer drivers, schedule rides to and from medical appointments (provided over 800 rides in 2016).
- Provide programs, services, social and volunteer opportunities to 150-200 each day.

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Case Management/Outreach Clients	597	694	769	800	820
Meals Served	11,242	12,319	13,506	15,940	16,100
Medical Rides Provided	832	997	837	875	875
Program Revenue	$20,500	$23,000	$49,700	$50,000	$50,000
Dane County Contract Payments	$41,385	$48,170	$56,405	$57,500	$58,500

Significant Accomplishments in 2017:

- With direction from a consultant, developed a Planning for Growth document to help the Center address the growing population and needs of older adults in Fitchburg
- Re-accredited by the Wisconsin Association of Senior Centers (6 month process)
- Awarded $12,000 by the National Council on Aging to pilot, over a 2 year period, a new program called Aging Mastery. This was a collaborative effort with Fitchburg and Oregon Senior Centers.

New Initiatives for 2018:

- Continue to identify organizations in our community that we can partner with as a means to increase transportation options for older adults.
- Increase outreach to Latino seniors by working with the Dane County Cultural Diversity Coordinator.
- Implement a “Visiting Nurse” program utilizing volunteers who are licensed nurses that can address short term medical needs of lower income older adults still living in their own homes. Volunteer nurses would work closely with our social workers.

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change ‘17 – ‘18
Personnel Costs	$439,189	$482,085	$221,156	$481,432	$524,073	$41,988
Contractual Services	3,257	2,700	882	2,780	3,090	390
Operating Expenses	42,923	39,490	20,259	44,129	42,425	2,935
Allocated Benefits	22,380	24,480	12,240	24,480	38,550	14,070
Transfers to Other Funds	-	-	-	-	-	-
Total	$507,749	$548,755	$254,537	$552,821	$608,138	$59,383

Significant Budget Changes from 2017 to 2018:

- Approximate $3,000 decrease in program expenses due to above change in instructor payments from 90/10 to a 80/20 split.
- Increase in nutrition budget by $500 due to significant increase of meals being consumed.
- Conversion of two part-time Office Assistants into one full-time position approved via budget amendment in 2017.

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5460-110	SALARIES & WAGES - SENIOR CTR	$ 214,905	$ 218,665	$ 265,875	$ 315,730	$ 313,946	$ 265,824	$ 340,135	$ 156,128	$ 343,508	$ 346,578	$ 6,931	$ 353,509	$ 13,374	3.9%
100-5460-115	OVERTIME	$ -	$ 90	$ -	$ -	$ -	$ 18	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5460-120	PT/LTE/SEASONAL WAGES	$ 38,751	$ 37,784	$ -	$ 9,415	$ 11,550	$ 19,500	$ 8,750	$ 5,710	$ 8,750	$ 8,750	$ -	$ 8,750	$ -	0.0%
100-5460-130	DIRECT FRINGE BENEFITS	$ 41,374	$ 36,129	$ 38,961	$ 46,602	$ -	$ 32,613	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5460-131	FICA	$ -	$ -	$ -	$ -	$ 24,878	$ 4,976	$ 26,931	$ 12,557	$ 27,189	$ 27,441	$ 530	$ 27,971	$ 1,040	3.9%
100-5460-132	WRS	$ -	$ -	$ -	$ -	$ 20,939	$ 4,188	$ 23,344	$ 10,335	$ 22,510	$ 23,447	$ 464	$ 23,911	$ 567	2.4%
100-5460-135	LONGEVITY	$ 2,010	$ 2,286	$ 2,502	$ 2,718	$ 2,934	$ 2,490	$ 3,150	$ 3,150	$ 3,150	$ 3,375	$ -	$ 3,375	$ 225	7.1%
100-5460-145	PER DIEMS - COMM ON AGING	$ 1,315	$ 665	$ 650	$ 440	$ 550	$ 724	$ 1,480	$ 365	$ 800	$ 1,480	$ -	$ 1,480	$ -	0.0%
100-5460-160	HEALTH INS	$ 48,915	$ 51,575	$ 56,094	$ 58,733	$ 59,928	$ 55,049	$ 70,824	$ 30,567	$ 69,911	$ 95,336	$ -	$ 95,336	$ 24,512	34.6%
100-5460-161	LIFE INS	$ 189	$ 329	$ 329	$ 352	$ 414	$ 323	$ 699	$ 229	$ 717	$ 561	$ 11	$ 572	$ (127)	-18.2%
100-5460-162	DISABILITY INS	$ 247	$ -	$ -	$ -	$ -	$ 49	$ 1,873	$ -	$ -	$ 2,005	$ 25	$ 2,030	$ 157	8.4%
100-5460-163	DENTAL INS	$ 4,460	$ 4,463	$ 4,458	$ 4,356	$ 4,049	$ 4,357	$ 4,899	$ 2,115	$ 4,897	$ 7,139	$ -	$ 7,139	$ 2,240	45.7%
	Personnel Costs Total	**$ 352,166**	**$ 351,986**	**$ 368,869**	**$ 438,346**	**$ 439,188**	**$ 390,111**	**$ 482,085**	**$ 221,156**	**$ 481,432**	**$ 516,112**	**$ 7,961**	**$ 524,073**	**$ 41,988**	**8.7%**
100-5460-211	OREGON SNR CTR CONTRIBUTION	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ 600	$ 1,000	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-5460-240	REPAIRS & MAINT - BY OTHERS	$ 935	$ 1,151	$ 820	$ 682	$ 831	$ 884	$ 1,270	$ 731	$ 1,350	$ 1,490	$ -	$ 1,490	$ 220	17.3%
100-5460-245	COMPUTER RELATED REP & MAINT	$ -	$ -	$ 540	$ 909	$ 1,000	$ 490	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5460-290	OTHER CONTRACTUAL	$ -	$ -	$ 151	$ 600	$ 427	$ 236	$ 430	$ 151	$ 430	$ 600	$ -	$ 600	$ 170	39.5%
	Contractual Services Total	**$ 935**	**$ 1,151**	**$ 2,511**	**$ 3,191**	**$ 3,258**	**$ 2,209**	**$ 2,700**	**$ 882**	**$ 2,780**	**$ 3,090**	**$ -**	**$ 3,090**	**$ 390**	**14.4%**
100-5460-310	OFFICE SUPPLIES & POSTAGE	$ 1,607	$ 2,262	$ 2,410	$ 1,731	$ 1,586	$ 1,919	$ 1,625	$ 1,304	$ 1,700	$ 1,720	$ -	$ 1,720	$ 95	5.8%
100-5460-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 520	$ 479	$ 437	$ 591	$ 633	$ 532	$ 615	$ 879	$ 879	$ 455	$ -	$ 455	$ (160)	-26.0%
100-5460-325	TRAINING & TRAVEL	$ 2,158	$ 2,041	$ 1,961	$ 2,541	$ 935	$ 1,927	$ 2,900	$ 627	$ 1,200	$ 2,400	$ -	$ 2,400	$ (500)	-17.2%
100-5460-330	VEHICLE USE REIMBURSEMENT	$ 3,655	$ 3,969	$ 4,161	$ 3,527	$ 3,099	$ 3,682	$ 3,800	$ 1,500	$ 3,500	$ 3,800	$ -	$ 3,800	$ -	0.0%
100-5460-340	OPERATING MATERIALS & SUPPLIES	$ 1,014	$ 995	$ 885	$ 435	$ 709	$ 808	$ 600	$ 250	$ 600	$ 600	$ -	$ 600	$ -	0.0%
100-5460-345	PUBLIC INFORMATION & EDUCATION	$ 4,245	$ 4,386	$ 3,892	$ 4,207	$ 4,059	$ 4,158	$ 3,500	$ 1,683	$ 3,500	$ 3,500	$ -	$ 3,500	$ -	0.0%
100-5460-355	EQUIPMENT EXPENSE	$ -	$ -	$ 618	$ 484	$ 546	$ 330	$ 550	$ 242	$ 550	$ 550	$ -	$ 550	$ -	0.0%
100-5460-363	COMMUNICATIONS EXPENSE	$ 17	$ 650	$ 620	$ 671	$ -	$ 392	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5460-365	TELEPHONE	$ 504	$ 346	$ 378	$ 323	$ -	$ 310	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5460-386	NUTRITION PROGRAM	$ 2,543	$ 1,768	$ 2,332	$ 2,372	$ 1,879	$ 2,179	$ 2,200	$ 2,323	$ 2,500	$ 2,700	$ -	$ 2,700	$ 500	22.7%
100-5460-387	SENIOR PROGRAMS EXPENSE	$ 9,578	$ 11,501	$ 13,063	$ 6,976	$ 27,715	$ 13,767	$ 22,000	$ 11,351	$ 28,000	$ 25,000	$ -	$ 25,000	$ 3,000	13.6%
100-5460-391	VOLUNTEER PROGRAM EXP	$ 1,656	$ 1,642	$ 1,531	$ 1,703	$ 1,763	$ 1,659	$ 1,700	$ 99	$ 1,700	$ 1,700	$ -	$ 1,700	$ -	0.0%
	Operating Exp Total	**$ 27,497**	**$ 30,039**	**$ 32,288**	**$ 25,561**	**$ 42,924**	**$ 31,662**	**$ 39,490**	**$ 20,258**	**$ 44,129**	**$ 42,425**	**$ -**	**$ 42,425**	**$ 2,935**	**7.4%**
100-5460-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 22,380	$ 4,476	$ 24,480	$ 12,240	$ 24,480	$ 28,965	$ -	$ 28,965	$ 4,485	18.3%
100-5460-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,585	$ -	$ 9,585	$ 9,585	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 22,380**	**$ 4,476**	**$ 24,480**	**$ 12,240**	**$ 24,480**	**$ 38,550**	**$ -**	**$ 38,550**	**$ 14,070**	**57.5%**
	Senior Center Total	**$ 380,598**	**$ 383,176**	**$ 403,668**	**$ 467,098**	**$ 507,750**	**$ 852,440**	**$ 548,755**	**$ 254,536**	**$ 552,821**	**$ 600,177**	**$ 7,961**	**$ 608,138**	**$ 59,383**	**10.8%**

Department: Senior Center

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
145	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	Commission on Aging meetings 8 meetings for 6 members @$25/meeting 8 meetings for Chair @$35/meeting **$1,480**
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-211	Oregon Senior Center Contribution	Annual contribution to the Oregon Senior Center based on usage by our residents	Annual contribution to the Oregon Senior Center supporting their Adult Day Care program. Transportation is offered and utilized by Fitchburg participants who attend. Fitchburg Attendance: 2014 – 4 2015 – 3 2016 – 3 2017 – 3 **$1,000**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Copy Machine Maintenance $75/month X 6 = $450 $80/month X 6 = $480 Color Copies/month $5/month X 12 = $ 60 Repairs/Maintenance on kitchen appliances, sound system, hot/cold well, commercial coffee maker = $500 **$1,490**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	

-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	$50/month Charter Cable = $600 **$600** Added a cable box in dining room in 2017.
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	General Postage = $420 (approx. $35/month) Office supplies = $900 Toner = $400 **$1720**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Movie License $235 Membership WI Assoc. of Senior Ctrs. $ 75 Membership – National Institute of Senior Ctrs. $145 **$455**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	5 staff @ $400 = $2,000 2 staff @ $200 = $ 400 Wisconsin Association of Senior Centers /spring and fall trainings, Social Work trainings, nutrition trainings **$2,400**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Home visits performed by Social Workers, staff trainings or conferences and regular meetings. 7037 miles @ $.54/mile **$3,800**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Appointment cards, loan closet carbon copy forms, receipt forms, special events supplies **$600**

-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	$2,000 Newsletter printing $900 Marketing materials, brochures, posters, flyers $600 Senior Center ads in area publications **$3,500**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Wireless microphone, headsets, podium, shelving, office furnishings, **$550**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-386	Nutrition Program	Supplies for congregate meal site and home delivered meal program	Supplies for congregate meal site and home delivered meal program. *Number of meals served has increased approximately 30% from 2015-2017* **$2,700**
-387	Program Expenses	Expenses incurred to provide programming	$24,000 Program instructor payments – *In 2018 payment structure will move to an 80/20 split. All instructor payments will continue to be covered by program.* $1,000 Senior center events (speakers/performers) **$25,000**
-391	Volunteer Program	Expenses to support volunteer program	Annual volunteer appreciation event, seasonal thank you gifts **$1,700**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee
N = New Position - Please indicate new proposal (NP) number
Please list all existing first, followed by new proposals for personnel

DEPARTMENT:___Senior Center _____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	McHone, Jill	Director	9/93	2,080	0	0	0
	E	Hill, David	Assistant Director	9/98	2,080	0	0	0
	E	Jordan, Amy	Social Worker	8/04	2,080	0	0	0
	E	Miller, Mandi	Volunteer Coordinator/Nutrition Site Manager	7/07	2,080	0	0	0
	E	Folkers, Sarah	Social Worker	1/06	0	0	1,664	0
	E	Vacant (approved R-128-17)	Office Assistant	TBD	2,080	0	0	0
	E	Fronek, Diane	Aerobics Instructor	1/15*	0	0	250	0
		* Employee reclassified from contractual to employee after review by HR. Effective 1/1/15 Pool of hours available						
		Total This Page			10,400		1,914	
		Total from Previous Pages			0		0	
		TOTAL ALL PAGES			10,400		1,914	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2018 Operating Budget	Proposal # 6
Department:	Senior Center
Position Title:	Case Manager
Brief Justification:	I would like to increase the 32 hr/week Case Manager position to 40 hr/week beginning in 2018. Over the past 4 years our client load has increased nearly 35%. There has been no additional hours or staff added to the Case Management program for 17 years. In addition the increasing case load of older adults, we have increased our outreach efforts to Latino seniors by collaborating with the Dane County Diversity Coordinator as well as other service organizations in the County. This outreach effort is requiring more time as we work at building new relationships, offering new programs, and seeking out alternate transportation options and funding sources. Adding an additional 8 hours per week to this position will specifically be used to meet the needs of the diverse populations of older adults we are committed to serving as well as the increasing population of older adults in Fitchburg.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$20,716	$20,716	$	$
Non Personnel Recurring Costs	$270	$270	$	$
Non Personnel One-Time Costs	$-0-	$-0-	$	$
Total Year One Costs	$20,986	$20,986	$	$

Projected Cost Calculation Details

Hours	Annual Hours	416	Overtime Hours	0	Other Hours	0
Salary/ Wages	Estimated Wage/ Salary	$28.53/hr	Source of Rate	Pay Plan	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	$0	Annual Uniform Allowance	$0	Protective Gear/ PPE	$0
Misc.	Office Equipment	$0	Training	$0	Dues	$0
Technology	Computer	$0	Microsoft License	$0	Cell Phone	$0
HR	Recruitment	$0	Drug Test/ Background	$0	Position Classification	$0
Vehicles	Mileage	500 miles @ $.54/mile = $270	Capital Cost Vehicle	$0	Operating Cost Vehicle	$0

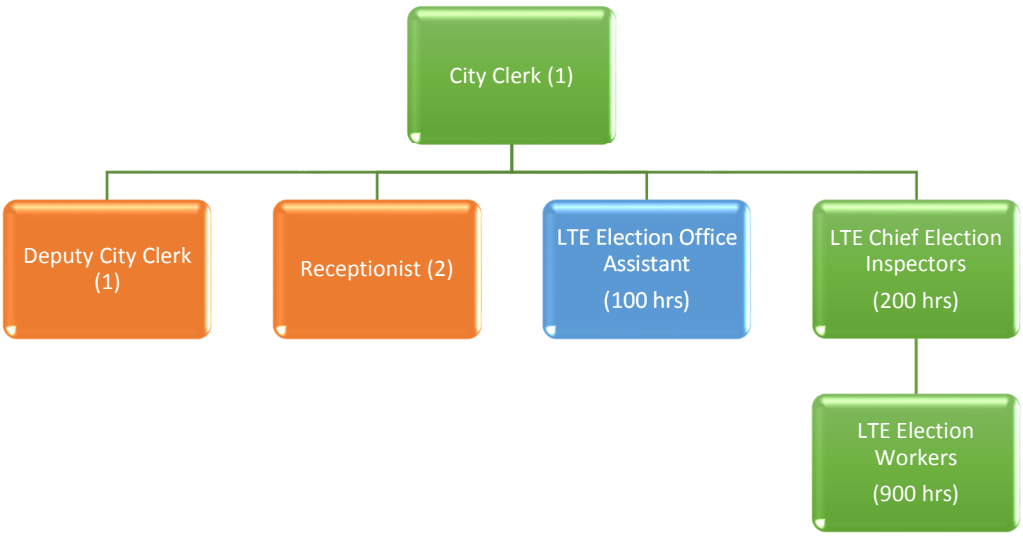
2018 PROPOSED

CITY CLERK

CLERKS

Department Mission:

The mission of the City of Fitchburg Clerk's Office is to maintain and provide public records and provide quality services to the elected officials, city staff, and to the citizens of the City of Fitchburg. The City Clerk's Office is dedicated to service excellence in an efficient, effective, and professional manner.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Receptionist	2.0	2.0	2.0	2.0	2.0
LTE Chief Election Inspectors	.3	.1	.3	.1	.1
LTE Election Workers	1.3	.4	1.7	.4	.4
LTE Election Office Staff	-	-	.3	-	.1

(a) Election worker LTE hours based on number and type of elections to occur each year.

Major Responsibilities & Services Provided:

- The clerks office is the main point of contact for all residents and customers who contact City Hall either by phone or in-person
- Cash receipting for all licenses and permits generated throughout the City
- Conduct fair and impartial elections while keeping up with the ever changing laws and regulations related to elections
- Prepare Council, Public Safety & Human Services, and Committee of the Whole agendas, packets, and minutes
- Coordinate applications for approval of all Sound, Street Use, and Special events within the City

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Pet Licenses Issued	1,485	1,527	1,595	1,595	1,600
Operator Licenses Issued	143	359	185	225	150
Alcohol Licenses Issued	53	49	52	50	55
Street Use/Event Permits Issued	49	43	44	50	55
Absentee Ballots Issued	3,351	1,121	9,484	987	3,500
Voter Registrations (clerks office & Election Day	2,309	125	4,397	122	5,500
Records Requests Completed	33	116	58	75	75

Significant Accomplishments in 2017:

- Conducted local elections in February and April. These elections brought a new mayor and 4 new alders.
- Began the OnBase content management program. We will continue to work to scan in all documents in the vault for historical purposes and for the convenience of search and retrieval.
- Four year maintenance of voter records. After every Presidential Election year the State requires each municipality to perform a 4 year purge of voters who have not voted since the last previous General-Presidential Election. In June there were 1,488 letter mailed to voters, 771 were inactivated (undeliverable/moved), 64 voters responded to maintain their active voter registrations, and 653 remain pending.

New Initiatives for 2018:

- Prepare for another busy election year. Four elections will be held in 2018 with 2 new polling locations being established. District #3 voters will be notified of a change to Wyndham Suite, and the West Fire Station will be the new location for voters in District #1.
- OnBase content management – continue with scanning of files in the vault and implement procedures for all new documents generated. Train staff on how to search and retrieve documents within OnBase.
- Continue to work with Finance & IT staff to establish an online payment system for pet licenses within the City website. Documents submitted online are capable of being stored in OnBase. Currently, we have not been able to establish a working online payment system.

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$342,430	$317,879	$155,760	$316,708	$332,563	$14,684
Contractual Services	20,005	26,990	11,119	26,915	27,965	975
Operating Expenses	37,226	37,965	18,103	35,890	42,460	4,495
Allocated Benefits	18,650	16,620	8,310	16,620	20,221	3,601
Transfers to Other Funds	-	-	-	-	-	-
Total	$418,311	$399,454	$193,292	$396,133	$423,209	$23,755

Significant Budget Changes from 2017 to 2018:

- Going into a General Election year will drive the significant changes in the department budget. Even years we see 4 elections, odd years there are only two. As you will see in the performance measures, the election numbers have drastic changes between even and odd number years. You will also note that there is a large increase in the overall -390 account to cover additional/replacement of voting booths and mailing of notices for polling location changes.
- November, 2018 General Election includes the election of the Governor/Lt. Governor. This election alone will require extra LTE staff hours and OT hours for clerk's office staff to properly cover the election (NP #2)
- Our additional (back-up) voting booths for the larger elections have exceeded their useful life. I have included $7,000 to the election budget to replace and add to our existing voting booth supply. Based on statute we are required to have 1 voting booth for every 200 registered voters. We currently have 56 booths, of which 20 of them are old and need to be replaced. These additional funds would replace the old "back-up" booths and add 15 additional to our inventory of voting booths, bringing us up to 60 voting booths. These voting booths will better serve our needs and get us to the anticipated statutory requirements.
- There was a decrease in our office supply account as the streamlined process for processing sound permits has saved a significant amount of money in postage being spent. This account was decreased by $2,000.

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5142-110	SALARIES & WAGES - CLERKS OFFC	$ 196,056	$ 199,568	$ 194,572	$ 172,368	$ 191,011	$ 190,715	$ 196,857	$ 90,010	$ 196,857	$ 202,109	$ 4,042	$ 206,151	$ 9,294	4.7%
100-5142-115	OVERTIME WAGES	$ 1,797	$ -	$ 2,752	$ 2,238	$ 4,136	$ 2,185	$ 3,389	$ 1,500	$ 3,389	$ 3,479	$ 1,009	$ 4,488	$ 1,099	32.4%
100-5142-120	PT/LTE/SEASONAL WAGES	$ 52,676	$ 9,110	$ 27,092	$ 8,672	$ 41,661	$ 27,842	$ 9,200	$ 11,474	$ 9,200	$ 9,200	$ 1,325	$ 10,525	$ 1,325	14.4%
100-5142-130	DIRECT FRINGE BENEFITS	$ 30,854	$ 27,993	$ 28,067	$ 25,095	$ -	$ 22,402	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5142-131	FICA	$ -	$ -	$ -	$ -	$ 15,189	$ 3,038	$ 15,391	$ 6,451	$ 15,391	$ 15,807	$ 487	$ 16,294	$ 903	5.9%
100-5142-132	WRS	$ -	$ -	$ -	$ -	$ 12,445	$ 2,489	$ 13,681	$ 6,797	$ 13,681	$ 13,844	$ 338	$ 14,182	$ 501	3.7%
100-5142-135	LONGEVITY BENEFIT	$ 570	$ 750	$ 945	$ 765	$ 855	$ 777	$ 945	$ 945	$ 945	$ 1,035	$ -	$ 1,035	$ 90	9.5%
100-5142-160	HEALTH INS	$ 51,530	$ 60,264	$ 61,204	$ 64,719	$ 71,878	$ 61,919	$ 71,787	$ 35,893	$ 71,787	$ 72,945	$ -	$ 72,945	$ 1,158	1.6%
100-5142-161	LIFE INS	$ 284	$ 351	$ 296	$ 227	$ 340	$ 300	$ 386	$ 174	$ 386	$ 401	$ 10	$ 411	$ 25	6.5%
100-5142-162	DISABILITY INS	$ 190	$ -	$ -	$ -	$ -	$ 38	$ 1,171	$ -	$ -	$ 1,191	$ 16	$ 1,207	$ 36	3.1%
100-5142-163	DENTAL INS	$ 3,982	$ 4,463	$ 4,141	$ 4,462	$ 4,916	$ 4,393	$ 5,072	$ 2,516	$ 5,072	$ 5,325	$ -	$ 5,325	$ 253	5.0%
	Personnel Costs Total	**$ 337,939**	**$ 302,499**	**$ 319,069**	**$ 278,546**	**$ 342,431**	**$ 316,097**	**$ 317,879**	**$ 155,760**	**$ 316,708**	**$ 325,336**	**$ 7,227**	**$ 332,563**	**$ 14,684**	**4.6%**
100-5142-210	PROFESSIONAL SERVICES	$ 8,481	$ 7,554	$ 10,441	$ 8,253	$ 3,055	$ 7,557	$ 9,825	$ 3,483	$ 9,825	$ 10,275	$ -	$ 10,275	$ 450	4.6%
100-5142-230	POLLING PLACE RENTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 600	$ -	$ 600	$ 600	100.0%
100-5142-240	REPAIR & MAINT - BY OTHERS	$ -	$ -	$ 162	$ -	$ -	$ 32	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5142-245	COMPUTER RELATED REP & MAINT	$ 5,400	$ 606	$ 1,307	$ 1,443	$ 1,278	$ 2,007	$ 1,305	$ 610	$ 1,230	$ 1,230	$ -	$ 1,230	$ (75)	-5.7%
100-5142-250	PUBLIC NOTICES & ADVERTISEMENT	$ 10,768	$ 13,353	$ 14,921	$ 15,327	$ 15,281	$ 13,930	$ 15,500	$ 6,875	$ 15,500	$ 15,500	$ -	$ 15,500	$ -	0.0%
100-5142-290	OTHER CONTRACTUAL	$ 718	$ 405	$ 240	$ 398	$ 391	$ 430	$ 360	$ 150	$ 360	$ 360	$ -	$ 360	$ -	0.0%
	Contractual Services Total	**$ 25,367**	**$ 21,918**	**$ 27,071**	**$ 25,421**	**$ 20,005**	**$ 23,956**	**$ 26,990**	**$ 11,118**	**$ 26,915**	**$ 27,965**	**$ -**	**$ 27,965**	**$ 975**	**3.6%**
100-5142-310	OFFICE SUPPLIES & POSTAGE	$ 3,815	$ 2,262	$ 4,991	$ 3,008	$ 4,311	$ 3,677	$ 5,000	$ 662	$ 3,000	$ 3,000	$ -	$ 3,000	$ (2,000)	-40.0%
100-5142-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 145	$ 156	$ 372	$ 130	$ 495	$ 260	$ 560	$ 495	$ 570	$ 570	$ -	$ 570	$ 10	1.8%
100-5142-325	TRAINING & TRAVEL	$ 295	$ 2,934	$ 313	$ 3,170	$ 2,407	$ 1,824	$ 4,670	$ 1,773	$ 4,600	$ 4,380	$ -	$ 4,380	$ (290)	-6.2%
100-5142-330	VEHICLE USE REIMBURSEMENT	$ 341	$ 166	$ 236	$ 647	$ 549	$ 388	$ 920	$ 55	$ 900	$ 920	$ -	$ 920	$ -	0.0%
100-5142-340	OPERATING MATERIALS & SUPPLIES	$ 105	$ 14	$ 45	$ 126	$ 129	$ 84	$ 15	$ 16	$ 20	$ 20	$ -	$ 20	$ 5	33.3%
100-5142-355	EQUIPMENT OPERATING EXPENSE	$ 11,560	$ 12,806	$ 12,621	$ 12,125	$ 12,251	$ 12,273	$ 13,000	$ 6,862	$ 13,000	$ 13,000	$ -	$ 13,000	$ -	0.0%
100-5142-365	TELEPHONE	$ -	$ -	$ -	$ 13	$ -	$ 3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5142-390	ELECTION COSTS	$ 17,806	$ 8,625	$ 6,290	$ 5,758	$ 17,085	$ 11,113	$ 13,800	$ 8,241	$ 13,800	$ 20,570	$ -	$ 20,570	$ 6,770	49.1%
	Operating Exp Total	**$ 34,067**	**$ 26,963**	**$ 24,868**	**$ 24,977**	**$ 37,227**	**$ 29,620**	**$ 37,965**	**$ 18,104**	**$ 35,890**	**$ 42,460**	**$ -**	**$ 42,460**	**$ 4,495**	**11.8%**
100-5142-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 18,650	$ 3,730	$ 16,620	$ 8,310	$ 16,620	$ 17,810	$ -	$ 17,810	$ 1,190	7.2%
100-5142-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,405	$ 6	$ 2,411	$ 2,411	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 18,650**	**$ 3,730**	**$ 16,620**	**$ 8,310**	**$ 16,620**	**$ 20,215**	**$ 6**	**$ 20,221**	**$ 3,601**	**21.7%**
	City Clerk Total	**$ 397,373**	**$ 351,380**	**$ 371,008**	**$ 328,944**	**$ 418,313**	**$ 743,077**	**$ 399,454**	**$ 193,292**	**$ 396,133**	**$ 415,976**	**$ 7,233**	**$ 423,209**	**$ 23,755**	**5.9%**

2018 Budget Expenditure Detail

Department: City Clerk

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Codification Municipal Code Corporation (includes codebank compare) $1,000 Web hosting NOW Service 35 x $25 = $875 CD Updates 2 @ $75 = $150 225 Supplement Pages @ $18 each = $4,050 125 Smart Code Pages @ $30 each = $3,750 Municode Admin Fee - $450 **$10,275**
-230	Polling Place Rental	None City Owned Facilities used for Polling Location	Rental of the Wyndham banquet facility for District #3 polling location $150 per election **$600**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Business & Animal License Program Annual **$1,230**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Ordinances $3,000 Alcohol $1,500 Minutes $10,000 Misc. $1,000 **$15,500**

-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Shredding service: 2 containers @ $15/month each **$360**
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Supplies $1,500 Postage ~$125/month = $1,500 (does not include election/absentee mailing see account #390) **$3,000**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	Clerks Association 4 employees @ $65 = $260 IIMC (Clerk & Deputy) $300 Business Tax Registration Renewal $10 **$570**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	District Meetings 4 mtgs year x 2 staff @ $35 = $280 UWGB-Master Academy 4 staff @ $2,500 WMCA Clerks Conference 2 staff @ $500 ea. = $1,000 League of WI Municipalities - CTFO Conference x 2 = $550 BOR Training $50 (online series) **$4,380**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	1,700 miles@ x $.54 **$920**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Dane County Directories **$20**

-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Copier Lease $845/month $10,140 Copy Charge Maintenance $100/month $1,200 Postage Machine $138/month $1,660 **$13,000**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-390	Election Supplies	Other: Departmental Specific Election Related Costs other than Personnel (see acct 120 for those costs)	Maintenance New DS200 Equipment $1,400 HAVA Equipment Maintenance 4 @$210= $840 Absentee Mailing 4 elections (1,500 x $1.30= 1,950 + 150 x $2.00 = 300) $2,250 Election Notices 4 @ $435 = $1,740 Absentee Envelopes $500 Voter Stickers $200 HAVA cartridges (8@$90) = $720 Voter numbers $1,000 Misc. supplies (pens, absentee labels, coding/printing costs, misc) $4,500 Wireless modem internet connection $420 Replacement/Additional Voting Booths $7,000 **$20,570**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Clerks

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
		Anderson	Clerk	11/2003	2,080	Exempt	n/a	n/a
2		Oldenburg	Deputy Clerk	4/14/2008	2,080	50 +10 =60	n/a	n/a
2		Arce	Receptionist	12/1/14	2,080	30 +10 =40	n/a	n/a
2		Becker	Receptionist	6/15/2015	2,080	30 +10 =40	n/a	n/a
		Election Workers	Chief Inspectors	Various			625	
		Election Workers	Election Inspectors	Various			2,550	
2		LTE Office Staff	Elections				100	
		Total This Page			8,320	140	3,275	
		Total from Previous Pages						
		TOTAL ALL PAGES			8,320	140	3,275	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Qty	100-4410-000 Business & Occupational Licenses	Fee	Proposed Fee	ESTIMATED REVENUE FOR 2018	
	Alcohol Licenses (varies)				
18	Class "A" Beer	$250	$250	$4,500	
12	"Class A" Liquor	$500	$500	$6,000	
30	Class "B" Beer @ $100	$100	$100	$3,000	
4	"Class B" @$500	$500	$500	$2,000	
18	"Reserve Class B" beer/liquor @$500	$500	$500	$9,000	
5	Class C Wine @ $100	$100	$100	$500	
17	Temporary Picnic-Beer @$10	$10	$10	$170	
6	Temporary Picnic-Wine@$10	$10	$10	$60	
					$25,230
	Street Vendor Permits				
1	Full Year Permit - April to March @ $150	$150	$150	$150	
0	Monthly Permit - @ $50	$50	$50	$0	**$150**
	Misc. Licenses				
1	Mobile Home Park	$250	$250	$250	
75	Operator's License @ $70 ea (2 yr lic. Expires in 2019)	$70	$70	$5,250	
58	Temporary Operator's License @ $10	$10	$10	$580	
18	Cigarette Licenses @ $100	$100	$100	$1,800	
11	Provisional Operator's Licenses	$15	$15	$165	**$8,045**
					$33,425

	100-4610-100				
	Publication Fees				
49	Alcohol License Publications - Renewal @ $55	$55	$55	$2,695	
1	Alcohol License Publications - New @ $100	$100	$100	$100	
1	Alcohol License Publications - Renewal Late, Additional $250	$250	$250	$250	
57	Copies @ $.25	$0.25	$0.25	$14	**$3,059**
					portion

	100-4490-000 Other Permits				
48	Sound Permits @ $60	$60	$60	$2,880	
17	Street Use Permit - Large Scale @ $150	$150	$150	$2,550	
2	Street Use Permit - Neighborhood @ $30	$30	$30	$60	
3	Basketball Hoops @ $30	$30	$30	$90	
17	Temporary Class B Picnic License @ $10	$10	$10	$170	
2	Fireworks Permits @ $25	$25	$25	$50	**$5,800**
					portion

	100-4420-000 Non Business Licenses				
1304	Dog License @ $6.25	$6.25	$6.25	$8,150	
273	Cat License @ $5	$5	$5	$1,365	
6	Multiple Dog License - ($55 - Co share $38.25 City @ 16.75)		$16.75	$101	
7	Multiple Dogs - additional dogs over 12 - ($12 each - Co. $8.75 ea, City $3.25 ea)		$3.25	$23	**$9,638**

City of Fitchburg 2018 Operating Budget	Proposal # 2
Department:	City Clerk
Position Title:	LTE – Election Assistance
Brief Justification:	2018 is another 4 election year, with the large General Election in November being the Governor/Lt. Governor's race. In previous General Elections we have requested additional LTE hours to help cover absentee voting in the clerk's office and additional staff for Election Day. Looking back to 2014 we had approximately 100 LTE hours for voting in November. I am requesting an additional 100 hours of LTE staff time for 2018 to assist our department through the busy General Election. I would also like to include an additional 10 OT hours be added for each of the clerk's department staff to get us through the 4 elections in 2018. My proposal is as follows: LTE staff – 100 hours Receptionists (2) – 40 OT hours each (10 add'l hrs) Deputy Clerk – 60 OT hours (10 add'l hrs each)

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$3,776	$3,776	$	$
Non Personnel Recurring Costs	$-0-	$-0-	$	$
Non Personnel One-Time Costs	$-0-	$-0-	$	$
Total Year One Costs	$3,776	$3,776	$	$

Projected Cost Calculation Details

Hours	Annual Hours	100	Overtime Hours	30 add'l	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	LTE $13.25 OT $28.08/ $35.88	Source of Rate	Pay Plan	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	OT – General LTE – n/a	Health Insurance	n/a	Workers Comp Class	Clerical
Uniforms	Initial Issue Uniform	$-0-	Annual Uniform Allowance	$-0-	Protective Gear/ PPE	$-0-
Misc.	Office Equipment	$-0-	Training	$-0-	Dues	$-0-
Technology	Computer	$-0-	Microsoft License	$-0-	Cell Phone	$-0-
HR	Recruitment	$-0-	Drug Test/ Background	$-0-	Position Classification	$-0-
Vehicles	Mileage	$-0-	Capital Cost Vehicle	$-0-	Operating Cost Vehicle	$-0-

2018 PROPOSED

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

CEDA (Fund 225)

AFFORDABLE HOUSING (Fund 226)

Department Mission:

- Promote job growth and tax base expansion
- Promote new investments and economic growth
- Retention and expansion of existing businesses
- Recruit new businesses to Fitchburg
- Encourage an entrepreneurial ecosystem
- Brand Architecture – promote & market Fitchburg
- Housing & Community, & Redevelopment Authority
- Administer Hotel Room Tax, Affordable Housing Fund, RLF
- Liaison to the Community and Economic Development Authority (CEDA)

Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Economic Development Director	1.0	1.0	1.0	1.0	1.0
Economic Development Specialist	1.0	1.0	1.0	1.0	1.0

Major Responsibilities & Services Provided:

- Promote job growth, new investments and economic growth
- Work with existing businesses to expand in Fitchburg
- Work to recruit businesses to Fitchburg
- Provide great customer service to internal and external customers

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Hotel Room Tax Collections	$301,316	$333,453	$341,382	$390,000	$490,000
Construction Valuation (in millions)	$69.2	$87.0	$78.9	$55.0	$55.0
Tax Base-EV TID In (in billions)	$2.62	$2.71	$2.83	$2.95	$3.00
Number of TIF Districts	4	4	5	6	4

Significant Accomplishments in 2017:

- Implementation of ACT 55, hotel room tax legislation
- Completion of the Anton Drive Redevelopment Plan, in collaboration with Planning staff
- Fitchburg Housing Goals, Strategies, Toolkit and Implementation Plan RFP and hire consultant, plan to be completed in the first quarter of 2018
- Completed Welcome to Fitchburg signage on North Fish Hatchery Road and McKee Road
- Initiated discussion with United Way to establish a Fitchburg Fund as a pilot program
- Launch Forward Fitchburg City in Motion Document Update

New Initiatives for 2018:

- Complete Fitchburg Housing Goals, Strategies, Toolkit, and Implementation Plan and start implementation
- Launch United Way pilot program for Fitchburg Fund
- Implement the vehicular wayfinding signage throughout the City
- Complete City in Motion document update
- Explore CEDA autonomy

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$272,951	$273,923	$130,516	$276,908	$278,549	$4,626
Contractual Services	1,340	2,540	840	2,540	2,540	-
Operating Expenses	214,142	381,779	81,638	399,271	440,825	59,046
Allocated Benefits	7,745	7,980	3,990	7,980	14,370	6,390
Transfers to Other Funds	-	-	-	-	-	-
Total	$496,178	$666,222	$216,984	$686,699	$736,284	$70,062

Significant Budget Changes from 2017 to 2018:

- Addition of 4th major hotel – 100 room Staybridge Suites projecting approximately $100,000 in additional hotel room tax revenue
- Capitalized Affordable Housing Fund with $127,008 in increment from closure of TID # 7
- End of ACT 55 budget transition implementation
- Removal of Community Grant funding to other organizations $50,000

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5670-110	SALARIES & WAGES - EDC	$ 142,296	$ 143,008	$ 145,863	$ 163,169	$ 166,072	$ 152,082	$ 164,965	$ 76,896	$ 168,262	$ 171,621	$ 3,432	$ 175,053	$ 10,088	6.1%
100-5670-130	DIRECT FRINGE BENEFITS	$ 19,241	$ 20,425	$ 20,969	$ 23,184	$ -	$ 16,764	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5670-131	FICA	$ -	$ -	$ -	$ -	$ 12,201	$ 2,440	$ 12,758	$ 5,799	$ 13,010	$ 13,274	$ 262	$ 13,536	$ 778	6.1%
100-5670-132	WRS	$ -	$ -	$ -	$ -	$ 10,946	$ 2,189	$ 11,340	$ 5,351	$ 11,564	$ 11,625	$ 230	$ 11,855	$ 515	4.5%
100-5670-135	LONGEVITY	$ 1,350	$ 1,440	$ 1,530	$ 1,620	$ 1,710	$ 1,530	$ 1,800	$ 1,800	$ 1,800	$ 1,890	$ -	$ 1,890	$ 90	5.0%
100-5670-149	PER DIEMS-CDA/ECON DEV COMM	$ 1,050	$ 650	$ 385	$ 220	$ 325	$ 526	$ 1,080	$ 150	$ 1,080	$ 1,080	$ -	$ 1,080	$ -	0.0%
100-5670-160	HEALTH INS	$ 20,337	$ 21,443	$ 23,124	$ 24,893	$ 24,702	$ 22,900	$ 25,570	$ 12,785	$ 25,569	$ 25,639	$ -	$ 25,639	$ 69	0.3%
100-5670-161	LIFE INS	$ 137	$ 367	$ 458	$ 461	$ 488	$ 382	$ 642	$ 257	$ 655	$ 812	$ 16	$ 828	$ 186	29.0%
100-5670-162	DISABILITY INS	$ 123	$ -	$ -	$ -	$ -	$ 25	$ 800	$ -	$ -	$ 800	$ -	$ 800	$ -	0.0%
100-5670-163	DENTAL INS	$ 1,520	$ 1,520	$ 1,520	$ 1,589	$ 1,641	$ 1,558	$ 1,727	$ 857	$ 1,727	$ 1,813	$ -	$ 1,813	$ 86	5.0%
	Personnel Costs Total	**$ 186,054**	**$ 188,853**	**$ 193,849**	**$ 215,136**	**$ 218,085**	**$ 200,395**	**$ 220,682**	**$ 103,895**	**$ 223,667**	**$ 228,554**	**$ 3,940**	**$ 232,494**	**$ 11,812**	**5.4%**
100-5670-245	COMPUTER RELATED REP & MAINT	$ -	$ -	$ -	$ -	$ 840	$ 168	$ 840	$ 840	$ 840	$ 840	$ -	$ 840	$ -	0.0%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 840**	**$ 168**	**$ 840**	**$ 840**	**$ 840**	**$ 840**	**$ -**	**$ 840**	**$ -**	**0.0%**
100-5670-310	OFFICE SUPPLIES & POSTAGE	$ 1,026	$ 1,164	$ 1,089	$ 905	$ 710	$ 979	$ 1,350	$ 173	$ 1,350	$ 1,350	$ -	$ 1,350	$ -	0.0%
100-5670-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 1,068	$ 1,064	$ 1,208	$ 1,975	$ 1,041	$ 1,271	$ 1,885	$ 1,230	$ 1,885	$ 1,885	$ -	$ 1,885	$ -	0.0%
100-5670-325	TRAINING & TRAVEL	$ 279	$ 295	$ 228	$ 1,542	$ 407	$ 550	$ 1,370	$ 974	$ 1,370	$ 1,370	$ -	$ 1,370	$ -	0.0%
100-5670-330	VEHICLE USE REIMBURSEMENT	$ 617	$ 612	$ 387	$ 456	$ 571	$ 529	$ 615	$ -	$ 615	$ 615	$ -	$ 615	$ -	0.0%
100-5670-340	OPERATING MATERIALS & SUPPLIES	$ 260	$ 72	$ 30	$ 176	$ 81	$ 124	$ 625	$ -	$ 625	$ 625	$ -	$ 625	$ -	0.0%
100-5670-345	PUBLIC INFORMATION & EDUCATION	$ 697	$ 441	$ 365	$ -	$ -	$ 301	$ 400	$ 407	$ 407	$ 425	$ -	$ 425	$ 25	6.3%
100-5670-363	COMMUNICATIONS EXPENSE	$ 352	$ 379	$ 304	$ 331	$ 317	$ 337	$ 325	$ 26	$ 325	$ 325	$ -	$ 325	$ -	0.0%
	Operating Exp Total	**$ 4,299**	**$ 4,027**	**$ 3,611**	**$ 5,385**	**$ 3,127**	**$ 4,090**	**$ 6,570**	**$ 2,810**	**$ 6,577**	**$ 6,595**	**$ -**	**$ 6,595**	**$ 25**	**0.4%**
100-5670-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 6,745	$ 1,349	$ 6,980	$ 3,490	$ 6,980	$ 7,595	$ -	$ 7,595	$ 615	8.8%
100-5670-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,625	$ -	$ 5,625	$ 5,625	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,745**	**$ 1,349**	**$ 6,980**	**$ 3,490**	**$ 6,980**	**$ 13,220**	**$ -**	**$ 13,220**	**$ 6,240**	**89.4%**
	Economic Development Total	**$ 190,353**	**$ 192,880**	**$ 197,460**	**$ 220,521**	**$ 228,797**	**$ 410,655**	**$ 235,072**	**$ 111,035**	**$ 238,064**	**$ 249,209**	**$ 3,940**	**$ 253,149**	**$ 18,077**	**7.7%**

City of Fitchburg
Community & Economic Development Authority #225
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
225-4121-000	HOTEL ROOM TAX - CEDA	$ 199,359	$ 216,529	$ 225,987	$ 250,090	$ 256,036	$ 229,600	$ 362,700	$ 70,436	$ 362,700	$ 455,700	$ -	$ 455,700	$ 93,000	25.6%
225-4121-001	HOTEL ROOM TAX - CEDA SPORTS	$ 48,801	$ 48,118	$ 50,219	$ 55,576	$ 56,897	$ 51,922	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Room Tax	$ 248,160	$ 264,647	$ 276,207	$ 305,666	$ 312,933	$ 281,523	$ 362,700	$ 70,436	$ 362,700	$ 455,700	$ -	$ 455,700	$ 93,000	25.6%
225-4800-000	OTHER REVENUE	$ 5,499	$ 6,585	$ 7,913	$ 5,691	$ 6,559	$ 6,449	$ 6,300	$ 18	$ 6,300	$ 6,300	$ -	$ 6,300	$ -	0.0%
225-4800-100	REVOLVING LOAN FUND REPAYMENTS	$ 441	$ -	$ -	$ -	$ -	$ 88	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-4810-100	INTEREST ON INVESTMENTS	$ -	$ -	$ 520	$ 806	$ 2,916	$ 848	$ 500	$ -	$ 1,000	$ 1,000	$ -	$ 1,000	$ 500	100.0%
225-4810-225	OTHER INTEREST REVENUE	$ 55	$ 201	$ -	$ -	$ -	$ 51	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-4810-400	INTEREST ON LOAN REPAYMENTS	$ 1,275	$ 404	$ 2,500	$ 3,201	$ 2,926	$ 2,061	$ 2,500	$ 1,225	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
225-4810-500	VENTURE DEBT DIVIDENDS	$ 2,848	$ -	$ 1,401	$ -	$ 908	$ 1,031	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ 234	$ 47	$ 150	$ 850	$ 850	$ 150	$ -	$ 150	$ -	0.0%
225-4921-100	OPERATING TRANSFER - GEN FUND	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 50,000	$ (50,000)	$ -	$ (50,000)	-100.0%
225-4930-225	UNASSIGNED FUND BAL APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,000	$ -	$ 25,285	$ 17,485	$ -	$ 17,485	$ 8,485	94.3%
	Subtotal Miscellaneous Revenues	$ 10,117	$ 7,190	$ 12,335	$ 9,698	$ 13,543	$ 10,576	$ 68,450	$ 2,093	$ 85,935	$ 77,435	$ (50,000)	$ 27,435	$ (41,015)	-59.9%
	Total Revenues	$ 258,277	$ 271,837	$ 288,541	$ 315,363	$ 326,476	$ 292,099	$ 431,150	$ 72,529	$ 448,635	$ 533,135	$ (50,000)	$ 483,135	$ 51,985	12.1%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
225-5610-245	COMPUTER RELATED REP & MAINT	$ -	$ -	$ 2,570	$ 100	$ 500	$ 634	$ 1,700	$ -	$ 1,700	$ 1,700	$ -	$ 1,700	$ -	0.0%
	Subtotal Contractual Services	$ 2,500	$ (2,500)	$ 2,570	$ 100	$ 500	$ 634	$ 1,700	$ -	$ 1,700	$ 1,700	$ -	$ 1,700	$ -	0.0%
225-5610-320	PUBLICATIONS/DUES/SUBS/MEMBER	$ 4,460	$ 4,650	$ 6,750	$ 6,480	$ 6,230	$ 5,714	$ 5,720	$ 5,165	$ 5,720	$ 7,500	$ -	$ 7,500	$ 1,780	31.1%
225-5610-325	TRAINING & TRAVEL	$ 3,023	$ -	$ -	$ 1,324	$ 2,095	$ 1,288	$ 3,000	$ 20	$ 3,000	$ 4,500	$ -	$ 4,500	$ 1,500	50.0%
225-5610-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ 47	$ -	$ -	$ 9	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5610-345	PUBLIC INFO & EDUCATION	$ 7,228	$ 6,029	$ 10,474	$ 1,825	$ 4,875	$ 6,086	$ 23,679	$ 1,000	$ 23,679	$ 37,945	$ -	$ 37,945	$ 14,266	60.2%
225-5610-360	ANNUAL BUSINESS LUNCHEON	$ 8,634	$ 8,300	$ 11,054	$ 9,346	$ 8,837	$ 9,234	$ 13,800	$ -	$ 13,800	$ 13,800	$ -	$ 13,800	$ -	0.0%
225-5610-388	MADISON AREA SPORTS COMM	$ 31,584	$ 33,682	$ 35,154	$ 38,903	$ 39,828	$ 35,830	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5610-389	GMCVB SHARE OF ROOM TAX	$ 15,792	$ 16,841	$ 17,577	$ 19,451	$ 19,914	$ 17,915	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5610-390	ROOM TAX PAYMENT TO CHAMBER	$ 67,680	$ 72,176	$ 75,329	$ 83,363	$ 85,345	$ 76,779	$ 273,000	$ 53,016	$ 273,000	$ 343,000	$ -	$ 343,000	$ 70,000	25.6%
225-5610-391	OTHER PROMOTIONAL EXPENSES	$ 108,764	$ 41,147	$ 26,873	$ 33,345	$ 23,684	$ 46,762	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5610-392	(30%) PROMOTIONAL EXPENSES	$ -	$ -	$ 31,923	$ 1,281	$ 1,968	$ 7,034	$ 6,010	$ 2,552	$ 6,010	$ 10,000	$ -	$ 10,000	$ 3,990	66.4%
225-5610-393	SIGNAGE IMPROVEMENTS	$ -	$ -	$ 58	$ -	$ 18,240	$ 3,660	$ -	$ 17,075	$ 17,485	$ 17,485	$ -	$ 17,485	$ 17,485	100.0%
225-5610-396	GRANTS TO OTHERS	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 50,000	$ (50,000)	$ -	$ (50,000)	-100.0%
	Subtotal Operating Expenditures	$ 247,164	$ 182,827	$ 215,237	$ 195,319	$ 211,016	$ 210,313	$ 375,209	$ 78,828	$ 392,694	$ 484,230	$ (50,000)	$ 434,230	$ 59,021	15.7%
225-5610-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 1,000	$ 200	$ 1,000	$ 500	$ 1,000	$ 1,150	$ -	$ 1,150	$ 150	15.0%
	Subtotal Allocated Benefits	$ -	$ -	$ -	$ -	$ 1,000	$ 200	$ 1,000	$ 500	$ 1,000	$ 1,150	$ -	$ 1,150	$ 150	15.0%
225-5612-600	BAD DEBT EXPENSE-REV LOANS	$ -	$ -	$ 155	$ -	$ -	$ 31	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
225-5922-100	TRANSFER TO GENERAL FUND	$ 42,440	$ 42,440	$ 44,180	$ 54,261	$ 54,867	$ 47,638	$ 53,241	$ 26,621	$ 53,241	$ 46,055	$ -	$ 46,055	$ (7,186)	-13.5%
225-5922-400	TRANSFER TO CAPITAL PROJECTS	$ -	$ 15,400	$ -	$ -	$ -	$ 3,080	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subotal Transfers & Other Uses	$ 42,440	$ 57,840	$ 44,335	$ 54,261	$ 54,867	$ 50,749	$ 53,241	$ 26,621	$ 53,241	$ 46,055	$ -	$ 46,055	$ (7,186)	-13.5%
	Total Expenditures	$ 292,104	$ 238,167	$ 262,142	$ 249,680	$ 267,383	$ 261,895	$ 431,150	$ 105,948	$ 448,635	$ 533,135	$ (50,000)	$ 483,135	$ 51,985	12.1%
	Net Surplus/(Deficit)	$ (33,827)	$ 33,670	$ 26,399	$ 65,684	$ 59,093	$ 30,204	$ (9,000)	$ (33,419)	$ (25,285)	$ (17,485)	$ -	$ (17,485)	$ (8,485)	

	2015 Actual	2016 Actual	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	2018 Proposed Budget
Room Tax - General							
(target: 15-20% of budgeted expenditures)							
Beginning Fund Balance	$ 115,700	$ 174,409	$ 277,350	$ 248,216	$ 248,216	$ 326,351	$ 326,351
Annual Activity	$ 58,709	$ 73,807	$ 59,450	$ (14,251)	$ 78,135	$ 77,435	$ 27,435
Estimated Ending Fund Balance	$ 174,409	$ 248,216	$ 336,800	$ 233,965	$ 326,351	$ 403,786	$ 353,786
% of expenditures	69.9%	92.8%	78.1%		72.7%	75.7%	73.2%
Room Tax - Sports Fund							
Beginning Fund Balance	$ 46,352	$ 63,025	$ 63,026	$ 80,094	$ 80,094	$ 80,094	$ 80,094
Annual Activity	$ 16,673	$ 17,069	$ -	$ -	$ -	$ -	$ -
Estimated Ending Fund Balance	$ 63,025	$ 80,094	$ 63,026	$ 80,094	$ 80,094	$ 80,094	$ 80,094
Room Tax - Placemaking/Signage							
(target: 15-20% of budgeted expenditures)							
Beginning Fund Balance	$ 92,728	$ 92,728	$ -	$ 74,488	$ 74,488	$ 57,003	$ 57,003
Annual Activity	$ -	$ (18,240)	$ -	$ (17,075)	$ (17,485)	$ (17,485)	$ (17,485)
Estimated Ending Fund Balance	$ 92,728	$ 74,488	$ -	$ 57,413	$ 57,003	$ 39,518	$ 39,518
Revolving Loan Fund							
Beginning Fund Balance	$ 318,688	$ 303,655	$ 324,821	$ 288,348	$ 288,348	$ 309,134	$ 309,134
Annual Activity	$ (15,033)	$ (15,308)	$ 20,000	$ 10,512	$ 20,786	$ 20,000	$ 20,000
Estimated Ending Fund Balance	$ 303,655	$ 288,348	$ 344,821	$ 298,859	$ 309,134	$ 329,134	$ 329,134
Grant Fund							
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Annual Activity	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated							
Beginning Fund Balance	$ 107,501	$ 112,836	$ 13,311	$ 114,600	$ 114,600	$ 7,879	$ 7,879
Annual Activity	$ 5,335	$ 1,765	$ (88,450)	$ (12,605)	$ (106,721)	$ (97,435)	$ (47,435)
Estimated Ending Fund Balance	$ 112,836	$ 114,600	$ (75,139)	$ 101,995	$ 7,879	$ (89,556)	$ (39,556)
Total Fund Balance							
Beginning Fund Balance	$ 680,969	$ 746,652	$ 678,508	$ 805,745	$ 805,745	$ 780,460	$ 780,460
Annual Activity	$ 65,684	$ 59,093	$ (9,000)	$ (33,419)	$ (25,285)	$ (17,485)	$ (17,485)
Estimated Ending Fund Balance	$ 746,652	$ 805,745	$ 669,508	$ 772,326	$ 780,460	$ 762,975	$ 762,975

City of Fitchburg
Affordable Housing Fund #226
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
226-4921-407	TRX FROM TID 7 CLOSURE-AFFORD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 127,008	$ 127,008	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 127,008	$ 127,008	$ -	$ -	100.0%
	Total Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 127,008	$ 127,008	$ -	$ -	100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
226-5610-210	PROFESSIONAL SERVICES-AFORD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ 65,256	$ 65,256	100.0%
	Subtotal Contractual Services - Affordable	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ 65,256	$ 65,256	100.0%
226-5670-210	PROFESSIONAL SERVICES-HOUSING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,752	$ 21,752	100.0%
	Subtotal Contractual Services - Housing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,752	$ 21,752	100.0%
	Total Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000	$ 87,008	$ 87,008	100.0%
	Net Surplus/(Deficit)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 127,008	$ 87,008	$ (87,008)	$ (87,008)	
	Tax Increment Extension - Affordable												
	(75% of tax increment transferred)												
	Beginning Fund Balance				$ -	$ -		$ -	$ -	$ -	$ 55,256		
	Annual Activity				$ -	$ -		$ -	$ 95,256	$ 55,256	$ (65,256)		
	Estimated Ending Fund Balance				$ -	$ -		$ -	$ 95,256	$ 55,256	$ (10,000)		
	Tax Increment Extension - Flexible												
	(25% of tax increment transferred)												
	Beginning Fund Balance				$ -	$ -		$ -	$ -	$ -	$ 31,752		
	Annual Activity				$ -	$ -		$ -	$ 31,752	$ 31,752	$ (21,752)		
	Estimated Ending Fund Balance				$ -	$ -		$ -	$ 31,752	$ 31,752	$ 10,000		
	Undesignated												
	Beginning Fund Balance				$ -	$ -		$ -	$ -	$ -	$ -		
	Annual Activity				$ -	$ -		$ -	$ -	$ -	$ -		
	Estimated Ending Fund Balance				$ -	$ -		$ -	$ -	$ -	$ -		
	Total Fund Balance												
	Beginning Fund Balance				$ -	$ -		$ -	$ -	$ -	$ 87,008		
	Annual Activity				$ -	$ -		$ -	$ 127,008	$ 87,008	$ (87,008)		
	Estimated Ending Fund Balance				$ -	$ -		$ -	$ 127,008	$ 87,008	$ (0)		

Department: **Community & Economic Development**

Economic Development Fund 100

	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
149	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	**Chairman 8 meetings 280** **Citizen members 4 with 8 meetings per year @ $25 800** **2017 $1,080 2018 $1,080**
		CONTRACTUAL SERVICES	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	**ACT contact management software** **2017 $840 2018 $840**
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	**General Office Supplies 325** **Postage: Business Lunch 490** **Postage: 535** **2017 $1,350 2018 $1,350**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	**WEDA 665** **IEDC 555** **Wisconsin State Journal 240** **Site Selection 85** **Midwest Real Estate News 60** **CIREX 75** **Latino Chamber of Commerce 100** **ICSC Membership 100** **Dane County Directory 5** **2017 $1,885 2018 $1,885**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	**WEDA or ICSC Conference 750** **Ehlers Conference 300** **MadREP Summit 200** **Fitchburg CVBB Annual Dinner 120** **2017 $1,370 2018 $1,370**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	1,140 miles @ $**.54/mile** **2017 $615 2018 $615**

-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	**AD Design** **125** **Marketing Materials** **500** **2017 $625** **2018 $625**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	**Trade Ring Analysis** **407** **2017 $400** **2018 $425**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	**Phone/Data Plan Allowance** **$27 per month** **2017 $325** **2018 $325**
Total Economic Development Budget for 2018			**2017 $8,490** **2018 $8,515**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Community & Economic Development

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Zimmerman	E.D. Director	9/5/95	2,080			
	E	Frey	E.D. Specialist	5/5/97	2,080			
		Total This Page			4,160			
		Total from Previous Pages						
		TOTAL ALL PAGES			4,160			

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Department: CEDA

2018 Budget Expenditure Detail

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	**Zoom Prospector Maintenance 1,000** **Business Link Maintenance 700** **(30% FUNDS)** **2017 $1,700 2018 $ 1,700**
		OPERATING SUPPLIES & EXPENSE	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	**Greater Madison Chamber Dues 260** **MadREP Dues 1,975** **BioFoward Dues 835** **SMBA Dues 190** **Black Chamber** **SMBA Business Expo 40** **WIN Dues 2500** **(30% funds)** **2017 $5,720 2018 $7,500**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	**IEDC Conference 3,000** **IEDC Webinars** **Gov Gonference** **(30% FUNDS)** **2017 $3,000 2018 $4,500**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	**FTN Marketing, Advertising, Expos 23,161** **Designated to CEDA 14,784** **(30% funds)** **2017 $23,679 2018 $37,945**
-360	Business Appreciation Luncheon	Annual Business Appreciation Program for Fitchburg Businesses includes annual luncheon	**Luncheon Speaker 3,000** **Expenses (stage, decorations, flowers 4,500** **Promo items, invites, rental)** **Food and Beverages 6,300** **(30% FUNDS)** **2017 $13,800 2018 $13,800**
-388	Room Tax Payment to **MASC**	70% of 1% per agreement	***Funded via FCCVBB per tourism entity contract***
-389	Room Tax Payment to **GMCVB**	Disbursement of 10% of the 70% of the hotel room tax mandated by State for tourism and marketing per investment agreement	***Funded via FCCVBB per tourism entity contract***

-390	Room Tax Payment to **FCVBB**	Disbursement of 70% of hotel room tax revenue to Fitchburg Chamber Visitor and Business Bureau as tourism entity per State Statute	**2017 $273,000** **2018 $343,000** **(70% of room tax collected per ACT 55)**
-391	**Eligible** Promotional Expenses	Other Promotional and marketing activities, projects and expenses	***Funded by FCCVBB per tourism entity contract***
-392 Other Promotional Expenses			**Holiday Lighting 1200** **Memorial Day Observance 600** **Other promotional expenses 8200** **(USB, Pens, Bags, Mugs, Shirts etc)** **(30% FUNDS)** **2017 $6,010** **2018 $10,000**
-393 Signage Improvements – from designated fund balance for signs			**Balance in Account** **2017 $59,443** **2018 $17,485**
-394 – Sports Related Promotional Expense (segregate 30% funding of the 1% Room Tax)			***No longer applicable with State Statute Changes***
-396 Grants to Others			**Grant fund established by Council amendment #4 in 2017 budget** **2017 $50,000** **2018 $-0-**
-570 Allocation from Technology Fund			**Header Package** **(30% funds)** **2017 $1,000** **2018 $1,150**
225-5922-100 Transfer to General Fund			**Marketing Salary Allocation (20%)** **(30% funds)** **2017 $53,241** **2018 $46,055**
Total CEDA Budget			**201 $431,150** **2018 $483,135**

Department: **Community & Economic Development**

Affordable Housing Fund 226

	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
149	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
AFFORDABLE HOUSING			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	*placeholder* Minimum 75% of funding required to be spent specifically on affordable housing. Details on tools available and allocation between affordable and general housing expenditures to be determined as a part of the housing plan to be completed during 2017. **$65,256**
GENERAL HOUSING			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	*placeholder* Balance of funding available for housing initiatives that is not required under state statute to be spent on affordable housing. **$21,752**
Total Affordable Housing Budget for 2018			**2017 $-0- 2018 $87,008**

2018 PROPOSED

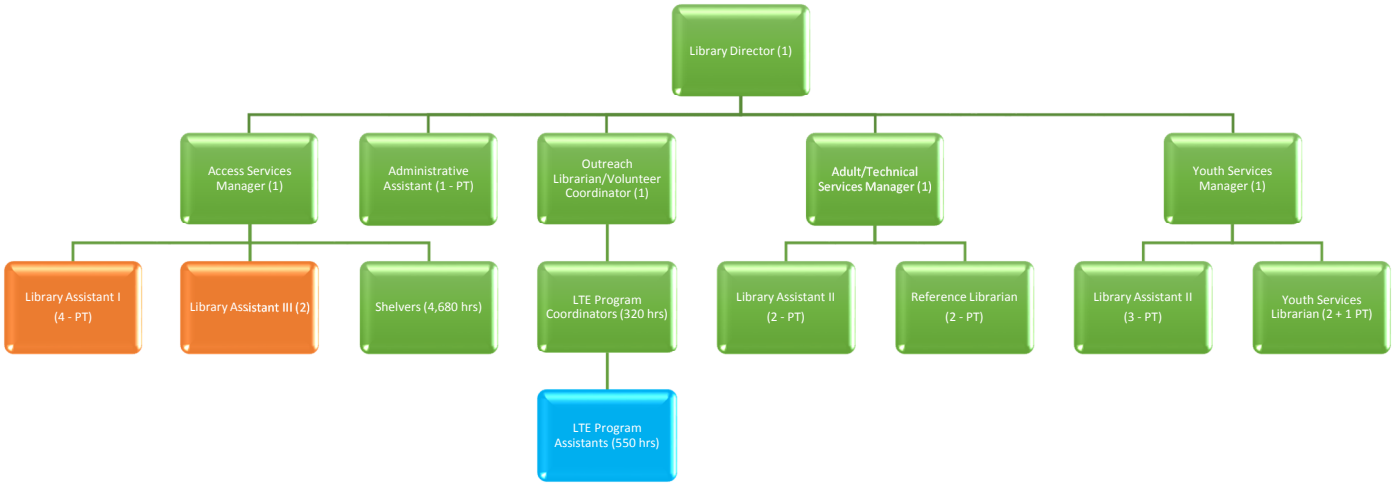
LIBRARY

LIBRARY (Fund 250)

Department Mission:

The Fitchburg Public Library inspires and connects people of all ages through a variety of enriching, innovative, and engaging experiences offered in welcoming spaces to enhance and strengthen our diverse community.

The Fitchburg Public Library fosters and supports a lifetime of learning, curiosity, and discovery in a diverse and vibrant community.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Library Director	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	.5	.5	.5	.5	.5
Access Services Manager	1.0	1.0	1.0	1.0	1.0
Adult/Technical Services Manager	1.0	1.0	1.0	1.0	1.0
Youth Services Manager	1.0	1.0	1.0	1.0	1.0
Outreach Librarian/Volunteer Coordinator [(a)]	-	-	.5	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0	1.0	1.5
Teen Librarian [(b)]	.5	.5	.5	.5	-
Reference Librarian	1.0	1.0	1.0	1.0	1.0
Library Assistant III	1.0	1.0	1.0	1.0	2.0
Library Assistant II	2.3	2.3	2.3	2.3	2.3
Library Assistant I	2.3	2.3	2.3	2.3	1.8
Library Shelver	2.0	2.3	2.3	2.3	2.3
LTE Outreach Program Coordinator	-	-	-	-	.2
LTE Outreach Program Assistant	-	-	-	-	.3

(a) New full-time Outreach Librarian position created effective 7/1/16.
(b) Teen Librarian changed to a Youth Services Librarian title in 2017.

Major Responsibilities & Services Provided:

- The library offers 104,000 physical items for checkout, including books, movies, cds, video games and audio books. We also offer access to over 2 million items through LINKcat.
- Patrons can use desktop or laptop computers at the library, or access our free wifi. We offer Kindles, Roku and mobile hot spots for checkout, as well as e-books and e-audiobooks for checkout through Overdrive.
- We offer over 400 programs every year for all ages, from babies to tweens to adults!
- Popular spaces in the library include individual study areas, group study rooms, a teen area and a quiet reading room.

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Items checked out	388,074	389,153	393,172	394,000	395,000
Items checked in	787,750	814,005	737,985	780,000	785,000
Programs presented	425	505	490	475	510
Program attendees	10,975	13,530	14,994	15,000	15,200
Computer sessions	26,475	23,804	21,240	20,000	18,000
Wifi sessions	207,871	271,667	318,505	340,000	360,000
Meeting room reservations	1,108	1,054	1,026	1,050	1,050
Weekly visitor count	3,568	3,649	4,037	3,650	3,650
Outreach events	27	32	36	105	120

Significant Accomplishments in 2017:

- Outreach programming at Leopold Park
- Adding an outreach vehicle, branded to publicize the city/library
- Installation of 110kW solar array on library roof

New Initiatives for 2018:

- Design and implement a new strategic plan
- Increase staff in Access Services department
- Continue/expand outreach programming

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$1,007,926	$1,088,846	$505,385	$1,085,328	$1,203,647	$114,801
Contractual Services	146,429	153,587	142,422	156,600	155,230	1,643
Operating Expenses	839,779	379,470	190,232	372,500	348,455	(31,015)
Allocated Benefits	75,415	68,685	34,495	66,387	73,885	5,200
Transfers to Other Funds	95,420	108,200	54,100	160,200	110,500	2,300
Total	$2,164,969	$1,798,788	$926,634	$1,841,015	$1,891,717	$92,929

Significant Budget Changes from 2017 to 2018:

- Payment from Dane County Library Service for cross-municipal and cross-township service increased 128%.
- Expected decrease in electrical bills due to solar array.
- Converting a 20 hour LA I to a 40 hour LA III in Access Services Department (NP #10)
- Adding seasonal outreach program assistants, funded by the Friends of the Fitchburg Library (NP #11).

City of Fitchburg
Library Fund #250
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
250-4111-000	PROPERTY TAX LEVY	$ 1,504,346	$ 1,524,769	$ 1,557,433	$ 1,604,133	$ 1,663,679	$ 1,570,872	$ 1,731,219	$ 1,731,219	$ 1,731,219	$ 1,784,887	$ -	$ 1,784,887	$ 53,668	3.1%
250-4374-101	COUNTY PYMNT FOR TOWNSP USERS	$ 175,712	$ 85,983	$ 101,778	$ 106,277	$ 95,944	$ 113,139	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4374-102	COUNTY PYMNT FOR MUNI USERS	$ 241,493	$ 297,097	$ 347,135	$ 377,294	$ 376,637	$ 327,931	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4374-103	NET COUNTY PAYMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,869	$ 12,869	$ 12,869	$ 29,373	$ -	$ 29,373	$ 16,504	128.2%
250-4510-000	LIBRARY FINES	$ 17,262	$ 17,472	$ 17,199	$ 17,400	$ 18,535	$ 17,574	$ 17,000	$ 7,638	$ 17,000	$ 17,000	$ -	$ 17,000	$ -	0.0%
250-4610-250	COPY FEES - LIBRARY	$ 3,566	$ 4,959	$ 5,775	$ 6,541	$ 7,420	$ 5,652	$ 7,000	$ 4,166	$ 7,000	$ 7,000	$ -	$ 7,000	$ -	0.0%
250-4810-100	INTEREST INCOME	$ -	$ -	$ 1,568	$ 1,897	$ 4,878	$ 1,669	$ 1,500	$ -	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
250-4810-103	MCF Endowment Investment Earn	$ -	$ -	$ 5,428	$ (1,024)	$ 3,163	$ 1,513	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4820-100	SALE OF SUPPLIES - LIBRARY	$ 186	$ 179	$ 196	$ 170	$ 285	$ 203	$ 200	$ 159	$ 200	$ 200	$ -	$ 200	$ -	0.0%
250-4820-200	LIBRARY ROOM RENTAL	$ 70	$ -	$ -	$ -	$ -	$ 14	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4830-100	PAYMENT - FL MATERIAL DAMAGES	$ 2,967	$ 4,009	$ 5,108	$ 5,424	$ 6,281	$ 4,758	$ 3,000	$ 2,227	$ 4,000	$ 4,500	$ -	$ 4,500	$ 1,500	50.0%
250-4850-000	DONATIONS	$ 50,092	$ 2,448	$ 51,794	$ 1,389	$ 1,475	$ 21,440	$ 1,500	$ 942	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
250-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ 2,416	$ 483	$ 4,000	$ 3,921	$ 3,921	$ 4,000	$ -	$ 4,000	$ -	0.0%
250-4875-001	MCF GRANT/ENDOWMENT	$ -	$ -	$ 63,180	$ 18,038	$ 10	$ 16,246	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-4875-002	GRANT- OTHER	$ -	$ -	$ 1,800	$ 330	$ 2,635	$ 953	$ 600	$ -	$ -	$ 600	$ -	$ 600	$ -	0.0%
250-4890-000	MISCELLANEOUS REVENUE	$ 1,430	$ 11,822	$ 28,546	$ 21,937	$ 25,126	$ 17,772	$ 16,000	$ 32,168	$ 35,000	$ 20,000	$ 9,957	$ 29,957	$ 13,957	87.2%
250-4890-400	ALLOCATED INSURANCE DIVIDEND	$ -	$ -	$ 476	$ 326	$ 319	$ 224	$ 700	$ -	$ -	$ -	$ -	$ -	$ (700)	-100.0%
250-4890-501	PAYMENT - OTHER SCLS DAMAGES	$ 224	$ 267	$ 308	$ 212	$ 443	$ 291	$ 200	$ 101	$ 200	$ 200	$ -	$ 200	$ -	0.0%
250-4930-251	ASSIGNED FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ 26,606	$ (56,035)	$ 67,035	$ 11,000	$ 8,000	266.7%
	Total Revenues	$ 1,997,348	$ 1,949,006	$ 2,187,722	$ 2,160,343	$ 2,209,247	$ 2,100,733	$ 1,798,788	$ 1,795,409	$ 1,841,015	$ 1,814,725	$ 76,992	$ 1,891,717	$ 92,929	5.2%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
250-5511-110	SALARIES & WAGES - LIBRARY SVC	$ 370,189	$ 387,513	$ 626,007	$ 723,675	$ 768,004	$ 575,077	$ 824,202	$ 373,789	$ 806,401	$ 835,251	$ 39,228	$ 874,479	$ 50,277	6.1%
250-5511-115	OVERTIME	$ -	$ 105	$ 60	$ -	$ 212	$ 75	$ 583	$ 115	$ 583	$ 599	$ 11	$ 610	$ 27	4.6%
250-5511-120	PT/LTE/SEASONAL WAGES	$ 261,492	$ 272,390	$ 45,453	$ 39,259	$ 43,396	$ 132,398	$ 43,538	$ 23,312	$ 42,882	$ 43,889	$ 8,630	$ 52,519	$ 8,981	20.6%
250-5511-130	DIRECT FRINGE BENEFITS	$ 81,807	$ 85,002	$ 85,470	$ 97,138	$ -	$ 69,883	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-5511-131	FICA	$ -	$ -	$ -	$ -	$ 60,424	$ 12,085	$ 66,534	$ 29,616	$ 65,122	$ 67,417	$ 3,662	$ 71,079	$ 4,545	6.8%
250-5511-132	WRS	$ -	$ -	$ -	$ -	$ 40,561	$ 8,112	$ 46,326	$ 20,245	$ 45,426	$ 46,256	$ 3,516	$ 49,772	$ 3,446	7.4%
250-5511-135	LIBRARY - LONGEVITY	$ -	$ 90	$ 210	$ 525	$ 855	$ 336	$ 1,403	$ 1,403	$ 1,403	$ 1,530	$ -	$ 1,530	$ 127	9.1%
250-5511-160	HEALTH INS	$ 94,310	$ 90,905	$ 84,567	$ 78,437	$ 86,125	$ 86,869	$ 90,398	$ 52,440	$ 113,671	$ 114,663	$ 19,200	$ 133,863	$ 43,465	48.1%
250-5511-161	LIFE INS	$ 497	$ 539	$ 438	$ 506	$ 620	$ 520	$ 658	$ 349	$ 625	$ 717	$ 47	$ 764	$ 106	16.1%
250-5511-162	DISABILITY INS	$ 507	$ -	$ -	$ -	$ -	$ 101	$ 3,786	$ -	$ -	$ 3,809	$ 284	$ 4,093	$ 307	8.1%
250-5511-163	DENTAL INS	$ 8,215	$ 7,871	$ 7,023	$ 6,831	$ 7,729	$ 7,534	$ 7,947	$ 4,117	$ 9,215	$ 9,675	$ 1,332	$ 11,007	$ 3,060	38.5%
250-5511-181	PAY FOR PERFORMANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,471	$ -	$ -	$ 3,854	$ 77	$ 3,931	$ 460	13.3%
	Personnel Costs	$ 817,016	$ 844,414	$ 849,228	$ 946,370	$ 1,007,926	$ 892,991	$ 1,088,846	$ 505,385	$ 1,085,328	$ 1,127,660	$ 75,987	$ 1,203,647	$ 114,801	10.5%
250-5511-240	REPAIRS & MAINT BY OTHERS	$ 33,252	$ 35,161	$ 9,002	$ 9,036	$ 9,897	$ 19,269	$ 10,000	$ 4,652	$ 12,000	$ 8,000	$ -	$ 8,000	$ (2,000)	-20.0%
250-5511-245	COMPUTER RELATED REP & MAINT	$ 8,548	$ 12,295	$ 7,997	$ 7,188	$ 1,803	$ 7,566	$ 2,000	$ 2,085	$ 2,100	$ 1,000	$ -	$ 1,000	$ (1,000)	-50.0%
250-5511-250	PUBLIC NOTICES & ADVERTISEMENT	$ 179	$ -	$ 606	$ -	$ 332	$ 223	$ 500	$ 325	$ 500	$ 350	$ -	$ 350	$ (150)	-30.0%
250-5511-290	OTHER CONTRACTUAL SERVICES	$ 78,637	$ 87,619	$ 132,108	$ 108,527	$ 128,628	$ 107,104	$ 136,237	$ 133,367	$ 137,000	$ 140,440	$ 590	$ 141,030	$ 4,793	3.5%
250-5511-291	CONTRCT SVC- PERFRMR & PRSNTRS	$ -	$ -	$ -	$ 4,274	$ 5,769	$ 2,009	$ 4,850	$ 1,993	$ 5,000	$ 4,850	$ -	$ 4,850	$ -	0.0%
	Contractual Services Costs	$ 120,616	$ 135,076	$ 149,712	$ 129,025	$ 146,429	$ 136,172	$ 153,587	$ 142,422	$ 156,600	$ 154,640	$ 590	$ 155,230	$ 1,643	1.1%
250-5511-310	OFFICE SUPPLIES & POSTAGE	$ 5,460	$ 2,263	$ 3,003	$ 2,551	$ 2,294	$ 3,114	$ 2,500	$ 1,181	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
250-5511-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 362	$ 35	$ -	$ -	$ -	$ 79	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-5511-323	UNIFORM ALLOWANCE	$ 125	$ -	$ -	$ -	$ -	$ 25	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-5511-325	TRAINING & TRAVEL	$ 4,172	$ 2,166	$ 5,304	$ 3,900	$ 5,695	$ 4,248	$ 6,000	$ 3,182	$ 4,500	$ 6,000	$ -	$ 6,000	$ -	0.0%
250-5511-330	VEHICLE USE REIMBURSEMENT	$ 451	$ 85	$ 971	$ 246	$ 849	$ 520	$ 1,410	$ 382	$ 1,000	$ 500	$ -	$ 500	$ (910)	-64.5%
250-5511-335	VEHICLE EXPENSE (G&O, REPAIRS)	$ -	$ -	$ -	$ -	$ -	$ -	$ 800	$ -	$ -	$ 800	$ -	$ 800	$ -	0.0%
250-5511-340	OPERATING MATERIALS & SUPPLIES	$ 22,224	$ 18,095	$ 26,998	$ 25,558	$ 20,842	$ 22,744	$ 19,000	$ 8,949	$ 19,000	$ 20,000	$ -	$ 20,000	$ 1,000	5.3%
250-5511-345	PUBLIC INFORMATION & EDUCATION	$ 5,413	$ 4,236	$ 1,916	$ 4,227	$ 3,134	$ 3,785	$ 3,000	$ 481	$ 1,800	$ 2,500	$ -	$ 2,500	$ (500)	-16.7%
250-5511-350	REPAIR & MAINTENANCE SUPPLIES	$ 2,960	$ 2,795	$ 2,620	$ 7,507	$ 5,292	$ 4,235	$ 6,000	$ 1,646	$ 5,000	$ 5,000	$ -	$ 5,000	$ (1,000)	-16.7%
250-5511-355	EQUIPMENT OPERATING EXPENSE	$ 14,264	$ 13,897	$ 16,444	$ 17,700	$ 33,501	$ 19,161	$ 39,500	$ 25,526	$ 39,000	$ 39,000	$ -	$ 39,000	$ (500)	-1.3%
250-5511-360	BLDG CUSTODIAL SUPPLIES	$ 13,483	$ 9,773	$ 5,962	$ 6,257	$ 5,828	$ 8,261	$ 8,560	$ 3,022	$ 7,000	$ 7,000	$ -	$ 7,000	$ (1,560)	-18.2%
250-5511-363	COMMUNICATIONS EXPENSE	$ 1,058	$ 626	$ 526	$ 350	$ -	$ 512	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-5511-365	UTILITIES & TELEPHONE	$ 89,092	$ 94,102	$ 96,690	$ 105,391	$ 103,956	$ 97,846	$ 116,200	$ 44,616	$ 116,000	$ 88,655	$ -	$ 88,655	$ (27,545)	-23.7%
250-5511-387	LIBRARY COLLECTION	$ 179,168	$ 132,694	$ 190,847	$ 191,177	$ 179,645	$ 174,706	$ 175,000	$ 100,549	$ 175,000	$ 175,000	$ -	$ 175,000	$ -	0.0%
250-5511-389	CITY ADMINISTRATIVE FEE	$ 90,040	$ 91,900	$ -	$ -	$ -	$ 36,388	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-5511-390	OTHER OPERATING EXP	$ 582,165	$ 1,838	$ 1,761	$ 2,076	$ 1,384	$ 117,845	$ 1,500	$ 698	$ 1,700	$ 1,500	$ -	$ 1,500	$ -	0.0%
250-5511-391	OTHER OPER EXP-DANE CO	$ -	$ 548,505	$ 537,323	$ 524,642	$ 477,360	$ 417,566	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Costs	$ 1,010,438	$ 923,009	$ 890,367	$ 891,583	$ 839,779	$ 911,035	$ 379,470	$ 190,232	$ 372,500	$ 348,455	$ -	$ 348,455	$ (31,015)	-8.2%
250-5511-511	BUILDING INSURANCE	$ 8,108	$ 6,799	$ 6,100	$ -	$ -	$ 4,201	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
250-5511-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 49,425	$ 9,885	$ 49,285	$ 24,642	$ 49,285	$ 54,005	$ -	$ 54,005	$ 4,720	9.6%
250-5511-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,500	$ 7,250	$ 14,500	$ 19,465	$ 415	$ 19,880	$ 5,380	37.1%
250-5511-590	ALLOCATED INSUR - BLDG, LI, WC	$ -	$ -	$ 10,730	$ 19,054	$ 23,370	$ 10,631	$ 2,900	$ 2,602	$ 2,602	$ -	$ -	$ -	$ (2,900)	-100.0%
250-5511-596	Unemployment Expense	$ 3,665	$ -	$ -	$ -	$ 2,621	$ 1,257	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ (2,000)	-100.0%
	Allocated Costs	$ 11,773	$ 6,799	$ 16,830	$ 19,054	$ 75,415	$ 25,974	$ 68,685	$ 34,495	$ 66,387	$ 73,470	$ 415	$ 73,885	$ 5,200	7.6%
250-5920-100	OP TRANS OUT-GEN FUND ADMIN	$ -	$ -	$ 94,200	$ 110,000	$ 95,420	$ 59,924	$ 108,200	$ 54,100	$ 108,200	$ 110,500	$ -	$ 110,500	$ 2,300	2.1%
250-5920-400	TRANS TO CAP PROJ-EQUIPMENT	$ -	$ -	$ 16,000	$ 16,000	$ -	$ 6,400	$ -	$ -	$ 52,000	$ -	$ -	$ -	$ -	100.0%
	Transfers	$ -	$ -	$ 110,200	$ 126,000	$ 95,420	$ 66,324	$ 108,200	$ 54,100	$ 160,200	$ 110,500	$ -	$ 110,500	$ 2,300	2.1%
	Total Expenditures	$ 1,959,843	$ 1,909,297	$ 2,016,337	$ 2,112,032	$ 2,164,969	$ 2,032,496	$ 1,798,788	$ 926,633	$ 1,841,015	$ 1,814,725	$ 76,992	$ 1,891,717	$ 92,929	5.2%
	Net Surplus/(Deficit)	$ 37,505	$ 39,708	$ 171,385	$ 48,311	$ 44,278	$ 68,237	$ (3,000)	$ 868,776	$ (26,606)	$ 56,035	$ (67,035)	$ (11,000)	$ (8,000)	

Reserve Fund									
(target: 15-20% of budgeted expenditures)									
Beginning Fund Balance	$ 305,567	$ 351,614	$ 326,351	$ 393,628	$ 393,628	$ 276,152		$ 276,152	
Reclassified FB	$ -	$ -	$ (56,533)	$ (56,533)	$ (117,476)	$ (3,943)		$ 7,606	
Annual Activity	$ 46,047	$ 42,014	$ -	$ 868,776	$ -	$ -		$ -	
Estimated Ending Fund Balance	$ 351,614	$ 393,628	$ 269,818	$ 1,205,871	$ 276,152	$ 272,209		$ 283,758	
% of expenditures	16.6%	18.2%	15.0%		15.0%	15.0%		15.0%	
Assigned Fund Balance - Building Maint									
Beginning Fund Balance	$ -	$ -	$ 35,128	$ -	$ -	$ 90,870		$ 90,870	
Reclassified FB	$ -	$ -	$ 56,533	$ 56,533	$ 117,476	$ 3,943		$ (7,606)	
Annual Activity	$ -	$ -	$ (3,000)	$ -	$ (26,606)	$ 56,035		$ (11,000)	
Estimated Ending Fund Balance	$ -	$ -	$ 88,661	$ 56,533	$ 90,870	$ 150,848		$ 72,264	
Restricted Fund Balance - Endowment									
Beginning Fund Balance	$ 54,036	$ 56,300	$ 56,300	$ 58,564	$ 58,564	$ 58,564		$ 58,564	
Annual Activity	$ 2,264	$ 2,264	$ -	$ -	$ -	$ -		$ -	
Estimated Ending Fund Balance	$ 56,300	$ 58,564	$ 56,300	$ 58,564	$ 58,564	$ 58,564		$ 58,564	
Total Fund Balance									
Beginning Fund Balance	$ 359,603	$ 407,914	$ 417,779	$ 452,192	$ 452,192	$ 425,586		$ 425,586	
Reclassified FB	$ -	$ -	$ -	$ -	$ -	$ -		$ -	
Annual Activity	$ 48,311	$ 44,278	$ (3,000)	$ 868,776	$ (26,606)	$ 56,035		$ (11,000)	
Estimated Ending Fund Balance	$ 407,914	$ 452,192	$ 414,779	$ 1,320,968	$ 425,586	$ 481,621		$ 414,586	

2018 Budget Expenditure Detail

Department: Library

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	$0
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	**$0**
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	Unexpected repairs to elevators, HVAC, HRU, roof, doors, plumbing, electrical, etc. **$8,000**
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Replacement equipment (monitors, keyboards, mice, RFID antennae, etc) **$1,000**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Posting jobs on ALA **$350**

-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	SCLS Technology fee- ILS, LO, EW $86,275 Bibliotheca service contract $24,800 General Heating & Cooling $5,800 Simplex Grinnell $3,720 Simplex dry sprinkler test $800 Kone Elevator; inspection & permits $7,300 QPS $1,295 Evanced $1,000 Wil Kil $550 Recruitment costs (drug screens, background checks) $1,390 (includes NP #10 & 11) Flexible spending account administration $100 WiLS strategic planning services $8,000 **$141,030**
-291	Contract Services- Performers/Presenters		Performers- youth services $2,500 Performers- adult services $1,000 Performers- Halloween Hunt $850 Performers- outreach $500 **$4,850**
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Office supplies $1,500 Postage $1,000 **$2,500**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	$0
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	$0
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	PLA WLA Local classes Webinars ($3,000 from FOFL) **$6,000**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	925 miles x $.54/mile **$500**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Gas, maintenance, and license fees for outreach van **$800**

-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	General library supplies $11,000 Halloween Hunt $2,000 Programming, adult $1,000 Programming, kids $3,000 Programming, outreach $3,000 ($4,500 from FOFL) **$20,000**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	Printing program materials, fliers, bookmarks, pamphlets. **$2,500**
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	Building maintenance supplies (hardware, ballasts, bulbs, building materials, etc.) **$5,000**
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	Gordon Flesh copier leases $21,000 Computer replacements $15,000 Furniture & carts $3,000 (from assigned fund balance) **$39,000**
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	Custodial supplies $7,000 **$7,000**
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	Moved to Technology Fund **$0**
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	MG&E $85,555 Utilities $3,100 **$88,655**
-387	Library Collections		Books, books on CD, Playaways, DVDs, music CDs, video games, etc. **$175,000**
-390	Other Operating Expense		Reimbursements for lost-paid-found items, items lost off the hold shelf, forwarding payments to other libraries. **$1,500**
-391	Dane County Library System		Payment for Fitchburg residents use of other libraries and central services. **$0**
-570 (transfer)	City technology allocation		Allocation from city technology fund based on number of users that access the technology infrastructure. **$54,005**
-590 (transfer)	Allocated Insurance		Library's share of the City's insurance cost including property, liability, and workers compensation. **$19,880**
-596	Unemployment Expense		Unemployment claims filed by former Library employees

5920-100 (transfer)	Administrative Fee		Transfer to General Fund for administrative services performed on behalf of the library including accounting, human resources, administration, salary and benefits for shared positions, etc. **$110,500**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee
N = New Position - Please indicate new proposal (NP) number
Please list all existing first, followed by new proposals for personnel
DEPARTMENT: Library

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Rawson, Wendy	Library Director	10/4/10	2,080			
	E	Hansen, Phil	Circulation Manager	4/18/11	2,080			
	E	Karow, Tegan	Adult/Technical Services Manager	7/10/14 (this position 06/20/17)	2,080			
	E	Powers, Tim	Youth Services Manager	5/26/11	2,080			
	E	Stippich, Lisa	Electronic Services Librarian	7/26/17	2,080			
	E	Bolchen, Tanya	Library Assistant III, Circulation	4/29/13	2,080			
	E	Witt, Kelly	Youth Services Librarian	10/27/14	2,080			
	E	Zimdars, Elizabeth	Outreach Librarian	7/18/16	2,080			
	E	Hernandez, Jamie	Youth Services Librarian	6/9/11			1,040	
	E	Swanson, Rebecca	Reference Librarian	2/5/13			1,040	
	E	Saylor, Erin	Reference Librarian	5/23/11			1,040	
	E	Liu, Kate	Administrative Assistant	5/9/11			1,040	
	E	Ott, Rachel	Library Assistant II, Adult Services	7/29/15 (this position			1,040	
	E	Mead, Molly	Library Assistant II, Adult Services	3/31/16			1,040	
		Total This Page			16,640	0	6,240	

2018 PERSONNEL SUMMARY

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Vacant	Library Assistant II, Youth Services	TBD			1,040	
	E	Lan, Elizabeth	Library Assistant II, Youth Services	6/6/11			1,040	
	E	Barber-Callaghan, Carly	Library Assistant II, Youth Services	1/3/17			520	
	E	Minor, Samantha	Library Assistant I, Circulation	10/3/16			1,040	
	E	Foster, Jennifer	Library Assistant I, Circulation	3/1/16			1,040	
	E	Dietrich, Jessie	Library Assistant I, Circulation	12/12/16			1,040	
	E	Preisler, Emily	Library Assistant I, Circulation	2/20/17			1,040	
10		Additional hrs, specific position to be converted TBD	Library Assistant III, Circulation	1/1/18	2,080		-1,040	
	E	Krause, Molly	Library Assistant I, Circulation LTE	6/20/17			520	
	E	Various (9–10)	Shelvers	Various			4,680*	
11		Various (6-8)	Outreach Program Assistants				550*	
11		Various (2-3)	Outreach Program Coordinators				320*	
		*Pool of hours						
		Total This Page			2,080	0	11,790	
		TOTAL ALL PAGES			18,720	0	18,030	

City of Fitchburg 2018 Operating Budget	Proposal # 10
Department:	Library
Position Title:	Library Assistant III
Brief Justification:	Current staffing levels in the Access Services department do not allow us to keep up with our current volume of work. In 2016 the library circulated 393,172 items, processed 737,985 returns, and welcomed 187,000 visitors. Even when the department is fully staffed, we struggle to cover vacations, sick leave and weekend coverage. Additionally, we have stacks maintenance tasks such as shifting and shelf reading 0that are currently not being done. These are tasks that we didn't need to do as a new library with a small collection, but which are now crucial as our collection grows and develops. We propose taking an existing position (Library Assistant I, .5 FTE) and turning it into a Library Assistant III (1.0 FTE).

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$48,030	$48,030	$	$
Non Personnel Recurring Costs	$-0-	$-0-	$	$
Non Personnel One-Time Costs	$290	$290	$	$
Total Year One Costs	$48,320	$48,320	$	$

Projected Cost Calculation Details

Hours	Annual Hours	+1,040 (total 2,080)	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	new -$18.24 old - $14.49	Source of Rate	Pay Plan new Grade D old Grade A	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Clerical
Uniforms	Initial Issue Uniform	$-0-	Annual Uniform Allowance	$-0-	Protective Gear/ PPE	$-0-
Misc.	Office Equipment	$-0-	Training	$-0-	Dues	$-0-
Technology	Computer	$-0-	Microsoft License	$-0-	Cell Phone	$-0-
HR	Recruitment	$200	Drug Test/ Background	$90	Position Classification	$-0-
Vehicles	Mileage	$-0-	Capital Cost Vehicle	$-0-	Operating Cost Vehicle	$-0-

City of Fitchburg 2018 Operating Budget	Proposal # 11
Department:	Library
Position Title:	Seasonal outreach program assistants
Brief Justification:	In 2017, our Outreach Librarian implemented summer programming in the Leopold Neighborhood. There was an overwhelmingly positive response from the community! However, the large turnout made it difficult to maintain our programming as it relied heavily on volunteers. Due to the high demand for activities/services geared towards youth and families, we would like to expand our summer programming to additional locations next year. Unfortunately, we would not be able to do so without dedicated library staff. We propose hiring seasonal program assistants and coordinators for the summer of 2018, which would be covered by a $10,000 donation from the Friends of the Fitchburg Library. Coordinators: 2 positions @ 20 hrs/wk * 8 weeks = 320 hrs Assistants: 6-8 positions with a pool of 550 hrs

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Donation	Other
Personnel Costs	$9,657	$	$9,657	$
Non Personnel Recurring Costs	$300	$	$300	$
Non Personnel One-Time Costs	$-0-	$	$-0-	$
Total Year One Costs	$9,957	$	$9,957	$

Projected Cost Calculation Details

Hours	Annual Hours	Coordinator 320 Assistant 550	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	Coordinator $11.50 Assistant $9.00	Source of Rate	LTE Pay Schedule	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	None	Health Insurance	None	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	None	Annual Uniform Allowance	None	Protective Gear/ PPE	None
Misc.	Office Equipment	None	Training	None	Dues	None
Technology	Computer	None	Microsoft License	None	Cell Phone	None
HR	Recruitment	$200	Drug Test/ Background	$10 each $100 total	Position Classification	$-0-
Vehicles	Mileage	None	Capital Cost Vehicle	$-0-	Operating Cost Vehicle	$-0-

2018 PROPOSED

FINANCE

FINANCE

INTERDEPARTMENTAL, TRANSFERS

REVENUES

GRANT FUND (Fund 200)

DEBT SERVICE (Fund 300)

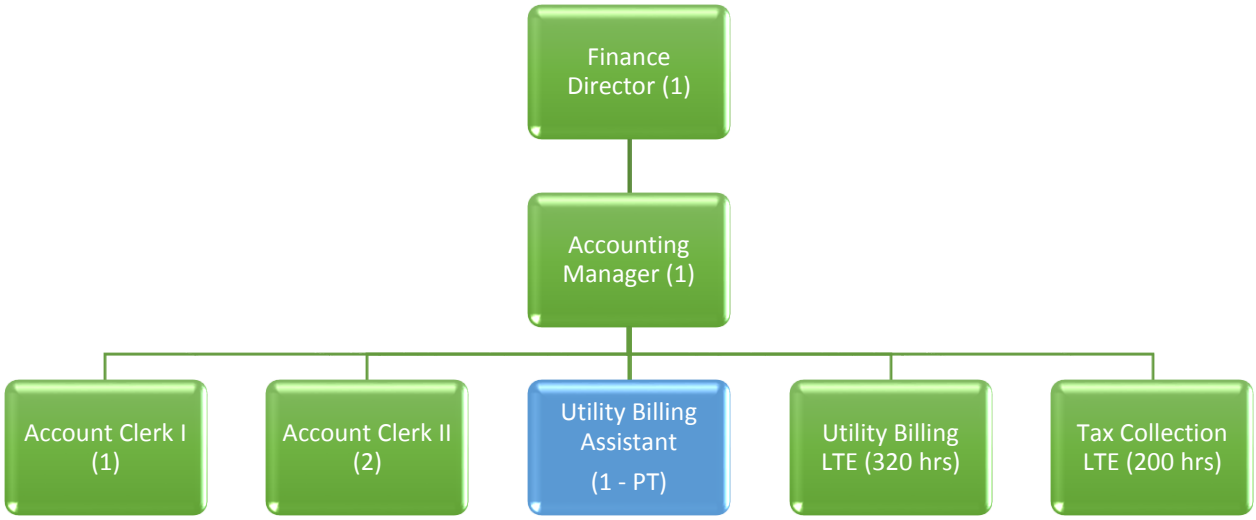
CAPITAL PROJECTS (Fund 400)

TIDs (Funds 404-410)

INSURANCE (Fund 710)

Department Mission:

To be accountable to the citizens of the City of Fitchburg and others for the proper accounting of their tax and other remittances to the City government. To ensure the City's long-term fiscal sustainability by implementing sound accounting and budgeting practices and promoting financial stewardship and safekeeping of City assets. To provide responsive financial management support services to the City Council, the City Administrator, and all City departments to assist in responsible decision making.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager [a]	-	1.00	1.00	1.00	1.00
Utility Billing Supervisor [a]	1.00	-	-	-	-
Account Clerk II	2.00	2.00	2.00	2.00	2.00
Account Clerk I	-	1.00	1.00	1.00	1.00
Utility Billing Specialist	1.00	-	-	-	-
Utility Billing Assistant	-	-	-	-	.5
Utility Billing LTE			.15	.15	.15
Tax Collection LTE			.10	.10	.10
Fire Department Business Manager [b]	1.00	1.00	1.00	1.00	-

(a) Department re-organization approved by Personnel Committee March 2015.
(b) Fire Department Business Manager assigned to Finance Department between 2013 and 2016. Other years assigned to Fire Department.

Major Responsibilities & Services Provided:

- Ensuring that bills incurred by the various departments are paid efficiently and in accordance with City policies.
- Collecting, depositing, recording, and investing cash receipts, including property taxes.
- Billing utility and other customers and pursuing collection activities when needed.
- Making sure payroll and all the associated employer related payments are paid accurately and on time.
- Coordinating the annual operating budget process.
- Monitoring debt issuance, payments, and continuing disclosure requirements.
- Reporting to departments, elected officials, citizens, and other interested parties about the financial status of the City.

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Credit Rating – GO Debt	Aa1	Aa1	Aa1	Aa1	Aa1
Debt Issued	-	$8.3 m	$9.7 m	$9.1 m	$8.0
GFOA Certificate of Achievement	No	Yes	TBD	Yes	Yes
Tax Bills Issued	8,399	8,393	8,212	8,300	8,700
Total Tax Roll (year collected)	$63.9 m	$64.2 m	$67.3 m	$70.6 m	$70.0 m
Utility Customers	6,404	6,464	6,526	6,600	7,000
Utility Billing Payments	25,320	25,241	24,588	25,000	26,000
Payroll Transactions	7,732	7,671	7,981	8,000	8,000
% Direct Deposit	94%	95%	96%	96%	96%
Accounts Payable Checks	4,822	3,730	1,905	1,900	1,900
P-Card Transactions	-	1,792	4,479	4,500	4,500
P-Card Rebate (3/1 – 2/28 cycle)	-	-	$32,809	$54,642	$43,150
Special Assessment Letters Issued	412	554	506	800	825

(a) Purchasing card program implemented in 2015 with a pilot program. City-wide implementation in 2016.

Significant Accomplishments in 2017:

- Closure and final audit for TID #7 (North Fish Hatchery) and TID #8 (Brown Business Park).
- Implementation of new state requirements for TID and room tax reporting.
- Completion of utility meter change-out program that began in November 2012.
- Analysis of and final reporting for 2012 debt issuances for IRS arbitrage purposes.
- Implementation of new timesheet for utility, parks, and public work crews to begin tracking actual time spent by department.
- Review of timekeeping vendors and pilot implementation of electronic timesheet software.
- Expansion from five-year to ten-year capital improvement plan (CIP).
- Implementation of budget document improvements.
- Reviewed and revised Finance ordinances for consistency with other requirements such as public construction purchasing and uniform grant guidance requirements.
- Implementation of new grant fund to improve tracking of specific grant and donation receipts and related purchases.

New Initiatives for 2018:

- Complete implementation of timekeeping software as well as transitioning to integrated payroll software.
- Analysis of and final reporting for 2013 debt issuances for IRS arbitrage purposes.
- Evaluate sewer utility rates to ensure sufficient to cover internal costs as well as pass-through MMSD costs.
- Assist in the evaluation of stormwater utility rates to ensure sufficient to cover administrative, operating, and capital costs.
- Review all capital projects for final close-out.
- Review de-centralized cash receipting processes for efficiency and effectiveness.
- Participate in single audit as required for large federal grant awards received in 2017.

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$260,203	$266,286	$126,038	$268,928	$279,372	$13,086
Contractual Services	52,387	57,760	32,965	57,760	106,660	48,900
Operating Expenses	9,786	16,380	5,583	15,480	17,090	710
Allocated Benefits	10,075	9,910	4,955	9,910	13,125	3,215
Transfers to Other Funds	-	-	-	-	-	-
Total	$332,451	$350,336	$169,541	$352,078	$416,247	$65,911

Significant Budget Changes from 2017 to 2018:

- Addition of on-going monthly and annual charges for new timekeeping and payroll system.
- Revised special assessment letter user fee.
- Increased audit costs: 2.5% increase per RFP for base service; additional $5,000 for anticipated single audit to be required for 2017.
- Increased mileage to attend "free" training offered through the City's insurance provider.
- New part-time utility billing clerk (NP# 7)

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-4111-000	LOCAL PROPERTY TAXES	$ 12,350,943	$ 12,508,311	$ 12,832,472	$ 13,009,594	$ 13,774,091	$ 12,895,082	$ 14,279,560	$ 14,279,560	$ 14,279,560	$ 14,840,144	$ 16,466	$ 14,856,610	$ 577,050	4.0%
100-4111-100	OMITTED TAXES	$ -	$ 1,723	$ 3,665	$ -	$ 3,647	$ 1,807	$ 4,650	$ 4,652	$ 4,652	$ -	$ -	$ -	$ (4,650)	-100.0%
100-4111-999	BAD DEBT EXPENSE - DEL PP TAX	$ -	$ (25,231)	$ (22,076)	$ (18,094)	$ (6,374)	$ (14,355)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4114-000	MOBILE HOME/MISC TAXES	$ 4,257	$ 4,571	$ 4,424	$ 4,191	$ 4,287	$ 4,346	$ 4,200	$ 2,809	$ 4,399	$ 4,500	$ -	$ 4,500	$ 300	7.1%
100-4121-000	HOTEL ROOM TAX - GENERAL FUND	$ 22,560	$ 24,059	$ 25,110	$ 27,788	$ 28,444	$ 25,592	$ 27,300	$ 5,306	$ 27,300	$ 34,300	$ -	$ 34,300	$ 7,000	25.6%
100-4131-000	TAX EQUIVALENT-UTILITY	$ 561,987	$ 604,840	$ 589,951	$ 617,201	$ 637,823	$ 602,360	$ 615,000	$ 318,912	$ 650,000	$ 655,000	$ -	$ 655,000	$ 40,000	6.5%
100-4180-000	INTEREST ON DELINQUENT PP TAX	$ 13,555	$ 8,370	$ 4,258	$ 6,739	$ 6,231	$ 7,831	$ 4,250	$ 3,914	$ 4,250	$ 4,250	$ -	$ 4,250	$ -	0.0%
100-4180-100	USE VALUE PENALTIES-CITY SHARE	$ -	$ -	$ -	$ 18,811	$ 13,210	$ 6,404	$ 17,835	$ 16,425	$ 17,835	$ 13,690	$ -	$ 13,690	$ (4,145)	-23.2%
100-4180-200	INTEREST ON DELINQ ROOM TAX	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ (2,000)	-100.0%
100-4190-000	CHARGEBACK OF REFUNDED TAXES	$ 35,700	$ 19,088	$ -	$ -	$ -	$ 10,958	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4321-200	FEDERAL DISASTER GRANTS	$ -	$ -	$ -	$ -	$ 5,212	$ 1,042	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4321-500	OTHER FED LAW ENFORCE GRANT	$ -	$ -	$ 1,343	$ 4,025	$ -	$ 1,074	$ -	$ 2,896	$ 2,896	$ -	$ -	$ -	$ -	100.0%
100-4330-000	FEDERAL LAND AIDS	$ 2,496	$ 1,623	$ 1,904	$ 1,782	$ 1,874	$ 1,936	$ 1,800	$ -	$ 2,125	$ 1,800	$ -	$ 1,800	$ -	0.0%
100-4341-000	STATE SHARED REVENUES	$ 476,906	$ 474,662	$ 470,145	$ 487,960	$ 493,716	$ 480,678	$ 488,000	$ -	$ 488,957	$ 488,000	$ -	$ 488,000	$ -	0.0%
100-4342-000	FIRE INSURANCE TAXES (2% DUES)	$ 83,506	$ 84,114	$ 98,833	$ 97,239	$ 106,652	$ 94,069	$ 106,650	$ 114,762	$ 114,762	$ 114,750	$ -	$ 114,750	$ 8,100	7.6%
100-4351-400	STATE GRANT POLICE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,085	$ 69,200	$ -	$ 69,200	$ 69,200	100.0%
100-4353-000	STATE HIGHWAY AIDS	$ 810,923	$ 931,896	$ 1,071,681	$ 1,232,433	$ 1,417,298	$ 1,092,846	$ 1,604,000	$ 800,735	$ 1,601,470	$ 1,700,000	$ -	$ 1,700,000	$ 96,000	6.0%
100-4354-000	COMPUTER AID	$ 149,120	$ 160,621	$ 205,722	$ 159,436	$ 167,337	$ 168,447	$ 190,000	$ -	$ 190,000	$ 190,000	$ -	$ 190,000	$ -	0.0%
100-4361-000	PAYMENTS FOR MUNICIPAL SERVICE	$ 64,497	$ 49,975	$ 49,632	$ 49,969	$ 39,911	$ 50,797	$ 42,715	$ -	$ 40,000	$ 40,000	$ -	$ 40,000	$ (2,715)	-6.4%
100-4362-000	STATE LAND AIDS	$ 23,288	$ 23,054	$ 24,169	$ 24,700	$ 25,856	$ 24,213	$ 25,800	$ 29,020	$ 29,020	$ 29,000	$ -	$ 29,000	$ 3,200	12.4%
100-4374-000	SENIOR REIMBURSEMENTS-COUNTY	$ 31,853	$ 40,613	$ 41,384	$ 48,173	$ 56,404	$ 43,685	$ 58,500	$ 3,571	$ 57,500	$ 65,000	$ -	$ 65,000	$ 6,500	11.1%
100-4375-000	DARE POLICE GRANT	$ 403	$ -	$ -	$ -	$ -	$ 81	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4376-000	OTHER POLICE GRANTS	$ 41,688	$ 20,891	$ 34,006	$ 18,255	$ 21,835	$ 27,335	$ -	$ 1,031	$ 9,000	$ -	$ -	$ -	$ -	100.0%
100-4377-100	MISC COUNTY GRANTS	$ 18,433	$ 15,329	$ 20,918	$ 22,176	$ 8,638	$ 17,099	$ 10,750	$ 2,473	$ 13,250	$ 10,750	$ -	$ 10,750	$ -	0.0%
100-4410-000	BUSINESS & OCCUPATIONAL LIC	$ 36,970	$ 38,075	$ 44,010	$ 53,784	$ 43,348	$ 43,237	$ 43,070	$ 48,554	$ 43,704	$ 33,425	$ -	$ 33,425	$ (9,645)	-22.4%
100-4420-000	NON BUSINESS LICENSES	$ 7,054	$ 12,738	$ 9,951	$ 10,101	$ 10,371	$ 10,043	$ 9,630	$ 6,376	$ 8,500	$ 9,630	$ -	$ 9,630	$ -	0.0%
100-4430-000	BLDG PERMIT & INSPECTION FEES	$ 297,363	$ 342,937	$ 355,781	$ 561,311	$ 410,882	$ 393,655	$ 300,000	$ 181,535	$ 330,000	$ 300,000	$ -	$ 300,000	$ -	0.0%
100-4440-000	ZONING PERMITS & FEES	$ 199,738	$ 161,485	$ 191,580	$ 243,300	$ 326,162	$ 224,453	$ 115,000	$ 72,977	$ 90,000	$ 90,000	$ -	$ 90,000	$ (25,000)	-21.7%
100-4490-000	OTHER REGULATION & COMPLIANCE	$ 12,836	$ 17,075	$ 14,878	$ 23,107	$ 30,999	$ 19,779	$ 15,000	$ 16,055	$ 17,000	$ 9,640	$ -	$ 9,640	$ (5,360)	-35.7%
100-4510-000	LAW & ORDINANCE VIOLATIONS	$ 585,457	$ 285,783	$ 333,701	$ 277,422	$ 233,076	$ 343,088	$ 275,000	$ 192,965	$ 275,000	$ 296,000	$ -	$ 296,000	$ 21,000	7.6%
100-4510-100	YEAR END RECEIVABLE ADJUSTMENT	$ -	$ 220,522	$ 78,157	$ 37,096	$ (10,118)	$ 65,131	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4610-100	GENERAL GOVERNMENT CHARGES	$ 12,516	$ 14,922	$ 13,399	$ 16,520	$ 14,596	$ 14,391	$ 13,000	$ 9,052	$ 13,500	$ 14,000	$ -	$ 14,000	$ 1,000	7.7%
100-4621-100	PUBLIC SAFETY CHARGES	$ 27,454	$ 29,184	$ 32,131	$ 25,433	$ 23,914	$ 27,623	$ 22,000	$ 9,397	$ 25,000	$ 25,000	$ -	$ 25,000	$ 3,000	13.6%
100-4631-100	ENGINEERING CHARGES TO OTHERS	$ 65,180	$ 10,596	$ 12,124	$ 5,208	$ 15,816	$ 21,785	$ 15,000	$ 6,759	$ 15,000	$ 15,000	$ -	$ 15,000	$ -	0.0%
100-4633-000	RIDE SHARE FARES	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,000	$ -	$ 16,000	$ 16,000	$ -	$ 16,000	$ -	0.0%
100-4672-100	RECREATION FEES	$ 150,724	$ 145,909	$ 156,123	$ 157,306	$ 173,106	$ 156,634	$ 145,000	$ 107,364	$ 165,000	$ 165,000	$ -	$ 165,000	$ 20,000	13.8%
100-4672-200	PARK SHELTER RENTAL FEES	$ 19,334	$ 21,306	$ 31,855	$ 33,900	$ 35,661	$ 28,411	$ 37,500	$ 27,847	$ 37,000	$ 37,000	$ -	$ 37,000	$ (500)	-1.3%
100-4672-300	SENIOR PROGRAM FEES	$ 14,686	$ 15,606	$ 20,502	$ 22,992	$ 49,718	$ 24,701	$ 34,000	$ 25,352	$ 50,000	$ 50,000	$ -	$ 50,000	$ 16,000	47.1%
100-4672-301	SENIOR ROOM FEES	$ -	$ -	$ -	$ -	$ 76	$ 15	$ -	$ 833	$ 1,400	$ 1,400	$ -	$ 1,400	$ 1,400	100.0%
100-4690-000	OTHER PUBLIC CHGS FOR SERVICE	$ 2,950	$ 2,324	$ 2,391	$ 6,699	$ 254	$ 2,924	$ -	$ 160	$ 459	$ 300	$ -	$ 300	$ 300	100.0%
100-4730-101	REIMB FOR SYS ADMIN-MPSISC	$ 103,748	$ 78,246	$ 87,245	$ 78,910	$ -	$ 69,630	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4730-102	DANECOM REIMBURSEMENT	$ -	$ -	$ -	$ 1,992	$ 1,992	$ 797	$ 15,240	$ 15,240	$ 15,240	$ 16,140	$ -	$ 16,140	$ 900	5.9%
100-4740-100	ADMIN CHARGES TO UTILITIES	$ 70,000	$ 70,000	$ 71,796	$ 73,900	$ 61,580	$ 69,455	$ 69,500	$ 34,750	$ 69,600	$ 79,900	$ -	$ 79,900	$ 10,400	15.0%
100-4740-207	ADMIN FEE-CABLE	$ 16,463	$ 21,100	$ 21,649	$ 22,200	$ 16,640	$ 19,610	$ 19,500	$ 9,750	$ 19,300	$ 19,600	$ -	$ 19,600	$ 100	0.5%
100-4740-250	ADMINSTRATIVE CHGS TO LIBRARY	$ 90,040	$ 91,900	$ 94,200	$ 110,000	$ 95,420	$ 96,312	$ 108,200	$ 54,100	$ 108,200	$ 110,500	$ -	$ 110,500	$ 2,300	2.1%
100-4740-401	CEMETERY ADMIN & MAINT REIMB	$ 30	$ 30	$ 30	$ 30	$ -	$ 24	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4810-100	INTEREST ON TEMP INVESTMENTS	$ 178,460	$ 106,746	$ 133,677	$ 107,195	$ 107,847	$ 126,785	$ 100,000	$ 167,250	$ 100,000	$ 100,000	$ -	$ 100,000	$ -	0.0%
100-4810-101	INTEREST ON INTERNAL ADVANCE	$ -	$ -	$ -	$ 5,958	$ 984	$ 1,388	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4810-102	ADJ INVEST TO MARKET	$ (11,774)	$ (177,276)	$ 147,608	$ 11,987	$ (6,981)	$ (7,287)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4810-103	MCF Endowment Investment Earn	$ -	$ -	$ 3,136	$ (1,006)	$ 2,946	$ 1,015	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4810-200	INTEREST ON DELINQ S/A & ACCTS	$ 7,938	$ 4,427	$ 926	$ 1,518	$ 724	$ 3,107	$ 500	$ 112	$ 500	$ 500	$ -	$ 500	$ -	0.0%
100-4810-300	OTHER INTEREST REVENUE	$ 3,556	$ 22	$ 3	$ 263	$ 1,005	$ 970	$ -	$ 7	$ 7	$ -	$ -	$ -	$ -	100.0%
100-4820-200	BUILDING RENTALS	$ 16,240	$ 4,522	$ 12,082	$ 15,239	$ 19,785	$ 13,574	$ 27,627	$ 6,044	$ 22,000	$ 22,000	$ -	$ 22,000	$ (5,627)	-20.4%
100-4820-300	EMS RENTAL - FIRE STATION #2	$ 5,195	$ 4,677	$ 4,334	$ 3,888	$ -	$ 3,619	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4820-400	TOWER LEASE-FIRE STATION #1	$ 15,876	$ 15,876	$ 18,240	$ 18,240	$ -	$ 13,646	$ 18,240	$ -	$ -	$ -	$ -	$ -	$ (18,240)	-100.0%
100-4830-100	LAND SALES	$ -	$ 14,420	$ -	$ -	$ -	$ 2,884	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4830-200	SR SUBSCRIPTIONS & AD SALES	$ 1,849	$ 2,420	$ 4,599	$ 4,082	$ 952	$ 2,780	$ 2,300	$ 1,568	$ 1,900	$ 1,900	$ -	$ 1,900	$ (400)	-17.4%
100-4830-300	RECREATION SPONSORSHIPS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 450	$ 450	$ -	$ -	$ -	$ -	100.0%
100-4830-500	MAINT FACILITY REIMB UD#1	$ 1,027	$ 824	$ 1,860	$ 1,257	$ 1,309	$ 1,255	$ 1,000	$ 335	$ 1,000	$ 1,000	$ -	$ 1,000	$ -	0.0%
100-4830-600	SUD REIMBURSEMENT FOR HWY WORK	$ 73,039	$ 68,476	$ 43,974	$ 54,816	$ 61,098	$ 60,281	$ 45,000	$ -	$ -	$ 45,000	$ -	$ 45,000	$ -	0.0%
100-4850-000	DONATIONS	$ 685	$ 1,864	$ 2,755	$ 3,363	$ 7,597	$ 3,253	$ 5,000	$ 3,100	$ 7,600	$ 7,600	$ -	$ 7,600	$ 2,600	52.0%
100-4850-200	SR CENTER MEALS DONATIONS	$ -	$ -	$ -	$ 1,000	$ -	$ 200	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ 12,023	$ 2,405	$ 15,000	$ 19,610	$ 19,610	$ 15,000	$ -	$ 15,000	$ -	0.0%
100-4875-001	MCF Grants/Endowment Contrib	$ -	$ -	$ 50,118	$ 1,290	$ -	$ 10,282	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4890-000	MISCELLANEOUS INCOME	$ 9,860	$ 7,732	$ 3,038	$ 832	$ 11,976	$ 6,688	$ 5,500	$ 477	$ 5,865	$ 5,865	$ -	$ 5,865	$ 365	6.6%
100-4890-100	WORKER'S COMP REIMBURSEMENT	$ 24,488	$ 507	$ -	$ -	$ 863	$ 5,172	$ -	$ 6,328	$ 10,000	$ -	$ -	$ -	$ -	100.0%
100-4890-300	WPRA TICKET COMMISSION	$ 324	$ 187	$ 210	$ 132	$ 110	$ 193	$ 100	$ 24	$ 100	$ 100	$ -	$ 100	$ -	0.0%
100-4890-400	REFUND PRIOR YR EXP/INS REBATE	$ 107,820	$ 110,214	$ 48,924	$ 50,634	$ 49,607	$ 73,440	$ 49,300	$ -	$ -	$ -	$ -	$ -	$ (49,300)	-100.0%
100-4890-500	INSURANCE RECOVERIES	$ 7,684	$ 44,103	$ 35,795	$ 1,038	$ -	$ 17,724	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-4890-550	ACCIDENT RECOVERIES	$ -	$ -	$ -	$ 30,448	$ 21,444	$ 10,378	$ 20,000	$ 3,071	$ 10,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
100-4890-600	SALE OF FIXED ASSETS	$ 1,212	$ 28,194	$ 7,613	$ 6,417	$ 8,318	$ 10,351	$ -	$ 495	$ 495	$ -	$ -	$ -	$ -	100.0%
100-4922-225	TRANSFER FROM CEDA	$ 42,440	$ 42,440	$ 44,180	$ 54,261	$ 54,867	$ 47,638	$ 53,241	$ 26,621	$ 53,241	$ 46,055	$ -	$ 46,055	$ (7,186)	-13.5%
100-4922-300	TRANSFER BRUSH COLLECTION REIM	$ 18,000	$ 18,000	$ 19,643	$ 20,000	$ 20,000	$ 19,129	$ 20,000	$ 10,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	0.0%
100-4922-320	REIMBURSEMENT FROM TIF	$ 75,431	$ 23,400	$ 58,651	$ 44,963	$ 33,059	$ 47,101	$ 45,000	$ 7,830	$ 15,660	$ 20,000	$ -	$ 20,000	$ (25,000)	-55.6%
100-4930-100	FUND BAL APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ 359,615	$ -	$ 359,615	$ 420,000	$ -	$ 420,000	$ 60,385	16.8%
	Total Revenues & Other Financing Sources	**$ 16,984,008**	**$ 16,850,022**	**$ 17,670,410**	**$ 18,011,404**	**$ 18,749,118**	**$ 17,652,992**	**$ 19,503,073**	**$ 16,658,454**	**$ 19,493,007**	**$ 20,273,939**	**$ 16,466**	**$ 20,290,405**	**$ 787,332**	**4.0%**

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5152-110	SALARIES & WAGES - FINANCE	$ 170,304	$ 181,902	$ 172,572	$ 181,038	$ 186,811	$ 178,525	$ 188,942	$ 88,148	$ 191,961	$ 195,686	$ 3,913	$ 199,599	$ 10,657	5.6%
100-5152-115	OVERTIME WAGES	$ 9	$ -	$ -	$ 291	$ 6	$ 61	$ 385	$ -	$ 386	$ 391	$ 8	$ 399	$ 14	3.6%
100-5152-120	PT/LTE/SEASONAL WAGES	$ -	$ -	$ -	$ 1,073	$ 2,153	$ 645	$ 2,500	$ 1,456	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	0.0%
100-5152-130	DIRECT FRINGE BENEFITS	$ 28,322	$ 26,062	$ 25,094	$ 25,873	$ -	$ 21,070	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5152-131	FICA	$ -	$ -	$ -	$ -	$ 13,922	$ 2,784	$ 14,782	$ 6,688	$ 15,013	$ 15,304	$ 300	$ 15,604	$ 822	5.6%
100-5152-132	WRS	$ -	$ -	$ -	$ -	$ 12,432	$ 2,486	$ 12,969	$ 6,089	$ 13,174	$ 13,236	$ 262	$ 13,498	$ 529	4.1%
100-5152-135	LONGEVITY BENEFIT	$ 2,070	$ 1,170	$ 1,260	$ 1,350	$ 1,321	$ 1,434	$ 1,395	$ 1,395	$ 1,395	$ 1,469	$ -	$ 1,469	$ 74	5.3%
100-5152-160	HEALTH INS	$ 27,652	$ 36,181	$ 35,476	$ 33,111	$ 39,693	$ 34,423	$ 40,496	$ 20,248	$ 40,496	$ 41,140	$ -	$ 41,140	$ 644	1.6%
100-5152-161	LIFE INS	$ 461	$ 525	$ 659	$ 564	$ 432	$ 528	$ 383	$ 221	$ 389	$ 503	$ 10	$ 513	$ 130	33.9%
100-5152-162	DISABILITY INS	$ 166	$ -	$ -	$ -	$ -	$ 33	$ 820	$ -	$ -	$ 841	$ 15	$ 856	$ 36	4.4%
100-5152-163	DENTAL INS	$ 2,085	$ 2,635	$ 2,067	$ 2,991	$ 3,434	$ 2,642	$ 3,614	$ 1,793	$ 3,614	$ 3,794	$ -	$ 3,794	$ 180	5.0%
	Personnel Costs Total	**$ 231,069**	**$ 248,475**	**$ 237,128**	**$ 246,291**	**$ 260,204**	**$ 244,633**	**$ 266,286**	**$ 126,038**	**$ 268,928**	**$ 274,864**	**$ 4,508**	**$ 279,372**	**$ 13,086**	**4.9%**
100-5152-210	PROFESSIONAL SERVICES	$ -	$ 3,000	$ -	$ -	$ -	$ 600	$ 12,000	$ -	$ 12,000	$ 15,000	$ -	$ 15,000	$ 3,000	25.0%
100-5152-212	AUDIT & FINANCIAL CONSULTING	$ 36,621	$ 35,793	$ 36,543	$ 34,872	$ 39,583	$ 36,682	$ 32,500	$ 26,769	$ 32,500	$ 38,300	$ -	$ 38,300	$ 5,800	17.8%
100-5152-245	COMPUTER RELATED - REP & MAINT	$ 9,992	$ 9,086	$ 11,831	$ 13,994	$ 11,982	$ 11,377	$ 12,260	$ 6,196	$ 12,260	$ 52,260	$ -	$ 52,260	$ 40,000	326.3%
100-5152-290	OTHER CONTRACTUAL	$ -	$ -	$ 1,810	$ 1,085	$ 822	$ 743	$ 1,000	$ -	$ 1,000	$ 1,100	$ -	$ 1,100	$ 100	10.0%
	Contractual Services Total	**$ 46,613**	**$ 47,879**	**$ 50,184**	**$ 49,951**	**$ 52,387**	**$ 49,403**	**$ 57,760**	**$ 32,965**	**$ 57,760**	**$ 106,660**	**$ -**	**$ 106,660**	**$ 48,900**	**84.7%**
100-5152-310	OFFICE SUPPLIES & POSTAGE	$ 5,918	$ 5,535	$ 6,445	$ 5,555	$ 4,289	$ 5,548	$ 5,850	$ 888	$ 4,950	$ 5,700	$ -	$ 5,700	$ (150)	-2.6%
100-5152-320	PUBLICATIONS, DUES & SUBSCRIPT	$ -	$ -	$ 264	$ 570	$ 759	$ 319	$ 700	$ 675	$ 700	$ 835	$ -	$ 835	$ 135	19.3%
100-5152-325	TRAINING & TRAVEL	$ 894	$ 793	$ 772	$ 2,407	$ 2,643	$ 1,502	$ 6,025	$ 3,478	$ 5,525	$ 6,200	$ -	$ 6,200	$ 175	2.9%
100-5152-326	TUITION REIMBURSEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200	$ -	$ 1,200	$ 1,200	$ -	$ 1,200	$ -	0.0%
100-5152-330	VEHICLE USE REIMBURSEMENT	$ -	$ 148	$ -	$ 79	$ 300	$ 105	$ 305	$ 314	$ 805	$ 805	$ -	$ 805	$ 500	163.9%
100-5152-340	OPERATING MATERIALS & SUPPLIES	$ 2,388	$ 2,593	$ 1,873	$ 1,992	$ 1,795	$ 2,128	$ 2,300	$ 228	$ 2,300	$ 2,350	$ -	$ 2,350	$ 50	2.2%
100-5152-355	EQUIPMENT OPERATING EXPENSE	$ -	$ 3,251	$ -	$ -	$ -	$ 650	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Operating Exp Total	**$ 9,200**	**$ 12,320**	**$ 9,354**	**$ 10,603**	**$ 9,786**	**$ 10,253**	**$ 16,380**	**$ 5,583**	**$ 15,480**	**$ 17,090**	**$ -**	**$ 17,090**	**$ 710**	**4.3%**
100-5152-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 10,075	$ 2,015	$ 9,910	$ 4,955	$ 9,910	$ 10,790	$ -	$ 10,790	$ 880	8.9%
100-5152-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,335	$ -	$ 2,335	$ 2,335	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,075**	**$ 2,015**	**$ 9,910**	**$ 4,955**	**$ 9,910**	**$ 13,125**	**$ -**	**$ 13,125**	**$ 3,215**	**32.4%**
	Finance Total	**$ 286,882**	**$ 308,674**	**$ 296,666**	**$ 306,845**	**$ 332,452**	**$ 610,593**	**$ 350,336**	**$ 169,541**	**$ 352,078**	**$ 411,739**	**$ 4,508**	**$ 416,247**	**$ 65,911**	**18.8%**
100-5190-130	DIRECT FRINGE-RETIREMENT PAYS	$ 1,260	$ 2,104	$ 2,046	$ 3,816	$ -	$ 1,845	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-131	FICA	$ -	$ -	$ -	$ -	$ 5,407	$ 1,081	$ 5,325	$ 4,503	$ 8,510	$ 11,470	$ -	$ 11,470	$ 6,145	115.4%
100-5190-132	WRS	$ -	$ -	$ -	$ -	$ 131	$ 26	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-181	PAY FOR PERFORMANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ 52,748	$ -	$ -	$ 59,589	$ 1,302	$ 60,891	$ 8,143	15.4%
100-5190-189	EMPLOYEE RETIREMENT RESERVE	$ 16,465	$ 25,780	$ 24,144	$ 47,117	$ 79,049	$ 38,511	$ 69,600	$ 58,865	$ 110,923	$ 149,000	$ -	$ 149,000	$ 79,400	114.1%
	Personnel Costs Total	**$ 17,725**	**$ 27,884**	**$ 26,190**	**$ 50,933**	**$ 84,587**	**$ 41,464**	**$ 127,673**	**$ 63,368**	**$ 119,433**	**$ 220,059**	**$ 1,302**	**$ 221,361**	**$ 93,688**	**73.4%**
100-5190-210	PROFESSIONAL SERVICES	$ 56,250	$ 45,000	$ 47,500	$ 50,000	$ 60,000	$ 51,750	$ 60,000	$ 5,600	$ 60,000	$ 60,000	$ (60,000)	$ -	$ (60,000)	-100.0%
100-5190-255	DEBT COLLECTION EXPENSE	$ 5,526	$ 5,686	$ 3,267	$ 4,381	$ 2,779	$ 4,328	$ 4,000	$ 608	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
	Contractual Services Total	**$ 61,776**	**$ 50,686**	**$ 50,767**	**$ 54,381**	**$ 62,779**	**$ 56,078**	**$ 64,000**	**$ 6,208**	**$ 64,000**	**$ 64,000**	**$ (60,000)**	**$ 4,000**	**$ (60,000)**	**-93.8%**
100-5190-310	OFFICE SUPPLIES - INTERDEPT	$ 15,613	$ 15,294	$ 11,846	$ 11,661	$ 11,400	$ 13,163	$ 14,000	$ 4,354	$ 14,000	$ 14,000	$ -	$ 14,000	$ -	0.0%
100-5190-311	POSTAGE CLEARING - INTERDEPT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 382	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-349	LOSS PD BY INSURANCE RECOVERY	$ 41,388	$ 4,955	$ 35,795	$ 1,933	$ -	$ 16,814	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5190-380	EMPLOYEE RECOG & MEMORIALS	$ 2,864	$ 2,956	$ 3,343	$ 3,247	$ 3,437	$ 3,169	$ 4,250	$ 100	$ 4,250	$ 4,250	$ -	$ 4,250	$ -	0.0%
	Operating Exp Total	**$ 59,865**	**$ 23,205**	**$ 50,984**	**$ 16,841**	**$ 14,837**	**$ 33,146**	**$ 18,250**	**$ 4,836**	**$ 18,250**	**$ 18,250**	**$ -**	**$ 18,250**	**$ -**	**0.0%**
100-5190-730	ILLEGAL TAXES, REFUND OF TAXES	$ 47,661	$ 30,582	$ 15,486	$ 38,367	$ 19,899	$ 30,399	$ -	$ 3,772	$ 35,707	$ -	$ -	$ -	$ -	100.0%
100-5190-735	SPECIAL ASSESSMENTS-CITY	$ 293	$ -	$ 43	$ 43	$ 26	$ 81	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Refund of Taxes Total	**$ 47,954**	**$ 30,582**	**$ 15,529**	**$ 38,410**	**$ 19,925**	**$ 30,480**	**$ -**	**$ 3,772**	**$ 35,707**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
100-5190-900	CONTINGENCY - UNDESIGNATED	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,500	$ -	$ -	$ 12,500	$ -	$ 12,500	$ -	0.0%
100-5190-990	PRIOR YEAR EXPENSE	$ 52,401	$ 14,011	$ 1,953	$ 2	$ -	$ 13,673	$ -	$ 12,462	$ 12,462	$ -	$ -	$ -	$ -	100.0%
100-5190-991	BAD DEBT EXPENSE	$ 358,639	$ 233,420	$ 140,492	$ 60,126	$ 18,088	$ 162,153	$ 3,000	$ 1,162	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
	Miscellaneous Costs Total	**$ 411,040**	**$ 247,431**	**$ 142,445**	**$ 60,128**	**$ 18,088**	**$ 175,826**	**$ 15,500**	**$ 13,624**	**$ 15,462**	**$ 15,500**	**$ -**	**$ 15,500**	**$ -**	**0.0%**
	Interdepartmental Other Total	**$ 598,360**	**$ 379,788**	**$ 285,915**	**$ 220,693**	**$ 200,216**	**$ 336,994**	**$ 225,423**	**$ 91,808**	**$ 252,852**	**$ 317,809**	**$ (58,698)**	**$ 259,111**	**$ 33,688**	**14.9%**
100-5920-954	OTHER TRANS TO FUND 400	$ -	$ 230,400	$ -	$ -	$ 1,067,195	$ 259,519	$ 359,615	$ 7,500	$ 359,615	$ 420,000	$ -	$ 420,000	$ 60,385	16.8%
100-5920-960	TRANSFER TO CEDA	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 50,000	$ (50,000)	$ -	$ (50,000)	-100.0%
	Miscellaneous Costs Total	**$ -**	**$ 230,400**	**$ -**	**$ -**	**$ 1,067,195**	**$ 259,519**	**$ 409,615**	**$ 7,500**	**$ 409,615**	**$ 470,000**	**$ (50,000)**	**$ 420,000**	**$ 10,385**	**2.5%**
	Transfers to Other Funds Total	**$ -**	**$ 230,400**	**$ -**	**$ -**	**$ 1,067,195**	**$ 259,519**	**$ 409,615**	**$ 7,500**	**$ 409,615**	**$ 470,000**	**$ (50,000)**	**$ 420,000**	**$ 10,385**	**2.5%**
	Grand Total	**$ 16,591,878**	**$ 16,562,708**	**$ 16,804,822**	**$ 17,140,600**	**$ 18,882,448**	**$ 17,196,491**	**$ 19,503,073**	**$ 8,387,496**	**$ 19,390,947**	**$ 20,273,939**	**$ 16,466**	**$ 20,290,405**	**$ 787,332**	**4.0%**

City of Fitchburg
Grant/Donation Fund #200
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
5510 200-4325-510	FEDERAL GRANT GENERAL LIBRARY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2101 200-4352-101	STATE GRANT K9 UNIT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5510 200-4355-510	STATE GRANT GENERAL LIBRARY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2101 200-4372-101	CTY GRANT K9 UNIT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5510 200-4375-510	COUNTY GRANT GENERAL LIBRARY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
0 200-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2101 200-4852-101	PRIVATE DONATIONS K9 UNIT	$ -	$ -	$ -	$ -	$ 3,421	$ 684	$ -	$ 21,848	$ 22,500	$ -	$ -	$ -	$ -	100.0%
2199 200-4852-199	PRIVATE DONATIONS MISC PD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 500	$ 500	$ -	$ -	$ -	$ -	100.0%
5144 200-4855-144	DONATIONS SUSTAIN PROJ	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5401 200-4855-401	DONATIONS SR AMP	$ -	$ -	$ -	$ -	$ 12,000	$ 2,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5403 200-4855-403	DONATIONS SENIOR NUTRITION	$ -	$ -	$ -	$ -	$ 2,250	$ 450	$ -	$ 100	$ 1,000	$ -	$ -	$ -	$ -	100.0%
5410 200-4855-410	SR CTR- MEMORIALS	$ -	$ -	$ -	$ -	$ 30,863	$ 6,173	$ -	$ 2,501	$ 3,000	$ -	$ -	$ -	$ -	100.0%
5420 200-4855-420	SR CTR-ENERGY TASK FORCE	$ -	$ -	$ -	$ -	$ 40	$ 8	$ -	$ 80	$ 100	$ -	$ -	$ -	$ -	100.0%
5430 200-4855-430	SR CTR-DEMENTIA FRIENDLY	$ -	$ -	$ -	$ -	$ 454	$ 91	$ -	$ -	$ 454	$ -	$ -	$ -	$ -	100.0%
5440 200-4855-440	SR CTR-DONATIONS MISC	$ -	$ -	$ -	$ -	$ 944	$ 189	$ -	$ 10,953	$ 13,000	$ -	$ -	$ -	$ -	100.0%
5450 200-4855-450	SR CTR-DONATIONS VOLUNTEER RN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ 5,000	$ -	$ 5,000	$ 5,000	100.0%
5510 200-4855-510	PRIVATE DONATIONS GEN LIBRARY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,100	$ 11,100	$ -	$ -	$ -	$ -	100.0%
5520 200-4855-520	RECREATION SCHOLARSHIPS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 95	$ 100	$ 100	$ -	$ 100	$ 100	100.0%
5521 200-4855-521	DONATIONS PARKS SPECIFIC PROJ	$ -	$ -	$ -	$ -	$ 6,900	$ 1,380	$ -	$ 450	$ 450	$ -	$ -	$ -	$ -	100.0%
5522 200-4855-522	DONATIONS PARKS GENERAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5631 200-4855-631	DONATIONS - PLANNING	$ -	$ -	$ -	$ -	$ 1,500	$ 300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5671 200-4855-671	DONATIONS - ECON DEV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2101 200-4882-101	SALE OF K9 MERCHANDISE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,677	$ 2,500	$ -	$ -	$ -	$ -	100.0%
	Miscellaneous Revenues Total	$ -	$ -	$ -	$ -	$ 58,371	$ 11,674	$ -	$ 49,304	$ 59,704	$ 5,100	$ -	$ 5,100	$ 5,100	100.0%
5420 200-4925-420	SR ENERGY TF- TRX FROM F400	$ -	$ -	$ -	$ -	$ 269	$ 54	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5520 200-4925-520	SCHOLARSHIPS- TRX FROM F400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,562	$ 7,562	$ -	$ -	$ -	$ -	100.0%
5522 200-4925-522	PARK DONATIONS- TRX FROM F400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,234	$ 23,234	$ -	$ -	$ -	$ -	100.0%
	Other Financing Sources Total	$ -	$ -	$ -	$ -	$ 269	$ 54	$ -	$ 30,796	$ 30,796	$ -	$ -	$ -	$ -	100.0%
	Total Revenues	$ -	$ -	$ -	$ -	$ 58,640	$ 11,728	$ -	$ 80,100	$ 90,500	$ 5,100	$ -	$ 5,100	$ 5,100	100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
2101 200-5212-101	K9 MERCHANDISE FOR RESALE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 119	$ 1,000	$ -	$ -	$ -	$ -	100.0%
2199 200-5212-199	MISC PD GRANT/DONATION EXP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 237	$ 500	$ -	$ -	$ -	$ -	100.0%
5401 200-5465-401	SR CENTER AMP EXP	$ -	$ -	$ -	$ -	$ 3,355	$ 671	$ -	$ 959	$ 7,624	$ -	$ -	$ -	$ -	100.0%
5403 200-5465-403	SENIOR NUTRITION	$ -	$ -	$ -	$ -	$ 498	$ 100	$ -	$ 230	$ 230	$ 2,522	$ -	$ 2,522	$ 2,522	100.0%
5510 200-5515-510	GENERAL LIBRARY GRANTS/DONATE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,076	$ 11,100	$ -	$ -	$ -	$ -	100.0%
5144 200-5715-144	SUSTAINABILITY PROJ	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
2101 200-5722-101	K9 UNIT EXP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,323	$ 27,421	$ -	$ -	$ -	$ -	100.0%
5401 200-5745-401	JOINT VENTURES SR AMP OREGON	$ -	$ -	$ -	$ -	$ 1,021	$ 204	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
5410 200-5745-410	SR CTR-MEMORIALS	$ -	$ -	$ -	$ -	$ 2,222	$ 444	$ -	$ 6,780	$ 8,500	$ 23,141	$ -	$ 23,141	$ 23,141	100.0%
5420 200-5745-420	SR CTR-ENERGY TASK FORCE	$ -	$ -	$ -	$ -	$ 86	$ 17	$ -	$ 83	$ 100	$ 224	$ -	$ 224	$ 224	100.0%
5430 200-5745-430	SR CTR-DEMENTIA FRIENDLY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15	$ 50	$ 858	$ -	$ 858	$ 858	100.0%
5440 200-5745-440	SR CTR-DONATIONS MISC	$ -	$ -	$ -	$ -	$ 944	$ 189	$ -	$ 4,842	$ 7,500	$ 5,500	$ -	$ 5,500	$ 5,500	100.0%
5450 200-5745-450	SR CTR-VOLUNTEER RN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,300	$ 6,700	$ -	$ 6,700	$ 6,700	100.0%
5520 200-5765-520	RECREATION SCHOLARSHIP EXP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 350	$ 700	$ 1,000	$ -	$ 1,000	$ 1,000	100.0%
5521 200-5765-521	PARKS SPECIFIC PROJECTS	$ -	$ -	$ -	$ -	$ 6,900	$ 1,380	$ -	$ 250	$ 450	$ -	$ -	$ -	$ -	100.0%
5631 200-5775-631	MISC PLANNING	$ -	$ -	$ -	$ -	$ 481	$ 96	$ -	$ 1,000	$ 1,019	$ -	$ -	$ -	$ -	100.0%
5671 200-5775-671	MISC ECON DEV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ -	$ -	$ -	$ -	$ 15,507	$ 3,101	$ -	$ 43,263	$ 69,494	$ 39,945	$ -	$ 39,945	$ 39,945	100.0%
	Net Surplus/(Deficit)	$ -	$ -	$ -	$ -	$ 43,133	$ 8,627	$ -	$ 36,837	$ 21,006	$ (34,845)	$ -	$ (34,845)	$ (34,845)	
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -		$ -	$ 43,133	$ 43,133	$ 64,139		$ 64,139		
	Annual Activity	$ -	$ -	$ -	$ -	$ 43,133		$ -	$ 36,837	$ 21,006	$ (34,845)		$ (34,845)		
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ 43,133		$ -	$ 79,970	$ 64,139	$ 29,294		$ 29,294		

Ending Fund Balance by Project

2101	Police K9	$ -	$ -	$ -	$ -	$ 3,421	$ -	$ 9,504	$ (0)	$ (0)	
2199	Police General	$ -	$ -	$ -	$ -	$ -	$ -	$ 263	$ -	$ -	
5144	Sustainability General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
5401	Senior AMP	$ -	$ -	$ -	$ -	$ 7,624	$ -	$ 6,665	$ (0)	$ (0)	
5403	Senior Nutrition	$ -	$ -	$ -	$ -	$ 1,752	$ -	$ 1,622	$ 2,522	$ (0)	
5410	Senior Memorials	$ -	$ -	$ -	$ -	$ 28,641	$ -	$ 24,362	$ 23,141	$ (0)	
5420	Senior Energy Task Force	$ -	$ -	$ -	$ -	$ 224	$ -	$ 220	$ 224	$ (0)	
5430	Senior Dementia Friendly	$ -	$ -	$ -	$ -	$ 454	$ -	$ 439	$ 858	$ -	
5440	Senior General	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,111	$ 5,500	$ -	
5450	Senior Volunteer Nurse	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,700	$ -	
5510	Library General	$ -	$ -	$ -	$ -	$ -	$ -	$ 24	$ -	$ -	
5520	Recreation Scholarship	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,307	$ 6,962	$ 6,062	
5521	Park Specific	$ -	$ -	$ -	$ -	$ -	$ -	$ 200	$ -	$ -	
5631	Planning General	$ -	$ -	$ -	$ -	$ 1,019	$ -	$ 19	$ (0)	$ (0)	
5671	Economic Development General	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
		$ -	$ -	$ -	$ -	$ 43,133	$ -	$ 56,737	$ 40,905	$ 6,060	

City of Fitchburg
Debt Service Fund #300
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
300-4111-000	TAX APPORTIONMENT FOR DEBT SVC	$ 2,757,830	$ 2,819,689	$ 3,214,036	$ 3,618,232	$ 3,607,587	$ 3,203,475	$ 4,059,220	$ 4,059,220	$ 4,059,220	$ 4,358,568	$ -	$ 4,358,568	$ 299,348	7.4%
300-4200-000	SPECIAL ASSESS INSTALLMENTS	$ 34,739	$ 35,445	$ 192,195	$ 182,282	$ 166,704	$ 122,273	$ 159,416	$ 159,406	$ 159,406	$ 154,640	$ -	$ 154,640	$ (4,776)	-3.0%
300-4200-100	SPECIAL ASSESS - ADVANCE COLL	$ -	$ 63,509	$ 9,516	$ 12,354	$ 27,404	$ 22,557	$ 5,000	$ 8,499	$ 8,499	$ -	$ -	$ -	$ (5,000)	-100.0%
300-4810-000	INTEREST FROM INVESTMENTS	$ 1,046	$ 678	$ 2,328	$ 2,696	$ 7,415	$ 2,833	$ 2,700	$ 0	$ 2,700	$ 3,000	$ -	$ 3,000	$ 300	11.1%
300-4810-200	INTEREST ON S/A	$ 5,294	$ -	$ 29,969	$ 24,679	$ 19,690	$ 15,926	$ 15,000	$ 14,968	$ 14,968	$ 11,000	$ -	$ 11,000	$ (4,000)	-26.7%
300-4810-201	MISCELLANEOUS REVENUE	$ 177,702	$ 77,274	$ 72,896	$ 70,818	$ 68,239	$ 93,386	$ 64,999	$ 32,465	$ 64,929	$ 60,990	$ -	$ 60,990	$ (4,009)	-6.2%
300-4890-000	MISCELLANEOUS REVENUE	$ (1)	$ -	$ -	$ -	$ -	$ (0)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total General Revenues	$ 2,976,611	$ 2,996,594	$ 3,520,938	$ 3,911,061	$ 3,897,039	$ 3,460,449	$ 4,306,335	$ 4,274,558	$ 4,309,722	$ 4,588,198	$ -	$ 4,588,198	$ 281,863	6.5%
300-4924-000	TRANFER FROM CAP PROJ-FD IMP	$ 55,000	$ -	$ -	$ -	$ -	$ 11,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4924-014	TRANSFER FROM TID #4	$ 230,958	$ 1,117,799	$ 987,690	$ 1,095,990	$ 1,284,727	$ 943,433	$ 1,331,598	$ 811,460	$ 1,331,598	$ 1,391,213	$ -	$ 1,391,213	$ 59,615	4.5%
300-4924-015	TRANSFER FROM TID #6	$ -	$ -	$ -	$ -	$ 337,263	$ 67,453	$ 379,650	$ 343,850	$ 379,650	$ 378,500	$ -	$ 378,500	$ (1,150)	-0.3%
300-4924-100	TRANS FROM CAP PROJ - OTHER	$ -	$ -	$ -	$ -	$ 5,307	$ 1,061	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4924-213	TRANS FROM RECY - RENT	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 1,257	$ 2,513	$ 2,513	$ -	$ 2,513	$ -	0.0%
300-4925-000	SUD DEBT SERV REIMBURSEMENT	$ -	$ -	$ 17,415	$ 19,157	$ 144,110	$ 36,136	$ 166,307	$ 8,153	$ 166,307	$ 7,239	$ -	$ 7,239	$ (159,068)	-95.6%
300-4925-001	UTILITY DIST #1 - RENT	$ 51,667	$ 51,667	$ 51,667	$ 51,667	$ 51,667	$ 51,667	$ 51,667	$ 25,834	$ 51,667	$ 51,667	$ -	$ 51,667	$ -	0.0%
300-4925-100	RENT - SUD	$ 1,885	$ 2,513	$ 2,513	$ 2,513	$ 2,513	$ 2,387	$ 2,513	$ 1,257	$ 2,513	$ 2,513	$ -	$ 2,513	$ -	0.0%
300-4930-301	FUND BAL APPLIED - PREMIUM	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,674	$ -	$ 60,674	$ 257,679	$ -	$ 257,679	$ 197,005	324.7%
300-4950-000	REFINANCE PROCEEDS	$ 5,401,659	$ -	$ -	$ -	$ -	$ 1,080,332	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-4950-100	PREMIUM ON DEBT ISSUANCE	$ 96,995	$ -	$ -	$ 190,066	$ 201,679	$ 97,748	$ 60,000	$ -	$ 439,444	$ 60,000	$ -	$ 60,000	$ -	0.0%
	Total General Revenues	$ 5,840,676	$ 1,174,492	$ 1,061,798	$ 1,361,906	$ 2,029,779	$ 2,293,730	$ 2,054,922	$ 1,191,810	$ 2,434,366	$ 2,151,324	$ -	$ 2,151,324	$ 96,402	4.7%
	Total Revenues	$ 8,817,287	$ 4,171,086	$ 4,582,737	$ 5,272,968	$ 5,926,818	$ 5,754,179	$ 6,361,257	$ 5,466,368	$ 6,744,088	$ 6,739,522	$ -	$ 6,739,522	$ 378,265	5.9%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
300-5810-021	PRINCIPAL - 2002 G.O. NOTES	$ 385,000	$ -	$ -	$ -	$ -	$ 77,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-051	PRINCIPAL - 2005 G.O. NOTES	$ 120,000	$ 125,000	$ 125,000	$ 125,000	$ -	$ 99,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-052	PRINCIPAL - 2005 REFUNDING NTS	$ 515,000	$ 570,000	$ 615,000	$ 670,000	$ 730,000	$ 620,000	$ 795,000	$ -	$ 795,000	$ -	$ -	$ -	$ (795,000)	-100.0%
300-5810-053	PRINCIPAL - 2005 TID #4 NOTES	$ 221,411	$ -	$ -	$ -	$ -	$ 44,282	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-054	PRINCIPAL - 2005 STF, LT PROJ	$ 46,359	$ 48,234	$ 50,164	$ 52,170	$ -	$ 39,385	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-056	PRINCIPAL - 2007 ST TR TID #4	$ 364,016	$ -	$ -	$ -	$ -	$ 72,803	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-070	PRINCIPAL - 2007 G.O. NOTES	$ 115,000	$ 75,000	$ 80,000	$ 70,000	$ 195,000	$ 107,000	$ 225,000	$ -	$ 225,000	$ -	$ -	$ -	$ (225,000)	-100.0%
300-5810-090	PRINCIPAL - 2009 G.O. NOTES	$ 520,000	$ 585,000	$ 560,000	$ 510,000	$ 515,000	$ 538,000	$ 515,000	$ -	$ 515,000	$ 540,000	$ -	$ 540,000	$ 25,000	4.9%
300-5810-091	PRINCIPAL - STATE TRUST - LIBR	$ 4,976,248	$ -	$ -	$ -	$ -	$ 995,250	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5810-100	PRINCIPAL - 2010 GO - LIBRARY	$ 185,000	$ 190,000	$ 195,000	$ 200,000	$ 205,000	$ 195,000	$ 210,000	$ -	$ 210,000	$ 215,000	$ -	$ 215,000	$ 5,000	2.4%
300-5810-101	PRINCIPAL - 2010 GO NOTES	$ 235,000	$ 240,000	$ 240,000	$ 245,000	$ 255,000	$ 243,000	$ 260,000	$ -	$ 260,000	$ 270,000	$ -	$ 270,000	$ 10,000	3.8%
300-5810-110	PRINCIPAL - 2011A GO NOTES	$ 170,000	$ 185,000	$ 185,000	$ 190,000	$ 190,000	$ 184,000	$ 50,000	$ -	$ 50,000	$ 55,000	$ -	$ 55,000	$ 5,000	10.0%
300-5810-111	PRINCIPAL - 2011B GO BONDS	$ -	$ 100,000	$ 100,000	$ 120,000	$ 200,000	$ 104,000	$ 250,000	$ -	$ 250,000	$ 300,000	$ -	$ 300,000	$ 50,000	20.0%
300-5810-120	PRINCIPAL - 2012A GO NOTES	$ -	$ 725,000	$ 730,000	$ 730,000	$ 735,000	$ 584,000	$ 745,000	$ 745,000	$ 745,000	$ 745,000	$ -	$ 745,000	$ -	0.0%
300-5810-121	PRINCIPAL - 2012C GO REF BONDS	$ -	$ 120,000	$ 125,000	$ 125,000	$ 65,000	$ 87,000	$ 65,000	$ 65,000	$ 65,000	$ -	$ -	$ -	$ (65,000)	-100.0%
300-5810-122	PRINCIPAL - 2012B GO BONDS	$ -	$ 355,000	$ 515,000	$ 620,000	$ 710,000	$ 440,000	$ 715,000	$ 715,000	$ 715,000	$ 820,000	$ -	$ 820,000	$ 105,000	14.7%
300-5810-130	PRINCIPAL - 2013 GO NOTE	$ -	$ -	$ 50,000	$ 75,000	$ 75,000	$ 40,000	$ 100,000	$ -	$ 100,000	$ 100,000	$ -	$ 100,000	$ -	0.0%
300-5810-150	PRINCIPAL - 2015A GO NOTES	$ -	$ -	$ -	$ -	$ 320,000	$ 64,000	$ 330,000	$ 330,000	$ 330,000	$ 335,000	$ -	$ 335,000	$ 5,000	1.5%
300-5810-151	PRINCIPAL - 2015B GO BONDS	$ -	$ -	$ -	$ -	$ 340,000	$ 68,000	$ 310,000	$ 310,000	$ 310,000	$ 360,000	$ -	$ 360,000	$ 50,000	16.1%
300-5810-160	PRINCIPAL - 2016A GO NOTES	$ -	$ -	$ -	$ -	$ -	$ -	$ 290,000	$ 290,000	$ 290,000	$ 610,000	$ -	$ 610,000	$ 320,000	110.3%
300-5810-161	PRINCIPAL - 2016B GO BONDS	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000	$ 100,000	$ 290,000	$ -	$ 290,000	$ 190,000	190.0%
300-5810-170	PRINCIPAL - 2017A GO NOTES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 145,000	$ -	$ 145,000	$ 145,000	100.0%
300-5810-171	PRINCIPAL - 2017B GO BONDS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 505,000	$ -	$ 505,000	$ 505,000	100.0%
	Principal Expenses	$ 7,853,033	$ 3,318,234	$ 3,570,164	$ 3,732,170	$ 4,535,000	$ 4,601,720	$ 4,960,000	$ 2,555,000	$ 4,960,000	$ 5,290,000	$ -	$ 5,290,000	$ 330,000	6.7%
300-5820-021	INTEREST - 2002 G.O. NOTES	$ 7,796	$ -	$ -	$ -	$ -	$ 1,559	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-051	INTEREST - 2005 G.O. NOTES	$ 17,398	$ 13,438	$ 9,125	$ 4,625	$ -	$ 8,917	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-052	INTEREST - 2005 REFUNDING NOTE	$ 139,743	$ 121,718	$ 101,768	$ 80,243	$ 56,458	$ 99,986	$ 29,813	$ 14,906	$ 29,813	$ -	$ -	$ -	$ (29,813)	-100.0%
300-5820-053	INTEREST - 2005 TID#4 NOTES	$ 9,281	$ -	$ -	$ -	$ -	$ 1,856	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-054	INTEREST - 2005 STF, LT PROJ	$ 7,899	$ 6,023	$ 4,093	$ 2,087	$ -	$ 4,020	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-056	INTEREST - 2007 ST TR TID #4	$ 20,096	$ -	$ -	$ -	$ -	$ 4,019	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-070	INTEREST - 2007 G.O. NOTES	$ 18,853	$ 14,482	$ 11,595	$ 8,495	$ 16,703	$ 14,025	$ 9,000	$ 4,500	$ 9,000	$ -	$ -	$ -	$ (9,000)	-100.0%
300-5820-090	INTEREST - 2009 G.O. NOTES	$ 105,044	$ 94,644	$ 82,944	$ 71,744	$ 60,269	$ 82,929	$ 47,394	$ 23,697	$ 47,394	$ 33,231	$ -	$ 33,231	$ (14,163)	-29.9%
300-5820-091	INTEREST - STATE TRUST - LIBR	$ 291,584	$ -	$ -	$ -	$ -	$ 58,317	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
300-5820-100	INTEREST - 2010 GO LIBRARY	$ 180,728	$ 178,878	$ 176,503	$ 173,578	$ 169,978	$ 175,933	$ 165,673	$ 82,836	$ 165,673	$ 160,213	$ -	$ 160,213	$ (5,460)	-3.3%
300-5820-101	INTEREST - 2010 GO NOTES	$ 52,343	$ 50,345	$ 47,825	$ 44,105	$ 39,328	$ 46,789	$ 33,590	$ 16,795	$ 33,590	$ 26,960	$ -	$ 26,960	$ (6,630)	-19.7%
300-5820-110	INTEREST - 2011A GO NOTES	$ 23,113	$ 20,510	$ 16,810	$ 13,110	$ 9,310	$ 16,571	$ 5,510	$ 2,755	$ 5,510	$ 4,510	$ -	$ 4,510	$ (1,000)	-18.1%
300-5820-111	INTEREST - 2011B GO BONDS	$ 120,290	$ 124,438	$ 122,438	$ 120,438	$ 118,037	$ 121,128	$ 114,038	$ 57,019	$ 114,038	$ 109,038	$ -	$ 109,038	$ (5,000)	-4.4%
300-5820-120	INTEREST - 2012A GO NOTES	$ 43,722	$ 94,750	$ 87,475	$ 80,175	$ 71,013	$ 75,427	$ 58,050	$ 32,750	$ 58,050	$ 43,150	$ -	$ 43,150	$ (14,900)	-25.7%
300-5820-121	INTEREST - 2012C GO REF BONDS	$ -	$ 5,783	$ 3,253	$ 2,253	$ 1,268	$ 2,511	$ 423	$ 423	$ 423	$ -	$ -	$ -	$ (423)	-100.0%
300-5820-122	INTEREST - 2012B GO BONDS	$ -	$ 516,378	$ 347,700	$ 336,350	$ 323,050	$ 304,696	$ 308,800	$ 157,975	$ 308,800	$ 293,450	$ -	$ 293,450	$ (15,350)	-5.0%
300-5820-130	INTEREST - 2013 GO NOTE	$ -	$ -	$ 15,882	$ 16,278	$ 15,828	$ 9,597	$ 15,228	$ 7,614	$ 15,228	$ 14,128	$ -	$ 14,128	$ (1,100)	-7.2%
300-5820-150	INTEREST - 2015A GO NOTES	$ -	$ -	$ -	$ 28,576	$ 60,000	$ 17,715	$ 55,100	$ 29,200	$ 55,100	$ 48,450	$ -	$ 48,450	$ (6,650)	-12.1%
300-5820-151	INTEREST - 2015B GO BONDS	$ -	$ -	$ -	$ 51,573	$ 107,775	$ 31,870	$ 101,275	$ 52,188	$ 101,275	$ 94,575	$ -	$ 94,575	$ (6,700)	-6.6%
300-5820-160	INTEREST - 2016A GO NOTES	$ -	$ -	$ -	$ -	$ 34,710	$ 6,942	$ 73,463	$ 37,638	$ 73,463	$ 67,838	$ -	$ 67,838	$ (5,625)	-7.7%
300-5820-161	INTEREST - 2016B GO BONDS	$ -	$ -	$ -	$ -	$ 51,299	$ 10,260	$ 110,250	$ 55,625	$ 110,250	$ 106,350	$ -	$ 106,350	$ (3,900)	-3.5%
300-5820-170	INTEREST - 2017A GO NOTES	$ -	$ -	$ -	$ -	$ -	$ -	$ 22,500	$ -	$ -	$ 26,902	$ -	$ 26,902	$ 4,402	19.6%
300-5820-171	INTEREST - 2017B GO BONDS	$ -	$ -	$ -	$ -	$ -	$ -	$ 175,000	$ -	$ -	$ 230,777	$ -	$ 230,777	$ 55,777	31.9%
300-5820-180	INTEREST - 2018A GO NOTES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000	$ 45,000	100.0%
300-5820-181	INTEREST - 2018B GO BONDS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 79,500	$ -	$ 79,500	$ 79,500	100.0%
	Interest Expenses	$ 1,037,888	$ 1,241,385	$ 1,027,409	$ 1,033,626	$ 1,135,023	$ 1,095,066	$ 1,325,107	$ 575,919	$ 1,127,607	$ 1,384,072	$ -	$ 1,384,072	$ 58,965	4.4%
300-5831-000	NEW DEBT ISSUANCE COSTS	$ 101,719	$ 480	$ -	$ 36,345	$ 55,044	$ 38,718	$ 60,000	$ -	$ 81,580	$ 60,000	$ -	$ 60,000	$ -	0.0%
300-5832-000	PAYMENT TO ESCROW AGENT	$ -	$ 1,000	$ 1,300	$ 1,350	$ 1,050	$ 940	$ 1,350	$ 950	$ 1,300	$ 1,650	$ -	$ 1,650	$ 300	22.2%
300-5833-000	ARBITRAGE & OTHER DEBT SERVICE	$ -	$ -	$ -	$ 14,800	$ 14,800	$ 5,920	$ 14,800	$ 2,000	$ 17,800	$ 3,800	$ -	$ 3,800	$ (11,000)	-74.3%
	New Debt Costs	$ 101,719	$ 1,480	$ 1,300	$ 52,495	$ 70,894	$ 45,578	$ 76,150	$ 2,950	$ 100,680	$ 65,450	$ -	$ 65,450	$ (10,700)	-14.1%
300-5920-954	OTHER TRANS TO FUND 400	$ -	$ -	$ -	$ 390,000	$ 165,000	$ 111,000	$ -	$ -	$ 197,500	$ -	$ -	$ -	$ -	100.0%
	Transfers Out	$ -	$ -	$ -	$ 390,000	$ 165,000	$ 111,000	$ -	$ -	$ 197,500	$ -	$ -	$ -	$ -	100.0%
	Total Expenditures	$ 8,992,640	$ 4,561,099	$ 4,598,873	$ 5,208,291	$ 5,905,917	$ 5,853,364	$ 6,361,257	$ 3,133,869	$ 6,385,787	$ 6,739,522	$ -	$ 6,739,522	$ 378,265	5.9%
	Net Surplus/(Deficit)	$ (175,353)	$ (390,013)	$ (16,136)	$ 64,677	$ 20,901	$ (99,185)	$ (60,674)	$ 2,332,498	$ 297,627	$ (257,679)	$ -	$ (257,679)	$ (197,005)	
	Beginning Fund Balance	$ 720,317	$ 544,964	$ 154,951	$ 138,815	$ 203,491		$ 207,618	$ 224,392	$ 224,392	$ 522,019		$ 522,019		
	Annual Activity	$ (175,353)	$ (390,013)	$ (16,136)	$ 64,677	$ 20,901		$ (60,674)	$ 2,332,498	$ 297,627	$ (257,679)		$ (257,679)		
	Estimated Ending Fund Balance	$ 544,964	$ 154,951	$ 138,815	$ 203,491	$ 224,392		$ 146,944	$ 2,556,891	$ 522,019	$ 264,340		$ 264,340		
	% of Expenditures	6.1%	3.4%	3.0%	3.9%	3.8%		2.3%		8.2%	3.9%		3.9%		

City of Fitchburg
Capital Projects Fund #400
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
400-4111-005	LEVY-COMPUTER REPLACMT PROGRAM	$ 36,000	$ 30,000	$ -	$ -	$ -	$ 13,200	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4111-008	LEVY-COMPUTER REPLACEMNT-FIRE	$ -	$ 4,000	$ -	$ -	$ -	$ 800	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-4111-012	LEVY-INFO TECH UPGRD & REPLACE	$ 43,000	$ 55,000	$ -	$ -	$ 5,558	$ 20,712	$ -	$ -	$ -	$ 80,000	$ -	$ 80,000	100.0%
400-4111-016	LEVY-TELEPHONE SYSTEM REPLACE	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 10,000	$ 10,000	$ -	$ -	$ -	(10,000) -100.0%
400-4111-022	LEVY-ENTERPRISE CONTENT MGMT	$ -	$ -	$ -	$ 15,000	$ 35,000	$ 10,000	$ 15,000	$ 15,000	$ 15,000	$ 30,000	$ -	$ 30,000	$ 15,000 100.0%
400-4111-030	LEVY-LOGO IMPLEMENT/WAYFINDING	$ -	$ -	$ -	$ -	$ 30,000	$ 6,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ -	$ 30,000	$ - 0.0%
400-4111-034	LEVY-ANTON DRIVE PLAN STUDY	$ -	$ -	$ -	$ 50,000	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-014	LEVY-GIS SYSTEM MAINT & UPGRAD	$ -	$ 9,191	$ -	$ 9,191	$ 64,688	$ 16,614	$ 7,200	$ 7,200	$ 7,200	$ 2,000	$ -	$ 2,000	$ (5,200) -72.2%
400-4112-104	LEVY-MOBILE DATA COMP-PD	$ 38,000	$ 30,000	$ -	$ 20,000	$ -	$ 17,600	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-105	LEVY-COMPUTER REPLACE-PD	$ 38,000	$ 30,000	$ -	$ 30,000	$ -	$ 19,600	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-109	LEVY-MOBILE VIDEO CAMERAS-PD	$ -	$ 28,000	$ 17,500	$ 21,000	$ 15,000	$ 16,300	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-127	LEVY-POLICE EVIDENCE FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ 35,000	$ -	$ 30,000	$ 30,000	$ (5,000) -14.3%
400-4112-132	LEVY-K-9 SQUAD REPLACE	$ 27,000	$ -	$ -	$ -	$ -	$ 5,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-133	LEVY-LIGHTBAR REPLACE	$ 12,000	$ -	$ -	$ -	$ -	$ 2,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-141	LEVY-PUBLIC SAFETY FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ 25,000	$ 25,000	$ 100,000	$ (100,000)	$ -	$ (25,000) -100.0%
400-4112-143	LEVY-PORTABLE PS CAMERAS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ (35,000)	$ -	$ - 100.0%
400-4112-199	LEVY-PD FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,950	$ -	$ 34,950	$ 34,950 100.0%
400-4112-230	LEVY-MOBILE DATA/WIRELESS-FIRE	$ 13,200	$ 10,000	$ 13,200	$ -	$ -	$ 7,280	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-238	LEVY-EARLY WARNING SIRENS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,000	$ -	$ 28,000	$ 28,000 100.0%
400-4112-259	LEVY-FIRE ATV	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,839	$ 20,839	$ 20,839	$ -	$ -	$ -	$ (20,839) -100.0%
400-4112-261	LEVY-FIRE SCBA FACEPIECE TEST	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,450	$ 16,450	$ 16,450	$ -	$ -	$ -	$ (16,450) -100.0%
400-4112-263	LEVY-BRUSH TRUCK	$ -	$ -	$ -	$ -	$ (52,750)	$ (10,550)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-264	LEVY-THERMAL IMAGING CAMERAS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,500	$ -	$ 57,500	$ 57,500 100.0%
400-4112-267	LEVY-FIRE HEADQUARTERS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ 20,000	$ 20,000 100.0%
400-4112-299	LEVY-FD FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 31,216	$ -	$ 31,216	$ 31,216 100.0%
400-4112-303	LEVY-FITCHRONA EQUIP REPLACE	$ 6,451	$ 6,709	$ -	$ 13,740	$ 11,625	$ 7,705	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4112-308	LEVY-REPLACE EMS EQUIP	$ -	$ -	$ -	$ -	$ 3,767	$ 753	$ 7,599	$ 7,599	$ 7,599	$ 9,476	$ -	$ 9,476	$ 1,877 24.7%
400-4113-101	LEVY-HIGHWAY EQUIP REPLACE	$ 150,000	$ 20,000	$ 100,000	$ 260,500	$ -	$ 106,100	$ 75,227	$ 75,227	$ 75,227	$ 379,000	$ (285,000)	$ 94,000	$ 18,773 25.0%
400-4113-319	LEVY-STREET RESURFACE PRGM	$ 450,000	$ 350,000	$ 450,000	$ 500,000	$ 175,000	$ 385,000	$ 549,000	$ 549,000	$ 549,000	$ 622,165	$ -	$ 622,165	$ 73,165 13.3%
400-4113-427	LEVY-PED & BIKE SYSTEM IMPROVE	$ -	$ 15,000	$ 50,500	$ 80,000	$ 57,000	$ 40,500	$ 96,000	$ 96,000	$ 96,000	$ -	$ -	$ -	$ (96,000) -100.0%
400-4113-450	LEVY-TRAFFIC CALMING PRGRM	$ 15,000	$ -	$ -	$ -	$ -	$ 3,000	$ 2,000	$ 2,000	$ 2,000	$ 20,000	$ -	$ 20,000	$ 18,000 900.0%
400-4113-469	LEVY-LACY-MM INTERSECTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ 15,000 100.0%
400-4113-479	LEVY-UPDATE STREET LIGHTING	$ -	$ -	$ -	$ 15,000	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4113-486	LEVY-SIDEWALK & PATH IMPROV	$ -	$ -	$ -	$ -	$ 48,000	$ 9,600	$ 53,000	$ 53,000	$ 53,000	$ 55,000	$ -	$ 55,000	$ 2,000 3.8%
400-4114-630	LEVY-VERONA RD UTIL RELOC&REL	$ -	$ -	$ -	$ 25,000	$ -	$ 5,000	$ 30,000	$ 30,000	$ 30,000	$ 25,000	$ -	$ 25,000	$ (5,000) -16.7%
400-4115-298	LEVY-LIBRARY BUILDING SYS REPL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000 100.0%
400-4116-210	LEVY-PARKS EQUIP REPLACE	$ 60,000	$ -	$ -	$ -	$ -	$ 12,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4116-211	LEVY-MCGAW PARK	$ -	$ -	$ -	$ -	$ 36,000	$ 7,200	$ 208,400	$ 208,400	$ 208,400	$ -	$ -	$ -	$ (208,400) -100.0%
400-4116-212	LEVY-MCKEE FARMS PARK	$ -	$ -	$ -	$ -	$ 41,500	$ 8,300	$ 32,500	$ 32,500	$ 32,500	$ 70,000	$ -	$ 70,000	$ 37,500 115.4%
400-4116-221	LEVY-NEIGHBORHOOD PARK IMPROVE	$ 30,000	$ 22,600	$ 38,700	$ 53,000	$ 50,500	$ 38,960	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4116-259	LEVY-PARK SYSTEM IMPROVEMENTS	$ -	$ -	$ -	$ -	$ 64,000	$ 12,800	$ 55,000	$ 55,000	$ 55,000	$ 55,000	$ -	$ 55,000	$ - 0.0%
400-4116-262	LEVY-PARKING LOT RESURFACING	$ -	$ -	$ -	$ -	$ 50,000	$ 10,000	$ 51,000	$ 51,000	$ 51,000	$ 52,000	$ -	$ 52,000	$ 1,000 2.0%
400-4116-264	LEVY-EXISTING LARGE PARK SHELT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ 15,000 100.0%
400-4116-268	LEVY-PARK CONNECT TO CITY H2O	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,106	$ -	$ 20,106	$ 20,106 100.0%
400-4116-302	LEVY-CITY CAMPUS BLDG SYSTEMS	$ 30,000	$ -	$ -	$ 50,000	$ 75,000	$ 31,000	$ 110,000	$ 110,000	$ 110,000	$ 75,000	$ -	$ 75,000	$ (35,000) -31.8%
400-4116-304	LEVY-MAINT FAC BLDG SYS REPLAC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000 100.0%
400-4116-351	LEVY-SNR CTR/COMM CTR FURNISH	$ 25,000	$ 10,000	$ -	$ 2,955	$ 14,000	$ 10,391	$ 2,000	$ 2,000	$ 2,000	$ -	$ -	$ -	$ (2,000) -100.0%
400-4116-352	LEVY-SENIOR CENTER FLEET VEH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,350	$ -	$ 17,350	$ 17,350 100.0%
400-4119-999	ERP AID TO REDUCE LEVY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (420,000)	$ 420,000	$ -	$ - 100.0%
400-411	**Taxes Total**	**$ 973,651**	**$ 620,500**	**$ 669,900**	**$ 1,145,386**	**$ 723,888**	**$ 826,665**	**$ 1,431,215**	**$ 1,431,215**	**$ 1,431,215**	**$ 1,508,763**	**$ 30,000**	**$ 1,538,763**	**$ 107,548 7.5%**
400-4125-201	LIB LEVY - LIBRARY COMPUTERS	$ -	$ -	$ 16,000	$ 16,000	$ -	$ 6,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-412	**Library Levy Total**	**$ -**	**$ -**	**$ 16,000**	**$ 16,000**	**$ -**	**$ 6,400**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-4233-319	SA DEBT-STREET RESURFACE PGM	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,000	$ -	$ 81,000	$ 27,835	$ -	$ 27,835	$ 11,835 74.0%
400-4233-427	SA DEBT PROCEEDS-PED & BIKE SY	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	$ -	$ -	$ -	$ (1,000) -100.0%
400-4233-486	S/A-SIDEWALK & PATH IMPROV	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 7,326	$ 15,000	$ 20,000	$ -	$ 20,000	$ 5,000 33.3%
400-4253-103	INTERSECTION SIGNAL SPECIAL AS	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000	$ -	$ -	$ -	$ (10,000) -100.0%
400-4253-320	SIDEWALK SPECIAL CHARGES	$ -	$ -	$ -	$ 27,608	$ -	$ 5,522	$ -	$ -	$ 7,327	$ -	$ -	$ -	$ - 100.0%
400-42_	**Special Assessments Total**	**$ -**	**$ -**	**$ -**	**$ 27,608**	**$ -**	**$ 5,522**	**$ 42,000**	**$ 7,326**	**$ 114,327**	**$ 47,835**	**$ -**	**$ 47,835**	**$ 5,835 13.9%**
400-4322-140	FED GRANT-OJP BWC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 46,500	$ -	$ -	$ -	$ - 100.0%
400-4322-220	FED GRANT - FFD #1	$ -	$ -	$ -	$ -	$ (5,212)	$ (1,042)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4323-468	FED GRANT - LACY RD	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,875,000	$ -	$ 2,875,000	$ -	$ -	$ -	$ (2,875,000) -100.0%
400-432	**Federal Grants Total**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (5,212)**	**$ (1,042)**	**$ 2,875,000**	**$ -**	**$ 2,921,500**	**$ -**	**$ -**	**$ -**	**$ (2,875,000) -100.0%**
400-4350-350	STATE GRANT- CARPC CONSULTANT	$ 25,272	$ -	$ -	$ -	$ -	$ 5,054	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4351-034	GRANT-ANTON DRIVE PLAN STUDY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 15,000	$ -	$ -	$ -	$ - 100.0%
400-4351-038	ST GRANT SOLAR INVESTMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ - 100.0%
400-4352-129	ST GRANT- JAG EQUIPMENT	$ 49,456	$ -	$ -	$ -	$ -	$ 9,891	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4352-200	ST GRANT- DANECOM	$ 74,159	$ (47,159)	$ -	$ -	$ -	$ 5,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4352-221	ST GRANT- FIRE RADIO	$ 5,322	$ 47,159	$ -	$ -	$ -	$ 10,496	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4352-263	ST GRANT DNR- BRUSH TRUCK	$ -	$ -	$ -	$ -	$ 7,469	$ 1,494	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4353-319	ST GRANT-STREET RESURFACE PRGM	$ -	$ -	$ 54,883	$ 57,889	$ -	$ 22,554	$ 55,000	$ -	$ 55,000	$ -	$ -	$ -	$ (55,000) -100.0%
400-4353-463	ST GRANT-CANNBALL/CAP CITY TRL	$ -	$ -	$ 480,000	$ -	$ -	$ 96,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4353-479	ST GRANT-UPDATE STR LIGHTING	$ -	$ -	$ -	$ -	$ 75,000	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-435	**State Grants Total (excl ERP)**	**$ 154,209**	**$ -**	**$ 534,883**	**$ 57,889**	**$ 82,469**	**$ 165,890**	**$ 55,000**	**$ 15,000**	**$ 95,000**	**$ -**	**$ -**	**$ -**	**$ (55,000) -100.0%**
400-4355-000	EXPENDITURE RESTRAINT	$ 447,514	$ -	$ -	$ -	$ -	$ 89,503	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-005	ERP-COMPUTER REPLACEMENT PGM	$ -	$ -	$ 40,000	$ 35,000	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-008	COMPUTER REPLACE - FIRE	$ -	$ -	$ 8,000	$ 8,000	$ -	$ 3,200	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-012	ERP-INFO TECH UPGRADE	$ -	$ -	$ 80,000	$ 80,000	$ 64,442	$ 44,888	$ 75,000	$ 75,000	$ 75,000	$ -	$ -	$ -	$ (75,000) -100.0%
400-4361-016	EXP REST-TELEPHONE SYS REPLACE	$ -	$ 9,925	$ 10,000	$ 100,000	$ 50,000	$ 33,985	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-018	EXP RSTR-OLD CITY HALL DEMO	$ -	$ -	$ 100,000	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-024	EXP RSTR-WEBSITE & EMAIL UPGRD	$ -	$ 72,900	$ -	$ -	$ -	$ 14,580	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-028	ERP-POLLING LOCATIONS	$ -	$ -	$ -	$ 16,800	$ -	$ 3,360	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-029	ERP-LIBRARY SOLAR ARRAY	$ -	$ -	$ -	$ 20,000	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-030	ERP-LOGO IMPLEMENT/WAYFINDING	$ -	$ -	$ 20,000	$ 10,000	$ -	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-032	ERP-EXERCISE EQUIPMENT	$ -	$ -	$ -	$ 5,000	$ 5,000	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-033	ERP-DATA CENTER UNINTRUPT PS	$ -	$ -	$ -	$ 48,000	$ -	$ 9,600	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-036	ERP-AUTOMATED TIMEKEEPING	$ -	$ -	$ -	$ -	$ 50,000	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4361-111	EXPENDITURE RESTRAINT PROGRAM	$ -	$ 34,780	$ (25,402)	$ 44,469	$ 1	$ 10,769	$ -	$ (500,000)	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-014	ERP-GIS SYSTEM MAINTENANCE	$ -	$ -	$ 18,382	$ -	$ -	$ 3,676	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-104	ERP-POLICE MOBILE COMPUTERS	$ -	$ -	$ 20,000	$ -	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-105	COMPUTER REPLACE - POLICE	$ -	$ -	$ 32,000	$ -	$ -	$ 6,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-109	ERP-MOBILE VIDEO CAMERAS	$ -	$ -	$ 3,500	$ -	$ -	$ 700	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-121	ERP-BALLISTIC VEST REPLACEMENT	$ -	$ -	$ 26,233	$ -	$ -	$ 5,247	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-124	ERP-INTERVIEW RECORDING EQUIP	$ -	$ -	$ -	$ -	$ 15,000	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-126	ERP-ELECTRONIC CONTROL DEVICE	$ -	$ -	$ -	$ -	$ 19,500	$ 3,900	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-130	ERP-ADMIN VEHICLE REPL (PD)	$ -	$ -	$ 25,000	$ -	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-131	ERP-CRIME SCENE VEH REPL (PD)	$ -	$ -	$ -	$ -	$ 32,000	$ 6,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-133	EXP RSTR-LIGHTBAR REPLACE	$ -	$ 12,000	$ -	$ -	$ -	$ 2,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-134	EXP RSTR-FLEET VEHICLE REPL-PD	$ -	$ 27,000	$ -	$ -	$ -	$ 5,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-135	PD FLEET VEHICLE #63	$ -	$ -	$ -	$ 27,000	$ -	$ 5,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-137	ERP-PD VEHICLE REPL #65	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,500	$ 27,500	$ 27,500	$ -	$ -	$ -	$ (27,500) -100.0%
400-4362-138	ERP-PD VEHICLE REPL #67	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,000	$ 23,000	$ 23,000	$ -	$ -	$ -	$ (23,000) -100.0%
400-4362-139	ERP-PD VEHICLE REPL #69	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,000	$ 27,000	$ 27,000	$ -	$ -	$ -	$ (27,000) -100.0%
400-4362-245	EXP RSTR-'02 STAFF CAR REPL-FD	$ -	$ 60,500	$ -	$ -	$ -	$ 12,100	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-251	ERP-FD STAFF VEHICLE	$ -	$ -	$ -	$ 55,000	$ -	$ 11,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-258	ERP-FLAME SIM TRAINING PROG	$ -	$ -	$ -	$ -	$ 13,800	$ 2,760	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-302	ERP-AMBULANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ 128,227	$ 128,227	$ 128,227	$ -	$ -	$ -	$ (128,227) -100.0%
400-4362-303	ERP-EMS EQUIP REPLACE	$ -	$ -	$ 26,946	$ -	$ -	$ 5,389	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4362-306	ERP-EMS PROTECTIVE GEAR	$ -	$ -	$ 5,687	$ -	$ -	$ 1,137	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4363-101	EXP RSTR-STREETS/PW EQUIP REPL	$ -	$ 140,000	$ -	$ -	$ 218,000	$ 71,600	$ 219,273	$ 219,273	$ 219,273	$ -	$ -	$ -	$ (219,273) -100.0%
400-4363-319	EXP RSTR-STREET RESURFACE PRGM	$ -	$ 75,000	$ -	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4363-428	ERP-BIKE & PED PLAN UPDATE	$ -	$ -	$ -	$ -	$ 15,000	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4364-630	ERP-VERONA RD UTIL RELOC&REL	$ -	$ -	$ -	$ -	$ 25,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4366-260	ERP HOUSE ON FH & IRISH	$ -	$ -	$ -	$ 15,000	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4366-302	EXP RSTR-CITY CAMPUS/BLDG SYST	$ -	$ 50,000	$ 50,000	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4366-351	ERP-SENIOR/CC FURNISHINGS	$ -	$ -	$ 16,500	$ 37,045	$ -	$ 10,709	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-436	**Expenditure Restraint Aid Total**	**$ 447,514**	**$ 482,105**	**$ 456,846**	**$ 501,314**	**$ 507,743**	**$ 479,104**	**$ 500,000**	**$ -**	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ (500,000) -100.0%**
400-4373-463	PARC Grant - Cannonball	$ -	$ -	$ 37,179	$ -	$ -	$ 7,436	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4373-488	CTY FUNDING - FISH HATCHERY RD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,926,350	$ -	$ 1,926,350	$ 1,926,350 100.0%
400-4376-234	PARC Grant - Dawley Bike	$ -	$ -	$ 100,000	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4383-470	CITY SHARE-BADGER STATE TRL	$ 27,624	$ -	$ -	$ -	$ -	$ 5,525	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4386-312	COUNTY GRANT - SPLASHPAD	$ -	$ -	$ 250,000	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4392-133	Police Grant - Lightbars	$ 9,998	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-43_	**County Grants Total**	**$ 37,622**	**$ -**	**$ 387,179**	**$ -**	**$ -**	**$ 84,960**	**$ -**	**$ -**	**$ -**	**$ 1,926,350**	**$ -**	**$ 1,926,350**	**$ 1,926,350 100.0%**
400-4620-330	FIRE IMPACT FEES RECEIVED	$ 117,874	$ 196,154	$ 151,669	$ 310,224	$ 180,759	$ 191,336	$ -	$ 53,637	$ 53,637	$ -	$ -	$ -	$ - 100.0%
400-462	**Impact Fees Total**	**$ 117,874**	**$ 196,154**	**$ 151,669**	**$ 310,224**	**$ 180,759**	**$ 191,336**	**$ -**	**$ 53,637**	**$ 53,637**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-481	**Interest Income on Projects Total**	**$ 100,051**	**$ 2,547**	**$ 1,954**	**$ 895**	**$ 3,838**	**$ 21,857**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-4810-000	OTHER INTEREST EARNINGS	$ -	$ -	$ -	$ 4,652	$ 26,110	$ 6,152	$ -	$ 11,248	$ 11,248	$ -	$ -	$ -	$ - 100.0%
400-4819-000	INTEREST - SODFATHER INTERFUND	$ 840	$ -	$ 19,176	$ 21,479	$ 27,785	$ 13,856	$ -	$ 6,774	$ 6,775	$ -	$ -	$ -	$ - 100.0%
400-481	**Other Interest Total**	**$ 840**	**$ -**	**$ 19,176**	**$ 26,131**	**$ 53,895**	**$ 20,009**	**$ -**	**$ 18,022**	**$ 18,023**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-4821-034	DEV CON-ANTON DRIVE PLAN STUDY	$ -	$ -	$ -	$ -	$ 28,050	$ 5,610	$ -	$ 550	$ 550	$ -	$ -	$ -	$ - 100.0%
400-4822-200	DANECOM CONTRIB OTHER ENTITIES	$ -	$ -	$ 284,617	$ -	$ 151,185	$ 87,160	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4823-319	DEV CONTRIB STREET PROJ	$ -	$ -	$ -	$ 21,101	$ (10,551)	$ 2,110	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4823-463	DEV CONTRIB CANNONBALL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,366	$ 50,366	$ -	$ -	$ -	$ - 100.0%
400-4823-999	DEV CONTRIB INFRASTRUCTURE	$ -	$ -	$ -	$ -	$ 8,027	$ 1,605	$ -	$ 2,557	$ 2,558	$ -	$ -	$ -	$ - 100.0%
400-4826-221	DEV CONTRIB NEIGHBORHOOD PARK	$ -	$ -	$ -	$ -	$ 3,806	$ 761	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-482	**Developer Contributions Total**	**$ -**	**$ -**	**$ 284,617**	**$ 21,101**	**$ 180,518**	**$ 97,247**	**$ -**	**$ 53,473**	**$ 53,474**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-4850-001	DONATIONS - SENIOR CTR PRGMS	$ -	$ -	$ 267	$ -	$ -	$ 53	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-002	DONATIONS - REC DEPARTMENT	$ 10	$ -	$ -	$ (57)	$ (44)	$ (18)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-003	DONATIONS - PARKS	$ -	$ -	$ -	$ -	$ 2,400	$ 480	$ -	$ (2,400)	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-303	DONATIONS-SNR CTR PROGRAMS	$ 1,394	$ 9,889	$ 8,315	$ 9,335	$ 2,655	$ 6,318	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-306	DONATIONS- SNR ENRGY ASST TSK F	$ -	$ -	$ -	$ 310	$ -	$ 62	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-311	DONATIONS- SENIOR CONCERTS	$ 4,200	$ 3,900	$ 8,300	$ -	$ -	$ 3,280	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-341	DONATIONS-REC PROGRAMS	$ -	$ -	$ 500	$ -	$ -	$ 100	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-344	DONATIONS-SCHOLARSHIPS	$ 113	$ 631	$ 286	$ (16)	$ -	$ 203	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-345	DONATIONS-PARKS	$ 4,908	$ 5,200	$ 3,946	$ 1,786	$ 100	$ 3,188	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-348	DONATIONS-SAVE AN ASH PROGRAM	$ -	$ 4,594	$ 53	$ 15	$ -	$ 932	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4850-366	CONTRIB TO MCF - LIBRARY	$ (483,585)	$ (185,479)	$ 5,855	$ 5,240	$ 100	$ (131,574)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4851-010	DONATIONS-LIBARY CAPITAL CAMPN	$ -	$ 26,120	$ -	$ -	$ -	$ 5,224	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4851-038	DONATIONS-SOLAR INVESTMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,617	$ -	$ -	$ -	$ - 100.0%
400-4853-427	DONATIONS-PED & BIKE PATH	$ 40	$ -	$ -	$ -	$ -	$ 8	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4853-450	DONATIONS-TRAFFIC CALMING	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ -	$ -	$ -	$ (15,000) -100.0%

City of Fitchburg
Capital Projects Fund #400
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
400-486	**Pcard Rebate**	$ -	$ -	$ -	$ -	$ 3,962	$ 792	$ -	$ 4,623	$ 4,623	$ -	$ -	$ -	$ - 100.0%
400-4881-032	SALE FA - EXERCISE EQUIPMENT	$ -	$ -	$ -	$ -	$ 150	$ 30	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-130	SALE OF ADMIN VEHICLE (PD)	$ -	$ -	$ 1,222	$ -	$ -	$ 244	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-131	SALE OF CRIME SCENE VEHICLE	$ -	$ -	$ -	$ -	$ 3,000	$ 600	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-135	SALE OF VEHICLE #63 - PD	$ -	$ -	$ -	$ 2,500	$ -	$ 500	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-136	SALE OF VEHICLE #64 - PD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 750	$ 750	$ -	$ -	$ -	$ - 100.0%
400-4882-137	SALE OF PD VEHCILE #65	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500	$ 2,500	$ 2,500	$ -	$ -	$ -	$ (2,500) -100.0%
400-4882-138	SALE OF PD VEHCILE #67	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,000	$ 6,500	$ 7,000	$ -	$ -	$ -	$ (7,000) -100.0%
400-4882-139	SALE OF PD VEHCILE #69	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000	$ 5,000	$ 5,000	$ -	$ -	$ -	$ (3,000) -100.0%
400-4882-200	SALE OF FA-DANE COM EQUIP	$ -	$ -	$ -	$ -	$ 1,000	$ 200	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-243	SALE OF SCBA EQUIPMENT	$ (249)	$ -	$ -	$ -	$ -	$ (50)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-245	SALE OF ASSETS- FIRE STAFF VEH	$ -	$ -	$ 4,224	$ -	$ -	$ 845	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-247	FIRE AERIAL LADDER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,000	$ 18,000	$ -	$ -	$ -	$ - 100.0%
400-4882-249	FUTURE FIRE STATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (1,000,000)	$ -	$ (1,000,000)	$ (1,000,000) 100.0%
400-4882-250	SALE FA - FIRE ENGINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000	$ 100,000 100.0%
400-4882-251	SALE FA - FD STAFF VEHICLE	$ -	$ -	$ -	$ -	$ 4,479	$ 896	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-253	SALE FA - FD STAFF VEHICLE	$ -	$ -	$ -	$ -	$ 5,555	$ 1,111	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-254	SALE FA - FIRE SCBA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ 15,000 100.0%
400-4882-256	SALE FA - EXTRICATE EQUIPMENT	$ -	$ -	$ -	$ 15,000	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4882-259	SALE FA - FIRE ATV	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,500	$ -	$ -	$ -	$ -	$ -	$ (7,500) -100.0%
400-4882-261	SALE FA - FIRE SCBA FACEPIECE	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500	$ 2,590	$ 2,590	$ -	$ -	$ -	$ (1,500) -100.0%
400-4882-263	SALE FA - BRUSH TRUCK	$ -	$ -	$ -	$ -	$ 44,450	$ 8,890	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4883-101	SALE OF PW VEHICLE/EQUIP	$ -	$ 17,000	$ 27,635	$ 18,450	$ 45,511	$ 21,719	$ 46,000	$ 28,705	$ 46,000	$ 43,000	$ -	$ 43,000	$ (3,000) -6.5%
400-4883-479	SALE OF STREET LIGHTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 551	$ 551	$ -	$ -	$ -	$ - 100.0%
400-4884-102	SALE OF RAIL LINE	$ -	$ -	$ -	$ 29,571	$ -	$ 5,914	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4886-210	SALE OF PARK EQUIPMENT	$ 3,066	$ 24,600	$ -	$ -	$ -	$ 5,533	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4886-259	SALE OF FIXED ASSETS	$ -	$ -	$ -	$ -	$ 231	$ 46	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4886-263	SALE OF MATERIALS TENNIS COURT	$ -	$ -	$ -	$ -	$ 300	$ 60	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-488	**Sale of Fixed Assets Total**	**$ 2,816**	**$ 41,600**	**$ 33,081**	**$ 65,521**	**$ 104,676**	**$ 49,539**	**$ 67,500**	**$ 64,595**	**$ 82,391**	**$ (842,000)**	**$ -**	**$ (842,000)**	**$ (909,500) -1347.4%**
400-4890-000	MISCELLANEOUS INCOME	$ -	$ -	$ 3,050	$ 1,125	$ -	$ 835	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4891-010	MISC INC-LIBRARY REIMB	$ 1,070,000	$ 556,821	$ -	$ -	$ -	$ 325,364	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4891-014	MISC INC-VOTING MACHINES	$ 0	$ -	$ -	$ -	$ -	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4891-021	MISC REV - MAINTENANCE FACIL	$ -	$ -	$ 1,130	$ -	$ -	$ 226	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4892-200	DANE COM REIMB (EPIC/VERONA)	$ -	$ -	$ -	$ -	$ 16,403	$ 3,281	$ -	$ 8,205	$ 8,206	$ -	$ -	$ -	$ - 100.0%
400-4892-249	MISC REV FIRE STATIONS	$ -	$ -	$ -	$ -	$ 650	$ 130	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4893-102	RADIO REBATES	$ -	$ 3,300	$ 666	$ -	$ (666)	$ 660	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4893-319	Misc Revenue - Street Resurfac	$ -	$ 1,000	$ -	$ 65,259	$ -	$ 13,252	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4893-427	MISC REV PED & BIKE IMPROV	$ -	$ -	$ -	$ -	$ 666	$ 133	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4893-463	CANNONBALL SPAN CONTRIB - PAUL	$ -	$ 46,750	$ -	$ -	$ -	$ 9,350	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4894-102	MISC INC-RAILROAD	$ 75	$ -	$ -	$ -	$ -	$ 15	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4895-050	MISC INC-SODFATHR CITY PORTION	$ 3,375	$ 83,271	$ -	$ -	$ -	$ 17,329	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4895-051	MISC INC-SODFATHER SUD PORTION	$ -	$ (440)	$ -	$ -	$ -	$ (88)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4896-231	MISC INCOME - QUARRY HILL PARK	$ -	$ -	$ 1,250	$ -	$ -	$ 250	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4896-255	RENTAL INC - JAMESTOWN PARKLD	$ -	$ 6,649	$ 5,570	$ -	$ -	$ 2,444	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-489	**Miscellaneous Revenues Total**	**$ 1,073,450**	**$ 697,351**	**$ 11,666**	**$ 66,384**	**$ 17,053**	**$ 373,181**	**$ -**	**$ 8,205**	**$ 8,206**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-4901-021	DEBT PROCEEDS-MAINT FACIL EXP	$ 99,068	$ -	$ -	$ 557,056	$ -	$ 131,225	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4901-022	DEBT PROCEEDS-ENT CONTENT MGMT	$ -	$ -	$ -	$ -	$ 118,763	$ 23,753	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4901-025	DEBT PROCEEDS-DOOR ACCESS	$ -	$ -	$ -	$ -	$ -	$ -	$ 210,000	$ -	$ 210,000	$ -	$ -	$ -	$ (210,000) -100.0%
400-4901-028	DEBT PROCEEDS-ELECTION EQUIP	$ -	$ -	$ -	$ 34,633	$ -	$ 6,927	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4901-035	DEBT-VIDEO SECURITY SYSTEM	$ -	$ -	$ -	$ -	$ 62,494	$ 12,499	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4901-038	DEBT-FITCHBURG SOLAR INVEST	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000	$ -	$ 230,000	$ -	$ -	$ -	$ (80,000) -100.0%
400-4902-114	DEBT PROCEEDS-AED DEFIBRILLAT	$ -	$ -	$ -	$ 12,167	$ -	$ 2,433	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-125	DEBT PROCEEDS-POLICE COMM CTR	$ 247,671	$ -	$ -	$ -	$ -	$ 49,534	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-200	DEBT PROCEEDS-DANECOM	$ 992,397	$ -	$ -	$ -	$ -	$ 198,479	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-220	DEBT PROCEEDS-REFRBISH PS BLDG	$ 91,638	$ -	$ -	$ 45,138	$ -	$ 27,355	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-221	DEBT PROCEEDS-FIRE RADIO	$ 247,671	$ -	$ -	$ -	$ -	$ 49,534	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-233	DEBT PROCEEDS - FIRE TANKERS	$ -	$ 63,218	$ -	$ -	$ -	$ 12,644	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-241	DEBT PROCEEDS-REFURB FSir2	$ -	$ -	$ -	$ 40,259	$ -	$ 8,052	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-247	DEBT-FIRE AERIAL LADDER	$ -	$ -	$ -	$ -	$ 1,108,711	$ 221,742	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-249	DEBT-FUTURE FIRE STN LAND&BLDG	$ -	$ -	$ -	$ 431,584	$ 5,235,000	$ 1,133,317	$ -	$ -	$ -	$ 4,185,000	$ -	$ 4,185,000	$ 4,185,000 100.0%
400-4902-250	DEBT-FIRE ENGINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 950,000	$ -	$ 950,000	$ 950,000 100.0%
400-4902-253	DEBT-FIRE STAFF VEHICLE	$ -	$ -	$ -	$ -	$ 49,390	$ 9,878	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-254	DEBT-FIRE SCBA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 323,000	$ -	$ 323,000	$ 323,000 100.0%
400-4902-256	DEBT-EXTRICATION EQUIPMENT	$ -	$ -	$ -	$ -	$ 106,637	$ 21,327	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-262	DEBT-VEHICLE EXHAUST REMOVAL	$ -	$ -	$ -	$ -	$ 114,525	$ 22,905	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-301	DEBT PROCEEDS-FITCHRONA RADIO	$ 55,677	$ -	$ -	$ -	$ -	$ 11,135	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4902-302	DEBT PROCEEDS-AMBULANCE	$ -	$ 115,775	$ -	$ -	$ 114,092	$ 45,973	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-101	DEBT PROCEEDS-PW EQUIP	$ -	$ -	$ -	$ 141,357	$ 161,275	$ 60,526	$ 205,000	$ -	$ 205,000	$ -	$ -	$ -	$ (205,000) -100.0%
400-4903-102	DEBT PROCEEDS-PW RADIO	$ 64,395	$ -	$ -	$ -	$ -	$ 12,879	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-103	DEBT-INTERSECTION SIGNAL	$ -	$ -	$ -	$ -	$ 161,275	$ 32,255	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-319	DEBT PROCEEDS-STR RESURF PGRM	$ 287,299	$ -	$ -	$ 122,678	$ 431,381	$ 168,272	$ 175,000	$ -	$ 175,000	$ 150,000	$ -	$ 150,000	$ (25,000) -14.3%
400-4903-351	DEBT PROCEEDS-CTH PD SECTION1	$ -	$ -	$ -	$ 1,497,114	$ -	$ 299,423	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-358	DEBT PROCEEDS-POST RD EXT	$ 1,486,028	$ -	$ -	$ -	$ -	$ 297,206	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-360	DEBT PROCEEDS-FH/WHALEN INTER	$ -	$ -	$ -	$ 19,952	$ -	$ 3,990	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-366	DEBT PROCEEDS-INDEX RD	$ 1,436,493	$ -	$ -	$ -	$ -	$ 287,299	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-368	DEBT PROCEEDS-S SYENE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000 100.0%
400-4903-427	DEBT PROCEEDS-PED/BIKE PTH IMP	$ 44,877	$ -	$ -	$ -	$ -	$ 8,975	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-429	DEBT PROCEEDS-PAVED SHOULDERS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 897,990	$ (897,990)	$ -	$ - 100.0%
400-4903-462	DEBT PROCEEDS-BRIDGE	$ 29,721	$ -	$ -	$ 110,360	$ -	$ 28,016	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-463	DEBT PROCEEDS-CNBALL/CAP CITY	$ -	$ -	$ -	$ 261,713	$ -	$ 52,343	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-468	DEBT-LACY RD COMM CTR TO SYENE	$ -	$ -	$ -	$ -	$ 713,275	$ 142,655	$ 3,224,000	$ -	$ 3,224,000	$ -	$ -	$ -	$ (3,224,000) -100.0%
400-4903-477	DEBT-SEMINOLE HWY PATH	$ -	$ -	$ -	$ -	$ 50,398	$ 10,080	$ 250,000	$ -	$ 250,000	$ -	$ -	$ -	$ (250,000) -100.0%
400-4903-481	DEBT PROCEEDS-MCKEE PHASE II	$ -	$ -	$ -	$ -	$ -	$ -	$ 490,000	$ -	$ 490,000	$ 200,000	$ -	$ 200,000	$ (290,000) -59.2%
400-4903-483	DEBT-MURPHY RD BRIDGE	$ -	$ -	$ -	$ -	$ 136,076	$ 27,215	$ -	$ -	$ 73,000	$ -	$ -	$ -	$ - 100.0%
400-4903-484	DEBT PROCEEDS-CONFIRM BEACONS	$ -	$ -	$ -	$ -	$ 20,159	$ 4,032	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-485	DEBT-COUNTY M RESURFACE	$ -	$ -	$ -	$ -	$ 39,490	$ 7,898	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-487	DEBT PROCEEDS-MAINT FAC REPAIR	$ -	$ -	$ -	$ -	$ 25,199	$ 5,040	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4903-488	DEBT PROCEEDS-FISH HATCHERY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,126,350	$ -	$ 2,126,350	$ 2,126,350 100.0%
400-4904-630	DEBT PROCEEDS-VERONA RD UTILIT	$ -	$ -	$ -	$ -	$ 147,768	$ 29,554	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-210	DEBT PROCEEDS-PARKS EQUIPMENT	$ -	$ 70,293	$ -	$ -	$ -	$ 14,059	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-212	DEBT PROCEEDS-MCKEE FARMS PARK	$ -	$ -	$ -	$ 46,264	$ 182,496	$ 45,752	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-255	DEBT PROCEEDS-JAMESTOWN PARKLD	$ -	$ 364,360	$ -	$ -	$ -	$ 72,872	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-257	DEBT PROCEEDS-HUEG/JMESTWN IMP	$ -	$ -	$ -	$ -	$ 528,196	$ 105,639	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-259	DEBT PROCEEDS-PARK SYSTEM IMP	$ -	$ 51,686	$ -	$ 54,725	$ 52,284	$ 31,739	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-263	DEBT PROCEEDS-TENNIS COURT IMP	$ -	$ -	$ -	$ -	$ 100,797	$ 20,159	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-301	DEBT PROCEEDS-CITY CAMPUS IMPR	$ 990,685	$ 131,745	$ -	$ -	$ -	$ 224,486	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-302	DEBT PROCEEDS-CITY CAMPUS BLDG	$ -	$ -	$ -	$ -	$ 40,319	$ 8,064	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-311	DEBT PROCEEDS-FORESTRY EQUIP	$ 29,721	$ -	$ -	$ -	$ -	$ 5,944	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4906-312	DEBT PROCEEDS-SPLASH PAD-AMEND	$ -	$ 242,923	$ -	$ -	$ -	$ 48,585	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-490	**Debt Proceeds Total**	**$ 6,103,341**	**$ 1,040,000**	**$ -**	**$ 3,374,999**	**$ 9,700,000**	**$ 4,043,668**	**$ 4,634,000**	**$ -**	**$ 4,857,000**	**$ 8,857,340**	**$ (897,990)**	**$ 7,959,350**	**$ 3,325,350 71.8%**
400-491	**Premium/Interest on Debt Total**	**$ 152,990**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,598**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-4920-312	TRANS FR GEN FUND- COMM EVENTS	$ -	$ 12,500	$ -	$ -	$ -	$ 2,500	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4921-006	TRANS FR GEN FUND - ACCT/LIC	$ -	$ 6,100	$ -	$ -	$ -	$ 1,220	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4921-019	GEN FUND TRAN-FAC & OTH STUDY	$ -	$ 150,000	$ -	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4921-020	TRANS FR GEN FUND - FURNISHING	$ -	$ 1,800	$ -	$ -	$ -	$ 360	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4921-021	DEBT FB TRX - MAINT FACILITY	$ -	$ -	$ -	$ 200,872	$ -	$ 40,174	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4921-022	DEBT FB TRX - ECM/OnBase	$ -	$ -	$ -	$ -	$ 95,700	$ 19,140	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4921-038	FB TRX SOLAR INVESTMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 157,000	$ -	$ -	$ -	$ - 100.0%
400-4922-141	GF FB TRX - PS BLDG	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000	$ 100,000 100.0%
400-4922-143	GF FB TRX - PS PORTABLE CAMERA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ 35,000 100.0%
400-4922-249	FB TRX - FUTURE FIRE STATION	$ -	$ -	$ -	$ 189,128	$ 964,200	$ 230,666	$ 222,800	$ -	$ 222,800	$ -	$ -	$ -	$ (222,800) -100.0%
400-4922-259	FB TRX - FIRE ATV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,500	$ 7,500	$ -	$ -	$ -	$ - 100.0%
400-4923-101	GF FB TRX - HWY EQUIP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 285,000	$ 285,000	$ 285,000 100.0%
400-4923-468	DEBT FB TRX - Lacy Road	$ -	$ -	$ -	$ -	$ 69,300	$ 13,860	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4926-212	GF FB-MCKEE FARMS PARK	$ -	$ -	$ -	$ -	$ 18,400	$ 3,680	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4926-261	GF FB-NINE SPRINGS GOLF COURSE	$ -	$ -	$ -	$ -	$ 80,000	$ 16,000	$ 136,815	$ -	$ 136,815	$ -	$ -	$ -	$ (136,815) -100.0%
400-4926-263	GF TRX - TENNIS COURTS	$ -	$ -	$ -	$ -	$ 4,595	$ 919	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4926-301	TRANS FR GENL FUND-CITY CAMPUS	$ -	$ 60,000	$ -	$ -	$ -	$ 12,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4929-999	TRANS FR GEN FUND- ERP GAP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 420,000	$ (420,000)	$ -	$ - 100.0%
400-4936-211	TRANS FR PARK DED-MCGAW PK IMP	$ -	$ 134,750	$ 81,515	$ -	$ 277,390	$ 98,731	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-212	TRANS FR PARK DED - MCKEE FMS	$ 45,000	$ -	$ -	$ 12,500	$ -	$ 11,500	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-230	TRANS FR PK DED - HARLAN SP PK	$ 10,000	$ -	$ -	$ -	$ (12,204)	$ (441)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-231	TRANS FR PARK DED-QUARRY HILL	$ 35,000	$ -	$ -	$ -	$ (560)	$ 6,888	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-232	TRNS FR PARK DED-SWAN CRK PK	$ 78,000	$ -	$ -	$ -	$ (857)	$ 15,429	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-234	TRANS FR PARK DED-DAWLEY BIKE	$ -	$ -	$ -	$ -	$ 22,604	$ 4,521	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-237	TRANS FR PARK DED-OAK MEADW PK	$ 29,000	$ -	$ -	$ -	$ (11,551)	$ 3,490	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-243	TRANS FR PARK DED-SEMINOLE GLN	$ 3,610	$ -	$ -	$ -	$ -	$ 722	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4936-265	TRANS FR PK DED - DOG PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ -	$ -	$ -	$ (50,000) -100.0%
400-4936-268	TRANS FR PK DED - CITY H2O CON	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,894	$ -	$ 4,894	$ 4,894 100.0%
400-4936-269	TRANS FR PK DED - FITCH DEPOT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,500	$ (7,500)	$ -	$ - 100.0%
400-4951-024	TRANS FR CEDA-WEB/EMAIL UPGRDE	$ -	$ 5,400	$ -	$ -	$ -	$ 1,080	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4954-650	TRANS FR SPR - COMPOST FACILTY	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000	$ -	$ -	$ -	$ (30,000) -100.0%
400-4955-203	TRANS FR LIBRARY-SELF CK MACH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 52,000	$ -	$ -	$ -	$ - 100.0%
400-4956-234	TRANS FR CEDA-DAWLEY BIKE HUB	$ -	$ 10,000	$ -	$ -	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-49_	**Transfers From Other Funds Total**	**$ 200,610**	**$ 380,550**	**$ 81,515**	**$ 402,500**	**$ 1,507,017**	**$ 514,438**	**$ 439,615**	**$ 7,500**	**$ 656,115**	**$ 432,394**	**$ (7,500)**	**$ 424,894**	**$ (14,721) -3.3%**
400-4971-024	TRANS FR CABLE-WEB/EMAIL UPGRD	$ -	$ 5,400	$ -	$ -	$ -	$ 1,080	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4971-702	TRANSFER FOR PROJECT 1702	$ -	$ 21,000	$ 23,077	$ -	$ -	$ 8,815	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4971-704	TRANSFER-FACT CABLE CASTING	$ -	$ -	$ -	$ 12,000	$ 86,640	$ 19,728	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4971-705	TRANSFER FOR PROJECT 1705	$ -	$ 25,000	$ -	$ -	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4971-710	INTRFND TRNSFR-FACT CH CAMPUS	$ -	$ -	$ 23,283	$ 25,000	$ 40,000	$ 17,657	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4971-711	INTRFND TRNSFR-FACT VIDEO DEL	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,500	$ -	$ 12,500	$ 40,000	$ -	$ 40,000	$ 27,500 220.0%
400-4971-712	INTRFND TRNSFR-FACT FLEET VEH	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000	$ 5,000 100.0%
400-4980-000	INTER-PROJECT TRANSFERS	$ -	$ -	$ -	$ 1,087	$ 34,165	$ 7,050	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4980-303	INTER-PROJ TRANS SNR DONATIONS	$ -	$ (3,206)	$ -	$ -	$ -	$ (641)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4980-311	INTER-PRO TRANS SENIOR CONCERT	$ -	$ 3,206	$ -	$ -	$ -	$ 641	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-000	INTER-PROJ TRNS-SPEC PROJECTS	$ -	$ (87,526)	$ -	$ -	$ -	$ (17,505)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-005	INTER-PROJ TRANS COMPUTER REPL	$ -	$ 4,626	$ -	$ -	$ -	$ 925	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-008	INTER-PROJ TRANSFER IN 1008	$ -	$ -	$ 8,112	$ -	$ -	$ 1,622	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-010	INTER-PROJ TRANSFER IN 1010	$ -	$ -	$ -	$ -	$ 10,986	$ 2,197	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-021	INTER-PROJ TRANS-MAINT FAC	$ -	$ 750,000	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-024	INTER-PROJ TRANSFER IN 1024	$ -	$ -	$ 47,301	$ -	$ -	$ 9,460	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-030	INTER-PROJ TRANS #1030	$ -	$ -	$ -	$ 14,110	$ -	$ 2,822	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-038	INTER-PROJ TRNS SOLAR INVEST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 157,250	$ -	$ -	$ -	$ - 100.0%
400-4981-201	INTER-PROJ TRANS-COMMERCE PARK	$ (47,962)	$ -	$ -	$ -	$ -	$ (9,592)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-210	INTER-PROJ TRANS LIB CONSTR	$ -	$ 87,526	$ -	$ -	$ -	$ 17,505	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-701	INTER-PROJ TRANS CABLE EQUIP	$ -	$ (69,573)	$ -	$ -	$ -	$ (13,915)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4981-705	PROJ TRNS-CNCIL CHAM AV EQUI	$ -	$ 69,573	$ -	$ -	$ -	$ 13,915	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-105	INTER-PRO TRANS PD COMPUTER EQ	$ -	$ (4,626)	$ -	$ -	$ -	$ (925)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%

City of Fitchburg
Capital Projects Fund #400
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change
400-4982-125	INTER-PROJ TRX IN PD RADIOS	$ -	$ -	$ -	$ 198,489	$ -	$ 39,698	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-126	INTER-PROJ TRANS ELEC CONTROL	$ -	$ 9,512	$ -	$ -	$ -	$ 1,902	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-129	INTER-PROJ TRANS JAG GRANT EQ	$ -	$ 2,730	$ -	$ -	$ -	$ 546	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-136	INTER-PROJ TRX IN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,913	$ 21,913	$ -	$ -	$ -	$ - 100.0%
400-4982-140	INTER-PROJ TRANS PD BWC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,129	$ 28,129	$ -	$ -	$ -	$ - 100.0%
400-4982-200	INTER-PROJ TRANSFER DANECOM	$ -	$ -	$ -	$ 672,246	$ -	$ 134,449	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-221	INTER-PROJ TRANSFER PROJ 2221	$ (9,216)	$ -	$ -	$ -	$ -	$ (1,843)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-229	INTER-PROJ TRANSFER PROJ 2229	$ 10,262	$ -	$ -	$ -	$ -	$ 2,052	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-233	INTER-PROJ TRANSFER PROJ 2233	$ (44,077)	$ -	$ -	$ -	$ -	$ (8,815)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-235	INTER-PROJ TRANSFER PROJ 2235	$ 39,507	$ -	$ -	$ -	$ -	$ 7,901	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-237	INTER-PROJ TRANSFER PROJ 2237	$ 3,524	$ -	$ -	$ -	$ -	$ 705	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-241	INTER-PROJ TRNS-FFDI#2 BLDG	$ -	$ -	$ -	$ -	$ 760	$ 152	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4982-249	INTER-PROJ TRANSFER PROJ 2249	$ -	$ -	$ -	$ -	$ 19,100	$ 3,820	$ -	$ 1,032,443	$ 1,032,443	$ -	$ -	$ -	$ - 100.0%
400-4983-319	INTER-PROJ TRANS STREET RESURF	$ -	$ 210,000	$ 250,000	$ -	$ -	$ 92,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4983-358	INTER-PROJ TRANS-POST RD	$ -	$ (750,000)	$ (100,000)	$ -	$ -	$ (170,000)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4983-366	INTER-PROJ TRANS-INDEX RD	$ -	$ (245,000)	$ (400,000)	$ -	$ -	$ (129,000)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4983-370	INTER-PROJ TRANS-NOVATION PRO	$ -	$ -	$ 250,000	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4983-427	INTER-PRO TRANS-PED & BIKE IMP	$ -	$ 35,000	$ -	$ -	$ -	$ 7,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4983-483	TRX IN-MURPHY RD BRIDGE	$ -	$ -	$ -	$ -	$ 53,774	$ 10,755	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4984-102	INTER-PROJ TRANS RAILROAD	$ -	$ -	$ -	$ -	$ 133,216	$ 26,643	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4985-202	INTER-PROJ TRANS-MOBILE LIB	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,000	$ -	$ 29,000	$ -	$ -	$ -	$ (29,000) -100.0%
400-4985-601	INTER-PROJ TRANS-NO STONER PR	$ 47,962	$ -	$ -	$ -	$ -	$ 9,592	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-4986-212	PROJ TRX IN-MCKEE PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ -	$ -	$ -	$ - 100.0%
400-4986-301	INTER-PROJ TRNS-CC IMPROV	$ -	$ -	$ -	$ -	$ 34,071	$ 6,814	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-49	**Transfer From Other Projects Total**	**$ 0**	**$ 51,400**	**$ 101,774**	**$ 922,932**	**$ 412,711**	**$ 297,763**	**$ 41,500**	**$ 1,117,484**	**$ 1,316,235**	**$ 45,000**	**$ -**	**$ 45,000**	**$ 3,500 8.4%**
400-4991-010	FB APP-LIB CAPITAL CAMPAIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,000	$ -	$ 29,000	$ -	$ -	$ -	$ (29,000) -100.0%
400-4993-450	FB APP-TRAFFIC CALMING PRGM	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,000	$ -	$ 13,000	$ 10,000	$ -	$ 10,000	$ (3,000) -23.1%
400-4993-468	FB APP-LACY RD PROJECT	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ -	$ -	$ -	$ (50,000) -100.0%
400-4996-351	FB APP-SR CNTR/CC EQUIP/FURNIS	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,000	$ -	$ 14,000	$ -	$ -	$ -	$ (14,000) -100.0%
400-499	**Fund Balance Applied Total**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 106,000**	**$ -**	**$ 106,000**	**$ 10,000**	**$ -**	**$ 10,000**	**$ (96,000) -90.6%**
	Revenue Total	**$ 8,931,890**	**$ 3,370,722**	**$ 2,794,032**	**$ 6,957,924**	**$ 13,485,275**	**$ 7,107,969**	**$ 10,222,830**	**$ 2,795,872**	**$ 12,275,553**	**$ 11,993,182**	**$ (882,990)**	**$ 11,110,192**	**$ 887,362 8.7%**
400-5700-001	SENIOR CTR EXP-PD BY DONATIONS	$ -	$ -	$ -	$ -	$ 444	$ 89	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-003	COMM EVENT PD BY DONATION	$ -	$ -	$ -	$ 651	$ -	$ 130	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-303	SENIOR DONATIONS	$ 16,840	$ 11,043	$ 6,378	$ 3,825	$ 181	$ 7,653	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-304	FARM FESTIVALS/AG FUND RAISERS	$ 800	$ -	$ -	$ -	$ -	$ 160	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-306	SNR ENRGY ASST TASK FORCE	$ -	$ -	$ -	$ 41	$ -	$ 8	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-311	SENIOR CONCERTS	$ 3,994	$ 3,872	$ 7,317	$ -	$ 1,012	$ 3,239	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-341	REC DEPT DONATIONS	$ 395	$ 3,131	$ 4,797	$ 701	$ 1,099	$ 2,025	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-345	PARKS DONATIONS	$ 6,468	$ 20,429	$ 5,202	$ 3,386	$ 150	$ 7,127	$ -	$ 23,234	$ 23,234	$ -	$ -	$ -	$ - 100.0%
400-5700-350	CARPC CONSULTANT GRANT	$ 25,272	$ -	$ -	$ -	$ -	$ 5,054	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5700-366	Library MCF endowment exp	$ -	$ -	$ 50	$ -	$ 110	$ 32	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5704-102	RAILROAD	$ 16,490	$ 16,975	$ 2,462	$ -	$ -	$ 7,185	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5706-312	Splashpad MCF endowment exp	$ -	$ -	$ 79	$ 136	$ -	$ 43	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-570	**Reimbursed Expenditures Total**	**$ 70,258**	**$ 55,450**	**$ 26,284**	**$ 8,740**	**$ 2,995**	**$ 32,745**	**$ -**	**$ 23,234**	**$ 23,234**	**$ -**	**$ -**	**$ -**	**$ - 100.0%**
400-5710-312	COMMUNITY EVENTS	$ -	$ -	$ -	$ -	$ 4,944	$ 989	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-000	CAPITAL EQUIP - CABLE	$ -	$ -	$ 35	$ -	$ -	$ 7	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-005	COMPUTER REPLACEMENT PRGM	$ 35,228	$ 31,918	$ 40,244	$ 20,414	$ -	$ 25,561	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-006	ACCOUNTING/LICENSING SOFTWARE	$ -	$ 6,100	$ -	$ -	$ -	$ 1,220	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-008	COMPUTER REPLACEMENT PRGM-FIRE	$ -	$ 12,112	$ 8,222	$ 6,007	$ -	$ 5,268	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-010	LIBRARY CAPITAL CAMPAIGN	$ 6,795	$ 3,413	$ 595	$ -	$ -	$ 2,160	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-012	INFO TECH UPGRADE & REPLACE	$ 33,577	$ 77,159	$ 85,847	$ 68,429	$ 61,529	$ 65,308	$ 75,000	$ 14,816	$ 75,000	$ 80,000	$ -	$ 80,000	$ 5,000 6.7%
400-5711-016	TELEPHONE/VOICE MAIL REPLACE	$ 3,473	$ 3,202	$ -	$ -	$ 63,542	$ 14,043	$ 10,000	$ 94,760	$ 94,761	$ -	$ -	$ -	$ (10,000) -100.0%
400-5711-018	OLD CITY HALL DEMOLITION	$ 4,660	$ -	$ 38,350	$ 1,703	$ -	$ 8,943	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-019	FACILITIES & OTHER STUDIES	$ -	$ -	$ 105,332	$ 14,469	$ 992	$ 24,158	$ -	$ 5,020	$ 5,020	$ -	$ -	$ -	$ - 100.0%
400-5711-020	FURNISHINGS, CITY HALL	$ -	$ 875	$ -	$ -	$ -	$ 175	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-021	MAINTENANCE FACILITY EXPANSION	$ 5,218	$ 1,624,283	$ 11,272	$ 5,156	$ -	$ 329,186	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-022	ENTERPRISE CONTENT MGMT SYSTEM	$ -	$ 8,324	$ -	$ 107,824	$ 7,063	$ 24,642	$ 15,000	$ 7,583	$ 15,000	$ 30,000	$ -	$ 30,000	$ 15,000 100.0%
400-5711-024	WEBSITE & EMAIL UPGRADES	$ -	$ 137,301	$ 14,484	$ -	$ -	$ 30,357	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-025	DOOR ACCESS SYSTEM	$ -	$ -	$ -	$ -	$ -	$ -	$ 210,000	$ 61,340	$ 210,000	$ -	$ -	$ -	$ (210,000) -100.0%
400-5711-028	ELECTION EQUIPMENT	$ -	$ -	$ 34,382	$ 333	$ -	$ 6,943	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-029	LIBRARY SOLAR ARRAY	$ -	$ -	$ -	$ 900	$ 2,400	$ 660	$ -	$ (2,400)	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-030	LOGO IMPLEMENT & WAYFINDING	$ -	$ -	$ 6,565	$ 16,980	$ 17,697	$ 8,248	$ 30,000	$ 3,945	$ 30,000	$ 30,000	$ -	$ 30,000	$ - 0.0%
400-5711-032	EXERCISE EQUIPMENT REPLACEMENT	$ -	$ -	$ -	$ 4,995	$ 5,145	$ 2,028	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-035	VIDEO SECURITY SYSTEM UPGRADE	$ -	$ -	$ -	$ 36	$ 71,730	$ 14,353	$ -	$ 5,256	$ 5,256	$ -	$ -	$ -	$ - 100.0%
400-5711-038	FITCHBURG SOLAR INVESTMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000	$ 510	$ 594,867	$ -	$ -	$ -	$ (80,000) -100.0%
400-5711-201	COMMERCE PARK DEV FUND	$ 419	$ -	$ -	$ -	$ -	$ 84	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-210	LIBRARY CONSTRUCTION COSTS	$ (428,998)	$ -	$ -	$ -	$ -	$ (85,800)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-702	EQUIP REPLACE & DIGITAL TRANS	$ -	$ 21,060	$ 23,017	$ 2,191	$ -	$ 9,254	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-703	FITCHBURG ROOM EQUIP	$ 218,503	$ -	$ -	$ -	$ -	$ 43,701	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-704	CABLE CASTING	$ -	$ -	$ -	$ 8,754	$ 86,904	$ 19,132	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-705	COUNCIL CHAMBERS EQUIP	$ 68,660	$ 72,402	$ -	$ -	$ -	$ 28,212	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5711-710	FACT NEW EQUIP CITY HALL CAMP	$ 280,220	$ -	$ 23,488	$ 10,009	$ 37,652	$ 70,274	$ -	$ 235	$ 236	$ -	$ -	$ -	$ - 100.0%
400-5711-711	FACT VIDEO DELIVERY SYSTEM	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,500	$ -	$ 12,500	$ 40,000	$ -	$ 40,000	$ 27,500 220.0%
400-5711-712	FACT FLEET VEHICLE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000	$ 5,000 100.0%
400-5712-014	GIS IMPLEMENTATION	$ 35,329	$ 29,995	$ 41,913	$ 32,633	$ (23,000)	$ 23,374	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	$ 2,000 100.0%
400-5713-487	MAINTENANCE FACILITY REPAIRS	$ -	$ -	$ -	$ -	$ 19,824	$ 3,965	$ -	$ 3,000	$ 3,000	$ -	$ -	$ -	$ - 100.0%
400-5715-201	LIBRARY COMPUTERS	$ -	$ -	$ 14,706	$ 13,163	$ 4,131	$ 6,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5715-202	MOBILE LIBRARY	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000	$ 25,232	$ 45,000	$ -	$ -	$ -	$ (45,000) -100.0%
400-5715-203	SELF-CHECK MACHINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 52,000	$ -	$ -	$ -	$ - 100.0%
400-5715-298	LIBRARY BUILDING SYS REPLACE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000 100.0%
400-5716-262	PARKING LOT RESURFACING	$ -	$ -	$ -	$ -	$ 48,251	$ 9,650	$ 51,000	$ -	$ 51,000	$ 52,000	$ -	$ 52,000	$ 1,000 2.0%
400-5716-301	CITY CAMPUS EQUIP & IMPROVEMTS	$ (7,410)	$ -	$ -	$ -	$ -	$ (1,482)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5716-302	CITY CAMPUS/BLDG SYS REPLACE	$ 18,971	$ 43,179	$ -	$ -	$ -	$ 12,430	$ 110,000	$ -	$ 110,000	$ 75,000	$ -	$ 75,000	$ (35,000) -31.8%
400-5716-304	MAINT FAC BLDG SYS REPLACEMT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000 100.0%
400-5716-351	SR CTR/COMM CTR FURNISHINGS	$ 17,570	$ -	$ 27,798	$ 30,855	$ -	$ 15,244	$ 16,000	$ -	$ 16,000	$ -	$ -	$ -	$ (16,000) -100.0%
400-571	**Capital Projects - General**	**$ 292,215**	**$ 2,071,323**	**$ 476,250**	**$ 344,850**	**$ 408,805**	**$ 718,689**	**$ 654,500**	**$ 219,297**	**$ 1,319,640**	**$ 364,000**	**$ -**	**$ 364,000**	**$ (290,500) -44.4%**
400-5721-012	INFO TECH UPGRADE & REPLACE	$ 747	$ -	$ 2,943	$ -	$ -	$ 738	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5721-016	TELEPHONE/VOICE MAIL REPLACE	$ 2,175	$ 584	$ -	$ -	$ -	$ 552	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-104	MOBILE DATA COMPUTERS	$ -	$ 480	$ 37,991	$ 37,988	$ 8,968	$ 17,085	$ -	$ (15)	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-105	POLICE COMPUTER REPLACEMENT	$ 8,368	$ 32,380	$ 21,360	$ 34,798	$ 64,146	$ 32,211	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-109	MOBILE VIDEO CAMERAS	$ 200	$ 26,625	$ 16,480	$ 19,137	$ 3,780	$ 13,244	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-110	CAPITAL EQUIP - POLICE	$ -	$ 287	$ 834	$ -	$ -	$ 224	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-114	AED-DEFIBRILLATORS	$ -	$ -	$ 12,052	$ 3,441	$ -	$ 3,099	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-116	BUILDING SECURITY SYSTEMS	$ 9,593	$ -	$ -	$ -	$ -	$ 1,919	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-121	BALLISTIC VESTS	$ -	$ -	$ 19,440	$ 5,530	$ -	$ 4,994	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-124	INTERVIEW RECORDING EQUIPMENT	$ -	$ -	$ -	$ -	$ 13,773	$ 2,755	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-125	POLICE COMM CTR RADIOS	$ 69,403	$ 45,957	$ 3,913	$ -	$ -	$ 23,855	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-126	Elec Control Devices - Police	$ -	$ -	$ 2,219	$ -	$ 16,659	$ 3,776	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-127	POLICE EVIDENCE FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000	$ -	$ 30,000	$ 30,000	$ (5,000) -14.3%
400-5722-129	JAG GRANT EQUIPMENT	$ 44,631	$ -	$ -	$ -	$ -	$ 8,926	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-130	ADMIN VEHICLE REPLACE (PD)	$ -	$ -	$ 24,381	$ -	$ -	$ 4,876	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-131	CRIME SCENE VEHICLE REPLACE	$ -	$ -	$ -	$ -	$ 35,000	$ 7,000	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-132	K9 SQUAD REPLACEMENT	$ 27,000	$ -	$ -	$ -	$ -	$ 5,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-133	LIGHTBAR REPLACEMENT	$ 11,475	$ 11,310	$ -	$ -	$ -	$ 4,557	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-134	FLEET VEHICLE REPLACEMENT	$ -	$ 27,000	$ -	$ -	$ -	$ 5,400	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-135	PD FLEET VEHICLE #63	$ -	$ -	$ -	$ 26,271	$ -	$ 5,254	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-136	PD FLEET VEHICLE #64	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 22,752	$ 22,752	$ -	$ -	$ -	$ - 100.0%
400-5722-137	PD FLEET VEHICLE #65	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ 22,791	$ 22,791	$ -	$ -	$ -	$ (30,000) -100.0%
400-5722-138	PD FLEET VEHICLE #67	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ 29,343	$ 29,843	$ -	$ -	$ -	$ (30,000) -100.0%
400-5722-139	PD FLEET VEHICLE #69	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ 19,830	$ 19,830	$ -	$ -	$ -	$ (30,000) -100.0%
400-5722-140	POLICE BODY CAMERAS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,373	$ 74,628	$ -	$ -	$ -	$ - 100.0%
400-5722-141	PUBLIC SAFETY BUILDING	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 100,000	$ -	$ 100,000	$ 75,000 300.0%
400-5722-143	PORTABLE PUBLIC SAFETY CAMERAS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ -	$ 35,000	$ 35,000 100.0%
400-5722-199	PD FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,950	$ -	$ 34,950	$ 34,950 100.0%
400-5722-200	DANECOM LOCAL ADDITIONS	$ 681,107	$ 1,186,316	$ 801,624	$ 237,555	$ 123,237	$ 605,968	$ -	$ 4,543	$ 4,543	$ -	$ -	$ -	$ - 100.0%
400-5722-220	REFURBISH PUB SAFETY BLDG	$ 92,979	$ -	$ 45,120	$ 18	$ -	$ 27,623	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-221	FIRE RADIO REPLACEMENT	$ 36,420	$ 244,090	$ 37,024	$ -	$ (7,560)	$ 61,995	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-230	FIRE DEPT MOBILE DATA	$ 17,905	$ 2,843	$ 13,736	$ -	$ -	$ 6,897	$ -	$ 5,475	$ 5,475	$ -	$ -	$ -	$ - 100.0%
400-5722-241	REFURBISH FIRE STA #2	$ -	$ -	$ 39,483	$ 776	$ -	$ 8,052	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-245	REPLACE '02 STAFF VEHICLE-FIRE	$ -	$ 39,704	$ 20,194	$ -	$ -	$ 11,980	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-247	FIRE AERIAL LADDER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,101,164	$ 1,101,164	$ -	$ -	$ -	$ - 100.0%
400-5722-249	FUTURE FIRE STA LAND & BLDGS	$ 812	$ 1,190	$ 617,552	$ 86,482	$ 3,138,893	$ 768,986	$ -	$ 2,647,714	$ 2,647,715	$ 3,185,000	$ -	$ 3,185,000	$ 3,185,000 100.0%
400-5722-250	FIRE ENGINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,050,000	$ -	$ 1,050,000	$ 1,050,000 100.0%
400-5722-251	FD STAFF VEHICLE	$ -	$ -	$ -	$ 40,649	$ -	$ 8,130	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-253	FD STAFF VEHICLE	$ -	$ -	$ -	$ -	$ 45,566	$ 9,113	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-254	FD SCBA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 338,000	$ -	$ 338,000	$ 338,000 100.0%
400-5722-256	FD EXTRICATION EQUIPMENT	$ -	$ -	$ -	$ 120,794	$ -	$ 24,159	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-258	FLAME SIM TRAINING PROGRAM	$ -	$ -	$ -	$ -	$ 12,777	$ 2,555	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-259	FIRE ATV	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,339	$ 21,280	$ 28,339	$ -	$ -	$ -	$ (28,339) -100.0%
400-5722-261	FIRE SCBA FACEPIECE TESTING	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,950	$ 17,850	$ 17,950	$ -	$ -	$ -	$ (17,950) -100.0%
400-5722-262	VEHICLE EXHAUST REMOVAL SYSTEM	$ -	$ -	$ -	$ -	$ 113,608	$ 22,722	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-263	BRUSH TRUCK	$ -	$ -	$ -	$ -	$ 21,728	$ 4,346	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-264	THERMAL IMAGING CAMERAS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,500	$ -	$ 57,500	$ 57,500 100.0%
400-5722-267	FIRE HEADQUARTERS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ 20,000	$ 20,000 100.0%
400-5722-299	FIRE FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 31,216	$ -	$ 31,216	$ 31,216 100.0%
400-5722-301	FITCHRONA RADIO SYSTEM REPLACE	$ 22,068	$ -	$ -	$ -	$ -	$ 4,414	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-302	AMBULANCE	$ -	$ 110,894	$ -	$ 113,190	$ -	$ 44,817	$ 128,227	$ 124,010	$ 128,227	$ -	$ -	$ -	$ (128,227) -100.0%
400-5722-303	FITCHRONA COMPUTER REPLACEMENT	$ 16,997	$ 12,000	$ 45,891	$ -	$ 11,253	$ 17,228	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5722-308	REPLACE EMS MEDICAL EQUIPMENT	$ -	$ -	$ -	$ -	$ 3,189	$ 638	$ 7,599	$ -	$ 7,599	$ 9,476	$ -	$ 9,476	$ 1,877 24.7%
400-572	**Capital Projects - Public Safety**	**$ 1,041,879**	**$ 1,741,658**	**$ 1,762,236**	**$ 726,629**	**$ 3,605,017**	**$ 1,775,484**	**$ 332,115**	**$ 4,019,109**	**$ 4,170,856**	**$ 4,861,142**	**$ 30,000**	**$ 4,891,142**	**$ 4,559,027 1372.7%**
400-5731-201	COMMERCE PARK DEV FUND	$ 66	$ 293	$ 392	$ 546	$ 606	$ 381	$ -	$ 299	$ 300	$ -	$ -	$ -	$ - 100.0%
400-5732-014	GIS IMPLEMENTATION	$ -	$ -	$ -	$ -	$ 957	$ 191	$ 7,200	$ 1,042	$ 7,200	$ -	$ -	$ -	$ (7,200) -100.0%
400-5732-238	EARLY WARNING SIRENS	$ -	$ -	$ -	$ -	$ 23,719	$ 4,744	$ -	$ -	$ -	$ 28,000	$ -	$ 28,000	$ 28,000 100.0%
400-5732-257	FIRE STN SIGNAL MRKTPLC & MCK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,147	$ 6,147	$ -	$ -	$ -	$ - 100.0%
400-5733-101	HWY EQUIPMENT REPLACEMENT	$ 116,475	$ 204,968	$ 265,513	$ 139,864	$ 183,316	$ 182,027	$ 455,000	$ 165,595	$ 455,000	$ 422,000	$ -	$ 422,000	$ (33,000) -7.3%
400-5733-102	PUBLIC WORKS RADIO UPGRADE	$ -	$ 41,140	$ -	$ -	$ -	$ 8,228	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5733-103	INTERSECTION SIGNALIZATION	$ -	$ -	$ 8,150	$ 20,727	$ 1,219	$ 6,019	$ 10,000	$ -	$ 10,000	$ -	$ -	$ -	$ (10,000) -100.0%
400-5733-319	STREET RESURFACING PROGRAM	$ 728,298	$ 746,921	$ 779,627	$ 699,640	$ 433,034	$ 677,504	$ 795,000	$ -	$ 860,000	$ 800,000	$ -	$ 800,000	$ 5,000 0.6%
400-5733-351	CTH PD SECTION I-MCKEE RD	$ 1,133	$ 8,048	$ 1,452,366	$ 22,476	$ -	$ 296,804	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5733-358	POST ROAD EXTENSION	$ 752,940	$ 43,439	$ (471)	$ -	$ -	$ 159,182	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5733-360	FISH HATCHERY/WHALEN INTERSECT	$ -	$ -	$ 19,770	$ 192	$ -	$ 3,992	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5733-363	FH POWERLINES TID 7	$ (7,437)	$ -	$ -	$ -	$ -	$ (1,487)	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5733-366	INDEX RD	$ 764,765	$ 20,160	$ 328	$ -	$ -	$ 157,051	$ -	$ -	$ -	$ -	$ -	$ -	$ - 100.0%
400-5733-368	S SYENE ROAD (MCCOY TO LACY)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000 100.0%
400-5733-370	NOVATION CAMPUS RD IMPROVEMENT	$ -	$ 13,088	$ 8,732	$ 192,425	$ 26,620	$ 48,173

City of Fitchburg
Capital Projects Fund #400
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
400-5733-450	TRAFFIC CALMING PROGRAM	$ 8,574	$ -	$ 18,282	$ -	$ -	$ 5,371	$ 30,000	$ 2,820	$ 30,000	$ 30,000	$ -	$ 30,000	$ -	0.0%
400-5733-462	HAIGHT FARM RD BRIDGE DESIGN	$ 2,257	$ 6,172	$ 66,078	$ 9,732	$ 363	$ 16,920	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-463	CANNONBALL & CAPITAL CITY TRL	$ 39,569	$ 118,973	$ 664,696	$ 121,637	$ 153	$ 189,006	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-468	LACY RD COMM CTR TO SYENE RD	$ -	$ -	$ -	$ 330,450	$ 671,074	$ 200,305	$ 6,149,000	$ 119,874	$ 6,149,000	$ -	$ -	$ -	$ (6,149,000)	-100.0%
400-5733-469	LACY-MM INTERSECTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ 15,000	100.0%
400-5733-470	BADGER STATE TRL	$ (25,603)	$ 8,498	$ -	$ -	$ -	$ (3,421)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-473	MCCOY RD	$ (496,726)	$ -	$ -	$ -	$ -	$ (99,345)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-477	SEMINOLE HIGHWAY PATH	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ 250,000	$ -	$ -	$ -	$ (250,000)	-100.0%
400-5733-479	UPDATE STREET LIGHTING	$ -	$ -	$ -	$ -	$ 96,992	$ 19,398	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-480	ARROWHEAD (SPOKE/SPROCKET) PH1	$ -	$ 3,500	$ -	$ -	$ -	$ 700	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-481	MCKEE ROAD PHASE II	$ -	$ -	$ -	$ -	$ -	$ -	$ 490,000	$ -	$ 490,000	$ 200,000	$ -	$ 200,000	$ (290,000)	-59.2%
400-5733-483	MURPHY ROAD BRIDGE REPLACE	$ -	$ -	$ -	$ 2,490	$ -	$ 498	$ -	$ 26,404	$ 73,000	$ -	$ -	$ -	$ -	100.0%
400-5733-485	COUNTY M RESURFACE	$ -	$ -	$ -	$ 39,178	$ -	$ 7,836	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5733-486	SIDEWALK & PATH MAINT & IMPROV	$ -	$ -	$ -	$ -	$ 38,438	$ 7,688	$ 68,000	$ -	$ 68,000	$ 75,000	$ -	$ 75,000	$ 7,000	10.3%
400-5733-488	FISH HATCHERY RD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,052,700	$ -	$ 4,052,700	$ 4,052,700	100.0%
400-5733-999	PW DEV PD INFRASTRUCTURE	$ -	$ -	$ -	$ -	$ 22,011	$ 4,402	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5734-101	SYENE SAN SWR INTERCEPT	$ 45,343	$ -	$ -	$ -	$ -	$ 9,069	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5734-630	VERONA RD UTILITY RELOC & REL	$ -	$ -	$ -	$ 25,000	$ 28,425	$ 10,685	$ 30,000	$ 30,000	$ 30,000	$ 25,000	$ -	$ 25,000	$ (5,000)	-16.7%
400-5734-650	COMPOST FACILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 30,000	$ -	$ -	$ -	$ (30,000)	-100.0%
400-5735-008	TID #8 EXPENDITURES - BROWN	$ (3,868)	$ -	$ -	$ -	$ -	$ (774)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5735-050	SODFATHER - CITY PORTION	$ -	$ 112,500	$ -	$ -	$ -	$ 22,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5735-503	US HWY 14 INTERCHANGE	$ (3,359)	$ -	$ -	$ -	$ -	$ (672)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-573	**Capital Projects - Public Works**	**$ 2,010,693**	**$ 1,368,493**	**$ 3,365,566**	**$ 1,671,200**	**$ 1,546,253**	**$ 1,992,441**	**$ 8,411,200**	**$ 353,680**	**$ 8,557,147**	**$ 6,570,690**	**$ (897,990)**	**$ 5,672,700**	**$ (2,738,500)**	**-32.6%**
400-5746-352	SR CENTER FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,350	$ -	$ 17,350	$ 17,350	100.0%
400-574	**Capital Projects - Health & Human Services**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 17,350**	**$ -**	**$ 17,350**	**$ 17,350**	**100.0%**
400-5763-101	PARKS EQUIPMENT REPLACEMENT	$ -	$ -	$ -	$ 68,766	$ 117,839	$ 37,321	$ 90,500	$ 16,575	$ 90,500	$ -	$ -	$ -	$ (90,500)	-100.0%
400-5766-210	PARKS EQUIPMENT	$ 51,267	$ 102,317	$ -	$ -	$ -	$ 30,717	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-211	MCGAW PARK	$ 8,886	$ 119,935	$ 87,445	$ 16,052	$ 295,949	$ 105,653	$ 208,400	$ 13,733	$ 173,400	$ -	$ -	$ -	$ (208,400)	-100.0%
400-5766-212	MCKEE FARMS PARK	$ 23,771	$ 84,126	$ 53,255	$ 98,774	$ 84,062	$ 68,798	$ 32,500	$ 5,036	$ 67,500	$ 70,000	$ -	$ 70,000	$ 37,500	115.4%
400-5766-221	NEIGHBORHOOD PARK IMPROVEMNT	$ 24,720	$ 14,284	$ 37,881	$ 23,781	$ 67,283	$ 33,590	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-223	QUARRY RIDGE PARK	$ 342	$ 1,339	$ 4,104	$ 4,701	$ 1,173	$ 2,332	$ -	$ 673	$ 673	$ -	$ -	$ -	$ -	100.0%
400-5766-230	HARLAN HILLS PARK	$ 3,195	$ 3,150	$ 425	$ 374	$ -	$ 1,429	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-231	QUARRY HILL PARK	$ 19,716	$ 14,760	$ 4,035	$ -	$ -	$ 7,702	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-234	DAWLEY BIKE	$ 27,086	$ 140,292	$ 125,438	$ 1,732	$ -	$ 58,910	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-237	OAK MEADOW PARK	$ 22,697	$ -	$ -	$ -	$ 903	$ 4,720	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-238	NEVIN GREEN	$ 2,613	$ 91	$ -	$ -	$ -	$ 541	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-243	SEMINOLE GLEN PARK	$ 1,702	$ -	$ -	$ 2,270	$ (2,270)	$ 340	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-255	JAMESTOWN PARKLAND	$ -	$ 239,621	$ 16,631	$ 4,118	$ -	$ 52,074	$ -	$ 275	$ 275	$ -	$ -	$ -	$ -	100.0%
400-5766-257	HUEGEL-JAMESTOWN PARK IMPROVE	$ -	$ -	$ -	$ 31,467	$ 417,841	$ 89,861	$ -	$ 1,347	$ 1,348	$ -	$ -	$ -	$ -	100.0%
400-5766-259	PARK SYSTEM IMPROVEMENTS	$ -	$ 28,951	$ 76,649	$ 54,180	$ 45,357	$ 41,028	$ 55,000	$ -	$ 55,000	$ 55,000	$ -	$ 55,000	$ -	0.0%
400-5766-260	HOUSE ON FH & IRISH	$ -	$ -	$ 6,020	$ 904	$ -	$ 1,385	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-261	NINE SPRINGS GOLF COURSE	$ -	$ -	$ -	$ -	$ 2,265	$ 453	$ 136,815	$ 15,250	$ 136,815	$ -	$ -	$ -	$ (136,815)	-100.0%
400-5766-263	TENNIS COURT IMPROVEMENTS	$ -	$ -	$ -	$ -	$ 102,189	$ 20,438	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-264	EXISTING LARGE PARK SHELTERS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ 15,000	$ 15,000	100.0%
400-5766-265	DOG PARK/EXERCISE AREA	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ 3,677	$ 51,190	$ -	$ -	$ -	$ (50,000)	-100.0%
400-5766-268	PARK CONNECTION TO CITY WATER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000	$ 25,000	100.0%
400-5766-269	FITCHBURG DEPOT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ (15,000)	$ -	$ -	100.0%
400-5766-311	FORESTRY EQUIPMENT	$ 42,051	$ -	$ -	$ -	$ -	$ 8,410	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5766-312	SPLASH PAD-AMENDED	$ 27,944	$ 474,369	$ 8,044	$ 1,662	$ -	$ 102,404	$ -	$ 6,617	$ 6,617	$ -	$ -	$ -	$ -	100.0%
400-576	**Capital Projects - Parks & Recreation**	**$ 255,989**	**$ 1,223,233**	**$ 419,927**	**$ 308,781**	**$ 1,132,592**	**$ 668,104**	**$ 573,215**	**$ 63,182**	**$ 583,318**	**$ 180,000**	**$ (15,000)**	**$ 165,000**	**$ (408,215)**	**-71.2%**
400-5771-034	ANTON DRIVE PLANNING STUDY	$ -	$ -	$ -	$ -	$ 85,493	$ 17,099	$ -	$ 1,717	$ 1,717	$ -	$ -	$ -	$ -	100.0%
400-5775-601	N STONER PRAIRIE NEIGHBRHD	$ 24,531	$ 119,354	$ -	$ -	$ -	$ 28,777	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-577	**Capital Projects - Planing**	**$ 24,531**	**$ 119,354**	**$ -**	**$ -**	**$ 85,493**	**$ 45,876**	**$ -**	**$ 1,717**	**$ 1,717**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-5785-503	FUTURE TID-US HWY 14 INTERCHG	$ 1,140	$ -	$ -	$ -	$ -	$ 228	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Capital Projects - Future TID	**$ 1,140**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 228**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-583	**Capital Projects - Debt Issuance Costs**	**$ 94,456**	**$ 33,920**	**$ -**	**$ 10,990**	**$ 80,785**	**$ 44,030**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-5920-303	TRANSFER TO DONATION FUND	$ -	$ -	$ -	$ -	$ 12,959	$ 2,592	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5920-344	TRANSFER TO DONATION FUND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,562	$ 7,563	$ -	$ -	$ -	$ -	100.0%
400-5980-330	FIRE IMP FEE-TRANS TO DEBT SVC	$ 55,000	$ -	$ -	$ -	$ -	$ 11,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5980-306	SR ENERGY TASK F - TRX TO F200	$ -	$ -	$ -	$ -	$ 269	$ 54	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5981-012	INTERFUND TRANSFER OUT 1012	$ -	$ -	$ 47,301	$ -	$ -	$ 9,460	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5982-116	TRX TO DEBT-CH VIDEO	$ -	$ -	$ -	$ -	$ 247	$ 49	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5982-302	TRX TO DEBT-AMBO	$ -	$ -	$ -	$ -	$ 5,061	$ 1,012	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-59_	**Transfers Out**	**$ 55,000**	**$ -**	**$ 47,301**	**$ -**	**$ 18,535**	**$ 24,167**	**$ -**	**$ 7,562**	**$ 7,563**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
400-5990-000	INTER-PROJECT TRANSFERS	$ -	$ -	$ -	$ -	$ 27,624	$ 133,976	$ 32,320	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5990-330	INTERFUND TRX FIRE IMPACT FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,032,443	$ 1,032,443	$ -	$ -	$ -	$ -	100.0%
400-5990-366	INTERFUND TRX TO OTHER PROJ	$ -	$ -	$ -	$ -	$ 10,986	$ 2,197	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5991-000	INTERFUND TRANSFER - SPEC PROJ	$ -	$ 51,400	$ -	$ -	$ -	$ 10,280	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5991-005	INTERFUND TRANSFER OUT 1005	$ -	$ -	$ 8,112	$ -	$ -	$ 1,622	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5991-010	TRX OUT #1010 TO OTHER PROJ	$ -	$ -	$ -	$ 9,706	$ -	$ 1,941	$ 29,000	$ -	$ 174,000	$ -	$ -	$ -	$ (29,000)	-100.0%
400-5991-029	INTER PROJ TRX OUT LIB SOLAR	$ -	$ -	$ -	$ -	$ 19,100	$ 3,820	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5991-421	INTER PROJ TRX OUT UDRGRND TNK	$ -	$ -	$ -	$ 15,540	$ -	$ 3,108	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5992-109	INTER PROJ TRX OUT PD VIDEO	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 28,129	$ 28,129	$ -	$ -	$ -	$ -	100.0%
400-5992-116	INTER PROJ TRX OUT CH VIDEO	$ -	$ -	$ -	$ -	$ 21,261	$ 4,252	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5992-125	INTER PROJ TRX OUT PD RADIOS	$ -	$ -	$ -	$ 672,246	$ -	$ 134,449	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5992-135	INTER PROJ TRX OUT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,377	$ 2,377	$ -	$ -	$ -	$ -	100.0%
400-5992-137	INTER PROJ TRX OUT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,209	$ 7,209	$ -	$ -	$ -	$ -	100.0%
400-5992-138	INTER PROJ TRX OUT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 157	$ 157	$ -	$ -	$ -	$ -	100.0%
400-5992-139	INTER PROJ TRX OUT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,170	$ 12,170	$ -	$ -	$ -	$ -	100.0%
400-5992-241	INTER PROJ TRX OUT FFD#2 BLDG	$ -	$ -	$ -	$ -	$ 9,876	$ 1,975	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5992-249	INTER PROJ TRX OUT NEW STATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,250	$ -	$ -	$ -	$ -	100.0%
400-5992-302	INTER PROJ TRX OUT AMBO	$ -	$ -	$ -	$ -	$ 3,027	$ 605	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5993-462	INTERFUND TRX HAIGHT FRM RD BR	$ -	$ -	$ -	$ -	$ 53,774	$ 10,755	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5993-473	INTER PROJ TRX OUT MCCOY RD	$ -	$ -	$ -	$ 156,412	$ -	$ 31,282	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5996-211	INTERFUND TRX MCGAW PARK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000	$ -	$ -	$ -	$ -	100.0%
400-5996-301	INTER PROJ TRX OUT CC EQUIP	$ -	$ -	$ -	$ 0	$ 34,071	$ 6,814	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-5996-351	TRX OUT #6351 TO OTHER PROJ	$ -	$ -	$ -	$ 4,404	$ -	$ 881	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
400-599	**Interproject Transfers**	**$ -**	**$ 51,400**	**$ 8,112**	**$ 885,932**	**$ 286,071**	**$ 246,303**	**$ 29,000**	**$ 1,117,484**	**$ 1,303,735**	**$ -**	**$ -**	**$ -**	**$ (29,000)**	**-100.0%**
	Grand Total	**$ 3,846,162**	**$ 6,664,831**	**$ 6,105,676**	**$ 3,957,122**	**$ 7,166,547**	**$ 5,548,068**	**$ 10,000,030**	**$ 5,805,265**	**$ 15,967,210**	**$ 11,993,182**	**$ (882,990)**	**$ 11,110,192**	**$ 1,110,162**	**11.1%**
	Net Surplus/(Deficit)	$ 5,085,729	$ (3,294,109)	$ (3,311,644)	$ 3,000,802	$ 6,318,728	$ 1,559,901	$ 116,800	$ (3,009,393)	$ (3,797,657)	$ (10,000)	$ -	$ (10,000)	$ (126,800)	

City of Fitchburg
TID #4 Fund 404
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
404-4112-000	TIF #4 INCREMENT - KELLY	$ 1,246,886	$ 1,524,922	$ 1,608,496	$ 1,429,478	$ 1,613,685	$ 1,484,693	$ 1,506,479	$ 1,568,014	$ 1,568,014	$ 1,486,000	$ -	$ 1,486,000	$ (20,479)	-1.4%
404-4112-001	TIF #4 INCREMENT - NINE SPRING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4113-100	TIF #4 INCREMENT - PROMEGA	$ 353,588	$ 505,255	$ 1,585,704	$ 1,903,884	$ 2,074,942	$ 1,284,674	$ 1,614,282	$ 1,998,200	$ 1,998,200	$ 1,901,000	$ -	$ 1,901,000	$ 286,718	17.8%
404-4113-200	TIF #4 INCREMENT - PROM PROCES	$ -	$ -	$ -	$ -	$ 268,645	$ 53,729	$ 311,595	$ 331,556	$ 331,556	$ 322,000	$ -	$ 322,000	$ 10,405	3.3%
404-4113-300	TIF #4 INCREMENT - TECH/CAMECA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,000	$ -	$ 18,000	$ 18,000	100.0%
404-4114-000	TID 4 INCREMENT - AVANTE	$ -	$ 4,588	$ (11,012)	$ (10,315)	$ 6,043	$ (2,139)	$ 135,627	$ 140,090	$ 140,090	$ 397,000	$ -	$ 397,000	$ 261,373	192.7%
404-4114-100	TID 4 INCREMENT - OTHERS	$ -	$ (30,656)	$ (148,956)	$ 14,555	$ 48,783	$ (23,255)	$ 239,840	$ 11,217	$ 11,217	$ 8,000	$ -	$ 8,000	$ (231,840)	-96.7%
	Subtotal Increment	$ 1,600,474	$ 2,004,109	$ 3,034,232	$ 3,337,602	$ 4,012,097	$ 2,797,703	$ 3,807,823	$ 4,049,077	$ 4,049,077	$ 4,132,000	$ -	$ 4,132,000	$ 324,177	8.5%
404-4354-000	EXEMPT COMP AID-FTC/KELLY	$ 478,019	$ 261,843	$ 304,580	$ 331,689	$ 503,632	$ 375,953	$ 550,000	$ -	$ 556,910	$ 790,000	$ -	$ 790,000	$ 240,000	43.6%
404-4354-001	TID #4 EXEMPT COMP AID-9 SPGS	$ -	$ -	$ -	$ -	$ -	$ -	$ 1	$ -	$ 1	$ 28	$ -	$ 28	$ 27	2700.0%
404-4355-100	EXEMPT COMPUTER AID - PROMEGA	$ 187	$ 414,755	$ 298,315	$ 176,080	$ 113,890	$ 200,645	$ 69,000	$ -	$ 69,511	$ 43,000	$ -	$ 43,000	$ (26,000)	-37.7%
404-4355-200	EXEMPT COMPUTER AID - PROM PRO	$ -	$ -	$ -	$ -	$ -	$ -	$ 80	$ -	$ 78	$ -	$ -	$ -	$ (80)	-100.0%
404-4356-000	EXEMPT COMPUTER AID - OTHER	$ -	$ -	$ 17,559	$ 13,634	$ 9,355	$ 8,110	$ 6,000	$ -	$ 6,189	$ 4,300	$ -	$ 4,300	$ (1,700)	-28.3%
	Subtotal Exempt Computer Aid	$ 478,206	$ 676,598	$ 620,454	$ 521,403	$ 626,877	$ 584,708	$ 625,081	$ -	$ 632,689	$ 837,328	$ -	$ 837,328	$ 212,247	34.0%
404-4810-001	TID #4 INTEREST INCOME - NINE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4810-100	INTEREST INCOME - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4810-400	INTEREST INCOME	$ -	$ -	$ 7,813	$ 10,870	$ 27,668	$ 9,270	$ 8,000	$ -	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
404-4810-404	INTEREST INCOME	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ -	$ -	$ 7,813	$ 10,870	$ 27,668	$ 9,270	$ 8,000	$ -	$ 8,000	$ 8,000	$ -	$ 8,000	$ -	0.0%
404-4890-001	TID #4 DEBT PROCEEDS-NINE SPR	$ 10,540,000	$ -	$ -	$ -	$ -	$ 2,108,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4890-043	OTHER REVENUE	$ 5,280	$ -	$ 900	$ -	$ -	$ 1,236	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4890-300	PROCEEDS FROM DEBT - KELLY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4890-304	BOND PROCEEDS-CITY DEBT	$ -	$ -	$ -	$ 955,000	$ -	$ 191,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4891-100	DEBT PROCEEDS - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4911-001	PREMIUM ON DEBT ISSUE	$ 212,541	$ -	$ -	$ -	$ -	$ 42,508	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4930-404	FUTURE INCREMENT NEEDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-4999-999	AMT TO BE PROV BY FUTURE INCR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ 10,757,821	$ -	$ 900	$ 955,000	$ -	$ 2,342,744	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 12,836,501	$ 2,680,707	$ 3,663,400	$ 4,824,876	$ 4,666,642	$ 5,734,425	$ 4,440,904	$ 4,049,077	$ 4,689,766	$ 4,977,328	$ -	$ 4,977,328	$ 536,424	12.1%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
404-5730-001	KELLY INFRASTRUCTURE PAYMENTS	$ 234,073	$ 227,426	$ 226,652	$ 220,655	$ 625,147	$ 306,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-002	IMPLEMENTATION/ADMINISTRATION	$ 112	$ 1,959	$ 14,927	$ 1,847	$ 3,377	$ 4,444	$ 5,000	$ 201	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
404-5730-003	LEGAL, CONSULTING, OTHER PROF	$ 6,321	$ -	$ -	$ -	$ -	$ 1,264	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-004	MARKETING	$ 5,921	$ -	$ -	$ -	$ -	$ 1,184	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ (20,000)	-100.0%
404-5730-005	TECH ASSESSMENT PLAN	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ (15,000)	-100.0%
404-5730-006	LACY ROAD SIGNAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-007	LACY ROAD IMPROVEMENTS	$ 526,275	$ -	$ -	$ -	$ 30	$ 105,261	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-008	LACY RD POWER UNDERGROUND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-009	FISH HATCHERY RD PRELIM DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-010	PURCHASE OF LAND - KELLY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-011	OTHER INTEREST EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-012	E CHERYL/FISH HATCH SIGNAL-KEL	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,000	$ -	$ -	$ -	$ -	$ -	$ (17,000)	-100.0%
404-5730-014	LACY RD/PARKWAY RD ENHANCEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-020	DEVELOPMENT INCENTIVES	$ 50,000	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original TID	$ 822,703	$ 229,385	$ 241,579	$ 222,502	$ 628,554	$ 428,944	$ 57,000	$ 201	$ 5,000	$ 5,000	$ -	$ 5,000	$ (52,000)	-91.2%
404-5730-101	NOBEL DR & MICA RD - FTC	$ 18,632	$ -	$ 1,619,953	$ 242,781	$ 24,171	$ 381,107	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-102	IMPL/ADMIN-NINE SPRINGS	$ 122	$ 8,558	$ 9,987	$ 7,657	$ 16,109	$ 8,486	$ 5,000	$ 964	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
404-5730-103	LEGAL, CONSULTING & OTHER PROF	$ 8,284	$ 30	$ -	$ -	$ 197	$ 1,702	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-104	INTERCHANGE PROJECT & LACY E	$ 5,635,587	$ 99,086	$ 26,545	$ -	$ 323,783	$ 1,217,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-105	LACY RD CONNECTION-ROUNDABOUT	$ 1,537,423	$ (18,153)	$ 986	$ -	$ -	$ 304,051	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-106	UNDERPASS - NINE SPRINGS	$ 1,221,238	$ 36,221	$ -	$ -	$ -	$ 251,492	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-107	E CHERYL/LACY CONNECTOR	$ 5,315,464	$ (285,551)	$ 3,858	$ 2,902	$ 94,426	$ 1,026,220	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-108	RAILROAD CROSSINGS	$ -	$ 20,307	$ 534,225	$ 407,355	$ -	$ 192,377	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5730-110	DEVELOPMENT INCENTIVES-NINE SP	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Amendment #2	$ 13,736,750	$ (139,502)	$ 2,195,553	$ 660,695	$ 458,686	$ 3,382,436	$ 5,000	$ 964	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	0.0%
404-5731-001	INCREMENT PAYMENTS - PROMEGA	$ 233,702	$ 312,778	$ 673,228	$ 901,078	$ 1,365,110	$ 697,179	$ 454,000	$ 203,500	$ 454,000	$ 4,088,000	$ -	$ 4,088,000	$ 3,634,000	800.4%
404-5731-002	IMPLEMENTATION/ADMIN - PROMEGA	$ 50	$ 1,822	$ 1,305	$ -	$ 1,407	$ 917	$ 3,000	$ 561	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
404-5731-003	LEGAL, CONSULTING - PROMEGA	$ -	$ 5,638	$ -	$ -	$ -	$ 1,128	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-004	MARKETING - PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5731-005	INCREMENT PAYMENTS - PROM PROC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 199,695	$ 235,390	$ 227,390	$ -	$ 227,390	$ 227,390	100.0%
404-5731-006	IMPLEMENT/ADMIN - TECH/CAMECA	$ -	$ -	$ -	$ -	$ 230	$ 46	$ -	$ 147	$ 500	$ 500	$ -	$ 500	$ 500	100.0%
	Subtotal Amendment #1	$ 233,752	$ 320,238	$ 674,533	$ 901,078	$ 1,366,747	$ 699,270	$ 457,000	$ 403,903	$ 692,890	$ 4,318,890	$ -	$ 4,318,890	$ 3,861,890	845.1%
404-5732-002	IMPLEMENTATION/ADMINISTRATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 1,000	$ -	$ 1,000	$ 1,000	100.0%
404-5732-021	1/2 MILE FISH LEFT TURN LANE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,000	$ -	$ 17,000	$ 17,000	100.0%
404-5732-022	1/2 MILE RAILROAD	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 450,000	$ -	$ 450,000	$ 450,000	100.0%
	Subtotal Amendment #3	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000	$ 468,000	$ -	$ 468,000	$ 468,000	100.0%
404-5832-001	NEW DEBT ISS COSTS/BOND DISC	$ 185,847	$ -	$ -	$ -	$ -	$ 37,169	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5833-000	DISCOUNT ON DEBT ISSUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-100	TRANSFER TO GEN FUND FOR ADMIN	$ 4,001	$ -	$ -	$ -	$ -	$ 800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-101	TRAN DEBT SERVICE-KELLY	$ 230,958	$ 647,289	$ 637,000	$ 855,553	$ 868,856	$ 647,931	$ 861,160	$ 655,792	$ -	$ -	$ -	$ -	$ (861,160)	-100.0%
404-5922-105	TRANS TO GF FOR ADMIN-NINE SPR	$ 64,175	$ -	$ -	$ -	$ -	$ 12,835	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-106	TRANSFER TO DS-NINE SPRINGS	$ -	$ 470,510	$ 350,690	$ 240,438	$ 318,037	$ 275,935	$ 364,038	$ 57,019	$ -	$ -	$ -	$ -	$ (364,038)	-100.0%
404-5922-200	TRANS TO GF FOR ADMIN REIMB-PR	$ 783	$ -	$ -	$ -	$ -	$ 157	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-202	TRANS TO DEBT SVC-PROMEGA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
404-5922-304	TRAN DEBT SERVICE-CITY	$ -	$ -	$ -	$ -	$ 97,834	$ 19,567	$ 106,400	$ 98,650	$ -	$ -	$ -	$ -	$ (106,400)	-100.0%
404-5922-404	FUND BALANCE ADDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Admin & Implementation Exp	$ 485,764	$ 1,117,799	$ 987,690	$ 1,095,990	$ 1,284,727	$ 994,394	$ 1,331,598	$ 811,460	$ -	$ -	$ -	$ -	$ (1,331,598)	-100.0%
	Total Expenditures	$ 15,278,969	$ 1,527,919	$ 4,099,355	$ 2,880,266	$ 3,738,714	$ 5,505,045	$ 1,850,598	$ 1,216,528	$ 717,890	$ 4,796,890	$ -	$ 4,796,890	$ 2,946,292	159.2%

City of Fitchburg
TID #6 Fund 406
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
406-4116-000	TID #6 INCREMENT - RYAN	$ 961,908	$ 1,026,950	$ 1,207,344	$ 1,297,797	$ 1,426,180	$ 1,184,036	$ 1,587,083	$ 1,533,196	$ 1,533,196	$ 1,583,000	$ -	$ 1,583,000	$ (4,083)	-0.3%
406-4116-100	TID #6 INCREMENT - OTHERS	$ 277,731	$ 270,714	$ 177,004	$ 2,262	$ 103,072	$ 166,157	$ 156,492	$ 304,980	$ 304,980	$ 318,000	$ -	$ 318,000	$ 161,508	103.2%
406-4116-200	TID #6 INCREMENT - ARROWHEAD	$ -	$ -	$ -	$ (976,754)	$ 972,716	$ (808)	$ 308,869	$ 13,829	$ 13,829	$ 83,000	$ -	$ 83,000	$ (225,869)	-73.1%
406-4116-300	TID #6 INCREMENT - BENJAMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 89,000	$ -	$ 89,000	$ 89,000	100.0%
	Subtotal Increment	$ 1,239,639	$ 1,297,664	$ 1,384,348	$ 323,306	$ 2,501,967	$ 1,349,385	$ 2,052,444	$ 1,852,005	$ 1,852,005	$ 2,073,000	$ -	$ 2,073,000	$ 20,556	1.0%
406-4353-000	STATE HIGHWAY AIDS	$ -	$ -	$ 901,898	$ 98,102	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4354-006	EXEMPT COMPUTER AID - RYAN	$ 6,753	$ 4,817	$ 5,476	$ 4,420	$ 19,333	$ 8,160	$ 14,000	$ -	$ 15,140	$ 14,000	$ -	$ 14,000	$ -	0.0%
406-4354-106	EXEMPT COMPUTER AID - OTHERS	$ 1,592	$ 2,356	$ 1,994	$ 9,890	$ 2,106	$ 3,588	$ 2,000	$ -	$ 2,074	$ 1,400	$ -	$ 1,400	$ (600)	-30.0%
406-4354-200	EXEMPT COMPUTER AID - ARROWHEA	$ -	$ -	$ -	$ -	$ 57,567	$ 11,513	$ 54,000	$ -	$ 55,421	$ 48,000	$ -	$ 48,000	$ (6,000)	-11.1%
406-4354-300	EXEMPT COMPUTER AID - BENJAMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Intergovernmental Aid	$ 8,345	$ 7,173	$ 909,368	$ 112,412	$ 79,006	$ 223,261	$ 70,000	$ -	$ 72,635	$ 63,400	$ -	$ 63,400	$ (6,600)	-9.4%
406-4810-000	INTEREST REVENUE	$ -	$ -	$ 1,960	$ 4,162	$ 16,338	$ 4,492	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
	Subtotal Interest Income	$ -	$ -	$ 1,960	$ 4,162	$ 16,338	$ 4,492	$ 2,000	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	0.0%
406-4890-000	MISCELLANEOUS REVENUE	$ -	$ -	$ 585	$ -	$ -	$ 117	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-4890-001	DEBT PROCEEDS - AMEND 1	$ -	$ -	$ -	$ 3,995,000	$ -	$ 799,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ 585	$ 3,995,000	$ -	$ 799,117	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 1,247,984	$ 1,304,837	$ 2,296,261	$ 4,434,880	$ 2,597,311	$ 2,376,255	$ 2,124,444	$ 1,852,005	$ 1,926,640	$ 2,138,400	$ -	$ 2,138,400	$ 13,956	0.7%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
406-5730-001	INFRASTRUCTURE PAYMENTS-RYAN	$ 608,380	$ 579,249	$ 550,119	$ 520,989	$ 927,883	$ 637,324	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-002	IMPLEMENTATION/ADMIN - RYAN	$ 150	$ 3,397	$ 9,488	$ 10,815	$ 1,268	$ 5,023	$ 3,000	$ 389	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
406-5730-003	LEGAL, CONSULTING & OTHER PROF	$ 3,410	$ 16,742	$ -	$ -	$ -	$ 4,030	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-005	BURY POWER LINES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-006	FITCH-RONA ROAD	$ 11,240	$ 12,889	$ -	$ -	$ -	$ 4,826	$ -	$ -	$ 10,000	$ 325,000	$ -	$ 325,000	$ 325,000	100.0%
406-5730-007	BUS PLAZAS	$ -	$ -	$ 3,312	$ 38,360	$ -	$ 8,334	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-009	STORM WATER IMPROVEMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-010	ROAD IMPROVEMENTS (AMEND 1)	$ -	$ 1,096,240	$ 2,069,640	$ 782,635	$ (81,044)	$ 773,494	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-011	LAND ACQUISITION (AMEND 1)	$ -	$ -	$ 1,437,153	$ 13,495	$ -	$ 290,130	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-012	MCKEE ROAD PHASE II (Comm-Bad)	$ -	$ -	$ 7,013	$ 30,971	$ -	$ 7,597	$ 150,000	$ -	$ 150,000	$ -	$ -	$ -	$ (150,000)	-100.0%
406-5730-013	PARKING, SUSTAIN, DEMO, RELOC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-015	OTHER INTEREST EXPENSE	$ -	$ -	$ -	$ 5,958	$ -	$ 1,192	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5730-016	INFRASTRUCTURE PAYMENTS-BENJ	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ 50,000	100.0%
	Subtotal Project Costs	$ 623,180	$ 1,708,516	$ 4,076,725	$ 1,403,223	$ 848,107	$ 1,731,950	$ 153,000	$ 389	$ 163,000	$ 378,000	$ -	$ 378,000	$ 225,000	147.1%
406-5731-002	IMPLEMENTATION/ADMIN - OTHERS	$ -	$ 2,715	$ 842	$ 682	$ 1,141	$ 1,076	$ 3,000	$ 139	$ 3,000	$ 3,000	$ -	$ 3,000	$ -	0.0%
406-5732-002	IMPLEMENTATION/ADMIN - AMEND1	$ -	$ 5,541	$ 30,436	$ 10,672	$ 49,606	$ 19,251	$ 3,000	$ 3,606	$ 4,000	$ 4,000	$ -	$ 4,000	$ 1,000	33.3%
406-5733-002	IMPLEMENTATION/ADMIN -BENJAMIN	$ -	$ -	$ -	$ 30	$ 232	$ 52	$ 4,000	$ 311	$ 4,000	$ 4,000	$ -	$ 4,000	$ -	0.0%
406-5922-406	TRANS TO GEN FUND FOR ADMIN	$ 4,238	$ -	$ -	$ -	$ -	$ 848	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-407	TRANS TO GEN FUND-ADMIN	$ 1,058	$ -	$ -	$ -	$ -	$ 212	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-408	TRANS TO GEN FUN-AMEND1 ADMIN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5922-409	TRANS TO GEN FUN-AMEND1 DEBT	$ -	$ -	$ -	$ -	$ 337,263	$ 67,453	$ 379,650	$ 343,850	$ 379,650	$ 378,500	$ -	$ 378,500	$ (1,150)	-0.3%
406-5924-406	FUND BALANCE ADDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
406-5924-407	TRANS TO GEN FUND-ADMIN REIMB	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Admin & Implementation Exp	$ 5,296	$ 8,256	$ 31,278	$ 11,384	$ 388,242	$ 88,891	$ 389,650	$ 347,906	$ 390,650	$ 389,500	$ -	$ 389,500	$ (150)	0.0%
	Total Expenditures	$ 628,476	$ 1,716,772	$ 4,108,003	$ 1,414,607	$ 1,236,349	$ 1,820,842	$ 542,650	$ 348,295	$ 553,650	$ 767,500	$ -	$ 767,500	$ 224,850	41.4%

City of Fitchburg
TID #7 Fund 407
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
407-4117-000	TID #7 INCREMENT	$ 115,797	$ 83,724	$ 124,340	$ 76,376	$ 151,164	$ 110,280	$ 150,000	$ 127,008	$ 127,008	$ -	$ (150,000)	-100.0%
	Subtotal Increment	$ 115,797	$ 83,724	$ 124,340	$ 76,376	$ 151,164	$ 110,280	$ 150,000	$ 127,008	$ 127,008	$ -	$ (150,000)	-100.0%
407-4354-007	EXEMPT COMPUTER STATE AID	$ 10,497	$ 11,621	$ 10,686	$ 7,841	$ 7,408	$ 9,611	$ 7,000	$ 13,195	$ 13,195	$ -	$ (7,000)	-100.0%
	Subtotal Intergovernmental Aid	$ 10,497	$ 11,621	$ 10,686	$ 7,841	$ 7,408	$ 9,611	$ 7,000	$ 13,195	$ 13,195	$ -	$ (7,000)	-100.0%
407-4810-000	INTEREST INCOME	$ -	$ -	$ 418	$ 646	$ 2,144	$ 641	$ 200	$ 1,610	$ 1,610	$ -	$ (200)	-100.0%
	Subtotal Interest Income	$ -	$ -	$ 418	$ 646	$ 2,144	$ 641	$ 200	$ 1,610	$ 1,610	$ -	$ (200)	-100.0%
407-4930-407	FUTURE INCREMENT NEEDED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 126,294	$ 95,345	$ 135,444	$ 84,862	$ 160,716	$ 120,532	$ 157,200	$ 141,813	$ 141,813	$ -	$ (157,200)	-100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
407-5730-005	BURY POWER LINES	$ 7,437	$ -	$ -	$ -	$ -	$ 1,487	$ -	$ -	$ -	$ -	$ -	100.0%
407-5730-006	STREET LIGHTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
407-5730-007	BUS SHELTERS	$ -	$ -	$ 2,136	$ 38,360	$ -	$ 8,099	$ -	$ -	$ -	$ -	$ -	100.0%
407-5730-008	LANDSCAPING/BENCHES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
407-5730-009	FENCING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
407-5730-020	FACADE IMPROVEMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Project Costs	$ 7,437	$ -	$ 2,136	$ 38,360	$ -	$ 9,587	$ -	$ -	$ -	$ -	$ -	100.0%
407-5730-002	IMPLEMENTATION/ADMINISTRATION	$ 150	$ 814	$ 680	$ 354	$ 828	$ 565	$ 10,000	$ 5,070	$ 5,070	$ -	$ (10,000)	-100.0%
407-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
407-5730-015	OTHER INTEREST EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
407-5922-100	CLOSE-OUT SURPLUS TO OVERLYING	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000	$ 519,206	$ 519,206	$ -	$ (500,000)	-100.0%
407-5922-200	TRANS TO SRF FOR HOUSING IMPRV	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ 127,008	$ 127,008	$ -	$ (150,000)	-100.0%
407-5922-407	TRANS TO GEN FUND FOR ADMIN	$ 486	$ -	$ -	$ -	$ -	$ 97	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Admin & Implementation Exp	$ 636	$ 814	$ 680	$ 354	$ 828	$ 663	$ 660,000	$ 651,284	$ 651,284	$ -	$ (660,000)	-100.0%
	Total Expenditures	$ 8,073	$ 814	$ 2,816	$ 38,714	$ 828	$ 10,249	$ 660,000	$ 651,284	$ 651,284	$ -	$ (660,000)	-100.0%

City of Fitchburg
TID #8 Fund 408
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
408-4111-000	INCREMENT - TID #8	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
408-4354-000	COMPUTER AID	$ 32	$ 22	$ 12	$ 7	$ 5	$ 16	$ 5	$ -	$ -	$ -	$ (5)	-100.0%
	Subtotal Intergovernmental Aid	$ 32	$ 22	$ 12	$ 7	$ 5	$ 16	$ 5	$ -	$ -	$ -	$ (5)	-100.0%
408-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ 0	$ 1	$ 0	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ 0	$ 1	$ 0	$ -	$ -	$ -	$ -	$ -	100.0%
408-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ 32	$ 22	$ 12	$ 7	$ 6	$ 16	$ 5	$ -	$ -	$ -	$ (5)	-100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
408-5730-001	INFRASTRUCTURE PAYMENT-BROWN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
408-5730-005	UNDERGROUND POWER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
408-5730-006	SIDEWALK - CITY PORTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
408-5730-007	GRADING/STREET/UTILITY CONSTR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
408-5730-011	OTHER FINANCING COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
408-5730-020	DEVELOPER INCENTIVES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Project Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
408-5730-002	IMPLEMENTATION/ADMINISTRATION	$ 150	$ 217	$ 214	$ 325	$ 150	$ 211	$ 15,000	$ -	$ 20,000	$ -	$ (15,000)	-100.0%
408-5730-003	LEGAL, CONSULTING & OTHER PROF	$ 3,868	$ -	$ -	$ -	$ -	$ 774	$ -	$ -	$ -	$ -	$ -	100.0%
408-5922-100	TRANS TO GF FOR ADMIN REIMB	$ 116	$ -	$ -	$ -	$ 815	$ 186	$ -	$ 406	$ -	$ -	$ -	100.0%
408-5922-408	-2146826252	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Admin & Implementation Exp	$ 4,133	$ 217	$ 214	$ 325	$ 965	$ 1,171	$ 15,000	$ 406	$ 20,000	$ -	$ (15,000)	-100.0%
	Total Expenditures	$ 4,133	$ 217	$ 214	$ 325	$ 965	$ 1,171	$ 15,000	$ 406	$ 20,000	$ -	$ (15,000)	-100.0%

City of Fitchburg
TID #9 Fund 409
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
409-4111-000	INCREMENT - TID #9	$ -	$ -	$ -	$ -	$ -	$ -	$ 95,105	$ 103,252	$ 103,252	$ 391,720	$ 296,615	311.9%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ -	$ -	$ 95,105	$ 103,252	$ 103,252	$ 391,720	$ 296,615	311.9%
409-4353-000	STATE AIDS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 916,916	$ 916,916	$ 83,084	$ 83,084	100.0%
409-4354-000	STATE COMPUTER AID	$ -	$ -	$ -	$ -	$ -	$ -	$ 128,000	$ -	$ 129,785	$ 138,000	$ 10,000	7.8%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ 128,000	$ 916,916	$ 1,046,701	$ 221,084	$ 93,084	72.7%
409-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ -	$ 33	$ 7	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ -	$ 33	$ 7	$ -	$ -	$ -	$ -	$ -	100.0%
409-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ -	$ -	$ -	$ -	$ 33	$ 7	$ 223,105	$ 1,020,168	$ 1,149,953	$ 612,804	$ 389,699	174.7%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
409-5730-001	INFRASTRUCTURE PYMTS-SUB ZERO	$ -	$ -	$ -	$ -	$ -	$ -	$ 51,032	$ -	$ -	$ 343,194	$ 292,162	572.5%
409-5730-004	EASEMENT ACQUISITION	$ -	$ -	$ -	$ -	$ 30	$ 6	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-005	ROAD ACCESS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-006	UTILITIES EXTENSION	$ -	$ -	$ -	$ 30	$ -	$ 6	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-007	ENGINEERING & PERMITTING	$ -	$ -	$ -	$ -	$ 13,560	$ 2,712	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-008	DEMO & RECONSTRUCT CUL DE SACS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-009	RETENTION POND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-010	PARKING LOTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-011	ENGINEERING SERVICES	$ -	$ -	$ -	$ -	$ 56,602	$ 11,320	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-012	MUNICIPAL FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-013	GRADING AND OTHER SITE WORK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ 30	$ 70,192	$ 14,044	$ 51,032	$ -	$ -	$ 343,194	$ 292,162	572.5%
409-5731-015	STORMWORK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-016	STORMWATER LAND ACQUISITION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-017	ROAD CONSTRUCTION	$ -	$ -	$ -	$ -	$ 834,755	$ 166,951	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-018	1/2 MILE STORMWATER POND RELOC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ 300,000	100.0%
409-5731-019	1/2 MILE MARKETPLACE DR N	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-020	1/2 MILE MARKETPLACE DR S	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-021	1/2 MILE SUB ZERO PARKWAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 599,000	$ 599,000	100.0%
	Subtotal Original Project Costs	$ -	$ -	$ -	$ -	$ 834,755	$ 166,951	$ -	$ -	$ -	$ 899,000	$ 899,000	100.0%
409-5730-002	IMPLEMENTATION/ADMINISTRATION	$ -	$ -	$ -	$ 19,233	$ 1,770	$ 4,201	$ 5,000	$ 3	$ 5,000	$ 5,000	$ -	0.0%
409-5730-003	LEGAL,CONSULTING & OTHER PROF	$ -	$ -	$ -	$ 8,400	$ 15,600	$ 4,800	$ -	$ -	$ -	$ -	$ -	100.0%
409-5730-014	INTEREST ON ADVANCE	$ -	$ -	$ -	$ -	$ 708	$ 142	$ -	$ -	$ -	$ -	$ -	100.0%
409-5731-002	IMPLEMENT/ADMIN - AMEND 1	$ -	$ -	$ -	$ -	$ 15,893	$ 3,179	$ -	$ 150	$ 500	$ 500	$ 500	100.0%
409-5922-100	TRANS TO GF FOR ADMIN REIMB	$ 573	$ -	$ (573)	$ -	$ 7,066	$ 1,413	$ 10,000	$ 500	$ 5,000	$ 5,000	$ (5,000)	-50.0%
	Subtotal Admin & Implementation Exp	$ 573	$ -	$ (573)	$ 27,633	$ 41,037	$ 13,734	$ 15,000	$ 653	$ 10,500	$ 10,500	$ (4,500)	-30.0%
	Total Expenditures	$ 573	$ -	$ (573)	$ 27,663	$ 945,984	$ 194,729	$ 66,032	$ 653	$ 10,500	$ 1,252,694	$ 1,186,662	1797.1%

City of Fitchburg
TID #10 Fund 410
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
410-4111-000	INCREMENT - TID #10	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Increment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-4354-000	COMPUTER AID	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Intergovernmental Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-4810-000	INTEREST REVENUE	$ -	$ -	$ -	$ 0	$ 19	$ 4	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Interest Income	$ -	$ -	$ -	$ 0	$ 19	$ 4	$ -	$ -	$ -	$ -	$ -	100.0%
410-4930-408	FUTURE INCREMENT TO BE COLL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Total Revenues & Sources	$ -	$ -	$ -	$ 0	$ 19	$ 4	$ -	$ -	$ -	$ -	$ -	100.0%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Proposed Budget	Budget Change	
410-5730-001	INFRASTRUCTURE PAYMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-004	LAND ACQUISITION COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-005	DEMOLITION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-006	ROAD CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,760,000	$ 1,760,000	100.0%
410-5730-007	PROFESSIONAL FEES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-008	SITE PREPARATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-009	ADDITIONAL EARTHWORK	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-010	CAPITALIZED INTEREST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-011	OTHER FINANCING COSTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5730-012	INTEREST ON ADVANCE	$ -	$ -	$ -	$ -	$ 276	$ 55	$ -	$ -	$ -	$ -	$ -	100.0%
	Subtotal Project Costs	$ -	$ -	$ -	$ -	$ 276	$ 55	$ -	$ -	$ -	$ 1,760,000	$ 1,760,000	100.0%
410-5730-002	IMPLEMENTATION/ADMINISTRATION	$ -	$ -	$ -	$ 3,896	$ 17,803	$ 4,340	$ 5,000	$ 1,474	$ 5,000	$ 5,000	$ -	0.0%
410-5730-003	LEGAL, CONSULTING & OTHER PROF	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
410-5922-100	TRANS TO GF FOR ADMIN REIMB	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	100.0%
	Subtotal Admin & Implementation Exp	$ -	$ -	$ -	$ 3,896	$ 17,803	$ 4,340	$ 5,000	$ 1,474	$ 6,000	$ 6,000	$ 1,000	20.0%
	Total Expenditures	$ -	$ -	$ -	$ 3,896	$ 18,079	$ 4,395	$ 5,000	$ 1,474	$ 6,000	$ 1,766,000	$ 1,761,000	35220.0%

City of Fitchburg
Insurance/Risk Management Fund #710
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
710-4760-000	ISF Charges to Other Depts	$ -	$ -	$ -	$ -	$ -	$ -	$ 423,134	$ 211,567	$ 423,134	$ 419,080	$ 2,164	$ 421,244	$ (1,890)	-0.4%
710-4800-000	OTHER REVENUE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-4810-000	INTEREST ON TEMP INVESTMENTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-4860-000	PCARD REBATE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-4890-400	ALLOCATED INSURANCE DIVIDEND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-4930-000	FUND BALANCE APPLIED	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (32,677)	$ 10	$ -	$ 10	$ 10	100.0%
	Total Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ 423,134	$ 211,567	$ 390,457	$ 419,090	$ 2,164	$ 421,254	$ (1,880)	-0.4%

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
710-5154-510	BOILER/EQUIP BREAKDOWN INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 267	$ 1,333	$ 1,333	$ 1,500	$ -	$ 1,500	$ 1,233	461.8%
710-5154-511	PROPERTY INSURANCE	$ -	$ -	$ -	$ -	$ -	$ -	$ 47,500	$ -	$ 47,500	$ 48,775	$ -	$ 48,775	$ 1,275	2.7%
710-5154-512	LIABILITY INSURANCE - GENERAL	$ -	$ -	$ -	$ -	$ -	$ -	$ 79,530	$ 79,529	$ 79,529	$ 97,820	$ -	$ 97,820	$ 18,290	23.0%
710-5154-513	POLICE PROFESSIONAL E & O	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-514	AUTOMOBILE	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,920	$ 21,183	$ 21,183	$ 22,880	$ -	$ 22,880	$ 4,960	27.7%
710-5154-515	UMBRELLA LIABILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-516	UTILITY INSURANCE (REIMBURSED)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-517	PUBLIC OFFICIALS LIABILITY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-519	UNINSURED CLAIMS/DEDUCT RES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-520	EMPLOYEE BONDS & OTHER	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-550	LIABILITY LOSSES RETAINED-PS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-551	LIABILITY LOSSES RETAINED-HWY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-552	LIABILITY LOSSES RETAINED-UTIL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-553	LIABILITY LOSSES RETAINED-LIB	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-554	LIABILITY LOSSES RETAINED-SPR	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
710-5154-555	LIABILITY LOSSES RETAINED-GEN	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,836	$ -	$ 60,836	$ 35,315	$ -	$ 35,315	$ (25,521)	-42.0%
710-5154-595	WORKER'S COMPENSATION INSUR	$ -	$ -	$ -	$ -	$ -	$ -	$ 205,681	$ 173,065	$ 173,065	$ 205,400	$ 2,164	$ 207,564	$ 1,883	0.9%
710-5154-596	UNEMPLOYMENT INSURANCE EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ (4,000)	-100.0%
710-5154-599	VOL FF ACCIDENT & HEALTH	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,400	$ 7,011	$ 7,011	$ 7,400	$ -	$ 7,400	$ -	0.0%
	Allocated Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ 423,134	$ 282,121	$ 390,457	$ 419,090	$ 2,164	$ 421,254	$ (1,880)	-0.4%
	Total Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ 423,134	$ 282,121	$ 390,457	$ 419,090	$ 2,164	$ 421,254	$ (1,880)	-0.4%
	Net Surplus/(Deficit)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (70,554)	$ 32,677	$ (10)	$ -	$ (10)	$ (10)	
	Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ 32,677		$ 32,677		
	Annual Activity	$ -	$ -	$ -	$ -	$ -		$ -	$ (70,554)	$ 32,677	$ (10)		$ (10)		
	Estimated Ending Fund Balance	$ -	$ -	$ -	$ -	$ -		$ -	$ (70,554)	$ 32,677	$ 32,667		$ 32,667		
	% of Expenditures	0.0%	0.0%	0.0%	0.0%	0.0%		0.0%		0.0%	0.0%		7.8%		

2018 Budget Expenditure Detail

Department: Finance

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	PY $12,000 $15,000 Outsourced payroll service **$15,000**
-212	Audit and Financial Consulting	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	PY $32,500 $32,800 Annual external audit fees (based on RFP) $5,000 Single Audit fees ($750K+ prior year fed awards) $ 500 CAFR Excellence Award application **$38,300**
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	PY $12,260 $11,560Accounting software support (*reduce in 2019 once new payroll fully implemented) $700 CIP software support $40,000 ongoing fees for timekeeping/payroll (*280 employees; *380 W-2s) **$52,260**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	PY $1,000 Outsourced tax bill stuffing and mailing **$1,100**
		OPERATING SUPPLIES & EXPENSE	
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	PY $5,850 Office Supplies $200 Postage – A/P, A/R, payroll, etc $2,500 Postage – tax bills $3,000 **$5,700**

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	PY $700 WGFOA $75 GFOA $250 CPA license renewal $90 (even years) WICPA $300 VALUE $60 MTAW $60 **$835**
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	PY $6,025 (budget amendment shift to mileage) Finance Director – WGFOA, GFOA, Ehlers, Misc $3,400 Accounting Manager MTAW, WGFOA, Misc $500 Accounting Manager CMTI Year 3 $1,100 Accounting Clerk II 2 @ $300 = $600 Accounting Clerk I $200 Accounting Software Training $400 * additional staff training paid through utilities **$6,200**
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	PY $1,200 Educational reimbursement for 1 employee **$1,200**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	PY $305 (budget amendment to increase to $805) General training: 1,200 miles @ $.54 = $650 CMTI: 285 miles @ $.54 = $155 **$805**
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	PY $2,300 W-2s $500 1099's $30 Budget materials $100 Tax Bills – insert printing $800 Tax Bills – envelopes $300 Dog/Cat license applications & tags $380 Miscellaneous (storage boxes, County directory, etc) $240 **$2,350**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Finance_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Dodge	Finance Director	9/2/14	2,080	-0-		
	E	Jordan	Accounting Clerk II	3/12/92	2,080	5		
	E	Various	Tax Collection LTE			-0-	200	
		Split with other funds						
	E	Miller General Fund – 25% Water – 28.13% Sewer – 28.12% Stormwater – 18.75%	Accounting Manager	12/1/04 (5/11/15 in position)	2,080	-0-		
	E	Hauge General Fund – 40% Water – 22.5% Sewer – 22.5% Stormwater – 15%	Accounting Clerk II	9/23/06	2,080	10		
	E	Schuchardt General Fund – 20% Water – 30% Sewer – 30% Stormwater – 20%	Accounting Clerk I	9/3/14 (5/11/15 in position)	2,080	10		
	E	Various	Utility Cash Collection LTE			-0-	320	
7	N	Vacant Water – 34% Sewer – 33% Stormwater – 33%	Utility Billing Assistant		1,040	-0-		
		Total This Page			11,440	25	520	
		Total from Previous Pages						
		TOTAL ALL PAGES			11,440	25	280	

City of Fitchburg 2018 Operating Budget	Proposal # 7
Department:	Finance
Position Title:	Utility Billing Assistant - PT
Brief Justification:	The Finance Department requests a part-time assistant position to help with utility billing and collection functions. This position would assist with routine clerical tasks such as customer service, tenant/owner move-outs and final bills, title searches, and analysis and follow-up on the high usage report available through the new AMI system. A proposed job description is attached and the position would be fully funded by utility rate revenue. The number of utility customers has grown significantly in the past 20 years and there are many more new developments on the horizon that will result in additional billing and collection activity. The department has implemented many process improvement and re-organization strategies to address the past growth without adding additional permanent staff. We believe a part-time position, at a lower pay rate than the full-time clerks, will be a cost effective way to address the needs and continue to efficiently and effectively service our utility customers.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$27,922	$	$	$27,922
Non Personnel Recurring Costs	$650	$	$	$650
Non Personnel One-Time Costs	$1,990	$	$	$1,990
Total Year One Costs	$30,562	$	$	$30,562

Projected Cost Calculation Details

Hours	Annual Hours	1,040	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	$15.65	Source of Rate	Pay Plan Grade B	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	None	Health Insurance	Family if elected (50%)	Workers Comp Class	Clerical
Uniforms	Initial Issue Uniform	None	Annual Uniform Allowance	None	Protective Gear/ PPE	None
Misc.	Office Equipment	None	Training	$400	Dues	None
Technology	Computer	$1,000	Microsoft License	$250	Phone	$350
HR	Recruitment	$200	Drug Test/ Background	$90	Position Classification	$350
Vehicles	Mileage	None	Capital Cost Vehicle	None	Operating Cost Vehicle	None

City of Fitchburg
Position Description

Position: Utility Billing Assistant (Part time)
Reports to: Accounting Manager
Union Representation: None
Written By: MD/KM
Revised Date: 06/13/17

Position Summary:
Under the general supervision of the Accounting Manager, assists in the day to day operations of the Utility by answering phones during high peak, disconnects, process special assessment requests and answer customer inquiries concerning water/sewer operations. Decisions on day to day operations are made independently. There is frequent contact with the general public and other City employees. This position works closely with the Accounting Clerk I & II.

Essential Duties/Responsibilities:
The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned.

Essential Functions:
- Answer calls regarding final billing requests.
- Respond to Special Assessment requests.
- Assist with the calculation of consumption for interim bills of home sales and tenant change-outs.
- Assist with developing a list of delinquent water/sewer accounts subject to disconnections for nonpayment.
- Prepare disconnections notices and customer correspondences to be mailed as needed using computer software.
- Prepare 24 hour disconnection notices for posting by utility personnel.
- Answer telephone during disconnection process.
- Investigate high usages from meter report and inform customers.

Other Functions:
- Assist in the preparation of letters and mass mailings
- Create work orders for utility personnel.
- Operates computer software programs using Word, Excel, etc.
- Answer/Research customer's inquiries pertaining to utility bills.
- Assist with the annual purging of documents.

Supervisory Requirements:
- No supervisory responsibilities.

Education and/or Experience Requirements:
- High School Degree or equivalent is required.
- Background in basic accounting is desired and/or working towards Associate's Degree in Accounting.
- Minimum of 2 years similar work experience is required.
- Additional experience may substitute for education.

Licenses, Certifications, etc.
- None

Knowledge, Skills and Abilities:

- Strong attention to detail is required.
- Strong computer and 10 key calculator skills are required.
- Ability to effectively communicate with general public is required.
- Ability to work independently as well as work with maintenance personnel is required.
- Ability to meet strict timelines is required.
- Knowledge of city and state statues and policies is desired.

Physical Demands:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. Requires walking or standing to a significant degree, or requires sitting most of the time.

Work Environment:
Inside: Protection from weather conditions but not necessarily from temperature changes. A job is considered "inside" if the worker spends approximately 75 percent or more of the time inside.

_____

Employee Signature Date

_____

Supervisor's Signature Date

2018 Budget Expenditure Detail

Department: Interdepartmental

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-255	Debt Collection Expense	Expenses paid to the collection agency for services on collection of bad debt	Collection Agency Fees (fees passed on to debtor with new collection agency) **$4,000**
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	General office supplies (general fund) **$14,000**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-380	Employee Recognition and Memorials	Purchases for employee recognitions and memorials.	Service Awards (based on years of service) $2,000 Employee Recognition Luncheon $1,500 Cards/Flowers/Memorials $750 **$4,250**
-900	Contingency	Allocation for unplanned events	**$12,500**
-991	Bad Debt Expense	Uncollectible amounts from personal property taxes, court fines and forfeitures, special assessments, and misc. uncollectible accounts	**$3,000**

City of Fitchburg
General Fund Revenues
100-5190-189
2018 Budget

		2015	2016	2017	2018	2019
PD	28,492.80	4,259.42	-	-	-	-
FACTv	35,684.43	516.08	-	-	-	-
Utilities	26,805.76	6,000.00	6,000.00	3,792.46	-	-
PD	57,916.08	9,029.18	9,999.96	9,999.96	10,000.00	4,777.52
B&G	25,447.23	10,000.00	5,383.93	-	-	-
FD	24,957.97	1,445.36	10,000.00	10,000.00	3,282.73	-
Utilities	51,862.32	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Finance	13,460.84	10,000.00	3,460.84	-	-	-
City	64,489.60	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
PD	38,570.78	-	10,000.00	10,000.00	10,000.00	8,570.78
PD	39,342.13	-	9,695.43	10,000.00	10,000.00	9,646.70
PW	35,812.80	-	10,508.51	10,000.00	10,000.00	5,304.29
Parks	17,581.20	2,383.26	10,000.00	5,197.94	-	-
PD	40,288.75			14,432.60	25,200.00	656.15
PD	35,775.76			7,499.97	10,000.00	10,000.00
PD	89,065.92				25,200.00	26,400.00
City	40,319.16			10,000.00	25,200.00	5,119.16
	665,874	63,633	95,049	110,923	148,883	90,475

General Fund	47,117.22	79,048.67	97,130.47	138,882.73	80,474.60
FACTv	516.08	-	-	-	-
Utilities	16,000.00	16,000.00	13,792.46	10,000.00	10,000.00

City of Fitchburg
Debt Service Budget
2018 Budget

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016 ACTUAL	2017 AMENDED BUDGET	6/30/2017 YTD ACTUAL	2017 CURRENT ESTIMATE	2018 PROPOSED BUDGET	INCREASE (DECREASE)		
	REVENUES								
300-4111-000	TAX APPORTIONMENT FOR DEBT SV0	3,607,587	4,059,220	4,059,220	4,059,220	4,358,568	299,348	7.4%	
300-4200-000	SPECIAL ASSESS INSTALLMENTS	166,704	159,416	159,406	159,406	154,640	(4,776)		
300-4200-100	SPECIAL ASSESS - ADVANCE COLL	27,404	5,000	8,499	8,499	-	(5,000)	unusual large early payoff of $21.5K in 2016; 2018 and beyond show in F400	
300-4810-000	INTEREST FROM INVESTMENTS	7,415	2,700	0	2,700	3,000	300		
300-4810-100	INTEREST ON ADVANCE SPECIALS	-	-	-	-	-	-		
300-4810-200	INTEREST ON S/A	19,690	15,000	14,968	14,968	11,000	(4,000)	will decrease as principal payments made on large SA	
300-4810-201	MISCELLANEOUS REVENUE	68,239	64,999	32,465	64,929	60,990	(4,009)	BAB rebate - sequestration amount reduced in 2017	
	Total General Revenues	**3,897,039**	**4,306,335**	**4,274,558**	**4,309,722**	**4,588,198**	**281,863**		
300-4924-014	TRANSFER FROM TID #4	1,284,727	1,331,598	811,460	1,331,598	1,391,213	59,615	premium from 2015A used up in 2016, no TID portion of 2016 debt premium	
300-4924-015	TRANSFER FROM TID #6	337,263	379,650	343,850	379,650	378,500	(1,150)	premium from 2015B used up in 2016, no TID portion of 2016 debt premium	
300-4924-100	TRANS FROM CAP PROJ - OTHER	5,307	-	-	-	-	-	unspent debt proceeds 2012	
300-4924-213	TRANS FROM RECY - RENT	2,513	2,513	1,257	2,513	2,513	-		
300-4925-000	SUD DEBT SERV REIMBURSEMENT	144,110	166,307	8,153	166,307	7,239	(159,068)	sodfather interest on adv moved to 400 (audit); now just SUD portion of debt	
300-4925-001	UTILITY DIST #1 - RENT	51,667	51,667	25,834	51,667	51,667	-		
300-4925-100	RENT - SUD	2,513	2,513	1,257	2,513	2,513	-		
	Total Other Sources of Funds	**1,828,100**	**1,934,248**	**1,191,810**	**1,934,248**	**1,833,645**	**(100,603)**		
							-		
300-4930-301	FUND BAL APPLIED - PREMIUM	-	60,674	-	60,674	257,679	197,005		
300-4950-000	REFINANCE PROCEEDS	-	-	-	-	-	-		
300-4950-100	PREMIUM ON DEBT ISSUANCE	201,679	60,000	-	507,880	60,000	-	dif b/t premium & use of premium is amt applied to underwriter's discount	
	Total Other Financing Sources	**201,679**	**120,674**	**-**	**568,554**	**317,679**	**197,005**	if no premium awarded on new issuance, increase issuance to offset exp	
TOTAL	**REVENUES & SOURCES**	**5,926,818**	**6,361,257**	**5,466,368**	**6,812,524**	**6,739,522**	**378,265**		
	EXPENSES - Principal								
300-5810-052	PRINCIPAL - 2005 REFUNDING NTS	730,000	795,000	-	795,000	-	(795,000)	final payment 2017	
300-5810-070	PRINCIPAL - 2007 G.O. NOTES	195,000	225,000	-	225,000	-	(225,000)	final payment 2017	
300-5810-090	PRINCIPAL - 2009 G.O. NOTES	515,000	515,000	-	515,000	540,000	25,000	TID 4: 95,000	
300-5810-100	PRINCIPAL - 2010 GO - LIBRARY	205,000	210,000	-	210,000	215,000	5,000		
300-5810-101	PRINCIPAL - 2010 GO NOTES	255,000	260,000	-	260,000	270,000	10,000		
300-5810-110	PRINCIPAL - 2011A GO NOTES	190,000	50,000	-	50,000	55,000	5,000		
300-5810-111	PRINCIPAL - 2011B GO BONDS	200,000	250,000	-	250,000	300,000	50,000	TID 4: full amount	
300-5810-120	PRINCIPAL - 2012A GO NOTES	735,000	745,000	745,000	745,000	745,000	-		
300-5810-121	PRINCIPAL - 2012C GO REF BONDS	65,000	65,000	65,000	65,000	-	(65,000)	final payment 2017	
300-5810-122	PRINCIPAL - 2012B GO BONDS	710,000	715,000	715,000	715,000	820,000	105,000	TID 4: $575,000	
300-5810-130	PRINCIPAL - 2013 GO NOTE	75,000	100,000	-	100,000	100,000	-		
300-5810-150	PRINCIPAL - 2015A GO NOTES	320,000	330,000	330,000	330,000	335,000	5,000	TID 4: $90,000	
300-5810-151	PRINCIPAL - 2015B GO BONDS	340,000	310,000	310,000	310,000	360,000	50,000	TID 6: $310,000	
300-5810-160	PRINCIPAL - 2016A GO NOTES	-	290,000	290,000	290,000	610,000	320,000		
300-5810-161	PRINCIPAL - 2016B GO BONDS	-	100,000	100,000	100,000	290,000	190,000		
300-5810-170	PRINCIPAL - 2017A GO NOTES	-	-	-	-	145,000	145,000		
300-5810-171	PRINCIPAL - 2017B GO BONDS	-	-	-	-	505,000	505,000		
300-5810-180	PRINCIPAL - 2018A GO NOTES	-	-	-	-	-	-		
300-5810-181	PRINCIPAL - 2018B GO BONDS	-	-	-	-	-	-		
5810	DEBT SERVICE PRINCIPAL	**4,535,000**	**4,960,000**	**2,555,000**	**4,960,000**	**5,290,000**	**330,000**		440,833
	EXPENSES - Interest								
300-5820-052	INTEREST - 2005 REFUNDING NOTE	56,458	29,813	14,906	29,813	-	(29,813)	final payment 2017	
300-5820-070	INTEREST - 2007 G.O. NOTES	16,703	9,000	4,500	9,000	-	(9,000)	final payment 2017	
300-5820-090	INTEREST - 2009 G.O. NOTES	60,269	47,394	23,697	47,394	33,231	(14,163)	Sodfather: $7,239; TID 4 $5,975	
300-5820-100	INTEREST - 2010 GO LIBRARY	169,978	165,673	82,836	165,673	160,213	(5,460)		
300-5820-101	INTEREST - 2010 GO NOTES	39,328	33,590	16,795	33,590	26,960	(6,630)		
300-5820-110	INTEREST - 2011A GO NOTES	9,310	5,510	2,755	5,510	4,510	(1,000)		
300-5820-111	INTEREST - 2011B GO BONDS	118,037	114,038	57,019	114,038	109,038	(5,000)	TID 4: full amount	
300-5820-120	INTEREST - 2012A GO NOTES	71,013	58,050	32,750	58,050	43,150	(14,900)		
300-5820-121	INTEREST - 2012C GO REF BONDS	1,268	423	423	423	-	(423)	final payment 2017	
300-5820-122	INTEREST - 2012B GO BONDS	323,050	308,800	157,975	308,800	293,450	(15,350)	TID 4: $201,600	
300-5820-130	INTEREST - 2013 GO NOTE	15,828	15,228	7,614	15,228	14,128	(1,100)		
300-5820-150	INTEREST - 2015A GO NOTES	60,000	55,100	29,200	55,100	48,450	(6,650)	TID 4: $14,600	
300-5820-151	INTEREST - 2015B GO BONDS	107,775	101,275	52,188	101,275	94,575	(6,700)	TID 6: $68,500	
300-5820-160	INTEREST - 2016A GO NOTES	34,710	73,463	37,638	73,463	67,838	(5,625)		
300-5820-161	INTEREST - 2016B GO BONDS	51,299	110,250	55,625	110,250	106,350	(3,900)		
300-5820-170	INTEREST - 2017A GO NOTES	-	22,500	-	-	26,902	4,402		
300-5820-171	INTEREST - 2017B GO BONDS	-	175,000	-	-	230,777	55,777		
300-5820-180	INTEREST - 2018A GO NOTES	-	-	-	-	45,000	45,000	3% for 1/2 yr on $3m 5-10 yr notes	
300-5820-181	INTEREST - 2018B GO BONDS	-	-	-	-	79,500	79,500	3% for 1/2 yr on $5.3m 20 year bonds	
5820	**DEBT SERVICE INTEREST EXPENSE**	**1,135,023**	**1,325,107**	**575,919**	**1,127,607**	**1,384,072**	**58,965**		
300-5831-000	NEW DEBT ISSUANCE COSTS	55,044	60,000	-	81,580	60,000	-	assumes $14m issued in 2017 ($9.7 m in 2016, $8.5m in 2015)	
300-5832-000	PAYMENT TO ESCROW AGENT	1,050	1,350	950	1,300	1,650	300	BAB rebate calc & terms coordination (terms with 2017A debt)	
300-5833-000	ARBITRAGE & OTHER DEBT SERVICE	14,800	14,800	2,000	17,800	3,800	(11,000)	disclosure $3,800, arbitrage $12K/issuance (n/a 2013)	
5831	**COSTS ASSOCIATED WITH NEW DEB**	**70,894**	**76,150**	**2,950**	**100,680**	**65,450**	**(10,700)**		
300	**EXPENDITURE TOTAL**	**5,740,917**	**6,361,257**	**3,133,869**	**6,188,287**	**6,739,522**	**378,265**		
300-5921-001	FUND BALANCE ADDED-TIF #1	-	-	-	-	-	-		
300-5921-002	FUND BALANCE ADDED-TIF #2	-	-	-	-	-	-		
300-5920-954	OTHER TRANS TO FUND 400	165,000	-	-	-	-	-	budget amendment to use budgeted int exp not needed due to late issuance	
	TRANSFERS	**165,000**	**-**	**-**	**-**	**-**	**-**		
TOTAL EXPENDITURES & TRANSFERS		**5,905,917**	**6,361,257**	**3,133,869**	**6,188,287**	**6,739,522**	**378,265**		

Estimated Fund Balance Added (Used)	20,901	(60,674)	563,563	(257,679)	-
Beginning of Year Fund Balance (12/31/16 per audit)			224,393	787,956	
			787,956	**530,277**	
Premium for future interest payments					
2016A	51,149		-	-	
2016B	9,525		-	-	
2017A	-		34,049	7,149	
2017B	-		405,395	174,619	
Total	60,674		439,444	181,768	
Unrestricted	163,719		348,512	348,509	

City of Fitchburg
Schedule of Indebtedness
2018 Proposed Budget

Debt Issuance	Interest Rates	Balance at 12/31/16	Additions	Payments	Balance at 12/31/17	2018 Budgeted New Debt	2018 Budgeted Payments	Projected Balance at 12/31/18	Total Issue Balance	Maturity Date
2005 Gen'l Obligation Bonds- Refunding (City)	3.00-3.75%	$ 795,000		($795,000)	$ -			$ -	$ -	2017
2007 Gen'l Obligation Notes (CIP)	3.70-4.00%	$ 75,000		($75,000)	$ -			$ -		
2007 Gen'l Obligation Notes (SUD)	3.70-4.00%	$ 150,000		($150,000)	$ -			$ -	$ -	2017
2009 Gen'l Obligation Notes (CIP)	2.00-3.125%	$ 1,310,000		($420,000)	$ 890,000		$ (445,000)	$ 445,000		
2009 Gen'l Obligation Notes (TID #4)	2.00-3.125%	$ 290,000		($95,000)	$ 195,000		$ (95,000)	$ 100,000	$ 545,000	2019
2010 Gen'l Obligation Bonds - Library (BAB's)	0.65-3.60%	$ 3,835,000		($210,000)	$ 3,625,000		$ (215,000)	$ 3,410,000	$ 3,410,000	2030
2010 Gen'l Obligation Notes (CIP)(BAB's)	0.70-5.25%	$ 1,100,000		($260,000)	$ 840,000		$ (270,000)	$ 570,000	$ 570,000	2020
2011 Gen'l Obligation Notes (CIP)	2.00-2.10%	$ 270,000		($50,000)	$ 220,000		$ (55,000)	$ 165,000	$ 165,000	2019
2011 Gen'l Obligation Bonds (TID #4))	2.00-2.85%	$ 4,875,000		($250,000)	$ 4,625,000		$ (300,000)	$ 4,325,000	$ 4,325,000	2021
2012 Gen'l Obligation Notes (CIP)	1.00-2.00%	$ 2,015,000		($325,000)	$ 1,690,000		$ (325,000)	$ 1,365,000		
2012 Gen'l Obligation Notes (Assessed)	1.00-2.00%	$ 1,260,000		($420,000)	$ 840,000		$ (420,000)	$ 420,000	$ 1,785,000	2022
2012 Gen'l Obligation Bonds (TID #4)	2.00%-3.00%	$ 9,160,000		($480,000)	$ 8,680,000		$ (575,000)	$ 8,105,000		
2012 Gen'l Obligation Bonds Refunding (Library)	2.00%-3.00%	$ 3,990,000		($235,000)	$ 3,755,000		$ (245,000)	$ 3,510,000	$ 11,615,000	2029
2012 Gen'l Obligation Bonds Refunding (TID #4)	0.40-1.30%	$ 65,000		($65,000)	$ -		$ -	$ -	$ -	2017
2013 Gen'l Obligation NOTE - (CIP)	0.40-2.35%	$ 840,000		($100,000)	$ 740,000		$ (100,000)	$ 640,000	$ 640,000	2023
2015 Gen'l Obligation Notes - (CIP)	1.00-2.00%	$ 2,055,000		($240,000)	$ 1,815,000		$ (245,000)	$ 1,570,000	$ 1,570,000	2025
2015 Gen'l Obligation Notes - (TID #4)	1.00-2.00%	$ 865,000		($90,000)	$ 775,000		$ (90,000)	$ 685,000	$ 685,000	2025
2015 Gen'l Obligation Bonds - (CIP)	2.00-3.00%	$ 1,045,000		($5,000)	$ 1,040,000		$ (50,000)	$ 990,000	$ 990,000	2035
2015 Gen'l Obligation Bonds - (TID #6)	2.00-3.00%	$ 3,700,000		($305,000)	$ 3,395,000		$ (310,000)	$ 3,085,000	$ 3,085,000	2027
2016A Gen'l Obligation Notes - (CIP)	1.25-2.00%	$ 4,465,000		($290,000)	$ 4,175,000		$ (610,000)	$ 3,565,000	$ 3,565,000	2026
2016B Gen'l Obligation Bonds - (CIP)	2.00-2.60%	$ 5,235,000		($100,000)	$ 5,135,000		$ (290,000)	$ 4,845,000	$ 4,845,000	2036
2017A Gen'l Obligation Notes - (CIP)	2.00-3.00%	$ -	$ 1,055,000	$0	$ 1,055,000		$ 145,000	$ 1,200,000	$ 1,200,000	2027
2017B Gen'l Obligation Bonds - (CIP)	3.00%	$ -	$ 7,935,000	$0	$ 7,935,000		$ 505,000	$ 8,440,000	$ 8,440,000	2037
2018A Gen'l Obligation Notes - (CIP)	est 3%	$ -		$0	$ -	$ 3,000,000	$ -	$ 3,000,000	$ 3,000,000	2028
2018B Gen'l Obligation Bonds - (CIP)	est 3%	$ -		$0	$ -	$ 5,300,000	$ -	$ 5,300,000	$ 5,300,000	2038
TOTAL INDEBTEDNESS		**$ 47,395,000**	**$ 8,990,000**	**$ (4,960,000)**	**$ 51,425,000**	**$ 8,300,000**	**$ (3,990,000)**	**$ 55,735,000**	**$ 55,735,000**	

	Balance at 12/31/16	Additions	Payments	Balance at 12/31/17	2018 Budgeted New Debt	2018 Budgeted Payments	Projected Balance at 12/31/18
Stormwater Utility District	$150,000	$0	($150,000)	$0	$0	$0	$0
Tax Increment District #4	$ 15,255,000	$0	($980,000)	$14,275,000	$0	($1,060,000)	$13,215,000
Tax Increment District #6	$ 3,700,000	$0	($305,000)	$3,395,000	$0	($310,000)	$3,085,000
Assessed	$ 1,260,000	$0	($420,000)	$840,000	$0	($420,000)	$420,000
TOTAL DEBT - NON LEVY	**$20,365,000**	**$0**	**($1,855,000)**	**$18,510,000**	**$0**	**($1,790,000)**	**$16,720,000**
Library	$7,825,000	$0	($445,000)	$7,380,000	$0	($460,000)	$6,920,000
CIP	$ 19,205,000	$ 8,990,000	($2,660,000)	$25,535,000	$8,300,000	($1,740,000)	$32,095,000
TOTAL DEBT - TAX LEVY	**$27,030,000**	**$8,990,000**	**($3,105,000)**	**$32,915,000**	**$8,300,000**	**($2,200,000)**	**$39,015,000**
TOTAL INDEBTEDNESS	$47,395,000	$8,990,000	($4,960,000)	**$51,425,000**	$8,300,000	($3,990,000)	**$55,735,000**

Note: Tax Increment District, SUD, and Utility District #1 borrowing do not require general tax levy to service debt. Assessed projects also do not typically require general tax levy to service debt.

		Equalized Value (TID in)	Debt Maximum - State (5%)	Debt Maximum - City (3%)
2017 Value (TID in)		2,954,018,100	$ 147,700,905	$ 88,620,543
12/31/17 Projected Debt as a Percent of EV		1.74%	34.82%	58.03%
2018 Estimated Value (TID in)	3.0%	3,042,638,643	$ 152,131,932	$ 91,279,159
12/31/18 Projected Debt as a Percent of EV		1.83%	36.64%	61.06%

City of Fitchburg, WI

Capital Improvement Program (CIP)

2018 thru **2027**

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
EMS												
EMS Vehicle Replacement	2302		233,735	48,732	195,283		184,316		201,037	59,144	213,107	*1,135,354*
Capital Property Tax Levy			***233,735***	***48,732***	***195,283***		***184,316***		***201,037***	***59,144***	***213,107***	***1,135,354***
Replacement of Medical Equipment	2308	9,476	0	0	0							*9,476*
Capital Property Tax Levy		***9,476***	***0***	***0***	***0***							***9,476***
Third Front Line Ambulance	2309	0	0									*0*
Capital Property Tax Levy		***0***	***0***									***0***
EMS Total		**9,476**	**233,735**	**48,732**	**195,283**		**184,316**		**201,037**	**59,144**	**213,107**	***1,144,830***
FACTv (cable)												
FACTv Facility & Equipment Upgrades - Revised	1710		15,000	30,000			20,000	20,000				*85,000*
SRF - Cable Fund (transfer)			***15,000***	***30,000***			***20,000***	***20,000***				***85,000***
Video Delivery System Replacements	1711	20,000	20,000	7,500		12,500		80,000				*140,000*
SRF - Cable Fund (transfer)		***20,000***	***20,000***	***7,500***		***12,500***		***80,000***				***140,000***
FACTv Fleet Vehicle - NEW	1712	5,000	5,000	5,000	5,000	5,000	2,500	2,600	2,700	2,800	2,900	*38,500*
SRF - Cable Fund (transfer)		***5,000***	***5,000***	***5,000***	***5,000***	***5,000***	***2,500***	***2,600***	***2,700***	***2,800***	***2,900***	***38,500***
FACTv (cable) Total		**25,000**	**40,000**	**42,500**	**5,000**	**17,500**	**22,500**	**102,600**	**2,700**	**2,800**	**2,900**	***263,500***
Fire Department												
Air/Light/Rehab Vehicle Replacement	2229								482,000			*482,000*
Capital Property Tax Levy									***432,000***			***432,000***
Sale/Trade In (non-hwy, non-util)									***50,000***			***50,000***
Replace Water Tenders (T1 & T2)	2233					701,000						*701,000*
Borrowing (non-util, GO debt)						***601,000***						***601,000***
Sale/Trade In (non-hwy, non-util)						***100,000***						***100,000***
Command Unit Replacement	2239									334,000		*334,000*
Capital Property Tax Levy										***284,000***		***284,000***
Sale/Trade In (non-hwy, non-util)										***50,000***		***50,000***
Future Fire Station Land & Buildings	2249	3,185,000	2,200,000									*5,385,000*
Borrowing (non-util, GO debt)		***4,185,000***	***2,200,000***									***6,385,000***

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Sale/Trade In (non-hwy, non-util)		***-1,000,000***										***-1,000,000***
Fire Engine Replacement	2250	1,300,000						1,645,000				*2,945,000*
Borrowing (non-util, GO debt)		***950,000***						***1,230,000***				***2,180,000***
Sale/Trade In (non-hwy, non-util)		***350,000***						***415,000***				***765,000***
Replacement of SCBA & Related Equipment	2254	338,000					131,000					*469,000*
Borrowing (non-util, GO debt)		***323,000***										***323,000***
Capital Property Tax Levy							***131,000***					***131,000***
Sale/Trade In (non-hwy, non-util)		***15,000***										***15,000***
Replacement of Hurst Extrication Equip	2256										75,000	*75,000*
Capital Property Tax Levy											***75,000***	***75,000***
Replacement of Fire Department Squad	2260			609,000	39,000							*648,000*
Borrowing (non-util, GO debt)				***579,000***								***579,000***
Capital Property Tax Levy					***39,000***							***39,000***
Sale/Trade In (non-hwy, non-util)				***30,000***								***30,000***
Thermal Imaging Cameras	2264	57,500										*57,500*
Capital Property Tax Levy		***57,500***										***57,500***
Portable/Mobile Radio Upgrade	2265				526,500							*526,500*
Borrowing (non-util, GO debt)					***526,500***							***526,500***
Replace Staff Car	2266			0								*0*
Capital Property Tax Levy				***0***								***0***
Sale/Trade In (non-hwy, non-util)				***0***								***0***
Fire Department Headquarters	2267	20,000	750,000									*770,000*
Borrowing (non-util, GO debt)			***750,000***									***750,000***
Capital Property Tax Levy		***20,000***										***20,000***
Cardiac Monitors for Fire Dept First Response	2268			70,000								*70,000*
Capital Property Tax Levy				***70,000***								***70,000***
Fire Dept Fleet Replacement	2299	31,216	32,152	33,117	34,111	35,134	36,188	37,274	38,392	39,543	40,730	*357,857*
Capital Property Tax Levy		***31,216***	***32,152***	***33,117***	***34,111***	***35,134***	***36,188***	***37,274***	***38,392***	***39,543***	***40,730***	***357,857***
Fire Department Total		**4,931,716**	**2,982,152**	**712,117**	**599,611**	**736,134**	**167,188**	**1,682,274**	**520,392**	**373,543**	**115,730**	***12,820,857***

General Government

New Financial System	1006					100,000	800,000					*900,000*
Borrowing (non-util, GO debt)							***800,000***					***800,000***
Capital Property Tax Levy						***100,000***						***100,000***
Logo Implementation and Wayfinding	1030	30,000	30,000	30,000	30,000	30,000	30,000	30,000				*210,000*
Capital Property Tax Levy		***30,000***	***30,000***	***30,000***	***30,000***	***30,000***	***30,000***	***30,000***				***210,000***
Electronic Poll Books - New	1039			50,000							61,500	*111,500*
Capital Property Tax Levy				***50,000***							***61,500***	***111,500***
Town of Madison	1040				191,000	47,250	250,000	50,000	50,000	50,000	50,000	*688,250*
Capital Property Tax Levy					***191,000***	***47,250***	***200,000***	***20,000***	***20,000***	***20,000***	***20,000***	***518,250***
Utility - Rates (sewer)							***20,000***	***10,000***	***10,000***	***10,000***	***10,000***	***60,000***
Utility - Rates (stormwater)							***10,000***	***10,000***	***10,000***	***10,000***	***10,000***	***50,000***

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility - Rates (water)							*20,000*	*10,000*	*10,000*	*10,000*	*10,000*	*60,000*
Public Safety Facility	2141	100,000		500,000	800,000	11,717,500	11,717,500					*24,835,000*
Borrowing (non-util, GO debt)				*500,000*	*800,000*	*11,717,500*	*11,717,500*					*24,735,000*
Capital Property Tax Levy		*100,000*										*100,000*
General Government Total		**130,000**	**30,000**	**580,000**	**1,021,000**	**11,894,750**	**12,797,500**	**80,000**	**50,000**	**50,000**	**111,500**	***26,744,750***
Library												
Mobile Library	5202										60,500	*60,500*
SRF - Fund Balance Applied											*60,500*	*60,500*
Self-Check Machines	5203								85,000			*85,000*
SRF - Fund Balance Applied									*85,000*			*85,000*
Automated Materials Handling System	5204						190,000					*190,000*
SRF - Fund Balance Applied							*190,000*					*190,000*
Library Bldg Improve Replacements	5298	25,000	25,750	26,522	27,318	28,138	28,982	29,851	30,747	31,669	32,619	*286,596*
Capital Property Tax Levy		*25,000*	*25,750*	*26,522*	*27,318*	*28,138*	*28,982*	*29,851*	*30,747*	*31,669*	*32,619*	*286,596*
Library Total		**25,000**	**25,750**	**26,522**	**27,318**	**28,138**	**218,982**	**29,851**	**115,747**	**31,669**	**93,119**	***622,096***
Parks, Recreation, and Forestr												
McGaw Park Improvements	6211	105,000	35,000	0	0	0	10,000	130,000			150,000	*430,000*
Capital Property Tax Levy			*0*				*10,000*	*130,000*				*140,000*
SRF - Park Improve/ Dedication Fees		*105,000*	*35,000*	*0*	*0*	*0*					*150,000*	*290,000*
McKee Farms Park Improvement	6212	114,300	164,300	290,000			75,000			750,000		*1,393,600*
Borrowing (non-util, GO debt)										*375,000*		*375,000*
Capital Property Tax Levy		*70,000*		*25,000*			*75,000*					*170,000*
Grants/Donations (non-util)										*375,000*		*375,000*
SRF - Park Improve/ Dedication Fees		*44,300*	*164,300*	*265,000*								*473,600*
Recurring Park System Improvements	6259	55,000	56,000	57,000	58,000	59,000	60,000	61,000	62,000	63,000	64,000	*595,000*
Capital Property Tax Levy		*55,000*	*56,000*	*57,000*	*58,000*	*59,000*	*60,000*	*61,000*	*62,000*	*63,000*	*64,000*	*595,000*
Tennis Court Improvements	6263				0							*0*
Capital Property Tax Levy					*0*							*0*
Large Park Shelters Renovations/Replacements	6264	15,000				50,000	200,000					*265,000*
Capital Property Tax Levy		*15,000*				*50,000*	*200,000*					*265,000*
New Large Park Shelters	6267			350,000								*350,000*
Capital Property Tax Levy				*350,000*								*350,000*
Fitchburg Depot	6269	15,000	300,000									*315,000*
Grants/Donations (non-util)		*7,500*	*150,000*									*157,500*
SRF - Park Improve/ Dedication Fees		*7,500*	*150,000*									*157,500*
Parks, Recreation, and Forestr Total		**304,300**	**555,300**	**697,000**	**58,000**	**109,000**	**345,000**	**191,000**	**62,000**	**813,000**	**214,000**	***3,348,600***
Police Department												

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Fleet Vehicle Replacement #64 - Revised	2136	0										*0*
Capital Property Tax Levy		***0***										***0***
Sale/Trade In (non-hwy, non-util)		***0***										***0***
Police Body Cameras	2140						112,000					*112,000*
Capital Property Tax Levy							***112,000***					***112,000***
Portable Public Safety Camera Program	2143	35,000										*35,000*
Capital Property Tax Levy		***35,000***										***35,000***
Police Fleet Vehicles - New	2199	34,950	36,000	37,100	38,200	39,300	40,500	41,700	43,000	44,300	45,600	*400,650*
Capital Property Tax Levy		***34,950***	***36,000***	***37,100***	***38,200***	***39,300***	***40,500***	***41,700***	***43,000***	***44,300***	***45,600***	***400,650***
Police Department Total		**69,950**	**36,000**	**37,100**	**38,200**	**39,300**	**152,500**	**41,700**	**43,000**	**44,300**	**45,600**	***547,650***
Public Works - B&G												
Oak Hall AV	1720				25,000							*25,000*
Capital Property Tax Levy					***25,000***							***25,000***
Early Warning Sirens	2238	28,000					29,705					*57,705*
Capital Property Tax Levy		***28,000***					***29,705***					***57,705***
Parking Lot Resurfacing	6262	52,000	54,600	57,330	60,197	63,207	66,367	69,686	73,170	76,828	80,670	*654,055*
Capital Property Tax Levy		***52,000***	***54,600***	***57,330***	***60,197***	***63,207***	***66,367***	***69,686***	***73,170***	***76,828***	***80,670***	***654,055***
City Campus Building Systems Replacement	6302	75,000	77,250	79,568	181,955	84,413	86,946	89,554	442,241	95,008	97,858	*1,309,793*
Capital Property Tax Levy		***75,000***	***77,250***	***79,568***	***181,955***	***84,413***	***86,946***	***89,554***	***442,241***	***95,008***	***97,858***	***1,309,793***
Maintenance Facility Bldg Sys Replace	6304	25,000	25,750	26,522	27,318	28,138	28,982	29,851	30,747	31,669	32,619	*286,596*
Capital Property Tax Levy		***25,000***	***25,750***	***26,522***	***27,318***	***28,138***	***28,982***	***29,851***	***30,747***	***31,669***	***32,619***	***286,596***
Public Works - B&G Total		**180,000**	**157,600**	**163,420**	**294,470**	**175,758**	**212,000**	**189,091**	**546,158**	**203,505**	**211,147**	***2,333,149***
Public Works - General												
GIS System	2014	10,000		32,500			36,000		24,000	15,500		*118,000*
Capital Property Tax Levy		***2,000***		***6,500***			***7,200***		***4,800***	***3,100***		***23,600***
Utility - Rates (sewer)		***250***		***813***			***900***		***7,200***	***388***		***9,551***
Utility - Rates (stormwater)		***7,500***		***24,374***			***27,000***		***4,800***	***11,624***		***75,298***
Utility - Rates (water)		***250***		***813***			***900***		***7,200***	***388***		***9,551***
Public Works Equipment Replace	3101	462,000	612,700	702,500	310,000	707,500	232,500	501,000	88,800	502,000	313,200	*4,432,200*
Capital Property Tax Levy		***379,000***	***427,900***	***599,000***	***246,000***	***449,000***	***152,000***	***377,500***	***60,000***	***415,000***	***237,000***	***3,342,400***
Sale/Trade In (hwy)		***48,000***	***37,000***	***67,500***	***34,000***	***56,000***	***13,000***	***53,000***	***1,000***	***35,000***	***30,000***	***374,500***
Sale/Trade In (non-hwy, non-util)		***5,000***	***20,100***	***7,000***	***5,000***	***1,000***	***20,000***	***31,500***	***15,000***	***22,000***	***3,000***	***129,600***
Utility - Rates (stormwater)			***95,000***	***14,500***		***160,000***						***269,500***
Utility - Rates (water)		***27,500***	***32,700***	***13,000***	***23,000***	***1,000***	***35,000***	***36,000***	***12,300***	***30,000***	***38,200***	***248,700***
Utility - Sale/Trade In (storm)				***500***		***40,000***						***40,500***
Utility - Sale/Trade In (W&S)		***2,500***	***0***	***1,000***	***2,000***	***500***	***12,500***	***3,000***	***500***	***0***	***5,000***	***27,000***
Public Works - General Total		**472,000**	**612,700**	**735,000**	**310,000**	**707,500**	**268,500**	**501,000**	**112,800**	**517,500**	**313,200**	***4,550,200***

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Public Works - Parks												
Pedestrian and Bike System Improvements	3427	0	0	0	0							0
Assessed (non-util)		***0***	***0***	***0***	***0***							***0***
Capital Property Tax Levy		***0***	***0***	***0***	***0***							***0***
Bicycle and Pedestrian Plan Update	3428				0					0		0
Capital Property Tax Levy					***0***					***0***		***0***
Paved Shoulders	3429	897,990				80,000						977,990
Borrowing (non-util, GO debt)		***897,990***										***897,990***
Capital Property Tax Levy						***80,000***						***80,000***
Park Connection to City Water	6268	25,000										25,000
Capital Property Tax Levy		***20,106***										***20,106***
SRF - Park Improve/ Dedication Fees		***4,894***										***4,894***
Public Works - Parks Total		**922,990**	**0**	**0**	**0**	**80,000**				**0**		***1,002,990***
Public Works - Sewer												
Woods Hollow Interceptor Extension	4635	47,250										47,250
Utility - Assessed (sewer)		***47,250***										***47,250***
McCoy Interceptor Extension	4637		330,000									330,000
Utility - Assessed (sewer)			***330,000***									***330,000***
Syene Interceptor Extension	4638	300,000		200,000							1,000,000	1,500,000
Utility - Assessed (sewer)		***300,000***		***200,000***							***1,000,000***	***1,500,000***
Terravessa Sanitary Lift Station	4639	300,000										300,000
Utility - Assessed (sewer)		***300,000***										***300,000***
Public Works - Sewer Total		**647,250**	**330,000**	**200,000**							**1,000,000**	***2,177,250***
Public Works - Stormwater												
Stormwater Pond Dredging and Retrofits	4702	140,000	130,000	416,000	230,000	158,000	163,000	168,000	173,000	178,000	183,000	1,939,000
Utility - Rates (stormwater)		***140,000***	***130,000***	***416,000***	***230,000***	***158,000***	***163,000***	***168,000***	***173,000***	***178,000***	***183,000***	***1,939,000***
Uptown Wet Pond	4705	350,000	25,000	15,000	10,000							400,000
Utility - Assessed (storm)		***350,000***	***25,000***	***15,000***	***10,000***							***400,000***
Greenway Restoration & Pond Enlargement	4708	10,000	5,000									15,000
Utility - Rates (stormwater)		***10,000***	***5,000***									***15,000***
Traceway Drive Storm Sewer Reroute	4711		225,000	15,000	10,000	5,000						255,000
Utility - Rates (stormwater)			***225,000***	***15,000***	***10,000***	***5,000***						***255,000***
Fitchrona Road Stormwater Improvements	4713	30,000	150,000									180,000
Contribution from Other Entities		***15,000***	***50,000***									***65,000***
Grants/Donations (non-util)		***0***	***50,000***									***50,000***
Utility - Rates (stormwater)		***15,000***	***50,000***									***65,000***

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Drainage and Flooding Improvements	4714	205,000	25,750	26,522	27,318	28,138	28,982	29,851	30,747	31,669	32,619	466,596
Utility - Assessed (storm)		*10,000*										*10,000*
Utility - Rates (stormwater)		*195,000*	*25,750*	*26,522*	*27,318*	*28,138*	*28,982*	*29,851*	*30,747*	*31,669*	*32,619*	*456,596*
Dunn Property Infrastructure	4715	899,000										899,000
TIF		*899,000*										*899,000*
Public Works - Stormwater Total		**1,634,000**	**560,750**	**472,522**	**277,318**	**191,138**	**191,982**	**197,851**	**203,747**	**209,669**	**215,619**	***4,154,596***
Public Works - Streets												
Intersection Signalization	3103	325,000				50,000	300,000					675,000
Capital Property Tax Levy						*50,000*	*300,000*					*350,000*
TIF		*325,000*										*325,000*
Street Resurfacing Program	3319	887,750	997,500	1,050,000	1,067,000	1,494,320	1,198,000	1,153,000	1,298,000	1,253,000	1,398,000	11,796,570
Assessed (non-util)		*27,835*	*34,799*	*33,336*	*29,251*	*46,957*	*34,000*	*34,000*	*34,000*	*34,000*	*34,000*	*342,178*
Borrowing (non-util, GO debt)		*150,000*	*125,000*	*100,000*	*75,000*	*50,000*	*25,000*					*525,000*
Capital Property Tax Levy		*622,165*	*690,201*	*756,664*	*870,749*	*883,043*	*973,000*	*1,003,000*	*1,088,000*	*1,093,000*	*1,178,000*	*9,157,822*
Grants/Donations (non-util)			*55,000*		*55,000*		*55,000*		*55,000*		*55,000*	*275,000*
Other (describe)		*5,000*	*10,000*	*15,000*	*20,000*	*25,000*	*30,000*	*35,000*	*40,000*	*45,000*	*50,000*	*275,000*
Utility - Rates (stormwater)		*64,750*	*62,500*	*8,000*	*5,000*	*6,000*	*39,000*	*39,000*	*39,000*	*39,000*	*39,000*	*341,250*
Utility - Rates (water)		*18,000*	*20,000*	*137,000*	*12,000*	*483,320*	*42,000*	*42,000*	*42,000*	*42,000*	*42,000*	*880,320*
Herman Road Realignment/Extension	3365								1,350,000			1,350,000
Assessed (non-util)									*900,000*			*900,000*
Capital Property Tax Levy									*450,000*			*450,000*
Syene Road - McCoy Road north to City limit	3367					90,000	700,000					790,000
Capital Property Tax Levy						*90,000*	*350,000*					*440,000*
Grants/Donations (non-util)							*350,000*					*350,000*
S. Syene-McCoy to Lacy Rd	3368	25,000		580,000	6,440,000							7,045,000
Borrowing (non-util, GO debt)		*25,000*		*580,000*	*5,640,000*							*6,245,000*
TIF					*800,000*							*800,000*
Traffic Calming Program	3450	30,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	210,000
Capital Property Tax Levy		*20,000*	*20,000*	*20,000*	*20,000*	*20,000*	*20,000*	*20,000*	*20,000*	*20,000*	*20,000*	*200,000*
Project Fund Balance Applied		*10,000*										*10,000*
Lacy-MM Intersection Improvements and Signal	3469	30,000	200,000									230,000
Capital Property Tax Levy		*15,000*	*100,000*									*115,000*
Other (describe)		*15,000*	*100,000*									*115,000*
Fish Hatchery Road Left Turn Lane	3474	17,000										17,000
TIF		*17,000*										*17,000*
McKee Road Reconstruction Phase II	3481	200,000		5,810,000								6,010,000
Assessed (non-util)				*60,000*								*60,000*
Borrowing (non-util, GO debt)		*200,000*		*730,400*								*930,400*
Contribution from Other Entities				*425,000*								*425,000*
Grants/Donations (non-util)				*2,664,600*								*2,664,600*
TIF				*1,890,000*								*1,890,000*

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Utility - Rates (sewer)				***20,000***								***20,000***
Utility - Rates (water)				***20,000***								***20,000***
Sidewalk and Path Maintenance & Improvements	3486	75,000	77,000	79,000	81,000	83,000	85,000	87,000	89,000	91,000	93,000	*840,000*
Assessed (non-util)		***20,000***	***20,000***	***20,000***	***20,000***	***20,000***	***20,000***	***20,000***	***20,000***	***20,000***	***20,000***	***200,000***
Capital Property Tax Levy		***55,000***	***57,000***	***59,000***	***61,000***	***63,000***	***65,000***	***67,000***	***69,000***	***71,000***	***73,000***	***640,000***
Fish Hatchery Road Resurfacing	3488	5,102,700					202,000					*5,304,700*
Borrowing (non-util, GO debt)		***2,126,350***										***2,126,350***
Capital Property Tax Levy							***202,000***					***202,000***
Contribution from Other Entities		***1,926,350***										***1,926,350***
Utility - Rates (stormwater)		***500,000***										***500,000***
Utility - Rates (water)		***550,000***										***550,000***
Central Park Place Extension & RR Safety	3489		225,000	4,300,000	1,355,000							*5,880,000*
Assessed (non-util)			***205,000***	***4,300,000***	***1,155,000***							***5,660,000***
Utility - Assessed (sewer)			***20,000***		***200,000***							***220,000***
Seminole Highway (Lacy - Schumann)	3490								450,000	200,000	3,000,000	*3,650,000*
Borrowing (non-util, GO debt)									***0***	***0***	***0***	***0***
TIF									***450,000***	***200,000***	***3,000,000***	***3,650,000***
Public Works - Streets Total		**6,692,450**	**1,519,500**	**11,839,000**	**8,963,000**	**1,737,320**	**2,505,000**	**1,260,000**	**3,207,000**	**1,564,000**	**4,511,000**	***43,798,270***

Public Works - Water

Well 13 and Pump House	4519							150,000	180,000	1,800,000		*2,130,000*
Utility - Impact Fees								***150,000***	***180,000***	***1,800,000***		***2,130,000***
SCADA Upgrade	4522	30,000					30,000					*60,000*
Utility - Rates (water)		***30,000***					***30,000***					***60,000***
Greenfield Watermain Extension	4524				60,000	600,000						*660,000*
Project Fund Balance Applied						***60,000***						***60,000***
Utility - Assessed (water)					***35,000***	***215,000***						***250,000***
Utility - Impact Fees					***25,000***	***325,000***						***350,000***
Water Tower Repainting	4525								20,000	230,000		*250,000*
Utility - Rates (water)									***20,000***	***230,000***		***250,000***
Water Tower D	4532	50,000	1,700,000									*1,750,000*
Utility - Impact Fees		***50,000***	***1,700,000***									***1,750,000***
Water Tower F	4625									50,000	1,700,000	*1,750,000*
Utility - Impact Fees										***50,000***	***1,700,000***	***1,750,000***
Verona Rd Utility Relocations & Related - Revised	4630	25,000	175,000	30,000	25,000							*255,000*
Capital Property Tax Levy		***25,000***	***175,000***	***30,000***	***25,000***							***255,000***
North Water Main Loop to NE Neighborhood	4631	1,100,000	0									*1,100,000*
Utility - Assessed (water)		***730,000***	***0***									***730,000***
Utility - Impact Fees		***370,000***	***0***									***370,000***

Department	Project #	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
Water Main Oversize/Water Service Insulating	4632	60,000	61,800	63,654	65,564	67,530	69,556	71,644	73,792	76,006	78,286	*687,832*
Utility - Impact Fees		***30,000***	***30,900***	***31,827***	***32,782***	***33,765***	***34,778***	***35,822***	***36,896***	***38,003***	***39,143***	***343,916***
Utility - Rates (water)		***30,000***	***30,900***	***31,827***	***32,782***	***33,765***	***34,778***	***35,822***	***36,896***	***38,003***	***39,143***	***343,916***
Well Maintenance	4633			100,000		120,000		120,000	180,000			*520,000*
Utility - Rates (water)				***100,000***		***120,000***		***120,000***	***180,000***			***520,000***
Well Reservoir Maintenance	4670	70,000										*70,000*
Utility - Rates (water)		***70,000***										***70,000***
Public Works - Water Total		**1,335,000**	**1,936,800**	**193,654**	**150,564**	**787,530**	**99,556**	**341,644**	**453,792**	**2,156,006**	**1,778,286**	***9,232,832***
Senior Center												
Senior/Community Center Equip/Furnish	6351	0	0									*0*
Capital Property Tax Levy		***0***	***0***									***0***
Sr. Center Fleet Vehicles	6352	17,350										*17,350*
Capital Property Tax Levy		***17,350***										***17,350***
Senior Center Total		**17,350**	**0**									***17,350***
Technology												
Information Technology Upgrade and Replacement	1012	80,000	85,000	85,000	85,000	90,000	80,000	80,000	90,000	80,000	85,000	*840,000*
Capital Property Tax Levy		***80,000***	***85,000***	***85,000***	***85,000***	***90,000***	***80,000***	***80,000***	***90,000***	***80,000***	***85,000***	***840,000***
Telephone System Replacement	1016	0									150,000	*150,000*
Capital Property Tax Levy		***0***									***150,000***	***150,000***
Enterprise Content Management System	1022	30,000										*30,000*
Capital Property Tax Levy		***30,000***										***30,000***
Website Upgrades	1024		0					60,000				*60,000*
Capital Property Tax Levy			***0***					***60,000***				***60,000***
Door Access System Replacement	1025										200,000	*200,000*
Capital Property Tax Levy											***200,000***	***200,000***
Video Security System Upgrade/Replace	1035									125,000		*125,000*
Capital Property Tax Levy										***125,000***		***125,000***
Police Records Mgmt System Replace - New	2142		70,000	70,000								*140,000*
Capital Property Tax Levy			***70,000***	***70,000***								***140,000***
Technology Total		**110,000**	**155,000**	**155,000**	**85,000**	**90,000**	**80,000**	**140,000**	**90,000**	**205,000**	**435,000**	***1,545,000***
GRAND TOTAL		**17,506,482**	**9,175,287**	**15,902,567**	**12,024,764**	**16,594,068**	**17,245,024**	**4,757,011**	**5,608,373**	**6,230,136**	**9,260,208**	***114,303,920***

City of Fitchburg
Insurance Allocation by Department
2018 Budget (before new staffing proposals)

	2017 Adopted Budget	2018 Budget Property	Liability	Auto	WC	WC dividend	Vol FF	Rounding	Total		20%
Mayor & Council	$ -	$ -	$ 381	$ -	$ 78	$ (16)	$ -	$ -	$ 443	$ 443	
Admin	$ -	$ -	$ 1,306	$ -	$ 284	$ (57)	$ -	$ (2)	$ 1,531	$ 1,531	
Court	$ -	$ -	$ 851	$ -	$ 173	$ (35)	$ -	$ (1)	$ 988	$ 988	
Legal	$ -	$ -	$ 893	$ -	$ 145	$ (29)	$ -	$ (1)	$ 1,008	$ 1,008	
Clerk	$ -	$ -	$ 2,064	$ -	$ 333	$ (67)	$ -	$ -	$ 2,330	$ 2,330	
Hr	$ -	$ -	$ 1,043	$ -	$ 175	$ (35)	$ -	$ 1	$ 1,184	$ 1,184	
Sustainability	$ -	$ -	$ 72	$ -	$ 179	$ (36)	$ -	$ (2)	$ 213	$ 213	
Finance	$ -	$ -	$ 2,030	$ -	$ 309	$ (62)	$ -	$ (2)	$ 2,275	$ 2,275	
Assessing	$ -	$ -	$ 2,326	$ -	$ 7,080	$ (1,416)	$ -	$ (1)	$ 7,989	$ 7,989	
Build. Maint.	$ -	$ 9,076	$ 1,860	$ -	$ 4,526	$ (905)	$ -	$ (1)	$ 14,556	$ 14,556	
Police	$ -	$ 319	$ 36,785	$ 1,700	$ 96,064	$ (19,213)	$ -	$ (1)	$ 115,654	$ 115,654	
Fire	$ -	$ 6,041	$ 13,987	$ 10,971	$ 57,300	$ (11,460)	$ 7,400	$ 1	$ 84,240	$ 84,240	
Build. Insp.	$ -	$ -	$ 1,788	$ 174	$ 6,974	$ (1,395)	$ -	$ -	$ 7,541	$ 7,541	
Pw	$ -	$ 9,936	$ 8,891	$ 6,606	$ 22,227	$ (4,445)	$ -	$ (2)	$ 43,213	$ 43,213	
Senior Cen.	$ -	$ -	$ 2,936	$ -	$ 8,327	$ (1,665)	$ -	$ -	$ 9,598	$ 9,598	
Community Center	$ -	$ 3,309	$ 467	$ -	$ 772	$ (154)	$ -	$ (1)	$ 4,393	$ 4,393	
Parks	$ -	$ 5,252	$ 5,000	$ 1,311	$ 11,215	$ (2,243)	$ -	$ 2	$ 20,537	$ 20,537	
Recreation	$ -	$ -	$ 1,661	$ -	$ 5,059	$ (1,012)	$ -	$ 1	$ 5,709	$ 5,709	
Plan/Zone	$ -	$ -	$ 1,920	$ -	$ 386	$ (77)	$ -	$ -	$ 2,229	$ 2,229	
Econ. Dev	$ -	$ 46	$ 1,214	$ -	$ 5,416	$ (1,083)	$ -	$ -	$ 5,593	$ 5,593	
General Fund	$ 356,765	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (416,737)	$(85,513)
FACTv	$ 6,556	$ -	$ 1,851	$ 68	$ 6,035	$ (1,207)	$ -	$ (1)	$ 6,746	$ (1,121)	
Refuse	$ 4,383	$ 4	$ 4,387	$ -	$ 2,419	$ (484)	$ -	$ (2)	$ 6,324	$ 1,064	
Library	$ 14,500	$ 8,772	$ 8,205	$ 101	$ 2,912	$ (582)	$ -	$ 9	$ 19,417	$ 2,017	
Water	$ 3,167	$ 5,971	$ -	$ -	$ -	$ -	$ -	$ (1)	$ 5,970	$ 2,170	
Water	$ 15,750	$ -	$ 12,014	$ 371	$ 10,951	$ (2,190)	$ -	$ -	$ 21,146	$ 2,246	
Sewer	$ 3,167	$ 50	$ -	$ -	$ -	$ -	$ -	$ -	$ 50	$ (3,750)	
Sewer	$ 10,469	$ -	$ 11,931	$ 699	$ 3,266	$ (653)	$ -	$ 2	$ 15,245	$ 2,682	
Stormwater	$ 5,294	$ -	$ 4,722	$ 876	$ 3,592	$ (718)	$ -	$ (1)	$ 8,471	$ 2,118	
Technology	$ 3,083	$ -	$ 4,047	$ -	$ 550	$ (110)	$ -	$ (2)	$ 4,485	$ 785	
	$ 423,134	$ 48,776	$ 134,632	$ 22,877	$ 256,747	$ (51,349)	$ 7,400	$ (5)	$ 419,078		

2018 PROPOSED

ADMINISTRATION

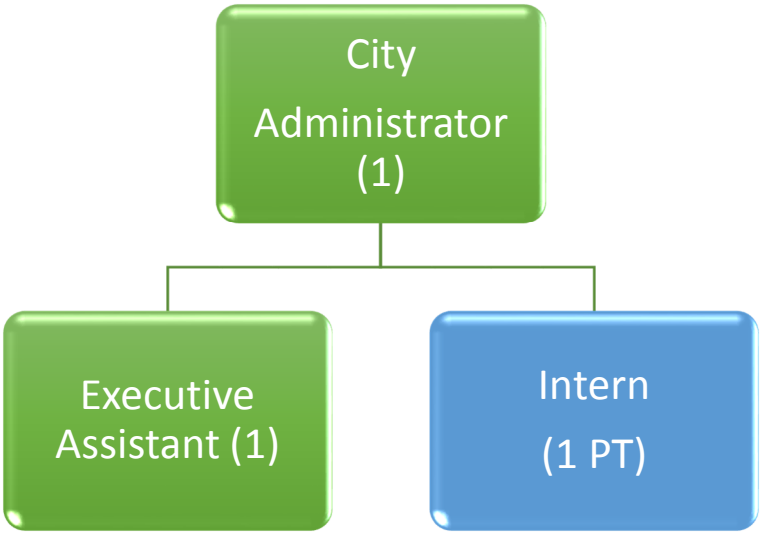
MAYOR/COUNCIL

ADMINISTRATION

MUNICIPAL COURT

Department Mission:

Manage the daily operations of the City by providing oversight to all departments and serving as a conduit between residents, businesses, elected officials and staff.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
City Administrator	1.0	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Intern (New Proposal #1)	-	-	-	-	.4

Major Responsibilities & Services Provided:

- Serve as the conduit between the elected officials and city staff
- Coordinate staff/department projects and planning efforts
- Represent the City at regional meetings and with other governmental units
- Manage the daily operations of City government

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Total Number of Employees Authorized					
Permanent Employees (FTE)	160.51	164.88	173.85	176.00	178.75
On Call/LTE/Seasonal (hours)	86,654	84,498	78,024	75,489	77,259
Overtime (hours)	1,720	7,238	7,803	8,285	8,355
Total General Fund Expenditure Budget (in millions)	$17.1	$17.7	$19.7	$19.5	$20.3
Property Tax Levy (based on budget year, in millions)					
Excluding TID	$18.3	$19.4	$19.8	$21.5	$22.5
Including TID	$19.7	$20.6	$22.0	$23.6	$25.0

Significant Accomplishments in 2017:

- Managed the transition of elected officials (both Mayor and Council)
- Assisted in economic development initiatives with developers and City staff
- Attended and staffed various regional meetings and activities, including but not limited to; DCCVA, WCMA state and local meetings, Chamber events, etc.
- Met face-to-face with several businesses and business owners in an effort to retain and grow business in Fitchburg.
- Managed and reviewed twelve department heads.

New Initiatives for 2018:

- Assist in the completion of the Fitchburg Housing Plan
- Assist in the update of the comprehensive plan
- Continue to pursue economic development (redevelopment and greenfield development) throughout the community.

Financial Summary:

Administrator (-5115-)

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$219,543	$223,108	$104,853	$229,058	$247,820	$24,712
Contractual Services	675	-	-	-	-	-
Operating Expenses	6,783	8,165	3,857	8,315	8,665	500
Allocated Benefits	7,325	7,620	3,810	7,620	11,211	3,591
Transfers to Other Funds	-	-	-	-	-	-
Total	$234,326	$238,893	$112,520	$244,993	$267,696	$28,803

Mayor/Council (-5110-)

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$67,068	$68,915	$27,281	$64,231	$55,440	$(13,475)
Contractual Services	-	-	-	-	-	-
Operating Expenses	11,990	15,035	13,015	15,035	15,295	260
Allocated Benefits	5,765	6,780	3,390	6,780	7,360	580
Transfers to Other Funds	-	-	-	-	-	-
Total	$84,823	$90,730	$43,686	$86,046	$78,095	$(12,635)

Significant Budget Changes from 2017 to 2018:

- Health insurance election changes.
- New intern position to be shared with Administration, Finance, and Economic Development (NP#1).

City of Fitchburg
General Fund #100
2018 Operating Budget

Acct #	Account Name	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	5 Year Average	2017 Adopted Budget	06/2017 YTD Actual	2017 Estimate	2018 Budget Request	Revisions Thru Adoption	2018 Proposed Budget	Budget Change	
100-5110-110	SALARIES & WAGES - MAYOR & CC	$ 50,695	$ 50,695	$ 50,695	$ 50,695	$ 50,695	$ 50,695	$ 50,500	$ 23,308	$ 50,500	$ 50,500	$ -	$ 50,500	$ -	0.0%
100-5110-130	DIRECT FRINGE BENEFITS	$ 3,878	$ 4,131	$ 4,267	$ 4,477	$ -	$ 3,351	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5110-131	FICA	$ -	$ -	$ -	$ -	$ 3,577	$ 715	$ 3,863	$ 1,737	$ 3,863	$ 3,863	$ -	$ 3,863	$ -	0.0%
100-5110-132	WRS	$ -	$ -	$ -	$ -	$ 995	$ 199	$ 1,020	$ 413	$ 1,020	$ 1,005	$ -	$ 1,005	$ (15)	-1.5%
100-5110-160	HEALTH INS	$ -	$ -	$ -	$ 5,288	$ 11,802	$ 3,418	$ 13,460	$ 1,824	$ 8,776	$ -	$ -	$ -	$ (13,460)	-100.0%
100-5110-161	LIFE INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 72	$ -	$ 72	$ 72	$ -	$ 72	$ -	0.0%
	Personnel Costs Total	**$ 54,573**	**$ 54,826**	**$ 54,962**	**$ 60,460**	**$ 67,069**	**$ 58,378**	**$ 68,915**	**$ 27,282**	**$ 64,231**	**$ 55,440**	**$ -**	**$ 55,440**	**$ (13,475)**	**-19.6%**
100-5110-310	OFFICE SUPPLIES & POSTAGE	$ 40	$ -	$ 259	$ 188	$ 10	$ 99	$ 200	$ 64	$ 200	$ 200	$ -	$ 200	$ -	0.0%
100-5110-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 10,865	$ 10,626	$ 10,563	$ 11,817	$ 11,347	$ 11,044	$ 12,135	$ 12,125	$ 12,135	$ 12,395	$ -	$ 12,395	$ 260	2.1%
100-5110-325	TRAINING & TRAVEL	$ 148	$ 364	$ 500	$ 482	$ 228	$ 344	$ 1,500	$ 255	$ 1,500	$ 1,500	$ -	$ 1,500	$ -	0.0%
100-5110-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ -	$ 100	$ 20	$ 100	$ -	$ 100	$ 100	$ -	$ 100	$ -	0.0%
100-5110-340	OPERATING MATERIALS & SUPPLIES	$ 160	$ 760	$ 237	$ 376	$ 305	$ 368	$ 1,100	$ 571	$ 1,100	$ 1,100	$ -	$ 1,100	$ -	0.0%
	Operating Exp Total	**$ 11,213**	**$ 11,750**	**$ 11,559**	**$ 12,863**	**$ 11,990**	**$ 11,875**	**$ 15,035**	**$ 13,015**	**$ 15,035**	**$ 15,295**	**$ -**	**$ 15,295**	**$ 260**	**1.7%**
100-5110-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 5,765	$ 1,153	$ 6,780	$ 3,390	$ 6,780	$ 6,905	$ -	$ 6,905	$ 125	1.8%
100-5110-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 455	$ -	$ 455	$ 455	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,765**	**$ 1,153**	**$ 6,780**	**$ 3,390**	**$ 6,780**	**$ 7,360**	**$ -**	**$ 7,360**	**$ 580**	**8.6%**
	Mayor & Council Total	**$ 65,786**	**$ 66,576**	**$ 66,521**	**$ 73,323**	**$ 84,824**	**$ 71,406**	**$ 90,730**	**$ 43,687**	**$ 86,046**	**$ 78,095**	**$ -**	**$ 78,095**	**$ (12,635)**	**-13.9%**
100-5115-110	SALARIES & WAGES-ADMINISTRATOR	$ -	$ -	$ -	$ -	$ 174,156	$ 34,831	$ 176,010	$ 82,596	$ 181,822	$ 184,267	$ 3,686	$ 187,953	$ 11,943	6.8%
100-5115-120	PT/LTE/SEASONAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 10,000	$ 10,000	100.0%
100-5115-131	FICA	$ -	$ -	$ -	$ -	$ 13,304	$ 2,661	$ 13,465	$ 5,772	$ 13,909	$ 14,096	$ 1,047	$ 15,143	$ 1,678	12.5%
100-5115-132	WRS	$ -	$ -	$ -	$ -	$ 11,052	$ 2,210	$ 11,969	$ 6,072	$ 12,364	$ 12,346	$ 247	$ 12,593	$ 624	5.2%
100-5115-160	HEALTH INS	$ -	$ -	$ -	$ -	$ 18,251	$ 3,650	$ 17,946	$ 8,973	$ 17,947	$ 18,236	$ -	$ 18,236	$ 290	1.6%
100-5115-161	LIFE INS	$ -	$ -	$ -	$ -	$ 330	$ 66	$ 465	$ 181	$ 480	$ 486	$ 10	$ 496	$ 31	6.7%
100-5115-162	DISABILITY INS	$ -	$ -	$ -	$ -	$ -	$ -	$ 717	$ -	$ -	$ 730	$ 6	$ 736	$ 19	2.6%
100-5115-163	DENTAL INS	$ -	$ -	$ -	$ -	$ 2,451	$ 490	$ 2,536	$ 1,258	$ 2,536	$ 2,663	$ -	$ 2,663	$ 127	5.0%
	Personnel Costs Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 219,544**	**$ 43,909**	**$ 223,108**	**$ 104,852**	**$ 229,058**	**$ 232,824**	**$ 14,996**	**$ 247,820**	**$ 24,712**	**11.1%**
100-5115-245	COMPUTER RELATED REP & MAINT	$ -	$ -	$ -	$ -	$ 675	$ 135	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
	Contractual Services Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 675**	**$ 135**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**100.0%**
100-5115-310	OFFICE SUPPLIES & POSTAGE	$ -	$ -	$ -	$ -	$ 159	$ 32	$ 200	$ 47	$ 200	$ 200	$ -	$ 200	$ -	0.0%
100-5115-320	PUBLICATIONS, DUES & SUBSCRIPT	$ -	$ -	$ -	$ -	$ 1,148	$ 230	$ 1,245	$ 1,368	$ 1,395	$ 1,245	$ -	$ 1,245	$ -	0.0%
100-5115-325	TRAINING & TRAVEL	$ -	$ -	$ -	$ -	$ 3,591	$ 718	$ 5,050	$ 1,781	$ 5,050	$ 5,050	$ 500	$ 5,550	$ 500	9.9%
100-5115-330	VEHICLE USE REIMBURSEMENT	$ -	$ -	$ -	$ -	$ 1,861	$ 372	$ 1,620	$ 636	$ 1,620	$ 1,620	$ -	$ 1,620	$ -	0.0%
100-5115-340	OPERATING MATERIALS & SUPP	$ -	$ -	$ -	$ -	$ 23	$ 5	$ 50	$ 25	$ 50	$ 50	$ -	$ 50	$ -	0.0%
	Operating Exp Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,782**	**$ 1,356**	**$ 8,165**	**$ 3,857**	**$ 8,315**	**$ 8,165**	**$ 500**	**$ 8,665**	**$ 500**	**6.1%**
100-5115-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 7,325	$ 1,465	$ 7,620	$ 3,810	$ 7,620	$ 8,095	$ 1,600	$ 9,695	$ 2,075	27.2%
100-5115-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,495	$ 21	$ 1,516	$ 1,516	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,325**	**$ 1,465**	**$ 7,620**	**$ 3,810**	**$ 7,620**	**$ 9,590**	**$ 1,621**	**$ 11,211**	**$ 3,591**	**47.1%**
	Admin Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 234,326**	**$ 92,265**	**$ 238,893**	**$ 112,519**	**$ 244,993**	**$ 250,579**	**$ 17,117**	**$ 267,696**	**$ 28,803**	**12.1%**
100-5120-110	SALARIES & WAGES - MUN COURT	$ 61,088	$ 62,167	$ 83,373	$ 96,946	$ 93,060	$ 79,327	$ 98,778	$ 45,238	$ 98,183	$ 98,970	$ 1,680	$ 100,650	$ 1,872	1.9%
100-5120-120	PT/LTE/SEASONAL WAGES	$ 31,973	$ 35,440	$ 6,828	$ 9,768	$ 8,737	$ 18,549	$ 12,350	$ 3,446	$ 12,410	$ 12,410	$ -	$ 12,410	$ 60	0.5%
100-5120-125	SHIFT DIFFERENTIAL	$ 20	$ -	$ -	$ -	$ -	$ 4	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5120-130	DIRECT FRINGE BENEFITS	$ 13,412	$ 12,842	$ 12,211	$ 12,662	$ -	$ 10,225	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5120-131	FICA	$ -	$ -	$ -	$ -	$ 7,512	$ 1,502	$ 8,539	$ 3,625	$ 8,498	$ 8,562	$ 128	$ 8,690	$ 151	1.8%
100-5120-132	WRS	$ -	$ -	$ -	$ -	$ 4,553	$ 911	$ 4,028	$ 2,095	$ 4,139	$ 4,090	$ 81	$ 4,171	$ 143	3.6%
100-5120-135	LONGEVITY BENEFIT	$ 315	$ 375	$ 473	$ 540	$ 450	$ 431	$ 495	$ 495	$ 495	$ 540	$ -	$ 540	$ 45	9.1%
100-5120-160	HEALTH INS	$ 15,062	$ 15,882	$ 17,249	$ 18,506	$ 19,020	$ 17,144	$ 18,190	$ 9,460	$ 18,191	$ 18,236	$ -	$ 18,236	$ 46	0.3%
100-5120-161	LIFE INS	$ 54	$ 75	$ 76	$ 64	$ 67	$ 67	$ 57	$ 35	$ 58	$ 59	$ 1	$ 60	$ 3	5.3%
100-5120-162	DISABILITY INS	$ 76	$ -	$ -	$ -	$ -	$ 15	$ 364	$ -	$ -	$ 375	$ 8	$ 383	$ 19	5.2%
100-5120-163	DENTAL INS	$ 1,168	$ 1,170	$ 1,178	$ 1,227	$ 1,305	$ 1,210	$ 1,268	$ 655	$ 1,268	$ 1,331	$ -	$ 1,331	$ 63	5.0%
	Personnel Costs Total	**$ 123,168**	**$ 127,951**	**$ 121,388**	**$ 139,713**	**$ 134,704**	**$ 129,385**	**$ 144,069**	**$ 65,049**	**$ 143,242**	**$ 144,573**	**$ 1,898**	**$ 146,471**	**$ 2,402**	**1.7%**
100-5120-245	COMPUTER RELATED REP & MAINT	$ 11,170	$ 8,673	$ 10,174	$ 10,212	$ -	$ 8,046	$ 400	$ -	$ 400	$ 400	$ -	$ 400	$ -	0.0%
100-5120-290	INTERPRETOR/SUB JUDGE	$ 3,023	$ 2,130	$ 2,438	$ 1,772	$ 1,370	$ 2,147	$ 2,750	$ 870	$ 2,500	$ 2,750	$ -	$ 2,750	$ -	0.0%
	Contractual Services Total	**$ 14,193**	**$ 10,803**	**$ 12,612**	**$ 11,984**	**$ 1,370**	**$ 10,192**	**$ 3,150**	**$ 870**	**$ 2,900**	**$ 3,150**	**$ -**	**$ 3,150**	**$ -**	**0.0%**
100-5120-310	OFFICE SUPPLIES & POSTAGE	$ 2,527	$ 2,848	$ 2,457	$ 2,896	$ 2,139	$ 2,573	$ 3,400	$ 986	$ 3,400	$ 3,400	$ -	$ 3,400	$ -	0.0%
100-5120-320	PUBLICATIONS, DUES & SUBSCRIPT	$ 215	$ 219	$ 225	$ 299	$ 259	$ 243	$ 340	$ 259	$ 340	$ 340	$ -	$ 340	$ -	0.0%
100-5120-325	TRAINING & TRAVEL	$ 1,084	$ 840	$ 1,082	$ 2,074	$ 1,229	$ 1,262	$ 2,185	$ 700	$ 1,750	$ 2,285	$ -	$ 2,285	$ 100	4.6%
100-5120-330	VEHICLE USE REIMBURSEMENT	$ 233	$ 82	$ 249	$ 136	$ 165	$ 173	$ 250	$ -	$ -	$ 250	$ -	$ 250	$ -	0.0%
100-5120-340	OPERATING MATERIALS & SUPPLIES	$ 3,229	$ 3,884	$ 1,591	$ 4,378	$ 1,510	$ 2,918	$ 3,825	$ 700	$ 3,825	$ 4,325	$ -	$ 4,325	$ 500	13.1%
100-5120-345	PUBLIC INFORMATION & EDUCATION	$ -	$ 215	$ -	$ -	$ -	$ 43	$ -	$ -	$ -	$ -	$ -	$ -	$ -	100.0%
100-5120-390	OTHER - DOT SUSPENSION FEES	$ 1,695	$ 2,225	$ 1,300	$ 1,525	$ 5	$ 1,350	$ 2,500	$ -	$ 2,000	$ 2,000	$ -	$ 2,000	$ (500)	-20.0%
	Operating Exp Total	**$ 8,983**	**$ 10,313**	**$ 6,904**	**$ 11,308**	**$ 5,307**	**$ 8,563**	**$ 12,500**	**$ 2,645**	**$ 11,315**	**$ 12,600**	**$ -**	**$ 12,600**	**$ 100**	**0.8%**
100-5120-570	TECHNOLOGY ISF ALLOCATION	$ -	$ -	$ -	$ -	$ 10,075	$ 2,015	$ 10,430	$ 5,215	$ 10,430	$ 11,355	$ -	$ 11,355	$ 925	8.9%
100-5120-572	INSURANCE ISF ALLOCATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,015	$ -	$ 1,015	$ 1,015	100.0%
	Fixed Charges Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,075**	**$ 2,015**	**$ 10,430**	**$ 5,215**	**$ 10,430**	**$ 12,370**	**$ -**	**$ 12,370**	**$ 1,940**	**18.6%**
	Municipal Court Total	**$ 146,344**	**$ 149,067**	**$ 140,904**	**$ 163,005**	**$ 151,456**	**$ 298,295**	**$ 170,149**	**$ 73,779**	**$ 167,887**	**$ 172,693**	**$ 1,898**	**$ 174,591**	**$ 4,442**	**2.6%**

2018 Budget Expenditure Detail

Department: Administration

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	**Recruitment & Testing – general**	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Postage $ 100 Misc. Office Supplies $ 100 $ 200
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	WCMA $ 200 ICMA $ 1,000 Publications $ 45 $ 1,245

-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	WCMA – In State $ 700 ICMA Conf $ 2,000 Ehler's Public Finance $ 350 Sustainability Training $ 1,000 Misc Training $ 1,000 Intern Training (NP#1) $500 $ 5,550
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	3,000 miles @ $.54 $1,620
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Business Cards $ 50
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Administration_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Marsh, Patrick	City Admin.	09/01/2015	2080			
	E	Sanford, Lisa	Executive Asst.	07/21/2014	2080			
1	N	Vacant	Intern				800	
		Total This Page			4,810		800	
		Total from Previous Pages						
		TOTAL ALL PAGES			4,810		800	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2018 Operating Budget	Proposal # 1
Department:	Administration
Position Title:	Administration Intern
Brief Justification:	Intern for special projects with City Administrator, Finance Director, and Economic Development Director. This position will likely be filled with a student of a Master's in Public Affairs (MPA) program. There are several projects identified where an intern could be helpful and is a way to alleviate the excess workload from the identified Department Heads for a relatively low cost. In addition, the opportunity available to the student is especially attractive because of the combined experience with all three departments and our commitment to providing a quality learning experience to the next generation of local government leaders.

Projected Costs Summary

See separate report for line-by-line calculations of costs

	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs	$10,786	$10,786	$	$
Non Personnel Recurring Costs	$1,000	$1,000	$	$
Non Personnel One-Time Costs	$1,350	$1,350	$	$
Total Year One Costs	$13,136	$13,136	$	$

Projected Cost Calculation Details

Hours	Annual Hours	800	Overtime Hours	None	Other Hours	None
Salary/ Wages	Estimated Wage/ Salary	$12.50	Source of Rate	LTE schedule – Level F	Other Payments (i.e. stipends, tuition)	None
Benefits	Retirement	None	Health Insurance	None	Workers Comp Class	Clerical/Mgmt
Uniforms	Initial Issue Uniform	None	Annual Uniform Allowance	None	Protective Gear/ PPE	None
Misc.	Office Equipment	None	Training	$500	Dues	None
Technology	Computer	$1,000	Microsoft License	$250	Phone	$350
HR	Recruitment	$250	Drug Test/ Background	$-0-	Position Classification	None
Vehicles	Mileage	None	Capital Cost Vehicle	None	Operating Cost Vehicle	None

Department: Mayor & Council

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment excluding Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Misc Supplies and Special Mailings 200
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	League of Wisconsin Municipalities 7,445 Dane County Cities and Villages 4,300 Buy Dane Local 650 12,395

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
-325	**Training & Staff Development -** Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Mayor and Council 1,500
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	185 miles @ $.54 100
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Business Luncheons 400 CIP Materials 100 Annual Report Materials 200 Misc 400 1,100
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

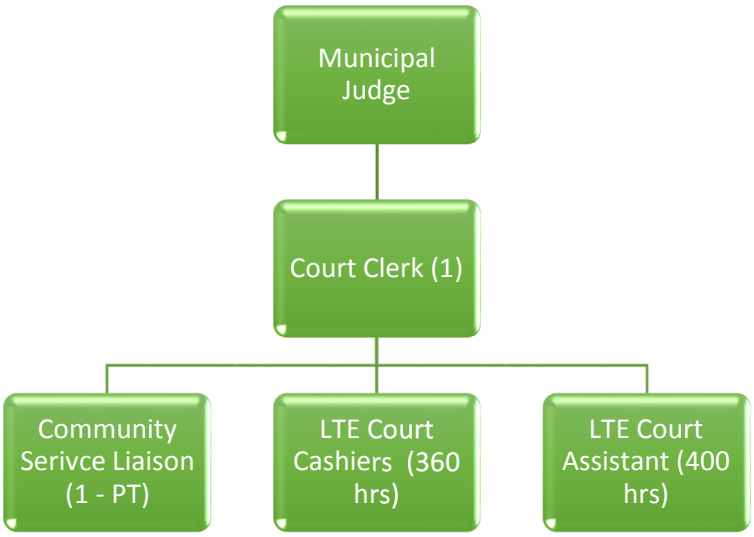
DEPARTMENT: Council

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Gonzalez	Mayor				$10,000/yr	
	E	Carpenter	Council President				$5,500/yr	
	E	Arata-Fratta	Council				$5,000/yr	
	E	Richardson	Council				$5,000/yr	
	E	Hartmann	Council				$5,000/yr	
	E	Clauder	Council				$5,000/yr	
	E	Krause	Council				$5,000/yr	
	E	Scott	Council				$5,000/yr	
	E	Bahr	Council				$5,000/yr	
		Total This Page					$50,500/yr	
		Total from Previous Pages						
		TOTAL ALL PAGES					$50,500/yr	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Department Mission:

Fitchburg Municipal Court has exclusive jurisdiction over actions involving violations of municipal ordinances under which the penalty is a forfeiture. The primary function of the Municipal Court is to administer justice and hold individuals accountable for their actions when found guilty of ordinance violations. The Court imposes fines and statutory fess, collects those fines and statutory fees, as well as imposes and collects restitution and other miscellaneous fees. The Court aggressively pursues those who fail to pay their fines.



Authorized Positions (FTE):

	2014	2015	2016	2017	2018
Municipal Judge	n/a	n/a	n/a	n/a	n/a
Court Clerk	1.0	1.0	1.0	1.0	1.0
Community Service Liaison	.5	.5	.5	.5	.5
LTE Court Assistant	.2	.2	.2	.2	.2
LTE Court Cashiers	.2	.2	.2	.2	.2
Police Bailiffs	.1	-	-	-	-

(a) Discovered with 2015 budget that police bailiff hours were duplicated in municipal court and police department budgets.

Major Responsibilities & Services Provided:

- Fitchburg Municipal Court deals exclusively with non-criminal cases involving city ordinance violations in the form of traffic citations, Municipal Code violations, and parking tickets
- Provides a neutral forum for hearing these cases
- Provides First Offender Program for Juvenile Court Offenders
- Imposes fines and statutory fees
- Collect, receipt, record and balance payments
- Process adjudicated cases, Record/Submit Dispositions to Department of Transportation

Department Statistics:

	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Number of Citations Processed	3,591	3,254	3,054	3,200	3,300
Number of Pretrial Conferences	41	45	46	49	49
Number of Trial/Hearings	9	14	9	14	14
Number of Parking Citations Processed	1,374	1,614	1,169	1,100	1,200

Significant Accomplishments in 2017:

- Implementation of State Debt Collection Program
- 27 Pretrial sessions scheduled (January –June), 240 Defendants scheduled with City Attorney
- Juvenile Court Hearings (January –July): 111 Juvenile Cases
- Monitored 48 defendant's ordered to perform community service hours in lieu of fine, demerit points and/or driver license suspensions

New Initiatives for 2018:

- Build community outreach with Juvenile Court Program
- Research TIPSS cash register and SDC Interface

Financial Summary:

	2016 Actual	2017 Adopted Budget	6/30/17 Year-to-Date	2017 Estimate	2018 Adopted Budget	Budget Change '17 – '18
Personnel Costs	$134,705	$144,069	$65,050	$143,242	$146,471	$2,402
Contractual Services	1,370	3,150	870	2,900	3,150	-
Operating Expenses	5,307	12,500	2,645	11,315	12,600	100
Allocated Benefits	10,075	10,430	5,215	10,430	12,370	1,940
Transfers to Other Funds	-	-	-	-	-	-
Total	$151,457	$170,149	$73,780	$167,887	$174,591	$4,442

Significant Budget Changes from 2017 to 2018:

- Increase in General Fund court fine revenue due to streamlined process ending the shift of $5/ticket into the separate fund for Police Training to be effective January 1, 2018
- Increase in court revenue due to the successful transition to SDC collection (through the State of Wisconsin) and the shift of collection costs to the defendant.

2018 Budget Expenditure Detail

Department: Court

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
		PERSONNEL COSTS OTHER THAN WAGES & DFB	
140	Per Diem for Commission & Committees _____	Includes Per Diem for_____ members; estimated _____meetings	
-150	**Volunteer Services**	**Compensation - paid on-call members** ***Detail of this account to be submitted with budget proposal.***	
		CONTRACTUAL SERVICES	
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs **not performed by City Staff**. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Toner Laser Printer **$400**
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other **Contractual Services - LIST**:	Includes services purchased for department not more accurately described elsewhere. ***Detail of this account to be submitted with budget proposal.***	Interpreter/ Sub Judge **$2,750**
		OPERATING SUPPLIES & EXPENSE	

-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Postage $2,200 Office Supplies (Court envelopes, business cards, folders, etc) $1,200 **$3,400**
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	UW Law School $80 WI Judges Association $100 Court Clerk Association $80 Urban League of Greater Madison $50 NAACP $30 **$340**
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	**Training & Staff Development** - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. ***Detail of this account to be submitted with budget proposal.***	Judge Mandatory Education & Seminar $1,200 Clerk of Court Seminar $560 Miscellaneous Employee Training $525 **$2,285**
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	460 miles@$.54/mile **$250**
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Municipal & Parking Tickets $3,000 TIME System Fee $1,200 PSN Fees $25 Municipal Judge public official bond $100 **$4,325**
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, excluding computers, communication equipment and vehicles.	
-355	**Equipment Expense**	Lease costs, replacements of minor equipment not included in the capital budget. ***Detail of this account to be submitted with budget proposal.***	

-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-370	Roadway Supplies	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc	
-390 Other: DOT Fee to Suspend & Refuse registration for Unpaid tickets. Fee is $5.00/ Ticket			TV & RP DOT Program **$2,000**

2018 PERSONNEL SUMMARY

E= Existing Position or Employee

N = New Position - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT:___Municipal Court_____

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Ezalarab	Judge	9/1991	700			
	E	Gray	Clerk of Court	1/2005	2,080			
	E	Bogucki	Liaison Officer	11/2016			1,040	
	E	Rehm	Court Cashier	8/2013			120	
	E	Cass	Court Cashier	8/2013			80	
	E	Vacant	Court Cashier	TBD			80	
	E	Vacant	Court Cashier	TBD			80	
	E	LTE Court Assistant					400	
		*Total pool of court cashier hours = 360 *						
		Total This Page			2,780	0	1,800	
		Total from Previous Pages						
		TOTAL ALL PAGES			2,780	0	1,800	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
Adult Entertainment Licenses				Chapter 62	
New or Renewal License	Annual	$500.00	$500.00		
Late fee after July 1		$200.00	$200.00		
Animal Licenses				Chapter 56	
Cat License	Annual	$7.00	$7.00	56-26 through 56-29	
Neutered or Spayed	Annual	$5.00	$5.00		
Dog License	Annual	$20.00	$20.00	56-25, 56-27 to 56-30	
Neutered or Spayed	Annual	$15.00	$15.00		
Late fee after March 31	Each	$5.00	$5.00		
Multiple Dog License	Annual	$55.00	$55.00	56-30	
Assessment Searches	Each	$25.00	$40.00		
(all requests are replied to in writing)					
Bartender's License *(see liquor license)*					
Basketball Hoop Permits	Yearly	$30.00	$30.00		
Business Licenses - Permanent Merchants					
Cigarette License	Annual	$100.00	$100.00	Chapter 58	
Fireworks License *(for small temporary stands)*	Each Season	$25/season	$30/season	44-759 to 44-764	
Hotel/Motel License				Chapter 10	
Hotel/Motel Room License	Initial	$50.00	$50.00	10-274	
(Renewal or Issuance of suspended or revoked License)	As needed	$50.00	$50.00	10-277	
(Quarterly Tax Return late filing fee)	Quarterly (if late)	$25.00	$25.00	10-255	
(Room tax not paid within 30 days)	A forfeiture of 25% of the room tax due for the previous year, or $5,000, whichever is less, of the tax imposed, is due and owing if room tax is not paid within 30 days after due date of return. In addition to this forfeiture, unpaid taxes bear interest at 1% per month from the due date of the return until the first day of the month following the month in which tax is paid or deposited with the City (Ord. 2.17(13))				
Hotel/Motel Room Tax Rate		7%	7%		
Payments to Other Entities:					
Fitchburg Chamber of Commerce		70% (statute)	70% (statute)		
City of Fitchburg Administration		7%	7%		
CEDA - General		23%	23%		
Massage License					
Massage Establishment License	Initial Application Fee	$250.00	$250.00	Chapter 62	
Massage Technician or Manager License	Each	$50.00	$50.00		

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
Mobile Home License				Chapter 32	
Mobile Home Court Annual License	Annual for each 50 lots or fraction thereof	$250.00	$250.00		
Initial Application Fee for New Mobile Home Park	Initial Application Fee	$500.00	$500.00		
Transfer Fee of Park License to Another Owner	Whenever Sold	$250.00	$250.00		
Temporary Mobile Home Permit(Seasonal, Emergency, etc.)	As Needed	$25.00	$25.00		
Monthly Parking Fees	See Ordinance for Collection Procedures				
Second Hand Dealer/Pawn Brokers					
Second-Hand Article Dealer	Annual	$100.00	$100.00		
Second-Hand Jewelry Dealer	Annual	$500.00	$500.00		
Flea Market License Fee	Annual	$250.00	$250.00		
Special Event Second-Hand Dealer Flea Market License	No More Than 3 Consecutive Days	$75.00	$75.00		
Pawnbroker License	Annual	$500.00	$500.00		
Sales on Public Streets				Chapter 67	
Street Vendor License, yearly	Annual	$150.00	$150.00		
Street Vendor License, monthly	Monthly	$50.00	$50.00		
Liquor License				Chapter 60	
Retail "Class A" Liquor	Annual	$500.00	$500.00	60-27 through 60-40	
Retail "Class B" Liquor	Annual	$500.00	$500.00	60-27 through 60-40	
Retail "Class B" Liquor Reserve	Initial Application Fee/Annual	$10,000 initial fee and $500/yearly	$10,000 initial fee and $500/yearly	60-27 through 60-40	Pays $10,000 for each New Owner of License, plus $500 per Year
Reserve "Class B" Economic Grant	**No Longer Refundable**	No Longer Refundable in accordance to State Statute	No Longer Refundable in accordance to State Statute	60-27 through 60-40	
Class "C" Wine	Annual	$100.00	$100.00	60-27 through 60-40	
Class "A" Beer	Annual	$250.00	$250.00	60-27 through 60-40	
Class "B" Beer	Annual	$100.00	$100.00	60-27 through 60-40	
Pro-Rating for Above Licenses	*All the above license fees EXCEPT FOR THE INTITIAL $10,000 ISSUANCE FEE FOR "CLASS B" RESERVE LIQUOR shall be prorated according to the number of months or fraction thereof for which the license is issued.*				
Special (Picnic) Class "B"	Per Event	$10.00	$10.00	60-72	
Temporary Class "B"	Any 6 Month Period	$50.00	$50.00	60-72	

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
Liquor License (continued)					
Temporary "Class A" or "Class B"	Any 6 Month Period	$250.00	$250.00	60-599	
Provisional Retail (person has not completed beverage class)	60 Days	$15.00	$15.00	60-600	
Wholesalers	Annual	$25.00	$25.00		
Change of Agent	Each	$10.00	$10.00	60-250, 60-251	
Late Filing Fee for Applications Received After April 15th	Each	$250.00	$250.00	60-40(11)	
Renewal Liquor License Publication Fee	Yearly	$55.00	$55.00	60-69, 60-605, 606	
Publication Cost for Late Filing Fee After April 15th	Each	$100.00	$100.00	60-73	
New Liquor License Publication Fee	Each	$100.00	$100.00		
Operator's Licenses (Bartenders)	Bi-Annual	$70.00	$70.00	60-27	renewable in odd# years
Provisional Operator's License	As Needed to Allow to Take Class	$10.00	$10.00	60-563 and 60-600	
Provisional Operator's License Renewal (additional 60 days)	As Needed to Allow to Take Class	$15.00	$15.00		
Temporary Operator's License	As needed	$10.00	$10.00	60-599	for picnics, special events, etc.
Transfer of Retail License to Another Premise (by Same Owner)	As needed	$10 and $100 for "new" publication fee, if for site not previously licensed	$10 and $100 for "new" publication fee, if for site not previously licensed	60-98 through 60-99	
Non-Sufficient Funds Check Handling Charge	Per Check	$25.00	$25.00		
Public Records Search					
Cost to Locate Record	As needed	Actual cost if exceeds $50	Actual cost if exceeds $50	12-24 through 12-26	
Cost to Mail Records/Copies	As needed	Actual Cost	Actual Cost	12-24 through 12-26	
Prepayment of Fees	As needed	Prepayment required if more than $5.	Prepayment required if more than $5.	12-24 through 12-26	
Copies	Per Page	$0.25	$0.25		
Labels	Per Sheet	n/a	n/a		
Pre-Formatted GIS Maps					
Comprehensive Plan	Plan on CD	$10.00			
Laser Jet Printer 8 1/2 x 11 (black & white)	Per Page	$0.30			
Laser Jet Printer 8 1/2 x 11 (color)	Per Page	$1.00			
Laser Jet Printer 11 x 17 (black & white)	Per Page	$0.50			
Laster Jet Printer 11 x 17 (color	Per Page	$2.00			
Plotter 18 x 18	Per Page	$10.00			
Plotter 36 x 36	Per Page	$30.00			
Plotter 36 x 43	Per Page	$35.00			

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
All Pre-Formatted Plotter Maps are in Color					
Special Projects Billed on Time and Material	Per Project	1 hour labor minimum $35/hr plus cost of materials			
Scan Fee if Not Electronically Submitted Documents					
Recording Fees (Register of Deeds fees as of May 2010)	Per Document	$30.00	$30.00		
Sound Permits	Per Event	$60.00	$60.00	74-121 through 74-131	filing required 30 days in advance
Special Council Meeting for License, Permit or Other Action	Per Time	$350.00	$350.00		
Street Use Permit	Less Than 3 Blocks	$30.00	$30.00	Chapter 27	filing required 30 days in advance
Special Events - Large Scale Street Use Events (includes Sound Permit)	More Than 3 Blocks	$150.00	$150.00	Chapter 27	filing required 60 days in advance
Large Scale Festival Events (Includes Sound Permit)		$150.00	$150.00	54-26	filing required 60 days in advance
Subscription Requests					
Full Council Packet	Per Request	$250/yr	$250/yr		
City Council Agendas Only	Per Request	$20/yr	$20/yr		
All Committees/Commission Agendas (Includes City Council but not Plan Commission)	Per Request	$100/yr	$100/yr		
Plan Commission (Agendas & Minutes)	Per Request	$50/yr	$50/yr		
Specific Committee/Commission (Not Plan Commission)	Per Request	$30/yr	$30/yr		
NOTE: All packets and agendas are now available through the City Webpage					

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Ref.	Notes
Court					
Cost for Transcript on Appeal	As Required	$10.00	$10.00	18-178 through 18-184	
For Fines and Forfeiture Amounts Refer to Chapter 70					

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Reference	Notes
Planning & Development					
Parkland Improvement Fees					
Fee in lieu of Land Dedication (not including TND)	Per Dwelling Unit	$4,330.00	$4,330.00	24-2(d)(2)(e)	
TND T2 and T3 Ordinance Fee in lieu of Land Dedication	Per Dwelling Unit	$4,330.00	$4,330.00	24-2(d)(2)(e)	
TND T4 Ordinance Fee in lieu of land dedication	Per Acre	$65,000.00	$65,000.00	24-2(d)(2)(e)	
TND T5 Ordinance Fee in lieu of land dedication	Per Acre	$65,000.00	$65,000.00	24-15(d)(5), 22-647(2)	
Park Improvement Single Family Residential	Per Dwelling Unit	$650.00	$670.00	24-15(d)(5), 22-647(2)	
Park Improvement Two-Family Residential	Per Dwelling Unit	$325.00	$335.00	24-15(d)(5), 22-647(2)	
Park Improvement Multi-Family Residential	Per Dwelling Unit	$155.00	$160.00	24-15(d)(5), 22-647(2)	
Fee in lieu of Street Frontage for Parkland	As Required			24-15(e), 22-647(3)	
Planning Commission					
Certified Survey Fees	Upon Application	$575 + $150/parcel	$575+ $175/parcel	24-15(c)(1)	
Comprehensive Development Plan	Upon Application	$305 + $90/parcel	$315+$100/parcel	24-15(b)	
Comprehensive Development Plan Amendment	Upon Application	$450	$475		
Subdivider to pay all consulting and legal fees incurred by the City as stated in Ordinance 24-15(c)(2)					
Preliminary Plat, and Contract Fee	Upon Application	$560 + $175/parcel	$560+ 180/parcel	24-15(b)(1)	
Final Plat	Upon Application	$560 + $115/parcel	$560+ $120/parcel	24-15(b)(1)	
Subdivider to pay all engineering, inspection, consulting & legal fees as stated in Ordinance 24-15(b)(2)					
Payment Guarantee of Fees	Upon Application	$530 +$160/parcel	$530 +$160/parcel	24-15(b)(3)	
Zoning Fees (Publication &/or Public Hearing Costs)	As Requested				
Board of Appeals	As Requested	$570.00	$590.00		
Conditional Use Permits	As Requested	$465.00	$485.00	22-640(b)(2)	
PDD-GIP	As Requested	$875.00	$900.00		
PDD-SIP	As Requested	$850.00	$875.00		
Re-Zoning Request	As Requested	$600.00	$625.00		
Re-Zoning/Conditional Use	As Requested	$750.00	$775.00		
Telecommunications Facilties Permit	As Required	$450.00	$475.00	64-48(d)	
Sign Permit					
Temporary	As Required	$38.00	$40.00	26-34	
All signs except temporary and exempt signs	As Required	$1.80/sq ft or fraction thereof with minimum of $75	$1.90/sq ft or fraction thereof with minimum of $80	26-34	
Zoning Fee	See Building Inspection Schedule				
Zoning Verification Letters (New in 2014)	Per Request	$30.00	$35.00		

Department and Item Description	Duration/Unit	2017 Fee Schudule	2018 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
Group I - Residential buildings in which families or household live, rooming houses, residential garages and storage sheds (this group does not include hotels, motels or institutional buildings)					
Group II - General Professional Offices, barber shops, beauty parlors, bowling alleys, dry-cleaning establishments, clinics, natatoriums, shelters, hotels and motels					
Group III - Taverns, restaurants, cafeterias, retail establishments, commercial garages and service stations.					
Group IV - Churches, assembly halls, theaters, exhibition buildings, educational institutions, hospitals, nursing homes, places of detention, gymansiums, arenas, laboratories, lodge halls, funeral homes, libraries, skating rinks, dance halls and armories.					
Group V - Warehouses, freight terminals, storage buildings, refrigeration storage, factories, machine shops, electric sub-stations, sewage treatment plants, heating plants, steam & electric generating plants, transformer vaults and other buildings not classified in Groups I - IV.					
Group VI - Agricultural Buildings					
General Notes:					
1. Areas included for fee calculation purposes shall include all floor levels, basement, attached garages, porches and all spaces enclosed and under roof. The Building Inspection Department will be responsible for calculating the square footage of all buildings.					
2. All fees are rounded to the nearest dollar					
3. All building and HVAC fees are based on either the Wisconsin Building Code Table 2.31-1 or this Fee Schedule, whichever is greater.					
New Construction and Additions					
Zoning Permits	Per Application	One & Two Family Dwellings $32 plus $0.80 per sq. ft.	One & Two Family Dwellings $32 plus $0.80 per sq. ft.		Will raise fees to be similar to existing County Fees.
		All other construction - $345 plus $2.12 per $1,000 of construction cost	All other construction - $345 plus $2.12 per $1,000 of construction cost		Will raise fees to be similar to existing County Fees.
Building Permits	Per Application				
Group I		$.080 per sq. ft.	$.080 per sq. ft.		
Group II		$.085 per sq. ft.	$.085 per sq. ft.		
Group III		$.095 per sq. ft.	$.095 per sq. ft.		
Group IV		$.120 per sq. ft.	$.120 per sq. ft.		
Group V		$.080 per sq. ft. - first 10,000 sq. ft.	$.080 per sq. ft. - first 10,000 sq. ft.		
		$.070 per sq. ft. - over 10,000 sq. ft.	$.070 per sq. ft. - over 10,000 sq. ft.		
Group VI		$.04 per sq. ft.	$.04 per sq. ft.		
Minimum Fee		Residential $100	Residential $100		
		Commercial $150	Commercial $150		
Electrical Permits	Per Application				
Group I		$.045 per sq. ft.	$.045 per sq. ft.		
Group II		$.045 per sq. ft.	$.045 per sq. ft.		
Group III		$.045 per sq. ft.	$.045 per sq. ft.		
Group IV		$.045 per sq. ft.	$.045 per sq. ft.		
Group V		$.045 per sq. ft.	$.045 per sq. ft.		
Group VI		$.025 per sq. ft.	$.025 per sq. ft.		
Minimum Fee		Residential $75	Residential $75		
		Commercial $100	Commercial $100		

Department and Item Description	Duration/Unit	2017 Fee Schudule	2018 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
Plumbing Permits	Per Application				
Group I		$.045 per sq. ft.	$.045 per sq. ft.		
Group II		$.045 per sq. ft.	$.045 per sq. ft.		
Group III		$.055 per sq. ft.	$.055 per sq. ft.		
Group IV		$.045 per sq. ft.	$.045 per sq. ft.		
Group V		$.045 per sq. ft. - first 10,000 sq. ft.	$.045 per sq. ft. - first 10,000 sq. ft.		
		$.035 per sq. ft. - over 10,000 sq. ft.	$.035 per sq. ft. - over 10,000 sq. ft.		
Group VI		$.025 per sq. ft.	$.025 per sq. ft.		
Minimum Fee		Residential $75	Residential $75		
		Commercial $100	Commercial $100		
Heating/Ventilating/Air Conditioning Permits	Per Application				
Group I		$.045 per sq. ft.	$.045 per sq. ft.		
Group II		$.045 per sq. ft.	$.045 per sq. ft.		
Group III		$.045 per sq. ft.	$.045 per sq. ft.		
Group IV		$.045 per sq. ft.	$.045 per sq. ft.		
Group V		$.045 per sq. ft. - first 10,000 sq. ft.	$.045 per sq. ft. - first 10,000 sq. ft.		
		$.035 per sq. ft. - over 10,000 sq. ft.	$.035 per sq. ft. - over 10,000 sq. ft.		
Group VI		$.025 per sq. ft.	$.025 per sq. ft.		
Minimum Fee		Residential $75	Residential $75		
		Commercial $100	Commercial $100		
Alteration and Repairs to Existing Buildings	Per Application				
Zoning Permits		$52 plus $1.05 per $1,000 of construction cost	$52 plus $1.05 per $1,000 of construction cost		Will raise fees to be similar with existing County fees
Building Permits		1.0% of building construction cost	1.0% of building construction cost		
Minimum Fee		Residential $100	Residential $100		
		Commercial $150	Commercial $150		
Electrical Permits		1.8% of electrical construction cost	1.8% of electrical construction cost		
Minimum Fee		Residential $60	Residential $60		
		Commercial $100	Commercial $100		
Plumbing Permits		1.5% of plumbing construction cost	1.5% of plumbing construction cost		
Minimum Fee		Residential $60	Residential $60		
		Commercial $100	Commercial $100		
Heating/Ventilating/Air Conditioning Permits		1.5% of heating/ventilating/air conditioning construction costs	1.5% of heating/ventilating/air conditioning construction costs		
Minimum Fee		Residential $60	Residential $60		
		Commercial $100	Commercial $100		

Department and Item Description	Duration/Unit	2017 Fee Schudule	2018 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
General Notes:					
1. Zoning Permit fees are paid to the City of Fitchburg					
2. Construction cost includes labor and materials					
3. The Building Inspector shall be responsible for estimating construction costs utilizing information provided by permit applicants.					
4. All permit fees are rounded to the nearest dollar.					
Miscellaneous Fees and Requirements					
Swimming Pools	Building Permit Only				
Above Ground		$150 per permit	$150 per permit		
In Ground		$300 per permit	$300 per permit		
Moving of Buildings/Structures		1/2 of rates charged for new construction	1/2 of rates charged for new construction		
Minimum Fee		$200 per structure	$200 per structure		
Demolition		$100 per residential building, $200 per commercial building	$100 per residential building, $200 per commercial building		
Permit to Start Construction		$100 per residential permit $200 per commercial permit	$100 per residential permit $200 per commercial permit		
Occupancy		$50 per Residential Unit $100 per Commercial Unit	$50 per Residential Unit $100 per Commercial Unit		
Deck Permit		$200 = $175 Building Inspection, $25 Zoning	$200 = $175 Building Inspection, $25 Zoning		
Construction Water Service Charge		$43 per one & two family dwellings, all others based on size of water service [see current utility schedule] and duration of use	$43 per one & two family dwellings, all others based on size of water service [see current utility schedule] and duration of use		
Variance Application/Wisconsin Uniform Dwelling Code	Per Application	$100.00	$100.00		
Wisconsin Uniform Building Permit Seal	Per Seal	$75.00	$75.00		
Delinquent Permit Penalty	Assessed when the required permit is NOT obtained prior to commencing work	A penalty equal to the amount of the permit fee at the time of application	A penalty equal to the amount of the permit fee at the time of application		
Additional and Miscellaneous Inspections		$75 per inspection, $100 for inspection of work done without a permit	$75 per inspection, $100 for inspection of work done without a permit		

Department and Item Description	Duration/Unit	2017 Fee Schudule	2018 Proposed	Ordinance Ref.	Notes
Building Inspection				**CHAPTER 35**	
Fire Protection Building Construction Impact Fee	Fee is determined and collected at the time a Building Permit is issued				
Single Family Residential (per dwelling unit)		$622 per dwelling unit	$622 per dwelling unit	44-146	
Multi-Family Residential (per dwelling unit)		$466 per dwelling unit	$466 per dwelling unit	44-146	
Studio & One Bedroom Apartment		$311.00	$311.00	44-146	
Commercial/Institutional (per sq. ft.)		$0.228 per sq. ft.	$0.228 per sq. ft.	44-146	
Industrial/Business Park Use (per sq. ft.)		$0.143 per sq. ft.	$0.143 per sq. ft.	44-146	
Residential Plan Review	Per Review				
Single Family		$200.00	$200.00		
Two Family		$400.00	$400.00		
Commercial Plan Review	Per Review				
New Structures 0-2000 square feet		$300.00	$300.00		
New Structures 2001-5000 square feet		$400.00	$400.00		
Remodels 0-2000 square feet		$300.00	$300.00		
Remodels 2001-5000 square feet		$400.00	$400.00		
Remodels 5001-10,000 square feet		$500.00	$500.00		
Erosion Control Permit				30-32	
General Notes:					
1. A construction water service charge shall be collected for all new buildings connected to the municipal water system					
2. A Wisconsin Uniform Building Permit Seal is required for all new single family and two family dwellings					
3. All electrical work shall be done by a State of Wisconsin [DILHR] certified master or journeyman electrician or by an electrician holding a valid City of Madison license. [Exception, a homeowner who owns and occupies his/her own dwelling may do their own work.]					
Construction Exempt from Building Permit Requirements					
1. Repairs necessary for building maintenance and upkeep which do not exceed a cost of $2,000					
2. Residential accessory buildings and storage sheds not used to house motor vehicles and less than sixty four [64] sq. ft in floor area					
3. Attached and detached uncovered wood decks with floor surfaces less than 24 inches above adjacent grade level.					
4. Satellite dishes and antennas intended for private residential use.					
5. Buildings and structures not within the scope of the building code.					
6. Note - The construction referred to in this section shall comply with all building, zoning and applicable codes regardless of building permit requirements.					

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Ref.	Notes
Police					
Accident Reports					
Accident Report - Reportable MV 4000	Each	$2.00	$2.00		
Accident Report - Non-Reportable	Per Page	$0.25	$0.25		
Bike Licenses (One time license)	Each	$5.00	$5.00		
Copy of DVD	Each	$15.00	$15.00		
Fitchburg Records Check					
Resident		$10.00	$10.00		
Non-Resident		$20.00	$20.00		
Dispatch Audio Recordings	Each	$15.00	$15.00		
Duplicating Costs	Per Page	$0.25	$0.25		
Fingerprinting					
Resident	Per Card	$10.00	$10.00		
Non-Resident	Per Card	$24.00	$24.00		
Notary Public Fees	Per Page	$0.25	$0.25		
Photographs					
CD	Each	$15.00	$15.00		
Printed	Per Page	$3.00	$3.00		
From Negative		$10 handling plus actual developing costs	$10 handling plus actual developing costs		
Postage		Actual Cost	Actual Cost		
Evidence Facility Storage Fee	Per Day	$30	$30		

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Reference	Notes
Fire Department					
Fire Impact Fees - See Building Inspection Fees		$73,400	$73,400	44-146	
Fireworks Display		$180.00	$180.00	44-729	
Fireworks License *(for small temporary stands)*	Each Season	$30/season	$30/season	44-759 to 44-764	
Storage or Use of Explosive or Blasting Agents		$600.00	$600.00	44-691 through 44-698	
Plan check and inspection of multiple dwelling, commercial, manufacturing or public assembly units		1/10th of 1% of total estimated construction costs as determined by Building Inspector	1/10th of 1% of total estimated construction costs as determined by Building Inspector	44-120 through 44-121	

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	New Ordinance Ref.	Notes
Public Works					
STREET DEPARTMENT					
Driveway or Access Permit - *Per Application	New	$80.00	$80.00	**27-302**	**Permit #: DW-15-xxx**
	Alteration	$35.00	$35.00		
Appeal Fee	At the time of filing			**27-306**	
Erosion Control and Stormwater Management Permits	Per Application	**Erosion Control Permit Base Fee =>$200, Stormwater Permit Base Fee =>$400, Erosion Control Permit Amendment Fee => $100, Stormwater Permit Amendment Fee => $200,** plus $0.005/sq. of disturbed area, $0.010/sq of impervious area, and $0.005/sq of redevelopment. Fees are doubled if work commences before permit issuance.	**Erosion Control Permit Base Fee =>$200, Stormwater Permit Base Fee =>$400, Erosion Control Permit Amendment Fee => $100, Stormwater Permit Amendment Fee => $200,** plus $0.005/sq. of disturbed area, $0.010/sq of impervious area, and $0.005/sq of redevelopment. Fees are doubled if work commences before permit issuance.	**30-33**	
Right-of-Way -Registration	*Per Application	$80.00	$80.00	**27-173**	**Form #: REG-15-xxx**
				27-175	
Right-of-Way - Excavation					
Review	*Per Application	$80.00	$80.00	**27-206**	**Permit #: RE-15-xxx**
Degredation	per sq. yd.	Varies; $200 minimum	Varies; $200 minimum	**27-207**	See Exhibit A
Borings	per boring	$50.00	$50.00		
Pavement Core	each	$50.00	$50.00		
Open Cut Pavement	per open cut	$225.00	$225.00		
Trenching in excess of 1,300 ft	1,000 ft	$115.00	$115.00		
Construction of Vault or Structure	each	$115.00	$115.00		
				27-207	
Right-of-Way - Obstruction		$80.00	$80.00		**Permit #: RO-15-xxx**
Review	*Per Application	Per Month	Per Month	**27-255**	

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	New Ordinance Ref.	Notes
Public Works					
Stormwater Utility	See Appendix B, Chapter 35			**Chapter40 - Article V**	
City Wide Rate	*Per Quarter	$9.71	$9.71	2014 - 2017 Stormwater Utility Rates	
Urban Service Area Base Rate	*Per Quarter	$5.56	$5.56	are based from June 13, 2013	
Urban Service Area Intensity Rate	*Per Quarter	$4.23	$4.23	Report by Trilogy Consulting, LLC	
Urban Rainwater Harvesting Credit	*Per Application ($/55 gallon volume)	($6.00)	($6.00)		
Rural Rainwater Harvesting Credit	*Per Application ($/55 gallon volume)	($5.00)	($5.00)		
Urban 1-2 Unit Residential Biofiltration Credit	*Per Quarter (Ongoing)	($4.00)	($4.00)		
Rural 1-2 Unit Residential Biofiltration Credit	*Per Quarter (Ongoing)	($2.00)	($2.00)		
Urban Fitchburg Creek Supporter Pledge Credit	*Per Quarter (Ongoing)	($2.00)	($2.00)		
Rural Fitchburg Creek Supporter Pledge Credit	*Per Quarter (Ongoing)	($1.00)	($1.00)		
Multi-family or Nonresidential Water Quality Credit	*Per Quarter (Ongoing)	-25%	-25%		
Multi-family or Nonresidential Water Quantity Credit	*Per Quarter (Ongoing)	-25%	-25%		
Construction & Demolition Reuse/Recyling Permits				**Chapter 41**	
Residential CDRR Permit Deposit	*Per Application	$50.00	$50.00		
Commercial/Industrial CDRR Permit Deposit	*Per Application	$100.00	$100.00		
Utility Department					
Sewer Rates	See Appendix A, Chapter 9			**Chapter40 - Article III**	
Holding Tank Permit	Upon Application				
Water Rates	See Appendix A, Chapter 10			**Chapter40 - Article II**	
Water Impact Fee		$1,166	$1,166		

Department and Item Description	2017 Fee Schedule	2018 Proposed
Parks, Recreation & Cemetery		
CEMETERY GRAVE LOT - See Cemetery Rules & Regulations		
Purchase of Burila Rights: (includes perpetual care and maintenance)		
One Grave Lot (8' x 10' - includes two grave sites)		
Resident	$1,180.00	$1,180.00
Non-Resident	$1,350.00	$1,350.00
One Grave Site (4' x 10')		
Resident	$590.00	$590.00
Non-Resident	$675.00	$675.00
One Cremain Site (4' x 5')		
Resident	$300.00	$300.00
Non-Resident	$350.00	$350.00
PRICE OF EXCAVATION	Work directly with funeral home	Work directly with funeral home
COMMUNITY CENTER FEES - See Policies & Procedures		
CITY OF FITCHBURG NEIGHBORHOOD GROUPS AND CITY OF FITCHBURG NON-PROFIT GROUPS	No base charge	
RESIDENTS		
Large Room - Weekdays	1/2 Day $125, Full Day $235	1/2 Day $125, Full Day $235
Large Room - Weekends	1/2 Day $275, Full Day $385	1/2 Day $275, Full Day $385
Medium Room - Weekdays	1/2 Day $55, Full Day $100	1/2 Day $55, Full Day $100
Medium Room - Weekends	1/2 Day $65, Full Day $120	1/2 Day $65, Full Day $120
Small Room - Weekdays	1/2 Day $35, Full Day $65	1/2 Day $35, Full Day $65
Small Room - Weekends	1/2 Day $45, Full Day $85	1/2 Day $45, Full Day $85
NON-RESIDENTS		
Large Room - Weekdays	1/2 Day $195, Full Day $375	1/2 Day $195, Full Day $375
Large Room - Weekends	1/2 Day $390, Full Day $595	1/2 Day $390, Full Day $595
Medium Room - Weekends	1/2 Day $85, Full Day $155	1/2 Day $85, Full Day $155
Medium Room - Weekdays	1/2 Day $70, Full Day $125	1/2 Day $70, Full Day $125
Small Room - Weekends	1/2 Day $60, Full Day $110	1/2 Day $60, Full Day $110
Small Room - Weekdays	1/2 Day $50, Full Day $90	1/2 Day $50, Full Day $90
SECURITY		
1/2 Day (50 - 99 ppl)	$100.00	$100.00
Full Day (50 - 99 ppl)	$200.00	$200.00
1/2 Day (100 + ppl)	$200.00	$200.00
	$400.00	$400.00
EVENT ATTENDANT	$20/hour	$20/hour
CLEANING - Weekend only		
(weekday groups must do own clean up)		
1/2 Day (50 - 99 ppl)	$55.00	$55.00
Full Day (50 - 99 ppl)	$110.00	$110.00
1/2 Day (100 + ppl)	$110.00	$110.00
Full Day (100 + ppl)	$235.00	$235.00
Room Deposit	Equal to twice the price of the room rented	Equal to twice the price of the room rented
CANCELLATION POLICY		
More than 2 weeks notice	Return all but 10% of deposit	Return all but 10% of deposit
Less than 2 weeks notice	10% of all fees will be withheld	10% of all fees will be withheld

Department and Item Description	2017 Fee Schedule	2018 Proposed
Parks, Recreation & Cemetery		
PARK SHELTER RESERVATION FEES		
Shelters available at Quarry Ridge Recreation Area, Greenfield Park, Tower Hill Park, and Swan Creek	Non Resident	Res/Non Resident
0 - 49 people	$60.00	50/60
50 - 149 people	$110.00	100/125
150 - 499 people	$160.00	N/A
500 or more people	$400.00	N/A
MCKEE FARMS PARK SHELTER RESERVATION FEES	Non-Resident	Res/Non Resident
0 - 49 people	$100	100/140
50 - 149 people	$175	175/225
150 - 499 people	$250	250/325
500 or more people	$550	500/625
McKee Farms Park Indoor Building	$100 plus $100 key and damage deposit	$140 plus $100 key and damage deposit
McGaw Park		
0 - 49 people		75/90
50 - 149 people		125/150
150 - 499 people		175/200
500 or more people		400/450
Huegel-Jamestown		Res/Non Resident
0 - 49 people		$75/$90 plus $100 key and damage deposit
50 - 149 people		$125/$150 plus $100 key and damage deposit
PARK FESTIVAL FEES FOR LARGE EVENTS		
(e.g. Fitchburg Days & Festa Italia)	$900	$900
SHADE STRUCTURE AT SPLASH PAD RENTAL (2 HOUR BLOCKS)	$30	$30
COMMUNITY GARDENS PLOT	$10 residents under $30,000 household income / $25 residents over $30,000 household income	$10 residents under $30,000 household income / $25 residents over $30,000 household income
DIAMOND/FIELD/COURT FEES		
Ball Diamonds - Lights		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$10.00	$10.00
Organized Non-Profit Group	$10.00	$10.00
Non-Resident Group	$20.00	$20.00
Ball Diamonds - Prepped & Lined		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$35/First Game, $20 game thereafter	$35/First Game, $20 game thereafter
Organized Non-Profit Group	$50/First Game, $30 game thereafter	$50/First Game, $30 game thereafter
Non-Resident Group	$100/first game, $75 game thereafter	$100/first game, $75 game thereafter
Ball Diamonds - Practice		
City of Fitchburg Sponsored & Co-Sponsored Group		
City of Fitchburg Resident Group		
Organized Non-Profit Group		
Non-Resident Group	$45.00	$45.00

Department and Item Description	2017 Fee Schedule	2018 Proposed
Parks, Recreation & Cemetery		
Ball Diamonds - Tournaments, 1st Game Prepped & Lined (need shelter reservations)		
City of Fitchburg Sponsored & Co-Sponsored Group		
City of Fitchburg Resident Group	$35/First Game, $20 game thereafter	$35/First Game, $20 game thereafter
Organized Non-Profit Group	$50/First Game, $30 game thereafter	$50/First Game, $30 game thereafter
Non-Resident Group	$100/first game, $75 game thereafter	$100/first game, $75 game thereafter
SOCCER FIELDS - League Game/Striped		
City of Fitchburg Sponsored & Co-Sponsored Group		
City of Fitchburg Resident Group	$35/game	$35/game
Organized Non-Profit Group	$50/game	$50/game
Non-Resident Group	$100/game	$100/game

Department and Item Description	2017 Fee Schedule	2018 Proposed
Parks, Recreation & Cemetery		
SOCCER FIELDS - Practice - No Prep		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$5.00	$5.00
Organized Non-Profit Group	$10.00	$10.00
Non-Resident Group	$40.00	$40.00
SOCCER FIELDS - Tournaments		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$35/First Game, $20 game thereafter	$35/First Game, $20 game thereafter
Organized Non-Profit Group	$50/First Game, $30 game thereafter	$50/First Game, $30 game thereafter
Non-Resident Group	$100/first game, $75 game thereafter	$100/first game, $75 game thereafter
TENNIS COURTS - Lights/2 hr time block/ Court		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$10.00	$10.00
Organized Non-Profit Group	$10.00	$10.00
Non-Resident Group	$20.00	$20.00
TENNIS COURTS - Per Court for 2 hour time block		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$5/Ct	$5/Ct
Organized Non-Profit Group	$10/Ct	$10/Ct
Non-Resident Group	$25/Ct	$25/Ct
VOLLEYBALL - Sand Court		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$5/Ct/3hr	$5/Ct/3hr
Organized Non-Profit Group	$10/Ct/3hr	$10/Ct/3hr
Non-Resident Group	$25/Ct/3hr	$25/Ct/3hr
VOLLEYBALL - Grass Court		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$5/Ct/3hr	$5/Ct/3hr
Organized Non-Profit Group	$10/Ct/3hr	$10/Ct/3hr
Non-Resident Group	$25/Ct/3hr	$25/Ct/3hr
ULTIMATE FRISBEE, LACROSSE - Game/Striped		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$35/day	$35/day
Organized Non-Profit Group	$50/day	$50/day
Non-Resident Group	$100/day	$100/day
ULTIMATE FRISBEE, LACROSSE - Practice		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$5/field/day	$5/field/day
Organized Non-Profit Group	$10/field/day	$10/field/day
Non-Resident Group	$25/field/day	$25/field/day
FOOTBALL - Lined		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C
City of Fitchburg Resident Group	$35/First Game, $20 game thereafter	$35/First Game, $20 game thereafter
Organized Non-Profit Group	$50/First Game, $30 game thereafter	$50/First Game, $30 game thereafter
Non-Resident Group	$100/first game, $75 game thereafter	$100/first game, $75 game thereafter
FOOTBALL - Practice		
City of Fitchburg Sponsored & Co-Sponsored Group	N/C	N/C

Department and Item Description	2017 Fee Schedule	2018 Proposed
Parks, Recreation & Cemetery		
City of Fitchburg Resident Group	$5/day	$5/day
Organized Non-Profit Group	$10/day	$10/day
Non-Resident Group	$40/day	$40/day
BASKETBALL/HORSESHOE COURTS	First Come-First Serve Basis	First Come-First Serve Basis

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Ref.	Notes	
FacTv						
FACTv- DVD Sales		$10.00 Per DVD	$20.00 per DVD	FACTv P&P Doc.	Sales Tax Included	
FACTv- Non Profit Production Services		NA	$50.00 Per Hour	FACTv P&P Doc.		
FACTv- Production Services		$50.00 Per Hour	$100.00 Per Hour	FACTv P&P Doc.	Sales Tax Included	
FACTv- 10 Sec. Commercial Spot		NA	$180	FACTv P&P Doc.	Sales Tax Included	$.25 per run, 24 spots per day, 720 Runs Per Month
FACTv- 30 Sec. Commercial Spot		NA	$360	FACTv P&P Doc.	Sales Tax Included	$.50 per run, 24 spots per day, 720 Runs Per Month
FACTv- 1:00 Min. Commercial Spot		NA	$648	FACTv P&P Doc.	Sales Tax Included	$.90 per run, 24 spots per day, 720 Runs Per Month
FACTv- Program Sponsorship		NA	$300	FACTv P&P Doc.	Sales Tax Included	1 Month, Show Focused ,shared promo, billboard, plus commercials 2 spots per half hour , Multipul Shows
FACTv- 2 Min Business Tour- Commercial Spot		NA	$500	FACTv P&P Doc.	Sales Tax Included	1 Hour Production Time
FACTv- Talking Fitchburg 30 Spots			$800		Sales Tax Included	2- 30sec Spots per Show (1 & 3)- 4 Shows 1 Month
FACTv- Talking Fitchburg 1 Min. Spot			$1,400		Sales Tax Included	1- 1min Spot Per Show- 4 Shows 1 Month
FACTv- Sports Sponsorship		NA	$1,500	FACTv P&P Doc.	Sales Tax Included	
FACTv- 1 Year Membership- Business		NA	$50.00	FACTv P&P Doc.	Sales Tax Included	
FACTv- 1 Year Membership- City Resident		NA	$20.00	FACTv P&P Doc.		
FACTv- 1 Year Membership- Non City Resident		NA	$30.00	FACTv P&P Doc.		
FACTv- 1 Year Membership- Student		NA	$15.00	FACTv P&P Doc.		
FACTv- Kids Class		$15.00	$20.00	FACTv P&P Doc.		
FACTv- Adult Class		NA	$20.00	FACTv P&P Doc.		
FACTv- Senior Center Class		$10.00	$10.00	FACTv P&P Doc.		
FACTv- Fitchburg Chamber BB9 Sponsorship		$50.00	$50.00	FACTv P&P Doc.	Sales Tax Included	Create a 1 Minute Commercial at FACTv Office that plays for 1 Month during BB9 Show

Department and Item Description	Duration/Unit	2017 Fee Schedule	2018 Proposed	Ordinance Reference	Notes
Library					
OVERDUE FINES					
Adult Materials	per day	25 cents	25 cents		
Juvenile Materials	per day	No Charge	No Charge		
Overdue fines/fees	More than $20	Library Card becomes Blocked	Library Card becomes Blocked		
Seniors	per day	No Charge	No Charge		
MEETING ROOM USE					
Resident Use		No Charge	No Charge		
Non-Resident Use	per hour	No Charge	No Charge		
After Hours Use (Resident & Non-Resident)	per hour	No Charge	No Charge		
COPIES					
Black & White	each	10 cents	10 cents		
Color	each	25 cents	25 cents		
MISCELLANEOUS ITEMS					
Earbuds	each	$1.00	$1.00		
Lost Items	per item	Replacement Cost = List Price	Replacement Cost = List Price		
Tote bags	each	$5.00	$5.00		

CITY OF FITCHBURG
SCHEDULE FOR ADOPTION
2018 BUDGET

Budget Adoption Schedule		
Referred at Council Meeting	Tuesday	May 23
Approved by Council (10-42(a) requires adoption by end of June)	Tuesday	June 13
Budget Worksheets/First Draft		
Worksheets Distributed to Departments	Friday	June 16
Library Board Approves Library Director Budget to be Submitted (3rd Wed)	~~Monday~~ Wed	July 19
Budget Proposals from Department Heads Due to Finance Director	~~Friday~~ Monday	July 24
New Staffing Proposals from Department Heads Due to Finance Director	~~Wednesday~~ Fri	July 28
Initial Compilation of Requests Completed	Wednesday	August 9
Review Process		
Department Head Presentations to City Administrator/Finance Director	Thursday/Friday	August 17 – 18
Department Head Presentations to Mayor/Finance Chair	Thursday	August 24
Mayor Decisions on Priorities to Finance Director	Tuesday	September 5
Revised Draft Budget Submitted to Mayor	Monday	September 11
Mayor Approval of Draft Budget to Be Submitted to Council	Thursday	September 21
Library Exemption Resolution (Library Director)		
Referred at Council Meeting	Tuesday	September 12
Approved by Library Board (3rd Wednesday)	Wednesday	September 20
Approved by Council	Tuesday	September 26
Proposed Budget Document Review		
Proposed Budget Posted to City's Website	Friday	September 22
Budget Summary & Notice Sent to Neighborhood Associations	Friday	September 22
Referred at Council Meeting	Tuesday	September 26
Budget Summary & Notice Sent to Official Newspaper	Tuesday	September 19
Publication of Budget Summary; Notice of Public Hearing (15 days prior)	Friday	September 22
Finance Committee Presentations – Day 1: Public Safety, Public Works	Tuesday	October 3
Finance Committee Presentations – Day 2: All Others	Wednesday	October 4
PUBLIC HEARING – Common Council Meeting	Tuesday	October 10
Council Proposed Amendments/Final Budget Adoption		
Amendments Due to Finance Director (electronic format by 4:30 pm)	Thursday	October 12
Summary Report and Amendment Details Posted to City's Website	Friday	October 20
Committee of the Whole Discussion of Budget and Amendments	Wednesday	October 25
PUBLIC HEARING – Common Council Meeting	Tuesday	November 14
Discussion and Action on Amendments, Adoption of Budget	Tuesday	November 14
(Two nights only if needed)	Wednesday	November 15
Alternate Budget Adoption Date, if Required	Tuesday	November 28
Miscellaneous Dates – Information Provided by Others		
DOR Releases Preliminary Equalized Value, TID Values, New Construction	Prelim	August 1
DOR Releases Certified Values	Final	August 15
ETF Releases Pension and Health Rates	Approximately	September 15
Fitchrona EMS Annual Meeting and Budget Adoption (3rd Thursday)	Thursday	October 17
DOR Releases ERP Budget Limit Notices	Final	November 1

Differences in the 2018 Operating Budget schedule from prior year include:

1) Schedule Adoption Earlier: Referred earlier to allow more time for Department Head preparation of proposals.
2) Supplemental Form Changes: Only new staffing items would be considered new proposals that would require the additional form to be completed. Out-of-State training would no longer require the separate form. New narrative pages would be created for each department and include inputs and performance measures.
3) Additional Review Time for Administrator/Mayor: Based on the constraints expected for the 2018 budget and the new Mayor, additional review time has been added for both the City Administrator and the Mayor. The schedules also need to be coordinated with the delayed CIP process (due to the expansion from five to ten years). The Finance Chair is also invited to the meetings with the Departments and Mayor.
4) Referral Timing Returned to Prior Years: Return to budget referral on the second meeting in September. The timing last year was skewed due to a unique calendar.
5) Budget Workshops on Different Days: Return to having two consecutive meeting nights for budget presentations from Department Heads. Keep the same approximate schedule with Public Works and Public Safety on the first night and the remaining departments on the second night. Move the meetings from Monday/Tuesday to Tuesday/Wednesday to avoid conflict with regularly scheduled Board of Public Works meeting.

Levy Increase +$
Levy Decrease ↓$
No Levy Effect $-0-
(To Be Completed by Finance Director)

Amendments due by 4:30 p.m.
Thursday October 12, 2017

Amendment #: _____
(Office Use Only)

City of Fitchburg
Proposed Common Council Amendment
2018 Budget

Title: Insert Title of Amendment Here

Submitted By: Alder Last Name

If related to a new proposal, please specify proposal # from new proposal summary: _____

Description of Proposed Amendment:

Council Sponsor Notes:

Finance Director's Notes:

Account #	Account Name	Amount of Amendment	
		↓	$
		+	$
	Subtotal Expenditure Change	**n/a**	**$**
		↓	$
		+	$
	Subtotal Revenue Change	**n/a**	**$**

Misty to Complete