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State of Wisconsin  
Department of Natural Resources

**Questions:** MARIE STEWART  
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Fitchburg WI 53711

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2013 ANNUAL REPORT RECYCLING PROGRAM  
ACCOMPLISHMENTS AND ACTUAL COSTS  
Form 4400-182 Rev. 2-08

NOTICE: This form is authorized by s. NR 544.10 and s. NR542.09(3), Wis. Adm. Code. Completion of this form is mandatory for annual reporting and request of financial recycling grant reimbursement, except for information denoted as optional, for continued conditional approval of a responsible unit's recycling program and retention of the 2013 recycling grant for responsible units that are grantees. Personally identifiable information will be used for program administration and must be made available to requesters as required by Wisconsin Open Records law [s. 19.31-19.39, Wis. Stats].

Responsible Unit (RU)	County	Municipal Code	RU Population
City of Fitchburg	Dane	13225	25465

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## SECTION 1: CONTACT INFORMATION

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### A. Authorized Representative

**Name:** Woodard, Paul  
**Title:** Director of Public Works  
**Address:** 5520 Lacy Rd  
Fitchburg, WI 53711-5318  
**Telephone:** 608-270-4261      **Phone Type:** Landline  
**Email:** paul.woodard@fitchburgwi.gov

### B. Primary Contact

**Name:** Eilertson, Rick  
**Title:** Environmental Engineer  
**Address:** 5520 Lacy Rd  
Fitchburg, WI 53711-5318  
**Telephone:** 608-270-4264      **Phone Type:** Landline  
**Email:** rick.eilertson@fitchburgwi.gov

## SECTION 2: EFFECTIVE PROGRAM INFORMATION

### A. Collection of Recyclables for 1 -4 Residential Unit Housing – Single Member

<b>1. Do you provide curbside collection?</b>	Y
<b>a) What is your primary curbside collection method?</b>	Single Stream (all recyclables in one bin)
<b>b) How often are recyclables picked up?</b>	Bi-Weekly
<b>c) How is curbside service provided?</b>	RU contracts private hauler(s) to provide collection service

<b>2. Do you provide drop-off center(s)?</b>	Y
<b>a) How many total hours is your drop-off center(s) open monthly, on average?</b>	360
<b>b) Who operates the drop off center(s)?</b>	RU operates drop-off site(s)

<b>4. Drop off site list</b>		
<b>Site Name</b>	<b>Location or Address</b>	<b>City</b>
Fitchburg Recycling Drop Off Site	2373 S. Fish Hatchery Rd	Fitchburg

<b>5. What is your primary collection method?</b>	Curbside
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<b>6. Hauler List</b>		
<b>Hauler Name</b>	<b>C &amp; T</b>	<b>Contract</b>
PELLITTERI WASTE SYSTEMS INC	10931	Municipality(RU)

### B. Processing of Recyclables for 1-4 Residential Unit Housing

<b>1. List Of Materials Recovery Facilities (MRF)</b>		
<b>Materials Recovery Facility</b>	<b>DNR ID</b>	<b>RU Contract</b>
PELLITTERI WASTE SYSTEMS INC		Y

### 2. List of Other Processors and End Users

### C. Compliance

<b>1. Does your RU have a recycling ordinance?</b>	Y
<b>a) Did your recycling ordinance change during the previous calendar year?</b>	Y
<b>b) Ordinance Effective Date</b>	04/03/2013
<b>2. Have you implemented a Compliance Assurance Plan (CAP) as required by s. NR 544.04(9g), Wis. Adm. Code?</b>	Y
<b>a) Did you make changes to your CAP during the previous calendar year?</b>	N

**3. How does your RU ensure compliance with your recycling ordinance at residences with 5 or more units?**

RU staff respond to recycling-related complaints

Other: Staff follows up on complaints and makes occasional site inspections to verify compliance

**4. How does your RU ensure compliance with your recycling ordinance at non-residential facilities and properties (e.g., businesses, stadiums, events, etc.)?**

RU staff respond to recycling-related complaints

Other: Staff follows up on complaints and makes occasional site inspections to verify compliance

**SECTION 3: ANNUAL PERFORMANCE INFORMATION**

**A. Compliance & Enforcement**

**1. Compliance and enforcement actions taken**

	Complaints Received	Warning Tags	Verbal Warnings	Written Warnings	Inspections	Citations
<b>1 - 4 units residential</b>	5	15	2	6		3
<b>5+ units residential</b>	0	0	0	0	0	0
<b>Non-residential (Business)</b>	2	0	1	0	0	1

**B. Table 1 Materials and Weights Collected**

**1. Table 1 Materials Collected**

**Material Name**

Newspaper

Corrugated cardboard

Magazines

Residential mixed paper

Aluminum containers

Steel & bi-metal containers

Plastic containers #1 & #2

Plastic containers #3 - #7

Foam PS packaging

Glass containers

**2. List of Reported Tonnages**

Name	Type	Tonnage
<b>PELLITTERI WASTE SYSTEMS INC</b>	<b>HAUL</b>	<b>1956.26</b>
Aluminum containers		17.60
Co-mingled containers		356.93
Corrugated cardboard		131.80
Foam PS packaging		13.43
Glass containers		281.20
Magazines		246
Newspaper		799.60
Plastic containers #1 & #2		61.80
Plastic containers #3 - #7		5.30
Residential mixed paper		14.50
Steel & bi-metal containers		28.10
<b>Loads Include:</b>		

### 3. Summary of Compliance with Table 1 Collection

<b>a) Total weight of Table 1 materials collected from residences</b>	1,956.26
<b>b) Per capita collection</b>	153.64
<b>c) Per capita collection standard (lbs. per capita)</b>	106.55

Based on the data you provided, you have MET your Table 1 collection standard.

### C. Information on Other Materials Collected From Residents

#### 1. Table 2 Other banned materials collected for recycling

Material Name	Weight/ Unit
Electronics	2300 Number of
Oil filters	1855 Pounds
Waste oil	4000 Gallons
Yard waste	1332.55 Tons

#### 2. Additional Materials Collected from Residents

Material Name
Food waste (residents)
Non-bottle plastic containers
Plastic bags
Scrap metals

<b>3. Do you have documented data on the amount of municipal trash/garbage collected from your community for this reporting year?</b>	Y
<b>a) What was the tonnage?</b>	3,170.00
<b>4. Do you operate a household hazardous waste collection center?</b>	N

### D. Report of Actual Recycling Costs

**1. Section 3.D will be blank if you did not have a grant award**

<b>a) Total cost of recycling program</b>	479,283.00
<b>b) Ineligible costs</b>	1,185.00
<b>c) Eligible recycling expenses</b>	478,098.00
<b>d) Other deductible revenue</b>	
<b>e) Revenues from the sale of recyclables</b>	3,747.50
<b>f) Net eligible recycling costs</b>	474,350.50
<b>g) Cost of handling yard waste</b>	157,303.00
<b>h) Net eligible recycling costs excluding yard waste</b>	317,047.50
<b>i) Cost (net eligible recycling costs excluding yard waste) per capita</b>	12.45
<b>j) Cost (net eligible recycling costs excluding yard waste) per ton</b>	162.07

You have successfully earned your grant. Repayment will not be required

**E. Outreach and Other Program Features****1. What outreach efforts did you undertake in the program year?**

- Direct mail (flyers in the tax bill, etc.)
- Display booths at fairs, etc.
- News releases
- Print ads (newspaper, magazines, etc.)
- Printed publications (flyers, handouts, etc.)
- Recycling focused event (collections, cleanups, etc.)
- School education program (Green & Healthy Schools, etc.)
- Web site has recycling info (what to recycle, when, where, and how)

**2. Do you have a Pay As You Throw/Volume Based Fee system for trash collection? Y**

- Pay by the bag
- Inverted rate structure for trash bins (pay more for larger bins)
- Surcharge (fee) for extra volume not contained in trash container

**3. Are you active in special events recycling? Y**

- Provide loaner recycling bins

**4. Do you require hauler licensing or registration to provide recycling service to residents in your community? N****5. Have you targeted any of these for special outreach/improvement?**

<b>a) Business or targeted business sector</b>	N
<b>b) Incentive programs such as Recycle Bank for residents</b>	N
<b>c) Multi-family housing (more than 4 units)</b>	Y
<b>d) Work with hauler to improve the program</b>	Y

**6. Do you work with other communities to coordinate or jointly provide services? Y**



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**SECTION 4: CERTIFICATION**

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**RU Name:** City of Fitchburg  
**Mail To:** MARIE STEWART  
3911 Fish Hatchery Road  
Fitchburg WI 53711

**Muni Code:** 13225  
**County:** Dane  
**Population:** 25465

**A. Summary of 2013 Recycling Performance**

<b>Total weight of Table 1 materials collected from residences</b>	1,956.26
<b>Per capita collection</b>	153.64
<b>Per capita collection standard</b>	106.55
<b>Based on the data you provided, you have MET your Table 1 collection standard.</b>	
<b>Grant Award</b>	103,365.15
<b>Net eligible recycling costs excluding yard waste</b>	317,047.50
<b>Cost (net eligible recycling costs excluding yard waste) per capita</b>	12.45
<b>Cost (net eligible recycling costs excluding yard waste) per ton</b>	162.07

**B. Exemption not required****C. Assurances**

A. The responsible unit certifies the program operates in accordance with its Effective Recycling Program Approval. If there have been changes, they are described in this 2013 Annual Report Form.

B. The responsible unit agrees to comply with all applicable provisions of ch. 287, Wis. Stats., and chs. NR 544 and NR 542, Wis. Adm. Code.

C. The responsible unit understands that failure to comply with any applicable provision of ch. 287, Wis. Stats., chs. NR 544 Wis. Adm. Code. and NR 542, Wis. Adm. Code, or the Effective Recycling Program Approval may result in termination of its Effective Recycling Program Approval, the prohibition of disposing solid waste from the responsible unit in solid waste disposal or treatment facilities located in the state of Wisconsin, and ineligibility for state recycling grants.

D. The responsible unit certifies that in the management of its solid waste, it has, whenever possible and practical, followed these priorities: 1) the reduction of the amount of solid waste generated; 2) the reuse of solid waste; 3) the recycling of solid waste; 4) the composting of solid waste; 5) the recovery of energy from solid waste; 6) the land disposal of solid waste; and 7) the burning of solid waste without energy recovery.

I hereby acknowledge I am the duly authorized representative of the responsible unit and, to the best of my knowledge and belief, the information contained in this report is correct, true and complete.

**D. Certification**

**I have reviewed all sections of this report.**

Name of Authorized Representative	Signature of Authorized Representative	Date Submitted
Paul Woodard		04/01/2014

**Prepared by:** Rick Eilertson  
**Confirmation #:** 136738-S-20140401:161824  
Eilertson, Rick  
608-270-4264  
5520 Lacy Rd  
Fitchburg, WI 53711-5318

**State of Wisconsin  
Department of Natural Resources**

**2013 Actual Budget Spreadsheet**

Form 8700-222B (Rev. 2-10)

**RU:** FITCHBURG CITY OF

**County:** Dane

**Muni Code:** 13225

Recycling Expenses (including yard waste)	A Education	B Collection Curbside	C Collection Drop-off	D Processing & Marketing	E Admin & Enforcement	F Estimated Total Costs
1. 53635-100 Salaries/wages benefits	\$1,500	\$2,000	\$3,000		\$53,547	\$60,047
2. 53635-210 Consulting services						
3. 53635-220 Utility Services						
4. 53635-240 Purchased repairs and maintenance						
5. 53635-290 Purchased services - printing and adv.	\$6,584					\$6,584
6. 53635-290 Contractual services & purchased services		\$359,758	\$17,990			\$377,748
7. 53635-310 Office supplies					\$924	\$924
8. 53635-320 Subscriptions and dues					\$1,000	\$1,000
9. 53635-330 Employee travel and training					\$345	\$345
10. 53635-340 Operating supplies		\$450			\$202	\$652
11. 53635-350 Repair and maintenance supplies			\$10,319		\$1,657	\$11,976
12. 53635-510 Insurance						
13. 53635-530 Rents and leases						
14. 53635-540 Depreciation (Form 2D)						\$1,429
15. 53635-540 Hourly equipment use charges (Form 2E)						\$18,578
16. 53635-900 Cost allocations						
17. Other -						
<b>18. Total Recycling &amp; Yard Waste costs</b>	<b>\$8,084</b>	<b>\$362,208</b>	<b>\$31,309</b>		<b>\$57,675</b>	<b>\$479,283</b>
<b>19. Yard Waste costs included in line 18 column F</b>						<b>\$157,303</b>

**State of Wisconsin  
Department of Natural Resources**

**2013 Form 2D - Actual Depreciation Costs**

Form 8700-227B (Rev. 2-10)

**RU:** FITCHBURG CITY OF

**County:** Dane

**Muni Code:** 13225

Description of equipment or facility	Date of Purchase	Age at Purchase	Purchase Price	% Use	Prorated cost of use	Expected Life (years)	DEPRECIATION	End Date
Concrete wall panel	10/1997	0	\$7,671			15		10/01/2013
Pavement for drop off site	08/2008	0	\$7,052	100	\$7,052	10	\$705	
Pavement for drop off site	08/2009	0	\$7,236	100	\$7,236	10	\$724	

**State of Wisconsin  
Department of Natural Resources**

**2013 Form 2E - Actual Equipment Use Costs**

Form 8700-227D (Rev. 2-10)

**RU:** FITCHBURG CITY OF

**County:** Dane

**Muni Code:** 13225

Description of equipment or facility	Date of Purchase	Previously fully depreciated	DOT approved hourly rate	Hours of use	ESTIMATED COST OF USING EQUIPMENT	End Date
Dodge Dakota	01/2002	N	\$13.52	120	\$1,622	
Chipper	01/2002	N	\$32.20	90	\$2,898	
Ford 450 w/service body	01/1998	N	\$20.34	60	\$1,220	
Case 821c End Loader	01/2002	N	\$61.16	120	\$7,339	
IH Tri-Axle Truck	05/2011	N	\$61.10	90	\$5,499	

**RU:** FITCHBURG CITY OF

**County:** Dane

**Muni Code:** 13225

**Schedule I: INELIGIBLE COSTS**

Costs of handling items banned from landfilling or incineration per s. 287.07, Wis Stats.	Ineligible Costs
1a. Lead acid batteries	
1b. Waste oil	\$1,060.00
1c. Major appliances	
1d. Electronics	\$125.00
2. Interest or finance charges	
3. Other -	
<b>4. Totals</b>	<b>\$1,185.00</b>

**Schedule II: REVENUE**

5. Actual collection in tons	1,956.26
6. Revenue from sale of recyclables	\$3,747.50
7. Other -	