

1. Agenda

Documents: [BPW\\_2015.01.05\\_AG.PDF](#)

2. Complete Packet

Documents: [BPW\\_20150105\\_PK.PDF](#)



City of Fitchburg  
5520 Lacy Road  
Fitchburg, WI 53711-5318  
Phone: (608) 270-4200 Fax (608) 270-4275  
[www.fitchburgwi.gov](http://www.fitchburgwi.gov)

**AGENDA  
BOARD OF PUBLIC WORKS  
JANUARY 5, 2015  
5:30 P.M.  
CITY HALL**

**NOTICE IS HEREBY GIVEN** that the Board of Public Works will meet at 5:30 P.M. on Monday, January 5, 2015 in the **Council Chambers** at City Hall, 5520 Lacy Road to consider and act on the following:

*(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://factv.city.fitchburg.wi.us/Cablecast/Public/Main.aspx?ChannelID=3>)*

- 1. Call to Order**
- 2. Public Appearances – Non Agenda Items**
- 3. Approval of December 15, 2014 Minutes**
- 4. Report of Director of Public Works**
- 5. Update and Discussion of McKee and McGaw Park Shelters**
- 6. Announcements**
  - a. Next Board of Public Works Meeting – to be discussed
- 7. Adjournment**

*Note: It is possible that members of and possibly a quorum of members of other government bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Fitchburg City Hall, 5520 Lacy Road, Fitchburg WI 53711, (608) 270-4200*



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**DRAFT  
MINUTES  
BOARD OF PUBLIC WORKS  
DECEMBER 15, 2014  
5:30 P.M.  
CITY HALL**

**NOTICE IS HEREBY GIVEN** that the Board of Public Works will meet at 5:30 P.M. on Monday, December 15, 2014 in the **Council Chambers** at City Hall, 5520 Lacy Road to consider and act on the following:

(Note: Full coverage of this meeting is available through FACTv and Streaming Video, accessible on the city web site at <http://factv.city.fitchburg.wi.us/Cablecast/Public/Main.aspx?ChannelID=3>)

**Board of Public Works Members Present:** Richard Bloomquist, Dorothy Krause, Michael Gernetzke, Dave Willborn and Dave Herbst

**Others Present:** Cory Horton, Director of Public Works, Patrick Cheney

1. **Call to Order-** The meeting of the Board of Public Works was called to order by Bloomquist at 5:39 p.m.
2. **Public Appearances – Non Agenda Items-** None
3. **Approval of December 1, 2014 Minutes**
  - a. Motion to approve made by Krause (00:00:45)
  - b. Seconded by Gernetzke
  - c. Motion carried
4. **Review of November 2014 Utility Bills**
  - a. Board asked questions, discussed.
5. **Report of Director of Public Works**
  - a. Horton provided construction updates, schedules of current projects and staff updates. Board asked questions, discussed
6. **Resolution R-108-14** Approving an Agreement with Wisconsin & Southern Railroad Co. for the Construction of Warning Devices at the Lacy Road and E. Cheryl Parkway Railroad Crossings in the City of Fitchburg, Wisconsin
  - a. Motion to approve made by Herbst (00:20:00)
  - b. Seconded by Willborn
  - c. Horton discussed details of the project, board asked questions and discussed
  - d. Patrick Cheney, 5211 Kittycrest Dr. registered to speak, asked a few questions
  - e. Motion carried, Resolution R-108-14 approved (00:43:55)

**7. Announcements**

- a. Next Board of Public Works Meeting – January 5, 2015 at 5:30 p.m.

**8. Adjournment-** Adjournment at 6:19 p.m.

- a. Motion to adjourn made by Herbst
- b. Seconded by Gernetzke
- c. Motion carried

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Scott Endl, Director  
Parks, Recreation and Forestry

Memo

From: Scott Endl – PRF  
To: Board of Public Works  
Ref: Plan for McKee and McGaw Farms Park Shelter Renovation work  
Date: December 30, 2014

History:

The McKee and the McGaw projects are a part of the 2013 – 2015 capital improvement plans. The McKee project was budgeted for \$120,000 (\$60,000 in 2014 and \$60,000 in 2015) and the McGaw project was budgeted for \$384,750 (\$134,750 in 2013 and \$250,000 in 2014 as part of the McGaw Park Master Plan implementation - \$144,950 has been used to date leaving \$239,800 available). The total available funds for both projects is \$359,800.

Designs for the projects were completed in November 2014. Cost estimates were prepared by our design consultants for both projects and the cost estimates were in line with our available budgets. The bids for the projects were lumped into one bid, with the thinking that combining the projects would result in better bids (a larger combined project).

The combined project was released for bids with a due date of November 25, 2014. Ultimately two bids were received on November 25, 2014. The low bid was \$427,000 with an additional \$91,000 for alternates (total \$518,000) which greatly exceeded the available funds. These bids were rejected.

With both projects combined into one bid, the bids were difficult to disseminate and to determine the reason that the bids exceeded the construction estimate. We have reviewed the bids and discussed the bids with contractors and have identified some reasons that the bids returned high.

- 1) The costs for retrofitting radiant heating at McKee was significantly higher than expected. We have contacted vendors and anticipate that a forced air system could result in a cost savings of over \$40,000.
- 2) Bidding the projects together may have increased costs, as the project may have made the project difficult to bid for smaller contractors and still was too small for larger contractors.

We propose re-bidding the projects with the following modifications:

- 1) Offer contractors the flexibility to bid each project individually or to bid both the McKee and McGaw projects together. We will then know the costs for each project and may receive lower bids by allowing contractors to choose how/which projects they wish to bid on.
- 2) Remove the radiant floor heating from the McKee project bid. Have a separate contract for a forced air system.
- 3) Re-structure the McKee and McGaw base bids to cover only the absolute necessities and have alternate bid items. We will then have the breakdown of costs for individual items. We can then review the costs and decide where we want to spend our available budget.

The proposed schedule for the bidding process is:

- Bid would be let on January 13<sup>th</sup>
- Pre-bid conference Tuesday, January 23<sup>rd</sup>, 2015
- Bids would be due on February 3<sup>rd</sup>
- Park Commission review/recommend bids February 5<sup>th</sup>
- Common Council refer out February 10<sup>th</sup>
- BOPW review/recommend bids February 16<sup>th</sup>
- Finance Committee/Common Council review/approve February 24<sup>th</sup>
- Construction window: September 1, 2015 thru May 1, 2016.

Once the City receives the bids it may accept one or both base bids along with any combination of alternates and unit price items. If the bids still exceed the available budget, the master plans for the parks may need to be re-evaluated or the budget adjusted to accomplish the desired improvements. With the schedule of the proposed Fahey Fields Development being much sooner than anticipated it may be worthwhile re-evaluating the McGaw master plan and desired improvements prior to commencing the current improvements.

This information will also be shared with Park Commission on January 8<sup>th</sup>, 2015.