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AGENDA

PARKS COMMISSION THURSDAY, June 4th, 2015 Minutes

Pursuant to Section 19.82 of the Wisconsin Statutes, notice is hereby given that the park commission of the city of Fitchburg, Dane County Wisconsin, will meet at 7:00 p.m. on Thursday, June 4th, 2015 in the Council Chambers at the Fitchburg City Hall, 5520 Lacy Road, Fitchburg, WI 53711 to consider the following:

1. Call to Order

Scott Endl called the meeting to order 7:00 P.M.

In attendance: Mark Vivian, Alder Jake Johnson, Terra Theim, Mark Almond, Forester/Naturalist Ed Bartell, Park/Forestry Assistant Philip Krahn, and Director Scott Endl.

Others in attendance: Patrick Cheney

Absent: Zyronia Mims

2. Approval of Minutes – May 7th, 2015 meeting

Mark Vivian moved to approve as written, Terra Theim 2nd. Motion Carried.

3. Election of Park Commission Temporary Chair

Mark Almond nominated Terra Theim, 2nd by Jake Johnson – nominations closed. On roll call Terra Theim was elected Temporary Chair. Terra Theim took over running the meeting from this point.

4. Public Appearances - Non Agenda Items

None

5. Communication

A. Huegel/Jamestown Park shelter/bathroom/meter station updated.

Scott Endl provided an update of this project along with a copy of the letter that is being sent to direct neighbors of H/J Park. At the July 9th Park Commission meeting a rendering of the Park shelter/bathroom/meter structure will be presented for comment.

B. Dawley Park Bike Hub Ribbon Cutting – June 6th at 9:00am

Scott Endl shared with the Park Commission an invitation for this event. Along with this invitation was a line up of speakers. All members are invited to attend.

C. EAB treatment update – Ed Bartell and Philp Krahn

Ed Bartell and Philip Krahn provided the Park Commission an update on this year's EAB treatment program. This report included that this years treatments will be the 3rd year of this 3 year program. In the spring of 2016 staff will be retreating 1st year (2013 trees) trees. There are 658 trees included in this 3 year cycle (approximately 10% of our public tree inventory).

6. Review and Approve Agenda

Mark Almond moved to approve, 2nd by Jake Johnson. Motion Carried.

7. Discussion/Action Little Library in Seminole Glen Park – Chad & Jolen Neumann, Stewart & Barb Gaulogly-Turner

Scott Endl introduced Jolen Neumann who explained this request. Questions were asked and answered. Mark Vivian moved to approve this request, 2nd by Mark Almond. Motion Carried.

8. Discussion Partnership with UW Madison Graduate Program in Urban and Regional Planning – Wade Thompson, City Planning

Wade Thompson provided the Park Commission an update on this work.

9. Discussion/Action Community Garden Criteria & Site Selection – Wade Thompson, City Planning

Wade Thompson provided an update on this work including a list of criteria staff recommended to be included in our Community Survey regarding the use of Parklands for Community Gardens. Specific sites were also identified. This work will also help staff narrow down potential sites for Community Gardens. Questions were asked and answered. Jake Johnson moved to continue this work as proposed and discussed, 2nd by Mark Almond. Motion Carried.

10. Discussion Update of 2010 – 2015 Comprehensive Park, Open Space, and Recreation Plan – Wade Thompson, City Planning

Wade Thompson provided an update on this work including a tentative timeline for completion. Staff will be drafting a community survey as part of the community information gathering phase of this project. This survey will be presented to the Park Commission for review in July. No official action was taken.

11. Discussion/Action Fitchburg Fields Gardening Classes – Amanda Hall

Amanda Hall was in attendance and explained that she is working with Fitchburg Staff to provide educational programs for the community as it relates to Community Gardening. In return the Park Department will make a contribution to the Fitchburg Fields Organization. Mark Vivian moved to make this \$480 contribution to Fitchburg Fields, 2nd by Mark Almond. Motion Carried.

12. Discussion/Action Kona Ice Vending for Splashpad – Scott Sanftleben

Scott Endl reviewed the proposal submitted by Kona Ice for providing concessions for the Splashpad. Scott Endl further reported that he was not able to do an RFP for these services in 2015 as discussed at prior Park Commission meeting. Jake Johnson motioned to approve this year's proposal, with the understanding that this will be bid out in 2016, 2nd by Mark Almond. Motion Carried.

13. Discussion of Park Master Plan for Irish Road property – Jake Johnson

Jake Johnson proposed to consider a Park Master Planning process for the property at the corner of Irish and Fish Hatchery. This is in light of the removal of the home currently located at this location.

14. Staff Reports/Updates

- A. Recreation
- B. Forestry
- C. Parks

15. Future Agenda Items

- A. Adopt a Bike Trail Proposal

16. Announcements As Allowed By Law

- A. The next 2 Park Commission Meetings will be held on July 9th and August 6th.

17. Adjournment

Mark Almond moved to adjourn, 2nd by Jake Johnson. Motion Carried 9:08 pm

Minutes provided by Scott Endl