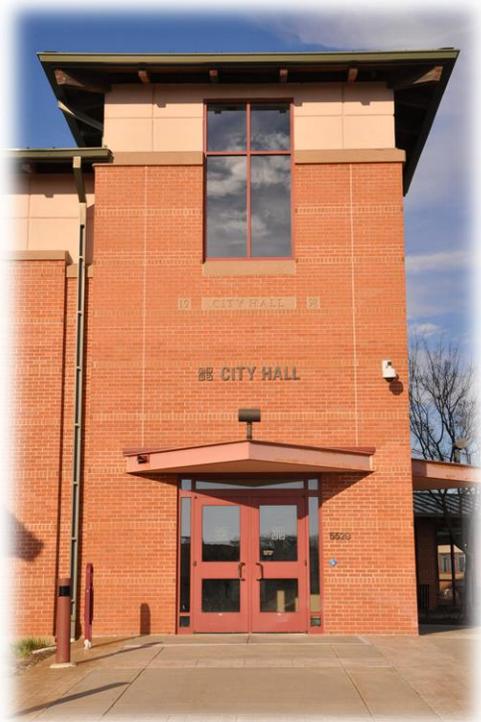


City of Fitchburg, Wisconsin 2019 Proposed Budget

Mayor's Proposed
9/21/18





Office of the Mayor

5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200
Fax: (608) 270-4212
www.fitchburgwi.gov

September 21, 2018

Dear Colleagues, Property Owners, and Citizens:

The Mayor's Proposed 2019 Operating Budget is available on the City's website. The Operating Budget is important to the City and our citizens because it outlines the priorities of the City and funding of those priorities for the next year. When putting together the proposed budget, I considered the following items to be the most important:

1. Commitment to Taxpayers. The assessed value (AV) tax rate calculates each property's individual tax bill. There is an estimated 4.1% *decrease* in the City portion of the AV tax rate.
2. Commitment to Public Safety. The proposed budget includes the crew needed to staff a third front-line ambulance as of June 1, 2019 and will coincide with the opening of the new fire station. This staffing is important for servicing the northeast portion of the City. The proposed budget also includes an additional Police Detective due to increases in the quantity and complexity of law enforcement. The last time a Detective was added to the City budget was in 2007. In 2017, the City hired an additional Police Officer utilizing State BEAT Patrol grant funding. The grant is not expected to continue into 2019 but the position remains in the proposed budget, recognizing that it requires an increase in property taxes to fund. My last major public safety initiative is to re-instate the Fire Division Chief of Prevention, Inspection, and Training. This important position was unfunded in 2015 in lieu of other priorities. The position has been requested for reinstatement every year since and is an important position to identify community needs for safety and development.
3. Commitment to Employees. Employees are the City's greatest asset and to ensure we continue to retain and recruit talented employees, we should continue to adjust the various pay schedules for cost-of-living-adjustments (COLA). In consultation with our new HR Manager, all of the various pay schedules were reviewed. The two unions are in active negotiations and a COLA increase is expected. A 2% COLA was also included for all permanent, non-union employees. This increase not only partially offsets the increase in the employee share of health insurance for 2019 but also moves all permanent employees to a "livable wage" of \$15.00 per hour. On the Fire paid-on-call/premise pay schedule, increases were included to encourage employees to obtain certifications and further their knowledge and skill base. The structure of this pay schedule was created in 2015 and there have been no increases to wages since it was established. Finally, the limited-term-employee (LTE) and seasonal pay schedule was modified. The current pay schedule tops at "after three years". In an effort to encourage employees to return each summer, two extra steps were added to the schedule so it now tops at "after five years". The last time this pay schedule was increased was also in 2015, so a quarter was added to each wage.
4. Commitment to Expenditure Restraint Program (ERP). The Operating Budget as presented qualifies for state ERP aid and has a significant amount of capacity that will be lost if not used. Once final numbers are known for both the State calculated threshold and the amendments approved by the Council, an amendment will be prepared by the Finance Director. The amendment will ensure we are in compliance and fully utilizing the limits of the ERP. As a result of our participation in the ERP, the City will receive approximately \$650,000 as an aid payment from the State, which is used to lower the property tax burden for our citizens in future years.

Process

The process used to develop this budget is similar to the Capital Improvement Plan (CIP). Department Heads provide recommendations and a draft budget is compiled to include the adopted CIP and existing debt service schedules. Meetings are then held to learn more about the requests and ask questions. It is my responsibility, as Mayor, to assess the priority of requests to both the departments and to the community and then determine which items are included in the final draft budget presented to Council.

There were many changes made from the adopted 2019 – 2028 CIP in this proposed budget that are required to be specifically mentioned:

- The Mayor's Proposed CIP included a property tax increase of 2.5%, which was in line with the anticipated net new construction. After the approved Council amendments were included, the property tax for capital increased to 31.6% over the prior year. This increase left little room within levy limits for important operating costs. I removed/delayed all Council amendments to the Mayor's Proposed CIP, with the sole exception of #3, which increased street funding in relation to increased road mileage:
 - #1041 Comprehensive Sustainability Study \$18,000 total; \$12,300 levy
 - #3319 phase II street resurfacing on Whalen Road \$135,000
 - #3429 phase II paved shoulders on Whalen Road \$115,000
 - #3429 paved shoulders on Whalen Road hilltop \$70,000
 - #6259 new water fountain at Belmar Hills Park \$24,000
 - #6267 one-fifth of funding to build new shelter and bathroom at Wildwood South \$70,000
- CIP #9999: The \$685,000 of ERP aid was applied to specific projects. These projects meet the criteria of our policy.

New Staffing Proposals

There are some, but not all, new staffing proposals included in this proposed budget. The full list of requests is available in the summary section of the budget and the details of each request are included within the department information for Council's reference. My priorities were as follows:

- Add staffing to Police, Fire, and EMS as described earlier with my commitment to public safety priority.
- Two vacant positions were unfunded in order to fund other priorities within levy limits. The Assistant Building Inspector (.5 FTE) and the 1,000 hour LTE Horticulturist/Landscape Architect positions were both removed.
- As required by the IRS, 50 hours of Senior Center programming instruction was reclassified from independent contractor(s) to LTE staff.
- The LTE Utility Maintenance Worker was converted to a full-time, permanent position. The last time a full-time Utility Maintenance Worker was added was in 1994 and the City has grown substantially since then, both in number of customers and the length of the infrastructure systems maintained. This position is funded solely through the Utilities and does not affect the property tax levy.

Next Steps

I look forward to working with you to develop a final budget that will meet the needs of the citizens of the City of Fitchburg while balancing the financial constraints of both the City and our citizens. I encourage all Council members to attend the departmental presentations at the special Finance Committee meetings on Tuesday, October 2nd and Wednesday, October 3rd. Council proposed amendments to this budget are due on Thursday, October 11th.

Sincerely,



Jason C. Gonzalez
Mayor

NOTICE OF PUBLIC HEARING - 2019 CITY OF FITCHBURG BUDGET - OCTOBER 9, 2018

Public notice is hereby given that on October 9, 2018, the City Council of the City of Fitchburg will meet in the City Council Chambers, 5520 Lacy Rd., at 7:30 p.m. for the purpose of hearing any citizen or taxpayer comments on the Proposed Budget for 2019. A summary of the Proposed Budget is published herewith, and a copy of the complete budget is available for public inspection at the Fitchburg City Hall.

**CITY OF FITCHBURG
2019 BUDGET SUMMARY**

GENERAL FUND	AMENDED BUDGET 2018	PROPOSED 2019	Expenditure Percent Change	Levy Percent Change	2018 Rate per 1,000***	Rate Percent Change
REVENUES						
Property Taxes	\$ 14,951,960	\$ 15,471,168		3.47%	5.026	-1.30%
Other Taxes	711,740	752,400				
Intergovernmental Revenues	2,713,150	2,803,955				
Regulation & Compliance	738,695	846,728				
Intergovernmental Chgs for Services	226,140	237,040				
Public Charges for Service	323,700	338,500				
Commercial Revenues	170,400	138,500				
Miscellaneous Revenues	48,565	32,600				
Other Financing Sources	86,055	69,170				
Fund Balance Applied	423,712	0				
TOTAL REVENUES	\$ 20,394,117	\$ 20,690,061				
EXPENDITURES						
General Government	\$ 3,197,749	\$ 3,140,571				
Public Safety	11,624,407	12,235,233				
Public Works	2,566,984	2,507,958				
Senior Services	608,138	647,379				
Culture, Rec & Education	1,489,612	1,500,908				
Planning & Development	630,515	658,012				
TOTAL EXPENDITURES	\$ 20,117,405	\$ 20,690,061	2.85%			
Other Financing Uses	276,712	0				
TOTAL EXPENDITURES & OFU	\$ 20,394,117	\$ 20,690,061	1.45%			

ALL FUNDS COMBINED	Fund Bal Jan. 1, 2018	Revenues	Expenditures	Est Fund Bal Jan. 1, 2019	2018 Property Tax Contribution	2018 (TID OUT)		Total Levy % Change
						Rate Per \$1,000	Rate % Change	
General Fund					\$15,471,168	5.026	-1.30%	3.47%
Non Spendable	\$332,288			\$332,288				
Restricted	66,187			66,187				
Assigned	1,199,225			775,513				
Unassigned	5,636,604	\$20,407,409	\$19,798,212	6,669,513				
Special Revenue Funds (incl library)	4,444,056	3,804,887	4,178,614	4,070,329	1,835,488	0.596	-1.92%	2.83%
Debt Service Funds	813,639	10,998,929	11,414,799	397,769	3,876,320	1.259	-15.16%	-11.06%
Capital Projects Funds (excl TID)	11,330,864	15,429,068	13,435,476	13,324,456	1,598,363	0.519	-0.91%	3.87%
TID Capital Projects Funds	13,918,703	8,178,654	12,018,587	10,078,770				
Internal Service Fund	147,479	1,349,615	1,336,974	160,120				
Enterprise Funds	68,635,598	7,181,435	5,938,448	69,878,585				
TOTAL *	\$106,524,643	\$67,349,997	\$68,121,110	\$105,753,530	\$22,781,339	7.401	-3.99%	0.65%

* Tax Incremental District information related to Property Tax Contribution not available at the time of this report.

***At the time this report was prepared, the City did not have a final assessed value. The estimated total assessed value is

\$3,078,345,600

**CITY OF FITCHBURG
SUMMARY OF BUDGET AND TAX LEVY**

estimated				
PURPOSE	Actual 2017	Adopted 2018	Projected 2018	Proposed 2019
Adjusted General Fund Expenditures:				
General Government	3,151,199	3,186,380	2,991,011	3,140,571
Public Safety	10,851,551	11,594,407	11,363,284	12,235,233
Public Works	1,813,464	2,444,935	2,323,684	2,507,958
Health & Human Service	549,709	608,138	627,942	647,379
Culture, Rec. & Education	1,366,974	1,489,612	1,606,680	1,500,908
Conservation & Development	635,288	646,933	608,899	658,012
Other Financing Uses	1,698,095	276,712	276,712	0
Total General Fund	<u>20,066,280</u>	<u>20,247,117</u>	<u>19,798,212</u>	<u>20,690,061</u>
Library Fund Tax Levy Transfer	1,731,219	1,784,887	1,784,887	1,835,488
Debt Service Fund Tax Levy Transfer	4,059,220	4,358,568	4,358,568	3,876,320
Capital Projects Fund Tax Levy Transfer	1,431,215	1,538,763	1,538,763	1,598,363
Total Adj General Fund Expenditures	<u><u>27,287,934</u></u>	<u><u>27,929,335</u></u>	<u><u>27,480,430</u></u>	<u><u>28,000,232</u></u>
Total ERP Calc City Expenditures		<u>23,570,767</u>		<u>24,123,912</u>
Revenues:				
General Fund Tax Levy	14,279,560	14,951,960	14,951,960	15,471,168
General Fund Other Revenue	<u>5,513,462</u>	<u>5,295,157</u>	<u>5,455,449</u>	<u>5,218,893</u>
Total General Fund	<u>19,793,022</u>	<u>20,247,117</u>	<u>20,407,409</u>	<u>20,690,061</u>
Library Tax Levy	1,731,219	1,784,887	1,784,887	1,835,488
Library Other Revenue	<u>105,973</u>	<u>106,830</u>	<u>103,551</u>	<u>128,645</u>
Total Library	<u>1,837,192</u>	<u>1,891,717</u>	<u>1,888,438</u>	<u>1,964,133</u>
Debt Service Tax Levy	4,059,220	4,358,568	4,358,568	3,876,320
Debt Service Other Revenue	<u>2,704,519</u>	<u>2,380,954</u>	<u>7,021,483</u>	<u>9,766,396</u>
Total Debt Service Fund	<u>6,763,739</u>	<u>6,739,522</u>	<u>11,380,051</u>	<u>13,642,716</u>
Total City Non-Capital Revenues	<u><u>28,393,953</u></u>	<u><u>28,878,356</u></u>	<u><u>33,675,898</u></u>	<u><u>36,296,910</u></u>
Capital Projects Tax Levy	1,431,215	1,538,763	1,538,763	1,598,363
Capital Projects Other Revenue	<u>13,748,991</u>	<u>9,571,429</u>	<u>13,890,305</u>	<u>4,686,413</u>
Total Capital Projects Fund	<u>15,180,206</u>	<u>11,110,192</u>	<u>15,429,068</u>	<u>6,284,776</u>
Total Revenues	<u><u>43,574,158</u></u>	<u><u>44,347,116</u></u>	<u><u>53,463,534</u></u>	<u><u>46,458,006</u></u>
Total City Levy	21,501,214	22,634,178	22,634,178	22,781,339
City Portion Of TID Levy	<u>2,127,396</u>	<u>2,471,959</u>	<u>2,471,959</u>	<u>2,449,498</u>
Total Tax Levy Including TID	<u>23,628,610</u>	<u>25,106,137</u>	<u>25,106,137</u>	<u>25,230,837</u>
Assessed Value	2,766,790,100	2,936,371,100		3,078,345,600
Tax Rate - General Fund	5.1611	5.0920		5.0258
Tax Rate - Library	0.6257	0.6079		0.5963
Tax Rate - Debt	1.4671	1.4843		1.2592
Tax Rate - Capital Project	0.5173	0.5240		0.5192
Tax Rate - Other (TID)	<u>0.7689</u>	<u>0.8419</u>		<u>0.7957</u>
Tax Rate - Total City	8.5401	8.5501		8.1962
Equalized Value	2,830,645,500	2,954,018,100		3,135,272,200
Tax Rate - General Fund	5.0446	5.0616		4.9346
Tax Rate - Library	0.6116	0.6042		0.5854
Tax Rate - Debt	1.4340	1.4755		1.2364
Tax Rate - Capital Project	0.5056	0.5209		0.5098
Tax Rate - Other (TID)	<u>0.7516</u>	<u>0.8368</u>		<u>0.7813</u>
Equalized Tax Rate - Total City	8.3474	8.4990		8.0475

**CITY OF FITCHBURG
2018 PROPERTY TAX LEVIES - 2019 BUDGET**

estimated

Purpose	Levy Amount	Tax Rates Per \$1,000	Levy Inc/(Dec)	Rate Inc/(Dec)	Percent Total
General City	15,471,168	5.0258	3.47%	-1.30%	21.22%
Library	1,835,488	0.5963	2.83%	-1.91%	2.52%
Debt	3,876,320	1.2592	-11.06%	-15.17%	5.32%
Capital Projects	1,598,363	0.5192	3.87%	-0.92%	2.19%
TID Allocation	2,449,498	0.7957	-0.91%	-5.49%	3.36%
Total City	25,230,837	8.1962	0.50%	-4.14%	34.60%
<u>Assessed Valuation</u>					
	2017	2018	Percent of Total	Increase	Percent Increase
City of Fitchburg (Total)	2,936,371,100	3,078,345,600	100.00%	141,974,500	4.84%
Madison School District	1,463,682,100	1,519,380,500	49.36%	55,698,400	3.81%
Oregon School District	335,150,800	373,282,700	12.13%	38,131,900	11.38%
Verona School District	1,137,538,200	1,185,682,400	38.52%	48,144,200	4.23%

**CITY OF FITCHBURG
COMPARISON OF TAXES PAID**

estimated

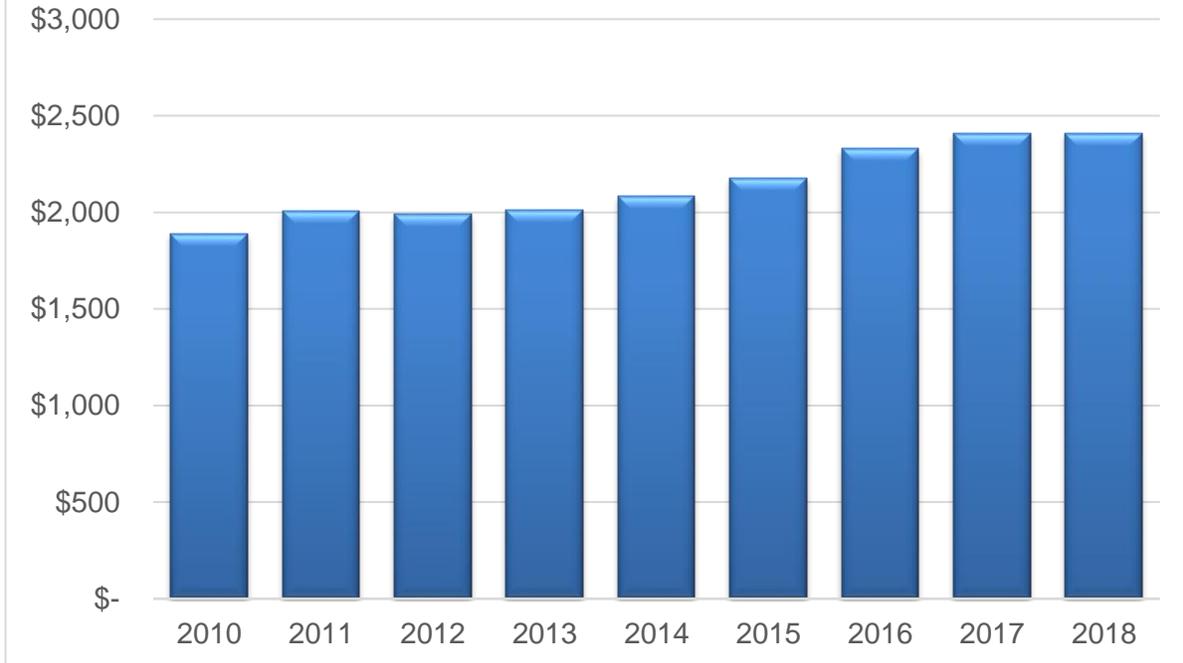
Budget Year	2015	2016	2017	2018	2019
Equalized Value (TID in)	2,623,964,200	2,711,401,700	2,830,645,500	2,954,018,100	3,135,272,200
Percent increase (decrease)	4.80%	3.33%	4.40%	4.36%	6.14%
Assessed Value	2,592,798,500	2,657,971,530	2,766,790,100	2,936,371,100	3,078,345,600
Percent increase (decrease)	3.11%	2.51%	4.09%	6.13%	4.84%
Average Residential Assessed Value	262,448	262,800	272,800	282,000	294,000
Percent increase (decrease)	2.16%	0.13%	3.81%	3.37%	4.26%
Tax Levy for City Purposes (excl TID)	19,377,344	19,769,243	21,501,214	22,634,178	22,781,339
Percent increase (decrease)	6.04%	2.02%	8.76%	5.27%	0.65%
Tax Rate per 1,000 for City Purposes (TID in)	7.95	8.29	8.54	8.55	8.20
Percent increase (decrease)	1.37%	4.28%	3.04%	0.12%	-4.14%
City Taxes Paid on Average Residential	2,086	2,178	2,330	2,411	2,410
Dollar increase (decrease)	72	92	152	81	(1)
Percent increase (decrease)	3.57%	4.41%	6.98%	3.48%	-0.04%
Other Charges/Credits:					
Rubbish/Recycling	142.00	150.00	158.00	161.00	162.00

**CITY OF FITCHBURG
TAX IMPACT ANALYSIS**

estimated

	Budget 2017		Budget 2018		Budget 2019	
General Fund Tax Levy	14,279,560		14,951,960		15,471,168	
General Fund Budget	19,503,073		20,247,117		20,690,061	
Assessed Value	2,766,790,100		2,936,371,100		3,078,345,600	
Average Home Assessed Value		272,800		282,000		294,000
Service Area:						
General Government:						
Mayor & Council	90,730	6.55	78,095	5.54	77,031	5.50
Municipal Court	170,149	12.28	174,591	12.38	181,741	12.98
Administration, Legal, HR	654,674	47.26	1,344,565	95.36	679,987	48.56
Clerk	399,454	28.84	423,209	30.01	443,801	31.69
Finance	350,336	25.29	416,247	29.52	422,361	30.16
Assessing	448,251	32.36	482,320	34.21	496,408	35.45
Public Safety:						
Police (including MPSIS)	7,189,417	519.01	7,921,565	561.80	7,921,565	565.72
Fire	2,761,840	199.38	2,936,599	208.27	3,187,024	227.60
Other Public Safety	690,792	49.87	669,148	47.46	765,943	54.70
Building Inspection	356,196	25.71	372,184	26.40	360,701	25.76
Mass Transit	557,000	40.21	552,000	39.15	522,490	37.31
Public Works	1,730,447	124.92	1,892,935	134.25	1,985,468	141.79
Senior Center	548,755	39.61	608,138	43.13	647,379	46.23
Parks Department:						
Parks	917,331	66.22	1,045,436	74.14	1,042,122	74.42
Recreation	345,613	24.95	344,527	24.43	350,263	25.01
Zoning & Planning	364,912	26.34	393,784	27.93	395,023	28.21
Economic Development	235,072	16.97	253,149	17.95	262,989	18.78
Other General Fund	1,692,104	122.15	338,625	24.02	947,765	67.68
Total General Fund	19,503,073	1,407.92	20,247,117	1,435.95	20,690,061	1,477.55
Library		170.69		171.43		175.31
Debt Service		400.22		418.57		370.20
Capital Projects		141.12		147.77		152.64
Tax Increment District		209.76		237.42		233.94
City Tax on Average Home		2,329.71		2,411.14		2,409.64

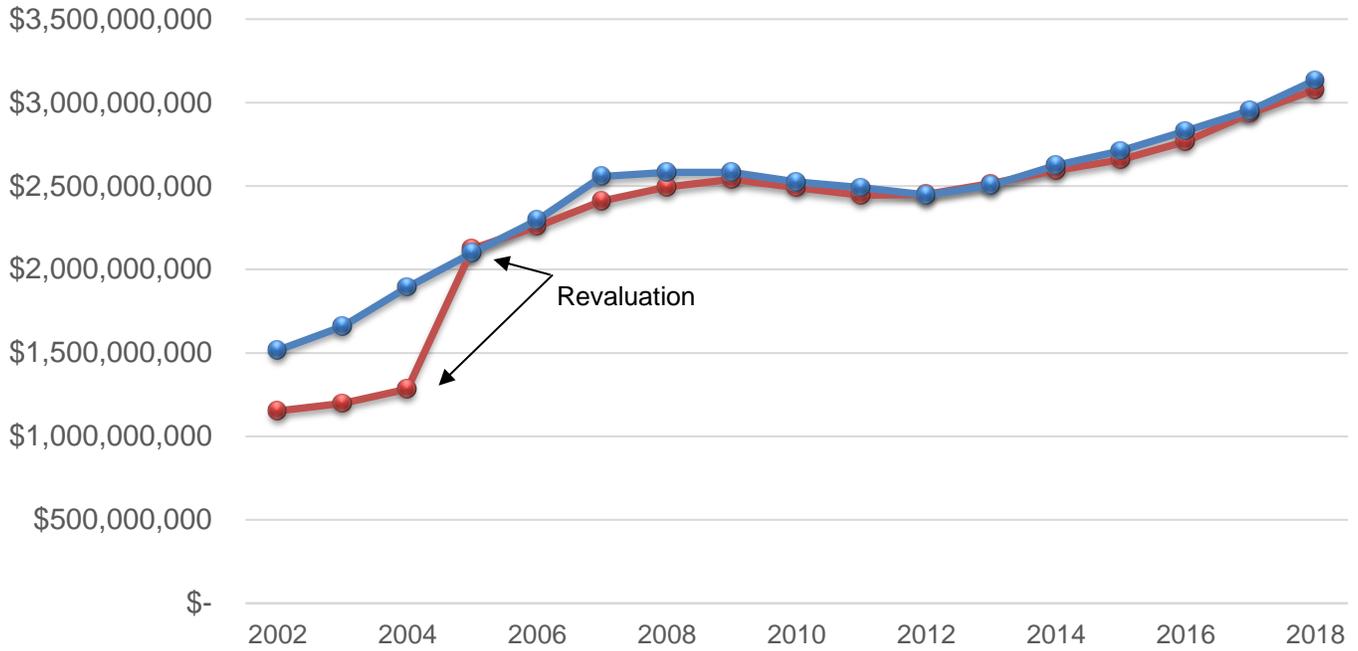
City of Fitchburg City Taxes on an Average Home



Tax Roll Year	Average Home Value	City Portion AV Tax Rate	City Tax on Average Home
2010	265,100	7.13	1,890
2011	265,000	7.58	2,008
2012	263,400	7.56	1,991
2013	256,900	7.84	2,014
2014	262,448	7.95	2,086
2015	262,800	8.29	2,178
2016	272,800	8.54	2,330
2017	282,000	8.55	2,411
2018	294,000	8.20	2,410

estimated

City of Fitchburg Assessed and Equalized Value (TID in)

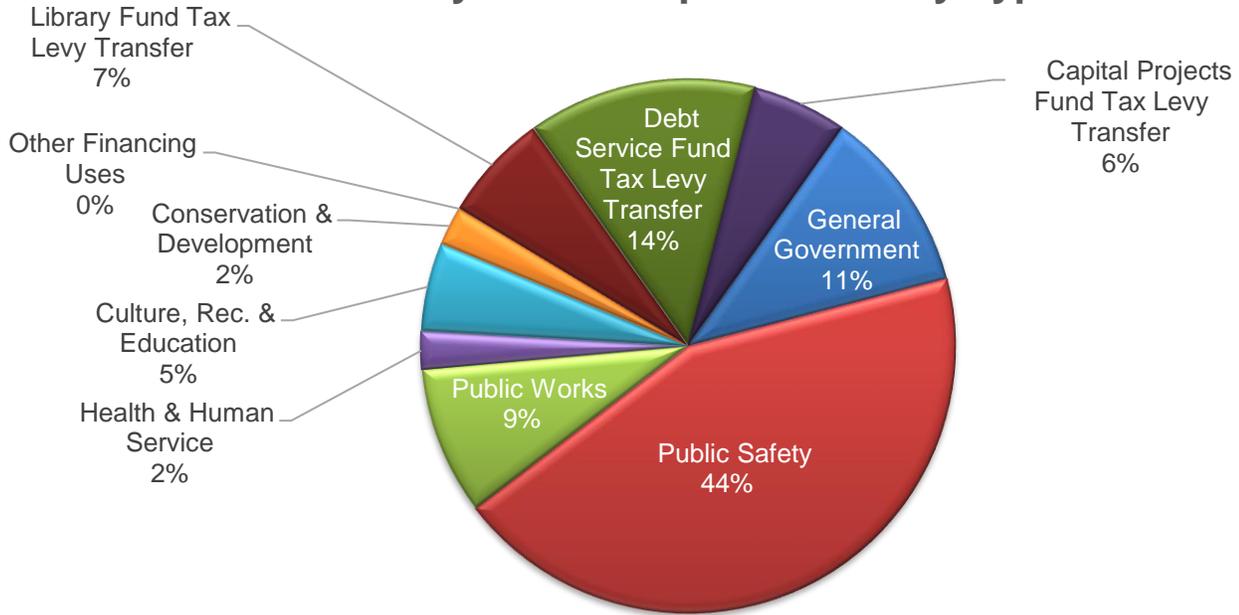


Tax Roll Year	Assessed Value	Equalized Value
2002	1,152,718,125	1,516,111,600
2003	1,198,870,065	1,659,614,900
2004	1,283,840,895	1,892,988,500
2005	2,125,066,172	2,098,978,800
2006	2,258,755,020	2,296,882,600
2007	2,410,192,040	2,557,266,700
2008	2,495,173,890	2,582,601,800
2009	2,539,792,799	2,582,226,200
2010	2,490,026,800	2,524,627,800
2011	2,444,146,000	2,489,764,900
2012	2,450,235,700	2,447,132,400
2013	2,514,568,400	2,503,773,000
2014	2,592,798,500	2,623,964,200
2015	2,657,971,530	2,711,401,700
2016	2,766,790,100	2,830,645,500
2017	2,936,371,100	2,954,018,100
2018	3,078,345,600	3,135,272,200

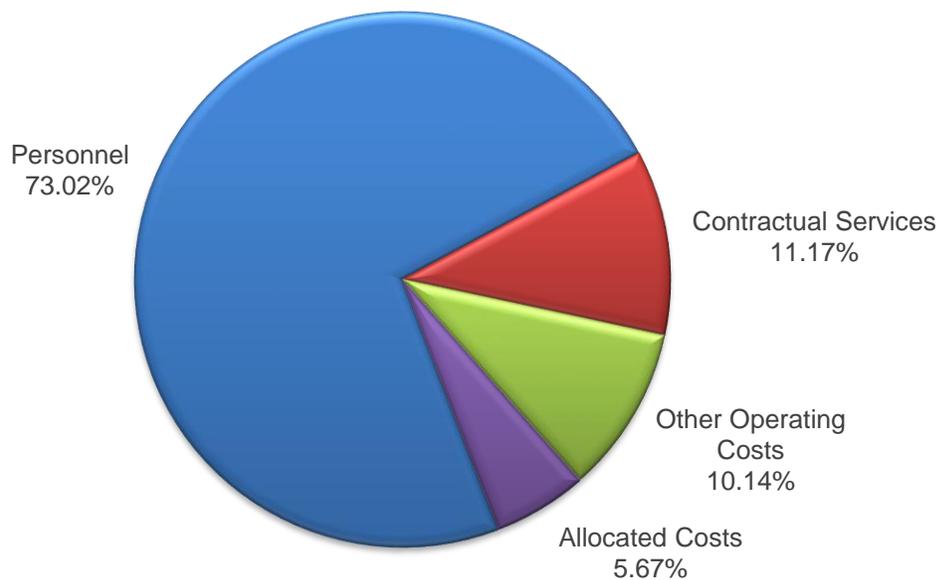
*Revaluation

estimated

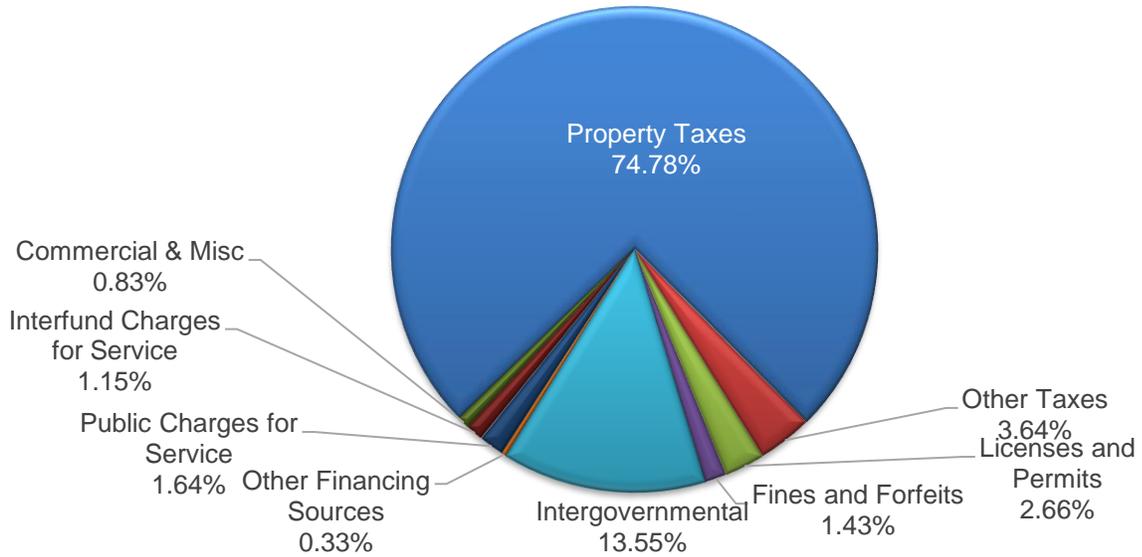
City of Fitchburg 2019 Budget All Levy Funds Expenditures by Type



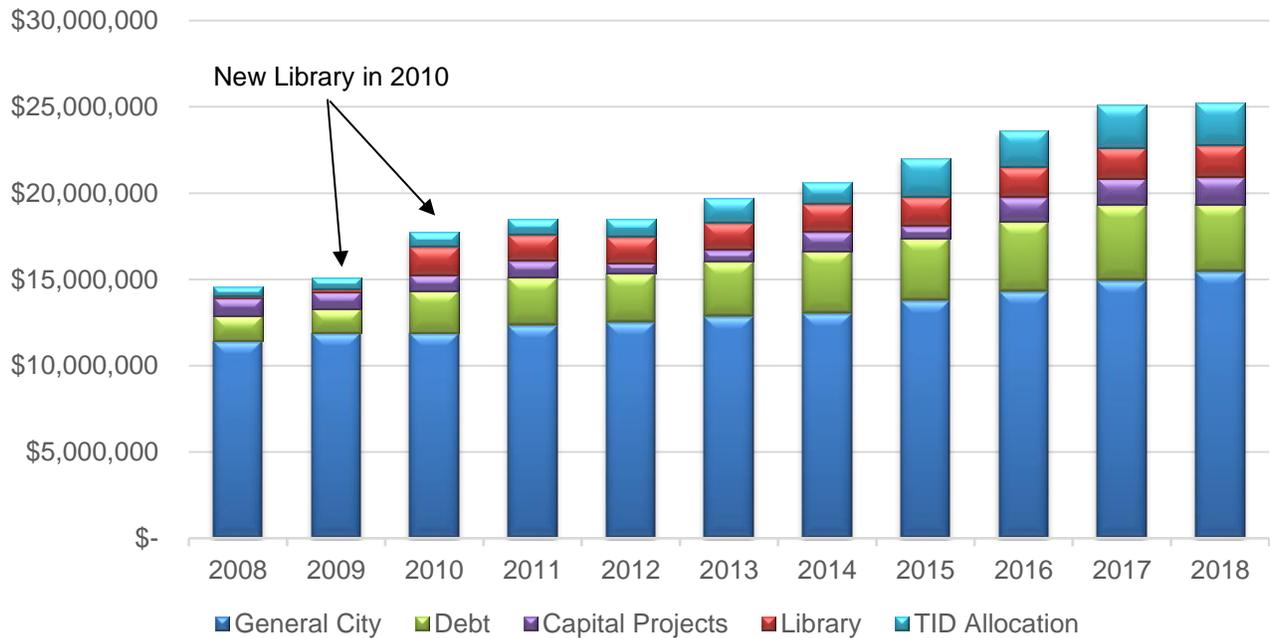
City of Fitchburg 2019 Budget General Fund Expenditures by Class



City of Fitchburg 2019 Budget General Fund Revenues by Type



City of Fitchburg Tax Levy History



	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	
PY Adjusted Levy						
Municipal Levy - PY	18,273,843	19,377,342	19,769,243	21,501,214	22,634,178	
Less: PY levy for unreimb emergency	-	-	-	-	-	
Less: PY levy for new GO after 7/1/05	(1,712,701)	(2,315,227)	(2,374,076)	(3,586,279)	(4,148,294)	
Adjusted PY Levy	16,561,142	17,062,115	17,395,167	17,914,935	18,485,884	
Initial Allowed Levy						
Terminated TID % adjustment (3 decimals)	-	-	-	0.091%	0.000%	
Terminated TID levy increase	-	-	-	16,303	-	
Less: 2019 Personal Property Aid	-	-	-	-	(108,256)	
Net new construction (3 decimals)	3.025%	1.952%	2.988%	3.096%	2.835%	
Net new construction levy increase	500,975	333,052	519,768	554,646	524,075	
Levy prior to adjustments	17,062,117	17,395,167	17,914,935	18,485,884	18,901,703	ties to DOR SL-202M

Adjustments - Other than c/o & post 2005 DS

Decrease in prior to 7/1/05 debt (n/a)	-	-	-	-	-	
Increase in prior to 7/1/05 debt (n/a)	-	-	-	-	-	
Increase City's share refunded or rescinded taxes	-	-	-	-	-	
Increase from referendum	-	-	-	-	-	
CY levy to pay unreimb emergency exp	-	-	-	-	-	
Intergovernmental cooperation agreement	-	-	-	-	-	
Charges assessed by joint fire department	-	-	-	-	-	
Transfer of service to/from other gov't	-	-	-	-	-	
Land annexation	-	-	-	-	-	
Lease payment for lease rev bond prior to 7/1/05	-	-	-	-	-	
Levy for debt shortfall in rev bond/SA B bond	-	-	-	-	-	
Loss of water rev to mfg discontinued ops	-	-	-	-	-	
New fee or fee increase for prior levy services	-	-	-	-	-	
Total Adjustments	-	-	-	-	-	

Unused Levy Carryover Calculation

PY allowable	18,273,845	19,377,344	19,769,243	21,501,214	22,634,178	
PY actual	18,273,843	19,377,342	19,769,243	21,501,214	22,634,178	
PY unused	2	2	-	-	-	
Allowed % of carryover	1.5%	1.5%	1.5%	1.5%	1.5%	
Max carryover allowed	274,108	290,660	296,539	322,518	339,513	
Allowable Increase (lessor)	2	2	-	-	-	
Taken carryover adjustment	-	-	-	-	-	
Additional Adjustment Allowed	2	2	-	-	-	

Debt Service Adjustment Calculation

Total debt service (I&P)	5,075,652	5,709,018	6,285,107	6,674,072	13,512,316	includes calls
Less: paid by other funds (TID, util) - recommended	(1,189,245)	(1,827,551)	(1,934,248)	(1,833,645)	(9,287,524)	includes calls
Less: SA payments applied to levy	(209,472)	(191,700)	(179,416)	(165,640)	(141,172)	
Less: Premium applied to interest payments	-	(73,621)	(120,674)	(257,679)	(202,893)	
Less: BAB rebate	(70,703)	(67,909)	(64,999)	(60,990)	-	BABs called
Less: BY debt interest payment	-	-	-	-	-	
Allowed Adjustment	3,606,232	3,548,237	3,985,770	4,356,118	3,880,727	
Taken Adjustment	2,315,227	2,374,076	3,586,279	4,148,294	3,879,636	
Additional Adjustment Allowed	1,291,005	1,174,161	399,491	207,824	1,091	

Final Calculation - Allowed

Allowable Levy Prior to Adjustments	17,062,117	17,395,167	17,914,935	18,485,884	18,901,703	
Adjustments	3,606,234	3,548,239	3,985,770	4,356,118	3,880,727	Allowed ↑
Total Allowable Levy	20,668,351	20,943,406	21,900,705	22,842,002	22,782,430	0.7% 148,252

Final Calculation - Actual

Allowable Levy Prior to Adjustments	17,062,117	17,395,167	17,914,935	18,485,884	18,901,703	
Adjustments	2,315,227	2,374,076	3,586,279	4,148,294	3,879,636	
Total Allowable Levy	19,377,344	19,769,243	21,501,214	22,634,178	22,781,339	
Actual Levy	19,377,344	19,769,243	21,501,214	22,634,178	22,781,339	0.7% 147,161

Current Status of Levy (9/12/18)

	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget		
General Fund	13,009,593	13,774,089	14,279,560	14,951,960	15,471,168	519,208	3.5%
Library Fund	1,604,134	1,663,679	1,731,219	1,784,887	1,835,488	50,601	2.8%
Debt Service	3,618,232	3,607,587	4,059,220	4,358,568	3,876,320	(482,248)	-11.1%
Capital	1,145,386	723,888	1,431,215	1,538,763	1,598,363	59,600	3.9%
Total	19,377,345	19,769,243	21,501,214	22,634,178	22,781,339	147,161	0.7%
Levy Limits	20,668,351	20,943,406	21,900,705	22,842,002	22,782,430		
Available/(overspent)	1,291,006	1,174,163	399,491	207,824	1,091		

473,474 F100/F400 allowed increase from net new construction

City of Fitchburg
Expenditure Restraint Calculation
400-436 _ _ _

Council Adopted	Mayor's Proposed
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new DOR interpretation →

Net new/EV year	2012	2013	2014	2015	2015	2016
CPI year ending 9/30	2013	2014	2015	2016	2016	2017
Calculated Based on Budget Year	2014	2015	2016	2017	2017	2018
Aid Received in Year	2015	2016	2017	2018	2018	2019

Base Amount

Prior Year Amended General Fund Budget	16,760,166	17,116,610	17,697,346	19,684,246	19,503,073	20,247,117
Library Tax Levy			1,604,133	1,663,679	1,731,219	1,784,887
Capital Tax Levy			1,145,386	723,888	1,431,215	1,538,763
P&I Payments			3,618,232	3,607,587	4,059,220	4,358,568
PY Line 1			24,065,097	25,679,400	26,724,727	27,929,335
Less: Debt Tax Levy			(3,618,232)	(3,607,587)	(4,059,220)	(4,358,568)
Adjusted GF Expenditures (debt excluded)			20,446,865	22,071,813	22,665,507	23,570,767

Growth Factor Allowed

Net new construction	60,774,500	75,728,200	51,214,800	81,012,600	87,645,200	83,740,200
Total EV	2,447,132,400	2,503,773,000	2,623,964,200	2,711,401,700	2,830,645,500	2,954,018,100
Percent increase (not equal to net new)	2.483%	3.025%	1.952%	2.988%	3.096%	2.835%
Adjustment factor	60%	60%	60%	60%	60%	60%
Adjusted percent increase	1.490%	1.815%	1.171%	1.793%	1.858%	1.701%
Minimum inflation factor (2011 & 2012)	n/a	n/a	n/a	n/a	n/a	n/a
Maximum allowable increase	2%	2%	2%	2%	2%	2%
Growth factor for ERP allowed	1.490%	1.815%	1.171%	1.793%	1.858%	1.701%
CPI (increase from 10/1 through 9/30)	1.6%	1.6%	0.3%	0.9%	2.1%	2.3% est.
Total limit (nearest .10%)	3.1%	3.4%	1.5%	2.70%	4.00%	4.00%
Rounded down by nearest .01%				2.69%	3.994%	3.994%
Verification rounds correctly					3.990%	3.990%

Allowed General Fund Amount	17,279,731	17,698,575	20,753,568	22,665,545	23,570,767	24,512,183
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Actual Amount

Actual General Fund Budget	17,116,610	17,697,346	19,684,246	19,503,073	20,247,117	20,690,061	2.2%
Library Tax Levy			1,663,679	1,731,219	1,784,887	1,835,488	2.8%
Capital Tax Levy			723,888	1,431,215	1,538,763	1,598,363	3.9%
P&I Payments Paid By Levy			3,607,587	4,059,220	4,358,568	3,876,320	-11.1%
PY Line 1			25,679,400	26,724,727	27,929,335	28,000,232	0.3%
Less: Debt Tax Levy			(3,607,587)	(4,059,220)	(4,358,568)	(3,876,320)	-11.1%
Adjusted GF Expenditures (debt excluded)			22,071,813	22,665,507	23,570,767	24,123,912	2.3%

Increase Allowed / (Overage)	163,121	1,229	(1,318,245)	38	0	388,271	(a)
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Total Increase Allowed Under Calculation	519,565	581,965	3,056,222	593,732	905,260	941,416
			24.72%	2.69%	3.99%	2.35%

(a) adjustment to be made to fully utilize capacity as part of omnibus once amendments decided and final CPI released.

FUND BALANCE PROJECTIONS

FUND	ACCOUNT	Audited Fund Balance 12/31/17	Estimated 2018 Revenues	Estimated 2018 Expenditures	Estimated Fund Balance 12/31/18	Increase/ (Decrease)
100	General Fund	\$ 7,234,304	\$ 20,407,409	\$ 19,798,212	\$ 7,843,501	\$ 609,197
			2019 Budgeted General Fund Expenditures (excluding transfers)			\$ 20,690,061
					Estimated Fund Balance Percentage 37.91%	
<u>SPECIAL REVENUE FUNDS</u>						
200	Grants/Donations	\$ 83,824	\$ 45,394	\$ 93,161	\$ 36,057	\$ (47,767)
202	Park Dedication-prior	\$ 2,019,331	\$ 80,400	\$ 273,195	\$ 1,826,536	\$ (192,795)
203	Park Dedication-new	\$ -	\$ 26,720	\$ -	\$ 26,720	\$ 26,720
207	FACTv (Cable)	\$ 508,168	\$ 308,031	\$ 399,762	\$ 416,437	\$ (91,731)
213	Refuse & Recycling	\$ 396,547	\$ 1,022,916	\$ 998,578	\$ 420,885	\$ 24,338
225	CEDA	\$ 864,586	\$ 433,988	\$ 470,850	\$ 827,724	\$ (36,862)
226	Affordable Housing	\$ 108,393	\$ -	\$ 65,256	\$ 43,137	\$ (65,256)
227	Cemetery	\$ 25,076	\$ 10,000	\$ -	\$ 35,076	\$ 10,000
250	Library	\$ 438,131	\$ 1,877,438	\$ 1,877,812	\$ 437,757	\$ (374)
<u>DEBT SERVICE</u>						
300	Debt Service	\$ 813,639	\$ 10,998,929	\$ 11,414,799	\$ 397,769	\$ (415,870)
<u>CAPITAL PROJECTS</u>						
400	Capital Projects	\$ 11,330,864	\$ 15,429,068	\$ 13,435,476	\$ 13,324,456	\$ 1,993,592
<u>TAX INCREMENT DISTRICTS</u>						
404	TID 4	\$ 8,661,022	\$ 5,035,232	\$ 5,546,545	\$ 8,149,709	\$ (511,313)
406	TID 6	\$ 5,219,029	\$ 2,489,029	\$ 3,112,278	\$ 4,595,780	\$ (623,249)
409	TID 9	\$ 88,454	\$ 654,393	\$ 1,481,844	\$ (738,997)	\$ (827,451)
410	TID 10	\$ (45,755)	\$ -	\$ 1,780,650	\$ (1,826,405)	\$ (1,780,650)
411	TID 11	\$ (4,047)	\$ -	\$ 33,070	\$ (37,117)	\$ (33,070)
412	TID 12	\$ -	\$ -	\$ 26,700	\$ (26,700)	\$ (26,700)
413	TID 13	\$ -	\$ -	\$ 37,500	\$ (37,500)	\$ (37,500)
<u>OTHER</u>						
700	Technology ISF	\$ 58,462	\$ 928,371	\$ 922,352	\$ 64,481	\$ 6,019
710	Insurance ISF	\$ 89,017	\$ 421,244	\$ 414,622	\$ 95,639	\$ 6,622
	TOTAL	\$ 37,889,045	\$ 60,168,562	\$ 62,182,662	\$ 35,874,945	\$ 18,675,961
FUND	ACCOUNT	Audited Net Assets 12/31/17	Estimated 2018 Revenues	Estimated 2018 Expenses	Estimated Net Assets 12/31/18	Increase/ (Decrease)
<u>UTILITIES</u>						
602	Water Utility	\$ 30,684,882	\$ 3,498,150	\$ 2,723,732	\$ 31,459,300	\$ 774,418
	Capital Improvements			\$ 2,995,250		
603	Sewer Utility	\$ 16,186,382	\$ 2,537,685	\$ 2,719,840	\$ 16,004,227	\$ (182,155)
	Capital Improvements			\$ 906,000		
604	Stormwater Utility (SUD)	\$ 21,764,334	\$ 1,145,600	\$ 494,876	\$ 22,415,058	\$ 650,724
	Capital Improvements			\$ 740,000		
		\$ 68,635,598	\$ 7,181,435	\$ 5,938,448	\$ 69,878,585	\$ 1,242,987

2018 FUND BALANCE PROJECTIONS

The Financial Plan adopted by the City has a goal of reserving between 15-25% of the General Fund Budgeted Expenditures PLUS the amount of state shared revenue received during the previous year as the targeted fund balance. These funds are used as "working capital" and as a funding source for emergencies.

General Fund Balance at December 31, 2017 per Audit		\$ 7,234,304
Non spendable	\$ 332,288	
Restricted	\$ 66,187	
Assigned	\$ 1,199,225	
Unassigned	\$ 5,636,604	
	<u>\$ 7,234,304</u>	
Budgeted Use of Fund Balance for 2018	\$ 423,712	(amended)

Estimated Surplus (Use) at December 31, 2018		\$ 609,197
Estimated General Fund Balance at December 31, 2018		\$ 7,843,501
Non spendable	\$ 332,288	
Restricted	\$ 66,187	
Assigned	\$ 775,513	
Unassigned	\$ 6,669,513	
	<u>\$ 7,843,501</u>	
Use of Fund Balance approved in 2019 budget (detail follows)		\$ -
Estimated Adjusted General Fund Balance at December 31, 2018		\$ 7,843,501

Estimated Unassigned Portion of Fund Balance

Estimated Unassigned General Fund Balance at 12/31/2018		\$ 6,669,513
2018 State Shared Revenues		\$ (488,000)
TOTAL FUND BALANCE & STATE SHARED REVENUES		<u>\$ 6,181,513</u>
2019 Adopted Optg Budget (excl transfers)	\$ 20,690,061	
Estimated 12/31/2018 Undesignated/Unreserved Fund Balance as a % of 2019 Budgeted Expenditures plus prior year state shared revenues		29.88%

2019 PROPOSED USE OF FUND BALANCE/EXPENDITURE RESTRAINT FUNDS

Criteria for Use of Fund Balance or Expenditure Restraint:

- 1 Not an annually recurring expenditure
- 2 Vehicle purchase or repair projects
- 3 Equipment or repair projects related to facilities
- 4 Other office, operating or personal equipment - non recurring
- 5 Use of consultants - non-recurring
- 6 To be applied from the amount in excess of 25% to cover mid-year unbudgeted reductions in revenue collections or expenditure increases

FUND BALANCE USE - General Fund

Transfer to Capital Projects Fund as ERP strategy	TBD
Total	\$ -

EXPENDITURE RESTRAINT - Capital Projects Fund

Project Number	Description	Approved Expense
1040	Town of Madison	\$ 101,000
2142	Police Records Software	\$ 27,350
3101	Public Works Equipment Replacement	\$ 427,900
5298	Library Building Systems Replacement	\$ 25,750
6302	City Campus Building Systems Replacement	\$ 77,250
6304	Maintenance Facility Building Systems Replacement	\$ 25,750
	Total	\$ 685,000

City of Fitchburg
2019 New Proposals
Mayor's Proposed Budget

- (a) - Position becomes WRS eligible with this change so additional cost is based on full wages, not just increased wages
- (b) - Assumes that an increase in hours would not trigger a change in insurance elections.
- (c) - Within property tax levy allocation to the Library based on net new construction.
- (d) - The 2018 WPPA and IAFF union contracts are not yet settled; therefore, the amounts included are from 2018.

NP #	Dept	Description	Account Number	Expense			Funding		Mayor's Budget	
				Recurring Expense	One Time Expense	Proposed Personnel	Other Source	Property Taxes	Other Source	Property Taxes
1	Assess	Additional Property Appraiser I								
		Salaries & Wages	100-5153-110			46,342				
		FICA	100-5153-131			3,545				
		WRS	100-5153-132			3,035				
		Health	100-5153-160			17,160				
		Life	100-5153-161			67				
		Disability	100-5153-162			287				
		Dental	100-5153-163			1,332				
		Dues & Subscriptions	100-5153-320	50						
		Uniforms & Protective Gear	100-5153-323	80						
		Training	100-5153-325	750						
		Mileage Reimbursement	100-5153-330	495						
		Computer Equipment & Licenses	100-5153-570	300	1,350					
		Worker's Compensation	100-5153-572			1,974				
		HR - Recruitment	100-5143-250		240					
		Finance - Payroll Costs	100-5152-245	125						
		Total Proposal - Year 1						77,132	-	-
2	PD	Additional Police Detective (d)								
		Salaries & Wages	100-5210-110			74,111				
		FICA	100-5210-131			5,669				
		WRS	100-5210-132			7,945				
		Health	100-5210-160			17,160				
		Life	100-5210-161			107				
		Disability	100-5210-162			400				
		Dental	100-5210-163			1,332				
		Uniforms & Protective Gear	100-5210-323	500	600					
		Training	100-5210-325	640						
		Equipment Expense	100-5210-355		50					
		Computer Equipment & Licenses	100-5210-570	300	1,550					
		Phone	100-5210-570		300					
		Cell Phone	100-5210-570	540	400					
		Worker's Compensation	100-5210-572			2,238				
		HR - Recruitment	100-5143-251		2,090					
		Finance - Payroll Costs	100-5152-245	125						
		Total Proposal - Year 1						116,057	-	116,057

City of Fitchburg
2019 New Proposals
Mayor's Proposed Budget

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NP #	Dept	Description	Account Number	Expense			Funding		Mayor's Budget	
				Recurring Expense	One Time Expense	Proposed Personnel	Other Source	Property Taxes	Other Source	Property Taxes
3	Fire	Restore Division Chief - Prevention/Inspection/Training								
		Salaries & Wages	100-5220-110			73,029				
		FICA	100-5220-131			5,587				
		WRS	100-5220-132			7,829				
		Health	100-5220-160			17,160				
		Life	100-5220-161			105				
		Disability	100-5220-162			400				
		Dental	100-5220-163			1,332				
		Publications, Dues, & Subscrip	100-5220-320	650						
		Uniforms & Protective Gear	100-5220-323	400	4,400					
		Equipment Expense	100-5220-355		300					
		Computer Equipment & Licenses	100-5220-570	300	1,200					
		Cell Phone	100-5220-570	200	400					
		Worker's Compensation	100-5220-572			3,177				
		HR - Recruitment	100-5143-252		1,750					
		Finance - Payroll Costs	100-5152-245	125						
		Total Proposal - Year 1						118,344	-	118,344
4	Bldg Inspect	Convert Assistant Building Inspector (.5 FTE) to full-time Code Enforcement Inspector I (1.0)								
		Salaries & Wages	100-5240-110			46,342				
		FT Overtime	100-5240-115			668				
		PT/LTE/Seasonal Wages	100-5240-120			(23,338)				
		FICA	100-5240-131			1,811				
		WRS (a)	100-5240-132			3,079				
		Health	100-5240-160			17,160				
		Life (a)	100-5240-161			68				
		Disability	100-5240-162			291				
		Dental	100-5240-163			1,332				
		Dues & Subscriptions	100-5240-320	100						
		Uniforms & Protective Gear	100-5240-323	150	300					
		Training	100-5240-325	1,000						
		Vehicle Expense	100-5240-335	1,000						
		Equipment Expense	100-5240-355		200					
		Computer Equipment & Licenses	100-5240-570	300	1,350					
		Cell Phone	100-5210-570	540	400					
		Worker's Compensation	100-5240-572			1,008				
		HR - Recruitment	100-5143-250		340					
		Finance - Payroll Costs	100-5152-245	125						
		Capital Cost - Add'l Car	400-5722-407		20,000					
		Total Proposal - Year 1						74,226	-	(25,123)

City of Fitchburg
2019 New Proposals
Mayor's Proposed Budget

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NP #	Dept	Description	Account Number	Expense			Funding		Mayor's Budget	
				Recurring Expense	One Time Expense	Proposed Personnel	Other Source	Property Taxes	Other Source	Property Taxes
5	EMS	Additional Seven Paramedics to Staff 3rd Front-Line Ambulance								
		Fitchrona EMS Contribution	100-5290-270	2,065	16,495	325,084				June 1
		Total Proposal - Year 1	343,644					343,644	-	208,193
135,451										
6	Sr Center	Add Hours to Case Manager (.8 to 1.0 FTE)								
		Salaries & Wages	100-5460-110			12,721				
		FICA	100-5460-131			973				
		WRS	100-5460-132			2,132				
		Health	100-5460-160			1,968				
		Life	100-5460-161			12				
		Disability	100-5460-162			79				
		Dental	100-5460-163			267				
		Vehicle Use Reimbursement	100-5460-330	165						
		Worker's Compensation	100-5460-572			542				
		Total Proposal - Year 1	18,859					18,859	-	-
7	Sr Center	Reclassify Programming Hours to LTE								
		PT/LTE/Seasonal Wages	100-5460-120			1,250				
		FICA	100-5460-131			96				
		Worker's Compensation	100-5460-572			-				
		HR - Recruitment	100-5143-250		40					
		Finance - Payroll Costs	100-5152-245	250						
		Program Expense	100-5460-290	(1,440)						
		Total Proposal - Year 1	196					196	-	196
8	Parks	Add Hours to Urban Forester/Naturalist (.6 to .8 FTE)								
		Salaries & Wages	100-5520-110			13,803				
		FICA	100-5520-131			1,056				
		WRS	100-5520-132			2,132				
		Health	100-5520-160			3,792				
		Life	100-5520-161			13				
		Disability	100-5520-162			86				
		Dental	100-5520-163			266				
		Worker's Compensation	100-5520-572			588				
		Total Proposal - Year 1	21,736					21,736	-	-
9	Parks	Reduce LTE Horticulturist/Landscape Architect from 1,000 to 480 hours								

City of Fitchburg
2019 New Proposals
Mayor's Proposed Budget

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NP #	Dept	Description	Account Number	Expense			Funding		Mayor's Budget		
				Recurring Expense	One Time Expense	Proposed Personnel	Other Source	Property Taxes	Other Source	Property Taxes	
		PT/LTE/Seasonal Wages	100-5520-110			(6,500)					
		FICA	100-5520-131			(497)					
		Worker's Compensation	100-5520-572			(277)					
		Total Proposal - Year 1						(7,274)		- (13,456)	
GENERAL FUND TOTAL			762,920	9,835	53,755	699,330	-	762,920	-	404,211	
10	PW Util	Convert LTE Maintenance Worker (.6 FTE) to full-time Maintenance Worker (1.0 FTE)									
		Salaries & Wages (new position allocated water and sewer)	60x-5920-110			38,709					
		PT/LTE/Seasonal Wages (old position 100% water)	60x-5920-120			(19,184)					
		FICA	60x-5920-131			1,494					
		WRS (a)	60x-5920-132			2,535					
		Health	60x-5920-160			17,160					
		Life (a)	60x-5920-161			56					
		Disability	60x-5920-162			240					
		Dental	60x-5920-163			1,332					
		Uniforms & Protective Gear	60x-5926-323	350	400						
		Training	60x-5930-325	500							
		Computer Equipment & Licenses	60x-5921-570	-	-						
		Worker's Compensation	60x-5924-572			816					
		HR - Recruitment	60x-5923-290		290						
		Total Proposal - Year 1					44,698	-	44,698	-	
WATER FUND TOTAL			31,922	80%	680	552	30,690	31,922	-	31,922	-
SEWER FUND TOTAL			12,776	20%	170	138	12,468	12,776	-	12,776	-
STORMWATER FUND TOTAL			-	0%	-	-	-	-	-	-	-
GRAND TOTAL			807,618		10,685	54,445	742,488	44,698	762,920	44,698	404,211

**City of Fitchburg
Report on General Fund Major Changes
2018 Adopted Budget vs. 2019 Proposed Budget**

The purpose of this report is to provide additional information on the major changes in the general fund between the proposed 2019 budget and the adopted 2018 budget. The general fund serves as the primary operating fund of the City and accounts for the majority of the services provided including general government, public safety, public works, health & human services, culture & recreation, and conservation & development.

New Staffing Proposals

Included at the beginning of the proposed budget document is a listing of all of the new staffing proposals that were submitted. After review of these requests, and based on the Mayor's consideration of the priorities for the City, several staffing changes were made (both additions and subtractions) to the general fund resulting in a net levy increase of approximately \$404,000 in the general fund.

Wages and Benefits

The majority of the City's general fund is spent on wages and benefits. This is not surprising considering that at the heart of what a local government is, we are a service provider. There are several items, outside of new staffing proposals, that are significantly different in the 2019 proposed budget as compared to the 2018 adopted budget.

Non-represented City employees, as outlined in the adopted pay plan, are eligible for annual steps up until the control point (aka market rate). After the employee has reached the control point, he/she is eligible for an annual pay for performance increase. A cost of living adjustment (COLA) or across the board (ATB) increase is included in the 2019 budget. The represented, public safety employees are in active negotiations for the 2019 contract. The Fire paid-on-call/premise pay schedule was modified in later stages of the schedule to encourage certifications and eligibility for officer positions. The limited-term-employee (LTE) and seasonal schedule was also modified by adding two additional steps and increasing each wage by a quarter. The cost in 2019 of all of these items is approximately \$446,000.

The health insurance premiums paid by the City as a benefit to the employees is based on a percentage of the total premiums. For general employees, the City pays 88% of the average cost of eligible health insurance plans in Dane County, as described in Act 10 adopted by the State legislature. Employer and employee share of health insurance premiums for protective employees is based on the ratified contracts. The police union current follows the same methodology as the general employees and the methodology is not expected to change with the new contract. For employees in the fire union, and their supervisors, 95% of the lowest cost eligible health insurance plan in Dane County is paid by the City. The 2019 monthly premiums have been released by the State and the City saw a decrease in the City's share of the general employee and police union premiums of 5.9% for the most common plan due to a drop in the average. The City's share of the fire employee premiums increased approximately 1.4% for the same plan due to the different methodology of calculating City vs. employee share. For the general fund, these changes totaled approximately \$100,000 decrease in City expense.

Rather than including pay for performance within a separate account number in the budget, the amounts were calculated by employee and included within the budgets for each department, consistent with how it is actually recorded when paid.

Revenue Changes

There are also some significant changes in the general fund revenues included in the proposed 2019 budget. The largest change is a new revenue source from the State for exempt personal property. Certain categories of personal property are exempt beginning this year and the intention of the aid is to make the municipality whole the first year of the implementation.

A BEAT Patrol grant was awarded to the City and was used to hire an additional officer in 2017. The grant funding of \$69,200 in 2018 is based on crime numbers for all Wisconsin municipalities and is expected to end in 2019.

There are several new developments being proposed and the fees charged for zoning permits and fees is expected to increase as a result (\$80,000 increase in budget).

General Fund Balance Applied to Capital Project Fund

In the 2018 budget fund balance applied of \$276,712 was transferred to the Capital Projects Fund to fill the gap in ERP aid not earned with the 2016 budget. The 2017 budget qualified for ERP so this one-time strategy is no longer needed. However, in order to avoid losing the capacity within the ERP program with the 2019 budget a transfer of fund balance within the General Fund to the Capital Projects Fund will be proposed with the Council amendments. The amount of the transfer will be based on the final calculated ERP threshold. Even after the transfer is completed, the City expects to have a fund balance in excess of City's policy of 15-25%.

It is important to note that these are one-time, planned uses of fund balance in the General Fund to keep our fund balance levels within our internal policy limits. It is also important to note that transfers out are specifically included in the calculation for expenditure restraint qualification.

**City of Fitchburg
Mayor's Proposed Personnel Budget**

	<u>2018 Budget</u>			<u>2019 Budget</u>		
	<u>Permanent</u>	<u>On Call/</u>	<u>Overtime</u>	<u>Permanent</u>	<u>On Call/</u>	<u>Overtime</u>
	<u>FT/PT</u>	<u>Seasonal/</u>		<u>FT/PT</u>	<u>Seasonal/</u>	
	<u>FTE</u>	<u>LTE Hours</u>	<u>Hours</u>	<u>FTE</u>	<u>LTE Hours</u>	<u>Hours</u>
Administration	2.00	800	-	2.00	800	-
Municipal Court (a)	1.50	760	-	1.50	760	-
Legal	1.00	-	-	1.00	-	-
Clerk's Office	4.00	1,200	140	4.00	1,200	140
Human Resources	1.65	-	-	1.65	-	-
Finance	5.50	520	25	5.50	520	25
Assessing	4.00	-	24	4.00	-	24
Bldg. Inspection	3.50	-	60	3.00	-	60
Bldg & Grounds	5.00	750	150	5.00	750	150
Senior Center	5.80	250	-	5.80	300	-
Parks	6.60	3,640	506	6.60	2,640	506
Recreation	2.00	3,527	60	2.00	3,527	60
Planning & Zoning	3.00	660	110	3.00	660	110
Economic Development	2.00	-	-	2.00	-	-
Police Department	62.00	3,213	3,670	63.00	3,213	3,670
Fire Department	24.00	49,350	2,580	25.00	49,350	2,580
Public Works	15.00	900	720	15.00	900	795
TOTAL - General	148.55	65,570	8,045	150.05	64,620	8,120
Library	14.75	6,070	-	15.00	5,675	-
FACTv	3.00	1,560	-	3.00	1,560	-
Water/Sewer Utilities	6.00	2,619	300	7.00	1,420	300
Stormwater Utility	2.00	840	60	2.00	840	60
Technology	5.00	900	120	5.00	900	120
TOTAL - Other	30.75	11,989	480	32.00	10,395	480
Grand total	179.30	77,559	8,525	182.05	75,015	8,600

Notes

- (a) FTE amounts do not include Mayor/Council/Judge (elected officials).
 (b) Employees are shown based on the department worked within, not where the hours are allocated.

Changes from 2018 to 2019

- 1) Removed vacant part-time (1,040 hours) Assistant Building Inspector Position (partial NP #4).
- 2) Reclassified specific Senior Center instructors to LTE based on IRS requirements (50 hours) (NP #7).
- 3) Removed vacant part-time (1,000 hours) Landscape Architect/Horticulturist Position (partial NP #9).
- 4) Added additional Police Detective (NP #2).
- 5) Added Fire Division Chief - Prevention/Inspection/Training (NP #3).
- 6) Correct missing OT hours from 2017 new PW/Parks new position
- 7) Combined higher paid .5 FTE position with a .25 FTE position to create two permanent .5 FTE positions for same net cost.
- 8) Consolidated Outreach Coordinator and Assistant LTE hours for a smaller pool of higher paid LTE hours for same cost.
- 9) Added hours to Utility Maintenance Worker (.6 FTE to full-time) (NP #10).
- 10) Though not reflected in schedule above because not a City department, added 7 full-time paramedics to staff 3rd front-line ambulance crew effective 6/1/19 (NP #5).

**City of Fitchburg, WI
2019 Proposed General Fund Budget**

	2017 Prior Year Actual	2018 Current Year Budget	6/30/2018 Current Year Actual	2018 Current Year Estimate	2019 Proposed Budget	Increase/ (Decrease) 18 - '19 Bud	% Change 18 - '19 Bud
GENERAL GOVERNMENT							
MAYOR & COMMON COUNCIL	\$ 77,197	\$ 78,095	\$ 39,928	\$ 77,795	\$ 77,031	\$ (1,064)	-1.36%
ADMINISTRATOR	\$ 243,539	\$ 267,696	\$ 110,534	\$ 271,512	\$ 281,788	\$ 14,092	5.26%
MUNICIPAL COURT	\$ 159,369	\$ 174,591	\$ 71,366	\$ 176,806	\$ 181,741	\$ 7,150	4.10%
LEGAL SERVICES	\$ 188,847	\$ 183,106	\$ 71,912	\$ 185,764	\$ 183,265	\$ 159	0.09%
CLERK	\$ 393,878	\$ 423,209	\$ 194,014	\$ 419,128	\$ 443,801	\$ 20,592	4.87%
HR	\$ 190,629	\$ 213,776	\$ 90,172	\$ 202,949	\$ 214,934	\$ 1,158	0.54%
SUSTAINABILITY/HNI	\$ 9,457	\$ 91,392	\$ 12,830	\$ 84,349	\$ 87,326	\$ (4,066)	-4.45%
FINANCE & TREASURY	\$ 336,430	\$ 416,247	\$ 170,323	\$ 403,909	\$ 422,361	\$ 6,114	1.47%
ASSESSING	\$ 440,580	\$ 482,320	\$ 201,908	\$ 478,260	\$ 496,408	\$ 14,088	2.92%
INSURANCE	\$ 415,055	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%
BLDGS & GRNDS - SAFETY BLDG	\$ 33,203	\$ 49,850	\$ 17,271	\$ 47,150	\$ 50,950	\$ 1,100	2.21%
BLDGS & GRNDS - FIRE STN #2	\$ 34,689	\$ -	\$ 10,434	\$ 13,905	\$ -	\$ -	100.00%
BLDGS & GRNDS - MAINT FACILITY	\$ 38,772	\$ 55,625	\$ 24,294	\$ 45,525	\$ 48,575	\$ (7,050)	-12.67%
BLDGS & GRNDS - NEW CITY HALL	\$ 351,823	\$ 393,962	\$ 168,845	\$ 359,371	\$ 405,756	\$ 11,794	2.99%
BLDGS & GRNDS - PD EVIDENCE	\$ 9,398	\$ 11,000	\$ 5,982	\$ 11,000	\$ 11,000	\$ -	0.00%
BLDGS & GRNDS - FIRE STN #2 MRKTPLC	\$ -	\$ 86,400	\$ 14,918	\$ 31,000	\$ 44,000	\$ (42,400)	-49.07%
BLDGS & GRNDS - FIRE STN #1 UPTOWN	\$ -	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,000	100.00%
INTERDEPARTMENTAL OTHER	\$ 228,333	\$ 259,111	\$ 82,579	\$ 182,588	\$ 158,635	\$ (100,476)	-38.78%
TOTAL GENERAL GOVERNMENT	\$ 3,151,199	\$ 3,186,380	\$ 1,287,310	\$ 2,991,011	\$ 3,140,571	\$ (45,809)	-1.44%
PUBLIC SAFETY							
LAW ENFORCEMENT	\$ 7,198,307	\$ 7,616,476	\$ 3,159,557	\$ 7,394,687	\$ 7,921,565	\$ 305,089	4.01%
FIRE DEPARTMENT	\$ 2,700,606	\$ 2,936,599	\$ 1,202,169	\$ 2,887,601	\$ 3,187,024	\$ 250,425	8.53%
BUILDING INSPECTION	\$ 319,877	\$ 372,184	\$ 148,357	\$ 376,123	\$ 360,701	\$ (11,483)	-3.09%
OTHER PUBLIC SAFETY	\$ 632,761	\$ 669,148	\$ 374,635	\$ 704,873	\$ 765,943	\$ 96,795	14.47%
TOTAL PUBLIC SAFETY	\$ 10,851,551	\$ 11,594,407	\$ 4,884,718	\$ 11,363,284	\$ 12,235,233	\$ 640,826	5.53%
PUBLIC WORKS							
PUBLIC WORKS	\$ 1,346,690	\$ 1,892,935	\$ 682,300	\$ 1,822,684	\$ 1,985,468	\$ 92,533	4.89%
MASS TRANSIT	\$ 466,775	\$ 552,000	\$ 3,799	\$ 501,000	\$ 522,490	\$ (29,510)	-5.35%
TOTAL PUBLIC WORKS	\$ 1,813,465	\$ 2,444,935	\$ 686,099	\$ 2,323,684	\$ 2,507,958	\$ 63,023	2.58%
HUMAN SERVICES							
SENIOR CITIZENS PROGRAMS	\$ 549,709	\$ 608,138	\$ 270,682	\$ 627,942	\$ 647,379	\$ 39,241	6.45%
CULTURE, RECREATION & EDUCATION							
COMMUNITY CENTER	\$ 70,904	\$ 99,649	\$ 34,452	\$ 90,337	\$ 108,523	\$ 8,874	8.91%
PARKS	\$ 928,537	\$ 1,045,436	\$ 449,730	\$ 1,172,588	\$ 1,042,122	\$ (3,314)	-0.32%
RECREATION & LEISURE	\$ 367,533	\$ 344,527	\$ 154,643	\$ 343,755	\$ 350,263	\$ 5,736	1.66%
TOTAL CULTURE, RECREATION & EDUCATION	\$ 1,366,974	\$ 1,489,612	\$ 638,825	\$ 1,606,680	\$ 1,500,908	\$ 11,296	0.76%
COMMUNITY DEVELOPMENT							
ZONING & PLANNING	\$ 347,285	\$ 393,784	\$ 155,772	\$ 355,101	\$ 395,023	\$ 1,239	0.31%
ECONOMIC DEVELOPMENT	\$ 238,003	\$ 253,149	\$ 107,778	\$ 253,798	\$ 262,989	\$ 9,840	3.89%
TOTAL COMMUNITY DEVELOPMENT	\$ 585,288	\$ 646,933	\$ 263,550	\$ 608,899	\$ 658,012	\$ 11,079	1.71%
GENERAL FUND OPERATING	\$ 18,318,186	\$ 19,970,405	\$ 8,031,184	\$ 19,521,500	\$ 20,690,061	\$ 719,656	3.60%
TRANSFERS TO OTHER FUNDS							
OTHER TRANS TO FUND 400	\$ 1,748,095	\$ 276,712	\$ -	\$ 276,712	\$ -	\$ (276,712)	-100.00%
TOTAL TRANSFERS TO OTHER FUNDS	\$ 1,748,095	\$ 276,712	\$ -	\$ 276,712	\$ -	\$ (276,712)	-100.00%
TOTAL GENERAL FUND	\$ 20,066,281	\$ 20,247,117	\$ 8,031,184	\$ 19,798,212	\$ 20,690,061	\$ 442,944	2.19%

2019 PROPOSED

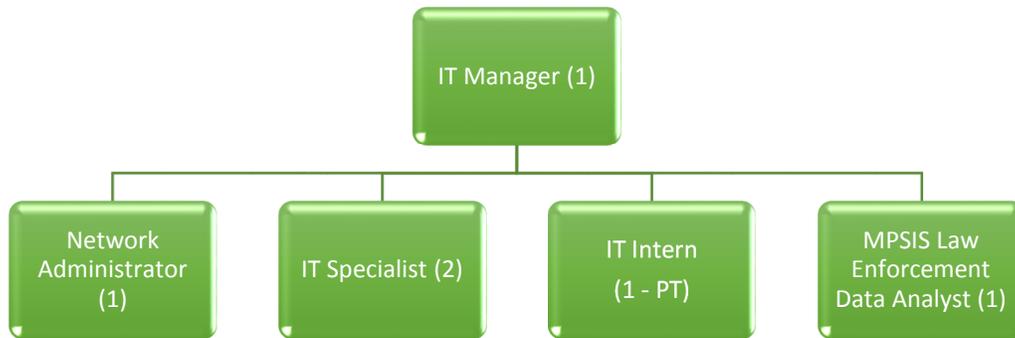
**INFORMATION
TECHNOLOGY**

IT (Fund 700)

MPSISC

Department Mission:

The mission of the City of Fitchburg Information Technology Department is to provide high-quality, secure, and cost-effective information systems and services to all City departments through excellent customer service, continuous improvement, innovative problem-solving, and adherence to industry standards and best practices.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
IT Manager	1.0	1.0	1.0	1.0	1.0
Network Administrator	-	1.0	1.0	1.0	1.0
IT Specialist	2.0	2.0	2.0	2.0	2.0
IT Intern	.4	.4	.4	.4	.4
IT Coordinator MPSIS	1.0	-	-	-	-
MPSIS Law Enforcement Data Analyst	-	1.0	1.0	1.0	1.0

- (a) Department re-organization approved by Personnel Committee March 2015.
- (b) New MPSIS data analysis position approved by new proposal in 2016 budget.

Major Responsibilities & Services Provided:

- Technical support for City staff for city-supplied technology systems and services
- Installation, configuration, and support of City network servers, systems, and infrastructure
- Strategic planning and direction for City information systems and services
- Management of the shared MPSIS police information system

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Number of I.T. helpdesk tickets submitted	1,746	2,257	2,511	2,750 ^(c)	3,000
Number of staff supported – City	237	241	245	245	250
Number of staff supported – MPSIS	250	255	260	265	270
Number of PC's supported	165	180	185	190	195
Number of Servers	67	72	75	75	80

(c) 1/1/2018 – 6/30/2018: 1,249 helpdesk tickets

Significant Accomplishments in 2018:

- Implemented OnBase Pre-Approval and Accounts Payable Processes
- Developed MPSIS RFP For Replacement RMS
- Migrated Verona PD, Fitchburg PD, and Middleton PD to TriTech CAD and Mobile
- Upgraded Police Telestaff scheduling system
- Implemented Police Body Worn Camera System
- Replaced Police Squad Car Laptops
- Converted Police TraCS system to SQL
- Upgraded to VMware 6.5
- Implemented Veeam network backup system
- Replaced meeting laptops

New Initiatives for 2019:

- East Fire Station Implementation
- Lacy Road Fire Station Upgrade (new switches, fiber, phones)
- Build-out of disaster recovery site
- Replacement of surface and laptop devices
- Network storage replacement
- Network firewall replacement
- RFP development and vendor selection for Police records management system (RMS) replacement

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$473,031	\$517,979	\$212,219	\$517,307	\$537,861	\$19,882
Contractual Services	181,575	215,825	77,970	215,000	228,865	13,040
Operating Expenses	183,947	189,525	125,756	185,470	191,820	2,295
Allocated Benefits	3,083	4,575	2,288	4,575	4,325	(250)
Transfers to Other Funds	-	-	-	-	-	-
Total	\$841,636	\$927,904	\$418,233	\$922,352	\$962,871	\$34,967

Significant Budget Changes from 2018 to 2019:

- No significant budget changes. Majority of the budget increase is due to department additions in 2018 such as additional cell phone services, annual software licensing and maintenance contract increases, and salary/benefit increases.

City of Fitchburg
Technology Fund #700
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
700-4760-000	ISF Charges to Other Depts	\$ -	\$ -	\$ -	\$ 643,115	\$ 666,200	\$ 718,640	\$ 361,010	\$ 720,330	\$ 750,005	\$ 5,190	\$ 755,195	\$ 36,555	5.1%
700-4761-000	ISF Charges to MPSIS	\$ -	\$ -	\$ -	\$ 152,034	\$ 198,868	\$ 201,364	\$ 53,395	\$ 203,142	\$ 207,742	\$ 1,699	\$ 209,441	\$ 8,077	4.0%
700-4800-000	OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
700-4810-000	INTEREST ON TEMP INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ 209	\$ 50	\$ -	\$ 200	\$ 200	\$ -	\$ 200	\$ 150	300.0%
700-4860-000	PCARD REBATE	\$ -	\$ -	\$ -	\$ 381	\$ 4,164	\$ 3,500	\$ 4,699	\$ 4,699	\$ 4,500	\$ -	\$ 4,500	\$ 1,000	28.6%
700-4890-400	ALLOCATED INSURANCE DIVIDEND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
700-4930-000	FUND BALANCE APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,350)	-100.0%
	Total Revenues	\$ -	\$ -	\$ -	\$ 795,530	\$ 869,441	\$ 927,904	\$ 419,104	\$ 928,371	\$ 962,447	\$ 6,889	\$ 969,336	\$ 41,432	4.5%
700-5145-110	SALARIES & WAGES-IT	\$ -	\$ -	\$ -	\$ 318,248	\$ 323,290	\$ 345,345	\$ 83,946	\$ 207,491	\$ 216,847	\$ 4,360	\$ 221,207	\$ (124,138)	-35.9%
700-5145-115	OVERTIME WAGES	\$ -	\$ -	\$ -	\$ 3,072	\$ 238	\$ 5,491	\$ 74	\$ 4,233	\$ 4,298	\$ 87	\$ 4,385	\$ (1,106)	-20.1%
700-5145-120	PT/LTE/SEASONAL WAGES	\$ -	\$ -	\$ -	\$ 8,666	\$ 10,397	\$ 11,513	\$ 3,777	\$ 11,513	\$ 11,738	\$ 225	\$ 11,963	\$ 450	3.9%
700-5145-131	FICA	\$ -	\$ -	\$ -	\$ 24,185	\$ 24,155	\$ 27,802	\$ 6,486	\$ 17,143	\$ 17,887	\$ 357	\$ 18,244	\$ (9,558)	-34.4%
700-5145-132	WRS	\$ -	\$ -	\$ -	\$ 20,424	\$ 22,053	\$ 23,578	\$ 5,681	\$ 14,243	\$ 14,546	\$ 291	\$ 14,837	\$ (8,741)	-37.1%
700-5145-135	LONGEVITY	\$ -	\$ -	\$ -	\$ 1,170	\$ 990	\$ 1,080	\$ 855	\$ 855	\$ 927	\$ -	\$ 927	\$ (153)	-14.2%
700-5145-160	HEALTH INS	\$ -	\$ -	\$ -	\$ 69,002	\$ 85,247	\$ 91,181	\$ 25,084	\$ 54,708	\$ 51,464	\$ -	\$ 51,464	\$ (39,717)	-43.6%
700-5145-161	LIFE INS	\$ -	\$ -	\$ -	\$ 286	\$ 346	\$ 301	\$ 95	\$ 175	\$ 228	\$ 5	\$ 233	\$ (68)	-22.6%
700-5145-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,907	\$ -	\$ -	\$ 1,159	\$ 7	\$ 1,166	\$ (741)	-38.9%
700-5145-163	DENTAL INS	\$ -	\$ -	\$ -	\$ 5,422	\$ 6,314	\$ 6,657	\$ 1,744	\$ 3,804	\$ 3,994	\$ -	\$ 3,994	\$ (2,663)	-40.0%
700-5145-181	PAY FOR PERFORMANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,124)	-100.0%
700-5146-110	SALARIES & WAGES-IT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,677	\$ 141,743	\$ 145,506	\$ 2,931	\$ 148,437	\$ 148,437	100.0%
700-5146-115	OVERTIME WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8	\$ 1,455	\$ 1,483	\$ 30	\$ 1,513	\$ 1,513	100.0%
700-5146-131	FICA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,254	\$ 10,972	\$ 11,263	\$ 227	\$ 11,490	\$ 11,490	100.0%
700-5146-132	WRS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,009	\$ 9,609	\$ 9,644	\$ 194	\$ 9,838	\$ 9,838	100.0%
700-5146-135	LONGEVITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 225	\$ 243	\$ -	\$ 243	\$ 243	100.0%
700-5146-160	HEALTH INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,187	\$ 36,472	\$ 34,309	\$ -	\$ 34,309	\$ 34,309	100.0%
700-5146-161	LIFE INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59	\$ 130	\$ 149	\$ 3	\$ 152	\$ 152	100.0%
700-5146-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 794	\$ 2	\$ 796	\$ 796	100.0%
700-5146-163	DENTAL INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,056	\$ 2,536	\$ 2,663	\$ -	\$ 2,663	\$ 2,663	100.0%
	Personnel Costs	\$ -	\$ -	\$ -	\$ 450,473	\$ 473,031	\$ 517,979	\$ 212,219	\$ 517,307	\$ 529,142	\$ 8,719	\$ 537,861	\$ 19,882	3.8%
700-5145-210	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 7,816	\$ 9,680	\$ 19,200	\$ 6,752	\$ 19,000	\$ 24,200	\$ -	\$ 24,200	\$ 5,000	26.0%
700-5145-245	COMPUTER REPL & MAINT	\$ -	\$ -	\$ -	\$ 168,653	\$ 171,643	\$ 196,525	\$ 71,029	\$ 196,000	\$ 204,665	\$ -	\$ 204,665	\$ 8,140	4.1%
700-5145-250	PUBLIC NOTICES & ADVERTISEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
700-5145-290	OTHER CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ 124	\$ 252	\$ 100	\$ 189	\$ -	\$ -	\$ -	\$ -	\$ (100)	-100.0%
	Contractual Services Costs	\$ -	\$ -	\$ -	\$ 176,593	\$ 181,575	\$ 215,825	\$ 77,970	\$ 215,000	\$ 228,865	\$ -	\$ 228,865	\$ 13,040	6.0%
700-5145-310	OFFICE SUPPLIES & POSTAGE	\$ -	\$ -	\$ -	\$ 121	\$ -	\$ 500	\$ 105	\$ 250	\$ 500	\$ -	\$ 500	\$ -	0.0%
700-5145-320	PUB. SUBSCRIPTIONS/DUES	\$ -	\$ -	\$ -	\$ 138	\$ 104	\$ 100	\$ 50	\$ 50	\$ 100	\$ -	\$ 100	\$ -	0.0%
700-5145-325	TRAINING & TRAVEL	\$ -	\$ -	\$ -	\$ 9,997	\$ 9,859	\$ 14,000	\$ 4,683	\$ 12,500	\$ 14,000	\$ -	\$ 14,000	\$ -	0.0%
700-5145-330	VEHICLE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 202	\$ 436	\$ 500	\$ 350	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%
700-5145-340	OPER MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
700-5145-355	EQUIPMENT EXPENSE	\$ -	\$ -	\$ -	\$ 56,790	\$ 99,492	\$ 100,775	\$ 74,664	\$ 100,000	\$ 87,365	\$ 3,350	\$ 90,715	\$ (10,060)	-10.0%
700-5145-363	COMMUNICATIONS EXPENSE	\$ -	\$ -	\$ -	\$ 46,382	\$ 43,907	\$ 38,980	\$ 19,388	\$ 37,500	\$ 42,845	\$ 1,540	\$ 44,385	\$ 5,405	13.9%
700-5145-365	TELEPHONE EXPENSE	\$ -	\$ -	\$ -	\$ 24,178	\$ 30,148	\$ 34,670	\$ 26,516	\$ 34,670	\$ 41,320	\$ 300	\$ 41,620	\$ 6,950	20.0%
	Operating Costs	\$ -	\$ -	\$ -	\$ 137,809	\$ 183,947	\$ 189,525	\$ 125,756	\$ 185,470	\$ 186,630	\$ 5,190	\$ 191,820	\$ 2,295	1.2%
700-5145-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ 3,083	\$ 4,575	\$ 2,288	\$ 4,575	\$ 4,325	\$ -	\$ 4,325	\$ (250)	-5.5%
700-5145-590	ALLOC INSURANCE - BLDG, LI, WC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
700-5145-595	WORKER'S COMPENSATION INSUR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Allocated Costs	\$ -	\$ -	\$ -	\$ -	\$ 3,083	\$ 4,575	\$ 2,288	\$ 4,575	\$ 4,325	\$ -	\$ 4,325	\$ (250)	-5.5%
	Total Expenditures	\$ -	\$ -	\$ -	\$ 764,875	\$ 841,636	\$ 927,904	\$ 418,232	\$ 922,352	\$ 948,962	\$ 13,909	\$ 962,871	\$ 34,967	3.8%
	Net Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ 30,655	\$ 27,804	\$ (4,350)	\$ 873	\$ 6,019	\$ 13,485	\$ (7,020)	\$ 6,465	\$ 10,815	
	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 30,655	\$ 58,460	\$ 58,460	\$ 58,460	\$ 64,479	\$ -	\$ 64,479	\$ -	
	Annual Activity	\$ -	\$ -	\$ -	\$ 30,655	\$ 27,804	\$ (4,350)	\$ 873	\$ 6,019	\$ 13,485	\$ -	\$ 6,465	\$ -	
	Estimated Ending Fund Balance	\$ -	\$ -	\$ -	\$ 30,655	\$ 58,460	\$ 54,110	\$ 59,332	\$ 64,479	\$ 77,964	\$ -	\$ 70,944	\$ -	
	% of Expenditures	0.0%	0.0%	0.0%	0.0%	6.9%	5.8%	7.0%	8.2%	7.4%				

2019 Budget Expenditure Detail

Department: Information Technology

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$2,000 - City-wide printer maintenance \$400 - Web Site Domain Registration \$20,000 - Consultant fees for network and application upgrades and support \$1,800 - Amazon Web Services hosting <div style="display: flex; justify-content: space-between;"> 2018 \$19,200 2019 \$24,200 </div>
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff. Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$9,000 - VMware Maintenance \$30,000 - GIS Enterprise License Agreement \$27,500 - ECM Annual Maintenance \$8,100 - Network Antivirus Annual Fee \$500 - Video Security System Maintenance \$4,000 - Adobe Creative Cloud Annual Fee \$2,000 - Microsoft True-up Licensing \$500 - Wasp Annual Maintenance \$2,600 - PDF Software \$6,150 - HelpDesk Annual Maintenance \$14,820 - Web Site Annual Maintenance \$69,000 - Microsoft Enterprise License Agreement \$7,220 - Microsoft Library/PW Email Licensing \$400 - Keeper Security \$7,000 - HP Switch Maintenance \$150 - NetScan Licensing \$4,000 - GoToAssist Annual Fee \$725 - PRTG Network Monitor \$1,000 - DeepFreeze Utility \$5,000 - Social Media Archiving \$5,000 - SeamlessGov Online Forms <div style="display: flex; justify-content: space-between;"> 2018 \$196,525 2019 \$204,665 </div>
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	

-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	Flexible Spending Account Administration 2018 \$100 2019 \$0
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$500 - General office supplies 2018 \$500 2019 \$500
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$100 - Primarily used for purchasing computer-related manuals and publications and association dues 2018 \$100 2019 \$100
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,000 - CBT Nuggets Online Training \$750 - CVMIC Training \$4,500 - OnBase Technical Training \$3,000 - Microsoft Training \$750 - Local Training Events \$3,000 - National Training Conference 2018 \$14,000 2019 \$14,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	2018 \$500 2019 \$500
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	

-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	<p>This account contains most computer replacements including City Hall, Police computer and mobile computers, Fire, and Election equipment. Computers are on a 3.5 year replacement cycle, monitors and printers are 7 years, and election and meeting laptops are replaced every 4 years.</p> <p>\$69,290 - Computer Replacement \$10,140 - Shared Equipment Replacement \$2,860 - Printer Replacement \$5,075 - Peripherals Replacement \$1,850 – NP#2 Police Detective \$1,500 – NP#3 Fire Division Chief</p> <p>2018 \$100,775 2019 \$90,715</p>
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	<p>\$36,845 - City-Wide Cell Phone Charges \$6,000 - Building Internet Access Charges \$940 – NP#2 Police Detective \$600 – NP#3 Fire Division Chief</p> <p>2018 \$38,980 2019 \$44,385</p>
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	<p>\$14,500 - VOIP Phone System Annual Maintenance \$20,400 - City Land Line Phone Charges \$6,420 – Non – PRI phone Charges \$300 – NP#2 Police Detective</p> <p>2018 \$34,670 2019 \$41,620</p>
-572	Allocated Insurance		<p>Technology’s share of the City’s insurance cost including property, liability, data compromise, and workers compensation.</p> <p>2018 \$4,575 2019 \$4,325</p>

2019 MPSISC BUDGET

		Middleton	Fitchburg	Sun Prairie	Verona	Monona	Totals
Software/Hardware Maintenance	Account Number						
Global Support	90-900-03-310	\$14,451.34	\$20,034.38	\$23,617.99	\$8,823.13	\$5,613.15	\$72,540.00
TriTech Support	90-900-03-310	\$10,000.00	\$12,500.00	\$20,000.00	\$2,500.00	\$7,753.84	\$52,753.84
Vacant	90-900-03-310	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vacant	90-900-03-310	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vacant	90-900-03-310	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Winscribe Subscription	90-900-03-310	\$3,386.72	\$4,695.13	\$5,534.96	\$2,067.73	\$1,315.46	\$17,000.00
Tipss Support	90-900-03-310	\$10,506.00	\$11,536.00	\$10,918.00	\$5,665.00	\$5,356.00	\$43,981.00
NetMotion Support	90-900-03-310	\$1,415.08	\$1,415.08	\$1,415.08	\$644.65	\$410.11	\$5,300.00
FastID	90-900-03-310	\$120.00	\$120.00	\$240.00	\$120.00	\$120.00	\$720.00
Network Monitor	90-900-03-310	\$133.50	\$133.50	\$133.50	\$60.82	\$38.69	\$500.00
LiveScan	90-900-03-310	\$2,495.00	\$2,495.00	\$2,495.00	\$0.00	\$0.00	\$7,485.00
Antivirus	90-900-03-310	\$146.85	\$146.85	\$146.85	\$66.90	\$42.56	\$550.00
LPR Support	90-900-03-310	\$4,600.00	\$2,300.00	\$4,600.00	\$4,600.00	\$4,600.00	\$20,700.00
Router/Firewall Support	90-900-03-310	\$267.00	\$267.00	\$267.00	\$121.63	\$77.38	\$1,000.00
Vacant	90-900-03-310	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vacant	90-900-03-310	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VMWare Support	90-900-03-310	\$1,201.48	\$1,201.48	\$1,201.48	\$547.34	\$348.21	\$4,500.00
Cellebrite Support	90-900-03-310	\$1,655.38	\$1,655.38	\$1,655.38	\$754.11	\$479.76	\$6,200.00
Services							
Fiber Access	90-900-04-100	\$12,050.58	\$12,978.78	\$13,574.56	\$11,114.87	\$10,581.20	\$60,300.00
Verizon	90-900-04-100	\$215.16	\$10,602.92	\$351.63	\$5,214.28	\$3,253.00	\$19,636.99
Internet Access	90-900-04-100	\$1,075.78	\$1,491.39	\$1,758.16	\$656.81	\$417.85	\$5,400.00
BadgerNet	90-900-04-100	\$3,938.06	\$5,099.00	\$5,666.45	\$924.40	\$588.09	\$16,216.00
Tip411	90-900-04-100	\$1,107.00	\$1,107.00	\$1,107.00	\$1,107.00	\$1,107.00	\$5,535.00
Administrative Expenses							
Training Expenses	90-900-06-350	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrator Training	90-900-06-300	\$1,067.98	\$1,067.98	\$1,067.98	\$486.52	\$309.52	\$4,000.00
Administrator Expenditures	90-900-03-200	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment,Software,Consulting							
Misc. Expenses	90-900-03-900	\$1,334.98	\$1,334.98	\$1,334.98	\$608.16	\$386.90	\$5,000.00
Salaries And Benefits							
Administrator Salary And Benefits	90-900-01-100	\$56,122.60	\$56,122.60	\$56,122.60	\$25,566.89	\$16,265.30	\$210,200.00
Contingency Fund							
Operating Contingency	90-900-08-120	\$1,195.31	\$1,657.10	\$1,953.51	\$729.79	\$464.28	\$6,000.00
Hardware Replacement							
Hardware Replacement	90-900-08-800	\$9,077.87	\$9,077.87	\$9,077.87	\$4,135.46	\$2,630.92	\$34,000.00
FINAL 2019 BUDGET NUMBERS		\$137,563.69	\$159,039.42	\$164,240.00	\$76,515.48	\$62,159.25	\$599,517.83

2017 Population Estimates:***

	Population	Percentage	CAD Percentage	Verizon	W/O Monona
Middleton	20,151	19.92%	22.68%	0.00%	21.59%
Fitchburg	27,936	27.62%	31.44%	58.12%	29.93%
Sun Prairie	32,933	32.56%	37.07%	0.00%	35.29%
Verona	12,303	12.16%	0.00%	25.60%	13.18%
Monona	7,827	7.74%	8.81%	16.28%	0.00%
Total:	101,150	100.00%	100.00%	100.00%	100.00%

***Wisconsin Department of Administration 2016 Estimates

[Return To Summary](#)

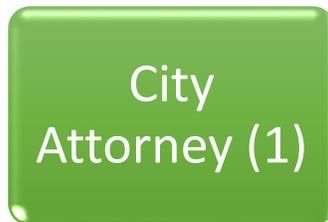
2019 PROPOSED

LEGAL

CITY ATTORNEY

Department Mission:

The City Attorney is the Chief Legal Officer of the City. Under the direction of the Mayor and City Council, the City Attorney provides legal counsel and handles legal matters for the City, including prosecuting municipal citations in municipal court, assisting in the preparation and review of legal documents and legislation, and other matters in which there is a city interest.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
City Attorney	0.8	0.6	0.4	1.0	1.0
Assistant City Attorney	-	1.0	1.0	-	-

(a) Succession planning in anticipation of retirement of City Attorney in 2016.

Major Responsibilities & Services Provided:

- Provides legal counsel to the Common Council, the Mayor, the Administrator, and department heads on a regular basis; attends and advises on issues at City Council meetings, commission meetings, committee meetings, as required.
- Drafts legal opinions, as required.
- Drafts and conducts legal reviews, and provides input regarding various contracts, documents, ordinances, and other legal paperwork; drafts and reviews real estate transactions including offers to purchase, deeds, closing statements, and various buyers or seller documents; reviews leases, easements, covenants, affidavits, and related documents.
- Represents the City of Fitchburg in all aspects of litigation, including the preparation of pleadings and legal research. Represents the City of Fitchburg in administrative hearings before state and federal boards and commissions.
- Prosecutes all municipal citations in Municipal and Circuit Court. Conducts legal research and analysis of statutes, ordinances, contracts, and other documents to render appropriate legal opinions.
- Obtains, hires, and assists outside special legal counsel for selected legal matters.

- Review municipal codes and recommend changes for compliance with state and federal laws, rules and regulations.
- Provides advice regarding parliamentary procedures, as required.
- Attends various board, committee, or departmental meetings providing legal advice or guidance.
- Performs related administrative tasks; advises the Clerk on agendas, minutes, open record requests and related legal issues; responds to media requests and inquiries; responds to citizen inquiries and provides legal explanation regarding laws and policies.

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Municipal Pretrial Hearing Dates	45	46	55	50	50
Municipal Trials/ Hearings	14	9	12	15	10
Dane Court Municipal Decision Appeals and Jury Trials	1	1	2	2	1
Court of Appeals Cases	0	0	1	1	0
Supervising Cases Handled by Outside Counsel	5	3	3	5	2
TIDs Created or Amended	2	1	0	5	1

Significant Accomplishments in 2018:

- Transitioned from one full time Assistant City Attorney and one part time City Attorney to a single full time City Attorney with additional support from Outside Legal
- Assisted insurance defense counsel with appeal of one of our two Adams Outdoor case, which resulted in a win for the City at the Court of Appeals level.
- Kept all circuit court appeals of municipal judgments resulting in jury trials in-house to save money.
- Attended meetings and negotiated with developers including Novation Campus, EJ Plesko Senior Housing, Terravessa, @Edge.
- Assisted Public Works in obtaining approval from the Commissioner of Railroads for a new rail road crossing at Central Park Place and closure of Clayton Road crossing.
- Completed ordinance rewrite for staggered terms for elected officials.
- TID 4 & 10 amendments; TID 11, 12, and 13 creations

New Initiatives for 2019:

- Assist in getting new HR director and PW director up to speed
- Continue to internally handle circuit court appeals of municipal judgments resulting in jury trials.
- Continue the process to incorporate the Town of Madison into the City.
- Continue to work on the extension of Pike Drive and creation of development agreements for TID #10.
- Continue to review and revise the City Code of ordinances

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$172,035	\$129,931	\$54,354	\$132,589	\$138,760	\$8,829
Contractual Services	5,772	40,000	11,742	40,000	35,000	(5,000)
Operating Expenses	4,099	4,585	1,521	4,585	4,590	5
Allocated Benefits	6,940	8,590	4,295	8,590	4,915	(3,675)
Transfers to Other Funds	-	-	-	-	-	-
Total	\$188,846	\$183,106	\$71,912	\$185,764	\$183,265	\$159

Significant Budget Changes from 2018 to 2019:

- Decrease outside attorney expenses by \$5,000 as final year phase-in of new employee.

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5130-110	SALARIES & WAGES - LEGAL DEPT	\$ -	\$ 105,954	\$ 109,406	\$ 132,973	\$ 127,550	\$ 95,177	\$ 96,094	\$ 39,453	\$ 98,821	\$ 102,820	\$ 2,072	\$ 104,892	\$ 8,798	9.2%
100-5130-120	PT/LTE/SEAS - LEGAL DEPT	\$ 104,936	\$ -	\$ -	\$ -	\$ -	\$ 20,987	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5130-130	DIRECT FRINGE BENEFITS	\$ 14,730	\$ 15,181	\$ 15,432	\$ -	\$ -	\$ 9,069	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5130-131	FICA	\$ -	\$ -	\$ -	\$ 9,575	\$ 8,752	\$ 3,665	\$ 7,351	\$ 3,534	\$ 7,560	\$ 7,866	\$ 158	\$ 8,024	\$ 673	9.2%
100-5130-132	WRS	\$ -	\$ -	\$ -	\$ 8,788	\$ 8,612	\$ 3,480	\$ 6,438	\$ 2,643	\$ 6,621	\$ 6,735	\$ 135	\$ 6,870	\$ 432	6.7%
100-5130-160	HEALTH INS	\$ 14,453	\$ 15,880	\$ 17,232	\$ 19,354	\$ 24,771	\$ 18,338	\$ 18,236	\$ 8,130	\$ 18,236	\$ 17,155	\$ -	\$ 17,155	\$ (1,081)	-5.9%
100-5130-161	LIFE INS	\$ 449	\$ 587	\$ 593	\$ 630	\$ 625	\$ 577	\$ 81	\$ 29	\$ 83	\$ 86	\$ 2	\$ 88	\$ 7	8.6%
100-5130-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ 400	\$ -	\$ 400	\$ -	0.0%
100-5130-163	DENTAL INS	\$ 992	\$ 992	\$ 942	\$ 1,145	\$ 1,726	\$ 1,159	\$ 1,331	\$ 565	\$ 1,268	\$ 1,331	\$ -	\$ 1,331	\$ -	0.0%
	Personnel Costs Total	\$ 135,560	\$ 138,594	\$ 143,605	\$ 172,465	\$ 172,036	\$ 152,452	\$ 129,931	\$ 54,354	\$ 132,589	\$ 136,393	\$ 2,367	\$ 138,760	\$ 8,829	6.8%
100-5130-202	OUTSIDE LEGAL - ORD VIOLATIONS	\$ -	\$ -	\$ -	\$ 10	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5130-203	OUTSIDE LEGAL COUNSEL	\$ 22,032	\$ 18,795	\$ 31,505	\$ 11,097	\$ 5,772	\$ 17,840	\$ 40,000	\$ 11,742	\$ 40,000	\$ 35,000	\$ -	\$ 35,000	\$ (5,000)	-12.5%
100-5130-210	OTHER PROFESSIONAL SERVICES	\$ 10,568	\$ 10,038	\$ 14,125	\$ -	\$ -	\$ 6,946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Contractual Services Total	\$ 32,600	\$ 28,833	\$ 45,630	\$ 11,107	\$ 5,772	\$ 24,788	\$ 40,000	\$ 11,742	\$ 40,000	\$ 35,000	\$ -	\$ 35,000	\$ (5,000)	-12.5%
100-5130-310	OFFICE SUPPLIES & POSTAGE	\$ -	\$ -	\$ -	\$ 25	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5130-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 851	\$ 745	\$ 1,346	\$ 1,670	\$ 1,755	\$ 1,273	\$ 1,550	\$ 736	\$ 1,550	\$ 1,550	\$ -	\$ 1,550	\$ -	0.0%
100-5130-325	TRAINING & TRAVEL	\$ 285	\$ -	\$ 612	\$ 1,622	\$ 1,981	\$ 900	\$ 2,000	\$ 760	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
100-5130-330	VEHICLE USE REIMBURSEMENT	\$ 36	\$ -	\$ -	\$ 634	\$ 322	\$ 198	\$ 435	\$ -	\$ 435	\$ 440	\$ -	\$ 440	\$ 5	1.1%
100-5130-340	OPERATING MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 41	\$ 8	\$ 600	\$ 25	\$ 600	\$ 600	\$ -	\$ 600	\$ -	0.0%
100-5130-355	EQUIPMENT OPERATING EXPENSE	\$ -	\$ -	\$ -	\$ 1,132	\$ -	\$ 226	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Operating Exp Total	\$ 1,172	\$ 745	\$ 1,958	\$ 5,083	\$ 4,099	\$ 2,611	\$ 4,585	\$ 1,521	\$ 4,585	\$ 4,590	\$ -	\$ 4,590	\$ 5	0.1%
100-5130-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 5,120	\$ 6,940	\$ 2,412	\$ 7,555	\$ 3,777	\$ 7,555	\$ 3,940	\$ -	\$ 3,940	\$ (3,615)	-47.8%
100-5130-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,035	\$ 518	\$ 1,035	\$ 975	\$ -	\$ 975	\$ (60)	-5.8%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 5,120	\$ 6,940	\$ 2,412	\$ 8,590	\$ 4,295	\$ 8,590	\$ 4,915	\$ -	\$ 4,915	\$ (3,675)	-42.8%
	Legal Total	\$ 169,332	\$ 168,172	\$ 191,193	\$ 193,775	\$ 188,847	\$ 362,116	\$ 183,106	\$ 71,912	\$ 185,764	\$ 180,898	\$ 2,367	\$ 183,265	\$ 159	0.1%

2019 Budget Expenditure Detail

Department: Legal

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
CONTRACTUAL SERVICES			
-202	Outside Legal (Ordinance Violations)	Outside legal services for jury trials, as needed	Now handled internally
-203	Outside Legal	Outside legal services as needed based on projects, issues	\$35,000 - Outside legal services as needed based on projects, issues <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$40,000</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$35,000</div> </div>
-210	Professional Services	Engineering, Auditing Services, or other Professional Service not provided by staff (excludes legal)	Insurance deductibles moved to internal service fund as of 1/1/17
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$550 - State and Local Bar dues \$1,000 - Additional State Bar Publications 2018 \$1,550 2019 \$1,550
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,000 - Annual trainings for City Attorney including DOJ OWI prosecution seminar, Municipal Attorney Seminar, Ehlers Seminar and other relevant trainings 2018 \$2,000 2019 \$2,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Travel to and from seminars, significant trips to state law library for online research 800 miles @ \$.55/mile 2018 \$435 2019 \$440
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$600 - Filing fees for circuit court actions initiated by the City and e-filing fees for appeals of municipal judgments. 2018 \$600 2019 \$600
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Legal

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Zisman, Valerie	City Attorney	6/6/2016 (date in position 11/3/17)	2,080			
		Total This Page			2,080			
		Total from Previous Pages						
		TOTAL ALL PAGES			2,080			

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

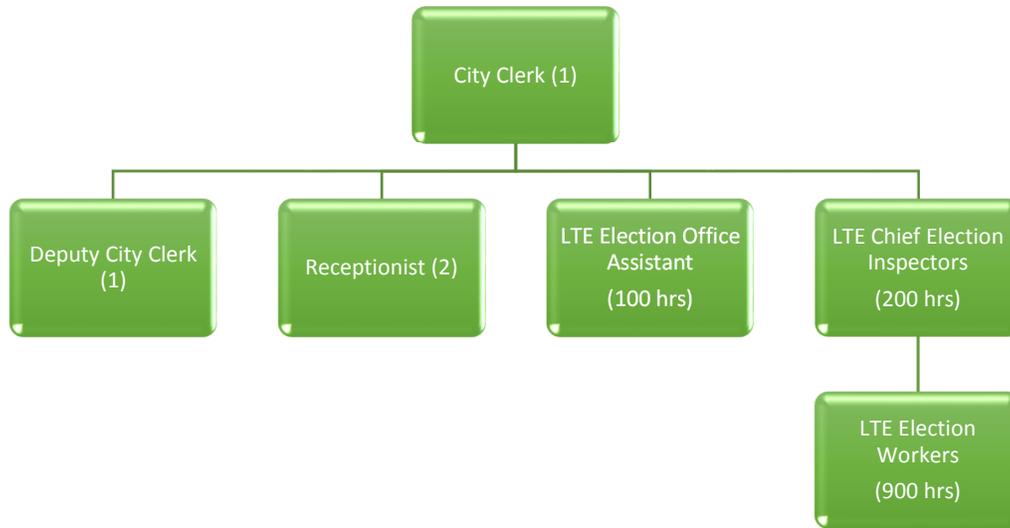
2019 PROPOSED

CITY CLERK

CLERKS

Department Mission:

The mission of the City of Fitchburg Clerk’s Office is to maintain and provide public records and provide quality services to the elected officials, city staff, and to the citizens of the City of Fitchburg. The City Clerk’s Office is dedicated to service excellence in an efficient, effective, and professional manner.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Receptionist	2.0	2.0	2.0	2.0	2.0
LTE Chief Election Inspectors	.1	.3	.1	.1	.1
LTE Election Workers	.4	1.7	.4	.4	.4
LTE Election Office Staff	-	.3	-	.1	.1

(a) Election worker LTE hours based on number and type of elections to occur each year.

Major Responsibilities & Services Provided:

- The clerks office is the main point of contact for all residents and customers who contact City Hall either by phone or in-person
- Cash receipting for all licenses and permits generated throughout the City
- Conduct fair and impartial elections while keeping up with the ever changing laws and regulations related to elections
- Prepare Council, Public Safety & Human Services, and Committee of the Whole agendas, packets, and minutes
- Coordinate applications for approval of all Sound, Street Use, and Special events within the City

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Pet Licenses Issued	1,527	1,595	1,630	1,650	1,700
Operator Licenses Issued	359	185	215	110	225
Alcohol Licenses Issued	49	52	49	48	50
Street Use/Event Permits Issued	43	44	70	45	50
Absentee Ballots Issued	1,121	9,484	1,347	4,350	1,500
Voter Registrations (clerk's office & Election Day)	125	4,397	122	2,650	150
Records Requests Completed	116	58	82	150	150

Significant Accomplishments in 2018:

- Content management of vault files is approximately 75% complete. This process has taken longer than anticipated and we are hopeful to finish with scanning of the old documents by the end of the 1st quarter of 2019. Having four elections has consumed a significant amount of staff time away from the project.
- Coordinated the 4 Elections including the General Election containing the Governor's race.

New Initiatives for 2019:

- Complete the content management of vault files by the end of the first quarter.
- Coordinate polling location changes after the completion of the East Fire Station.
- Train city staff on the OnBase Unity Client for document retrieval of city records.
- Implement the new staggered terms for elected city officials.

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$317,290	\$332,563	\$150,393	\$332,222	\$340,541	\$7,978
Contractual Services	31,933	27,965	11,145	27,190	31,715	3,750
Operating Expenses	28,033	42,460	22,363	39,495	51,220	8,760
Allocated Charges for IT/Insurance	16,620	20,221	10,111	20,221	20,325	104
Transfers to Other Funds	-	-	-	-	-	-
Total	\$393,876	\$423,209	\$194,012	\$419,128	\$443,801	\$20,592

Significant Budget Changes from 2018 to 2019:

- The most significant changes in the budget will be with the Election account. With the change in staggered terms for local election officials, we will see an increase in election costs for coding/printing of ballots. This is a cost that we will incur each year. Staffing the Elections remains unchanged. Verizon has given notice that they will no longer be supporting the 3G modems. In 2019 we are required to upgrade our 3G modems to 4G in each of the seven DS200 tabulating machines (\$2,800).
- Increased liquor license renewal publication fee from \$55 to \$75
- Decreased new liquor license publication fee from \$100 to \$75
- Decreased public records search copy fee from \$.25 to \$.15 per page

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5142-110	SALARIES & WAGES - CLERKS OFFC	\$ 199,568	\$ 194,572	\$ 172,368	\$ 191,011	\$ 197,463	\$ 190,996	\$ 206,151	\$ 86,848	\$ 207,137	\$ 212,495	\$ 4,268	\$ 216,763	\$ 10,612	5.1%
100-5142-115	OVERTIME WAGES	\$ -	\$ 2,752	\$ 2,238	\$ 4,136	\$ 1,530	\$ 2,131	\$ 4,488	\$ 1,015	\$ 4,478	\$ 4,628	\$ 93	\$ 4,721	\$ 233	5.2%
100-5142-120	PT/TL/SEASONAL WAGES	\$ 9,110	\$ 27,092	\$ 8,672	\$ 41,661	\$ 11,474	\$ 19,602	\$ 10,525	\$ 12,984	\$ 10,525	\$ 10,525	\$ 75	\$ 10,600	\$ 75	0.7%
100-5142-130	DIRECT FRINGE BENEFITS	\$ 27,993	\$ 28,067	\$ 25,095	\$ -	\$ -	\$ 16,231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5142-131	FICA	\$ -	\$ -	\$ -	\$ 15,189	\$ 14,587	\$ 5,955	\$ 16,294	\$ 6,633	\$ 16,369	\$ 16,797	\$ 340	\$ 17,137	\$ 843	5.2%
100-5142-132	WRS	\$ -	\$ -	\$ -	\$ 12,445	\$ 14,099	\$ 5,309	\$ 14,182	\$ 5,956	\$ 14,248	\$ 14,295	\$ 286	\$ 14,581	\$ 399	2.8%
100-5142-135	LONGEVITY BENEFIT	\$ 750	\$ 945	\$ 765	\$ 855	\$ 945	\$ 852	\$ 1,035	\$ 1,035	\$ 1,035	\$ 1,125	\$ -	\$ 1,125	\$ 90	8.7%
100-5142-160	HEALTH INS	\$ 60,264	\$ 61,204	\$ 64,719	\$ 71,878	\$ 71,787	\$ 65,970	\$ 72,945	\$ 33,433	\$ 72,945	\$ 68,618	\$ -	\$ 68,618	\$ (4,327)	-5.9%
100-5142-161	LIFE INS	\$ 351	\$ 296	\$ 227	\$ 340	\$ 354	\$ 314	\$ 411	\$ 165	\$ 413	\$ 424	\$ 8	\$ 432	\$ 21	5.1%
100-5142-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,207	\$ -	\$ -	\$ 1,222	\$ 17	\$ 1,239	\$ 32	2.7%
100-5142-163	DENTAL INS	\$ 4,463	\$ 4,141	\$ 4,462	\$ 4,916	\$ 5,052	\$ 4,607	\$ 5,325	\$ 2,325	\$ 5,072	\$ 5,325	\$ -	\$ 5,325	\$ -	0.0%
	Personnel Costs Total	\$ 302,499	\$ 319,069	\$ 270,546	\$ 342,431	\$ 317,291	\$ 311,967	\$ 332,563	\$ 150,394	\$ 332,222	\$ 335,454	\$ 5,087	\$ 340,541	\$ 7,978	2.4%
100-5142-210	PROFESSIONAL SERVICES	\$ 7,554	\$ 10,441	\$ 8,253	\$ 3,055	\$ 10,028	\$ 7,866	\$ 10,275	\$ 2,202	\$ 9,500	\$ 10,275	\$ -	\$ 10,275	\$ -	0.0%
100-5142-230	POLLING PLACE RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 150	\$ 600	\$ 300	\$ -	\$ 300	\$ (300)	-50.0%
100-5142-240	REPAIR & MAINT - BY OTHERS	\$ -	\$ 162	\$ -	\$ -	\$ 182	\$ 69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5142-245	COMPUTER RELATED REP & MAINT	\$ 606	\$ 1,307	\$ 1,443	\$ 1,278	\$ 7,351	\$ 2,397	\$ 1,230	\$ -	\$ 1,230	\$ 1,280	\$ -	\$ 1,280	\$ 50	4.1%
100-5142-250	PUBLIC NOTICES & ADVERTISEMENT	\$ 13,353	\$ 14,921	\$ 15,327	\$ 15,281	\$ 13,806	\$ 14,536	\$ 15,500	\$ 8,480	\$ 15,500	\$ 19,500	\$ -	\$ 19,500	\$ 4,000	25.8%
100-5142-290	OTHER CONTRACTUAL	\$ 405	\$ 240	\$ 398	\$ 391	\$ 566	\$ 400	\$ 360	\$ 314	\$ 360	\$ 360	\$ -	\$ 360	\$ -	0.0%
	Contractual Services Total	\$ 21,818	\$ 27,071	\$ 25,421	\$ 20,005	\$ 31,933	\$ 25,270	\$ 27,965	\$ 11,146	\$ 27,190	\$ 31,715	\$ -	\$ 31,715	\$ 3,750	13.4%
100-5142-310	OFFICE SUPPLIES & POSTAGE	\$ 2,262	\$ 4,991	\$ 3,008	\$ 4,311	\$ 1,189	\$ 3,152	\$ 3,000	\$ 736	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.0%
100-5142-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 156	\$ 372	\$ 130	\$ 495	\$ 495	\$ 330	\$ 570	\$ 505	\$ 505	\$ 570	\$ -	\$ 570	\$ -	0.0%
100-5142-325	TRAINING & TRAVEL	\$ 2,934	\$ 313	\$ 3,170	\$ 2,407	\$ 3,323	\$ 2,429	\$ 4,380	\$ 469	\$ 2,000	\$ 4,380	\$ -	\$ 4,380	\$ -	0.0%
100-5142-330	VEHICLE USE REIMBURSEMENT	\$ 166	\$ 236	\$ 647	\$ 549	\$ 578	\$ 435	\$ 920	\$ 25	\$ 400	\$ 935	\$ -	\$ 935	\$ 15	1.6%
100-5142-340	OPERATING MATERIALS & SUPPLIES	\$ 14	\$ 45	\$ 126	\$ 129	\$ 16	\$ 66	\$ 20	\$ -	\$ 20	\$ 20	\$ -	\$ 20	\$ -	0.0%
100-5142-355	EQUIPMENT OPERATING EXPENSE	\$ 12,806	\$ 12,621	\$ 12,125	\$ 12,251	\$ 12,027	\$ 12,366	\$ 13,000	\$ 6,876	\$ 13,000	\$ 13,000	\$ -	\$ 13,000	\$ -	0.0%
100-5142-365	TELEPHONE	\$ -	\$ -	\$ 13	\$ -	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5142-390	ELECTION COSTS	\$ 8,625	\$ 6,290	\$ 5,758	\$ 17,085	\$ 10,406	\$ 9,633	\$ 20,570	\$ 13,752	\$ 20,570	\$ 29,315	\$ -	\$ 29,315	\$ 8,745	42.5%
	Operating Exp Total	\$ 26,963	\$ 24,868	\$ 24,977	\$ 37,227	\$ 28,034	\$ 28,414	\$ 42,460	\$ 22,363	\$ 39,495	\$ 51,220	\$ -	\$ 51,220	\$ 8,760	20.6%
100-5142-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 18,650	\$ 16,620	\$ 7,054	\$ 17,810	\$ 8,905	\$ 17,810	\$ 18,085	\$ -	\$ 18,085	\$ 275	1.5%
100-5142-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,411	\$ 1,206	\$ 2,411	\$ 2,240	\$ -	\$ 2,240	\$ (171)	-7.1%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 18,650	\$ 16,620	\$ 7,054	\$ 20,221	\$ 10,111	\$ 20,221	\$ 20,325	\$ -	\$ 20,325	\$ 104	0.5%
	City Clerk Total	\$ 351,380	\$ 371,008	\$ 328,944	\$ 418,313	\$ 393,878	\$ 738,355	\$ 423,209	\$ 194,014	\$ 419,128	\$ 438,714	\$ 5,087	\$ 443,801	\$ 20,592	4.9%

2019 Budget Expenditure Detail

Department: City Clerk

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$1,000 - Codification Municipal Code Corporation (includes code bank compare) \$875 - Web hosting NOW Service 35 x \$25 \$150 - CD Updates 2 @ \$75 \$4,050 - 225 Supplement Pages @ \$18 each \$3,750 - 125 Smart Code Pages @ \$30 each \$450 - Municode Admin Fee <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$10,275</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$10,275</div> </div>
-230	Polling Place Rental	None City Owned Facilities used for Polling Location	\$150 – per election - Rental of the Wyndham banquet facility for District #3 polling location <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$600</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$300</div> </div>
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$1,280 - Business & Animal License Program Annual <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$1,230</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$1,280</div> </div>
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$4,000 - Ordinances \$1,500 - Alcohol licensing \$13,000 - Minutes \$1,000 – Misc. <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$15,500</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$19,500</div> </div>
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$360 - Shredding service: 2 containers @ \$15/month each <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$360</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$360</div> </div>

OPERATING SUPPLIES & EXPENSE							
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	<p>\$1,500 - Supplies \$1,500 - Postage ~\$125/month (does not include election/absentee mailing see account #390)</p> <table border="1"> <tr> <td>2018</td> <td>\$3,000</td> <td>2019</td> <td>\$3,000</td> </tr> </table>	2018	\$3,000	2019	\$3,000
2018	\$3,000	2019	\$3,000				
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	<p>\$260 - Clerks Association 4 employees @ \$65 \$300 - IIMC (Clerk & Deputy) \$10 - Business Tax Registration Renewal</p> <table border="1"> <tr> <td>2018</td> <td>\$570</td> <td>2019</td> <td>\$570</td> </tr> </table>	2018	\$570	2019	\$570
2018	\$570	2019	\$570				
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.					
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	<p>\$280 - District Meetings 4 mtgs year x 2 staff @ \$35 \$2,500 - UWGB-Master Academy 4 staff \$1,000 - WMCA Clerks Conference 2 staff @ \$500 ea. \$550 - League of WI Municipalities - CTFO Conference x 2 \$50 - BOR Training (online series)</p> <table border="1"> <tr> <td>2018</td> <td>\$4,380</td> <td>2019</td> <td>\$4,380</td> </tr> </table>	2018	\$4,380	2019	\$4,380
2018	\$4,380	2019	\$4,380				
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	<p>\$935 - 1,700 miles@ x \$.55</p> <table border="1"> <tr> <td>2018</td> <td>\$920</td> <td>2019</td> <td>\$935</td> </tr> </table>	2018	\$920	2019	\$935
2018	\$920	2019	\$935				
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.					
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	<p>\$20 - Dane County Directories</p> <table border="1"> <tr> <td>2018</td> <td>\$20</td> <td>2019</td> <td>\$20</td> </tr> </table>	2018	\$20	2019	\$20
2018	\$20	2019	\$20				
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials					
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.					

-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	<p>\$10,140 - Copier Lease \$845/month \$1,200 - Copy Charge Maintenance \$100/month \$1,660 - Postage Machine \$138/month</p> <p>2018 \$13,000 2019 \$13,000</p>
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-390	Election Supplies	Other: Departmental Specific Election Related Costs other than Personnel (see acct 120 for those costs)	<p>\$1,575 - Maintenance Contract (Silver) DS200 Equipment \$460 - Automark Equipment Maintenance 2 @\$228 \$750 - Absentee Mailing 2 elections (500 x \$1.50 = 750) \$1,200 - Election Notices 2 @ \$600 \$1,000 - Absentee Envelopes \$200 - Voter Stickers \$360 - HAVA cartridges (4@\$90) \$1,500 - Voter numbers \$6,000 - Misc. supplies (pens, absentee labels, coding/printing costs, misc.) \$420 - Wireless modem internet connection \$2,800 - Replacement of 3G to 4G modems for DS200's (7 modems @\$400 ea.) \$10,500 - Equipment Replacement (3-Automarks with Express Votes) \$2,550 - Crowd control barriers and floor drain mats for use at each fire station on election day</p> <p>2018 \$20,570 2019 \$29,315</p>

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Clerks

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
		Anderson	Clerk	11/2003	2,080	Exempt	n/a	n/a
		Oldenburg	Deputy Clerk	4/14/2008	2,080	45	n/a	n/a
		Arce	Receptionist	12/1/14	2,080	30	n/a	n/a
		Becker	Receptionist	6/15/2015	2,080	30	n/a	n/a
		Election Workers	Chief Inspectors	Various			355	
		Election Workers	Election Inspectors	Various			1100	
		Total This Page			8,320	75	1,455	
		Total from Previous Pages						
		TOTAL ALL PAGES			8,320	75	1,455	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

2019 PROPOSED

**HUMAN
RESOURCES**

HUMAN RESOURCES

Department Mission:

Through strategic partnerships and collaboration, the Human Resources Department strives to recruit, select, and retain a high performing and diverse workforce and foster a healthy, safe, and productive work environment for employees, departments, and the public in order to maximize individual and organizational potential and position the City of Fitchburg as an employer of choice.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	.50	.50	.50	.65	.65

Major Responsibilities & Services Provided:

- Recruitment and selection activities for all City Departments and positions
- Benefits and compensation administration including job classification
- Policy development and interpretation
- Legal compliance and reporting
- Collective bargaining

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Requisitions Received (Recruitments)	47	61	55	70	65
Applications Received	1,208	1,160	1,081	1,000	1,000
Interviews Administered	402	346	311	400	400
Hires	72	69	69	75	75
Employee Turnover	15%	18%	19%	15%	20%
Worker's Comp – Mod Factor	.79	.68	.57	.70	.80

Significant Accomplishments in 2018:

- Used outside consultant to hire new City Engineer and Human Resources Manager
- Reviewed LTE pay schedule
- Implemented Biddle software to evaluate employee candidates
- Created a recruitment advertisement database of over 50 possible recruitment sources for posting job openings
- Participated in the 2018 FutureQuest event designed to inspire and educate the younger generations on career possibilities

New Initiatives for 2019:

- Implement NeoGov Onboard module (paid by CVMIC)
- Implement new Paylocity HR system and automate FMLA processes
- Evaluate the minimum qualifications and special requirements of job openings using an equity lens
- Establish and cultivate relationships with community partners to promote City employment opportunities

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$144,712	\$161,056	\$50,819	\$125,109	\$157,604	\$(3,452)
Contractual Services	33,989	37,585	33,452	62,705	40,940	3,355
Operating Expenses	4,988	6,410	1,538	6,410	7,415	1,005
Allocated Benefits	6,940	8,725	4,362	8,725	8,975	250
Transfers to Other Funds	-	-	-	-	-	-
Total	\$190,629	\$213,776	\$90,171	\$202,949	\$214,934	\$1,158

Significant Budget Changes from 2018 to 2019:

- 2% cost-of-living-adjustment (COLA) on permanent non-union employee pay plan.
- Expansion of LTE pay schedule for two additional steps, max at "after five years".
- 25¢ increase on LTE pay schedule (ranges from 1.4% to 3.1% depending on class)
- Various increases on Fire Department paid-on-call pay schedule. Maximum non-officer rate at \$14.00 with officers at a 5% increase above direct reports to avoid compression.
- Increased equipment expense for employee accommodation requests from \$1,000 to \$2,000.
- Reallocated \$400 in funding from labor posters to participation at FutureQuest event.
- Recruitment costs for additional Police Detective NP#2 (\$2,090) and Fire Division Chief NP #3 (\$1,750).

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5143-110	SALARIES & WAGES-HR	\$ -	\$ -	\$ -	\$ 107,402	\$ 110,459	\$ 43,572	\$ 122,216	\$ 41,065	\$ 91,382	\$ 118,508	\$ 2,390	\$ 120,898	\$ (1,318)	-1.1%
100-5143-131	FICA	\$ -	\$ -	\$ -	\$ 8,137	\$ 8,295	\$ 3,286	\$ 9,411	\$ 3,184	\$ 7,054	\$ 9,079	\$ 183	\$ 9,262	\$ (149)	-1.6%
100-5143-132	WRS	\$ -	\$ -	\$ -	\$ 5,589	\$ 5,892	\$ 2,296	\$ 6,242	\$ 2,424	\$ 6,178	\$ 7,774	\$ 156	\$ 7,930	\$ (312)	-3.8%
100-5143-135	LONGEVITY	\$ -	\$ -	\$ -	\$ 675	\$ 735	\$ 282	\$ 803	\$ 833	\$ 833	\$ 175	\$ 1	\$ 176	\$ (627)	-78.1%
100-5143-160	HEALTH INS	\$ -	\$ -	\$ -	\$ 16,984	\$ 17,947	\$ 6,986	\$ 18,236	\$ 3,039	\$ 18,236	\$ 17,155	\$ -	\$ 17,155	\$ (1,081)	-5.9%
100-5143-161	LIFE INS	\$ -	\$ -	\$ -	\$ 84	\$ 121	\$ 41	\$ 216	\$ 64	\$ 158	\$ 232	\$ 4	\$ 236	\$ 20	9.3%
100-5143-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 601	\$ -	\$ -	\$ 612	\$ 4	\$ 616	\$ 15	2.5%
100-5143-163	DENTAL INS	\$ -	\$ -	\$ -	\$ 1,162	\$ 1,263	\$ 485	\$ 1,331	\$ 211	\$ 1,268	\$ 1,331	\$ -	\$ 1,331	\$ -	0.0%
	Personnel Costs Total	\$ -	\$ -	\$ -	\$ 140,033	\$ 144,712	\$ 56,949	\$ 161,056	\$ 50,820	\$ 125,109	\$ 154,866	\$ 2,738	\$ 157,604	\$ (3,452)	-2.1%
100-5143-210	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 1,902	\$ 605	\$ 501	\$ 1,950	\$ 651	\$ 1,950	\$ 1,550	\$ -	\$ 1,550	\$ (400)	-20.5%
100-5143-245	COMPUTER RELATED REP & MAINT	\$ -	\$ -	\$ -	\$ 14,799	\$ 8,200	\$ 4,600	\$ 8,610	\$ 8,610	\$ 8,610	\$ 8,610	\$ -	\$ 8,610	\$ -	0.0%
100-5143-250	RECRUITMENT & TEST - GEN	\$ -	\$ -	\$ -	\$ 1,964	\$ 989	\$ 590	\$ 4,525	\$ 16,303	\$ 29,645	\$ 4,400	\$ 40	\$ 4,440	\$ (85)	-1.9%
100-5143-251	RECRUITMENT & TEST - PD	\$ -	\$ -	\$ -	\$ 9,204	\$ 15,046	\$ 4,850	\$ 10,000	\$ 2,431	\$ 10,000	\$ 10,000	\$ 2,090	\$ 12,090	\$ 2,090	20.9%
100-5143-252	RECRUITMENT & TEST - FD	\$ -	\$ -	\$ -	\$ 1,535	\$ 2,625	\$ 832	\$ 5,500	\$ 806	\$ 5,500	\$ 5,500	\$ 1,750	\$ 7,250	\$ 1,750	31.8%
100-5143-253	RECRUITMENT & TEST - HIGHWAY	\$ -	\$ -	\$ -	\$ 1,197	\$ 411	\$ 322	\$ 1,000	\$ 541	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%
100-5143-290	OTHER CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ 5,104	\$ 6,114	\$ 2,244	\$ 6,000	\$ 4,110	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	0.0%
	Contractual Services Total	\$ -	\$ -	\$ -	\$ 35,705	\$ 33,989	\$ 13,939	\$ 37,585	\$ 33,452	\$ 62,705	\$ 37,060	\$ 3,880	\$ 40,940	\$ 3,355	8.9%
100-5143-310	OFFICE SUPPLIES & POSTAGE	\$ -	\$ -	\$ -	\$ 174	\$ 335	\$ 102	\$ 500	\$ 89	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%
100-5143-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ -	\$ -	\$ -	\$ 460	\$ 469	\$ 186	\$ 520	\$ 195	\$ 520	\$ 520	\$ -	\$ 520	\$ -	0.0%
100-5143-325	TRAINING & TRAVEL	\$ -	\$ -	\$ -	\$ 4,224	\$ 2,462	\$ 1,337	\$ 3,200	\$ 289	\$ 3,200	\$ 3,200	\$ -	\$ 3,200	\$ -	0.0%
100-5143-330	VEHICLE USE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 59	\$ 123	\$ 36	\$ 190	\$ 127	\$ 190	\$ 195	\$ -	\$ 195	\$ 5	2.6%
100-5143-340	OPERATING MATERIALS & SUPP	\$ -	\$ -	\$ -	\$ 664	\$ 778	\$ 288	\$ 1,000	\$ 268	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%
100-5143-355	EQUIPMENT OPERATING EXPENSE	\$ -	\$ -	\$ -	\$ 2,658	\$ 821	\$ 696	\$ 1,000	\$ 570	\$ 1,000	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	100.0%
	Operating Exp Total	\$ -	\$ -	\$ -	\$ 8,239	\$ 4,988	\$ 2,645	\$ 6,410	\$ 1,538	\$ 6,410	\$ 7,415	\$ -	\$ 7,415	\$ 1,005	15.7%
100-5143-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 6,705	\$ 6,940	\$ 2,729	\$ 7,555	\$ 3,777	\$ 7,555	\$ 7,840	\$ -	\$ 7,840	\$ 285	3.8%
100-5143-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,170	\$ 885	\$ 1,170	\$ 1,135	\$ -	\$ 1,135	\$ (35)	-3.0%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 6,705	\$ 6,940	\$ 2,729	\$ 8,725	\$ 4,662	\$ 8,725	\$ 8,975	\$ -	\$ 8,975	\$ 250	2.9%
	HR Total	\$ -	\$ -	\$ -	\$ 190,682	\$ 190,629	\$ 149,795	\$ 213,776	\$ 90,172	\$ 202,949	\$ 208,316	\$ 6,618	\$ 214,934	\$ 1,158	0.5%

2019 Budget Expenditure Detail

Department: Human Resources

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
-150	Volunteer Services	Compensation - paid on-call members <i>Detail of this account to be submitted with budget proposal.</i>	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$750 - Carlson Consulting \$750 - Affordable Care Act Filing \$50 - Labor Poster Compliance <div style="display: flex; justify-content: space-between;"> 2018 \$1,950 2019 \$1,550 </div>
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$8,610 - Perform annual license Insight annual license (paid by CIVMC) Onboard annual license (paid by CIVMC) <div style="display: flex; justify-content: space-between;"> 2018 \$8,610 2019 \$8,610 </div>
-250	Recruitment & Testing – general	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$2,000 - Recruitment Ads \$250 - Background Checks \$250 - Selection/Testing \$1,500 - Medical Testing \$400 – FutureQuest event \$40 – Senior Center Programming LTE (NP#7) <div style="display: flex; justify-content: space-between;"> 2018 \$4,525 2019 \$4,440 </div>
-251	Recruitment & Testing – Police	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$2,000 - Recruitment Ads \$3,000 - Selection/Testing \$5,000 - Medical Testing \$2,090 – Additional Police Detective (NP#2) <div style="display: flex; justify-content: space-between;"> 2018 \$10,000 2019 \$12,090 </div>

-252	Recruitment & Testing – Fire	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$1,500 - Recruitment Ads \$2,000 - Selection/Testing \$2,000 - Medical Testing \$1,750 – Fire Division Chief (NP#3)	2018 \$5,500	2019 \$7,250
-253	Recruitment & Testing – Streets	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$250 - Recruitment Ads \$50 - Background Checks \$50 - Selection/Testing \$200 - Pre-Employ Medical Testing \$450 - Random (CDL) Testing	2018 \$1,000	2019 \$1,000
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$4,000 - Employee Assistance Program \$2,000 - Flexible Spending Account Administration	2018 \$6,000	2019 \$6,000
OPERATING SUPPLIES & EXPENSE					
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$100 - Recruitment Postage \$250 - Toner \$150 - Misc. Office Supplies	2018 \$500	2019 \$500
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$200 – NPELRA (Sarah) \$200 – National SHRM (Sarah) \$100 – GMA SHRM (Amy) \$20 - Publications	2018 \$520	2019 \$520
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.			
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved.	\$2,100 - NPELRA Nat'l Conf.(Sarah) \$500 - WPELRA State Conf.(Sarah) \$600 – SHRM State Conference/misc (Amy)	2018 \$3,200	2019 \$3,200
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	\$195 - 350 miles @ \$.55/mile	2018 \$190	2019 \$195

-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$1,000 - Employee Badging Supplies 2018 \$1,000 2019 \$1,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,000 - Equipment to satisfy necessary accommodation requests 2018 \$1,000 2019 \$2,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Human Resources

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Olson, Sarah	HR Manager	08/06/2018	2,080			
	E	Tracy, Amy	HR Specialist	07/24/2012			1,352	
		Total This Page			2,080		1,352	
		Total from Previous Pages						
		TOTAL ALL PAGES			2,080		1,352	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

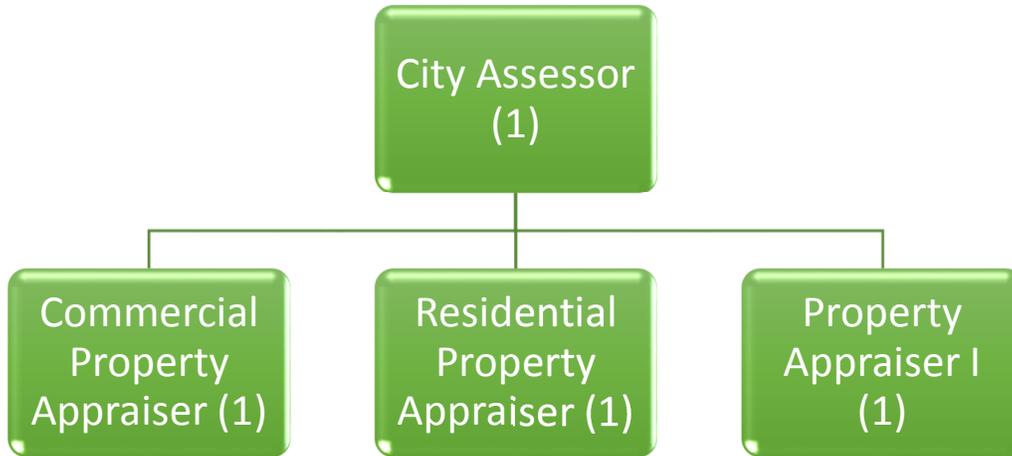
2019 PROPOSED

ASSESSING

ASSESSING

Department Mission:

To produce fair and uniform assessments on all residential, commercial, agricultural real property and business personal property; ensuring equity in the distribution of the tax levy.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
City Assessor	1.0	1.0	1.0	1.0	1.0
Commercial Property Appraiser	1.0	1.0	1.0	1.0	1.0
Residential Property Appraiser	1.0	1.0	1.0	1.0	1.0
Property Appraiser I	-	-	1.0	1.0	1.0
Assessing Technician	1.0	1.0	-	-	-

(a) Assessing Technician position reclassified to Property Appraiser I effective 1/2/17

Major Responsibilities & Services Provided:

- Annual revaluation of all residential, commercial, agricultural and business personal property
- Annual property reviews and market analysis to establish class & neighborhood trending
- Import annual split roll from Dane County - add all new parcels and delete historical parcels
- Annual building permit and subdivision reviews for establishing net new construction
- Timely mailing of notices; preparation for Open Book and Board of Review
- Completion of Assessment Roll and Statement of Assessments
- Timely filing of all mandatory reports with DOR
- Provide data for TID Increment Values and DOR Compliance for new TID/Amendments
- Monitor ag-use conversion acres and complete report for Dane County Treasurer

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Annual Ratio for DOR Compliance	98.05	97.72	99.45	99.50	99.50
Changed Assessment Notices Sent	6,404	6,235	6,616	7,138	8,000
No. of Parcels Reviewed at Open Book	154	230	139	175	200
Open Book Value Adjustments Granted	66	40	52	83	90

Significant Accomplishments in 2018:

- Residential cost tables successfully updated to 2001 Volume II in preparation for 2017-2018 Volume II Updates from DOR
- Completed outreach video w/FACTv to assist property owners with open book process
- All challenged assessments sustained by Board of Review
- Completed data migration for enhanced public access to property information
- Mitigated a frivolous objection to assessed value by Hy-Vee based on adherence to 70.47 (7)(af) requiring income & expense data; a provision added to the statute for 2018

New Initiatives for 2019:

- Complete Marshall Commercial Cost & Depreciation Tables update in Market Drive
- Update Market Drive residential cost models with Volume II Data from DOR and upgrade to Large Municipal Edition
- Compliance with Act 68 Law changes for mandatory notification of property owner rights

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$391,723	\$406,055	\$170,359	\$404,195	\$415,378	\$9,323
Contractual Services	22,190	38,830	14,838	36,630	40,150	1,320
Operating Expenses	12,102	13,590	4,789	13,590	15,145	1,555
Allocated Benefits	14,565	23,845	11,923	23,845	25,735	1,890
Transfers to Other Funds	-	-	-	-	-	-
Total	\$440,580	\$482,320	\$201,909	\$478,260	\$496,408	\$14,088

Significant Budget Changes from 2018 to 2019:

- Increased manufacturing fee contingent on classification of Promega addition \$2,000
- Increased support fees For Market Drive - Based on increased parcel count and upgrade to Large Municipal Edition with integrated mapping & sales ratio analysis \$6,950
- Increased postage/insert expense for Act 68 compliance \$365

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018			2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5153-110	SALARIES & WAGES-ASSESSORS OFC	\$ 258,551	\$ 264,240	\$ 231,517	\$ 259,788	\$ 273,582	\$ 257,536	\$ 282,533	\$ 117,112	\$ 282,460	\$ 288,751	\$ 5,812	\$ 294,563	\$ 12,030	4.3%
100-5153-115	OVERTIME WAGES	\$ 209	\$ 344	\$ -	\$ 78	\$ -	\$ 126	\$ 902	\$ -	\$ 885	\$ 962	\$ 19	\$ 981	\$ 79	8.8%
100-5153-120	PT/FLTE/SEASONAL	\$ -	\$ -	\$ 113	\$ 1,855	\$ -	\$ 354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5153-130	DIRECT FRINGE BENEFITS	\$ 37,206	\$ 38,903	\$ 32,763	\$ -	\$ -	\$ 21,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5153-131	FICA	\$ -	\$ -	\$ -	\$ 19,557	\$ 20,695	\$ 8,050	\$ 21,748	\$ 8,814	\$ 21,741	\$ 22,235	\$ 446	\$ 22,681	\$ 933	4.3%
100-5153-132	WRS	\$ -	\$ -	\$ -	\$ 17,208	\$ 18,645	\$ 7,171	\$ 19,047	\$ 7,904	\$ 19,041	\$ 19,038	\$ 382	\$ 19,420	\$ 373	2.0%
100-5153-135	LONGEVITY BENEFIT	\$ 1,035	\$ 1,155	\$ 1,440	\$ 865	\$ 765	\$ 1,056	\$ 855	\$ 855	\$ 855	\$ 945	\$ -	\$ 945	\$ 90	10.5%
100-5153-140	PER DIEMS - AGRIC & RURAL AFF	\$ 355	\$ 120	\$ -	\$ 50	\$ -	\$ 105	\$ 270	\$ -	\$ 270	\$ 270	\$ -	\$ 270	\$ -	0.0%
100-5153-160	HEALTH INS	\$ 60,500	\$ 65,990	\$ 55,828	\$ 67,534	\$ 72,031	\$ 64,377	\$ 72,945	\$ 32,953	\$ 72,945	\$ 68,618	\$ -	\$ 68,618	\$ (4,327)	-5.9%
100-5153-161	LIFE INS	\$ 527	\$ 552	\$ 468	\$ 859	\$ 954	\$ 672	\$ 932	\$ 430	\$ 926	\$ 1,019	\$ 21	\$ 1,040	\$ 108	11.6%
100-5153-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,498	\$ -	\$ -	\$ 1,520	\$ 15	\$ 1,535	\$ 37	2.5%
100-5153-163	DENTAL INS	\$ 4,463	\$ 4,463	\$ 3,886	\$ 4,617	\$ 5,052	\$ 4,496	\$ 5,325	\$ 2,291	\$ 5,072	\$ 5,325	\$ -	\$ 5,325	\$ -	0.0%
	Personnel Costs Total	\$ 362,846	\$ 375,767	\$ 326,015	\$ 372,231	\$ 391,724	\$ 365,717	\$ 406,055	\$ 170,359	\$ 404,195	\$ 408,683	\$ 6,695	\$ 415,378	\$ 9,323	2.3%
100-5153-245	COMPUTER RELATED - REP & MAINT	\$ 3,945	\$ 2,961	\$ 2,887	\$ 5,494	\$ 4,133	\$ 3,884	\$ 15,630	\$ 14,095	\$ 15,630	\$ 14,700	\$ -	\$ 14,700	\$ (930)	-6.0%
100-5153-290	OTHER CONTRACTUAL	\$ 917	\$ 30,440	\$ 31,521	\$ 22,879	\$ 18,057	\$ 20,763	\$ 23,200	\$ 743	\$ 21,000	\$ 25,450	\$ -	\$ 25,450	\$ 2,250	9.7%
	Contractual Services Total	\$ 4,862	\$ 33,401	\$ 34,408	\$ 28,373	\$ 22,190	\$ 24,647	\$ 38,830	\$ 14,838	\$ 36,630	\$ 40,150	\$ -	\$ 40,150	\$ 1,320	3.4%
100-5153-310	OFFICE SUPPLIES & POSTAGE	\$ 6,386	\$ 1,514	\$ 4,613	\$ 3,637	\$ 4,280	\$ 4,146	\$ 5,525	\$ 3,602	\$ 5,525	\$ 6,750	\$ -	\$ 6,750	\$ 1,225	22.2%
100-5153-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 375	\$ 944	\$ 939	\$ 834	\$ 2,634	\$ 1,145	\$ 1,085	\$ 844	\$ 1,085	\$ 1,085	\$ -	\$ 1,085	\$ -	0.0%
100-5153-323	UNIFORMS & PROTECTIVE GEAR	\$ 145	\$ 56	\$ -	\$ 34	\$ -	\$ 47	\$ 160	\$ -	\$ 160	\$ 160	\$ -	\$ 160	\$ -	0.0%
100-5153-325	TRAINING & TRAVEL	\$ 2,322	\$ 2,325	\$ 2,047	\$ 2,291	\$ 2,409	\$ 2,279	\$ 3,560	\$ 240	\$ 3,560	\$ 3,800	\$ -	\$ 3,800	\$ 240	6.7%
100-5153-330	VEHICLE USE REIMBURSEMENT	\$ 3,701	\$ 3,157	\$ 2,572	\$ 2,646	\$ 2,773	\$ 2,970	\$ 3,210	\$ 102	\$ 3,210	\$ 3,300	\$ -	\$ 3,300	\$ 90	2.8%
100-5153-340	OPERATING MATERIALS & SUPPLIES	\$ 28	\$ -	\$ 62	\$ 4	\$ 5	\$ 20	\$ 50	\$ -	\$ 50	\$ 50	\$ -	\$ 50	\$ -	0.0%
100-5153-355	EQUIPMENT OPERATING EXPENSE	\$ -	\$ -	\$ -	\$ 1,205	\$ -	\$ 241	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5153-363	COMMUNICATIONS EXPENSE	\$ -	\$ 5	\$ 1	\$ -	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Operating Exp Total	\$ 12,962	\$ 8,301	\$ 10,234	\$ 10,651	\$ 12,101	\$ 10,850	\$ 13,590	\$ 4,785	\$ 13,590	\$ 15,145	\$ -	\$ 15,145	\$ 1,555	11.4%
100-5153-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 13,410	\$ 14,565	\$ 5,595	\$ 15,785	\$ 7,893	\$ 15,785	\$ 16,280	\$ -	\$ 16,280	\$ 495	3.1%
100-5153-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,060	\$ 4,030	\$ 8,060	\$ 9,455	\$ -	\$ 9,455	\$ 1,395	17.3%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 13,410	\$ 14,565	\$ 5,595	\$ 23,845	\$ 11,923	\$ 23,845	\$ 25,735	\$ -	\$ 25,735	\$ 1,890	7.9%
	Assessing Total	\$ 380,670	\$ 417,469	\$ 370,657	\$ 424,665	\$ 440,580	\$ 808,021	\$ 482,320	\$ 201,908	\$ 478,260	\$ 489,713	\$ 6,695	\$ 496,408	\$ 14,088	2.9%

2019 Budget Expenditure Detail

Department: Assessing

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for Board of Review members: estimate 2 meetings	BOR \$200 - 4 Members @ \$25 / meeting * 2 meetings \$70 - 1 Chair @ \$35 / meeting * 2 meetings <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$270</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$270</div> </div>
CONTRACTUAL SERVICES			
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$11,500 - Annual support fee for Market Drive assessing software w/upgrade to Large Municipality Edition \$1,700 - WEB Access – Property Data \$1,500 - Anticipated incident support <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$15,630</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$14,700</div> </div> *Incident support increase for Comm. Estimator update *Market Drive fee increase for increased parcel count and upgrade to Large Municipality Edition
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$24,000 - DOR MFG Fee \$600 - Laredo (Dane County Program for record access) \$850 - Outsourced Assessment Notice Mailing <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$23,200</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$25,450</div> </div> *Anticipated Manufacturing Fee increase contingent on classification of Promega Additions *Additional inserts w/notices based on Act 68 changes
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$3,240 - Assessment Notices, Inserts RE (8,000@\$.405) \$760 - PP Statements/Notices (1,575@\$.48) \$2,000 - Cert. Mail, Sales Letters, Act 68 Inserts \$750 - Office Supplies <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$5,525</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$6,750</div> </div> *Act 68 requirements for providing property owner rights information, mandates mailings and increased postage
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$185 - Property Drive Listing Subscription \$200 - WAAO Membership Dues (4@\$50) \$700 - Marshall Swift Commercial Valuation Renewal <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$1,085</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$1,085</div> </div>

-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Replacement Boots (2 Field Positions @\$80/each) 2018 \$160 2019 \$160
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,200 - Municipal Assessor' Institute \$800 - Residential/Commercial Appraisal Training \$400 - WAAO Quarterly Meetings \$400 - USPAP Update Training 2018 \$3,560 2019 \$3,800
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Field Reviews/Conference Meetings 6,000 Miles @ \$.55/ mile 2018 \$3,210 2019 \$3,300
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Maps/Forms/Printing 2018 \$50 2019 \$50
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	

City of Fitchburg 2019 Operating Budget				Proposal # 1		
Department:		Assessing				
Position Title:		Property Appraiser I				
Brief Justification:		<p>There is a significant increase in the workload with 5 new or nearly new subdivisions and 3 of the 5 already starting additional phases. The number of permits for single family homes in the first half of 2018 is nearly 1 ½ times the total for 2017 along with several hundred apartment units as well.</p> <p>In addition to the volume of new construction, there is the impact of Legislative Act 68, which requires considerably more staff time to inform property owners of their property rights and concerted efforts to gain entry into houses to minimize estimating.</p>				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		\$73,742	\$73,742	\$	\$	
Non Personnel Recurring Costs		\$1,800	\$1,800	\$	\$	
Non Personnel One-Time Costs		\$1,590	\$1,590	\$	\$	
Total Year One Costs		\$77,132	\$77,132	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	2,080	Overtime Hours	-0-	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$22.28 Grade F	Other Payments (i.e. stipends, tuition)	\$-0-	Payroll Fees (\$10.50/ month / person)	\$125
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	\$-0-	Annual Uniform Allowance	\$-0-	Protective Gear/ PPE	\$80
Misc.	Office Equipment	\$100	Training	\$750	Dues	\$50
Technology	Computer	\$1,375	Microsoft License	\$275	Cell Phone	\$-0-
HR	Recruitment	\$150	Drug Test/ Background	\$90	Position Classification	n/a existing
Vehicles	Mileage	900 miles @ \$.55/mile = \$495	Capital Cost Vehicle	\$-0-	Operating Cost Vehicle	\$-0-

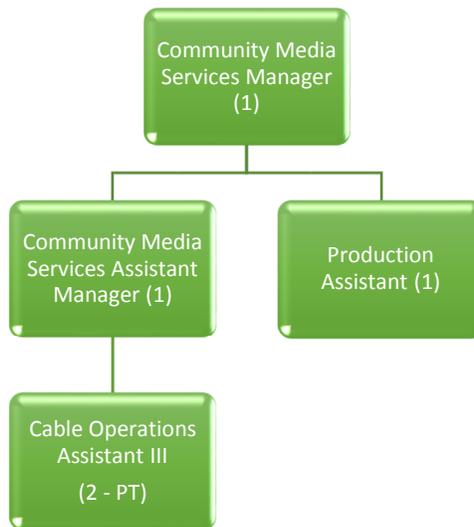
2019 PROPOSED

CABLE – FACTv

FACTv (Fund 207)

Department Mission:

Fitchburg Community Access Television (FACTv) is a Public, Education, and Government (PEG) access television center offering community members the tools and training to produce their own programs for airing on local cable access television in the city of Fitchburg. The FACTv mission is to encourage participation in local government, encourage participation in our community, and encourage participation in multi-media.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Community Media Services Manager	1.0	1.0	1.0	1.0	1.0
Community Media Services Assistant Manager ^(a)	-	-	1.0	1.0	1.0
Production Assistant	1.0	1.0	1.0	1.0	1.0
Cable Operations Assistant III	-	.9	.4	.8	.8
Cable Operations Assistant II	1.3	.4	.4	-	-
Cable Operations Assistant I	-	-	-	-	-

(a) Re-organization approved effective January 1, 2017

Major Responsibilities & Services Provided:

- Broadcast to 3 channels: F1 Media, F2 Community, F3 Government.
- Signal Distribution: Charter (Spectrum), AT&T U-Verse, TDS TV, live streaming, video on demand - VOD, Facebook, and YouTube.
- Talking Fitchburg: Monday through Friday daily news show for the City of Fitchburg (average of 200 shows/year).
- Create shows and content, provide multi-media classes, provide community checkout video production gear, assist City staff with multi-media services.

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Total Productions - Non Gov. Meetings	224	204	221	230	230
Total Productions - Government Mtgs	256	280	251	290	275
FACTv Produced Productions Airing on F2 COM Ch.	89%	50%	82%	75%	80%
Media Channel Graphic Slides	218	227	330	350	360
Facebook Views	18K	65K	73K	75K	77K
Facebook Likes	40	113	363	480	500
YouTube Views	1,554	4,835	8,601	9,500	11,000
YouTube Watched Time (Minutes)	3,594	12,800	19,411	29,000	38,000

Significant Accomplishments in 2018:

- Started to sell advertising on FACTv.
- Started new paid membership structure.
- New show, 'Inside Business', that highlights our local business in the Fitchburg area.
- Met with 25+ business through August to discuss Inside Business and advertising on FACTv.
- Ability for live streaming from remote locations.
- Started live streaming Talking Fitchburg on Facebook.
- New process implemented for archiving programing and deleting programing.
- Streamlined cash accounting of fee collections.
- Streamlined Game of the Week (GOW) and achieved 90% participation.
- Increased projects with Verona Area School District, including paid projects.
- New shows airing on Community Channel F2 2017: 130 shows (plus Talking Fitchburg)
- New show promos: 390 promos (plus 260 Talking Fitchburg promos)

New Initiatives for 2019:

- Increase sales of paid advertising.
- Increase community producers.
- Increase community volunteers.
- Increase FACTv memberships.
- Explore multicultural & bi-lingual programing.

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$240,295	\$285,105	\$118,636	\$283,859	\$291,805	\$6,700
Contractual Services	13,287	25,960	11,795	17,663	9,100	(16,860)
Operating Expenses	36,132	44,985	8,568	28,635	30,713	(14,272)
Allocated Benefits	24,502	28,305	12,503	25,005	28,100	(205)
Transfers to Other Funds	32,000	44,600	9,800	44,600	64,800	20,200
Total	\$346,216	\$428,955	\$161,302	\$399,762	\$424,518	\$(4,437)

Significant Budget Changes from 2018 to 2019:

- Decrease in overall budget due to franchise fees continuing to drop.

2019 Budget Expenditure Detail

Department: FACTv

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Consultation on AV, computers, other multi-media projects, advertising, marketing. <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$2,000 2019 \$1000 </div>
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	<div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$13,360 2019 \$2,000 </div>
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$5,000 Tightrope Broadcast License & Maintenance \$500 Computer Repairs & Maintenance <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$7,200 2019 \$5500 </div>
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	Advertisements for FACTv including Print, Web, Other Media Outlets <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$100 2019 \$0 </div>
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	Cable Service <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$3,300 2019 \$600 </div>
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	General office supplies & postage. <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$1,000 2019 \$500 </div>
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$350 Wisconsin Community Media Yearly Membership \$400 Alliance for Community Media Yearly Membership \$400 WCM Video Fest Entries & Awards <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$1,150 2019 \$1,150 </div>

-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	FACTv Shirts, Hats, Jackets, Rain Gear 2018 \$500 2019 \$0
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	Ongoing training for staff development. 2018 \$2,400 2019 \$2,500
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS Rate.	50 miles * \$.55/mile 2018 \$100 2019 \$50
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	\$813 Fuel: 300 gallons unleaded \$2.71/gallon \$2,500 Repairs & Accessories 2018 \$3,313 2019 \$3,313
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$5,000 Production Media- various formats, DVD's, & DVD supplies, storage devices, batteries, power supplies, AV cables and supplies, set design materials, other media, lighting accessories, headphones, parking, refreshments. \$100 Audio Blocks- Audio Library \$2,000 iStock Essentials 750- Photo Library \$600 Rundown software 2018 \$5,000 2019 \$7700
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	FACTv informational materials including printed material, posters, banners, flyers, Facebook advertising, other social media advertising, other promotional materials. 2018 \$5,000 2019 \$1000
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Maintenance & repairs on Tightrope system, encoders, tripods parts, mic parts, camera parts, AV systems. 2018 \$1,500 2019 \$1,500
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,000 Replacement of out dated or damaged equipment as needed. (Video cameras, AV equipment, DSLR camera, tripods, lights, mic systems, sound boards, microphones, hard drives.) New- \$1,000 Wireless IFB System New- \$5,000 1 Staff Camcorder New- \$5,000 20TB NAS Server- Part of I.T. Project 2019 2018 \$25,100 2019 \$13,000

-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.					
-570 (transfer)	City technology allocation		Allocation from city technology fund based on number of users that access the technology infrastructure. <table border="1"> <tr> <td>2018</td> <td>\$18,325</td> <td>2019</td> <td>\$20,070</td> </tr> </table>	2018	\$18,325	2019	\$20,070
2018	\$18,325	2019	\$20,070				
-590 (transfer)	Allocated Insurance		FACTv's share of the City's insurance cost including property, liability, and workers compensation. <table border="1"> <tr> <td>2018</td> <td>\$6,680</td> <td>2019</td> <td>\$8,030</td> </tr> </table>	2018	\$6,680	2019	\$8,030
2018	\$6,680	2019	\$8,030				
-596	Unemployment Expense		Unemployment claims filed by former FACTv employees				

2019 PROPOSED

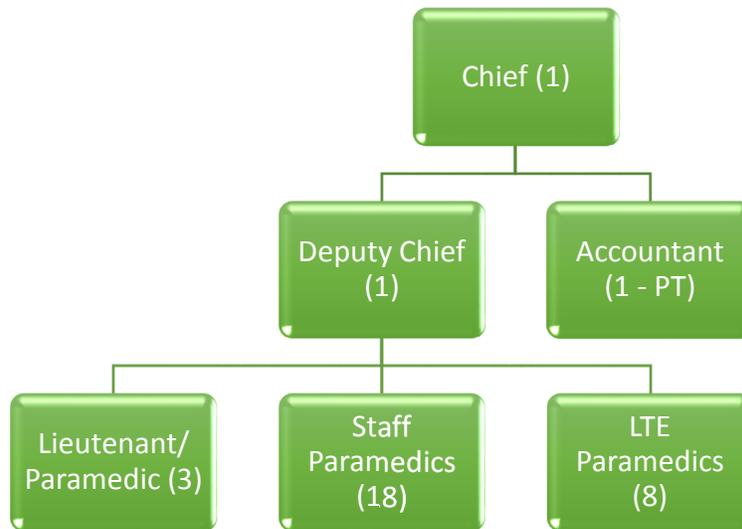
**EMERGENCY
MEDICAL
SERVICES**

FITCHRONA

Department Mission:

Fitch-Rona EMS is committed to the compassionate delivery of professional pre-hospital healthcare to the residents, neighbors and visitors of the Fitchburg-Verona area.

Note: All amounts below are for the entire EMS district.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
EMS Chief	.5	.5	.5	.5	1.0 ^(b)
Deputy Chief	1.0	2.0	2.0	2.0	1.0 ^(b)
Lieutenant	-	2.0	3.0	3.0	3.0
Staff Paramedics	14.0	12.0	11.0	11.0	18.0
Accountant	.4	.4	.4	.4	.3
LTE Paramedics	1.5	1.5	1.6 ^(a)	1.6	1.6

(a) Additional LTE authorized in 2017 budget for Community Paramedicine program.
 (b) When part-time Chief retired, replaced the position with a full-time Chief and eliminated one Deputy Chief.

Major Responsibilities & Services Provided:

- The joint-municipal EMS District provides emergent and non-emergent pre-hospital medical care for residents and guest in the municipalities of Fitchburg, Verona, and Town of Verona.
- The District operates two-paramedic level ambulances 24/7. These are stationed at Fitchburg Fire Station #2 on Marketplace Dr and the Verona Fire Station on Lincoln St
- We are working to take a proactive approach for selected citizens in the District to reduce the need for emergency care through a Community Paramedic project
- We provide medical support for large events and athletic activities throughout the Fitch-Rona EMS District.
- We provide education and training in First Aid, CPR, and Bleeding Control for area public safety departments, businesses, citizens of the District, and some neighboring communities

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Annual Run Volume	2,712	2,894	3,077	3,169	3,400
Calls in Fitchburg	1,687 (62%)	1,799 (62%)	1,906 (61%)	1,963 (61%)	2,108 (62%)
Total Revenue (in millions)	\$2.06	\$2.15	\$2.33	\$2.40	\$2.80
Fitchburg Allocation of District Net Budget based on Equalized Value	53.8%	53.3%	51.6%	49.9%	49.2%
Median Response Time from En Route to On Scene ^(a)	5.80 minutes	5.78 minutes	5.5 minutes	5.2 minutes	4.7 minutes

(a) We can attribute a decreasing response time to the relocation of Fitchburg Fire Station #2

Significant Accomplishments in 2018:

- Fitch-Rona started offering Community CPR and Stop the Bleed programs in the District at the libraries, Town Hall, and the Boys and Girls Club. The potential life-saving skill of CPR and AED was taught to 52 citizens. Additionally, CPR courses were held at the request of local businesses to increase that number to 163 trained responders and counting.
- Our Community Paramedic held sessions at area assisted living centers to provide residents with a File of Life and assist them with filling it out. This “File” is a magnet patients keep on the refrigerator with current medical data and emergency contact information to assist responders in emergencies
- Fitch-Rona started to work with the Aging and Disabilities Resource Center of Dane County (ADRC) to provide a service similar to the File of Life, but called the “Purple Tube” project. This program provides similar medical and contact information as the File, but is directed towards patients with dementia.
- In 2018, Fitch-Rona EMS received the Robert L. Brunning Award at the annual Dane County EMS Banquet for demonstrating “drive and commitment” to EMS in Dane County.

New Initiatives for 2019:

- Fitch-Rona will be increasing paramedic staffing to provide an additional 24/7 ambulance to current two. This addition will reduce response times to the Northeast and Southeast corners of Fitchburg, and add additional capacity for emergency call response throughout the district. (NP#5). Included in budget effective 5/1/19.
- Fitch-Rona has partnered with City of Madison Fire Department, Unity Point Health, and UW Hospitals and Clinics to increase our community outreach to frequent users of Emergency Services to reduce Emergency Room visits and overall healthcare costs.

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$1,997,182	\$2,040,610	\$904,463	\$1,914,386	\$2,375,561	16.4%
Operating Expenses	339,846	361,810	169,511	334,448	424,470	17.3%
Total	2,337,028	2,402,420	1,073,974	2,248,834	2,800,031	16.6%
Fitchburg Share of Operating Cost	\$506,287	\$477,428	\$238,714	\$477,428	\$558,253	16.9%

Significant Budget Changes from 2018 to 2019:

- In 2019, the District is planning to staff a third ambulance in the district as of June 1, 2019. The increasing calls for emergency medical services, and the continued growth in the district, necessitate expanding the resources of the district with an ambulance, and seven paramedics to staff the rig 24/7. (NP#5)
- Reduced command staff from 2018 budget by .5 FTE. When the previous part-time Chief retired, the position was replaced with a full-time Chief and one full-time Deputy Chief position was removed.
- 2019 is the end of the life cycle of our current portable radios. These radios are the line of communication for patient and responder information sharing, as well as crew safety. Improvements in the Dane County and City of Madison radio systems give us an opportunity to purchase radios that work more effectively with those systems.

Fitch-Rona EMS
 2019 Operating Budget
 (3rd Front Line Ambulance Starting 6/1/2019)

	2018 Budget	2019 Operations Budget- No CIP	2019 CIP allocated to Operating	2019 Operating Budget	Difference 2019 Budget vs. 2018 Budget	Percent Change
1 Revenues						
2 Run Income	\$ 1,426,887	\$ 1,651,301		\$ 1,651,301	\$ 224,414	15.7%
3 Services Sub-Total	\$ 1,426,887	\$ 1,651,301		\$ 1,651,301	\$ 224,414	15.7%
4				\$ -	\$ -	
5 City of Fitchburg	\$ 477,428	\$ 558,253		\$ 558,253	\$ 80,825	16.93%
6 City of Verona	\$ 431,499	\$ 517,759		\$ 517,759	\$ 86,260	19.99%
7 Town of Verona	\$ 48,697	\$ 58,107		\$ 58,107	\$ 9,410	19.32%
8 Municipalities Sub-Total	\$ 957,624	\$ 1,134,120		\$ 1,134,120	\$ 176,496	18.43%
9				\$ -	\$ -	
10 Community Paramedicine	\$ 1,000	\$ 1,000		\$ 1,000	\$ -	0.0%
11 Interest Income	\$ 3,024	\$ 3,725		\$ 3,725	\$ 701	23.2%
12 Misc. Income	\$ 9,885	\$ 9,885		\$ 9,885	\$ -	0.0%
13 Funds Applied from Assigned Account	\$ 4,000	\$ -		\$ -	\$ (4,000)	-100.0%
14 Misc. Sub-Total	\$ 17,909	\$ 14,610		\$ 14,610	\$ (3,299)	-18.4%
15 Total Revenues	\$ 2,402,420	\$ 2,800,031		\$ 2,800,031	\$ 397,611	16.6%
16				\$ -	\$ -	
17 Expenses						
18 Salaries & Wages	\$ 1,067,545	\$ 1,245,278		\$ 1,245,278	\$ 177,733	16.6%
19 Scheduled Overtime	\$ 232,542	\$ 293,365		\$ 293,365	\$ 60,823	26.2%
20 Unscheduled Overtime	\$ 87,946	\$ 106,295		\$ 106,295	\$ 18,349	20.9%
21 Community Paramedicine-Labor		\$ 15,602		\$ 15,602		
22 Soc.Sec.&Medicare Taxes	\$ 107,276	\$ 128,123		\$ 128,123	\$ 20,847	19.4%
23 Retirement Plan	\$ 143,669	\$ 167,755		\$ 167,755	\$ 24,086	16.8%
24 Miscellaneous Benefits	\$ 3,400	\$ 3,400		\$ 3,400	\$ -	0.0%
25 Health & Dental Ins.	\$ 286,966	\$ 301,039		\$ 301,039	\$ 14,073	4.9%
26 Worker's Comp. Ins.	\$ 75,866	\$ 71,020		\$ 71,020	\$ (4,846)	-6.4%
27 Income Continuation	\$ 2,400	\$ 2,400		\$ 2,400	\$ -	0.0%
28 Sick Time Payout	\$ -	\$ 8,282		\$ 8,282	\$ 8,282	
29 Medical Director Annual Fee	\$ 33,000	\$ 33,000		\$ 33,000	\$ -	0.0%
30 Salary Sub-Total	\$ 2,040,610	\$ 2,375,561		\$ 2,375,561	\$ 334,951	16.4%
31				\$ -	\$ -	
32 Oil, Gas & Lube	\$ 19,850	\$ 24,440		\$ 24,440	\$ 4,590	23.1%
33 Tune-up & Repair	\$ 19,800	\$ 25,575		\$ 25,575	\$ 5,775	29.2%
34 Medical Supplies	\$ 71,200	\$ 72,000		\$ 72,000	\$ 800	1.1%
35 Office Supplies	\$ 2,100	\$ 2,350		\$ 2,350	\$ 250	11.9%
36 Postage	\$ 525	\$ 600		\$ 600	\$ 75	14.3%
37 Public Education	\$ 1,200	\$ 1,200		\$ 1,200	\$ -	0.0%
38 Staff Training	\$ 17,500	\$ 17,500		\$ 17,500	\$ -	0.0%
39 Staff Support	\$ 5,880	\$ 6,400		\$ 6,400	\$ 520	8.8%
40 Uniforms	\$ 19,280	\$ 25,800	\$ -	\$ 25,800	\$ 6,520	33.8%
41 Personnel Recruitment	\$ 10,000	\$ -		\$ -	\$ (10,000)	-100.0%
42 Subscriptions & Dues	\$ 700	\$ 700		\$ 700	\$ -	0.0%
43 Admin Space Lease	\$ 7,125	\$ 7,125		\$ 7,125	\$ -	0.0%
44 Facilities Furnishings	\$ 950	\$ 950		\$ 950	\$ -	0.0%
45 New Station Expenditures		\$ 10,450		\$ 10,450		
46 Utilities	\$ 900	\$ 900		\$ 900	\$ -	0.0%
47 Telephone	\$ 12,650	\$ 10,850		\$ 10,850	\$ (1,800)	-14.2%
48 Radio Equipment	\$ 2,400	\$ 20,550	\$ -	\$ 20,550	\$ 18,150	756.3%
49 Radio Maintenance	\$ 3,275	\$ 2,850		\$ 2,850	\$ (425)	-13.0%
50 Medical Equipment	\$ 8,750	\$ 9,000	\$ -	\$ 9,000	\$ 250	2.9%
51 Medical Equipment Maint.	\$ 5,250	\$ 6,000		\$ 6,000	\$ 750	14.3%
52 EMT Safety Equipment	\$ 900	\$ 1,000		\$ 1,000	\$ 100	11.1%
53 Training Equipment	\$ 1,100	\$ 1,100		\$ 1,100	\$ -	0.0%
54 Office Equipment	\$ 1,300	\$ 1,500		\$ 1,500	\$ 200	15.4%
55 Office Equipment Maint.	\$ -	\$ 600		\$ 600	\$ 600	
56 Computer Support	\$ 16,075	\$ 24,000	\$ -	\$ 24,000	\$ 7,925	49.3%
57 FAP Project Expenses	\$ -	\$ -		\$ -	\$ -	
58 Accounting Fees	\$ 12,250	\$ 16,000		\$ 16,000	\$ 3,750	30.6%
59 Legal Fees General	\$ 3,800	\$ 3,400		\$ 3,400	\$ (400)	-10.5%
60 Legal Fees-Labor Contract	\$ -	\$ -		\$ -	\$ -	
61 Assigned Funds - Labor Contract	\$ 8,000	\$ 8,000		\$ 8,000	\$ -	0.0%
62 Property Insurance	\$ 16,137	\$ 16,900		\$ 16,900	\$ 763	4.7%
63 Billing Service	\$ 85,613	\$ 99,078		\$ 99,078	\$ 13,465	15.7%
64 Paramedic Intern Program	\$ 7,000	\$ 7,652		\$ 7,652	\$ 652	9.3%
65 Community Paramedicine	\$ 300	\$ -		\$ -	\$ (300)	-100.0%
66 Misc. Expense Sub-Total	\$ 361,810	\$ 424,470		\$ 424,470	\$ 62,660	17.3%
67 TOTAL EXPENSES	\$ 2,402,420	\$ 2,800,031		\$ 2,800,031	\$ 397,611	16.6%
68				\$ -	\$ -	
69 Net Gain (or Loss)	\$ -	\$ -		\$ -	\$ -	

City of Fitchburg 2019 Operating Budget		Proposal # 5
Department:	Fitch-Rona EMS	
Position Title:	Seven Paramedics to staff 3 rd front-line ambulance	
Brief Justification:	<p>To reduce response times, particularly in the eastern portions of Fitchburg, and to add needed capacity for emergency medical calls, a third ambulance is needed in the Fitch-Rona EMS District. Staffing of that ambulance for twenty-four hours, seven days a week, requires seven (7) full time staff. The costs below are for an entire year.</p> <p>Currently EMS response into NE Fitchburg takes 8-10 minutes if the ambulance is in quarters at Fire Station 2. If that ambulance is not available, a response from Verona can take up to 15 minutes, and a response from outside the Fitch-Rona District can take a greater amount of time. These secondary response times do not meet national standards.</p> <p>The <u>costs listed here are Fitchburg's portion</u> of the total costs. The costs are divided between the Municipalities of the district according to 2018 equalized valuation. Estimated Fitchburg portion at 50%.</p>	

Projected Costs Summary – Fitchburg’s Allocation (estimated 50%)

See separate report for line-by-line calculations of costs

Category (total Fitchrona cost)	Total Cost	Funding Source		
		Tax Levy	Grants	Other
Personnel Costs (\$650,168 total)	\$325,084	\$325,084	\$	\$
Non Personnel (\$4,130 total)	\$2,065	\$2,065	\$	\$
Recurring Costs				
Non Personnel (\$32,990 total)	\$16,495	\$16,495	\$	\$
One-Time Costs				
Total Year One Costs (\$687,288)	\$343,644	\$343,644	\$	\$

Projected Cost Calculation Details – Total District Cost for 7 Paramedics

Hours	Annual Hours	2080 / employee 14,560 total	Overtime Hours ^(a)	416 / employee 2,912 total	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary ^(b)	\$21.586/hr 2018 Rate	Other Payments (i.e. stipends, tuition)	n/a	Payroll Fees (\$10.50/ month / person)	\$16/month / employee
Benefits	Retirement	Protective	Health Insurance	Employee +1	Workers Comp Class	EMS Providers (7705)
Uniforms	Initial Issue Uniform	\$500 each \$3,500 total	Annual Uniform Allowance	\$350 each \$2,450 total	Protective Gear/ PPE ^(c)	\$2,500 each \$17,500 total
Misc.	Office Equipment	\$10,450 station exp	Training	\$1,000 each \$7,000 total	Dues	\$0
Technology	Computer	\$0	Microsoft License	\$4 / month / employee	Cell Phone	\$0
HR	Recruitment	\$0 *Funded in 2018	Drug Test/ Background	\$220 each \$1,540 total	Position Classification	\$0
Vehicles	Mileage	n/a	Capital Cost Vehicle	See CIP #2309	Operating Cost Vehicle	n/a

(a) Paramedics are scheduled for a 48-hour work week. 40 hours at straight time and 8 hours of scheduled overtime.

(b) Union negotiations are in process for 2019. The rate listed above is the 2018 approved rate.

(c) Protective gear is an initial purchase and has a life cycle of 10-years

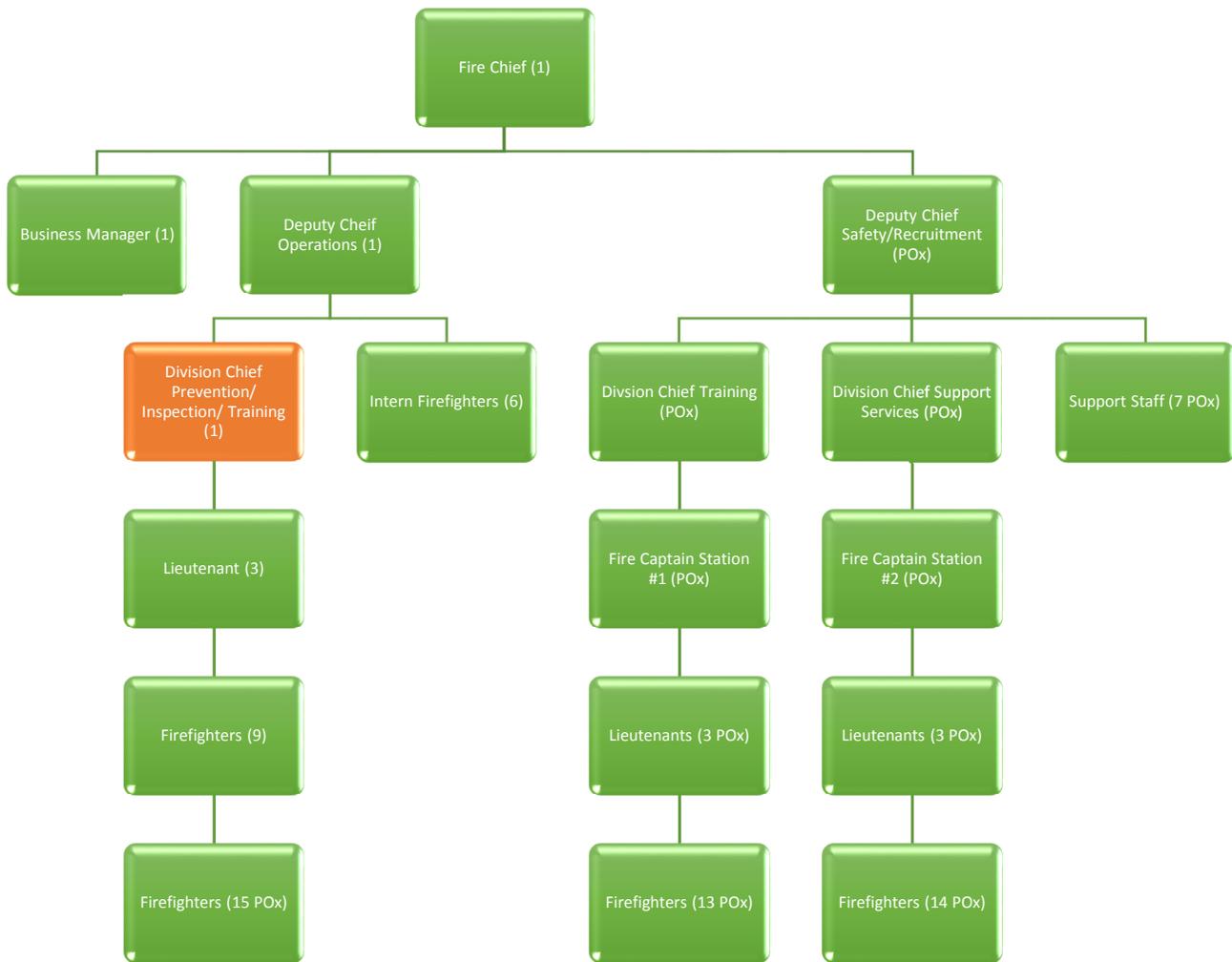
2019 PROPOSED

FIRE

FIRE

Department Mission:

The Fitchburg Fire Department strives **To Serve** by providing care through a dedicated and dependable response; **To Learn** by exercising readiness through repetition and vigilance we will train to our limits as we work toward competence and confidence; **To Respect** by exhibiting teamwork, honor, and accountability at all levels continually treating others in a way that we would want to be treated; and **To Lead** through initiative and service excellence- we are committed to be an example in our profession and in our community.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Career					
Fire Chief ^(b)	.3	1.0	1.0	1.0	1.0
Business Manager ^(a)	-	-	1.0	1.0	1.0
Deputy Chief Operations	1.0	1.0	1.0	1.0	1.0
Division Chief Inspection/Prevention	-	-	-	-	1.0
Lieutenant	-	3.0	3.0	3.0	3.0
Firefighters	10.0	9.0	9.0	9.0	9.0
Interns	9.0	9.0	9.0	9.0	9.0
Paid on Call/Paid on Premise/POx					
Fire Chief	.3	-	-	-	-
On-Call Firefighters	18.9	20.0	20.0	20.0	20.0
On-Call Drivers ^(c)	8.1	-	-	-	-
On-Call Officer in Charge	4.2	3.8	3.8	3.8	3.8

(a) Fire Department Business Manager assigned to Finance Department between 2013 and 2016. Other years assigned to Fire Department.

(b) Paid on Call Fire Chief converted to Full-time Fire Chief effective September 1st, 2015.

(c) New paid on call pay structure implemented in 2016

Major Responsibilities & Services Provided:

- Emergency response to fire and rescue situations/incidents
- Initial response to emergency medical incidents and initiate patient contact and care
- Fire prevention, fire inspection, code enforcement, and cause/origin investigation
- Community risk reduction through purposeful outreach and education

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Total Calls for Service	2,010	2,033	2,054	2,150	2,300
Public Education Hours	618	633	857	900	1,000
Routine Fire Inspections	2,521	2,790	2,321	2,350	2,400
Training Hours	1,377	1,821	7,971	8,000	8,500

Significant Accomplishments in 2018:

- Fire Engine design, specification, manufacture, delivery, and training. Two (2) Pierce Engines.
- New SCBA specification, order, delivery, and training.
- Finalized plans, selected general contractor, and began construction on the Syene Rd. (East) firehouse.
- Public/Private partnership for space at the Lacy Rd. Firehouse.
- Agreement with Dane County Emergency Management for redundancies in operational space.
- Fire/EMS Study to evaluate the administration and operations of the fire department and Fitch-Rona EMS.
- Peer Assistance Initiative- Collaborating with Fitchburg Police and Fitch-Rona EMS to provide critical incident and post traumatic incident support for emergency responders.

New Initiatives for 2019:

- Place new engines in service.
- Complete construction and occupy the Syene Rd. (East) Firehouse anticipated May 2019.
- Remodel existing space at Lacy Rd. Firehouse to accommodate administrative operations.
- Recruitment for Explorer, Intern, and POx positions (on-going vacancies).
- Recognition program for superior job performance- Retention effort.

Financial Summary:

-5220- Fire Department

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$2,287,532	\$2,388,444	\$992,606	\$2,349,486	\$2,610,552	\$222,108
Contractual Services	24,572	31,200	10,237	31,200	31,220	20
Operating Expenses	287,219	328,070	104,882	318,030	337,575	9,505
Allocated Benefits	101,280	188,885	94,443	188,885	207,677	18,792
Transfers to Other Funds	-	-	-	-	-	-
Total	\$2,700,603	\$2,936,599	\$1,202,168	\$2,887,601	\$3,187,024	\$250,425

-5290- Other Public Safety

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$1,157	\$1,600	\$366	\$1,600	\$3,865	\$2,265
Contractual Services	631,489	667,548	374,269	703,273	762,078	94,530
Operating Expenses	115	-	-	-	-	-
Allocated Benefits	-	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-	-
Total	\$632,761	\$669,148	\$374,635	\$704,873	\$765,943	\$96,795

Significant Budget Changes from 2018 to 2019:

- The Uniform Account (-323) was increased \$5,000 to address the start-up of a recognition and awards program. This initial cost will allow retro-active recognition for significant incidents and accomplishments that had previously gone unrecognized. Moving forward, we anticipate that approximately \$1,000 will be spent annually to recognize employees for performance through awards and commendations.
- The EMS Account (-341) was increased \$2,000 to address equipment and supplies needed for advanced procedures and a tiered medical response. Much of our equipment is resupplied by Fitch-Rona EMS. This budget increase will allow for the incidental usage of supplies that is not reimbursed through patient billing (EMS billing). It will also accommodate supplies used during EMS training.
- The Utilities & Telephone Account (-365) was decreased \$4,250. With our new video/web conference system, our monthly subscription/service fee has been dramatically reduced-allowing us to reduce the amount in this line-item.
- Emergency Management responsibilities moved from the Police Department to the Fire Department. The Other Public Safety section of the budget, which includes DaneCom, was therefore moved to the Fire Department.
- Operating and maintenance costs for the McKee/WMGN Tower increased \$5,015.
- Utilities and maintenance of the HVAC and generator for DaneCom increased \$5,700
- Restored Division Chief of Prevention/Inspection/Training (NP#3)

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5220-110	SALARIES & WAGES - FIRE DEPT	\$ 751,053	\$ 764,610	\$ 771,155	\$ 951,031	\$ 1,011,695	\$ 849,909	\$ 1,073,142	\$ 457,414	\$ 1,056,551	\$ 1,095,080	\$ 78,562	\$ 1,173,642	\$ 100,500	9.4%
100-5220-115	OVERTIME	\$ 81,378	\$ 124,933	\$ 66,061	\$ 80,539	\$ 146,076	\$ 99,797	\$ 95,707	\$ 70,837	\$ 93,626	\$ 96,449	\$ -	\$ 96,449	\$ 742	0.8%
100-5220-120	PTLT/SEASONAL WAGES	\$ 56,582	\$ 28,889	\$ 27,553	\$ 30,895	\$ 26,925	\$ 34,169	\$ 35,100	\$ -	\$ 35,100	\$ 35,100	\$ -	\$ 35,100	\$ -	0.0%
100-5220-130	DIRECT FRINGE BENEFITS	\$ 287,429	\$ 265,549	\$ 228,799	\$ -	\$ -	\$ 156,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5220-131	FICA	\$ -	\$ -	\$ -	\$ 122,011	\$ 129,646	\$ 50,331	\$ 136,200	\$ 55,827	\$ 134,803	\$ 138,013	\$ 12,067	\$ 150,080	\$ 13,880	10.2%
100-5220-132	WRS	\$ -	\$ -	\$ -	\$ 133,984	\$ 160,128	\$ 58,822	\$ 186,641	\$ 68,869	\$ 184,623	\$ 185,510	\$ 16,335	\$ 201,845	\$ 15,204	8.1%
100-5220-135	LONGEVITY	\$ 5,610	\$ 6,120	\$ 6,165	\$ 6,660	\$ 7,155	\$ 6,342	\$ 7,245	\$ 7,650	\$ 7,650	\$ 8,145	\$ -	\$ 8,145	\$ 900	12.4%
100-5220-150	POC SERVICES	\$ 455,721	\$ 526,726	\$ 606,480	\$ 557,110	\$ 536,648	\$ 536,533	\$ 564,546	\$ 209,457	\$ 564,546	\$ 564,546	\$ 79,179	\$ 643,725	\$ 79,179	14.0%
100-5220-160	HEALTH INS	\$ 127,797	\$ 121,990	\$ 157,188	\$ 228,998	\$ 244,656	\$ 176,326	\$ 260,251	\$ 112,176	\$ 249,690	\$ 252,687	\$ 17,160	\$ 269,847	\$ 9,596	3.7%
100-5220-161	LIFE INS	\$ 498	\$ 719	\$ 647	\$ 873	\$ 949	\$ 737	\$ 2,131	\$ 415	\$ 2,109	\$ 2,159	\$ 184	\$ 2,343	\$ 212	9.9%
100-5220-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,887	\$ -	\$ -	\$ 5,926	\$ 408	\$ 6,334	\$ 447	7.6%
100-5220-163	DENTAL INS	\$ 11,145	\$ 10,259	\$ 11,319	\$ 14,696	\$ 16,558	\$ 12,795	\$ 16,940	\$ 7,321	\$ 16,134	\$ 16,940	\$ 1,332	\$ 18,272	\$ 1,332	7.9%
100-5220-190	HOLIDAY PREMIUM	\$ 6,507	\$ 5,113	\$ 6,490	\$ 7,051	\$ 7,097	\$ 6,452	\$ 4,654	\$ 2,641	\$ 4,654	\$ 4,770	\$ -	\$ 4,770	\$ 116	2.5%
	Personnel Costs Total	\$ 1,783,720	\$ 1,854,908	\$ 1,881,837	\$ 2,134,848	\$ 2,287,533	\$ 1,988,569	\$ 2,388,444	\$ 992,607	\$ 2,349,486	\$ 2,405,325	\$ 205,227	\$ 2,610,552	\$ 222,108	9.3%
100-5220-240	REPAIRS & MAINT - BY OTHERS	\$ 16,946	\$ 16,653	\$ 15,276	\$ 14,051	\$ 14,514	\$ 15,488	\$ 16,000	\$ 3,545	\$ 16,000	\$ 16,000	\$ -	\$ 16,000	\$ -	0.0%
100-5220-245	COMPUTER RELATED - REP & MAINT	\$ 14,815	\$ 37,231	\$ 38,172	\$ 7,629	\$ 10,058	\$ 21,581	\$ 11,200	\$ 6,674	\$ 11,200	\$ 11,200	\$ -	\$ 11,200	\$ -	0.0%
100-5220-250	PUBLIC NOTICES/ADS	\$ -	\$ 596	\$ 386	\$ 179	\$ -	\$ 232	\$ 500	\$ 18	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%
100-5220-290	OTHER CONTRACTUAL SERVICES	\$ -	\$ -	\$ 2,633	\$ 2,000	\$ -	\$ 927	\$ 3,500	\$ -	\$ 3,500	\$ 3,520	\$ -	\$ 3,520	\$ 20	0.6%
	Contractual Services Total	\$ 31,761	\$ 54,480	\$ 56,467	\$ 23,859	\$ 24,572	\$ 38,228	\$ 31,200	\$ 10,237	\$ 31,200	\$ 31,220	\$ -	\$ 31,220	\$ 20	0.1%
100-5220-310	OFFICE SUPPLIES & POSTAGE	\$ 1,751	\$ 2,367	\$ 3,685	\$ 2,081	\$ 2,522	\$ 2,481	\$ 3,000	\$ 1,361	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.0%
100-5220-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 6,380	\$ 5,774	\$ 7,190	\$ 5,037	\$ 6,906	\$ 6,236	\$ 7,415	\$ 5,921	\$ 7,415	\$ 7,415	\$ 650	\$ 8,065	\$ 650	8.8%
100-5220-323	UNIFORMS	\$ 12,110	\$ 16,336	\$ 14,825	\$ 15,326	\$ 15,611	\$ 14,842	\$ 16,300	\$ 11,061	\$ 16,300	\$ 21,300	\$ 4,800	\$ 26,100	\$ 9,800	60.1%
100-5220-324	PROTECTIVE GEAR	\$ 33,030	\$ 29,984	\$ 32,321	\$ 54,376	\$ 57,232	\$ 41,389	\$ 58,000	\$ 12,573	\$ 58,000	\$ 58,000	\$ -	\$ 58,000	\$ -	0.0%
100-5220-325	TRAINING & TRAVEL	\$ 20,946	\$ 23,468	\$ 16,659	\$ 21,161	\$ 30,405	\$ 22,528	\$ 39,515	\$ 13,091	\$ 39,515	\$ 39,515	\$ -	\$ 39,515	\$ -	0.0%
100-5220-326	TUITION REBURSEMENT	\$ 14,065	\$ 8,355	\$ 13,339	\$ 14,831	\$ 9,080	\$ 11,934	\$ 20,400	\$ 5,100	\$ 15,900	\$ 20,400	\$ -	\$ 20,400	\$ -	0.0%
100-5220-330	VEHICLE USE REBURSEMENT	\$ 253	\$ 161	\$ 78	\$ 73	\$ 281	\$ 169	\$ 190	\$ -	\$ -	\$ 195	\$ -	\$ 195	\$ 5	2.6%
100-5220-335	VEHICLE EXPENSE (G&O, REPAIRS)	\$ 106,437	\$ 104,462	\$ 99,681	\$ 118,606	\$ 99,994	\$ 105,836	\$ 115,000	\$ 33,732	\$ 115,000	\$ 115,000	\$ -	\$ 115,000	\$ -	0.0%
100-5220-340	OPERATING MATERIALS & SUPPLIES	\$ 7,375	\$ 5,589	\$ 4,205	\$ 4,906	\$ 5,758	\$ 5,567	\$ 6,000	\$ 3,704	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	0.0%
100-5220-341	MEDICAL/EMS SUPPLIES	\$ 326	\$ 1,743	\$ 3,034	\$ 3,122	\$ 3,029	\$ 2,251	\$ 4,000	\$ 2,337	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ 2,000	50.0%
100-5220-345	PUBLIC INFORMATION & EDUCATION	\$ 3,345	\$ 1,969	\$ 3,009	\$ 4,153	\$ 4,694	\$ 3,434	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
100-5220-350	REPAIR & MAINT SUPPLIES	\$ 691	\$ 1,091	\$ 563	\$ 417	\$ 2,993	\$ 1,151	\$ 2,000	\$ 730	\$ 1,500	\$ 3,000	\$ -	\$ 3,000	\$ 1,000	50.0%
100-5220-355	EQUIPMENT EXPENSE	\$ 33,818	\$ 27,187	\$ 24,257	\$ 23,670	\$ 30,815	\$ 27,949	\$ 31,000	\$ 12,910	\$ 31,000	\$ 31,000	\$ 300	\$ 31,300	\$ 300	1.0%
100-5220-363	COMMUNICATIONS EXPENSE	\$ 28,308	\$ 25,545	\$ 12,327	\$ 4,361	\$ 10,027	\$ 16,114	\$ 11,000	\$ 1,225	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	\$ -	0.0%
100-5220-365	TELEPHONE	\$ 17,145	\$ 21,442	\$ 17,158	\$ 9,808	\$ 7,972	\$ 14,705	\$ 9,250	\$ 1,137	\$ 3,000	\$ 5,000	\$ -	\$ 5,000	\$ (4,250)	-45.9%
	Operating Exp Total	\$ 285,980	\$ 275,473	\$ 252,321	\$ 281,928	\$ 287,221	\$ 276,585	\$ 328,070	\$ 104,882	\$ 318,030	\$ 331,825	\$ 5,750	\$ 337,575	\$ 9,505	2.9%
100-5220-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 103,805	\$ 101,280	\$ 41,017	\$ 104,145	\$ 52,073	\$ 104,145	\$ 106,985	\$ 2,100	\$ 109,085	\$ 4,940	4.7%
100-5220-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,740	\$ 42,370	\$ 84,740	\$ 95,415	\$ 3,177	\$ 98,592	\$ 13,852	16.3%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 103,805	\$ 101,280	\$ 41,017	\$ 188,885	\$ 94,443	\$ 188,885	\$ 202,400	\$ 5,277	\$ 207,677	\$ 18,792	9.9%
	Fire Department Total	\$ 2,101,461	\$ 2,184,861	\$ 2,190,625	\$ 2,544,440	\$ 2,700,606	\$ 4,647,780	\$ 2,936,599	\$ 1,202,169	\$ 2,887,601	\$ 2,970,770	\$ 216,254	\$ 3,187,024	\$ 250,425	8.5%

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5290-130	DIRECT FRINGE BENEFITS	\$ 101	\$ 87	\$ 111	\$ -	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5290-131	FICA	\$ -	\$ -	\$ -	\$ 83	\$ 82	\$ 33	\$ 100	\$ 26	\$ 100	\$ 2,365	\$ -	\$ 2,365	2,265
100-5290-140	PER DIEMS - POLICE & FIRE COMM	\$ 1,275	\$ 1,240	\$ 1,450	\$ 1,090	\$ 1,075	\$ 1,226	\$ 1,500	\$ 340	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	0.0%
	Personnel Costs Total	\$ 1,376	\$ 1,327	\$ 1,561	\$ 1,173	\$ 1,157	\$ 1,319	\$ 1,600	\$ 966	\$ 1,600	\$ 3,865	\$ -	\$ 3,865	2,265
100-5290-210	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,300	\$ 30,000	\$ -	\$ -	\$ -	100.0%
100-5290-265	WEIGHTS & MEASURES	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ -	\$ 3,600	0.0%
100-5290-269	DANE COMANALOG TACTICAL	\$ 18,681	\$ 10,508	\$ 45,843	\$ 46,829	\$ 121,602	\$ 48,893	\$ 186,520	\$ 122,655	\$ 192,245	\$ 200,225	\$ -	\$ 200,225	13,705
100-5290-270	FITCHRONA EMS CONTRIBUTION	\$ 450,984	\$ 460,769	\$ 464,355	\$ 495,794	\$ 506,287	\$ 475,638	\$ 477,428	\$ 238,714	\$ 477,428	\$ 350,060	\$ 208,193	\$ 558,253	80,825
	Contractual Services Total	\$ 473,265	\$ 474,877	\$ 513,798	\$ 546,223	\$ 631,489	\$ 527,930	\$ 667,548	\$ 364,969	\$ 673,273	\$ 553,885	\$ 208,193	\$ 762,078	94,530
100-5290-325	TRAINING & TRAVEL	\$ -	\$ -	\$ -	\$ 110	\$ 115	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Operating Exp Total	\$ -	\$ -	\$ -	\$ 110	\$ 115	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Other Public Safety Total	\$ 474,641	\$ 476,204	\$ 515,359	\$ 547,506	\$ 632,761	\$ 529,294	\$ 669,148	\$ 374,635	\$ 704,873	\$ 557,750	\$ 208,193	\$ 765,943	96,795

2019 Budget Expenditure Detail

Department: Fire Department

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$8,000 - Annual testing of equipment and preventative maintenance \$8,000 - Annual repairs to equipment <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$16,000</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$16,000</div> </div>
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	Annual Fire Dept. specific software support agreements: \$850 - IAMResponding alerting subscription \$5,100 - Firehouse Software (Cloud support) \$2,750 - FIREManager scheduling site \$2,500 - TriTech CAD Support Agreement <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$11,200</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$11,200</div> </div>
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$500 - Recruitment materials <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$500</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$500</div> </div>
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$3,520 - Cost of continuation for firefighter respiratory protection program (88 members x \$40) <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$3,500</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$3,520</div> </div>
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$1,500 - Office supplies, copies, paper \$1,000 - Business Cards, misc. printing \$500 - Shipping, including City meter charges <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$3,000</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$3,000</div> </div>

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	<p>Subscriptions:</p> <ul style="list-style-type: none"> \$60 - Firehouse Magazine FH 1 & 2 \$1,350 - NFPA electronic \$1,350 - NFPA print \$240 - FD training network \$50 - National Volunteer Fire Council \$60 - Fire Engineering Magazine FH 1 & 2 <p>Memberships:</p> <ul style="list-style-type: none"> \$90 - National Information Officers Association \$110 - WI Fire Service Admin Association (2 @ \$55) \$380 - WI State Fire Chiefs Association (4 @ \$95) \$450 - Dane County Fire Chiefs Association \$560 - WI State Fire Inspectors Association (14 @ \$40) \$400 - Int'l Assoc of Arson Investigators (4 @ \$100) \$330 - Glacier's Edge Council – Explorer Post \$90 - WI State Emergency Service Instructors (3 @ \$30) \$175 - NFPA \$30 - South WI & North IL Fire/Rescue Association \$30 \$1,045 - Int'l Assoc of Fire Chiefs (4 @ varies) \$1,045 \$20 - Dane County Clerk \$375 - Int'l Soc Fire Service Instructors (3 @ \$125) \$250 - Dane County Hazmat contract \$650 – Division Chief (NP#3) 			
			<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 35%; text-align: center;">2018 \$7,415</td> <td style="width: 35%; text-align: center;">2019 \$8,065</td> </tr> </table>		2018 \$7,415	2019 \$8,065
	2018 \$7,415	2019 \$8,065				
-323	Uniforms	Uniform allowance set by union contract or common council.	<ul style="list-style-type: none"> \$4,800 - Uniform allowance per collective bargaining agreement \$800 - Chief & Deputy Chief clothing allowance \$7,700 - POC/POP/Intern annual clothing allowance \$3,000 - Class B & Brass purchases \$5,000 - Recognition & Awards Program Startup \$4,800 – Division Chief (NP#3) 			
			<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 35%; text-align: center;">2018 \$16,300</td> <td style="width: 35%; text-align: center;">2019 \$26,100</td> </tr> </table>		2018 \$16,300	2019 \$26,100
	2018 \$16,300	2019 \$26,100				
-324	Protective Gear	Personal protective equipment provided to reduce exposure to hazards or infectious substances.	<ul style="list-style-type: none"> \$26,000 - Annual replacement of turnout gear \$31,000 - New member turnout gear \$1,000 - Repairs to turnout gear 			
			<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 35%; text-align: center;">2018 \$58,000</td> <td style="width: 35%; text-align: center;">2019 \$58,000</td> </tr> </table>		2018 \$58,000	2019 \$58,000
	2018 \$58,000	2019 \$58,000				
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	<ul style="list-style-type: none"> \$23,000 - Externally delivered training \$8,575 - Madison College \$6,590 - Materials for in-house training (incl books, videos, extrication cars, equipment) \$350 - CPR Certification expenses \$1,000 - Operations & Leadership Initiatives (\$5,000 cost offset by \$4,000 in fees collected from other agencies) 			
			<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 35%; text-align: center;">2018 \$39,515</td> <td style="width: 35%; text-align: center;">2019 \$39,515</td> </tr> </table>		2018 \$39,515	2019 \$39,515
	2018 \$39,515	2019 \$39,515				
-326	Tuition Reimbursements	Includes reimbursements to Firefighter-Interns as part of the Department's Intern program	<ul style="list-style-type: none"> \$20,400 - Intern Program tuition reimbursement 			
			<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 35%; text-align: center;">2018 \$20,400</td> <td style="width: 35%; text-align: center;">2019 \$20,400</td> </tr> </table>		2018 \$20,400	2019 \$20,400
	2018 \$20,400	2019 \$20,400				
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	<ul style="list-style-type: none"> \$195 - Mileage for use of personal vehicles 350 miles @ \$0.55 			
			<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 35%; text-align: center;">2018 \$190</td> <td style="width: 35%; text-align: center;">2019 \$195</td> </tr> </table>		2018 \$190	2019 \$195
	2018 \$190	2019 \$195				

-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	\$33,335 - Annual fuel costs Diesel: 8765 gallons @ \$3.01 = \$26383 Gas: 2565 gallons @ \$2.71 = \$6951 \$66,730 - Labor and materials for vehicle repairs \$14,935 - Labor and materials for preventative maintenance 2018 \$115,000 2019 \$115,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$2,000 - Meals while hosting regional committee meetings, interview panels \$4,000 - Misc. operating supplies, including batteries 2018 \$6,000 2019 \$6,000
-341	Medical/EMS Supplies	Includes typical medical and EMS supplies necessary to carry out the emergency medical first response functions of the department. Includes refilling oxygen bottles and miscellaneous EMS supplies such as bandages, splints, etc.,	\$6,000 - New and replacement medical/EMS supplies used on emergency calls, including oxygen tank refill EMR equipment and supplies needed for scope of practice Post fire incident decontamination supplies (gloves) 2018 \$4,000 2019 \$6,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	Public education materials Citizens CERT Academy one week summer program. 2018 \$5,000 2019 \$5,000
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	\$3,000 - Misc. hardware and tools for general maintenance and repairs to both stations 2018 \$2,000 2019 \$3,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$26,000 - New and replacement firefighting and rescue equipment carried on fire apparatus \$5,000 - Monthly copier lease payment (station 1/station 2) \$300 - Division Chief (NP#3) 2018 \$31,000 2019 \$31,300
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense and video conferencing expenses.	\$3,275 - Repairs to communications equipment \$7,500 - Replacement emergency pagers \$225 - Dane Com 2018 \$11,000 2019 \$11,000
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	\$3,380 - Monthly cable payment (station 1 & 2) \$1,620 - Monthly payment for IP video circuit Badgernet 2018 \$9,250 2019 \$5,000

100-5290 Other Public Safety

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
PERSONNEL COSTS OTHER THAN WAGES & DFB				
140	Per Diem for Commission & Committees	Includes Per Diem for citizen members of committees and commissions	\$1,000 - Police & Fire Commission \$500 - EMS Commission <div style="display: flex; justify-content: space-between;"> 2018 \$1,500 2019 \$1,500 </div>	
CONTRACTUAL SERVICES				
265	Weights & Measures	Professional services paid to DATCP for weights and measures monitoring of Fitchburg businesses	<div style="display: flex; justify-content: space-between;"> 2018 \$3,600 2019 \$3,600 </div>	
269	Dane Com/Analog Tactical	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$55,230 - Radio System Annual Operating & Maint. \$72,515 - McKee/WMGN Tower Operating & Maint. \$51,780 - GenCom Maintenance Contract for Analog Radio System \$15,700 - Utilities and HVAC and Generator maint. \$5,000 - Non-contract contingency funds for repairs not covered under maintenance agreements <div style="display: flex; justify-content: space-between;"> 2018 \$186,520 2019 \$200,225 </div>	

Note: The 'other public safety' accounts benefit multiple departments but are housed in the Fire Department/Emergency Management budget worksheets so that they are in a single location.

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Fire Department

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Other
	E	Joe Pulvermacher	Fire Chief (Day)	01/26/16	2,080	0		
	E	Meredith Shelton	Business Manager	10/13/08	2,080	0		
	E	Chad Grossen	Deputy Chief (Day)	10/04/96	2,080	0		
3	N	Vacant	Division Chief Prevention/ Inspection/ Training (Day)	~1/1/19	2,080	0		
	E	Dave Berman	Lieutenant (Shift)	07/26/99	2,712	215		
	E	Rob Kunze	Lieutenant (Shift)	01/06/03	2,712	215		
	E	Dale Struckmeyer	Lieutenant (Shift)	03/03/03	2,712	215		
	E	Andrew Brandl	Firefighter (Shift)	09/26/94	2,712	215		
	E	Wayne Aeschbach	Firefighter (Shift)	10/20/97	2,712	215		
	E	Jason Ladwig	Firefighter (Shift)	09/21/98	2,712	215		
	E	Jon Engelhart	Firefighter (Shift)	11/06/06	2,712	215		
	E	Jeremy Brueggemann	Firefighter (Shift)	05/07/07	2,712	215		
	E	Adam Dorn	Firefighter (Shift)	11/06/06	2,712	215		
	E	Julie Griessmeyer	Firefighter (Shift)	9/3/13	2,712	215		
	E	David Zuehlke	Firefighter (Shift)	7/1/16	2,712	215		
	E	Matthew Sutter	Firefighter (Shift)	4/23/07 (in position 2/12/18)	2,712	215		
		Total This Page			38,784	2,580		

2019 PERSONNEL SUMMARY

	E	Jesse Dickrell (1 st Yr) Jett Mallas (1 st Yr) Hans Schwoerer (1 st Yr) Trevor Aebly (2 nd Yr) Collin Christenson (2 nd Yr) (Vacant) (2 nd Yr)	Firefighter - Intern	-	-	-		\$23,400 Annual stipends
	E	Various Fill-in (60 POX)	Paid-on-Call Paid-on-Premises	-	-	3,300	26,150	
	E	Various Emergency Response		-	-	1,200	3,200	
	E	Various Training		-	-	1,300	3,800	
	E	Various Officer in Charge (OIC) aka car coverage		-	-	600	7,200	
	E	Various Other		-	-	700	1,900	
	E	Acting Company Officer Stipends (Career, per contract)	1 per shift, 2 shifts per day @ \$10 per shift, plus additional 20% shift coverage					\$8,760 Annual Stipends
	E	Holiday Premium	(7 full & 2 half day holidays) * 4 FF * 12 hr shifts					384 hrs
		Total This Page		-	-	7,100	42,250	\$32,160 + 384 hrs holiday premium
		Total from Previous Pages			38,784	2,580	-	
		TOTAL ALL PAGES			38,784	9,250	42,250	\$32,160 + 384 hrs holiday premium

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2019 Operating Budget				Proposal # 3		
Department:		Fire				
Position Title:		Division Chief of Prevention, Inspection, and Training				
Brief Justification:		<p>This position was vacated due the illness and subsequent death of the previous Division Chief. Duties associated with this position were assumed by the Deputy Chief of Operations (at the peril of operation-level duties). The Div. Chief of Inspection/Prevention/Training is needed for the following reasons:</p> <p>Inspection- Assign fire-inspections to company officers and firefighters. Provide insight to code enforcement and direction for city ordinance. Conduct re-inspection- as needed for code compliance.</p> <p>Prevention- Coordinate public safety education/outreach. Participate in the planning of new construction through fire-safety initiatives (fire suppression system design considerations and acceptance testing).</p> <p>Investigation- Will serve as the fire department's lead investigator in the determination of fire cause & origin. Will manage and schedule on-call inspectors. Will provide insight to the effectiveness of strategies and tactics used during firefighting operations. Will work to collect data that will assist the Fire Chief with prevention priorities that will minimize fire re-occurrence.</p> <p>Training- Will manage and assign training topics for initial and continuing education.</p> <p>A properly positioned and trained Division Chief of Inspection/Prevention/Training will serve as the fire department's liaison- Identifying the need for public/fire/life safety and community/business development.</p>				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		\$108,619	\$108,619	\$	\$	
Non Personnel Recurring Costs		\$1,675	\$1,675	\$	\$	
Non Personnel One-Time Costs		\$8,050	\$8,050	\$	\$	
Total Year One Costs		\$118,344	\$118,344	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	2,080	Overtime Hours	-0-	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$35.11/hr Pay Plan Grade M	Other Payments (i.e. stipends, tuition)	\$-0-	Payroll Fees (\$10.50/ month / person)	\$125
Benefits	Retirement	Protective	Health Insurance	Family	Workers Comp Class	Firefighter
Uniforms	Initial Issue Uniform	\$700	Annual Uniform Allowance	\$400	Protective Gear/ PPE	\$3,700
Misc.	Office Equipment	\$300	Training	\$-0-	Dues	\$650
Technology	Computer	\$1,500	Microsoft License	\$-0-	Cell Phone	\$600
HR	Recruitment	\$1,000	Drug Test/ Background	\$750	Position Classification	\$-0-
Vehicles	Mileage	n/a	Capital Cost Vehicle	n/a – share existing veh	Operating Cost Vehicle	\$-0-

2019 PROPOSED

POLICE

POLICE

OTHER PUBLIC SAFETY

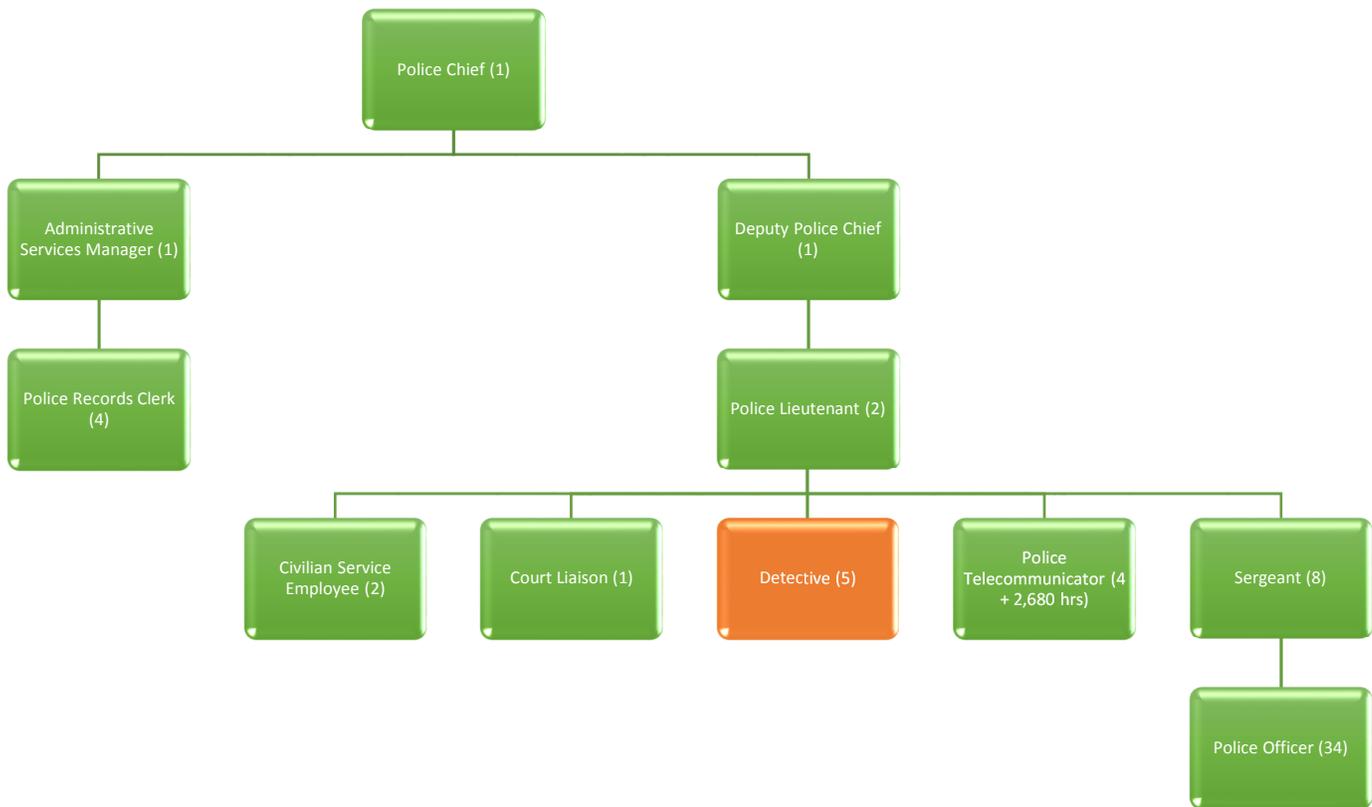
EVIDENCE FACILITY

POLICE TRAINING (Fund 221)

DRUG ENFORCEMENT (Fund 222)

Department Mission:

As members of the Fitchburg Police Department, our mission is to provide a professional community-oriented police service. We are committed to creating and maintaining an active community partnership and assisting citizens in identifying and solving problems to improve the quality of lives in our neighborhoods. We are dedicated to protecting life, property and maintaining order while assuring fair and equal treatment to everyone.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Police Chief	1.0	1.0	1.0	1.0	1.0
Deputy Police Chief	1.0	1.0	1.0	1.0	1.0
Lieutenant	2.0	2.0	2.0	2.0	2.0
Sergeant	8.0	8.0	8.0	8.0	8.0
Detective	4.0	4.0	4.0	4.0	5.0
Officer	32.5	33.0	33.0	34.0	34.0
Civilian Service Employee	2.0	2.0	2.0	2.0	2.0
Court Liaison	1.0	1.0	1.0	1.0	1.0
Telecommunicator	5.3	5.3	5.3	5.3	5.3
Administrative Services Manager	1.0	1.0	1.0	1.0	1.0
Records Clerk	4.0	4.0	4.0	4.0	4.0

Major Responsibilities & Services Provided:

- Public Safety
- Community Outreach

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
FBI Uniform Crime Reporting (UCR Part 1)	457	499	703	650	700
Fitchburg Police Calls for Service	32,114	30,474	31,219	29,500	30,000
Arrests (Part 1 & 2 UCR physical arrests and citations by number of people)	814	708	1,001	1,095	1,200
Referrals to the Dane County District Attorney's Office (number of people referred for criminal charges)	478	500	596	650	750

Significant Accomplishments in 2018:

- Update staffing plan
- Updated Mission, Vision, and Values

New Initiatives for 2019:

- Implement expanded employee health and wellness program
- Begin planning for update of policy and procedure manual

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$6,329,763	\$6,520,981	\$2,767,226	\$6,302,248	\$6,788,887	\$267,906
Contractual Services	128,782	151,300	64,224	147,614	158,100	6,800
Operating Expenses	319,513	389,975	132,619	389,975	397,395	7,420
Allocated Benefits	420,248	554,220	195,485	554,850	577,183	22,963
Transfers to Other Funds	-	-	-	-	-	-
Total	\$7,198,306	\$7,616,476	\$3,159,554	\$7,394,687	\$7,921,565	\$305,089

Significant Budget Changes from 2018 to 2019:

- **210** – Employee Mental Health & Wellness Program. **Increase of \$9,000** (\$7,000 CVMIC grant)
- **245** – No TeleStaff Upgrade in 2019. **Decrease of \$4,500**
- **260** – Removed Motorcycle Purchase (was purchased in 2018). **Decrease of \$9,000**
- **260** – New squad lease costs based on inflation for 4 replacements. **Increase of \$4,500**
- **323** – Ballistic Vest Replacements due to 15 vests up for replacement. **Increase of \$9,750**
- **323** – No Ballistic Helmets or Rifle Plates need replacing in 2019. **Decrease of \$19,080**
- **325** – Training Costs. **Increase of \$5,000**
- **326** – Officer Tuition Reimbursement, per contract. **Increase of \$16,060**
- **335** – Gas Costs. **Increase of \$6,500**
- **355** – Replacing two less Mobile Video Cameras than in 2018. **Decrease of \$14,000**
- BEAT Patrol grant ended in 2018, continue cost of officer in 2019 paid by property taxes
- Additional Police Detective funded (NP# 2)
- Decreased fees from \$.25 to \$.15 per page

City of Fitchburg
General Fund #100
2019 Operating Budget

Acc#	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5210-110	SALARIES & WAGES - POLICE	\$ 3,571,815	\$ 3,730,427	\$ 3,958,989	\$ 4,094,560	\$ 4,153,305	\$ 3,901,819	\$ 4,371,778	\$ 1,761,557	\$ 4,166,011	\$ 4,458,925	\$ 108,922	\$ 4,567,847	\$ 196,069 4.5%
100-5210-115	OVERTIME	\$ 203,599	\$ 257,152	\$ 271,733	\$ 293,861	\$ 317,673	\$ 268,764	\$ 201,186	\$ 136,607	\$ 201,186	\$ 206,216	\$ -	\$ 206,216	\$ 5,030 2.5%
100-5210-120	FTLTLSEASONAL WAGES	\$ 47,629	\$ 47,190	\$ 45,815	\$ 62,112	\$ 48,229	\$ 50,195	\$ 59,657	\$ 24,277	\$ 59,644	\$ 59,644	\$ 1,472	\$ 61,116	\$ 1,440 2.4%
100-5210-125	SHIFT DIFFERENTIAL	\$ 18,698	\$ 20,895	\$ 19,344	\$ 25,014	\$ 21,415	\$ 21,073	\$ 21,024	\$ 12,008	\$ 21,024	\$ 21,024	\$ -	\$ 21,024	\$ - 0.0%
100-5210-130	DIRECT FRINGE BENEFITS	\$ 901,172	\$ 801,406	\$ 726,989	\$ -	\$ -	\$ 485,913	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5210-131	FICA	\$ -	\$ -	\$ -	\$ 341,540	\$ 348,044	\$ 137,917	\$ 358,811	\$ 151,065	\$ 344,178	\$ 367,038	\$ 8,448	\$ 375,486	\$ 15,675 4.4%
100-5210-132	WRS	\$ -	\$ -	\$ -	\$ 407,890	\$ 467,769	\$ 175,132	\$ 486,487	\$ 201,007	\$ 464,286	\$ 486,686	\$ 11,261	\$ 497,927	\$ 11,440 2.4%
100-5210-135	LONGEVITY	\$ 24,495	\$ 25,185	\$ 27,780	\$ 27,885	\$ 25,755	\$ 26,220	\$ 22,965	\$ 22,710	\$ 24,388	\$ 24,660	\$ -	\$ 24,660	\$ 1,696 7.4%
100-5210-160	HEALTH INS	\$ 598,545	\$ 681,856	\$ 768,505	\$ 808,354	\$ 851,782	\$ 742,008	\$ 880,942	\$ 412,704	\$ 928,752	\$ 893,992	\$ 17,160	\$ 911,152	\$ 30,210 3.4%
100-5210-161	LIFE INS	\$ 5,757	\$ 5,813	\$ 6,382	\$ 6,405	\$ 6,738	\$ 6,219	\$ 6,684	\$ 2,848	\$ 5,645	\$ 6,367	\$ 170	\$ 6,537	\$ (147) -2.2%
100-5210-162	DISABILITY INS	\$ 49,076	\$ 50,548	\$ 54,653	\$ 56,531	\$ 57,091	\$ -	\$ 22,679	\$ -	\$ -	\$ 22,700	\$ 488	\$ 23,168	\$ 489 2.2%
100-5210-163	DENTAL INS	\$ 26,360	\$ 29,188	\$ 31,116	\$ 31,428	\$ 31,963	\$ 30,011	\$ 26,801	\$ 15,675	\$ 26,801	\$ 27,415	\$ 46	\$ 27,461	\$ 660 2.5%
100-5210-190	HOLIDAY PREMIUM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 0.0%
100-5210-210	PROFESSIONAL SERVICES	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 60	\$ -	\$ 714	\$ 714	\$ 45,000	\$ (30,000)	\$ 15,000	\$ 15,000 100.0%
100-5210-240	REPAIRS & MAINT - BY OTHERS	\$ 8,139	\$ 12,965	\$ 10,354	\$ 8,068	\$ 8,120	\$ 8,509	\$ 11,200	\$ 3,007	\$ 11,200	\$ 12,100	\$ -	\$ 12,100	\$ 900 8.0%
100-5210-245	COMPUTER RELATED - REP & MAINT	\$ 29,452	\$ 43,250	\$ 34,960	\$ 6,225	\$ 6,142	\$ 24,008	\$ 21,950	\$ 8,381	\$ 21,950	\$ 16,250	\$ -	\$ 16,250	\$ (5,700) -26.0%
100-5210-250	PUBLIC NOTICES/ADS	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5210-260	POLICE VEHICLE LEASE PROGRAM	\$ 93,468	\$ 95,467	\$ 98,532	\$ 106,429	\$ 108,490	\$ 100,477	\$ 113,750	\$ 52,122	\$ 113,750	\$ 109,250	\$ -	\$ 109,250	\$ (4,500) -4.0%
100-5210-290	OTHER CONTRACTUAL/CROSS GUARDS	\$ 4,368	\$ 4,394	\$ 4,472	\$ 4,063	\$ 6,009	\$ 4,657	\$ 4,400	\$ -	\$ -	\$ 5,500	\$ -	\$ 5,500	\$ 1,100 25.0%
100-5210-300	Contractual Services Total	\$ 136,417	\$ 156,275	\$ 148,319	\$ 124,785	\$ 128,761	\$ 138,715	\$ 151,300	\$ 64,224	\$ 147,614	\$ 188,100	\$ (30,000)	\$ 158,100	\$ 6,800 4.5%
100-5210-310	OFFICE SUPPLIES & POSTAGE	\$ 11,509	\$ 13,088	\$ 12,256	\$ 11,073	\$ 11,009	\$ 11,787	\$ 13,000	\$ 5,521	\$ 13,000	\$ 13,000	\$ -	\$ 13,000	\$ - 0.0%
100-5210-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 1,037	\$ 1,127	\$ 817	\$ 1,237	\$ 996	\$ 1,043	\$ 1,500	\$ 1,105	\$ 1,500	\$ 2,400	\$ -	\$ 2,400	\$ 900 60.0%
100-5210-323	UNIFORMS & PROTECTIVE GEAR	\$ 36,396	\$ 38,130	\$ 32,148	\$ 38,259	\$ 44,433	\$ 37,873	\$ 59,905	\$ 11,825	\$ 59,905	\$ 52,575	\$ 1,100	\$ 53,675	\$ (6,230) -10.4%
100-5210-324	YMCA MEMBERSHIP	\$ 7,332	\$ 7,938	\$ 7,056	\$ 4,827	\$ 5,038	\$ 6,438	\$ 7,000	\$ 2,173	\$ 7,000	\$ 6,000	\$ -	\$ 6,000	\$ (1,000) -14.3%
100-5210-325	TRAINING & TRAVEL	\$ 50	\$ -	\$ -	\$ 1,588	\$ 328	\$ -	\$ 30,000	\$ 10,315	\$ 30,000	\$ 35,000	\$ 640	\$ 35,640	\$ 5,640 18.8%
100-5210-326	TUITION REIMBURSEMENT	\$ 19,160	\$ (7,761)	\$ 11,087	\$ 2,092	\$ 1,441	\$ 5,204	\$ 7,440	\$ -	\$ -	\$ 23,500	\$ -	\$ 23,500	\$ 16,000 215.9%
100-5210-330	VEHICLE USE REIMBURSEMENT	\$ -	\$ 368	\$ -	\$ -	\$ -	\$ 74	\$ 200	\$ -	\$ 200	\$ 200	\$ -	\$ 200	\$ - 0.0%
100-5210-335	VEHICLE EXPENSE (G&O, REPAIRS)	\$ 188,732	\$ 162,225	\$ 147,839	\$ 132,584	\$ 122,446	\$ 150,765	\$ 123,480	\$ 46,359	\$ 123,480	\$ 130,980	\$ -	\$ 130,980	\$ 7,500 6.1%
100-5210-340	OPERATING MATERIALS & SUPPLIES	\$ 15,173	\$ 12,830	\$ 12,152	\$ 12,401	\$ 8,973	\$ 12,306	\$ 11,500	\$ 3,950	\$ 11,500	\$ 11,500	\$ -	\$ 11,500	\$ 0.0%
100-5210-345	PUBLIC INFORMATION & EDUCATION	\$ 6,799	\$ 7,308	\$ 8,456	\$ 9,087	\$ 8,939	\$ 8,118	\$ 10,000	\$ 4,717	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ - 0.0%
100-5210-350	REPAIR & MAINT SUPPLIES	\$ 3,037	\$ 1,885	\$ 3,047	\$ 2,124	\$ 275	\$ 2,074	\$ 700	\$ 88	\$ 700	\$ 700	\$ -	\$ 700	\$ - 0.0%
100-5210-355	EQUIPMENT EXPENSE	\$ 14,465	\$ 13,326	\$ 14,917	\$ 15,494	\$ 28,688	\$ 17,378	\$ 53,760	\$ 8,441	\$ 53,760	\$ 40,260	\$ 50	\$ 40,310	\$ (13,450) -25.0%
100-5210-361	COMMUNICATIONS CENTER EQUIP	\$ 165	\$ 156	\$ 636	\$ 574	\$ 125	\$ 331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5210-363	COMMUNICATIONS EXPENSE	\$ 23,077	\$ 25,916	\$ 19,389	\$ 7,473	\$ 1,658	\$ 15,503	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ - 0.0%
100-5210-365	TELEPHONE & UTILITIES	\$ 5,546	\$ 7,227	\$ 5,987	\$ -	\$ -	\$ 3,752	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5210-383	FIREARMS & AMMUNITION	\$ 21,530	\$ 40,944	\$ 48,482	\$ 23,337	\$ 54,738	\$ 37,806	\$ 39,900	\$ 27,452	\$ 39,900	\$ 39,900	\$ -	\$ 39,900	\$ - 0.0%
100-5210-384	INVESTIGATIVE SUPPLIES	\$ 19,870	\$ 38,198	\$ 23,498	\$ 29,368	\$ 28,761	\$ 27,939	\$ 27,590	\$ 10,418	\$ 27,590	\$ 25,590	\$ -	\$ 25,590	\$ (2,000) -7.2%
100-5210-392	K-9 UNIT	\$ 1,127	\$ 1,088	\$ 2,880	\$ 452	\$ 406	\$ 1,311	\$ 1,000	\$ 257	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 0.0%
100-5210-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 195,695	\$ 250,335	\$ 89,206	\$ 273,220	\$ 137,240	\$ 273,850	\$ 286,200	\$ 3,090	\$ 289,290	\$ 16,070 5.9%
100-5210-571	MPGIS ALLOCATION	\$ -	\$ -	\$ -	\$ 156,928	\$ 169,913	\$ 65,368	\$ 164,510	\$ -	\$ 164,510	\$ 159,040	\$ -	\$ 159,040	\$ (5,470) -3.3%
100-5210-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,490	\$ 68,245	\$ 116,490	\$ 126,615	\$ 2,238	\$ 128,853	\$ 12,363 10.8%
100-5210-572	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 352,623	\$ 420,248	\$ 154,574	\$ 554,220	\$ 195,485	\$ 554,850	\$ 571,855	\$ 5,328	\$ 577,183	\$ 22,953 4.1%
100-5210-572	Police Total	\$ 5,957,568	\$ 6,170,528	\$ 6,410,271	\$ 6,924,170	\$ 7,198,307	\$ 6,532,169	\$ 7,616,476	\$ 3,159,557	\$ 7,394,687	\$ 7,795,168	\$ 126,397	\$ 7,921,565	\$ 305,089 4.0%

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
100-5166-240	REPAIRS & MAINT - BY OTHERS	\$ 3,312	\$ 3,105	\$ 5,023	\$ 5,954	\$ 5,123	\$ 4,503	\$ 6,000	\$ 3,865	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	0.0%
	Contractual Services Total	\$ 3,312	\$ 3,105	\$ 5,023	\$ 5,954	\$ 5,123	\$ 4,503	\$ 6,000	\$ 3,865	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	0.0%
100-5166-350	REPAIR & MAINT SUPPLIES	\$ 231	\$ 90	\$ 129	\$ -	\$ 285	\$ 148	\$ 500	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%
100-5166-365	UTILITIES	\$ 546	\$ 3,859	\$ 4,268	\$ 4,390	\$ 3,987	\$ 3,410	\$ 4,500	\$ 2,117	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	0.0%
	Operating Exp Total	\$ 777	\$ 3,949	\$ 4,397	\$ 4,390	\$ 4,275	\$ 3,558	\$ 5,000	\$ 2,117	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
	Police Evidence Total	\$ 4,089	\$ 7,054	\$ 9,420	\$ 10,344	\$ 9,398	\$ 8,061	\$ 11,000	\$ 5,982	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	\$ -	0.0%

2019 Budget Expenditure Detail

Department: Police Department

100-5166 Police Evidence Facility

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
CONTRACTUAL SERVICES				
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$6000 - Generator, Fire Suppression, & Furnace Maintenance Repairs not covered by maintenance agreement.	
			2018 \$6,000	2019 \$6,000
OPERATING SUPPLIES & EXPENSE				
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.		
			2018 \$500	2019 \$500
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges		
			2018 \$4,500	2019 \$4,500

100-5210 Police Department

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures					
PERSONNEL COSTS OTHER THAN WAGES & DFB								
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ estimated meetings						
CONTRACTUAL SERVICES								
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$9,000 - Employee Mental Health & Wellness Program \$6,000 - Critical Incident Counseling (moved from 384) (partially funded by \$7K CVMIC grant) <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: right;">2018</td> <td style="width: 25%; text-align: right;">\$0</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: right;">2019</td> <td style="width: 25%; text-align: right;">\$15,000</td> </tr> </table>	2018	\$0		2019	\$15,000
2018	\$0		2019	\$15,000				
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$5,250 - Lease/Maintenance agreement for master recorder \$450 - Maintenance for mobile filing system \$5,000 - Repairs of dictating equipment, radars, cameras, squad video, patrol bikes \$1,400 - Shred-It Services <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: right;">2018</td> <td style="width: 25%; text-align: right;">\$11,200</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: right;">2019</td> <td style="width: 25%; text-align: right;">\$12,100</td> </tr> </table>	2018	\$11,200		2019	\$12,100
2018	\$11,200		2019	\$12,100				
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$1,000 - Evidence label software and support \$1,125 - Dane County Spillman Access \$6,000 - Scheduling software maintenance \$4,125 - Squad video software support \$4,000 - Body-worn camera licensing & software support <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: right;">2018</td> <td style="width: 25%; text-align: right;">\$21,950</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: right;">2019</td> <td style="width: 25%; text-align: right;">\$16,250</td> </tr> </table>	2018	\$21,950		2019	\$16,250
2018	\$21,950		2019	\$16,250				
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles						
-260	Police Vehicles	Police vehicle lease costs	\$108,500 - Police Vehicle Leases \$450 - Registration and License Renewals \$300 - Title/Transfer Fees <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: right;">2018</td> <td style="width: 25%; text-align: right;">\$113,750</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: right;">2019</td> <td style="width: 25%; text-align: right;">\$109,250</td> </tr> </table>	2018	\$113,750		2019	\$109,250
2018	\$113,750		2019	\$109,250				
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$5,500 - Crossing Guard (Shared with Madison) Post Road at Leopold School <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: right;">2018</td> <td style="width: 25%; text-align: right;">\$4,400</td> <td style="width: 25%;"></td> <td style="width: 25%; text-align: right;">2019</td> <td style="width: 25%; text-align: right;">\$5,500</td> </tr> </table>	2018	\$4,400		2019	\$5,500
2018	\$4,400		2019	\$5,500				

OPERATING SUPPLIES & EXPENSE							
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	<p>\$13,000 - Office supplies, paper, postage, and shipping</p> <table border="0"> <tr> <td>2018</td> <td>\$13,000</td> <td>2019</td> <td>\$13,000</td> </tr> </table>	2018	\$13,000	2019	\$13,000
2018	\$13,000	2019	\$13,000				
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	<p>\$2,400 - Professional publications, subscriptions and dues</p> <table border="0"> <tr> <td>2018</td> <td>\$1,500</td> <td>2019</td> <td>\$2,400</td> </tr> </table>	2018	\$1,500	2019	\$2,400
2018	\$1,500	2019	\$2,400				
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	<p>\$36,000 - Uniform costs set by Collective Bargaining Agreements and employee handbook. Biohazard protective equipment (OSHA Regulations). Uniform patches, motorcycle, Honor Guard, bike patrol, SET uniforms. \$16,575 - Ballistic Vests \$1,100 – Uniform for additional Detective (NP#2)</p> <table border="0"> <tr> <td>2018</td> <td>\$59,905</td> <td>2019</td> <td>\$53,675</td> </tr> </table>	2018	\$59,905	2019	\$53,675
2018	\$59,905	2019	\$53,675				
-324	YMCA Membership	Required by collective bargaining agreement	<p>\$6,000 - employees x \$53/month = \$5,724</p> <p>Charges can fluctuate as people join and cancel memberships throughout the year.</p> <table border="0"> <tr> <td>2018</td> <td>\$7,000</td> <td>2019</td> <td>\$6,000</td> </tr> </table>	2018	\$7,000	2019	\$6,000
2018	\$7,000	2019	\$6,000				
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	<p>\$3,000 - Civilian training 12 x \$250 \$32,000 - Sworn officer training 50 x \$640 \$640 – Training for additional Detective (NP#2)</p> <table border="0"> <tr> <td>2018</td> <td>\$30,000</td> <td>2019</td> <td>\$35,640</td> </tr> </table>	2018	\$30,000	2019	\$35,640
2018	\$30,000	2019	\$35,640				
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	<p>\$23,500 - Educational Reimbursement College courses for 2 sworn employees</p> <table border="0"> <tr> <td>2018</td> <td>\$7,440</td> <td>2019</td> <td>\$23,500</td> </tr> </table>	2018	\$7,440	2019	\$23,500
2018	\$7,440	2019	\$23,500				
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	<p>\$200 - Personal vehicle use reimbursement 370 miles @ \$.55</p> <table border="0"> <tr> <td>2018</td> <td>\$200</td> <td>2019</td> <td>\$200</td> </tr> </table>	2018	\$200	2019	\$200
2018	\$200	2019	\$200				
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	<p>\$16,000 - Vehicle repairs, parts, tows \$85,000 - Gas (31,000 gallons x \$2.71) \$16,000 - Vehicle Equipment Changeovers \$2,300 - Car Wash \$8,000 - Tires \$3,680 - Wheel Balance, flat repair, tire install</p> <table border="0"> <tr> <td>2018</td> <td>\$123,480</td> <td>2019</td> <td>\$130,980</td> </tr> </table>	2018	\$123,480	2019	\$130,980
2018	\$123,480	2019	\$130,980				

-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$5,000 - Printing of forms (includes letterhead, business cards, property tags, internal departmental forms, case folders and labels) \$200 - Oxygen tank refills for squad cars. \$6,300 - Batteries, keys, and toner cartridges. 2018 \$11,500 2019 \$11,500
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$10,000 - Youth programs, crime prevention supplies, neighborhood meetings, community events, daycare and school visits, Halloween safety, Citizen's Academy, Boys and Girls Club basketball game, Award Ceremony, Black Youth and Latino Youth Police Academy, National Night Out Celebration, and basketballs, footballs, soccer balls to interact with neighborhood residents. 2018 \$10,000 2019 \$10,000
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	\$700 - Maintenance supplies 2018 \$700 2019 \$700
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$7,500 - Copy Machine Lease \$700 - Animal Control Equipment \$5,680 - Graphics for Squad Cars \$2,400 - Siren System/Control Boxes \$400 - Replacement Trauma Kits \$1,080 - Squad Flashlights \$1,000 - S.E.T. Equipment \$21,000 - Mobile Video Cameras \$500 - Communication Center Equipment \$50 - Equipment for additional Detective (NP#2) 2018 \$53,760 2019 \$40,310
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	\$3,000 - Mobile & Portable Radio Maintenance 2018 \$3,000 2019 \$3,000
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

2019 PERSONNEL SUMMARY

E= Existing Position

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Police

Prepared by:

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Brecklin	Chief	4-5-99	2080			
	E	Bates	Deputy Chief	7-11-86	2080			
	E	Michels	Lieutenant	9-29-03	2080			
	E	Bomkamp	Lieutenant	9-9-02	2080			
	E	Schmit	Sergeant	12-9-83	1950			
	E	Clemens	Sergeant	8-6-12	1950			
	E	Laha	Sergeant	8-1-05	1950			
	E	Hartwick	Sergeant	1-15-09	1950			
	E	McCarthy	Sergeant	6-4-12	1950			
	E	Marthe	Sergeant	1-15-09	1950			
	E	Varriale	Sergeant	5-19-08	1950			
	E	Johnston	Sergeant	5-18-10	1950			
	E	Coffey	Detective	7-31-95	1950			
	E	Aguirre	Detective	3-15-02	1950			
	E	Wissink	Detective	11-18-96	1950			
		Total This Page	15					
		Total from Previous Pages	0					
		TOTAL ALL PAGES	15					

2019 PERSONNEL SUMMARY

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Wiza	Detective	7-18-05	1950			
	E	Heimerl	Police Officer	8-28-95	1950			
	E	Thain	Police Officer	10-7-96	1950			
	E	Eisenzimmer	Police Officer	11-18-96	1950			
	E	Rettler	Police Officer	4-14-97	1950			
	E	Larson	Police Officer	11-27-00	1950			
	E	Jacobson	Police Officer	3-15-02	1950			
	E	Lopez	Police Officer	12-13-04	1950			
	E	Hilbelink	Police Officer	7-25-05	1950			
	E	Trundle	Police Officer	6-18-07	1950			
	E	Parker	Police Officer	5-11-10	1950			
	E	Buri	Police Officer	3-21-11	1950			
	E	Walker	Police Officer	9-7-11	1950			
	E	Hodermann	Police Officer	5-1-13	1950			
	E	Dretske	Police Officer	4-14-14	1950			
		Total This Page	15					
		Total from Previous Pages	15					
		TOTAL ALL PAGES	30					

2019 PERSONNEL SUMMARY

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Aschenbrenner	Police Officer	5-16-14	1950			
	E	Gonzalez	Police Officer	5-16-14	1950			
	E	McDonnell	Police Officer	9-10-15	1950			
	E	Miller, E.	Police Officer	9-10-15	1950			
	E	Hannah	Police Officer	12-28-15	1950			
	E	Hinojos	Police Officer	1-7-16	1950			
	E	Saffold	Police Officer	1-7-16	1950			
	E	Khilji	Police Officer	2-15-16	1950			
	E	Thao	Police Officer	4-25-16	1950			
	E	Topel	Police Officer	7-18-16	1950			
	E	Heitman	Police Officer	5-25-17	1950			
	E	Guzman-Rodriguez	Police Officer	8-16-17	1950			
	E	O'Dell	Police Officer	8-16-17	1950			
	E	Bartelt	Police Officer	8-16-17	1950			
	E	Eicher	Police Officer	8-16-17	1950			
		Total This Page	15					
		Total from Previous Pages	30					
		TOTAL ALL PAGES	45					

2019 PERSONNEL SUMMARY

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Ranallo	Police Officer	8-16-17	1950			
	E	Gregory	Police Officer	5-30-18	1950			
	E	Arishina	Police Officer	5-30-18	1950			
	E	Radloff	Police Officer	5-30-18	1950			
	E	VACANT	Police Officer		1950			
	E	James	Telecommunicator	8-22-02	1950			
	E	Marsh	Telecommunicator	4-10-17	1950			
	E	Soderholm	Telecommunicator	3-1-11	1950			
	E	Xiong	Telecommunicator	5-15-17	1950			
	E	Part-time (Casual)	Telecommunicator				2680	
	E	Ruhland	Records Clerk	7-13-98	2080			
	E	Clement	Records Clerk	4-8-98	2080			
	E	Reimer	Records Clerk	9-3-13	2080			
	E	Friedl	Records Clerk	6-23-08	2080			
	E	Schmidt	Admin. Svs. Mgr.	3-24-03	2080			
		Total This Page	15					
		Total from Previous Pages	45					
		TOTAL ALL PAGES	60					

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR

2019 PERSONNEL SUMMARY

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Shunk	Court Liaison	2-5-07	2080			
	E	Czyzewski	Comm Serv Emp	10-16-17	2080			
	E	VACANT	Comm Serv Emp	TBD	2080			
	E	Gavigan	Grossing Guard	11-4-03			533	
2	N	VACANT	Detective	1-1-19	1950			
		VARIOUS	Officer Overtime			3670		
		VARIOUS Officers, Sergeants	Holiday Premium					1344
		VARIOUS Dispatch	Holiday Premium					192
		VARIOUS Officers, Sergeants	Shift Differential					46,720
		VARIOUS Dispatch	Shift Differential					5840
		Total This Page	5					
		Total from Previous Pages	60					
		TOTAL ALL PAGES	65					

Note: Need confirmation from the State on which office is assigned to the BEAT grant. Once finalized, will update this sheet.

2019 Estimated Revenues – POLICE

Public Safety Charges 2018

Reports/Other Fees	\$5,000
Festa Italia	\$2,373 (reimbursed officer overtime)
Fitchburg Days	\$5,406 (reimbursed officer overtime)
Race for the Cure	\$1,362 (reimbursed officer overtime)
1/2 Ironman	\$5,162(reimbursed officer overtime)
Cotton Tail Classic	\$650 (reimbursed officer overtime)
Crohn's & Colitis Walk	\$155 (reimbursed officer overtime)
Berbee Derby '17	\$3,555 (reimbursed officer overtime)
Ironman '17	\$7,571 (reimbursed officer overtime)
TOTAL	\$31,234 (\$31,250 rounding for 2018 estimate)

Budgeting \$31,000 for 2019.

Police Grant Revenue 2018

Seatbelt Traffic Grant	\$5,000
Ballistic Vest Grant	\$3,000 (grant paperwork submitted, but not approved yet)
TOTAL	\$8,000

Budgeting \$0 for 2019.

City of Fitchburg 2019 Operating Budget		Proposal # 2
Department:	Police Department	
Position Title:	Detective	
Brief Justification:	<p>Our detective bureau has four detectives. In 2005, a third detective position was added, and in 2007, a fourth detective position was added. There has been a very significant change in the nature, quantity, and complexity of work our detectives face in the last eleven years since the bureau was last expanded.</p> <p>The detective bureau investigates incidents that exceed the scope and/or capabilities of patrol operations. Generally speaking, the detectives spend the bulk of their time investigating robberies, shots fired, significant assaults/batteries, significant domestic abuse incidents, sexual assaults, child abuse and child sexual assaults. The detective bureau also investigates homicides and attempted homicides, drug overdoses that lead to death, and other death investigations that have potentially suspicious circumstances. Additionally, detectives are assigned to investigate property and financial crimes, such as burglaries, significant thefts (such as in a business setting), fraud, background investigation on new hires, and they are requested to periodically investigate incidents for other jurisdictions.</p> <p>While it is difficult to quantify the true scope of the bureau's work, a comparison of 2007 and 2017 Uniform Crime Reports (UCR) related to robberies, aggravated assaults, burglaries, and auto thefts can demonstrate the change in the nature and quantity of incidents the bureau (and the police department as whole) investigate and serve as a point of reference. For instance robberies have increased from 17 to 32 (+88%), aggravated assaults from 39 to 56 (+47%), burglaries from 74 to 97 (+31%), and motor vehicle thefts from 34 to 67 (+97%). In addition to the increase in these UCR categories during this time, the population increase in the City since 2007 also contributes to the need for this additional detective position. The population has increased from 23,240 in 2007 to 27,936 in 2017. With the continued recent growth in the City, it appears we are likely to reach a population of 30,000 in the very near future.</p> <p>In addition to the increase in the nature and quantity of the bureau's work, the complexity of the work has also changed dramatically. For instance, financial crime investigations are significantly more complex and time-consuming than they were in 2007, when it seemed a financial crime investigation typically consisted of worthless checks and check fraud. Crimes against persons and property investigations have become increasingly complex as well. In many significant investigations, detectives will spend hours and hours writing subpoenas to cell phone and social media companies, drafting search warrants, obtaining and reviewing videos from businesses and other sources, reviewing the records and evidence obtained from subpoenas and search warrants, following-up on leads, and writing reports. Additionally, more and more cases are going to trial. When cases go to trial, detectives can spend as few as one day on trial prep with the District Attorney's Office to two or more weeks on trial prep depending on the nature and complexity of a case. This trial preparation time is in addition to the time spent in trial, which is typically one to five days depending on the case.</p> <p>The current resources in the detective bureau require significant prioritization of cases. Crimes against persons will receive a higher priority than crimes against property. This typically means a detective will be unable to follow-up on the property crimes assigned to them without first working on the person crimes assigned to them. In addition, detectives will regularly receive additional cases before they have the opportunity to fully investigate their current caseload. The bureau is unable to conduct any proactive investigations with any regularity. Proactive investigations could include incidents such as drug investigations, proactive domestic abuse investigation/outreach, and internet crimes against children.</p> <p>The workload of detectives is significant and challenging. In significant cases, detectives will be putting in long hours over many days, and sometimes, weeks. The sustained pace of incoming cases, coupled with the complexity of investigations leaves detectives feeling as though they will never be "caught up" with their cases, which can contribute to additional professional stress and retention concerns. This also leaves little, if any, time for proactive work or assignments. This detective position is necessary to address the increase in quantity and complexity of incidents and the demands placed upon the bureau and its members.</p>	

City of Fitchburg 2019 Operating Budget					Proposal # 2	
Department:		Police Department				
Position Title:		Detective				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		\$108,962	\$108,962	\$	\$	
Non Personnel Recurring Costs		\$2,105	\$2,105	\$	\$	
Non Personnel One-Time Costs		\$4,990	\$4,990	\$	\$	
Total Year One Costs		\$116,057	\$116,057	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	1,950	Overtime Hours	Included in pool of hours	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$38.0058*	Other Payments (i.e. stipends, tuition)	\$-0-	Payroll Fees (\$10.50/ month / person)	\$125
Benefits	Retirement	Protective	Health Insurance	Family	Workers Comp Class	Police
Uniforms	Initial Issue Uniform	\$500	Annual Uniform Allowance	\$500	Protective Gear/ PPE	\$100
Misc.	Office Equipment	\$50	Training	\$640	Dues	\$0
Technology	Computer Desk Phone	\$1,575 \$300	Microsoft License	\$275	Cell Phone	\$400 (purchase) \$540 (annual service)
HR	Recruitment Physical	\$250 \$1,750	Drug Test/ Background	\$90	Position Classification	\$0
Vehicles	Mileage	n/a	Capital Cost Vehicle	n/a	Operating Cost Vehicle	n/a

*Note: The 2019 WPPA union contract has not yet been settled. The amounts above are based on the 2018 contract.

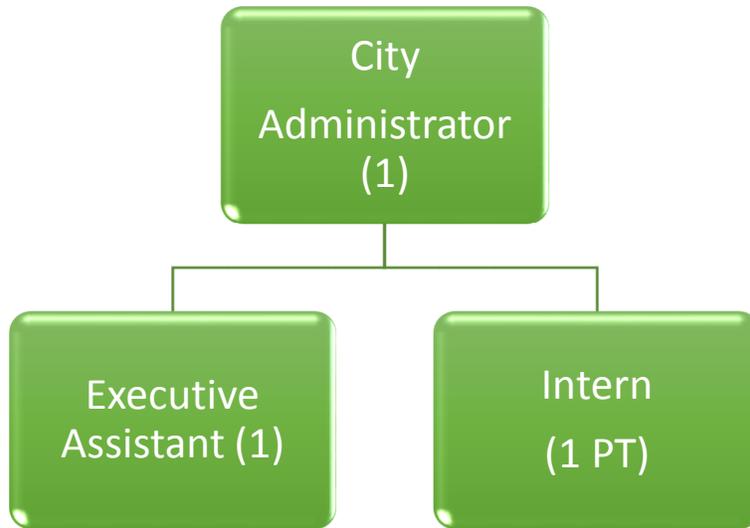
2019 PROPOSED

ADMINISTRATION

**MAYOR/COUNCIL
ADMINISTRATION
MUNICIPAL COURT**

Department Mission:

Manage the daily operations of the City by providing oversight to all departments and serving as a conduit between residents, businesses, elected officials and staff.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
City Administrator	1.0	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Intern	-	-	-	.4	.4

Major Responsibilities & Services Provided:

- Serve as the conduit between the elected officials and city staff
- Coordinate staff/department projects and planning efforts
- Represent the City at regional meetings and with other governmental units
- Manage the daily operations of City government

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Total Number of Employees Authorized					
Permanent Employees (FTE)	164.88	173.85	176.00	179.30	182.05
On Call/LTE/Seasonal (hours)	84,498	78,024	75,489	77,259	75,015
Overtime (hours)	7,238	7,803	8,285	8,525	8,600
Total General Fund Expenditure Budget (in millions)	\$17.7	\$19.7	\$19.5	\$20.2	\$20.7
Property Tax Levy (based on budget year, in millions)					
Excluding TID	\$19.4	\$19.8	\$21.5	\$22.6	\$22.8
Including TID	\$20.6	\$22.0	\$23.6	\$25.1	\$25.2

Significant Accomplishments in 2018:

- Recruited and hired three new Department Heads/Managers: City Planner/Zoning Administrator; City Engineer/Public Works Director; Human Resources Manager.
- Ongoing economic development initiatives.
- Successfully kicked off Forward Fitchburg Economic Development Initiative and our Housing Study/Analysis.
- TID 4 & 10 amendments; TID 11, 12, and 13 creations
- Completed the Fire/EMS Study.

New Initiatives for 2019:

- Kick-Off the Comprehensive Planning effort with new City Planner and support staff.
- Update Personnel Policies with new HR Manager.
- Continue to improve the tax base with residential, commercial, and manufacturing growth.
- Operate 2019 with a balanced budget.

Financial Summary:

Administrator (-5115-)

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$227,511	\$247,820	\$101,310	\$249,671	\$261,653	\$13,833
Contractual Services	-	-	-	-	-	-
Operating Expenses	8,407	8,665	3,619	10,630	8,950	285
Allocated Benefits	7,620	11,211	5,606	11,211	11,185	(26)
Transfers to Other Funds	-	-	-	-	-	-
Total	\$243,538	\$267,696	\$110,535	\$271,512	\$281,788	\$14,092

Mayor/Council (-5110-)

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$56,920	\$55,440	\$23,284	\$55,040	\$55,026	\$(414)
Contractual Services	-	-	-	-	-	-
Operating Expenses	13,496	15,295	12,964	15,395	15,330	35
Allocated Benefits	6,780	7,360	3,680	7,360	6,675	(685)
Transfers to Other Funds	-	-	-	-	-	-
Total	\$77,196	\$78,095	\$39,928	\$77,795	\$77,031	\$(1,064)

Significant Budget Changes from 2018 to 2019:

- None

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5110-110	SALARIES & WAGES - MAYOR & CC	\$ 50,695	\$ 50,695	\$ 50,695	\$ 50,695	\$ 50,501	\$ 50,656	\$ 50,500	\$ 21,366	\$ 50,500	\$ 50,500	\$ -	\$ 50,500	\$ -	0.0%
100-5110-130	DIRECT FRINGE BENEFITS	\$ 4,131	\$ 4,267	\$ 4,477	\$ -	\$ -	\$ 2,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5110-131	FICA	\$ -	\$ -	\$ -	\$ 3,577	\$ 3,817	\$ 1,479	\$ 3,863	\$ 1,634	\$ 3,863	\$ 3,863	\$ -	\$ 3,863	\$ -	0.0%
100-5110-132	WRS	\$ -	\$ -	\$ -	\$ 995	\$ 779	\$ 355	\$ 1,005	\$ 283	\$ 670	\$ 655	\$ -	\$ 655	\$ (350)	-34.8%
100-5110-160	HEALTH INS	\$ -	\$ -	\$ 5,288	\$ 11,802	\$ 1,824	\$ 3,783	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5110-161	LIFE INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72	\$ -	\$ -	\$ 8	\$ -	\$ 8	\$ (64)	-88.9%
	Personnel Costs Total	\$ 54,826	\$ 54,962	\$ 60,460	\$ 67,069	\$ 56,921	\$ 58,448	\$ 55,440	\$ 23,283	\$ 55,040	\$ 55,026	\$ -	\$ 55,026	\$ (414)	-0.7%
100-5110-310	OFFICE SUPPLIES & POSTAGE	\$ -	\$ 259	\$ 188	\$ 10	\$ 74	\$ 106	\$ 200	\$ -	\$ 200	\$ -	\$ -	\$ 200	\$ -	0.0%
100-5110-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 10,626	\$ 10,563	\$ 11,817	\$ 11,347	\$ 12,125	\$ 11,296	\$ 12,395	\$ 12,459	\$ 12,495	\$ 12,630	\$ -	\$ 12,630	\$ 235	1.9%
100-5110-325	TRAINING & TRAVEL	\$ 364	\$ 500	\$ 482	\$ 228	\$ 563	\$ 427	\$ 1,500	\$ 410	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.0%
100-5110-330	VEHICLE USE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ 20	\$ 100	\$ -	\$ 100	\$ 100	\$ -	\$ 100	\$ -	0.0%
100-5110-340	OPERATING MATERIALS & SUPPLIES	\$ 760	\$ 237	\$ 376	\$ 305	\$ 734	\$ 482	\$ 1,100	\$ 96	\$ 1,100	\$ 900	\$ -	\$ 900	\$ (200)	-18.2%
	Operating Exp Total	\$ 11,750	\$ 11,559	\$ 12,863	\$ 11,990	\$ 13,496	\$ 12,332	\$ 15,295	\$ 12,964	\$ 15,395	\$ 15,330	\$ -	\$ 15,330	\$ 35	0.2%
100-5110-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 5,765	\$ 6,780	\$ 2,509	\$ 6,905	\$ 3,453	\$ 6,905	\$ 6,250	\$ -	\$ 6,250	\$ (655)	-9.5%
100-5110-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455	\$ 228	\$ 455	\$ 425	\$ -	\$ 425	\$ (30)	-6.6%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 5,765	\$ 6,780	\$ 2,509	\$ 7,360	\$ 3,681	\$ 7,360	\$ 6,675	\$ -	\$ 6,675	\$ (685)	-9.3%
	Mayor & Council Total	\$ 66,576	\$ 66,521	\$ 73,323	\$ 84,824	\$ 77,197	\$ 73,686	\$ 78,095	\$ 39,926	\$ 77,795	\$ 77,031	\$ -	\$ 77,031	\$ (1,064)	-1.4%
100-5115-110	SALARIES & WAGES-ADMIN	\$ -	\$ -	\$ -	\$ 174,156	\$ 180,657	\$ 70,963	\$ 187,953	\$ 76,877	\$ 190,321	\$ 197,062	\$ 3,961	\$ 201,023	\$ 13,070	7.0%
100-5115-120	PT/LTE/SEASONAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 3,324	\$ 10,000	\$ 10,000	\$ 200	\$ 10,200	\$ 200	2.0%
100-5115-131	FICA	\$ -	\$ -	\$ -	\$ 13,304	\$ 13,191	\$ 5,299	\$ 15,143	\$ 6,043	\$ 15,325	\$ 15,840	\$ 319	\$ 16,159	\$ 1,016	6.7%
100-5115-132	WRS	\$ -	\$ -	\$ -	\$ 11,052	\$ 12,734	\$ 4,757	\$ 12,593	\$ 5,292	\$ 12,751	\$ 12,908	\$ 259	\$ 13,167	\$ 574	4.6%
100-5115-160	HEALTH INS	\$ -	\$ -	\$ -	\$ 18,251	\$ 17,947	\$ 7,240	\$ 18,236	\$ 8,358	\$ 18,236	\$ 17,155	\$ -	\$ 17,155	\$ (1,081)	-5.9%
100-5115-161	LIFE INS	\$ -	\$ -	\$ -	\$ 330	\$ 457	\$ 157	\$ 496	\$ 253	\$ 502	\$ 520	\$ 11	\$ 531	\$ 35	7.1%
100-5115-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 736	\$ -	\$ -	\$ 748	\$ 7	\$ 755	\$ 19	2.6%
100-5115-163	DENTAL INS	\$ -	\$ -	\$ -	\$ 2,451	\$ 2,526	\$ 995	\$ 2,683	\$ 1,162	\$ 2,636	\$ 2,663	\$ -	\$ 2,663	\$ -	0.0%
	Personnel Costs Total	\$ -	\$ -	\$ -	\$ 219,544	\$ 227,512	\$ 89,411	\$ 247,820	\$ 101,309	\$ 249,671	\$ 256,896	\$ 4,757	\$ 261,653	\$ 13,833	5.6%
100-5115-245	COMPUTER RELATED REP & MANT	\$ -	\$ -	\$ -	\$ 675	\$ -	\$ 135	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Contractual Services Total	\$ -	\$ -	\$ -	\$ 675	\$ -	\$ 135	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5115-310	OFFICE SUPPLIES & POSTAGE	\$ -	\$ -	\$ -	\$ 159	\$ 168	\$ 65	\$ 200	\$ 76	\$ 200	\$ 200	\$ -	\$ 200	\$ -	0.0%
100-5115-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ -	\$ -	\$ -	\$ 1,148	\$ 1,368	\$ 503	\$ 1,245	\$ 1,015	\$ 2,960	\$ 1,300	\$ -	\$ 1,300	\$ 55	4.4%
100-5115-325	TRAINING & TRAVEL	\$ -	\$ -	\$ -	\$ 3,591	\$ 5,193	\$ 1,757	\$ 5,550	\$ 1,776	\$ 5,550	\$ 5,500	\$ -	\$ 5,500	\$ (50)	-0.9%
100-5115-330	VEHICLE USE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 1,861	\$ 1,655	\$ 703	\$ 1,620	\$ 544	\$ 1,620	\$ 1,650	\$ -	\$ 1,650	\$ 30	1.9%
100-5115-340	OPERATING MATERIALS & SUPP	\$ -	\$ -	\$ -	\$ 23	\$ 25	\$ 10	\$ 50	\$ 205	\$ 300	\$ 300	\$ -	\$ 300	\$ 250	500.0%
	Operating Exp Total	\$ -	\$ -	\$ -	\$ 6,782	\$ 8,407	\$ 3,038	\$ 8,655	\$ 3,519	\$ 10,630	\$ 8,950	\$ -	\$ 8,950	\$ 285	3.3%
100-5115-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 7,325	\$ 7,620	\$ 2,989	\$ 9,695	\$ 4,848	\$ 9,695	\$ 9,170	\$ -	\$ 9,170	\$ (525)	-5.4%
100-5115-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,516	\$ 758	\$ 1,516	\$ 2,015	\$ -	\$ 2,015	\$ 499	32.9%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 7,325	\$ 7,620	\$ 2,989	\$ 11,211	\$ 5,606	\$ 11,211	\$ 11,185	\$ -	\$ 11,185	\$ (26)	-0.2%
	Admin Total	\$ -	\$ -	\$ -	\$ 234,326	\$ 243,539	\$ 188,157	\$ 267,696	\$ 110,534	\$ 271,512	\$ 277,031	\$ 4,757	\$ 281,788	\$ 14,092	5.3%

2019 Budget Expenditure Detail

Department: Mayor & Council

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$200 - Misc. Supplies and Special Mailings <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$200</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$200</div> </div>
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$7,605 - League of Wisconsin Municipalities \$4,325 - Dane County Cities and Villages \$700 - Buy Dane Local <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$12,395</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$12,630</div> </div>

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	Mayor and Council	
			2018 \$1,500	2019 \$1,500
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	185 miles @ \$.55	
			2018 \$100	2019 \$100
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.		
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$400 - Business Lunches \$100 - CIP Materials \$0 - Annual Report Materials (removed – electronic) \$400 - Misc.	
			2018 \$1,100	2019 \$900
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials		
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.		
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>		
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.		
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges		

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Council

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differenti al Hours
	E	Gonzalez	Mayor				\$10,000/yr	
	E	Carpenter	Council President				\$5,500/yr	
	E	Arata-Fratta	Council				\$5,000/yr	
	E	Richardson	Council				\$5,000/yr	
	E	Hartmann	Council				\$5,000/yr	
	E	Clauder	Council				\$5,000/yr	
	E	Krause	Council				\$5,000/yr	
	E	Scott	Council				\$5,000/yr	
	E	Bahr	Council				\$5,000/yr	
		Total This Page					\$50,500/yr	
		Total from Previous Pages						
		TOTAL ALL PAGES					\$50,500/yr	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

2019 Budget Expenditure Detail

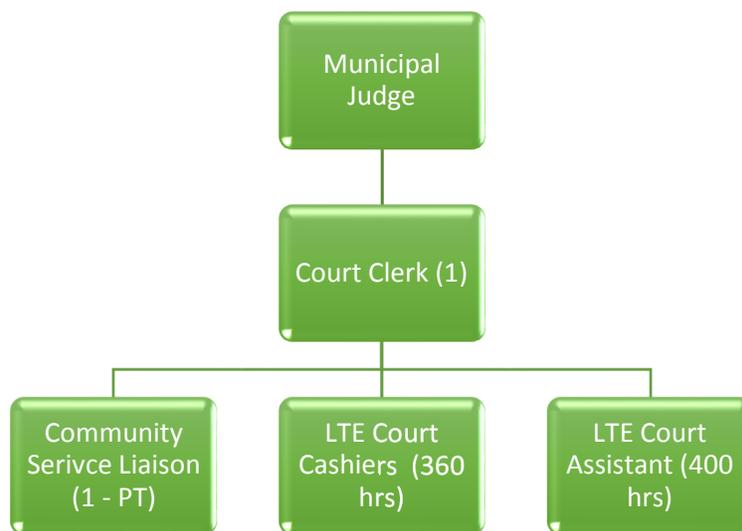
Department: Administration

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Recruitment & Testing – general	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$100 - Postage \$100 - Misc. Office Supplies <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$200 2019 \$200 </div>
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$200 - WCMA \$1,050 - ICMA \$50 - Publications <div style="display: flex; justify-content: space-between; margin-top: 10px;"> 2018 \$1,245 2019 \$1,300 </div>

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$700 - WCMA – In State \$2,000 - ICMA Conf \$350 - Ehler’s Public Finance \$1,000 - Sustainability Training \$1,000 - Misc Training \$500 - Intern Training 2018 \$5,550 2019 \$5,550
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	3,000 miles @ \$.55 2018 \$1,620 2019 \$1,650
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$50 - Business Cards \$250 - Business Lunches 2018 \$50 2019 \$300
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	

Department Mission:

Fitchburg Municipal Court has exclusive jurisdiction over actions involving violations of municipal ordinances under which the penalty is a forfeiture. The primary function of the Municipal Court is to administer justice and hold individuals accountable for their actions when found guilty of ordinance violations. The Court imposes fines and statutory fess, collects those fines and statutory fees, as well as imposes and collects restitution and other miscellaneous fees. The Court aggressively pursues those who fail to pay their fines.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Municipal Judge	n/a	n/a	n/a	n/a	n/a
Court Clerk	1.0	1.0	1.0	1.0	1.0
Community Service Liaison	.5	.5	.5	.5	.5
LTE Court Assistant	.2	.2	.2	.2	.2
LTE Court Cashiers	.2	.2	.2	.2	.2

Major Responsibilities & Services Provided:

- Fitchburg Municipal Court deals exclusively with non-criminal cases involving city ordinance violations in the form of traffic citations, Municipal Code violations, and parking tickets
- Provides a neutral forum for hearing these cases
- Provides First Offender Program for Juvenile Court Offenders
- Imposes fines and statutory fees
- Collect, receipt, record and balance payments
- Process adjudicated cases, Record/Submit Dispositions to Department of Transportation

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Number of Citations Processed	3,254	3,054	2,066	2,100	2,200
Number of Pretrial Conferences	45	46	55	48-50	48-50
Number of Trial/Hearings	14	9	12	7-9	10-12
Number of Parking Citations Processed	1,614	1,169	862	1,000	1,100

Significant Accomplishments in 2018:

- Implemented TVRP Interface Software with Department of Transportation for Parking Tickets, assist with collecting unpaid tickets
- Thousands of unpaid accounts manually entered and sent to State Debt Collection Program
- Implemented paperless court for initial hearings, pretrial conferences and trial hearings (by the end of 2018)
- Purchase TiPSS SDC Interface Municipal Court add-on software package. TiPSSSDC is an automated interface between TiPSSCourts and the Wisconsin Department of Revenue (DOR). The TiPSSSDC is an automated process by which local municipalities may certify unpaid fines, fees, restitutions or forfeitures for interception of tax refunds or other refundable credits, wage garnishments, bank levies and lottery prizes.

New Initiatives for 2019:

- Going Paperless during Municipal Court Proceedings. Clerk of Court will use a computer with a separate monitor attached for the Judge to view. Court dispositions will be available for print out for the defendant outside the Courtroom.

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$139,029	\$146,471	\$61,776	\$148,686	\$152,706	\$6,235
Contractual Services	1,380	3,150	510	3,150	3,150	-
Operating Expenses	8,529	12,600	2,896	12,600	13,150	550
Allocated Benefits	10,430	12,370	6,185	12,370	12,735	365
Transfers to Other Funds	-	-	-	-	-	-
Total	\$159,368	\$174,591	\$71,367	\$176,806	\$181,741	\$7,150

Significant Budget Changes from 2018 to 2019:

- None

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5120-110	SALARIES & WAGES - MUN COURT	\$ 62,167	\$ 83,373	\$ 96,946	\$ 93,060	\$ 99,029	\$ 86,915	\$ 100,650	\$ 43,785	\$ 103,015	\$ 105,283	\$ 1,811	\$ 107,094	\$ 6,444	6.4%
100-5120-115	OVERTIME WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,215	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5120-120	PT/FLTE/SEASONAL WAGES	\$ 35,440	\$ 6,828	\$ 9,768	\$ 8,737	\$ 6,752	\$ 13,505	\$ 12,410	\$ 1,638	\$ 12,410	\$ 12,410	\$ 90	\$ 12,500	\$ 90	0.7%
100-5120-125	SHIFT DIFFERENTIAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5120-130	DIRECT FRINGE BENEFITS	\$ 12,842	\$ 12,211	\$ 12,662	\$ -	\$ -	\$ 7,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5120-131	FICA	\$ -	\$ -	\$ -	\$ 7,512	\$ 7,829	\$ 3,068	\$ 8,690	\$ 3,304	\$ 8,871	\$ 9,048	\$ 146	\$ 9,194	\$ 504	5.8%
100-5120-132	WRS	\$ -	\$ -	\$ -	\$ 4,553	\$ 4,579	\$ 1,826	\$ 4,171	\$ 1,948	\$ 4,285	\$ 4,297	\$ 86	\$ 4,383	\$ 212	5.1%
100-5120-135	LONGEVITY BENEFIT	\$ 375	\$ 473	\$ 540	\$ 450	\$ 465	\$ 467	\$ 540	\$ 540	\$ 540	\$ 585	\$ -	\$ 585	\$ 45	8.3%
100-5120-160	HEALTH INS	\$ 15,882	\$ 17,249	\$ 18,506	\$ 19,020	\$ 18,954	\$ 17,922	\$ 18,236	\$ 8,698	\$ 18,236	\$ 17,155	\$ -	\$ 17,155	\$ (1,081)	-5.9%
100-5120-161	LIFE INS	\$ 75	\$ 76	\$ 64	\$ 67	\$ 75	\$ 71	\$ 60	\$ 34	\$ 61	\$ 63	\$ 1	\$ 64	\$ 4	6.7%
100-5120-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 383	\$ -	\$ -	\$ 400	\$ -	\$ 400	\$ 17	4.4%
100-5120-163	DENTAL INS	\$ 1,170	\$ 1,178	\$ 1,227	\$ 1,305	\$ 1,317	\$ 1,239	\$ 1,331	\$ 605	\$ 1,268	\$ 1,331	\$ -	\$ 1,331	\$ -	0.0%
	Personnel Costs Total	\$ 127,951	\$ 121,388	\$ 139,713	\$ 134,704	\$ 139,030	\$ 132,557	\$ 146,471	\$ 61,775	\$ 148,686	\$ 150,572	\$ 2,134	\$ 152,706	\$ 6,235	4.3%
100-5120-245	COMPUTER RELATED REP & MANT	\$ 8,673	\$ 10,174	\$ 10,212	\$ -	\$ -	\$ 5,812	\$ 400	\$ -	\$ 400	\$ 400	\$ -	\$ 400	\$ -	0.0%
100-5120-290	INTERPRETOR/SUB JUDGE	\$ 2,130	\$ 2,438	\$ 1,772	\$ 1,370	\$ 1,380	\$ 1,818	\$ 2,750	\$ 510	\$ 2,750	\$ 2,750	\$ -	\$ 2,750	\$ -	0.0%
	Contractual Services Total	\$ 10,803	\$ 12,612	\$ 11,984	\$ 1,370	\$ 1,380	\$ 7,630	\$ 3,150	\$ 510	\$ 3,150	\$ 3,150	\$ -	\$ 3,150	\$ -	0.0%
100-5120-310	OFFICE SUPPLIES & POSTAGE	\$ 2,948	\$ 2,457	\$ 2,896	\$ 2,139	\$ 1,887	\$ 2,445	\$ 3,400	\$ 1,075	\$ 3,400	\$ 3,400	\$ -	\$ 3,400	\$ -	0.0%
100-5120-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 219	\$ 225	\$ 299	\$ 259	\$ 259	\$ 252	\$ 340	\$ 160	\$ 340	\$ 310	\$ -	\$ 310	\$ (30)	-8.8%
100-5120-325	TRAINING & TRAVEL	\$ 840	\$ 1,082	\$ 2,074	\$ 1,229	\$ 1,808	\$ 1,407	\$ 2,285	\$ 947	\$ 2,285	\$ 2,285	\$ -	\$ 2,285	\$ -	0.0%
100-5120-330	VEHICLE USE REIMBURSEMENT	\$ 82	\$ 249	\$ 136	\$ 165	\$ -	\$ 126	\$ 250	\$ 114	\$ 250	\$ 250	\$ -	\$ 250	\$ -	0.0%
100-5120-340	OPERATING MATERIALS & SUPPLIES	\$ 3,884	\$ 1,591	\$ 4,378	\$ 1,510	\$ 3,552	\$ 2,983	\$ 4,325	\$ 600	\$ 4,325	\$ 4,905	\$ -	\$ 4,905	\$ 580	13.4%
100-5120-345	PUBLIC INFORMATION & EDUCATION	\$ 215	\$ -	\$ -	\$ -	\$ -	\$ 43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5120-390	OTHER - DOT SUSPENSION FEES	\$ 2,225	\$ 1,300	\$ 1,525	\$ 5	\$ 1,023	\$ 1,216	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
	Operating Exp Total	\$ 10,313	\$ 6,904	\$ 11,308	\$ 5,307	\$ 8,529	\$ 8,472	\$ 12,600	\$ 2,896	\$ 12,600	\$ 13,150	\$ -	\$ 13,150	\$ 550	4.4%
100-5120-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 10,075	\$ 10,430	\$ 4,101	\$ 11,355	\$ 5,678	\$ 11,355	\$ 11,775	\$ -	\$ 11,775	\$ 420	3.7%
100-5120-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,015	\$ 507	\$ 1,015	\$ 960	\$ -	\$ 960	\$ (55)	-5.4%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 10,075	\$ 10,430	\$ 4,101	\$ 12,370	\$ 6,185	\$ 12,370	\$ 12,735	\$ -	\$ 12,735	\$ 365	3.0%
	Municipal Court Total	\$ 149,067	\$ 140,904	\$ 163,005	\$ 151,456	\$ 159,369	\$ 301,419	\$ 174,591	\$ 71,366	\$ 176,806	\$ 179,607	\$ 2,134	\$ 181,741	\$ 7,150	4.1%

2019 Budget Expenditure Detail

Department: Court

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$400 - Toner Laser Printer <div style="display: flex; justify-content: space-around;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$400</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$400</div> </div>
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,750 - Interpreter/ Sub Judge <div style="display: flex; justify-content: space-around;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$2,750</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$2,750</div> </div>
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$2,200 - Postage \$1,200 - Office Supplies (Court envelopes, business cards, folders, etc.) <div style="display: flex; justify-content: space-around;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$3,400</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$3,400</div> </div>
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$80 - UW Law School \$100 - WI Judges Association \$80 - Court Clerk Association \$50 - Urban League of Greater Madison <div style="display: flex; justify-content: space-around;"> <div style="background-color: #d9e1f2; padding: 2px 5px;">2018 \$340</div> <div style="background-color: #d9ead3; padding: 2px 5px;">2019 \$310</div> </div>

-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.					
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	<p>\$1,200 - Judge Mandatory Education & Seminar \$560 - Clerk of Court Seminar \$525 - Miscellaneous Employee Training</p> <table border="0"> <tr> <td>2018</td> <td>\$2,285</td> <td>2019</td> <td>\$2,285</td> </tr> </table>	2018	\$2,285	2019	\$2,285
2018	\$2,285	2019	\$2,285				
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	<p>\$250 - 460 miles@\$.55/mile</p> <table border="0"> <tr> <td>2018</td> <td>\$250</td> <td>2019</td> <td>\$250</td> </tr> </table>	2018	\$250	2019	\$250
2018	\$250	2019	\$250				
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.					
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	<p>\$580 - SDC Interface Support Fees \$3,000 - Municipal & Parking Tickets \$1,200 - TIME System Fee \$25 - PSN Fees \$100 - Municipal Judge public official bond</p> <table border="0"> <tr> <td>2018</td> <td>\$4,325</td> <td>2019</td> <td>\$4,905</td> </tr> </table>	2018	\$4,325	2019	\$4,905
2018	\$4,325	2019	\$4,905				
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials					
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.					
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>					
-390	Other: DOT Fee to Suspend & Refuse registration for Unpaid tickets. Fee is \$2.50/ Ticket		<p>\$2,000 - TV & RP DOT Program</p> <table border="0"> <tr> <td>2018</td> <td>\$2,000</td> <td>2019</td> <td>\$2,000</td> </tr> </table>	2018	\$2,000	2019	\$2,000
2018	\$2,000	2019	\$2,000				

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Municipal Court

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Ezalarab	Judge	9/1991	700			
	E	Gray	Clerk of Court	1/2005	2,080			
	E	Bogucki	Liaison Officer	11/2016			1,040	
	E	Various (3-4)	Court Cashiers	Various			360*	
	E	LTE Court Assistant					400	
		*Pool of hours						
		Total This Page			2,780	0	1,800	
		Total from Previous Pages						
		TOTAL ALL PAGES			2,780	0	1,800	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

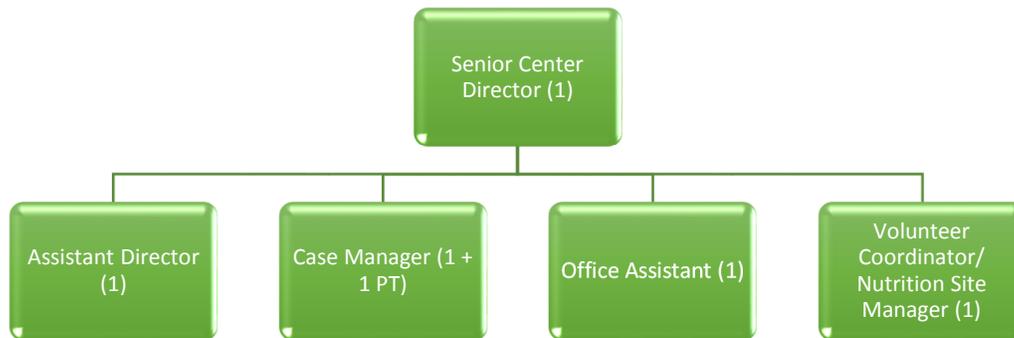
2019 PROPOSED

SENIOR CENTER

SENIOR CENTER

Department Mission:

The mission of the Fitchburg Senior Center is to meet the diverse desires and needs of adults aged 50 years and over with a range of programs and meaningful volunteer opportunities that will enrich their quality of life as well as to offer services and advocacy that will maintain and/or enhance their independence.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Senior Center Director	1.0	1.0	1.0	1.0	1.0
Senior Center Assistant Director	1.0	1.0	1.0	1.0	1.0
Social Worker/Case Manager	1.8	1.8	1.8	1.8	1.8
Volunteer Coordinator/Nutrition Site Manager	1.0	1.0	1.0	1.0	1.0
Office Assistant	.5	.5	1.0	1.0	1.0
LTE Instructor	-	.1	.1	.1	.1

Major Responsibilities & Services Provided:

- Implement Dane County Case Management program by providing social work services that help older adults retain their independence.
- Implement Dane County congregate and home delivered meal program 5X/week.
- Supplement city's transportation services by using volunteer drivers to transport older adults to and from medical appointments
- Provide programs and volunteer opportunities to 150-200 older adults each day.

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Case Management/Outreach Clients	694	769	655	670	690
Meals Served	12,319	13,506	15,930	16,250	16,300
Medical Rides Provided	603	610	682	720	745
Program Revenue	\$23,000	\$49,700	\$48,737	\$50,000	\$52,000
Dane County Contract Payments	\$48,170	\$56,405	\$62,689	\$67,647	\$69,000

Significant Accomplishments in 2018:

- Received grant funding from United Way for a Volunteer Visiting Nurse pilot program and grant funding from Dane County to implement a Patient Advocate pilot program.
- Developed a planned giving policy for the Senior Center.
- Designed new marketing brochure for the Senior Center.

New Initiatives for 2019:

- Expand Volunteer Nurse and Patient Advocate programs.
- Work with area businesses' HR Departments to offer pre-retirement workshops to their employees. The workshop is a collaboration with MATC, WPS, State Bar of Wisconsin and the Greater Wisconsin Area on Aging Resources, Inc.
- Increase the older adult usage of the City's RideShare program.

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$482,093	\$524,073	\$234,246	\$547,212	\$563,394	\$39,321
Contractual Services	2,821	3,090	707	2,850	25,770	22,680
Operating Expenses	40,317	42,425	16,453	39,330	16,765	(25,660)
Allocated Benefits	24,480	38,550	19,275	38,550	41,450	2,900
Transfers to Other Funds	-	-	-	-	-	-
Total	\$549,711	\$608,138	\$270,681	\$627,942	\$647,379	\$39,241

Significant Budget Changes from 2018 to 2019:

- Reclassified programming instructors from independent contractors to LTE in accordance with IRS requirements (NP#7).
- Shift contracted instructors cost between accounts -387 and -290 (\$24,000)

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5460-110	SALARIES & WAGES - SENIOR CTR	\$ 218,665	\$ 265,875	\$ 315,730	\$ 313,946	\$ 341,180	\$ 291,079	\$ 353,509	\$ 157,850	\$ 376,045	\$ 384,227	\$ 6,733	\$ 390,960	\$ 37,451	10.6%
100-5460-115	OVERTIME	\$ 90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5460-120	PTLT/SEASONAL WAGES	\$ 37,784	\$ -	\$ 9,415	\$ 11,550	\$ 13,280	\$ 14,406	\$ 8,750	\$ 5,002	\$ 8,750	\$ 8,750	\$ 1,250	\$ 10,000	\$ 1,250	14.3%
100-5460-130	DIRECT FRINGE BENEFITS	\$ 36,129	\$ 38,961	\$ 46,602	\$ -	\$ -	\$ 24,338	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5460-131	FICA	\$ -	\$ -	\$ -	\$ 24,878	\$ 27,108	\$ 10,397	\$ 27,971	\$ 12,340	\$ 29,694	\$ 30,337	\$ 611	\$ 30,948	\$ 2,977	10.6%
100-5460-132	WRS	\$ -	\$ -	\$ -	\$ 20,939	\$ 22,292	\$ 8,646	\$ 23,911	\$ 10,802	\$ 25,421	\$ 25,401	\$ 441	\$ 25,842	\$ 1,931	8.1%
100-5460-135	LONGEVITY	\$ 2,286	\$ 2,502	\$ 2,718	\$ 2,934	\$ 3,150	\$ 2,718	\$ 3,375	\$ 3,366	\$ 3,366	\$ 3,582	\$ -	\$ 3,582	\$ -	6.1%
100-5460-140	PER DIEMS - COMM ON AGING	\$ 665	\$ 650	\$ 440	\$ 550	\$ 690	\$ 599	\$ 1,480	\$ 155	\$ 1,480	\$ 1,480	\$ -	\$ 1,480	\$ -	0.0%
100-5460-160	HEALTH INS	\$ 51,575	\$ 56,094	\$ 58,733	\$ 59,928	\$ 69,061	\$ 59,078	\$ 95,336	\$ 41,588	\$ 95,336	\$ 90,806	\$ -	\$ 90,806	\$ (4,530)	-4.8%
100-5460-161	LIFE INS	\$ 329	\$ 329	\$ 352	\$ 414	\$ 525	\$ 390	\$ 572	\$ 280	\$ 575	\$ 693	\$ 13	\$ 706	\$ 134	23.4%
100-5460-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,030	\$ -	\$ -	\$ 2,177	\$ 20	\$ 2,197	\$ 167	8.2%
100-5460-163	DENTAL INS	\$ 4,463	\$ 4,458	\$ 4,356	\$ 4,049	\$ 4,806	\$ 4,426	\$ 7,139	\$ 2,863	\$ 6,545	\$ 6,873	\$ -	\$ 6,873	\$ (266)	-3.7%
	Personnel Costs Total	\$ 351,986	\$ 368,969	\$ 438,346	\$ 439,188	\$ 482,092	\$ 416,096	\$ 524,073	\$ 234,246	\$ 547,212	\$ 554,326	\$ 9,068	\$ 563,394	\$ 39,321	7.5%
100-5460-211	OREGON SNR CTR CONTRIBUTION	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 800	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%
100-5460-240	REPAIRS & MAINT - BY OTHERS	\$ 1,151	\$ 820	\$ 682	\$ 831	\$ 1,441	\$ 985	\$ 1,490	\$ 523	\$ 1,490	\$ 1,790	\$ -	\$ 1,790	\$ 300	20.1%
100-5460-245	COMPUTER RELATED REP & MAINT	\$ -	\$ 540	\$ 909	\$ 1,000	\$ -	\$ 490	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5460-250	PUBLIC NOTICES/ADS	\$ -	\$ -	\$ -	\$ -	\$ 56	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5460-290	OTHER CONTRACTUAL	\$ -	\$ 151	\$ 600	\$ 427	\$ 323	\$ 300	\$ 600	\$ 184	\$ 360	\$ 24,420	\$ (1,440)	\$ 22,980	\$ 22,380	3730.0%
	Contractual Services Total	\$ 1,151	\$ 2,511	\$ 3,191	\$ 3,258	\$ 2,820	\$ 2,586	\$ 3,090	\$ 707	\$ 2,850	\$ 27,210	\$ (1,440)	\$ 25,770	\$ 22,680	734.0%
100-5460-310	OFFICE SUPPLIES & POSTAGE	\$ 2,262	\$ 2,410	\$ 1,731	\$ 1,586	\$ 1,889	\$ 1,976	\$ 1,720	\$ 1,171	\$ 1,720	\$ 1,460	\$ -	\$ 1,460	\$ (260)	-15.1%
100-5460-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 479	\$ 437	\$ 591	\$ 633	\$ 679	\$ 664	\$ 455	\$ 460	\$ 460	\$ 455	\$ -	\$ 455	\$ -	0.0%
100-5460-325	TRAINING & TRAVEL	\$ 2,041	\$ 1,961	\$ 2,541	\$ 935	\$ 1,144	\$ 1,724	\$ 2,400	\$ 79	\$ 1,500	\$ 2,400	\$ -	\$ 2,400	\$ -	0.0%
100-5460-330	VEHICLE USE REIMBURSEMENT	\$ 3,969	\$ 4,161	\$ 3,527	\$ 3,099	\$ 3,212	\$ 3,594	\$ 3,800	\$ 1,547	\$ 3,000	\$ 1,555	\$ -	\$ 1,555	\$ (2,245)	-59.1%
100-5460-335	VEHICLE EXPENSE (G&O, REPAIRS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 745	\$ -	\$ 745	\$ 745	100.0%
100-5460-340	OPERATING MATERIALS & SUPPLIES	\$ 995	\$ 885	\$ 435	\$ 709	\$ 844	\$ 774	\$ 600	\$ 507	\$ 600	\$ 600	\$ -	\$ 600	\$ -	0.0%
100-5460-345	PUBLIC INFORMATION & EDUCATION	\$ 4,386	\$ 3,892	\$ 4,207	\$ 4,059	\$ 4,020	\$ 4,113	\$ 3,500	\$ 1,357	\$ 3,500	\$ 3,600	\$ -	\$ 3,600	\$ 100	2.9%
100-5460-355	EQUIPMENT EXPENSE	\$ -	\$ 618	\$ 484	\$ 546	\$ 342	\$ 398	\$ 550	\$ 130	\$ 550	\$ 5,350	\$ (4,800)	\$ 550	\$ -	0.0%
100-5460-363	COMMUNICATIONS EXPENSE	\$ 650	\$ 620	\$ 671	\$ -	\$ -	\$ 388	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5460-365	TELEPHONE	\$ 346	\$ 378	\$ 323	\$ -	\$ -	\$ 209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5460-386	NUTRITION PROGRAM	\$ 1,768	\$ 2,332	\$ 2,372	\$ 1,879	\$ 2,981	\$ 2,266	\$ 2,700	\$ 1,633	\$ 2,700	\$ 2,700	\$ -	\$ 2,700	\$ -	0.0%
100-5460-387	SENIOR PROGRAMS EXPENSE	\$ 11,501	\$ 13,063	\$ 6,976	\$ 27,715	\$ 23,463	\$ 16,544	\$ 25,000	\$ 9,569	\$ 25,000	\$ 1,000	\$ -	\$ 1,000	\$ (24,000)	-95.0%
100-5460-391	VOLUNTEER PROGRAM EXP	\$ 1,642	\$ 1,531	\$ 1,703	\$ 1,763	\$ 1,743	\$ 1,676	\$ 1,700	\$ -	\$ -	\$ 1,700	\$ -	\$ 1,700	\$ -	0.0%
	Operating Exp Total	\$ 30,039	\$ 32,288	\$ 25,561	\$ 42,924	\$ 40,317	\$ 34,226	\$ 42,425	\$ 16,453	\$ 39,330	\$ 21,565	\$ (4,800)	\$ 16,765	\$ (25,660)	-60.5%
100-5460-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 22,380	\$ 24,480	\$ 9,372	\$ 26,965	\$ 14,483	\$ 26,965	\$ 29,870	\$ -	\$ 29,870	\$ 905	3.1%
100-5460-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,585	\$ 4,793	\$ 9,585	\$ 11,580	\$ -	\$ 11,580	\$ 1,995	20.8%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 22,380	\$ 24,480	\$ 9,372	\$ 36,550	\$ 19,276	\$ 36,550	\$ 41,450	\$ -	\$ 41,450	\$ 2,900	7.5%
	Senior Center Total	\$ 383,176	\$ 403,668	\$ 467,098	\$ 507,750	\$ 549,709	\$ 915,188	\$ 608,138	\$ 270,682	\$ 627,942	\$ 644,551	\$ 2,828	\$ 647,379	\$ 39,241	6.5%

-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. Detail of this account to be submitted with budget proposal.	\$420 - \$35/month Charter Cable \$24,000 - Contracted Instructor payments -\$1,440 – Instructors reclassified as LTE (NP#7) <i>*This expense has being moved from program expenses to contractual.</i>	2018 \$600	2019 \$22,980
OPERATING SUPPLIES & EXPENSE					
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$360 - General Postage (approx. \$30/month) \$900 - Office supplies \$200 - Toner	2018 \$1,720	2019 \$1,460
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$235 - Movie License \$75 - Membership WI Assoc. of Senior Ctrs. \$145 - Membership – National Institute of Senior Ctrs.	2018 \$455	2019 \$455
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.			
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. Detail of this account to be submitted with budget proposal.	\$2,400 - 6 staff @ \$400 Wisconsin Association of Senior Centers /spring and fall trainings, Social Work trainings, nutrition trainings	2018 \$2,400	2019 \$2,400
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	\$1,555 - Home visits performed by Social Workers, staff trainings or conferences and regular meetings. <i>*Budget is reduced due to Senior Center obtaining a city vehicle in 2018</i> 2,820 miles @ \$.55/mile	2018 \$3,800	2019 \$1,555
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	<i>*New Expense</i> \$545 - 200 gallons X \$2.71/gallon \$200 - Repair/Maintenance	2018 -0-	2019 \$745

-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$600 - Appointment cards, loan closet carbon copy forms, receipt forms, special events supplies 2018 \$600 2019 \$600
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$3,000 - Newsletter \$400 - Marketing materials, brochures, posters, flyers \$200 - Senior Center ads in area publications 2018 \$3,500 2019 \$3,600
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$550 - Wireless microphone, headsets, podium, shelving, office furnishings, 2018 \$550 2019 \$550
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-386	Nutrition Program	Supplies for congregate meal site and home delivered meal program	\$2,700 - Supplies for congregate meal and home delivered meal program. <i>Number of meals served has increased over 30% from 2015-2018. 2018 Dane County funding for this program is \$26,471.</i> 2018 \$2,700 2019 \$2,700
-387	Program Expenses	Expenses incurred to provide programming	\$1,000 - Senior center events (speakers/performers) <i>*Reduction in this account as contracted instructor payments moved to account 290</i> 2018 \$25,000 2019 \$1,000
-391	Volunteer Program	Expenses to support volunteer program	\$1,700 - Annual volunteer appreciation event, seasonal Thank You gifts 2018 \$1,700 2019 \$1,700

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Senior Center

NP #	E/N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	McHone, Jill	Director	9/93	2,080	0	0	0
	E	Hill, David	Assistant Director	9/98	2,080	0	0	0
	E	Jordan, Amy	Social Worker	8/04	2,080	0	0	0
	E	Miller, Mandi	Volunteer Coordinator/Nutrition Site Manager	7/07	2,080	0	0	0
	E	Folkers, Sarah	Social Worker	1/06		0	1,664	0
	E	Suzie Jones	Office Assistant	12/17	2,080	0	0	0
	E	LTE/Various	Aerobics Instructors	1/15*	0	0	250 ^	0
7	N	LTE/Various	Instructors	1/19	0	0	50 ^	0
		* Employee reclassified from contractual to employee after review by HR. Effective 1/1/15						
		^Pool of hours available						
		Total This Page			10,400		1,964	
		Total from Previous Pages			0		0	
		TOTAL ALL PAGES			10,400		1,964	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2019 Operating Budget				Proposal # 6		
Department:		Senior Center				
Position Title:		Case Manager				
Brief Justification:		<p>This is the second year I am requesting to increase the 32 hrs/week Case Manager position to 40 hrs/week. There has been no additional hours or staff added to the Case Management program for 18 years. Over the past 10 years our client load has increased over 35% going from 477 clients to 655. Not only is this population increasing, but we are seeing more complex issues related to mental health, dementia and poverty. In addition to the increasing case load of older adults, we have increased our outreach efforts to Latino and African American seniors by collaborating with the Dane County Cultural Diversity Coordinators as well as other service organizations in the County. This outreach effort is requiring more time as we work at building new relationships, offer new programs, and seek out alternate transportation options and funding sources to meet these new demands. An additional 8 hours per week to this position will specifically be used to address the needs of the diverse population of older adults we are committed to serving, as well as the needs of all older adults in Fitchburg. (Breakdown of position's hours attached)</p>				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		\$18,694	\$18,694	\$	\$	
Non Personnel Recurring Costs		\$165	\$165	\$	\$	
Non Personnel One-Time Costs		\$-0-	\$-0-	\$	\$	
Total Year One Costs		\$18,859	\$18,859	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	1,664 + 416 = 2,080	Overtime Hours	n/a	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$30.58 Pay Plan Grade G	Other Payments (i.e. stipends, tuition)	n/a	Payroll Fees (\$10.50/ month / person)	No change
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	\$-0-	Annual Uniform Allowance	\$-0-	Protective Gear/ PPE	\$-0-
Misc.	Office Equipment	\$-0-	Training	\$-0-	Dues	\$-0-
Technology	Computer	\$-0-	Microsoft License	\$-0-	Cell Phone	\$-0-
HR	Recruitment	\$-0-	Drug Test/ Background	\$-0-	Position Classification	\$-0-
Vehicles	Mileage	300 miles @ \$.55/mile = \$165	Capital Cost Vehicle	\$-0-	Operating Cost Vehicle	\$-0-

Case Manager - Current Hours - 1664/year						
Breakdown of time						
Year	CM, I&A, MA	Meetings/ Trainings	Hispanic Outreach	Vacation	Total Hrs	
2016	1379	100		128	1607	
2017	1392	100	16	128	1636	

Formula	10%	12%	5%	20%	20%	15%	3%	& 15% Base	TOTAL
Fitchburg	Age 60-74	Age 75-84	Age 85+	Age 65+ Living Alone	Age 60+ Eligible FoodShare Participants*	Age 60+ Rural Factor	Age 60+ Minorities **		
2014	2,495	493	141	470	61	0.0%	305		3,129
2015	2,788	495	138	539	54	0.0%	305		3,421
2016	2,870	530	194	558	175	0.0%	305		3,594
2017	2,946	554	205	556	177	0.0%	305		3,705
2018	3,217	538	245	673	181	0.0%	305		4,000
2019	3,396	686	251	642	181	0.0%	305		4,333

*2015 & Prior: Age 65+ HH Below Poverty

**Updated data only available when 10-year Census data released (2023 estimated)

City of Fitchburg 2019 Operating Budget				Proposal # 7		
Department:		Senior Center				
Position Title:		LTE Exercise Instructors				
Brief Justification:		<p>In past years the Senior Center has paid exercise instructors as independent contractors to teach various classes. One additional class now meets the criteria to have the instructors transition to LTEs.</p> <p>The proposed hours are a shift in how we pay the instructors, not necessarily a new expense. Revenues collected for the classes continue to cover the cost of instructors.</p> <p>*Note: this new proposal is a required shift to comply with IRS regulations.</p>				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		\$1,346	\$1,346	\$	\$	
Non Personnel Recurring Costs		-\$1,190	-\$1,190	\$	\$	
Non Personnel One-Time Costs		\$40	\$40	\$	\$	
Total Year One Costs		\$196	\$196	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	50	Overtime Hours	n/a	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$25.00/hr	Other Payments (i.e. stipends, tuition)	n/a	Payroll Fees (\$10.50/ month / person)	\$250
Benefits	Retirement	n/a	Health Insurance	n/a	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	n/a	Annual Uniform Allowance	n/a	Protective Gear/ PPE	n/a
Misc.	Office Equipment	n/a	Training	n/a	Dues	n/a
Technology	Computer	n/a	Microsoft License	n/a	Cell Phone	n/a
HR	Recruitment	\$-0-	Drug Test/ Background	\$40	Position Classification	\$-0- (internal)
Vehicles	Mileage	n/a	Capital Cost Vehicle	n/a	Operating Cost Vehicle	n/a

2018 Aerobics/Functional Fitness

Expenses

Diane Fronck -	\$12,000/year approx.
Rebecca Ford Ott -	\$1200/year approx.
Stoughton Hospital -	<u>\$1440/year approx.</u>
Total	\$14,640

Income

Aerobics

Jan. - July	\$9028
Anticipated Aug-Dec	\$6450

Functional Fitness

Jan-July	\$2620
Anticipated Aug-Dec	\$1870
Total	\$19,968

2019 PROPOSED

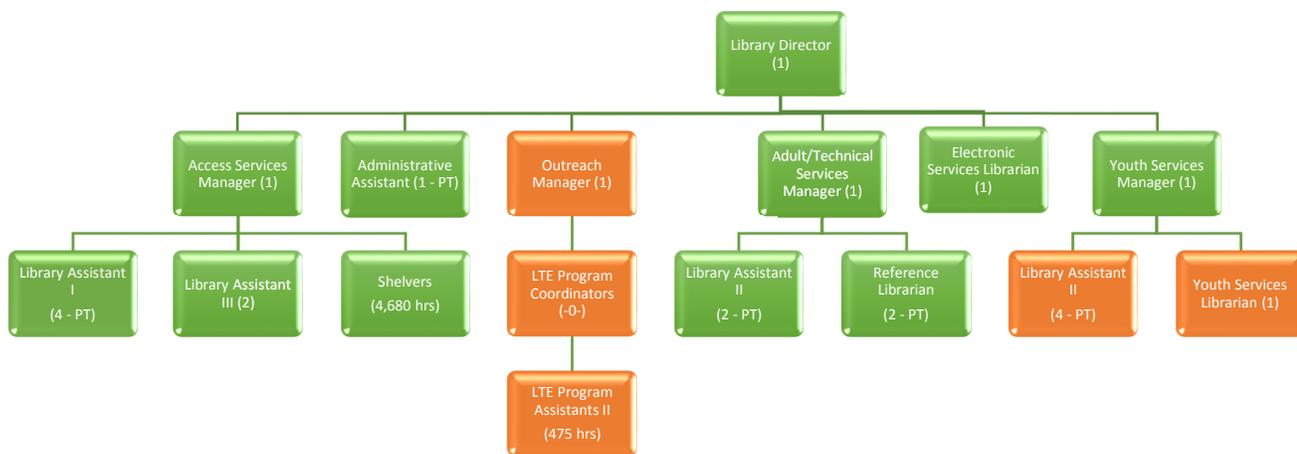
LIBRARY

LIBRARY (Fund 250)

Department Mission:

The Fitchburg Public Library inspires and connects people of all ages through a variety of enriching, innovative, and engaging experiences offered in welcoming spaces to enhance and strengthen our diverse community.

The Fitchburg Public Library fosters and supports a lifetime of learning, curiosity, and discovery in a diverse and vibrant community.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Library Director	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	.5	.5	.5	.5	.5
Access Services Manager	1.0	1.0	1.0	1.0	1.0
Adult/Technical Services Manager	1.0	1.0	1.0	1.0	1.0
Youth Services Manager	1.0	1.0	1.0	1.0	1.0
Outreach Librarian/Volunteer Coordinator ^(a)	-	.5	1.0	1.0	-
Outreach Manager ^(a)	-	-	-	-	1.0
Electronic Services Librarian	1.0	1.0	1.0	1.0	1.0
Youth Services Librarian ^(b)	1.0	1.0	1.0	1.5	1.0
Teen Librarian ^(b)	.5	.5	.5	-	-
Reference Librarian	1.0	1.0	1.0	1.0	1.0
Library Assistant III	1.0	1.0	1.0	2.0	2.0
Library Assistant II ^(b)	2.0	2.0	2.0	2.0	3.0
Library Assistant I ^(b)	2.3	2.3	2.3	1.8	1.5
Library Shelver	2.3	2.3	2.3	2.3	2.3
LTE Library Assistant I	.3	.3	.3	.3	.3
LTE Outreach Program Coordinator ^(c)	-	-	-	.2	-
LTE Outreach Program Assistant ^(c)	-	-	-	.3	-
LTE Outreach Program Assistant II ^(c)	-	-	-	-	.2

(a) New full-time Outreach Librarian position created effective 7/1/16; reclassified to Manager 9/2018

(b) Teen Librarian changed to a Youth Services Librarian title in 2017, then in 2018 combined with .25 LAll to create two .5 LAll positions

(c) Consolidated Outreach Coordinator and Assistant LTE hours for a smaller pool of higher paid LTE hours for same cost.

Major Responsibilities & Services Provided:

- The library offers 104,000 physical items for checkout, including books, movies, cds, video games and audio books. We also offer access to over 2 million items through LINKcat.
- Patrons can use desktop or laptop computers at the library, or access our free wifi. We offer Kindles and Roku for checkout, as well as e-books and e-audiobooks for checkout through Overdrive.
- We offer over 400 programs every year for all ages, from babies to tweens to adults!
- Popular spaces in the library include individual study areas, group study rooms, a teen area and a quiet reading room.
- Outreach programming is offered in a variety of ways, including summer programs at Leopold Park.

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Items checked out	389,153	393,172	386,317	390,000	390,000
Items checked in	814,005	737,985	744,944	750,000	755,000
Programs presented	505	490	481	490	500
Program attendees	13,530	14,994	13,781	15,000	15,000
Computer sessions	23,804	21,240	20,184	20,000	19,000
Wifi sessions	271,667	318,505	346,999	350,000	355,000
Meeting room reservations	1,054	1,026	1,032	1,000	1,000
Weekly visitor count	3,649	4,037	3,796	4,200	4,000
Outreach events	32	36	119	130	130

Significant Accomplishments in 2018:

- Outreach programming in Leopold park has been a huge success in its second year
- Reclassified Outreach Librarian position to Outreach Manager due to supervision expectations
- Increased a .5 LA I to a 1.0 LA III in the access services department, improving desk coverage immensely
- Kicked off the strategic planning process
- June was the highest checkout month in the history of the library!

New Initiatives for 2019:

- Contracting with Dane County Library Service to provide a weekly bookmobile stop in the Leopold area, funded by Friends of the Fitchburg Library (\$7,500)
- Eliminating overdue fines for Fitchburg Library materials

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$1,095,833	\$1,203,647	\$485,822	\$1,185,497	\$1,225,567	\$21,920
Contractual Services	151,790	155,230	131,491	159,880	169,475	14,245
Operating Expenses	377,597	348,455	182,568	348,050	370,930	22,475
Allocated Benefits	66,282	73,885	36,943	73,885	77,465	3,580
Transfers to Other Funds	159,748	110,500	55,250	110,500	116,600	6,100
Total	\$1,851,250	\$1,891,717	\$892,074	\$1,877,812	\$1,960,037	\$68,320

Significant Budget Changes from 2018 to 2019:

- Payment from Dane County Library Service for cross-municipal and cross-township services increased 110%
- Promoted the Outreach Librarian to Outreach Manager
- Consolidated the outreach LTE positions for the same cost
- Combined the .5 FTE Youth Services Librarian with a .25 FTE LAII to create two .5 FTE LAII positions for approximately the same cost
- Eliminated overdue fines for Fitchburg Library materials
- Contracted with Dane County Library Service to provide weekly bookmobile service to the Leopold area, funded by the Friends of the Library

City of Fitchburg
Library Fund #250
2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
250-4111-000	PROPERTY TAX LEVY	\$ 1,524,769	\$ 1,557,433	\$ 1,604,133	\$ 1,663,679	\$ 1,731,219	\$ 1,616,247	\$ 1,784,887	\$ 1,784,887	\$ 1,784,887	\$ 1,835,488	\$ -	\$ 1,835,488	\$ 50,601	2.8%
250-4374-101	COUNTY PYMNT FOR TOWNSP USERS	\$ 85,983	\$ 101,778	\$ 106,277	\$ 95,944	\$ -	\$ 77,996	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4374-102	COUNTY PYMNT FOR MUNI USERS	\$ 297,097	\$ 347,135	\$ 377,294	\$ 376,637	\$ -	\$ 279,633	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4374-103	NET COUNTY PAYMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,869	\$ 29,373	\$ 29,373	\$ 29,373	\$ 61,705	\$ -	\$ 61,705	\$ 32,332	110.1%
250-4510-000	LIBRARY FINES	\$ 17,472	\$ 17,199	\$ 17,400	\$ 18,535	\$ 18,535	\$ 17,355	\$ 17,000	\$ 7,080	\$ 14,000	\$ 3,000	\$ -	\$ 3,000	\$ (14,000)	-82.4%
250-4610-250	COPY FEES - LIBRARY	\$ 4,969	\$ 5,775	\$ 6,541	\$ 7,420	\$ 8,048	\$ 6,548	\$ 7,000	\$ 4,150	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ 1,000	14.3%
250-4810-100	INTEREST INCOME	\$ -	\$ 1,568	\$ 1,897	\$ 4,878	\$ 8,974	\$ 3,463	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	-100.0%
250-4810-103	MCF Endowment Investment Earn	\$ -	\$ 5,428	\$ (1,024)	\$ 3,163	\$ 10,655	\$ 3,644	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4820-100	SALE OF SUPPLIES - LIBRARY	\$ 179	\$ 196	\$ 170	\$ 285	\$ 312	\$ 228	\$ 200	\$ 127	\$ 200	\$ 200	\$ -	\$ 200	\$ -	100.0%
250-4820-200	LIBRARY ROOM RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4830-100	PAYMENT - FL MATERIAL DAMAGES	\$ 4,009	\$ 5,108	\$ 5,424	\$ 6,281	\$ 5,355	\$ 5,235	\$ 4,500	\$ 2,544	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	0.0%
250-4850-000	DONATIONS	\$ 2,448	\$ 51,794	\$ 1,389	\$ 1,475	\$ 1,085	\$ 11,638	\$ 1,500	\$ 1,523	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ 500	33.3%
250-4860-000	PCARD REBATE	\$ -	\$ -	\$ -	\$ 2,416	\$ 3,921	\$ 1,267	\$ 4,000	\$ 4,238	\$ 4,238	\$ 4,000	\$ -	\$ 4,000	\$ -	0.0%
250-4875-001	MCF GRANT/ENDOWMENT	\$ -	\$ 63,180	\$ 18,038	\$ 10	\$ 4,200	\$ 17,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4875-002	GRANT - OTHER	\$ -	\$ 1,800	\$ 330	\$ 2,635	\$ -	\$ 953	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (600)	-100.0%
250-4890-000	MISCELLANEOUS REVENUE	\$ 11,822	\$ 28,546	\$ 21,937	\$ 25,126	\$ 32,830	\$ 24,052	\$ 29,957	\$ 14,313	\$ 30,000	\$ 35,000	\$ -	\$ 35,000	\$ 5,043	16.8%
250-4890-400	ALLOCATED INSURANCE DIVIDEND	\$ -	\$ 476	\$ 326	\$ 319	\$ 291	\$ 282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4890-501	PAYMENT - OTHER SCLS DAMAGES	\$ 267	\$ 308	\$ 212	\$ 443	\$ 268	\$ 300	\$ 200	\$ 139	\$ 240	\$ 240	\$ -	\$ 240	\$ 40	20.0%
250-4890-600	SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4930-250	UNASSIGNED FUND BAL APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-4930-251	ASSIGNED FUND BALANCE APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ 11,000	\$ 10,000	\$ -	\$ 10,000	\$ (1,000)	-9.1%
Total Revenues		\$ 1,949,006	\$ 2,187,722	\$ 2,160,343	\$ 2,209,247	\$ 1,837,192	\$ 2,068,702	\$ 1,891,717	\$ 1,848,374	\$ 1,888,438	\$ 1,964,133	\$ -	\$ 1,964,133	\$ 72,416	3.8%
Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
250-5511-110	SALARIES & WAGES - LIBRARY SVC	\$ 387,513	\$ 628,007	\$ 723,675	\$ 768,004	\$ 807,003	\$ 662,400	\$ 674,479	\$ 355,588	\$ 671,334	\$ 699,144	\$ 18,060	\$ 917,204	\$ 42,725	4.9%
250-5511-115	OVERTIME	\$ 105	\$ 60	\$ -	\$ 212	\$ 285	\$ 132	\$ 610	\$ 376	\$ 619	\$ 642	\$ 13	\$ 655	\$ 45	7.4%
250-5511-120	PT/LT/SEASONAL WAGES	\$ 272,300	\$ 45,453	\$ 39,259	\$ 43,396	\$ 60,878	\$ 92,275	\$ 52,519	\$ 18,922	\$ 48,752	\$ 48,871	\$ 1,289	\$ 50,160	\$ (2,359)	-4.5%
250-5511-130	DIRECT FRINGE BENEFITS	\$ 85,002	\$ 85,470	\$ 97,138	\$ -	\$ -	\$ 53,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-5511-131	FICA	\$ -	\$ -	\$ -	\$ 60,424	\$ 64,922	\$ 25,069	\$ 71,079	\$ 28,145	\$ 70,541	\$ 72,684	\$ 1,481	\$ 74,165	\$ 3,086	4.3%
250-5511-132	WRS	\$ -	\$ -	\$ -	\$ 40,561	\$ 43,329	\$ 16,778	\$ 49,772	\$ 19,460	\$ 49,234	\$ 49,553	\$ 993	\$ 50,546	\$ 774	1.6%
250-5511-135	LIBRARY - LONGEVITY	\$ 90	\$ 210	\$ 525	\$ 855	\$ 1,403	\$ 617	\$ 1,530	\$ 1,530	\$ 1,530	\$ 1,462	\$ 1	\$ 1,463	\$ (67)	-4.4%
250-5511-160	HEALTH INS	\$ 90,905	\$ 84,567	\$ 78,437	\$ 86,125	\$ 109,388	\$ 89,884	\$ 133,863	\$ 57,513	\$ 133,863	\$ 117,237	\$ -	\$ 117,237	\$ (16,626)	-12.4%
250-5511-161	LIFE INS	\$ 539	\$ 438	\$ 506	\$ 620	\$ 699	\$ 560	\$ 764	\$ 330	\$ 759	\$ 788	\$ 16	\$ 804	\$ 40	5.2%
250-5511-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,093	\$ -	\$ -	\$ 3,984	\$ 41	\$ 4,025	\$ (68)	-1.7%
250-5511-163	DENTAL INS	\$ 7,871	\$ 7,023	\$ 6,831	\$ 7,729	\$ 7,928	\$ 7,476	\$ 11,007	\$ 3,957	\$ 8,865	\$ 9,308	\$ -	\$ 9,308	\$ (1,699)	-15.4%
250-5511-181	PAY FOR PERFORMANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,931	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,931)	-100.0%
	Personnel Costs	\$ 844,414	\$ 849,228	\$ 946,370	\$ 1,007,926	\$ 1,095,833	\$ 948,754	\$ 1,203,647	\$ 485,822	\$ 1,185,497	\$ 1,203,673	\$ 21,894	\$ 1,225,567	\$ 21,920	1.8%
250-5511-240	REPAIRS & MAINT BY OTHERS	\$ 35,161	\$ 9,002	\$ 9,036	\$ 9,897	\$ 8,083	\$ 14,236	\$ 8,000	\$ 3,791	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ 4,000	50.0%
250-5511-245	COMPUTER RELATED REP & MAINT	\$ 12,295	\$ 7,997	\$ 7,188	\$ 1,803	\$ 2,234	\$ 6,303	\$ 1,000	\$ 885	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	100.0%
250-5511-250	PUBLICATIONS & ADVERTISEMENT	\$ -	\$ 806	\$ -	\$ 332	\$ 353	\$ 254	\$ 350	\$ -	\$ -	\$ 350	\$ -	\$ 350	\$ -	0.0%
250-5511-290	OTHER CONTRACTUAL SERVICES	\$ 87,619	\$ 132,108	\$ 108,527	\$ 128,628	\$ 137,372	\$ 118,651	\$ 141,030	\$ 123,693	\$ 141,030	\$ 149,275	\$ -	\$ 149,275	\$ 8,245	5.8%
250-5511-291	CONTRACT SVC- PERFRM & PRSNTRS	\$ -	\$ -	\$ 4,274	\$ 5,769	\$ 3,768	\$ 2,762	\$ 4,850	\$ 3,122	\$ 4,850	\$ 5,850	\$ -	\$ 5,850	\$ 1,000	20.6%
	Contractual Services Costs	\$ 135,076	\$ 149,712	\$ 129,025	\$ 146,429	\$ 151,790	\$ 142,406	\$ 155,230	\$ 131,491	\$ 159,880	\$ 169,475	\$ -	\$ 169,475	\$ 14,245	9.2%
250-5511-310	OFFICE SUPPLIES & POSTAGE	\$ 2,263	\$ 3,003	\$ 2,551	\$ 2,294	\$ 2,401	\$ 2,502	\$ 2,500	\$ 1,211	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.0%
250-5511-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-5511-323	UNIFORM ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-5511-325	TRAINING & TRAVEL	\$ 2,166	\$ 5,304	\$ 3,900	\$ 5,695	\$ 4,812	\$ 4,376	\$ 6,000	\$ 5,743	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	0.0%
250-5511-330	VEHICLE USE REIMBURSEMENT	\$ 85	\$ 971	\$ 246	\$ 849	\$ 941	\$ 618	\$ 500	\$ 54	\$ 300	\$ 300	\$ -	\$ 300	\$ (200)	-40.0%
250-5511-335	VEHICLE EXPENSE (G&O, REPAIRS)	\$ -	\$ -	\$ -	\$ 150	\$ 30	\$ 30	\$ 800	\$ 26	\$ 250	\$ 330	\$ -	\$ 330	\$ (470)	-58.8%
250-5511-340	OPERATING MATERIALS & SUPPLIES	\$ 18,095	\$ 26,998	\$ 25,558	\$ 20,842	\$ 29,176	\$ 24,134	\$ 20,000	\$ 12,372	\$ 20,000	\$ 32,000	\$ -	\$ 32,000	\$ 12,000	60.0%
250-5511-345	PUBLIC INFORMATION & EDUCATION	\$ 4,236	\$ 1,916	\$ 4,227	\$ 3,134	\$ 2,032	\$ 3,109	\$ 2,500	\$ 945	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.0%
250-5511-350	REPAIR & MAINTENANCE SUPPLIES	\$ 2,795	\$ 2,620	\$ 7,507	\$ 5,292	\$ 3,396	\$ 4,322	\$ 5,000	\$ 4,699	\$ 5,000	\$ 7,000	\$ -	\$ 7,000	\$ 2,000	40.0%
250-5511-355	EQUIPMENT OPERATING EXPENSE	\$ 13,897	\$ 16,444	\$ 17,700	\$ 33,501	\$ 42,515	\$ 24,811	\$ 39,000	\$ 20,684	\$ 39,000	\$ 40,000	\$ -	\$ 40,000	\$ 1,000	2.6%
250-5511-360	BLDG CUSTODIAL SUPPLIES	\$ 9,773	\$ 5,962	\$ 6,257	\$ 5,828	\$ 5,624	\$ 6,689	\$ 7,000	\$ 3,349	\$ 7,000	\$ 7,000	\$ -	\$ 7,000	\$ -	0.0%
250-5511-363	COMMUNICATIONS EXPENSE	\$ 626	\$ 526	\$ 350	\$ -	\$ 300	\$ 300	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-5511-365	UTILITIES & TELEPHONE	\$ 94,102	\$ 96,690	\$ 105,391	\$ 103,958	\$ 101,206	\$ 100,269	\$ 88,655	\$ 41,371	\$ 89,000	\$ 90,050	\$ -	\$ 90,050	\$ 1,395	1.6%
250-5511-387	LIBRARY COLLECTION	\$ 132,694	\$ 190,847	\$ 191,177	\$ 179,645	\$ 183,914	\$ 175,655	\$ 175,000	\$ 91,672	\$ 175,000	\$ 182,000	\$ -	\$ 182,000	\$ 7,000	4.0%
250-5511-389	CITY ADMINISTRATIVE FEE	\$ 91,900	\$ -	\$ -	\$ -	\$ -	\$ 18,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-5511-390	OTHER OPERATING EXP	\$ 1,838	\$ 1,761	\$ 2,076	\$ 1,384	\$ 1,431	\$ 1,698	\$ 1,500	\$ 443	\$ 1,500	\$ 1,250	\$ -	\$ 1,250	\$ (250)	-16.7%
250-5511-391	OTHER OPER EXP-DANE CO	\$ 548,505	\$ 537,323	\$ 524,642	\$ 477,360	\$ -	\$ 417,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Operating Costs	\$ 923,009	\$ 890,367	\$ 891,583	\$ 839,779	\$ 377,597	\$ 784,467	\$ 348,455	\$ 182,568	\$ 348,050	\$ 370,930	\$ -	\$ 370,930	\$ 22,475	6.4%
250-5511-511	BUILDING INSURANCE	\$ 6,799	\$ 6,100	\$ -	\$ -	\$ -	\$ 2,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-5511-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 49,425	\$ 49,285	\$ 19,742	\$ 54,005	\$ 27,003	\$ 54,005	\$ 57,800	\$ -	\$ 57,800	\$ 3,795	7.0%
250-5511-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ 14,500	\$ 2,900	\$ 19,880	\$ 9,940	\$ 19,880	\$ 19,665	\$ -	\$ 19,665	\$ (215)	-1.1%
250-5511-590	ALLOCATED INSUR - BLDG, LI, WC	\$ -	\$ 10,730	\$ 19,054	\$ 23,370	\$ 2,497	\$ 11,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
250-5511-596	Unemployment Expense	\$ -	\$ -	\$ -											

2019 Budget Expenditure Detail

Department: Library

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; estimated _____ meetings	
-150	Volunteer Services	Compensation - paid on-call members <i>Detail of this account to be submitted with budget proposal.</i>	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$12,000 - Unexpected repairs to elevators, HVAC, HRU, roof, doors, plumbing, electrical, etc. <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: #d9e1f2; padding: 5px;">2018 \$8,000</div> <div style="background-color: #d9ead3; padding: 5px;">2019 \$12,000</div> </div>
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$2,000 - Replacement equipment (monitors, keyboards, mice, RFID antennae, etc) <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: #d9e1f2; padding: 5px;">2018 \$1,000</div> <div style="background-color: #d9ead3; padding: 5px;">2019 \$2,000</div> </div>
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$350 - Posting jobs on ALA <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: #d9e1f2; padding: 5px;">2018 \$350</div> <div style="background-color: #d9ead3; padding: 5px;">2019 \$350</div> </div>
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$87,278 - SCLS Technology fee- ILS, LO, EW \$27,727 - Bibliotheca service contract \$7,500 - DCLS Bookmobile (from FOFL) \$5,800 - General Heating & Cooling \$3,800 - Simplex Grinnell \$7,300 - Kone Elevator; inspection & permits \$1,320 - QPS \$6,540 - QPS battery replacements \$1,000 - Evanced \$565 - Wil Kil \$375 - Recruitment costs (drug screens, background checks) \$70 - Flexible spending account administration <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="background-color: #d9e1f2; padding: 5px;">2018 \$141,030</div> <div style="background-color: #d9ead3; padding: 5px;">2019 \$149,275</div> </div>

-291	Contract Services- Performers/Presenters		\$2,500 - Performers- youth services \$1,500 - Performers- adult services \$1,000 - Performers- outreach \$850 - Performers- Halloween Hunt	2018 \$4,850	2019 \$5,850
OPERATING SUPPLIES & EXPENSE					
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$1,250 - Office supplies \$1,250 - Postage	2018 \$2,500	2019 \$2,500
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$0		
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	\$0		
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$6,000 - ALA, WLA, Local classes, Webinars (\$3,000 from FOFL)	2018 \$6,000	2019 \$6,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	345 miles x \$.55/mile	2018 \$500	2019 \$300
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	\$330 - Gas, maintenance, and license fees for outreach van	2018 \$800	2019 \$330
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$12,000 - General library supplies \$2,000 - Halloween Hunt \$1,000 - Programming, adult \$3,500 - Programming, kids \$3,500 - Programming, outreach (\$4,500 from FOFL) \$10,000 - Strategic planning implementation (applied fund balance)	2018 \$20,000	2019 \$32,000

-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$2,500 - Printing program materials, fliers, bookmarks, pamphlets. 2018 \$2,500 2019 \$2,500
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	\$7,000 - Building maintenance supplies (hardware, ballasts, bulbs, building materials, etc.) 2018 \$5,000 2019 \$7,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$21,500 - Gordon Flash copier leases \$15,500 - Computer replacements \$3,000 - Furniture & carts 2018 \$39,000 2019 \$40,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	\$7,000 - Custodial supplies 2018 \$7,000 2019 \$7,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	Moved to Technology Fund
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	\$86,850 - MG&E \$3,200 - Utilities 2018 \$88,655 2019 \$90,050
-387	Library Collections		\$182,000 - Books, books on CD, Playaways, DVDs, music CDs, video games, etc. 2018 \$175,000 2019 \$182,000
-390	Other Operating Expense		\$1,250 - Reimbursements for lost-paid-found items, items lost off the hold shelf, forwarding payments to other libraries. 2018 \$1,500 2019 \$1,250
-391	Dane County Library System		Payment for Fitchburg residents use of other libraries and central services. 2018 \$0 2019 \$0
-570 (transfer)	City technology allocation		\$57,800 - Allocation from city technology fund based on number of users that access the technology infrastructure. 2018 \$54,005 2019 \$57,800

-590 (transfer)	Allocated Insurance		\$22,000 - Library's share of the City's insurance cost including property, liability, and workers compensation. 2018 \$19,880 2019 \$19,665
-596	Unemployment Expense		Unemployment claims filed by former Library employees
5920-100 (transfer)	Administrative Fee		\$116,600 - Transfer to General Fund for administrative services performed on behalf of the library including accounting, human resources, administration, salary and benefits for shared positions, etc. 2018 \$110,500 2019 \$116,600

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Library

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Rawson, Wendy	Library Director	10/4/10	2,080			
	E	Hansen, Phil	Circulation Manager	4/18/11	2,080			
	E	Karow, Tegan	Adult/Technical Services Manager	7/10/14 (this position 06/20/17)	2,080			
	E	Powers, Tim	Youth Services Manager	5/26/11	2,080			
	E	Stippich, Lisa	Electronic Services Librarian	7/26/17	2,080			
	E	Zimdars, Elizabeth	Outreach Services Manager	7/18/16 (this position ~9/1/18)	2,080			
	E	Witt, Kelly	Youth Services Librarian	10/27/14	2,080			
	E	Bolchen, Tanya	Library Assistant III, Circulation	4/29/13	2,080			
	E	Foster, Jennifer	Library Assistant III, Circulation	1/2/18 (this position)	2,080			
	E	Swanson, Rebecca	Reference Librarian	2/5/13			1,040	
	E	Saylor, Erin	Reference Librarian	5/23/11			1,040	
	E	Liu, Kate	Administrative Assistant	5/9/11			1,040	
	E	Ott, Rachel	Library Assistant II, Adult Services	7/28/18 (this position 1/2/17)			1,040	
	E	Parrillo, Whitney	Library Assistant II, Adult Services	5/15/18			1,040	
		Total This Page			18,720	0	5,200	

2019 PERSONNEL SUMMARY

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Garvey, Kristin	Library Assistant II, Youth Services	9/26/17			1,040	
	E	Lan, Elizabeth	Library Assistant II, Youth Services	6/6/11			1,040	
	E	Draxler, Gabrielle	Library Assistant II, Youth Services	5/7/18			1,040	
	E	Mueller, Holly	Library Assistant II, Youth Services	5/7/18			1,040	
	E	Barber-Callaghan, Carly	Library Assistant I, Circulation	1/8/18 (this position)			1,040	
	E	Fiske, Kerista	Library Assistant I, Circulation LTE	5/8/18			520	
	E	Dietrich, Jessie	Library Assistant I, Circulation	12/12/16			1,040	
	E	Haneef, Maleeha	Library Assistant I, Circulation	7/23/18			1,040	
	E	Various (9-10)	Shelvers	Various			4,680*	
	E	Various (6-8)	Summer Outreach Assistant II	Various			475*	
		*Pool of hours						
		Total This Page			0	0	12,955	
		TOTAL ALL PAGES			18,720	0	18,155	

2019 PROPOSED

**PLANNING &
ZONING**

PLANNING

SUSTAINABILITY/HNI

Department Mission:

The Planning and Zoning Department is striving to respect the past, safeguard the present, and assure a vital future. Through the use of innovative land use and planning techniques, the Fitchburg Planning and Zoning Department implements its mission statement.



Note: See separate executive summary for the Sustainability/ Healthy Neighborhood Initiative that is also a function of the Planning Department

Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Zoning Administrator/City Planner	1.0	1.0	1.0	1.0	1.0
Community Planner	1.0	1.0	1.0	1.0	1.0
Resource Project Planner	1.0	1.0	1.0	1.0	1.0
Planning Intern	.3	.3	.3	.3	.3
Sustainability Specialist	.3	.5	.6	1.0	1.0

Major Responsibilities & Services Provided:

- Develop, update, administer and implement: Comprehensive Plan; Neighborhood and Area Plans
- Assess implications and future consequences of present and anticipated future land use patterns
- Oversee and enforce: Zoning, land division, historic preservation, architectural review, sign, telecommunication, and extraterritorial ordinances
- Provide staff assistance to various boards, commissions and to the public. These include, but are not limited to: Plan Commission, Agricultural and Rural Affairs, Landmarks Preservation, Zoning Board of Appeals.
- Agricultural planning and food projects
- Assist various departments to improve health, safety, and welfare of residents
- Review of all development proposals

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Plan Commission Items	121	79	110	135	108
Zoning permits	111	127	145	165	132
Sign permits	58	66	79	75	65
SmartCode administrative permits (article 3 and 5)	9	12	19	70	56
Architectural and design review administrative approvals	3	14	12	4	4
Administrative demolition approvals	2	6	-	-	-

Significant Accomplishments in 2018:

- East Fire Station Design
- Healthy Neighborhood Initiative
- Grant recipient for Intensive Historic Survey (\$13,750)
- Ag Plan/Park Plan Implementation

New Initiatives for 2019:

- Complete Intensive Historic Survey (paid by \$13,750 federal grant)
- Comprehensive Plan Update
- Implementation of Healthy Neighborhood Initiatives
- Continued implementation of Ag Plan & Park Plan
- North Fish Hatchery Road visioning (to be funded through TID 10)

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$326,415	\$344,274	\$142,790	\$326,302	\$329,013	\$(15,261)
Contractual Services	3,315	8,500	2,737	2,300	35,500	27,000
Operating Expenses	2,726	22,825	1,153	8,314	11,840	(10,985)
Allocated Benefits	14,830	18,185	9,092	18,185	18,670	485
Transfers to Other Funds	-	-	-	-	-	-
Total	\$347,286	\$393,784	\$155,772	\$355,101	\$395,023	\$1,239

Significant Budget Changes from 2018 to 2019:

- New software proposal: \$1,500 for Urban Footprint software
- Plan Commission meetings – increased from 13 meetings to 16 meetings
 - One meeting a month with 2 meetings in February & June
 - 2 additional meetings for “work session” meetings for special projects (e.g. Comprehensive Plan update)
- Landmarks Preservation Commission meetings – increased from 2 to 4 meetings to accommodate meetings for the Intensive Historic Survey project
- Added \$25,000 for Comprehensive Plan Update Professional Services
- Increased planning application fees by approximately 3% to account for changes in personnel costs

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5630-110	SALARIES & WAGES - PLANNING	\$ 199,052	\$ 208,221	\$ 226,539	\$ 229,835	\$ 235,093	\$ 219,748	\$ 240,038	\$ 101,143	\$ 226,904	\$ 228,517	\$ 4,606	\$ 233,123	\$ (6,915)	-2.9%
100-5630-115	OVERTIME	\$ 803	\$ 1,566	\$ 1,715	\$ 2,362	\$ 512	\$ 1,392	\$ 5,439	\$ 498	\$ 5,527	\$ 5,678	\$ 114	\$ 5,792	\$ 353	6.5%
100-5630-120	PT/FLTE/SEASONAL WAGES	\$ 5,977	\$ 6,719	\$ 3,029	\$ 8,274	\$ 6,021	\$ 5,984	\$ 8,415	\$ 1,769	\$ 8,250	\$ 8,415	\$ 165	\$ 8,580	\$ 165	2.0%
100-5630-130	DIRECT FRINGE BENEFITS	\$ 29,239	\$ 30,777	\$ 33,134	\$ -	\$ -	\$ 18,630	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5630-131	FICA	\$ -	\$ -	\$ -	\$ 18,208	\$ 18,320	\$ 7,306	\$ 19,573	\$ 8,009	\$ 18,567	\$ 18,615	\$ 374	\$ 18,989	\$ (584)	-3.0%
100-5630-132	WRS	\$ -	\$ -	\$ -	\$ 15,293	\$ 15,965	\$ 6,252	\$ 16,579	\$ 6,937	\$ 15,709	\$ 15,387	\$ 309	\$ 15,696	\$ (863)	-5.3%
100-5630-135	LONGEVITY	\$ 1,280	\$ 1,440	\$ 1,530	\$ 1,710	\$ 1,830	\$ 1,560	\$ 1,985	\$ 2,025	\$ 2,025	\$ 720	\$ -	\$ 720	\$ (1,245)	-63.4%
100-5630-140	PER DIEMS - COMMISSIONS & BDS	\$ 2,485	\$ 1,780	\$ 2,360	\$ 2,155	\$ 1,820	\$ 2,120	\$ 3,445	\$ 820	\$ 1,805	\$ -	\$ -	\$ -	\$ (3,445)	-100.0%
100-5630-160	HEALTH INS	\$ 29,419	\$ 39,622	\$ 40,644	\$ 42,319	\$ 43,188	\$ 39,038	\$ 43,876	\$ 19,899	\$ 43,876	\$ 41,301	\$ -	\$ 41,301	\$ (2,575)	-5.9%
100-5630-161	LIFE INS	\$ 484	\$ 612	\$ 623	\$ 652	\$ 682	\$ 611	\$ 742	\$ 312	\$ 644	\$ 636	\$ 13	\$ 649	\$ (93)	-12.5%
100-5630-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,057	\$ -	\$ -	\$ 1,013	\$ 5	\$ 1,018	\$ (39)	-3.7%
100-5630-163	DENTAL INS	\$ 2,042	\$ 2,635	\$ 2,756	\$ 2,845	\$ 2,983	\$ 2,652	\$ 3,145	\$ 1,358	\$ 2,995	\$ 3,145	\$ -	\$ 3,145	\$ -	0.0%
	Personnel Costs Total	\$ 270,691	\$ 293,372	\$ 312,330	\$ 323,653	\$ 326,414	\$ 305,292	\$ 344,274	\$ 142,790	\$ 326,302	\$ 323,427	\$ 5,586	\$ 329,013	\$ (15,261)	-4.4%
100-5630-210	PROFESSIONAL SERVICES	\$ -	\$ 488	\$ 8,000	\$ 197	\$ 620	\$ 1,861	\$ 4,200	\$ -	\$ -	\$ 29,200	\$ -	\$ 29,200	\$ 28,000	595.2%
100-5630-250	PUBLIC NOTICES/ADS	\$ 2,393	\$ 3,182	\$ 3,036	\$ 2,442	\$ 2,695	\$ 2,750	\$ 4,300	\$ 2,737	\$ 2,300	\$ 6,300	\$ -	\$ 6,300	\$ 2,000	46.5%
	Contractual Services Total	\$ 2,393	\$ 3,670	\$ 11,036	\$ 2,639	\$ 3,315	\$ 4,611	\$ 8,500	\$ 2,737	\$ 2,300	\$ 35,500	\$ -	\$ 35,500	\$ 27,000	317.6%
100-5630-310	OFFICE SUPPLIES & POSTAGE	\$ 1,198	\$ 1,164	\$ 1,126	\$ 669	\$ 1,485	\$ 1,134	\$ 1,600	\$ 504	\$ 550	\$ 1,600	\$ -	\$ 1,600	\$ -	0.0%
100-5630-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 1,047	\$ 1,324	\$ 642	\$ 1,063	\$ 1,148	\$ 1,045	\$ 1,995	\$ 639	\$ 639	\$ 1,995	\$ -	\$ 1,995	\$ -	0.0%
100-5630-325	TRAINING & TRAVEL	\$ 2,213	\$ 40	\$ 837	\$ 520	\$ -	\$ 722	\$ 6,800	\$ -	\$ 1,600	\$ 6,800	\$ -	\$ 6,800	\$ -	0.0%
100-5630-330	VEHICLE USE REIMBURSEMENT	\$ 343	\$ 112	\$ 71	\$ 196	\$ 83	\$ 161	\$ 780	\$ 10	\$ 25	\$ 795	\$ -	\$ 795	\$ 15	1.9%
100-5630-340	OPERATING MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ -	0.0%
100-5630-345	PUBLIC INFORMATION & EDUCATION	\$ -	\$ 737	\$ 5,195	\$ 38	\$ -	\$ 1,194	\$ 11,400	\$ -	\$ 5,500	\$ 400	\$ -	\$ 400	\$ (11,000)	-96.5%
	Operating Exp Total	\$ 4,801	\$ 3,377	\$ 7,871	\$ 2,506	\$ 2,726	\$ 4,256	\$ 22,825	\$ 1,153	\$ 8,314	\$ 11,840	\$ -	\$ 11,840	\$ (10,985)	-48.1%
100-5630-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 13,885	\$ 14,830	\$ 5,743	\$ 15,910	\$ 7,955	\$ 15,910	\$ 16,475	\$ -	\$ 16,475	\$ 565	3.6%
100-5630-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,275	\$ 1,137	\$ 2,275	\$ 2,195	\$ -	\$ 2,195	\$ (80)	-3.5%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 13,885	\$ 14,830	\$ 5,743	\$ 18,185	\$ 9,092	\$ 18,185	\$ 18,670	\$ -	\$ 18,670	\$ 485	2.7%
	Zoning & Planning Total	\$ 277,885	\$ 300,419	\$ 331,237	\$ 342,683	\$ 347,285	\$ 634,061	\$ 393,784	\$ 155,772	\$ 355,101	\$ 389,437	\$ 5,586	\$ 395,023	\$ 1,239	0.3%

2019 Budget Expenditure Detail

Department: **Planning & Zoning**

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for 20 members; estimated 25 meetings	\$2,000 - Plan Com 16mtg/year @\$125/mtg \$270 - ZBA 2 mtg/yr@\$135/mtg \$540 - Landmarks 4 mtg/yr@\$135/mtg \$1,280 - Ag & Rural 8 mtg/yr@\$160/mtg <div style="display: flex; justify-content: space-between;"> 2018 \$3,445 2019 \$4,090 </div>
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$4,200 - General use for specific planning advice \$25,000- NEW for Comprehensive Plan Update <div style="display: flex; justify-content: space-between;"> 2018 \$4,200 2019 \$29,200 </div>
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	NEW – Urban Footprint Software \$1,500
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$4,300 - Public hearing notices for committee/commission items <div style="display: flex; justify-content: space-between;"> 2018 \$4,300 2019 \$4,300 </div>
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$1,600 - Office supplies & postage <div style="display: flex; justify-content: space-between;"> 2018 \$1,600 2019 \$1,600 </div>

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$95 - Zoning Practice \$1,350 - APA/WAPA Dues \$50 - APA Journal \$500 - Reference 2018 \$1,995 2019 \$1,995
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$3,400 - APA Upper Midwest Conf (out of state) 2 @ \$1,700 each \$1,600 - WI APA 2 @ \$800 each = \$1,600 \$1,800 - General Training other/webinars 2018 \$6,800 2019 \$6,800
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	\$275 - Upper Midwest, travel 500 miles x rate \$ 0.55 \$135 - WI APA travel 240 miles x rate \$ 0.55 \$385 - General use 700 miles x rate \$ 0.55 2018 \$780 2019 \$795
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$250 - Forms, reports, and specific program supplies 2018 \$250 2019 \$250
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$400 - Printing of education materials, ordinances and plan, and other items related to public information 2018 \$11,400 2019 \$400
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	

Department Mission:

The Sustainability/Healthy Neighborhood Initiative Division of the Planning Department inspires residents and staff to adopt sustainability practices using a multi-disciplinary approach for sustainable neighborhood development and natural resources management in the City of Fitchburg, such as climate adaptation and mitigation activities, and neighborhood-based initiatives that improve quality of life.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Sustainability Specialist	.3	.5	.6	1.0	1.0

Major Responsibilities & Services Provided:

- Sustainability and Healthy Neighborhood initiatives

Department Statistics:

	2015 Actual	2016 Actual	2017 Projected	2018 Projected	2019 Projected
Solar Photovoltaic Panels (kW)	22.2	22.2	384.2	384.2	384.2
Solar Energy Generation (kWh)	27,398	27,398	66,050	480,000	480,000
Number of Toilet Rebates Issued	48	53	34	28	28
Pounds of Electronics Recycling	2,280	2,280	unknown	8,415	10,000
Green Tier Legacy Communities Score (536 total possible points)	256	275	288	288	307
Dollar Value of HNI Grants Awarded	n/a	n/a	n/a	\$46,000	\$45,000
Number of HNI Grants Awarded				5	TBD

Significant Accomplishments in 2018:

- Worked with RCC to launch cafeteria recycling program at Leopold Elementary School
- Participated in grant application to Office of Energy Innovation to write comprehensive energy plan in collaboration with neighboring municipalities (~\$475,000)
- Participated in Green Tier Legacy Communities
- Represented Fitchburg in the Dane County Council on Climate Change
- Ongoing RideShare pilot program
- Managed Healthy Neighborhoods Initiative Grant Program

New Initiatives for 2019:

- Participate in Office of Energy Innovation grant to write Comprehensive Energy Plan
- Begin development of Sustainability Plan
- Pursue SolSmart designation from the US Department of Energy
- Participate in Nine Springs Neighborhood Hub site planning paid by CEDA sports infrastructure funding

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$6,950	\$33,297	\$12,600	\$31,254	\$35,496	\$2,199
Contractual Services	2,507	4,890	-	4,890	4,890	-
Operating Expenses	-	52,990	120	47,990	45,690	(7,300)
Allocated Benefits	-	215	108	215	1,250	1,035
Transfers to Other Funds	-	-	-	-	-	-
Total	\$9,457	\$91,392	\$12,828	\$84,349	\$87,326	\$(4,066)

Significant Budget Changes from 2018 to 2019:

- Completed installation of solar monitoring equipment and software, one-time expense in 2018 (-\$2,300)
- Reduced Healthy Neighborhood Initiative Grant Program based on \$4,000 carryover from unallocated funds in 2018 (-\$5,000)

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018			2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5144-110	SALARIES & WAGES-SUSTAIN/HNI	\$ -	\$ -	\$ -	\$ 2,002	\$ 6,084	\$ 1,617	\$ 28,896	\$ 10,710	\$ 23,866	\$ 27,088	\$ 539	\$ 27,627	\$ (1,269)	-4.4%
100-5144-115	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5144-131	FICA	\$ -	\$ -	\$ -	\$ 153	\$ 433	\$ 117	\$ 2,210	\$ 797	\$ 1,626	\$ 2,072	\$ 41	\$ 2,113	\$ (97)	-4.4%
100-5144-132	WRS	\$ -	\$ -	\$ -	\$ 132	\$ 414	\$ 109	\$ 1,936	\$ 593	\$ 1,599	\$ 1,774	\$ 36	\$ 1,810	\$ (126)	-6.5%
100-5144-160	HEALTH INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 465	\$ 3,716	\$ 3,510	\$ -	\$ 3,510	\$ 3,510	100.0%
100-5144-161	LIFE INS	\$ -	\$ -	\$ -	\$ 3	\$ 9	\$ 2	\$ 76	\$ 8	\$ 17	\$ 23	\$ -	\$ 23	\$ (53)	-69.7%
100-5144-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179	\$ -	\$ -	\$ 168	\$ 3	\$ 171	\$ (8)	-4.5%
100-5144-163	DENTAL INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29	\$ 230	\$ 242	\$ -	\$ 242	\$ 242	100.0%
	Personnel Costs Total	\$ -	\$ -	\$ -	\$ 2,290	\$ 6,950	\$ 1,848	\$ 33,297	\$ 12,602	\$ 31,254	\$ 34,877	\$ 619	\$ 35,496	\$ 2,199	6.6%
100-5144-210	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 1,438	\$ 2,481	\$ 784	\$ 2,890	\$ -	\$ 2,890	\$ 2,890	\$ -	\$ 2,890	\$ -	0.0%
100-5144-290	OTHER CONTRACTUAL	\$ -	\$ -	\$ -	\$ 78	\$ 26	\$ 21	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
	Contractual Services Total	\$ -	\$ -	\$ -	\$ 1,516	\$ 2,507	\$ 805	\$ 4,890	\$ -	\$ 4,890	\$ 4,890	\$ -	\$ 4,890	\$ -	0.0%
100-5144-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120	\$ 120	\$ 120	\$ 120	\$ -	\$ 120	\$ -	0.0%
100-5144-325	TRAINING & TRAVEL	\$ -	\$ -	\$ -	\$ 724	\$ -	\$ 145	\$ 570	\$ -	\$ 570	\$ 570	\$ -	\$ 570	\$ -	0.0%
100-5144-340	OPERATING MATERIALS & SUPP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,300	\$ -	\$ 2,300	\$ -	\$ -	\$ -	\$ (2,300)	-100.0%
100-5144-389	HNI GRANTS TO OTHERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 45,000	\$ 75,000	\$ (30,000)	\$ 45,000	\$ (5,000)	-10.0%
	Operating Exp Total	\$ -	\$ -	\$ -	\$ 724	\$ -	\$ 145	\$ 52,890	\$ 120	\$ 47,990	\$ 75,690	\$ (30,000)	\$ 45,690	\$ (7,300)	-13.8%
100-5144-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215	\$ 108	\$ 215	\$ 1,250	\$ -	\$ 1,250	\$ 1,035	481.4%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215	\$ 108	\$ 215	\$ 1,250	\$ -	\$ 1,250	\$ 1,035	481.4%
	Sustainability Total	\$ -	\$ -	\$ -	\$ 4,530	\$ 9,457	\$ 5,450	\$ 91,392	\$ 12,830	\$ 84,349	\$ 116,707	\$ (29,381)	\$ 87,326	\$ (4,066)	-4.4%

2019 Budget Expenditure Detail

Department: Sustainability (General Government)

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures						
PERSONNEL COSTS OTHER THAN WAGES & DFB									
-140	Per Diem for Commission & Committees								
CONTRACTUAL SERVICES									
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$2,890 - Green Tier Legacy Community energy benchmarking. Continue analyzing energy data, and evaluating opportunities for energy and cost savings. <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 15%; text-align: center;">\$2,890</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 15%; text-align: center;">\$2,890</td> </tr> </table>		2018	\$2,890		2019	\$2,890
	2018	\$2,890		2019	\$2,890				
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)							
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either hardware or software repairs, enhancements or replacement.							
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles							
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,000 - Monthly monitoring/tracking services for City Hall (2017), PWMF (2017), West Fire Station & Library to verify solar energy production, compare to estimates, and identify equipment malfunction <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 15%; text-align: center;">\$2,000</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 15%; text-align: center;">\$2,000</td> </tr> </table>		2018	\$2,000		2019	\$2,000
	2018	\$2,000		2019	\$2,000				
OPERATING SUPPLIES & EXPENSE									
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.							

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$120 - Membership, International Society of Sustainability 2018 \$120 2019 \$120
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$405- Growing Sustainable Communities Conference \$125 - Sustain Dane Annual Conference \$40 - Spark Sustainability Planning online course (ISSP) 2018 \$570 2019 \$570
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Meter equipment for solar monitoring web portal for City Hall (2009) and PWMF ground mount (2011) and two hours of electrician labor for installation. This was a one-time expense for lifetime service. 2018 \$2,300 2019 \$ -0-
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	
-389	Grants to Others	Grants awarded to non-profit organizations as a part of the City's Healthy Neighborhood Initiative	\$45,000 Competitive grants to be awarded under HNI grant approval process 2018 \$50,000 2019 \$45,000

2019 PERSONNEL SUMMARY

E= Existing Employee

N = New Hire - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Public Works – General Fund

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Ellen Geisler Public Works 19.2% General Govt/HNI 50.2% Refuse Recycling 19.2% Water Utility 3.6% Sewer Utility 3.6% Stormwater 4.2%	Sustainability/HNI Specialist	4/30/2018	2,080	-0-		
		Total This Page			2,080	-0-	-0-	
		TOTAL ALL PAGES			2,080	-0-	-0-	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

2019 PROPOSED

**ECONOMIC
DEVELOPMENT**

ECONOMIC DEVELOPMENT

CEDA (Fund 225)

AFFORDABLE HOUSING (Fund 226)

Department Mission:

- Promote job growth and tax base expansion
- Promote new investments and economic growth
- Retention and expansion of existing businesses
- Recruit new businesses to Fitchburg
- Encourage an entrepreneurial ecosystem
- Brand Architecture – promote & market Fitchburg
- Housing & Community, & Redevelopment Authority
- Administer Hotel Room Tax, Affordable Housing Fund, RLF
- Liaison to the Community and Economic Development Authority (CEDA)



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Economic Development Director	1.0	1.0	1.0	1.0	1.0
Economic Development Specialist	1.0	1.0	1.0	1.0	1.0

Major Responsibilities & Services Provided:

- Promote job growth, new investments and economic growth
- Work with existing businesses to expand in Fitchburg
- Work to recruit businesses to Fitchburg
- Provide great customer service to internal and external customers

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Hotel Room Tax Collections	\$333,453	\$341,382	\$423,024	\$455,700	\$455,700
Construction Permit Valuation (in millions)	\$87.0	\$78.9	\$63.4	\$200	\$70
Tax Base-EV TID In (in billions)	\$2.71	\$2.83	\$2.95	\$3.14	\$3.23
Number of TIF Districts	4	5	5	7	7

Significant Accomplishments in 2018:

- Completed the Fitchburg Housing Plan
- Completed Update to the Forward Fitchburg City in Motion 5 Year Strategic Plan
- Vehicular Wayfinding for City – Phase 1
- Largest Building Construction Project in Fitchburg History: Promega R & D Facility
- TID 4 & 10 amendments; TID 11, 12, and 13 creations
- First employer in Uptown expected to break ground in 2018

New Initiatives for 2019:

- Start Implementation of Housing Plan
- Start Implementation of Year One City in Motion Strategic Directives Action Items
- North Fish Hatchery Road Visioning (paid by TID #10)
- Participate in Nine Springs Neighborhood Hub site planning paid by CEDA sports infrastructure funding

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$278,611	\$278,549	\$121,073	\$279,198	\$290,759	\$12,210
Contractual Services	26,489	89,548	24,235	79,521	2,540	(87,008)
Operating Expenses	345,557	455,825	79,650	416,815	438,503	(17,322)
Allocated Benefits	7,980	14,370	7,185	14,370	15,175	805
Transfers to Other Funds	-	-	-	-	-	-
Total	\$658,637	\$838,292	\$232,143	\$789,904	\$746,977	\$(91,315)

Significant Budget Changes from 2018 to 2019:

- Moved BioForward Health Summit and Fitchburg CVBB to CEDA.
- New for 2019: Black Chamber Dues and Black Chamber Awards Dinner.
- Increased cost of Memorial Day observation beverages.

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change
100-5670-110	SALARIES & WAGES - EDC	\$ 143,008	\$ 145,863	\$ 163,169	\$ 166,072	\$ 170,786	\$ 157,780	\$ 175,053	\$ 72,650	\$ 176,390	\$ 180,797	\$ 3,630	\$ 184,427	\$ 9,374 5.4%
100-5670-115	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ 456	\$ 91	\$ -	\$ 192	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5670-130	DIRECT FRINGE BENEFITS	\$ 20,425	\$ 20,969	\$ 23,184	\$ -	\$ -	\$ 12,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100-5670-131	FICA	\$ -	\$ -	\$ -	\$ 12,201	\$ 12,633	\$ 4,967	\$ 13,536	\$ 5,483	\$ 13,638	\$ 13,982	\$ 278	\$ 14,260	\$ 724 5.3%
100-5670-132	WRS	\$ -	\$ -	\$ -	\$ 10,946	\$ 11,587	\$ 4,507	\$ 11,855	\$ 4,988	\$ 11,945	\$ 11,972	\$ 238	\$ 12,210	\$ 355 3.0%
100-5670-135	LONGEVITY	\$ 1,440	\$ 1,530	\$ 1,620	\$ 1,710	\$ 1,800	\$ 1,620	\$ 1,890	\$ 1,890	\$ 1,890	\$ 1,980	\$ -	\$ 1,980	\$ 90 4.8%
100-5670-140	PER DIEMS - ECON DEV COMM	\$ 650	\$ 385	\$ 220	\$ 325	\$ 300	\$ 376	\$ 1,080	\$ 125	\$ 1,080	\$ 1,080	\$ -	\$ 1,080	\$ - 0.0%
100-5670-160	HEALTH INS	\$ 21,443	\$ 23,124	\$ 24,893	\$ 24,702	\$ 25,569	\$ 23,946	\$ 25,639	\$ 11,713	\$ 25,639	\$ 24,147	\$ -	\$ 24,147	\$ (1,492) -5.8%
100-5670-161	LIFE INS	\$ 367	\$ 458	\$ 461	\$ 488	\$ 519	\$ 459	\$ 828	\$ 235	\$ 834	\$ 855	\$ 17	\$ 872	\$ 44 5.3%
100-5670-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ 800	\$ -	\$ 800	\$ - 0.0%
100-5670-163	DENTAL INS	\$ 1,520	\$ 1,520	\$ 1,589	\$ 1,641	\$ 1,720	\$ 1,598	\$ 1,813	\$ 769	\$ 1,727	\$ 1,813	\$ -	\$ 1,813	\$ - 0.0%
	Personnel Costs Total	\$ 186,853	\$ 193,849	\$ 215,136	\$ 218,085	\$ 225,370	\$ 208,259	\$ 232,494	\$ 98,044	\$ 233,143	\$ 237,426	\$ 4,163	\$ 241,589	\$ 9,095 3.9%
100-5670-245	COMPUTER RELATED REP & MANT	\$ -	\$ -	\$ -	\$ 840	\$ 840	\$ 336	\$ 840	\$ 840	\$ 840	\$ 840	\$ -	\$ 840	\$ - 0.0%
	Contractual Services Total	\$ -	\$ -	\$ -	\$ 840	\$ 840	\$ 336	\$ 840	\$ 840	\$ 840	\$ 840	\$ -	\$ 840	\$ - 0.0%
100-5670-310	OFFICE SUPPLIES & POSTAGE	\$ 1,164	\$ 1,089	\$ 905	\$ 710	\$ 823	\$ 938	\$ 1,350	\$ 168	\$ 1,350	\$ 1,350	\$ -	\$ 1,350	\$ - 0.0%
100-5670-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 1,064	\$ 1,208	\$ 1,975	\$ 1,041	\$ 1,650	\$ 1,388	\$ 1,855	\$ 1,037	\$ 1,855	\$ 1,990	\$ -	\$ 1,990	\$ 105 5.8%
100-5670-325	TRAINING & TRAVEL	\$ 295	\$ 228	\$ 1,542	\$ 407	\$ 1,150	\$ 724	\$ 1,370	\$ 640	\$ 1,370	\$ 1,250	\$ -	\$ 1,250	\$ (120) -8.8%
100-5670-330	VEHICLE USE REIMBURSEMENT	\$ 612	\$ 387	\$ 456	\$ 571	\$ 450	\$ 495	\$ 615	\$ 15	\$ 615	\$ 630	\$ -	\$ 630	\$ 15 2.4%
100-5670-340	OPERATING MATERIALS & SUPPLIES	\$ 72	\$ 30	\$ 176	\$ 81	\$ 18	\$ 75	\$ 625	\$ 16	\$ 625	\$ 625	\$ -	\$ 625	\$ - 0.0%
100-5670-345	PUBLIC INFORMATION & EDUCATION	\$ 441	\$ 365	\$ -	\$ -	\$ 407	\$ 243	\$ 425	\$ 407	\$ 425	\$ 425	\$ -	\$ 425	\$ - 0.0%
100-5670-363	COMMUNICATIONS EXPENSE	\$ 379	\$ 304	\$ 331	\$ 317	\$ 315	\$ 329	\$ 325	\$ 325	\$ 325	\$ 325	\$ -	\$ 325	\$ - 0.0%
	Operating Exp Total	\$ 4,027	\$ 3,611	\$ 5,385	\$ 3,127	\$ 4,813	\$ 4,193	\$ 6,595	\$ 2,283	\$ 6,595	\$ 6,595	\$ -	\$ 6,595	\$ - 0.0%
100-5670-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 6,745	\$ 6,980	\$ 2,745	\$ 7,595	\$ 3,798	\$ 7,595	\$ 7,880	\$ -	\$ 7,880	\$ 285 3.8%
100-5670-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,625	\$ 2,813	\$ 5,625	\$ 6,085	\$ -	\$ 6,085	\$ 460 8.2%
	Fiscal Charges Total	\$ -	\$ -	\$ -	\$ 6,745	\$ 6,980	\$ 2,745	\$ 13,220	\$ 6,611	\$ 13,220	\$ 13,965	\$ -	\$ 13,965	\$ 745 5.6%
	Economic Development Total	\$ 192,880	\$ 197,460	\$ 220,521	\$ 228,797	\$ 238,003	\$ 428,319	\$ 253,149	\$ 107,775	\$ 253,798	\$ 258,826	\$ 4,163	\$ 262,989	\$ 9,840 3.9%

2019 Budget Expenditure Detail

**Department: Community & Economic
Development**

Economic Development Fund 100

	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	\$280 - Chairman 8 meetings \$800 - Citizen members 4 with 8 meetings per year @ \$25 <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$1,080</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$1,080</div> </div>
CONTRACTUAL SERVICES			
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$840 - ACT contact management software <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$840</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$840</div> </div>
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$325 - General Office Supplies \$490 - Postage: Business Lunch \$535 - Postage <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$1,350</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$1,350</div> </div>
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$690 - WEDA \$555 - IEDC \$315 - Wisconsin State Journal \$85 - Site Selection \$60 - Midwest Real Estate News \$75 - CIREX \$100 - Latino Chamber of Commerce \$100 - ICSC Membership \$10 - Dane County Directory <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$1,885</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$1,990</div> </div>
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$750 - WEDA or ICSC Conference \$300 - Ehlers Conference \$200 - MadREP Summit <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$1,370</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$1,250</div> </div>

-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	\$630 - 1,140 miles @ \$.55 2018 \$615 2019 \$630
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$125 - AD Design \$500 - Marketing Materials 2018 \$625 2019 \$625
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$425 - Trade Ring Analysis 2018 \$425 2019 \$425
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	\$325 - Phone/Data Plan Allowance (\$27 per month) 2018 \$325 2019 \$325

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Community & Economic Development

NP #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Zimmerman	E.D. Director	9/5/95	2,080			
	E	Frey	E.D. Specialist	5/5/97	2,080			
		Total This Page			4,160			
		Total from Previous Pages						
		TOTAL ALL PAGES			4,160			

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg
Community & Economic Development Authority #225
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Budget Change	
225-4121-000	HOTEL ROOM TAX - CEDA	\$ 216,529	\$ 225,987	\$ 250,090	\$ 256,036	\$ 393,412	\$ 268,411	\$ 455,700	\$ 69,107	\$ 423,800	\$ 423,800	\$ -	\$ 423,800	\$ (31,900)	-7.0%
225-4121-001	HOTEL ROOM TAX - CEDA SPORTS	\$ 48,118	\$ 50,219	\$ 55,576	\$ 58,897	\$ -	\$ 42,162	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Room Tax	\$ 264,647	\$ 276,207	\$ 305,666	\$ 312,933	\$ 393,412	\$ 310,573	\$ 455,700	\$ 69,107	\$ 423,800	\$ 423,800	\$ -	\$ 423,800	\$ (31,900)	-7.0%
225-4800-000	OTHER REVENUE	\$ 6,585	\$ 7,913	\$ 5,691	\$ 6,559	\$ 6,869	\$ 6,723	\$ 6,300	\$ -	\$ 6,300	\$ 6,300	\$ -	\$ 6,300	\$ -	0.0%
225-4800-100	REVOLVING LOAN FUND REPAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-4800-200	CONTRIBUTION FROM TIF #3, RL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-4810-100	INTEREST ON INVESTMENTS	\$ -	\$ 520	\$ 806	\$ 2,916	\$ 6,482	\$ 2,145	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%
225-4810-225	OTHER INTEREST REVENUE	\$ 201	\$ -	\$ -	\$ -	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-4810-300	LOAN FEE REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-4810-400	INTEREST ON LOAN REPAYMENTS	\$ 404	\$ 2,500	\$ 3,201	\$ 2,926	\$ 2,391	\$ 2,285	\$ 2,500	\$ 893	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	0.0%
225-4810-500	VENTURE DEBT DIVIDENDS	\$ -	\$ 1,401	\$ -	\$ 908	\$ -	\$ 462	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-4860-000	PCARD REBATE	\$ -	\$ -	\$ -	\$ 234	\$ 850	\$ 217	\$ 150	\$ 388	\$ 388	\$ 388	\$ -	\$ 388	\$ 238	158.7%
225-4921-100	OPERATING TRANSFER - GEN FUND	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-4930-225	UNASSIGNED FUND BAL APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,485	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (32,485)	-100.0%
225-4930-226	RESTRICTED FUND BAL APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 30,000	\$ 50,000	\$ 50,000	100.0%
	Subtotal Miscellaneous Revenues	\$ 7,190	\$ 12,335	\$ 9,698	\$ 13,543	\$ 66,592	\$ 21,871	\$ 42,435	\$ 1,281	\$ 10,188	\$ 30,188	\$ 30,000	\$ 60,188	\$ 17,753	41.8%
	Total Revenues	\$ 271,837	\$ 288,541	\$ 315,363	\$ 326,476	\$ 460,005	\$ 332,444	\$ 498,135	\$ 70,388	\$ 433,988	\$ 453,988	\$ 30,000	\$ 483,988	\$ (14,147)	-2.8%
Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Budget Change	
225-5610-110	SALARIES & WAGES, PROJECT EMP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-115	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-130	DIRECT FRINGE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-131	FICA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-132	WRS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-160	HEALTH INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-161	LIFE INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-163	DENTAL INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-210	PROFESSIONAL SERVICES	\$ (2,500)	\$ -	\$ -	\$ -	\$ 6,176	\$ 735	\$ -	\$ 11,725	\$ 11,725	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-240	REPAIRS & MAINT BY OTHERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-245	COMPUTER RELATED REP & MAINT	\$ -	\$ 2,570	\$ 100	\$ 500	\$ -	\$ 634	\$ 1,700	\$ -	\$ 1,700	\$ 1,700	\$ -	\$ 1,700	\$ -	0.0%
225-5610-250	PUBLIC NOTICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Contractual Services	\$ (2,500)	\$ 2,570	\$ 100	\$ 500	\$ 6,176	\$ 1,369	\$ 1,700	\$ 11,725	\$ 13,425	\$ 1,700	\$ -	\$ 1,700	\$ -	0.0%
225-5610-310	OFFICE SUPPLIES & POSTAGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-320	PUBLICATIONS/DUES/SUBMEMBER	\$ 4,650	\$ 6,750	\$ 6,480	\$ 6,230	\$ 5,690	\$ 5,960	\$ 7,500	\$ 3,190	\$ 7,500	\$ 6,400	\$ -	\$ 6,400	\$ (1,100)	-14.7%
225-5610-325	TRAINING & TRAVEL	\$ -	\$ -	\$ 1,324	\$ 2,095	\$ 432	\$ 770	\$ 4,500	\$ 150	\$ 4,500	\$ 4,900	\$ -	\$ 4,900	\$ 400	8.9%
225-5610-330	VEHICLE USE REIMBURSEMENT	\$ -	\$ 47	\$ -	\$ -	\$ -	\$ 9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-340	OPERATING MATERIALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-345	PUBLIC INFO & EDUCATION	\$ 6,029	\$ 10,474	\$ 1,825	\$ 4,875	\$ 5,789	\$ 5,798	\$ 37,945	\$ 21,194	\$ 37,945	\$ 27,718	\$ -	\$ 27,718	\$ (10,227)	-27.0%
225-5610-350	REPAIR & MAINT SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-355	EQUIPMENT EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-360	ANNUAL BUSINESS LUNCHEON	\$ 8,300	\$ 11,054	\$ 9,346	\$ 8,837	\$ 9,091	\$ 9,326	\$ 13,800	\$ -	\$ 13,800	\$ 13,800	\$ -	\$ 13,800	\$ -	0.0%
225-5610-388	MADISON AREA SPORTS COMM	\$ 33,682	\$ 35,154	\$ 38,903	\$ 39,828	\$ -	\$ 29,513	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-389	GMCVB SHARE OF ROOM TAX	\$ 16,841	\$ 17,577	\$ 19,451	\$ 19,914	\$ -	\$ 14,757	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-390	ROOM TAX PAYMENT TO CHAMBER	\$ 72,176	\$ 75,329	\$ 83,363	\$ 85,345	\$ 296,117	\$ 122,466	\$ 343,000	\$ 52,016	\$ 318,990	\$ 318,990	\$ -	\$ 318,990	\$ (24,010)	-7.0%
225-5610-391	OTHER PROMOTIONAL EXPENSES	\$ 41,147	\$ 26,873	\$ 33,345	\$ 23,684	\$ -	\$ 25,010	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,000)	-100.0%
225-5610-392	(30%) PROMOTIONAL EXPENSES	\$ -	\$ 31,923	\$ 1,281	\$ 1,968	\$ 3,152	\$ 7,665	\$ 10,000	\$ 818	\$ 10,000	\$ 10,100	\$ -	\$ 10,100	\$ 100	1.0%
225-5610-393	SIGNAGE IMPROVEMENTS	\$ -	\$ 58	\$ -	\$ 18,240	\$ 20,475	\$ 7,755	\$ 17,485	\$ -	\$ 17,485	\$ 20,000	\$ -	\$ 20,000	\$ 2,515	14.4%
225-5610-394	SPORTS RELATED PROMO EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	100.0%
225-5610-396	GRANTS TO OTHERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Operating Expenditures	\$ 182,827	\$ 215,237	\$ 195,319	\$ 211,016	\$ 340,745	\$ 229,029	\$ 449,230	\$ 77,568	\$ 410,220	\$ 401,908	\$ 30,000	\$ 431,908	\$ (17,322)	-3.9%
225-5610-401	RLF TRANSFER TO MDC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Other Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5610-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 400	\$ 1,150	\$ 575	\$ 1,150	\$ 1,210	\$ -	\$ 1,210	\$ 60	5.2%
	Subtotal Allocated Benefits	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 400	\$ 1,150	\$ 575	\$ 1,150	\$ 1,210	\$ -	\$ 1,210	\$ 60	5.2%
225-5612-600	BAD DEBT EXPENSE-REV LOANS	\$ -	\$ 155	\$ -	\$ -	\$ -	\$ 31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5922-100	TRANSFER TO GENERAL FUND	\$ 42,440	\$ 44,180	\$ 54,261	\$ 54,867	\$ 53,241	\$ 49,798	\$ 46,055	\$ 23,028	\$ 46,055	\$ 49,170	\$ -	\$ 49,170	\$ 3,115	6.8%
225-5922-225	FUND BALANCE ADDED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
225-5922-400	TRANSFER TO CAPITAL PROJECTS	\$ 15,400	\$ -	\$ -	\$ -	\$ -	\$ 3,080	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Transfers & Other Uses	\$ 57,840	\$ 44,335	\$ 54,261	\$ 54,867	\$ 53,241	\$ 52,909	\$ 46,055	\$ 23,028	\$ 46,055	\$ 49,170	\$ -	\$ 49,170	\$ 3,115	6.8%
	Total Expenditures	\$ 238,167	\$ 262,142	\$ 249,680	\$ 267,383	\$ 401,162	\$ 283,707	\$ 498,135	\$ 112,695	\$ 470,850	\$ 453,988	\$ 30,000	\$ 483,988	\$ (14,147)	-2.8%
	Net Surplus/(Deficit)	\$ 33,670	\$ 26,399	\$ 65,684	\$ 59,093	\$ 58,843	\$ 48,738	\$ (32,485)	\$ (42,307)	\$ (36,862)	\$ (20,000)	\$ (30,000)	\$ (50,000)	\$ (17,515)	
Room Tax - General															
(target: 15-20% of budgeted expenditures)															
Beginning Fund Balance															
\$ 115,700 \$ 174,409 \$ 248,216															
Annual Activity															
\$ 58,709 \$ 73,807 \$ 95,910															
Estimated Ending Fund Balance															
\$ 174,409 \$ 248,216 \$ 344,126															
% of expenditures															
69.9% 92.8% 85.8%															
Room Tax - Sports Fund															
Beginning Fund Balance															
\$ 46,352 \$ 63,025 \$ 80,094															
Annual Activity															
\$ 16,673 \$ 17,069 \$ -															
Estimated Ending Fund Balance															
\$ 63,025 \$ 80,094 \$ 80,094															
Room Tax - Placemaking/Signage															
(target: 15-20% of budgeted expenditures)															
Beginning Fund Balance															
\$ 92,728 \$ 92,728 \$ 74,488															
Annual Activity															
\$ - \$ (18,240) \$ (20,475)															
Estimated Ending Fund Balance															
\$ 92,728 \$ 74,488 \$ 54,013															
Revolving Loan Fund															
Beginning Fund Balance															
\$ 318,688 \$ 303,655 \$ 288,348															
Annual Activity															
\$ (15,033) \$ (15,308) \$ (15,843)															
Estimated Ending Fund Balance															
\$ 303,655 \$ 288,348 \$ 272,505															
Grant Fund															
Beginning Fund Balance															
\$ - \$ - \$ -															
Annual Activity															
\$ - \$ - \$ 50,000															
Estimated Ending Fund Balance															
\$ - \$ - \$ 50,000															
Undesignated															
Beginning Fund Balance															
\$ 107,501 \$ 112,836 \$ 114,600															
Annual Activity															
\$ 5,335 \$ 1,765 \$ (50,750)															
Estimated Ending Fund Balance															
\$ 112,836 \$ 114,600 \$ 63,851															
Total Fund Balance															
Beginning Fund Balance															
\$ 690,969 \$ 746,652 \$ 805,745															
Annual Activity															
\$ 65,684 \$ 59,093 \$ 58,843															
Estimated Ending Fund Balance															
\$ 746,652 \$ 805,745 \$ 864,588															
2018 Adopted Budget															
\$ 455,700 \$ 69,107 \$ 423,800															

2019 Budget Expenditure Detail

Department: CEDA

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$1,000 - Zoom Prospector Maintenance \$700 - Business Link Maintenance <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$1,700</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$1,700</div> </div>
OPERATING SUPPLIES & EXPENSE			
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$260 - Greater Madison Chamber Dues \$1,975 - MadREP Dues \$835 - BioFoward Dues \$190 - SMBA Dues \$500 - Black Chamber \$40 - SMBA Business Expo \$2,500 - WIN Dues \$100 - Black Chamber Awards Dinner <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$7,500</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$6,400</div> </div>
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$4,500 - IEDC Conference, IEDC Webinars, Gov Conference \$150 - Fitchburg CVBB Annual Meeting 1 \$250 - BioForward Health Summit <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$4,500</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$4,900</div> </div>
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$5,453 - FTN Marketing, Advertising, Expos \$22,265 - Designated to CEDA <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$37,945</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$27,718</div> </div>
-360	Business Appreciation Luncheon	Annual Business Appreciation Program for Fitchburg Businesses includes annual luncheon	\$3,000 - Luncheon Speaker \$4,500 - Expenses (stage, decorations, promo items, invites, rental) \$6,300 - Food and Beverages <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$13,800</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$13,800</div> </div>
-388	Room Tax Payment to MASC	70% of 1% per agreement	<i>*Funded via FCCVBB per tourism entity contract</i>
-389	Room Tax Payment to GMCVB	Disbursement of 10% of the 70% of the hotel room tax mandated by State for tourism and marketing per investment agreement	<i>*Funded via FCCVBB per tourism entity contract</i>
-390	Room Tax Payment to FCVBB	Disbursement of 70% of hotel room tax revenue to Fitchburg Chamber Visitor and Business Bureau as tourism entity per State Statute	(70% of room tax collected per ACT 55) <div style="display: flex; justify-content: space-between;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$343,000</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$318,990</div> </div>

-391	Eligible Promotional Expenses	Other Promotional and marketing activities, projects and expenses	<i>*Most funded by FCCVBB per tourism entity contract</i>	
			2018 \$15,000	2019 \$ -0-
-392	Other Promotional Expenses		\$1,200 - Holiday Lighting \$700 - Memorial Day Observance \$8,200 - Other promotional expenses (USB, Pens, Bags, Mugs, Shirts etc)	
			2018 \$10,000	2019 \$10,100
-393	Signage Improvements – from designated fund balance for signs		Balance in Account	
			2018 \$17,485	2019 \$20,000
-394	Sports Related Promotional Expense (segregate 30% funding of the 1% Room Tax)		\$30,000 – Nine Springs Neighborhood Hub site planning	
			2018 \$-0-	2019 \$30,000
-396	Grants to Others		<i>*2017 budget only*</i>	
-570	Allocation from Technology Fund		\$1,210 - Header Package	
			2018 \$1,150	2019 \$1,210
225-5922-100	Transfer to General Fund		Marketing Salary Allocation (20%)	
			2018 \$46,055	2019 \$49,170
Total CEDA Budget			2018 \$498,135	2019 \$483,988

City of Fitchburg
Affordable Housing Fund #226
2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
226-4810-000	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ 858	\$ 172	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
226-4921-100	TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
226-4921-407	TRX FROM TID 7 CLOSURE-AFFORD	\$ -	\$ -	\$ -	\$ -	\$ 95,256	\$ 19,051	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
226-4922-407	TRX FROM TID 7 CLOSURE-HOUSING	\$ -	\$ -	\$ -	\$ -	\$ 31,752	\$ 6,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
226-4930-226	FUND BALANCE APPLIED-AFORD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ 127,865	\$ 25,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 127,865	\$ 25,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
226-5610-210	PROFESSIONAL SERVICES-AFORD	\$ -	\$ -	\$ -	\$ -	\$ 19,473	\$ 3,895	\$ 65,256	\$ 11,670	\$ 65,256	\$ -	\$ -	\$ -	(65,256) -100.0%
	Subtotal Contractual Services - Affordable	\$ -	\$ -	\$ -	\$ -	\$ 19,473	\$ 3,895	\$ 65,256	\$ 11,670	\$ 65,256	\$ -	\$ -	\$ -	(65,256) -100.0%
226-5610-340	OPERATING EXPENDITURES-AFORD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Operating Expenditures - Affordable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
226-5670-210	PROFESSIONAL SERVICES-HOUSING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,752	\$ -	\$ -	\$ -	\$ -	\$ -	(21,752) -100.0%
	Subtotal Contractual Services - Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,752	\$ -	\$ -	\$ -	\$ -	\$ -	(21,752) -100.0%
226-5670-340	OPERATING EXPENDITURES-HOUSING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Operating Expenditures - Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 19,473	\$ 3,895	\$ 87,008	\$ 11,670	\$ 65,256	\$ -	\$ -	\$ -	(87,008) -100.0%
	Net Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ 108,393	\$ 21,679	\$ (87,008)	\$ (11,670)	\$ (65,256)	\$ -	\$ -	\$ 87,008	
Tax Increment Extension - Affordable (75% of tax increment transferred)														
	Beginning Fund Balance				\$ -	\$ -		\$ 51,969	\$ 51,969	\$ 51,969	\$ (13,287)		\$ (13,287)	
	Annual Activity				\$ -	\$ 51,969		\$ (65,256)	\$ (11,670)	\$ (65,256)	\$ -		\$ -	
	Estimated Ending Fund Balance				\$ -	\$ 51,969		\$ (13,287)	\$ 40,299	\$ (13,287)	\$ (13,287)		\$ (13,287)	
Tax Increment Extension - Flexible (25% of tax increment transferred)														
	Beginning Fund Balance				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	
	Annual Activity				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	
	Estimated Ending Fund Balance				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	
Undesignated														
	Beginning Fund Balance				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	
	Annual Activity				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	
	Estimated Ending Fund Balance				\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	
Total Fund Balance														
	Beginning Fund Balance				\$ -	\$ -		\$ 51,969	\$ 51,969	\$ 51,969	\$ (13,287)		\$ (13,287)	
	Annual Activity				\$ -	\$ 51,969		\$ (65,256)	\$ (11,670)	\$ (65,256)	\$ -		\$ -	
	Estimated Ending Fund Balance				\$ -	\$ 51,969		\$ (13,287)	\$ 40,299	\$ (13,287)	\$ (13,287)		\$ (13,287)	

2019 Budget Expenditure Detail

Department: **Community & Economic Development**

Affordable Housing Fund 226

	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
- 149	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
AFFORDABLE HOUSING			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
GENERAL HOUSING			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	

As we have not finalized the Housing Plan and do not know if any expenditures will take place in 2019, a budget amendment will be proposed if any funds are requested for use in 2019.

\$127,008 added to the fund in 2017 with the TID #7 extension
-\$40,000 spent in 2017/18 on the Affordable Housing Plan
 \$87,008 available for spending on housing
 \$55,256 affordable housing
 \$31,752 general housing

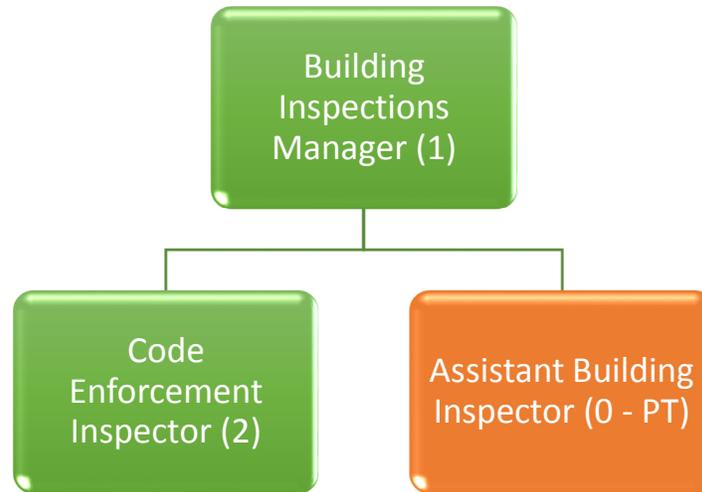
2019 PROPOSED

**BUILDING
INSPECTION**

BUILDING INSPECTION

Department Mission:

The mission of the Building Inspection Department is to provide the citizens of Fitchburg a safe, clean, and healthy place to live, work, and play. Our goal is to work with other departments, contractors, and the public to achieve code compliance. Thru the hard work of our dedicated employees, we will provide that to the City of Fitchburg residents.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Building Inspections Manager	1.0	1.0	1.0	1.0	1.0
Code Enforcement Inspector	2.0	2.0	2.0	2.0	2.0
Assistant Building Inspector	.5	.5	.5	.5	-

Major Responsibilities & Services Provided:

- Building inspection
- Property maintenance inspection
- Review and issue permits
- Oversee installation of new public infrastructure

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Building permits issued	682	870	965	1,050	1,000
Development reviews	111	127	130	150	150
Building construction value (millions)	\$87	\$79	\$63	\$200	\$70
Inspections (apartment/lawn/snow/complaints)	1,199	1,242	1,250	1,300	1,400

Significant Accomplishments in 2018:

- Worked with several architects and builders on large building project
- Purchased new permit software

New Initiatives for 2019:

- Fully implement new permit software

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$289,130	\$323,394	\$129,912	\$327,333	\$311,459	\$(11,935)
Contractual Services	-	10,000	-	10,000	7,000	(3,000)
Operating Expenses	16,753	16,855	7,477	16,855	18,072	1,217
Allocated Benefits	13,995	21,935	10,968	21,935	24,170	2,235
Transfers to Other Funds	-	-	-	-	-	-
Total	\$319,878	\$372,184	\$148,357	\$376,123	\$360,701	\$(11,483)

Significant Budget Changes from 2018 to 2019:

- Removed vacant part-time Assistant Building Inspector \$25,123 (NP#4)
- Added training for new software implemented in 2018.

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5240-110	SALARIES & WAGES - BLDG INSP	\$ 206,347	\$ 158,871	\$ 201,022	\$ 201,271	\$ 206,047	\$ 194,712	\$ 210,984	\$ 90,073	\$ 215,474	\$ 220,305	\$ 4,445	\$ 224,750	\$ 13,766	6.5%
100-5240-115	OVERTIME	\$ 7,063	\$ 2,448	\$ 244	\$ 1,159	\$ 1,068	\$ 2,396	\$ 2,472	\$ 1,208	\$ 2,526	\$ 2,539	\$ 51	\$ 2,590	\$ 118	4.8%
100-5240-120	PTFLTE/SEASONAL WAGES	\$ -	\$ 13,470	\$ -	\$ 430	\$ -	\$ 2,780	\$ 23,338	\$ -	\$ 23,338	\$ 23,338	\$ (23,338)	\$ -	\$ (23,338)	-100.0%
100-5240-130	DIRECT FRINGE BENEFITS	\$ 31,093	\$ 25,019	\$ 29,618	\$ -	\$ -	\$ 17,146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5240-131	FICA	\$ -	\$ -	\$ -	\$ 15,852	\$ 16,136	\$ 6,398	\$ 18,279	\$ 7,041	\$ 18,631	\$ 19,012	\$ (1,441)	\$ 17,571	\$ (708)	-3.9%
100-5240-132	WRS	\$ -	\$ -	\$ -	\$ 13,500	\$ 14,212	\$ 5,542	\$ 14,445	\$ 6,264	\$ 14,754	\$ 14,750	\$ 294	\$ 15,044	\$ 599	4.1%
100-5240-135	LONGEVITY	\$ 2,370	\$ 1,946	\$ 1,710	\$ 1,890	\$ 2,010	\$ 1,985	\$ 2,145	\$ 2,205	\$ 2,205	\$ 2,340	\$ -	\$ 2,340	\$ 195	9.1%
100-5240-160	HEALTH INS	\$ 50,712	\$ 40,179	\$ 52,461	\$ 43,943	\$ 45,012	\$ 46,461	\$ 45,726	\$ 20,936	\$ 45,726	\$ 43,049	\$ -	\$ 43,049	\$ (2,677)	-5.9%
100-5240-161	LIFE INS	\$ 500	\$ 389	\$ 452	\$ 546	\$ 742	\$ 526	\$ 742	\$ 391	\$ 760	\$ 791	\$ 16	\$ 807	\$ 65	8.8%
100-5240-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,148	\$ -	\$ -	\$ 1,177	\$ 16	\$ 1,193	\$ 45	3.9%
100-5240-163	DENTAL INS	\$ 3,719	\$ 2,716	\$ 3,606	\$ 3,714	\$ 3,903	\$ 3,532	\$ 4,115	\$ 1,794	\$ 3,919	\$ 4,115	\$ -	\$ 4,115	\$ -	0.0%
	Personnel Costs Total	\$ 301,804	\$ 245,038	\$ 289,113	\$ 282,305	\$ 289,130	\$ 281,478	\$ 323,394	\$ 129,912	\$ 327,333	\$ 331,416	\$ (19,957)	\$ 311,459	\$ (11,935)	-3.7%
100-5240-210	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,213	\$ -	\$ -	\$ 1,043	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ (10,000)	-100.0%
100-5240-245	COMPUTER RELATED - REP & MAINT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ 7,000	\$ 7,000	100.0%
	Contractual Services Total	\$ -	\$ -	\$ 5,213	\$ -	\$ -	\$ 1,043	\$ 10,000	\$ -	\$ 10,000	\$ 7,000	\$ -	\$ 7,000	\$ (3,000)	-30.0%
100-5240-310	OFFICE SUPPLIES & POSTAGE	\$ 950	\$ 489	\$ 292	\$ 427	\$ 1,017	\$ 635	\$ 500	\$ 65	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%
100-5240-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 961	\$ 542	\$ 447	\$ 371	\$ 755	\$ 617	\$ 725	\$ 562	\$ 725	\$ 725	\$ -	\$ 725	\$ -	0.0%
100-5240-323	UNIFORMS & PROTECTIVE GEAR	\$ 573	\$ 733	\$ 330	\$ 343	\$ 648	\$ 525	\$ 1,000	\$ 220	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.0%
100-5240-325	TRAINING & TRAVEL	\$ 4,135	\$ 3,266	\$ 3,591	\$ 5,468	\$ 5,210	\$ 4,334	\$ 7,000	\$ 2,100	\$ 7,000	\$ 8,000	\$ -	\$ 8,000	\$ 1,000	14.3%
100-5240-330	VEHICLE USE REIMBURSEMENT	\$ 98	\$ 392	\$ 1,860	\$ 552	\$ 661	\$ 713	\$ 470	\$ 119	\$ 470	\$ 479	\$ -	\$ 479	\$ 9	1.9%
100-5240-335	VEHICLE EXPENSE (GAS & OIL)	\$ 3,743	\$ 2,694	\$ 2,494	\$ 1,524	\$ 2,229	\$ 2,537	\$ 2,960	\$ 1,028	\$ 2,960	\$ 3,168	\$ -	\$ 3,168	\$ 208	7.0%
100-5240-340	OPERATING MATERIALS & SUPPLIES	\$ 4,454	\$ 1,697	\$ 3,476	\$ 2,116	\$ 6,222	\$ 3,593	\$ 4,000	\$ 3,382	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	0.0%
100-5240-345	PUBLIC INFORMATION & EDUCATION	\$ -	\$ 140	\$ 49	\$ -	\$ -	\$ 38	\$ 200	\$ -	\$ 200	\$ 200	\$ -	\$ 200	\$ -	0.0%
100-5240-350	REPAIR & MAINT SUPPLIES	\$ -	\$ -	\$ -	\$ 486	\$ -	\$ 97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5240-363	COMMUNICATIONS EXPENSE	\$ 3,832	\$ 5,330	\$ 3,057	\$ -	\$ -	\$ 2,444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	Operating Exp Total	\$ 18,745	\$ 15,283	\$ 15,596	\$ 11,287	\$ 16,752	\$ 15,533	\$ 16,855	\$ 7,477	\$ 16,855	\$ 18,072	\$ -	\$ 18,072	\$ 1,217	7.2%
100-5240-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 16,590	\$ 13,995	\$ 6,117	\$ 14,345	\$ 7,173	\$ 14,345	\$ 14,975	\$ -	\$ 14,975	\$ 630	4.4%
100-5240-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,590	\$ 3,795	\$ 7,590	\$ 9,195	\$ -	\$ 9,195	\$ 1,605	21.1%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 16,590	\$ 13,995	\$ 6,117	\$ 21,935	\$ 10,968	\$ 21,935	\$ 24,170	\$ -	\$ 24,170	\$ 2,235	10.2%
	Building Inspection Total	\$ 320,550	\$ 260,321	\$ 309,922	\$ 310,182	\$ 319,877	\$ 602,224	\$ 372,184	\$ 148,357	\$ 376,123	\$ 380,658	\$ (19,957)	\$ 360,701	\$ (11,483)	-3.1%

2019 Budget Expenditure Detail

Department: Building Inspection

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures				
PERSONNEL COSTS OTHER THAN WAGES & DFB							
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ estimated _____ meetings					
-150	Volunteer Services	Compensation - paid on-call members <i>Detail of this account to be submitted with budget proposal.</i>					
CONTRACTUAL SERVICES							
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Contract with iWorQ for Permit System (moved to -245) <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: center;">2018</td> <td style="width: 25%; text-align: center;">\$10,000</td> <td style="width: 25%; text-align: center;">2019</td> <td style="width: 25%; text-align: center;">\$-0-</td> </tr> </table>	2018	\$10,000	2019	\$-0-
2018	\$10,000	2019	\$-0-				
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)					
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Contract with iWorQ for Permit System (moved from -210) <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: center;">2018</td> <td style="width: 25%; text-align: center;">\$-0-</td> <td style="width: 25%; text-align: center;">2019</td> <td style="width: 25%; text-align: center;">\$7,000</td> </tr> </table>	2018	\$-0-	2019	\$7,000
2018	\$-0-	2019	\$7,000				
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles					
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>					
OPERATING SUPPLIES & EXPENSE							
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	Office supplies <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; text-align: center;">2018</td> <td style="width: 25%; text-align: center;">\$500</td> <td style="width: 25%; text-align: center;">2019</td> <td style="width: 25%; text-align: center;">\$500</td> </tr> </table>	2018	\$500	2019	\$500
2018	\$500	2019	\$500				

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$100 - SWWBIA (3) \$75 - SCEIA (3) \$250 - ICC \$100 - NFSA \$200 - Code books 2018 \$725 2019 \$725
-323	Uniforms & Protective Gear	Uniform allowance, personal protective equipment provided to reduce exposure to hazards or infectious substances.	\$1,000 - Used for work boots, safety equipment, work jackets and work shirts for 3 people. 2018 \$1,000 2019 \$1,000
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,000 - National Fire Protection Association (3 people) \$2,000 - League of Wisconsin Municipalities (3 people) \$3,000 - International Association of Electrical Inspectors (3 people) \$1,000 - iWorQ training (1 person) 2018 \$7,000 2019 \$8,000
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	Building Inspection 3 vehicles. Building Inspector will still be reimbursed at the IRS rate when not able to use a City vehicle. 870 miles @ \$.55/mile 2018 \$470 2019 \$479
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	\$2,168 - 800 gallons of unleaded gas @ \$2.71/gal \$1,000 - Oil changes and other maintenance 2018 \$2,960 2019 \$3,168
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$4,000 – Printing three-part Building Inspection Application, Building Permit Cards, Inspection Records, and UDC Seals. 2018 \$4,000 2019 \$4,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$200 - Handouts to the public with permit information. 2018 \$200 2019 \$200
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	

2019 PERSONNEL SUMMARY

E= Existing Employee

N = **New Hire** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Building Inspection

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Crook	Bldg. Inspection Manager	12/90	2,080			
	E	Pearson	Building Inspector I	5/00	2,080	60		
	E	Scott	Building Inspector I	4/14	2,080	60		
4	E	Vacant Removed 2019	Asst. Bldg. Insp.	vacant	1,040			
		Total This Page			6,240	120		
		Total from Previous Pages						
		TOTAL ALL PAGES			6,240	120		

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2019 Operating Budget				Proposal # 4		
Department:		Building Inspection				
Position Title:		Assistant Building Inspector (.5 FTE) to Code Enforcement Inspector I (1.0 FTE)				
Brief Justification:		<p>The City had four Building Inspectors but when one retired and with the down turn in the economy in 2008 that full-time position was not replaced. The economy is very robust right now and the department will have over 1,000 permits issued this year. We are expecting at least 1,000 permits every year for the next several years. The department currently has funding for a half-time Assistant Building Inspector and propose converting that position into a full time Code Enforcement Inspector I. We anticipate even more construction and permitting with the annexation of the Town of Madison, and this will allow us to get additional staff and training prior to the annexation in 2022.</p> <p>Note: The Mayor's proposed budget removes the part-time position but does not fund a new full-time position</p>				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		\$48,421	\$48,421	\$	\$	
Non Personnel Recurring Costs		\$3,215	\$3,215	\$	\$	
Non Personnel One-Time Costs		\$22,590	\$22,590	\$	\$	
Total Year One Costs		\$74,226	\$74,226	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	2,080	Overtime Hours	20	Other Hours	n/a
Salary/Wages	Estimated Wage/ Salary	\$22.28/hr Pay Plan Grade F	Other Payments (i.e. stipends, tuition)	n/a	Payroll Fees (\$10.50/ month / person)	\$125
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	\$200	Annual Uniform Allowance	\$150	Protective Gear/ PPE	\$100
Misc.	Office Equipment	\$200	Training	\$1,000	Dues	\$100
Technology	Computer	\$1,375	Microsoft License	\$275	Cell Phone	\$400 (purchase) \$540 (annual service)
HR	Recruitment	\$250	Drug Test/ Background	\$90	Position Classification	N/A
Vehicles	Mileage	-0- miles @ \$.55/mile = \$-0-	Capital Cost Vehicle	\$20,000	Operating Cost Vehicle	\$1,000

2019 PROPOSED

PARKS

PARKS

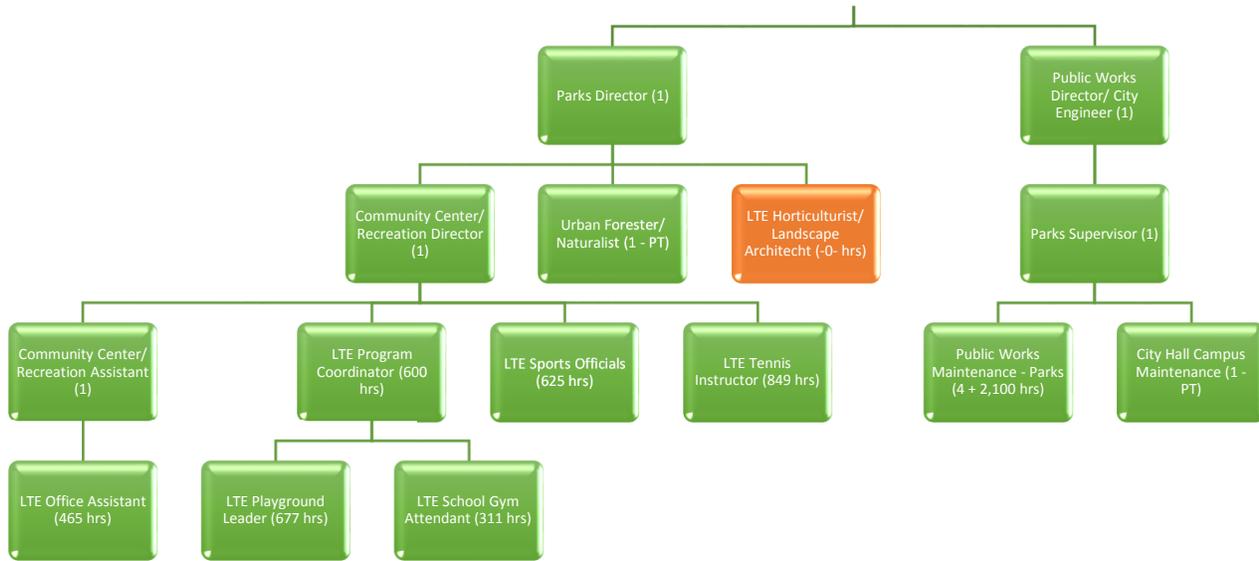
RECREATION

PARKS DEDICATION FEES (Fund
202/203)

CEMETERY (Fund 227)

Department Mission:

Create an ideal system of parks, open spaces, trails, forest, and other natural areas, along with high quality recreational opportunities, that will enhance the health and quality of life for all ages and interests and promote a strong sense of community.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Reports to Parks Director					
Parks Director	1.0	1.0	1.0	1.0	1.0
Community Center/Recreation Director	1.0	1.0	1.0	1.0	1.0
Community Center/Recreation Assistant	1.0	1.0	1.0	1.0	1.0
Urban Forester/Naturalist	.6	.6	.6	.6	.6
LTE Horticulturist/Landscape Artist	.2	.5	.5	.5	-
LTE Landscape Architect	.2	-	-	-	-
LTE Weekend Park Attendant	.1	-	-	-	-
LTE Office Assistant	.2	.2	.2	.2	.2
LTE Program Coordinator	.3	.3	.3	.3	.3
LTE Playground Leader	.3	.3	.3	.3	.3
LTE School Gym Attendant	.1	.1	.1	.1	.1
LTE Sports Officials	-	.3	.3	.3	.3
LTE Tennis Instructor	.4	.4	.4	.4	.4
Reports to Public Works Director					
Public Works Supervisor – Parks	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance – Parks	3.0	3.0	3.0	4.0	4.0
LTE Public Works Maintenance – Parks	1.6	1.7	1.0	1.0	1.0
City Hall Campus Maintenance	.3	.3	.3	.3	.3

Major Responsibilities & Services Provided:

- Provide an exceptional and diverse system of trails, parks, open spaces, and recreational facilities that are safe, accessible, affordable, well-planned and maintained, which meet the needs of the community.
- Enhance the quality of life for Fitchburg residents of all ages by offering a variety of affordable and lifelong recreational opportunities and special events.
- Understand the environment of the urban forest and use best management practices to assure that the urban forest is maintained in good health, that risk of injury and property damage is minimized, and to maximize the benefits that the urban forest provides to the community and its citizens through diversity and function.
- Conserve, protect and enhance Fitchburg's most valued natural, cultural, and historical resources for generations to come.

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Recreation program revenue	\$157,305	\$173,105	\$190,605	\$190,000	\$190,000
Community Center rental revenue	\$17,141	\$20,126	\$19,929	\$20,000	\$20,000
Park shelter/Athletic field revenue	\$33,900	\$35,660	\$43,565	\$45,000	\$45,000
Tree plantings	132	184	327	225+	250+
Athletic field uses	2,740	2,920	2,394	2,868	2,500

Significant Accomplishments in 2018:

- Updated the 5-year Emerald Ash Bore Readiness Plan to an EAB Management Plan and conducted the fifth year of treatments
- Identified McGaw Park boundaries and marks with signage.
- Continue forest and savanna restoration projects in Quarry Hill Park, Oak Meadow Park, and McGaw Park.
- Begin implementation of the KJW Park Master Plan including the installation of a new playground structure and basketball court.
- Finished construction of Sunnyside Park, the City's first dog park.
- Worked in partnership with IT and the Police Department to have security cameras installed at McKee Farms Park and the Splashpad (funded through development park fees).
- Installed new path lighting in McGaw Park from the shelter east to the parking lot (funded through development park fees).
- Installed new path lighting at McKee Farms Park the western loop (funded through development park fees).

New Initiatives for 2019:

- Continue work on McGaw Park woodlot management plan including planting additional trees and understory in Stands 1 and 5. Evaluation of storm water functions in this woodlot along with an evaluation of the existing path system is also slated to begin.
- Continue prairie restoration efforts (with volunteers) in Harlan Hills Prairie Park, Gorman Wayside, Briarwood Park, and other areas as neighborhood interest is discovered.
- Continue forest and savanna restoration projects in Tower Hill Greenway and south end of Quarry Hill Park.
- Install new paths around the West diamond in McGaw Park (funded through development park fees).
- Continue lighting of interior loop at McKee Farms Park – from west path to Richardson (funded through development park fees).
- Install outside changing room area for the Splashpad in McKee Farms Park (funded through development park fees).

- Begin planning work for new shelter and bathroom on the south end of McKee Farms Park(funded through development park fees).
- Begin and continue park planning for our new parks: Quarry Vista, Fahey Fields, North Park, Stoner Prairie Park, Terravessa, and Uptown Crossing park spaces (funded through development park fees).

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$844,339	\$907,990	\$369,348	\$913,749	\$936,103	\$28,113
Contractual Services	210,359	209,000	108,067	244,000	184,000	(25,000)
Operating Expenses	215,009	217,590	99,264	303,211	212,970	(4,620)
Allocated Benefits	26,365	55,383	27,692	55,383	59,312	3,929
Transfers to Other Funds	-	-	-	-	-	-
Total	\$1,296,072	\$1,389,963	\$604,371	\$1,516,343	\$1,392,385	\$2,422

Significant Budget Changes from 2018 to 2019:

- Remove the 1,000 hour LTE Horticulturist/ Landscape Architect position (\$13,456).
- Reduction in neighborhood forestry initiatives, intended to be one-time (\$25,000).
- Added additional park shelter rental fee level of \$25.00 for a park that does not have a shelter with restrooms.

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5520-110	SALARIES & WAGES - PARKS DEPT	\$ 284,219	\$ 330,390	\$ 337,521	\$ 351,334	\$ 408,166	\$ 342,326	\$ 428,859	\$ 182,930	\$ 434,419	\$ 454,858	\$ (3,308)	\$ 451,550	\$ 22,691	5.3%
100-5520-115	OVERTIME	\$ 11,094	\$ 10,090	\$ 11,105	\$ 13,698	\$ 9,147	\$ 11,027	\$ 13,004	\$ 9,388	\$ 13,969	\$ 13,897	\$ 300	\$ 14,197	\$ 1,193	9.2%
100-5520-120	PT/FLTE/SEASONAL WAGES	\$ 96,536	\$ 53,765	\$ 53,205	\$ 41,093	\$ 45,172	\$ 57,954	\$ 43,646	\$ 10,784	\$ 44,708	\$ 44,888	\$ 1,005	\$ 45,893	\$ 2,247	5.1%
100-5520-130	DIRECT FRINGE BENEFITS	\$ 52,299	\$ 55,065	\$ 55,233	\$ -	\$ -	\$ 32,519	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5520-131	FICA	\$ -	\$ -	\$ -	\$ 29,735	\$ 34,167	\$ 12,780	\$ 37,362	\$ 15,139	\$ 38,016	\$ 39,610	\$ (153)	\$ 39,457	\$ 2,095	5.6%
100-5520-132	WRS	\$ -	\$ -	\$ -	\$ 24,616	\$ 28,687	\$ 10,661	\$ 29,799	\$ 12,773	\$ 30,300	\$ 30,974	\$ 622	\$ 31,596	\$ 1,797	6.0%
100-5520-135	LONGEVITY	\$ 1,881	\$ 2,088	\$ 2,295	\$ 2,295	\$ 2,640	\$ 2,240	\$ 2,888	\$ 2,968	\$ 3,847	\$ 4,140	\$ -	\$ 4,140	\$ 1,252	43.4%
100-5520-140	PER DIEMS - PARKS COMMISSION	\$ 1,475	\$ 1,548	\$ 595	\$ 375	\$ 700	\$ 939	\$ 2,265	\$ 375	\$ 2,265	\$ -	\$ -	\$ -	\$ (2,265)	-100.0%
100-5520-160	HEALTH INS	\$ 66,500	\$ 72,609	\$ 68,862	\$ 77,741	\$ 93,697	\$ 75,882	\$ 109,074	\$ 42,865	\$ 108,110	\$ 102,577	\$ -	\$ 102,577	\$ (6,497)	-6.0%
100-5520-161	LIFE INS	\$ 1,035	\$ 1,052	\$ 1,028	\$ 817	\$ 1,157	\$ 1,018	\$ 1,229	\$ 603	\$ 1,235	\$ 1,291	\$ 26	\$ 1,317	\$ 88	7.2%
100-5520-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,467	\$ -	\$ -	\$ 2,597	\$ 37	\$ 2,634	\$ 167	6.8%
100-5520-163	DENTAL INS	\$ 4,877	\$ 4,885	\$ 4,860	\$ 5,191	\$ 6,425	\$ 5,248	\$ 7,755	\$ 2,945	\$ 7,385	\$ 7,754	\$ -	\$ 7,754	\$ (1)	0.0%
	Personnel Costs Total	\$ 519,916	\$ 531,492	\$ 534,704	\$ 546,895	\$ 629,958	\$ 552,593	\$ 678,348	\$ 280,750	\$ 684,254	\$ 702,586	\$ (1,471)	\$ 701,115	\$ 22,767	3.4%
100-5520-240	REPAIRS & MAINT - BY OTHERS	\$ -	\$ 384	\$ -	\$ 15,844	\$ -	\$ 3,246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5520-245	COMPUTER RELATED REP & MAINT	\$ -	\$ -	\$ 251	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5520-250	PUBLIC NOTICES/ADS	\$ 54	\$ 167	\$ 461	\$ 96	\$ 388	\$ 235	\$ 500	\$ 136	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%
100-5520-269	GOLF COURSE MAINTENANCE	\$ 20,000	\$ 20,000	\$ 20,000	\$ 30,000	\$ 30,000	\$ 24,000	\$ 30,000	\$ 15,000	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.0%
100-5520-290	OTHER CONTRACTUAL	\$ 52,111	\$ 55,590	\$ 81,671	\$ 87,075	\$ 99,225	\$ 75,134	\$ 129,000	\$ 61,232	\$ 164,000	\$ 164,000	\$ (60,000)	\$ 104,000	\$ (25,000)	-19.4%
	Contractual Services Total	\$ 72,165	\$ 76,141	\$ 102,383	\$ 133,015	\$ 129,623	\$ 102,665	\$ 159,500	\$ 76,368	\$ 194,500	\$ 194,500	\$ (60,000)	\$ 134,500	\$ (25,000)	-15.7%
100-5520-310	OFFICE SUPPLIES & POSTAGE	\$ 1,192	\$ 981	\$ 961	\$ 1,059	\$ 1,051	\$ 1,049	\$ 750	\$ 663	\$ 750	\$ 750	\$ -	\$ 750	\$ -	0.0%
100-5520-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 495	\$ 720	\$ 717	\$ 949	\$ 625	\$ 701	\$ 750	\$ 575	\$ 750	\$ 750	\$ -	\$ 750	\$ -	0.0%
100-5520-323	UNIFORMS & PROTECTIVE GEAR	\$ 2,021	\$ 2,859	\$ 3,800	\$ 4,081	\$ 4,023	\$ 3,357	\$ 5,450	\$ 2,432	\$ 5,450	\$ 5,450	\$ -	\$ 5,450	\$ -	0.0%
100-5520-325	TRAINING & TRAVEL	\$ 2,403	\$ 2,411	\$ 1,576	\$ 2,062	\$ 1,579	\$ 2,006	\$ 3,950	\$ 1,127	\$ 3,950	\$ 3,950	\$ -	\$ 3,950	\$ -	0.0%
100-5520-330	VEHICLE USE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ 65	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5520-335	VEHICLE EXPENSE (GAS, REPAIRS)	\$ 45,294	\$ 36,747	\$ 25,559	\$ 27,572	\$ 26,474	\$ 32,329	\$ 32,495	\$ 17,017	\$ 34,021	\$ 34,025	\$ -	\$ 34,025	\$ 1,530	4.7%
100-5520-340	OPERATING MATERIALS & SUPPLIES	\$ 13,429	\$ 19,384	\$ 18,122	\$ 20,637	\$ 18,392	\$ 17,993	\$ 20,000	\$ 4,848	\$ 79,500	\$ 79,500	\$ (59,500)	\$ 19,000	\$ (1,000)	-5.0%
100-5520-345	PUBLIC INFORMATION & EDUCATION	\$ 150	\$ -	\$ 167	\$ -	\$ -	\$ 63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5520-350	REPAIR & MAINT SUPPLIES	\$ 25,967	\$ 20,112	\$ 26,554	\$ 24,407	\$ 27,474	\$ 24,903	\$ 35,500	\$ 13,329	\$ 64,500	\$ 64,500	\$ (29,500)	\$ 35,000	\$ (500)	-1.4%
100-5520-355	EQUIPMENT EXPENSE	\$ 8,145	\$ 10,848	\$ 4,642	\$ 9,046	\$ 8,042	\$ 8,145	\$ 16,700	\$ 3,894	\$ 12,700	\$ 12,700	\$ -	\$ 12,700	\$ (4,000)	-24.0%
100-5520-360	BUILDING REPAIRS & MAINTENANCE	\$ 8,593	\$ 15,297	\$ 12,565	\$ 11,106	\$ 13,460	\$ 12,200	\$ 12,800	\$ 4,611	\$ 12,800	\$ 12,800	\$ -	\$ 12,800	\$ -	0.0%
100-5520-363	COMMUNICATION EXPENSE	\$ 1,387	\$ 1,843	\$ 3,050	\$ -	\$ -	\$ 1,256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5520-365	UTIL (SHELTERS) & TELEPHONE	\$ 35,475	\$ 41,693	\$ 46,044	\$ 45,178	\$ 50,331	\$ 43,744	\$ 39,000	\$ 23,799	\$ 39,000	\$ 39,000	\$ -	\$ 39,000	\$ -	0.0%
100-5520-387	SHELTER RENTAL EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220	\$ 220	\$ -	\$ -	\$ -	\$ -	100.0%
100-5520-390	OTHER OPERATING EXPENSE	\$ -	\$ -	\$ -	\$ 10	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Operating Exp Total	\$ 144,541	\$ 152,885	\$ 143,590	\$ 146,274	\$ 151,516	\$ 147,761	\$ 167,395	\$ 72,515	\$ 253,641	\$ 252,425	\$ (89,000)	\$ 163,425	\$ (3,970)	-2.4%
100-5520-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 16,165	\$ 17,440	\$ 6,721	\$ 18,170	\$ 9,085	\$ 18,170	\$ 17,840	\$ -	\$ 17,840	\$ (330)	-1.8%
100-5520-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,023	\$ 11,012	\$ 22,023	\$ 25,242	\$ -	\$ 25,242	\$ 3,219	14.6%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 16,165	\$ 17,440	\$ 6,721	\$ 40,193	\$ 20,097	\$ 40,193	\$ 43,082	\$ -	\$ 43,082	\$ 2,889	7.2%
	Parks Department Total	\$ 736,622	\$ 760,518	\$ 780,677	\$ 842,349	\$ 928,537	\$ 1,612,760	\$ 1,045,436	\$ 449,730	\$ 1,172,588	\$ 1,192,593	\$ (150,471)	\$ 1,042,122	\$ (3,314)	-0.3%

2019 Budget Expenditure Detail

Department: Parks

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures							
PERSONNEL COSTS OTHER THAN WAGES & DFB										
-140	Per Diem for Parks Commission	Includes Per Diem for 7 members; estimated 12 meetings	Parks Commission: \$1,350 - 6 members * 9 meetings * \$25 /meeting \$315 - Chair * 9 meetings * \$35/meeting TAC: \$600 - 6 members * 4 meetings * \$25 / meeting <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 15%; text-align: center;">\$2,265</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 15%; text-align: center;">\$2,265</td> </tr> </table>			2018	\$2,265		2019	\$2,265
	2018	\$2,265		2019	\$2,265					
CONTRACTUAL SERVICES										
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff								
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)								
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.								
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$500 - Bid notification for purchases, public notices on park master plans and other public projects <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 15%; text-align: center;">\$500</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 15%; text-align: center;">\$500</td> </tr> </table>			2018	\$500		2019	\$500
	2018	\$500		2019	\$500					
-289	Golf course maintenance		\$30,000 - Contract payment to Nine Springs Golf Course <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 15%; text-align: center;">\$30,000</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 15%; text-align: center;">\$30,000</td> </tr> </table>			2018	\$30,000		2019	\$30,000
	2018	\$30,000		2019	\$30,000					

-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	<p>This account includes replacement, pruning and removal of street trees. It also includes resurfacing of asphalt paths and parking lots along with contracted mowing of selected highway medians.</p> <p>\$4,000 - Replacement of dead street trees \$45,000 - Median mowing and maintenance – will rebid this work in 2018 \$0 Shelter Repair \$3,500 - Maintenance and removal of larger street trees \$12,000 - Prairie/Long grass burns/Maintenance \$8,000 - Bike Path maintenance</p> <p>\$ 0 Tennis Court maintenance \$1,000 - Basketball court maintenance - Crack fill/Paint lines on various courts</p> <p>\$30,500 – Neighborhood Forestry</p> <p>2018 \$129,000 2019 \$104,000</p>
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	<p>Miscellaneous office supplies for Parks Director, Landscape Architect, and Horticulturalist interns. There is also an increase in the number of mailing that has been going to neighborhoods related to park projects.</p> <p>\$330 - Office supplies \$420 - Mailing</p> <p>2018 \$750 2019 \$750</p>
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	<p>\$250 - Wisconsin Parks & Recreation Association \$400 - WAA Wisconsin Arborist Association \$100 - Bird City application</p> <p>2018 \$750 2019 \$750</p>
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	<p>Protective gear for maintenance workers.</p> <p>\$4,100 - Uniforms \$1,100 - Safety Gear \$200 - T-shirts for seasonal employees \$50 - Gear for additional LTE</p> <p>2018 \$5,450 2019 \$5,450</p>

-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	Includes Wisconsin Parks and Recreation training and Urban Forestry training which maintains necessary professional certifications as well as worker safety and tuition reimbursement for ArcGIS courses. \$1,000 - WAA Conference \$500 - WPRC Conference \$2,250 - Staff Training \$200 - Pesticide Applicator License 2018 \$3,950 2019 \$3,950
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Based on previous years projections for repair of trucks/vehicles. \$12,470 - 4,600 gallons unleaded \$2.71/gallon \$16,555 - 5,500 gallons diesel \$3.01/gallon \$5,000 Forestry Repairs 2018 \$32,495 2019 \$34,025
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$6,000 - Ball Field Material \$5,000 - Sports Field Maintenance Supplies \$2,000 - Event Volunteer Activities \$3,000 - Weed Control - Fish Hatchery and PD boulevards, Cemetery, City Hall and Athletic Fields \$1,000 - Forestry Supplies \$1,200 - Control of invasive weeds \$800 - Miscellaneous Supplies 2018 \$20,000 2019 \$19,000
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Repairs or maintenance on Parks maintenance items performed by parks personnel such as weed trimmers, mowers, chain saws, etc. \$500 - Survey Supplies \$1,000 - Chain saw and small engine repair \$4,000 - Mower Supplies \$3,000 - Equipment Repair \$500 - Landscape equipment repair \$3,000 - Play equipment repair \$1,500 - Shop Supplies \$500 - Volleyball court maintenance \$8,500 - General Park maintenance - Playground mulch \$6,000 - Various Maintenance/Supplies \$2,500 \$12,500 - Splash pad Maintenance 2018 \$35,500 2019 \$35,000

-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	<p>Chain saws for forestry operations, shop tools, hand mowers, weed eaters, shovels, and rakes along with miscellaneous tools for staff and volunteers.</p> <p>\$250 - Hand tools \$1,800 - Plow Blades \$500 - Shop tools \$500 - Replace small engines \$250 - Volunteer tools \$900 - Chain Saws \$6,500 - bucket truck inspection & maintenance \$2,000 - general maintenance</p> <p>2018 \$16,700 2019 \$12,700</p>
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	<p>This area includes the maintenance and repair of park shelters and restrooms. This includes hiring of electricians, plumbers, and septic specialists when necessary.</p> <p>\$1,000 - Plumbing \$1,750 - Electric \$250 - Well and Septic \$4,500 - Paper products for shelters \$1,000 - Chemicals Splash Pad \$3,750 - Shelter repair (painting etc.) \$550 - Splash pad license</p> <p>2018 \$12,800 2019 \$12,800</p>
-363	Communication s Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	<p>Based on previous years history. This includes the following utilities:</p> <p>\$20,000 - Electric \$2,695 - Water & sewer \$9,000 - Storm water utility district charge \$180 - Power for aerator at McKee South pond \$4,000 - Ice rink water (McKee and Jamestown) \$500 - Dawley Park Utilities \$2,625 - Splash Pad Unities (water and electric)</p> <p>2018 \$39,000 2019 \$39,000</p>

2019 - PERSONNEL SUMMARY

E= Existing Position

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Parks, Recreation & Forestry

NP #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Scott Endl	Parks Director	11/27/06	2,080			
	E	Johren Frydenlund	Parks/Forestry Maintenance Supervisor	8/16/10 12/1/03	2,080	60		
	E	Norbert Staizak	Parks Maintenance Worker	5/1/01	2,080	72		
	E	Mike Mahal	Parks Maintenance Worker	5/1/01	2,080	72		
	E	Andy Shackleton	Parks Maintenance Worker	3/30/09	2,080	72		
	E	Anthony Pelletter	Parks Maintenance Worker	4/02/97 in position 7/09/18	2,080	50		
	E	Anna Healy	Urban Forester/ Naturalist	1/14/16	1,248			
		Note: Shared Maintenance Worker created in 2017 is listed on Public Works Personnel Summary						
		Total This Page			13,728	326		

2019 - PERSONNEL SUMMARY

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Various LTE 3 month seasonal (~4 positions)	LTE Parks Maintenance Worker			180*	1,920*	
9	N	Various LTE (removed 2019)	LTE Horticulturist/ Landscape Architect				1,000*	
	E	Various LTE	LTE City Hall Campus Maintenance				720*	
		* Pool of LTE hours to be split among LTE employees						
		Total This Page				180	1,200	
		Total from Previous Pages			13,728	326	1,440	
		TOTAL ALL PAGES			13,728	506	2,640	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2019 Operating Budget				Proposal # 8		
Department:		PRF				
Position Title:		Urban Forester/Naturalist – increase by 8 hours per week (.6 to .8 FTE)				
Brief Justification:		<p>Staff is proposing to add 8 hours per week to this position. Along with this addition the LTE Horticulturalist/Landscape Architect position would be reduced from 1,000 hours to 480 hours annually (new proposal #9).</p> <p>This would allow for more professional time allotted to our continued growth in urban forest, volunteer activities, and natural area management.</p>				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		\$21,736	\$21,736	\$	\$	
Non Personnel Recurring Costs		\$-0-	\$-0-	\$	\$	
Non Personnel One-Time Costs		\$-0-	\$-0-	\$	\$	
Total Year One Costs		\$21,736	\$21,736	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	1,248 + 416 = 1,664	Overtime Hours	n/a	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$33.18/ hour Pay Plan Grade I	Other Payments (i.e. stipends, tuition)	n/a	Payroll Fees (\$10.50/ month / person)	No change
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	\$-0-	Annual Uniform Allowance	\$-0-	Protective Gear/ PPE	\$-0-
Misc.	Office Equipment	\$-0-	Training	\$-0-	Dues	\$-0-
Technology	Computer	\$-0-	Microsoft License	\$-0-	Cell Phone	\$-0-
HR	Recruitment	\$-0-	Drug Test/ Background	\$-0-	Position Classification	\$-0-
Vehicles	Mileage	n/a	Capital Cost Vehicle	\$-0-	Operating Cost Vehicle	\$-0-

City of Fitchburg 2019 Operating Budget				Proposal # 9		
Department:		PRF				
Position Title:		LTE Horticulturalist/Landscape Architect – reduction of hours from 1,000 to 480				
Brief Justification:		<p>Staff is proposing to add 8 hours per week to the Urban Forester/Naturalist position (new proposal #8). To help pay for the additional costs, staff proposes to reduce the hours of the LTE Horticulturalist/Landscape Architect position from 1,000 hours to 480 hours annually.</p> <p>The position would change from a potential year-round position to a summer position 12 weeks @ 40 hours = 480 hours</p> <p><i>Note: The Mayor's proposed budget includes the full removal of the position for \$13,456</i></p>				
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Other	
Personnel Costs		- \$7,274	- \$7,274	\$	\$	
Non Personnel Recurring Costs		\$-0-	\$-0-	\$	\$	
Non Personnel One-Time Costs		\$-0-	\$-0-	\$	\$	
Total Year One Costs		- \$7,274	- \$7,274	\$	\$	
Projected Cost Calculation Details						
Hours	Annual Hours	1,000 – 520 = 480 hrs	Overtime Hours	n/a	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$12.50	Other Payments (i.e. stipends, tuition)	n/a	Payroll Fees (\$10.50/ month / person)	n/a
Benefits	Retirement	n/a	Health Insurance	n/a	Workers Comp Class	Muni Ops
Uniforms	Initial Issue Uniform	\$-0-	Annual Uniform Allowance	\$-0-	Protective Gear/ PPE	\$-0-
Misc.	Office Equipment	\$-0-	Training	\$-0-	Dues	\$-0-
Technology	Computer	\$-0-	Microsoft License	\$-0-	Cell Phone	\$-0-
HR	Recruitment	\$-0-	Drug Test/ Background	\$-0-	Position Classification	\$-0-
Vehicles	Mileage	\$-0-	Capital Cost Vehicle	\$-0-	Operating Cost Vehicle	\$-0-

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5530-110	SALARIES & WAGES - RECREATION	\$ 101,927	\$ 102,946	\$ 110,153	\$ 115,372	\$ 117,034	\$ 109,486	\$ 121,207	\$ 51,631	\$ 121,803	\$ 124,389	\$ 2,506	\$ 126,895	\$ 5,688 4.7%
100-5530-115	OVERTIME	\$ 434	\$ 1,831	\$ 642	\$ 519	\$ 2,296	\$ 1,144	\$ 2,228	\$ 236	\$ 2,243	\$ 2,292	\$ 46	\$ 2,338	\$ 110 4.9%
100-5530-120	PT/FLTE/SEASONAL WAGES	\$ 26,203	\$ 27,071	\$ 38,864	\$ 38,599	\$ 36,556	\$ 33,459	\$ 44,219	\$ 10,083	\$ 44,219	\$ 44,219	\$ 882	\$ 45,101	\$ 882 2.0%
100-5530-130	DIRECT FRINGE BENEFITS	\$ 16,600	\$ 17,413	\$ 19,008	\$ -	\$ -	\$ 10,604	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-131	FICA	\$ -	\$ -	\$ -	\$ 11,694	\$ 11,065	\$ 4,552	\$ 12,887	\$ 4,401	\$ 12,934	\$ 13,143	\$ 262	\$ 13,405	\$ 518 4.0%
100-5530-132	WRS	\$ -	\$ -	\$ -	\$ 7,697	\$ 8,171	\$ 3,174	\$ 8,324	\$ 3,505	\$ 8,365	\$ 8,357	\$ 167	\$ 8,524	\$ 200 2.4%
100-5530-135	LONGEVITY	\$ 240	\$ 450	\$ 540	\$ 630	\$ 720	\$ 516	\$ 810	\$ 810	\$ 810	\$ 900	\$ -	\$ 900	\$ 90 11.1%
100-5530-160	HEALTH INS	\$ 15,066	\$ 16,498	\$ 16,920	\$ 35,235	\$ 35,893	\$ 23,922	\$ 36,472	\$ 16,716	\$ 36,472	\$ 34,309	\$ -	\$ 34,309	\$ (2,163) -5.9%
100-5530-161	LIFE INS	\$ 89	\$ 99	\$ 100	\$ 108	\$ 118	\$ 103	\$ 113	\$ 55	\$ 113	\$ 116	\$ 2	\$ 118	\$ 5 4.4%
100-5530-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 719	\$ -	\$ -	\$ 728	\$ 7	\$ 735	\$ 16 2.2%
100-5530-163	DENTAL INS	\$ 1,520	\$ 1,520	\$ 1,589	\$ 2,110	\$ 2,526	\$ 1,853	\$ 2,663	\$ 1,162	\$ 2,536	\$ 2,663	\$ -	\$ 2,663	\$ - 0.0%
	Personnel Costs Total	\$ 162,079	\$ 167,828	\$ 187,816	\$ 211,964	\$ 214,379	\$ 188,913	\$ 229,642	\$ 88,999	\$ 229,495	\$ 231,116	\$ 3,872	\$ 234,988	\$ 5,346 2.3%
100-5530-240	REPAIRS & MAINT - BY OTHERS	\$ -	\$ -	\$ 158	\$ -	\$ -	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-245	COMPUTER RELATED REP & MAINT	\$ 4,851	\$ 4,944	\$ 3,068	\$ -	\$ -	\$ 2,573	\$ 4,500	\$ -	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ - 0.0%
100-5530-290	OTHER CONTRACTUAL SERVICES	\$ 74,701	\$ 76,391	\$ 57,414	\$ 67,620	\$ 80,736	\$ 71,372	\$ 45,000	\$ 31,699	\$ 45,000	\$ 45,000	\$ -	\$ 45,000	\$ - 0.0%
	Contractual Services Total	\$ 79,552	\$ 81,335	\$ 60,640	\$ 67,620	\$ 80,736	\$ 73,977	\$ 49,500	\$ 31,699	\$ 49,500	\$ 49,500	\$ -	\$ 49,500	\$ - 0.0%
100-5530-310	OFFICE SUPPLIES & POSTAGE	\$ 264	\$ 195	\$ 14	\$ 156	\$ 653	\$ 256	\$ 275	\$ 138	\$ 275	\$ 275	\$ -	\$ 275	\$ - 0.0%
100-5530-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ 454	\$ 1,080	\$ 592	\$ 252	\$ 714	\$ 618	\$ 600	\$ 619	\$ 625	\$ 600	\$ -	\$ 600	\$ - 0.0%
100-5530-325	TRAINING & TRAVEL	\$ -	\$ 628	\$ 36	\$ -	\$ 914	\$ 316	\$ 1,300	\$ 314	\$ 1,300	\$ 1,300	\$ -	\$ 1,300	\$ - 0.0%
100-5530-330	VEHICLE USE REIMBURSEMENT	\$ -	\$ -	\$ (36)	\$ -	\$ -	\$ (7)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-335	VEHICLE OPERATING EXPENSE	\$ -	\$ 1,010	\$ 1,399	\$ 593	\$ 385	\$ 677	\$ 500	\$ 196	\$ 500	\$ 500	\$ -	\$ 500	\$ - 0.0%
100-5530-340	OPERATING MATERIALS & SUPPLIES	\$ -	\$ 307	\$ 430	\$ 14	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-345	PUBLIC INFORMATION & EDUCATION	\$ 7,411	\$ 16,116	\$ 8,050	\$ 8,125	\$ 8,400	\$ 9,620	\$ 9,050	\$ 4,745	\$ 8,400	\$ 8,400	\$ -	\$ 8,400	\$ (650) -7.2%
100-5530-350	REPAIR & MAINT SUPPLIES	\$ 88	\$ -	\$ -	\$ -	\$ -	\$ 18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-363	COMMUNICATIONS EXPENSE	\$ 1,310	\$ 1,565	\$ 1,470	\$ -	\$ -	\$ 869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-365	TELEPHONE	\$ 173	\$ 232	\$ 161	\$ -	\$ -	\$ 113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-387	RECREATION PROGRAMS EXPENSE	\$ 33,963	\$ 33,337	\$ 35,602	\$ 41,794	\$ 40,208	\$ 36,981	\$ 38,470	\$ 20,738	\$ 38,470	\$ 38,470	\$ -	\$ 38,470	\$ - 0.0%
100-5530-388	WPR/TICKET SAFETY PROGRAM	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5530-389	NEIGHBORHOOD ENGAGEMENT	\$ -	\$ -	\$ -	\$ -	\$ 12,219	\$ 2,444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Operating Exp Total	\$ 43,871	\$ 54,470	\$ 47,718	\$ 59,934	\$ 63,493	\$ 52,057	\$ 50,195	\$ 26,750	\$ 49,570	\$ 49,545	\$ -	\$ 49,545	\$ (650) -1.3%
100-5530-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 10,535	\$ 8,925	\$ 3,892	\$ 9,350	\$ 4,675	\$ 9,350	\$ 9,505	\$ -	\$ 9,505	\$ 155 1.7%
100-5530-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,840	\$ 2,920	\$ 5,840	\$ 6,725	\$ -	\$ 6,725	\$ 885 15.2%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 10,535	\$ 8,925	\$ 3,892	\$ 15,190	\$ 7,595	\$ 15,190	\$ 16,230	\$ -	\$ 16,230	\$ 1,040 6.8%
	Recreation & Leisure Total	\$ 285,302	\$ 303,633	\$ 296,174	\$ 341,053	\$ 367,533	\$ 633,586	\$ 344,527	\$ 154,643	\$ 343,755	\$ 346,391	\$ 3,872	\$ 350,263	\$ 5,736 1.7%

2019 Budget Expenditure Detail

Department: Recreation

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
-140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated	
___	Per Diem for _____	Includes Per Diem for _____ members; estimated _____ meetings	
__	_Per Diem for _____	Includes Per Diem for _____ members; estimated meetings	
-150	Volunteer Services	Compensation - paid on-call members <i>Detail of this account to be submitted with budget proposal.</i>	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$4,000 - Service Contract for Active Network (online registration software) \$500 - Upgrade for software <div style="display: flex; justify-content: space-around; margin-top: 10px;"> 2018 \$4,500 2019 \$4,500 </div>
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	Program fees pay for these expenses. Payment for independent contractors, including instructors of enrichment programs. These programs use an 80/20 split and generate income. <div style="display: flex; justify-content: space-around; margin-top: 10px;"> 2018 \$45,000 2019 \$45,000 </div>

OPERATING SUPPLIES & EXPENSE							
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	<p>\$275 - Printing & mailing of materials for coaches, instructors, staff & businesses</p> <table border="0"> <tr> <td>2018</td> <td>\$275</td> <td>2019</td> <td>\$275</td> </tr> </table>	2018	\$275	2019	\$275
2018	\$275	2019	\$275				
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	<p>Professional Organization Dues</p> <p>\$250 - WPRA \$350 - Music License BMI</p> <table border="0"> <tr> <td>2018</td> <td>\$600</td> <td>2019</td> <td>\$600</td> </tr> </table>	2018	\$600	2019	\$600
2018	\$600	2019	\$600				
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.					
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	<p>\$1,150 - WPRA Conference (Rec Director & Assistant) \$150 - Staff Training</p> <table border="0"> <tr> <td>2018</td> <td>\$1,300</td> <td>2019</td> <td>\$1,300</td> </tr> </table>	2018	\$1,300	2019	\$1,300
2018	\$1,300	2019	\$1,300				
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.					
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	<p>\$500 - Maintenance on two vehicles</p> <table border="0"> <tr> <td>2018</td> <td>\$500</td> <td>2019</td> <td>\$500</td> </tr> </table>	2018	\$500	2019	\$500
2018	\$500	2019	\$500				
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Miscellaneous items				
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	<p>\$8,400 - 1-page ad in Fitchburg Star each month \$1,400/month = \$16,800 /2 (Recycling & Utilities pay other 1/2)</p> <table border="0"> <tr> <td>2018</td> <td>\$9,050</td> <td>2019</td> <td>\$8,400</td> </tr> </table>	2018	\$9,050	2019	\$8,400
2018	\$9,050	2019	\$8,400				
-350	Repair & Maintenance Supplies	Supplies required performing repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.					

-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-370	Roadway Supplies	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc	
-387	Recreation Program Expense	Expenses to provide programming.	<p>\$38,470 - Expenses for youth & adult recreation programs (Equipment). This expense is offset by registration fees collected for programs.</p> <p>2018 \$38,470 2019 \$38,470</p>
-389	Neighborhood Events	Expenses to provide programming.	

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Recreation & Community Center

NP #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Chad Sigl	Recreation Director	11/3/08	2080			
	E	Tony King	Recreation Assistant	9/8/08	2080	60		
	E	(2) LTE Recreation Seasonal	Program Coordinator				600	
	E	(3) LTE Recreation Seasonal	Playground Leader				677	
	E	(3) LTE Recreation Seasonal	Tennis Instructor				849	
	E	(2) LTE Recreation Seasonal	School Gym Attendant				311	
	E	(1) LTE Recreation	Office Assistant				465	
	E*	Youth BB Scorer	Sports Officials				60	
	E*	Youth Referee	Sports Officials				100	
	E*	Adult Referee	Sports Officials				465	
* Reclassification from contractual to employee based on HR review (effective 1/1/15)								
		Total This Page			4,160	60	3,527	
		Total from Previous Pages						
		TOTAL ALL PAGES			4,160	60	3,527	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg
Park Dedication Fund #202
2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
202-4613-100	FEES IN LIEU-PARK DEDICATION	\$ 51,682	\$ 628,283	\$ 186,271	\$ 135,139	\$ 533,636	\$ 306,998	\$ -	\$ 47,630	\$ 50,000	\$ -	\$ -	\$ -	100.0%
202-4613-200	FEES IN LIEU-STREET FRONTAGE	\$ 6,259	\$ 14,250	\$ -	\$ 4,320	\$ 8,460	\$ 6,656	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Fees in Lieu	\$ 57,921	\$ 642,533	\$ 186,271	\$ 139,459	\$ 542,096	\$ 313,656	\$ -	\$ 47,630	\$ 50,000	\$ -	\$ -	\$ -	100.0%
202-4672-000	PI-AREA COMMUNITY PARKS	\$ 1,176	\$ 610	\$ -	\$ 650	\$ 650	\$ 617	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-001	PI FEES-BELMAR PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-002	PI FEES-SEMINOLE HILLS PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-003	PI FEES-JAMESTOWN PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-004	PI FEES-SEMINOLE GLEN PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-005	PI FEES-MCKEE FARMS NORTH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-006	PI FEES-MCKEE FARMS SOUTH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-007	PI FEES-LACY HEIGHTS/STONER PR	\$ -	\$ -	\$ -	\$ 31,200	\$ 1,950	\$ 6,630	\$ -	\$ -	\$ -	\$ 65,700	\$ -	\$ 65,700	100.0%
202-4672-008	PI FEES-QUARRY RIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-009	PI FEES-HIGHLANDS OF SEMINOLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-010	PI-NINE SPR/FITCHBURG SPRINGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-011	PI FEES-MIKELSON WOODS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-012	PI FEES - HATCHERY HILL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-013	PI FEES-PINERIDGE TRAIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-014	PI FEES-GUNFLINT TRL FITCH CTR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-015	PI FEES-GUNFLINT TRAIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-016	PI FEES - HARLAN HILLS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-017	PI FEES-QUARRY HILL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-018	PI FEES - SEMINOLE FOREST PK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-019	PI FEES - FITCHBURG CTR S AREA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-020	PI FEES - SWAN CREEK	\$ 12,445	\$ 11,840	\$ -	\$ -	\$ -	\$ 4,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-021	PI FEES - TECHNOLOGY CAMPUS	\$ -	\$ 2,660	\$ -	\$ -	\$ 1,300	\$ 792	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-022	PI FEES - OAK MEADOW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-023	PI FEES - MCGAW PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-024	PI FEES- ORCHARD POINTE	\$ -	\$ 5,600	\$ 6,090	\$ -	\$ -	\$ 2,338	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-025	PI FEES - BRIARWOOD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-026	PI FEES - PINNACLE PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,322	\$ -	\$ 36,322	100.0%
202-4672-027	PI FEES-UPTOWN VILLAGE	\$ 38,277	\$ -	\$ -	\$ -	\$ -	\$ 7,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-028	PI FEES - NORTH PARK	\$ -	\$ 47,600	\$ -	\$ 1,920	\$ -	\$ 9,904	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-029	PI FEES - QUARRY VISTA	\$ -	\$ 42,090	\$ (11,230)	\$ -	\$ 28,600	\$ 11,892	\$ -	\$ -	\$ -	\$ 169,002	\$ -	\$ 169,002	100.0%
202-4672-030	PI FEES - Prima Vista Uptown	\$ -	\$ -	\$ 9,280	\$ 8,480	\$ 15,500	\$ 6,652	\$ -	\$ -	\$ 10,400	\$ -	\$ -	\$ -	100.0%
202-4672-031	PI FEES - Rimrock	\$ -	\$ -	\$ -	\$ 1,920	\$ -	\$ 384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-032	PI FEES - UPTOWN CROSSING	\$ -	\$ -	\$ -	\$ -	\$ 59,460	\$ 11,892	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
202-4672-033	PI FEES - FAHEY FIELDS	\$ -	\$ -	\$ -	\$ -	\$ 94,200	\$ 18,840	\$ -	\$ 1,760	\$ 10,000	\$ 400,761	\$ -	\$ 400,761	100.0%
202-4672-100	PI-TECH LANDS	\$ -	\$ 10,370	\$ -	\$ 4,800	\$ -	\$ 3,034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Park Improvement Fees	\$ 51,898	\$ 120,770	\$ 4,140	\$ 48,970	\$ 201,660	\$ 85,488	\$ -	\$ 1,760	\$ 20,400	\$ 671,785	\$ -	\$ 671,785	100.0%
202-4810-000	INTEREST REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	100.0%
202-4900-400	TRANS FROM CAPITAL PROJECTS	\$ 24	\$ 1,349	\$ 2,767	\$ 7,263	\$ 15,893	\$ 5,459	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	100.0%
202-4930-202	FUND BALANCE APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ (5,000)	-100.0%
	Subtotal Miscellaneous Revenues	\$ 24	\$ 1,349	\$ 2,767	\$ 7,263	\$ 15,893	\$ 5,459	\$ 5,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	100.0%
	Total Revenues	\$ 109,843	\$ 764,652	\$ 193,177	\$ 195,692	\$ 759,650	\$ 404,603	\$ 5,000	\$ 49,390	\$ 80,400	\$ 681,785	\$ -	\$ 681,785	13535.7%

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
202-5620-000	PARK DEDICATION IMPROVEMENTS	\$ 5,874	\$ -	\$ 5,540	\$ 381,509	\$ 130,307	\$ 104,646	\$ 154,300	\$ -	\$ 154,300	\$ 229,300	\$ -	\$ 229,300	75,000 48.6%
202-5620-100	IMPROVE FROM ST FRONTAGE FEE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-000	PARK IMPROVE-AREA COMMUNITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-001	PARK IMPROVE - BELMAR PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-002	PARK IMPROVE - SEMINOLE HILLS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-003	PARK IMPROVE - JAMESTOWN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,597	\$ 1,319	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-004	PARK IMPROVE - SEMINOLE GLEN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-005	PARK IMPROVE - MCKEE FARMS SO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-006	PARK IMPROVE - MCKEE FARMS SO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-007	PI - LACY HEIGHTS/STONER PR	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 400	\$ -	\$ -	\$ -	\$ 65,700	\$ -	\$ 65,700	65,700 100.0%
202-5762-008	PARK IMPROVE - QUARRY RIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-009	PARK IMPROVE - HIGHLANDS/SEMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-010	PI-NINE SPRGS/FITCHBURG SPR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,743	\$ 749	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-011	PARK IMPROVE-MICKELSON WOODS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-012	PARK IMPROVE - HATCHERY HILL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-013	PARK IMPROVE-PINE RIDGE PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-014	PARK IMPROVE-GUNFLINT TRL PARK	\$ -	\$ -	\$ -	\$ 1,766	\$ -	\$ 353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-016	PARK IMPROVE - HARLAN SPRAGUE	\$ -	\$ -	\$ -	\$ (12,204)	\$ -	\$ (2,441)	\$ -	\$ -	\$ 610	\$ 610	\$ -	\$ -	-
202-5762-017	PARK IMPROVE - QUARRY HILL	\$ -	\$ -	\$ -	\$ (560)	\$ -	\$ (112)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-018	PARK IMPROVE - SEMINOLE FOREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-019	PARK IMPROVE - FITCH CTR S	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-020	PARK IMPROVE - SWAN CREEK	\$ -	\$ -	\$ -	\$ (857)	\$ -	\$ (171)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-021	PARK IMPROVE - FITCH TECH CAMP	\$ -	\$ -	\$ -	\$ 2,264	\$ 2,140	\$ 881	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-022	PARK IMPROVE - OAK MEADOW	\$ -	\$ -	\$ -	\$ (11,551)	\$ -	\$ (2,310)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-023	PARK IMPROVE - MCGAW PARK	\$ 134,750	\$ 81,515	\$ -	\$ (81,515)	\$ -	\$ 26,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-024	PARK IMPROVE - ORCHARD POINTE	\$ -	\$ -	\$ -	\$ -	\$ 11,339	\$ 2,268	\$ 4,894	\$ -	\$ -	\$ -	\$ -	\$ (4,894)	-100.0%
202-5762-025	PARK IMPROV - BRIARWOOD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-026	PARK IMPROV - PINNACLE PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,322	\$ -	\$ 36,322	100.0%
202-5762-027	PARK IMPROVE-UPTOWN VILLAGE	\$ -	\$ -	\$ 25,577	\$ 4,223	\$ -	\$ 5,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5762-028	PARK IMPROVE-NORTH PARK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,520	\$ -	\$ 49,520	100.0%
202-5762-029	PARK IMPROVE - QUARRY VISTA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,285	\$ 169,002	\$ -	\$ 169,002	100.0%
202-5762-030	PARK IMPROV - PRIMA VISTA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,160	\$ -	\$ 33,160	100.0%
202-5762-032	PARK IMPROVE-UPTOWN CROSSING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,140	\$ -	\$ 43,140	100.0%
202-5762-033	PARK IMPROVE-FAHEY FIELDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,921	\$ -	\$ 590,921	590,921 100.0%
202-5762-034	PARK IMPROVE-JAMESTOWN/HUEGEL	\$ -	\$ -	\$ -	\$ -	\$ 10,262	\$ 2,052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5921-202	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
202-5921-400	TRANSFER TO CAPITAL PROJECTS	\$ -	\$ -	\$ 12,500	\$ -	\$ -								

City of Fitchburg
Park Fee Fund #203 (effective 4/4/18)
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
2001	203-4612-001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	FEES IN LIEU-TERRAVESSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Fees in Lieu of Land Dedication	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
1001	203-4671-001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	PI FEES-TERRAVESSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
1002	203-4671-002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 10,400	\$ -	\$ -	\$ -	\$ -	100.0%
	PI FEES-PRIMA VISTA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 10,400	\$ -	\$ -	\$ -	\$ -	100.0%
1003	203-4671-003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,320	\$ -	\$ -	\$ -	\$ -	100.0%
	PI FEES-UPTOWN CROSSING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,320	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Park Improvement Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 26,720	\$ -	\$ -	\$ -	\$ -	100.0%
1001	203-4811-001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	INT PI-TERRAVESSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
1002	203-4811-002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	INT PI-PRIMA VISTA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
1003	203-4811-003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	INT PI-UPTOWN CROSSING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
2001	203-4812-001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	INT LIEU-TERRAVESSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 26,720	\$ -	\$ -	\$ -	\$ -	100.0%
1001	203-5761-001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	TERRAVESSA-PI IMPROV	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
1002	203-5761-002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ -	\$ 10,400	\$ 10,400	100.0%
	PRIMA VISTA-PI IMPROV	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ -	\$ 10,400	\$ 10,400	100.0%
1003	203-5761-003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,320	\$ -	\$ 16,320	\$ 16,320	100.0%
	UPTOWN CROSSING-PI IMPROV	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,320	\$ -	\$ 16,320	\$ 16,320	100.0%
	Subtotal Park Improvement Fee Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,720	\$ -	\$ 26,720	\$ 26,720	100.0%
2001	203-5762-001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	TERRAVESSA-IN LIEU IMPROV	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Park Fee in Lieu of Land Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,720	\$ -	\$ 26,720	\$ 26,720	100.0%
	Net Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 26,720	\$ (26,720)	\$ -	\$ (26,720)	\$ (26,720)	
	Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,720	\$ -	\$ 26,720	\$ -	
	Annual Activity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 26,720	\$ (26,720)	\$ -	\$ (26,720)	\$ -	
	Estimated Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 26,720	\$ -	\$ -	\$ -	\$ -	
	Ending Fund Balance by Project														
1001	TerraVessa Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1002	Prima Vista Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 10,400	\$ -	\$ -	\$ -	\$ -	
1003	Uptown Crossing Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,320	\$ -	\$ -	\$ -	\$ -	
2001	TerraVessa Fee in Lieu of Park Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400	\$ 26,720	\$ -	\$ -	\$ -	\$ -	

City of Fitchburg
 Cemetery Fund #227
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
227-4810-000	INTEREST FROM INVESTMENTS	\$ 19	\$ 16	\$ 16	\$ 59	\$ 183	\$ 59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
227-4830-101	CEMETERY LOT SALES	\$ 8,320	\$ 2,155	\$ 2,950	\$ 3,925	\$ 10,445	\$ 5,559	\$ 2,000	\$ 9,290	\$ 10,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
227-4930-227	FUND BALANCE APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues	\$ 8,339	\$ 2,171	\$ 2,966	\$ 3,984	\$ 10,628	\$ 5,618	\$ 2,000	\$ 9,290	\$ 10,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
	Total Revenues	\$ 8,339	\$ 2,171	\$ 2,966	\$ 3,984	\$ 10,628	\$ 5,618	\$ 2,000	\$ 9,290	\$ 10,000	\$ 2,000	\$ -	\$ 2,000	\$ -	0.0%
Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
227-5491-201	MAINTENANCE & ADMIN FEE TO GF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
227-5800-202	INTEREST PAID ON ADVANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
227-5920-202	RESIDUAL EQUITY TRANSFER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%				
	Net Surplus/(Deficit)	\$ 8,339	\$ 2,171	\$ 2,966	\$ 3,984	\$ 10,628	\$ 5,618	\$ 2,000	\$ 9,290	\$ 10,000	\$ 2,000	\$ -	\$ 2,000	\$ -	
	Beginning Fund Balance	\$ (3,012)	\$ 5,327	\$ 7,498	\$ 10,465	\$ 14,448		\$ 25,076	\$ 25,076	\$ 25,076	\$ 35,076		\$ 35,076		
	Annual Activity	\$ 8,339	\$ 2,171	\$ 2,966	\$ 3,984	\$ 10,628		\$ 2,000	\$ 9,290	\$ 10,000	\$ 2,000		\$ 2,000		
	Estimated Ending Fund Balance	\$ 5,327	\$ 7,498	\$ 10,465	\$ 14,448	\$ 25,076		\$ 27,076	\$ 34,366	\$ 35,076	\$ 37,076		\$ 37,076		

2019 PROPOSED

PUBLIC WORKS

PUBLIC WORKS

MASS TRANSIT

BUILDING & GROUNDS

REFUSE & RECYCLING (Fund 213)

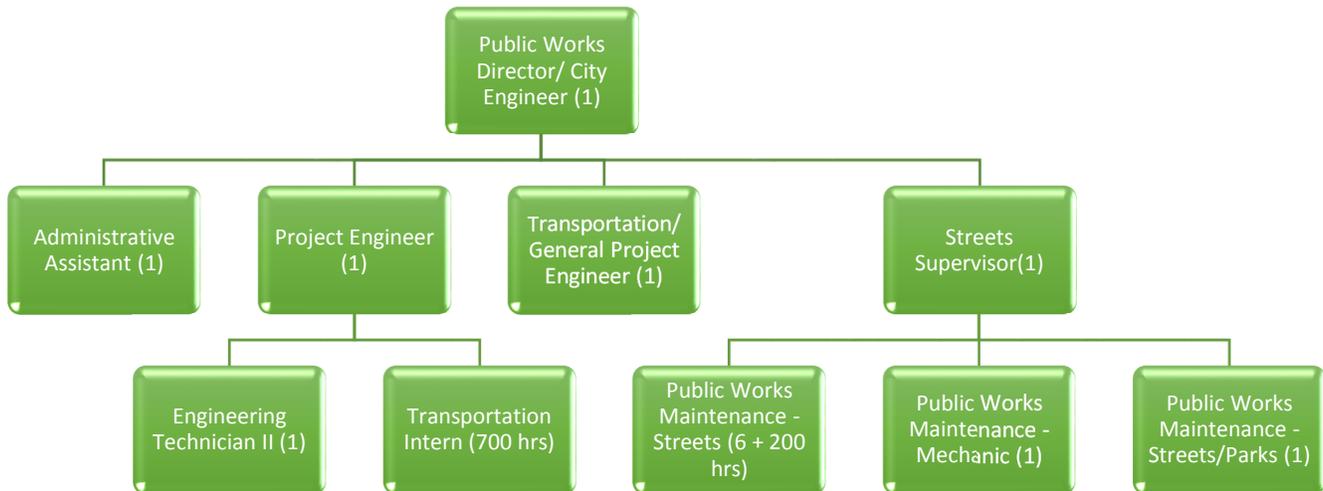
WATER UTILITY (Fund 602)

SEWER UTILITY (Fund 603)

STORMWATER UTILITY (Fund 604)

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Note: Building & Grounds, Parks, Utility, and Solid Waste divisions are not included in this organizational chart though they are part of the Public Works Department.

Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Director of Public Works/City Engineer	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Traffic Engineer	.6	.6	.6	1.0	1.0
Project Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Transportation Intern	.3	.3	.3	.3	.3
Public Works Supervisor – Streets	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance – Streets	7.0	7.0	6.0	6.0	6.0
Public Works Maintenance – Mechanic	-	-	1.0	1.0	1.0
Public Works Maintenance – Parks/Streets	-	-	1.0	1.0	1.0
LTE Public Works Maintenance – Streets	.1	.1	.1	.1	.1

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure
- Streets maintenance
- Park maintenance
- Traffic control
- Bicycle and pedestrian accommodation
- Transit operation and planning
- Maintain geographic information system
- Review and issue permits
- Oversee installation of new public infrastructure
- Emergency management

Department Statistics:

	2015 Actual	2016 Actual	2017 Projected	2018 Projected	2019 Projected
Lane miles of road maintained	122.06	122.89	125	128	131
Miles of path/sidewalk maintained (Plowed)	~25	26.23	30	35	37
Acres of parking lots plowed	~10	10.45	12.5	14	14
Development reviews	111	127	140	150	160

Significant Accomplishments in 2018:

- Oversaw new developments (Fahey Fields 2, Quarry Vista 2, Terravessa, Stoner Prairie)
- Installed Sub-Zero Parkway (TID #9)
- Equipment replacement
- Street resurfacing
- Paved shoulders on portion of Whalen Road
- Planned Fish Hatchery Road reconstruction (partial TID #10)
- Planned McKee Road improvements from Commerce Park Drive to Seminole Highway (partial TID #6)
- Planned Fitchrona Road/ Nesbitt Road Roundabout (TID #6)
- Bike path and sidewalk resurfacing
- Verona Road utility relocations
- New Emergency sirens installed
- Traffic Calming on East Cheryl Parkway (TID #12)
- Planned Central Park Place Extension and Rail Road Crossing Installation (partial TID #4)

New Initiatives for 2019:

- Lengthen southbound Fish Hatchery turn bay to East Cheryl Parkway (partial TID #4)
- Land acquisition for McKee Road improvements from Commerce Park Drive to Seminole Highway (partial TID #6)
- Fish Hatchery Road reconstruction from McKee Road north to City limits (partial TID #10)
- Central Park Place Extension and Railroad Crossing Installation (TID #4)

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$878,783	\$1,057,015	\$378,039	\$1,016,189	\$1,119,468	\$62,453
Contractual Services	640,191	780,750	92,098	706,000	740,245	(40,505)
Operating Expenses	263,275	533,340	179,044	527,665	560,860	27,520
Allocated Benefits	31,215	73,830	36,915	73,830	87,385	13,555
Transfers to Other Funds	-	-	-	-	-	-
Total	\$1,813,464	\$2,444,935	\$686,096	\$2,323,684	\$2,507,958	\$63,023

Significant Budget Changes from 2018 to 2019:

- Rideshare program costs are reduced due to more accurate ridership data (net \$28,000 decrease)
- New street light on Coachman added to budget (\$9,000)
- Increase in snow and deicing materials.
- Increase in fuel costs and road material costs.

City of Fitchburg
General Fund #100
2019 Operating Budget

Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5300-110 SALARIES & WAGES - PUBLIC WKS	\$ 586,899	\$ 653,500	\$ 657,579	\$ 639,766	\$ 611,365	\$ 629,822	\$ 718,186	\$ 244,116	\$ 678,320	\$ 755,454	\$ 15,249	\$ 770,703	\$ 52,517 7.3%
100-5300-115 OVERTIME	\$ 27,825	\$ 37,775	\$ 26,005	\$ 25,044	\$ 19,163	\$ 27,162	\$ 28,536	\$ 21,383	\$ 25,389	\$ 27,511	\$ 514	\$ 28,025	\$ (511) -1.8%
100-5300-120 PTLT/SEASONAL WAGES	\$ 71,715	\$ 18,492	\$ 9,718	\$ 13,055	\$ 11,316	\$ 24,859	\$ 13,375	\$ 1,204	\$ 13,050	\$ 13,275	\$ 225	\$ 13,500	\$ 125 0.9%
100-5300-130 DIRECT FRINGE BENEFITS	\$ 95,427	\$ 98,692	\$ 102,185	\$ -	\$ -	\$ 59,261	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5300-131 FICA	\$ -	\$ -	\$ -	\$ 50,961	\$ 48,859	\$ 19,964	\$ 58,436	\$ 20,688	\$ 55,093	\$ 61,195	\$ 1,223	\$ 62,418	\$ 3,982 6.8%
100-5300-132 WRS	\$ -	\$ -	\$ -	\$ 43,582	\$ 41,956	\$ 17,108	\$ 50,223	\$ 18,055	\$ 47,319	\$ 51,468	\$ 1,031	\$ 52,499	\$ 2,276 4.5%
100-5300-135 LONGEVITY	\$ 4,093	\$ 4,367	\$ 4,395	\$ 3,366	\$ 3,441	\$ 3,332	\$ 3,765	\$ 3,398	\$ 3,414	\$ 3,690	\$ -	\$ 3,690	\$ - (75) -2.0%
100-5300-140 PER DIEMS - BD OF PUBLIC WKS	\$ 1,218	\$ 890	\$ 1,063	\$ 1,150	\$ 1,373	\$ 1,139	\$ 1,580	\$ 188	\$ 1,580	\$ 1,580	\$ -	\$ 1,580	\$ - 0.0%
100-5300-160 HEALTH INS	\$ 128,326	\$ 144,490	\$ 138,073	\$ 143,129	\$ 130,400	\$ 136,884	\$ 165,905	\$ 64,072	\$ 178,448	\$ 167,998	\$ -	\$ 167,998	\$ 2,093 1.3%
100-5300-161 LIFE INS	\$ 1,241	\$ 1,367	\$ 1,567	\$ 1,347	\$ 1,185	\$ 1,341	\$ 1,453	\$ 565	\$ 1,435	\$ 1,850	\$ 38	\$ 1,888	\$ 435 29.9%
100-5300-162 DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,232	\$ -	\$ -	\$ 4,358	\$ 61	\$ 4,419	\$ 187 4.4%
100-5300-163 DENTAL INS	\$ 10,493	\$ 10,298	\$ 10,028	\$ 10,148	\$ 9,725	\$ 10,138	\$ 11,324	\$ 4,372	\$ 12,141	\$ 12,748	\$ -	\$ 12,748	\$ 1,424 12.6%
Personnel Costs Total	\$ 927,237	\$ 969,871	\$ 950,613	\$ 931,548	\$ 878,783	\$ 931,610	\$ 1,057,015	\$ 378,041	\$ 1,016,189	\$ 1,101,127	\$ 18,341	\$ 1,119,468	\$ 62,453 5.9%
100-5300-210 PROFESSIONAL SERVICES	\$ -	\$ 7,055	\$ 600	\$ 3,065	\$ 505	\$ 2,245	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ - 0.0%
100-5300-220 STREET LIGHT SERVICE - MG&E	\$ 132,655	\$ 146,654	\$ 159,766	\$ 158,282	\$ 144,742	\$ 148,420	\$ 164,000	\$ 61,550	\$ 150,000	\$ 153,000	\$ -	\$ 153,000	\$ (11,000) -6.7%
100-5300-225 STREET LIGHT MAINTENANCE	\$ 566	\$ 10,033	\$ 25,980	\$ 6,833	\$ 13,002	\$ 11,503	\$ 28,000	\$ 21,039	\$ 28,000	\$ 37,055	\$ -	\$ 37,055	\$ 9,055 32.3%
100-5300-230 TRAFFIC SIGNAL MAINTENANCE	\$ 12,404	\$ 3,412	\$ 33,656	\$ 30,255	\$ 11,294	\$ 19,204	\$ 32,250	\$ 3,721	\$ 22,500	\$ 23,000	\$ -	\$ 23,000	\$ (9,250) -28.7%
100-5300-245 COMPUTER RELATED REP & MAINT	\$ 1,496	\$ 1,373	\$ 1,727	\$ 396	\$ 2,747	\$ 1,548	\$ 1,900	\$ 1,344	\$ 1,900	\$ 2,100	\$ -	\$ 2,100	\$ 200 10.5%
100-5300-250 PUBLIC NOTICES/ADS	\$ 104	\$ 259	\$ 561	\$ 452	\$ 1,119	\$ 499	\$ 600	\$ 645	\$ 600	\$ 600	\$ -	\$ 600	\$ - 0.0%
100-5300-290 OTHER CONTRACTUAL	\$ 27,710	\$ 2,000	\$ -	\$ -	\$ 7	\$ 5,943	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
Contractual Services Total	\$ 174,935	\$ 170,736	\$ 221,390	\$ 201,283	\$ 173,416	\$ 188,362	\$ 228,750	\$ 88,299	\$ 205,000	\$ 217,755	\$ -	\$ 217,755	\$ (10,995) -4.8%
100-5300-310 OFFICE SUPPLIES & POSTAGE	\$ 1,166	\$ 1,460	\$ 1,497	\$ 1,002	\$ 1,246	\$ 1,274	\$ 1,500	\$ 888	\$ 1,600	\$ 1,600	\$ -	\$ 1,600	\$ - 0.0%
100-5300-320 PUBLICATIONS, DUES & SUBSCRIPT	\$ 9,237	\$ 9,315	\$ 9,361	\$ 10,127	\$ 9,491	\$ 9,506	\$ 9,400	\$ 969	\$ 9,400	\$ 9,400	\$ -	\$ 9,400	\$ - 0.0%
100-5300-323 UNIFORMS & PROTECTIVE GEAR	\$ 2,366	\$ 5,034	\$ 7,025	\$ 6,829	\$ 7,539	\$ 5,719	\$ 9,950	\$ 3,118	\$ 9,950	\$ 10,950	\$ -	\$ 10,950	\$ 1,000 10.1%
100-5300-325 TRAINING & TRAVEL	\$ 4,342	\$ 4,722	\$ 1,539	\$ 2,487	\$ 5,438	\$ 3,706	\$ 9,305	\$ 852	\$ 9,305	\$ 9,305	\$ -	\$ 9,305	\$ - 0.0%
100-5300-330 VEHICLE USE REIMBURSEMENT	\$ 14	\$ 20	\$ -	\$ -	\$ 96	\$ 26	\$ 475	\$ -	\$ 50	\$ 480	\$ -	\$ 480	\$ 5 1.1%
100-5300-335 VEHICLE EXPENSE (G&O, REPAIRS)	\$ 112,971	\$ 67,725	\$ 64,069	\$ 81,844	\$ 54,818	\$ 76,285	\$ 103,760	\$ 27,184	\$ 103,760	\$ 108,600	\$ -	\$ 108,600	\$ 4,840 4.7%
100-5300-340 OPERATING MATERIALS & SUPPLIES	\$ 1,622	\$ 4,072	\$ 1,409	\$ 1,470	\$ 866	\$ 1,888	\$ 1,500	\$ 3	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ - 0.0%
100-5300-345 PUBLIC INFORMATION & EDUCATION	\$ 401	\$ -	\$ -	\$ 110	\$ -	\$ 102	\$ 300	\$ -	\$ 300	\$ 300	\$ -	\$ 300	\$ - 0.0%
100-5300-350 REPAIR & MAINT SUPPLIES	\$ 33,241	\$ 27,677	\$ 26,199	\$ 25,723	\$ 21,034	\$ 26,775	\$ 22,000	\$ 24,325	\$ 22,000	\$ 28,700	\$ -	\$ 28,700	\$ 6,700 30.5%
100-5300-355 EQUIPMENT EXPENSE	\$ 11,149	\$ 11,702	\$ 10,131	\$ 6,209	\$ 6,491	\$ 9,136	\$ 7,000	\$ 3,047	\$ 7,000	\$ 7,000	\$ -	\$ 7,000	\$ - 0.0%
100-5300-363 COMMUNICATIONS EXPENSE	\$ 3,355	\$ 4,785	\$ 4,258	\$ -	\$ 156	\$ 2,511	\$ 500	\$ -	\$ 250	\$ 500	\$ -	\$ 500	\$ - 0.0%
100-5300-365 TELEPHONE EXPENSE	\$ 606	\$ 895	\$ 565	\$ -	\$ -	\$ 413	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-5300-370 ROADWAY SUPPLIES	\$ 125,717	\$ 110,200	\$ 133,039	\$ 143,486	\$ 62,015	\$ 114,887	\$ 156,550	\$ 115,355	\$ 166,550	\$ 165,025	\$ -	\$ 165,025	\$ 8,475 5.4%
100-5300-371 POLES & LIGHTS REPLACE STOCK	\$ 3,308	\$ 10,545	\$ 7,034	\$ 10,809	\$ 11,415	\$ 8,622	\$ 11,000	\$ 3,303	\$ 11,000	\$ 11,500	\$ -	\$ 11,500	\$ 500 4.5%
100-5300-375 ROAD MAINTENANCE	\$ 180,896	\$ 182,255	\$ 190,848	\$ 144,571	\$ 82,671	\$ 156,248	\$ 200,000	\$ -	\$ 195,000	\$ 206,000	\$ -	\$ 206,000	\$ 6,000 3.0%
100-5300-377 CURB & SIDEWALK REPAIR - MINOR	\$ 4,303	\$ 7,781	\$ 10,091	\$ -	\$ -	\$ 4,435	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
Operating Exp Total	\$ 494,694	\$ 448,188	\$ 467,065	\$ 434,447	\$ 263,276	\$ 421,534	\$ 533,340	\$ 179,044	\$ 527,665	\$ 560,860	\$ -	\$ 560,860	\$ 27,520 5.2%
100-5300-570 TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 69,990	\$ 31,215	\$ 20,241	\$ 30,345	\$ 15,173	\$ 30,345	\$ 35,855	\$ -	\$ 35,855	\$ 5,510 18.2%
100-5300-572 INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,485	\$ 21,743	\$ 43,485	\$ 51,530	\$ -	\$ 51,530	\$ 8,045 18.5%
Fixed Charges Total	\$ -	\$ -	\$ -	\$ 69,990	\$ 31,215	\$ 20,241	\$ 73,830	\$ 36,916	\$ 73,830	\$ 87,385	\$ -	\$ 87,385	\$ 13,555 18.4%
Public Works Total	\$ 1,596,866	\$ 1,588,845	\$ 1,639,068	\$ 1,637,268	\$ 1,346,690	\$ 3,103,254	\$ 1,892,935	\$ 682,300	\$ 1,822,684	\$ 1,967,127	\$ 18,341	\$ 1,985,468	\$ 92,533 4.9%

2019 Budget Expenditure Detail

Department: Public Works

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures			
PERSONNEL COSTS OTHER THAN WAGES & DFB						
-140	Per Diem for Commissions/Committees	Includes Per Diem for 2 members; estimated 12 meetings	\$300 - Board of Public Works: Half of costs from General Fund; Remainder from Utility Fund. \$25 per meeting for citizen members. 2 members for 12 meetings \$1,280 - TTC: \$35 per meeting for the Chairperson and \$25 per meeting for citizen members. 6 members for 8 meetings. <div style="display: flex; justify-content: space-between;"> 2018 \$1,580 2019 \$1,580 </div>			
CONTRACTUAL SERVICES						
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$800 - For outside engineering opinions or assistance from consultants \$1,200 - Mandatory bridge inspections 6 @ \$200 each <div style="display: flex; justify-content: space-between;"> 2018 \$2,000 2019 \$2,000 </div>			
-220	Street Light & Signal Energy	Energy costs associated with City owned street lights	\$153,000 – 1,360 fixtures, 16 signals, and 6 warning sirens <div style="display: flex; justify-content: space-between;"> 2018 \$164,000 2019 \$153,000 </div>			
-225	Street Light and Warning Siren Maintenance	Includes costs to maintain the City's street lights and warning sirens.	\$28,500 For costs associated beyond normal maintenance to include labor and materials for street lights repaired by licensed electricians. Also includes cost for maintaining city warning sirens. Some street light accidents with drivers reimbursed. \$8,555 Council Street light request for Coachman Place <div style="display: flex; justify-content: space-between;"> 2018 \$28,000 2019 \$37,055 </div>			
-230	Traffic Signal Maintenance	Includes costs to maintain the City's traffic signals.	\$23,000 - For our share of costs of maintaining traffic signals on Fish Hatchery Road and McKee Road. <div style="display: flex; justify-content: space-between;"> 2018 \$32,250 2019 \$23,000 </div>			
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)				
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either hardware or software repairs, enhancements or replacement.	\$1,500 - 1 Civil 3D floating License plus support fee \$600 - Truck diagnostic software maintenance agreement <div style="display: flex; justify-content: space-between;"> 2018 \$1,900 2019 \$2,100 </div>			

-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	\$600 - For notices requiring publication including projects and public information meetings. 2018 \$600 2019 \$600
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$1,100 - Postage \$500 - General office supplies, (3-Ring binders, letter trays, name plates, engineering supplies, divider tabs, and other misc. supplies) 2018 \$1,600 2019 \$1,600
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$8,200 - Madison Area Metropolitan Planning Organization Agency membership to American Public Works \$765 - Association \$50 - WI Land Information Assoc. \$285 - 1 registration Institute of Transportation Engineers \$100 - Misc. 2018 \$9,400 2019 \$9,400
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	Uniforms for Streets Division, including protective gear, also protective clothing for Engineering Division. \$200 - First aid supplies \$5700 - \$570 per person for uniforms \$3,250 - 13 work boots \$250 each \$200 - 2 safety eyeglasses \$1,600 - Miscellaneous 2018 \$9,950 2019 \$10,950
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	Training for Streets (8), Administrative (1) and Engineering Public Works Employees (4). \$650 - National Institute of Transportation Engineers (1) \$1,005 - North American Surveyors Conference \$2,000 - National APWA Conferences (1) \$500 - State APWA Chapter Conferences 4 @ \$125 \$2,000 - Engineering Surveying Certifications/Training (floodplain/surveying/erosion control/etc.) 5 @ \$400 \$250 - Admin Assistant (Word/Excel/etc.) \$2,000 - Streets Staff (CDL/Safety/Tree/Bucket) 9 @ \$222 \$500 - Snow Plow Rodeo 2 @ \$250 \$400 - ASE Certifications 2018 \$9,305 2019 \$9,305

-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate	\$480 - 870 miles @ \$.55/mile 2018 \$475 2019 \$480
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	\$16,530 - 5,800 gallons unleaded gas @ \$2.85 \$43,820 - 14,000 gallons of diesel fuel @ \$3.13 \$20,000 - truck repairs \$6,250 - 500 gallons of oil @ \$12.50 \$1,500 - Uria 300gal \$1,800 - 10 tires @ \$180 \$600 - 1 plow truck tires @600/ea \$3,000 - 8 plow truck tires @ 375/ea \$600 - 2 tractor tires@300/ea \$4,000 - 4 tractor tires@500 \$500 - tire repair \$6,000 - 6 sets plow blades @ 1,000/ea \$4,000 - Misc. 2018 \$103,760 2019 \$108,600
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	Engineering supplies such as paint, marking ribbon, hubs and lath, no parking signs, traffic count supplies. \$650 - Traffic counter supplies \$350 - Material testing supplies \$150 - Marking paint \$200 - Hubs & lath \$100 - CDL certification renewal \$50 - Miscellaneous 2018 \$1,500 2019 \$1,500
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	\$300 - Education event supplies – signage – food. Bike volunteer events. 2018 \$300 2019 \$300
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Parts for repair of Street equipment, shop supplies and tools. \$600 - Welding supplies \$3,000 - Shop supplies \$4,000 - Misc. tools and supplies \$3,400 - Air compressor repairs mower parts \$15,000 - Truck equipment parts and paint \$1,000 - Misc. supplies \$700 - Shop Towels \$1,000 - Floor Mats 2018 \$22,000 2019 \$ 28,700

-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	Costs for copier and fax machines on 3 rd floor of City Hall for use by Planning & Zoning, Building Inspection, Parks and Public Works. \$5,500 - Copier lease \$1,500 - Misc. Engineering equipment (metal locators) 2018 \$7,000 2019 \$7,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios.	\$500 - Repairs of radio system 2018 \$500 2019 \$500
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	
-370	Roadway Supplies	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc.	Supplies to maintain over 125 centerline miles of roadway. \$115,475 - 1560 tons of salt @ \$74.02/ton \$14,000 - 40,000 gals of salt brine @ \$0.35/gal \$2,500 - 250 tons of sand @ \$10/ton \$4,550 - 650 tons of gravel @ \$7/ton \$3,000 - Curb paint \$6,000 - Street sign supplies \$6,000 - Cold mix asphalt \$500 - Mailbox replacement \$6,000 - Organic deicer – 2500 gals \$2,000 - Manhole Tar \$5,000 - Retaining Wall Repair 2018 \$156,550 2019 \$165,025
-371	Poles and Lights/Replace stock	Includes non-capital street lights and poles to be used as needed.	\$11,500 - For new street lights and replacement of existing poles and fixtures where needed for stock and accidents. 2018 \$11,000 2019 \$11,500
-375	Road Maintenance	Costs incurred in maintaining the City's road infrastructure. Capital amounts for replacements included in the capital projects fund.	Chip sealing, crack filling of streets per our street maintenance program, and pavement marking replacement. \$34,000 - 28,300 lbs of crack filling at \$1.24/lbs \$28,000 - Pavement markings \$144,000 - 80,000 sq yards of surface sealing @\$1.80/sq yd 2018 \$200,000 2019 \$206,000

2019 PERSONNEL SUMMARY

E= Existing Employee

N = New Hire - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Public Works – General Fund

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Lisa Coleman 34% Public Works 33% Stormwater 33% Water Utility	City Engineer & Public Works Director	7/30/2018	2,080	0		N/A
	E	Dena Uselman Public Works 50% Building Inspection 25% Refuse Recycling 25%	Administrative Assistant	12/12/2016	2,080	20		N/A
	E	William Balke	Traffic Engineer	4/17/2018	2,080	0		N/A
	E	Gus Vander Wegen	Project Engineer	3/31/2008	2,080			N/A
	E	Dakota Dorn	Engineering Technician	5/30/2017	2,080	60		N/A
	E	Kyle Finstad	Transportation Intern	6/17/2017		40	700	N/A
	E	Mark Hodel	Streets Supervisor	12/24/1990	2,080	75		N/A
	E	Marc Jones	Streets Maintenance	11/14/2016	2,080	75		N/A
	E	Jason Anderson	Streets Maintenance	9/11/13 in position 2/19/18	2,080	75		N/A
	E	Todd Sanford	Streets Maintenance	5/15/2006	2,080	75		N/A
	E	Russ Jones	Streets Maintenance	12/22/2008	2,080	75		N/A
	E	Lonnie Tracy	Streets Maintenance	1/5/2009	2,080	75		N/A
	E	Brad Marx	Streets Maintenance	11/28/2016	2,080	75		N/A
	E	Steve Droster	Streets/Parks Maintenance	11/29/2010	2,080	75		N/A
	E	Robert Wipperfurth	Streets Maintenance/ Mechanic	7/13/2009 in position 1/4/2016	2,080	75		N/A
	E	Ray Manion	PT Streets Maintenance	02/17/2014			200	N/A
		Total This Page			31,200	795	900	
		TOTAL ALL PAGES			31,200	795	900	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
100-5352-200	METRO TRANSIT SERVICES	\$ 384,000	\$ 426,400	\$ 407,889	\$ 459,379	\$ 458,328	\$ 427,199	\$ 483,000	\$ -	\$ 483,000	\$ 497,490	\$ -	\$ 497,490	\$ 14,490	3.0%
100-5352-210	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 8,447	\$ 1,689	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5352-290	OTHER CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,000	\$ 3,799	\$ 18,000	\$ 25,000	\$ -	\$ 25,000	\$ (44,000)	-63.8%
	Contractual Services Total	\$ 384,000	\$ 426,400	\$ 407,889	\$ 459,379	\$ 466,775	\$ 428,889	\$ 552,000	\$ 3,799	\$ 501,000	\$ 522,490	\$ -	\$ 522,490	\$ (29,510)	-5.3%
	Mass Transit Total	\$ 384,000	\$ 426,400	\$ 407,889	\$ 459,379	\$ 466,775	\$ 428,889	\$ 552,000	\$ 3,799	\$ 501,000	\$ 522,490	\$ -	\$ 522,490	\$ (29,510)	-5.3%

2019 Budget Expenditure Detail

Department: Public Works – Mass Transit

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures						
CONTRACTUAL SERVICES									
-200	Madison Metro Transit Subsidy	Reimbursement to Madison Metro Transit for the provision of transit services throughout the City.	<p>The actual cost to provide the existing level of transit service in Fitchburg is over \$1.5 million. After factoring in the revenue for the route and the various aids (capital, federal, and state) that are available for transit, the cost to Fitchburg is reduced. Includes 10,550 vehicle hours of service. Metro did not have final cost allocations as of budget date, will have to be input prior to budget approval. Increased for inflation.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">2018</td> <td style="width: 40%; text-align: right;">\$483,000</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">2019</td> <td style="width: 10%; text-align: right;">\$497,490</td> </tr> </table>		2018	\$483,000		2019	\$497,490
	2018	\$483,000		2019	\$497,490				
-290	Other Contractual Services	Ride-Share Services	<p>Fixed route ride-sharing from East to West Fitchburg. Ride share reflects average ridership of 200 per month plus marketing.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">2018</td> <td style="width: 40%; text-align: right;">\$69,000</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">2019</td> <td style="width: 10%; text-align: right;">\$25,000</td> </tr> </table>		2018	\$69,000		2019	\$25,000
	2018	\$69,000		2019	\$25,000				



**Public Works Department – Refuse Division
2019 Annual Operating Budget**

Department Mission:

Provide the citizens of Fitchburg with cost effective, environmentally sound management services focused on the diversion of materials from the landfill and promoting sustainability through waste reduction, reuse, recycling, innovative technology, customer service and education.

Authorized Positions (FTE):

	2015	2016	2017	2018	2019
None					

Major Responsibilities & Services Provided:

- Manage refuse, recycling, sharps disposal, brush and yard waste contract services
- Ensure City drop off site is managed effectively
- Ensure City compost site meets permit regulations
- Ensure continued outreach and education measures effectively increase sustainability and reduce waste to landfills.

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Number of Recycling Customers	5,363	5,400	5,473	5,500	5,590
Pounds of Recycling per customer	658	651	649	651	652
Number of Refuse Customers	5,359	5,396	5,473	5,500	5,590
Pounds of Refuse per customer	1,242	1,258	1,140	1,213	1,220
Tons of Recycling	1,765	1,757	1,778	1,766	1,770
Oil Recycling Gallons	3,025	4,415	4,010	4,100	4,200
Tons of Compost Processed/Used	3,328	3,394	3,103	3,200	3,300
Annual Charge per Unit	\$142	\$150	\$158	\$161	\$162

Significant Accomplishments in 2018:

- Spring recycling event held exclusively on City Campus for the first time with great success
- Updated the Recollect web application

New Initiatives for 2019:

- Increase education and outreach
- Further improving of the Recollect web application
- Improve lobby recycling program
- Website updates

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$125,718	\$120,884	\$57,169	\$114,077	\$118,330	\$(2,554)
Contractual Services	790,971	822,423	389,985	822,423	857,065	34,642
Operating Expenses	6,105	31,000	8,951	29,350	31,000	-
Allocated Benefits	7,693	10,215	5,108	10,215	11,475	1,260
Transfers to Other Funds	22,513	22,513	11,257	22,513	22,513	-
Total	\$953,000	\$1,007,035	\$472,470	\$998,578	\$1,040,383	\$33,348

Significant Budget Changes from 2018 to 2019:

- Increase in customers and contract services account for increase in expense. This will be offset by an increase in the fees collected.

2019 Budget Expenditure Detail

**Department: Public Works – Solid Waste Collection
(Refuse, Recycling, Yardwaste, and Brush)**

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
PERSONNEL COSTS OTHER THAN WAGES & DFB				
-140	Per Diem for Commission & Committees – Resource Conservation Commission	Includes Per Diem for 6 members; estimated 8 meetings, council rep not paid	\$35 per meeting for the Chairperson and \$25 per meeting for all other members	
			2018 \$1,280	2019 \$1,280
—	Per Diem for _____	Includes Per Diem for _____ members; estimated _____ meetings		
—	Per Diem for _____	Includes Per Diem for _____ members; estimated _____ meetings		
-150	Volunteer Services	Compensation - paid on-call members <i>Detail of this account to be submitted with budget proposal.</i>		
CONTRACTUAL SERVICES				
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	Allocated portion of Comprehensive Sustainability Plan	
			2018 \$-0-	2019 \$-0-
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)		
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	Recollect software	
			2018 \$2,000	2019 \$2,500
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles		

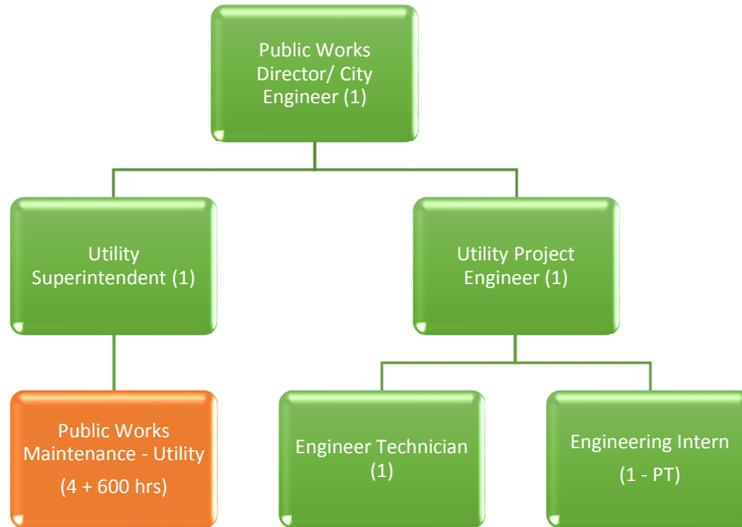
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	Includes the following, assuming 5550 homes in the first half of the year and 5590 in the 2 nd half of the year Refuse collection: \$7.30/unit/month Recycling collection: \$1.80/unit/month ~10 Recycling Cart Swaps (\$150) Yardwaste collection: \$2.75/unit/collection* Brush collection: \$1.69/unit/collection** Yard Waste Grinding: 3 times/year (\$15,000) Brush and Yardwaste disposal fees (\$20,000) Sharps collection program (\$3,000) MedDrop Supplies and Disposal Costs (\$1,650) Tire & Oil filter disposal (\$750) Alkaline Battery Recycling (\$2,500) Block Polystyrene (\$8,600) *Note: there are 4 yard waste collections planned – 2 in Spring and 2 in Fall **Note: There are 14 brush collections planned for the year. Six for the 1 st half and eight in the 2 nd half of the year. \$60 - Flexible spending administrative fees				
			<table border="0"> <tr> <td>2018</td> <td>\$820,423</td> <td>2019</td> <td>\$854,565</td> </tr> </table>	2018	\$820,423	2019	\$854,565
2018	\$820,423	2019	\$854,565				
-291	Other Contractual – Legal ET	Legal Advice					
OPERATING SUPPLIES & EXPENSE							
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$250 - Postage Recycling packets to new residents = 140 @ 1.60 each ~50 citation and warning letters @ \$.45 \$150 - General office supplies				
			<table border="0"> <tr> <td>2018</td> <td>\$400</td> <td>2019</td> <td>\$400</td> </tr> </table>	2018	\$400	2019	\$400
2018	\$400	2019	\$400				
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	\$100 - Associated Recyclers of Wisconsin \$50 - Recycling related publications \$850 - Waste Cap sponsor				
			<table border="0"> <tr> <td>2018</td> <td>\$1,000</td> <td>2019</td> <td>\$1,000</td> </tr> </table>	2018	\$1,000	2019	\$1,000
2018	\$1,000	2019	\$1,000				
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	\$100 - Engineer Tech Uniform				
			<table border="0"> <tr> <td>2018</td> <td>\$100</td> <td>2019</td> <td>\$100</td> </tr> </table>	2018	\$100	2019	\$100
2018	\$100	2019	\$100				
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	\$400 - APWA conferences \$150 - AROW/WCSWMA/NEWCMG conference				
			<table border="0"> <tr> <td>2018</td> <td>\$550</td> <td>2019</td> <td>\$550</td> </tr> </table>	2018	\$550	2019	\$550
2018	\$550	2019	\$550				

-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	\$100 - 185 miles x \$0.55/mile 2018 \$100 2019 \$100
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	\$250 - Miscellaneous printing and supplies – i.e. Recycling Compliance Assurance Plan, Solid Waste Annual Report \$300 - Recycling Supplies 2018 \$550 2019 \$550
-345	Public Information & Education	Quarterly newsletters and other public education materials: production, printing, DVDs or other media, mailing costs	\$12,250 - Fitchburg Star advertising – printing and mailing of solid waste information – 12 editions/yr \$150 - Speakers/Films \$100 - Food for Green Events 2018 \$12,500 2019 \$12,500
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	
-380	Yard Waste Polybag Purchases	Non-capital items related to maintenance of the roadways, includes signage, painting, gravel, stone, salt, sand, misc.	~400 Yard waste Polybags to make available for residents (1 free polybag/residential unit/year available on first come first served basis) 2018 \$800 2019 \$800

-381	Recycling Drop off Site Maintenance and Improvements	Non-capital improvements to recycling drop-off site.	\$15,000 - Improving camera surveillance system, Bunker Modifications & Relocating Waste Oil Tank 2018 \$15,000 2019 \$15,000
-570 (transfer)	City technology allocation		\$5,050 - Allocation from city technology fund based on number of users that access the technology infrastructure. 2018 \$3,870 2019 \$5,050
-590 (transfer)	Allocated Insurance		\$6,425 - Library's share of the City's insurance cost including property, liability, and workers compensation. 2018 \$6,345 2019 \$6,425
5920-100 (transfer)	Administrative Fee		Transfer to General Fund for administrative services performed on behalf of the refuse fund including accounting, human resources, administration, salary and benefits for shared positions, etc. 2018 \$-0- 2019 \$-0-

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Utility Superintendent	1.0	1.0	1.0	1.0	1.0
Public Works Maintenance – Utility	3.0	3.0	3.0	3.0	4.0
LTE Public Works Maintenance – Utility	.3	.3	.9	.9	.3
LTE – AMI Meter Installer	.6	.6	-	-	-
Utility Project Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	-	-	1.0	1.0	1.0
Engineering Intern	.4	.4	.4	.4	.4

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure
- Water supply and distribution
- Wastewater collection
- Review and issue permits
- Oversee installation of new public infrastructure
- Emergency management

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Feet of water main	517,493	521,771	535,065	550,000	565,000
Feet of sanitary sewer	515,595	519,270	521,623	535,000	545,000
Water customers served	6,481	6,543	6,569	6,650	6,725
Sewer customers served	5,810	5,863	5,903	5,980	6,055

Significant Accomplishments in 2018:

- Lift Station No. 1 Infrastructure design/installation and implementation of a zone rate for billing
- New sewer rates implemented on April 1, 2018
- Terravessa force main and Meadow View interceptor designed and installed
- Lacy Road water main extension designed and installed
- Verona Road utility relocations
- Sub-Zero Parkway extension utility installations
- Northeast water main loop and McCoy Interceptor designed
- Well Pump No. 11 maintenance
- Camp Badger Reservoir maintenance
- SCADA system upgraded
- Master plan updated
- Plan review and installation of utilities within Quarry Vista- Phase 2, 1st Add. to Stoner Prairie, Fahey Fields- Phase 2, Terravessa – Phase A, Lacy Woods, 1st Addition to North Park, and Blackhawk Church
- Tower F planned
- Assisted with East Fire Station construction

New Initiatives for 2019:

- Complete installation of Lift Station No. 1
- Northeast water main loop and McCoy Interceptor extension installation (partial TIDs #4 and #11)
- Tower F design and installation
- Verona Road utility relocations
- Fish Hatchery Road utility replacements design and installation (partial TID #10)
- McKee Road utility relocation design (partial TID #6)
- Syene interceptor potential extension
- Plan review and installation of utilities within plats
- Assist with East Fire Station Construction

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$672,881	\$793,607	\$283,443	\$722,534	\$821,258	\$27,651
Contractual Services	329,343	391,657	89,047	426,050	379,340	(12,317)
Operating Expenses	2,461,213	2,660,893	688,685	2,599,685	2,665,950	5,057
Allocated Benefits	1,679,836	1,607,573	34,096	1,643,633	1,660,961	53,388
Transfers to Other Funds	51,667	51,667	25,834	51,667	51,700	33
Total	\$5,194,940	\$5,505,397	\$1,121,105	\$5,443,569	\$5,579,209	\$73,812

Significant Budget Changes from 2018 to 2019:

- 602-5602-340 Purchased Water: Additional water purchased for Danville Service Area ~60 homes +\$8,000
- 602-5642-340 Water Testing - No proposed testing equipment to be purchased -\$5,500
- 602-5671-240 Maintenance of Structures & Improvements – Re-roof Well 4 +\$13,000
- 602-5673-240 Maintenance of Transmission & Distribution Mains – Increasing water main break costs +\$20,000
- 602-5675-240 Maintenance of Services - Increasing service repair costs +\$7,000
- 602-5678-240 Maintenance of Misc. Plant – Cross connection control program complete -\$64,000
- 602-5921-245 Computer Related Expenses – increased support costs \$25,000 (\$20,000+\$5,000) Sensus, +\$6,000 SCADA, \$4,000 iWater, + \$3,000 WaterCAD & +\$10,000 WaterCAD software purchase
- 602-5921-210 Professional Services– Master plan complete -\$27,000
- 603-5831-210 Maintenance of Collection System – increasing annual televising from 30,000 feet to 60,000 +\$20,000
- Convert part-time maintenance worker to full time (NP #10)

City of Fitchburg
Utility Fund #602 - Water
2019 Operating Budget

Acct #	New Acct #	Account Name	2018			2019		Revisions		2019		Budget Change
			2017 Actual	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Thru Adoption	Proposed Budget			
600-4421-102	602-4421-002	CIAC - From City-W	\$ 22,678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4425-100	602-4425-000	Misc Amortization	\$ 59,580	\$ 59,580	\$ -	\$ 59,580	\$ 59,580	\$ -	\$ -	\$ 59,580	\$ -	100.0%
600-4434-100	602-4434-000	Misc. Credits to Surp	\$ 5,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4435-100	602-4435-000	Misc. Debits to Surp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4460-100	602-4460-000	Unmetered Sales-G	\$ 3,293	\$ 3,500	\$ 4,548	\$ 6,500	\$ 5,500	\$ -	\$ -	\$ 5,500	\$ 2,000	100.0%
600-4461-100	602-4461-000	Metered - Residenti	\$ 870,415	\$ 936,200	\$ 442,040	\$ 890,000	\$ 890,000	\$ -	\$ -	\$ 890,000	\$ (46,200)	100.0%
600-4461-101	602-4461-001	Metered - Commercial	\$ 262,291	\$ 282,000	\$ 73,531	\$ 275,000	\$ 275,000	\$ -	\$ -	\$ 275,000	\$ (7,000)	100.0%
600-4461-102	602-4461-002	Metered - Industrial	\$ 93,145	\$ 94,000	\$ 40,779	\$ 94,000	\$ 95,000	\$ -	\$ -	\$ 95,000	\$ 1,000	100.0%
600-4461-103	602-4461-003	Metered - Res Irriga	\$ 51,153	\$ 58,000	\$ 12,508	\$ 52,000	\$ 55,000	\$ -	\$ -	\$ 55,000	\$ (3,000)	100.0%
600-4461-104	602-4461-004	Metered - Comm Irri	\$ 43,844	\$ 45,000	\$ 14,560	\$ 45,000	\$ 46,000	\$ -	\$ -	\$ 46,000	\$ 1,000	100.0%
600-4461-105	602-4461-005	Metered - Ind Irrigat	\$ 13,773	\$ 6,300	\$ 746	\$ 6,300	\$ 6,500	\$ -	\$ -	\$ 6,500	\$ 200	100.0%
600-4461-106	602-4461-006	Metered - Mult Fam	\$ 549,304	\$ 511,000	\$ 245,901	\$ 511,000	\$ 520,000	\$ -	\$ -	\$ 520,000	\$ 9,000	100.0%
600-4461-107	602-4461-007	Metered - Mult Fam	\$ 10,988	\$ 10,000	\$ 1,940	\$ 10,500	\$ 11,000	\$ -	\$ -	\$ 11,000	\$ 1,000	100.0%
600-4462-100	602-4462-000	Private Fire Protecti	\$ 97,175	\$ 98,000	\$ 49,181	\$ 98,000	\$ 98,000	\$ -	\$ -	\$ 98,000	\$ -	100.0%
600-4463-100	602-4463-000	Public Fire Protectio	\$ 595,563	\$ 595,000	\$ 301,004	\$ 595,000	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ 5,000	100.0%
600-4464-100	602-4464-000	Sales to Public Auth	\$ 9,525	\$ 9,000	\$ 4,751	\$ 9,300	\$ 9,500	\$ -	\$ -	\$ 9,500	\$ 500	100.0%
600-4464-101	602-4464-001	Irrigation Sales to Pi	\$ 3,246	\$ 5,900	\$ 2,961	\$ 3,500	\$ 5,900	\$ -	\$ -	\$ 5,900	\$ -	100.0%
			\$ 2,691,047	\$ 2,713,480	\$ 1,194,449	\$ 2,655,680	\$ 2,676,980	\$ -	\$ -	\$ 2,676,980	\$ (36,500)	100.0%
600-4470-100	602-4470-000	Forfeited Discounts	\$ 4,457	\$ 4,500	\$ 1,481	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ 4,500	\$ -	100.0%
600-4419-100	602-4419-000	Interest Income	\$ 31,141	\$ 32,000	\$ 93,969	\$ 93,970	\$ 32,000	\$ -	\$ -	\$ 32,000	\$ -	100.0%
600-4421-100	602-4421-000	CIAC-Water	\$ 1,725,754	\$ 350,000	\$ 213,101	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ -	100.0%
600-4421-101	602-4421-001	CIAC - Impact Fees	\$ 240,083	\$ 250,000	\$ 253,956	\$ 255,000	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	100.0%
600-4471-100	602-4471-000	Misc. Serv Rev-NSF	\$ 2,220	\$ 2,000	\$ 1,669	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ 1,000	100.0%
600-4472-100	602-4472-000	Rents from Water Pu	\$ 106,852	\$ 98,000	\$ 36,400	\$ 98,000	\$ 98,000	\$ -	\$ -	\$ 98,000	\$ -	100.0%
600-4474-100	602-4474-000	Other Revenues (Ju	\$ 32,406	\$ 30,000	\$ 312	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	100.0%
600-4475-100	602-4475-000	P-Card Rebate	\$ 6,558	\$ 7,000	\$ 3,531	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ 7,000	\$ -	100.0%
600-4631-100	602-4631-100	Reimb from Projects	\$ 16,806	\$ -	\$ 864	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
602-4631-101		Reimb-hydrant hits-l	\$ 167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
			\$ 2,166,443	\$ 773,500	\$ 605,283	\$ 842,470	\$ 774,500	\$ -	\$ -	\$ 774,500	\$ 1,000	100.0%
			\$ 4,857,490	\$ 3,486,980	\$ 1,799,732	\$ 3,498,150	\$ 3,451,480	\$ -	\$ -	\$ 3,451,480	\$ (35,500)	100.0%
600-5403-100	602-5403-530	Depreciation Expen:	\$ 333,840	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ -	100.0%
600-5403-101	602-5403-531	Depr Exp Contrib PI	\$ 325,854	\$ 300,000	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -	100.0%
600-5407-100	delete	Loss on Meter Retir	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-5408-100	602-5408-534	Taxes - W	\$ 670,527	\$ 660,000	\$ -	\$ 685,000	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ 40,000	100.0%
600-5425-100	602-5425-533	Misc. Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-5427-100	602-5427-532	Interest on LT Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-5428-100	602-5428-533	Amortization Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-5430-100	602-5430-532	Int on Debt to Munic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
			\$ 1,330,221	\$ 1,310,000	\$ -	\$ 1,335,000	\$ 1,350,000	\$ -	\$ -	\$ 1,350,000	\$ 40,000	100.0%
600-5600-100	602-5600-110	Oper Supr-SS Wagr	\$ 395	\$ 552	\$ 225	\$ 569	\$ 574	\$ 12	\$ 586	\$ 34	\$ 34	100.0%
new	602-5600-115	Oper Supr-SS OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5600-120	Oper Supr-SS P7/Si	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5600-131	Oper Supr-SS FICA	\$ 30	\$ 43	\$ 17	\$ 44	\$ 44	\$ 1	\$ 45	\$ 2	\$ 2	100.0%
new	602-5600-132	Oper Supr-SS WRS	\$ 27	\$ 37	\$ 15	\$ 38	\$ 38	\$ 1	\$ 39	\$ 2	\$ 2	100.0%
new	602-5600-135	Oper Supr-SS Long	\$ -	\$ 5	\$ -	\$ 4	\$ 5	\$ -	\$ 5	\$ -	\$ -	100.0%
new	602-5600-160	Oper Supr-SS Hlth	\$ 39	\$ 72	\$ 21	\$ 72	\$ 67	\$ -	\$ 67	\$ (5)	\$ (5)	100.0%
new	602-5600-161	Oper Supr-SS Life	\$ 1	\$ 1	\$ 1	\$ 1	\$ 2	\$ -	\$ 2	\$ 1	\$ 1	100.0%
new	602-5600-162	Oper Supr-SS Disat	\$ -	\$ 3	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ (0)	\$ (0)	100.0%
new	602-5600-163	Oper Supr-SS Dent	\$ 2	\$ 5	\$ 1	\$ 5	\$ 5	\$ -	\$ 5	\$ (0)	\$ (0)	100.0%
600-5601-100	602-5601-110	Ck Wells, DNR Rep	\$ 25,086	\$ 24,736	\$ 8,769	\$ 22,846	\$ 22,960	\$ 316	\$ 23,276	\$ (1,460)	\$ (1,460)	100.0%
new	602-5601-115	Ck Wells, DNR Rep	\$ 6,683	\$ 4,152	\$ 2,207	\$ 3,793	\$ 3,808	\$ 77	\$ 3,885	\$ (267)	\$ (267)	100.0%
new	602-5601-120	Ck Wells, DNR Rep	\$ -	\$ -	\$ 492	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5601-131	Ck Wells, DNR Rep	\$ 2,405	\$ 2,221	\$ 711	\$ 2,043	\$ 2,053	\$ 30	\$ 2,083	\$ (138)	\$ (138)	100.0%
new	602-5601-132	Ck Wells, DNR Rep	\$ 2,166	\$ 1,945	\$ 609	\$ 1,789	\$ 1,758	\$ 26	\$ 1,784	\$ (161)	\$ (161)	100.0%
new	602-5601-135	Ck Wells, DNR Rep	\$ -	\$ 144	\$ -	\$ 66	\$ 71	\$ -	\$ 71	\$ (73)	\$ (73)	100.0%
new	602-5601-160	Ck Wells, DNR Rep	\$ 6,258	\$ 3,845	\$ 5,154	\$ 3,845	\$ 3,619	\$ -	\$ 3,619	\$ (226)	\$ (226)	100.0%
new	602-5601-161	Ck Wells, DNR Rep	\$ 81	\$ 58	\$ 51	\$ 59	\$ 71	\$ 1	\$ 72	\$ 14	\$ 14	100.0%
new	602-5601-162	Ck Wells, DNR Rep	\$ -	\$ 108	\$ -	\$ -	\$ 95	\$ 2	\$ 97	\$ (11)	\$ (11)	100.0%
new	602-5601-163	Ck Wells, DNR Rep	\$ 559	\$ 366	\$ 420	\$ 349	\$ 366	\$ -	\$ 366	\$ (0)	\$ (0)	100.0%
600-5602-100	602-5602-340	Purchased Water	\$ 11,552	\$ 17,000	\$ 4,940	\$ 17,000	\$ 25,000	\$ -	\$ 25,000	\$ 8,000	\$ 8,000	100.0%
600-5603-100	602-5603-110	Misc Exp - Prep ma	\$ 1,707	\$ 3,557	\$ 266	\$ 2,902	\$ 3,205	\$ 65	\$ 3,270	\$ (287)	\$ (287)	100.0%
new	602-5603-115	Misc Exp - Prep ma	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5603-120	Misc Exp - Prep ma	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5603-131	Misc Exp - Prep ma	\$ 130	\$ 273	\$ 20	\$ 223	\$ 246	\$ 5	\$ 251	\$ (22)	\$ (22)	100.0%
new	602-5603-132	Misc Exp - Prep ma	\$ 116	\$ 239	\$ 18	\$ 195	\$ 211	\$ 4	\$ 215	\$ (24)	\$ (24)	100.0%
new	602-5603-135	Misc Exp - Prep ma	\$ -	\$ 10	\$ -	\$ 9	\$ 9	\$ -	\$ 9	\$ (1)	\$ (1)	100.0%
new	602-5603-160	Misc Exp - Prep ma	\$ 571	\$ 949	\$ 64	\$ 949	\$ 893	\$ -	\$ 893	\$ (56)	\$ (56)	100.0%
new	602-5603-161	Misc Exp - Prep ma	\$ 1	\$ 6	\$ 0	\$ 6	\$ 10	\$ -	\$ 10	\$ 4	\$ 4	100.0%
new	602-5603-162	Misc Exp - Prep ma	\$ -	\$ 22	\$ -	\$ -	\$ 20	\$ -	\$ 20	\$ (2)	\$ (2)	100.0%
new	602-5603-163	Misc Exp - Prep ma	\$ 40	\$ 82	\$ 4	\$ 78	\$ 82	\$ -	\$ 82	\$ 0	\$ 0	100.0%
600-5610-100	602-5610-110	Maint Suprvsn & En	\$ -	\$ 754	\$ 283	\$ 780	\$ 793	\$ 16	\$ 809	\$ 55	\$ 55	100.0%
new	602-5610-115	Maint Suprvsn & En	\$ -	\$ -	\$ 48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5610-120	Maint Suprvsn & En	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5610-131	Maint Suprvsn & En	\$ -	\$ 58	\$ 25	\$ 60	\$ 61	\$ 1	\$ 62	\$ 4	\$ 4	100.0%
new	602-5610-132	Maint Suprvsn & En	\$ -	\$ 51	\$ 22	\$ 53	\$ 52	\$ 1	\$ 53	\$ 2	\$ 2	100.0%
new	602-5610-135	Maint Suprvsn & En	\$ -	\$ 7	\$ -	\$ 7	\$ 7	\$ -	\$ 7	\$ -	\$ -	100.0%
new	602-5610-160	Maint Suprvsn & En	\$ -	\$ 56	\$ 62	\$ 56	\$ 52	\$ -	\$ 52	\$ (4)	\$ (4)	100.0%
new	602-5610-161	Maint Suprvsn & En	\$ -	\$ 3	\$ 0	\$ 3	\$ 3	\$ -	\$ 3	\$ -	\$ -	100.0%
new	602-5610-162	Maint Suprvsn & En	\$ -	\$ 5	\$ -	\$ -	\$ 5	\$ -	\$ 5	\$ 0	\$ 0	100.0%
new	602-5610-163	Maint Suprvsn & En	\$ -	\$ 10	\$ 4	\$ 10	\$ 10	\$ -	\$ 10	\$ (0)	\$ (0)	100.0%

City of Fitchburg
 Utility Fund #602 - Water
 2019 Operating Budget

Acct #	New Acct #	Account Name	2017		2018		2019		Revisions		2019		Budget Change
			Actual	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Thru Adoption	Proposed Budget				
600-5614-100	602-5614-110	Maint Well (below) \ \$	232	715	679	639	601	12	613		(102)	100.0%	
new	602-5614-115	Maint Well (below) C \$	-	-	-	-	-	-	-	-	-	100.0%	
new	602-5614-120	Maint Well (below) F \$	-	-	-	-	-	-	-	-	-	100.0%	
new	602-5614-131	Maint Well (below) F \$	18	55	52	49	46	1	47		(8)	100.0%	
new	602-5614-132	Maint Well (below) \ \$	16	48	46	43	39	1	40		(8)	100.0%	
new	602-5614-135	Maint Well (below) L \$	-	9	-	2	2	-	2		(7)	100.0%	
new	602-5614-160	Maint Well (below) F \$	58	197	28	197	185	-	185		(12)	100.0%	
new	602-5614-161	Maint Well (below) L \$	0	1	3	1	1	-	1		-	100.0%	
new	602-5614-162	Maint Well (below) I \$	-	4	-	-	4	-	4		(0)	100.0%	
new	602-5614-163	Maint Well (below) I \$	4	14	12	14	14	-	14		(0)	100.0%	
new	602-5614-240	Maint Well (below) F \$	3,321	50,000	4,414	50,000	50,000	-	50,000		-	100.0%	
new	602-5614-350	Maint Wells below F \$	-	1,000	-	1,000	1,000	-	1,000		-	100.0%	
			\$ 61,499	\$ 113,419	\$ 29,683	\$ 109,799	\$ 118,090	\$ 572	\$ 118,662	\$ 5,279	100.0%		
600-5620-100	602-5620-110	Oper Sprvsn - Pumf \$	1,151	653	321	682	695	14	709		56	100.0%	
new	602-5620-115	Oper Sprvsn - Pumf \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5620-120	Oper Sprvsn - Pumf \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5620-131	Oper Sprvsn - Pumf \$	87	50	24	53	54	1	55		5	100.0%	
new	602-5620-132	Oper Sprvsn - Pumf \$	78	44	22	46	46	1	47		3	100.0%	
new	602-5620-135	Oper Sprvsn - Pumf \$	-	6	-	5	6	-	6		-	100.0%	
new	602-5620-160	Oper Sprvsn - Pumf \$	112	80	42	80	76	-	76		(4)	100.0%	
new	602-5620-161	Oper Sprvsn - Pumf \$	3	2	1	2	2	-	2		-	100.0%	
new	602-5620-162	Oper Sprvsn - Pumf \$	-	4	-	-	4	-	4		0	100.0%	
new	602-5620-163	Oper Sprvsn - Pumf \$	7	5	3	5	5	-	5		(0)	100.0%	
600-5623-100	602-5623-365	Power Purch for Pur \$	220,789	260,000	96,511	230,000	260,000	-	260,000		-	100.0%	
600-5624-100	602-5624-110	SCADA Alarm Wagr \$	10,291	5,761	3,248	5,740	5,822	118	5,940		179	100.0%	
new	602-5624-115	SCADA Alarm OT \$	594	-	48	-	-	-	-		-	100.0%	
new	602-5624-120	SCADA Alarm PT/Si \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5624-131	SCADA Alarm FICA \$	457	445	246	442	449	9	458		13	100.0%	
new	602-5624-132	SCADA Alarm WRS \$	410	389	218	387	384	8	392		3	100.0%	
new	602-5624-135	SCADA Alarm Long \$	-	50	-	40	43	-	43		(7)	100.0%	
new	602-5624-160	SCADA Alarm Hlth \$	731	856	362	856	807	-	807		(49)	100.0%	
new	602-5624-161	SCADA Alarm Life \$	18	15	10	15	17	-	17		2	100.0%	
new	602-5624-162	SCADA Alarm Disat \$	-	35	-	-	34	-	34		(1)	100.0%	
new	602-5624-163	SCADA Alarm Dent \$	56	75	25	72	75	-	75		(0)	100.0%	
new	602-5624-245	SCADA Alarm Comf \$	1,040	2,000	-	2,000	2,000	-	2,000		-	100.0%	
600-5626-100	602-5626-110	Misc Exp Wages \$	2,072	2,339	2,018	2,123	1,923	38	1,961		(378)	100.0%	
new	602-5626-115	Misc Exp OT \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5626-120	Misc Exp PT/Seas \$	8,480	-	542	-	-	-	-		-	100.0%	
new	602-5626-131	Misc Exp FICA \$	806	181	345	163	148	3	151		(30)	100.0%	
new	602-5626-132	Misc Exp WRS \$	141	159	268	143	126	3	129		(30)	100.0%	
new	602-5626-135	Misc Exp Longvty \$	-	33	1,980	8	8	-	8		(25)	100.0%	
new	602-5626-160	Misc Exp Hlth \$	421	509	498	509	479	-	479		(30)	100.0%	
new	602-5626-161	Misc Exp Life \$	6	6	5	5	6	-	6		-	100.0%	
new	602-5626-162	Misc Exp Disab \$	-	14	-	-	12	-	12		(2)	100.0%	
new	602-5626-163	Misc Exp Dental \$	46	56	45	54	56	-	56		(0)	100.0%	
new	602-5626-323	Misc Exp Protective \$	140	500	-	500	500	-	500		-	100.0%	
new	602-5626-340	Misc Exp (MF exp 1, \$	269	500	328	500	500	-	500		-	100.0%	
new	602-5626-350	Misc Exp Repair Ma \$	1,069	1,000	-	1,000	1,000	-	1,000		-	100.0%	
600-5627-100	602-5627-922	Rents (Maint facility \$	10,000	10,000	5,000	10,000	10,000	-	10,000		-	100.0%	
600-5630-100	602-5630-110	Maint Sprvsn - Pumf \$	(0)	272	27	278	279	6	285		13	100.0%	
new	602-5630-115	Maint Sprvsn - Pumf \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5630-120	Maint Sprvsn - Pumf \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5630-131	Maint Sprvsn - Pumf \$	-	21	2	21	22	-	22		1	100.0%	
new	602-5630-132	Maint Sprvsn - Pumf \$	-	18	2	19	18	1	19		1	100.0%	
new	602-5630-135	Maint Sprvsn - Pumf \$	-	3	-	2	2	-	2		(1)	100.0%	
new	602-5630-160	Maint Sprvsn - Pumf \$	-	31	9	31	29	-	29		(2)	100.0%	
new	602-5630-161	Maint Sprvsn - Pumf \$	-	1	0	1	1	-	1		-	100.0%	
new	602-5630-162	Maint Sprvsn - Pumf \$	-	2	-	-	2	-	2		0	100.0%	
new	602-5630-163	Maint Sprvsn - Pumf \$	-	3	1	3	3	-	3		(0)	100.0%	
new	602-5630-340	Maint Pump Oper Si \$	245	500	-	500	500	-	500		-	100.0%	
600-5631-100	602-5631-110	Maint Wellhs Booste \$	4,892	11,037	2,235	10,598	10,565	228	10,793		(244)	100.0%	
new	602-5631-115	Maint Wellhs Booste \$	250	-	178	-	-	-	-		-	100.0%	
new	602-5631-120	Maint Wellhs Booste \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5631-131	Maint Wellhs Booste \$	390	850	183	814	812	18	830		(20)	100.0%	
new	602-5631-132	Maint Wellhs Booste \$	349	538	162	512	499	10	509		(29)	100.0%	
new	602-5631-135	Maint Wellhs Booste \$	-	75	-	47	50	-	50		(25)	100.0%	
new	602-5631-160	Maint Wellhs Booste \$	739	1,247	330	1,247	1,174	-	1,174		(73)	100.0%	
new	602-5631-161	Maint Wellhs Booste \$	19	22	8	21	25	1	26		4	100.0%	
new	602-5631-162	Maint Wellhs Booste \$	-	49	-	-	45	1	46		(3)	100.0%	
new	602-5631-163	Maint Wellhs Booste \$	109	146	40	139	146	-	146		(0)	100.0%	
new	602-5631-240	Maint Wellhs Booste \$	6,244	1,000	208	1,000	1,000	-	1,000		-	100.0%	
new	602-5631-350	Maint-Wellhs, Booste \$	1,536	2,000	721	2,000	2,000	-	2,000		-	100.0%	
600-5633-100	602-5633-110	Maint Pump Equip A \$	1,918	2,170	2,640	2,134	2,078	42	2,120		(50)	100.0%	
new	602-5633-115	Maint Pump Equip A \$	-	-	169	-	-	-	-		-	100.0%	
new	602-5633-120	Maint Pump Equip A \$	-	-	-	-	-	-	-		-	100.0%	
new	602-5633-131	Maint Pump Equip A \$	145	168	212	164	160	3	163		(5)	100.0%	
new	602-5633-132	Maint Pump Equip A \$	130	147	188	144	137	3	140		(7)	100.0%	
new	602-5633-135	Maint Pump Equip A \$	-	24	-	13	15	-	15		(9)	100.0%	
new	602-5633-160	Maint Pump Equip A \$	493	324	414	324	305	-	305		(19)	100.0%	
new	602-5633-161	Maint Pump Equip A \$	4	6	8	6	6	-	6		-	100.0%	
new	602-5633-162	Maint Pump Equip A \$	-	13	-	-	12	-	12		(1)	100.0%	
new	602-5633-163	Maint Pump Equip A \$	40	36	34	34	36	-	36		0	100.0%	
new	602-5633-240	Maint Pump Equip A \$	6,825	5,000	2,144	5,000	5,000	-	5,000		-	100.0%	
new	602-5633-355	Maint Pump Above I \$	216	3,500	586	3,000	3,000	-	3,000		(500)	100.0%	
600-5633-101	deleted		-	-	-	-	-	-	-		-	100.0%	
			\$ 283,818	\$ 314,971	\$ 122,611	\$ 283,482	\$ 313,198	\$ 508	\$ 313,706	\$ (1,265)	100.0%		

City of Fitchburg
 Utility Fund #602 - Water
 2019 Operating Budget

Acct #	New Acct #	Account Name	2018			2019		Revisions		2019		Budget Change
			2017 Actual	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Thru Adoption	Proposed Budget			
600-5640-100	602-5640-110	Maint Sprvsn Trtmt \	929	749	611	788	808	17	825	76	100.0%	
new	602-5640-115	Maint Sprvsn Trtmt (-	-	-	-	-	-	-	-	100.0%	
new	602-5640-120	Maint Sprvsn Trtmt I	-	-	-	-	-	-	-	-	100.0%	
new	602-5640-131	Maint Sprvsn Trtmt I	70	58	46	61	62	2	64	6	100.0%	
new	602-5640-132	Maint Sprvsn Trtmt \	63	51	41	53	53	1	54	3	100.0%	
new	602-5640-135	Maint Sprvsn Trtmt I	-	6	-	6	7	-	7	1	100.0%	
new	602-5640-160	Maint Sprvsn Trtmt I	99	85	70	85	80	-	80	(5)	100.0%	
new	602-5640-161	Maint Sprvsn Trtmt I	3	2	2	2	2	-	2	-	100.0%	
new	602-5640-162	Maint Sprvsn Trtmt I	-	5	-	-	5	-	5	0	100.0%	
new	602-5640-163	Maint Sprvsn Trtmt I	6	6	4	5	6	-	6	0	100.0%	
600-5641-100	602-5641-340	Chemicals	59,352	72,000	23,818	60,000	72,000	-	72,000	-	100.0%	
600-5642-100	602-5642-110	H2O Test, Fill Pumf	15,026	10,938	5,862	11,193	11,286	228	11,514	576	100.0%	
new	602-5642-115	H2O Test, Fill Pumf	83	1,207	32	1,236	1,268	25	1,293	86	100.0%	
new	602-5642-120	H2O Test, Fill Pumf	256	-	-	-	-	-	-	-	100.0%	
new	602-5642-131	H2O Test, Fill Pumf	1,161	937	447	958	968	19	987	50	100.0%	
new	602-5642-132	H2O Test, Fill Pumf	1,023	820	395	839	829	16	845	25	100.0%	
new	602-5642-135	H2O Test, Fill Pumf	-	101	-	91	98	-	98	(3)	100.0%	
new	602-5642-160	H2O Test, Fill Pumf	1,102	957	439	957	903	-	903	(54)	100.0%	
new	602-5642-161	H2O Test, Fill Pumf	58	39	25	40	45	1	46	7	100.0%	
new	602-5642-162	H2O Test, Fill Pumf	-	67	-	-	66	1	67	(0)	100.0%	
new	602-5642-163	H2O Test, Fill Pumf	186	154	86	146	154	-	154	0	100.0%	
new	602-5642-290	Water Testing	9,526	27,500	1,102	27,500	22,000	-	22,000	(5,500)	100.0%	
600-5643-100	602-5643-340	Misc Expenses	241	1,000	69	1,000	1,000	-	1,000	-	100.0%	
600-5651-100	602-5651-240	Maint Wtr Trtmt Stru	-	50	-	50	50	-	50	-	100.0%	
new	602-5651-350	Maint Rep Supp-Wtr	-	50	-	50	50	-	50	-	100.0%	
600-5652-100	602-5652-110	Maint Wtr Trtmt Plar	2,715	3,451	1,569	3,272	3,108	63	3,171	(280)	100.0%	
new	602-5652-115	Maint Wtr Trtmt Plar	-	-	-	-	-	-	-	-	100.0%	
new	602-5652-120	Maint Wtr Trtmt Plar	-	-	-	-	-	-	-	-	100.0%	
new	602-5652-131	Maint Wtr Trtmt Plar	207	267	119	252	239	5	244	(23)	100.0%	
new	602-5652-132	Maint Wtr Trtmt Plar	184	234	105	221	205	4	209	(25)	100.0%	
new	602-5652-135	Maint Wtr Trtmt Plar	-	42	-	20	22	-	22	(20)	100.0%	
new	602-5652-160	Maint Wtr Trtmt Plar	350	473	181	473	445	-	445	(28)	100.0%	
new	602-5652-161	Maint Wtr Trtmt Plar	10	11	6	10	13	-	13	2	100.0%	
new	602-5652-162	Maint Wtr Trtmt Plar	-	21	-	-	19	1	20	(1)	100.0%	
new	602-5652-163	Maint Wtr Trtmt Plar	60	79	33	75	79	-	79	(0)	100.0%	
new	602-5652-240	Maint Wtr Trtmt Plar	-	3,000	-	1,000	3,000	-	3,000	-	100.0%	
new	602-5652-350	Maint & Rep Supp-V	-	1,000	280	1,000	1,000	-	1,000	-	100.0%	
new	602-5652-355	Maint Wtr Trtmt Equ	-	5,500	50	5,500	5,500	-	5,500	-	100.0%	
			\$ 92,710	\$ 130,859	\$ 35,393	\$ 116,883	\$ 125,370	\$ 383	\$ 125,753	\$ (5,106)	100.0%	
600-5660-100	602-5660-110	Oper Sprvsn & Eng	-	842	27	881	899	18	917	75	100.0%	
new	602-5660-115	Oper Sprvsn & Eng	-	-	-	-	-	-	-	-	100.0%	
new	602-5660-120	Oper Sprvsn & Eng	-	-	-	-	-	-	-	-	100.0%	
new	602-5660-131	Oper Sprvsn & Eng	-	65	2	68	69	2	71	6	100.0%	
new	602-5660-132	Oper Sprvsn & Eng	-	57	2	59	59	2	61	4	100.0%	
new	602-5660-135	Oper Sprvsn & Eng	-	7	-	7	7	-	7	-	100.0%	
new	602-5660-160	Oper Sprvsn & Eng	-	102	-	102	96	-	96	(6)	100.0%	
new	602-5660-161	Oper Sprvsn & Eng	-	2	0	2	2	-	2	-	100.0%	
new	602-5660-162	Oper Sprvsn & Eng	-	5	-	-	5	-	5	(0)	100.0%	
new	602-5660-163	Oper Sprvsn & Eng	-	7	1	6	7	-	7	0	100.0%	
600-5661-100	602-5661-110	Twr & Res, Insp & L	1,690	1,360	1,768	1,409	1,432	28	1,460	100	100.0%	
new	602-5661-115	Twr & Res, Insp & L	-	-	-	-	-	-	-	-	100.0%	
new	602-5661-120	Twr & Res, Insp & L	-	-	-	-	-	-	-	-	100.0%	
new	602-5661-131	Twr & Res, Insp & L	127	105	133	109	110	3	113	8	100.0%	
new	602-5661-132	Twr & Res, Insp & L	114	92	118	95	95	1	96	4	100.0%	
new	602-5661-135	Twr & Res Insp & Lc	-	12	-	11	12	-	12	-	100.0%	
new	602-5661-160	Twr & Res, Insp & L	159	143	197	143	135	-	135	(8)	100.0%	
new	602-5661-161	Twr & Res, Insp & L	5	4	6	4	4	1	5	1	100.0%	
new	602-5661-162	Twr & Res, Insp & L	-	8	-	-	8	-	8	(0)	100.0%	
new	602-5661-163	Twr & Res, Insp & L	10	14	12	14	14	-	14	(0)	100.0%	
600-5662-100	602-5662-110	Flushing - Mains & f	8,056	8,198	4,579	7,322	7,356	149	7,505	(693)	100.0%	
new	602-5662-115	Flushing - Mains & f	179	-	241	-	-	-	-	-	100.0%	
new	602-5662-120	Flushing - Mains & f	30	59	-	57	58	1	59	-	100.0%	
new	602-5662-131	Flushing - Mains & f	627	637	364	567	570	11	581	(56)	100.0%	
new	602-5662-132	Flushing - Mains & f	560	554	323	493	484	10	494	(60)	100.0%	
new	602-5662-135	Flushing - Mains & f	-	69	-	32	34	-	34	(35)	100.0%	
new	602-5662-160	Flushing - Mains & f	1,839	1,773	747	1,773	1,669	-	1,669	(104)	100.0%	
new	602-5662-161	Flushing - Mains & f	22	18	12	17	23	-	23	5	100.0%	
new	602-5662-162	Flushing - Mains & f	-	51	-	-	45	-	45	(6)	100.0%	
new	602-5662-163	Flushing - Mains & f	154	174	62	166	174	-	174	(0)	100.0%	
new	602-5662-340	Mains - Flushing Ma	-	1,000	-	-	1,000	-	1,000	-	100.0%	
600-5663-100	602-5663-110	Replace Meters Wat	4,785	5,234	7,112	4,830	4,484	91	4,575	(659)	100.0%	
new	602-5663-115	Replace Meters OT	-	-	72	-	-	-	-	-	100.0%	
new	602-5663-120	Replace Meters PT/	-	4,843	-	2,398	4,796	75	4,871	28	100.0%	
new	602-5663-131	Replace Meters FIC	363	776	544	555	712	12	724	(52)	100.0%	
new	602-5663-132	Replace Meters WR	324	355	481	325	295	6	301	(54)	100.0%	
new	602-5663-135	Replace Meters Lon	-	68	-	20	22	-	22	(46)	100.0%	
new	602-5663-160	Replace Meters Hlit	488	1,091	1,132	1,091	1,026	-	1,026	(65)	100.0%	
new	602-5663-161	Replace Meters Life	14	13	30	11	13	-	13	-	100.0%	
new	602-5663-162	Replace Meters Dis:	-	33	-	-	27	1	28	(5)	100.0%	
new	602-5663-163	Replace Meters Der	65	114	165	109	114	-	114	(0)	100.0%	

City of Fitchburg
 Utility Fund #602 - Water
 2019 Operating Budget

Acct #	New Acct #	Account Name	2018			2019		Revisions		2019		Budget Change
			2017 Actual	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Thru Adoption	Proposed Budget			
600-5664-100	602-5664-110	Customer Inquiries \	\$ 11,647	\$ 15,880	\$ 4,149	\$ 16,005	\$ 16,473	\$ 332	\$ 16,805	\$ 925	100.0%	
new	602-5664-115	Customer Inquiries (\$ 580	\$ 1,207	\$ 403	\$ 1,236	\$ 1,268	\$ 25	\$ 1,293	\$ 86	100.0%	
new	602-5664-120	Customer Inquiries I	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5664-131	Customer Inquiries I	\$ 923	\$ 1,317	\$ 344	\$ 1,328	\$ 1,367	\$ 27	\$ 1,394	\$ 77	100.0%	
new	602-5664-132	Customer Inquiries \	\$ 829	\$ 1,153	\$ 305	\$ 1,163	\$ 1,170	\$ 23	\$ 1,193	\$ 40	100.0%	
new	602-5664-135	Customer Inquiries I	\$ -	\$ 123	\$ -	\$ 113	\$ 122	\$ -	\$ 122	\$ (1)	100.0%	
new	602-5664-160	Customer Inquiries I	\$ 1,380	\$ 2,268	\$ 546	\$ 2,268	\$ 2,139	\$ -	\$ 2,139	\$ (129)	100.0%	
new	602-5664-161	Customer Inquiries I	\$ 37	\$ 43	\$ 15	\$ 45	\$ 48	\$ 1	\$ 49	\$ 6	100.0%	
new	602-5664-162	Customer Inquiries I	\$ -	\$ 97	\$ -	\$ -	\$ 95	\$ -	\$ 95	\$ (2)	100.0%	
new	602-5664-163	Customer Inquiries I	\$ 90	\$ 170	\$ 40	\$ 162	\$ 170	\$ -	\$ 170	\$ (0)	100.0%	
600-5665-100	602-5665-110	Locates, GIS Wage	\$ 54,184	\$ 50,753	\$ 22,886	\$ 42,020	\$ 44,835	\$ 903	\$ 45,738	\$ (5,015)	100.0%	
new	602-5665-115	Locates, GIS OT	\$ 700	\$ -	\$ 174	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5665-120	Locates, GIS PT/Se	\$ 5,964	\$ 14,530	\$ 2,160	\$ 7,194	\$ 14,388	\$ 225	\$ 14,613	\$ 83	100.0%	
new	602-5665-131	Locates, GIS FICA	\$ 4,635	\$ 5,012	\$ 1,921	\$ 3,774	\$ 4,540	\$ 86	\$ 4,626	\$ (386)	100.0%	
new	602-5665-132	Locates, GIS WRS	\$ 3,730	\$ 3,416	\$ 1,443	\$ 2,823	\$ 2,945	\$ 59	\$ 3,004	\$ (412)	100.0%	
new	602-5665-135	Locates, GIS Longv	\$ -	\$ 235	\$ -	\$ 116	\$ 125	\$ -	\$ 125	\$ (110)	100.0%	
new	602-5665-160	Locates, GIS Hlth	\$ 12,866	\$ 13,656	\$ 2,998	\$ 13,656	\$ 12,848	\$ -	\$ 12,848	\$ (808)	100.0%	
new	602-5665-161	Locates, GIS Life	\$ 105	\$ 82	\$ 16	\$ 86	\$ 132	\$ 2	\$ 134	\$ 52	100.0%	
new	602-5665-162	Locates, GIS Disab	\$ -	\$ 314	\$ -	\$ -	\$ 275	\$ 5	\$ 280	\$ (34)	100.0%	
new	602-5665-163	Locates, GIS Dental	\$ 1,109	\$ 1,172	\$ 229	\$ 1,116	\$ 1,172	\$ -	\$ 1,172	\$ -	100.0%	
new	602-5665-323	Uniform & Protective	\$ 1,297	\$ 2,000	\$ 178	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	100.0%	
new	602-5665-340	Maint Facility Exp I	\$ 269	\$ 500	\$ 328	\$ 500	\$ 500	\$ -	\$ 500	\$ -	100.0%	
600-5666-100	602-5666-922	Rents - Maint. Facili	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -	100.0%	
600-5667-100	602-5670-110	Maint Supervision &	\$ -	\$ 326	\$ 728	\$ 343	\$ 351	\$ 8	\$ 359	\$ 33	100.0%	
new	602-5670-115	Maint Sprvsn & Eng	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5670-120	Maint Sprvsn & Eng	\$ -	\$ -	\$ 576	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5670-131	Maint Sprvsn & Eng	\$ -	\$ 25	\$ 100	\$ 26	\$ 27	\$ 1	\$ 28	\$ 3	100.0%	
new	602-5670-132	Maint Sprvsn & Eng	\$ -	\$ 22	\$ -	\$ 23	\$ 23	\$ 1	\$ 24	\$ 2	100.0%	
new	602-5670-135	Maint Sprvsn & Eng	\$ -	\$ 3	\$ -	\$ 3	\$ 3	\$ -	\$ 3	\$ -	100.0%	
new	602-5670-160	Maint Sprvsn & Eng	\$ -	\$ 37	\$ -	\$ 37	\$ 35	\$ -	\$ 35	\$ (2)	100.0%	
new	602-5670-161	Maint Sprvsn & Eng	\$ -	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	\$ -	100.0%	
new	602-5670-162	Maint Sprvsn & Eng	\$ -	\$ 2	\$ -	\$ -	\$ 2	\$ -	\$ 2	\$ 0	100.0%	
new	602-5670-163	Maint Sprvsn & Eng	\$ -	\$ 2	\$ -	\$ 2	\$ 2	\$ -	\$ 2	\$ (0)	100.0%	
600-5671-100	602-5671-110	Maint Struct & Imprv	\$ 280	\$ 651	\$ 638	\$ 573	\$ 498	\$ 10	\$ 508	\$ (143)	100.0%	
new	602-5671-115	Maint Struct & Imprv	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5671-120	Maint Struct & Imprv	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5671-131	Maint Struct & Imprv	\$ 21	\$ 51	\$ 49	\$ 44	\$ 38	\$ 1	\$ 39	\$ (12)	100.0%	
new	602-5671-132	Maint Struct & Imprv	\$ 19	\$ 44	\$ 43	\$ 38	\$ 33	\$ -	\$ 33	\$ (11)	100.0%	
new	602-5671-135	Maint Struct & Imprv	\$ -	\$ 10	\$ -	\$ 1	\$ 1	\$ -	\$ 1	\$ (9)	100.0%	
new	602-5671-160	Maint Struct & Imprv	\$ 73	\$ 201	\$ 28	\$ 201	\$ 189	\$ -	\$ 189	\$ (12)	100.0%	
new	602-5671-161	Maint Struct & Imprv	\$ 0	\$ 1	\$ 3	\$ 1	\$ -	\$ 1	\$ 1	\$ -	100.0%	
new	602-5671-162	Maint Struct & Imprv	\$ -	\$ 4	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ (1)	100.0%	
new	602-5671-163	Maint Struct & Imprv	\$ 5	\$ 15	\$ 16	\$ 14	\$ 15	\$ -	\$ 15	\$ 0	100.0%	
new	602-5671-240	Struc & Imp-Rep by	\$ -	\$ 7,000	\$ -	\$ 7,000	\$ 20,000	\$ -	\$ 20,000	\$ 13,000	100.0%	
new	602-5671-350	Struct & Imprv-Rep	\$ -	\$ 1,000	\$ 215	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	100.0%	
600-5672-100	602-5672-110	Maint Twr & Resrv V	\$ 2,633	\$ 3,724	\$ 1,527	\$ 3,487	\$ 3,292	\$ 67	\$ 3,359	\$ (365)	100.0%	
new	602-5672-115	Maint Twr & Resrv C	\$ 615	\$ -	\$ 337	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5672-120	Maint Twr & Resrv F	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5672-131	Maint Twr & Resrv F	\$ 255	\$ 288	\$ 141	\$ 268	\$ 253	\$ 5	\$ 258	\$ (30)	100.0%	
new	602-5672-132	Maint Twr & Resrv V	\$ 219	\$ 253	\$ 125	\$ 235	\$ 217	\$ 4	\$ 221	\$ (32)	100.0%	
new	602-5672-135	Maint Twr & Resrv L	\$ -	\$ 46	\$ -	\$ 16	\$ 17	\$ -	\$ 17	\$ (29)	100.0%	
new	602-5672-160	Maint Twr & Resrv F	\$ 636	\$ 747	\$ 316	\$ 747	\$ 703	\$ -	\$ 703	\$ (44)	100.0%	
new	602-5672-161	Maint Twr & Resrv L	\$ 9	\$ 9	\$ 4	\$ 8	\$ 9	\$ -	\$ 9	\$ -	100.0%	
new	602-5672-162	Maint Twr & Resrv C	\$ -	\$ 23	\$ -	\$ -	\$ 20	\$ -	\$ 20	\$ (3)	100.0%	
new	602-5672-163	Maint Twr & Resrv C	\$ 46	\$ 74	\$ 21	\$ 71	\$ 74	\$ -	\$ 74	\$ (0)	100.0%	
new	602-5672-240	Maint Twr & Resrv-F	\$ 4,571	\$ 4,500	\$ 426	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	100.0%	
new	602-5672-350	Twr & Resrv Rep & :	\$ 1,092	\$ 1,000	\$ 107	\$ 1,100	\$ 1,100	\$ -	\$ 1,100	\$ 100	100.0%	
600-5673-100	602-5673-110	Maint of Mains Wag	\$ 9,187	\$ 10,779	\$ 5,719	\$ 9,901	\$ 9,764	\$ 196	\$ 9,960	\$ (819)	100.0%	
new	602-5673-115	Maint of Mains OT	\$ 1,410	\$ 4,152	\$ 7,401	\$ 3,793	\$ 3,808	\$ 77	\$ 3,885	\$ (267)	100.0%	
new	602-5673-120	Maint of Mains PT/S	\$ 547	\$ 23	\$ -	\$ 23	\$ 23	\$ -	\$ 23	\$ -	100.0%	
new	602-5673-131	Maint of Mains FICA	\$ 845	\$ 1,152	\$ 990	\$ 1,053	\$ 1,044	\$ 21	\$ 1,065	\$ (87)	100.0%	
new	602-5673-132	Maint of Mains WRS	\$ 720	\$ 1,007	\$ 876	\$ 921	\$ 892	\$ 18	\$ 910	\$ (97)	100.0%	
new	602-5673-135	Maint of Mains Long	\$ -	\$ 104	\$ -	\$ 48	\$ 52	\$ -	\$ 52	\$ (52)	100.0%	
new	602-5673-160	Maint of Mains Hlth	\$ 1,934	\$ 2,141	\$ 2,076	\$ 2,141	\$ 2,015	\$ -	\$ 2,015	\$ (126)	100.0%	
new	602-5673-161	Maint of Mains Life	\$ 32	\$ 36	\$ 24	\$ 36	\$ 43	\$ 1	\$ 44	\$ 8	100.0%	
new	602-5673-162	Maint of Mains Disal	\$ -	\$ 67	\$ -	\$ -	\$ 59	\$ 1	\$ 60	\$ (7)	100.0%	
new	602-5673-163	Maint of Mains Dent	\$ 181	\$ 218	\$ 163	\$ 208	\$ 218	\$ -	\$ 218	\$ 0	100.0%	
new	602-5673-240	Maint & Repair Mair	\$ 64,226	\$ 30,000	\$ 15,563	\$ 60,000	\$ 50,000	\$ -	\$ 50,000	\$ 20,000	100.0%	
new	602-5673-350	Maint & Repair Supr	\$ 7,639	\$ 15,000	\$ 11,702	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	100.0%	
600-5675-100	602-5675-110	Maint of Services W	\$ 4,860	\$ 5,146	\$ 3,452	\$ 4,880	\$ 4,614	\$ 93	\$ 4,707	\$ (439)	100.0%	
new	602-5675-115	Maint of Services O'	\$ 453	\$ -	\$ 112	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5675-120	Maint of Services P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5675-131	Maint of Services FI	\$ 402	\$ 398	\$ 263	\$ 375	\$ 355	\$ 7	\$ 362	\$ (36)	100.0%	
new	602-5675-132	Maint of Services W	\$ 361	\$ 349	\$ 232	\$ 329	\$ 304	\$ 6	\$ 310	\$ (39)	100.0%	
new	602-5675-135	Maint of Services L	\$ -	\$ 63	\$ -	\$ 23	\$ 25	\$ -	\$ 25	\$ (38)	100.0%	
new	602-5675-160	Maint of Services Hl	\$ 996	\$ 1,020	\$ 260	\$ 1,020	\$ 960	\$ -	\$ 960	\$ (60)	100.0%	
new	602-5675-161	Maint of Services Lil	\$ 15	\$ 13	\$ 7	\$ 11	\$ 12	\$ -	\$ 12	\$ (1)	100.0%	
new	602-5675-162	Maint of Services Di	\$ -	\$ 32	\$ -	\$ -	\$ 28	\$ -	\$ 28	\$ (4)	100.0%	
new	602-5675-163	Maint of Services Dr	\$ 86	\$ 95	\$ 25	\$ 91	\$ 95	\$ -	\$ 95	\$ (0)	100.0%	
new	602-5675-240	Maint & Repair Svcs	\$ 22,328	\$ 13,000	\$ 7,613	\$ 15,000	\$ 20,000	\$ -	\$ 20,000	\$ 7,000	100.0%	
new	602-5675-340	Oper Matl & Supplie	\$ 417	\$ 1,000	\$ 156	\$ 1,000	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	100.0%	
new	602-5675-350	Repair & Maint Supr	\$ 580	\$ 2,000	\$ 310	\$ 1,000	\$ 2,000	\$ -	\$ 2,000	\$ -	100.0%	

City of Fitchburg
 Utility Fund #602 - Water
 2019 Operating Budget

Acct #	New Acct #	Account Name	2018			2019		Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
			2017 Actual	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request				
600-5676-100	602-5676-110	Maint of Meters Wat	\$ 476	\$ 1,999	\$ 106	\$ 1,711	\$ 1,729	\$ 35	\$ 1,764	\$ (235)	100.0%
new	602-5676-115	Maint of Meters OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5676-120	Maint of Meters PT/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5676-131	Maint of Meters FIC	\$ 36	\$ 154	\$ 8	\$ 131	\$ 133	\$ 2	\$ 135	\$ (19)	100.0%
new	602-5676-132	Maint of Meters WR	\$ 32	\$ 135	\$ 7	\$ 115	\$ 114	\$ 2	\$ 116	\$ (19)	100.0%
new	602-5676-135	Maint of Meters Lon	\$ -	\$ 16	\$ -	\$ 6	\$ 6	\$ -	\$ 6	\$ (10)	100.0%
new	602-5676-160	Maint of Meters Hlth	\$ 3	\$ 492	\$ -	\$ 492	\$ 463	\$ -	\$ 463	\$ (29)	100.0%
new	602-5676-161	Maint of Meters Life	\$ 2	\$ 4	\$ 1	\$ 4	\$ 5	\$ -	\$ 5	\$ 1	100.0%
new	602-5676-162	Maint of Meters Disc	\$ -	\$ 12	\$ -	\$ -	\$ 11	\$ -	\$ 11	\$ (1)	100.0%
new	602-5676-163	Maint of Meters Den	\$ 9	\$ 47	\$ 3	\$ 45	\$ 47	\$ -	\$ 47	\$ 0	100.0%
new	602-5676-240	Maint & Repair Mete	\$ 7,327	\$ 4,000	\$ (183)	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -	100.0%
new	602-5676-350	Repair & Maint Supp	\$ 6,594	\$ 10,000	\$ 6,881	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -	100.0%
600-5677-100	602-5677-110	Maint of Hydrants W	\$ 2,490	\$ 5,535	\$ 949	\$ 5,336	\$ 5,210	\$ 120	\$ 5,330	\$ (205)	100.0%
new	602-5677-115	Maint of Hydrants O	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5677-120	Maint of Hydrants P	\$ 163	\$ 118	\$ -	\$ 114	\$ 116	\$ 2	\$ 118	\$ -	100.0%
new	602-5677-131	Maint of Hydrants FI	\$ 201	\$ 435	\$ 72	\$ 418	\$ 409	\$ 9	\$ 418	\$ (17)	100.0%
new	602-5677-132	Maint of Hydrants W	\$ 169	\$ 167	\$ 64	\$ 157	\$ 146	\$ 3	\$ 149	\$ (18)	100.0%
new	602-5677-135	Maint of Hydrants Lc	\$ -	\$ 30	\$ -	\$ 13	\$ 14	\$ -	\$ 14	\$ (16)	100.0%
new	602-5677-160	Maint of Hydrants H	\$ 415	\$ 403	\$ 203	\$ 403	\$ 380	\$ -	\$ 380	\$ (23)	100.0%
new	602-5677-161	Maint of Hydrants Li	\$ 7	\$ 7	\$ 3	\$ 6	\$ 7	\$ 1	\$ 8	\$ 1	100.0%
new	602-5677-162	Maint of Hydrants D	\$ -	\$ 15	\$ -	\$ -	\$ 13	\$ 1	\$ 14	\$ (1)	100.0%
new	602-5677-163	Maint of Hydrants D	\$ 39	\$ 51	\$ 17	\$ 49	\$ 51	\$ -	\$ 51	\$ (0)	100.0%
new	602-5677-240	Maint of Hydrants-by	\$ 7,100	\$ 12,000	\$ (585)	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -	100.0%
new	602-5677-350	Repair & Maint Supp	\$ 2,609	\$ 5,000	\$ 1,029	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	100.0%
600-5678-100	602-5678-110	Maint of Misc Plant	\$ 3,164	\$ 3,588	\$ 1,622	\$ 3,552	\$ 3,518	\$ 71	\$ 3,589	\$ 1	100.0%
new	602-5678-115	Maint of Misc Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5678-120	Maint of Misc Plant I	\$ 136	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5678-131	Maint of Misc Plant I	\$ 243	\$ 277	\$ 124	\$ 274	\$ 272	\$ 5	\$ 277	\$ -	100.0%
new	602-5678-132	Maint of Misc Plant	\$ 167	\$ 243	\$ 109	\$ 240	\$ 233	\$ 4	\$ 237	\$ (6)	100.0%
new	602-5678-135	Maint of Misc Plnt Lc	\$ -	\$ 37	\$ -	\$ 32	\$ 35	\$ -	\$ 35	\$ (2)	100.0%
new	602-5678-160	Maint of Misc Plant I	\$ 44	\$ 88	\$ 19	\$ 88	\$ 82	\$ -	\$ 82	\$ (6)	100.0%
new	602-5678-161	Maint of Misc Plant I	\$ 13	\$ 16	\$ 8	\$ 16	\$ 20	\$ -	\$ 20	\$ 4	100.0%
new	602-5678-162	Maint of Misc Plant I	\$ -	\$ 22	\$ -	\$ -	\$ 22	\$ -	\$ 22	\$ 0	100.0%
new	602-5678-163	Maint of Misc Plant I	\$ 56	\$ 86	\$ 33	\$ 82	\$ 86	\$ -	\$ 86	\$ (0)	100.0%
new	602-5678-240	Maint of Misc Plant-I	\$ -	\$ 84,000	\$ 2,760	\$ 84,000	\$ 20,000	\$ -	\$ 20,000	\$ (64,000)	100.0%
new	602-5678-350	Maint & Rep Supp M	\$ -	\$ 500	\$ 189	\$ 500	\$ 500	\$ -	\$ 500	\$ -	100.0%
new	602-5678-355	Maint of Misc Plant I	\$ 194	\$ 5,000	\$ 37	\$ 500	\$ 500	\$ -	\$ 500	\$ (4,500)	100.0%
600-5678-101	combined	Cross Connection C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
			\$ 289,496	\$ 394,146	\$ 137,084	\$ 394,157	\$ 353,307	\$ 2,872	\$ 356,179	\$ (37,967)	100.0%
600-5901-100	602-5901-110	Oper Cust Supervsr	\$ 602	\$ 1,306	\$ -	\$ 1,364	\$ 1,390	\$ 28	\$ 1,418	\$ 112	100.0%
new	602-5901-115	Oper Cust Supervsr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5901-120	Oper Cust Supervsr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5901-131	Oper Cust Supervsr	\$ 45	\$ 101	\$ -	\$ 105	\$ 107	\$ 2	\$ 109	\$ 8	100.0%
new	602-5901-132	Oper Cust Supervsr	\$ 41	\$ 88	\$ -	\$ 92	\$ 92	\$ 2	\$ 94	\$ 6	100.0%
new	602-5901-135	Oper Cust Supervsr	\$ -	\$ 11	\$ -	\$ 10	\$ 11	\$ -	\$ 11	\$ -	100.0%
new	602-5901-160	Oper Cust Supervsr	\$ 63	\$ 160	\$ -	\$ 160	\$ 151	\$ -	\$ 151	\$ (9)	100.0%
new	602-5901-161	Oper Cust Supervsr	\$ 2	\$ 3	\$ -	\$ 4	\$ 4	\$ -	\$ 4	\$ 1	100.0%
new	602-5901-162	Oper Cust Supervsr	\$ -	\$ 8	\$ -	\$ -	\$ 8	\$ -	\$ 8	\$ 0	100.0%
new	602-5901-163	Oper Cust Supervsr	\$ 4	\$ 11	\$ -	\$ 10	\$ 11	\$ -	\$ 11	\$ 0	100.0%
600-5902-100	602-5902-110	Meter Read Wages	\$ 399	\$ 929	\$ 160	\$ 911	\$ 893	\$ 18	\$ 911	\$ (18)	100.0%
new	602-5902-115	Meter Read OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5902-120	Meter Read PT/Sec	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	602-5902-131	Meter Read FICA	\$ 31	\$ 72	\$ 12	\$ 70	\$ 69	\$ 1	\$ 70	\$ (2)	100.0%
new	602-5902-132	Meter Read WRS	\$ 27	\$ 63	\$ 11	\$ 62	\$ 59	\$ 1	\$ 60	\$ (3)	100.0%
new	602-5902-135	Meter Read Longvty	\$ -	\$ 10	\$ -	\$ 8	\$ 8	\$ -	\$ 8	\$ (2)	100.0%
new	602-5902-160	Meter Read Hlth	\$ 23	\$ 44	\$ -	\$ 44	\$ 41	\$ -	\$ 41	\$ (3)	100.0%
new	602-5902-161	Meter Read Life	\$ 2	\$ 4	\$ 1	\$ 4	\$ 5	\$ -	\$ 5	\$ 1	100.0%
new	602-5902-162	Meter Read Disab	\$ -	\$ 6	\$ -	\$ -	\$ 6	\$ -	\$ 6	\$ 0	100.0%
new	602-5902-163	Meter Read Dental	\$ 8	\$ 22	\$ 4	\$ 21	\$ 22	\$ -	\$ 22	\$ (0)	100.0%
600-5903-100	602-5903-110	Cust Rec/Collection	\$ 47,358	\$ 41,185	\$ 16,883	\$ 40,077	\$ 41,789	\$ 839	\$ 42,628	\$ 1,443	100.0%
new	602-5903-115	Cust Rec/Collection	\$ 40	\$ 174	\$ -	\$ 168	\$ 172	\$ 3	\$ 175	\$ 1	100.0%
new	602-5903-120	Cust Rec/Collection	\$ 3,169	\$ 1,500	\$ 896	\$ 1,590	\$ 1,590	\$ 90	\$ 1,680	\$ 180	100.0%
new	602-5903-131	Cust Rec/Collection	\$ 3,533	\$ 3,298	\$ 1,351	\$ 3,220	\$ 3,353	\$ 71	\$ 3,424	\$ 126	100.0%
new	602-5903-132	Cust Rec/Collection	\$ 2,949	\$ 2,788	\$ 1,118	\$ 2,713	\$ 2,766	\$ 56	\$ 2,822	\$ 34	100.0%
new	602-5903-135	Cust Rec/Collection	\$ -	\$ 253	\$ 276	\$ 253	\$ 274	\$ -	\$ 274	\$ 21	100.0%
new	602-5903-160	Cust Rec/Collection	\$ 13,867	\$ 13,398	\$ 5,899	\$ 13,398	\$ 12,603	\$ -	\$ 12,603	\$ (795)	100.0%
new	602-5903-161	Cust Rec/Collection	\$ 59	\$ 87	\$ 27	\$ 95	\$ 98	\$ 2	\$ 100	\$ 13	100.0%
new	602-5903-162	Cust Rec/Collection	\$ -	\$ 240	\$ -	\$ -	\$ 238	\$ 2	\$ 240	\$ (0)	100.0%
new	602-5903-163	Cust Rec/Collection	\$ 978	\$ 978	\$ 410	\$ 932	\$ 978	\$ -	\$ 978	\$ (0)	100.0%
600-5905-100	602-5905-310	Office Supp/Postage	\$ 4,784	\$ 6,500	\$ 2,480	\$ 6,500	\$ 6,500	\$ -	\$ 6,500	\$ -	100.0%
600-5906-100	602-5906-310	Cust Svc:Info Off Su	\$ -	\$ 2,000	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ (1,000)	100.0%
			\$ 77,983	\$ 75,239	\$ 29,527	\$ 71,811	\$ 74,238	\$ 1,115	\$ 75,353	\$ 114	100.0%

City of Fitchburg
Utility Fund #602 - Water
2019 Operating Budget

Acct #	New Acct #	Account Name	2017		2018		2018		2019		2019		Budget Change	
			Actual	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Revisions Thru Adoption	Proposed Budget					
600-5920-100	602-5920-110	Admin & Gen Salari	\$ 52,087	\$ 99,605	\$ 27,813	\$ 90,273	\$ 102,905	\$ 33,036	\$ 135,941	\$ 36,336	100.0%			
600-5920-101	Delete	Salaries New Prop-F	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5920-115	Admin & Gen Salari	\$ 521	\$ -	\$ 151	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5920-120	Admin & Gen Salari	\$ 1,567	\$ 12,100	\$ 424	\$ 11,696	\$ 11,898	\$ (18,982)	\$ (7,084)	\$ (19,184)	100.0%			
600-5920-131	602-5920-131	Admin & Gen Salari	\$ 4,544	\$ 8,581	\$ 2,195	\$ 7,835	\$ 8,818	\$ 1,369	\$ 10,187	\$ 1,606	100.0%			
new	602-5920-132	Admin & Gen Salari	\$ 3,896	\$ 6,327	\$ 1,893	\$ 5,821	\$ 6,365	\$ 2,155	\$ 8,520	\$ 2,193	100.0%			
new	602-5920-135	Admin & Gen Longv	\$ -	\$ 465	\$ 810	\$ 443	\$ 468	\$ -	\$ 468	\$ 3	100.0%			
new	602-5920-140	BPW per diem	\$ -	\$ -	\$ 188	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5920-160	Admin & Gen Salari	\$ 11,938	\$ 24,576	\$ 6,894	\$ 21,628	\$ 20,346	\$ 13,728	\$ 34,074	\$ 9,498	100.0%			
new	602-5920-161	Admin & Gen Salari	\$ 60	\$ 103	\$ 30	\$ 93	\$ 134	\$ 48	\$ 182	\$ 79	100.0%			
new	602-5920-162	Admin & Gen Salari	\$ -	\$ 522	\$ -	\$ -	\$ 527	\$ 193	\$ 720	\$ 198	100.0%			
new	602-5920-163	Admin & Gen Salari	\$ 843	\$ 1,839	\$ 480	\$ 1,551	\$ 1,628	\$ 1,066	\$ 2,694	\$ 855	100.0%			
600-5137-181	602-5920-181	General Pay for Per	\$ -	\$ 1,234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,234)	100.0%			
600-5137-185	602-5920-185	FSA Admin Fees	\$ -	\$ 100	\$ 63	\$ 100	\$ 100	\$ -	\$ 100	\$ -	100.0%			
600-5921-100	602-5921-245	Computer Related E	\$ 29,088	\$ 34,500	\$ 1,681	\$ 34,500	\$ 60,000	\$ -	\$ 60,000	\$ 25,500	100.0%			
600-5921-101	602-5921-310	Office Supplies & E	\$ 3,017	\$ 2,000	\$ 1,984	\$ 2,000	\$ 5,000	\$ -	\$ 5,000	\$ 3,000	100.0%			
new	602-5921-570	Technology ISF Allo	\$ 10,535	\$ 11,680	\$ 6,900	\$ 12,740	\$ 12,365	\$ -	\$ 12,365	\$ 685	100.0%			
600-5923-100	602-5923-210	Professional Servic	\$ 11,190	\$ 52,000	\$ 30,526	\$ 52,000	\$ 25,000	\$ -	\$ 25,000	\$ (27,000)	100.0%			
new	602-5923-290	Outside Services Er	\$ 3,250	\$ 218	\$ 1,836	\$ 2,000	\$ 2,500	\$ 232	\$ 2,732	\$ 2,514	100.0%			
600-5924-100	602-5924-511	Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5924-572	INSURANCE ISF AL	\$ 3,167	\$ 5,982	\$ 2,991	\$ 5,982	\$ 5,915	\$ 653	\$ 6,568	\$ 586	100.0%			
600-5925-100	602-5925-512	Liability Insurance	\$ 2,373	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5925-514	Automobile Insuranc	\$ 135	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5925-572	INSURANCE ISF AL	\$ 15,750	\$ 21,290	\$ 10,645	\$ 21,290	\$ 22,595	\$ -	\$ 22,595	\$ 1,305	100.0%			
new	602-5925-595	Worker's Comp Insu	\$ (81)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5925-596	Unemployment Insu	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
600-5926-100	Delete	Employee Pensions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
600-5926-101	Delete	Benefits New Prop-F	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5926-110	Paid Time Off	\$ 41,091	\$ 32,085	\$ 8,129	\$ 29,737	\$ 31,086	\$ 625	\$ 31,711	\$ (374)	100.0%			
new	602-5926-131	PTO FICA/Med	\$ 5,192	\$ 2,475	\$ 1,385	\$ 2,288	\$ 2,393	\$ 47	\$ 2,440	\$ (35)	100.0%			
new	602-5926-132	PTO WRS	\$ 3,363	\$ 2,167	\$ 546	\$ 2,004	\$ 2,048	\$ 41	\$ 2,089	\$ (78)	100.0%			
600-5926-133	602-5926-133	EOY GASB 68 PEN	\$ (6,614)	\$ 262	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (262)	100.0%			
new	602-5926-135	Benefits Longvty	\$ -	\$ -	\$ -	\$ 176	\$ 189	\$ -	\$ 189	\$ 189	100.0%			
new	602-5926-160	Health Insurance	\$ 11,511	\$ 6,579	\$ 1,096	\$ 6,608	\$ 6,219	\$ -	\$ 6,219	\$ (360)	100.0%			
new	602-5926-161	Life Insurance	\$ 113	\$ 68	\$ 32	\$ 64	\$ 78	\$ 1	\$ 79	\$ 11	100.0%			
new	602-5926-162	Disability Insurance	\$ -	\$ 187	\$ -	\$ -	\$ 175	\$ 2	\$ 177	\$ (10)	100.0%			
new	602-5926-163	Dental Insurance	\$ 845	\$ 603	\$ 180	\$ 576	\$ 605	\$ -	\$ 605	\$ 2	100.0%			
new	602-5926-290	Benefit Fees	\$ 91	\$ -	\$ 70	\$ 100	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5926-323	Uniforms	\$ 1,459	\$ 2,100	\$ 1,034	\$ 2,000	\$ 2,100	\$ 600	\$ 2,700	\$ 600	100.0%			
600-5928-100	602-5928-210	Reg Comm Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
600-5930-100	602-5930-110	Misc Gen Wages	\$ 35,069	\$ 11,497	\$ 8,518	\$ 11,216	\$ 11,282	\$ 227	\$ 11,509	\$ 12	100.0%			
new	602-5930-115	Misc Gen OT	\$ 112	\$ -	\$ 86	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5930-120	Misc Gen PT/Seas	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5930-131	Misc Gen FICA	\$ 2,652	\$ 888	\$ 651	\$ 864	\$ 869	\$ 18	\$ 887	\$ (1)	100.0%			
new	602-5930-132	Misc Gen WRS	\$ 2,241	\$ 778	\$ 576	\$ 757	\$ 744	\$ 15	\$ 759	\$ (19)	100.0%			
new	602-5930-135	Misc Gen Longvty	\$ -	\$ 109	\$ -	\$ 77	\$ 83	\$ -	\$ 83	\$ (26)	100.0%			
new	602-5930-160	Misc Gen Hlth	\$ 6,189	\$ 2,335	\$ 1,569	\$ 2,335	\$ 2,198	\$ -	\$ 2,198	\$ (137)	100.0%			
new	602-5930-161	Misc Gen Life	\$ 56	\$ 21	\$ 18	\$ 20	\$ 25	\$ -	\$ 25	\$ 4	100.0%			
new	602-5930-162	Misc Gen Disab	\$ -	\$ 66	\$ -	\$ -	\$ 62	\$ -	\$ 62	\$ (4)	100.0%			
new	602-5930-163	Misc Gen Dental	\$ 443	\$ 185	\$ 96	\$ 176	\$ 185	\$ -	\$ 185	\$ (0)	100.0%			
new	602-5930-250	Misc Gen Public No	\$ 301	\$ 500	\$ 60	\$ 500	\$ 500	\$ -	\$ 500	\$ -	100.0%			
new	602-5930-320	Publications Dues S	\$ 2,212	\$ 1,700	\$ 1,412	\$ 1,700	\$ 1,700	\$ -	\$ 1,700	\$ -	100.0%			
new	602-5930-325	Training & Staff Dev	\$ 4,456	\$ 5,136	\$ 4,387	\$ 5,140	\$ 6,000	\$ 400	\$ 6,400	\$ 1,264	100.0%			
new	602-5930-330	Vehicle Use Reimb	\$ 302	\$ 500	\$ 494	\$ 500	\$ 500	\$ -	\$ 500	\$ -	100.0%			
new	602-5930-365	Utilities	\$ 865	\$ 875	\$ 432	\$ 875	\$ 900	\$ -	\$ 900	\$ 25	100.0%			
new	602-5930-389	Admin Fees	\$ 23,166	\$ 47,800	\$ 13,317	\$ 47,800	\$ 50,400	\$ -	\$ 50,400	\$ 2,600	100.0%			
new	602-5930-350	Misc Gen Rep & Ma	\$ 1,254	\$ 3,000	\$ 901	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	100.0%			
600-5931-100	602-5931-922	Rents (Office City H	\$ 11,667	\$ 11,700	\$ 5,834	\$ 11,670	\$ 11,700	\$ -	\$ 11,700	\$ -	100.0%			
new	602-5932-110	Gen Plant Maint Wa	\$ 3,380	\$ 3,371	\$ 1,442	\$ 3,222	\$ 3,051	\$ 61	\$ 3,112	\$ (259)	100.0%			
new	602-5932-115	Gen Plant Maint OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5932-120	Gen Plant Maint PT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%			
new	602-5932-131	Gen Plant Maint FIC	\$ 257	\$ 261	\$ 110	\$ 248	\$ 235	\$ 4	\$ 239	\$ (22)	100.0%			
new	602-5932-132	Gen Plant Maint WF	\$ 230	\$ 229	\$ 97	\$ 217	\$ 201	\$ 4	\$ 205	\$ (24)	100.0%			
new	602-5932-135	Gen Plant Maint Lor	\$ -	\$ 41	\$ -	\$ 15	\$ 16	\$ -	\$ 16	\$ (25)	100.0%			
new	602-5932-160	Gen Plant Maint Hlth	\$ 662	\$ 703	\$ 160	\$ 703	\$ 662	\$ -	\$ 662	\$ (41)	100.0%			
new	602-5932-161	Gen Plant Maint Life	\$ 5	\$ 8	\$ 5	\$ 6	\$ 7	\$ -	\$ 7	\$ (1)	100.0%			
new	602-5932-162	Gen Plant Maint Dis	\$ -	\$ 20	\$ -	\$ -	\$ 18	\$ -	\$ 18	\$ (2)	100.0%			
new	602-5932-163	Gen Plant Maint Der	\$ 44	\$ 56	\$ 30	\$ 54	\$ 56	\$ -	\$ 56	\$ (0)	100.0%			
600-5932-100	602-5932-335	Maint of Gen Plant \	\$ 5,491	\$ 8,000	\$ 2,639	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ -	100.0%			
			\$ 312,016	\$ 429,428	\$ 152,807	\$ 412,600	\$ 433,851	\$ 35,543	\$ 469,394	\$ 39,966	100.0%			

City of Fitchburg
 Utility Fund #602 - Water
 2019 Operating Budget

Acct #	New Acct #	Account Name	2017 Actual	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
new	602-5999-110	Projects-Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-115	Projects-Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-120	Projects-Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-131	Projects-Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-132	Projects-Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-135	Projects-Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-160	Projects-Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-161	Projects-Clearing	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	100.0%	
new	602-5999-163	Projects Clearing	\$ -	\$ -	\$ 14	\$ -	\$ -	\$ -	\$ -	100.0%	
			\$ -	\$ -	\$ 14	\$ -	\$ -	\$ -	\$ -	100.0%	
			\$ 2,447,742	\$ 2,768,061	\$ 507,120	\$ 2,723,732	\$ 2,768,054	\$ 40,993	\$ 2,809,047	\$ 41,021	100.0%

\$ 2,409,747	\$ 718,919	\$ 1,292,612	\$ 774,418	\$ 683,426	\$ (40,993)	\$ 642,433	\$ (76,521)
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Acct #		Account Name	As of 2017	2018 Adopted Budget	As of 6/30/2018	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
600-10718	602-10718	Future Glacier Valle	\$ 7,035	\$ -	\$ 7,035	\$ 7,035	\$ -	\$ -	\$ -	\$ -
602-10722	#4629	AMI	\$ -	\$ -	\$ 98	\$ 20,000	\$ -	\$ -	\$ -	\$ -
602-10727	#4630	Verona Rd Relocate	\$ -	\$ 25,000	\$ 242,078	\$ 600,000	\$ -	\$ -	\$ -	\$ (25,000)
602-10736	602-10736	Well No 4 - Emerg	\$ 140	\$ -	\$ 453	\$ 40,000	\$ -	\$ -	\$ -	\$ -
602-10737	#3319	Resurfacing	\$ -	\$ 18,000	\$ 12	\$ 18,000	\$ 10,000	\$ (10,000)	\$ -	\$ (18,000)
602-10739	#3468	Lacy Rd	\$ 743,587	\$ -	\$ 749,215	\$ 984,215	\$ -	\$ -	\$ -	\$ -
602-10741		Lacy Rd WM	\$ 7,848	\$ 250,000	\$ 392,975	\$ 440,000	\$ -	\$ -	\$ -	\$ (250,000)
602-10744	#4631	NE WM Loop	\$ 444	\$ 1,100,000	\$ 29,052	\$ 85,000	\$ 600,000	\$ (600,000)	\$ -	\$ (1,100,000)
602-10745	#4632	WM Oversizing	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ 80,000	\$ (80,000)	\$ -	\$ (60,000)
602-10746	#4532	Water Tower D	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)
602-10747	#3488	Fish Hatchery Rd R	\$ -	\$ 50,000	\$ 23	\$ 50,000	\$ -	\$ -	\$ -	\$ (50,000)
TBD	#4518	Well 12 & Pumphou	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	#2014	GIS	\$ -	\$ 250	\$ -	\$ 250	\$ 250	\$ (250)	\$ -	\$ (250)
TBD	TBD	Well 11 Improveme	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TBD	#3489	Central Park Place	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TBD	#4625	Water Tower F	\$ -	\$ -	\$ -	\$ 150,000	\$ 2,175,000	\$ (2,175,000)	\$ -	\$ -
TBD	#4640	Lacy Rd WM 1st ad	\$ -	\$ -	\$ -	\$ -	\$ 130,000	\$ (130,000)	\$ -	\$ -
			\$ 759,054	\$ 1,553,250	\$ 1,420,941	\$ 2,479,500	\$ 2,995,250	\$ (2,995,250)	\$ -	\$ (1,553,250)

TBD	#3101	PW Equioment	\$ -	\$ 13,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (13,600)
			\$ -	\$ 13,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (13,600)
			\$ 759,054	\$ 1,566,850	\$ 1,420,941	\$ 2,479,500	\$ 2,995,250	\$ (2,995,250)	\$ -	\$ (1,566,850)

City of Fitchburg
 Utility Fund #603 - Sewer
 2019 Operating Budget

Acct #	New Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
600-4421-200	603-4419-000	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ 78,817	\$ -	\$ 16,992	\$ 16,995	\$ -	\$ -	\$ -	100.0%
600-4421-200	603-4421-000	CIAC-Sewer	\$ 241,301	\$ 201,499	\$ 339,208	\$ 293,638	\$ 1,339,947	\$ -	\$ 107,065	\$ 110,000	\$ -	\$ -	\$ -	100.0%
600-4421-202	603-4421-001	CIAC - From City-Sewer	\$ -	\$ 145,216	\$ 107,998	\$ -	\$ 19,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-4434-000	Misc. Credits to Surplus	\$ -	\$ -	\$ -	\$ -	\$ 64,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4621-200	603-4621-000	Other Sewer Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4621-201	603-4621-001	Unmetered - Residential	\$ 8,722	\$ 9,477	\$ 9,812	\$ 10,324	\$ 10,747	\$ 10,800	\$ 5,082	\$ 10,750	\$ 10,800	\$ -	\$ 10,800	100.0%
600-4621-202	603-4621-002	Unmetered - Commercial	\$ 948	\$ 1,030	\$ 814	\$ 902	\$ 949	\$ 1,000	\$ 480	\$ 960	\$ 960	\$ -	\$ 960	(40) 100.0%
600-4621-203	603-4621-003	Unmetered - Industrial	\$ 190	\$ 206	\$ 218	\$ 226	\$ 237	\$ 250	\$ 120	\$ 240	\$ 240	\$ -	\$ 240	(10) 100.0%
600-4621-204	603-4621-004	Public Unmetered Revenue	\$ 190	\$ 206	\$ 218	\$ 226	\$ 237	\$ 250	\$ 120	\$ 240	\$ 240	\$ -	\$ 240	(10) 100.0%
600-4622-200	603-4622-000	Metered - Residential	\$ 1,089,790	\$ 1,100,326	\$ 1,140,275	\$ 1,214,530	\$ 1,198,260	\$ 1,122,000	\$ 625,477	\$ 1,210,000	\$ 1,250,000	\$ -	\$ 1,250,000	128,000 100.0%
600-4622-201	603-4622-001	Metered - Commercial	\$ 654,421	\$ 251,962	\$ 290,147	\$ 168,494	\$ 267,794	\$ 260,000	\$ 142,044	\$ 275,000	\$ 280,000	\$ -	\$ 280,000	20,000 100.0%
600-4622-202	603-4622-002	Metered - Industrial	\$ 274,078	\$ 334,065	\$ 312,297	\$ 354,405	\$ 336,530	\$ 320,000	\$ 94,780	\$ 320,000	\$ 330,000	\$ -	\$ 330,000	10,000 100.0%
600-4622-203	603-4622-003	Metered - Public Authority	\$ 9,875	\$ 7,190	\$ 8,914	\$ 10,207	\$ 10,450	\$ 10,000	\$ 5,261	\$ 10,500	\$ 10,500	\$ -	\$ 10,500	500 100.0%
600-4622-204	603-4622-004	Metered - MF Residential	\$ 106,553	\$ 539,299	\$ 514,181	\$ 597,238	\$ 544,420	\$ 525,000	\$ 287,533	\$ 575,000	\$ 575,000	\$ -	\$ 575,000	50,000 100.0%
New	603-4622-005	Metered - Res Lift Sta #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	\$ 3,500	3,500 100.0%
600-4623-200	603-4623-000	Public Authority Rev. - Metered	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4625-200	603-4625-000	Miscellaneous Sewer Rev.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
			\$ 2,386,067	\$ 2,590,477	\$ 2,724,082	\$ 2,650,190	\$ 3,872,228	\$ 2,249,300	\$ 1,284,954	\$ 2,529,685	\$ 2,461,240	\$ -	\$ 2,461,240	\$ 211,940 100.0%
600-4636-200	603-4475-000	P-Card Rebate	\$ -	\$ -	\$ -	\$ 1,657	\$ 262	\$ 500	\$ 124	\$ 500	\$ 500	\$ -	\$ 500	\$ - 100.0%
600-4631-200	603-4631-000	Forfeited Discounts	\$ 3,139	\$ 3,609	\$ 4,478	\$ 4,785	\$ 4,380	\$ 4,500	\$ 1,493	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ - 100.0%
600-4634-200	603-4634-000	Misc. Oper. Rev. - Sewer Conn.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4635-200	603-4635-000	Misc. Operating Revenue	\$ 1,052	\$ 3,206	\$ 1,100	\$ 1,010	\$ 1,130	\$ 1,200	\$ 1,359	\$ 2,000	\$ 1,200	\$ -	\$ 1,200	\$ - 100.0%
600-4635-201	603-4635-001	Interceptor Conn Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
600-4631-201	603-4631-100	Reimb from Projects/Developers	\$ -	\$ -	\$ -	\$ 8,944	\$ 4,988	\$ -	\$ 864	\$ 1,000	\$ -	\$ -	\$ -	100.0%
600-4890-200	n/a	SALE OF FA- Sewer	\$ -	\$ -	\$ -	\$ 1,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
			\$ 4,191	\$ 6,816	\$ 5,578	\$ 17,638	\$ 10,760	\$ 6,200	\$ 3,840	\$ 8,000	\$ 6,200	\$ -	\$ 6,200	\$ - 100.0%
			\$ 2,390,258	\$ 2,597,292	\$ 2,729,660	\$ 2,667,828	\$ 3,882,988	\$ 2,255,500	\$ 1,288,794	\$ 2,537,685	\$ 2,467,440	\$ -	\$ 2,467,440	\$ 211,940 100.0%
Acct #			2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
600-5403-200	603-5403-530	Depreciation Expense	\$ 197,680	\$ 209,035	\$ 204,207	\$ 220,158	\$ 290,598	\$ 220,000	\$ -	\$ 230,000	\$ 230,000	\$ -	\$ 230,000	\$ 10,000 100.0%
600-5408-200	603-5408-534	Taxes	\$ 10,877	\$ 10,833	\$ 11,182	\$ 10,152	\$ (7)	\$ 11,500	\$ -	\$ 11,500	\$ 11,500	\$ -	\$ 11,500	\$ - 100.0%
600-5430-200	603-5430-532	Interest on Adv from Muni	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
			\$ 208,557	\$ 219,868	\$ 215,390	\$ 230,311	\$ 290,591	\$ 231,500	\$ -	\$ 241,500	\$ 241,500	\$ -	\$ 241,500	\$ 10,000 100.0%
600-5827-200	603-5827-340	Other Oper Supp & Exp (MMSD)	\$ 1,565,461	\$ 1,601,668	\$ 1,630,054	\$ 1,912,096	\$ 1,954,819	\$ 2,000,000	\$ 486,639	\$ 2,000,000	\$ 2,000,000	\$ -	\$ 2,000,000	\$ - 100.0%
New	603-5828-110	Transportation Exp Wages	\$ -	\$ -	\$ -	\$ -	\$ 1,111	\$ 3,371	\$ 519	\$ 3,222	\$ 3,051	\$ 61	\$ 3,112	\$ (259) 100.0%
New	603-5828-115	Transportation Exp OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5828-120	Transportation Exp PT/Seas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5828-131	Transportation Exp FICA	\$ -	\$ -	\$ -	\$ -	\$ 84	\$ 261	\$ 39	\$ 248	\$ 235	\$ 4	\$ 239	\$ (22) 100.0%
New	603-5828-132	Transportation Exp WRS	\$ -	\$ -	\$ -	\$ -	\$ 76	\$ 229	\$ 35	\$ 217	\$ 201	\$ 4	\$ 205	\$ (24) 100.0%
New	603-5828-135	Transportation Exp Longvty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41	\$ -	\$ 15	\$ 16	\$ -	\$ 16	\$ (25) 100.0%
New	603-5828-160	Transportation Exp Hlth	\$ -	\$ -	\$ -	\$ -	\$ 360	\$ 703	\$ 135	\$ 703	\$ 662	\$ -	\$ 662	\$ (41) 100.0%
New	603-5828-161	Transportation Exp Life	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 8	\$ 1	\$ 7	\$ 7	\$ -	\$ 7	\$ (1) 100.0%
New	603-5828-162	Transportation Exp Disability	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 20	\$ -	\$ 6	\$ 18	\$ -	\$ 18	\$ (2) 100.0%
New	603-5828-163	Transportation Exp Dental	\$ -	\$ -	\$ -	\$ -	\$ 26	\$ 56	\$ 12	\$ 54	\$ 56	\$ -	\$ 56	\$ (0) 100.0%
600-5828-200	603-5828-335	Transportation Exp	\$ 7,708	\$ 9,651	\$ 10,215	\$ 8,134	\$ 6,355	\$ 7,000	\$ 2,362	\$ 7,000	\$ 8,000	\$ -	\$ 8,000	\$ 1,000 100.0%
600-5830-200	603-5830-355	Meter Exp (Jt Metering)	\$ 63,408	\$ 102,412	\$ 105,283	\$ 84,735	\$ 92,915	\$ 90,000	\$ -	\$ 93,000	\$ 93,000	\$ -	\$ 93,000	\$ 3,000 100.0%
New	603-5834-110	Gen Plant Wages	\$ -	\$ -	\$ -	\$ -	\$ 476	\$ 2,707	\$ 186	\$ 2,425	\$ 2,441	\$ 49	\$ 2,490	\$ (217) 100.0%
New	603-5834-115	Gen Plant OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5834-120	Gen Plant PT/Seas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5834-131	Gen Plant FICA	\$ -	\$ -	\$ -	\$ -	\$ 36	\$ 209	\$ 14	\$ 186	\$ 188	\$ 4	\$ 192	\$ (17) 100.0%
New	603-5834-132	Gen Plant WRS	\$ -	\$ -	\$ -	\$ -	\$ 32	\$ 183	\$ 12	\$ 163	\$ 161	\$ 3	\$ 164	\$ (19) 100.0%
New	603-5834-135	Gen Plant Longvty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23	\$ -	\$ 13	\$ 14	\$ -	\$ 14	\$ (9) 100.0%
New	603-5834-160	Gen Plant Hlth	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 485	\$ -	\$ 485	\$ 456	\$ -	\$ 456	\$ (29) 100.0%
New	603-5834-161	General Plant Life	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 7	\$ 1	\$ 7	\$ 10	\$ -	\$ 10	\$ 3 100.0%
New	603-5834-162	Gen Plant Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16	\$ -	\$ -	\$ 15	\$ -	\$ 15	\$ (1) 100.0%
New	603-5834-163	Gen Plant Dental	\$ -	\$ -	\$ -	\$ -	\$ 9	\$ 64	\$ 5	\$ 61	\$ 64	\$ -	\$ 64	\$ (0) 100.0%
600-5834-200	603-5834-350	Maint & Repair Supp Gen Plant	\$ 10,585	\$ 7,422	\$ 3,794	\$ 1,556	\$ 28	\$ 2,000	\$ 60	\$ 500	\$ 2,000	\$ -	\$ 2,000	\$ - 100.0%
			\$ 1,647,163	\$ 1,721,152	\$ 1,749,346	\$ 2,006,521	\$ 2,056,337	\$ 2,107,384	\$ 490,020	\$ 2,108,305	\$ 2,110,595	\$ 125	\$ 2,110,720	\$ 3,336 100.0%
New	603-5831-110	Collection System Wages	\$ -	\$ -	\$ -	\$ -	\$ 11,401	\$ 12,714	\$ 1,039	\$ 12,046	\$ 11,391	\$ 230	\$ 11,621	\$ (1,093) 100.0%
New	603-5831-115	Collection System OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5831-120	Collection System PT/Seas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5831-131	Collection System FICA	\$ -	\$ -	\$ -	\$ -	\$ 870	\$ 985	\$ 79	\$ 927	\$ 877	\$ 18	\$ 895	\$ (90) 100.0%
New	603-5831-132	Collection System WRS	\$ -	\$ -	\$ -	\$ -	\$ 779	\$ 862	\$ 70	\$ 812	\$ 751	\$ 15	\$ 766	\$ (96) 100.0%
New	603-5831-135	Collection System Longvty	\$ -	\$ -	\$ -	\$ -	\$ 157	\$ -	\$ 70	\$ 76	\$ -	\$ -	\$ 76	\$ (81) 100.0%
New	603-5831-160	Collection System Hlth	\$ -	\$ -	\$ -	\$ -	\$ 1,922	\$ 1,914	\$ 231	\$ 1,914	\$ 1,801	\$ -	\$ 1,801	\$ (113) 100.0%
New	603-5831-161	Collection System Life	\$ -	\$ -	\$ -	\$ -	\$ 39	\$ 40	\$ 4	\$ 36	\$ 42	\$ 1	\$ 43	\$ 3 100.0%
New	603-5831-162	Collection System Disab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78	\$ -	\$ -	\$ 70	\$ 1	\$ 71	\$ (7) 100.0%
New	603-5831-163	Collection System Dental	\$ -	\$ -	\$ -	\$ -	\$ 248	\$ 283	\$ 22	\$ 269	\$ 283	\$ -	\$ 283	\$ 0 100.0%
600-5831-200	603-5831-210	Maint of Coll System-by others	\$ 56,823	\$ 53,992	\$ 34,514	\$ 35,699	\$ 124,788	\$ 20,000	\$ -	\$ 25,000	\$ 40,000	\$ -	\$ 40,000	\$ 20,000 100.0%
New	603-5831-350	Coll Syst-Maint,Repair,Supp	\$ -	\$ -	\$ -	\$ -	\$ 7,268	\$ 20,000	\$ 925	\$ 10,000	\$ 17,500	\$ -	\$ 17,500	\$ (2,500) 100.0%
New	603-5835-110	Lift Station #1 Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5835-115	Lift Station #1 OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5835-120	Lift Station #1 PT/Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5835-131	Lift Station #1 FICA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5835-132	Lift Station #1 WRS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
New	603-5835-160	Lift Station												

City of Fitchburg
 Utility Fund #603 - Sewer
 2019 Operating Budget

Acct #	New Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
600-5842-200	603-5902-110	Meter Reading Wages	\$ 7,256	\$ 3,675	\$ 2,808	\$ 1,892	\$ 399	\$ 1,194	\$ 80	\$ 1,139	\$ 1,087	\$ 22	\$ 1,109	\$ (85)
New	603-5902-115	Meter Reading OT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New	603-5902-120	Meter Reading PT/Seas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New	603-5902-131	Meter Reading FICA	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ 92	\$ 6	\$ 88	\$ 84	\$ 1	\$ 85	\$ (7)
New	603-5902-132	Meter Reading WRS	\$ -	\$ -	\$ -	\$ -	\$ 27	\$ 81	\$ 5	\$ 77	\$ 72	\$ 1	\$ 73	\$ (8)
New	603-5902-135	Meter Reading Longvty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14	\$ -	\$ 8	\$ 8	\$ -	\$ 8	\$ (6)
New	603-5902-160	Meter Reading Hlth	\$ -	\$ -	\$ -	\$ -	\$ 23	\$ 131	\$ 29	\$ 131	\$ 124	\$ -	\$ 124	\$ (7)
New	603-5902-161	Meter Reading Life	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 4	\$ 0	\$ 4	\$ 5	\$ -	\$ 5	\$ (1)
New	603-5902-162	Meter Reading Disab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7	\$ -	\$ -	\$ 7	\$ -	\$ 7	\$ (0)
New	603-5902-163	Meter Reading Dental	\$ -	\$ -	\$ -	\$ -	\$ 8	\$ 29	\$ 2	\$ 27	\$ 29	\$ -	\$ 29	\$ (0)
			\$ 61,961	\$ 58,177	\$ 63,343	\$ 70,170	\$ 84,023	\$ 85,443	\$ 38,613	\$ 81,909	\$ 83,267	\$ 1,086	\$ 84,353	\$ (1,090)
600-5850-200	603-5920-110	Admin & Gen Wages	\$ 71,968	\$ 49,545	\$ 60,239	\$ 70,235	\$ 40,308	\$ 83,713	\$ 18,636	\$ 74,102	\$ 86,300	\$ 9,477	\$ 95,777	\$ 12,064
600-5850-201	603-5920-115	Admin & Gen OT	\$ -	\$ -	\$ -	\$ -	\$ 457	\$ -	\$ 152	\$ -	\$ -	\$ -	\$ -	\$ -
600-5920-120	603-5920-120	Admin & Gen PT/Seas	\$ -	\$ -	\$ -	\$ -	\$ 1,523	\$ -	\$ 424	\$ -	\$ -	\$ -	\$ -	\$ -
600-5850-131	603-5920-131	Admin & Gen FICA	\$ -	\$ -	\$ -	\$ -	\$ 3,686	\$ 6,428	\$ 1,455	\$ 5,691	\$ 6,625	\$ 432	\$ 7,057	\$ 629
new	603-5920-132	Admin & Gen WRS	\$ -	\$ -	\$ -	\$ -	\$ 3,032	\$ 5,262	\$ 1,248	\$ 4,734	\$ 5,278	\$ 613	\$ 5,891	\$ 629
600-5854-133	603-5920-133	EOY GASB 68 Pension Expense	\$ -	\$ -	\$ (49)	\$ 21,094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5920-135	Admin & Gen Longvty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310	\$ -	\$ 288	\$ 304	\$ -	\$ 304	\$ (6)
new	603-5920-160	Admin & Gen Hlth	\$ -	\$ -	\$ -	\$ -	\$ 8,960	\$ 20,966	\$ 4,412	\$ 18,112	\$ 17,039	\$ 3,432	\$ 20,471	\$ (495)
new	603-5920-161	Admin & Gen Life	\$ -	\$ -	\$ -	\$ -	\$ 48	\$ 88	\$ 18	\$ 78	\$ 110	\$ 13	\$ 123	\$ 35
new	603-5920-162	Admin & Gen Disab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444	\$ -	\$ -	\$ 449	\$ 49	\$ 498	\$ 54
new	603-5920-163	Admin & Gen Dental	\$ -	\$ -	\$ -	\$ -	\$ 632	\$ 1,576	\$ 306	\$ 1,306	\$ 1,372	\$ 266	\$ 1,638	\$ 62
new	603-5920-181	Pay for Performance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 743	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (743)
600-5851-200	603-5921-310	Office Supplies & Expense	\$ 4,603	\$ 5,436	\$ 6,029	\$ 4,236	\$ 3,507	\$ 5,000	\$ 2,187	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -
600-5851-201	603-5921-245	Computer Related Expenses	\$ 5,964	\$ 5,365	\$ 4,424	\$ 17,883	\$ 5,798	\$ 12,000	\$ 2,040	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ (2,000)
new	603-5921-570	Technology ISF Allocation	\$ -	\$ -	\$ -	\$ -	\$ 11,215	\$ 11,670	\$ 5,835	\$ 11,670	\$ 12,365	\$ -	\$ 12,365	\$ 695
600-5852-200	603-5923-210	Professional Services	\$ 7,902	\$ 9,665	\$ 9,575	\$ 7,767	\$ 9,056	\$ 12,000	\$ 9,913	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -
600-5853-290	603-5923-290	Outside Services Employed	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 356	\$ -	\$ 1,822	\$ 1,900	\$ 500	\$ 58	\$ 558
600-5853-200	603-5924-511	Property Insurance	\$ 9,763	\$ 16,011	\$ 16,043	\$ 22,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5924-572	INSURANCE ISF ALLOCATION-PI	\$ -	\$ -	\$ -	\$ -	\$ 3,167	\$ 61	\$ 30	\$ 61	\$ 55	\$ 163	\$ 218	\$ 157
new	603-5925-512	Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 2,168	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5925-514	Automobile Insurance	\$ -	\$ -	\$ -	\$ -	\$ 246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5925-572	INSURANCE ISF ALLOCATION-O	\$ -	\$ -	\$ -	\$ -	\$ 10,469	\$ 15,390	\$ 7,695	\$ 15,390	\$ 15,350	\$ -	\$ 15,350	\$ (40)
new	603-5925-595	Worker's Comp Insurance	\$ -	\$ -	\$ -	\$ -	\$ (122)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5925-596	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
600-5854-200	603-5926-110	Paid Time Off	\$ 43,569	\$ 43,805	\$ 43,100	\$ 43,509	\$ 1,667	\$ 10,603	\$ -	\$ 9,289	\$ 10,816	\$ 218	\$ 11,034	\$ 431
new	603-5926-131	PTO FICA/Med	\$ -	\$ -	\$ -	\$ -	\$ 331	\$ 815	\$ -	\$ 715	\$ 832	\$ 16	\$ 848	\$ 33
new	603-5926-132	PTO WRS	\$ -	\$ -	\$ -	\$ -	\$ 295	\$ 714	\$ -	\$ 626	\$ 712	\$ 14	\$ 726	\$ 12
new	603-5926-133	EOY GASB 68 Pension Expense	\$ -	\$ -	\$ -	\$ -	\$ 11,284	\$ 52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (52)
new	603-5926-135	Benefits Longvty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52	\$ 55	\$ -	\$ 55	\$ -
new	603-5926-160	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 1,881	\$ 2,779	\$ -	\$ 2,809	\$ 2,642	\$ -	\$ 2,642	\$ (137)
new	603-5926-161	Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ 6	\$ 14	\$ -	\$ 14	\$ 17	\$ -	\$ 17	\$ 3
new	603-5926-162	Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56	\$ -	\$ -	\$ 56	\$ -	\$ 56	\$ (0)
new	603-5926-163	Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 47	\$ 203	\$ -	\$ 195	\$ 205	\$ -	\$ 205	\$ 2
new	603-5926-323	Uniforms	\$ -	\$ -	\$ -	\$ -	\$ 1,458	\$ 3,000	\$ 824	\$ 1,000	\$ 1,000	\$ 150	\$ 1,150	\$ (1,850)
600-5854-201	Delete	Benefits New Prop-BUDGET ONLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5930-320	Pub Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55	\$ 60	\$ 50	\$ -	\$ 50	\$ 50
new	603-5930-325	Training & Staff Development	\$ -	\$ -	\$ -	\$ -	\$ 265	\$ 132	\$ 321	\$ 325	\$ 500	\$ 100	\$ 600	\$ 468
600-5856-200	603-5930-340	Misc Gen Operating	\$ 34,685	\$ 31,643	\$ 34,835	\$ 29,016	\$ 3,328	\$ 14,000	\$ 1,997	\$ 14,000	\$ 14,000	\$ -	\$ 14,000	\$ -
new	603-5930-350	Misc Gen Repair & Maint Supp	\$ -	\$ -	\$ -	\$ -	\$ 1,054	\$ -	\$ 295	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
new	603-5930-389	Admin Fees	\$ -	\$ -	\$ -	\$ -	\$ 23,167	\$ 27,600	\$ 13,317	\$ 26,635	\$ 17,400	\$ -	\$ 17,400	\$ (10,200)
600-5857-200	603-5930-922	Rents -Maint Facility 1/2	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -
			\$ 198,454	\$ 181,470	\$ 194,196	\$ 236,091	\$ 168,929	\$ 255,975	\$ 82,984	\$ 237,052	\$ 242,032	\$ 15,001	\$ 257,033	\$ 1,058
new	603-5999-110	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5999-120	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5999-131	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5999-132	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5999-135	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5999-160	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5999-161	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
new	603-5999-163	Projects Clearing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 2,172,957	\$ 2,234,660	\$ 2,256,789	\$ 2,578,791	\$ 2,747,197	\$ 2,737,335	\$ 613,986	\$ 2,719,840	\$ 2,753,685	\$ 16,477	\$ 2,770,162	\$ 32,827
			\$ 217,300	\$ 362,632	\$ 472,871	\$ 89,037	\$ 1,135,791	\$ (481,835)	\$ 674,808	\$ (182,155)	\$ (286,245)	\$ (16,477)	\$ (302,722)	\$ 179,113
Acct #			As of 2013	As of 2014	As of 2015	As of 2016	As of 2017	2018 Adopted Budget	As of 6/30/2018	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
600-10706	603-10706	Rollsmeyer Rd Sanitary Sewer	\$ 14,067	\$ 14,067	\$ 14,067	\$ 14,067	\$ 14,067	\$ -	\$ 14,067	\$ 14,067	\$ -	\$ -	\$ -	\$ -
600-10727	#4630	VERONA RD RELOCATES	\$ -	\$ 40,962	\$ 139,297	\$ 1,501,119	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -
600-10737	603-10739 #3319	Resurfacing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ (10,000)	\$ -	\$ -
600-10738	603-10738 #4636	Seminole Hwy Interceptor	\$ -	\$ -	\$ -	\$ 24,104	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
603-10740	#4635	Woods Hollow Interceptor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (47,250)
TBD	#2014	GIS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
603-10741	#4638	Syene Interceptor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (300,000)
603-10742	#4639	Terravessa Lift Station #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 560,000	\$ -	\$ -	\$ -	\$ (300,000)
TBD	#3488	Fish Hatchery Rd Resurface	\$ -	\$ 1	\$ 2	\$ 3	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ (500,000)	\$ -	\$ (500,000)
		Central Park Place	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
		Lacy Rd Sanitary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 296,000	\$ -	\$ -	\$ -	\$ -
		McCoy Interceptor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ -
			\$ 14,067	\$ 55,030	\$ 153,367	\$ 1,539,294	\$ 14,067	\$ 1,147,250	\$ 14,067	\$ 1,174,067	\$ 906,000	\$ (510,000)	\$ -	\$ (1,147,250)
TBD	#3101	PW Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (13,600)
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (13,600)
			\$ 14,067	\$ 55,030	\$ 153,367	\$ 1,539,294	\$ 14,067	\$ 1,160,850	\$ 14,067	\$ 1,174,067	\$ 906,000	\$ (510,000)	\$ -	\$ (1,160,850)

2019 Budget Expenditure Detail

Department: Public Works – Water Utility (FUND 602)

WATER REVENUES

Account #	Account Title	Usual Revenues for this Account	Detail of Proposed Revenues				
602-4460	-000	Unmetered Sales	Sales to general customers, included in building permits	2018	\$3,500	2019	\$ 5,500
602-4461	-000	Metered Residential	Measured sales to residential customers	2018	\$936,200	2019	\$890,000
602-4461	-001	Metered Commercial	Measured sales to commercial customers	2018	\$282,000	2019	\$275,000
602-4461	-002	Metered Industrial	Measured sales to industrial customers	2018	\$94,000	2019	\$95,000
602-4461	-003	Metered - Res Irrigation	Measured sales to Residential irrigation customers.	2018	\$58,000	2019	\$55,000
602-4461	-004	Metered - Comm Irrigation	Measured sales to Commercial irrigation customers.	2018	\$45,000	2019	\$46,000
602-4461	-005	Metered - Ind Irrigation	Measured sales to Industrial irrigation customers.	2018	\$6,300	2019	\$6,500
602-4461	-006	Metered - Mult Fam Residential	Measured sales to multi-family residential customers.	2018	\$511,000	2019	\$520,000
602-4461	-007	Metered - Mult Fam Res IRR	Measured sales to multi-family residential irrigation customers.	2018	\$10,000	2019	\$11,000
602-4462	-000	Private Fire Protection	Billing for the use of fire protection apparatus and water delivered in connection with the sprinklers	2018	\$98,000	2019	\$98,000
602-4463	-000	Public Fire Protection	Net billing to municipalities for use of hydrants for the purpose of fire protection to the general public	2018	\$595,000	2019	\$600,000
602-4464	-000	Sales to Public Authority	Measured sales to public authority customers	2018	\$9,000	2019	\$9,500
602-4464	-001	Irrigation Sales to Pub Auth	Measured sales to Public Authority irrigation customers.	2018	\$5,900	2019	\$5,900
OTHER WATER REVENUES							
602-4470	-000	Forfeited Discounts	Additional charges imposed due to failure of customers payments not received on due date	2018	\$4,500	2019	\$4,500
602-4471	-000	Miscellaneous Service Revenues	Charges collected for reconnecting disconnecting meters, water permit fees, NSF check fees, information collected for title companies	2018	\$2,000	2019	\$3,000
602-4472	-000	Rents from Water	Rents generated from contracts				

		Property	with cellular companies that lease space for equipment on our water towers.	2018	\$98,000	2019	\$98,000
602-4474	-000	Other Revenues - Joint Metering	Charges billed to sewer side of meters, sales of scrap, miscellaneous income	2018	\$30,000	2019	\$30,000
602-4475	-000	P-Card Rebate	Rebate from use of company issued credit cards	2018	\$7,000	2019	\$7,000
602-4631	-100	Reimbursed from Projects/ Developers	Reimbursement from developers and other parties for staff time spent on non-city projects				
INTEREST, CIAC, AND AMORTIZATION							
602-4419	-000	Interest Income	Interest earned	2018	\$32,000	2019	\$32,000
602-4421	-000	CIAC – Impact Fees	Charges to cover the cost of additional water infrastructure from developers	2018	\$350,000	2019	\$350,000
602-4421	-001	CIAC – Impact Fees	Charges to cover the cost of additional water infrastructure charged on Building Permits.	2018	\$250,000	2019	\$250,000
602-4421	-002	CIAC-from Municipality	Charges to cover the cost of additional water infrastructure from municipality				
602-4425	-000	Misc Amortization	PSC Regulatory Liability	2018	\$59,580	2019	\$59,580

EXPENDITURES

SOURCE OF SUPPLY EXPENSES					
Account #	Object Code	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
602-5602	-340	Purchased Water	Water and Public Fire Protection purchased for Rimrock Road and Jamestown Neighborhoods.	2018 \$17,000	2019 \$25,000
602-5614	-240	Maintenance of wells (below ground) - by others	Repair and maintenance of wells contracted by the Utility.	\$30,000 - Chemical Treatment \$20,000 - General	
				2018 \$50,000	2019 \$50,000
602-5614	-350	Maintenance of Wells (below ground- Repair and Supplies	Maintenance of wells including supplies for repair	2018 \$1,000	2019 \$1,000
PUMPING EXPENSES					
602-5623	-365	Power purchased for pumping	Cost of electricity, natural gas, and diesel fuel used directly in operation of pumps	2018 \$260,000	2019 \$260,000
602-5624	-245	SCADA Computer Maintenance & Repair		2018 \$2,000	2019 \$2,000
602-5626	-323	Misc Expenses	Protective Gear	2018 \$500	2019 \$500
602-5626	-340	Misc Exp	Part of Maint. Facility Exp	2018 \$500	2019 \$500
602-5626	-350	Misc Exp	Repair and Maint Supplies	2018 \$1,000	2019 \$1,000
602-5627	-922	Rents	Public Works Maintenance Facility Rents	2018 \$10,000	2019 \$10,000
602-5630	-340	Pumping Operating Supplies	Maintenance of pumping equipment	2018 \$500	2019 \$500
602-5631	-240	Wellhouse Maint by others		2018 \$1,000	2019 \$1,000
602-5631	-350		Fire extinguisher protection	2018 \$2,000	2019 \$2,000
602-5633	-240	Maint of Pumping Equipment by others	General labor and maintenance expenses of pumping equipment, Including well pump and electrical inspection program, service agreement for maintenance of generators	2018 \$5,000	2019 \$5,000
602-5633	-355	Maint of Pumping Equipment Expense		\$1,000 - Commercial Dehumidifier \$2,000 - General	
				2018 \$3,500	2019 \$3,000

WATER TREATMENT EXPENSES					
602-5641	-340	Chemicals	Cost of all chemicals in used in the treatment of water	2018 \$72,000	2019 \$72,000
602-5642	-290	Water testing	DNR testing, weekly water tests	2018 \$27,500	2019 \$22,000
602-5643	-340	Miscellaneous Expenses	Operating materials and supplies	2018 \$1,000	2019 \$1,000
602-5651	-240	Maint of Water Treatment Structure-by others	Repairs to treatment structures by others	2018 \$50	2019 \$50
602-5651	-350	Maint & Repair Supplies-Water Treatment Structure	Supplies used in maintaining general maintenance of treatment structures	2018 \$50	2019 \$50
602-5652	-240	Maint Water Treatment Equip-by others	Chemical pump maintenance by others	2018 \$3,000	2019 \$3,000
602-5652	-350	Maint & Repair Supplies- Water Treatment Equip	Supplies for general maintenance of chemical pumps	2018 \$1,000	2019 \$1,000
602-5652	-355	Maint Water Treatment Equipment Exp	Equipment Expenses for maintaining chemical pumps	2018 \$5,500	2019 \$5,500
WATER TRANSMISSION AND DISTRIBUTION EXPENSES					
602-5662	-340	Transmission & Distribution Mains Expenses	Supplies used for flushing mains.	2018 \$1,000	2019 \$1,000
602-5665	-323	Uniforms & Protective Gear	Cleaning and replacement of uniforms and protective gear	\$1,000 - RF Monitor Maint Equip \$1,000 - General	2018 \$2,000 2019 \$2,000
602-5665	-340	Maintenance Facility Expense	¼ Maintenance Facility Expenses	2018 \$500	2019 \$500
602-5666	-922	Rents	Rent of Public Works Maintenance Facility	2018 \$10,000	2019 \$10,000
602-5671	-240	Maint of Structures & Improvements by others		\$13,000 - New roof well 4 \$7,000 - Driveway Tower E	2018 \$7,000 2019 \$20,000
602-5671	-350	Maintenance of Structures & Imp repair & supplies		2018 \$1,000	2019 \$1,000
602-5672	-240	Maintenance of Reservoirs & Towers-by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of reservoirs/towers	2018 \$4,500	2019 \$4,500

602-5672	-350	Maintenance of Reservoirs & Towers Repair & Maint Supplies	Landscaping and mowing materials.	2018 \$1,000	2019 \$1,100
602-5673	-240	Maint of Transmission & Distribution Mains-by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of transmission and distribution mains. Including costs to repair water main breaks and parts to repair mains and valves. Manhole & valve adjustments	2018 \$30,000	2019 \$50,000
				*Increase in main repairs in high volume traffic areas	
602-5673	-350	Maint of Transmission & Distribution Mains- Repair supplies	Supplies relating to Water main repairs	2018 \$15,000	2019 \$15,000
602-5675	-240	Maintenance of Services – by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of services.	2018 \$13,000	2019 \$20,000
602-5675	-340	Maintenance of Services-Operating Materials	Materials used specifically for the purpose of preventing failure, restoring serviceability or maintaining life of services.	2018 \$1,000	2019 \$2,000
602-5675	-350	Maintenance of Services-Repair Supplies	Supplies costs to repair water service leaks and stop boxes.	2018 \$2,000	2019 \$2,000
602-5676	-240	Maintenance of Meters-by others	Work performed specifically for meters, meter repairs and transponder installation. Includes supplies to repair water meters	2018 \$4,000	2019 \$4,000
602-5676	-350	Maintenance of Meters-Repair Supplies	Supplies to repair water meters	2018 \$10,000	2019 \$10,000
602-5677	-240	Maintenance of Hydrants-by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of hydrants.	2018 \$12,000	2019 \$12,000
602-5677	-350	Maintenance of Hydrants	Includes cost to repair broken hydrants and parts to repair hydrants, including flexi flags.	2018 \$5,000	2019 \$5,000
602-5678	-240	Maintenance of Misc Plant by others	Work performed specifically for the purpose of preventing failure, restoring serviceability or maintaining life of misc. plant.	2018 \$84,000	2019 \$20,000
				\$16,000 - Cross connection inspections \$4,000 - General	
602-5678	-350	Maintenance of Misc Plant Repair Supplies	Supplies specifically for the purpose of preventing failure, restoring serviceability or maintaining life of misc. plant.	2018 \$500	2019 \$500

602-5678	-355	Maintenance of Misc Plant-Equipment Exp	Includes cross connection inspections	2018 \$5,000	2019 \$500
WATER CUSTOMER ACCOUNTS EXPENSES					
602-5905	-310	Miscellaneous Customer Expenses	Materials used in communication service & office supplies, printing bills.	2018 \$6,500	2019 \$6,500
602-5906	-310	Customer Service & Info Expense	Costs of printing relating to water conservation	2018 \$2,000	2019 \$1,000
WATER ADMINISTRATIVE & GENERAL EXPENSES					
602-5920	-185	FSA Administrative Fees	Third-party administration fees for the employee flexible spending accounts	2018 \$100	2019 \$100
602-5921	-245	Computer Related Expenses	Cost incurred for software, support or upgrades	2018 \$34,500	2019 \$60,000
602-5921	-310	Office Supplies & Expenses	Office supplies, communication service (telephones), small office equipment computer related expenses	2018 \$2,000	2019 \$5,000
602-5923	-210	Professional Services	Fees & Expenses of professional consultants (Auditors, engineering consultants, attorneys, etc.)	2018 \$52,000	2019 \$25,000
602-5923	-290	Outside Services Employed		2018 \$3,195	2019 \$2,732
602-5926	-323	Uniforms		2018 \$2,100	2019 \$2,700
602-5928	-210	Regulatory Commission Expenses	Expenses incurred by the utility in connection with formal cases before regulatory commissions		
602-5930	-250	Public Ads, Notices	Advertisements and public notices	2018 \$500	2019 \$500
602-5930	-320	Publications, Dues, Subscriptions	Professional Organization dues, reference material and publications	2018 \$1,700	2019 \$1,700

602-5930	-325	Training & Staff Development	Costs for conferences and seminars	\$6,000 Existing staff uniforms \$400 – New FT Maintenance Worker (NP#10)	2018 \$5,136	2019 \$6,400
602-5930	-330	Vehicle Use Reimbursement	Reimb for use of personal vehicle		2018 \$500	2019 \$500
602-5930	-365	Utilities	Stormwater Charges (Utility Bills)		2018 \$875	2019 \$900
602-5930	-350	Misc Gen repair supplies		\$2,000 Well abandonment rebates \$1,000 General	2018 \$3,000	2019 \$3,000
602-5930	-389	Admin Fees			2018 \$47,800	2019 \$50,400
602-5931	-922	Rents	City Hall rent for use of space by Utility		2018 \$11,700	2019 \$11,700
602-5932	-335	Maint of Vehicle Maint	Maintenance expenses incurred to repair/maintain vehicles. Fuel costs		2018 \$8,000	2019 \$8,000
WATER DEPRECIATION & TAX EXPENSES						
602-5403	-530	Depreciation Expense	All classes of depreciable utility plant in service		2018 \$350,000	2019 \$350,000
602-5403	-531	Depreciation Expense-Contributed Plant	All classes of depreciable contributed utility plant in service		2018 \$300,000	2019 \$300,000
602-5408	-534	Taxes	Includes FICA taxes from payroll, tax equivalent paid to city for services		2018 \$660,000	2019 \$700,000

2019 PERSONNEL SUMMARY

E= Existing Employee

N = **New Hire** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Public Works – UTILITY

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Tracy Foss	Utility Project Engineer	11/01/99	2,080			
	E	Phil Manion	Utility Superintendent	11/7/05	2,080	150		
	E	Jim Sandlin	Utility Maintenance Worker	4/11/05	2,080	50		
	E	Brian Kalupa	Utility Maintenance Worker	2/19/18	2,080	50		
	E	Ken Anderson	Utility Maintenance Worker	7/9/18	2,080	50		
10	N	Vacant 80% Water 20% Sewer	Utility Maintenance Worker	~1/1/19	2,080			
	E	Dillon Perrin	Seasonal Maint. Worker	Summer			600	
10	E*	Vacant NP Inc to FT	LTE Maintenance Worker	TBD			1,199	
		Jessica Minich 50% Water 50% Sewer	Engineering Intern	6/6/18			820	
	E	Alysen Tierney 50% Water 50% Sewer	Engineering Technician	5/9/16 (in position 3/22/17)	2,080	50		
		Total This Page			14,560	350	1,420	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

City of Fitchburg 2019 Operating Budget				Proposal # 10		
Department:	Water/Sewer Utility					
Position Title:	LTE Utility Maintenance Worker (1,199 hours) to FT Utility Maintenance Worker					
Brief Justification:	<p>The Utility Department requests that the Part Time Utility Maintenance Worker be increased from Part Time (1,199 hours – water only) to Full Time (2,080 hours – 80/20 split water/sewer). The increase in hours would alleviate current staff overtime hours and help address upcoming and recent growth.</p> <p>The Utility currently operates with a full-time Superintendent and 3 full-time maintenance staff. The City has grown substantially since the last full time Maintenance Worker was added in 1994. The number of utility customers has grown significantly in the past 20+ years and there are many new developments on the horizon that will result in additional contact with customers who request assistance and contractors who request job site assistance.</p> <p># of customers per annual PSC report in 1994: 3,138 # of customers per annual PSC report in 2017: 6,569 (109% increase)</p>					
Projected Costs Summary						
See separate report for line-by-line calculations of costs						
		Total Cost	Funding Source			
			Tax Levy	Grants	Utilities	
Personnel Costs		\$43,158	\$	\$	\$43,158	
Non Personnel Recurring Costs		\$850	\$	\$	\$850	
Non Personnel One-Time Costs		\$690	\$	\$	\$690	
Total Year One Costs		\$44,698	\$	\$	\$44,698	
Projected Cost Calculation Details						
Hours	Annual Hours	1,199 + 881 =2,080	Overtime Hours	n/a	Other Hours	n/a
Salary/ Wages	Estimated Wage/ Salary	\$18.61 Pay Plan Grade D (old \$16.00)	Other Payments (i.e. stipends, tuition)	n/a	Payroll Fees (\$10.50/ month / person)	No change
Benefits	Retirement	General	Health Insurance	Family	Workers Comp Class	Water
Uniforms	Initial Issue Uniform	\$250	Annual Uniform Allowance	\$350	Protective Gear/ PPE	\$150
Misc.	Office Equipment	\$-0-	Training	\$500	Dues	\$-0-
Technology	Computer	\$-0-	Microsoft License	\$-0-	Cell Phone	\$-0-
HR	Recruitment	\$200	Drug Test/ Background	\$90	Position Classification	\$-0-
Vehicles	Mileage	\$-0-	Capital Cost Vehicle	\$-0-	Operating Cost Vehicle	\$-0-

2019 Budget Expenditure Detail

Department: Public Works – Sewer Utility (FUND 603)

SANITARY SEWER REVENUES

Account #		Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures			
603-4621	-001	Un-Metered Residential	Flat rate sales to residential customers	2018	\$10,800	2019	\$10,800
603-4621	-002	Un-Metered Commercial	Flat rate sales to commercial customers	2018	\$1,000	2019	\$960
603-4621	-003	Un-Metered Industrial	Flat rate sales to industrial customers	2018	\$250	2019	\$240
603-4621	-004	Un-Metered Public Authority	Flat rate sales to public authority customers	2018	\$250	2019	\$240
603-4622	-000	Metered Residential	Measured sales to residential customers	2018	\$1,122,000	2019	\$1,250,000
603-4622	-001	Metered Commercial	Measured sales to commercial customers	2018	\$260,000	2019	\$280,000
603-4622	-002	Metered Industrial	Measured sales to industrial customers	2018	\$320,000	2019	\$330,000
603-4622	-003	Metered Public Authority	Measured sales to public authority customers	2018	\$10,000	2019	\$10,500
603-4622	-004	Metered Multi Family Residential	Measured sales to multi-family residential customers	2018	\$525,000	2019	\$575,000

NON-OPERATING SEWER REVENUES

603-4631	-000	Forfeited Discounts	Additional charges imposed due to failure of customers payments not received on due date	2018	\$4,500	2019	\$4,500
603-4635	-000	Miscellaneous Revenues	Charges collected for NSF check fees, information collected for title companies, sewer side of reconnecting meters	2018	\$1,200	2019	\$1,200
603-4475	-000	P-Card Rebate	Income from use of P-Card	2018	\$500	2019	\$500

SANITARY SEWER EXPENSES

Account #		Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
603-5827	-340	Other Operating Supplies & Expenses - Includes MMSD	Costs incurred for services rendered by MMSD, general supplies used	2018 \$2,000,000	2019 \$2,000,000
603-5828	-335	Transportation Expense	Cost of operation and maintenance of transportation equipment	2018 \$7,000	2019 \$8,000

SEWER MAINTENANCE EXPENSES

603-5830	-355	Meter Expenses	Joint metering expenses allocated from water for meter costs	2018 \$90,000	2019 \$93,000
603-5831	-210	Maintenance of Collection System	Annual televising, in line repairs	\$40,000 Annual televising 60,000 feet	
				2018 \$20,000	2019 \$40,000
603-5831	-350	Maintenance of Collection System	Materials and expenses incurred in repairing, adding sewer lining, maintaining sewer collection system (back-ups) and road resurfacing projects. Includes cost to repair sewers.	2018 \$20,000	2019 \$17,500
603-5834	-350	Maintenance of General Plant	Materials and expenses incurred in maintaining equipment and maintenance facility expenses paid by City.	2018 \$2,000	2019 \$2,000

SEWER CUSTOMER ACCOUNT EXPENSES

603-5903	-290	Accounting and Collecting Expenses - PSN fees	Fees paid by Utility for customers using credit card and/or making payment online.	2018 \$17,000	2019 \$15,000
603-5903	-310	Accounting & Collecting Office Supp/Postage	Office supplies & Postage	2018 \$3,000	2019 \$3,000

SEWER ADMINISTRATIVE & GENERAL EXPENSES

603-5921	-245	Computer Related Expenses	Cost incurred for software, support or upgrades	2018 \$12,000	2019 \$10,000
603-5921	-310	Office Supplies and Expenses	Office supplies, communication service (telephones), small office equipment	2018 \$5,000	2019 \$5,000
603-5923	-210	Professional Services	Fees & Expenses of professional consultants	\$4,000 annual external audit \$8,000 engineering consultants	
				2018 \$12,000	2019 \$12,000

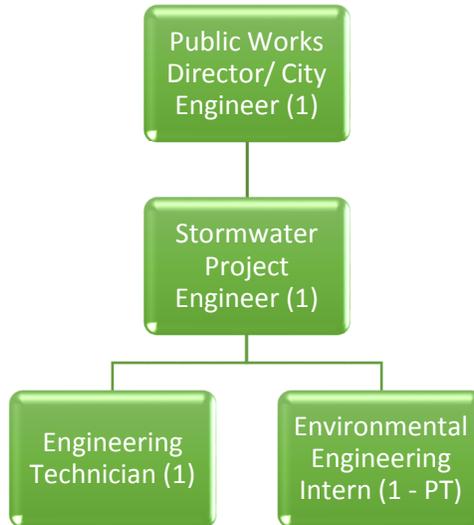
603-5923	-290	Outside Services Employed	HR recruitment costs	\$500 Existing staff recruitments \$58 – New FT Maintenance Worker (NP#10)	2018 \$356	2019 \$558
603-5926	-323	Uniforms	Replacement and cleaning of uniforms	\$1,000 Existing staff uniforms \$150 New FT Maintenance Worker (NP#10)	2018 \$3,000	2019 \$1,150
603-5930	-325	Training & Staff Development	Costs for conferences and seminars	\$500 Existing staff uniforms \$100 – New FT Maintenance Worker (NP#10)	2018 \$132	2019 \$600
603-5930	-340		Office rent, training expenses, general expenses	\$10,000 - Toilet Rebates \$4,000 - Misc.	2018 \$14,000	2019 \$14,000
603-5930	-389	Admin Fees			2018 \$27,600	2019 \$17,400
603-5930	-922	Rents	For rent of Public Works Maintenance Facility		2018 \$20,000	2019 \$20,000

SEWER DEPRECIATION & TAX EXPENSES

600-5403	-530	Depreciation Expense	All classes of depreciable utility plant in service	2018 \$220,000	2019 \$230,000
600-5408	-534	Taxes	Includes FICA taxes from payroll	2018 \$11,500	2019 \$11,500

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Stormwater Project Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Environmental Engineering Intern	.1	.3	.4	.4	.4

Major Responsibilities & Services Provided:

- Plan and oversee capital improvements for City infrastructure
- Stormwater management
- Sustainability initiatives
- Maintain geographic information system
- Review and issue permits
- Oversee installation of new public infrastructure
- Ensure State and Federal Environmental permit compliance through effective education and management practices
- Manage over 80 public pond and stormwater greenway facilities throughout the community
- Emergency management

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Erosion Control Permits	19	40	28	28	30
Stormwater Ponds	54	56	69	73	80

Significant Accomplishments in 2018:

- Better management of active Erosion Control and Stormwater Managements permits using PermiTrack software
- ERU audits for multifamily, industrial, and commercial properties to update stormwater rates
- Stormdrain mural painted at Library with the help of MAMSWap and DAMA
- Tracked maintenance on privately owned stormwater facilities within the city
- Vegetative management and cleanup at Harlan Hills Pond and Ashbourne Pond
- Waterway Cleanups at Dunn's Marsh, Swan Creek, Target, Placon, and Quarry Hill
- Revamped the city's stormwater facility inventory

New Initiatives for 2019:

- Developing new management strategies for stormwater facilities
- PermiTrack Updates will continue
- GIS updates of all stormwater facilities and stormsewer
- Increased education and outreach

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$241,772	\$209,755	\$87,965	\$172,965	\$202,774	\$(6,981)
Contractual Services	158,837	205,211	130,808	160,500	213,850	8,639
Operating Expenses	81,587	106,182	51,103	109,305	115,850	9,668
Allocated Benefits	625,051	559,589	19,516	49,591	570,635	11,046
Transfers to Other Funds	2,513	2,513	1,257	2,513	2,515	2
Total	\$1,109,760	\$1,083,250	\$290,649	\$494,874	\$1,105,624	\$22,374

Significant Budget Changes from 2018 to 2019:

- None

City of Fitchburg
Stormwater Utility Fund #604
2019 Operating Budget

Acct #	New Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget		
			Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change		
601-4461-300	604-4461-000	Res-Urban Service /	\$ 292,426	\$ 314,710	\$ 315,929	\$ 318,777	\$ 321,529	\$ 312,674	\$ 320,500	\$ 162,553	\$ 325,000	\$ 325,000	\$ -	\$ 325,000	\$ 4,500	100.0%	
601-4461-301	604-4461-001	Res-Rural ST54/ST5	\$ 17,061	\$ 26,189	\$ 26,196	\$ 26,251	\$ 26,262	\$ 24,396	\$ 28,000	\$ 129	\$ 26,300	\$ 26,300	\$ -	\$ 26,300	\$ (1,700)	100.0%	
601-4461-302	604-4461-002	Rural-Sngl & Dup Ct	\$ 4,013	\$ 6,137	\$ 6,140	\$ 6,167	\$ 6,234	\$ 5,738	\$ 6,300	\$ 3,127	\$ 6,250	\$ 6,250	\$ -	\$ 6,250	\$ (50)	100.0%	
601-4462-300	604-4462-000	Non-Res-U Service J	\$ 419,414	\$ 471,031	\$ 487,577	\$ 484,849	\$ 491,269	\$ 470,828	\$ 492,000	\$ 250,869	\$ 496,000	\$ 496,000	\$ -	\$ 496,000	\$ 4,000	100.0%	
601-4462-301	604-4462-001	Non-Res-Rural ST 5	\$ 21,144	\$ 35,307	\$ 35,128	\$ 34,857	\$ 35,279	\$ 32,343	\$ 35,000	\$ 17,688	\$ 35,375	\$ 35,375	\$ -	\$ 35,375	\$ 375	100.0%	
601-4463-300	604-4463-000	Multi-Family-U Srv Ar	\$ 161,561	\$ 172,951	\$ 179,515	\$ 188,607	\$ 192,127	\$ 178,952	\$ 188,000	\$ 97,161	\$ 194,320	\$ 195,000	\$ -	\$ 195,000	\$ 7,000	100.0%	
601-4463-301	604-4463-001	Multi-Family-Rural ST	\$ 2,025	\$ 3,093	\$ 3,087	\$ 3,087	\$ 3,083	\$ 2,875	\$ 3,100	\$ 1,538	\$ 3,075	\$ 3,075	\$ -	\$ 3,075	\$ (25)	100.0%	
			\$ 917,644	\$ 1,029,420	\$ 1,053,571	\$ 1,062,595	\$ 1,075,803	\$ 1,027,807	\$ 1,072,900	\$ 533,064	\$ 1,086,320	\$ 1,087,000	\$ -	\$ 1,087,000	\$ 14,100	100.0%	
601-4200-300	604-4200-000	Capital Paid in by Mt.	\$ 154,668	\$ 824,874	\$ 502,045	\$ -	\$ -	\$ 296,317	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-4421-300	604-4421-000	CIAC	\$ 112,689	\$ 1,250,911	\$ 710,298	\$ 428,603	\$ 3,969,383	\$ 1,294,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-4631-100	604-4631-000	Reimb From Projects	\$ -	\$ -	\$ -	\$ 3,102	\$ 9,344	\$ 2,489	\$ -	\$ 412	\$ 500	\$ -	\$ -	\$ -	\$ -	100.0%	
			\$ 267,357	\$ 2,075,785	\$ 1,212,343	\$ 431,705	\$ 3,978,727	\$ 1,590,694	\$ -	\$ 412	\$ 500	\$ -	\$ -	\$ -	\$ -	100.0%	
601-4419-300	604-4419-000	Interest Income	\$ 1,332	\$ 1,580	\$ 1,603	\$ 4,598	\$ 13,381	\$ 4,499	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	100.0%	
601-4425-300	604-4425-000	Misc Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-4434-300	604-4434-000	Misc. Credits to Surp	\$ -	\$ -	\$ 44,552	\$ -	\$ -	\$ 8,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-4460-300	604-4460-000	Stormwater Grants	\$ 88,606	\$ 0	\$ 36,025	\$ 180,665	\$ -	\$ 61,059	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-4470-300	604-4470-000	Forfeited Discounts	\$ 1,723	\$ 2,171	\$ 2,686	\$ 3,229	\$ 2,897	\$ 2,541	\$ 2,500	\$ 821	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	100.0%	
601-4474-300	604-4474-000	Miscellaneous Rever	\$ 200	\$ 1,648	\$ 1,248	\$ (0)	\$ -	\$ 619	\$ 1,000	\$ 32	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	100.0%	
601-4474-301	604-4474-001	Permit Revenues	\$ 33,127	\$ 51,926	\$ 46,578	\$ 57,100	\$ 76,975	\$ 53,141	\$ 50,000	\$ 32,286	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	100.0%	
601-4474-302	604-4474-002	Farm Land Lease	\$ 6,977	\$ 1,125	\$ 2,250	\$ 1,125	\$ 2,250	\$ 2,745	\$ 2,250	\$ 1,125	\$ 2,745	\$ 2,745	\$ -	\$ 2,745	\$ 495	100.0%	
601-4475-300	604-4475-000	P-Card Rebate	\$ -	\$ -	\$ -	\$ 143	\$ 523	\$ 133	\$ 500	\$ 534	\$ 535	\$ 535	\$ -	\$ 535	\$ 35	100.0%	
			\$ 131,965	\$ 58,450	\$ 134,942	\$ 246,860	\$ 96,026	\$ 133,649	\$ 58,250	\$ 34,799	\$ 58,780	\$ 58,780	\$ -	\$ 58,780	\$ 530	100.0%	
			\$ 1,316,966	\$ 3,163,656	\$ 2,400,856	\$ 1,741,160	\$ 5,150,556	\$ 2,752,150	\$ 1,131,150	\$ 568,275	\$ 1,145,600	\$ 1,145,780	\$ -	\$ 1,145,780	\$ 14,630	100.0%	
601-5403-300	604-5403-530	Depreciation Exp	\$ 454,806	\$ 475,483	\$ 505,870	\$ 530,103	\$ 573,514	\$ 507,955	\$ 510,000	\$ -	\$ -	\$ 520,000	\$ 520,000	\$ -	\$ 520,000	\$ 10,000	100.0%
601-5430-300	604-5430-532	Interest on Debt to M	\$ 108,048	\$ 58,200	\$ 65,317	\$ 52,830	\$ 36,782	\$ 64,235	\$ 31,813	\$ 10,628	\$ 31,815	\$ 28,555	\$ -	\$ 28,555	\$ (3,258)	100.0%	
			\$ 562,854	\$ 533,682	\$ 571,187	\$ 582,933	\$ 610,296	\$ 572,191	\$ 541,813	\$ 10,628	\$ 31,815	\$ 548,555	\$ -	\$ 548,555	\$ 6,742	100.0%	
601-5138-181	601-5138-181	PAY FOR PERFORMI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-5601-301	604-5601-110	Hwy Crew Wages	\$ 68,476	\$ 43,974	\$ 54,816	\$ 61,098	\$ 46,055	\$ 54,884	\$ -	\$ 16,174	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-115	Hwy Crew OT	\$ -	\$ -	\$ -	\$ -	\$ 530	\$ 106	\$ -	\$ 3,754	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-120	Hwy Crew PT/Seasc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-131	Hwy Crew FICA/Mec	\$ -	\$ -	\$ -	\$ -	\$ 3,517	\$ 703	\$ -	\$ 1,502	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-132	Hwy Crew WRS	\$ -	\$ -	\$ -	\$ -	\$ 3,163	\$ 633	\$ -	\$ 1,335	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-135	Hwy Crew Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-160	Hwy Crew Health	\$ -	\$ -	\$ -	\$ -	\$ 13,802	\$ 2,760	\$ -	\$ 5,332	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-161	Hwy Crew Life	\$ -	\$ -	\$ -	\$ -	\$ 111	\$ 22	\$ -	\$ 38	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-162	Hwy Crew Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-163	Hwy Crew Dental	\$ -	\$ -	\$ -	\$ -	\$ 963	\$ 193	\$ -	\$ 377	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5601-240	Maint by Oth-Inlet Rr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%	
601-5601-302	604-5601-340	Oper Materials & Sbj	\$ 2,222	\$ 2,160	\$ 1,354	\$ 3,062	\$ 6,100	\$ 2,980	\$ 2,000	\$ 3,912	\$ 4,100	\$ 4,100	\$ -	\$ 4,100	\$ 2,100	100.0%	
601-5601-304	604-5601-350	Maint Supp - Inlet Rr	\$ 6,631	\$ 12,523	\$ 1,756	\$ 6,132	\$ 1,639	\$ 5,736	\$ 33,000	\$ -	\$ 18,000	\$ 22,000	\$ -	\$ 22,000	\$ (11,000)	100.0%	
601-5601-303	604-5601-355	Equipment Expense	\$ 124	\$ 181	\$ -	\$ -	\$ 21,605	\$ 4,382	\$ 8,500	\$ 14,864	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ 16,500	100.0%	
601-5601-305	Delete	Sweeper Maintenan	\$ 4,880	\$ 10,395	\$ 2,331	\$ 8,314	\$ -	\$ 5,184	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-5601-306	Delete	Maint - Inlet Repair, I	\$ 3,434	\$ 44,428	\$ 38,893	\$ 19,094	\$ -	\$ 21,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
			\$ 85,767	\$ 113,662	\$ 99,150	\$ 97,700	\$ 97,485	\$ 98,753	\$ 43,500	\$ 47,888	\$ 48,100	\$ 52,100	\$ -	\$ 52,100	\$ 8,600	100.0%	
601-5408-300	604-5408-131	Social Security Tax	\$ 10,067	\$ 9,242	\$ 10,261	\$ 10,208	\$ (8)	\$ 7,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
601-5902-300	604-5903-110	General Acctg Wag	\$ 25,380	\$ 26,571	\$ 29,044	\$ 30,460	\$ 58,119	\$ 33,915	\$ 27,322	\$ 13,074	\$ 26,587	\$ 27,719	\$ 557	\$ 28,276	\$ 954	100.0%	
new	604-5903-115	General Acctg OT	\$ -	\$ -	\$ -	\$ -	\$ 2,169	\$ 434	\$ 116	\$ -	\$ 112	\$ 114	\$ 3	\$ 117	\$ 1	100.0%	
new	604-5903-120	General Acctg PTT/S	\$ -	\$ -	\$ -	\$ -	\$ 997	\$ 199	\$ 1,000	\$ 597	\$ 1,060	\$ 1,060	\$ 60	\$ 1,120	\$ 120	100.0%	
new	604-5903-131	General Acctg FICA	\$ -	\$ -	\$ -	\$ -	\$ 4,551	\$ 910	\$ 2,188	\$ 1,038	\$ 2,136	\$ 2,224	\$ 48	\$ 2,272	\$ 84	100.0%	
new	604-5903-132	General Acctg WRS	\$ -	\$ -	\$ -	\$ -	\$ 3,872	\$ 774	\$ 1,850	\$ 858	\$ 1,800	\$ 1,835	\$ 37	\$ 1,872	\$ 22	100.0%	
new	604-5903-135	General Acctg Long	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 168	\$ 184	\$ 168	\$ 182	\$ -	\$ 182	\$ 14	100.0%	
new	604-5903-160	General Acctg Health	\$ -	\$ -	\$ -	\$ -	\$ 12,407	\$ 2,481	\$ 8,943	\$ 4,520	\$ 8,943	\$ 8,413	\$ -	\$ 8,413	\$ (530)	100.0%	
new	604-5903-161	General Acctg Life	\$ -	\$ -	\$ -	\$ -	\$ 59	\$ 12	\$ 58	\$ 21	\$ 63	\$ 65	\$ 2	\$ 67	\$ 9	100.0%	
new	604-5903-162	General Acctg Disal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159	\$ -	\$ -	\$ 158	\$ 2	\$ 160	\$ 1	100.0%	
new	604-5903-163	General Acctg Dent	\$ -	\$ -	\$ -	\$ -	\$ 850	\$ 170	\$ 653	\$ 313	\$ 622	\$ 653	\$ -	\$ 653	\$ -	100.0%	
601-5903-300	604-5905-310	Cust Exp Office Sup	\$ 7,057	\$ 5,009	\$ 4,201	\$ 4,023	\$ 5,162	\$ 5,091	\$ 7,000	\$ 2,188	\$ 7,000	\$ 7,000	\$ -	\$ 7,000	\$ -	100.0%	
601-5920-300	604-5920-110	Admin & Gen Wage	\$ 130,421	\$ 83,831	\$ 109,487	\$ 123,697	\$ 50,813	\$ 99,650	\$ 101,889	\$ 27,595	\$ 77,045	\$ 98,467	\$ 1,977	\$ 100,444	\$ (1,445)	100.0%	
601-5920-301	Delete	Salaries New Prop-B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%	
new	604-5920-115	Admin & Gen OT	\$ -	\$ -	\$ -	\$ -	\$ 407	\$ 81	\$ 1,368	\$ 543	\$ 1,186	\$ 1,220	\$ 24	\$ 1,244	\$ (124)	100.0%	
new	604-5920-120	Admin & Gen PT/Se	\$ -	\$ -	\$ -	\$ -	\$ 7,423	\$ 1,485	\$ 8,797	\$ 1,565	\$ 8,648	\$ 8,797	\$ 149	\$ 8,946	\$ 149	100.0%	
new	604-5920-131	Admin & Gen FICA/	\$ -	\$ -	\$ -	\$ -	\$ 6,373	\$ 1,275	\$ 8,578	\$ 2,259	\$ 6,652	\$ 8,299	\$ 165	\$ 8,464	\$ (114)	100.0%	
new	604-5920-132	Admin & Gen WRS	\$ -	\$ -	\$ -	\$ -	\$ 4,373	\$ 875	\$ 6,556	\$ 1,870	\$ 4,997	\$ 6,135	\$ 123	\$ 6,258	\$ (298)	100.0%	
new	604-5920-135	Admin & Gen Longe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102	\$ -	\$ 77	\$ 3	\$ -	\$ 3	\$ (99)	100.0%	
new	604-5920-160	Admin & Gen Health	\$ -	\$ -	\$ -	\$ -	\$ 12,200	\$ 2,440	\$ 20,351	\$ 4,666	\$ 17,541	\$ 16,514					

City of Fitchburg
 Stormwater Utility Fund #604
 2019 Operating Budget

Acct #	New Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
601-5924-300	604-5924-511	Property Insurance	\$ 5,154	\$ 8,369	\$ 9,722	\$ 10,949	\$ -	\$ 6,839	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	604-5925-512	Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 1,171	\$ 234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	604-5925-514	Automobile Insuranc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	604-5925-572	INSURANCE ISF AL	\$ -	\$ -	\$ -	\$ -	\$ 5,294	\$ 1,059	\$ 6,111	\$ 3,056	\$ 6,111	\$ 8,995	\$ -	\$ 8,995	2,884 100.0%
new	604-5925-595	Worker's Comp Insu	\$ -	\$ -	\$ -	\$ -	\$ (90)	\$ (18)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	604-5925-596	Unemployment Insur	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
601-5926-133	604-5926-133	EOY GASB 68 PEN:	\$ -	\$ -	\$ (934)	\$ 8,017	\$ 6,372	\$ 2,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
601-5926-300	Delete	Employee Pensions	\$ 34,056	\$ 33,355	\$ 37,759	\$ 38,541	\$ -	\$ 28,742	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
601-5926-301	Delete	Benefits New Prop-E	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
new	604-5926-110	Paid Time Off	\$ -	\$ -	\$ -	\$ -	\$ 442	\$ 88	\$ 11,678	\$ -	\$ 9,865	\$ 11,327	\$ 228	\$ 11,555	(123) 100.0%
new	604-5926-131	PTO FICA/Med	\$ -	\$ -	\$ -	\$ -	\$ 45	\$ 9	\$ 895	\$ -	\$ 756	\$ 868	\$ 17	\$ 885	(10) 100.0%
new	604-5926-132	PTO WRS	\$ -	\$ -	\$ -	\$ -	\$ 40	\$ 8	\$ 784	\$ -	\$ 663	\$ 743	\$ 15	\$ 758	(26) 100.0%
new	604-5926-135	Benefits Longty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23	\$ 17	\$ -	\$ 17	17 100.0%
new	604-5926-160	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 1,236	\$ 247	\$ 2,475	\$ -	\$ 2,505	\$ 2,358	\$ -	\$ 2,358	(117) 100.0%
new	604-5926-161	Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 0	\$ 20	\$ -	\$ 18	\$ 20	\$ -	\$ 20	- 100.0%
new	604-5926-162	Disability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63	\$ -	\$ -	\$ 61	\$ 1	\$ 62	(1) 100.0%
new	604-5926-163	Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ 4	\$ 1	\$ 178	\$ -	\$ 171	\$ 180	\$ -	\$ 180	2 100.0%
new	604-5926-290	Benefit Fees	\$ -	\$ -	\$ -	\$ -	\$ 29	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
601-5930-301	604-5930-213	Permits & Fees	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 800	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	4,000 100.0%
601-5930-301	604-5930-245	Computer Related E:	\$ 4,132	\$ 4,960	\$ 5,021	\$ 18,612	\$ 4,890	\$ 7,523	\$ 5,000	\$ 1,473	\$ 5,000	\$ 5,350	\$ -	\$ 5,350	350 100.0%
new	604-5930-250	Pub Notices, Ads	\$ -	\$ -	\$ -	\$ -	\$ 4,422	\$ 884	\$ 2,000	\$ 2,304	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	1,500 100.0%
new	604-5930-320	Subscriptions, Dues	\$ -	\$ -	\$ -	\$ -	\$ 175	\$ 35	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	\$ 200	- 100.0%
new	604-5926-323	Uniforms	\$ -	\$ -	\$ -	\$ -	\$ 46	\$ 9	\$ 100	\$ -	\$ 100	\$ 100	\$ -	\$ 100	- 100.0%
601-5930-300	604-5930-325	Misc Training/Staff C	\$ 15,559	\$ 13,005	\$ 6,736	\$ 7,756	\$ 1,558	\$ 8,923	\$ 5,132	\$ 534	\$ 4,000	\$ 6,000	\$ -	\$ 6,000	868 100.0%
new	604-5930-330	Misc Vehicle Use Re	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 350	\$ 350	\$ -	\$ 350	(150) 100.0%
601-5930-302	604-5930-345	Public Education & C	\$ 2,696	\$ 10,968	\$ 12,091	\$ 12,164	\$ 8,495	\$ 9,283	\$ 13,250	\$ 8,920	\$ 8,920	\$ 12,900	\$ -	\$ 12,900	(350) 100.0%
new	604-5930-389	Admin Fees	\$ -	\$ -	\$ -	\$ -	\$ 23,167	\$ 4,633	\$ 15,000	\$ 13,317	\$ 26,636	\$ 16,700	\$ -	\$ 16,700	1,700 100.0%
new	604-5930-570	Technology ISF Alloc	\$ -	\$ -	\$ -	\$ -	\$ 8,390	\$ 1,678	\$ 11,665	\$ 5,832	\$ 11,665	\$ 13,085	\$ -	\$ 13,085	1,420 100.0%
601-5931-300	604-5930-922	Rents	\$ 2,513	\$ 2,513	\$ 2,513	\$ 2,513	\$ 2,513	\$ 2,513	\$ 2,513	\$ 1,257	\$ 2,515	\$ 2,515	\$ -	\$ 2,515	2 100.0%
601-5932-300	604-5932-335	Transportation Exper	\$ 5,901	\$ 5,121	\$ 4,357	\$ 4,383	\$ 773	\$ 4,107	\$ 5,500	\$ -	\$ 1,000	\$ 5,500	\$ -	\$ 5,500	- 100.0%
601-5932-301	604-5932-355	Sweeper - Fuel	\$ 10,796	\$ 8,282	\$ 5,020	\$ 7,636	\$ 11,640	\$ 8,675	\$ 12,000	\$ 5,635	\$ 10,000	\$ 12,000	\$ -	\$ 12,000	- 100.0%
			\$ 383,606	\$ 255,183	\$ 286,498	\$ 313,709	\$ 401,980	\$ 328,195	\$ 497,937	\$ 232,133	\$ 414,961	\$ 501,554	\$ 3,415	\$ 504,969	\$ 7,032 100.0%
			\$ 1,032,227	\$ 902,527	\$ 956,836	\$ 994,343	\$ 1,109,760	\$ 999,139	\$ 1,083,250	\$ 290,648	\$ 494,876	\$ 1,102,209	\$ 3,415	\$ 1,105,624	\$ 22,374 100.0%
			\$ 284,739	\$ 2,281,129	\$ 1,444,020	\$ 746,817	\$ 4,040,796	\$ 1,783,011	\$ 47,900	\$ 277,627	\$ 650,724	\$ 43,571	\$ (3,415)	\$ 40,156	\$ (7,744)
			\$ 17,382	\$ 185,343	\$ 231,677	\$ 315,112	\$ 62,069	\$ 162,317	\$ 47,900	\$ 277,215	\$ 650,224	\$ 43,571	\$ (3,415)	\$ 40,156	\$ (7,744)

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
601-22231	2007 BORROWING	\$ 500,000	\$ 400,000	\$ 275,000	\$ 150,000	\$ 150,000	\$ 295,000	\$ 166,307	\$ -	\$ -	\$ -	\$ -	\$ (166,307)	100.0%
601-22230	Advance from FUD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
601-22331	Due to Muni -Sodfat	\$ 1,124,646	\$ 1,068,707	\$ 1,012,767	\$ 950,975	\$ 56,000	\$ 842,619	\$ 56,000	\$ -	\$ 56,000	\$ 56,000	\$ (56,000)	\$ (56,000)	100.0%
		\$ 1,624,646	\$ 1,468,707	\$ 1,287,767	\$ 1,100,975	\$ 206,000	\$ 1,137,619	\$ 222,307	\$ -	\$ 56,000	\$ 56,000	\$ (56,000)	\$ (22,307)	

Acct #	Account Name	As of 2013	As of 2014	As of 2015	As of 2016	As of 2017	2018 Adopted Budget	As of 06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
604-10701	Area H 2007	\$ -	\$ -	\$ -	\$ -	\$ 22,337	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
604-10731	604-10731 Resurfacing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,750	\$ 7,505	\$ 27,000	\$ 25,000	\$ (25,000)	\$ (64,750)	
604-10729	604-10729 #4708 Schurnn Grnw-y-Mck	\$ -	\$ -	\$ -	\$ 257,672	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ (10,000)	\$ (10,000)	
604-10732	604-10732 #4702 Stormwater Pond Dr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ -	\$ 140,000	\$ 130,000	\$ (130,000)	\$ (140,000)	
604-10733	604-10733 #4705 Uptown Wet Pond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000	\$ 37,000	\$ (37,000)	\$ (350,000)	
604-10734	604-10734 #4711 Traceway Dr Stormw	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ (3,000)	\$ -	
604-10735	604-10735 #4713 Fitchrona Rd Storm I	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ (30,000)	
604-10736	604-10736 #4714 Drainage/Flood Impr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,000	\$ -	\$ 205,000	\$ 35,000	\$ (35,000)	\$ (205,000)	
		\$ -	\$ -	\$ -	\$ 257,672	\$ 22,337	\$ 799,750	\$ 7,505	\$ 762,000	\$ 240,000	\$ (240,000)	\$ -	\$ (799,750)
ibtd	#3488 Fish Hatchery Rd Re	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ 500,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ 500,000
		\$ -	\$ -	\$ -	\$ 257,672	\$ 22,337	\$ 799,750	\$ 7,505	\$ 762,000	\$ 740,000	\$ (240,000)	\$ 500,000	\$ (299,750)

2019 Budget Expenditure Detail

Department: Public Works – Stormwater Utility (FUND 604)

STORM WATER REVENUES

Account #		Account Title	Usual Revenues for this Account	Detail of Proposed Revenues			
604-4461	-000	Res-Urban Service Area	Single & Duplex family - urban stormwater charges. Billed quarterly.	2018	\$320,500	2019	\$325,000
604-4461	-001	Res- Rural	Single & Duplex family - rural stormwater charges. Billed annually.	2018	\$28,000	2019	\$26,300
604-4461	-002	Rural Single/Duplex	Single & Duplex units - rural. Billed quarterly.	2018	\$6,300	2019	\$6,250
604-4462	-000	Non Residential - Urban	Non-residential - urban billed quarterly. Site specific calculation.	2018	\$492,000	2019	\$496,000
604-4461	-001	Non Residential- Rural	Non-residential - rural billed quarterly. Site specific calculation.	2018	\$35,000	2019	\$35,375
604-4463	-000	Multi-Family - Urban	Multi-family - urban billed quarterly.	2018	\$188,000	2019	\$195,000
604-4463	-001	Multi-Family - Rural	Multi-family - rural billed quarterly	2018	\$3,100	2019	\$3,075

NON-OPERATING STORM WATER REVENUES

604-4470	-000	Forfeited Discounts	Additional charges imposed due to failure of customers payments not received on due date	2018	\$2,500	2019	\$2,500
604-4474	-000	Misc. Revenue	Sales of scrap, miscellaneous income.	2018	\$1,000	2019	\$1,000
604-4474	-001	Permit Revenues	Stormwater permits	2018	\$50,000	2019	\$50,000
604-4474	-002	Farm Land Lease		2018	\$2,250	2019	\$2,745
604-4475	-000	P-Card Rebate	Rebate from P-Card use	2018	\$500	2019	\$535

INTEREST

604-4419	-000	Interest Income		2018	\$2,000	2019	\$2,000
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STORM WATER EXPENDITURES

Account #	Object	Account Title	Typical Expenditures for this Account	Detail of Proposed Expenses			
604-5601	-240	Inlet Repair by others	Inlet Repair & Maintenance	2018	\$0	2019	\$1,000
604-5601	-340	Operating Mat'l & Supplies	Signs, miscellaneous supplies	2018	\$2,000	2019	\$4,100
604-5601	-350	Maintenance Supplies	Culverts, pipe and inlet repairs	2018	\$33,000	2019	\$22,000

604-5601	-355	Equipment Expenses	Maintenance of vehicles, survey equipment, and street sweeper	\$10,000 - Sweeper Maint \$15,000 – General Equip 2018 \$8500 2019 \$25,000
604-5905	-310	Customer Supplies & Expenses	Postage, office supplies, invoices	\$3,000 - Postage \$3,500 - Billing (Envelopes) \$500 - Misc. 2018 \$7,000 2019 \$7,000
604-5921	-310	Office Supplies	Office supplies	 2018 \$4,000 2019 \$4,000
604-5923	-210	Professional Services	Fees & expenses of professional consultants (Auditors, engineering consultants, legal, etc.)	\$4,000 - Financial Audit \$15,000 -Dane County ECSWM Review/Enforcement \$105,000 - MMSD adaptive management/Yahara WINS \$10,000 - Vegetation management \$50,000 - Stormwater System Consulting Improvements \$4,000 - Annual DNR NR216 Permit 2018 \$188,000 2019 \$188,000
604-5923	-290	Outside Services Employed	Contracted Construction Services Recruitment costs	 2018 \$10,211 2019 \$12,000
604-5924	-511	Property Insurance	Moved to internal service fund -572	
604-5925	-512	Liability Insurance	Moved to internal service fund -572	
604-5925	-514	Automobile Insurance	Moved to internal service fund -572	
604-5925	-595	Worker's Comp Insurance	Moved to internal service fund -572	
604-5925	-596	Unemployment Insurance	Moved to internal service fund -572	
604-5926	-323	Uniforms		 2018 \$100 2019 \$100
604-5930	-213	Permits & Fees	Required permits	 2018 \$0 2019 \$4,000
604-5930	-245	Computer Related Expenses	Software, miscellaneous equipment, toner, etc.	\$3,000 - Permitrack \$650 - AutoCad Maintenance \$1,100 - Hydrocad (New software purchase) \$350 - Annual Maintenance \$250 - Miscellaneous 2018 \$5,000 2019 \$5,350
604-5930	-250	Public Notices/Ads		 2018 \$2,000 2019 \$3,500
604-5930	-320	Subscriptions/Dues		 2018 \$200 2019 \$200
604-5930	-325	Misc Training & Staff Development	Hotel, conference, seminar fees, meal reimbursements	\$175 - APWA membership (16%) \$2,600 - UW – Stormwater Class \$1,000 - APWA Conferences (2x2) \$500 - Fox Wolfe Alliance \$725 - Hotel/Conference Lodging \$1,000 - Miscellaneous Training 2018 \$5,132 2019 \$6,000

604-5930	-330	Vehicle Use Reimb	Mileage on personal vehicle incurred while traveling to conferences, seminars	2018 \$500	2019 \$350
604-5930	-345	Public Education & Outreach	Flyers, mail stuffers, any outreach programming	\$8,750 - MaMSWAP \$4,150 - Advertising FS 2018 \$13,250	2019 \$12,900
604-5930	-389	Admin Fees		2018 \$15,000	2019 \$16,700
604-5930	-922	Rents	Rent for use of City Hall space by Stormwater Utility	2018 \$2,513	2019 \$2,515
604-5932	-335	Transportation Expense	Vehicle maintenance	2018 \$5,500	2019 \$5,500
604-5932	-355	Sweeper-Fuel	Fuel used in Street Sweeper	2018 \$12,000	2019 \$12,000

2019 PERSONNEL SUMMARY

E= Existing Employee

N = New Hire - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

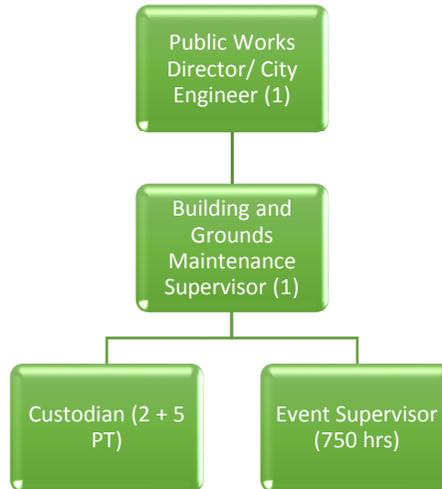
DEPARTMENT: Public Works – Stormwater

NP #	E/N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Vacant Stormwater 50% Refuse and Recycling 50%	Project Engineer		2,080	0		N/A
	E	Dakota Dorn Stormwater 50% Refuse and Recycling 40% Public Works 10%	Engineering Technician	5/30/17	2,080	60		N/A
	E	Cory Flood 71% Stormwater (600 hrs) 29% Refuse (240 hrs)	Environmental Engineering Intern	5/21/18			840	
		Total This Page			4,160	60	840	
		TOTAL ALL PAGES			4,160	60	840	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

Department Mission:

Public Works provides essential services to the citizens of Fitchburg in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate infrastructure in a manner that respects the environment and enhances the quality of life within Fitchburg for current and future generations.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Director of Public Works/City Engineer	1.0	1.0	1.0	1.0	1.0
Building & Grounds Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Custodian	4.5	4.5	4.5	4.5	4.5
Event Supervisor	.4	.4	.4	.4	.4

Major Responsibilities & Services Provided:

- Building maintenance
- Custodial Services for City Buildings
- Sustainability initiatives

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Number of Buildings Maintained	7	7	7	7	8

(1) KJW fire station sold and new West fire station opened in 2017; additional East fire station expected in 2019.

Significant Accomplishments in 2018:

- Converted City Hall entrance and hallway lights to LED
- Installed two new drinking fountains with bottle fillers in Community Center and Senior Center
- Set-up and tear-down for several large events at Library and City Hall
- Replaced three drives for air handler motors at City Hall
- Delivered tables and chairs to several Library outreach events
- Hired and trained new Event Supervisor for evenings at Community Center

New Initiatives for 2019:

- Evaluate remaining original HVAC equipment for replacement
- Work with contractor on installing new HVAC for Community Center and Senior Center
- Finish installing LED lighting in all can lights at City Hall

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$202,393	\$238,901	\$88,017	\$226,163	\$234,489	\$(4,412)
Contractual Services	51,353	97,650	45,109	85,449	103,800	6,150
Operating Expenses	268,693	324,090	125,171	250,831	325,675	1,585
Allocated Benefits	16,350	35,845	17,922	35,845	37,840	1,995
Transfers to Other Funds	-	-	-	-	-	-
Total	\$538,789	\$696,486	\$276,219	\$598,288	\$701,804	\$5,318

Significant Budget Changes from 2018 to 2019:

- City Hall budget (5165-240) increased due to needed repair of faucets and water lines in police bathroom as replacement parts are not available (\$3,500).
- City Hall budget (5165-240) includes three frequency drives that are in need of replacement that control the AC and heat for City Hall (\$7,500).

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5161-365	UTILITIES & TELEPHONE	\$ 7,380	\$ 2,515	\$ -	\$ -	\$ -	\$ 1,979	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Operating Exp Total	\$ 7,380	\$ 2,515	\$ -	\$ -	\$ -	\$ 1,979	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Old City Hall	\$ 7,380	\$ 2,515	\$ -	\$ -	\$ -	\$ 1,979	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5162-240	REPAIRS & MAINT - BY OTHERS	\$ 769	\$ 3,496	\$ 11,968	\$ 8,311	\$ 1,873	\$ 5,283	\$ 12,000	\$ 2,135	\$ 12,000	\$ 12,050	\$ -	\$ 12,050	50 0.4%
	Contractual Services Total	\$ 769	\$ 3,496	\$ 11,968	\$ 8,311	\$ 1,873	\$ 5,283	\$ 12,000	\$ 2,135	\$ 12,000	\$ 12,050	\$ -	\$ 12,050	50 0.4%
100-5162-350	REPAIR & MAINT SUPPLIES	\$ 2,693	\$ 485	\$ 2,258	\$ 1,959	\$ 1,518	\$ 1,785	\$ 4,000	\$ 628	\$ 2,500	\$ 4,000	\$ -	\$ 4,000	10.0%
100-5162-355	EQUIPMENT EXPENSE	\$ -	\$ -	\$ 1,865	\$ 30	\$ -	\$ 379	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ 500	0.0%
100-5162-360	BLDG CUSTODIAL SUPPLIES	\$ 3,981	\$ 1,715	\$ 2,466	\$ 1,958	\$ 2,926	\$ 2,609	\$ 4,200	\$ 1,554	\$ 3,500	\$ 4,400	\$ -	\$ 4,400	200 4.8%
100-5162-365	UTILITIES	\$ 25,229	\$ 26,875	\$ 25,667	\$ 21,862	\$ 26,886	\$ 25,304	\$ 29,150	\$ 12,956	\$ 29,150	\$ 30,000	\$ -	\$ 30,000	850 2.9%
	Operating Exp Total	\$ 31,903	\$ 29,075	\$ 32,266	\$ 25,809	\$ 31,330	\$ 30,077	\$ 37,850	\$ 15,136	\$ 35,150	\$ 38,900	\$ -	\$ 38,900	1,050 2.8%
	Safety Building Total	\$ 32,672	\$ 32,571	\$ 44,234	\$ 34,120	\$ 33,203	\$ 35,360	\$ 49,950	\$ 17,271	\$ 47,150	\$ 50,950	\$ -	\$ 50,950	1,100 2.2%
100-5163-240	REPAIRS & MAINT - BY OTHERS	\$ 2,607	\$ 4,004	\$ 17,331	\$ 7,411	\$ 7,721	\$ 6,772	\$ -	\$ 5,599	\$ 5,599	\$ -	\$ -	\$ -	100.0%
100-5163-290	OTHER CONTRACTUAL SERVICES	\$ 322	\$ 65	\$ 68	\$ 71	\$ -	\$ 105	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Contractual Services Total	\$ 2,929	\$ 4,069	\$ 17,399	\$ 7,482	\$ 7,721	\$ 6,877	\$ -	\$ 5,599	\$ 5,599	\$ -	\$ -	\$ -	100.0%
100-5163-350	REPAIR & MAINT SUPPLIES	\$ 2,696	\$ 1,119	\$ 2,668	\$ 1,894	\$ 1,270	\$ 1,329	\$ -	\$ 30	\$ 30	\$ -	\$ -	\$ -	100.0%
100-5163-355	EQUIPMENT EXPENSE	\$ -	\$ -	\$ -	\$ 545	\$ 427	\$ 194	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5163-360	BLDG CUSTODIAL SUPPLIES	\$ 1,176	\$ 1,389	\$ 3,330	\$ 2,427	\$ 2,024	\$ 2,069	\$ -	\$ 445	\$ 445	\$ -	\$ -	\$ -	100.0%
100-5163-365	UTILITIES	\$ 20,867	\$ 22,787	\$ 23,608	\$ 21,895	\$ 28,459	\$ 23,921	\$ -	\$ 4,360	\$ 7,931	\$ -	\$ -	\$ -	100.0%
	Operating Exp Total	\$ 24,739	\$ 25,295	\$ 29,606	\$ 26,751	\$ 32,180	\$ 27,714	\$ -	\$ 4,835	\$ 8,266	\$ -	\$ -	\$ -	100.0%
	Fire Station #2 Total	\$ 27,668	\$ 29,364	\$ 47,905	\$ 34,233	\$ 34,689	\$ 34,592	\$ -	\$ 10,434	\$ 13,905	\$ -	\$ -	\$ -	100.0%
100-5164-240	REPAIRS & MAINTENANCE BY OTHER	\$ 2,093	\$ 7,078	\$ 2,739	\$ 4,622	\$ 5,684	\$ 4,443	\$ 30,100	\$ 7,521	\$ 20,000	\$ 18,800	\$ -	\$ 18,800	(11,300) -37.5%
	Contractual Services Total	\$ 2,093	\$ 7,078	\$ 2,739	\$ 4,622	\$ 5,684	\$ 4,443	\$ 30,100	\$ 7,521	\$ 20,000	\$ 18,800	\$ -	\$ 18,800	(11,300) -37.5%
100-5164-350	REPAIR & MAINTENANCE SUPPLIES	\$ 1,545	\$ 1,971	\$ 4,963	\$ 2,199	\$ 3,020	\$ 2,740	\$ 3,100	\$ 833	\$ 3,100	\$ 7,000	\$ -	\$ 7,000	3,900 125.8%
100-5164-360	BLDG CUSTODIAL SUPPLIES	\$ 8,650	\$ 4,660	\$ 1,451	\$ 1,405	\$ 1,69	\$ 3,267	\$ 500	\$ 1,624	\$ 500	\$ 500	\$ -	\$ 500	0.0%
100-5164-365	UTILITIES	\$ 19,960	\$ 34,114	\$ 32,065	\$ 27,826	\$ 29,899	\$ 28,773	\$ 21,925	\$ 14,316	\$ 21,925	\$ 22,275	\$ -	\$ 22,275	350 1.6%
	Operating Exp Total	\$ 30,155	\$ 40,745	\$ 38,479	\$ 31,430	\$ 33,088	\$ 34,779	\$ 25,525	\$ 16,773	\$ 25,525	\$ 29,775	\$ -	\$ 29,775	4,250 16.7%
	Maintenance Building Total	\$ 32,248	\$ 47,623	\$ 41,218	\$ 36,052	\$ 38,772	\$ 39,223	\$ 55,625	\$ 24,294	\$ 45,625	\$ 48,575	\$ -	\$ 48,575	(7,050) -12.7%
100-5165-110	SALARIES & WAGES-NEW CITY HALL	\$ 130,910	\$ 139,092	\$ 128,571	\$ 132,551	\$ 135,382	\$ 133,301	\$ 142,210	\$ 58,863	\$ 142,943	\$ 146,603	\$ 2,926	\$ 149,529	7,319 5.1%
100-5165-115	OVERTIME	\$ 1,659	\$ 1,492	\$ 2,912	\$ 1,083	\$ 1,326	\$ 1,694	\$ 4,566	\$ 1,789	\$ 4,600	\$ 4,724	\$ 95	\$ 4,819	253 5.5%
100-5165-120	PT/LE/SEASONAL WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 591	\$ -	\$ -	\$ -	\$ -	0.0%
100-5165-130	DIRECT FRINGE BENEFITS	\$ 18,868	\$ 20,512	\$ 18,239	\$ -	\$ -	\$ 11,524	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5165-131	FICA	\$ -	\$ -	\$ -	\$ 9,908	\$ 10,234	\$ 4,028	\$ 11,311	\$ 4,622	\$ 11,370	\$ 11,666	\$ 231	\$ 11,897	586 5.2%
100-5165-132	WRS	\$ -	\$ -	\$ -	\$ 8,755	\$ 8,788	\$ 3,509	\$ 8,862	\$ 3,758	\$ 8,928	\$ 8,967	\$ 178	\$ 9,145	283 3.2%
100-5165-135	LONGEVITY	\$ 1,575	\$ 1,665	\$ 810	\$ 900	\$ 990	\$ 1,188	\$ 1,080	\$ 1,080	\$ 1,080	\$ 1,170	\$ -	\$ 1,170	90 8.3%
100-5165-160	HEALTH INS	\$ 30,368	\$ 41,094	\$ 40,652	\$ 38,738	\$ 34,598	\$ 36,970	\$ 40,174	\$ 13,209	\$ 29,341	\$ 27,643	\$ -	\$ 27,643	(12,531) -31.2%
100-5165-161	LIFE INS	\$ 461	\$ 421	\$ 300	\$ 307	\$ 380	\$ 374	\$ 413	\$ 197	\$ 438	\$ 429	\$ 9	\$ 438	25 6.1%
100-5165-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 767	\$ -	\$ -	\$ 783	\$ 8	\$ 791	24 3.1%
100-5165-163	DENTAL INS	\$ 3,347	\$ 3,227	\$ 2,615	\$ 2,625	\$ 2,349	\$ 2,833	\$ 2,904	\$ 880	\$ 1,957	\$ 2,054	\$ -	\$ 2,054	(850) -29.3%
	Personnel Costs Total	\$ 187,188	\$ 207,503	\$ 193,499	\$ 194,867	\$ 194,047	\$ 195,421	\$ 212,287	\$ 84,989	\$ 200,636	\$ 204,039	\$ 3,447	\$ 207,486	(4,801) -2.3%
100-5165-240	REPAIR & MAINT - BY OTHERS	\$ 133	\$ 673	\$ 22,248	\$ 19,462	\$ 24,331	\$ 15,409	\$ 26,150	\$ 19,601	\$ 26,150	\$ 38,200	\$ -	\$ 38,200	12,050 46.1%
100-5165-245	COMPUTER RELATED-REP & MAINT	\$ 8,750	\$ 4,375	\$ -	\$ -	\$ -	\$ 2,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5165-290	OTHER CONTRACTUAL SERVICES	\$ -	\$ 150	\$ 244	\$ 231	\$ 287	\$ 182	\$ 400	\$ 140	\$ 300	\$ 300	\$ -	\$ 300	(100) -25.0%
	Contractual Services Total	\$ 8,883	\$ 5,398	\$ 22,492	\$ 19,693	\$ 24,618	\$ 16,217	\$ 26,550	\$ 19,741	\$ 26,450	\$ 38,500	\$ -	\$ 38,500	11,950 45.0%
100-5165-323	UNIFORMS & PROTECTIVE GEAR	\$ 398	\$ -	\$ 201	\$ 172	\$ 212	\$ 194	\$ 450	\$ 221	\$ 350	\$ 900	\$ -	\$ 900	450 100.0%
100-5165-325	TRAINING & TRAVEL	\$ 69	\$ -	\$ -	\$ -	\$ -	\$ 14	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	(100) -100.0%
100-5165-335	VEHICLE EXPENSE	\$ 630	\$ 166	\$ 319	\$ 368	\$ 171	\$ 331	\$ 1,000	\$ 188	\$ 500	\$ 1,000	\$ -	\$ 1,000	- 0.0%
100-5165-350	REPAIR AND MAINT SUPPLIES	\$ 112	\$ -	\$ 2,548	\$ 7,212	\$ 11,722	\$ 4,319	\$ 8,000	\$ 4,271	\$ 8,000	\$ 9,000	\$ -	\$ 9,000	1,000 12.5%
100-5165-355	EQUIPMENT EXPENSE	\$ -	\$ 117	\$ -	\$ 1,713	\$ -	\$ 366	\$ 3,000	\$ -	\$ 3,000	\$ 2,000	\$ -	\$ 2,000	(1,000) -33.3%
100-5165-360	BLDG CUSTODIAL SUPPLIES	\$ 32,022	\$ 42,106	\$ 24,141	\$ 5,674	\$ 4,711	\$ 21,731	\$ 9,000	\$ 4,538	\$ 9,000	\$ 9,500	\$ -	\$ 9,500	500 5.6%
100-5165-363	COMMUNICATIONS EXPENSE	\$ 852	\$ 1,721	\$ 2,795	\$ -	\$ -	\$ 1,074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5165-365	UTILITIES	\$ 104,562	\$ 119,224	\$ 110,764	\$ 107,086	\$ 99,992	\$ 108,326	\$ 102,140	\$ 39,179	\$ 80,000	\$ 104,000	\$ -	\$ 104,000	1,860 1.8%
	Operating Exp Total	\$ 138,633	\$ 163,334	\$ 140,768	\$ 122,225	\$ 116,808	\$ 136,354	\$ 123,690	\$ 48,397	\$ 100,850	\$ 126,400	\$ -	\$ 126,400	2,710 2.2%
100-5165-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 12,865	\$ 16,350	\$ 5,843	\$ 16,780	\$ 8,390	\$ 16,780	\$ 17,945	\$ -	\$ 17,945	1,165 6.9%
100-5165-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,655	\$ 7,328	\$ 14,655	\$ 15,425	\$ -	\$ 15,425	770 5.3%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 12,865	\$ 16,350	\$ 5,843	\$ 31,435	\$ 15,718	\$ 31,435	\$ 33,370	\$ -	\$ 33,370	1,935 6.2%
	New City Hall Total	\$ 334,704	\$ 376,235	\$ 356,759	\$ 349,650	\$ 351,823	\$ 701,825	\$ 393,962	\$ 168,845	\$ 359,371	\$ 402,309	\$ 3,447	\$ 405,756	(11,794) 3.0%
100-5166-240	REPAIRS & MAINT - BY OTHERS	\$ 3,312	\$ 3,105	\$ 5,023	\$ 5,954	\$ 5,123	\$ 4,503	\$ 6,000	\$ 3,865	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	- 0.0%
	Contractual Services Total	\$ 3,312	\$ 3,105	\$ 5,023	\$ 5,954	\$ 5,123	\$ 4,503	\$ 6,000	\$ 3,865	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	- 0.0%
100-5166-350	REPAIR & MAINT SUPPLIES	\$ 231	\$ 90	\$ 129	\$ -	\$ 288	\$ 148	\$ 500	\$ -	\$ 500	\$ 500	\$ -	\$ 500	- 0.0%
100-5166-365	UTILITIES	\$ 546	\$ 3,859	\$ 4,268	\$ 4,390	\$ 3,987	\$ 3,410	\$ 4,500	\$ 2,117	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	- 0.0%
	Operating Exp Total	\$ 777	\$ 3,949	\$ 4,397	\$ 4,390	\$ 4,275	\$ 3,558	\$ 5,000	\$ 2,117	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	- 0.0%
	Police Evidence Total	\$ 4,089	\$ 7,054	\$ 9,420	\$ 10,344	\$ 9,398	\$ 8,061	\$ 11,000	\$ 5,982	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	- 0.0%
100-5167-240	REPAIRS & MAINT - BY OTHERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 830	\$ 2,000	\$ 10,500	\$ -	\$ 10,500	3,500 50.0%
	Contractual Services Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 830	\$ 2,000	\$ 10,500	\$ -	\$ 10,500	3,500 50.0%
100-5167-350	REPAIR & MAINT SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 655	\$ 1,500	\$ 2,000	\$ -	\$ 2,000	(1,000) -33.3%
100-5167-355	EQUIPMENT EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 500	\$ -	\$ 500	(2,500) -83.3%
100-5167-360	BLDG CUSTODIAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,400	\$ 850	\$ 2,500	\$ 4,000	\$ -	\$ 4,000	(400) -9.1%
100-5167-365	UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,000	\$ 12,583	\$ 22,000	\$ 27,000	\$ -	\$ 27,000	(42,000) -60.9%
	Operating Exp Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,400	\$ 14,068	\$ 29,000	\$ 33,500	\$ -	\$ 33,500	(45,900) -57.8%
	Fire Station #2 Marketplace Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,400	\$ 14,916	\$ 31,000	\$ 44,000	\$ -	\$ 44,000	(42,400) -

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5514-110	SALARIES & WAGES	\$ -	\$ -	\$ -	\$ 57	\$ 260	\$ 63	\$ -	\$ 107	\$ -	\$ -	\$ -	\$ -	100.0%
100-5514-115	OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 358	\$ -	\$ -	\$ -	\$ -	100.0%
100-5514-120	PT/FLTE/SEASONAL WAGES	\$ 6,071	\$ 5,589	\$ 5,840	\$ 5,892	\$ 7,426	\$ 6,344	\$ 24,723	\$ 2,050	\$ 23,713	\$ 24,637	\$ 447	\$ 25,084	361 1.5%
100-5514-130	DIRECT FRINGE BENEFITS	\$ 541	\$ 436	\$ 447	\$ -	\$ -	\$ 285	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5514-131	FICA	\$ -	\$ -	\$ -	\$ 454	\$ 588	\$ 208	\$ 1,891	\$ 211	\$ 1,814	\$ 1,885	\$ 34	\$ 1,919	28 1.5%
100-5514-132	WRS	\$ -	\$ -	\$ -	\$ 37	\$ 18	\$ 11	\$ -	\$ 42	\$ -	\$ -	\$ -	\$ -	100.0%
100-5514-160	HEALTH INS	\$ -	\$ 26	\$ -	\$ 77	\$ 52	\$ 31	\$ -	\$ 239	\$ -	\$ -	\$ -	\$ -	100.0%
100-5514-161	LIFE INS	\$ -	\$ -	\$ -	\$ 2	\$ 1	\$ 1	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ -	100.0%
100-5514-163	DENTAL INS	\$ -	\$ 2	\$ -	\$ 5	\$ 3	\$ 2	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ -	100.0%
	Personnel Costs Total	\$ 7,512	\$ 6,053	\$ 6,287	\$ 6,524	\$ 8,348	\$ 6,945	\$ 26,614	\$ 3,027	\$ 25,527	\$ 26,522	\$ 481	\$ 27,003	\$ 389 1.5%
100-5514-240	REPAIRS & MAINT - BY OTHERS	\$ 8,783	\$ 9,020	\$ 16,332	\$ 2,808	\$ 10,946	\$ 9,578	\$ 15,600	\$ 5,101	\$ 13,000	\$ 17,050	\$ -	\$ 17,050	\$ 1,450 9.3%
100-5514-290	OTHER CONTRACTUAL SERVICES	\$ 102	\$ 1,117	\$ 315	\$ 975	\$ 600	\$ 622	\$ 400	\$ 318	\$ 400	\$ 400	\$ -	\$ 400	\$ 400 0.0%
	Contractual Services Total	\$ 8,885	\$ 10,137	\$ 16,647	\$ 3,783	\$ 11,546	\$ 10,200	\$ 16,000	\$ 5,419	\$ 13,400	\$ 17,450	\$ -	\$ 17,450	\$ 1,450 9.1%
100-5514-350	REPAIR & MAINT SUPPLIES	\$ -	\$ -	\$ 1,601	\$ 2,218	\$ 7,171	\$ 2,198	\$ 12,000	\$ 6,132	\$ 12,000	\$ 17,000	\$ -	\$ 17,000	\$ 5,000 41.7%
100-5514-355	EQUIPMENT EXPENSE	\$ -	\$ -	\$ 397	\$ 351	\$ -	\$ 150	\$ 3,000	\$ -	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ 1,000 33.3%
100-5514-360	BLDG CUSTODIAL SUPPLIES	\$ 17,487	\$ 7,108	\$ 7,944	\$ 6,016	\$ 8,118	\$ 9,337	\$ 6,000	\$ 3,027	\$ 6,000	\$ 6,500	\$ -	\$ 6,500	\$ 500 8.3%
100-5514-365	UTILITIES & PAY TELEPHONE	\$ 32,102	\$ 33,234	\$ 34,436	\$ 34,520	\$ 35,721	\$ 34,002	\$ 31,625	\$ 14,642	\$ 29,000	\$ 32,100	\$ -	\$ 32,100	\$ 475 1.5%
	Operating Exp Total	\$ 49,599	\$ 40,342	\$ 44,377	\$ 43,105	\$ 51,010	\$ 45,887	\$ 52,625	\$ 23,801	\$ 47,000	\$ 59,600	\$ -	\$ 59,600	\$ 6,975 13.3%
100-5514-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,410	\$ 2,205	\$ 4,410	\$ 4,470	\$ -	\$ 4,470	\$ 60 1.4%
	Fixed Charges Total	\$ -	\$ 4,410	\$ 2,205	\$ 4,410	\$ 4,470	\$ -	\$ 4,470	\$ 60 1.4%					
	Community Center Total	\$ 65,996	\$ 56,532	\$ 67,311	\$ 53,412	\$ 70,904	\$ 125,662	\$ 99,649	\$ 34,452	\$ 90,337	\$ 108,042	\$ 481	\$ 108,523	\$ 8,874 8.9%

2019 Budget Expenditure Detail

Department: Public Works – Buildings & Grounds

100-5165 City Hall

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ estimated meetings	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$500 Fitness Machine Maintenance \$7,500 Frequency Drives \$5,000 Miscellaneous Building Repairs \$1,700 Generator Inspection \$800 Pest Control \$2,800 Elevator Inspections \$12,000 HVAC Repairs \$2,000 Sprinkler Inspections \$2,400 Fire Testing \$3,500 Police Faucets re-piping <div style="display: flex; justify-content: space-between;"> 2018 \$26,150 2019 \$38,200 </div>
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	Cable service for fitness room <div style="display: flex; justify-content: space-between;"> 2018 \$400 2019 \$300 </div>

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	\$300 Work boots \$600 Shirts This includes maintenance supervisor and 2 custodians. 2018 \$450 2019 \$900
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	Training for staff on building equipment 2018 \$100 2019 \$0
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	Vehicle expense for building maintenance vehicle. 2018 \$1,000 2019 \$1,000
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Bulbs/Ballasts, Tools , Paint , Filters,Misc. building repair 2018 \$8,000 2019 \$9,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	New janitorial equipment such as a cart, vacuum cleaner, mops, buckets. Replace as needed. 2018 \$3,000 2019 \$2,000

-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	Custodial Supplies: paper products, chemicals, etc. 2018 \$9,000 2019 \$9,500
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	Water, sewer, electric, and natural gas charges for City Hall 2018 \$102,140 2019 \$104,000

100-5162 Public Safety Building (Headquarters) Building & Grounds Budget

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
CONTRACTUAL SERVICES				
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff		
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$1,500 Annual service contract for generator \$1,000 Quarterly sprinkler system test \$1,000 Repairs to station appliances \$3,000 Repairs to station heating/cooling \$5,000 Miscellaneous building repairs \$550 Pest control	2018 \$12,000 2019 \$12,050
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.		
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles		
-290	Other Contractual Services – LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>		
OPERATING SUPPLIES & EXPENSE				
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.		
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications		
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.		

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	\$1,500 Garage door maintenance \$2,500 Misc. materials for facility repair and maintenance 2018 \$4,000 2019 \$4,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$500 Misc. small station equipment (kitchen utensils/tools, dorm room items) 2018 \$500 2019 \$500
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	\$4,200 Paper & cleaning products \$200 Water softener salt 2018 \$4,200 2019 \$4,400
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	\$25,500 Gas & electric \$3,650 Fitchburg Utility District 2018 \$29,150 2019 \$30,000

100-5164 – Maint. Facility Building & Grounds Budget

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ estimated meetings	
___	Per Diem for _____	Includes Per Diem for _____ members; estimated _____ meetings	
___	_Per Diem for _____	Includes Per Diem for _____ members; estimated _____ meetings	
-150	Volunteer Services	Compensation - paid on-call members <i>Detail of this account to be submitted with budget proposal.</i>	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$2,000 Repairs to Service Doors \$1,000 Maintenance Alarms \$600 Quarterly Sprinkler Inspections \$1,200 Annual Sprinkler Inspections \$5,000 Misc. Building Repairs \$550 Fuel Tank Inspections \$700 Hoist Inspections \$700 Crane Inspections \$2,500 Floor Waxing \$550 Fire Ext. Inspection \$4,000 HVAC Repairs <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: #d9e1f2; padding: 5px;">2018 \$30,100</div> <div style="background-color: #d9ead3; padding: 5px;">2019 \$18,800</div> </div>
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	

-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	

-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	<p>\$3,000 Replace leaking flashing on exterior of building (new) \$2,600 Replace Outside building lights with LED \$600 Light Bulbs , Fixtures, Ballasts \$800 Misc. Items</p> <p>2018 \$3,100 2019 \$7,000</p>
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	<p>Misc. Custodial Supplies</p> <p>2018 \$500 2019 \$500</p>
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	<p>\$20,290 Electric & Gas \$900 Drinking Water \$735 Storm Water</p> <p>2018 \$21,925 2019 \$22,275</p>

100-5514 – Comm. Center Building & Grounds Budget

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures	
PERSONNEL COSTS OTHER THAN WAGES & DFB				
140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ meetings estimated		
CONTRACTUAL SERVICES				
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff		
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	\$7,000 Hvac Repairs \$2,400 Elevator Inspections \$650 Pest Control \$800 Sprinkler Inspection \$3,000 Misc. Building Repairs \$3,200 Floor Waxing <div style="display: flex; justify-content: space-around;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$15,600</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$17,050</div> </div>	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.		
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles		
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	Security for large events (offset by rental revenue) <div style="display: flex; justify-content: space-around;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$400</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$400</div> </div>	
OPERATING SUPPLIES & EXPENSE				
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.		
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications		
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.		

-325	Training & Staff Development - Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Paint, Ceiling Tiles, Bulbs, Ballasts, HVAC Filters Misc. Building Repair Supplies, Kitchen counter top replacement Senior Center 2018 \$12,000 2019 \$17,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	\$2,000 Vacuum, Cleaning Cart , Misc. Small Equipment \$2,000 Senior/Community Center cleaning Machines 2018 \$3,000 2019 \$4,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service - see contractual services); minor repairs or preventative maintenance for the facility.	Custodial Supplies 2018 \$6,000 2019 \$6,500
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & stormwater charges	MG&E 2018 \$31,625 2019 \$32,100

100-5167 – West Fire Station #2 Building & Grounds Budget

Building operational summer 2017

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	<p>\$2,000 Repairs to station heating/cooling \$2,000 Repairs to other station systems \$2,000 Generator Inspections \$2,000 Fire System Inspection \$500 Pest Control \$2,500 Garage Door Repairs</p> <p style="text-align: right;">2018 \$7,000 2019 \$10,500</p>
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services – LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	\$500 Garage door maintenance \$1,500 Misc. materials for facility repair 2018 \$3,000 2019 \$2,000
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	Floor Scrubber and other miscellaneous items 2018 \$3,000 2019 \$500
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	\$4,000 Paper & cleaning products \$400 Water softener salt 2018 \$4,400 2019 \$4,000
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	\$23,000 Gas & electric \$4,000 Fitchburg Utility District 2018 \$69,000 2019 \$27,000

100-5168 – East Fire Station #3 Building & Grounds Budget

Building expected to be operational early 2019

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	Repairs to station appliances Repairs to station heating/cooling Repairs to other station systems Generator Inspections Sprinkler test Propane Pest Control \$500 Security System Repairs Garage Door Repairs <div style="display: flex; justify-content: space-around;"> <div style="background-color: #d9e1f2; padding: 2px;">2018 \$0 (new)</div> <div style="background-color: #d9ead3; padding: 2px;">2019 \$500</div> </div>
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-290	Other Contractual Services – LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	
OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	

-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. <i>Detail of this account to be submitted with budget proposal.</i>	
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	Garage door maintenance = \$-0- (new) Misc. materials for facility repair = \$-0- (new) 2018 \$0 (new) 2019 \$0
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	Floor Scrubber and other miscellaneous items 2018 \$0 (new) 2019 \$3,000
-360	Building Repairs & Maintenance	Includes cleaning supplies (excluding janitorial service – see contractual services); minor repairs or preventative maintenance for the facility.	Paper & cleaning products = -0- (begin 2019) Water softener salt = \$-0- (new) 2018 \$0 (new) 2019 \$2,500
-363	Communications Expense	Includes maintenance of existing radios, air time for portable or vehicle phones, voice mail expense, and pager expense.	
-365	Utilities & Telephone	Includes general telephone use (local & long distance), HVAC costs, Sewer, water & storm water charges	Gas & electric = \$23,000 Fitchburg Utility District = \$4,000 2018 \$0 (new) 2019 \$27,000

2019 PERSONNEL SUMMARY

E= Existing Employee

N = New Hire - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Public Works Building & Grounds

NP #	E/ N	Employee Last Name	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Richmond	Buildings & Grounds Supervisor	4/2011	2,080	50		
	E	Schlimgen	Custodian	1/2001	2,080	50		
	E	Ohm 50% Library 50% General Fund	Custodian	7/2014	2,080	50		
	E	Lopez	Custodian	7/2017			1,040	
	E	Ly 100% Library	Custodian	10/2015			1,040	
	E	Riek 100% Library	Custodian	7/2011			1,040	
	E	Vesely 100% Community Center	Custodian	5/2017			520	
	E	Gundlach 100% Community Center	Custodian	7/2014			520	
	E	Richardson 100% Community Center	Event Supervisor	7/2017			750*	
		*Pool of LTE hours						
		Total This Page			6,240	150	4,910	
		Total from Previous Pages						
		TOTAL ALL PAGES			6,240	150	4,910	

INFORMATION WILL BE TRANSFERRED TO SALARY PROJECTION WORKSHEETS BY FINANCE DIRECTOR. PLEASE PREPARE A NEW PROPOSAL SHEET FOR ALL NEW HIRES.

2019 PROPOSED

FINANCE

FINANCE

INTERDEPARTMENTAL, TRANSFERS

REVENUES

GRANT FUND (Fund 200)

DEBT SERVICE (Fund 300)

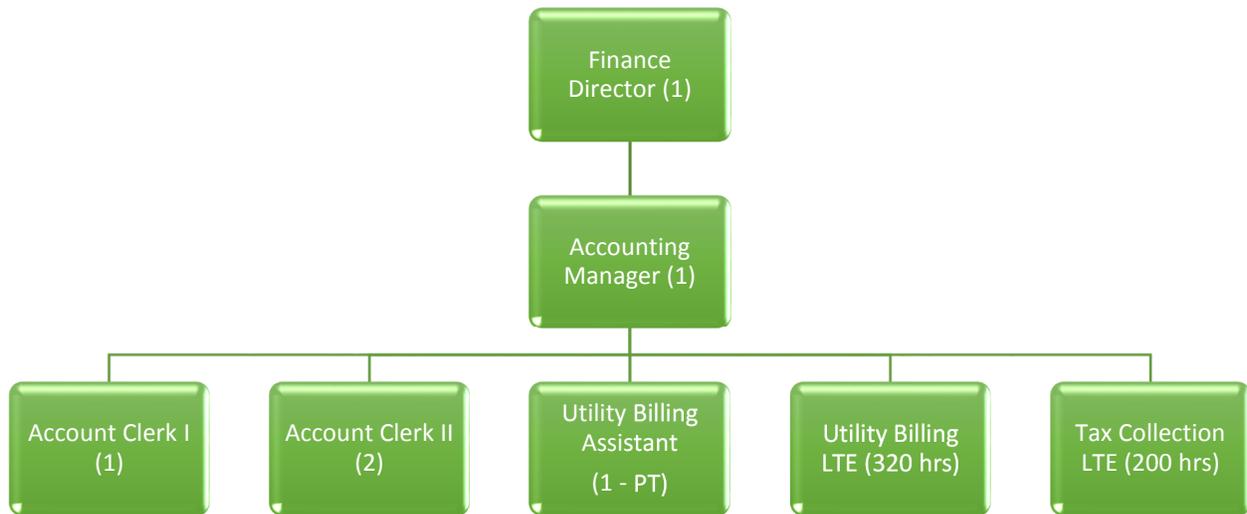
CAPITAL PROJECTS (Fund 400)

TIDs (Funds 404-410)

INSURANCE (Fund 710)

Department Mission:

To be accountable to the citizens of the City of Fitchburg and others for the proper accounting of their tax and other remittances to the City government. To ensure the City's long-term fiscal sustainability by implementing sound accounting and budgeting practices and promoting financial stewardship and safekeeping of City assets. To provide responsive financial management support services to the City Council, the City Administrator, and all City departments to assist in responsible decision making.



Authorized Positions (FTE):

	2015	2016	2017	2018	2019
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager ^(a)	1.00	1.00	1.00	1.00	1.00
Utility Billing Supervisor ^(a)	-	-	-	-	-
Account Clerk II	2.00	2.00	2.00	2.00	2.00
Account Clerk I	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist	-	-	-	-	-
Utility Billing Assistant	-	-	-	.5	.5
Utility Billing LTE		.15	.15	.15	.15
Tax Collection LTE		.10	.10	.10	.10
Fire Department Business Manager ^(b)	1.00	1.00	1.00	-	-

(a) Department re-organization approved by Personnel Committee March 2015.

(b) Fire Department Business Manager assigned to Finance Department between 2013 and 2016. Other years assigned to Fire Department.

Major Responsibilities & Services Provided:

- Ensuring that bills incurred by the various departments are paid efficiently and in accordance with City policies.
- Collecting, depositing, recording, and investing cash receipts, including property taxes.
- Billing utility and other customers and pursuing collection activities when needed.
- Making sure payroll and all the associated employer related payments are paid accurately and on time.
- Coordinating the annual operating budget process.
- Monitoring debt issuance, payments, and continuing disclosure requirements.
- Reporting to departments, elected officials, citizens, and other interested parties about the financial status of the City.

Department Statistics:

	2015 Actual	2016 Actual	2017 Actual	2018 Projected	2019 Projected
Credit Rating – GO Debt	Aa1	Aa1	Aa1	Aa1	Aa1
Debt Issued	\$8.3 m	\$9.7 m	\$9.0 m	\$9.3 m	\$13.5 m
GFOA Certificate of Achievement	Yes	Yes	TBD	Yes	Yes
Tax Bills Issued	8,393	8,212	8,212	8,500	8,500
Total Tax Roll (year collected)	\$67.3 m	\$67.3 m	\$70.6 m	\$73.9m	\$75.0m
Utility Customers	6,464	6,526	6,569	6,650	6,725
Utility Billing Payments	25,241	24,588	25,031	25,000	26,000
Payroll Transactions	7,671	7,981	7,937	8,000	8,000
% Direct Deposit	95%	96%	97%	97%	97%
Accounts Payable Checks	3,730	1,905	1,933	1,950	1,950
P-Card Transactions	1,792	4,479	4,690	4,700	4,700
P-Card Rebate (3/1 – 2/28 cycle)	-	\$32,809	\$54,642	\$49,798	\$49,000
Special Assessment Letters Issued	554	506	576	700	700

(a) Purchasing card program implemented in 2015 with a pilot program. City-wide implementation in 2016.

Significant Accomplishments in 2018:

- Assisted in TID 4 & 10 amendments and TID 11, 12, and 13 creations.
- Assisted in data gathering for the Fire/EMS study.
- Implemented electronic workflow for pre-approvals, payment requests, and p-card payments.
- Transitioned to state contract for purchasing card vendor.
- Completed implementation of timekeeping software and transitioned to integrated payroll software.
- Analyzed and issued final reporting for 2013 debt issuances for IRS arbitrage purposes.
- Evaluated sewer utility rates to ensure they were sufficient to cover the internal costs as well as pass-through MMSD costs.
- Completed external review of Park and Recreation Department de-centralized cash receipting processes for efficiency and effectiveness.
- Implemented new fund to better track park fees collected after effective date of Act 243.
- Pre-pay the 2009 and 2010 debt using payment of a large deferred special assessment to reduce interest costs and reduce debt burden.

New Initiatives for 2019:

- Compile and analyze Town of Madison fiscal status and future needs.
- File for a water simplified rate case (if eligible) with the Public Service Commission.
- Assist in the evaluation of stormwater utility rates to ensure sufficient to cover administrative, operating, and capital costs.
- Review all capital projects for final close-out.
- Implement GASB 75, including completion of an actuarial study.
- Review of Senior Center Department de-centralized cash receipting processes for efficiency and effectiveness.
- Implement ACH blocks/filers to improve external fraud protection in accounts payable cycle.
- Pre-pay TID #4 2012 debt with existing TID funds to reduce interest costs.

Financial Summary:

	2017 Actual	2018 Adopted Budget	6/30/18 Year-to- Date	2018 Estimate	2019 Adopted Budget	Budget Change '18 – '19
Personnel Costs	\$270,071	\$279,372	\$117,335	\$281,634	\$290,856	\$11,484
Contractual Services	43,204	106,660	43,208	93,457	102,720	(3,940)
Operating Expenses	13,244	17,090	3,218	15,693	15,410	(1,680)
Allocated Charges for IT/Insurance	9,910	13,125	6,563	13,125	13,375	250
Transfers to Other Funds	-	-	-	-	-	-
Total	\$336,429	\$416,247	\$170,324	\$403,909	\$422,361	\$6,114

Significant Budget Changes from 2018 to 2019:

- Partially outsourced payroll (\$15,000 in account -210) included in software support cost in account -245.
- Once new payroll software fully implemented, cancelled software support on old payroll software.
- Included \$5,000 to continue external review of department internal control procedures.
- Included \$5,000 for an actuarial review of the City's other post-employment benefit (OPEB) liability as required under new GASB standards.
- Eliminated \$60 membership in VALUE consortium for Wisconsin municipalities (required as a part of old purchasing card contract).
- Eliminated scheduled payments on 2009 and 2010 debt planned to be pre-paid in 2018.
- Budgeted to call eligible TID #4 debt utilizing available cash within the TID.

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
100-5152-110	SALARIES & WAGES - FINANCE	\$ 181,902	\$ 172,572	\$ 181,038	\$ 186,811	\$ 193,176	\$ 183,100	\$ 199,599	\$ 81,406	\$ 202,422	\$ 207,602	\$ 4,170	\$ 211,772	\$ 12,173	6.1%
100-5152-115	OVERTIME WAGES	\$ -	\$ -	\$ 291	\$ 6	\$ 64	\$ 72	\$ 399	\$ -	\$ 401	\$ 410	\$ 8	\$ 418	\$ 19	4.8%
100-5152-120	PT/FLTE/SEASONAL WAGES	\$ -	\$ -	\$ 1,073	\$ 2,153	\$ 3,081	\$ 1,261	\$ 2,500	\$ 2,917	\$ 2,550	\$ 2,550	\$ 50	\$ 2,600	\$ 100	4.0%
100-5152-130	DIRECT FRINGE BENEFITS	\$ 26,062	\$ 25,094	\$ 25,873	\$ -	\$ -	\$ 15,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5152-131	FICA	\$ -	\$ -	\$ -	\$ 13,922	\$ 14,582	\$ 5,701	\$ 15,604	\$ 6,297	\$ 15,823	\$ 16,226	\$ 324	\$ 16,550	\$ 946	6.1%
100-5152-132	WRS	\$ -	\$ -	\$ -	\$ 12,432	\$ 13,228	\$ 5,132	\$ 13,498	\$ 5,524	\$ 13,688	\$ 13,726	\$ 274	\$ 14,000	\$ 502	3.7%
100-5152-135	LONGEVITY BENEFIT	\$ 1,170	\$ 1,260	\$ 1,350	\$ 1,321	\$ 1,385	\$ 1,299	\$ 1,469	\$ 1,469	\$ 1,469	\$ 1,543	\$ 1	\$ 1,544	\$ 75	5.1%
100-5152-160	HEALTH INS	\$ 36,181	\$ 35,476	\$ 33,111	\$ 39,693	\$ 40,496	\$ 36,991	\$ 41,140	\$ 17,925	\$ 41,140	\$ 38,728	\$ -	\$ 38,728	\$ (2,412)	-5.9%
100-5152-161	LIFE INS	\$ 525	\$ 659	\$ 564	\$ 432	\$ 449	\$ 526	\$ 513	\$ 205	\$ 527	\$ 541	\$ 10	\$ 551	\$ 38	7.4%
100-5152-162	DISABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 856	\$ -	\$ -	\$ 883	\$ 16	\$ 899	\$ 43	5.0%
100-5152-163	DENTAL INS	\$ 2,635	\$ 2,067	\$ 2,991	\$ 3,434	\$ 3,599	\$ 2,945	\$ 3,794	\$ 1,592	\$ 3,614	\$ 3,794	\$ -	\$ 3,794	\$ -	0.0%
	Personnel Costs Total	\$ 248,475	\$ 237,128	\$ 246,291	\$ 260,204	\$ 270,070	\$ 252,434	\$ 279,372	\$ 117,335	\$ 281,634	\$ 286,003	\$ 4,853	\$ 290,856	\$ 11,484	4.1%
100-5152-210	PROFESSIONAL SERVICES	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,000)	-100.0%
100-5152-212	AUDIT & FINANCIAL CONSULTING	\$ 35,793	\$ 36,543	\$ 34,872	\$ 39,583	\$ 30,654	\$ 35,489	\$ 38,300	\$ 21,627	\$ 38,300	\$ 44,120	\$ -	\$ 44,120	\$ 5,820	15.2%
100-5152-245	COMPUTER RELATED - REP & MAINT	\$ 9,086	\$ 11,831	\$ 13,994	\$ 11,982	\$ 11,705	\$ 11,720	\$ 52,260	\$ 21,581	\$ 54,057	\$ 57,000	\$ 500	\$ 57,500	\$ 5,240	10.0%
100-5152-290	OTHER CONTRACTUAL	\$ -	\$ 1,810	\$ 1,085	\$ 822	\$ 846	\$ 513	\$ 1,100	\$ -	\$ 1,100	\$ 1,100	\$ -	\$ 1,100	\$ -	0.0%
	Contractual Services Total	\$ 47,879	\$ 50,184	\$ 49,951	\$ 52,367	\$ 43,205	\$ 48,721	\$ 106,660	\$ 43,208	\$ 93,457	\$ 102,220	\$ 500	\$ 102,720	\$ (3,940)	-3.7%
100-5152-310	OFFICE SUPPLIES & POSTAGE	\$ 5,635	\$ 6,445	\$ 5,555	\$ 4,289	\$ 4,208	\$ 5,206	\$ 5,700	\$ 1,131	\$ 5,700	\$ 5,700	\$ -	\$ 5,700	\$ -	0.0%
100-5152-320	PUBLICATIONS, DUES & SUBSCRIPT	\$ -	\$ 264	\$ 570	\$ 759	\$ 675	\$ 454	\$ 835	\$ 764	\$ 835	\$ 700	\$ -	\$ 700	\$ (135)	-16.2%
100-5152-325	TRAINING & TRAVEL	\$ 793	\$ 772	\$ 2,407	\$ 2,643	\$ 4,763	\$ 2,276	\$ 6,200	\$ 1,856	\$ 5,800	\$ 6,000	\$ -	\$ 6,000	\$ (200)	-3.2%
100-5152-326	TUITION REIMBURSEMENT	\$ -	\$ -	\$ -	\$ 1,024	\$ 205	\$ -	\$ 1,200	\$ (547)	\$ (547)	\$ -	\$ -	\$ -	\$ (1,200)	-100.0%
100-5152-330	VEHICLE USE REIMBURSEMENT	\$ 148	\$ -	\$ 79	\$ 300	\$ 626	\$ 231	\$ 805	\$ -	\$ 805	\$ 660	\$ -	\$ 660	\$ (145)	-18.0%
100-5152-340	OPERATING MATERIALS & SUPPLIES	\$ 2,593	\$ 1,873	\$ 1,992	\$ 1,795	\$ 1,949	\$ 2,040	\$ 2,350	\$ 12	\$ 2,350	\$ 2,350	\$ -	\$ 2,350	\$ -	0.0%
100-5152-355	EQUIPMENT OPERATING EXPENSE	\$ 3,251	\$ -	\$ -	\$ -	\$ -	\$ 650	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	100.0%
	Operating Exp Total	\$ 12,320	\$ 9,354	\$ 10,603	\$ 9,786	\$ 13,245	\$ 11,962	\$ 17,090	\$ 3,215	\$ 15,893	\$ 15,410	\$ -	\$ 15,410	\$ (1,680)	-8.8%
100-5152-570	TECHNOLOGY ISF ALLOCATION	\$ -	\$ -	\$ -	\$ 10,075	\$ 9,910	\$ 3,997	\$ 10,790	\$ 5,395	\$ 10,790	\$ 11,190	\$ -	\$ 11,190	\$ 400	3.7%
100-5152-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,335	\$ 1,167	\$ 2,335	\$ 2,185	\$ -	\$ 2,185	\$ (150)	-6.4%
	Fixed Charges Total	\$ -	\$ -	\$ -	\$ 10,075	\$ 9,910	\$ 3,997	\$ 13,125	\$ 6,562	\$ 13,125	\$ 13,375	\$ -	\$ 13,375	\$ 250	1.9%
	Finance Total	\$ 308,674	\$ 296,666	\$ 306,845	\$ 332,452	\$ 336,430	\$ 628,430	\$ 416,247	\$ 170,323	\$ 403,909	\$ 417,008	\$ 5,353	\$ 422,361	\$ 6,114	1.5%

City of Fitchburg
General Fund #100
2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-4111-000	LOCAL PROPERTY TAXES	\$ 12,508,311	\$ 12,832,472	\$ 13,009,594	\$ 13,774,091	\$ 14,279,560	\$ 13,280,806	\$ 14,951,960	\$ 14,951,960	\$ 14,951,960	\$ 15,055,404	\$ 415,764	\$ 15,471,168	\$ 519,208 3.5%
100-4111-100	OMITTED TAXES	\$ 1,723	\$ 3,665	\$ -	\$ 3,647	\$ 4,652	\$ 2,737	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4111-999	BAD DEBT EXPENSE- DEL PP TAX	\$ (25,231)	\$ (22,076)	\$ (18,024)	\$ (6,374)	\$ (2,563)	\$ (14,868)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4114-000	MOBILE HOME/MISC TAXES	\$ 4,571	\$ 4,424	\$ 4,191	\$ 4,287	\$ 4,399	\$ 4,374	\$ 4,500	\$ 2,250	\$ 3,926	\$ 4,000	\$ -	\$ 4,000	\$ (500) -11.1%
100-4118-100	TIF DISTRIBUTIONS	\$ -	\$ -	\$ -	\$ -	\$ 192,312	\$ 38,462	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4121-000	HOTEL ROOM TAX - GENERAL FUND	\$ 24,059	\$ 25,110	\$ 27,788	\$ 28,444	\$ 29,616	\$ 27,003	\$ 34,300	\$ 5,202	\$ 31,900	\$ 31,900	\$ -	\$ 31,900	\$ (2,400) -7.0%
100-4131-000	TAX EQUIVALENT UTILITY	\$ 604,840	\$ 589,951	\$ 617,201	\$ 637,823	\$ 686,513	\$ 627,066	\$ 655,000	\$ 342,757	\$ 695,000	\$ 700,000	\$ -	\$ 700,000	\$ 45,000 6.9%
100-4180-000	INTEREST ON DELINQUENT PP TAX	\$ 8,370	\$ 4,258	\$ 6,739	\$ 6,231	\$ 4,284	\$ 5,976	\$ 4,250	\$ 1,809	\$ 2,500	\$ 1,500	\$ -	\$ 1,500	\$ (2,750) -64.7%
100-4180-100	USE VALUE PENALTIES-CITY SHARE	\$ -	\$ -	\$ 18,811	\$ 13,210	\$ 23,955	\$ 11,195	\$ 13,690	\$ 9,255	\$ 19,378	\$ 15,000	\$ -	\$ 15,000	\$ 1,310 9.6%
100-4190-000	CHARGEBACK OF REFUNDED TAXES	\$ 19,088	\$ -	\$ -	\$ -	\$ -	\$ 3,818	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Taxes and Tax Equivalents Total	\$ 13,145,731	\$ 13,437,804	\$ 13,666,230	\$ 14,461,359	\$ 15,221,728	\$ 13,986,570	\$ 15,663,700	\$ 15,313,233	\$ 15,694,664	\$ 15,807,804	\$ 415,764	\$ 16,223,568	\$ 559,868 3.6%
100-4321-200	FEDERAL DISASTER GRANTS	\$ -	\$ -	\$ -	\$ 5,212	\$ -	\$ 1,042	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4321-500	OTHER FED LAW ENFORCE GRANT	\$ -	\$ 1,343	\$ 4,025	\$ -	\$ 6,091	\$ 2,292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4330-000	FEDERAL LAND AIDS	\$ 1,623	\$ 1,904	\$ 1,782	\$ 1,874	\$ 2,125	\$ 1,862	\$ 1,800	\$ 1,729	\$ 1,729	\$ 1,700	\$ -	\$ 1,700	\$ (100) -5.6%
100-4341-000	STATE SHARED REVENUES	\$ 474,662	\$ 470,145	\$ 487,960	\$ 493,716	\$ 493,579	\$ 484,012	\$ 488,000	\$ -	\$ 488,000	\$ 488,000	\$ -	\$ 488,000	\$ - 0.0%
100-4342-000	FIRE INSURANCE TAXES (2% DUES)	\$ 84,114	\$ 98,833	\$ 97,239	\$ 106,652	\$ 114,762	\$ 100,320	\$ 114,750	\$ -	\$ 113,994	\$ 110,000	\$ -	\$ 110,000	\$ (4,750) -4.1%
100-4351-400	STATE GRANT POLICE	\$ -	\$ -	\$ -	\$ -	\$ 121,434	\$ 24,287	\$ -	\$ 69,200	\$ 121,434	\$ -	\$ -	\$ -	\$ (69,200) -100.0%
100-4351-900	STATE GRANT - MISC	\$ -	\$ -	\$ -	\$ -	\$ 1,250	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4353-000	STATE HIGHWAY AIDS	\$ 931,896	\$ 1,071,681	\$ 1,232,433	\$ 1,417,298	\$ 1,601,470	\$ 1,250,956	\$ 1,700,000	\$ 877,646	\$ 1,755,292	\$ 1,711,000	\$ -	\$ 1,711,000	\$ 11,000 0.6%
100-4354-000	EXEMPT COMPUTER AID	\$ 160,621	\$ 205,722	\$ 159,436	\$ 167,337	\$ 191,830	\$ 176,989	\$ 194,650	\$ -	\$ 208,044	\$ 211,000	\$ -	\$ 211,000	\$ 16,350 8.4%
100-4359-000	EXEMPT PERSONAL PROPERTY AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,255	\$ -	\$ 108,255	\$ 108,255 100.0%
100-4361-000	PAYMENTS FOR MUNICIPAL SERVICE	\$ 49,975	\$ 49,632	\$ 49,969	\$ 39,911	\$ 73,111	\$ 52,520	\$ 40,000	\$ -	\$ 50,000	\$ 75,000	\$ -	\$ 75,000	\$ 35,000 87.5%
100-4362-000	STATE LAND AIDS	\$ 23,054	\$ 24,169	\$ 24,700	\$ 25,856	\$ 29,002	\$ 25,356	\$ 29,000	\$ 30,218	\$ 30,220	\$ 30,000	\$ -	\$ 30,000	\$ 1,000 3.4%
100-4374-000	SENIOR REIMBURSEMENTS-COUNTY	\$ 40,613	\$ 41,384	\$ 48,173	\$ 56,404	\$ 62,689	\$ 49,853	\$ 65,000	\$ 33,161	\$ 67,647	\$ 69,000	\$ -	\$ 69,000	\$ 4,000 6.2%
100-4376-000	OTHER POLICE GRANTS	\$ 20,891	\$ 34,006	\$ 18,255	\$ 21,835	\$ 5,235	\$ 20,044	\$ -	\$ 1,789	\$ 8,000	\$ -	\$ -	\$ -	\$ - 100.0%
100-4377-100	MISC COUNTY GRANTS	\$ 15,329	\$ 20,918	\$ 22,178	\$ 6,838	\$ 2,473	\$ 13,907	\$ 10,750	\$ -	\$ 13,907	\$ -	\$ -	\$ -	\$ (10,750) -100.0%
	Intergovernmental Revenues Total	\$ 1,802,778	\$ 2,019,737	\$ 2,146,148	\$ 2,344,733	\$ 2,705,051	\$ 2,203,689	\$ 2,713,150	\$ 1,065,977	\$ 2,869,360	\$ 2,803,955	\$ -	\$ 2,803,955	\$ 90,805 3.3%
100-4410-000	BUSINESS & OCCUPATIONAL LIC	\$ 38,075	\$ 44,010	\$ 53,784	\$ 43,348	\$ 57,674	\$ 47,378	\$ 33,425	\$ 32,983	\$ 33,425	\$ 39,840	\$ -	\$ 39,840	\$ 6,415 19.2%
100-4420-000	NON-SAFETY LICENSES	\$ 12,738	\$ 9,951	\$ 10,101	\$ 10,371	\$ 11,007	\$ 10,834	\$ 9,630	\$ 9,670	\$ 9,670	\$ 11,873	\$ -	\$ 11,873	\$ 2,243 23.3%
100-4430-000	BLDG PERMIT & INSPECTION FEES	\$ 342,937	\$ 355,791	\$ 561,311	\$ 410,882	\$ 436,959	\$ 421,574	\$ 300,000	\$ 297,433	\$ 450,000	\$ 325,000	\$ -	\$ 325,000	\$ 25,000 8.3%
100-4440-000	ZONING PERMITS & FEES	\$ 161,485	\$ 191,580	\$ 243,300	\$ 328,162	\$ 131,140	\$ 210,733	\$ 90,000	\$ 108,544	\$ 205,000	\$ 170,000	\$ -	\$ 170,000	\$ 80,000 88.9%
100-4490-000	OTHER REGULATION & COMPLIANCE	\$ 17,075	\$ 14,878	\$ 23,107	\$ 30,969	\$ 33,021	\$ 23,816	\$ 9,640	\$ 21,647	\$ 21,650	\$ 4,015	\$ -	\$ 4,015	\$ (6,255) -58.4%
	Licenses & Permits Total	\$ 572,310	\$ 616,200	\$ 891,603	\$ 821,762	\$ 669,801	\$ 714,335	\$ 442,695	\$ 470,277	\$ 719,745	\$ 550,728	\$ -	\$ 550,728	\$ 108,033 24.4%
100-4510-000	LAW & ORDINANCE VIOLATIONS	\$ 285,783	\$ 333,701	\$ 277,422	\$ 233,076	\$ 309,703	\$ 287,373	\$ 296,000	\$ 198,709	\$ 296,000	\$ 296,000	\$ -	\$ 296,000	\$ - 100.0%
100-4510-100	YEAR END RECEIVABLE ADJUSTMENT	\$ 220,822	\$ 78,157	\$ 37,096	\$ (10,118)	\$ (54,096)	\$ 54,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Fines, Forfeits, & Penalties Total	\$ 506,605	\$ 411,858	\$ 314,518	\$ 222,958	\$ 255,607	\$ 342,249	\$ 296,000	\$ 198,709	\$ 296,000	\$ 296,000	\$ -	\$ 296,000	\$ - 0.0%
100-4610-100	GENERAL GOVERNMENT CHARGES	\$ 14,922	\$ 13,399	\$ 16,520	\$ 14,596	\$ 15,854	\$ 15,058	\$ 14,000	\$ 18,742	\$ 19,000	\$ 18,000	\$ -	\$ 18,000	\$ 4,000 28.6%
100-4621-100	PUBLIC SAFETY CHARGES	\$ 29,184	\$ 32,131	\$ 25,433	\$ 23,914	\$ 32,028	\$ 28,538	\$ 25,000	\$ 19,766	\$ 31,250	\$ 31,000	\$ -	\$ 31,000	\$ 6,000 24.0%
100-4631-100	ENGINEERING CHARGES TO OTHERS	\$ 10,956	\$ 12,124	\$ 5,208	\$ 15,816	\$ 10,347	\$ 10,818	\$ -	\$ 498	\$ 1,500	\$ 1,000	\$ -	\$ 1,000	\$ (14,000) -100.0%
100-4633-000	RIDE SHARE FARES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (16,000) -100.0%
100-4672-100	RECREATION FEES	\$ 145,909	\$ 156,123	\$ 157,306	\$ 173,106	\$ 190,915	\$ 164,672	\$ 165,000	\$ 104,880	\$ 190,000	\$ 190,000	\$ -	\$ 190,000	\$ 25,000 15.2%
100-4672-200	PARK SHELTER RENTAL FEES	\$ 21,306	\$ 31,855	\$ 33,900	\$ 35,661	\$ 43,901	\$ 33,325	\$ 37,000	\$ 28,704	\$ 45,000	\$ 45,000	\$ -	\$ 45,000	\$ 8,000 21.6%
100-4672-300	SENIOR PROGRAM FEES	\$ 15,606	\$ 20,502	\$ 22,992	\$ 49,718	\$ 47,374	\$ 31,238	\$ 50,000	\$ 23,683	\$ 50,000	\$ 52,000	\$ -	\$ 52,000	\$ 2,000 4.0%
100-4673-301	SENIOR PROGRAM FEES	\$ -	\$ -	\$ 76	\$ 1,363	\$ 298	\$ 1,400	\$ -	\$ 896	\$ 1,400	\$ 1,400	\$ -	\$ 1,400	\$ - 100.0%
100-4690-000	OTHER PUBLIC CHGS FOR SERVICE	\$ 2,324	\$ 2,391	\$ 6,699	\$ 254	\$ 2,317	\$ 2,797	\$ 300	\$ 128	\$ 185	\$ 100	\$ -	\$ 100	\$ (200) -66.7%
	Public Charges for Services Total	\$ 239,847	\$ 268,525	\$ 268,058	\$ 313,141	\$ 344,099	\$ 286,734	\$ 323,700	\$ 197,297	\$ 337,835	\$ 338,500	\$ -	\$ 338,500	\$ 14,800 4.6%
100-4730-101	REIMB FOR SYS ADMIN-MPSSIC	\$ 78,246	\$ 87,245	\$ 78,910	\$ 10,240	\$ -	\$ 48,880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4730-102	DANCE/CON REIMBURSEMENT	\$ -	\$ -	\$ 1,992	\$ -	\$ -	\$ 3,845	\$ -	\$ 16,140	\$ 16,140	\$ 16,140	\$ -	\$ 16,140	\$ - 0.0%
100-4740-100	ADMIN CHARGES TO UTILITIES	\$ 70,000	\$ 71,796	\$ 73,900	\$ 61,580	\$ 69,500	\$ 69,355	\$ 79,900	\$ 39,950	\$ 79,900	\$ 84,500	\$ -	\$ 84,500	\$ 4,600 5.8%
100-4740-207	ADMIN FEE-CABLE	\$ 21,100	\$ 21,649	\$ 22,200	\$ 19,500	\$ 19,500	\$ 20,218	\$ 19,600	\$ 9,800	\$ 19,600	\$ 19,800	\$ -	\$ 19,800	\$ 200 1.0%
100-4740-250	ADMINISTRATIVE CHGS TO LIBRARY	\$ 91,900	\$ 94,200	\$ 110,000	\$ 95,420	\$ 108,200	\$ 99,944	\$ 110,500	\$ 55,250	\$ 110,500	\$ 116,600	\$ -	\$ 116,600	\$ 6,100 5.5%
100-4740-401	CEMETERY ADMIN & MAINT REIMB	\$ 30	\$ 30	\$ 30	\$ -	\$ -	\$ 18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Intervol Charges for Service Total	\$ 261,276	\$ 274,920	\$ 287,932	\$ 175,632	\$ 212,440	\$ 242,260	\$ 226,140	\$ 121,140	\$ 226,140	\$ 237,040	\$ -	\$ 237,040	\$ 10,900 4.8%
100-4810-100	INTEREST ON TEMP INVESTMENTS	\$ 108,746	\$ 133,677	\$ 107,195	\$ 108,847	\$ 146,232	\$ 120,339	\$ 100,000	\$ 267,696	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ - 0.0%
100-4810-101	INTEREST ON INTERNAL ADVANCE	\$ -	\$ -	\$ 5,958	\$ -	\$ 351	\$ 1,459	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4810-102	ADJ INVEST TO MARKET	\$ (177,276)	\$ 147,808	\$ 11,987	\$ (6,981)	\$ (21,545)	\$ (9,241)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4810-103	MCF Endowment Investment Earn	\$ -	\$ 3,136	\$ (1,006)	\$ 2,946	\$ 9,702	\$ 2,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4810-200	INTEREST ON DELINQ SIA & ACCTS	\$ 4,427	\$ 926	\$ 1,518	\$ 724	\$ 6,562	\$ 2,835	\$ 500	\$ 3,196	\$ 3,200	\$ 500	\$ -	\$ 500	\$ - 0.0%
100-4810-300	OTHER INTEREST REVENUE	\$ 22	\$ 3	\$ 263	\$ 1,005	\$ 7	\$ 260	\$ -	\$ 1	\$ 1	\$ -	\$ -	\$ -	\$ - 100.0%
100-4820-200	BUILDING RENTALS	\$ 4,522	\$ 12,082	\$ 15,239	\$ 19,785	\$ 13,805	\$ 13,087	\$ 22,000	\$ 7,405	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ (2,000) -9.1%
100-4820-300	EMS RENTAL - FIRE STATION #2	\$ 4,677	\$ 4,334	\$ 3,888	\$ -	\$ -	\$ 2,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4820-400	TOWER LEASE-FIRE STATION #1	\$ 15,876	\$ 18,240	\$ 18,240	\$ -	\$ -	\$ 10,471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
100-4830-100	LAND SALES	\$ 14,420	\$ -</											

2019 Budget Expenditure Detail

Department: Finance

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures				
CONTRACTUAL SERVICES							
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$0 - Outsourced payroll service (removed) <table style="width: 100%; border: none;"> <tr> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 35%; text-align: center;">\$15,000</td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 35%; text-align: center;">\$0</td> </tr> </table>	2018	\$15,000	2019	\$0
2018	\$15,000	2019	\$0				
-212	Audit and Financial Consulting	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	\$33,620 Annual external audit fees (based on RFP) \$0 - Single Audit fees (\$750K+ prior year fed awards) \$5,000 External internal control reviews (new) \$5,000 OPEB actuarial services (new) \$500 CAFR Excellence Award application <table style="width: 100%; border: none;"> <tr> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 35%; text-align: center;">\$38,300</td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 35%; text-align: center;">\$44,120</td> </tr> </table>	2018	\$38,300	2019	\$44,120
2018	\$38,300	2019	\$44,120				
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)					
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	\$9,250 Accounting software support (*reduced 7/1/18 when new payroll fully implemented) \$750 CIP software support \$47,500 ongoing fees for timekeeping/payroll (including new proposals approved) <table style="width: 100%; border: none;"> <tr> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 35%; text-align: center;">\$52,260</td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 35%; text-align: center;">\$57,500</td> </tr> </table>	2018	\$52,260	2019	\$57,500
2018	\$52,260	2019	\$57,500				
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles					
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	\$1,100 - Outsourced tax bill stuffing and mailing <table style="width: 100%; border: none;"> <tr> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 35%; text-align: center;">\$1,100</td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 35%; text-align: center;">\$1,100</td> </tr> </table>	2018	\$1,100	2019	\$1,100
2018	\$1,100	2019	\$1,100				
OPERATING SUPPLIES & EXPENSE							
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$200 - Office Supplies \$2,500 - Postage – A/P, A/R, payroll, etc \$3,000 - Postage – tax bills <table style="width: 100%; border: none;"> <tr> <td style="width: 15%; text-align: center;">2018</td> <td style="width: 35%; text-align: center;">\$5,700</td> <td style="width: 15%; text-align: center;">2019</td> <td style="width: 35%; text-align: center;">\$5,700</td> </tr> </table>	2018	\$5,700	2019	\$5,700
2018	\$5,700	2019	\$5,700				

-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	<p>\$80 - WGFOA \$250 - GFOA \$0 - CPA license renewal (even years) \$310 - WICPA \$0 - VALUE (removed) \$60 - MTAW</p> <p>2018 \$835</p> <p>2019 \$700</p>
-325	Training & Staff Development – Staff Development includes City Sponsored In-Service or other on-site training.	Training for departmental employees, including local meetings, state sponsored programs, professional association seminars or conferences as required or approved. Detail of this account to be submitted with budget proposal.	<p>\$3,800 - Finance Director – WGFOA, GFOA, Ehlers, Misc \$1,000 - Accounting Manager MTAW, WGFOA, Misc \$0 - Accounting Manager CMTI (graduated!) \$600 - Accounting Clerk II 2 @ \$300 \$200 - Accounting Clerk I \$400 - Accounting Software Training</p> <p>* additional staff training paid through utilities</p> <p>2018 \$6,200</p> <p>2019 \$6,000</p>
-326	Tuition Reimbursement	Collective Bargaining Agreement and Employee Handbook Tuition	<p>Educational reimbursement for 1 employee (employee resignation)</p> <p>2018 \$1,200</p> <p>2019 \$0</p>
-330	Vehicle Use Reimbursements	Includes reimbursements for personal vehicle use in the course of City Business at the IRS rate.	<p>\$660 - General training: 1,200 miles @ \$.55 CMTI: -0- miles @ \$.55 = \$0 (graduated!)</p> <p>2018 \$805</p> <p>2019 \$660</p>
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	<p>\$500 - W-2s \$30 - 1099's \$100 - Budget materials \$800 - Tax Bills – insert printing \$300 - Tax Bills – envelopes \$380 - Dog/Cat license applications & tags \$240 - Miscellaneous (storage boxes, County directory, etc)</p> <p>2018 \$2,350</p> <p>2019 \$2,350</p>
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. Detail of this account to be submitted with budget proposal.	

2019 PERSONNEL SUMMARY

E= Existing Position or Employee

N = **New Position** - Please indicate new proposal (NP) number

Please list all existing first, followed by new proposals for personnel

DEPARTMENT: Finance

N P #	E / N	Employee Last Name Or "Vacant" at time of budget prep	Position	Date of Hire	Annual Hours - Regular	Estimated Overtime Hours	Annual Hours - Part Time	Shift Differential Hours
	E	Dodge	Finance Director	9/2/14	2,080	-0-		
	E	Jordan	Accounting Clerk II	3/12/92	2,080	5		
	E	Various	Tax Collection LTE			-0-	200	
		<u>Split with other funds</u>						
	E	Miller General Fund – 25% Water – 28.13% Sewer – 28.12% Stormwater – 18.75%	Accounting Manager	12/1/04 (5/11/15 in position)	2,080	-0-		
	E	Hauge General Fund – 40% Water – 22.5% Sewer – 22.5% Stormwater – 15%	Accounting Clerk II	9/23/06	2,080	10		
	E	Neeffe General Fund – 20% Water – 30% Sewer – 30% Stormwater – 20%	Accounting Clerk I	4/30/18	2,080	10		
	E	Yoerger Water – 34% Sewer – 33% Stormwater – 33%	Utility Billing Assistant	12/14/15 (5/7/18 in position)	1,040	-0-		
	E	Various	Utility Cash Collection LTE			-0-	320	
		Total This Page			11,440	25	520	
		Total from Previous Pages						
		TOTAL ALL PAGES			11,440	25	280	

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5190-130	DIRECT FRINGE-RETIREMENT PAYS	\$ 2,104	\$ 2,046	\$ 3,816	\$ -	\$ -	\$ 1,593	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-131	FICA	\$ -	\$ -	\$ -	\$ 5,407	\$ 6,841	\$ 2,450	\$ 11,470	\$ 3,013	\$ 3,013	\$ 4,085	\$ -	\$ 4,085	(7,385) -64.4%
100-5190-132	WRS	\$ -	\$ -	\$ -	\$ 131	\$ 116	\$ 49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-181	PAY FOR PERFORMANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,891	\$ -	\$ -	\$ -	\$ -	\$ -	(60,891) -100.0%
100-5190-189	EMPLOYEE RETIREMENT RESERVE	\$ 25,780	\$ 24,144	\$ 47,117	\$ 78,049	\$ 88,169	\$ 52,852	\$ 149,000	\$ 77,805	\$ 141,825	\$ 116,800	\$ -	\$ 116,800	(32,200) -21.6%
	Personnel Costs Total	\$ 27,884	\$ 26,190	\$ 50,933	\$ 84,587	\$ 95,126	\$ 56,944	\$ 221,361	\$ 80,818	\$ 144,838	\$ 120,885	\$ -	\$ 120,885	(100,476) -45.4%
100-5190-210	PROFESSIONAL SERVICES	\$ 45,000	\$ 47,500	\$ 50,000	\$ 60,000	\$ 65,628	\$ 53,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-255	DEBT COLLECTION EXPENSE	\$ 5,686	\$ 3,267	\$ 4,381	\$ 2,779	\$ 1,334	\$ 3,488	\$ 4,000	\$ 975	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	- 0.0%
	Contractual Services Total	\$ 50,686	\$ 50,767	\$ 54,381	\$ 62,779	\$ 66,962	\$ 57,115	\$ 4,000	\$ 975	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	- 0.0%
100-5190-310	OFFICE SUPPLIES - INTERDEPT	\$ 15,294	\$ 11,846	\$ 11,661	\$ 11,400	\$ 10,473	\$ 12,135	\$ 14,000	\$ 6,670	\$ 14,000	\$ 14,000	\$ -	\$ 14,000	- 0.0%
100-5190-311	POSTAGE CLEARING - INTERDEPT	\$ -	\$ -	\$ -	\$ -	\$ 1,385	\$ 277	\$ -	\$ (7,459)	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-349	LOSS PD BY INSURANCE RECOVERY	\$ 4,955	\$ 35,795	\$ 1,933	\$ -	\$ 135	\$ 8,664	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-380	EMPLOYEE RECOG & MEMORIALS	\$ 2,956	\$ 3,343	\$ 3,247	\$ 3,437	\$ 2,877	\$ 3,172	\$ 4,250	\$ 303	\$ 4,250	\$ 4,250	\$ -	\$ 4,250	- 0.0%
	Operating Exp Total	\$ 23,205	\$ 50,984	\$ 16,841	\$ 14,837	\$ 14,870	\$ 24,147	\$ 18,250	\$ (486)	\$ 18,250	\$ 18,250	\$ -	\$ 18,250	- 0.0%
100-5190-730	ILLEGAL TAXES, REFUND OF TAXES	\$ 30,582	\$ 15,486	\$ 38,367	\$ 19,899	\$ 31,712	\$ 27,209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-735	SPECIAL ASSESSMENTS-CITY	\$ -	\$ 43	\$ 43	\$ 26	\$ 26	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Refund of Taxes Total	\$ 30,582	\$ 15,529	\$ 38,410	\$ 19,925	\$ 31,738	\$ 27,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-900	CONTINGENCY - UNDESIGNATED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ -	\$ 12,500	\$ 12,500	\$ -	\$ 12,500	- 0.0%
100-5190-990	PRIOR YEAR EXPENSE	\$ 14,011	\$ 1,953	\$ 2	\$ -	\$ 16,330	\$ 6,459	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5190-991	BAD DEBT EXPENSE	\$ 233,420	\$ 140,492	\$ 60,126	\$ 18,088	\$ 3,307	\$ 91,097	\$ 3,000	\$ 1,272	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	- 0.0%
	Miscellaneous Costs Total	\$ 247,431	\$ 142,445	\$ 60,128	\$ 18,088	\$ 19,637	\$ 97,546	\$ 15,500	\$ 1,272	\$ 15,500	\$ 15,500	\$ -	\$ 15,500	- 0.0%
	Interdepartmental Other Total	\$ 379,789	\$ 285,915	\$ 220,693	\$ 200,216	\$ 228,333	\$ 262,989	\$ 259,111	\$ 82,579	\$ 182,588	\$ 158,635	\$ -	\$ 158,635	(100,476) -38.8%

2019 Budget Expenditure Detail

Department: Interdepartmental

Account #	Account Title	Usual Expenditures for this Account	Detail of Proposed Expenditures
PERSONNEL COSTS OTHER THAN WAGES & DFB			
140	Per Diem for Commission & Committees	Includes Per Diem for _____ members; _____ estimated _____ meetings	
-150	Volunteer Services	Compensation - paid on-call members <i>Detail of this account to be submitted with budget proposal.</i>	
CONTRACTUAL SERVICES			
-210	Professional Services	Engineering, Legal Advice, Auditing Services, or other Professional Service not provided by staff	
-240	Repairs & Maintenance by Others	Equipment or facilities repairs not performed by City Staff . Includes Cleaning Service for all Buildings; Maintenance agreements for all office equipment <u>excluding</u> Computers (see below)	
-245	Computer Related Repairs & Maintenance	Includes any maintenance agreements, Time/Materials charges for either Hardware or Software repairs, enhancements or replacement.	
-250	Publication of Notices, Recruitment Ads, or other Advertisements	Includes all election notices, sample ballots; required publication of council activity, public hearing notices, bid notices; advertisements for recruitment of new employees, sales of equipment or vehicles	
-255	Debt Collection Expense	Expenses paid to the collection agency for services on collection of bad debt	\$4,000 - Collection Agency Fees (fees passed on to debtor with new collection agency) <div style="display: flex; justify-content: space-around; margin-top: 5px;"> 2018 \$4,000 2019 \$4,000 </div>
-290	Other Contractual Services - LIST:	Includes services purchased for department not more accurately described elsewhere. <i>Detail of this account to be submitted with budget proposal.</i>	

OPERATING SUPPLIES & EXPENSE			
-310	Office Supplies & Postage	General office supplies, postage, film, project binders, copies, and misc.	\$14,000 - General office supplies (general fund) 2018 \$14,000 2019 \$14,000
-320	Publications, Subscriptions & Dues	Professional Organization dues, reference materials or publications	
-323	Uniforms & Protective Gear	Uniform allowance set by union contract or common council; personal protective equipment provided to reduce exposure to hazards or infectious substances.	
-335	Vehicle Expense	Fuel, lubricants, tires and items related to the repair or preventative maintenance of vehicles.	
-340	Operating Materials & Supplies	Includes typical supplies necessary to carry out the functions of the department. Includes printing of forms, licenses, reports; program specific supplies, and routine items not more accurately described elsewhere.	
-345	Public Information & Education	Includes newsletter or other public education printing, mailing costs; crime prevention program materials, fire prevention program materials	
-350	Repair & Maintenance Supplies	Supplies required to perform repairs or maintenance on departmental equipment or facilities, <u>excluding</u> computers, communication equipment and vehicles.	
-355	Equipment Expense	Lease costs, replacements of minor equipment not included in the capital budget. <i>Detail of this account to be submitted with budget proposal.</i>	
-380	Employee Recognition and Memorials	Purchases for employee recognitions and memorials.	\$2,000 - Service Awards (based on years of service) \$1,500 - Employee Recognition Luncheon \$750 - Cards/Flowers/Memorials 2018 \$4,250 2019 \$4,250
-900	Contingency	Allocation for unplanned events	2018 \$12,500 2019 \$12,500
-991	Bad Debt Expense	Uncollectible amounts from personal property taxes, court fines and forfeitures, special assessments, and misc. uncollectible accounts	2018 \$3,000 2019 \$3,000

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget		
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change		
100-5920-954	OTHER TRANS TO FUND 400	\$ 230,400	\$ -	\$ -	\$ 1,067,195	\$ 1,667,403	\$ 593,000	\$ 276,712	\$ -	\$ 276,712	\$ -	\$ -	\$ -	\$ (276,712)	-100.0%	
100-5920-960	TRANSFER TO CEDA	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
100-5920-970	TRANSFER TO TID 9	\$ -	\$ -	\$ -	\$ -	\$ 30,692	\$ 6,138	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Miscellaneous Costs Total	\$ 230,400	\$ -	\$ -	\$ 1,067,195	\$ 1,748,095	\$ 609,138	\$ 276,712	\$ -	\$ 276,712	\$ -	\$ -	\$ -	\$ (276,712)	-100.0%	
	Transfers to Other Funds Total	\$ 230,400	\$ -	\$ -	\$ 1,067,195	\$ 1,748,095	\$ 609,138	\$ 276,712	\$ -	\$ 276,712	\$ -	\$ -	\$ -	\$ (276,712)	-100.0%	
	Grand Total	\$ 16,562,708	\$ 16,894,822	\$ 17,140,600	\$ 18,882,448	\$ 20,065,281	\$ 17,891,372	\$ 20,247,117	\$ 8,031,184	\$ 19,798,212	\$ 20,267,297	\$ 422,764	\$ 20,690,061	\$ 442,944	2.2%	
	Net Surplus/(Deficit)	\$ 287,314	\$ 865,588	\$ 870,804	\$ (133,330)	\$ (273,260)	\$ 323,423	\$ (276,712)	\$ 9,704,465	\$ 609,197	\$ -	\$ -	\$ -	\$ 276,712		

City of Fitchburg
Grant/Donation Fund #200
2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
5510 200-4325-510	FEDERAL GRANT GENERAL LIBRARY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
2299 200-4322-299	FEDERAL GRANT MISC FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,244	\$ -	\$ -	\$ -	100.0%
5631 200-4325-631	FEDERAL GRANT PLANNING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,750	\$ -	\$ -	\$ -	100.0%
2101 200-4352-101	STATE GRANT K9 UNIT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5510 200-4355-510	STATE GRANT GENERAL LIBRARY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
2101 200-4372-101	CITY GRANT K9 UNIT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5510 200-4375-510	COUNTY GRANT GENERAL LIBRARY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Intergovernmental Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,994	\$ -	\$ -	\$ -	
0 200-4810-000	INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
2101 200-4852-101	PRIVATE DONATIONS K9 UNIT	\$ -	\$ -	\$ -	\$ 3,421	\$ 36,798	\$ 8,044	\$ -	\$ 1,590	\$ 1,590	\$ -	\$ -	\$ -	100.0%
2199 200-4852-199	PRIVATE DONATIONS MISC PD	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5144 200-4855-144	DONATIONS SUSTAIN PROJ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5401 200-4855-401	DONATIONS SR AMP	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ 2,400	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ -	100.0%
5403 200-4855-403	DONATIONS SENIOR NUTRITION	\$ -	\$ -	\$ -	\$ 2,250	\$ 100	\$ 470	\$ -	\$ 100	\$ 100	\$ -	\$ -	\$ -	100.0%
5410 200-4855-410	SR CTR- MEMORIALS	\$ -	\$ -	\$ -	\$ 30,863	\$ 4,411	\$ 7,055	\$ -	\$ 1,150	\$ 1,150	\$ -	\$ -	\$ -	100.0%
5420 200-4855-420	SR CTR-ENERGY TASK FORCE	\$ -	\$ -	\$ -	\$ 40	\$ 310	\$ 70	\$ -	\$ 85	\$ 85	\$ -	\$ -	\$ -	100.0%
5430 200-4855-430	SR CTR-DEMENCIA FRIENDLY	\$ -	\$ -	\$ -	\$ 454	\$ -	\$ 91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5440 200-4855-440	SR CTR-DONATIONS MISC	\$ -	\$ -	\$ -	\$ 944	\$ 27,641	\$ 5,717	\$ -	\$ 2,054	\$ 2,104	\$ -	\$ -	\$ -	100.0%
5450 200-4855-450	SR CTR-DONATIONS VOLUNTEER RN	\$ -	\$ -	\$ -	\$ -	\$ 2,020	\$ 404	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	100.0%
5510 200-4855-510	PRIVATE DONATIONS GEN LIBRARY	\$ -	\$ -	\$ -	\$ -	\$ 11,295	\$ 2,259	\$ -	\$ 750	\$ -	\$ -	\$ -	\$ -	(5,000)
5520 200-4855-520	RECREATION SCHOLARSHIPS	\$ -	\$ -	\$ -	\$ -	\$ 278	\$ 56	\$ 100	\$ 1,527	\$ 1,562	\$ -	\$ -	\$ -	(100)
5521 200-4855-521	DONATIONS PARKS SPECIFIC PROJ	\$ -	\$ -	\$ -	\$ 6,900	\$ 1,075	\$ 1,595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5522 200-4855-522	DONATIONS PARKS GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5631 200-4855-631	DONATIONS - PLANNING	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5671 200-4855-671	DONATIONS - ECON DEV	\$ -	\$ -	\$ -	\$ -	\$ 6,176	\$ 1,235	\$ -	\$ 9,914	\$ 13,824	\$ -	\$ -	\$ -	100.0%
2101 200-4882-101	SALE OF K9 MERCHANDISE	\$ -	\$ -	\$ -	\$ -	\$ 3,871	\$ 774	\$ -	\$ 235	\$ 235	\$ -	\$ -	\$ -	100.0%
	Miscellaneous Revenues Total	\$ -	\$ -	\$ -	\$ 58,371	\$ 94,475	\$ 30,589	\$ 5,100	\$ 17,405	\$ 26,400	\$ -	\$ -	\$ -	(5,100)
5420 200-4925-420	SR ENERGY TF- TRX FROM F400	\$ -	\$ -	\$ -	\$ 269	\$ -	\$ 54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5520 200-4925-520	SCHOLARSHIPS- TRX FROM F400	\$ -	\$ -	\$ -	\$ -	\$ 7,562	\$ 1,512	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5522 200-4925-522	PARK GENERAL-TRX FROM F400	\$ -	\$ -	\$ -	\$ -	\$ 20,745	\$ 4,149	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5523 200-4925-523	PARK SAVE AN ASH-TRX FROM F400	\$ -	\$ -	\$ -	\$ -	\$ 4,664	\$ 933	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Other Financing Sources Total	\$ -	\$ -	\$ -	\$ 269	\$ 12,371	\$ 6,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues	\$ -	\$ -	\$ -	\$ 58,640	\$ 127,446	\$ 37,217	\$ 5,100	\$ 17,405	\$ 45,394	\$ -	\$ -	\$ -	(5,100)

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
2101 200-5212-101	K9 MERCHANDISE FOR RE SALE	\$ -	\$ -	\$ -	\$ -	\$ 130	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
2199 200-5212-199	MISC PD GRANT/DONATION EXP	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
2299 200-5212-299	MISC FD GRANT/DONATION EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,100	\$ 5,244	\$ -	\$ -	\$ -	100.0%
5401 200-5465-401	SR CENTER AMP EXP	\$ -	\$ -	\$ -	\$ 3,355	\$ 3,137	\$ 1,298	\$ -	\$ -	\$ 4,487	\$ -	\$ -	\$ -	100.0%
5403 200-5465-403	SENIOR NUTRITION	\$ -	\$ -	\$ -	\$ 498	\$ 230	\$ 146	\$ 2,522	\$ 919	\$ 1,722	\$ -	\$ -	\$ -	(2,522)
5510 200-5515-510	GENERAL LIBRARY GRANTS/DONATE	\$ -	\$ -	\$ -	\$ -	\$ 11,076	\$ 2,215	\$ -	\$ 500	\$ 970	\$ -	\$ -	\$ -	100.0%
5144 200-5715-144	SUSTAINABILITY PROJ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
2101 200-5722-101	K9 UNIT EXP	\$ -	\$ -	\$ -	\$ -	\$ 21,301	\$ 4,260	\$ -	\$ 2,522	\$ 10,000	\$ 14,483	\$ -	\$ 14,483	14,483
5401 200-5745-401	JOINT VENTURES SR AMP OREGON	\$ -	\$ -	\$ -	\$ 1,021	\$ -	\$ 204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
5410 200-5745-410	SR CTR-MEMORIALS	\$ -	\$ -	\$ -	\$ 2,222	\$ 9,490	\$ 2,342	\$ 23,141	\$ 1,193	\$ 23,141	\$ 1,291	\$ -	\$ 1,291	(21,850)
5420 200-5745-420	SR CTR-ENERGY TASK FORCE	\$ -	\$ -	\$ -	\$ 86	\$ 83	\$ 34	\$ 224	\$ -	\$ 535	\$ -	\$ -	\$ -	(224)
5430 200-5745-430	SR CTR-DEMENCIA FRIENDLY	\$ -	\$ -	\$ -	\$ 15	\$ 3	\$ 3	\$ 858	\$ -	\$ 439	\$ -	\$ -	\$ -	(858)
5440 200-5745-440	SR CTR-DONATIONS MISC	\$ -	\$ -	\$ -	\$ 944	\$ 17,890	\$ 3,727	\$ 5,500	\$ 1,222	\$ 5,500	\$ 6,555	\$ -	\$ 6,555	1,055
5450 200-5745-450	SR CTR-VOLUNTEER RN	\$ -	\$ -	\$ -	\$ -	\$ 296	\$ 59	\$ 6,700	\$ 732	\$ 6,724	\$ -	\$ -	\$ -	(6,700)
5520 200-5765-520	RECREATION SCHOLARSHIP EXP	\$ -	\$ -	\$ -	\$ -	\$ 295	\$ 59	\$ 1,000	\$ 1,370	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	500
5521 200-5765-521	PARKS SPECIFIC PROJECTS	\$ -	\$ -	\$ -	\$ 6,900	\$ 414	\$ 1,463	\$ -	\$ -	\$ 661	\$ -	\$ -	\$ -	100.0%
5522 200-5765-522	PARKS DONATIONS GENERAL	\$ -	\$ -	\$ -	\$ -	\$ 14,625	\$ 2,925	\$ -	\$ -	\$ -	\$ 6,120	\$ -	\$ 6,120	6,120
5523 200-5765-523	PARKS - SAVE AN ASH PRGM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,664	\$ -	\$ -	\$ -	100.0%
5531 200-5775-631	MISC PLANNING	\$ -	\$ -	\$ -	\$ 481	\$ 1,019	\$ 300	\$ -	\$ -	\$ 13,750	\$ -	\$ -	\$ -	100.0%
5671 200-5775-671	MISC ECON DEV	\$ -	\$ -	\$ -	\$ -	\$ 6,176	\$ 1,235	\$ -	\$ 11,725	\$ 13,824	\$ -	\$ -	\$ -	100.0%
5410 200-5985-410	SR CENTER MEMORIALS TRX OUT	\$ -	\$ -	\$ -	\$ -	\$ 280	\$ 56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Expenditures	\$ -	\$ -	\$ -	\$ 15,507	\$ 86,756	\$ 20,452	\$ 39,945	\$ 24,282	\$ 93,161	\$ 29,949	\$ -	\$ 29,949	(9,996)

Net Surplus/(Deficit) \$ - \$ - \$ - \$ 43,133 \$ 40,690 \$ 16,765 \$ (34,845) \$ (6,877) \$ (47,767) \$ (29,949) \$ - \$ (29,949) \$ 4,896

Beginning Fund Balance \$ - \$ - \$ - \$ - \$ 43,133 \$ 43,133 \$ 83,823 \$ 83,823 \$ 83,823 \$ 36,056 \$ 36,056
 Annual Activity \$ - \$ - \$ - \$ - \$ 43,133 \$ 40,690 \$ (34,845) \$ (6,877) \$ (47,767) \$ (29,949) \$ (29,949)
 Estimated Ending Fund Balance \$ - \$ - \$ - \$ 43,133 \$ 83,823 \$ 48,978 \$ 76,946 \$ 36,056 \$ 6,107 \$ 6,107

Ending Fund Balance by Project

2101 Police K9	\$ -	\$ -	\$ -	\$ 3,421	\$ 22,658	\$ 22,658	\$ 21,960	\$ 14,483	\$ -	\$ -	\$ -	\$ -	\$ -
2199 Police General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2299 Fire General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,100)	\$ -	\$ -	\$ -	\$ -	\$ -
5144 Sustainability General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5401 Senior AMP	\$ -	\$ -	\$ -	\$ 7,624	\$ 4,487	\$ 4,487	\$ 4,487	\$ 4,487	\$ -	\$ -	\$ -	\$ -	\$ -
5403 Senior Nutrition	\$ -	\$ -	\$ -	\$ 1,752	\$ 1,622	\$ 1,622	\$ 803	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5410 Senior Memorials	\$ -	\$ -	\$ -	\$ 28,641	\$ 23,282	\$ 23,282	\$ 141	\$ 23,239	\$ -	\$ -	\$ -	\$ -	\$ -
5420 Senior Energy Task Force	\$ -	\$ -	\$ -	\$ 224	\$ 450	\$ 450	\$ 226	\$ 535	\$ -	\$ -	\$ -	\$ -	\$ -
5430 Senior Dementia Friendly	\$ -	\$ -	\$ -	\$ 454	\$ 439	\$ 439	\$ (419)	\$ 439	\$ -	\$ -	\$ -	\$ -	\$ -
5440 Senior General	\$ -	\$ -	\$ -	\$ -	\$ 9,951	\$ 9,951	\$ 4,451	\$ 10,784	\$ 6,555	\$ -	\$ -	\$ -	\$ -
5450 Senior Volunteer Nurse	\$ -	\$ -	\$ -	\$ -	\$ 1,724	\$ 1,724	\$ 24	\$ 993	\$ -	\$ -	\$ -	\$ -	\$ -
5510 Library General	\$ -	\$ -	\$ -	\$ -	\$ 220	\$ 220	\$ 220	\$ 470	\$ -	\$ -	\$ -	\$ -	\$ -
5520 Recreation Scholarship	\$ -	\$ -	\$ -	\$ -	\$ 7,545	\$ 7,545	\$ 6,645	\$ 7,702	\$ 7,607	\$ 6,107	\$ -	\$ -	\$ -
5521 Park Specific	\$ -	\$ -	\$ -	\$ -	\$ 861	\$ 861	\$ 651	\$ 651	\$ -	\$ -	\$ -	\$ -	\$ -
5522 Parks Donation General	\$ -	\$ -	\$ -	\$ -	\$ 6,120	\$ 6,120	\$ 6,120	\$ 6,120	\$ 6,120	\$ -	\$ -	\$ -	\$ -
5523 Save an Ash Tree	\$ -	\$ -	\$ -	\$ -	\$ 4,664	\$ 4,664	\$ 4,664	\$ 4,664	\$ -	\$ -	\$ -	\$ -	\$ -
5631 Planning General	\$ -	\$ -	\$ -	\$ 1,019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5671 Economic Development General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,812)	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ 43,133	\$ 83,823	\$ 48,978	\$ 76,945	\$ 36,056	\$ 6,107	\$ 6,107	\$ -	\$ 6,107

City of Fitchburg
 Schedule of Indebtedness
 Proposed 2019 Budget

called 2018
 refinanced 2018
 called 2019

Debt Issuance	Interest Rates	Balance at 12/31/17	Additions	Payments	Balance at 12/31/18	2019 Budgeted New Debt	2019 Budgeted Payments	Projected Balance at 12/31/19	Total Issue Balance	Maturity Date
2009 Gen'l Obligation Notes (CIP)	2.00-3.125%	\$ 890,000		(\$890,000)	\$ -	\$ -	\$ -	\$ -		
2009 Gen'l Obligation Notes (TID #4)	2.00-3.125%	\$ 195,000		(\$195,000)	\$ -	\$ -	\$ -	\$ -		2019
2010 Gen'l Obligation Bonds - Library (BAB's)	0.65-3.60%	\$ 3,625,000		(\$3,625,000)	\$ -	\$ -	\$ -	\$ -		2030
2010 Gen'l Obligation Notes (CIP)(BAB's)	0.70-5.25%	\$ 840,000		(\$840,000)	\$ -	\$ -	\$ -	\$ -		2020
2011 Gen'l Obligation Notes (CIP)	2.00-2.10%	\$ 220,000		(\$55,000)	\$ 165,000	\$ -	\$ (55,000)	\$ 110,000	\$ 110,000	2019
2011 Gen'l Obligation Bonds (TID #4)	2.00-2.85%	\$ 4,625,000		(\$300,000)	\$ 4,325,000	\$ -	\$ (350,000)	\$ 3,975,000	\$ 3,975,000	2021
2012 Gen'l Obligation Notes (CIP)	1.00-2.00%	\$ 1,690,000		(\$325,000)	\$ 1,365,000	\$ -	\$ (330,000)	\$ 1,035,000		
2012 Gen'l Obligation Notes (Assessed)	1.00-2.00%	\$ 840,000		(\$420,000)	\$ 420,000	\$ -	\$ (420,000)	\$ -	\$ 1,035,000	2022
2012 Gen'l Obligation Bonds (TID #4)	2.00%-3.00%	\$ 8,680,000		(\$575,000)	\$ 8,105,000	\$ -	\$ (8,105,000)	\$ -		
2012 Gen'l Obligation Bonds Refunding (Library)	2.00%-3.00%	\$ 3,755,000		(\$245,000)	\$ 3,510,000	\$ -	\$ (255,000)	\$ 3,255,000	\$ 3,255,000	2029
2013 Gen'l Obligation NOTE - (CIP)	0.40-2.35%	\$ 740,000		(\$100,000)	\$ 640,000	\$ -	\$ (125,000)	\$ 515,000	\$ 515,000	2023
2015 Gen'l Obligation Notes - (CIP)	1.00-2.00%	\$ 1,815,000		(\$245,000)	\$ 1,570,000	\$ -	\$ (250,000)	\$ 1,320,000	\$ 1,320,000	2025
2015 Gen'l Obligation Notes - (TID #4)	1.00-2.00%	\$ 775,000		(\$90,000)	\$ 685,000	\$ -	\$ (90,000)	\$ 595,000	\$ 595,000	2025
2015 Gen'l Obligation Bonds - (CIP)	2.00-3.00%	\$ 1,040,000		(\$50,000)	\$ 990,000	\$ -	\$ (50,000)	\$ 940,000	\$ 940,000	2035
2015 Gen'l Obligation Bonds - (TID #6)	2.00-3.00%	\$ 3,395,000		(\$310,000)	\$ 3,085,000	\$ -	\$ (315,000)	\$ 2,770,000	\$ 2,770,000	2027
2016A Gen'l Obligation Notes - (CIP)	1.25-2.00%	\$ 4,175,000		(\$610,000)	\$ 3,565,000	\$ -	\$ (360,000)	\$ 3,205,000	\$ 3,205,000	2026
2016B Gen'l Obligation Bonds - (CIP)	2.00-2.60%	\$ 5,135,000		(\$290,000)	\$ 4,845,000	\$ -	\$ (225,000)	\$ 4,620,000	\$ 4,620,000	2036
2017A Gen'l Obligation Notes - (CIP)	2.00-3.00%	\$ 1,055,000		(\$145,000)	\$ 910,000	\$ -	\$ (130,000)	\$ 780,000	\$ 780,000	2027
2017B Gen'l Obligation Bonds - (CIP)	3.00%	\$ 7,935,000		(\$505,000)	\$ 7,430,000	\$ -	\$ (460,000)	\$ 6,970,000	\$ 6,970,000	2037
2018A Gen'l Obligation Notes - (CIP)	3.00%	\$ -	\$ 1,745,000	\$ 0	\$ 1,745,000	\$ -	\$ (290,000)	\$ 1,455,000	\$ 1,455,000	2028
2018B Gen'l Obligation Bonds - (CIP)	est 3%	\$ -	\$ 4,210,000	\$ 0	\$ 4,210,000	\$ -	\$ (150,000)	\$ 4,060,000		2038
2018B Gen'l Obligation Bonds - (Library)	est 3%	\$ -	\$ 3,325,000	\$ 0	\$ 3,325,000	\$ -	\$ (215,000)	\$ 3,110,000	\$ 7,170,000	2030
2019A Gen'l Obligation Notes - (CIP)	est 3%	\$ -	\$ -	\$ 0	\$ -	\$ 875,000	\$ -	\$ 875,000	\$ 875,000	2029
2019B Gen'l Obligation Bonds - (Assessed)	est 3%	\$ -	\$ -	\$ 0	\$ -	\$ 1,600,000	\$ -	\$ 1,600,000	\$ 1,600,000	2039
2019B Gen'l Obligation Bonds - (CIP)	est 3%	\$ -	\$ -	\$ 0	\$ -	\$ 4,400,000	\$ -	\$ 4,400,000	\$ 4,400,000	2039
2019B Gen'l Obligation Bonds - (TID #10)	est 3%	\$ -	\$ -	\$ 0	\$ -	\$ 6,660,000	\$ -	\$ 6,660,000	\$ 6,660,000	2039

TOTAL INDEBTEDNESS \$ 51,425,000 \$ 9,280,000 \$ (9,815,000) \$ 50,890,000 \$ 13,535,000 \$ (12,175,000) \$ 52,250,000 \$ 52,250,000

	Balance at 12/31/17	Additions	Payments	Balance at 12/31/18	2019 Budgeted New Debt	2019 Budgeted Payments	Projected Balance at 12/31/19
Tax Increment District #4	\$ 14,275,000	\$ -	\$ (1,160,000)	\$ 13,115,000	\$ -	\$ (8,545,000)	\$ 4,570,000
Tax Increment District #6	\$ 3,395,000	\$ -	\$ (310,000)	\$ 3,085,000	\$ -	\$ (315,000)	\$ 2,770,000
Tax Increment District #10	\$ -	\$ -	\$ -	\$ -	\$ 6,660,000	\$ -	\$ 6,660,000
Assessed	\$ 840,000	\$ -	\$ (420,000)	\$ 420,000	\$ 1,600,000	\$ (420,000)	\$ 1,600,000
TOTAL DEBT - NON LEVY	\$ 18,510,000	\$ -	\$ (1,890,000)	\$ 16,620,000	\$ 8,260,000	\$ (9,280,000)	\$ 15,600,000
Library	\$ 7,380,000	\$ 3,325,000	\$ (3,870,000)	\$ 6,835,000	\$ -	\$ (470,000)	\$ 6,365,000
CIP	\$ 25,535,000	\$ 5,955,000	\$ (4,055,000)	\$ 27,435,000	\$ 5,275,000	\$ (2,425,000)	\$ 30,285,000
TOTAL DEBT - TAX LEVY	\$ 32,915,000	\$ 9,280,000	\$ (7,925,000)	\$ 34,270,000	\$ 5,275,000	\$ (2,895,000)	\$ 36,650,000
TOTAL INDEBTEDNESS	\$ 51,425,000	\$ 9,280,000	\$ (9,815,000)	\$ 50,890,000	\$ 13,535,000	\$ (12,175,000)	\$ 52,250,000

Note: Tax Increment District and Utility borrowing do not require general tax levy to service debt. Assessed projects also do not typically require general tax levy to service debt.

	Equalized Value (TID in)	Debt Maximum - State (5%)	Debt Maximum - City (3%)
2018 Value (TID in)	3,135,272,200	\$ 156,763,610	\$ 94,058,166
12/31/18 Projected Debt as a Percent of EV	1.62%	32.46%	54.10%
2019 Estimated Value (TID in)	3,229,330,366	\$ 161,466,518	\$ 96,879,911
12/31/19 Projected Debt as a Percent of EV	1.62%	32.36%	53.93%

City of Fitchburg
Capital Projects Fund #400
2019 Operating Budget

Acc #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change	
400-1111-005	LEVY-COMPUTER REPLACMT PROGRAM	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1111-008	LEVY-COMPUTER REPLACMNT-FIRE	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1111-012	LEVY-INFO TECH UPGRD & REPLACE	\$ 55,000	\$ -	\$ -	\$ 5,558	\$ -	\$ 12,112	\$ 80,000	\$ 80,000	\$ 80,000	\$ 85,000	\$ -	\$ 85,000	\$ 5,000	6.3%
400-1111-016	LEVY-TELEPHONE SYSTEM REPLACE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1111-022	LEVY-ENTERPRISE CONTENT MGMT	\$ -	\$ -	\$ 15,000	\$ 35,000	\$ 15,000	\$ 13,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ (30,000)	-100.0%
400-1111-030	LEVY-LOGO IMPLEMENT/WAYFINDING	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 12,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.0%
400-1111-034	LEVY-ANTON DRIVE PLAN STUDY	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-014	LEVY-GIS SYSTEM MAINT & UPGRAD	\$ 9,191	\$ -	\$ 9,191	\$ 64,688	\$ 7,200	\$ 18,054	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ (2,000)	-100.0%
400-1112-104	LEVY-MOBILE DATA COMP-PD	\$ 30,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-105	LEVY-COMPUTER REPLACE-PD	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-109	LEVY-MOBILE VIDEO CAMERAS-PD	\$ 28,000	\$ 17,500	\$ 21,000	\$ 15,000	\$ -	\$ 16,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-127	LEVY-POLICE EVIDENCE FACILITY	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 7,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ (30,000)	-100.0%
400-1112-141	LEVY-PUBLIC SAFETY FACILITY	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-142	LEVY-FD RECORDS SOFTWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-199	LEVY-FD FLEET VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,950	\$ 34,950	\$ 34,950	\$ 44,761	\$ (12,300)	\$ 42,650	\$ 42,650	28.1%
400-1112-230	LEVY-MOBILE DATA/WIRELESS-FIRE	\$ 10,000	\$ 13,200	\$ -	\$ -	\$ -	\$ 4,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-238	LEVY-EARLY WARNING SIRENS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,000	\$ 28,000	\$ 28,000	\$ -	\$ -	\$ -	\$ (28,000)	-100.0%
400-1112-259	LEVY-FIRE ATV	\$ -	\$ -	\$ -	\$ -	\$ 20,839	\$ 4,168	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-261	LEVY-FIRE SOBA FACEPIECE TEST	\$ -	\$ -	\$ -	\$ -	\$ 16,450	\$ 3,290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-263	LEVY-BRUSH TRUCK	\$ -	\$ -	\$ -	\$ (52,750)	\$ -	\$ (10,550)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-264	LEVY-THERMAL IMAGING CAMERAS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,500	\$ 57,500	\$ 57,500	\$ -	\$ -	\$ -	\$ (57,500)	-100.0%
400-1112-267	LEVY-FIRE HEADQUARTERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ (20,000)	-100.0%
400-1112-299	LEVY-FD FLEET VEHICLES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,216	\$ 31,216	\$ 31,216	\$ 32,152	\$ -	\$ 32,152	\$ 936	100.0%
400-1112-302	LEVY-AMBULANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,500	\$ -	\$ 203,500	\$ 203,500	100.0%
400-1112-303	LEVY-FITCHRONA EQUIP REPLACE	\$ 6,709	\$ -	\$ 13,740	\$ 11,625	\$ -	\$ 6,415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1112-308	LEVY-REPLACE EMS EQUIP	\$ -	\$ -	\$ -	\$ 3,767	\$ 7,599	\$ 2,273	\$ 9,476	\$ 9,476	\$ 9,476	\$ -	\$ -	\$ -	\$ (9,476)	-100.0%
400-1112-309	LEVY-REPLACE EMS EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100.0%
400-1112-407	LEVY-BLDG INSPECT VEH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,900	\$ -	\$ 29,900	\$ 29,900	100.0%
400-1113-101	LEVY-HIGHWAY EQUIP REPLACE	\$ 20,000	\$ 100,000	\$ 260,500	\$ -	\$ 75,227	\$ 91,145	\$ 94,000	\$ 94,000	\$ 94,000	\$ -	\$ -	\$ -	\$ (94,000)	-100.0%
400-1113-319	LEVY-STREET RESURFACE PRGM	\$ 350,000	\$ 450,000	\$ 500,000	\$ 175,000	\$ 549,000	\$ 404,800	\$ 622,165	\$ 622,165	\$ 622,165	\$ 846,000	\$ (135,000)	\$ 711,000	\$ 88,835	14.3%
400-1113-427	LEVY-FED & BIKE SYSTEM IMPROVE	\$ 15,000	\$ 50,000	\$ 80,000	\$ 57,000	\$ 96,000	\$ 59,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1113-429	LEVY-PAVED SHOULDERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,000	\$ (185,000)	\$ -	\$ -	100.0%
400-1113-450	LEVY-TRAFFIC CALMING PRGRM	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 400	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -	0.0%
400-1113-469	LEVY-LACY-MM INTERSECTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ (15,000)	-100.0%
400-1113-479	LEVY-UPDATE STREET LIGHTING	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1113-486	LEVY-SIDEWALK & PATH IMPROV	\$ -	\$ -	\$ -	\$ 48,000	\$ 53,000	\$ 20,200	\$ 55,000	\$ 55,000	\$ 55,000	\$ 57,000	\$ -	\$ 57,000	\$ 2,000	3.6%
400-1114-630	LEVY-VERONA RD UTIL RELOCAREL	\$ -	\$ -	\$ 25,000	\$ -	\$ 30,000	\$ 11,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 175,000	\$ -	\$ 175,000	\$ 150,000	600.0%
400-1115-298	LEVY-LIBRARY BUILDING SYS REPL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ (25,000)	-100.0%
400-1116-211	LEVY-MCGAW PARK	\$ -	\$ -	\$ -	\$ 36,000	\$ 208,400	\$ 48,880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1116-212	LEVY-MCKEE FARMS PARK	\$ -	\$ -	\$ -	\$ 41,500	\$ 32,500	\$ 14,800	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ (70,000)	-100.0%
400-1116-221	LEVY-NEIGHBORHOOD PARK IMPROVE	\$ 22,600	\$ 38,700	\$ 53,000	\$ 50,500	\$ -	\$ 32,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1116-259	LEVY-PARK SYSTEM IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 64,000	\$ 55,000	\$ 23,800	\$ 55,000	\$ 55,000	\$ 55,000	\$ 80,000	\$ (24,000)	\$ 56,000	\$ 1,000	1.8%
400-1116-262	LEVY-PARKING LOT RESURFACING	\$ -	\$ -	\$ -	\$ 50,000	\$ 51,000	\$ 20,200	\$ 52,000	\$ 52,000	\$ 52,000	\$ 54,600	\$ -	\$ 54,600	\$ 2,600	5.0%
400-1116-264	LEVY-EXISTING LARGE PARK SHEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 50,000	\$ -	\$ 50,000	\$ 35,000	233.3%
400-1116-267	LEVY-NEW PARK SHELTERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ (70,000)	\$ -	\$ -	100.0%
400-1116-268	LEVY-PARK CONNECT TO CITY H2O	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,106	\$ 20,106	\$ 20,106	\$ -	\$ -	\$ -	\$ (20,106)	-100.0%
400-1116-302	LEVY-CITY CAMPUS BLDG SYSTEMS	\$ -	\$ -	\$ 50,000	\$ 75,000	\$ 110,000	\$ 47,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ (75,000)	-100.0%
400-1116-304	LEVY-AMANT FAC BLDG SYS REPLAC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ (25,000)	-100.0%
400-1116-351	LEVY-SNR CTR/COMM CTR FURNISH	\$ 10,000	\$ -	\$ 2,955	\$ 14,000	\$ 2,000	\$ 5,791	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-1116-352	LEVY-SENIOR CENTER FLEET VEH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,350	\$ 17,350	\$ 17,350	\$ 1,800	\$ -	\$ 1,800	\$ (15,550)	-89.6%
400-1116-352	Taxes Total	\$ 620,500	\$ 669,900	\$ 1,145,385	\$ 723,888	\$ 1,431,215	\$ 918,178	\$ 1,538,763	\$ 1,538,763	\$ 1,538,763	\$ 2,024,663	\$ (426,300)	\$ 1,598,363	\$ 59,600	3.9%
400-1125-201	LIB LEVY - LIBRARY COMPUTERS	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ 6,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-412	Library Levy Total	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ 6,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-420-001	SPECIAL ASSESSMENT INSTALLMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (68,438)	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4203-319	SPECIAL ASSESSMENTS BILLED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,409	\$ 105,410	\$ -	\$ -	\$ -	\$ -	100.0%
400-4223-489	S/A BORROWING-CENTRAL PARK PLA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ 1,600,000	\$ 1,600,000	100.0%
400-4223-319	SA DEBT-STREET RESURFACE PGM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,835	\$ -	\$ 43,835	\$ -	\$ -	\$ -	\$ (27,835)	-100.0%
400-4233-486	SA-SIDEWALK & PATH IMPROV	\$ -	\$ -	\$ -	\$ -	\$ 7,326	\$ 1,465	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ (20,000)	-100.0%
400-4253-319	SA-STREET RESURFACE PGM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 35,000	\$ 35,000	100.0%
400-4253-320	SIDEWALK SPECIAL CHARGES	\$ -	\$ -	\$ 27,608	\$ -	\$ -	\$ 5,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4253-486	SA-SIDEWALKS/PATHS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100.0%
400-42	Special Assessments Total	\$ -	\$ -	\$ 27,608	\$ -	\$ 7,326	\$ 6,987	\$ 47,835	\$ 39,972	\$ 169,245	\$ 1,655,000	\$ -	\$ 1,655,000	\$ 1,607,165	3359.8%
400-4322-140	FED GRANT-OJP BWC	\$ -	\$ -	\$ -	\$ -	\$ 46,500	\$ 9,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4322-220	FED GRANT - FFD #1	\$ -	\$ -	\$ -	\$ (5,212)	\$ -	\$ (1,042)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.0%
400-432	Federal Grants Total	\$ -	\$ -	\$ -	\$ (5,212)	\$ 46,500	\$ 8,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4351-034	GRANT-ANTON DRIVE PLAN STUDY	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4351-038	ST GRANT SOLAR INVESTMENT	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4352-200	ST GRANT - DANECOM	\$ (47,159)	\$ -	\$ -	\$ -	\$ -	\$ (9,432)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4352-221	ST GRANT - FIRE RADIO	\$ 47,159	\$ -	\$ -	\$ -	\$ -	\$ 9,432	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4352-263	ST GRANT DNR- BRUSH TRUCK	\$ -	\$ -	\$ -	\$ 7,469	\$ -	\$ 1,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4353-319	ST GRANT-STREET RESURFACE PRGM	\$ -	\$ 54,883	\$ 57,889	\$ -	\$ -	\$ 22,554	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ 55,000	\$ 55,000	100.0%
400-4353-463	ST GRANT-CANNBALL/CAP CITY TRL	\$ -	\$ 480,000	\$ -	\$ -	\$ -	\$ 96,000	\$ -</							

City of Fitchburg
Capital Projects Fund #400
2019 Operating Budget

Account #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	06/2018 YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Budget Change	
400-4361-005	ERP-COMPUTER REPLACEMENT PGM	\$ -	\$ 40,000	\$ 35,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 3,200	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-008	ERP-REPLACE FIBER	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-012	ERP-INFO TECH UPGRADE	\$ -	\$ 80,000	\$ 80,000	\$ 64,442	\$ 75,000	\$ 59,888	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-016	EXP RSTR-TELEPHONE SYS REPLACE	\$ 9,925	\$ 10,000	\$ 100,000	\$ 50,000	\$ -	\$ 33,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-018	EXP RSTR-OLD CITY HALL DEMO	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-024	EXP RSTR-WHITE & EMAIL UPGRD	\$ 72,900	\$ -	\$ -	\$ -	\$ -	\$ 14,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-028	ERP-POLLING LOCATIONS	\$ -	\$ -	\$ 16,800	\$ -	\$ -	\$ 3,360	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-029	ERP-LIBRARY SOLAR ARRAY	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-030	ERP-LOGO IMPLEMENT/WAYFINDING	\$ -	\$ 20,000	\$ 10,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-032	ERP-EXERCISE EQUIPMENT	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-033	ERP-DATA CENTER UNINTERRUPT PS	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 9,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-036	ERP-AUTOMATED TIMEKEEPING	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4361-040	ERP-TOWN OF MADISON	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,000	\$ -	\$ 101,000	\$ 101,000	100.0%
400-4361-041	ERP-SUSTAIN PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,300	\$ (12,300)	\$ -	\$ -	100.0%
400-4361-111	EXPENDITURE RESTRAINT PROGRAM	\$ 34,700	\$ (25,402)	\$ 44,469	\$ 1	\$ (500,000)	\$ (89,231)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-014	ERP-GIS SYSTEM MAINTENANCE	\$ -	\$ 18,382	\$ -	\$ -	\$ -	\$ 3,676	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-104	ERP-POLICE MOBILE COMPUTERS	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-105	COMPUTER REPLACE - POLICE	\$ -	\$ 32,000	\$ -	\$ -	\$ -	\$ 6,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-109	ERP-MOBILE VIDEO CAMERAS	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-121	ERP-BALLISTIC VEST REPLACEMENT	\$ -	\$ 26,233	\$ -	\$ -	\$ -	\$ 5,247	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-124	ERP-INTERVIEW RECORDING EQUIP	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-126	ERP-ELECTRONIC CONTROL DEVICE	\$ -	\$ -	\$ 19,500	\$ -	\$ -	\$ 3,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-130	ERP-ADMIN VEHICLE REPL (PD)	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-131	ERP-CRIME SCENE VEH REPL (PD)	\$ -	\$ -	\$ 32,000	\$ -	\$ -	\$ 6,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-133	EXP RSTR-LIGHTBAR REPLACE	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-134	EXP RSTR-FLEET VEHICLE REPL-PD	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 5,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-136	PD FLEET VEHICLE #63	\$ -	\$ -	\$ 27,000	\$ -	\$ -	\$ 5,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-137	ERP-PD VEHICLE REPL #65	\$ -	\$ -	\$ -	\$ -	\$ 27,500	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-138	ERP-PD VEHICLE REPL #67	\$ -	\$ -	\$ -	\$ -	\$ 23,000	\$ 4,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-139	ERP-PD VEHICLE REPL #69	\$ -	\$ -	\$ -	\$ -	\$ 27,000	\$ 5,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-142	ERP-PD RECORDS SOFTWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,050	\$ 12,300	\$ 27,350	\$ 27,350	\$ 100.0%	
400-4362-245	EXP RSTR-02 STAFF CAR REPL-FD	\$ 60,500	\$ -	\$ -	\$ -	\$ -	\$ 12,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-251	ERP-FD STAFF VEHICLE	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-258	ERP-FLAME SIM TRAINING PROG	\$ -	\$ -	\$ -	\$ 13,800	\$ -	\$ 2,760	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-302	ERP-AMBLANCE	\$ -	\$ -	\$ -	\$ -	\$ 128,227	\$ 25,645	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-303	ERP-EMS EQUIP REPLACE	\$ -	\$ 26,946	\$ -	\$ -	\$ -	\$ 5,389	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4362-306	ERP-EMS PROTECTIVE GEAR	\$ -	\$ 5,687	\$ -	\$ -	\$ -	\$ 1,137	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4363-101	EXP RSTR-STREETS/PWV EQUIP REPL	\$ 140,000	\$ -	\$ 218,000	\$ 227,270	\$ 117,054	\$ -	\$ -	\$ -	\$ 427,900	\$ -	\$ 427,900	\$ 427,900	\$ 100.0%	
400-4363-319	EXP RSTR-STREET RESURFACE PRGM	\$ 75,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4363-428	ERP-BIKE & REC PLAN UPGRADE	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4364-630	ERP-VERONA RD UTIL RELOCAREL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4365-298	ERP-LIBRARY BLDG SYS REPLACE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,750	\$ -	\$ 25,750	\$ 25,750	\$ 100.0%	
400-4366-260	ERP HOUSE ON FH & IRISH	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4366-302	EXP RSTR-CITY CAMPUS/BLDG SYST	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 77,250	\$ -	\$ 77,250	\$ 77,250	\$ 100.0%	
400-4366-304	ERP-MAINT FAC SYS REPLACE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,750	\$ -	\$ 25,750	\$ 25,750	\$ 100.0%	
400-4366-351	ERP-SENIOR/CC FURNISHINGS	\$ -	\$ 16,500	\$ 37,045	\$ -	\$ -	\$ 10,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4366-406	Expenditure Restraint Aid Total	\$ 482,105	\$ 456,846	\$ 501,314	\$ 507,743	\$ 7,997	\$ 391,201	\$ -	\$ -	\$ -	\$ 685,000	\$ -	\$ 685,000	\$ 685,000	100.0%
400-4373-463	PARC Grant - Cannonville	\$ -	\$ 37,179	\$ -	\$ -	\$ -	\$ 7,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4373-488	CTY FUNDING - FISH HATCHERY RD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,926,350	\$ -	\$ 1,926,350	\$ -	\$ (1,926,350)	\$ (1,926,350)	\$ (3,852,700)	-200.0%
400-4376-234	PARC Grant - Dawley Bike	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4386-312	COUNTY GRANT - SPLASHPAD	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4386-343	County Grants Total	\$ 387,179	\$ 250,000	\$ -	\$ -	\$ -	\$ 77,436	\$ 1,926,350	\$ -	\$ 1,926,350	\$ (1,926,350)	\$ -	\$ (1,926,350)	\$ (3,852,700)	-200.0%
400-4620-303	FIRE IMPACT FEES RECEIVED	\$ 196,154	\$ 151,669	\$ 310,224	\$ 180,759	\$ 116,465	\$ 191,054	\$ -	\$ 124,962	\$ 124,932	\$ -	\$ -	\$ -	\$ -	100.0%
400-4620-462	Impact Fees Total	\$ 196,154	\$ 151,669	\$ 310,224	\$ 180,759	\$ 116,465	\$ 191,054	\$ -	\$ 124,962	\$ 124,932	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-301	INTEREST - CABIN FEVER	\$ 1	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-303	INTEREST - SENIOR DONATIONS	\$ 0	\$ 2	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-304	INTEREST - AG FUNDRAISERS	\$ 0	\$ 1	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-308	INTEREST - FITCH EXPLORERS	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-309	INTEREST - HISTORIC PRESERV	\$ 1	\$ 2	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-310	INTEREST - HIST PICTURES	\$ 1	\$ 1	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-311	INTEREST - SR Concrete	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-312	INTEREST - Community Events	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-330	INTEREST - FIRE IMPACT FEES	\$ 49	\$ 215	\$ 824	\$ 3,617	\$ 3,548	\$ 1,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-340	INTEREST - EQUIP RENTAL CCTCR	\$ 0	\$ 1	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-342	INTEREST - REC PLAN UPGRADE	\$ 7	\$ 11	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-344	INTEREST - SCHOLARSHIPS	\$ 2	\$ 4	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-345	INTEREST - PARKS DONATIONS	\$ 14	\$ 13	\$ -	\$ -	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-346	INTEREST - PARK/REC MARCH	\$ 0	\$ 1	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-348	INTEREST - Saw an Inn	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-366	INTEREST CASH HELD MLD COMM	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4810-900	INTEREST STORM SEWER	\$ 8	\$ 12	\$ -	\$ -	\$ -	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4811-000	OTHER INT-SPEC CAP PROJECTS	\$ 132	\$ 126	\$ -	\$ -	\$ -	\$ 51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4811-010	INTEREST - LIBRARY CAP CAMPAIGN	\$ 68	\$ 88	\$ -	\$ -	\$ -	\$ 38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4811-012	INTEREST INFO TECH UPGRADE	\$ 32	\$ 10	\$ -	\$ -	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4811-016	INTEREST - TELEPHONE/VOICE MAI	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4811-019	INTEREST - Facility/Off Study	\$ -	\$ 62	\$ -	\$ -	\$ -	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4811-021	INTEREST-MAINT FACTY EXPANS	\$ 34	\$ -	\$ -	\$ -	\$ -	\$ 7,420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4811-038	INTEREST - SOLAR PROJECT	\$ -	\$ -	\$ -	\$ -</										

City of Fitchburg
Capital Projects Fund #400
2019 Operating Budget

Acc #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
400-4981-038	INTER-PROJ TRNS SOLAR INVEST	\$ -	\$ -	\$ -	\$ -	\$ 157,250	\$ 31,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4981-201	INTER-PROJ TRANS-COMMERCE PARK	\$ -	\$ -	\$ -	\$ -	\$ 251	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4981-210	INTER-PROJ TRANS LIB CONSTR	\$ 87,526	\$ -	\$ -	\$ -	\$ -	\$ 17,506	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4981-421	INTER-PROJ TRNS STORE TANK	\$ -	\$ -	\$ -	\$ -	\$ 15,540	\$ 3,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4981-701	INTER-PROJ TRANS CABLE EQUIP	\$ (69,573)	\$ -	\$ -	\$ -	\$ -	\$ (13,915)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4981-702	INTER-PROJ TRNS-FACT EQUIP	\$ -	\$ -	\$ -	\$ -	\$ 2,191	\$ 438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4981-705	PROJ TRNS-ONCIL CHAM AV EQUI	\$ 69,573	\$ -	\$ -	\$ -	\$ -	\$ 13,915	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4981-710	INTER-PROJ TRNS FACTV EQ	\$ -	\$ -	\$ -	\$ -	\$ 16,340	\$ 3,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-105	INTER-PROJ TRANS PD COMPUTER EQ	\$ (4,628)	\$ -	\$ -	\$ -	\$ -	\$ (925)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-110	INTER-PROJ TRANS KP VEH	\$ -	\$ -	\$ -	\$ -	\$ 1,120	\$ 224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-121	INTER-PROJ TRANS BALLISTIC VEST	\$ (3,897)	\$ -	\$ -	\$ -	\$ -	\$ (779)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-124	INTER-PROJ TRANS INTERV REC EQ	\$ (8,346)	\$ -	\$ -	\$ -	\$ -	\$ (1,669)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-125	INTER-PROJ TRX IN PD RADIOS	\$ -	\$ -	\$ 198,489	\$ -	\$ -	\$ 39,698	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-126	INTER-PROJ TRANS ELEC CONTROL	\$ 9,512	\$ -	\$ -	\$ -	\$ -	\$ 1,902	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-129	INTER-PROJ TRANS JAG GRANT EQ	\$ 2,730	\$ -	\$ -	\$ -	\$ -	\$ 546	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-136	INTER-PROJ TRX IN	\$ -	\$ -	\$ -	\$ -	\$ 22,002	\$ 4,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-140	INTER-PROJ TRANS PD BWC	\$ -	\$ -	\$ -	\$ -	\$ 28,129	\$ 5,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-199	INTER-PROJ TRANS PD FLEET	\$ -	\$ -	\$ -	\$ -	\$ 13,828	\$ 2,766	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-200	INTER-PROJ TRANSFER DANECOM	\$ -	\$ -	\$ 672,246	\$ -	\$ -	\$ 134,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-220	INTER-PROJ TRANS REFURB FFD	\$ -	\$ -	\$ -	\$ -	\$ 1,050	\$ 210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-221	INTER-PROJ TRANSFER PROJ 2221	\$ -	\$ -	\$ -	\$ -	\$ 1,936	\$ 387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-241	INTER-PROJ TRNS-FFD#2 BLDG	\$ -	\$ -	\$ -	\$ 760	\$ -	\$ 152	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-243	INTER-PROJ TRANSFER PROJ 2243	\$ -	\$ -	\$ -	\$ -	\$ 249	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4982-249	INTER-PROJ TRANSFER PROJ 2249	\$ -	\$ -	\$ -	\$ 19,100	\$ 1,032,443	\$ 210,309	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-319	INTER-PROJ TRANS STREET RESURF	\$ 210,000	\$ 250,000	\$ -	\$ -	\$ 379,068	\$ 167,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-358	INTER-PROJ TRANS-POST RD	\$ (750,000)	\$ (100,000)	\$ -	\$ -	\$ 38,878	\$ (162,224)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-366	INTER-PROJ TRANS-INDEX RD	\$ (245,000)	\$ (400,000)	\$ -	\$ -	\$ 25,091	\$ (123,962)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-370	INTER-PROJ TRANS-NOVATION PRO	\$ -	\$ 250,000	\$ -	\$ -	\$ 242,237	\$ 98,447	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-400	INTER-PROJ TRANS-OREG/FITCH BP	\$ -	\$ -	\$ -	\$ -	\$ 32,747	\$ 6,549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-427	INTER-PROJ TRANS-PED & BIKE IMP	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-428	INTER-PROJ TRANS-PED & BIKE IMP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,000	\$ 132,000	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-462	PROJ TRX IN-BRIDGE	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4983-483	TRX IN-MURPHY RD BRIDGE	\$ -	\$ -	\$ -	\$ 53,774	\$ 1,951	\$ 11,145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4984-102	INTER-PROJ TRANS RAILROAD	\$ -	\$ -	\$ -	\$ 133,216	\$ -	\$ 26,643	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4985-202	INTER-PROJ TRANS-MOBILE LIB	\$ -	\$ -	\$ -	\$ -	\$ 10,636	\$ 2,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4985-601	INTER-PROJ TRANS-NO STONER PR	\$ -	\$ -	\$ -	\$ -	\$ (251)	\$ (50)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4986-210	PROJ TRX IN-PARKS EQUIP	\$ -	\$ -	\$ -	\$ -	\$ 11,623	\$ 2,325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4986-212	PROJ TRX IN-MCKEE PARK	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4986-238	PROJ TRX IN-NEVIN GREEN	\$ -	\$ -	\$ -	\$ -	\$ 89	\$ 18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4986-301	INTER-PROJ TRNS-CC IMPROV	\$ -	\$ -	\$ -	\$ 34,071	\$ -	\$ 6,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-4986-311	INTER-PROJ TRANS FORESTRY EQUIP	\$ -	\$ -	\$ -	\$ -	\$ 12,037	\$ 2,407	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-49	Transfer From Other Projects Total	\$ 51,400	\$ 101,774	\$ 922,932	\$ 412,711	\$ 2,369,297	\$ 771,623	\$ 45,000	\$ 132,000	\$ 177,000	\$ 45,000	\$ -	\$ 45,000	\$ -	0.0%

City of Fitchburg
 Capital Projects Fund #400
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
400-4991-030	FB APP-LOGO IMPLEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	100.0%
400-4993-450	FB APP-TRAFFIC CALMING PRGM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ (10,000)	-100.0%
400-499	Fund Balance Applied Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 40,000	\$ -	\$ 40,000	\$ 30,000	300.0%
	Revenue Total	\$ 3,370,722	\$ 2,794,032	\$ 6,957,924	\$ 13,485,275	\$ 15,180,206	\$ 8,357,632	\$ 11,110,192	\$ 8,983,561	\$ 15,429,068	\$ 6,711,076	\$ (426,300)	\$ 6,284,776	\$ (4,825,416)	-43.4%

City of Fitchburg
Capital Projects Fund #400
2019 Operating Budget

Acc#	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Budget Change	
400-5766-261	NINE SPRINGS GOLF COURSE	\$ -	\$ -	\$ -	\$ 2,265	\$ 206,889	\$ 41,831	\$ -	\$ 16,738	\$ 16,739	\$ -	\$ -	\$ -	\$ -	100.0%
400-5766-263	TENNIS COURT IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 102,189	\$ -	\$ -	\$ 20,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5766-264	EXISTING LARGE PARK SHELTERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 7,432	\$ 15,000	\$ 50,000	\$ -	\$ 50,000	233.3%
400-5766-265	DOG PARK/EXERCISE AREA	\$ -	\$ -	\$ -	\$ -	\$ 32,241	\$ 6,448	\$ -	\$ 12,968	\$ 11,781	\$ -	\$ -	\$ -	\$ -	100.0%
400-5766-267	NEW PARK SHELTERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ (70,000)	\$ -	\$ -	100.0%
400-5766-268	PARK CONNECTION TO CITY WATER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5766-270	INCLUSIVE PLAYGROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ -	100.0%
400-5766-312	SPLASH PAD-AMENDED	\$ 474,369	\$ 8,044	\$ 1,662	\$ -	\$ 6,617	\$ 98,138	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-576	Capital Projects - Parks & Recreation	\$ 1,223,233	\$ 419,927	\$ 308,781	\$ 1,132,592	\$ 772,137	\$ 771,334	\$ 165,000	\$ 105,371	\$ 508,881	\$ 200,000	\$ (84,000)	\$ 106,000	\$ (59,000)	-35.8%
400-5771-034	ANTON DRIVE PLANNING STUDY	\$ -	\$ -	\$ -	\$ 85,493	\$ 1,717	\$ 17,442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5775-601	N STONES PRAIRIE NEIGHBORHD	\$ 119,354	\$ -	\$ -	\$ -	\$ -	\$ 23,871	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-577	Capital Projects - Planning	\$ 119,354	\$ -	\$ -	\$ 85,493	\$ 1,717	\$ 41,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-583	Capital Projects - Debt Issuance Costs	\$ 33,920	\$ -	\$ 10,990	\$ 89,785	\$ 81,580	\$ 41,455	\$ -	\$ 57,018	\$ 57,020	\$ -	\$ -	\$ -	\$ -	100.0%
400-5920-303	TRANSFER TO DONATION FUND	\$ -	\$ -	\$ -	\$ 12,959	\$ -	\$ 2,592	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5920-344	TRANSFER TO DONATION FUND	\$ -	\$ -	\$ -	\$ 7,562	\$ -	\$ 1,512	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5980-306	SR ENERGY TASK F - TRX TO F200	\$ -	\$ -	\$ -	\$ 269	\$ -	\$ 54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5980-348	TRANSFER TO OTHER FUND	\$ -	\$ -	\$ -	\$ 4,664	\$ -	\$ 933	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5981-012	INTERFUND TRANSFER OUT 1012	\$ -	\$ 47,301	\$ -	\$ -	\$ -	\$ 9,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5982-116	TRX TO DEBT-CH VIDEO	\$ -	\$ -	\$ -	\$ 247	\$ -	\$ 49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5982-302	TRX TO DEBT-AMBO	\$ -	\$ -	\$ -	\$ 5,061	\$ -	\$ 1,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-59	Transfers Out	\$ -	\$ 47,301	\$ -	\$ 18,535	\$ 12,226	\$ 15,613	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5990-000	INTER-PROJECT TRANSFERS	\$ -	\$ -	\$ 27,624	\$ 133,976	\$ 51,131	\$ 42,546	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5990-330	INTERFUND TRX FIRE IMPACT FEES	\$ -	\$ -	\$ -	\$ 1,032,463	\$ -	\$ 206,469	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5990-345	INTERFUND TRX PARK DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ 89	\$ 18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5990-366	INTERFUND TRX TO OTHER PROJ	\$ -	\$ -	\$ -	\$ 10,986	\$ -	\$ 2,197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-000	INTERFUND TRANSFER - SPEC PROJ	\$ 51,400	\$ -	\$ -	\$ -	\$ 229,029	\$ 56,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-005	INTERFUND TRANSFER OUT 1005	\$ -	\$ 8,112	\$ -	\$ -	\$ -	\$ 1,622	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-010	TRX OUT #1010 TO OTHER PROJ	\$ -	\$ -	\$ 9,706	\$ -	\$ 155,636	\$ 33,068	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-029	INTER PROJ TRX OUT LIB SOLAR	\$ -	\$ -	\$ -	\$ 19,100	\$ -	\$ 3,820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-032	INTER PROJ TRX OUT EXERCISE EQ	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-421	INTER PROJ TRX OUT UDRGRND TRK	\$ -	\$ -	\$ 15,540	\$ -	\$ -	\$ 3,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-701	INTER PROJ TRX OUT CABLE EQUIP	\$ -	\$ -	\$ -	\$ -	\$ 25	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-703	INTER PROJ TRX OUT FITCH RM EQ	\$ -	\$ -	\$ -	\$ -	\$ 160	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-704	INTER PROJ TRX OUT CABLE CAST	\$ -	\$ -	\$ -	\$ -	\$ 2,982	\$ 596	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-705	INTER PROJ TRX OUT CHAMBERS EQ	\$ -	\$ -	\$ -	\$ -	\$ 12,360	\$ 2,472	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5991-706	INTER PROJ TRX OUT PROD SITE	\$ -	\$ -	\$ -	\$ -	\$ 3,005	\$ 601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-105	INTER PROJ TRX OUT PD COMPUTER	\$ -	\$ -	\$ -	\$ -	\$ 1,120	\$ 224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-109	INTER PROJ TRX OUT PD VIDEO	\$ -	\$ -	\$ -	\$ -	\$ 28,129	\$ 5,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-116	INTER PROJ TRX OUT CH VIDEO	\$ -	\$ -	\$ -	\$ 21,261	\$ -	\$ 4,252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-125	INTER PROJ TRX OUT PD RADIOS	\$ -	\$ -	\$ 672,246	\$ -	\$ -	\$ 134,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-130	INTER PROJ TRX OUT- PD ADM VEH	\$ -	\$ -	\$ -	\$ -	\$ 1,841	\$ 368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-133	INTER PROJ TRX OUT- LIGHTBAR	\$ -	\$ -	\$ -	\$ -	\$ 11,223	\$ 2,245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-135	INTER PROJ TRX OUT	\$ -	\$ -	\$ -	\$ -	\$ 3,230	\$ 646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-137	INTER PROJ TRX OUT	\$ -	\$ -	\$ -	\$ -	\$ 7,209	\$ 1,442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-138	INTER PROJ TRX OUT	\$ -	\$ -	\$ -	\$ -	\$ 157	\$ 31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-139	INTER PROJ TRX OUT	\$ -	\$ -	\$ -	\$ -	\$ 12,170	\$ 2,434	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-221	INTER PROJ TRX OUT FIRE RADIOS	\$ -	\$ -	\$ -	\$ -	\$ 22,246	\$ 4,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-241	INTER PROJ TRX OUT FPD2 BLDG	\$ -	\$ -	\$ -	\$ 9,876	\$ -	\$ 1,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-249	INTER PROJ TRX OUT NEW STATION	\$ -	\$ -	\$ -	\$ -	\$ 12,250	\$ 2,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-301	INTER PROJ TRX OUT EMS RADIOS	\$ -	\$ -	\$ -	\$ -	\$ 34,714	\$ 6,943	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5992-302	INTER PROJ TRX OUT AMBO	\$ -	\$ -	\$ -	\$ 3,027	\$ -	\$ 605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5993-102	INTER PROJ TRX OUT PW RADIOS	\$ -	\$ -	\$ -	\$ -	\$ 27,189	\$ 5,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5993-319	INTER PROJ TRX OUT STREETS	\$ -	\$ -	\$ -	\$ -	\$ 306,206	\$ 61,241	\$ -	\$ 132,000	\$ 132,000	\$ -	\$ -	\$ -	\$ -	100.0%
400-5993-358	INTER PROJ TRX OUT POST ROAD	\$ -	\$ -	\$ -	\$ -	\$ 57,591	\$ 11,518	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5993-366	INTER PROJ TRX OUT INDEX ROAD	\$ -	\$ -	\$ -	\$ -	\$ 44,095	\$ 8,819	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5993-370	INTER PROJ TRX OUT NOVATION RD	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5993-462	INTERFUND TRX HIGHT FRM RD BR	\$ -	\$ -	\$ -	\$ 53,774	\$ 2,000	\$ 11,155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5993-473	INTER PROJ TRX OUT MCCOY RD	\$ -	\$ -	\$ 156,412	\$ -	\$ -	\$ 31,282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5996-211	INTERFUND TRX MCGAW PARK	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5996-301	INTER PROJ TRX OUT CC EQUIP	\$ -	\$ -	\$ 0	\$ 34,071	\$ -	\$ 6,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5996-309	INTER PROJ TRX OUT PARK RADIO	\$ -	\$ -	\$ -	\$ -	\$ 1,836	\$ 367	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-5996-311	TRX OUT #6351 TO OTHER PROJ	\$ -	\$ -	\$ -	\$ -	\$ 11,623	\$ 2,325	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
400-599	Interproject Transfers	\$ 51,400	\$ 8,112	\$ 885,932	\$ 286,071	\$ 2,356,797	\$ 717,663	\$ -	\$ 132,000	\$ 132,000	\$ -	\$ -	\$ -	\$ -	100.0%
Grand Total		\$ 6,664,831	\$ 6,195,676	\$ 3,957,122	\$ 7,165,547	\$ 13,964,125	\$ 7,871,660	\$ 11,110,192	\$ 2,283,589	\$ 13,435,474	\$ 6,711,076	\$ (426,309)	\$ 6,284,776	\$ (4,625,416)	-43.4%
Net Surplus/(Deficit)		\$ (3,294,109)	\$ (3,311,644)	\$ 3,000,802	\$ 6,318,728	\$ 1,216,081	\$ 785,971	\$ (10,000)	\$ 6,699,972	\$ 1,983,592	\$ (40,000)	\$ -	\$ (40,000)	\$ (30,000)	

City of Fitchburg
 2019-2028 Adopted CIP
 Changes from Adopted 2018-2027 CIP (as Revised during Budget)
 Projects Funded by Property Tax Levy
 7/10/2018

	CIP#	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	Notes
		-1.78%	26.8%	-15.7%	-0.3%	84.5%	-44.5%	61.3%	-22.7%	7.5%	n/a		
2018-2027 CIP Revised During Budget		1,511,338	1,917,055	1,615,131	1,609,623	2,969,186	1,646,416	2,655,134	2,052,261	2,206,703	-	18,182,847	
New Projects (within prior CIP timing)													
Police Radio Replacements	2125	-	100,000	165,000	300,000	100,000	70,000	71,000	72,000	73,000	74,000	1,025,000	first five years new replacements; last five replacement fund
Police Body Cameras	2140	-	-	-	-	61,900	40,000	41,000	42,000	43,000	44,000	271,900	server to store video 2023; replacement fund after
Police Equipment	2198	-	-	15,000	-	-	-	-	-	-	-	15,000	speed trailer
Police Equipment	2198	-	-	-	21,000	-	-	-	-	-	-	21,000	evidence drying cabinet
Police Equipment	2198	-	-	-	-	40,500	-	-	-	-	47,000	87,500	portable cameras
PD Fleet Vehicles	2199	2,575	2,652	20,232	2,814	2,898	2,985	3,075	3,167	3,262	3,360	47,020	add'l fleet vehicle
PD Fleet Vehicles	2199	2,677	2,738	2,833	2,965	3,033	3,138	3,183	3,268	3,396	3,498	30,729	motorcycle replacement & rounding
Third Front Line Ambulance	2309	5,000	-	-	-	-	-	-	-	-	-	5,000	removed during 2018 CIP process
Building Inspection Vehicles	2407	23,000	-	-	-	-	-	-	-	-	-	23,000	vehicle replacement
Building Inspection Vehicles	2407	6,900	7,107	7,320	7,540	7,766	7,999	8,239	8,486	8,741	9,003	79,101	replacement fund established
McGaw Park	6211	-	15,000	-	-	-	-	-	-	-	-	15,000	security cameras
Nine Springs Golf Course	6261	-	-	-	-	-	-	-	9,000	-	-	9,000	shed reside
Sr Center Fleet Vehicle	6352	1,800	1,854	1,910	1,967	2,026	2,087	2,149	2,214	2,280	2,349	20,636	replacement fund established
Subtotal		41,952	129,351	212,295	336,286	218,123	126,209	128,646	140,135	133,679	183,210	1,649,886	
Updated Costs (within prior CIP timing)													
Electronic Poll Books	1039	-	30,000	-	-	-	-	-	-	36,500	-	66,500	registration stations added
PD Fleet Vehicles	2199	2,119	2,183	2,248	2,315	2,384	2,456	2,530	2,606	2,684	2,765	24,290	K9 vehicle useful life decreased from 10 to 7 years
PD Fleet Vehicles	2199	1,648	1,697	1,748	1,800	1,854	1,910	1,967	2,026	2,087	2,150	18,887	CSU vehicle useful life decreased from 6 to 5 years
PD Fleet Vehicles	2199	(258)	(266)	(274)	(282)	(290)	(299)	(308)	(317)	(327)	(337)	(2,958)	crime scene trailer useful life increased 20 to 25 years
EMS Vehicle Replacements	2302	(30,235)	-	(14,283)	-	8,184	(5,894)	3,963	-	4,893	-	(33,372)	
Street Resurfacing	3319	(201)	3,336	(40,749)	16,957	(3,000)	37,000	(3,000)	37,000	(3,000)	-	44,343	corrected for intended trends
Fish Hatchery Road Reconstruction	3488	-	-	-	-	(202,000)	-	-	-	-	-	(202,000)	no County participation so no jurisdictional transfer
Existing Large Park Shelters	6264	50,000	50,000	50,000	-	(150,000)	51,000	52,000	53,000	54,000	55,000	265,000	changed to replacement fund approach
Expenditure Restraint Program	9999	-	(50,000)	(25,000)	-	(50,000)	-	-	-	-	-	(125,000)	anticipated reduction in aid phased
Subtotal		23,073	36,950	(26,310)	20,790	(392,868)	86,173	57,152	94,315	96,837	59,578	55,690	
Future Year Addition													
IT Upgrade and Replacement	1012	-	-	-	-	-	-	-	-	-	85,000	85,000	
Town of Madison	1040	-	-	-	-	-	-	-	-	-	20,000	20,000	
PD Fleet Vehicles	2199	-	-	-	-	-	-	-	-	-	46,967	46,967	
SCBA & Replated Equipment Replacement	2254	-	-	-	-	-	-	-	-	-	468,000	468,000	
FD Fleet Vehicles	2299	-	-	-	-	-	-	-	-	-	41,952	41,952	
PW Equipment	3101	-	-	-	-	-	-	-	-	-	126,800	126,800	
Streets Resurfacing	3319	-	-	-	-	-	-	-	-	-	1,220,000	1,220,000	
Traffic Calming Program	3450	-	-	-	-	-	-	-	-	-	20,000	20,000	
Sidwalk and Path Maintenance	3486	-	-	-	-	-	-	-	-	-	75,000	75,000	
Library Bulding Improvement Replacements	5298	-	-	-	-	-	-	-	-	-	33,598	33,598	annual allocation
Recurring Park System Improvements	6259	-	-	-	-	-	-	-	-	-	65,000	65,000	
Parking Lot Resurfacing	6262	-	-	-	-	-	-	-	-	-	84,704	84,704	
Tennis Court Improvements	6263	-	-	-	-	-	-	-	-	-	150,000	150,000	Chicory Meadow
City Campus Building Systems Replacements	6302	-	-	-	-	-	-	-	-	-	100,794	100,794	annual allocation
City Campus Building Systems Replacements	6302	-	-	-	-	-	-	-	-	-	75,000	75,000	designated project
Maintenance Facility Building Systems Replace	6304	-	-	-	-	-	-	-	-	-	33,598	33,598	annual allocation
Expenditure Restraint Program	9999	-	-	-	-	-	-	-	-	-	(500,000)	(500,000)	expect to qualify for 2028
Subtotal		-	-	-	-	-	-	-	-	-	2,146,413	2,146,413	
Timing Changes													
Town of Madison	1040	101,000	1,000	(102,000)	35,000	(35,000)	-	-	-	-	-	-	prefunded when capacity allowed
Oak Hall AV	1720	-	-	(25,000)	25,000	-	-	-	-	-	-	-	delay one year
Early Warning Sirens	2238	-	-	-	-	(29,705)	29,705	-	-	-	-	-	delay one year
SCBA & Replated Equipment Replacement	2254	-	-	-	-	(131,000)	131,000	-	-	-	-	-	delay one year
EMS Vehicle Replacements	2302	-	-	-	-	-	59,144	(59,144)	-	-	-	-	support vehicle accelerate two years
Intersection Signalization	3103	-	50,000	300,000	(50,000)	(300,000)	-	-	-	-	-	-	accelerate two years
Lacy-MM Intersection Improvements/Signal	3469	(100,000)	-	-	100,000	-	-	-	-	-	-	-	delay three years
McGaw Park Improvements	6211	-	-	-	-	(10,000)	10,000	-	-	-	-	-	delay one year - new volleyball posts
McKee Farms Park Improvements	6212	-	-	-	-	(75,000)	75,000	-	-	-	-	-	delay one year - siding on main shelter
City Campus Building Systems Replace	6302	-	-	(100,000)	100,000	-	-	-	-	-	-	-	delay one year - Oak Hall flooring
City Campus Building Systems Replace	6302	-	-	-	-	-	350,000	(350,000)	-	-	-	-	accelerate one year - chiller replacement
Subtotal		1,000	51,000	73,000	210,000	(580,705)	654,849	(350,000)	(59,144)	-	-	-	
Funding Allocation Changed													
Lacy-MM Intersection Improvements/Signal	3469	-	-	(3,000)	-	-	-	-	-	-	-	(3,000)	2018 costs now split three ways
Intersection Signalization	3103	-	(25,000)	(150,000)	-	-	-	-	-	-	-	(175,000)	County participation
Subtotal		-	(25,000)	(153,000)	-	-	-	-	-	-	-	(178,000)	

City of Fitchburg
 2019-2028 Adopted CIP
 Changes from Adopted 2018-2027 CIP (as Revised during Budget)
 Projects Funded by Property Tax Levy
 7/10/2018

	CIP#	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total	Notes
Project Removed													
Cardiac Monitors for Fire First Response	2268	-	(70,000)	-	-	-	-	-	-	-	-	(70,000)	
EMS Vehicle Replacements	2302	-	(48,732)	-	-	-	-	-	-	-	-	(48,732)	
PW Equipment	3101	-	-	-	(24,000)	(24,000)	-	-	-	-	-	(48,000)	BI vehicles moved to CIP #2407
New Large Park Shelters	6267	-	(350,000)	-	-	-	-	-	-	-	-	(350,000)	Wildwood South shelter/bathroom
Subtotal		-	(468,732)	-	(24,000)	(24,000)	-	-	-	-	-	(516,732)	
2019-2028 Mayor's Proposed CIP													
		1,577,363	1,640,624	1,721,116	2,152,699	2,189,736	2,513,647	2,490,932	2,227,567	2,437,219	2,389,201	21,340,104	
		2.51%	4.0%	4.9%	25.1%	1.7%	14.8%	-0.9%	-10.6%	9.4%	-2.0%		
		(a)											
Total Changes From Revised 2018-2027 CIP		66,025	(276,431)	105,985	543,076	(779,450)	867,231	(164,202)	175,306	230,516	2,389,201	3,157,257	
(a) - projected TID #6 closure: 2020 last year increment; 2021 housing fund; 2022 levy limit adjustment													
Council Amendments													
Project Removed													
None		-	-	-	-	-	-	-	-	-	-	-	
Subtotal		-	-	-	-	-	-	-	-	-	-	-	
New Projects (within prior CIP timing)													
Comprehensive Sustainability Plan	1041	12,300	-	-	-	-	-	-	-	-	-	12,300	
Recurring Park System Improvements	6259	24,000	-	-	-	-	-	-	-	-	-	24,000	Belmar Hills Park drinking fountain
New (Large) Park Shelters	6267	70,000	70,000	70,000	70,000	70,000	-	-	-	-	-	350,000	Wildwood South Shelter & Bathroom
New (Large) Park Shelters	6267	-	40,000	-	-	-	-	-	-	-	-	40,000	Belmar Hills Park small shelter
Subtotal		106,300	110,000	70,000	70,000	70,000	-	-	-	-	-	426,300	
Updated Costs/Future Years Additions													
Street Resurfacing	3319	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	210,000	increase for new road mileage
Street Resurfacing	3319	135,000	-	-	-	-	-	-	-	-	-	135,000	Whalen Rd resurfacing/paved shoulders
Paved Shoulders	3429	115,000	-	-	-	-	-	-	-	-	-	115,000	Whalen Rd resurfacing/paved shoulders
Paved Shoulders	3429	70,000	-	-	-	-	-	-	-	-	-	70,000	Whalen Rd hilltop paved shoulders
Subtotal		341,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	530,000	
Timing Changes													
None		-	-	-	-	-	-	-	-	-	-	-	
Subtotal		-	-	-	-	-	-	-	-	-	-	-	
2019-2028 Adopted CIP													
		2,024,663	1,771,624	1,812,116	2,243,699	2,280,736	2,534,647	2,511,932	2,248,567	2,458,219	2,410,201	22,296,404	
		31.58%	-12.5%	2.3%	23.8%	1.7%	11.1%	-0.9%	-10.5%	9.3%	-2.0%		
Total Changes From Revised 2018-2027 CIP		513,325	(145,431)	196,985	634,076	(688,450)	888,231	(143,202)	196,306	251,516	2,410,201	4,113,557	

City of Fitchburg, WI
Capital Improvement Program (CIP)
 2019 thru 2023

EXPENDITURES AND SOURCES SUMMARY

Department	2019	2020	2021	2022	2023	Total
Admin	101,000	1,601,000	89,000	82,250	215,000	2,088,250
Admin - FACTv (cable)	45,000	92,500	35,000	47,500	42,500	262,500
Admin - Technology	155,000	155,000	85,000	90,000	80,000	565,000
Building Inspection	29,900	7,107	7,320	7,540	7,766	59,633
CED - Econ Dev	70,000	30,000	30,000	30,000	30,000	190,000
CED - Public Works - B&G	157,600	163,420	169,470	300,758	182,295	973,543
CED - Public Works - General	612,700	735,000	310,000	682,500	243,500	2,583,700
CED - Public Works - Parks	185,000			0		185,000
CED - Public Works - Sewer	296,000	200,000				496,000
CED - Public Works - Storm	215,000	876,550	297,132	216,245	207,393	1,812,320
CED - Public Works - Streets	16,690,065	7,806,000	7,900,000	1,938,320	1,989,000	36,323,385
CED - Public Works - Sustn/HNI	18,000					18,000
CED - Public Works - Water	2,560,000	352,400	109,872	87,418	250,040	3,359,730
Clerk		80,000				80,000
EMS	417,000		367,000		390,000	1,174,000
Finance				100,000	800,000	900,000
Fire Department	2,982,152	642,117	599,611	736,134	36,188	4,996,202
Library	25,750	26,522	27,318	28,138	218,982	326,710
Parks, Recreation, and Forestr	1,443,785	522,000	178,000	179,000	180,000	2,502,785
Police Department	44,761	146,104	244,987	369,912	364,779	1,170,543
Senior Center	1,800	1,854	1,910	1,967	2,026	9,557
EXPENDITURE TOTAL	26,050,513	13,437,574	10,451,620	4,897,682	5,239,469	60,076,858

Source	2019	2020	2021	2022	2023	Total
Assessed (non-util, non-debt)	55,000	115,000	55,000	55,000	55,000	335,000
Borrowing (non-util assess)	1,600,000					1,600,000
Borrowing (non-util, GO debt)	4,075,663	3,780,400	6,241,500	651,000	825,000	15,573,563
Capital Property Tax Levy	2,024,663	1,771,624	1,812,116	2,243,699	2,280,736	10,132,838
Contribution from Other Entities	-1,717,850	506,500	343,000	62,500	192,500	-613,350
Expenditure Restraint	685,000	650,000	625,000	600,000		2,560,000
Grants/Donations (non-util)	55,000	2,721,100	55,000		405,000	3,236,100
Other (describe)	10,000	15,000	17,000	87,500	30,000	159,500
Project Fund Balance Applied				0	550,000	550,000
Sale/Trade In (hwy)	37,000	67,500	34,000	55,000	12,000	205,500
Sale/Trade In (non-hwy, non-util)	20,100	37,000	10,000	101,000	25,000	193,100
SRF - Cable Fund (transfer)	45,000	92,500	35,000	47,500	42,500	262,500
SRF - Fund Balance Applied	40,000				190,000	230,000
SRF - Park Improve/ Dedication Fees	1,243,785	265,000	0	0		1,508,785

SRF - Refuse and Recycling Fund	3,500					3,500
TIF #10	13,318,952					13,318,952
TIF #4			800,000			800,000
TIF #6	1,350,000	1,890,000				3,240,000
Utility - Assessed (sewer)	496,000	200,000	0			696,000
Utility - Assessed (storm)	37,000	25,000	15,000	10,000		87,000
Utility - Assessed (water)	120,000					120,000
Utility - Impact Fees	2,225,000	41,200	42,436	43,709	175,020	2,527,365
Utility - Rates (sewer)	510,700	89,313	6,000	241,660	41,900	889,573
Utility - Rates (stormwater)	-42,400	785,424	287,132	372,245	250,393	1,652,794
Utility - Rates (water)	-141,600	383,513	71,436	286,369	151,920	751,638
Utility - Sale/Trade In (storm)		500		40,000		40,500
Utility - Sale/Trade In (W&S)	0	1,000	2,000	500	12,500	16,000
SOURCE TOTAL	26,050,513	13,437,574	10,451,620	4,897,682	5,239,469	60,076,858

City of Fitchburg, WI
Capital Improvement Program (CIP)
 2019 thru 2028

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Assessed (non-util, non-debt)													
Street Resurfacing Program - Revised	3319	2	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	350,000
McKee Road Reconstruction Phase II - Revised	3481	3		60,000									60,000
Sidewalk and Path Maintenance & Improvements	3486	2	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
Central Park Place Extension & RR Safety - Revised	3489	3	0	0	0								0
Assessed (non-util, non-debt) Total			55,000	115,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	610,000
Borrowing (non-util assess)													
Herman Road Realignment/Extension	3365	3							900,000				900,000
Central Park Place Extension & RR Safety - Revised	3489	3	1,600,000										1,600,000
Borrowing (non-util assess) Total			1,600,000						900,000				2,500,000
Borrowing (non-util, GO debt)													
New Financial System	1006	4					800,000						800,000
Police Station Addition - Revised	2141	2		1,600,000	0	0		6,400,000					8,000,000
Replace Water Tenders (T1 & T2)	2233	3				601,000							601,000
Future Fire Station Land & Buildings	2249	2	2,200,000										2,200,000
Fire Engine Replacement	2250	2						1,230,000					1,230,000
Replacement of Fire Department Squad	2260	3		579,000									579,000
Portable/Mobile Radio Upgrade	2265	3			526,500								526,500
Fire Department Headquarters	2267	2	750,000										750,000
Street Resurfacing Program - Revised	3319	2	125,000	100,000	75,000	50,000	25,000						375,000
S. Syene-McCoy to Lacy Rd	3368	3		580,000	5,640,000								6,220,000

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
McKee Road Reconstruction Phase II - Revised	3481	3		921,400									921,400
Fish Hatchery Road Resurfacing - Revised	3488	2	1,000,663										1,000,663
Seminole Highway (Lacy - Schumann)	3490	3							0	0	0		0
McKee Farms Park Improvement - Revised	6212	3								375,000			375,000
Borrowing (non-util, GO debt) Total			4,075,663	3,780,400	6,241,500	651,000	825,000	7,630,000	0	375,000	0		23,578,563

Capital Property Tax Levy

New Financial System	1006	4				100,000							100,000
Information Technology Upgrade and Replacement	1012	2	85,000	85,000	85,000	90,000	80,000	80,000	90,000	80,000	85,000	85,000	845,000
Telephone System Replacement	1016	2									150,000		150,000
Website Upgrades	1024	3	0					60,000					60,000
Door Access System Replacement	1025	2									200,000		200,000
Logo Implementation and Wayfinding - Revised	1030	5	30,000	30,000	30,000	30,000	30,000	30,000					180,000
Video Security System Upgrade/Replace	1035	2								125,000			125,000
Electronic Poll Books - Revised	1039	5		80,000							98,000		178,000
Town of Madison - Revised	1040	1	101,000	1,000	89,000	82,250	165,000	20,000	20,000	20,000	20,000	20,000	538,250
Comprehensive Sustainability Plan - New	1041	3	12,300										12,300
Oak Hall AV - Revised	1720	5				25,000							25,000
GIS System	2014	2		6,500			7,200		4,800	3,100			21,600
Police Radio Replacements - New	2125	2		100,000	165,000	300,000	100,000	70,000	71,000	72,000	73,000	74,000	1,025,000
Police Body Cameras - Revised	2140	2					173,900	40,000	41,000	42,000	43,000	44,000	383,900
Police Records Mgmt System Replace	2142	2	70,000	70,000									140,000
Police Equipment - New	2198	3			15,000	21,000	40,500					47,000	123,500
Police Fleet Vehicles - Revised	2199	2	44,761	46,104	64,987	48,912	50,379	51,890	53,447	55,050	56,702	58,403	530,635
Air/Light/Rehab Vehicle Replacement	2229	3							432,000				432,000
Early Warning Sirens - Revised	2238	3						29,705					29,705
Command Unit Replacement	2239	3								284,000			284,000
Replacement of SCBA & Related Equipment - Revised	2254	3						131,000				468,000	599,000
Replacement of Hurst Extrication Equip	2256	2									75,000		75,000
Replacement of Fire Department Squad	2260	3			39,000								39,000

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Cardiac Monitors for Fire Dept 1st Response - Rev	2268	5		0									0
Fire Dept Fleet Replacement	2299	2	32,152	33,117	34,111	35,134	36,188	37,274	38,392	39,543	40,730	41,952	368,593
EMS Vehicle Replacement - Revised	2302	2	203,500		181,000		192,500	53,250	205,000		218,000		1,053,250
Third Front Line Ambulance - Revised	2309	2	5,000										5,000
Building Inspection Vehicles - Revised	2407	3	29,900	7,107	7,320	7,540	7,766	7,999	8,239	8,486	8,741	9,003	102,101
Public Works Equipment Replace - Revised	3101	2	427,900	599,000	246,000	425,000	128,000	377,500	60,000	415,000	237,000	126,800	3,042,200
Intersection Signalization - Revised	3103	3		25,000	150,000								175,000
Street Resurfacing Program - Revised	3319	2	846,000	781,000	851,000	921,000	991,000	1,061,000	1,106,000	1,151,000	1,196,000	1,241,000	10,145,000
Herman Road Realignment/Extension	3365	3							450,000				450,000
Syene Road - McCoy Road north to City limit	3367	3				90,000	350,000						440,000
Paved Shoulders	3429	3	185,000			0							185,000
Traffic Calming Program	3450	3	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
Lacy-MM Intersection Improve and Signal - Revised	3469	3			-3,000	100,000							97,000
Sidewalk and Path Maintenance & Improvements	3486	2	57,000	59,000	61,000	63,000	65,000	67,000	69,000	71,000	73,000	75,000	660,000
Fish Hatchery Road Resurfacing - Revised	3488	2					0						0
Verona Rd Utility Relocations & Related	4630	1	175,000	30,000	25,000								230,000
Library Bldg Improve Replacements	5298	3	25,750	26,522	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598	295,194
McGaw Park Improvements - Revised	6211	3	0	15,000				140,000					155,000
McKee Farms Park Improvement - Revised	6212	3		25,000				75,000					100,000
Recurring Park System Improvements	6259	3	80,000	57,000	58,000	59,000	60,000	61,000	62,000	63,000	64,000	65,000	629,000
Nine Springs Golf Course - New	6261	3	0							9,000			9,000
Parking Lot Resurfacing	6262	3	54,600	57,330	60,197	63,207	66,367	69,686	73,170	76,828	80,670	84,704	686,759
Tennis Court Improvements	6263	3			0							150,000	150,000
Large Park Shelters Renovations/Replacements - Rev	6264	3	50,000	50,000	50,000	50,000	50,000	51,000	52,000	53,000	54,000	55,000	515,000
New Park Shelters - Revised	6267	3	70,000	110,000	70,000	70,000	70,000						390,000
City Campus Building Systems Replacement - Revised	6302	2	77,250	79,568	81,955	184,413	86,946	439,554	92,241	95,008	97,858	175,794	1,410,587
Maintenance Facility Bldg Sys Replace	6304	3	25,750	26,522	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598	295,194

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Sr. Center Fleet Vehicles - Revised	6352	2	1,800	1,854	1,910	1,967	2,026	2,087	2,149	2,214	2,280	2,349	20,636
Expenditure Restraint Program Aid - Revised	9999	n/a	-685,000	-650,000	-625,000	-600,000	-550,000	-500,000	-500,000	-500,000	-500,000	-500,000	-5,610,000
Capital Property Tax Levy Total			2,024,663	1,771,624	1,812,116	2,243,699	2,280,736	2,534,647	2,511,932	2,248,567	2,458,219	2,410,201	22,296,404
Contribution from Other Entities													
EMS Vehicle Replacement - Revised	2302	2	203,500		181,000		192,500	53,250	205,000		218,000		1,053,250
Third Front Line Ambulance - Revised	2309	2	5,000										5,000
Intersection Signalization - Revised	3103	3		25,000	150,000								175,000
Lacy-MM Intersection Improve and Signal - Revised	3469	3			12,000	62,500							74,500
McKee Road Reconstruction Phase II - Revised	3481	3		425,000									425,000
Fish Hatchery Road Resurfacing - Revised	3488	2	-1,926,350										-1,926,350
Fitchrona Road Stormwater Improvements - Revised	4713	3	0	56,500									56,500
Contribution from Other Entities Total			-1,717,850	506,500	343,000	62,500	192,500	53,250	205,000		218,000		-137,100
Expenditure Restraint													
Expenditure Restraint Program Aid - Revised	9999	n/a	685,000	650,000	625,000	600,000		500,000	500,000		500,000	500,000	4,560,000
Expenditure Restraint Total			685,000	650,000	625,000	600,000		500,000	500,000		500,000	500,000	4,560,000
Grants/Donations (non-util)													
Street Resurfacing Program - Revised	3319	2	55,000		55,000		55,000		55,000		55,000		275,000
Syene Road - McCoy Road north to City limit	3367	3					350,000						350,000
McKee Road Reconstruction Phase II - Revised	3481	3		2,664,600									2,664,600
Fitchrona Road Stormwater Improvements - Revised	4713	3	0	56,500									56,500
McKee Farms Park Improvement - Revised	6212	3								375,000			375,000
Fitchburg Depot - Revised	6269	4	0										0
Grants/Donations (non-util) Total			55,000	2,721,100	55,000		405,000		55,000	375,000	55,000		3,721,100

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Other (describe)													
Street Resurfacing Program - Revised	3319	2	10,000	15,000	20,000	25,000	30,000	35,000	40,000	45,000	50,000	55,000	325,000
Lacy-MM Intersection Improve and Signal - Revised	3469	3			-3,000	62,500							59,500
Other (describe) Total			10,000	15,000	17,000	87,500	30,000	35,000	40,000	45,000	50,000	55,000	384,500
Project Fund Balance Applied													
Greenfield Watermain Extension - Revised	4524	4				0							0
Expenditure Restraint Program Aid - Revised	9999	n/a					550,000			500,000			1,050,000
Project Fund Balance Applied Total						0	550,000			500,000			1,050,000
Sale/Trade In (hwy)													
Public Works Equipment Replace - Revised	3101	2	37,000	67,500	34,000	55,000	12,000	53,000	1,000	35,000	30,000	22,500	347,000
Sale/Trade In (hwy) Total			37,000	67,500	34,000	55,000	12,000	53,000	1,000	35,000	30,000	22,500	347,000
Sale/Trade In (non-hwy, non-util)													
Air/Light/Rehab Vehicle Replacement	2229	3							50,000				50,000
Replace Water Tenders (T1 & T2)	2233	3				100,000							100,000
Command Unit Replacement	2239	3								50,000			50,000
Fire Engine Replacement	2250	2						415,000					415,000
Replacement of Fire Department Squad	2260	3		30,000									30,000
EMS Vehicle Replacement - Revised	2302	2			5,000		5,000	2,500	5,000		5,000		22,500
Public Works Equipment Replace - Revised	3101	2	20,100	7,000	5,000	1,000	20,000	31,500	15,000	22,000	3,000	2,700	127,300
Sale/Trade In (non-hwy, non-util) Total			20,100	37,000	10,000	101,000	25,000	449,000	70,000	72,000	8,000	2,700	794,800
SRF - Cable Fund (transfer)													
FACTv Facility & Equipment Upgrades - Revised	1710	3	20,000	80,000	30,000	30,000	40,000	35,000					235,000
Video Delivery System Replacements	1711	2	20,000	7,500		12,500		80,000					120,000
FACTv Fleet Vehicle Replacement Fund	1712	3	5,000	5,000	5,000	5,000	2,500	2,600	2,700	2,800	2,900	3,000	36,500
SRF - Cable Fund (transfer) Total			45,000	92,500	35,000	47,500	42,500	117,600	2,700	2,800	2,900	3,000	391,500

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
SRF - Fund Balance Applied													
Logo Implementation and Wayfinding - Revised	1030	5	40,000										40,000
Mobile Library	5202	2									60,500		60,500
Self-Check Machines	5203	2							85,000				85,000
Automated Materials Handling System	5204	3				190,000							190,000
SRF - Fund Balance Applied Total			40,000				190,000		85,000		60,500		375,500
SRF - Park Improve/ Dedication Fees													
McGaw Park Improvements - Revised	6211	3	35,000	0	0	0					150,000		185,000
McKee Farms Park Improvement - Revised	6212	3	164,300	265,000									429,300
Nine Springs Golf Course - New	6261	3	30,000							21,000			51,000
New Park Developments - New	6266	3	1,014,485										1,014,485
Fitchburg Depot - Revised	6269	4	0										0
SRF - Park Improve/ Dedication Fees Total			1,243,785	265,000	0	0				21,000	150,000		1,679,785
SRF - Refuse and Recycling Fund													
Comprehensive Sustainability Plan - New	1041	3	3,500										3,500
SRF - Refuse and Recycling Fund Total			3,500										3,500
TIF #10													
Fish Hatchery Road Resurfacing - Revised	3488	2	13,318,952										13,318,952
TIF #10 Total			13,318,952										13,318,952
TIF #4													
S. Syene-McCoy to Lacy Rd	3368	3			800,000								800,000
TIF #4 Total					800,000								800,000
TIF #6													
McKee Road Reconstruction Phase II - Revised	3481	3		1,890,000									1,890,000
Fitchrona/Nesbitt Roundabout - New	3491	2	1,350,000										1,350,000

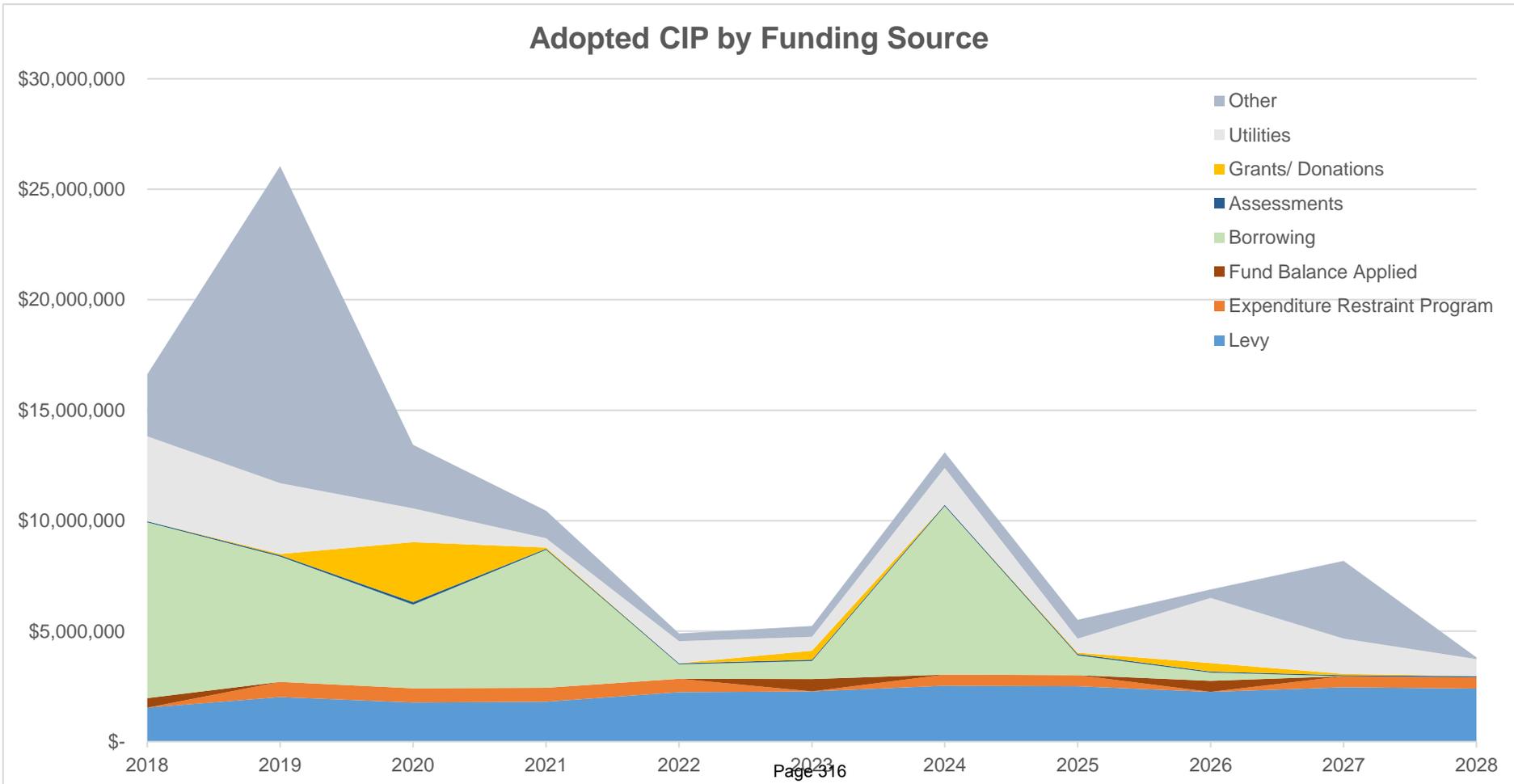
Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
TIF #6 Total			1,350,000	1,890,000									3,240,000
TIF #9													
Seminole Highway (Lacy - Schumann)	3490	3							450,000	200,000	3,000,000		3,650,000
TIF #9 Total									450,000	200,000	3,000,000		3,650,000
Utility - Assessed (sewer)													
Central Park Place Extension & RR Safety - Revised	3489	3	200,000		0								200,000
McCoy Interceptor Extension - Revised	4637	3	0										0
Syene Interceptor Extension	4638	3		200,000							1,000,000		1,200,000
Lacy Road Sanitary Sewer - New	4641	3	296,000										296,000
Utility - Assessed (sewer) Total			496,000	200,000	0						1,000,000		1,696,000
Utility - Assessed (storm)													
Uptown Wet Pond - Revised	4705	3	37,000	25,000	15,000	10,000							87,000
Utility - Assessed (storm) Total			37,000	25,000	15,000	10,000							87,000
Utility - Assessed (water)													
Greenfield Watermain Extension - Revised	4524	4						445,300					445,300
Lacy Rd Water Main 1st Add Quarry Hill - New	4640	2	120,000										120,000
Utility - Assessed (water) Total			120,000					445,300					565,300
Utility - Impact Fees													
Well 13 and Pump House - Revised	4519	3								150,000	180,000		330,000
Greenfield Watermain Extension - Revised	4524	4					130,000	724,700					854,700
Water Tower D - Revised	4532	2	0						2,125,000				2,125,000
Water Tower F - Revised	4625	3	2,175,000						0	0			2,175,000
Main Oversize/Service Insulat/Hydrant Replac - Rev	4632	3	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671	52,191	458,555
Lacy Rd Water Main 1st Add Quarry Hill - New	4640	2	10,000										10,000
Utility - Impact Fees Total			2,225,000	41,200	42,436	43,709	175,020	771,071	47,762	2,174,195	200,671	232,191	5,953,255

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Utility - Rates (sewer)													
Town of Madison - Revised	1040	1					20,000	10,000	10,000	10,000	10,000	10,000	70,000
Comprehensive Sustainability Plan - New	1041	3	700										700
GIS System	2014	2		813			900		7,200	388			9,301
Street Resurfacing Program - Revised	3319	2	10,000	68,500	6,000	241,660	21,000	21,000	21,000	21,000	21,000	21,000	452,160
McKee Road Reconstruction Phase II - Revised	3481	3		20,000									20,000
Fish Hatchery Road Resurfacing - Revised	3488	2	500,000										500,000
Utility - Rates (sewer) Total			510,700	89,313	6,000	241,660	41,900	31,000	38,200	31,388	31,000	31,000	1,052,161
Utility - Rates (stormwater)													
Town of Madison - Revised	1040	1					10,000	10,000	10,000	10,000	10,000	10,000	60,000
Comprehensive Sustainability Plan - New	1041	3	800										800
GIS System	2014	2		24,374			27,000		4,800	11,624			67,798
Public Works Equipment Replace - Revised	3101	2	95,000	14,500		160,000							269,500
Street Resurfacing Program - Revised	3319	2	62,500	8,000	5,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	117,500
Fish Hatchery Road Resurfacing - Revised	3488	2	-378,700										-378,700
Stormwater Pond Dredging and Retrofits	4702	3	130,000	416,000	230,000	158,000	163,000	168,000	173,000	178,000	183,000	188,000	1,987,000
Greenway Restoration & Pond Enlargement - Revised	4708	3	10,000	5,000									15,000
Traceway Drive Storm Sewer Reroute - Revised	4711	3	3,000	225,000	15,000	10,000	5,000						258,000
Fitchrona Road Stormwater Improvements - Revised	4713	3	0	56,500									56,500
Drainage and Flooding Improvements - Revised	4714	3	35,000	36,050	37,132	38,245	39,393	40,575	41,792	43,046	44,337	45,667	401,237
Utility - Rates (stormwater) Total			-42,400	785,424	287,132	372,245	250,393	224,575	235,592	248,670	243,337	249,667	2,854,635
Utility - Rates (water)													
Town of Madison - Revised	1040	1					20,000	10,000	10,000	10,000	10,000	10,000	70,000
Comprehensive Sustainability Plan - New	1041	3	700										700
GIS System	2014	2		813			900		7,200	388			9,301

Source	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Public Works Equipment Replace - Revised	3101	2	32,700	13,000	23,000	1,000	35,000	36,000	12,300	30,000	38,200	130,220	351,420
Street Resurfacing Program - Revised	3319	2	10,000	68,500	6,000	241,660	21,000	21,000	21,000	21,000	21,000	21,000	452,160
McKee Road Reconstruction Phase II - Revised	3481	3		20,000									20,000
Fish Hatchery Road Resurfacing - Revised	3488	2	-225,000										-225,000
SCADA Upgrade	4522	1					30,000					30,000	60,000
Water Tower Repainting	4525	3							20,000	230,000			250,000
Main Oversize/Service Insulat/Hydrant Replac - Rev	4632	3	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671	52,191	458,555
Well Maintenance - Revised	4633	3		240,000		0		80,000	200,000	160,000			680,000
Utility - Rates (water) Total			-141,600	383,513	71,436	286,369	151,920	193,371	318,262	500,583	119,871	243,411	2,127,136
Utility - Sale/Trade In (storm)													
Public Works Equipment Replace - Revised	3101	2		500		40,000							40,500
Utility - Sale/Trade In (storm) Total				500		40,000							40,500
Utility - Sale/Trade In (W&S)													
Public Works Equipment Replace - Revised	3101	2	0	1,000	2,000	500	12,500	3,000	500	0	5,000	14,500	39,000
Utility - Sale/Trade In (W&S) Total			0	1,000	2,000	500	12,500	3,000	500	0	5,000	14,500	39,000
GRAND TOTAL			26,050,513	13,437,574	10,451,620	4,897,682	5,239,469	13,095,814	5,515,948	6,884,203	8,187,498	3,819,170	97,579,491

	Levy	Expenditure Restraint Program	Fund Balance Applied	Borrowing	Assessments	Grants/ Donations	Utilities	Other	Total Project Expenditure
2018 actual	\$ 1,538,763	\$ -	\$ 430,000	\$ 7,959,350	\$ 47,835	\$ -	\$ 3,848,000	\$ 2,799,544	\$16,623,492
2019 adopted	\$ 2,024,663	\$ 685,000	\$ -	\$ 5,675,663	\$ 55,000	\$ 55,000	\$ 3,204,700	\$14,350,487	\$26,050,513
2020 adopted	\$ 1,771,624	\$ 650,000	\$ -	\$ 3,780,400	\$ 115,000	\$2,721,100	\$1,525,950	\$ 2,873,500	\$13,437,574
2021 adopted	\$ 1,812,116	\$ 625,000	\$ -	\$ 6,241,500	\$ 55,000	\$ 55,000	\$ 424,004	\$ 1,239,000	\$10,451,620
2022 adopted	\$ 2,243,699	\$ 600,000	\$ -	\$ 651,000	\$ 55,000	\$ -	\$ 994,483	\$ 353,500	\$ 4,897,682
2023 adopted	\$ 2,280,736	\$ -	\$ 550,000	\$ 825,000	\$ 55,000	\$ 405,000	\$ 631,733	\$ 492,000	\$ 5,239,469
2024 adopted	\$ 2,534,647	\$ 500,000	\$ -	\$ 7,630,000	\$ 55,000	\$ -	\$1,668,317	\$ 707,850	\$13,095,814
2025 adopted	\$ 2,511,932	\$ 500,000	\$ -	\$ 900,000	\$ 55,000	\$ 55,000	\$ 640,316	\$ 853,700	\$ 5,515,948
2026 adopted	\$ 2,248,567	\$ -	\$ 500,000	\$ 375,000	\$ 55,000	\$ 375,000	\$2,954,836	\$ 375,800	\$ 6,884,203
2027 adopted	\$ 2,458,219	\$ 500,000	\$ -	\$ -	\$ 55,000	\$ 55,000	\$1,599,879	\$ 3,519,400	\$ 8,187,498
2028 adopted	\$ 2,410,201	\$ 500,000	\$ -	\$ -	\$ 55,000	\$ -	\$ 770,769	\$ 83,200	\$ 3,819,170

Adopted CIP by Funding Source



City of Fitchburg, WI
Capital Improvement Program (CIP)
 2019 thru 2028

PROJECTS BY DEPARTMENT

Department	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Admin													
Town of Madison - Revised	1040	1	101,000	1,000	89,000	82,250	215,000	50,000	50,000	50,000	50,000	50,000	738,250
Police Station Addition - Revised	2141	2		1,600,000	0	0		6,400,000					8,000,000
Admin Total			101,000	1,601,000	89,000	82,250	215,000	6,450,000	50,000	50,000	50,000	50,000	8,738,250
Admin - FACTv (cable)													
FACTv Facility & Equipment Upgrades - Revised	1710	3	20,000	80,000	30,000	30,000	40,000	35,000					235,000
Video Delivery System Replacements	1711	2	20,000	7,500		12,500		80,000					120,000
FACTv Fleet Vehicle Replacement Fund	1712	3	5,000	5,000	5,000	5,000	2,500	2,600	2,700	2,800	2,900	3,000	36,500
Admin - FACTv (cable) Total			45,000	92,500	35,000	47,500	42,500	117,600	2,700	2,800	2,900	3,000	391,500
Admin - Technology													
Information Technology Upgrade and Replacement	1012	2	85,000	85,000	85,000	90,000	80,000	80,000	90,000	80,000	85,000	85,000	845,000
Telephone System Replacement	1016	2									150,000		150,000
Website Upgrades	1024	3	0					60,000					60,000
Door Access System Replacement	1025	2									200,000		200,000
Video Security System Upgrade/Replace	1035	2								125,000			125,000
Police Records Mgmt System Replace	2142	2	70,000	70,000									140,000
Admin - Technology Total			155,000	155,000	85,000	90,000	80,000	140,000	90,000	205,000	435,000	85,000	1,520,000
Building Inspection													
Building Inspection Vehicles - Revised	2407	3	29,900	7,107	7,320	7,540	7,766	7,999	8,239	8,486	8,741	9,003	102,101
Building Inspection Total			29,900	7,107	7,320	7,540	7,766	7,999	8,239	8,486	8,741	9,003	102,101

Department	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
CED - Econ Dev													
Logo Implementation and Wayfinding - Revised	1030	5	70,000	30,000	30,000	30,000	30,000	30,000					220,000
CED - Econ Dev Total			70,000	30,000	30,000	30,000	30,000	30,000					220,000
CED - Public Works - B&G													
Oak Hall AV - Revised	1720	5				25,000							25,000
Early Warning Sirens - Revised	2238	3						29,705					29,705
Parking Lot Resurfacing	6262	3	54,600	57,330	60,197	63,207	66,367	69,686	73,170	76,828	80,670	84,704	686,759
City Campus Building Systems Replacement - Revised	6302	2	77,250	79,568	81,955	184,413	86,946	439,554	92,241	95,008	97,858	175,794	1,410,587
Maintenance Facility Bldg Sys Replace	6304	3	25,750	26,522	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598	295,194
CED - Public Works - B&G Total			157,600	163,420	169,470	300,758	182,295	568,796	196,158	203,505	211,147	294,096	2,447,245
CED - Public Works - General													
GIS System	2014	2		32,500			36,000		24,000	15,500			108,000
Public Works Equipment Replace - Revised	3101	2	612,700	702,500	310,000	682,500	207,500	501,000	88,800	502,000	313,200	296,720	4,216,920
CED - Public Works - General Total			612,700	735,000	310,000	682,500	243,500	501,000	112,800	517,500	313,200	296,720	4,324,920
CED - Public Works - Parks													
Paved Shoulders	3429	3	185,000			0							185,000
CED - Public Works - Parks Total			185,000			0							185,000
CED - Public Works - Sewer													
McCoy Interceptor Extension - Revised	4637	3	0										0
Syene Interceptor Extension	4638	3		200,000							1,000,000		1,200,000
Lacy Road Sanitary Sewer - New	4641	3	296,000										296,000
CED - Public Works - Sewer Total			296,000	200,000							1,000,000		1,496,000
CED - Public Works - Storm													
Stormwater Pond Dredging and Retrofits	4702	3	130,000	416,000	230,000	158,000	163,000	168,000	173,000	178,000	183,000	188,000	1,987,000
Uptown Wet Pond - Revised	4705	3	37,000	25,000	15,000	10,000							87,000
Greenway Restoration & Pond Enlargement - Revised	4708	3	10,000	5,000									15,000
Traceway Drive Storm Sewer Reroute - Revised	4711	3	3,000	225,000	15,000	10,000	5,000						258,000

Department	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Fitchrona Road Stormwater Improvements - Revised	4713	3	0	169,500									169,500
Drainage and Flooding Improvements - Revised	4714	3	35,000	36,050	37,132	38,245	39,393	40,575	41,792	43,046	44,337	45,667	401,237
CED - Public Works - Storm Total			215,000	876,550	297,132	216,245	207,393	208,575	214,792	221,046	227,337	233,667	2,917,737

CED - Public Works - Streets

Intersection Signalization - Revised	3103	3		50,000	300,000								350,000
Street Resurfacing Program - Revised	3319	2	1,153,500	1,076,000	1,053,000	1,520,320	1,184,000	1,179,000	1,284,000	1,279,000	1,384,000	1,379,000	12,491,820
Herman Road Realignment/Extension	3365	3							1,350,000				1,350,000
Syene Road - McCoy Road north to City limit	3367	3				90,000	700,000						790,000
S. Syene-McCoy to Lacy Rd	3368	3		580,000	6,440,000								7,020,000
Traffic Calming Program	3450	3	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000
Lacy-MM Intersection Improve and Signal - Revised	3469	3			6,000	225,000							231,000
McKee Road Reconstruction Phase II - Revised	3481	3		6,001,000									6,001,000
Sidewalk and Path Maintenance & Improvements	3486	2	77,000	79,000	81,000	83,000	85,000	87,000	89,000	91,000	93,000	95,000	860,000
Fish Hatchery Road Resurfacing - Revised	3488	2	12,289,565				0						12,289,565
Central Park Place Extension & RR Safety - Revised	3489	3	1,800,000	0	0								1,800,000
Seminole Highway (Lacy - Schumann)	3490	3							450,000	200,000	3,000,000		3,650,000
Fitchrona/Nesbitt Roundabout - New	3491	2	1,350,000										1,350,000
CED - Public Works - Streets Total			16,690,065	7,806,000	7,900,000	1,938,320	1,989,000	1,286,000	3,193,000	1,590,000	4,497,000	1,494,000	48,383,385

CED - Public Works - Sustn/HNI

Comprehensive Sustainability Plan - New	1041	3	18,000										18,000
CED - Public Works - Sustn/HNI Total			18,000										18,000

CED - Public Works - Water

Well 13 and Pump House - Revised	4519	3								150,000	180,000		330,000
SCADA Upgrade	4522	1					30,000					30,000	60,000
Greenfield Watermain Extension - Revised	4524	4					130,000	1,170,000					1,300,000
Water Tower Repainting	4525	3							20,000	230,000			250,000
Water Tower D - Revised	4532	2	0							2,125,000			2,125,000
Water Tower F - Revised	4625	3	2,175,000							0	0		2,175,000
Verona Rd Utility Relocations & Related	4630	1	175,000	30,000	25,000								230,000

Department	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Main Oversize/Service Insulat/Hydrant Replac - Rev	4632	3	80,000	82,400	84,872	87,418	90,040	92,742	95,524	98,390	101,342	104,382	917,110
Well Maintenance - Revised	4633	3		240,000		0		80,000	200,000	160,000			680,000
Lacy Rd Water Main 1st Add Quarry Hill - New	4640	2	130,000										130,000
CED - Public Works - Water Total			2,560,000	352,400	109,872	87,418	250,040	1,342,742	315,524	2,613,390	251,342	314,382	8,197,110
Clerk													
Electronic Poll Books - Revised	1039	5		80,000							98,000		178,000
Clerk Total				80,000							98,000		178,000
EMS													
EMS Vehicle Replacement - Revised	2302	2	407,000		367,000		390,000	109,000	415,000		441,000		2,129,000
Third Front Line Ambulance - Revised	2309	2	10,000										10,000
EMS Total			417,000		367,000		390,000	109,000	415,000		441,000		2,139,000
Finance													
New Financial System	1006	4				100,000	800,000						900,000
Finance Total						100,000	800,000						900,000
Fire Department													
Air/Light/Rehab Vehicle Replacement	2229	3							482,000				482,000
Replace Water Tenders (T1 & T2)	2233	3				701,000							701,000
Command Unit Replacement	2239	3								334,000			334,000
Future Fire Station Land & Buildings	2249	2	2,200,000										2,200,000
Fire Engine Replacement	2250	2						1,645,000					1,645,000
Replacement of SCBA & Related Equipment - Revised	2254	3						131,000				468,000	599,000
Replacement of Hurst Extrication Equip	2256	2									75,000		75,000
Replacement of Fire Department Squad	2260	3		609,000	39,000								648,000
Portable/Mobile Radio Upgrade	2265	3			526,500								526,500
Fire Department Headquarters	2267	2	750,000										750,000
Cardiac Monitors for Fire Dept 1st Response - Rev	2268	5		0									0
Fire Dept Fleet Replacement	2299	2	32,152	33,117	34,111	35,134	36,188	37,274	38,392	39,543	40,730	41,952	368,593
Fire Department Total			2,982,152	642,117	599,611	736,134	36,188	1,813,274	520,392	373,543	115,730	509,952	8,329,093

Department	#	Priority	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
Library													
Mobile Library	5202	2									60,500		60,500
Self-Check Machines	5203	2							85,000				85,000
Automated Materials Handling System	5204	3					190,000						190,000
Library Bldg Improve Replacements	5298	3	25,750	26,522	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598	295,194
Library Total			25,750	26,522	27,318	28,138	218,982	29,851	115,747	31,669	93,119	33,598	630,694
Parks, Recreation, and Forestr													
McGaw Park Improvements - Revised	6211	3	35,000	15,000	0	0		140,000			150,000		340,000
McKee Farms Park Improvement - Revised	6212	3	164,300	290,000				75,000		750,000			1,279,300
Recurring Park System Improvements	6259	3	80,000	57,000	58,000	59,000	60,000	61,000	62,000	63,000	64,000	65,000	629,000
Nine Springs Golf Course - New	6261	3	30,000							30,000			60,000
Tennis Court Improvements	6263	3			0							150,000	150,000
Large Park Shelters Renovations/Replacements - Rev	6264	3	50,000	50,000	50,000	50,000	50,000	51,000	52,000	53,000	54,000	55,000	515,000
New Park Developments - New	6266	3	1,014,485										1,014,485
New Park Shelters - Revised	6267	3	70,000	110,000	70,000	70,000	70,000						390,000
Fitchburg Depot - Revised	6269	4	0										0
Parks, Recreation, and Forestr Total			1,443,785	522,000	178,000	179,000	180,000	327,000	114,000	896,000	268,000	270,000	4,377,785
Police Department													
Police Radio Replacements - New	2125	2		100,000	165,000	300,000	100,000	70,000	71,000	72,000	73,000	74,000	1,025,000
Police Body Cameras - Revised	2140	2					173,900	40,000	41,000	42,000	43,000	44,000	383,900
Police Equipment - New	2198	3			15,000	21,000	40,500					47,000	123,500
Police Fleet Vehicles - Revised	2199	2	44,761	46,104	64,987	48,912	50,379	51,890	53,447	55,050	56,702	58,403	530,635
Police Department Total			44,761	146,104	244,987	369,912	364,779	161,890	165,447	169,050	172,702	223,403	2,063,035
Senior Center													
Sr. Center Fleet Vehicles - Revised	6352	2	1,800	1,854	1,910	1,967	2,026	2,087	2,149	2,214	2,280	2,349	20,636
Senior Center Total			1,800	1,854	1,910	1,967	2,026	2,087	2,149	2,214	2,280	2,349	20,636
GRAND TOTAL			26,050,513	13,437,574	10,451,620	4,897,682	5,239,469	13,095,814	5,515,948	6,884,203	8,187,498	3,819,170	97,579,491

City of Fitchburg
 TID #4 Fund 404
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
404-4112-000	TIF #4 INCREMENT - KELLY	\$ 1,524,922	\$ 1,608,496	\$ 1,429,478	\$ 1,613,685	\$ 1,568,014	\$ 1,548,919	\$ 1,486,000	\$ 1,563,723	\$ 1,563,723	\$ 1,509,000	\$ -	\$ 1,509,000	\$ 23,000	1.5%
404-4112-001	TIF #4 INCREMENT - NINE SPRING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4113-100	TIF #4 INCREMENT - PROMEGA	\$ 505,255	\$ 1,585,704	\$ 1,903,884	\$ 2,074,942	\$ 1,998,200	\$ 1,613,597	\$ 1,901,000	\$ 2,000,241	\$ 2,000,241	\$ 2,143,000	\$ -	\$ 2,143,000	\$ 242,000	12.7%
404-4113-200	TIF #4 INCREMENT - PROM PROCES	\$ -	\$ -	\$ -	\$ 268,645	\$ 331,556	\$ 120,040	\$ 322,000	\$ 336,083	\$ 336,083	\$ 346,000	\$ -	\$ 346,000	\$ 24,000	7.5%
404-4113-300	TIF #4 INCREMENT - TECHCAMECA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,857	\$ 18,857	\$ 67,000	\$ -	\$ 67,000	\$ 49,000	272.2%
404-4114-000	TID 4 INCREMENT - AVANTIE	\$ 4,588	\$ (11,012)	\$ (10,315)	\$ 6,043	\$ 140,090	\$ 25,879	\$ 397,000	\$ 415,662	\$ 415,662	\$ 615,000	\$ -	\$ 615,000	\$ 218,000	54.8%
404-4114-100	TID 4 INCREMENT - OTHERS	\$ (30,666)	\$ (148,956)	\$ 14,555	\$ 48,783	\$ 11,217	\$ (21,012)	\$ 80	\$ 8,675	\$ 8,675	\$ (2,000)	\$ -	\$ (2,000)	\$ (10,000)	-125.0%
	Subtotal Increment	\$ 2,004,109	\$ 3,034,232	\$ 3,337,602	\$ 4,012,097	\$ 4,049,077	\$ 3,287,423	\$ 4,132,000	\$ 4,343,242	\$ 4,343,241	\$ 4,678,000	\$ -	\$ 4,678,000	\$ 546,000	13.2%
404-4354-000	EXEMPT COMP AID-FTC/KELLY	\$ 261,843	\$ 304,580	\$ 331,689	\$ 503,632	\$ 556,910	\$ 391,731	\$ 565,095	\$ -	\$ 565,097	\$ 573,573	\$ -	\$ 573,573	\$ 8,478	1.5%
404-4354-001	TID #4 EXEMPT COMP AID-9 SPGS	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 0	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ 1	\$ -	0.0%
404-4359-000	EXEMPT PERSONAL PROPERTY AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,150	\$ -	\$ 21,150	\$ 21,150	100.0%
404-4355-100	EXEMPT COMPUTER AID - PROMEGA	\$ 414,755	\$ 298,315	\$ 176,080	\$ 113,890	\$ 69,511	\$ 214,510	\$ 70,530	\$ -	\$ 70,533	\$ 71,591	\$ -	\$ 71,591	\$ 1,061	1.5%
404-4355-200	EXEMPT COMPUTER AID - PROM PRO	\$ -	\$ -	\$ -	\$ -	\$ 78	\$ 16	\$ 80	\$ -	\$ 79	\$ 80	\$ -	\$ 80	\$ -	100.0%
404-4356-000	EXEMPT COMPUTER AID - OTHER	\$ -	\$ -	\$ -	\$ 9,355	\$ 6,190	\$ 9,348	\$ 6,280	\$ -	\$ 6,281	\$ 6,375	\$ -	\$ 6,375	\$ 95	1.5%
	Subtotal Exempt Computer Aid	\$ 676,598	\$ 620,454	\$ 521,403	\$ 626,877	\$ 632,690	\$ 615,604	\$ 641,986	\$ -	\$ 641,991	\$ 672,770	\$ -	\$ 672,770	\$ 30,784	4.8%
404-4810-001	TID #4 INTEREST INCOME - NINE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4810-100	INTEREST INCOME - PROMEGA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4810-400	INTEREST INCOME	\$ -	\$ 7,813	\$ 10,870	\$ 27,668	\$ 71,224	\$ 23,515	\$ 8,000	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ 10,000	\$ 2,000	25.0%
	Subtotal Interest Income	\$ -	\$ 7,813	\$ 10,870	\$ 27,668	\$ 71,224	\$ 23,515	\$ 8,000	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ 10,000	\$ 2,000	25.0%
404-4890-001	TID #4 DEBT PROCEEDS-NINE SPR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4890-043	OTHER REVENUE	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ 180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4890-300	PROCEEDS FROM DEBT - KELLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4890-304	BOND PROCEEDS-CITY DEBT	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ 191,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4891-100	DEBT PROCEEDS - PROMEGA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4911-001	PREMIUM ON DEBT ISSUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4930-404	FUTURE INCREMENT NEEDED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-4999-999	AMT TO BE PROV BY FUTURE INCR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ 900	\$ 95,000	\$ -	\$ -	\$ 191,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues & Sources	\$ 2,680,707	\$ 3,663,400	\$ 4,824,876	\$ 4,666,642	\$ 4,752,991	\$ 4,117,723	\$ 4,781,986	\$ 4,343,242	\$ 5,035,232	\$ 5,360,770	\$ -	\$ 5,360,770	\$ 578,784	12.1%

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
404-5730-001	KELLY INFRASTRUCTURE PAYMENTS	\$ 227,426	\$ 226,852	\$ 220,655	\$ 625,147	\$ -	\$ 258,976	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-002	IMPLEMENTATION/ADMINISTRATION	\$ 1,959	\$ 14,927	\$ 1,847	\$ 3,377	\$ 4,166	\$ 5,255	\$ 5,000	\$ 150	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
404-5730-003	LEGAL, CONSULTING, OTHER PROF	\$ -	\$ -	\$ -	\$ -	\$ 189	\$ 38	\$ -	\$ 333	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
404-5730-004	MARKETING	\$ -	\$ -	\$ -	\$ -	\$ 6,176	\$ 1,235	\$ -	\$ 11,725	\$ 15,000	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-005	TECH ASSESSMENT PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-006	LACY ROAD SIGNAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-007	LACY ROAD IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-008	LACY RD POWER UNDERGROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-009	FISH HATCHERY RD PRELIM DESIGN	\$ 261,843	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-010	PURCHASE OF LAND - KELLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-011	OTHER INTEREST EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-012	E CHERYL/FISH HATCH SIGNAL-KEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-014	RACY RD/PARKWAY RD ENHANCEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-020	DEVELOPMENT INCENTIVES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Original TID	\$ 229,385	\$ 241,579	\$ 222,502	\$ 628,554	\$ 10,531	\$ 266,510	\$ 5,000	\$ 12,208	\$ 20,500	\$ 5,500	\$ -	\$ 5,500	\$ 500	10.0%
404-5731-001	INCREMENT PAYMENTS - PROMEGA	\$ 312,778	\$ 673,228	\$ 901,078	\$ 1,365,110	\$ 454,000	\$ 741,239	\$ 4,088,000	\$ 3,296,000	\$ 3,296,000	\$ -	\$ -	\$ -	\$ (4,088,000)	-100.0%
404-5731-002	IMPLEMENTATION/ADMIN - PROMEGA	\$ 1,822	\$ 1,305	\$ -	\$ 1,407	\$ 576	\$ 1,022	\$ 3,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ (2,000)	-66.7%
404-5731-003	LEGAL, CONSULTING - PROMEGA	\$ 5,638	\$ -	\$ -	\$ -	\$ 1,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5731-004	MARKETING - PROMEGA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5731-005	INCREMENT PAYMENTS - PROM PROC	\$ -	\$ -	\$ -	\$ -	\$ 235,390	\$ 47,078	\$ 227,390	\$ 195,695	\$ 227,390	\$ 219,390	\$ -	\$ 219,390	\$ (8,000)	-3.5%
404-5731-006	IMPLEMENT/ADMIN - TECHCAMECA	\$ -	\$ -	\$ -	\$ 230	\$ 357	\$ 117	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	-100.0%
	Subtotal Amendment #1	\$ 320,238	\$ 674,533	\$ 901,078	\$ 1,366,747	\$ 690,323	\$ 790,584	\$ 4,318,890	\$ 3,491,695	\$ 3,524,390	\$ 220,390	\$ -	\$ 220,390	\$ (4,098,500)	-94.9%
404-5730-101	NOBEL DR & MICA RD - FTC	\$ -	\$ 1,619,953	\$ 242,781	\$ 24,171	\$ -	\$ 377,381	\$ -	\$ 12,999	\$ 13,000	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-102	IMPL/ADMIN-NINE SPRINGS	\$ 8,558	\$ 9,987	\$ 7,657	\$ 16,109	\$ 2,347	\$ 8,931	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
404-5730-103	LEGAL, CONSULTING & OTHER PROF	\$ 30	\$ -	\$ -	\$ 197	\$ -	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-104	INTERCHANGE PROJECT & LACY E	\$ 99,086	\$ 26,545	\$ -	\$ 323,783	\$ -	\$ 89,883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-105	LACY RD CONNECTION/ROUNDOABOUT	\$ (18,153)	\$ 986	\$ -	\$ -	\$ -	\$ (3,433)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-106	UNDERPASS - NINE SPRINGS	\$ 36,221	\$ -	\$ -	\$ -	\$ -	\$ 7,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-107	E CHERYL/LACY CONNECTOR	\$ (285,551)	\$ 3,858	\$ 2,902	\$ 94,426	\$ 119,851	\$ (12,903)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-108	RAILROAD CROSSINGS	\$ 20,307	\$ 534,225	\$ 407,355	\$ -	\$ -	\$ 192,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5730-110	DEVELOPMENT INCENTIVES-NINE SP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Amendment #2	\$ (139,502)	\$ 2,195,553	\$ 660,695	\$ 458,686	\$ 122,197	\$ 659,526	\$ 5,000	\$ 12,999	\$ 18,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
404-5732-002	IMPLEMENTATION/ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ 309	\$ 62	\$ 1,000	\$ 13,013	\$ 15,000	\$ 5,000	\$ -	\$ 5,000	\$ 4,000	400.0%
404-5732-003	LEGAL, CONSULTING - AMEND 3	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ 4	\$ -	\$ 336	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
404-5732-021	1/2 MILE FISH LEFT TURN LANE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ (17,000)	-100.0%
404-5732-022	1/2 MILE RAILROAD - Lacy/Syene	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ (450,000)	-100.0%
	Subtotal Amendment #3	\$ -	\$ -	\$ -	\$ -	\$ 329	\$ 66	\$ 468,000	\$ 13,349	\$ 482,500	\$ 5,500	\$ -	\$ 5,500	\$ (462,500)	-98.8%
404-5832-001	NEW DEBT ISS COSTS/BOND DISC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5833-000	DISCOUNT ON DEBT ISSUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
404-5922-101	TRAN DEBT SERVICE-KELLY	\$ 647,289	\$ 637,000	\$ 855,553	\$ 868,856	\$ 861,161	\$ 773,972	\$ -	\$ 678,788	\$ 983,617	\$ 8,294,050	\$ -	\$ 8,294,050	\$ 8,294,050	100.0%
404-5922-106	TRANSFER TO DS-NINE SPRINGS	\$ 470,510	\$ 350,69												

Proposed TIF Project Cost Estimates

		<i>City of Fitchburg, WI</i> Tax Increment District No. 4 Amendment # 3 Project List			
Projects	Phase I	Phase II	Phase III	TOTALS	
	2018	2021	2022		
Projects within 1/2 Mile Radius of TID 4					
Watermain Improvements	20,000			20,000	
Plan Amendment Costs	14,500			14,500	
Railroad Crossing Improvement Lacy / Syene		800,000		800,000	
Railroad Crossing Improvement Central Park Place	410,000			410,000	
Railroad Crossing Cheryl			20,000	20,000	
Railroad W Clayton Removal		20,000		20,000	
Left Turn Lane at Fish Htchery & Cheryl Pkwy 50% Allocation	17,000			17,000	
Subtotal Needed for Projects	461,500	820,000	20,000	1,301,500	
Grand Total Project & Incentive Costs	461,500	820,000	20,000	1,301,500	
Project Costs as provided by City City Staff 11/1/17					

City of Fitchburg
 TID #6 Fund 406
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Budget Change	
406-4116-000	TID #6 INCREMENT - RYAN	\$ 1,026,950	\$ 1,207,344	\$ 1,297,797	\$ 1,426,180	\$ 1,533,196	\$ 1,298,293	\$ 1,583,000	\$ 1,792,312	\$ 1,792,312	\$ 1,817,000	\$ -	\$ 1,817,000	\$ 234,000	14.8%
406-4116-100	TID #6 INCREMENT - OTHERS	\$ 270,714	\$ 177,004	\$ 2,262	\$ 103,072	\$ 304,980	\$ 171,606	\$ 318,000	\$ 365,341	\$ 365,341	\$ 356,000	\$ -	\$ 356,000	\$ 38,000	11.9%
406-4116-200	TID #6 INCREMENT - ARROWHEAD	\$ -	\$ -	\$ (976,754)	\$ 972,716	\$ (39,282)	\$ (8,664)	\$ 83,000	\$ 130,428	\$ 130,428	\$ (112,000)	\$ -	\$ (112,000)	\$ (195,000)	-234.9%
406-4116-300	TID #6 INCREMENT - BENJAMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,000	\$ 97,245	\$ 97,245	\$ 180,000	\$ -	\$ 180,000	\$ 91,000	102.2%
	Subtotal Increment	\$ 1,297,664	\$ 1,384,348	\$ 323,306	\$ 2,501,967	\$ 1,798,894	\$ 1,461,236	\$ 2,073,000	\$ 2,385,327	\$ 2,385,326	\$ 2,241,000	\$ -	\$ 2,241,000	\$ 168,000	8.1%
406-4353-000	STATE HIGHWAY AIDS	\$ -	\$ 901,898	\$ 98,102	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-4354-006	EXEMPT COMPUTER AID - RYAN	\$ 4,817	\$ 5,476	\$ 4,420	\$ 19,333	\$ 15,140	\$ 9,837	\$ 15,365	\$ -	\$ 15,363	\$ 15,593	\$ -	\$ 15,593	\$ 228	1.5%
406-4354-106	EXEMPT COMPUTER AID - OTHERS	\$ 2,356	\$ 1,994	\$ 9,890	\$ 2,106	\$ 2,074	\$ 3,684	\$ 2,100	\$ -	\$ 2,104	\$ 2,136	\$ -	\$ 2,136	\$ 36	1.7%
406-4354-200	EXEMPT COMPUTER AID - ARROWHEA	\$ -	\$ -	\$ -	\$ 57,567	\$ 55,421	\$ 22,598	\$ 56,235	\$ -	\$ 56,236	\$ 57,079	\$ -	\$ 57,079	\$ 844	1.5%
406-4354-300	EXEMPT COMPUTER AID - BENJAMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-4359-000	EXEMPT COMPUTER PROPERTY AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,085	\$ -	\$ 11,085	\$ 11,085	100.0%
	Subtotal Intergovernmental Aid	\$ 7,173	\$ 909,368	\$ 112,412	\$ 79,006	\$ 72,635	\$ 236,119	\$ 73,700	\$ -	\$ 73,703	\$ 85,893	\$ -	\$ 85,893	\$ 12,193	16.5%
406-4810-000	INTEREST REVENUE	\$ -	\$ 1,960	\$ 4,162	\$ 16,338	\$ 42,269	\$ 12,946	\$ 2,000	\$ -	\$ 30,000	\$ 15,000	\$ -	\$ 15,000	\$ 13,000	650.0%
	Subtotal Interest Income	\$ -	\$ 1,960	\$ 4,162	\$ 16,338	\$ 42,269	\$ 12,946	\$ 2,000	\$ -	\$ 30,000	\$ 15,000	\$ -	\$ 15,000	\$ 13,000	650.0%
406-4890-000	MISCELLANEOUS REVENUE	\$ -	\$ 585	\$ -	\$ -	\$ -	\$ 117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-4890-001	DEBT PROCEEDS - AMEND 1	\$ -	\$ -	\$ 3,995,000	\$ -	\$ -	\$ 799,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ 585	\$ 3,995,000	\$ -	\$ -	\$ 799,117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues & Sources	\$ 1,304,837	\$ 2,296,261	\$ 4,434,880	\$ 2,597,311	\$ 1,913,798	\$ 2,509,417	\$ 2,148,700	\$ 2,385,327	\$ 2,489,029	\$ 2,341,893	\$ -	\$ 2,341,893	\$ 193,193	9.0%
Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Budget Change	
406-5730-001	INFRASTRUCTURE PAYMENTS-RYAN	\$ 579,249	\$ 550,119	\$ 520,989	\$ 927,883	\$ -	\$ 516,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-002	IMPLEMENTATION/ADMIN - RYAN	\$ 3,397	\$ 9,488	\$ 10,815	\$ 1,268	\$ 521	\$ 5,097	\$ 3,000	\$ 150	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	0.0%
406-5730-003	LEGAL, CONSULTING & OTHER PROF	\$ 16,742	\$ -	\$ -	\$ -	\$ 5,127	\$ 4,374	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-005	BURY POWER LINES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-006	FITCH-RONA ROAD	\$ 12,889	\$ -	\$ -	\$ -	\$ -	\$ 2,578	\$ 325,000	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ (325,000)	-100.0%
406-5730-007	BUS PLAZAS	\$ -	\$ 3,312	\$ 38,360	\$ -	\$ -	\$ 8,334	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-009	STORM WATER IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-010	ROAD IMPROVEMENTS (AMEND 1)	\$ 1,096,240	\$ 2,069,640	\$ 782,635	\$ (81,044)	\$ -	\$ 773,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-011	LAND ACQUISITION (AMEND 1)	\$ -	\$ 1,437,153	\$ 13,495	\$ -	\$ -	\$ 290,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-012	MCKEE ROAD PHASE II (Comm-Bad)	\$ -	\$ 7,013	\$ 30,971	\$ -	\$ 65,094	\$ 20,616	\$ -	\$ 13,527	\$ 300,000	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-013	PARKING, SUSTAIN, DEMO, RELOC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5730-015	OTHER INTEREST EXPENSE	\$ -	\$ -	\$ 5,958	\$ -	\$ -	\$ 1,192	\$ -	\$ -	\$ -	\$ 193,786	\$ -	\$ 193,786	\$ 143,786	287.6%
406-5730-016	INFRASTRUCTURE PAYMENTS-BENJ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 96,278	\$ 96,278	\$ 2,700,000	\$ -	\$ 2,700,000	\$ 2,700,000	100.0%
406-5730-017	NESBITT RD ROUNDABOUT	\$ -	\$ -	\$ -	\$ -	\$ 2,317	\$ 463	\$ -	\$ 15,655	\$ 2,000,000	\$ 2,896,786	\$ -	\$ 2,896,786	\$ 2,518,786	666.3%
	Subtotal Project Costs	\$ 1,708,516	\$ 4,076,725	\$ 1,403,223	\$ 848,107	\$ 73,059	\$ 1,621,926	\$ 378,000	\$ 125,610	\$ 2,724,278	\$ 2,896,786	\$ -	\$ 2,896,786	\$ 2,518,786	666.3%
406-5922-409	TRANS TO GEN FUN-AMEND1 DEBT	\$ -	\$ -	\$ -	\$ 337,263	\$ 379,650	\$ 143,383	\$ 378,500	\$ 342,700	\$ 378,500	\$ 377,250	\$ -	\$ 377,250	\$ (1,250)	-0.3%
	Subtotal Debt Service Expenditures	\$ -	\$ -	\$ -	\$ 337,263	\$ 379,650	\$ 143,383	\$ 378,500	\$ 342,700	\$ 378,500	\$ 377,250	\$ -	\$ 377,250	\$ (1,250)	-0.3%
406-5190-000	STAFF CHARGES-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	100.0%
406-5190-001	STAFF CHARGES-RYAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,316	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	100.0%
406-5190-002	STAFF CHARGES-OTHERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
406-5190-101	STAFF CHARGES-AMEND 1 APPROVAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
406-5190-102	STAFF CHARGES-BENJAMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 572	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%
	Subtotal Staff Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,685	\$ 6,500	\$ 6,500	\$ -	\$ 6,500	\$ 6,500	100.0%
406-5731-002	IMPLEMENTATION/ADMIN - OTHERS	\$ 2,715	\$ 842	\$ 682	\$ 1,141	\$ 2,266	\$ 1,529	\$ 3,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ (2,000)	-66.7%
406-5732-002	IMPLEMENTATION/ADMIN - AMEND1	\$ 5,541	\$ 30,436	\$ 10,672	\$ 49,606	\$ 16,550	\$ 22,561	\$ 4,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ (3,000)	-75.0%
406-5733-002	IMPLEMENTATION/ADMIN - BENJAMIN	\$ -	\$ -	\$ 30	\$ 232	\$ 341	\$ 121	\$ 4,000	\$ 30	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ (3,000)	-75.0%
406-5922-012	TRANS TO GEN FUND FOR MCKEE	\$ -	\$ -	\$ -	\$ -	\$ 997	\$ 199	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5922-406	TRANS TO GEN FUND FOR ADMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5922-407	TRANS TO GEN FUND-ADMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5922-408	TRANS TO GEN FUN-AMEND1 ADMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5924-406	FUND BALANCE ADDED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
406-5924-407	TRANS TO GEN FUND-ADMIN REIMB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Other Admin Charges	\$ 8,256	\$ 31,278	\$ 11,384	\$ 50,979	\$ 20,153	\$ 24,410	\$ 11,000	\$ 30	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ (8,000)	-72.7%
	Total Expenditures	\$ 1,716,772	\$ 4,108,003	\$ 1,414,607	\$ 1,236,349	\$ 472,862	\$ 1,789,719	\$ 767,500	\$ 471,024	\$ 3,112,278	\$ 3,283,536	\$ -	\$ 3,283,536	\$ 2,516,036	327.8%

9

DETAILED LIST OF ADDITIONAL AND/OR UPDATED PROJECT COSTS

This Section contains information relative to the specific projects and expenditures that the City anticipates it will undertake or make within the Territory to be incorporated into the District by this Amendment.

All costs are based on 2013 prices and are preliminary estimates. The City reserves the right to increase these costs to reflect inflationary increases and other uncontrollable circumstances between 2013 and the time of construction. The City also reserves the right to increase certain Project Costs to the extent others are reduced or not implemented without amending the Plan. The tax increment allocation is preliminary and is subject to adjustment based upon the implementation of the Plan.

This Plan is not meant to be a budget, nor an appropriation of funds for specific projects, but a framework within which to manage projects. All costs included in the Plan are estimates based on best information available. The City retains the right to delete projects or change the scope and/or timing of projects implemented as they are individually authorized by the Common Council, without further amending this Plan.

PROPOSED TIF PROJECT COST ESTIMATES

	G.O. Bond	G.O. bonds	Total Project Costs
	2014	2017	All Phases
Projects			
Avenue A/B	4,900,000		4,900,000
Military Ridge Path Improvements	250,000		250,000
Certco & Placon - Powerline Relocation	750,000		750,000
Expand McKee Road (Comm Pk to Badger TI)		2,600,000	2,600,000
McKee Road - Power Line (In Current Plan)	1,200,000		1,200,000
Bus Shelter (In Current Plan)	60,000		60,000
Nesbit Road - Roundabout	500,000		500,000
Nesbit Road - Underground Power Line	170,000		170,000
Parking Assistance, Sustainability, Demolition, Relocation, Badger Trail, and Williamsburg Way Extension		6,300,000	6,300,000
Subtotal Needed for Projects	7,830,000	8,900,000	16,730,000

City of Fitchburg
 TID #7 Fund 407
 2019 Operating Budget

Fund Closed 2017

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
407-4117-000	TID #7 INCREMENT	\$ 83,724	\$ 124,340	\$ 76,376	\$ 151,164	\$ 127,008	\$ 112,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Increment	\$ 83,724	\$ 124,340	\$ 76,376	\$ 151,164	\$ 127,008	\$ 112,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-4354-007	EXEMPT COMPUTER STATE AID	\$ 11,621	\$ 10,686	\$ 7,841	\$ 7,408	\$ 13,195	\$ 10,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Intergovernmental Aid	\$ 11,621	\$ 10,686	\$ 7,841	\$ 7,408	\$ 13,195	\$ 10,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-4810-000	INTEREST INCOME	\$ -	\$ 418	\$ 646	\$ 2,144	\$ 1,610	\$ 963	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Interest Income	\$ -	\$ 418	\$ 646	\$ 2,144	\$ 1,610	\$ 963	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-4930-407	FUTURE INCREMENT NEEDED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues & Sources	\$ 95,345	\$ 135,444	\$ 84,862	\$ 160,716	\$ 141,813	\$ 123,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
407-5730-005	BURY POWER LINES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-006	STREET LIGHTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-007	BUS SHELTERS	\$ -	\$ 2,136	\$ 38,360	\$ -	\$ -	\$ 8,099	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-008	LANDSCAPING/BENCHES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-009	FENCING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-020	FACADE IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Project Costs	\$ -	\$ 2,136	\$ 38,360	\$ -	\$ -	\$ 8,099	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-002	IMPLEMENTATION/ADMINISTRATION	\$ 814	\$ 680	\$ 354	\$ 828	\$ 4,950	\$ 1,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-003	LEGAL, CONSULTING & OTHER PROF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5730-015	OTHER INTEREST EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5922-100	CLOSE-OUT SURPLUS TO OVERLYING	\$ -	\$ -	\$ -	\$ -	\$ 519,206	\$ 103,841	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5922-200	TRANS TO SRF FOR HOUSING IMPRV	\$ -	\$ -	\$ -	\$ -	\$ 127,008	\$ 25,402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
407-5922-407	TRANS TO GEN FUND FOR ADMIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Admin & Implementation Exp	\$ 814	\$ 680	\$ 354	\$ 828	\$ 651,164	\$ 130,768	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Expenditures	\$ 814	\$ 2,816	\$ 38,714	\$ 828	\$ 651,164	\$ 138,867	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%

City of Fitchburg
TID #8 Fund 408
2019 Operating Budget

Fund Closed 2017

Acct #	Account Name	2017 Actual	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
408-4111-000	INCREMENT - TID #8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Subtotal Increment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-4354-000	COMPUTER AID	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Subtotal Intergovernmental Aid	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-4810-000	INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Subtotal Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-4921-100	OPERATING TRANSFER - GEN FUND	\$ 30,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-4930-408	FUTURE INCREMENT TO BE COLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ 30,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Total Revenues & Sources	\$ 30,697	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%

Acct #	Account Name	2017 Actual	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
408-5730-001	INFRASTRUCTURE PAYMENT-BROWN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5730-005	UNDERGROUND POWER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5730-006	SIDEWALK - CITY PORTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5730-007	GRADING/STREET/UTILITY CONSTR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5730-011	OTHER FINANCING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5730-020	DEVELOPER INCENTIVES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Subtotal Project Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5730-002	IMPLEMENTATION/ADMINISTRATION	\$ 8,690	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5730-003	LEGAL, CONSULTING & OTHER PROF	\$ (3,868)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
408-5922-100	TRANS TO GF FOR ADMIN REIMB	\$ 406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Subtotal Admin & Implementation Exp	\$ 5,228	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%
	Total Expenditures	\$ 5,228	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 100.0%

City of Fitchburg
TID #9 Fund 409
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Budget Change	
409-4111-000	INCREMENT - TID #9	\$ -	\$ -	\$ -	\$ -	\$ 103,252	\$ 20,650	\$ 391,720	\$ 438,616	\$ 438,616	\$ 605,907	\$ -	\$ 605,907	\$ 214,187	54.7%
	Subtotal Increment	\$ -	\$ -	\$ -	\$ -	\$ 103,252	\$ 20,650	\$ 391,720	\$ 438,616	\$ 438,616	\$ 605,907	\$ -	\$ 605,907	\$ 214,187	54.7%
409-4353-000	STATE AIDS	\$ -	\$ -	\$ -	\$ -	\$ 916,916	\$ 183,383	\$ 83,084	\$ 83,084	\$ 83,084	\$ -	\$ -	\$ -	\$ (83,084)	-100.0%
409-4354-000	STATE COMPUTER AID	\$ -	\$ -	\$ -	\$ -	\$ 129,785	\$ 25,957	\$ 131,690	\$ -	\$ 131,693	\$ 133,668	\$ -	\$ 133,668	\$ 1,978	1.5%
409-4359-000	EXEMPT PERSONAL PROPERTY AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,035	\$ -	\$ 2,035	\$ 2,035	100.0%
	Subtotal Intergovernmental Aid	\$ -	\$ -	\$ -	\$ -	\$ 1,046,701	\$ 209,340	\$ 214,774	\$ 83,084	\$ 214,777	\$ 135,703	\$ -	\$ 135,703	\$ (79,071)	-36.8%
409-4810-000	INTEREST REVENUE	\$ -	\$ -	\$ -	\$ 33	\$ 3,992	\$ 805	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%
	Subtotal Interest Income	\$ -	\$ -	\$ -	\$ 33	\$ 3,992	\$ 805	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%
409-4900-000	DEBT PROCEEDS - AMEND 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,116,000	\$ -	\$ 1,116,000	\$ 1,116,000	100.0%
409-4930-408	FUTURE INCREMENT TO BE COLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,116,000	\$ -	\$ 1,116,000	\$ 1,116,000	100.0%
	Total Revenues & Sources	\$ -	\$ -	\$ -	\$ 33	\$ 1,153,945	\$ 230,796	\$ 606,494	\$ 521,700	\$ 654,393	\$ 1,858,610	\$ -	\$ 1,858,610	\$ 1,252,116	206.5%
409-5730-001	DOR FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 343,194	\$ -	\$ 150	\$ 150	\$ -	\$ -	\$ (343,044)	-100.0%
409-5730-004	EASEMENT ACQUISITION	\$ -	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-005	ROAD ACCESS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-006	UTILITIES EXTENSION	\$ -	\$ -	\$ 30	\$ -	\$ 19,640	\$ 3,934	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-007	ENGINEERING & PERMITTING	\$ -	\$ -	\$ -	\$ 13,560	\$ -	\$ 2,712	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-008	DEMO & RECONSTRUCT CUL DE SACS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-009	RETENTION POND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-010	PARKING LOTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-011	ENGINEERING SERVICES	\$ -	\$ -	\$ -	\$ 56,602	\$ -	\$ 11,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-012	MUNICIPAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-013	GRADING AND OTHER SITE WORK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5730-022	DEVELOPMENT INCENTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,972	\$ 343,194	\$ -	\$ 335,694	\$ 335,694	100.0%
	Subtotal Original Project Costs	\$ -	\$ -	\$ 30	\$ 70,192	\$ 19,640	\$ 17,972	\$ 343,194	\$ 235,972	\$ 343,344	\$ 335,844	\$ -	\$ 335,844	\$ (7,350)	-2.1%
409-5731-015	STORMWORK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5731-016	STORMWATER LAND ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5731-017	ROAD CONSTRUCTION	\$ -	\$ -	\$ -	\$ 834,755	\$ -	\$ 166,951	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5731-018	1/2 MILE STORMWATER POND RELOC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (300,000)	-100.0%
409-5731-019	1/2 MILE MARKETPLACE DR N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5731-020	1/2 MILE MARKETPLACE DR S	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5731-021	1/2 MILE SUB ZERO PARKWAY	\$ -	\$ -	\$ -	\$ -	\$ 70,492	\$ 14,098	\$ 599,000	\$ 206,155	\$ 1,116,000	\$ -	\$ -	\$ (599,000)	\$ (599,000)	-100.0%
	Subtotal Amend #1 Project Costs	\$ -	\$ -	\$ -	\$ 834,755	\$ 70,492	\$ 181,049	\$ 899,000	\$ 206,155	\$ 1,116,000	\$ -	\$ -	\$ -	\$ (899,000)	-100.0%
409-5730-014	INTEREST ON ADVANCE	\$ -	\$ -	\$ -	\$ 708	\$ -	\$ 142	\$ -	\$ -	\$ 1,000	\$ 500	\$ -	\$ 500	\$ 500	100.0%
	Subtotal Debt Service Expenditures	\$ -	\$ -	\$ -	\$ 708	\$ -	\$ 142	\$ -	\$ -	\$ 1,000	\$ 500	\$ -	\$ 500	\$ 500	100.0%
409-5190-000	STAFF CHARGES-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 164	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%
409-5190-001	STAFF CHARGES-SUB ZERO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,580	\$ 10,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100.0%
409-5190-121	STAFF CHARGES-SUBZERO PKWY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92	\$ 5,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%
	Subtotal Staff Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,836	\$ 16,000	\$ 7,000	\$ -	\$ 7,000	\$ 7,000	100.0%
409-5730-002	OTHER ADMINISTRATION	\$ -	\$ -	\$ 19,233	\$ 1,770	\$ 7	\$ 4,202	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
409-5730-003	LEGAL,CONSULTING & OTHER PROF	\$ -	\$ -	\$ 8,400	\$ 15,600	\$ -	\$ 4,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
409-5731-002	OTHER ADMIN - AMEND 1	\$ -	\$ -	\$ -	\$ 15,893	\$ 150	\$ 3,209	\$ 500	\$ 150	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.0%
409-5922-100	TRANS TO GF FOR ADMIN REIMB	\$ -	\$ (573)	\$ -	\$ 7,066	\$ 1,588	\$ 1,616	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,000)	-100.0%
	Subtotal Admin & Implementation Exp	\$ -	\$ (573)	\$ 27,633	\$ 40,329	\$ 1,745	\$ 13,827	\$ 10,500	\$ 150	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ (5,000)	-47.6%
	Total Expenditures	\$ -	\$ (573)	\$ 27,663	\$ 945,984	\$ 91,877	\$ 212,990	\$ 1,252,694	\$ 445,113	\$ 1,481,844	\$ 348,844	\$ -	\$ 348,844	\$ (903,850)	-72.2%

Proposed TIF Project Cost Estimates

City of Fitchburg, Wisconsin					
Tax Increment District # 9 Project Plan and Boundary Amendment # 1 (Sub-Zero Project)					
Estimated Project List					
Project ID	Project Name/Type	2015 Original Estimates	2016 Amended Projection	2016 1/2 Mile Costs	Change to costs In District Boundary (Note 1)
1	Land Acquisition	2,050,000	2,050,000		0
2	Road Access	872,000	490,000		(382,000)
3	Utilities Extension	1,504,000	750,000		(754,000)
4	Engineering & Permitting	654,000	17,525		(636,475)
5	Demo & Reconstruct Cul de Sacs	60,000	60,000		0
6	Retention Pond	300,000	410,000		110,000
7	Parking lots	450,000	1,550,000		1,100,000
8	Engineering Services	140,000	263,900		123,900
9	Municipal Fees	141,000	72,323		(68,677)
10	Grading and other Site Work	550,000	3,008,000		2,458,000
11	Stormwork		600,000		600,000
12	Stormwater Land Acquisition		1,000,000		1,000,000
13	Road Construction		3,031,000		3,031,000
14	Stormwater Pond Relocation within 1/2 Mile			300,000	
15	Marketplace Dr. N. within 1/2 Mile			517,000	
16	Marketplace Dr. S. within 1/2 Mile			831,000	
17	Sub-Zero Parkway within 1/2 Mile			599,000	
Total Projects		6,721,000	13,302,748	2,247,000	6,581,748
LESS:					
	TEA Grant	(1,000,000)	(1,000,000)		
	WEDC Grant / Loan	(3,475,000)	(2,750,000)		725,000
	Contingency	4,000			(4,000)
Less Developer Funding		0	(6,302,748)		(6,302,748)
TID Participation Required		2,250,000	3,250,000	2,247,000	1,000,000
Notes:					
Note 1 The Original TID participation authorized by the approved Project Plan was for \$2,250,000. This amendment seeks approval for an additional \$1,000,000 for costs within the District which would be used to offset the increased costs of \$6,581,748. The developer will be responsible for the remaining additional costs of \$6,302,748. In addition, this amendment seeks to add \$2,247,000 in costs within 1/2 Mi of District for project necessary to the development.					

Version 2

City of Fitchburg
TID #10 Fund 410
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
410-4111-000	INCREMENT - TID #10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Increment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-4810-000	INTEREST REVENUE	\$ -	\$ -	\$ 0	\$ 19	\$ 19	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Interest Income	\$ -	\$ -	\$ 0	\$ 19	\$ 19	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-4900-000	DEBT PROCEEDS - AMEND 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,637,904	\$ -	\$ 26,637,904	\$ 26,637,904	100.0%
410-4930-408	FUTURE INCREMENT TO BE COLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,637,904	\$ -	\$ 26,637,904	\$ 26,637,904	100.0%
	Total Revenues & Sources	\$ -	\$ -	\$ 0	\$ 19	\$ 19	\$ 8	\$ -	\$ -	\$ -	\$ 26,637,904	\$ -	\$ 26,637,904	\$ 26,637,904	100.0%
Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
410-5730-004	LAND ACQUISITION COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5730-005	DEMOLITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5730-006	ROAD CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ 21,947	\$ 4,389	\$ 1,760,000	\$ (21,947)	\$ 1,760,000	\$ -	\$ -	\$ -	\$ (1,760,000)	-100.0%
410-5730-007	PROFESSIONAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5730-008	SITE PREPARATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5730-009	ADDITIONAL EARTHWORK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Original Project Costs	\$ -	\$ -	\$ -	\$ -	\$ 21,947	\$ 4,389	\$ 1,760,000	\$ (21,947)	\$ 1,760,000	\$ -	\$ -	\$ -	\$ (1,760,000)	-100.0%
410-5731-013	PIKE DRIVE EXTENSION (EAST)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000	\$ 3,000,000	100.0%
410-5731-014	FISH HATCHERY RECONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,956,856	\$ -	\$ 39,956,856	\$ 39,956,856	100.0%
410-5731-015	ACCESS EASEMENT OR STREET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,560,400	\$ -	\$ 1,560,400	\$ 1,560,400	100.0%
410-5731-016	TRACEWAY DRIVE EXTENSION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5731-017	1/2 MILE - FISH HATCHERY RD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5731-018	VISIONING FOR CORRIDOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	100.0%
410-5731-019	FISH HATCHERY PROJ MGR & MRKTG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ 75,000	100.0%
410-5731-020	REDEVELOPMENT RFP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	100.0%
	Subtotal Amend #1 Project Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,722,256	\$ -	\$ 44,722,256	\$ 44,722,256	100.0%
410-5730-010	CAPITALIZED INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5730-011	OTHER FINANCING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5730-012	INTEREST ON ADVANCE	\$ -	\$ -	\$ -	\$ 276	\$ 339	\$ 123	\$ -	\$ -	\$ 500	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	100.0%
	Subtotal Debt Service Expenditures	\$ -	\$ -	\$ -	\$ 276	\$ 339	\$ 123	\$ -	\$ -	\$ 500	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	100.0%
410-5190-000	STAFF CHARGES-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49	\$ 500	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	100.0%
410-5190-001	STAFF CHARGES-HOTEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 497	\$ 1,500	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	100.0%
410-5190-002	STAFF CHARGES-PIKE INTERSECT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 386	\$ 1,000	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	100.0%
410-5190-100	STAFF CHARGES-AMEND 1 APPROVAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 859	\$ 2,000	\$ -	\$ -	\$ -	\$ -	100.0%
410-5190-101	STAFF CHARGES-PLESKO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,840	\$ 5,000	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	100.0%
410-5190-113	STAFF CHARGES-FISH RECONSTRUCT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65	\$ 5,000	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	100.0%
	Subtotal Staff Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,696	\$ 15,000	\$ 28,000	\$ -	\$ 28,000	\$ 28,000	100.0%
410-5730-001	DOR FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 150	\$ 150	\$ -	\$ 150	\$ 150	100.0%
410-5730-002	OTHER ADMINISTRATION	\$ -	\$ -	\$ 3,896	\$ 17,803	\$ 1,533	\$ 4,646	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
410-5730-003	LEGAL, CONSULTING & OTHER PROF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
410-5922-100	TRANS TO GF FOR ADMIN REIMB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000)	-100.0%
	Subtotal Other Admin Charges	\$ -	\$ -	\$ 3,896	\$ 17,803	\$ 1,533	\$ 4,646	\$ 6,000	\$ 150	\$ 5,150	\$ 5,150	\$ -	\$ 5,150	\$ (850)	-14.2%
	Total Expenditures	\$ -	\$ -	\$ 3,896	\$ 18,079	\$ 23,818	\$ 9,159	\$ 1,766,000	\$ (18,101)	\$ 1,780,650	\$ 44,765,406	\$ -	\$ 44,765,406	\$ 42,999,406	2434.8%

Proposed TIF Project Cost Estimates

City of Fitchburg, Wisconsin							
Tax Increment District #10 Amendment (Includes Plesko Project & 5 Priority Future Sites)							
Estimated Project List							
Project ID	Project Name/Type	Phase I 2018	Phase II 2019	Phase III 2020	Phase IV 2021	Phase V Year	Total (Note 1)
							0
1	Street Improvements						0
2	a. Pike Drive Extension (East)		\$ 3,000,000				\$ 3,000,000
3	b. Fish Hatchery Reconstruction		\$ 6,659,476	\$ 6,659,476			\$ 13,318,952
4	c. Access Easement or Street		\$ 1,560,400				\$ 1,560,400
5	d. Traceway Drive Extension			\$ 3,341,000			\$ 3,341,000
6	1/2 Mi Radius Fish Hatchery Road Costs			\$ 2,000,000			\$ 2,000,000
7	Development Incentives						\$ -
	a. EJ Plesko Senior Apartments (does not include interest)	\$ 3,100,000					\$ 3,100,000
	b. Other Developers (remediation, structured parking, demolition and site preparation, relocation, safety and security, onsite and offsite infrastructure, land acquisition/assembly)				\$ 15,000,000	\$ 10,000,000	\$ 25,000,000
	Professional Services						0
8	a. Visioning for Corridor	\$ 100,000					\$ 100,000
9	b. Fish Hatchery Project Manager & Marketing	\$ 75,000					\$ 75,000
10	c. Redevelopment RFP	\$ 30,000					\$ 30,000
11	Administrative Costs		\$ 130,000	\$ 130,000			\$ 260,000
	Total Projects	3,305,000	11,349,876	12,130,476	15,000,000	10,000,000	51,785,352
	Notes:						
	Note 1	Project costs are estimates from City Staff and are subject to modification. Plesko is from Developer pro forma.					
							Version 3

City of Fitchburg
TID #11 Fund 411
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
411-4111-000	INCREMENT - TID #11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Increment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-4810-000	INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Interest Income	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-4930-408	FUTURE INCREMENT TO BE COLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues & Sources	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
411-5730-004	EARTHWORK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-005	ONSITE UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-006	STORMWATER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-007	ONSITE ROADWAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-008	ONSITE CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-009	ONSITE ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-010	1/2 MILE - ROAD IMPROVE - MM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-011	1/2 MILE - OFFSITE ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-012	1/2 MILE - WATERMAIN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-013	1/2 MILE - SANITARY SEWER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-014	DEVELOPER INCENTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Original Project Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
411-5730-100	INTEREST ON ADVANCE	\$ -	\$ -	\$ -	\$ -	\$ 13	\$ 3	\$ -	\$ -	\$ 20	\$ 20	\$ -	\$ 20	\$ 20	100.0%
	Subtotal Debt Service Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 13	\$ 3	\$ -	\$ -	\$ 20	\$ 20	\$ -	\$ 20	\$ 20	100.0%
411-5190-000	STAFF CHARGES-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	100.0%
411-5190-001	STAFF CHARGES-@EDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,410	\$ 10,000	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	100.0%
	Subtotal Staff Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,410	\$ 12,000	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	100.0%
411-5730-001	DOR FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 150	\$ -	\$ 150	\$ 150	100.0%
411-5730-002	OTHER ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ 4,018	\$ 804	\$ -	\$ 13	\$ 50	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%
411-5730-003	LEGAL, CONSULTING & OTHER PROF	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ 4	\$ -	\$ 15,751	\$ 20,000	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	100.0%
	Subtotal Other Admin Charges	\$ -	\$ -	\$ -	\$ -	\$ 4,038	\$ 808	\$ -	\$ 16,764	\$ 21,050	\$ 16,150	\$ -	\$ 16,150	\$ 16,150	100.0%
	Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 4,051	\$ 810	\$ -	\$ 24,175	\$ 33,070	\$ 20,170	\$ -	\$ 20,170	\$ 20,170	100.0%

Proposed TIF Project Cost Estimates

City of Fitchburg, Wisconsin Tax Increment District # 11 @ Edge Live/work Mixed Use Development by Torque Co. Estimated Project List				
		PAYGO	City Funded	
		Phase I	Phase I	
		2018	2018	Total (Note 1)
Project ID	Project Name/Type			
1	Earthwork	3,733,550		3,733,550
2	Onsite Utilities	1,141,816		1,141,816
3	Stormwater	695,623		695,623
4	Onsite Roadway	930,308		930,308
5	Onsite Contingency	650,130		650,130
6	Onsite Engineering	214,500		214,500
Sub-Total		7,365,927		7,365,927
7	Roadway Improvements CTH MM (1/2 Mi)	500,000		500,000
7A	10% Contingency	50,000		50,000
7B	Off Site Engineering Fee	62,151		62,151
8	Watermain (1/2 Mi Radius) TID 11 Share		271,000	271,000
9	Sanitary Sewer Costs (TID 11 Share)		247,500	247,500
Less	WEDC Grant	(500,000)		(500,000)
10	Developer Incentive Grant for Finance GAP	3,056,474		3,056,474
Total Projects		10,534,552	518,500	11,053,052
Notes:				11,053,052
Note 1	Project costs 1- 7 are estimates from Developer (Torque) and are subject to further review. Project costs 8,9 are estimates from the City.			
				Version 7

City of Fitchburg
TID #12 Fund 412
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
412-4111-000	INCREMENT - TID #12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Increment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-4810-000	INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-4930-408	FUTURE INCREMENT TO BE COLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues & Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-004	DEVELOPMENT INCENTIVE-PROMEGA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-005	1/2 MILE - FAHEY GLENN CONNECT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-006	1/2 MILE-RECON ROUNDABT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-007	1/2 MILE-SIDEWALK/TRAFFIC CALM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-008	1/2 MILE-MILL/RESRF E CHERYL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-009	E CHERYL LIGHTING RETROFIT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-010	E CHERYL LIGHTING COMPLETION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Original Project Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
412-5730-100	INTEREST ON ADVANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
	Subtotal Debt Service Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
412-5190-000	STAFF CHARGES-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 831	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100.0%
412-5190-001	STAFF CHARGES-PROMEGA R&D	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 794	\$ 5,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%
	Subtotal Staff Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,625	\$ 10,000	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	100.0%
412-5730-001	DOR FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 150	\$ -	\$ 150	\$ 150	100.0%
412-5730-002	OTHER ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 599	\$ 15,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100.0%
412-5730-003	LEGAL, CONSULTING & OTHER PROF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126	\$ 200	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100.0%
	Subtotal Other Admin Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 725	\$ 16,200	\$ 10,150	\$ -	\$ 10,150	\$ 10,150	100.0%
	Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,350	\$ 26,700	\$ 16,650	\$ -	\$ 16,650	\$ 16,650	100.0%

Proposed TIF Project Cost Estimates

City of Fitchburg, Wisconsin					
Tax Increment District # 12 (Promega Project)					
Estimated Project List					
Project ID	Project Name/Type	Phase I 2019	Phase II 2020	Phase III 2022	Total (Note 1)
	Development Incentive				
1	Structured Parking (est. \$6,000,000)				0
2	Energy Efficiency Systems Costs (est. \$5300,000)				\$0
3	Relocation (est. \$300,000)				
	Total Development Incentive within District	\$11,300,000			\$11,300,000
	Projects within 1/2 Mi of District				0
3	Fahey Glenn Connection to Lacy Rd	1,000,000			1,000,000
4	Reconst. Roundabout E Cheryl Pkwy	1,100,000			1,100,000
5	Sidewalks and Traffic Calming on E Cheryl Pkwy	600,000			600,000
6	Mill & Resurface E Cheryl Pkwy	500,000			500,000
	Total within 1/2 Mi.	3,200,000			3,200,000
					0
7	E Cheryl Lighting Retrofit		160,000		160,000
8	E Cheryl Lighting Completion			160,000	160,000
Total Projects		14,500,000	160,000	160,000	14,820,000
Notes:					
Note 1 Project costs are estimates as provided by Promega in its proposal of 4/18/18 & Email of 5/22/18 from C. Yarbro.					
Version 4					

City of Fitchburg
TID #13 Fund 413
2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
413-4111-000	INCREMENT - TID #13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Increment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-4810-000	INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-4930-408	FUTURE INCREMENT TO BE COLL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Miscellaneous Revenues/Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Total Revenues & Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018	06/2018	2018	2019	Revisions	2019	Budget	
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	YTD Actual	Estimate	Budget Request	Thru Adoption	Proposed Budget	Change	
413-5730-004	E CHERYL, PATH, BOARDWALK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-005	GREENMARKET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-006	GOLDENGATE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-007	NINE SPRINGS LOTS 1-8/TID 5-12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-008	1/2 MILE GOLDEN GATE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-009	1/2 MILE OL 13 BIKE PATH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-200	DEVELOPMENT INCENTIVE-PHOENIX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-201	DEVELOPMENT INCENTIVE-OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
	Subtotal Original Project Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%
413-5730-100	INTEREST ON ADVANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
	Subtotal Debt Service Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	100.0%
413-5190-000	STAFF CHARGES-GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100.0%
413-5190-001	STAFF CHARGES-PHOENIX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 500	\$ -	\$ 500	\$ 500	100.0%
	Subtotal Staff Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 5,500	\$ -	\$ 5,500	\$ 5,500	100.0%
413-5730-001	DOR FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 150	\$ -	\$ 150	\$ 150	100.0%
413-5730-002	OTHER ADMINISTRATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	100.0%
413-5730-003	LEGAL, CONSULTING & OTHER PROF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,000	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	100.0%
	Subtotal Other Admin Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,000	\$ 6,650	\$ -	\$ 6,650	\$ 6,650	100.0%
	Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,500	\$ 12,650	\$ -	\$ 12,650	\$ 12,650	100.0%

Proposed TIF Project Cost Estimates

TID 13 - Infrastructure Cost Summary (Either as an MRO or City Financed)

TID 13 - Within TID Boundary			
East Cheryl (330'), Path (2600') & Boardwalk (450')			
Construction Road and Utilities	\$	437,900	
Right of Way (0.37 acres)	\$	22,200	
City of Fitchburg Staff Admin/Inspect	\$	17,500	4%
Geotechnical	\$	1,250	
Design	\$	65,700	15%
Electric poles & luminaires	\$	30,000	
MGE install light poles	\$	12,000	
Subtotal	\$	586,550	
Greenmarket (790')			
Construction Road and Utilities	\$	766,400	
Right of Way (1.06 acres)	\$	63,600	
City of Fitchburg Staff Admin/Inspect	\$	30,700	4%
Geotechnical	\$	4,000	
Design	\$	115,000	15%
Electric poles & luminaires	\$	10,000	
MGE install light poles	\$	4,000	
Subtotal	\$	993,700	
Golden Gate (480')			
Construction Road and Utilities	\$	455,900	
Right of Way (0.76 acres)	\$	26,400	
City of Fitchburg Staff Admin/Inspect	\$	18,200	4%
Geotechnical	\$	4,000	
Design	\$	68,400	15%
Electric poles & luminaires	\$	10,000	
MGE install light poles	\$	4,000	
Subtotal	\$	586,900	
Nine Springs Lots 1-8 (TID parcels # 5-12)			
Construction Road and Utilities		388,501	
City of Fitchburg Staff Admin/Inspect		15,540	4%
Geotechnical		750	
Design		29,138	7.5%
Subtotal		433,929	
Total within TID Boundary		2,601,079	
TID 13 - Within 0.5 Mile of TID Boundary			
Golden Gate (240')			
Construction Road and Utilities	\$	259,600	
Right of Way (0.76 acres)	\$	19,200	
City of Fitchburg Staff Admin/Inspect	\$	10,400	4%
Geotechnical	\$	4,000	
Design	\$	38,900	15%
Electric poles & luminaires	\$	10,000	
MGE install light poles	\$	4,000	
Subtotal	\$	346,100	
TID Eligible (per Engineering)	\$	173,050	50%
OL 13 Bike Path			
Construction Road and Utilities	\$	184,900	
City of Fitchburg Staff Admin/Inspect	\$	7,400	4%
Geotechnical	\$	750	
Design	\$	27,700	15%
Subtotal	\$	220,750	
TID Eligible (per Engineering)	\$	220,750	100%
Total within 0.5 Miles of TID Boundary		566,850	
Total within 0.5 Miles of TID Boundary (TID Eligible)		393,800	
TOTAL TID ELIGIBLE INFRASTRUCTURE COSTS		2,994,879	

TID 13 - Potential Development Incentives & Other Project Costs

TID 13 - Within TID Boundary	
	Development Incentives
Phoenix	\$ 2,100,000
Onsite Infrastructure	\$ 3,000,000
Parking Structure	\$ 5,000,000
Development Incentives - Other(sustainability, underground parking)	\$ 10,000,000
Subtotal	\$ 20,100,000
	Other Costs
Planning, Legal, and Administration	\$ 500,000
Subtotal	\$ 500,000
Total within TID Boundary	\$ 20,600,000

City of Fitchburg
 Insurance/Risk Management Fund #710
 2019 Operating Budget

Acct #	Account Name	2013	2014	2015	2016	2017	5 Year	2018			2019	Revisions	2019	Budget			
		Actual	Actual	Actual	Actual	Actual	Average	Adopted Budget	06/2018 YTD Actual	2018 Estimate	Budget Request	Thru Adoption	Proposed Budget	Change			
710-4760-000	ISF Charges to Other Depts	\$ -	\$ -	\$ -	\$ -	\$ 423,134	\$ 84,627	\$ 421,244	\$ 210,622	\$ 421,244	\$ 466,472	\$ 6,231	\$ 472,703	\$ 51,459	12.2%		
710-4800-000	OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-4810-000	INTEREST ON TEMP INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-4840-005	INSURANCE RECOVERIES - GEN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 242	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-4860-000	PCARD REBATE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-4890-400	ALLOCATED INSURANCE DIVIDEND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-4930-000	FUND BALANCE APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10)	-100.0%		
Total Revenues		\$ -	\$ -	\$ -	\$ -	\$ 423,134	\$ 84,627	\$ 421,254	\$ 210,864	\$ 421,244	\$ 466,472	\$ 6,231	\$ 472,703	\$ 51,449	12.2%		
									2018			2019		2019			
									Adopted Budget			Budget Request		Revisions Thru Adoption		Proposed Budget	
									YTD Actual			Estimate		Budget Change			
710-5154-510	BOILER/EQUIP BREAKDOWN INS	\$ -	\$ -	\$ -	\$ -	\$ 1,333	\$ 267	\$ 1,500	\$ 1,653	\$ 1,653	\$ 1,700	\$ -	\$ 1,700	\$ 200	13.3%		
710-5154-511	PROPERTY INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ 50,655	\$ 10,131	\$ 48,775	\$ 872	\$ 50,145	\$ 54,140	\$ -	\$ 54,140	\$ 5,365	11.0%		
710-5154-512	LIABILITY INSURANCE - GENERAL	\$ -	\$ -	\$ -	\$ -	\$ 79,529	\$ 15,906	\$ 97,820	\$ 86,821	\$ 86,821	\$ 86,090	\$ -	\$ 86,090	\$ (11,730)	-12.0%		
710-5154-513	POLICE PROFESSIONAL E & O	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-514	AUTOMOBILE	\$ -	\$ -	\$ -	\$ -	\$ 21,183	\$ 4,237	\$ 22,880	\$ 25,724	\$ 25,724	\$ 27,790	\$ -	\$ 27,790	\$ 4,910	21.5%		
710-5154-515	UMBRELLA LIABILITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-516	UTILITY INSURANCE (REIMBURSED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-517	PUBLIC OFFICIALS LIABILITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-519	UNINSURED CLAIMS/DEDUCT RES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-520	EMPLOYEE BONDS & OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-550	LIABILITY LOSSES RETAINED-PS	\$ -	\$ -	\$ -	\$ -	\$ 1,341	\$ 268	\$ -	\$ 245	\$ 250	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-551	LIABILITY LOSSES RETAINED-HWY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,511	\$ 21,000	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-552	LIABILITY LOSSES RETAINED-UTIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-553	LIABILITY LOSSES RETAINED-LIB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-554	LIABILITY LOSSES RETAINED-SPR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-555	LIABILITY LOSSES RETAINED-GEN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,315	\$ 1,331	\$ 14,065	\$ 37,500	\$ -	\$ 37,500	\$ 2,185	6.2%		
710-5154-595	WORKER'S COMPENSATION INSUR	\$ -	\$ -	\$ -	\$ -	\$ 173,065	\$ 34,613	\$ 207,564	\$ 220,511	\$ 207,564	\$ 252,310	\$ 6,231	\$ 258,541	\$ 50,977	24.6%		
710-5154-596	UNEMPLOYMENT INSURANCE EXPENSI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.0%		
710-5154-599	VOL FF ACCIDENT & HEALTH	\$ -	\$ -	\$ -	\$ -	\$ 7,011	\$ 1,402	\$ 7,400	\$ 6,713	\$ 7,400	\$ 7,000	\$ -	\$ 7,000	\$ (400)	-5.4%		
Allocated Costs		\$ -	\$ -	\$ -	\$ -	\$ 334,117	\$ 66,823	\$ 421,254	\$ 354,381	\$ 414,622	\$ 466,530	\$ 6,231	\$ 472,761	\$ 51,507	12.2%		
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 334,117	\$ 66,823	\$ 421,254	\$ 354,381	\$ 414,622	\$ 466,530	\$ 6,231	\$ 472,761	\$ 51,507	12.2%		
Net Surplus/(Deficit)		\$ -	\$ -	\$ -	\$ -	\$ 89,017	\$ 17,803	\$ (10)	\$ (143,517)	\$ 6,622	\$ (58)	\$ -	\$ (58)	\$ (48)			
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,017	\$ 89,017	\$ 89,017	\$ 95,639	\$ -	\$ 95,639	\$ -			
Annual Activity		\$ -	\$ -	\$ -	\$ -	\$ 89,017	\$ -	\$ (10)	\$ (143,517)	\$ 6,622	\$ (58)	\$ -	\$ (58)	\$ -			
Estimated Ending Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ 89,017	\$ -	\$ 89,007	\$ (54,500)	\$ 95,639	\$ 95,581	\$ -	\$ 95,581	\$ -			
% of Expenditures		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	20.2%					

City of Fitchburg
 General Fund #100
 2019 Operating Budget

Acct #	Account Name	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	5 Year Average	2018 Adopted Budget	06/2018 YTD Actual	2018 Estimate	2019 Budget Request	Revisions Thru Adoption	2019 Proposed Budget	Budget Change
100-5154-510	BOILER/EQUIP BREAKDOWN INS	\$ -	\$ 1,503	\$ -	\$ 3,543	\$ -	\$ 1,009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
100-5154-511	PROPERTY INSURANCE	\$ 53,761	\$ 57,251	\$ 27,506	\$ 26,620	\$ -	\$ 33,028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
100-5154-512	LIABILITY INSURANCE - GENERAL	\$ 119,923	\$ 92,494	\$ 104,626	\$ 117,364	\$ 17,934	\$ 90,466	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
100-5154-520	EMPLOYEE BONDS & OTHER	\$ 1,447	\$ 1,817	\$ 100	\$ -	\$ -	\$ 673	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
100-5154-572	INSURANCE ISF ALLOCATION	\$ -	\$ -	\$ -	\$ -	\$ 356,765	\$ 71,353	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
100-5154-595	WORKER'S COMPENSATION INSUR	\$ 233,651	\$ 253,604	\$ 247,495	\$ 220,516	\$ 40,356	\$ 199,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
100-5154-596	UNEMPLOYMENT INSURANCE EXPENSE	\$ 3,233	\$ 5,132	\$ 3,580	\$ 1,335	\$ -	\$ 2,856	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
100-5154-599	VOL FF ACCIDENT & HEALTH	\$ 7,285	\$ 7,285	\$ 7,307	\$ 7,248	\$ -	\$ 5,825	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
	Fixed Charges Total	\$ 419,300	\$ 419,076	\$ 390,614	\$ 376,626	\$ 415,055	\$ 404,134	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%
	Insurance Total	\$ 419,300	\$ 419,076	\$ 390,614	\$ 376,626	\$ 415,055	\$ 404,134	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- 100.0%

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
Adult Entertainment Licenses					
				Chapter 62	
New or Renewal License	Annual	\$500.00	\$500.00		
<i>Late fee after July 1</i>		\$200.00	\$200.00		
Animal Licenses					
				Chapter 56	
Cat License	Annual	\$7.00	\$7.00	56-26 through 56-29	
<i>Neutered or Spayed</i>	Annual	\$5.00	\$5.00		
Dog License	Annual	\$20.00	\$20.00	56-25, 56-27 to 56-30	
<i>Neutered or Spayed</i>	Annual	\$15.00	\$15.00		
<i>Late fee after March 31</i>	Each	\$5.00	\$5.00		
Multiple Dog License	Annual	\$55.00	\$55.00	56-30	
Assessment Searches					
	Each	\$40.00	\$40.00		
<i>(all requests are replied to in writing)</i>					
Bartender's License (see liquor license)					
Basketball Hoop Permits					
	Yearly	\$30.00	\$30.00		
Business Licenses - Permanent Merchants					
Cigarette License	Annual	\$100.00	\$100.00	Chapter 58	
Fireworks License (for small temporary stands)	Each Season	\$30/season	\$30/season	44-759 to 44-764	
Hotel/Motel License					
<i>Hotel/Motel Room License</i>	Initial	\$50.00	\$50.00	Chapter 10 10-274	
<i>(Renewal or Issuance of suspended or revoked License)</i>	As needed	\$50.00	\$50.00	10-277	
<i>(Quarterly Tax Return late filing fee)</i>	Quarterly (if late)	\$25.00	\$25.00	10-255	
<i>(Room tax not paid within 30 days)</i>		A forfeiture of 25% of the room tax due for the previous year, or \$5,000, whichever is less, of the tax imposed, is due and owing if room tax is not paid within 30 days after due date of return. In addition to this forfeiture, unpaid taxes bear interest at 1% per month from the due date of the return until the first day of the month following the month in which tax is paid or deposited with the City (Ord. 2.17(13))			
Hotel/Motel Room Tax Rate		7%	7%		
<u>Payments to Other Entities:</u>					
<i>Fitchburg Chamber of Commerce</i>		70% (statute)	70% (statute)		
<i>City of Fitchburg Administration</i>		7%	7%		
<i>CEDA - General</i>		23%	23%		
Massage License					
Massage Establishment License	Initial Application Fee	\$250.00	\$250.00	Chapter 62	
Massage Technician or Manager License	Each	\$50.00	\$50.00		

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
Mobile Home License					
Mobile Home Court Annual License	Annual for each 50 lots or fraction thereof	\$250.00	\$250.00	Chapter 32	
Initial Application Fee for New Mobile Home Park	Initial Application Fee	\$500.00	\$500.00		
Transfer Fee of Park License to Another Owner	Whenever Sold	\$250.00	\$250.00		
Temporary Mobile Home Permit(Seasonal, Emergency, etc.)	As Needed	\$25.00	\$25.00		
Monthly Parking Fees	See Ordinance for Collection Procedures				
Second Hand Dealer/Pawn Brokers					
Second-Hand Article Dealer	Annual	\$100.00	\$100.00		
Second-Hand Jewelry Dealer	Annual	\$500.00	\$500.00		
Flea Market License Fee	Annual	\$250.00	\$250.00		
Special Event Second-Hand Dealer Flea Market License	No More Than 3 Consecutive Days	\$75.00	\$75.00		
Pawnbroker License	Annual	\$500.00	\$500.00		
Sales on Public Streets					
Chapter 67					
Street Vendor License, yearly	Annual	\$150.00	\$150.00		
Street Vendor License, monthly	Monthly	\$50.00	\$50.00		
Liquor License					
Chapter 60					
Retail "Class A" Liquor	Annual	\$500.00	\$500.00	60-27 through 60-40	
Retail "Class B" Liquor	Annual	\$500.00	\$500.00	60-27 through 60-40	
Retail "Class B" Liquor Reserve	Initial Application Fee/Annual	\$10,000 initial fee and \$500/yearly	\$10,000 initial fee and \$500/yearly	60-27 through 60-40	Pays \$10,000 for each New Owner of License, plus \$500 per Year
Reserve "Class B" Economic Grant	No Longer Refundable	No Longer Refundable in accordance to State Statute	No Longer Refundable in accordance to State Statute	60-27 through 60-40	
Class "C" Wine	Annual	\$100.00	\$100.00	60-27 through 60-40	
Class "A" Beer	Annual	\$250.00	\$250.00	60-27 through 60-40	
Class "B" Beer	Annual	\$100.00	\$100.00	60-27 through 60-40	
Pro-Rating for Above Licenses					
<i>All the above license fees EXCEPT FOR THE INTITIAL \$10,000 ISSUANCE FEE FOR "CLASS B" RESERVE LIQUOR shall be prorated according to the number of months or fraction thereof for which the license is issued.</i>					
Special (Picnic) Class "B"	Per Event	\$10.00	\$10.00	60-72	
Temporary Class "B"	Any 6 Month Period	\$50.00	\$50.00	60-72	

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
Liquor License (continued)					
Temporary "Class A" or "Class B"	Any 6 Month Period	\$250.00	\$250.00	60-599	
Provisional Retail (person has not completed beverage class)	60 Days	\$15.00	\$15.00	60-600	
Wholesalers	Annual	\$25.00	\$25.00		
Change of Agent	Each	\$10.00	\$10.00	60-250, 60-251	
Late Filing Fee for Applications Received After April 15th	Each	\$250.00	\$250.00	60-40(11)	
Renewal Liquor License Publication Fee	Yearly	\$55.00	\$75.00	60-69, 60-605, 606	
Publication Cost for Late Filing Fee After April 15th	Each	\$100.00	\$100.00	60-73	
New Liquor License Publication Fee	Each	\$100.00	\$75.00		
Operator's Licenses (Bartenders)	Bi-Annual	\$70.00	\$70.00	60-27	renewable in odd# years
Provisional Operator's License	As Needed to Allow to Take Class	\$10.00	\$10.00	60-563 and 60-600	
Provisional Operator's License Renewal (additional 60 days)	As Needed to Allow to Take Class	\$15.00	\$15.00		
Temporary Operator's License	As needed	\$10.00	\$10.00	60-599	for picnics, special events, etc.
Transfer of Retail License to Another Premise (by Same Owner)	As needed	\$10 and \$100 for "new" publication fee, if for site not previously licensed	\$10 and \$100 for "new" publication fee, if for site not previously licensed	60-98 through 60-99	
Non-Sufficient Funds Check Handling Charge					
	Per Check	\$25.00	\$25.00		
Public Records Search					
Cost to Locate Record	As needed	Actual cost if exceeds \$50	Actual cost if exceeds \$50	12-24 through 12-26	
Cost to Mail Records/Copies	As needed	Actual Cost	Actual Cost	12-24 through 12-26	
Prepayment of Fees	As needed	Prepayment required if more than \$5.	Prepayment required if more than \$5.	12-24 through 12-26	
Copies	Per Page	\$0.25	\$0.15		
Labels	Per Sheet	n/a	n/a		
Pre-Formatted GIS Maps					
Comprehensive Plan	Plan on CD				
Laser Jet Printer 8 1/2 x 11 (black & white)	Per Page				
Laser Jet Printer 8 1/2 x 11 (color)	Per Page				
Laser Jet Printer 11 x 17 (black & white)	Per Page				
Laster Jet Printer 11 x 17 (color)	Per Page				
Plotter 18 x 18	Per Page				
Plotter 36 x 36	Per Page				
Plotter 36 x 43	Per Page				

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
ADMINISTRATION DEPARTMENT					
<i>All Pre-Formatted Plotter Maps are in Color</i>					
Special Projects Billed on Time and Material	Per Project				
Scan Fee if Not Electronically Submitted Documents					
Recording Fees (Register of Deeds fees as of May 2010)	Per Document	\$30.00	\$30.00		
Sound Permits	Per Event	\$60.00	\$60.00	74-121 through 74-131	filing required 30 days in advance
Special Council Meeting for License, Permit or Other Action	Per Time	\$350.00	\$350.00		
Street Use Permit	Less Than 3 Blocks	\$30.00	\$30.00	Chapter 27	filing required 30 days in advance
Special Events - Large Scale Street Use Events (includes Sound Permit)	More Than 3 Blocks	\$150.00	\$150.00	Chapter 27	filing required 60 days in advance
Large Scale Festival Events (Includes Sound Permit)		\$150.00	\$150.00	54-26	filing required 60 days in advance
Subscription Requests					
<i>Full Council Packet</i>	Per Request	\$250/yr	\$250/yr		
<i>City Council Agendas Only</i>	Per Request	\$20/yr	\$20/yr		
<i>All Committees/Commission Agendas (Includes City Council but not Plan Commission)</i>	Per Request	\$100/yr	\$100/yr		
<i>Plan Commission (Agendas & Minutes)</i>	Per Request	\$50/yr	\$50/yr		
<i>Specific Committee/Commission (Not Plan Commission)</i>	Per Request	\$30/yr	\$30/yr		
NOTE: All packets and agendas are now available through the City Webpage					

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
Court					
Cost for Transcript on Appeal	As Required	\$10.00	\$10.00	18-178 through 18-184	
For Fines and Forfeiture Amounts Refer to Chapter 70					

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Reference	Notes
Planning & Development					
Parkland Improvement Fees					
Fee in lieu of Land Dedication (not including TND)	Per Dwelling Unit	\$4,330.00	\$4,330.00	24-2(d)(2)(e)	
TND T2 and T3 Ordinance Fee in lieu of Land Dedication	Per Dwelling Unit	\$4,330.00	\$4,330.00	24-2(d)(2)(e)	
TND T4 Ordinance Fee in lieu of land dedication	Per Acre	\$65,000.00	\$65,000.00	24-2(d)(2)(e)	
TND T5 Ordinance Fee in lieu of land dedication	Per Acre	\$65,000.00	\$65,000.00	24-15(d)(5), 22-647(2)	
Park Improvement Single Family Residential	Per Dwelling Unit	\$670.00	\$670.00	24-15(d)(5), 22-647(2)	
Park Improvement Two-Family Residential	Per Dwelling Unit	\$335.00	\$335.00	24-15(d)(5), 22-647(2)	
Park Improvement Multi-Family Residential	Per Dwelling Unit	\$160.00	\$160.00	24-15(d)(5), 22-647(2)	
Fee in lieu of Street Frontage for Parkland					
As Required		\$360 per linear foot	\$360 per linear foot	24-15(e), 22-647(3)	
Planning Commission					
Certified Survey Fees	Upon Application	\$575 + \$155/parcel	\$590 + \$160/parcel	24-15(c)(1)	
Comprehensive Development Plan	Upon Application	\$305 + \$90/parcel	\$315 + \$95/parcel	24-15(b)	
Comprehensive Development Plan Amendment	Upon Application	\$450	\$465		
Subdivider to pay all consulting and legal fees incurred by the City as stated in Ordinance 24-15(c)(2)					
Preliminary Plat, and Contract Fee	Upon Application	\$560 + \$175/parcel	\$575 + \$180/parcel	24-15(b)(1)	
Final Plat	Upon Application	\$560 + \$115/parcel	\$575 + \$120/parcel	24-15(b)(1)	
Subdivider to pay all engineering, inspection, consulting & legal fees as stated in Ordinance 24-15(b)(2)					
Payment Guarantee of Fees	Upon Application	\$530 + \$160/parcel	\$545 + \$165/parcel	24-15(b)(3)	
Zoning Fees (Publication &/or Public Hearing Costs)	As Requested				
Board of Appeals	As Requested	\$570.00	\$585.00		
Conditional Use Permits	As Requested	\$465.00	\$480.00	22-640(b)(2)	
PDD-GIP	As Requested	\$875.00	\$900.00		
PDD-SIP	As Requested	\$850.00	\$875.00		
Re-Zoning Request	As Requested	\$600.00	\$620.00		
Re-Zoning/Conditional Use	As Requested	\$750.00	\$770.00		
Telecommunications Facilities Permit	As Required	\$450.00	\$465.00	64-48(d)	
Sign Permit					
Temporary	As Required	\$40.00	\$41.00	26-34	
All signs except temporary and exempt signs	As Required	\$1.90/sq ft or fraction thereof with minimum of \$80	\$1.95/sq ft or fraction thereof with a minimum of \$82	26-34	
Zoning Fee					
Zoning Verification Letters (New in 2014)	See Building Inspection Schedule				
	Per Request	\$35.00	\$35.00		

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
Building Inspection				CHAPTER 35	
Group I - Residential buildings in which families or household live, rooming houses, residential garages and storage sheds (this group does not include hotels, motels or institutional buildings)					
Group II - General Professional Offices, barber shops, beauty parlors, bowling alleys, dry-cleaning establishments, clinics, natatoriums, shelters, hotels and motels					
Group III - Taverns, restaurants, cafeterias, retail establishments, commercial garages and service stations.					
Group IV - Churches, assembly halls, theaters, exhibition buildings, educational institutions, hospitals, nursing homes, places of detention, gymnasiums, arenas, laboratories, lodge halls, funeral homes, libraries, skating rinks, dance halls and armories.					
Group V - Warehouses, freight terminals, storage buildings, refrigeration storage, factories, machine shops, electric sub-stations, sewage treatment plants, heating plants, steam & electric generating plants, transformer vaults and other buildings not classified in Groups I - IV.					
Group VI - Agricultural Buildings					
General Notes:					
1. Areas included for fee calculation purposes shall include all floor levels, basement, attached garages, porches and all spaces enclosed and under roof. The Building Inspection Department will be responsible for calculating the square footage of all buildings.					
2. All fees are rounded to the nearest dollar					
3. All building and HVAC fees are based on either the Wisconsin Building Code Table 2.31-1 or this Fee Schedule, whichever is greater.					
New Construction and Additions					
Zoning Permits	Per Application	One & Two Family Dwellings \$32 plus \$0.80 per sq. ft.	One & Two Family Dwellings \$32 plus \$0.80 per sq. ft.		Will raise fees to be similar to existing County Fees.
		All other construction - \$345 plus \$2.12 per \$1,000 of construction cost	All other construction - \$345 plus \$2.12 per \$1,000 of construction cost		Will raise fees to be similar to existing County Fees.
Building Permits	Per Application				
Group I		\$.080 per sq. ft.	\$.080 per sq. ft.		
Group II		\$.085 per sq. ft.	\$.085 per sq. ft.		
Group III		\$.095 per sq. ft.	\$.095 per sq. ft.		
Group IV		\$.120 per sq. ft.	\$.120 per sq. ft.		
Group V		\$.080 per sq. ft. - first 10,000 sq. ft.	\$.080 per sq. ft. - first 10,000 sq. ft.		
		\$.070 per sq. ft. - over 10,000 sq. ft.	\$.070 per sq. ft. - over 10,000 sq. ft.		
Group VI		\$.04 per sq. ft.	\$.04 per sq. ft.		
Minimum Fee		Residential \$100	Residential \$100		
		Commercial \$150	Commercial \$150		
Electrical Permits	Per Application				
Group I		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group II		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group III		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group IV		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group V		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group VI		\$.025 per sq. ft.	\$.025 per sq. ft.		
Minimum Fee		Residential \$75	Residential \$75		
		Commercial \$100	Commercial \$100		

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
Building Inspection				CHAPTER 35	
Plumbing Permits	Per Application				
Group I		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group II		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group III		\$.055 per sq. ft.	\$.055 per sq. ft.		
Group IV		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group V		\$.045 per sq. ft. - first 10,000 sq. ft.	\$.045 per sq. ft. - first 10,000 sq. ft.		
		\$.035 per sq. ft. - over 10,000 sq. ft.	\$.035 per sq. ft. - over 10,000 sq. ft.		
Group VI		\$.025 per sq. ft.	\$.025 per sq. ft.		
Minimum Fee		Residential \$75	Residential \$75		
		Commercial \$100	Commercial \$100		
Heating/Ventilating/Air Conditioning Permits	Per Application				
Group I		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group II		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group III		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group IV		\$.045 per sq. ft.	\$.045 per sq. ft.		
Group V		\$.045 per sq. ft. - first 10,000 sq. ft.	\$.045 per sq. ft. - first 10,000 sq. ft.		
		\$.035 per sq. ft. - over 10,000 sq. ft.	\$.035 per sq. ft. - over 10,000 sq. ft.		
Group VI		\$.025 per sq. ft.	\$.025 per sq. ft.		
Minimum Fee		Residential \$75	Residential \$75		
		Commercial \$100	Commercial \$100		
Alteration and Repairs to Existing Buildings	Per Application				
Zoning Permits		\$52 plus \$1.05 per \$1,000 of construction cost	\$52 plus \$1.05 per \$1,000 of construction cost		Will raise fees to be similar with existing County fees
Building Permits		1.0% of building construction cost	1.0% of building construction cost		
Minimum Fee		Residential \$100	Residential \$100		
		Commercial \$150	Commercial \$150		
Electrical Permits		1.8% of electrical construction cost	1.8% of electrical construction cost		
Minimum Fee		Residential \$60	Residential \$60		
		Commercial \$100	Commercial \$100		
Plumbing Permits		1.5% of plumbing construction cost	1.5% of plumbing construction cost		
Minimum Fee		Residential \$60	Residential \$60		
		Commercial \$100	Commercial \$100		

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
Building Inspection				CHAPTER 35	
Heating/Ventilating/Air Conditioning Permits		1.5% of heating/ventilating/air conditioning construction costs	1.5% of heating/ventilating/air conditioning construction costs		
Minimum Fee		Residential \$60 Commercial \$100	Residential \$60 Commercial \$100		
General Notes:					
1. Zoning Permit fees are paid to the City of Fitchburg					
2. Construction cost includes labor and materials					
3. The Building Inspector shall be responsible for estimating construction costs utilizing information provided by permit applicants.					
4. All permit fees are rounded to the nearest dollar.					
Solar Photo-Voltaic Projects					
Permit Fee	Per Application	\$3/proposed kilowatt of generating potential	\$3/proposed kilowatt of generating potential		
Minimum Fee		\$20 per permit	\$20 per permit		
Maximum Fee		\$200 per permit	\$200 per permit		
Review Fees	Per Hour	\$50/hour of estimated review time	\$50/hour of estimated review time		
Minimum Fee		1/2 hour (\$25)	1/2 hour (\$25)		
Maximum Fee		4 hours (\$200)	4 hours (\$200)		
Electric Permits	Per Opening (additive)				
	first 20	\$2.00	\$2.00		
	add'l 21-40	\$1.50	\$1.50		
	add'l 41-100	\$1.00	\$1.00		
	over 100	\$0.50	\$0.50		
Minimum Fee		\$15.00	\$15.00		
Miscellaneous Fees and Requirements					
Swimming Pools	Building Permit Only				
Above Ground		\$150 per permit	\$150 per permit		
In Ground		\$300 per permit	\$300 per permit		
Moving of Buildings/Structures		1/2 of rates charged for new construction	1/2 of rates charged for new construction		
Minimum Fee		\$200 per structure	\$200 per structure		
Demolition		\$100 per residential building, \$200 per commercial building	\$100 per residential building, \$200 per commercial building		
Permit to Start Construction		\$100 per residential permit \$200 per commercial permit	\$100 per residential permit \$200 per commercial permit		
Occupancy		\$50 per Residential Unit \$100 per Commercial Unit	\$50 per Residential Unit \$100 per Commercial Unit		
Deck Permit		\$200 = \$175 Building Inspection, \$25 Zoning	\$200 = \$175 Building Inspection, \$25 Zoning		
Construction Water Service Charge		\$43 per one & two family dwellings, all others based on size of water service [see current utility schedule] and duration of use	\$43 per one & two family dwellings, all others based on size of water service [see current utility schedule] and duration of use		

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
Building Inspection				CHAPTER 35	
Variance Application/Wisconsin Uniform Dwelling Code	Per Application	\$100.00	\$100.00		
Wisconsin Uniform Building Permit Seal	Per Seal	\$75.00	\$75.00		
Delinquent Permit Penalty	Assessed when the required permit is NOT obtained prior to commencing work	A penalty equal to the amount of the permit fee at the time of application	A penalty equal to the amount of the permit fee at the time of application		
Additional and Miscellaneous Inspections		\$75 per inspection, \$100 for inspection of work done without a permit	\$75 per inspection, \$100 for inspection of work done without a permit		
Fire Protection Building Construction Impact Fee	Fee is determined and collected at the time a Building Permit is issued				
Single Family Residential (per dwelling unit)		\$622 per dwelling unit	\$622 per dwelling unit	44-146	
Multi-Family Residential (per dwelling unit)		\$466 per dwelling unit	\$466 per dwelling unit	44-146	
Studio & One Bedroom Apartment		\$311.00	\$311.00	44-146	
Commercial/Institutional (per sq. ft.)		\$0.228 per sq. ft.	\$0.228 per sq. ft.	44-146	
Industrial/Business Park Use (per sq. ft.)		\$0.143 per sq. ft.	\$0.143 per sq. ft.	44-146	
Residential Plan Review	Per Review				
Single Family		\$200.00	\$200.00		
Two Family		\$400.00	\$400.00		
Commercial Plan Review	Per Review				
New Structures 0-2000 square feet		\$300.00	\$300.00		
New Structures 2001-5000 square feet		\$400.00	\$400.00		
Remodels 0-2000 square feet		\$300.00	\$300.00		
Remodels 2001-5000 square feet		\$400.00	\$400.00		
Remodels 5001-10,000 square feet		\$500.00	\$500.00		
Erosion Control Permit				30-32	
General Notes:					
1. A construction water service charge shall be collected for all new buildings connected to the municipal water system					
2. A Wisconsin Uniform Building Permit Seal is required for all new single family and two family dwellings					
3. All electrical work shall be done by a State of Wisconsin [DILHR] certified master or journeyman electrician or by an electrician holding a valid City of Madison license. [Exception, a homeowner who owns and occupies his/her own dwelling may do their own work.]					
Construction Exempt from Building Permit Requirements					
1. Repairs necessary for building maintenance and upkeep which do not exceed a cost of \$2,000					
2. Residential accessory buildings and storage sheds not used to house motor vehicles and less than sixty four [64] sq. ft in floor area					
3. Attached and detached uncovered wood decks with floor surfaces less than 24 inches above adjacent grade level.					
4. Satellite dishes and antennas intended for private residential use.					
5. Buildings and structures not within the scope of the building code.					
6. Note - The construction referred to in this section shall comply with all building, zoning and applicable codes regardless of building permit requirements.					

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
Police					
Accident Reports					
Accident Report - Reportable MV 4000	Each	\$2.00	\$2.00		
Accident Report - Non-Reportable	Per Page	\$0.15	\$0.15		
Bike Licenses (One time license)					
	Each	\$5.00	\$5.00		
Copy of DVD					
	Each	\$15.00	\$15.00		
Fitchburg Records Check					
	Resident	\$10.00	\$10.00		
	Non-Resident	\$20.00	\$20.00		
Dispatch Audio Recordings					
	Each	\$15.00	\$15.00		
Duplicating Costs					
	Per Page	\$0.15	\$0.15		
Fingerprinting					
	Resident Per Card	\$10.00	\$10.00		
	Non-Resident Per Card	\$24.00	\$24.00		
Notary Public Fees					
	Per Page	\$0.15	\$0.15		
Photographs					
	CD Each	\$15.00	\$15.00		
	Printed Per Page	\$3.00	\$3.00		
	From Negative	\$10 handling plus actual developing costs	\$10 handling plus actual developing costs		
Postage					
		Actual Cost	Actual Cost		
Evidence Facility Storage Fee					
	Per Day	\$30	\$30		

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Reference	Notes
Fire Department					
Fire Impact Fees - See Building Inspection Fees		\$73,400	\$73,400	44-146	
Fireworks Display		\$180.00	\$180.00	44-729	
Fireworks License <i>(for small temporary stands)</i>	Each Season	\$30/season	\$30/season	44-759 to 44-764	
Storage or Use of Explosive or Blasting Agents		\$600.00	\$600.00	44-691 through 44-698	
Plan check and inspection of multiple dwelling, commercial, manufacturing or public assembly units		1/10th of 1% of total estimated construction costs as determined by Building Inspector	1/10th of 1% of total estimated construction costs as determined by Building Inspector	44-120 through 44-121	

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	New Ordinance Ref.	Notes
Public Works					
STREET DEPARTMENT					
Driveway or Access Permit - *Per Application	New	\$80.00	\$80.00	27-302	Permit #: DW-15-xxx
	Alteration	\$35.00	\$35.00		
Appeal Fee	At the time of filing			27-306	
Erosion Control and Stormwater Management Permits	Per Application	Erosion Control Permit Base Fee =>\$200, Stormwater Permit Base Fee =>\$400, Erosion Control Permit Amendment Fee => \$100, Stormwater Permit Amendment Fee => \$200, plus \$0.005/sq. of disturbed area, \$0.010/sq of impervious area, and \$0.005/sq of redevelopment. Fees are doubled if work commences before permit issuance.		30-33	
Right-of-Way -Registration	*Per Application	\$80.00	\$80.00	27-173 27-175	Form #: REG-15-xxx
Right-of-Way - Excavation					
Review	*Per Application	\$80.00	\$80.00	27-206	Permit #: RE-15-xxx
Degradation	per sq. yd.	Varies; \$200 minimum	Varies; \$200 minimum	27-207	See Exhibit A
Borings	per boring	\$50.00	\$50.00		
Pavement Core	each	\$50.00	\$50.00		
Open Cut Pavement	per open cut	\$225.00	\$225.00		
Trenching in excess of 1,300 ft	1,000 ft	\$115.00	\$115.00		
Construction of Vault or Structure	each	\$115.00	\$115.00		
				27-207	
Right-of-Way - Obstruction		\$80.00	\$80.00		Permit #: RO-15-xxx
Review	*Per Application	Per Month	Per Month	27-255	

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	New Ordinance Ref.	Notes
Public Works					
Stormwater Utility	See Appendix B, Chapter 35			Chapter 40 - Article V	
City Wide Rate	*Per Quarter	\$9.71	\$9.71		2014 - 2017 Stormwater Utility Rates
Urban Service Area Base Rate	*Per Quarter	\$5.56	\$5.56		are based from June 13, 2013
Urban Service Area Intensity Rate	*Per Quarter	\$4.23	\$4.23		Report by Trilogy Consulting, LLC
Urban Rainwater Harvesting Credit	*Per Application (\$/55 gallon volume)	(\$6.00)	(\$6.00)		
Rural Rainwater Harvesting Credit	*Per Application (\$/55 gallon volume)	(\$5.00)	(\$5.00)		
Urban 1-2 Unit Residential Biofiltration Credit	*Per Quarter (Ongoing)	(\$4.00)	(\$4.00)		
Rural 1-2 Unit Residential Biofiltration Credit	*Per Quarter (Ongoing)	(\$2.00)	(\$2.00)		
Urban Fitchburg Creek Supporter Pledge Credit	*Per Quarter (Ongoing)	(\$2.00)	(\$2.00)		
Rural Fitchburg Creek Supporter Pledge Credit	*Per Quarter (Ongoing)	(\$1.00)	(\$1.00)		
Multi-family or Nonresidential Water Quality Credit	*Per Quarter (Ongoing)	-25%	-25%		
Multi-family or Nonresidential Water Quantity Credit	*Per Quarter (Ongoing)	-25%	-25%		
Construction & Demolition Reuse/Recycling Permits					
Residential CDRR Permit Deposit	*Per Application	\$50.00	\$50.00	Chapter 41	
Commercial/Industrial CDRR Permit Deposit	*Per Application	\$100.00	\$100.00		
Utility Department					
Sewer Rates					
Chapter 40 - Article III					
Flat Rate (No Meter)	*Per Quarter (Ongoing)	\$60.00	\$60.00		
5/8" & 3/4" Meter	*Per Quarter (Ongoing)	\$38.30	\$38.30		
1" Meter	*Per Quarter (Ongoing)	\$48.80	\$48.80		
1 1/2" Meter	*Per Quarter (Ongoing)	\$75.00	\$75.00		
2" Meter	*Per Quarter (Ongoing)	\$107.00	\$107.00		
3" Meter	*Per Quarter (Ongoing)	\$181.00	\$181.00		
4" Meter	*Per Quarter (Ongoing)	\$286.00	\$286.00		
6" Meter	*Per Quarter (Ongoing)	\$549.00	\$549.00		
Volume Charge	* per 1,000 gallons	\$2.39	\$2.39		
Holding Tank Permit	Upon Application				

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	New Ordinance Ref.	Notes
Public Works					
Water Rates				Chapter40 - Article II	
5/8" & 3/4" Meter	*Per Quarter (Ongoing)	\$15.00	\$15.00		
1" Meter	*Per Quarter (Ongoing)	\$27.00	\$27.00		
1 1/2" Meter	*Per Quarter (Ongoing)	\$45.00	\$45.00		
2" Meter	*Per Quarter (Ongoing)	\$72.00	\$72.00		
3" Meter	*Per Quarter (Ongoing)	\$120.00	\$120.00		
4" Meter	*Per Quarter (Ongoing)	\$189.00	\$189.00		
6" Meter	*Per Quarter (Ongoing)	\$342.00	\$342.00		
Volume Charge Residential					
First 8,000 gallons	* per 1,000 gallons	\$1.98	\$1.98		
Next 8,000 gallons	* per 1,000 gallons	\$2.28	\$2.28		
Next 34,000 gallons	* per 1,000 gallons	\$2.78	\$2.78		
Over 50,000 gallons	* per 1,000 gallons	\$3.62	\$3.62		
Irrigation	* per 1,000 gallons	\$3.46	\$3.46		
Multi family & Non Residential					
First 400,000 gallons	* per 1,000 gallons	\$2.10	\$2.10		
Over 400,000 gallons	* per 1,000 gallons	\$1.45	\$1.45		
Water Impact Fee	Single Family Residential	\$1,212	\$1,212		
	Duplex	\$2,424	\$2,424		

Department and Item Description	Duration/Unit	2018 Fee Schedule
Parks, Recreation & Cemetery		
CEMETERY GRAVE LOT - See Cemetery Rules & Regulations		
Purchase of Burial Rights: (includes perpetual care and maintenance)		
One Grave Lot (8' x 10' - includes two grave sites)		
Resident		\$1,180.00
Non-Resident		\$1,350.00
One Grave Site (4' x 10')		
Resident		\$590.00
Non-Resident		\$675.00
One Cremain Site (4' x 5')		
Resident		\$300.00
Non-Resident		\$350.00
PRICE OF EXCAVATION		
		Work directly with funeral home
COMMUNITY CENTER FEES - See Policies & Procedures		
CITY OF FITCHBURG NEIGHBORHOOD GROUPS AND CITY OF FITCHBURG NON-PROFIT GROUPS		
RESIDENTS		
Large Room - Weekdays		1/2 Day \$125, Full Day \$235
Large Room - Weekends		1/2 Day \$275, Full Day \$385
Medium Room - Weekdays		1/2 Day \$55, Full Day \$100
Medium Room - Weekends		1/2 Day \$65, Full Day \$120
Small Room - Weekdays		1/2 Day \$35, Full Day \$65
Small Room - Weekends		1/2 Day \$45, Full Day \$85
NON-RESIDENTS		
Large Room - Weekdays		1/2 Day \$195, Full Day \$375
Large Room - Weekends		1/2 Day \$390, Full Day \$595
Medium Room - Weekends		1/2 Day \$85, Full Day \$155
Medium Room - Weekdays		1/2 Day \$70, Full Day \$125
Small Room - Weekends		1/2 Day \$60, Full Day \$110
Small Room - Weekdays		1/2 Day \$50, Full Day \$90
SECURITY		
1/2 Day (50 - 99 ppl)		\$125.00 (R-202-17)
Full Day (50 - 99 ppl)		\$225.00 (R-202-17)
1/2 Day (100 + ppl)		\$225.00 (R-202-17)
		\$425.00 (R-202-17)
EVENT ATTENDANT		
		\$20/hour
CLEANING - Weekend only (weekday groups must do own clean up)		
1/2 Day (50 - 99 ppl)		\$55.00
Full Day (50 - 99 ppl)		\$110.00
1/2 Day (100 + ppl)		\$110.00
Full Day (100 + ppl)		\$235.00
Room Deposit		
		Equal to twice the price of the room rented

Department and Item Description	Duration/Unit	2018 Fee Schedule
Parks, Recreation & Cemetery		
CANCELLATION POLICY		
More than 2 weeks notice		Return all but 10% of deposit
Less than 2 weeks notice		10% of all fees will be withheld

Department and Item Description	Duration/Unit	2018 Fee Schedule
Parks, Recreation & Cemetery		
PARK RESERVATION FEES		
Shelters available at Quarry Ridge Recreation Area, Greenfield Park, Tower Hill Park, and Swan Creek		Res/Non Resident
0 - 49 people		50/60
50 - 149 people		100/125
150 - 499 people		N/A
500 or more people		N/A
MCKEE FARMS PARK SHELTER RESERVATION FEES		Res/Non Resident
0 - 49 people		100/140
50 - 149 people		175/225
150 - 499 people		250/325
500 or more people		500/625
McKee Farms Park Indoor Building		\$140 plus \$100 key and damage deposit
McGaw Park		
0 - 49 people		75/90
50 - 149 people		125/150
150 - 499 people		175/200
500 or more people		400/450
Huegel-Jamestown		Res/Non Resident
0 - 49 people		\$75/\$90 plus \$100 key and damage deposit
50 - 149 people		\$125/\$150 plus \$100 key and damage deposit
Nine Springs Golf Course		
meeting room		\$30/hr - 80/20 program
meeting room & clubhouse		\$50/hr - 80/20 program
RENTAL FEE FOR PARKS (not fields) WITH NO SHELTER		various
PARK FESTIVAL FEES FOR LARGE EVENTS (e.g. Fitchburg Days & Festa Italia)		\$900
SHADE STRUCTURE AT SPLASH PAD RENTAL (2 HOUR BLOCKS)		\$30
COMMUNITY GARDENS PLOT		\$10 residents under \$30,000 household income / \$25 residents over \$30,000 household income
DIAMOND/FIELD/COURT FEES		
Ball Diamonds - Lights		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$10.00
Organized Non-Profit Group		\$10.00
Non-Resident Group		\$20.00
Ball Diamonds - Prepped & Lined		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$35/First Game, \$20 game thereafter
Organized Non-Profit Group		\$50/First Game, \$30 game thereafter
Non-Resident Group		\$100/first game, \$75 game thereafter

Department and Item Description	Duration/Unit	2018 Fee Schedule
Parks, Recreation & Cemetery		
Ball Diamonds - Practice		
City of Fitchburg Sponsored & Co-Sponsored Group		
City of Fitchburg Resident Group		
Organized Non-Profit Group		
Non-Resident Group		\$45.00
Ball Diamonds - Tournaments, 1st Game Prepped & Lined (need shelter reservations)		
City of Fitchburg Sponsored & Co-Sponsored Group		
City of Fitchburg Resident Group		\$35/First Game, \$20 game thereafter
Organized Non-Profit Group		\$50/First Game, \$30 game thereafter
Non-Resident Group		\$100/first game, \$75 game thereafter
SOCCER FIELDS - League Game/Striped		
City of Fitchburg Sponsored & Co-Sponsored Group		
City of Fitchburg Resident Group		\$35/game
Organized Non-Profit Group		\$50/game
Non-Resident Group		\$100/game
SOCCER FIELDS - Practice - No Prep		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$5.00
Organized Non-Profit Group		\$10.00
Non-Resident Group		\$40.00
SOCCER FIELDS - Tournaments		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$35/First Game, \$20 game thereafter
Organized Non-Profit Group		\$50/First Game, \$30 game thereafter
Non-Resident Group		\$100/first game, \$75 game thereafter
TENNIS COURTS - Lights/2 hr time block/ Court		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$10.00
Organized Non-Profit Group		\$10.00
Non-Resident Group		\$20.00
TENNIS COURTS - Per Court for 2 hour time block		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$5/Ct
Organized Non-Profit Group		\$10/Ct
Non-Resident Group		\$25/Ct
VOLLEYBALL - Sand Court		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$5/Ct/3hr
Organized Non-Profit Group		\$10/Ct/3hr
Non-Resident Group		\$25/Ct/3hr
VOLLEYBALL - Grass Court		

Department and Item Description	Duration/Unit	2018 Fee Schedule
Parks, Recreation & Cemetery		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$5/Ct/3hr
Organized Non-Profit Group		\$10/Ct/3hr
Non-Resident Group		\$25/Ct/3hr

Department and Item Description	Duration/Unit	2018 Fee Schedule
Parks, Recreation & Cemetery		
ULTIMATE FRISBEE, LACROSSE - Game/Striped		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$35/day
Organized Non-Profit Group		\$50/day
Non-Resident Group		\$100/day
ULTIMATE FRISBEE, LACROSSE - Practice		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$5/field/day
Organized Non-Profit Group		\$10/field/day
Non-Resident Group		\$25/field/day
FOOTBALL - Lined		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$35/First Game, \$20 game thereafter
Organized Non-Profit Group		\$50/First Game, \$30 game thereafter
Non-Resident Group		\$100/first game, \$75 game thereafter
FOOTBALL - Practice		
City of Fitchburg Sponsored & Co-Sponsored Group		N/C
City of Fitchburg Resident Group		\$5/day
Organized Non-Profit Group		\$10/day
Non-Resident Group		\$40/day
BASKETBALL/HORSESHOE COURTS		First Come-First Serve Basis

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Ref.	Notes
FACTv					
DVD Sales	per DVD	\$20.00	\$20.00		
Non Profit Production Services	per hour	\$50.00	\$50.00		
Production Services	per hour	\$100.00	\$100.00		
10 Sec. Commercial Spot		\$180.00	\$180.00		
30 Sec. Commercial Spot		\$360.00	\$360.00		
1:00 Min. Commercial Spot		\$648.00	\$648.00		
Program Sponsorship		\$300.00	\$300.00		
2 Min Business Tour- Commercial Spot		\$500.00	\$500.00		
Talking Fitchburg 30 Spots		\$800.00	\$800.00		
Talking Fitchburg 1 Min. Spot		\$1,400.00	\$1,400.00		
Sports Sponsorship		\$1,500.00	\$1,500.00		
1 Year Membership- Business		\$50.00	\$50.00		
1 Year Membership- City Resident		\$20.00	\$20.00		
1 Year Membership- Non City Resident		\$30.00	\$30.00		
1 Year Membership- Student		\$15.00	\$15.00		
Kids Class		\$20.00	\$20.00		
Adult Class		\$20.00	\$20.00		
Senior Center Class		\$10.00	\$10.00		
Fitchburg Chamber BB9 Sponsorship		\$50.00	\$50.00		

Department and Item Description	Duration/Unit	2018 Fee Schedule	2019 Proposed	Ordinance Reference	Notes
Library					
OVERDUE FINES					
Adult Materials	per day	25 cents	No Charge		Library board has vo
Juvenile Materials	per day	No Charge	No Charge		
Overdue fines/fees	More than \$20	Library Card becomes Blocked	Library Card becomes Blocked		
Seniors	per day	No Charge	No Charge		
MEETING ROOM USE					
Resident Use		No Charge	No Charge		
Non-Resident Use	per hour	No Charge	No Charge		
After Hours Use (Resident & Non-Resident)	per hour	No Charge	No Charge		
COPIES					
Black & White	each	10 cents	10 cents		
Color	each	25 cents	25 cents		
MISCELLANEOUS ITEMS					
Earbuds	each	\$1.00	\$1.00		
Lost Items	per item	Replacement Cost = List Price	Replacement Cost = List Price		
Tote bags	each	\$5.00	\$5.00		



**CITY OF FITCHBURG
SCHEDULE FOR ADOPTION
2019 BUDGET**

<u>Budget Adoption Schedule</u> Referred at Council Meeting Approved by Council (10-42(a) requires adoption by end of June)	Tuesday Tuesday	May 22 June 12
<u>Budget Worksheets/First Draft</u> Worksheets Distributed to Departments Library Board Approves Library Director Budget to be Submitted (3 rd Wed) New Staffing Proposals from Department Heads Due to Finance Director Budget Proposals from Department Heads Due to Finance Director Initial Compilation of Requests Completed	Tuesday Wednesday Friday Monday Monday	June 19 July 18 July 20 July 23 August 13
<u>Review Process</u> Department Head Presentations to City Administrator/Finance Director Department Head Presentations to Mayor/Finance Chair Mayor Decisions on Priorities to Finance Director Revised Draft Budget Submitted to Mayor Mayor Approval of Draft Budget to Be Submitted to Council	Thursday Thursday Tuesday Tuesday Tuesday	August 16 August 23 September 4 September 11 September 18
<u>Library Exemption Resolution (Library Director)</u> Referred at Council Meeting Approved by Library Board (3 rd Wednesday) Approved by Council	Tuesday Wednesday Tuesday	September 11 September 19 September 25
<u>Proposed Budget Document Review</u> Budget Summary & Notice Sent to Official Newspaper Publication of Budget Summary; Notice of Public Hearing (15 days prior) Proposed Budget Posted to City's Website Budget Summary & Notice Sent to Neighborhood Associations Referred at Council Meeting Finance Committee Presentations Day 1: Public Safety, Public Works (6 pm) Finance Committee Presentations Day 2: All Others (6 pm) PUBLIC HEARING – Common Council Meeting	Tuesday Friday Friday Monday Tuesday Tuesday Wednesday Tuesday	September 18 September 21 September 21 September 24 September 25 October 2 October 3 October 9
<u>Council Proposed Amendments/Final Budget Adoption</u> Amendments Due to Finance Director (electronic format by 4:30 pm) Summary Report and Amendment Details Posted to City's Website Committee of the Whole Discussion of Budget and Amendments PUBLIC HEARING – Common Council Meeting Discussion and Action on Amendments, Adoption of Budget Alternate Budget Adoption Date, if Required	Thursday Friday Wednesday Tuesday Tuesday Tuesday	October 11 October 19 October 24 November 13 November 13 November 27
<u>Miscellaneous Dates – Information Provided by Others</u> DOR Releases Preliminary Equalized Value, TID Values, New Construction DOR Releases Certified Values ETF Releases Pension and Health Rates Fitchrona EMS Annual Meeting and Budget Adoption (3 rd Thursday) DOR Releases ERP Budget Limit Notices	Prelim Final Approximately Thursday Final	August 1 August 15 September 15 October 16 November 1

Differences in the 2019 Operating Budget schedule from prior year include:

- 1) Due to calendar constraints did not include changes from CIP schedule.
- 2) Removed second night from discussion and action on amendments. If needed, will move to second Council meeting.

