



Erosion Control Winterization Form

Last Revised: 8/10/2020

Public Works
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608)270-4262
www.fitchburgwi.gov

I understand that by submitting this form I have notified the City of my intention to place my project in a dormant status for winter. The dormant status on the project means that no work will be completed over the winter months. Weekly erosion control inspections will no longer be required until Spring **except during thawing periods or within 24 hours after a ½ inch or greater rainfall event**. The City may send a reminder email if thawing occurs; however, the inspector is ultimately responsible for tracking thawing periods occur. Prior to placement in a dormant status, the site must be winterized. Winterization of the site includes the following:

- Ensure perimeter controls are fully functional and not needing repair.
- Clean all inlet protection and make sure it is in good repair.
- Stockpiles should be temporary seeded and have adequate protection
- Streets, sidewalks, and paths should be swept and cleared of all debris.
- There should be no materials stored in the right-of-way.
- All disturbed and unvegetated soils must be stabilized. A plan should be submitted to the City prior to execution to ensure the practices are adequate.
- Ensure all temporary BMP's are functional.

The above checks should be completed in a final inspection to apply for winterization of the site and submitted on PermiTrack with photo evidence.

If maintenance or repairs are required, they must still be addressed within 24 hours of notification from City staff or its agents.

Signature: _____

Inspector Contact information:

Name: _____

Title: _____

Phone Number: _____

Email: _____

Address: _____

Any questions should be directed to Dakota Dorn, Engineering Technician/GIS Specialist at Dakota.dorn@fitchburgwi.gov or 608-270-4287.