



CITY OF FITCHBURG

Administrative Offices
5520 Lacy Road
Fitchburg, WI 53711-5318
Phone: (608) 270-4200 Fax: (608) 270-4212
www.city.fitchburg.wi.us

Street/Sidewalk/Park Vending Application Procedure:

(If selling in parking lot of a Business with owner consent, License is not required)

All licenses expire April 14th of the following year ~ no pro-ration of fees.

Application must be filled out, signed and dated.

Must provide the additional forms with application:

- Site map indicating (one) specific location of sales. (Unless Ice cream or foot vendor) If additional sites are needed, must fill out separate application with fees.
- Copy of Certificate of insurance listing City of Fitchburg
- Copy of Wisconsin Sellers Permit
- Copy of Dane County Health Permit (If selling food)
- Street vending shall be prohibited between the hours of 9:00 p.m. and 6:00 a.m. on any street or sidewalk located within any residentially zoned district.

A copy of Chapter 67 – Sales on Public Streets, is given to the applicant.

If the application is for an Ice Cream Truck or Foot Vendor (walking around selling balloons etc. on a stick) no routing is needed, Clerk can approve.